



AGENDA

EL SEGUNDO CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 21, 2023

4:00 PM CLOSED SESSION
6:00 PM OPEN SESSION

CITY COUNCIL CHAMBER
350 MAIN STREET, EL SEGUNDO, CA 90245

Drew Boyles, Mayor
Chris Pimentel, Mayor Pro Tem
Carol Pirsztuk, Council Member
Lance Giroux, Council Member
Ryan W. Baldino, Council Member

Tracy Weaver, City Clerk
Matthew Robinson, City Treasurer

Executive Team

Darrell George, City Manager
Barbara Voss, Deputy City Manager
Jaime Bermudez, Police Chief
Michael Allen, Community Development Dir.
Jose Calderon, IT Director
Aly Mancini, Recreation, Parks & Library Dir.

Mark Hensley, City Attorney
Joe Lillio, Chief Financial Officer
Deena Lee, Fire Chief
Rebecca Redyk, HR Director
Elias Sassoon, Public Works Dir.

MISSION STATEMENT:

“Provide a great place to live, work, and visit.”

VISION STATEMENT:

“Be a global innovation leader where big ideas take off while maintaining our unique small-town character.”

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. Such documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Those wishing to address the City Council are requested to complete and submit to the City Clerk a "Speaker Card" located at the Council Chamber entrance. You are not required to provide personal information in order to speak, except to the extent necessary for the City Clerk to call upon you, properly record your name in meeting minutes and to provide contact information for later staff follow-up, if appropriate.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 310-524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

4:00 PM CLOSED SESSION – CALL TO ORDER / ROLL CALL

PUBLIC COMMUNICATION – (RELATED TO CITY BUSINESS ONLY – 5-MINUTE LIMIT PER PERSON, 30-MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. City Council and/or City Manager will respond to comments after Public Communications is closed.*

SPECIAL ORDERS OF BUSINESS

RECESS INTO CLOSED SESSION: City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City’s Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City’s Labor Negotiators.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV’T CODE §54956.9(D)(1): -2- MATTER(S))

1. *In re National Prescription Opiate Litigation*, United States District Court (Northern District of Ohio) Case No. 1:17-MD-2804 (includes Teva, Allergan, Walmart, Walgreens, and CVS settlements)
2. Shawn Bonfield (Retired Firefighter) v. City of El Segundo (Workers' Compensation Claim), Claim No. 20-147567

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d) (2) and (3): -1- matter.

Government Tort Claim by Keith Puckett

Initiation of litigation pursuant to Government Code §54956.9(c): -3- matter.

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (GOV’T CODE §54957.6): -7- MATTER(S)

1. Employee Organizations: Police Officers' Association (POA), Fire Fighters' Association (FFA), Supervisory Professional Employee Association (SPEA), Professional Support Services Employee Association (PSSEA), City Employees' Association (CEA), Police Managers' Association (PMA), and Management Confidential.

Representative: City Manager, Darrell George, Human Resources Director, Rebecca Redyk, Laura Droltz-Kalty, and Alex Volberding.

**CONFERENCE WITH REAL PROPERTY NEGOTIATOR (GOV'T CODE §54956.8): -
1- MATTER(S)**

1. Wyle Park - Corner of Franklin Avenue and Maryland Street, El Segundo CA 90245 (Assessor Parcel Numbers: 4135-027-023, 006,007, 008, 009, 010, 011, 032, 033, 034, 035, 036, 025, 024)

Real Property Negotiators: Darrell George, City Manager, and Mark Hensley, City Attorney

Owner: Wyle Laboratories

6:00 PM – CONVENE OPEN SESSION – CALL TO ORDER / ROLL CALL

INVOCATION – Rabbi Dovid Lisbon, Jewish Community Center

PLEDGE OF ALLEGIANCE – Council Member Baldino

SPECIAL PRESENTATIONS

1. AutoPulse Resuscitation Recognition

PUBLIC COMMUNICATIONS – (RELATED TO CITY BUSINESS ONLY – 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

- Hyperion Water Reclamation Plant Update

A. PROCEDURAL MOTIONS

Read All Ordinances and Resolutions on the Agenda by Title Only

Recommendation -

Approval

B. CONSENT

2. City Council Meeting Minutes

Recommendation -

1. Approve Regular City Council meeting minutes of March 7, 2023 and Special City Council meeting minutes of March 14, 2023.
2. Alternatively, discuss and take other actions related to this item.

3. Warrant Demand Register for February 20, 2023 through March 5, 2023

Recommendation -

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 16B and 17A: warrant numbers 3044480 through 3044676, and 9002829 through 9002830. The wire transfers for the dates January 30, 2023 through February 5, 2023 that were not included for the 3/7/2023 City Council meeting, are included for this 3/21/2023 meeting.
3. Alternatively, discuss and take other action related to this item.

4. 2022 General Plan and Housing Element Annual Progress Reports

Recommendation -

1. Receive and file the General Plan Implementation and Housing Element annual progress reports.
2. Alternatively, discuss and take other action related to this item.

5. Amendment to the Professional Services Agreement with The Centre for Organization Effectiveness

Recommendation -

1. Authorize the City Manager to approve a second amendment to contract No. 6441 with The Centre for Organization Effectiveness for an additional \$50,000 to increase the contract authority in FY2022-23 to \$100,000 and the total payable compensation to \$130,000 for city-wide training workshops.
2. Alternatively, discuss and take other action related to this item.

6. Side Letter Agreement Between the City of El Segundo and the El Segundo Police Managers' Association

Recommendation -

1. Approve the Side Letter Agreement between the City of El Segundo and the El Segundo Police Managers' Association.
2. Adopt the Resolution approving the Side Letter Agreement between the City of El Segundo and the El Segundo Police Managers' Association.
3. Alternatively, discuss and take other action related to this item.

7. Resolution Appointing Council Member Carol Pirsztuk as an Alternate Board Member to the Governing Board of the Independent Cities Risk Management Authority

Recommendation -

1. Adopt Resolution appointing Carol Pirsztuk, City Council Member, as an alternate representative to the Independent Cities Risk Management Authority Governing Board, and maintain Joseph Lillio, Chief Financial Officer, as the primary representative and Hank Lu, Risk Manager, as the substitute alternate representative.
2. Alternatively, discuss and take other action related to this item.

8. Disposition of Surplus Vehicles

Recommendation -

1. Declare the City vehicles identified in this staff report as surplus property.
2. Authorize the purchasing agent to sell surplus vehicles at public auction.
3. Alternatively, discuss and take other action related to this item.

9. Purchase of One New Fully Electric Shuttle Bus and Disposition of Surplus Vehicles through Auction

Recommendation -

1. Authorize the City Manager to execute an agreement to purchase one Lightning ZEV4™ Zero Emission Class 4 Shuttle Bus through a cooperative procurement exemption.
2. Declare the city vehicles identified in the staff report as surplus property.
3. Authorize the Purchasing Agent to sell surplus vehicles at auction.

-
4. Alternatively, discuss and take other action related to this item.

C. PUBLIC HEARINGS

D. STAFF PRESENTATIONS

10. Topgolf Sublease Assignment and Leaseback, Lease Memorandum First Amendment, and Lease Agreement Second Amendment

Recommendation -

1. Approve the proposed assignment of Topgolf USA El Segundo, LLC's sublease to 42 Real Estate, LLC and corresponding leaseback of the interest from 42 Real Estate, LLC to Topgolf USA El Segundo, LLC subject to, and contingent upon the execution of the attached Acknowledgment of Lease Terms and Guarantor Acknowledgment of Guaranty.
2. Authorize the Mayor to execute the Second Amendment to the Due Diligence and Recreation Ground Lease Agreement between the City and Centercal LLC, together with the corresponding First Amendment to Memorandum of Lease, so long as the sublease assignment occurs by May 1, 2023 and the documents are in a form substantially similar to the drafts attached to this report and approved by the City Attorney.
3. Alternatively, discuss and take other action related to this item.

11. Replace the Budgeted Management Analyst Position in the City Manager's Office with a Special Projects Administrator; Establish an Accountant (part-time) Classification; and Revise the Job Title for the Fire Equipment Mechanic Classification

Recommendation -

1. Approve establishment of the Special Projects Administrator (Full-time) and Accountant (Part-Time), and related classification specifications.
2. Approve the examination plan for the Special Projects Administrator classification.
3. Approve revision of the Fire Equipment Mechanic job title to Senior Equipment Mechanic.
4. Adopt a resolution establishing the basic salary ranges for the Special Projects Administrator, Accountant (Part-Time), and Senior Equipment Mechanic positions.
5. Alternatively, discuss and take other action related to this item.

12. Reasonable Accommodation Policy for Brown Act Meetings and Procedural Direction for Teleconferencing under California Assembly Bill 2449

Recommendation -

1. Adopt the proposed Resolution to approve a required reasonable accommodation policy for City Brown Act meetings and direct procedures for teleconferencing pursuant to California Assembly Bill 2449 ("AB 2449"), including revising City agendas and requiring City committees, commissions, and boards to use traditional Brown Act teleconferencing.
2. Alternatively, discuss and take other action related to this item.

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS

F. REPORTS - CITY CLERK

G. REPORTS - CITY TREASURER

H. REPORTS - COUNCIL MEMBERS

COUNCIL MEMBER BALDINO

COUNCIL MEMBER GIROUX

COUNCIL MEMBER PIRSZTUK

MAYOR PRO TEM PIMENTEL

MAYOR BOYLES

13. Sister City Program Update

Recommendation -

1. Receive and file update on the Sister City Program.
2. Alternatively, discuss and take other action related to this item.

14. Discussion of Possibly Establishing a Public Safety Task Force

Recommendation -

1. Discuss possibly establishing a public safety task force.
2. Alternatively, discuss and take other action related to this item.

I. REPORTS - CITY ATTORNEY

J. REPORTS/FOLLOW-UP - CITY MANAGER

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

MEMORIALS

ADJOURNMENT

POSTED:

DATE: March 16, 2023

TIME: 3:00 PM

BY: Tracy Weaver, City Clerk

MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, MARCH 7, 2023

CLOSED SESSION – Mayor Boyles called to order at 4:30 PM due to lack of quorum at 4:00 PM.

ROLL CALL

Mayor Boyles - Present
Mayor Pro Tem Pimentel - Present - Via teleconference
Council Member Pirsztuk - Present
Council Member Giroux - Present
Council Member Baldino - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) None

SPECIAL ORDER OF BUSINESS:

1. Appoint Darrell George, City Manager and Mark Hensley, City Attorney, as Real Property Negotiators for Wyle Park located at the corner of Franklin Avenue and Maryland Street, El Segundo CA 90245 (Assessor Parcel Numbers: 4135-027-023, 006,007, 008, 009, 010, 011, 032, 033, 034, 035, 036, 025, 024) for recreation and open space purpose)

MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux appointing Darrell George, City Manager and Mark Hensley, City Attorney as Real Property Negotiators for Wyle Park. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV'T CODE §54956.9(D)(1): -9- MATTER(S)

1. Scott O'Connor (City Police Officer) v. City of El Segundo, United States District Court (Central District of California), Civil Case No. 2:20-CV-0311 DMG (PLAx).
2. Scott Martinez (Retired City Fire Fighter) v. City of El Segundo, Los Angeles Superior Court Case No. 21ST CV10637.
3. James Tulette (Retired City Fire Fighter) v. City of El Segundo, Los Angeles Superior Court, Case No. 205T, CV44025.

4. Shawn Bonfield Retired (City Fire Department Battalion Chief) v. City of El Segundo, Los Angeles Superior Court Case no. 20ST CV48677.
5. William Hatcher (Retired El Segundo Fire Fighter) v. City of El Segundo, Los Angeles Superior Court, Case No. 21ST CV37399.
6. Richard Towne (Retired El Segundo Fire Fighter) v. City of El Segundo, Los Angeles Superior Court, Case No. 21ST CV19113.
7. Rebecca Smith (Former Non-Sworn Police Department Employee) v. City of El Segundo - Binding Arbitration Personnel Case.
8. Amy McDaniels (Non-Sworn Police Department Employee) v. City of El Segundo - Binding Arbitration Personnel Case.
9. Brent Beardmore (City Police Officer) v. City of El Segundo, Los Angeles Superior Court Case No. 22STCV25047.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d) (2) and (3): -1- matter.

Government Tort Claim by Keith Puckett

Initiation of litigation pursuant to Government Code §54956.9(c): -2- matter.

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (GOV'T CODE §54957.6): -7- MATTER(S)

1. Employee Organizations: Police Officers' Association (POA), Fire Fighters' Association (FFA), Supervisory Professional Employee Association (SPEA), Professional Support Services Employee Association (PSSEA), City Employees' Association (CEA), Police Managers' Association (PMA), and Management Confidential.

Representative: City Manager, Darrell George, Human Resources Director, Rebecca Redyk, Laura Droltz Kalty, and Alex Volberding.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (GOV'T CODE §54956.8): -1- MATTER(S)

1. Wyle Park - Corner of Franklin Avenue and Maryland Street, El Segundo CA 90245 (Assessor Parcel Numbers: 4135-027-023, 006,007, 008, 009, 010, 011, 032, 033, 034, 035, 036, 025, 024)

Real Property Negotiators: Darrell George, City Manager and Mark Hensley, City Attorney

Owner: Wyle Laboratories

Adjourned at 5:55 PM

OPEN SESSION – Mayor Boyles called to order at 6:00 PM

ROLL CALL

Mayor Boyles	-	Present
Mayor Pro Tem Pimentel	-	Present via teleconference
Council Member Pirsztuk	-	Present
Council Member Giroux	-	Present
Council Member Baldino	-	Present

INVOCATION – Jonathon Elmore, The Bridge Church

PLEDGE OF ALLEGIANCE – Council Member Giroux

SPECIAL PRESENTATIONS:

2. Proclamation read by Council Member Baldino proclaiming March 2023 as Women’s History Month, received by Council Member Pirsztuk.

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

Oliver Chartier, student at ESMS, proposed exercise equipment to be installed at local parks.

Stewart Ackland, resident and business owner commented on item #D13.

CITY MANAGER FOLLOW-UP COMMENTS:

Darrell George, City Manager and Mark Hensley, City Attorney gave an update on the Hyperion Water Reclamation Plant. Introduced Dr. Michael Stenstrom, an expert in the field of waste water reclamation plants. Dr. Stenstrom will be working with the City of El Segundo regarding the Hyperion Water Reclamation Plant.

- A. Read all Ordinances and Resolutions on the Agenda by Title Only.

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

- B. CONSENT:

3. Approve Regular City Council Meeting minutes of February 21, 2023, and Special City Council Meeting of February 22, 2023
4. Approve warrants demand register for January 23, 2023 through February 19, 2023, numbers 15A, 15B and 16A, warrant numbers 3044225 through 3044479 and 9002796 through 9002828. The wire transfers for the dates January 30, 2023 through February 5, 2023 will be included in the next City Council meeting. Ratify Payroll and employee benefit Checks; Checks released early due to contracts or agreement; Emergency disbursements and/or adjustments; and, Wire transfers.
(Fiscal Impact: \$5,486,162.63 (\$1,349,358.77 in check warrants and \$4,136,803.86 in wire warrants))
5. Waive second reading and adopt three ordinances amending El Segundo Municipal Code ("ESMC") Title 15 to establish regulations for the State Density Bonus, Transitional and Supportive Housing, and Micro-Units and find they are exempt under the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines § 15061(b)(3)) because they do not approve any particular development project, they consist only of minor revisions to existing zoning regulations and related procedures, and they do not have the potential for causing a significant effect on the environment.
(Fiscal Impact: None)
6. Adopt Resolution No. 5396 to approve plans and specifications for the FY 2022-23 Annual Concrete Improvements. Project No. PW 22-17 and authorize staff to advertise for the project construction.
(Fiscal Impact: \$200,000 included in the FY 2022-23 Budget)
7. Adopt Resolution No. 5397 authorizing the Public Works Director, or designee, to approve the plans and specifications for the construction of Main Street / Imperial Highway Monument Entry Feature Sign Project, pursuant to Government Code § 830.6 and the El Segundo Municipal Code Section 1-7C-11 and authorize staff to advertise the project for construction bids. Project No. PW 23-04
(Fiscal Impact: \$4442,500 included in the 2022-223 Budget)
8. Accept the Sewer Main Closed Circuit Television Inspection Project by Empire Pipe Cleaning and Equipment as complete and authorize the City Clerk to file a Notice of Completion with the Los Angeles County Recorder's Office.
Project No. PW 21-12.
(Fiscal Impact: \$336,311.35)
9. Accept Water Main Improvements on Grand Avenue Project by Stephen Doreck Equipment Rentals, Inc. as complete and authorize the City Clerk to file a Notice of Completion with the Los Angeles County Recorder's Office.
Project No. PW 21-05.
(Fiscal Impact: \$1,480,778.66 for construction and inspection)

- 10. Adopt Resolution No. 5392 updating the City’s records retention schedule.
(Fiscal Impact: None)
- 11. Authorize the City Manager to execute an amendment to Contract No. 6463 with Waterline Technologies, Inc. to add an additional \$50,000 for the purchase of pool chemicals and waive the bidding requirements pursuant to El Segundo Municipal Code § 1-7-9(A).
(Fiscal Impact: \$100,000)
- 12. Approve the 2023 Legislative Platform.
(Fiscal Impact: None)

MOTION by Council Member Baldino, SECONDED by Council Member Giroux, approving Consent items 3, 4, 5, 6, 7, 8, 9, 10, 11 and 12. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

D. STAFF PRESENTATIONS:

Mayor Boyles and Council Member Baldino left the dais due to possible conflicts of interest.

- 13. Smoky Hollow Parking Pilot Project Plan Adoption
(Fiscal Impact: \$200,000 will be requested at the time of contract award, as follows: Undesignate \$170,350 from 001-277-0000-8840 (designated Parking In-Lieu Fee) and appropriate to 001-400-4101-6304 (PW Engineering - Smoky Hollow Parking In-Lieu). Appropriate \$29,650 from 001-299-0000-2990 (General Fund Unassigned Fund Balance) to 001-400-4101-6304 (PW Engineering - Smoky Hollow Parking In-Lieu))

Elias Sassoon, Public Works Director introduced and answered questions regarding the item.

Giuseppe Canzonieri, PE, VP | Senior Engineer at KOA gave a presentation.

Lifan Xu, City Engineer answered Council’s questions.

Council Discussion

Mark Hensley, City Attorney read by title only:

RESOLUTION NO. 5398

A RESOLUTION APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF PROJECT NO. PW 23-05, SMOKY HOLLOW PARKING PILOT PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT

MOTION by Council Member Giroux, SECONDED by Council Member Pimentel adopting Resolution No. 5398. MOTION PASSED BY UNANIMOUS VOICE VOTE. 3/0

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS:

13. Announce Appointment to the Planning Commission
(Fiscal Impact: None)

Mayor Boyles announced the appointment of Mario Inga to a partial term expiring June 30, 2024, to the Planning Commission.

F. REPORTS – CITY CLERK – No report

G. REPORTS – CITY TREASURER – Not present

H. REPORTS – COUNCIL MEMBERS

Council Member Baldino – Thanked Elias Sassoon, Public Works Director for a tour of the City’s facilities.

Council Member Giroux –

15. Discuss possibly restructuring the makeup of the Aquatics Subcommittee
(Fiscal Impact: None)

Council Member Giroux presented the item.

Council Discussion

Council consensus to receive and file the discussion with the suggested goal of reestablishing the Work Plan set for the subcommittee.

Council Member Pirsztuk – Reminded all that “Shred Day” was moved to March 18th from 9:00 AM to 1:00 PM and let everyone know the “Fired Up Program” is coming up offered by the El Segundo Fire Department in conjunction with Recreation, Parks and Library Department.

Mayor Pro Tem Pimentel – No report

Mayor Boyles – Attended the Board of Directors for SBCOG meeting, announced that McCarthy Construction won the Los Angeles Business Journal for Commercial Real Estate Gold Award for Topgolf and attended the Women of the West Event hosted by the Arts and Culture Advisory Committee and thanked staff for a job well done.

16. Discussion of New Technologies and Strategies Related to Policing Presented at the Annual U.S. Conference of Mayors
(Fiscal Impact: None)

Mayor Boyles presented the item.

Council Discussion

Council Consensus to receive and file discussion, no action taken.

I. REPORTS – CITY ATTORNEY – No report

J. REPORTS/FOLLOW-UP – CITY MANAGER – No report

MEMORIALS – John Nobrega Jr. – Council Member for the City of Monrovia

Adjourned at 7:56 PM

Lili Sandoval, Deputy City Clerk

SPECIAL CLOSED SESSION MEETING MINUTES
OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, MARCH 14, 2023

CLOSED SESSION – Mayor Boyles called to order at 5:18 PM.

