



**AGENDA  
CITY OF EL SEGUNDO  
DIVERSITY, EQUITY, AND INCLUSION  
COMMITTEE  
6:00 PM  
CITY HALL - EXECUTIVE CONFERENCE ROOM  
350 MAIN STREET  
EL SEGUNDO, CA 90245  
DECEMBER 11, 2024**

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**MEMBERS OF DIVERSITY, EQUITY, AND INCLUSION COMMITTEE**

Christibelle Villena, Chairperson  
Emily Atmore, Vice Chairperson  
Steve Gebhart  
Valerie Green  
Lewis Hill  
Marisa Janicek  
Shad McFadden  
Sean O'Brien  
Vacant (1)

The Diversity, Equity, and Inclusion Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the Diversity, Equity and Inclusion Committee, regarding any matter on this agenda, that the City received after issuing the agenda packet are available for public inspection at the Checkout Building in Recreation Park, during normal business hours. Such documents may be posted on the City's website at [www.elsegundo.org](http://www.elsegundo.org) and additional copies will be available at the meeting.

Unless otherwise noted in the agenda, the public can only comment on city-related business that is within the jurisdiction of the Diversity, Equity, and Inclusion Committee and/or items listed on the agenda during the Public Communications portion of the Meeting. The time limit for comments is five (5) minutes per person. Before speaking to the Diversity, Equity, and, Inclusion Committee, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

***REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.***

## CALL TO ORDER/ROLL CALL

**PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)** *Individuals who have received value of \$50 or more to communicate to the **Diversity, Equity, and Inclusion Committee** on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the **Diversity, Equity, and Inclusion Committee**. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow action on any item not on the agenda.*

### A. CONSENT

1. **Diversity, Equity, and Inclusion (DEI) Meeting Minutes - November 13, 2024**

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Recommendation -

1. Approve DEI Regular Committee meeting minutes of November 13, 2024.
2. Alternatively, discuss and take other action related to this item.

### B. UNFINISHED BUSINESS

2. **Committee Discussion Regarding the DEI Annual Workplan**

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Recommendation -

1. Discuss the 2025 Work Plan to be presented to the City Council in February 2025.
2. Alternatively, discuss and take other action related to this item.

3. **2025 Subcommittee Scope, Assignments, and Strategy**

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Recommendation -

1. Discuss the scope, assignments, and strategies for the DEI subcommittees for 2025.
2. Alternatively, discuss and take other action related to this item.

### C. NEW BUSINESS

4. **December Event Debrief - Joy Around the World / Festival of Holidays**

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Recommendation -

1. Receive and file the Joy Around the World / Festival of Holidays debrief.

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2. Alternatively, discuss and take other action related to this item.

5. **DEI Vacancy Update**

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Recommendation -

1. Receive and file updates on the DEI vacancy appointments.
2. Alternatively, discuss and take other action related to this item.

**D. REPORTS - RECREATIONS, PARKS AND LIBRARY DIRECTOR**

**E. REPORTS - COMMITTEE MEMBERS**

**ADJOURNMENT**

POSTED:

DATE: 12/06/2024

TIME: 4:00 PM

BY: Chelsea Shafer, Acting Senior Admin. Analyst