

REGULAR MEETING MINUTES OF THE EL SEGUNDO DIVERSITY, EQUITY, AND
INCLUSION (DEI) COMMITTEE
WEDNESDAY, OCTOBER 9, 2024

CALL TO ORDER – Chairperson Villena called the meeting to order at 6:04 pm.

ROLL CALL

Chairperson Villena	-	Present
Vice Chairperson Atmore	-	Present
Member O'brien	-	Present
Member Green	-	Absent
Member Hill	-	Present
Member McFadden	-	Present
Member Steven Gebhart	-	Absent
Member Janicek	-	Absent

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

None

A. CONSENT

1. MOTION by Member McFadden, SECONDED by Vice Chairperson Atmore, approving the Regular Committee meeting minutes of August 14, 2024. MOTION PASSED. 5/0
2. MOTION by Member McFadden, SECONDED by Vice Chairperson Atmore, approving the Regular Committee meeting minutes of September 11, 2024. MOTION PASSED. 5/0

B. UNFINISHED BUSINESS

3. Committee Discussion Regarding United Against Hate Week

Chairperson Villena spoke about the event, thanked staff for participation, and commented on various groups that attended. Chairperson Villena also spoke about the logistical complications of the event to consider for next year including scheduling conflicts, location, parking, vendors, and artwork.

C. NEW BUSINESS

4. Committee Discussion Regarding DEI Annual Workplan

The Committee discussed the quorum requirements needed for meeting after members term out of their seats. The committee also discussed needing to appoint a new chair and vice chair after elections take place. Work plan, Chair, and Vice Chair appointments to be agendized for the November meeting.

5. Committee Discussion Regarding Proclamation Procedure

Director Aly Mancini discussed the proclamation process with the committee and advised the committee to provide a calendar template and sample language for the proclamations they would like to see agendized. Director Aly Mancini also introduced other ways that the committee can recognize days including social media posts.

D. REPORTS – DIVERSITY, EQUITY, AND INCLUSION COMMITTEE

Vice Chair Atmore discussed needing to schedule a meeting with the Police Chief to discuss datapoints.

Member O'Brien requested subcommittee roster, appointment, and scope be agendized for a later meeting and requested to include collaboration efforts with the Arts and Culture Advisory Committee in 2025.

F. DIRECTORS REPORT

Director Aly Mancini proposed a booth sponsored by the DEI committee for the Joy Around the World holiday event hosted by the city in December.

G. COMMITTEE MEMBER COMMENTS

Member Hill stated that he can fill the vacancy of his term to reach quorum for the committee if needed.

Member McFadden discussed his term with the DEI.

Vice Chairperson Atmore informed the committee that she reapplied for the DEI committee seat, thanked members Lewis and McFadden for their service to the Committee and spoke about the candlelight vigil during the United Against Hate Week event.

Chairperson Villena thanked the entire committee for their service to the Committee and spoke about Phillepino Heritage Month.

Member O'Brien thanked members McFadden and Hill for their service to the committee and discussed engagement opportunities for 2025.

Adjourned at 7:16 PM

Chelsea Shafer

Chelsea Shafer, Senior Administrative Specialist