ROLL CALL

Mayor Boyles	-	Present
Mayor Pro Tem Pimentel	-	Present
Council Member Pirsztuk	-	Present
Council Member Giroux	-	Present
Council Member Baldino	-	Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) None

SPECIAL ORDER OF BUSINESS:

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (Gov’t Code §54957.6): -1- matters

1. Employee Organizations: Police Officers Association (POA)

Representative: Laura Droltz-Kalty, City Manager, Darrell George, and Human Resources Director, Rebecca Redyk.

Adjourned at 6:00 PM

Tracy Weaver, City Clerk



City Council Agenda Statement

Meeting Date: March 21, 2023

Agenda Heading: Consent

Item Number: B.3

TITLE:

Warrant Demand Register for February 20, 2023 through March 5, 2023

RECOMMENDATION:

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 16B and 17A: warrant numbers 3044480 through 3044676, and 9002829 through 9002830. The wire transfers for the dates January 30, 2023 through February 5, 2023 that were not included for the 3/7/2023 City Council meeting, are included for this 3/21/2023 meeting.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

The warrants presented were drawn in payment of demands included within the FY 2022-2023 Adopted Budget. The total of \$2,013,867.02 (\$1,330,151.45 in check warrants and \$683,715.57 in wire warrants) are for demands drawn on the FY 2022-2023 Budget.

BACKGROUND:

California Government Code Section 37208 provides General Law cities flexibility in how budgeted warrants, demands, and payroll are audited and ratified by their legislative body. Pursuant to Section 37208 of the California Government Code, warrants drawn in payments of demands are certified by the City's Chief Financial Officer and City Manager as conforming to the authorized expenditures set forth in the City Council adopted budget need not be audited by the City Council prior to payment, but may be presented to the City Council at the first meeting after delivery.

In government finance, a warrant is a written order to pay that instructs a federal, state,

Warrant Demand Register

March 21, 2023

Page 2 of 2

county, or city government treasurer to pay the warrant holder on demand or after a specific date. Such warrants look like checks and clear through the banking system like checks. Warrants are issued for payroll to individual employees, accounts payable to vendors, to local governments, and to companies or individual taxpayers receiving a refund.

DISCUSSION:

The attached Warrants Listing delineates the warrants that have been paid for the period identified above. The Chief Financial Officer certifies that the listed warrants were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the City Council at its first meeting after the delivery of the warrants.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Liz Lydic, Management Analyst

REVIEWED BY:

Joseph Lillio, Chief Financial Officer

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Register 16b summary
2. Register 17a summary

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3044480 - 3044572
9002829 - 9002829

DATE OF APPROVAL: AS OF 3/7/2023

REGISTER # 16b

001	GENERAL FUND	262,757.31
003	EXPENDABLE TRUST FUND - OTHER	3,000.00
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	2,840.25
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	230.14
110	MEASURE "R"	149,340.81
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	-
114	PROP "C" TRANSPORTATION	560.00
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	68.09
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
120	C.O.P.S. FUND	-
121	FEMA	-
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	-
125	STATE GRANT	4,715.00
126	AP CUPA PROGRAM OVERSIGHT SURCHARGE	-
127	MEASURE "M"	-
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	735.00
132	MEASURE "B"	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	6,820.00
302	INFRASTRUCTURE REPLACEMENT FUND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	4,117.47
502	WASTEWATER FUND	81,492.66
503	GOLF COURSE FUND	-
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	-
602	LIABILITY INSURANCE	-
603	WORKERS COMP. RESERVE/INSURANCE	49.24
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	370.99
704	CULTURAL DEVELOPMENT	-
708	OUTSIDE SERVICES TRUST	-
	TOTAL WARRANTS	<u>\$ 517,096.96</u>

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

VOID CHECKS DUE TO ALIGNMENT:
N/A

For Ratification:

A = Payroll and Employee Benefit checks

VOID CHECKS DUE TO INCORRECT CHECK DATE:

AP - U = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:

NOTES

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER *Joseph [Signature]*

CITY MANAGER *[Signature]*

DATE: *3-1-23*

DATE: *3-2-23*

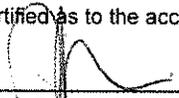
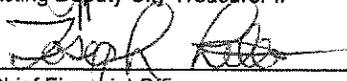
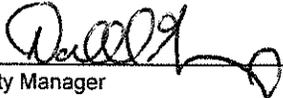
**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 1/30/23 THROUGH 2/5/23**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
1/30/2023	Cal Pers	61,390.36	EFT Retirement Safety Police Classic - 1st Tier 28
1/30/2023	Cal Pers	51,488.81	EFT Retirement Safety Fire- Classic 30168
1/30/2023	Cal Pers	49,789.37	EFT Retirement Misc - PEPRA New 26013
1/30/2023	Cal Pers	32,831.90	EFT Retirement Misc - Classic 27
1/30/2023	Cal Pers	28,597.34	EFT Retirement Safety-Police-PEPRA New 25021
1/30/2023	Cal Pers	13,971.48	EFT Retirement Safety-Fire-PEPRA New 25020
1/30/2023	Cal Pers	8,004.09	EFT Retirement Sfty Police Classic-2nd Tier 30169
2/3/2023	Mission Square	65,891.89	457 payment Vantagepoint
2/3/2023	Mission Square	2,896.95	401(a) payment Vantagepoint
2/3/2023	Mission Square	1,038.46	401(a) payment Vantagepoint
2/3/2023	Mission Square	50.00	IRA payment Vantagepoint
2/3/2023	ExpertPay	2,720.76	EFT Child support payment
1/9/23-1/15/23	Workers Comp Activity	45,781.99	SCRMA checks issued
1/9/23-1/15/23	Liability Trust - Claims	160.00	Claim checks issued/(voided)
1/9/23-1/15/23	Retiree Health Insurance		Health Reimbursement checks issued
1/9/23-1/15/23	Flexible Spending Account		Employee Health and DCA card charges
		<u>364,613.40</u>	

**DATE OF RATIFICATION: 2/2/23
 TOTAL PAYMENTS BY WIRE:**

364,613.40

Certified as to the accuracy of the wire transfers by:

	<u>2/27/2023</u>
Acting Deputy City Treasurer II	Date
	<u>3-6-23</u>
Chief Financial Officer	Date
	<u>3-2-23</u>
City Manager	Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 2/20/23 THROUGH 2/26/23**

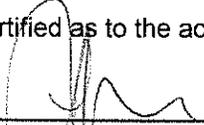
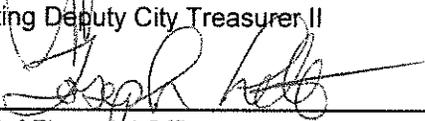
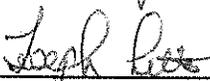
<u>Date</u>	<u>Payee</u>		<u>Description</u>
2/21/2023	Cal Pers	2,250.00	GASB 68
1/31/23-2/05/23	Workers Comp Activity	78,051.00	SCRMA checks issued
1/31/23-2/05/23	Liability Trust - Claims	4,894.50	Claim checks issued/(voided)
1/31/23-2/05/23	Retiree Health Insurance	8,236.04	Health Reimbursement checks issued
1/31/23-2/05/23	Flexible Spending Account		Employee Health and DCA card charges
		<u>93,431.54</u>	

DATE OF RATIFICATION: 2/27/23

TOTAL PAYMENTS BY WIRE:

93,431.54

Certified as to the accuracy of the wire transfers by:

	<u>2/27/2023</u>
Acting Deputy City Treasurer II	Date
	<u>3-1-23</u>
Chief Financial Officer	Date
 (on behalf of Darrell George)	<u>3-8-23</u>
City Manager Acting CM	Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
WARRANTS TOTALS BY DEPARTMENT
AS OF 3/7/2023
REGISTER # 16b

DEPT#	NAME	TOTAL
GENERAL FUND DEPARTMENTAL EXPENDITURES		
GENERAL GOVERNMENT		
1101	City Council	2,567.13
1201	City Treasurer	24.49
1300	City Clerk	1,032.72
2101	City Manager	7,628.55
2102	Communications	129.56
2103	El Segundo Media	
2201	City Attorney	22,808.50
2401	Economic Development	82.73
2402	Planning	2,233.89
2405	Human and Health Services	2,404.08
2500	Administrative Services	65,710.24
2601	Government Buildings	34,839.72
2900	Nondepartmental	957.16
6100	Library	8,760.94
		<hr/> 149,179.71
PUBLIC SAFETY		
3100	Police	27,259.67
3200	Fire	12,820.23
2403	Building Safety	
2404	Ping/Bldg Sfty Administration	657.41
		<hr/> 40,737.31
PUBLIC WORKS		
4101	Engineering	16,892.35
4200	Streets/Park Maintenance	7,807.72
4300	Wastewater	634.47
4601	Equipment Maintenance	11,475.47
4801	Administration	270.00
		<hr/> 37,080.01
COMMUNITY SERVICES		
5100,5200	Recreation & Parks	30,151.32
5400	Centennial	
		<hr/> 30,151.32
EXPENDITURES		
	CAPITAL IMPROVEMENT	6,820.00
	ALL OTHER ACCOUNTS	253,128.61
	TOTAL WARRANTS	<hr/> <hr/> 517,096.96

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3044573 - 3044676
9002830 - 9002830

DATE OF APPROVAL: AS OF 3/21/2023

REGISTER # 17a

001	GENERAL FUND	512,847.75
003	EXPENDABLE TRUST FUND - OTHER	13,012.50
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	-
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	-
110	MEASURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	-
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	4,571.90
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
120	C.O.P.S. FUND	-
121	FEMA	-
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	-
125	STATE GRANT	4,990.99
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	197.10
127	MEASURE "M"	14,479.08
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	1,394.00
132	MEASURE "B"	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	8,164.00
302	INFRASTRUCTURE REPLACEMENT FUND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	2,147.10
502	WASTEWATER FUND	9,162.07
503	GOLF COURSE FUND	-
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	-
602	LIABILITY INSURANCE	2,025.00
603	WORKERS COMP. RESERVE/INSURANCE	-
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	9,765.00
704	CULTURAL DEVELOPMENT	230,000.00
708	OUTSIDE SERVICES TRUST	-
TOTAL WARRANTS		<u>\$ 813,054.48</u>

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

AP - U = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER

Joseph Lee
3-8-23

CITY MANAGER

DATE:

Joseph Lee; Acting CM (on behalf of Darrell George)
3-8-23

VOID CHECKS DUE TO ALIGNMENT:
N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE:

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:

NOTES

**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 2/27/23 THROUGH 3/5/23**

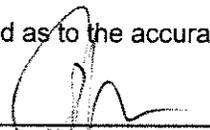
<u>Date</u>	<u>Payee</u>		<u>Description</u>
3/1/2023	Dept. of Health Care Svcs	7,790.58	Ground EMT Transport Q1-2022
3/3/2023	Mission Square	67,666.68	457 payment Vantagepoint
3/3/2023	Mission Square	1,038.46	401(a) payment Vantagepoint
3/3/2023	Mission Square	2,896.95	401(a) payment Vantagepoint
3/3/2023	Mission Square	50.00	IRA payment Vantagepoint
3/3/2023	ExpertPay	2,720.76	EFT Child support payment
2/6/23-2/12/23	Workers Comp Activity	59,295.45	SCRMA checks issued
2/6/23-2/12/23	Liability Trust - Claims	84,211.75	Claim checks issued/(voided)
2/6/23-2/12/23	Retiree Health Insurance		Health Reimbursement checks issued
2/6/23-2/12/23	Flexible Spending Account		Employee Health and DCA card charges
		<u>225,670.63</u>	

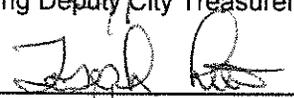
DATE OF RATIFICATION: 3/2/23

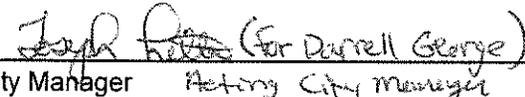
TOTAL PAYMENTS BY WIRE:

225,670.63

Certified as to the accuracy of the wire transfers by:


 _____ 3/3/2023
 Acting Deputy City Treasurer II Date


 _____ 3-8-23
 Chief Financial Officer Date


 _____ 3-8-23
 City Manager *(for Darrell George)* Acting City Manager Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
WARRANTS TOTALS BY DEPARTMENT
AS OF 3/21/2023
REGISTER # 17a

DEPT#	NAME	TOTAL
GENERAL FUND DEPARTMENTAL EXPENDITURES		
GENERAL GOVERNMENT		
1101	City Council	600.00
1201	City Treasurer	
1300	City Clerk	
2101	City Manager	18,081.59
2102	Communications	
2103	El Segundo Media	
2201	City Attorney	75,212.54
2401	Economic Development	19,835.94
2402	Planning	1,050.00
2405	Human and Health Services	
2500	Administrative Services	71,861.81
2601	Government Buildings	41,494.20
2900	Nondepartmental	70,094.14
6100	Library	6,775.02
		<hr/> 305,005.24
PUBLIC SAFETY		
3100	Police	19,897.07
3200	Fire	12,345.22
2403	Building Safety	3,805.36
2404	Plng/Bldg Sfty Administration	
		<hr/> 36,047.65
PUBLIC WORKS		
4101	Engineering	3,490.76
4200	Streets/Park Maintenance	1,017.41
4300	Wastewater	769.33
4601	Equipment Maintenance	4,239.58
4801	Administration	
		<hr/> 9,517.08
COMMUNITY SERVICES		
5100,5200	Recreation & Parks	7,241.60
5400	Centennial	
		<hr/> 7,241.60
EXPENDITURES		
CAPITAL IMPROVEMENT		
ALL OTHER ACCOUNTS		
		455,242.92
TOTAL WARRANTS		
		<hr/> <hr/> 813,054.49



City Council Agenda Statement

Meeting Date: March 21, 2023

Agenda Heading: Consent

Item Number: B.4

TITLE:

2022 General Plan and Housing Element Annual Progress Reports

RECOMMENDATION:

1. Receive and file the General Plan Implementation and Housing Element annual progress reports.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

None.

BACKGROUND:

Government Code § 65400 requires local governments to annually submit a General Plan Implementation report to the Office of Planning and Research (OPR), and the Department of Housing and Community Development (HCD) by April 1 of each year. The Housing Element portion of the report must include specified information in the law on the number of housing units produced, including affordable units. The Housing Element portion of the report must also include a section describing actions taken by the local government towards completion of the programs and status of the local government's compliance with the deadlines stated in its housing element.

Prior to submitting to OPR and HCD, the report must be considered at an annual public meeting before the legislative body (the City Council) where members of the public shall be allowed to provide oral testimony and written comments. Staff completed the City's General Plan Implementation and Housing Element Progress Reports for 2022 and presented it to the Planning Commission on March 9, 2023. The discussion below provides a summary of the two reports, which are attached as Exhibits 1 and 2.

DISCUSSION:

General Plan and Housing Element Progress Reports

March 21, 2023

Page 2 of 4

General Plan Annual Implementation Report

The General Plan report includes three main sections: an introduction, updates related to the Community Development Department, and a review of progress made for the prior year on each of the ten General Plan Elements.

Introduction

The Introduction section contains information regarding the state law mandating these annual reports, as well as background information about El Segundo.

Community Development Department Update

The Community Development Department section describes the Department's function and structure and summarizes its customer service and permit activity for 2022. In summary, the Department assisted 1,827 persons at the counter and the Building Safety Division processed 1,992 permit applications and conducted 5,313 inspections. The Planning Division received 22 entitlement applications and the Planning Commission conducted 12 meetings during which it considered 18 applications. The Code Compliance Inspector (Neighborhood Preservation) initiated 232 new code violation cases.

General Plan Elements Implementation

The General Plan Implementation section first lists the General Plan Amendments completed in 2022 and prior years. In 2022, the City completed two General Plan Amendments, one for the Pacific Coast Commons Specific Plan, and one for the 2021-2029 Housing Element Update. Second, this section reviews the progress in implementing the goals, programs and objectives of the ten General Plan elements. The updates on each General Plan Element include ongoing activities that the City engages in, individual projects that are in progress, and programs or activities completed through 2022. The Housing Element has specific reporting requirements, which are outlined in the following section.

Housing Element Annual Progress Report (APR)

The Housing Element Annual Progress Report has two main sections. The first section includes the number of building permits and entitlement permits approved in 2022 and the second section lists the 2021-2029 Housing Element goals and programs.

Building Permits and Entitlements

In 2022, the City issued building permits for 30 residential units, all of which were accessory dwelling units (ADUs) and none were income restricted. The City also approved entitlements for 271 residential units, 29 of which were restricted for low income households and 3 of which were restricted for very low income households.

Housing Element Goals and Programs

The Housing Element includes five primary goals and 11 specific programs intended to

General Plan and Housing Element Progress Reports

March 21, 2023

Page 3 of 4

accomplish the goals (Exhibit 3). The 11 programs are listed below:

1. Residential Sound Insulation (RSI)
2. Code Compliance Inspection Program
3. Accessory Dwelling Units (ADU)
4. Inclusionary Housing Ordinance and Affordable Housing Strategy
5. Urban Lot Split
6. Provision of Adequate Sites
7. Monitoring of No Net Loss (SB 166)
8. Lot Consolidation
9. El Segundo Municipal Code (ESMC) Amendments
10. Community Outreach
11. Fair Housing Program

The Housing Element sets out activities to implement each program along with specific deadlines. Most activities occur annually for the entire planning period (2021-2029), while other activities have specific deadlines. Generally, the programs and activities are front-loaded, in that most of them have deadlines in the first 1-3 years of the planning period. Staff is making progress on several programs and activities; however, the City has not met some of the 2022 deadlines because HCD only recently (January 2023) conditionally approved the Housing Element (Exhibit 4). Full certification of the Housing Element by HCD is contingent upon completion of the required rezoning in Program 6 (Provision of Adequate Sites). Thus, the highest priority for the City in 2023 is to obtain full certification by rezoning the properties identified in the Housing Element Sites Inventory, which staff anticipates presenting to Planning Commission and City Council in Summer, 2023.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for business and the community.

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Paul Samaras, AICP, Principal Planner

REVIEWED BY:

Michael Allen, AICP, Development Services Director

APPROVED BY:

Barbara Voss, Deputy City Manager

General Plan and Housing Element Progress Reports

March 21, 2023

Page 4 of 4

ATTACHED SUPPORTING DOCUMENTS:

1. Exhibit 1 - 2022 General Plan Implementation Annual Report
2. Exhibit 2 - Housing-Element-Annual-Progress-Report
3. Exhibit 3 - 2021-2029 Housing Element
4. Exhibit 4 - HCD Comments dated 1-17-2023

2022 General Plan Annual Report Community Development Department



City of El Segundo
350 Main Street, El Segundo, CA

March 21, 2023

City of El Segundo

350 Main Street
El Segundo, CA 90245

City Council

Drew Boyles, Mayor

Chris Pimentel, Mayor Pro-Tem

Carol Pirsztuk

Lance Giroux

Ryan Baldino

City Clerk

Tracy Weaver

Planning Commission

Michell Keldorf, Chairperson

Jay Hoeschler, Vice-Chairperson

Brenda Newman

Kevin Maggay

City Treasurer

Matthew Robinson

City Staff

City Administration

Darrell George
City Manager

Community Development Department

Michael Allen
Director of Community Development

Eduardo Schonborn, AICP
Planning Manager

Siavosh Poursabahian
Building Official

Paul Samaras, AICP
Principal Planner

Art Ramirez
Senior Building Inspector

Maria Baldenegro
Assistant Planner

Cory Williams
Building Inspector

Jazmin Farias
Planning Technician

Themistocles Caal
Building Inspector

Venus Wesson
Senior Admin. Specialist

Hamid Rezaei
Plan Check Engineer

Tony Perez
Permit Specialist I

Humberto Rivera
Permit Specialist II

Estella Cruz
Neighborhood Preservation
Officer

Table of Contents

Introduction	Page
Executive Summary	5
Background Information	6
Community Development Updates	Page
Department Overview	8
Planning Division	9
Building and Safety Division	11
Neighborhood Preservation Unit	12
General Plan Amendments	14
General Plan Implementation Progress	Page
Chapter 1: Land Use	17
Chapter 2: Circulation	22
Chapter 3: Housing	32
Chapter 4: Conservation	34
Chapter 5: Public Safety	38
Chapter 6: Noise	42
Chapter 7: Open Space	44
Chapter 8: Air Quality	46
Chapter 9: Economic Development	53
Chapter 10: Hazardous Materials and Waste Management	55
Coastal Specific Plan	57



Executive Summary

The purpose of this report is to comply with the requirements of Section 65400(a)(2) of the California Government Code, which requires the City to annually review the General Plan, and that an annual report be submitted to the legislative body, the State Office of Planning and Research, and the State Housing and Community Development office. The annual report must provide information regarding the status of the General Plan and the progress on its implementation, including the progress in meeting its share of regional housing needs.

State law requires that each adopted general plan address a minimum of seven issues (i.e., "elements"). Each element covers a certain aspect of the City's growth and development, and must be consistent with the other elements. The seven mandatory elements include Land Use, Circulation, Housing, Conservation, Open Space, Noise, and Safety (including Seismic Safety). Additional optional elements may be included, as deemed appropriate by each city, depending on the unusual characteristics or development concerns of the jurisdiction.

The El Segundo 2022 General Plan Annual Progress Report is prepared by the Community Development Department with input from various City Departments including Public Works, Fire, Police, Community Services, and Finance. The report is intended to provide information on the measurable outcomes and actions associated with the implementation of all of the General Plan elements. Each element provides a list

of actions taken by the City between January 1, 2022 and December 31, 2022. It also reviews the activities of the Community Development Department.

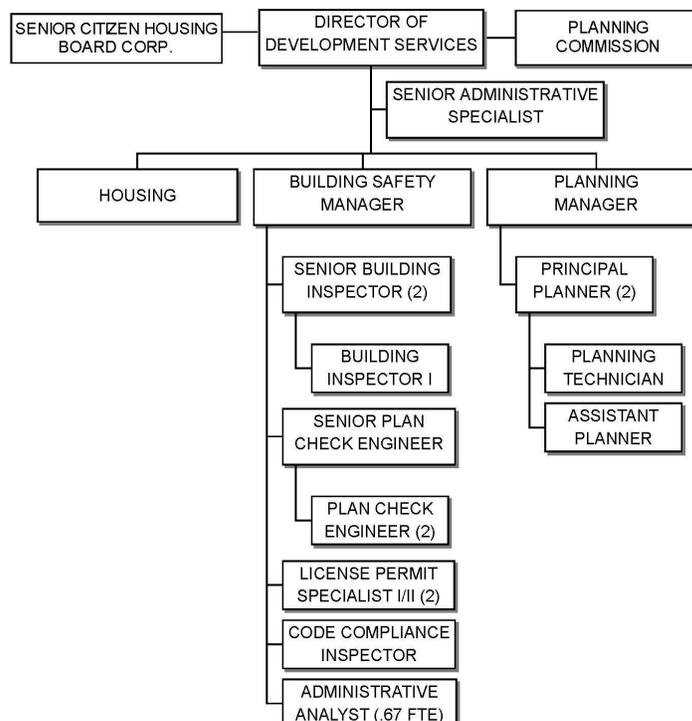
Background Information

El Segundo is 5.5 square miles in area, located in the South Bay of Los Angeles County, about 20 miles southwest of downtown Los Angeles. It is bounded by the Los Angeles International Airport to the north; Rosecrans Avenue to the south; Aviation Boulevard to the east; and the Pacific Ocean to the West. Cities bordering El Segundo include Hawthorne, Manhattan Beach, Los Angeles, and the unincorporated community of Del Air. The City of El Segundo is provided regional access by three interstate highways: the I-405 Freeway, the I-105 Freeway, and Pacific Coast Highway. These highways provide access to major employment centers including downtown Los Angeles and employment centers in Orange County, and major employment centers located with El Segundo.

The City of El Segundo has transitioned and matured from its original farming roots, to a major refinery town when Standard Oil refinery was constructed in 1911, to the home of aerospace, tech and manufacturing companies during the Cold War, transitioning to catering to creative office and startups. It has become the premier city in the southwest area of Los Angeles County, while keeping its charming small town character for its 16,898 residents (Source: US Census Bureau, 2021 Population Estimates).

The issues addressed by the 1992 General Plan works towards achieving this vision by adhering to the values providing excellent housing, education, employment, and recreation opportunities plus the mission of providing a safe, convenient, and attractive community for those that live, work, or visit El Segundo.

Department Organizational Chart



Community Development

Department Accomplishments



About the Community Development Department

The Community Development Department serves El Segundo’s residents and businesses by assisting, regulating, and preserving residential and commercial development within the City. The Department strives to maintain the small town atmosphere of El Segundo while enhancing the quality of life of its residents and ensuring the protection of public health, safety, and welfare within the City.

The department is comprised of three divisions that actively interact with the public at the public counter, issues building and use permits, and respond to resident complaints regarding property maintenance, illegal construction and various other violations of the Municipal Code.

Counter Activity

Counter activity represents the number of counter visits by property owners, residents, architects, engineers, contractors, and other members of the public. Records of counter visits are kept and tracked on a monthly basis. Historically, counter activity has been greater during summer, while lower in the winter. In 2022, the total counter visits were 1,827. June was the busiest month of counter activity with 250 visits.



Planning Division

The Planning Division is comprised of four planners tasked to maintain and implement the El Segundo Municipal Code, Zoning Ordinance, General Plan, and prepare other specialized planning documents. The division reviews development requests for conformance with the City's planning policies and standards, conducts environmental review under the provisions of the California Environmental Quality Act (CEQA), and administers the CDBG program. The division also provides staff support to the Planning Commission.

The list below outlines the day-to-day planning activities of the Planning Division from January 2022 through December 2022.

- Administering the City's Zoning Code
- Answering public inquiries on the telephone, over the public counter, and via email
- Processing planning applications for the Planning Commission and City Council
- Reviewing and approving business license applications for zoning compliance
- Preparing reports for the City Council
- Reviewing development plans for compliance with City standards (Plan Checks).
- Advanced Planning activities including, Zone Text Amendments, Zone Changes, and General Plan Amendments

Planning Applications

Planning applications received in 2022, including Administrative, Planning Commission, and legislative items to the City Council, totaled **22**. Also, Planning staff reviewed business licenses and conducted plan check review to ensure the proposed business, improvement and new construction are in compliance to zoning code.

Cost of Services (Fee) Study

In 2022, Planning staff participated in the "Cost of Services (Fee) Study". The study was to provide a tool for understanding current service levels, the cost and demand for those services and what fees should be charged for services.

Planning Applications	
Administrative Use Permit	8
Adjustments	2
Amplified Sound Permits	25
Coastal Permits	1
Community Benefit Plan	0
Conditional Use Permits	3
Environmental Assessments	17
Downtown Design Review	4
Final Maps	0
General Plan Amendments	0
Lot Line Adjustments	3
Master Sign Programs	7
Miscellaneous	0
Parking Demand Study	1
Site Plan Review	1
Special Events	21
Specific Plan/Revision	1
Subdivision	1
Tentative Parcel Maps	0
Variance	0
Zone Text Amendments/Zone Changes	0
Zoning Conformance Letters	24

Planning Commission

The Planning Commission conducts public hearings on most entitlements, including conditionally permitted uses, variances, etc. On legislative items such as General Plan Amendments (GPA), Amendments to the Zoning Ordinance, and Zoning Changes, the Planning Commission acts as an advisory body to the City Council. In 2022, the Planning Commission conducted **12** meetings during which they considered **18** items.

Below is a list of some of the major projects that were approved by the City:

- Several amendments to the City’s Zoning Code, including:
 - **Urban Lot Split Regulations**
 - **Home Sharing Pilot Project**
 - **Density Bonus Regulations**
 - **Transitional and Supportive Housing**
- **The Pacific Coast Commons Specific Plan and Development Project**
- **The 2021-2029 Housing Element Update**
- **A Community Benefit Plan for the Standard Works Creative Office Project**
- **A Community Benefit Plan for a new office building**
- **Site plan review for a 94,000 square-foot Office Building**
- **Parking adjustments—vehicle lifts**
- **Residential subdivisions**

Building and Safety Division

The Building and Safety Division is responsible for a variety of tasks that include issuing permits, processing plan check submittals, and inspections. The Building and Safety Division reviews all plans and permits for compliance with the 2022 California Building Code. New building construction and a majority of tenant improvements require plan check review for Zoning and Building Code compliance. The **2022 California Building Standards Code (California Code of Regulations, Title 24) was adopted and went into effect on January 1, 2023.**

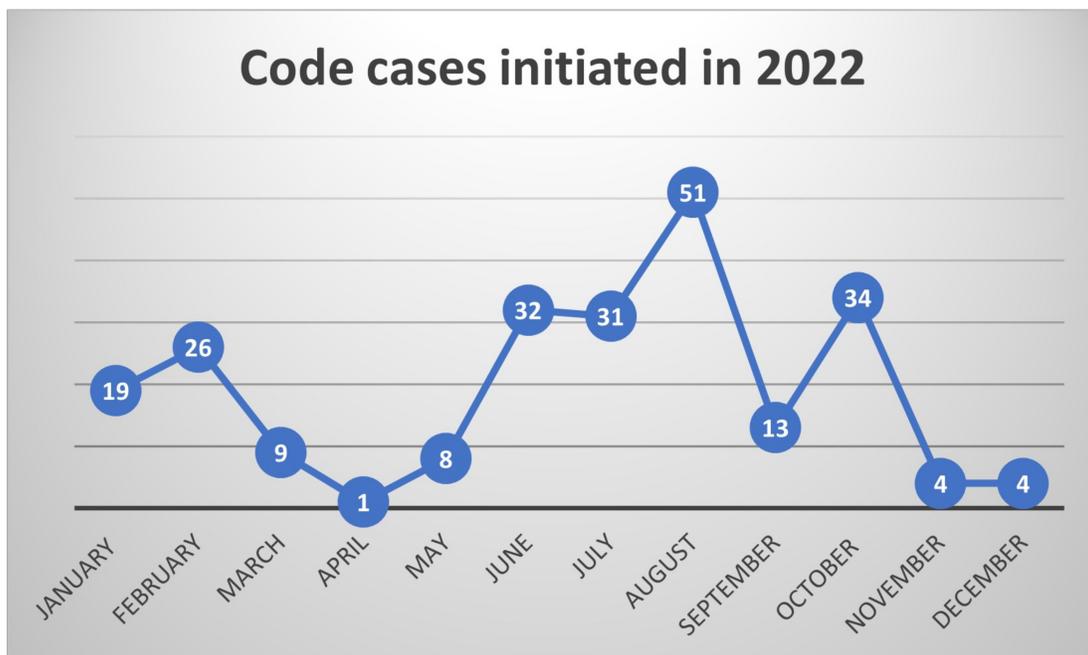
In 2022, the Building and Safety Division processed **1,992 permit applications**. These applications include all construction-related projects and installation of mechanical and utility equipment. Additionally, Building Safety Inspectors conducted **5,313 inspections** during 2022.



Neighborhood Preservation (Code Enforcement)

The Neighborhood Preservation Division is comprised of one officer, and is responsible for enforcing the El Segundo Municipal codes that relate to residential and business property maintenance standards. Code Enforcement also enforces building, health and safety standards related to environmental protection and neighborhood preservation. The Division works in close cooperation with all City departments and the City Attorney’s Office to educate the public and gain the willing compliance of violators.

Code Enforcement activity for the year of 2022 involved approximately 232 new cases for various property violations (i.e. industrial, commercial, and residential). In addition to conducting property violation inspections, Code Enforcement Officers conducted inspections on illegal construction and work without permits, and were proactive in issuing administrative citations.



General Plan

Implementation Progress



General Plan Amendments

The General Plan has been amended 25 times since its adoption in 1992. these amendments, most in the form of land use designation changes and policy amendments, retain internal consistency as evaluated as part of each individual amendment action. Local governments are required to keep their General Plan current and internally consistent. Although General Plan must be kept current, there is no specific requirement that a local government update its General Plan on a particular timeline, with the exception of the Housing Element, which is required to be updated every eight years. El Segundo last updated its Housing Element in 2013, which was subsequently certified by HCD in 2014. The following table lists the amendments to the City’s General Plan since 1992.

ADOPTED AMENDMENTS TO THE GENERAL PLAN			
NO.	LOCATION	DESCRIPTION	DATE
EA-362 GPA 95-1 (Ord. 1244)	Southeast corner of Holly and Valley;	Change land use designation, from Residential to Parks; and expanding the Open Space designation of Chevron’s Blue Butterfly Preserve; update GP text for consistency	2/6/1996
EA-405 GPA 97-1 (Ord. 1272)	Various sites throughout city	Change land use designation from open space to Smoky Hollow MU; update GP text for consistency	6/16/1997
EA-408 GPA 97-2 (Ord. 1279)	Southeast corner of Grand and Standard	Change land use designation from Smoky Hollow MU to Downtown Commercial; update GP text for consistency	10/7/1997
EA-419 GPA 97-03 (Ord. 1286)	Various Commercial zones	Establish provisions for the Transfer of Development Rights (TDR)	3/17/1998
EA-447 GPA 98-2 (Ord. 1293)	360 Richmond St.	Change land use designation from Downtown Commercial to Multi-Family Residential	1/19/1999
EA-472 GPA 99-1 (Ord. 1309)	401 Aviation Blvd.	Creation of the 124 th Street Specific Plan; change land use designation from Parking to 124 th Street SP; update GP text for consistency	8/17/1999
EA-427, 470; GPA 97-4 (Ord. 1314)	700 S. Douglas St.	Creation of the Aviation Specific Plan; change land use designation from Open Space to Aviation Specific Plan; update GP text for consistency	12/7/1999
EA-488 GPA 99-03 (Ord. 1312)	CO Zone	CO Zone Code amendment, expand allowed uses and ; update GP text for consistency	9/7/1999
EA-474 GPA 99-5 (Ord. 1319)	Downtown	Creation of the Downtown Specific Plan; update GP text for consistency	8/1/2000
EA-548 GPA 01-2 (Ord. 1345)	Area bounded by Douglas, Mariposa Nash and Atwood	Creation of the Corporate Campus Specific Plan; update GP text for consistency	1/2/2002
LAFCO 01-13RD	East of Aviation and south of El Segundo	De-annex and annex (exchange) territory between the Cities of El Segundo and Hawthorne	8/13/2003
EA-617 GPA 03-02 (Reso 4329)	401 Aviation Blvd.	Amendment to the 124 th Street Specific Plan; update GP text for consistency	10/21/2003

ADOPTED AMENDMENTS TO THE GENERAL PLAN			
NO.	LOCATION	DESCRIPTION	DATE
EA-579 GPA 02-01 (Reso 4386)	Citywide	Circulation Element amendment to the General Plan	9/7/2004
EA-631 GPA 03-04 (Ord. 1382)	Northeast corner of Sepulveda and Rosecrans	Change land use designation from Heavy Industrial to Commercial Center	3/15/2005
EA-645 GPA 04-01 (Ord. 1387, Reso 4441)	Downtown	Expand the boundaries of the Downtown Specific Plan; update GP text for consistency	11/15/2005
EA-722 GPA 07-01 Reso 4611	Citywide	Housing Element update (2006-2014)	9/1/2009
EA-819 GPA 08-02 (Ord. 1432, Reso 4612)	Southeast corner of Imperial and Sepulveda	Change land use from General Commercial to Corporate Office; update GP text for consistency	9/1/2009
EA-852 GPA 09-01 (Ord. 1440, Reso 4641)	Southwest corner of Selby and Imperial	Change land use from General Commercial to Corporate Office; update GP text for consistency	2/2/2010
EA-844 GPA 09-02 (Ord. 1441, Reso 4647)	199 N. Continental Blvd.	Creation of the 199 North Continental Boulevard Specific Plan; update GP text for consistency	4/20/2010
EA-890 GPA 10-03 (Ord. 1469, Reso. 4772)	540 E. Imperial	Creation of the 540 East Imperial Avenue Specific Plan; update GP text for consistency	4/3/2012
EA-959 GPA 12-02 (Ord. 1470, Reso 4779)	222 Kansas St.	Creation of the 222 Kansas Street Specific Plan; update GP text for consistency	9/4/2012
EA-1044 GPA 13-02 (Reso 4864)	Citywide	Housing Element update (2013-2021)	2/4/2014
EA-997 GPA 12-03 Ord. 1494, Reso 4867)	888 N Sepulveda Blvd.	Creation of the 888 North Sepulveda Boulevard Specific Plan; update GP text for consistency	4/15/2014
EA-905 GPA 11-01 Reso 4958	2000-2100 East El Segundo Blvd.	Creation of the El Segundo South Campus Specific Plan; update GP text for consistency	12/15/2015
EA-1218 GPA 18-01 (Ord. 1569, Reso 5090)	Properties with a Corporate Office land use designation	Expanding the permitted uses; update the GP text for consistency	6/19/2018



ADOPTED AMENDMENTS TO THE GENERAL PLAN			
NO.	LOCATION	DESCRIPTION	DATE
EA 1011 (Ord. 1573)	Smoky Hollow	Creation of the Smoky Hollow Specific Plan	11/5/2018
EA-1201 GPA 17-01 (Ord. 1587, Reso 5160)	2021 Rosecrans Av.	Changing land use designation from Commercial Center (C-4) to Urban Mixed-Use South (MU-S)	8/20/2019
EA 1135 GPA 16-01 (Ord. 1592, Reso. 5170)	400 S. Pacific Coast Highway	Creation of The Lakes Specific Plan	11/5/2019
EA-1248 GPA 19-01 (Ord. 1635, Reso. 5319)	575 N. Pacific Coast Highway	Change land use designation from General Commercial (C-3) and Parking (P) to, and creation of, the Pacific Coast Commons Specific Plan (PCCSP)	4/19/2022
EA-1271 GPA 19-04 (Reso 5375)	Citywide	Approval of the 2021-2029 Housing Element	11/10/2022

Chapter 1: Land Use Element

The Land Use chapter establishes the policies for determining where certain land uses, such as residential, commercial, industrial, are most desirable. The Land Use chapter defines the physical areas in the City serving the needs of residents, businesses, and visitors. Listed below are actions taken by the City of El Segundo towards implementation of the General Plan Land Use Element.

Goal LU1: Maintain El Segundo’s “small town” atmosphere, and provide an attractive place to live and work.

- ◆ **(Objective LU1-1) Preserve and maintain the City’s low-medium density residential nature, with low building height profile and character, and minimum development standards.**

Action(s): Adopted several Zoning Code amendments. Most notably was a 2017 amendment that simplified the R-1 development standards.

- ◆ **(Objective LU1-2) Prevent deterioration and blight throughout the City.**

Action(s): Continued the City’s Code Enforcement program to ensure that structures and properties are maintained to preserve and enhance the visual character and physical quality of residential neighborhoods and non-residential properties.

- ◆ **(Policy LU1-5.1) Encourage active and continuous citizen participation in all phases of the planning program and activities.**

Action(s): Conducted several communitywide surveys and interviews with the development community, property owners, and other stakeholders for the Downtown Specific Plan Update. Conducted community meetings, posted updates on the City Website, sent email blasts to thousands of subscribers for the Downtown Specific Plan Update and the 2021-2029 Housing Element Update and conducted public scoping and comment meetings for large proposed development, including the proposed Mattel expansion and the Topgolf facility at the Lakes Municipal Golf Course.

Completed substantial improvements to the Community Development Department’s webpage to provide new and important documents to the public. Staff uses the website to provide information on a wide range of topics, including long-range planning activities, large development projects, as well as PDF versions of Planning Commission minutes, agendas, and staff reports on the City webpage. This allows public access to information on various projects in the City.

- ◆ **(Policy LU1-5.2) Adopt a comprehensive sign ordinance which will regulate the quantity, quality, and location of signs.**

Action(s): Updated and adopted a new, citywide sign ordinance in 2017.

- ◆ **(Objective LU1-4) Preserve and maintain the City's Downtown and historic areas as integral to the City's appearance and function.**

Action(s): Adopted the Downtown Specific Plan (DSP), providing land use, development, and design standards to regulate private and public development in downtown El Segundo. The DSP

was amended in 2005, thereby expanding the boundaries of the downtown area. Most recently, in 2017, the DSP was amended to remove restrictions on residential occupants in the DSP area. In 2021, the City initiated a comprehensive update of the DSP and in 2022 conducted an extensive community outreach program including community meetings, interviews with DSP stakeholders, a community-wide online survey, a study session with the Planning Commission, a dedicated website, and multiple email updates to thousands of subscribers. The City also completed substantial existing conditions research and preliminary technical studies to set the foundation for drafting a new Specific Plan and Environmental Impact Report (EIR) . The draft Specific Plan and draft EIR will be completed and released for public review in spring 2023 and public hearings will occur in summer and fall 2023.

Goal LU2: Preserve and enhance the City's cultural heritage and buildings or sites that are of cultural, historical, or architectural importance.

Action(s): Adopted the Smoky Hollow Specific Plan, which has the objective to preserve the area's postwar industrial character, history, authenticity, and fine-grained architectural scale. Completed a historic resources study for the Downtown area as part of the Downtown Specific Plan Update process.

- ◆ **(Objective LU2-2) Encourage the preservation of historical and cultural sites and monuments; and (Program LU2-2.1B) The City shall investigate methods for preserving historical buildings, including overlay zoning districts, historical designations, and national register listings.**

Action(s): Adopted a Resolution designating the Urho Saari Swim Stadium (aka "The Plunge") as a designated cultural resource. Completed a historic resources study for the Downtown area as part of the Downtown Specific Plan Update process. In 2023, the City will determine whether to designate any individual local historic resources or adopt a historic district in portions of the Downtown neighborhood.

Goal LU3: Promote the health, safety, and well being of the people of El Segundo by adopting standards for the proper balance, relationship, and distribution of the residential land uses.

- ◆ **(Policy LU3-2.2) Multi-family developments will be located only in appropriate places and evaluated carefully to insure that these developments are not detrimental to the existing single-family character.**

Action(s): Approval of the DR Horton residential project at the former school site included 34 condominium units within six buildings along Imperial Avenue, consistent with the multi-family development pattern along the street. In 2021, the City initiated a comprehensive update of the Downtown Specific Plan (DSP), which is anticipated to accommodate up to 300 new residential units and 354,000 square feet of commercial space. In April 2022, the City adopted a new Pacific Coast Commons Specific Plan and development project along Pacific Coast Highway that permits the construction of a mixed-use project including 11,252 square feet of commercial uses and 263

multi-family residential units including 32 units restricted by covenant for lower income households. In November 2022, the City approved the 2021-2029 Housing Element, which calls for establishment of two overlay districts that will permit high density residential or mixed-use (commercial/residential) development. The Housing Element overlay districts, the recently entitled projects, and projections of future ADU construction result in a total capacity of 1,065 residential units over the course of the eight-year Housing Element planning period.

Goal LU4: Provide a stable tax base for the City through development of new commercial uses, primarily within a mixed-use environment, without adversely affecting the viability of Downtown.

♦ **(Objective LU4-1) Promote the development of high quality retail facilities in proximity to major employment centers.**

Action(s): Approved a mix of retail and office centers in close proximity to major employment centers and major thoroughfares, including the following:

- ⇒ Corporate Campus specific plan, which includes a hotel/conference center, office (including general office, government office, medical-dental office, and multimedia-related office), retail, light industrial, research and development, a fire station, and recreational uses.
- ⇒ El Segundo South Campus Specific Plan, which includes a mix of office, commercial, light industrial and warehousing uses.
- ⇒ The Point shopping center, which includes a variety of retail, commercial and restaurant uses.
- ⇒ Plaza El Segundo shopping center, which includes a variety of retail, commercial and restaurant uses.
- ⇒ Several new hotels along Pacific Coast Highway and east of PCH, including Aloft Hotel, Fairfield Inn and Suites, Cambria Hotel, Residence Inn by Marriott, Double Tree hotel, Extended Stay America, Courtyard by Marriott, Hilton Garden Inn, and Hyatt Place hotel.
- ⇒ Approved multiple new restaurant, commercial, office and warehouse buildings citywide.
- ⇒ In 2021, the City initiated a comprehensive update of the Downtown Specific Plan (DSP), which is anticipated to accommodate up to 300 new residential units and 354,000 square feet of commercial space, including 130,000 square feet of retail and restaurant space, 200,000 square feet of general office space, and 24,000 square feet of medical office space.

(Objective LU4-2) Create an integrated, complimentary, attractive multi-use Downtown to serve as the focal point for the civic, business, educational, and social environment of the community.

Action(s): Adopted a Downtown Specific Plan, and approved several projects consistent with the plan to upgrade and revitalize commercial areas, and approve projects that enhance the low scale architectural profile.

- ⇒ In 2021, the City initiated a comprehensive update of the Downtown Specific Plan (DSP), which is anticipated to accommodate up to 300 new residential units and 354,000 square feet of commercial space, including 130,000 square feet of retail and restaurant space, 200,000 square feet of general office space, and 24,000 square feet of medical office space.

- ◆ **(Policy LU4-2.7) Investigate development of shuttle service to provide public transportation access to Downtown, as well as future commercial areas.**

Action(s): Initiated a lunch time shuttle that runs on a continuous route to 17 corporate and downtown locations. In 2022, the City investigated supplementing or replacing the City-run lunchtime shuttle with private transportation services, such as Lift and uber.

- ◆ **(Policy LU4-3.3) Develop guidelines and standards for high-rise buildings within the Zoning Code, including height limits which will minimize non-residential encroachment on the nearby residential community by retaining the open and expansive views of the horizon from the existing residences.**

Action(s): Adopted development standards allowing higher building east of PCH, while limiting non-residential building height on sites abutting residential property.

- ◆ **(Policy LU4-3.5) Research and development uses shall be allowed within the Corporate Office designation east of Sepulveda Boulevard (now Pacific Coast Highway).**

Action(s): Amended the Code to allow research and development as allowable uses, and subsequently approved multiple R&D facilities.

- ◆ **(Policy LU4-4.3) Develop guidelines to ensure a mix of uses, including office, hotel, and commercial in the Urban Mixed-Use designation.**

Action(s): Approved several projects in the Urban Mixed-Use zones that include hotels, commercial, creative office, restaurant, and entertainment uses.

- ◆ **(Policy LU5-4.1) Develop guidelines for permitting the Transfer of Development Rights (TDR's) with clearly identified public benefit objectives.**

Action(s): Adopted regulations to allow Transfer of Development Rights from certain non-residential properties west of PCH, to properties east of PCH.

Goal LU6: Maintain and upgrade the existing excellent parks, recreation, and open space facilities within the City of El Segundo.

- ◆ **(Policy LU6-1.1) Continue to provide uniform and high quality park and recreational opportunities to all areas of the City, for use by residents and employees.**

Action(s): Approved various projects and programs throughout the City, including:

- ⇒ Partnered with the Wiseburn Unified School District, completed the construction of a new aquatics center featuring an Olympic-size competitive swimming pool, a separate warm-water teaching pool, locker rooms and family restrooms, seating for 600 spectators, large full-color LED scoreboard and state-of-the-art timing system.
- ⇒ Maintaining the 15 parks that are conveniently located throughout the City.
- ⇒ Upgrading Acacia Park, including the Acacia pool.

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- ⇒ Maintaining the 15 parks that are conveniently located throughout the City.
- ⇒ Upgrading Acacia Park, including the Acacia pool.
- ⇒ Adopted the South Campus Specific Plan and entered into a development agreement that ensures access to an existing private park /recreational space for employees of companies within the Specific Plan area.

Chapter 2 Circulation Element

The safe and efficient movement of people and goods through cities is provided by a circulation system ranging from sidewalks to roadways. As population and economic growth continue, cities have the challenge of improving the circulation system to deal with increased demands. Population and economic growth also impact the infrastructure needed to provide utilities and other services for those who live, work, and visit El Segundo. Listed below are actions taken by the City of El Segundo towards implementation of the General Plan Circulation Element.

Goal C1: Provision for a safe, convenient , and cost effective circulation system to serve the present and future circulation needs of the El Segundo community.

- ◆ **(Policy C1-1.2) Pursue implementation of all Circulation Element policies such that all Master Plan roadways are upgraded and maintained at acceptable levels of service; and (Policy C1-1.11) Ensure that the transition from any Master Plan roadway to another Master Plan roadway at a higher classification operates safely and efficiently, incorporating the appropriate intersection configuration and any turn lanes that are necessary.**

Action(s): In 2005, the City established a traffic congestion mitigation fee, which has been used for infrastructure improvements, such as the Douglas Street extension and grade separation project. In 2022, the City adopted an updated traffic mitigation fee to help fund future street and intersection improvements.

(Policy C1-1.3) Provide adequate roadway capacity on all Master Plan roadways.

Action(s): The city continues to identify opportunities to maximize capacity and implement improvements when funding is available.

- ◆ **(Policy C1-1.4) Construct missing roadway links to complete the roadway system designated in the Circulation Element when needed to improve traffic operating conditions and to serve development; and (Policy C1-1.10) Ensure that new roadway links are constructed as designated in the Master Plan and link with existing roadways within the City such that efficient operation of the circulation system is maintained at an operating Level of Service of "D" or better.**

Action(s): The Douglas Street extension and grade separation project was completed in 2006. In 2016, the City adopted the El Segundo South Campus Specific Plan (ESSCSP), which calls for the extension of Nash Street from El Segundo to Hughes Way. In March 2019, the City completed the environmental review process for the Park Place extension and grade separation project, a 1/4-mile gap closure project. The project is currently in the engineering design phase, which will be completed in 2023-2024.

- ◆ **(Policy C1-1.5) Implement roadway and intersection upgrades to full Circulation Element standards when needed to improve traffic operating conditions and to serve development.**

Action(s): The City requires roadway and intersection upgrades as a part of the private development process. In addition, the City undertakes roadway and intersection improvements, such as the Park Place (ongoing) and Douglas Streets (completed) extension projects.

- ◆ **(Policy C1-1.6) Ensure that planned intersection improvements are constructed as designated in Exhibit C-9 to achieve efficient operation of the circulation system at a Level of Service “D” or better where feasible; and (Policy C1-1.7) Provide adequate intersection capacity to the extent feasible on Major, Secondary, and Collector Arterials to maintain LOS D and to prevent diversion of through traffic into local residential streets.**

Action(s): The City continues to make improvements as necessary. Most notably, the following improvements have been implemented or constructed in accordance with the General Plan:

- ⇒ Intersection widening at Aviation and Rosecrans to accommodate dual lefts; added four through lanes; and added a dedicated right turn only lane .
- ⇒ A left-turn pocket added at the intersection of Continental and Grand
- ⇒ A left-turn pocket added at the intersection of PCH and Grand
- ⇒ A dedicated left-turn lane at the intersection of El Segundo and PCH
- ⇒ Nash and Douglas - Converted to two-way operation.

- ◆ **(Policy C1-1.10) Ensure that new roadway links are constructed as designated in the Master Plan and link with existing roadways within the City such that efficient operation of the circulation system is maintained at an operating Level of Service of “D” or better.** In 2016, the City adopted the El Segundo South Campus Specific Plan (ESSCSP), which calls for the extension of Nash Street from El Segundo to Hughes Way. This improvement is anticipated to occur by 2036. Other projects include the completion of the Douglas Street Extension, and the Environmental Review for the Park Place Extension from Allied Way to Nash Street was completed in April 2019. The project is currently in the engineering design phase, which will be completed in 2023-24.

- ◆ **(Policy C1-1.12) Convert Nash Street and Douglas Street from a one-way couplet to a two-way roadway operation between El Segundo Boulevard and Imperial Highway, incorporating appropriate signage, traffic controls, and other modifications to ensure motorist and pedestrian safety and efficient traffic operations.** Completed.

- ◆ **(Policy C1-1.13) Establish and maintain a citywide traffic count program, to ensure the availability of data needed to identify circulation problems and to evaluate potential improvements.**

Action(s): The City continues to review development projects and evaluate the potential environmental and traffic impacts. Mitigation is required when an impact is identified, and the developer is responsible for completing or paying for implementation of the mitigation measure.

- ◆ **(Policy C1-1.15) Pursue and protect adequate right-of-way to accommodate future circulation system improvements; and (Policy C1-1.16) Encourage the widening of substandard streets and alleys to meet City standards wherever feasible.**

Action(s): In 2011, the City adopted thresholds and procedures for right-of-way dedications. The City has since been requiring dedications as part of discretionary project approval where warranted and needed in a concerted effort to bring the roadways/rights-of-way to the minimum widths required in the Master Plan of Streets.

- ◆ **(Policy C1-2.1) Develop and maintain a circulation system which shall include a functional hierarchy and classification system of arterial highways that will correlate capacity and service function to specific road design and land use requirements.**

Action(s): The updated Circulation Element, adopted in 2004, identifies the hierarchy and classification system of streets in the City. Generally, the system has wider streets with higher capacity in eastern portion of the City near higher intensity commercial and industrial land uses.

- ◆ **(Policy C1-3.2) Ensure that the development review process incorporates consideration of off-street commercial loading requirements for all new projects.**

Action(s): In accordance with the City's zoning regulations, new developments are evaluated to ensure consistency with the loading requirements during the development review process.

- ◆ **(Policy C1-3.3) Require that all new construction on streets or corridors that are designated truck routes have a Traffic Index calculation as stated by the State Department of Transportation in order to provide a roadway structural section that will accommodate the projected truck volumes and weights.**

Action(s): The City's Public Works Department requires roadway construction to be completed consistent with the latest edition of the "GreenBook" - Standards Specifications for Public Works Construction. The GreenBook contains roadway specifications that take into account Truck Routes into account. These specifications are made part of the design requirements for all public works contracts.

Goal C2: Provide a circulation system that incorporates alternatives to the single-occupant vehicle, to create a balance among travel modes based on travel needs, costs, social values, user acceptance, and air quality considerations.

- ◆ **(Policy C2-1.1) Encourage the development of pedestrian linkages to and from the Metro Green Line stations to encourage and attract internodal transit/ walking trips; and (Policy C2-1.2) Develop a citywide system of pedestrian walkways, alleviating the conflict between pedestrians, autos, and bicyclists throughout the City.**

Action(s): Continually surveying sidewalk conditions citywide, and within 1/2-mile walking distance from the four Metro Green Line Stations to determine conditions and construct/repair as needed based upon the survey results.

- ◆ **(Policy C2-1.3) Encourage new developments in the City to participate in the development of the citywide system of pedestrian walkways and require participation funded by the project developer where appropriate; and (Policy C2-1.4) Ensure the installation of sidewalks on all future arterial widening or new construction projects, to establish a continuous and convenient link for pedestrians.**

Action(s): Adopted a Right-of-Way Dedications and Improvements Ordinance with procedures and requirements for dedications and improvements for developments during the development process. Adopted a Complete Streets Policy, which requires all roadway construction and modifications to consider and include improvements for all users, including pedestrian. Lastly, requires sidewalk improvements when needed as part of the development process.

- ◆ **(Policy C2-1.7) Closely monitor design practices to ensure a clear pedestrian walking area by minimizing obstructions, especially in the vicinity of intersections.**

Action(s): The Public Works Department continues to review designs and ensures adequate sidewalk width to accommodate disabled access.

- ◆ **(Policy C2-2.1) Implement the recommendations on the Bicycle Master Plan contained in the Circulation Element, as the availability arises; i.e., through development, private grants, signing of shared routes.; and (Policy C2-2.5) Continue coordination of bicycle route planning and implementation with adjacent jurisdictions and regional agencies.**

Action(s): In 2011, the City Council approved the South Bay Bicycle Master Plan (SBBMP) , which modified and added to the bicycle Master Plan in the circulation Element. The SBBMP calls for 1.2 miles of Class 1 Bike Paths, 8.7 miles of Class 2 Bike Lanes, 5 miles of Class 3 Bike Routes, and 6.4 miles of Bike-Friendly Streets. To-date, the City has completed Class 2 Bike lanes along Rosecrans Avenue (approx. 1.1 miles), approximately 5 miles of Class 3 Bike Routes citywide, and a 0.2-mile Class 1 Bike Path along El Segundo Boulevard (between Nast St. and Continental Blvd.). In 2022, the City completed the design and in 2023 will begin construction of an approximately 0.2-mile Class 1 Bike Path along El Segundo Boulevard (between PCH and Continental Blvd.). In addition, in 2023, the City will begin construction of approximately 5.2 miles of Class II Bike Lanes on El Segundo Boulevard (from Aviation Blvd. to PCH), on Douglas Street (between Rosecrans Ave. and Imperial Hwy.), and on Nash Street (between El Segundo Blvd. and Imperial Hwy.) The City anticipates completing additional bike lanes and routes over the next three years, coordinating with the City of Manhattan Beach for the bike lanes along Rosecrans Avenue and coordinating with LA Metro on the design and implementation of a bike path along Aviation Boulevard. Progress towards this goal is ongoing.

- ◆ **(Policy C2-2.2) Encourage new development to provide facilities for bicyclists to park and store their bicycles and provide shower and clothes changing facilities at or close to the bicyclist's work destination.**

Action(s): Adopted an Ordinance establishing minimum bicycle parking requirements for new developments. In addition, the City implements the California Green Building Code requirements

regarding bike parking/storage facilities. Furthermore, Chapter 15-16 (Transportation Demand Management) establishes incentives for developments to provide Showers and lockers.

- ◆ **(Policy C2-2.3) Develop off-street bicycle paths in corridors where appropriate throughout the City.**

Action(s): Two bike paths are currently contemplated in the approved SBBMP: 1) 0.5-mile path along El Segundo Boulevard from PCH to the Nash St. Green Line station and 2) 0.7-mile path along Washington Street, from Walnut Avenue to Holly Avenue. Project No. 1 will commenced construction in 2022 and its completion is anticipated in 2023. Project No. 2 is to be determined.

- ◆ **(Policy C2-2.4) Encourage the use of bicycles for trips to and from elementary, middle, and high schools in the area as well as parks, libraries, and other public facilities.**

Action(s): Completion of the Class 3 Bike Routes in 2019 connected new bikeways directly to El Segundo High School, the El Segundo Library, and near El Segundo Middle School. Future Bike-friendly Street projects will connect directly to El Segundo Middle School and Center Street Elementary.

- ◆ **(Policy C2-2.6) Encourage design of new streets with the potential for Class I or Class II bicycle routes that separate the automobile, bicycle, and pedestrian to the maximum extent feasible.**

- ◆ **Action(s):** As part of the development review process for the South Campus Specific Plan, the City required the developer to extend Nash Street from El Segundo Boulevard south to Hughes Way. This street extension will include a Class 2 Bike Lane. Design for this project began in 2022 and construction will begin in 2023, with completion anticipated in 2024.

- ◆ **(Policy C2-2.8) Evaluate bikeway system links with the Metro Green Line rail stations and improve access wherever feasible.**

Action(s): The adopted SBBMP called for implementation of Class 3 Bike Routes along Nash Street and Mariposa Avenue, which connect to two of the City's Green Line stations (Nash and Mariposa stations). This project was completed in 2019. The SBBMP also calls for Class 2 Bike Lanes along Mariposa Avenue and Douglas Street, which will connect to the Mariposa and Douglas Street stations. This project is anticipated to be completed in 2023.

- ◆ **(Policy C2-3.1) Work closely with the Los Angeles County Metropolitan Transportation Authority (MTA), Torrance Municipal Bus Lines, the El Segundo Employers Association (ESEA), and private businesses to expand and improve the public transit service within and adjacent to the City.**

Action(s): The City continues to work closely with neighboring jurisdictions and shares in the cost of Beach Cities Transit line No. 109.

- ◆ **(Policy C2-3.2) Ensure that transit planning is considered and integrated into all related elements of City planning.**

Action(s): On October 18, 2016, the City adopted a "Complete Streets" policy whose core

objective is the coordinated planning and development of street infrastructure that allows safe and convenient travel for all users. As a result, transit planning is integrated into all related elements of City planning (private development review, Street improvements, and General Plan amendments).

- ◆ **(Policy C2-3.3) Evaluate and implement feeder bus service through the City where appropriate. Feeder bus service could potentially take commuters from the fixed transit services (rail and bus) in the eastern portion of the City to the industrial and commercial areas to the west. In addition, midday shuttling of workers east of Sepulveda Boulevard to the Downtown retail area should also be maintained; (Policy C2-3.5) Continue the Dial-a-Ride operation and City subsidy to serve all residents of El Segundo, especially the elderly and handicapped; and, (Policy C2-3.6) Continue to support the Downtown Lunchtime shuttle operation.**

Action(s): The midday Downtown lunch shuttle ceased operations in 2020 due to the pandemic and the City intends to resume providing this service. On October 2, 2018, the City Council adopted the Smoky Hollow Specific Plan (SHSP) for the office/industrial neighborhood of the City. One of the goals of the SHSP is to expand the El Segundo Lunchtime Shuttle Bus to create a new shuttle route to connect the City's Green Line stations with Smoky Hollow. Lastly, the Dial-a-Ride service transitioned to public-private operation under a contract with Lyft and the City intends to continue supporting it.

- ◆ **(Policy C2-3.7) Explore the feasibility of using excess government right-of-way, purchased property, or land use arrangements for multiple use of existing facilities, in order to establish or construct park-and-ride services of benefit to El Segundo residents and employees; and, (Policy C2-3.8) encourage the implementation of park-and-ride facilities proximate to the I-405 and I-105 Freeways for shuttle service into El Segundo.**

Action(s): The Douglas Green Line station, which was completed in 2006, is served by a Park 'n' Ride lot owned by the City. The Nash Green Line station is served by a Metro parking lot and large private parking lots in the immediate vicinity. The Mariposa station is served by private parking lots in the area. On October 2, 2018, the City Council adopted the Smoky Hollow Specific Plan (SHSP) for the office/industrial neighborhood of the City. One of the goals of the SHSP is to Expand the El Segundo Lunchtime Shuttle Bus to create a new shuttle route to connect the City's Green Line stations with Smoky Hollow. The City has and will continue to encourage shuttle services from the Green Line stations in/around the City and the west part of the City. Lastly, the city will continue to encourage additional park-and-ride facilities.

- ◆ **Policy C2-3.8) Encourage the implementation of park and ride facilities proximate to the I405 and I105 freeways for shuttle service into El Segundo.**

Action(s): Park and Ride facility construction has been completed. Shuttle Service into El Segundo has not yet began.

- ◆ **Policy C2-3.10) Encourage the MTA to provide bike storage facilities at the Metro Green Line rail stations.**

Action(s): The City continues to encourage the MTA to provide bike storage facilities at its Metro Green Line stations. In addition, the City collected a mitigation fee from a private developer for the construction of bike storage facilities at the Mariposa Green Line station and/or provide other related facilities in the vicinity.

- ◆ **(Policy C2-4.2) Continue to increase operational efficiencies of the transportation system by implementing all appropriate Transportation System Management (TSM) measures, including but not limited to improving design standards, upgrading and coordination of traffic control devices, controlling on-street parking, and using sophisticated electronic control methods to supervise the flow of traffic; and (Policy C3-1.7) Require submittal and implementation of a Transportation Management Plan (TMP) for all projects within the Urban Mixed-Use area, and encourage a TMP for all projects within the northeast quadrant.**

Action(s): In 1993, the City adopted Employer/Occupant Transportation Systems Management (TSM) requirements, which apply to all businesses or multi-business complexes employing at least 200 persons and to businesses employing less than 200 person at a common location in a multi-tenant complex. Administration and compliance has been difficult to ensure consistently. No new TSM plans have been submitted to the City since 2008.

- ◆ **(Policy C2-5.1) Ensure that Transportation Demand Management (TDM) measures are considered during the evaluation of new developments within the City, including but not limited to ridesharing, carpooling and vanpooling, flexible work schedules, telecommuting and car/vanpool preferential parking.**

Action(s): In 1993, the City adopted Developer Transportation Demand management (TDM) requirements. During the development review process, staff ensures that new developments comply with the minimum requirements. In addition, during review of discretionary applications, the City typically requires compliance with its TDM requirements as a condition of approval.

(Goal C3: Develop a balanced General Plan, coordinating the Circulation Element with all other Elements, ensuring that the City's decision making and planning activities are consistent among all City departments.

- ◆ **(Policy C3-1.1) Require all new development to mitigate project-related impacts on the existing and future circulation system such that all Master Plan roadways and intersections are upgraded and maintained at acceptable levels of service through implementation of all applicable Circulation Element policies. Mitigation measures shall be provided by or paid for by the project developer.**

Action(s): Traffic congestion mitigation fees have been collected for new construction and for improvements where the onsite use changes to a higher traffic-generating use. The fees have been used for roadway improvements necessary to implement the traffic circulation improvement plan, including paving, grading roadway substructure, curb and gutter, sidewalks, landscaped medians, etc. In addition, the City continues to requires private developers to contribute to or

construct improvements to intersections in order to mitigate private development traffic impacts.

- ◆ **(Policy C3-1.2) The minimum acceptable level of service (LOS) at an intersection is LOS D. Intersections operating at LOS E or F shall be considered deficient. If traffic caused by a development project is forecast to result in an intersection level of service change from LOS D or better to LOS E or F, then the development impact shall be considered significant. If a development project is forecast to result in the increase of intersection volume/capacity ratio (V/C) of 0.02 or greater at any intersection that is forecast to operate at LOS E or F, the impact shall be considered significant.**

Action(s): During the development review process, staff conducts environmental assessments pursuant to the California Environmental Quality Act (CEQA), which include traffic studies. Developments that are determined to have significant impacts based on the thresholds in this policy, are required to mitigate the impacts to a less than significant level to the extent feasible. In addition, in 2022, the City implemented a policy to use Vehicle Miles Travelled as a metric for determining transportation impacts.

- ◆ **(Policy C3-1.5) Ensure that transit planning is considered and integrated into all related elements of City planning.**

Action(s): The city continuously considers and integrates transit planning. In 2016, the City adopted the El Segundo South Campus Specific Plan (ESSCSP), which calls for the extension of Nash Street from El Segundo to Hughes Way. In addition, the plan goals include the construction of a bike lane along Nash Street and a bike path along El Segundo Boulevard that will connect to the Nash Street Green Line station. In October 2018, the City adopted the Smoky Hollow Specific Plan, which incorporates strategies to expand bicycle facilities in the plan area and expand the City's lunchtime shuttle services to add to and/or expand the existing shuttle route.

- ◆ **(Policy C3-1.8) Require the provision of adequate pedestrian and bicycle access for new development projects through the development review process.**

Action(s): During the development review process -whether ministerial or discretionary- staff continues to ensure that adequate pedestrian and bicycle access is provided; that development projects comply with disabled access and bicycle parking facilities, comply with the minimum standards for sidewalks, bicycles facilities (bike lanes, routes, or paths); and, if necessary, that projects dedicate sufficient land along adjacent streets to comply with the circulation element's minimum right-of-way width requirements.

- ◆ **(Policy C3-2.2) Ensure that the City's parking codes and zoning ordinances are kept up-to-date.**

Action(s): The City's parking standards were comprehensively updated in 2010 and several sections of the ordinance have since been amended to include tandem parking and car lifts. These amendments were made to ensure the City's parking requirements stay current and reflect the latest best practices in parking regulation. In 2022, the City approved the 2021-2029 Housing Element, which includes a program to update the City's residential parking requirements to

facilitate the construction of more affordable housing. The revisions to the City's residential parking requirements will be completed in 2023.

Goal C4: Ensure that the City remains in compliance with all Federal, State, and Regional regulations, remains consistent with the plans of neighboring jurisdictions and thus remains eligible for all potential transportation improvement programs.

- ◆ **(Policy C4-1.1) Actively participate in various committees and other planning forums associated with County, Regional, and State Congestion Management Programs.**

Action(s): The City continues to participate in various regional committees and planning forums, including monthly meetings of the South Bay Cities Council of Governments Infrastructure Working Group, American Planning Association regional and State conferences. In addition the City participates in the preparation and provides input on the Southern California Association of Governments (SCAG) planning efforts for the region's Sustainable Communities Strategy (SCS) and Regional Transportation Plan RTP on a four year cycle.

- ◆ **(Policy C4-2.1) Ensure that new roadway links are constructed as designated in the Circulation Element and link with existing roadways in neighboring jurisdictions to allow efficient access into and out of the City.**

Action(s): City staff continuously ensures that new roadway links are constructed as designated in the Circulation Element and link with existing roadways in neighboring jurisdictions. In 2016, the City adopted the El Segundo South Campus Specific Plan (ESSCSP), which calls for the extension of Nash Street from El Segundo to Hughes Way. Design for the Nash Street extension began in 2022. Construction of the street will commence in 2023 and be completed in 2024. In March 2019, the City completed the environmental review process for the Park Place extension and grade separation project, a 1/4-mile gap closure project. The project is currently in the engineering design phase, which will be completed in 2023-2024.

- ◆ **(Policy C4-2.2) Carefully assess adjacent local agencies' plans to ensure compatibility across political boundaries. This does not imply that such compatibility is a requirement for adoption of the Circulation Element; and (Policy C4-2.4) Encourage cooperation with other governmental agencies to provide adequate vehicular traffic movements on streets and through intersections by means of synchronized signalization.**

Action(s): City staff reviews adjacent local agencies plans and environmental documents to ensure compatibility across political boundaries. Further, the City encourages cooperation with other governmental agencies to provide adequate vehicular traffic movements on streets through intersections by means of synchronized signalization

- ◆ **(Policy C4-2.3) Continuously monitor and evaluate Los Angeles International Airport (LAX) master planning and evaluate the impacts of LAX on the City's Circulation Element.**

Action(s): City staff continuously monitors and reviews LAX master planning to evaluate its

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Chapter 3 Housing Element

On November 10, 2022, the City Council adopted the El Segundo 2021-2029 Housing Element. Exhibit A of this report is the City’s Housing Element Annual Progress Report, which reports on progress made on each of program in 2022.

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Chapter 4 Conservation Element

The City of El Segundo, like the rest of southern California, enjoy a temperate climate, access to both beaches and mountains and many other amenities not found in many other parts of the world. The quality of life that the region offers its residents is one of the main reasons the region continues to attract visitors and newcomers. However, southern California is a semi-arid desert environment with limited natural resources. These limited resources, need to be preserved for continued use by existing residents and by future generations. The last several decades have seen periods of extreme drought conditions and periods of normal rainfall activity. The inconsistency in climate and weather patterns make conservation critical. Listed below are actions taken by the City of El Segundo towards implementation of the General Plan Housing Element.

Goal CN1: Ensure long-term public access to a safe, clean beach environment within and adjacent to the City.

- ◆ **(Policy CN1-4) The City shall establish policies and procedures for watershed and storm water management.**

Action(s): The City of El Segundo is a co-permittee in the Los Angeles County storm drain system permit or “municipal permit” (Order No. R4-2012-0175; NPDES No. CAS004001), which was adopted November 8, 2012 and amended September 11, 2021 (Order R4-2021-0105, NPDES No. CAS004004) by the State Water Board (WQ2015-0075). El Segundo maintains and implements a Standard Urban Stormwater Mitigation Plan (SUSMP); priority projects are required to develop and implement project-specific SUSMPs or Urban Stormwater Mitigation Plans that identify the specific design features and best management practices (BMPs) that will be implemented for the project and are applicable to the project. Lastly, the city requires stormwater pollution prevention plans (SWPPPs) for all construction projects with disturbed areas of 1 acre or greater. The SWPPPs outline best management practices to minimize construction-induced water pollutants by controlling erosion and sediment, establishing waste handling/disposal requirements, and providing non-stormwater management procedures.

Goal CN2: Assist in the maintenance of a safe and sufficient water supply and distribution system that provides for all the water needs within the community.

- ◆ **(Policy CN2-1) Periodically evaluate the entire water supply and distribution system to ensure that future water needs will be met.**

Action(s): El Segundo is located within the jurisdiction of the West Basin Municipal Water District (West Basin). West Basin relies on the following mix of water resources: 21% groundwater; 65% imported water; 7% recycled water; and 7% conservation efforts. In compliance with legislative requirements, West Basin prepared the West Basin Municipal Water District 2010 Urban Water Management (UWMP). The UWMP was updated in 2016, detailing how West Basin manages their water supplies and demands under all hydrology conditions and demonstrating how West Basin proposes to meet their service area's retail demands over the next 25 years and provide long-term

water reliability. According to the UWMP (Table 3-1, *Historic Water Demand per West Basin Retail Agency*), the City reduced its demand by 3% in the last five years relative to the period 2006-2010. The UWMP concluded that West Basin does not anticipate any shortages and will be able to provide reliable water supplies under both single dry year and multiple dry year conditions.

- ◆ **(Policy CN2-3) Investigate creating a new water conservation ordinance to address the demand created by new development; (Policy CN2-6) Encourage the retrofitting of existing systems with water-conserving fixtures and appliances; and, (Policy CN2-8) Encourage the retrofitting of existing landscapes to incorporate the principles and practices of sound landscape design and management, particularly those conserving water and energy.**

Action(s): In 2015, El Segundo adopted the Water Conservation in Landscaping Standards ordinance in compliance with State law, promoting water conservation. The standards promote water conservation while allowing the flexibility in designing healthy, attractive, and cost effective water efficient landscapes. The city continues to ensure that landscaping in all new development projects that are subject to the ordinance comply with the water conservation standards and with the CalGreen codes. Lastly, existing landscape systems being rehabilitated are also subject to the ordinance to ensure retrofitting with water-conserving systems.

- ◆ **(Policy CN2-5) Require new construction and development to install water-conserving fixtures and appliances to reduce the amount of new demand; and, (Policy CN2-7) Require new construction and development to incorporate the principles and practices of sound landscape design and management, particularly those conserving water and energy**

Action(s): During the development review process, the City ensures that new developments comply with the California Energy Code, CalGreen, California Building Code relevant provisions, and the city's Water Conservation in Landscaping Standards ordinance.

- ◆ **(Policy CN2-11) Encourage, whenever appropriate and feasible, development techniques which minimize surface run-off and allow replenishment of soil moisture. Such techniques may include, but not be limited to, the on-site use and retention of storm water, the use of impervious paving material (such as walk-on-bark, pea gravel, and cobble mulches), the preservation of vegetative covers, and efficiently designed and managed irrigation systems.**

Action(s): During the development review process, the City ensures that new developments comply with the California Energy Code, CalGreen, California Building Code relevant provisions, and the city's Water Conservation in Landscaping Standards ordinance. Further, the city continued to enforce National Pollutant Discharge Elimination System (NPDES) requirements for new and redevelopment projects with 5,000 square feet or more of new or replacement impervious surfaces, which are generally required to provide infiltration. Larger developments are required to prepare a Standard Urban Stormwater Mitigation Plan and demonstrate no increase in peak runoff as a result of the development through infiltration.

Goal CN3: Protect groundwater and coastal waters from contamination.

Action(s): The City of El Segundo is a co-permittee in the Los Angeles County storm drain system permit or “municipal permit” (Order No. R4-2012-0175; NPDES No. CAS004001), which was adopted November 8, 2012 and amended September 11, 2021 (Order R4-2021-0105, NPDES No. CAS004004) by the State Water Board (WQ2015-0075. El Segundo continues to maintain and implement a Standard Urban Stormwater Mitigation Plan (SUSMP); priority projects are required to develop and implement project-specific SUSMPs or Urban Stormwater Mitigation Plans that identify the specific design features and best management practices (BMPs) that will be implemented for the project and are applicable to the project to ensure minimal pollutant discharge that can enter the public drainage system, which outlets to coastal waters. Lastly, the city requires stormwater pollution prevention plans (SWPPPs) for all construction projects with disturbed areas of 1 acre or greater. The SWPPPs outline best management practices to minimize construction-induced water pollutants by controlling erosion and sediment, establishing waste handling/disposal requirements, and providing non-stormwater management procedures.

Goal CN4: Protect the rare and endangered El Segundo Blue Butterfly.

- ◆ **(Policy CN4-2) Protect the coastal habitat of the El Segundo Blue Butterfly; and, (Policy CN4-4) Designate the habitat of the El Segundo Blue Butterfly as open space in the Land Use Element.**

Action(s): Wildlife restoration project conducted at Clutter’s bluff. Further, the dunes area and Imperial Avenue slope, which contain sensitive habitat are designated open space in the Land Use map. In addition, in 2022 the City initiated a comprehensive update of the Downtown Specific Plan (DSP). During the public outreach process, the City received input from the community advocating for expansion of the Blue Butterfly habitat to the Downtown area and the Civic Center in particular. The draft Downtown Specific Plan to be released for public comment in spring 2023 includes a policy to include Sea Cliff Buckwheat in the landscape design for the Civic Center to provide habitat for the Blue Butterfly. Adoption of the updated Downtown Specific Plan (DSP) is anticipated in fall 2023.

- ◆ **(Policy CN4-3) Work with Chevron Refinery and appropriate community organizations to monitor the condition of coastal habitat areas of the El Segundo Blue Butterfly.**

Action(s): The city coordinated with the local youth organization “Tree Musketeers” to install native landscaping, trees, shrubs, etc. throughout the city, including the coastal areas.

Goal CN5: Develop programs to protect, enhance, and increase the amount and quality of the urban landscape to maximize aesthetic and environmental benefits.

- ◆ **(Policy CN5-1) Preserve the character and quality of existing neighborhood and civic landscapes.**

Action(s): Downtown landscape renovation, installation of picnic tables in the civic plaza. In 2022, the City initiated a comprehensive update of the Downtown Specific Plan (DSP), which is anticipated to be completed in fall 2023. The updated Specific Plan will incorporate goals for improving the public realm including modifications to street and sidewalk configuration to increase pedestrian and bicycle activity, planting of more native plants, and providing more gathering and outdoor seating

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Chapter 5 Public Safety Element

Natural and non-natural hazards present a variety of risks to persons who live, work, and visit the City. The aim of the City is to reduce the potential risk of death, injuries, property damage, and the economic and social dislocation resulting from hazards such as urban fire, flooding, mudslides, earthquakes, and hazardous incidents. The Public Safety Element addresses hazards associated with geology and seismicity, flooding, fire, and petroleum storage. Listed below are actions taken by the City of El Segundo towards implementation of the General Plan Economic Development Element.

Goal PS1: Protect the public health and safety and minimize the social and economic impacts associated with geologic hazards.

- ◆ **(Objective PS1-1) It is the objective of the City of El Segundo to reduce exposure to potentially hazardous geological conditions through land use planning and project review.**

Action(s): Through the permitting and plan check process, continued to enforce the building code, which includes detailed geologic review requirements. For larger development projects requiring environmental documentation, reviewed applicable studies to ensure that impacts were minimized through the use of proper construction techniques, especially in areas with expansive soils.

Goal PS2: Minimize injury and loss of life, property damage, and social, cultural and economic impacts caused by earthquake hazards

- ◆ **(Objective PS2-1) It is the objective of the City of El Segundo that the City promote effective response to seismic disasters and maintenance of structurally safe facilities.**

Action(s): Through the permitting and plan check process, continued to enforce the building code, which includes detailed seismic requirements. The city continues to consult with the Department of Conservation's geologic hazards maps to identify liquefaction and landslide zones within the city and the Alquist-Priolo maps for earthquake fault zones when engineering structures to minimize hazardous conditions based on the most current seismic design standards. Lastly, the City's Fire Department conducts annual inspections of all apartment buildings and buildings containing hazardous materials to ensure proper safety protocols are in place.

- ◆ **(Policy PS2-1.1) Continue to cooperate with and support federal, state, and county agencies in the development and enforcement of regional and local health and safety laws and environmental controls.**

Action(s): The City continues to prepare a new emergency preparedness plan in collaboration with Federal, State and regional agencies. Conducted emergency preparedness exercises to ensure proper training for emergency operations center staff.

- ◆ **(Policy PS2-1.3) Insure adequate public safety and the preservation and reuse of historic buildings by continuing to enforce requirements for structural strengthening of older brick and masonry buildings.**

Action(s): Approved several voluntary seismic upgrades for brick and masonry buildings. The city updated the local building code requirements to improve code requirements and ensure safety.

Goal PS3: Reduce threats to public health and safety from hazardous materials, especially threats induced by earthquakes and accidental leaks and spills.

- ◆ **(Policy PS3-1.4) Continue to encourage source reduction, substitution, and recycling.**

Action(s): Continued to co-sponsor household hazardous waste roundups. Updated the municipal code to require businesses to reduce waste and prepare a plan for the purpose.

- ◆ **(Policy PS3-1.5) Encourage improved, timely communications between businesses and emergency response agencies regarding hazardous materials prior to and during incidents.**

Action(s): Continue to require staff training of the business community regarding hazardous materials and hazardous waste, and conduct follow up inspections. Staff training is conducted by the City's Fire Department.

- ◆ **(Objective AQ13-1) Reduce the amount of solid waste by 25 percent by 1994, and 50 percent by 2000; and (Policy AQ13-1.1) It is the policy of the City of El Segundo that the City continue to implement the programs proposed in the City's Solid Waste Management Plan, concurrent with California Assembly Bill 939, to achieve a 25 percent reduction in residential solid waste requiring disposal by 1995, and a 50 percent reduction by the year 2000.**

Action(s): In accordance with CalGreen requirements, the city complies and enforces the required reduction plan. Adopted In accordance with CalGreen requirements, the city complies and enforces the requirements for 65% recycling of construction debris. The City continually requires evidence of recycling from contractors to ensure proper recycling and disposal of debris.

Goal PS6: Protect public health, safety, and welfare from natural and man-made flood and inundation hazards. Minimize injury, loss of life, property damage, and economic and social disruption caused by flood and inundation hazards.

- ◆ **(Objective PS6-1) It is the objective of the City of El Segundo that the City minimize threats to public safety and protect property from wildland and urban fires.**

Action(s): The city annually maintains the open brush area along Imperial Highway.

- ◆ **(Policy PS6-1.2) Continue efforts to reduce fire hazards associated with older buildings, high-rise buildings, and fire-prone industrial facilities, and maintain adequate fire protection in all areas of the City.**

Action(s): The city continued its annual inspections of protection systems and devices in multifamily and high-rise buildings; continued its public education through the school system; provide fire extinguisher training for the commercial and industrial community; and provide senior fire safety.



Goal PS7: Protect public health, safety, and welfare, and minimize loss of life, injury, property damage, and disruption of vital services, resulting from earthquakes, hazardous material incidents, and other natural and man-made disasters.

- ◆ **(Objective PS7 -1) It is the objective of the City of El Segundo to Improve the preparedness of the City for emergency situations.**

Action(s): Continue to require the installation of shut-off valves in new and remodeled developments. Continue to conduct weekly water pressure testing. Attended several public events and provided an information booth to distribute educational materials regarding emergency preparedness.

- ◆ **(Program PS7-1.4A) The City shall support, encourage, and assist in establishing community programs which volunteer to assist police, fire, and civil defense personnel after a disaster.**

Action(s): Established a volunteer citizens academy to educate the public and provide CPR training, emergency preparedness, and proper use of fire extinguishers. Established neighborhood watch programs, and continue to support local block captains in making a safer community.

- ◆ **(Program PS7-1.6A) The City shall, in cooperation with the telephone company and industrial facilities, establish an Emergency Notification System providing quick, no-cost readily accessible service for reporting fires and other emergencies by the general public.**

Action(s): Continue use of the Nixle notification system, which allows the public to register to receive emergency notifications. Maintains an Everbridge system, which automatically contact all businesses in the city with emergency notification. Lastly, the city continues to maintain a Facebook page and other social media accounts to disseminate emergency information, in addition to city events.

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Chapter 6 Noise Element

Noise can be defined as unwanted sound that is loud, disagreeable, or unexpected. Noise can be generated by a number of sources, including mobile sources such as automobiles, trucks, and airplanes, and stationary sources such as construction sites, machinery, and industrial operations. The most critical impact of noise exposure is hearing loss, but other effects are speech interference, sleep interference and annoyance. Listed below are actions taken by the City of El Segundo towards implementation of the General Plan Noise Element.

Goal N1: Encourage a high quality environment within all parts of the City of El Segundo where the public's health, safety, and welfare are not adversely affected by excessive noise.

- ◆ **(Policy N1-1.1) Continue to work for the elimination of adverse noise sources, especially from Los Angeles International Airport West Imperial Terminal, and from helicopter and aircraft flyovers; (Program N1-1.1A) The City shall implement the Airport Abatement Policy and Program (City Council Resolution No. 3691, adopted May 21, 1991, or any future revisions thereto) in its efforts to minimize noise impacts caused by LAX; (Policy N1-1.9) Require review of all new development projects in the City for conformance with California Airport Noise Regulations and California Noise Insulation Standards (CCR Title 24) to ensure interior noise will not exceed acceptable levels; and, (Program N1-1.9A) All new habitable residential construction in areas of the City with an annual CNEL of 60 dBA or higher shall include all mitigation measures necessary to reduce interior noise levels to minimum state standards. Post construction acoustical analysis shall be performed to demonstrate compliance.**

Action(s): Based on federal and state guidelines, the City established land use standards for noise, which are set forth in ESMC Title 7, Chapter 2, Noise and Vibration. The standard established for commercial and industrial property is 8dBA above ambient noise level, while the standard for residential property is 5dBA above the ambient noise level. When the 2016 California Building Code was adopted, additional standards were adopted requiring new residences or additions to comply with the minimum noise insulation performance standards to demonstrate that the design will ensure that internal noise levels due to LAX aircraft noise not exceed 45dB CNEL. During the building plan check process, adherence to the Building Code and the amendments contained in this section of the Municipal Code is required for properties that are within the designated area.

- ◆ **(Policy N1-1.2) Play an active role in the planning process associated with preparation of the Los Angeles International Airport Master Plan.**

Action(s): During the preparation of the Los Angeles International Airport Master Plan, the City consistently provided comments and recommendations to minimize noise impacts. Subsequently, the city has continually reached out to ensure enforcement of the Master Plan.

- ◆ **(Program N1-1.3C) Encourage the City of Los Angeles Department of Airports to pay the additional costs for new residential construction to provide acoustical treatment to mitigate noise impacts to a level that meets land use compatibility standards; and, (Policy N1-1.10) Continue to develop and implement City programs to incorporate noise reduction measures into existing residential development where interior noise levels exceed acceptable standards.**

Action(s): The Residential Sound Insulation (RSI) program was established as a result of a settlement, which used funds from Los Angeles World Airports (LAWA) and the Federal Aviation Administration (FAA) to treat homes from the effects of noise from LAX. The program was established in 1993, and ultimately treated 1,905 homes for adverse effects of noise from operations at LAX. As of May 2018, LAWA and FAA ceased reimbursements to the city for RSI administrative expenditures, thereby discontinuing the program. In 2022, LAWA decided to resume the RSI program under its direct control. The City intends to closely coordinate with LAWA in the outreach process to ensure that residential structures continue to be treated under the new RSI program.

- ◆ **(Program N1-2.1A) Address noise impacts in all environmental documents for discretionary approval projects, to insure that noise sources meet City Noise Ordinance standards. These sources may include: mechanical or electrical equipment, truck loading areas, or outdoor speaker systems; (Program N1-2.1B) The City shall establish criteria for determining the type and size of projects that should submit a construction-related noise mitigation plan. Noise mitigation plans shall be submitted to the City Engineer for his review and approval prior to issuance of a grading permit. The plan must display the location of construction equipment and how this noise will be mitigated. These mitigation measures may involve noise suppression equipment and/or the use of temporary barriers; and, (Program N1-3.3C) When appropriate, the City shall allocate noise impact mitigation costs to the agency or party responsible for the noise incompatibility.**

Action(s): During the development review process, staff conducts environmental assessments pursuant to the California Environmental Quality Act (CEQA), which may include noise assessments. Developments that are determined to have significant impacts based on the established thresholds are required to mitigate the impacts to a less than significant level to the extent feasible. All mitigation measures are incorporated into the conditions of approval and into a mitigation monitoring and reporting program. The costs associated with monitoring and implementing are borne by the developer or applicant.

Chapter 7 Open Space and Recreation Element

Open space areas are important not only to provide recreational activities for residents but also as a visual break from the built environment. El Segundo is primarily an industrial and suburban residential environment with little undeveloped land and a limited amount of open space areas. The City's major open space and recreation resources are public parks and recreational facilities; thus, these resources need to be protected, and whenever possible created for recreation, beautification, and maintenance of the small town atmosphere and quality of life in the community. Listed below are actions taken by the City of El Segundo towards implementation of the General Plan Open Space and Recreation Element.

Goal OS1: Provide and maintain high quality open space and recreational facilities that meet the needs of the existing and future residents and employees within the City of El Segundo.

- ◆ **(Policy OS1-1.3) Adopt and implement a Quimby Act Dedication Ordinance and a Zoning Amendment requiring new residential subdivisions and multi-family residential projects to include land dedication or in-lieu fee payments for active and passive public open space facilities to serve the additional growth; and, (Policy OS1-1.5) Conduct a park user study for all public park facilities in order to obtain the necessary data to make findings for the adoption and collection of park impact fees. Collect park impact fees for all new development projects, residential and non-residential, for open space acquisition, maintenance, and improvement.**

Action(s): A Public Facilities Impact Fee Study was first prepared in 2010 and updated in 2022, which assessed the needs and costs for additional capital facilities improvements. As a result, the City Council adopted a Resolution for the collection of development impact fees for police, fire, library, parks, and other facilities. The City has continued to collect such fees during the development review process, which has been used to support activities, maintenance and upgrades to the city's parks and recreation facilities.

- ◆ **(Policy OS1-1.4) Continue to work with the El Segundo Unified School District in the utilization of school property for public open space and recreational use by maintaining and renewing the effective Joint Powers Agreement between the City and the School District.**

Action(s): The City renewed its agreement with the El Segundo Unified School District for a 10-year term, which will expire in 2022. In January of 2019, the City also entered into a joint use agreement with the Wiseburn Unified School District for use of the Aquatics Center for 25 years. In January 2019, the City entered into a joint use agreement with the El Segundo Unified School District for use of the Aquatics Center for 10 years. Additionally, in August 2019, the City entered into a joint use agreement with El Segundo Unified School District for the use of the shared parking lot at Richmond Street School and Field for 10 years.

- ◆ **(Policy OS1-1.10) Support and encourage the operation, upkeep, and public use of the ex-**

isting golf course and driving range facility.

Action(s): The City entered into a Ground Lease Agreement and Golf Course Management Agreement with Topgolf/Centercal, ensuring continued operations of the 9-hole course and public access to the driving range.

- ◆ **(Objective OS1-2) Preserve existing, and support acquisition of additional, private park and recreation facilities to foster recognition of their value as community recreation and open space resources.**

Action(s): The City of El Segundo and Raytheon are working in partnership to allow public access to the Raytheon Employee Park.

- ◆ **(Policy OS1-2.7) Support and encourage upkeep, public recreational use, and access to the shoreline area.**

Action(s): In partnership with LA County and Chevron, a lifeguard station was constructed.

- ◆ **(Policy OS1-2.8) Encourage the creation of active and passive open space areas within non-residential developments east of Sepulveda Boulevard.**

Action(s): The City of El Segundo and Raytheon are working in partnership to allow public access to the Raytheon Employee Park.

- ◆ **(Policy OS1-3.1) Continue use of the Joslyn Adult Center, the George E. Gordon Clubhouse, and the Teen Center facilities, for recreational activities that are provided by the City's Recreation and Parks Department.** Ongoing

- ◆ **(Policy OS1-4.2) Continue to expand landscaping and recreational use along the Southern California Edison right-of-way where feasible.**

Action(s): Entered into a long-term lease with Southern California Edison for the use of the utility right-of-way for Constitution, Washington, Freedom and Independence Parks. Washington Park Playground renovation is planned for Spring 2020.

- ◆ **(Policy OS1-5.3) Continue to support programs for the protection of the El Segundo Blue Butterfly.**

Action(s): Wildlife restoration project conducted at Clutter's bluff. Further, the dunes area and Imperial slope, which contain sensitive habitat are designated open space in the Land Use map. The city coordinated with the local youth organization "Tree Musketeers" to install native landscaping, trees, shrubs, etc. throughout the city, including the coastal areas. In addition, in 2022 the City initiated a comprehensive update of the Downtown Specific Plan (DSP). During the public outreach process, the City received input from the community advocating for expansion of the Blue Butterfly habitat to the Downtown area and the Civic Center in particular. The draft Downtown Specific Plan to be released for public comment in spring 2023 includes a policy to

Chapter 8 Air Quality Element

Due to El Segundo's coastal location, it is protected from the worst of the Basin's air pollution problem. Daily onshore sea breeze, which is the predominant wind, is a primary factor in maintaining cool temperatures and clean air circulation, and generally prevents warmer inland temperatures and air pollution from permeating El Segundo, except under certain seasonal conditions such as the offshore Sana Ana winds. The purpose of this Element is to address problems of maximum air pollution levels; reduce the health and economic impacts of air pollution; compliance with the Air Quality Management Plan; and increase awareness of our responsibility for air quality. Listed below are actions taken by the City of El Segundo towards implementation of the General Plan Air Quality Element.

Goal AQ1: Person work trip reduction for private employees.

Goal AQ3: Vehicle work trip reduction for private employees.

- ◆ **(Policy AQ1-1.1) It is the policy of the City of El Segundo that the City encourage businesses to adopt alternative work schedules and prepare guidelines to assist local businesses in the implementation of alternative work schedule programs; (Policy AQ1-1.3) It is the policy of the City of El Segundo that Transportation System Management (TSM) plans provide a 30 percent reduction in vehicle ridership or the equivalent Average Vehicle Ridership (AVR) per commute vehicle; and, (Policy AQ3-1.1) It is the policy of the City of El Segundo that the City continue to require employers in existing congested areas of the City and developers of large new developments to adopt Transportation System Management (TSM) plans and provide incentives for the provision of transit support facilities.**

Action(s): In 1993, the City adopted Developer Transportation Demand Management (TDM) and Employer/Occupant Transportation Systems Management (TSM) regulations. These regulations encourage and require businesses to: a) provide facilities that encourage and accommodate use of ridesharing, transit, pedestrian, and bicycle commuting as alternatives to single occupant motor vehicle trips; and b) require major employers and occupants to develop and implement TSM programs to encourage and accommodate ridesharing and the other single occupant motor vehicle trip alternatives. The city continues to monitor and implement the ordinances through the development review process.

- ◆ **(Policy AQ3-1.3) It is the policy of the City of El Segundo to cooperate with efforts to expand bus, rail, and other forms of transit within the Los Angeles region.**

Action(s): The City continues to cooperate with LA Metro and regional agencies on the expansion of the light rail network, including the Green Line (Crenshaw Corridor) extension north, to Los Angeles, and south to Redondo Beach and Torrance. The City also works closely with neighboring jurisdictions and continues to share in the cost of Beach Cities Transit line No. 109.

Goal AQ2: Person work trip reduction for local government employees.

- ◆ **(Policy AQ2-1.1) It is the policy of the City of El Segundo that a study be conducted to implement alternative work schedules and work-at-home programs for City employees that will maximize the potential for increasing employee productivity.**

Action(s): The City had a 9/80 schedule from 2008 to 2012. In 2012, the City adopted a 4/10 schedule. The City has since reverted to a 9/80 schedule starting in 2018. In 2023, the City intends to implement a 4/10 schedule on a trial basis for management and executive employees. At the conclusion of the trial, the City will determine whether to expand the 4/10 schedule or maintain the 9/80 schedule. In 2020 and 2021, the City implemented a work-at-home program for a substantial portion of employees. In 2022, the City resumed its previous in-person operations.

Goal AQ4: Reduce motorized transportation.

- ◆ **(Objective AQ4-10) Promote non-motorized transportation; and (Policy AQ4-1.1) It is the policy of the City of El Segundo that the City actively encourage the development and maintenance of a high quality network of pedestrian and bicycle routes, linked to key locations, in order to promote non-motorized transportation.**

Action(s): To-date, the City has completed Class 2 Bike lanes along Rosecrans Avenue (approx. 1.1 miles), approximately 5 miles of Class 3 Bike Routes citywide, and a 0.2-mile Class 1 Bike Path along El Segundo Boulevard (between Nast St. and Continental Blvd.). In 2022, the City completed the design and in 2023 will begin construction of an approximately 0.2-mile Class 1 Bike Path along El Segundo Boulevard (between PCH and Continental Blvd.). In addition, in 2023, the City will begin construction of approximately 5.2 miles of Class II Bike Lanes on El Segundo Boulevard (from Aviation Blvd. to PCH), on Douglas Street (between Rosecrans Ave. and Imperial Hwy.), and on Nash Street (between El Segundo Blvd. and Imperial Hwy.) The City anticipates completing additional bike lanes and routes over the next four years, coordinating with the City of Manhattan Beach for the bike lanes along Rosecrans Avenue and coordinating with LA Metro on the design and implementation of a bike path along Aviation Boulevard.

Goal AQ5: Vehicle work and non-work trip reduction.

- ◆ **(Policy AQ5-1.1) It is the policy of the City of El Segundo that the City discourage the use of single-occupant vehicles in congested areas of the City by changing or modifying the availability and cost of parking.**

Action(s): The City controls the availability of parking through parking time limits at locations in the Downtown and Smoky Hollow neighborhoods. Although the City does not charge for parking on the street and in City parking lots throughout the city, the City implemented a preferential parking zone in a residential area immediately east of Pacific Coast highway and south of Imperial Avenue. Households in the zone qualify for up to three resident parking permits and up to two guest parking permits. In 2022, the City received a request for and is currently considering a second preferential parking district in an area south of the original

district. Lastly, the City adopted the Smoky Hollow Specific Plan in 2018, which has a goal of implementing a Parking Benefits District.

- ◆ **(Policy AQ5-1.2) It is the policy of the City of El Segundo that the City actively encourage the enhancement of transit performance and availability and establish developer fees to offset the costs of transit improvements required as a result of new developments.**

Action(s): The City worked closely with neighboring jurisdictions and continues to share in the cost of Beach Cities Transit line No. 109. also, in 2018, the City adopted the Smoky Hollow Specific Plan. The Specific Plan goals include increased coordination with transit operators (Metro and Beach Cities Transit). In addition, the Specific Plan envisions expanding the existing city Lunchtime Shuttle to create a new shuttle route for peak hours between the Mariposa and/or El Segundo Green Line Stations and Smoky Hollow.

Goal AQ6: Reduction in peak-period truck travel and number and severity of truck-involved accidents.

- ◆ **(Objective AQ6-1) Pass the necessary ordinances and memorandums of understanding to divert truck traffic during peak traffic periods.**

Action(s): Although no ordinance or memorandum has been adopted, the City's General Plan Circulation Element designates specific streets as truck routes. In accordance with the Circulation Element, the Public Works Department ensures that development projects identify the designated streets in their haul routes, and that said routes are utilized during construction activity.

Goal AQ7: Reduce vehicle emissions through traffic flow improvements.

- ◆ **(Policy AQ7-2.1) It is the policy of the City of El Segundo to improve channelization at high-volume intersections identified with assistance from SCAG.**

Action(s): During the development review process of qualified development projects, the City reviews traffic studies to determine the impacts of specific developments on traffic flow and delays. When warranted by the traffic analysis, channelization improvements are required as a condition of approval for new developments. For city-initiated and funded improvements to arterial streets, channelization (addition of dedicated turn lanes) is utilized to improve traffic flow.

Goal AQ8: Reduction in tailpipe emissions from local government vehicle fleets.

- ◆ **(Policy AQ8-1.1) It is the policy of the City of El Segundo that the City support legislation for the use and ownership of clean fuel vehicles.**

Action(s): In 2017, the City installed two charging points for electric vehicles at two street parking spaces. The city continues to identify sites for additional charging points.

- ◆ **(Policy AQ8-1.3) It is the policy of the City of El Segundo that the City invest in clean fuel**

systems on new City fleet vehicles.

Action(s): The City invests in hybrid electric vehicles for the Community Development and Public Works vehicles. In 2023, the City will also procure its first fully electric shuttle .

Goal AQ9: Reduction in length of vehicle trips.

- ◆ **(Policy AQ9-1.2) It is the policy of the City of El Segundo that the City participate in subregional efforts with other cities or agencies to develop mutually beneficial approaches to improving the balance of jobs and housing.**

Action(s): The City coordinated with the South Bay Cities Council of Governments (SBCCOG) on transportation and planning/housing issues, such as bike sharing programs, e-scooters, and the South Bay Slow Speed Local Travel Network (LTN) .

- ◆ **(Policy AQ9-1.3) It is the policy of the City of El Segundo that the City actively encourage the establishment of a shuttle bus system to transport employees and El Segundo residents between the east and west sides of the City.**

Action(s): The City intends to resume operations of a lunchtime shuttle that transports people from the east part of town to the city's downtown (west). Operations ceased temporarily during the COVID pandemic. In addition, the City adopted the Smoky Hollow Specific Plan (2018), which aims to expand the shuttle routes and times.

Goal AQ10: Reduction in particulate emissions from paved and unpaved roads, parking lots, and road and building construction.

- ◆ **(Policy AQ10-1.1) It is the policy of the City of El Segundo that an ordinance be adopted requiring the paving or use of alternative particulate control methods on roads with low levels of vehicle traffic and on dirt roads and parking lots located on industrialized properties such as Chevron and Edison.**

Action(s): In 2010, the City adopted an Ordinance implementing minimum paving requirements for driveways and parking areas. The ordinance also allows for alternative paving materials provided they are equivalent to the required asphalt and/or concrete material.

- ◆ **(Policy AQ10-1.2) It is the policy of the City of El Segundo to adopt incentives, regulations, and/or procedures to prohibit the use of building materials and methods which generate excessive pollutants; and, (Policy AQ10-1.3) It is the policy of the City of El Segundo that all new development projects meet or exceed requirements of the South Coast Air Quality Management District for reducing PMI 0 standards.**

Action(s): During the development review process, the City ensures that new developments comply with the California Energy Code, CalGreen, and California Building Code relevant provisions. In accordance with CEQA, air quality assessments were prepared to determine impacts upon air quality, and appropriate mitigation measures included to minimize impacts,

especially as a result from construction vehicles and construction activity.

Goal AQ11: Reduce emissions associated with government energy consumption.

- ◆ **(Policy AQ11-1.1) It is the policy of the City of El Segundo that a study be prepared to initiate implementation of a program for retrofitting City buildings with a full range of energy conservation measures.**

Action(s): The City commenced an assessment of all City buildings and facilities, which was completed by summer 2019. During the implementation process, any construction and/or maintenance would comply with applicable energy efficiency requirement in the California Energy Code and California Building Code.

Goal AQ12: Reduction in residential, commercial, and industrial energy consumption.

- ◆ **(Policy AQ12-1.1) It is the policy of the City of El Segundo that an ordinance be adopted requiring all new swimming pool water heater systems to utilize solar, electric, or low NOx gas-fired water heaters, and/or pool covers; and (Policy AQ12-1.2) It is the policy of the City of El Segundo that the City encourage the incorporation of energy conservation features in the design of new projects and the installation of conservation devices in existing developments.**

Action(s): During the development review process, the City ensures that new developments comply with the California Energy Code and California Building Code relevant provisions.

- ◆ **(Policy AQ12-1.3) It is the policy of the City of El Segundo to provide incentives and/or regulations to reduce emissions from residential and commercial water heating.**

Action(s): The City adopted resolution in August 2013, to participate in the Western Riverside Council of Governments PACE program. This program provides a mechanism to finance energy efficiency, renewable energy, and water conservation upgrades to residential and commercial facilities.

Goal AQ13: Increase recycling of solid waste and use of recycled materials by glass and paper manufacturers.

- ◆ **(Objective AQ13-1) Reduce the amount of solid waste by 25 percent by 1994, and 50 percent by 2000; and (Policy AQ13-1.1) It is the policy of the City of El Segundo that the City continue to implement the programs proposed in the City's Solid Waste Management Plan, concurrent with California Assembly Bill 939, to achieve a 25 percent reduction in residential solid waste requiring disposal by 1995, and a 50 percent reduction by the year 2000.**

Action(s): In accordance with CalGreen requirements, the city complies and enforces the requirements for 65% recycling of construction debris. The City continually requires evidence of recycling from contractors to ensure proper recycling and disposal of debris.

Goal AQ15: Prevent exposure of people, animals, and other living organisms to unhealthy levels

of air pollution.

- ◆ **(Policy AQ15-1.2) It is the policy of the City of El Segundo to coordinate with the SCAQMD to ensure that all elements of the AQMP regarding reduction of all air pollutant emissions are being met and are being enforced.**

Action(s): During the development review process, the City ensures that new developments comply with CEQA, the California Energy Code, and California Building Code relevant provisions

- ◆ **(Policy AQ15-1.4) It is the policy of the City of El Segundo to continue working with the City of Los Angeles to eliminate odor problems from the Hyperion Treatment Plant; this will include the continuation of the Mitigation Monitoring Implementation Plan.**

Action(s): The City coordinates with the Hyperion Treatment Plan on an ongoing basis to reduce and eliminate odor problems. In 2021 and 2022, the City has coordinated intensively with the Hyperion Treatment Plant and AQMD to address a sewage spill and ongoing operational problems at the Plant.

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Chapter 9 Economic Development Element

A strong community owes much to the spirit and involvement of its residents. However, community pride and civic-mindedness are not enough for a city to provide all necessary and desired services to maintain the local quality of life. A city needs a variety of employment, retail, manufacturing and other uses that arise from technological advancements to create balance, make it a desirable place to live, and to enhance its image. El Segundo is an employment-led community, in that El Segundo's development has been led by employment rather than population growth. As such, the Economic Development Element is concerned with the economic health of the commercial and industrial uses in the city. It focuses on the expansion and maintenance of El Segundo's economic base and on the enhancement of the City's business climate. Thus, the goals and policies direct city activities toward maximizing the city's economic development potential. Listed below are actions taken by the City of El Segundo towards implementation of the General Plan Economic Development Element.

Goal ED1: To create in El Segundo a strong, healthy economic community in which all diverse stakeholders may benefit.

- ◆ **(Objective ED1-1) To build support and cooperation among the City of El Segundo and its business and residential communities for the mutual benefits derived from the maintenance and expansion of El Segundo's economic base; (Policy ED1-1.1) Maintain economic development as one of the City's and the business and residential communities' top priorities; and, (Policy ED1-2) Focus short-run economic development efforts on business retention and focus longer-run efforts on the diversification of El Segundo's economic base in order to meet quality of life goals.**

Action(s): The City has hired an economic development coordinator to assist with promoting the city, and working closely with the Economic Development Advisory Council (EDAC). The city has partnered with the business community, EDAC and Chamber of Commerce to launch various websites to encourage business attraction and business retention, promote the city as a destination for hospitality and tourism. An economic development Senior Management Analyst has also been hired to conduct business outreach and update the El Segundo Business website (<https://www.elsegundobusiness.com>), city newsletter, and other media for the local business community. The city has been maintaining and updating both the El Segundo Business website and Destination El Segundo, while developing a content strategy for websites and social media, promoting more in-house marketing strategies. Coordinating annual champions of business to promote business attraction and retention.

Goal ED2: To provide a supportive and economically profitable environment as the foundation of a strong local business community.

- ◆ **(Objective ED2-1) To strengthen the partnerships between local government, the residential community, and El Segundo's business community; and, (Policy ED2-1.1) Take steps to**

maintain public sector support of the business community, including large and small businesses, and the residential community.

Action(s): The City has updated and is revising the Downtown Specific Plan and the Smoky Hollow Specific Plan to support the needs of the business and residential communities. City Departments also continue to work toward improved customer service by maintaining the on-line business license application process, minor building permit processes, and make payments on-line, which enable customers to conduct business and transactions online. The newly launched El Segundo Business website provides information on available properties for lease and for sale.

- ◆ **(Policy ED2-1.4) Continue to invest in infrastructure that encourages commercial and industrial development.**

Action(s): The approved Smoky Hollow Specific Plan and the Downtown Specific Plan (currently being updated) are designed to promote investment and development in the city, provide alternative parking compliance through an in-lieu program to collect revenue for the beautification of streets and create additional street parking opportunities.

Chapter 10 Hazardous Material and Waste Management Element

El Segundo possesses a strong, diversified economic base that includes a variety of industrial and commercial businesses. A strong community owes much to the spirit and involvement of its residents. However, community pride and civic-mindedness are not enough for a city to provide all necessary and desired services to maintain the local quality of life. A city needs a variety of employment, retail, manufacturing and other uses that arise from technological advancements to create balance, make it a desirable place to live, and to enhance its image. El Segundo is an employment-led community, in that El Segundo's development has been led by employment rather than population growth. As such, the Economic Development Element is concerned with the economic health of the commercial and industrial uses in the city. It focuses on the expansion and maintenance of El Segundo's economic base and on the enhancement of the City's business climate. Thus, the goals and policies direct city activities toward maximizing the city's economic development potential. Listed below are actions taken by the City of El Segundo towards implementation of the General Plan Hazardous Material and Waste Management Element.

Goal HM1: Protect health and safety of citizens and businesses within El Segundo and neighboring communities.

- ◆ **(Objective HM1-1) Make the County and City Hazardous Waste Management Plans available for review through the City Planning Division; (Objective HM1-2) Continue to promote development of public education programs on hazardous materials safety and emergency preparedness; and, (Policy HM1-2.2) Assist the County, as appropriate, in the dissemination of information and educational programs to the public and industry.**

Action(s): Through the City's website, informational materials and links are provided regarding household hazardous waste to educate the public about these hazards and proper disposal techniques. The City also posts information on location of recycling facilities in the area for recyclable materials in addition to hazardous items such as paint, solvents, household chemicals, and e-waste. This information is also available at the public counters and advertised in the local newspaper. The city has also cosponsored household waste recycling events. Lastly, the city continuously monitors and updates the emergency operations plan, hazard mitigation plan, tsunami operations plan, and the facility safety/evacuation plan

Goal HM2: Minimize risks to the citizens and businesses of El Segundo from hazardous materials and wastes, while acknowledging the role of industrial users in the City.

- ◆ **(Objective HM2-1) Maintain and update a comprehensive emergency plan consisting of measures to be taken during and after hazardous materials spills.**

Action(s): The City has emergency plans in place for various emergencies and scenarios, including chemical spills and tsunami evacuation routes. The City's Fire Department has a mutual aid agreements with the Chevron Fire Department, as well as other nearby municipalities.

Lastly, city personnel is trained annually in providing emergency support during catastrophic events.

Goal HM3: Ensure compliance with State laws regarding hazardous materials and waste management.

- ◆ **(Policy HM3-1.2) Review existing City Zoning Code to determine if stricter permitting procedures, hazardous materials and waste transportation, and other safety considerations are necessary to meet recent changes in Hazardous Material Suppression standards.**

Action(s): A permit process has been created where the Police Department issues permits for the transportation of hazardous materials, and coordinates with the City's Fire Department. Through the development review process, for projects that require environmental review, Phase 1 environmental studies are conducted to identify potential impacts regarding contamination from the project and contaminant exposure to the public. Appropriate measures are included to ensure that risk is mitigated.

Goal HM5: Assist in meeting State and County goals to reduce hazardous waste generation to the maximum extent possible.

Action(s): The City released a request to waste haulers to serve the resident's waste management needs, including diverting and separating recyclables, green waste and trash. The city entered into a new contract in the first quarter of 2019 for trash and recycling services. Further, as part of the construction process, contractors are required to provide the city with evidence that demolition debris and hazardous waste were properly disposed

Coastal Specific Plan

Certified in 1982, the El Segundo Local Coastal Program provides specific development guidelines for all land located seaward of Vista Del Mar. The Coastal Zone Specific Plan divides the City's Coastal Zone into three land use areas. These are: the Power Plant Area, the Marine Terminal Area, and the Shoreline Area. The purpose of this Specific Plan is to implement relevant Coastal Act policy provisions and defines the permitted land uses for each area. Much of the City's Coastal Zone is comprised of coastal dependent energy facilities, and the City's Specific Plan is intended to protect and guide orderly development of these industrial uses. In 2022, the City did not process any new Coastal Development Permit applications.

Please Start Here

General Information	
Jurisdiction Name	El Segundo
Reporting Calendar Year	2022
Contact Information	
First Name	Michael
Last Name	Allen
Title	Community Development Director
Email	mallen@elsegundo.org
Phone	3105242345
Mailing Address	
Street Address	350 Main Street
City	El Segundo
Zipcode	90245

Optional: Click here to import last year's data. This is best used when the workbook is new and empty. You will be prompted to pick an old workbook to import from. Project and program data will be copied exactly how it was entered in last year's form and must be updated. If a project is no longer has any reportable activity, you may delete the project by selecting a cell in the row and typing ctrl + d.

[Click here to download APR Instructions](#)

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Jurisdiction	El Segundo	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier				Unit Types		Affordability by Household Incomes - Completed Entitlement									
1				2	3	4					5	6			
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Entitlement Date Approved	# of Units issued Entitlements
Summary Row: Start Data Entry Below							3	0	29	0	0	239	0		271
4131-016-023	4131-016-023	745 1/2 W Mariposa Ave	N/A	C0001-21	ADU	R									0
4131-002-023	4131-002-023	624-A W Acacia Ave	N/A	C0030-22	ADU	R									0
4132-030-023	4132-030-023	311 E Sycamore Ave	N/A	C0042-22	ADU	R									0
4132-005-007	4132-005-007	731-A Bayonne St	N/A	C0048-22	ADU	R									0
4133-005-023	4133-005-023	500-A Eucalyptus Dr	N/A	C0060-22	ADU	R									0
4139-026-003	4139-026-003	1216 E Mariposa Ave Unit A	N/A	C0085-22	ADU	R									0
4133-014-016	4133-014-016	620-A & B E Imperial Ave	N/A	C0089-22	ADU	R									0
4133-027-021	4133-027-021	801 Center St	N/A	C0097-21	ADU	R									0
4133-031-008	4133-031-008	829 Lomita St	N/A	C0118-22	ADU	R									0
4139-021-041	4139-021-041	633-A California St	N/A	C0120-22	ADU	R									0
4136-023-011	4136-023-011	215 Concord St	N/A	C0123-22	ADU	R									0
4139-029-008	4139-029-008	1430 E Mariposa Ave	N/A	C0125-22	ADU	R									0
4133-012-003	4133-012-003	853 Penn St Unit C	N/A	C0142-21	ADU	R									0
4132-029-001	4132-029-001	828 Eucalyptus Dr	N/A	C0149-21	ADU	R									0
4136-008-003	4136-008-003	532 Virginia St	N/A	C0202-21	ADU	R									0
4133-009-007	4133-009-007	510 1/4 E Oak Ave	N/A	C0210-21	ADU	R									0
4132-016-025	4132-016-025	214 W Acacia Ave	N/A	C0210-22	ADU	R									0
4131-009-047	4131-009-047	700-A W Pine Ave	N/A	C0216-22	ADU	R									0
4136-014-017	4136-014-017	411 Richmond Ave Unit A	N/A	C0217-22	ADU	R									0
4139-014-059	4139-014-059	420 1/2 Washington St	N/A	C0221-20	ADU	R									0
4136-020-006	4136-020-006	340 1/2 Loma Vista St	N/A	C0289-21	ADU	R									0
4133-004-004	4133-004-004	612 Eucalyptus Dr Unit A	N/A	C0299-22	ADU	R									0
4139-029-036	4139-029-036	1524 1/2 E Mariposa Ave	N/A	C0313-22	ADU	R									0
4133-014-017	4133-014-017	640 E Imperial ve	N/A	C0315-22	ADU	R									0
4133-032-032	4133-032-032	900 E Imperial Ave	N/A	C0316-21	ADU	R									0
4132-020-006	4132-020-006	937 1/2 Eucalyptus Dr	N/A	C0348-21	ADU	R									0
4133-022-006	4133-022-006	630 1/2 Maryland St	N/A	C0354-21	ADU	R									0
4136-007-013	4136-007-013	503 Richmond St	N/A	C0369-21	ADU	R									0
4139-029-036	4139-029-036	1524 1/2 Mariposa Ave	N/A	C0378-21	ADU	R									0
4139-025-075 & 4139-025-073,074,076,081	4139-025-075 & 4139-025-073,074,076,081	401-575 N Pacific Coast Hwy	Pacific Coast Commons	EA-1248	MH	O					6		4/19/2022	6	
4139-025-075 & 4139-025-073,074,076,081	4139-025-075 & 4139-025-073,074,076,081	401-575 N Pacific Coast Hwy	Pacific Coast Commons	EA-1248	MH	R	3		29		225		4/19/2022	257	
4132-008-006 & 4132-008-005	4132-008-006 & 4132-008-005	301-305 W Palm Ave	The Villas on West Palm	EA-1323	5+	O					8		12/8/2022	8	

Note: "+" indicates an optional field
 Cells in grey contain auto-calculation formulas

Affordability by Household Incomes - Building Permits									Affordability by Household Incomes - Certificates of Occupancy								
7							8	9	10						11	12	
Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Building Permits Date Issued	# of Units Issued Building Permits	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Certificates of Occupancy or other forms of readiness (see instructions) Date Issued	# of Units issued Certificates of Occupancy or other forms of readiness
0	0	0	0	0	0	30		30	0	0	0	0	0	0	0		0
						1	7/13/2022	1									0
						1	6/16/2022	1									0
						1	11/10/2022	1									0
						1	8/15/2012	1									0
						1	9/23/2022	1									0
						1	11/17/2022	1									0
						2	10/4/2022	2									0
						1	10/17/2022	1									0
						1	9/13/2022	1									0
						1	7/27/2022	1									0
						1	8/2/2022	1									0
						1	1/20/2022	1									0
						1	2/28/2022	1									0
						1	6/27/2022	1									0
						1	10/11/2012	1									0
						1	2/16/2022	1									0
						1	11/8/2022	1									0
						1	10/4/2022	1									0
						1	11/1/2022	1									0
						1	2/2/2022	1									0
						1	1/18/2022	1									0
						1	11/16/2022	1									0
						1	9/12/2022	1									0
						2	5/25/2022	2									0
						2	5/25/2022	2									0
						1	3/10/2022	1									0
						1	2/14/2022	1									0
						1	3/23/2022	1									0
						1	7/19/2022	1									0
								0									0

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

								0										0
								0										0

Jurisdiction	El Segundo	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
Please contact HCD if your data is different than the material supplied here

Table B														
Regional Housing Needs Allocation Progress														
Permitted Units Issued by Affordability														
		1	Projection Period - 06/30/2021 - 10/14/2021	2									3	4
Income Level		RHNA Allocation by Income Level		2021	2022	2023	2024	2025	2026	2027	2028	2029	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	207	-	-	-	-	-	-	-	-	-	-	-	207
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Low	Deed Restricted	99	-	-	-	-	-	-	-	-	-	-	-	99
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Moderate	Deed Restricted	84	-	-	-	-	-	-	-	-	-	-	-	84
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Above Moderate		131	-	15	30	-	-	-	-	-	-	-	45	86
Total RHNA		521	-	15	30	-	-	-	-	-	-	-	45	476
Total Units			-	15	30	-	-	-	-	-	-	-	45	476
Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).														
		5		2021	2022	2023	2024	2025	2026	2027	2028	2029	6 Total Units to Date	7 Total Units Remaining
		Extremely low-income Need												
Extremely Low-Income Units*		104		-	-	-	-	-	-	-	-	-	-	104

*Extremely low-income housing need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten.
 Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).
 Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.
 Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction		El Segundo	
Reporting Year		2022	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
1. Residential Sound Insulation (RSI)	Beginning in 2023 and annually thereafter, coordinate with LAWA to assist in outreaching to eligible owners in El Segundo. Assist 200 households annually.	Annually	No activity to report in 2022
2. Code Compliance Inspection Program	Continue to conduct inspections on a complaint basis through the City's Community Development Department and Neighborhood Preservation Officer	Ongoing	In 2022, the Neighborhood Preservation Officer conducted inspections at 87 residential properties in response to complaints. The typical complaints include illegal construction, noise, overgrown vegetation, housing concerns, and other zoning violations.
3. Accessory Dwelling Units (ADU)	Develop incentives and tools to facilitate ADU construction by the end of 2023, with the goal of achieving 120 ADUs in eight years. Incentives include pre-approved plans and creating an ADU calculator to estimate costs of development in El Segundo. The City is also participating in a REAP-funded project administered by the South Bay Council of Governments to accelerate ADU production.	By the end of 2023	REAP: City of El Segundo is participating in two of South Bay Cities COG's Regional Early Action Planning grant-funded projects to accelerate housing production. Including ADU Acceleration. The SBCCOG is engaged in a multifaceted research and planning project that includes mapping, economic analysis, policy assessment, infrastructure impacts, surveys of applicants and tenants, best practices, and forecasting of ADU development in the South Bay. An RFP for this project can be found at https://southbaycities.org INCENTIVES: City to develop pre-approved plans and post fees on the City website in 2023
Accessory Dwelling Units (ADU)	In 2022, update City website to provide information of ADU resources, such as grants available to homeowners for ADU construction from the California Housing Finance Agency (CalHFA).	By the end of 2022	In progress. ADU information to be posted on the City's Housing Division webpage, including links to CalHFA's grant program. To be completed in Q2 of 2023.
Accessory Dwelling Units (ADU)	Beginning in 2022 and annually thereafter, pursue available funding to facilitate ADU construction, including affordable ADUs.	IN 2022 AND ANNUALLY	No activity to report in 2022. City to pursue funding opportunities through HCD and CalHFA in 2023.

Accessory Dwelling Units (ADU)	Monitor ADU construction trends in 2024 to determine if adjustments to incentives and tools are necessary to meet the City's projected goal. Make necessary adjustments to incentives and tools within six months.	IN 2024 AND ADJUST INCENTIVES WITHIN SIX MONTHS	In progress. The City maintains a database (ADU log) that tracks: <ul style="list-style-type: none"> - Number of ADUs applied, permitted, and completed each year - Property address and APN - Permit numbers - Applicant Name - Description (attached/detached, one/two story) - Size
4. Inclusionary Housing Ordinance and Affordable Housing Strategy	Pending on the outcomes and recommendations of the feasibility study, establish the Inclusionary Housing program by 2025.	By the end of 2024	The feasibility study concluded that an inclusionary housing ordinance was not feasible at current densities in the Multiple-Family Residential (R-3) zone. On March 1, 2022, City Council directed staff to study the density that would facilitate redevelopment in the City's R-3 zone while considering SB 330 (Housing Crisis Act). The results of this further study are reflected in the densities of the proposed Housing and Mixed-Use Overlays (See program 6)
Inclusionary Housing Ordinance and Affordable Housing Strategy	Adopt Final Affordable Housing Strategic Plan by summer 2023 and implement the Affordable Housing Strategic Plan utilizing the services of Many Mansions.	By summer 2023	On March 24, 2022, the City's affordable housing services consultant presented a draft Affordable Housing Strategy at a Planning Commission study session. On June 23, 2022, the City's affordable housing services consultant presented the draft Affordable Housing Strategy at a City Council meeting. In Q2/Q3 of 2023, staff will present a revised Affordable Housing Strategy to Planning Commission and City Council for approval.
Inclusionary Housing Ordinance and Affordable Housing Strategy	Establish written procedures to streamline affordable housing pursuant to SB 35 by the end of 2022.	By the end of 2022	No activity to report in 2022. In progress. In Q3 2023, City to develop and post on the City website a SB 35 pre-application form (using the HCD's template) and written applications procedures.
Inclusionary Housing Ordinance and Affordable Housing Strategy	Continue to facilitate affordable housing development through incentives and technical assistance.	Ongoing	On June 23, 2022 and January 12, 2023, the City's Planning Commission held public hearings and recommended City Council adoption of ordinances to establish regulations for: a) State Density Bonus applications, Transitional and Supportive Housing, and Micro-Units. These ordinances include incentives for the provision of affordable housing. The City anticipates that the above regulations will be considered and adopted by City Council in Q1/Q2 of 2023.
5. Urban Lot Split	By summer 2023, develop checklist for SB 9 application.	By summer 2023	On March 1, 2022, the City Council adopted Ordinance 1633 establishing a standards for urban lot splits. In March 2022, the City Council completed a development standards handout visually describing the standards in Ordinance 1633. In Q2 2023, the City will develop an application checklist and will post it and the development standards handout on the City website.
6. Provision of Adequate Sites	By October 15, 2022, rezone adequate sites to accommodate the 29-unit RHNA shortfall carry over from the 5th cycle Housing Element. Approval of a rezone in April 2022 to accommodate the Pacific Coast Commons project results in the provision of 263 units, including 32 lower income units (29 low income and 3 very low income).	By October 15, 2022	Completed. On March 15, 2022, the City Council adopted Resolution 5319 and on April 19, 2022, it adopted Ordinance 1635 approving a Zone Change, General Plan Amendment, Subdivision, and Site Plan Review to create the Pacific Coast Commons Specific Plan (PCCSP) and approve the development of 263 residential units. The 263 units include 6 market-rate condominiums, 225 market-rate apartments, 29 low income apartments, and 3 very low income apartments. The City anticipates construction to begin at the earliest in Q4 of 2023.

Provision of Adequate Sites	By summer 2023, rezone adequate sites as Mixed Use Overlay and Housing Overlay for the 6th cycle RHNA shortfall of 279 units (184 very low income, 18 low income, and 77 moderate income units).	By summer 2023	In progress. Anticipated completion in Q2/Q3 2023
Provision of Adequate Sites	By Summer 2023, develop objective design standards for residential development consistent with SB 330 in conjunction with the establishment of Mixed Use Overlay and Housing Overlay.	By summer 2023	In progress. On December 8, 2022, the City entered into an agreement with a consulting firm to develop objective design standards. Anticipated completion in Q2/Q3 2023
Provision of Adequate Sites	By October 15, 2023, amend the ESMC to provide by right approval of projects on rezoned sites for lower income RHNA if the project provides 20 percent of the units as affordable housing for lower income households.	By October 2023	No activity to report in 2022. In progress. Anticipated completion in Q3 2023
Provision of Adequate Sites	By October 15, 2024, update Downtown Specific Plan and Smoky Hollow Specific Plan to increase housing capacity by 300 units.	By October 15, 2024	Downtown Specific Plan Update. In progress. In 2021, the City entered into an agreement with a consultant team to assist in an update of the Downtown Specific Plan. This update contemplates additional commercial and residential development in the Downtown area including up to 300 new residential units. In 2022, the City completed Existing Conditions evaluation, completed stakeholder interviews and community meetings as part of its public outreach process. The City also held a Planning Commission study session on November 10, 2022. Currently, the City and consultant team is in the process of preparing a draft new Downtown Specific Plan and a draft Environmental Impact Report for compliance with CEQA. Anticipated completion in Q3/Q4 2023. Smoky Hollow Specific Plan. In progress. On August 15, 2022, the City entered into an agreement with a consulting firm to assist the City in a limited update of the Smoky Hollow Specific Plan, including the addition of limited residential uses in the plan area. Anticipated completion in Q3/Q4 2023
7. Monitoring of No Net Loss (SB 166)	By October 15, 2022, develop a formal ongoing procedure to evaluate identified capacity and identify additional sites as necessary	By October 15, 2022	No activity to report in 2022. In progress. The City will develop a database to track and update its Sites Inventory capacity. Anticipated completion in Q2 2023
Monitoring of No Net Loss (SB 166)	Continue to perform project-by-project evaluation to determine if adequate capacity remains for the remaining RHNA.	Ongoing	No activity to report in 2022. In progress.

8. Lot Consolidation	Continue to facilitate the redevelopment of underutilized sites by annually contacting the development community through various outreach methods, such as promoting opportunities and incentives on the City's website, meeting with developers, and participating in local forums (City forums, Chamber of Commerce, or local real estate brokers' events).	Annually/ongoing	In progress. In spring 2022, as part of the Housing Element Update outreach efforts, the City conducted two series of stakeholder interviews, including property owners, real estate professionals, the Chamber of Commerce, and developers to obtain their input and discuss potential redevelopment sites. In 2023, the City will reach out to the same groups as part of its community outreach process (Program 10 of the adopted Housing Element).
Lot Consolidation	By October 15, 2024, develop strategies to encourage the development and consolidation of small lots, specifically for affordable housing.	By October 15, 2024	No activity to report in 2022. The City anticipates initiating this process in Q4 2023.
9. El Segundo Municipal Code (ESMC) Amendments	Density Bonus	By the end of 2023	In progress. In 2020, the City entered into an agreement with a consulting firm to assist the City with development of a density bonus ordinance. On April 28, 2022, the City held a study session with the Planning Commission on the subject. On June 23, 2022, the Planning Commission considered a draft ordinance at a public hearing and recommended City Council adoption of a density bonus ordinance. Anticipated City Council adoption in Q1 2023.
El Segundo Municipal Code (ESMC) Amendments	Transitional and Supportive Housing	By the end of 2023	In progress. In 2020, the City entered into an agreement with a consulting firm to assist the City with development of a density bonus ordinance. On April 28, 2022, the City held a study session with the Planning Commission on the subject. On June 23, 2022, the Planning Commission considered a draft ordinance at a public hearing and recommended City Council adoption of a density bonus ordinance. Anticipated City Council adoption in Q1 2023.
El Segundo Municipal Code (ESMC) Amendments	Single Room Occupancy (SRO) or Micro-Unit Housing	By the end of 2023	In progress. In 2020, the City entered into an agreement with a consulting firm to assist the City with development of a density bonus ordinance. On April 28, 2022, the Planning Commission held a study session on the subject. On June 23, 2022, the Planning Commission held a second study session on the subject. The Planning Commission formed a subcommittee to work with staff to develop an ordinance. The subcommittee worked with staff in Q3 and Q4 2022. On January 12, 2023, the Planning Commission considered a draft ordinance at a public hearing and recommended City Council adoption of a density bonus ordinance. Anticipated City Council adoption in Q1 2023.
El Segundo Municipal Code (ESMC) Amendments	Residential Care Facilities for Seven or More	By the end of 2023	No activity to report in 2022. In progress. Anticipated completion in Q4 2023
El Segundo Municipal Code (ESMC) Amendments	Emergency Shelters	By the end of 2023	In progress. In Q4 2022, the City reviewed recent state legislation and initiated a Zone Text Amendment on the subject of emergency shelters. Anticipated completion in Q4 2023.
El Segundo Municipal Code (ESMC) Amendments	Low Barrier Navigation Center (LBNC)	By the end of 2023	In progress. In Q4 2022, the City reviewed recent state legislation and initiated a Zone Text Amendment on the subject of emergency shelters. Anticipated completion in Q4 2023.

El Segundo Municipal Code (ESMC) Amendments	Employee Housing	By the end of 2023	No activity to report in 2022. Anticipated completion in Q4 2023
El Segundo Municipal Code (ESMC) Amendments	Reasonable Accommodation	By the end of 2023	No activity to report in 2022. Anticipated completion in Q4 2023
El Segundo Municipal Code (ESMC) Amendments	R-3 Zone	By the end of 2023	In progress. Anticipated completion in Q2/Q3 2023
El Segundo Municipal Code (ESMC) Amendments	Parking Requirements	By the end of 2023	In progress. Anticipated completion in Q2/Q3 2023
El Segundo Municipal Code (ESMC) Amendments	Senior Housing	By the end of 2023	No activity to report in 2022. Anticipated completion in Q4 2023
El Segundo Municipal Code (ESMC) Amendments	Findings for Site Plan Review	By the end of 2023	No activity to report in 2022. Anticipated completion in Q4 2023
10. Community Outreach	Conduct annual consultation meetings with the Diversity, Equity, and Inclusion Committee and Senior Housing Corporation Board.	Annually	No activity to report in 2022. In 2023, meetings with the Diversity, Equity, and Inclusion Committee and Senior Housing Corporation Board will be scheduled in Q2.
Community Outreach	Conduct a community outreach program	Annually with APR	No activity to report in 2022. In 2023 and annually, a housing-related community meeting will be scheduled in Q2.
11. Fair Housing Program State and Federal Laws	Use local annual CDBG funds to separately contract with a fair housing service provider to conduct outreach and education locally. This service will be additional to the City's participation in the Los Angeles Urban County program.	Beginning FY 2023/24 and annually thereafter	In October 2022, the City reached out to the Los Angeles County Development Authority and the Housing Rights Center regarding the potential of conducting fair housing-related outreach and education locally. The City's CDBG fund allocation is committed for the years 2022 through 2024 for other programs and services. However, the City will consider either utilizing outreach services through the Los Angeles Urban County program or using non-CDBG funding to engage fair housing outreach and education locally.
Fair Housing Program AFFH: Regional Efforts	Participate in regional efforts to address fair housing issues and monitor emerging trends/issues in the housing market.	Annually	In 2022, the City participated in the Los Angeles County Development Authority (LACDA) Los Angeles Urban County program and the Housing Rights Center which undertakes fair housing activities in the County and the City of El Segundo.
Fair Housing Program AFFH: Regional Efforts	Participate in the update of the five-year update of the Regional Analysis of Impediments (AI) to Fair Housing Choice. The last regional AI was adopted in 2018.	2023	No activity to report in 2022.
Fair Housing Program AFFH: Interest List	Develop interest list for update on fair housing and affordable housing projects and contact interest list with updates.	By the end of 2022	No activity to report in 2022. In progress. In 2023, the City will develop an interest list and will allow the public to sign up on the City's website for fair housing updates. Anticipated completion in Q2 2023

<p>Fair Housing Program Fair Housing Outreach</p>	<p>Low Barrier Navigation Center (LBNC)</p>	<p>Semi-annually</p>	<p>In progress. In 2022, the City approved entitlements for a mixed-use commercial/residential project that includes 231 market-rate and 32 affordable residential units. The project description was posted on the City website on its 'active projects' webpage. https://www.elsegundo.org/government/departments/community-development/planning-division/active-projects In 2023, the City will update its Housing Division webpage to include affordable housing projects and resources. Anticipated completion in Q2/Q3 2023</p>
<p>Fair Housing Program Fair Housing Outreach</p>	<p>Include fair housing information on the City's website, including up-to-date fair housing laws, services, and information on filing discrimination complaints.</p>	<p>By January 2023</p>	<p>No activity to report in 2022. In 2023, the City will update its Housing Division webpage to include affordable housing projects and resources, as well as fair housing information. Anticipated completion in Q2/Q3 2023</p>
<p>Fair Housing Program Fair Housing Outreach</p>	<p>Utilize non-traditional media (i.e., social media, City website) in outreach and education efforts in addition to print media and notices.</p>	<p>2021-2029</p>	<p>In 2021 and 2022, in conjunction with the Housing Element Update process, the City conducted an extensive community outreach program. The City conducted community meetings virtually and in-person and gave a presentation to the local Rotary Club. In addition, the City used a dedicated website, social media postings, thousands of emails, directed mailings, and public notices in the local newspaper. In 2023, the City will conduct similar outreach activities in conjunction with its annual fair housing community meeting in Q2.</p>

<p>Fair Housing Program Fair Housing Outreach</p>	<p>Continue advertising and providing programs related to fair housing including the Home Delivered Meals program, Senior In-Home Care program, and Juvenile Diversion program.</p>	<p>2021-2029</p>	<p>In 2022, the City of El Segundo implemented three public service projects, each designed to assist service recipients with improving individual well-being and maintaining independence. The public service projects are Senior In-Home Care, Home Delivered Meals, and Juvenile Diversion. Each public service project has been in operation for twenty years or more. These projects will continue in 2023. Information, referral and outreach for these three projects is mostly accomplished through word-of-mouth or by direct contact with the service provider. Each public service project is described briefly below.</p> <ol style="list-style-type: none"> 1. <u>Senior In-Home Care</u> provides in-home services to El Segundo elderly and severely handicapped shut-ins. Services are rendered through a qualified home health care agency on an as-needed basis. Approximately 25 eligible clients receive a total of 500 in-home visits annually. 2. <u>Juvenile Diversion</u> offers counseling and referral assistance to children and adolescents considered to be “at risk” for physical and/or emotional abuse. The City contracts with the South Bay Children’s Health Center, a private non-profit organization that offers trained counselors to assist both the juvenile and the family. Approximately 350 hours of counseling services are provided annually to approximately 40 eligible El Segundo youth and their families. 3. <u>Home Delivered Meals</u> provides nourishing, balanced at-home meal service to residents who are senior citizens, severely handicapped persons, or convalescent shut-ins. The City contracts with St. Vincent’s Meals on Wheels, a non-profit service organization that prepares the meals for the program recipients. Home Delivered Meals allows service recipients to continue to reside in their homes without food insecurity. The program’s clients receive one hot meal Monday-Friday and a frozen meal for Saturdays. Approximately 5,000 to 6,000 meals are delivered annually.
<p>Program 4: Affordable Housing Strategy</p>	<p>Conduct community outreach with an emphasis on outreaching to special needs populations and households impacted by disproportionate needs in the northern and eastern areas of the City.</p>	<p>By end of 2023</p>	<p>In conjunction with its annual fair housing community meeting in Q2 2023, the City will identify events and facilities in the northern and eastern areas of the City and will promote the annual community meeting and the Housing Division website with flyers, booths, and other direct means of outreach. This will be in addition to the citywide outreach effort that includes a dedicated website, social media postings, emails, directed mailings, and public notices in the local newspaper.</p>
<p>Program 10: Community Outreach</p>	<p>Conduct consultation meetings with the City’s new Diversity, Equity, and Inclusion Committee and Senior Housing Corporation Board.</p>	<p>Annually beginning 2023</p>	<p>No activity to report in 2022. The City will schedule annual consultation meetings with Diversity, Equity, and Inclusion Committee and Senior Housing Corporation Board in Q2 of each year.</p>
<p>Program 10: Community Outreach</p>	<p>Conduct community outreach as part of the Annual Progress Report process.</p>	<p>Annually beginning 2023</p>	<p>No activity to report in 2022. In 2023, the City intends to conduct a community meeting regarding its Annual Progress Report in Q2 2023 in conjunction with its fair housing community meeting.</p>
<p>Program 3: Accessory Dwelling Units (ADU)</p>	<p>Develop incentives and tools to facilitate ADU construction.</p>	<p>By end of 2023</p>	<p>No activity to report in 2022. City to develop an ADU handout, pre-approved ADU plans, and post ADU-related fees on the City website in 2023</p>

Program 3: Accessory Dwelling Units (ADU)	Update City website to provide information of ADU resources, such as grants available to homeowners for ADU construction from the California Housing Finance Agency (CalHFA).	In 2022	In progress. ADU information to be posted on the City's Housing Division webpage, including links to CalHFA's grant program. To be completed in Q2 of 2023.
Program 3: Accessory Dwelling Units (ADU)	Pursue available funding to facilitate ADU construction, including affordable ADUs.	IN 2022 AND ANNUALLY	No activity to report in 2022. City to pursue funding opportunities through HCD and CalHFA in 2023.
Program 4: Inclusionary Housing Ordinance and Affordable Housing Strategy	Continue to facilitate affordable housing development through incentives and technical assistance.	2021-2029	On June 23, 2022 and January 12, 2023, the City's Planning Commission held public hearings and recommended City Council adoption of ordinances to establish regulations for: a) State Density Bonus applications, Transitional and Supportive Housing, and Micro-Units. The City anticipates that the above regulations will be considered and adopted by City Council in Q1/Q2 of 2023.
Program 5: Urban Lot Split	Develop checklist to implement SB 9 (Urban Lot Split) through an administrative process.	Develop checklist by summer 2023	On March 1, 2022, the City Council adopted Ordinance 1633 establishing a standards for urban lot splits. In March 2022, the City Council completed a development standards handout visually describing the standards in Ordinance 1633. In Q2 2023, the City will develop an application checklist and will post it and the development standards handout on the City website.
Program 6: Provision of Adequate Sites	Rezone adequate sites to accommodate the 29-unit RHNA shortfall carry over from the 5th cycle Housing Element.	By October 15, 2022	Completed. On March 15, 2022, the City Council adopted Resolution 5319 and on April 19, 2022, it adopted Ordinance 1635 approving a Zone Change, General Plan Amendment, Subdivision, and Site Plan Review to create the Pacific Coast Commons Specific Plan (PCCSP) and approve the development of 263 residential units. The 263 units include 6 market-rate condominiums, 225 market-rate apartments, 29 low income apartments, and 3 very low income apartments. The City anticipates construction to begin at the earliest in Q4 of 2023.
Program 6: Provision of Adequate Sites	Rezone adequate sites for the 6th cycle RHNA shortfall.	By October 15, 2024	In progress. Anticipated completion in Q2/Q3 2023
Program 6: Provision of Adequate Sites	Incorporate additional housing opportunities in the Downtown Specific Plan and Smoky Hollow Specific Plan updates.	By October 15, 2024	Downtown Specific Plan Update. In progress. In 2021, the City entered into an agreement with a consultant team to assist in an update of the Downtown Specific Plan. This update contemplates additional commercial and residential development in the Downtown area including up to 300 new residential units. In 2022, the City completed Existing Conditions evaluation, completed stakeholder interviews and community meetings as part of its public outreach process. The City also held a Planning Commission study session on November 10, 2022. Currently, the City and consultant team is in the process of preparing a draft new Downtown Specific Plan and a draft Environmental Impact Report for compliance with CEQA. Anticipated completion in Q3/Q4 2023. Smoky Hollow Specific Plan. In progress. On August 15, 2022, the City entered into an agreement with a consulting firm to assist the City in a limited update of the Smoky Hollow Specific Plan, including the addition of limited residential uses in the plan area. Anticipated completion in Q3/Q4 2023

AFFH: Public Improvements in Areas with Housing Element Sites	Prioritize the City's annual budget of approximately \$200,000 on sidewalk repairs and pedestrian ramp improvements for locations in the Housing Element sites inventory.	Annual budget process	No activity to report in 2022. In 2023, the City will prioritize sidewalk repairs and pedestrian ramp improvements for locations in the Housing Element sites inventory in the 2023-2024 FY budget.
Program 1: Residential Sound Insulation	Coordinate with LAWA to assist in outreach to owners eligible for the Residential Sound Insulation Program (RSI).	In 2023 and annually thereafter	No activity to report in 2022
Program 4: Inclusionary Housing Ordinance and Affordable Housing Strategy	Engage in dialogues with affordable housing providers to learn if there are actions the City can take to support their continued operation.	2021-2029	On March 24, 2022, the City's affordable housing services consultant presented a draft Affordable Housing Strategy at a Planning Commission study session. On June 23, 2022, the City's affordable housing services consultant presented the draft Affordable Housing Strategy at a City Council meeting. In Q2/Q3 of 2023, staff will present a revised Affordable Housing Strategy to Planning Commission and City Council for approval.
Program 4: Inclusionary Housing Ordinance and Affordable Housing Strategy	Establish the Inclusionary Housing program.	By 2025	On March 1, 2022, staff presented the results of a feasibility study to the City Council. The study showed that an inclusionary housing ordinance would not feasibly increase affordable housing production while meeting SB 330 requirements to preserve existing affordable units. The council directed staff to instead study the feasibility of implementing a high-density residential overlay in the City's R-3 Multiple-Family Residential zone. That study concluded that a high-density housing overlay would be more feasible in increasing the construction of affordable housing. Program 6 of the Housing Element includes a rezoning effort to establish a Housing Overlay and a Mixed-Use Overlay that will allow for densities up to 70 du/ac and 85 du/ac respectively. The City is planning to implement the rezoning in summer 2023, which may also incorporate incentives for the provision of affordable housing in the Housing and Mixed-Use Overlays.
Program 4: Inclusionary Housing Ordinance and Affordable Housing Strategy	Adopt Final Affordable Housing Strategic Plan and implement the Affordable Housing Strategic Plan utilizing the services of Many Mansions.	By Summer 2023	On March 24, 2022, the City's affordable housing services consultant presented a draft Affordable Housing Strategy at a Planning Commission study session. On June 23, 2022, the City's affordable housing services consultant presented the draft Affordable Housing Strategy at a City Council meeting. In Q2/Q3 of 2023, staff will present a revised Affordable Housing Strategy to Planning Commission and City Council for approval.
Program 4: Inclusionary Housing Ordinance and Affordable Housing Strategy	Establish written procedures to streamline affordable housing pursuant to SB 35.	By end of 2022	No activity to report in 2022. In progress. In Q3 2023, City to develop and post on the City website a SB 35 pre-application form (using the HCD's template) and written applications procedures.

<p>Program 9: El Segundo Municipal Code Amendments</p>	<p>Amend the Zoning Code to comply with State laws related to low barrier navigation centers, emergency shelters, transitional housing, supportive housing, employee housing, reasonable accommodation, and residential care facilities.</p>	<p>By end of 2023</p>	<p>In progress. In Q4 2022, the City reviewed recent state legislation and initiated a Zone Text Amendment on the subject of <u>emergency shelters and low barrier navigation centers</u>. Anticipated completion in Q4 2023.</p> <p>In progress. In 2020, the City entered into an agreement with a consulting firm to assist the City with development of a <u>density bonus ordinance</u>. On April 28, 2022, the City held a study session with the Planning Commission on the subject. On June 23, 2022, the Planning Commission considered a draft ordinance at a public hearing and recommended City Council adoption of a density bonus ordinance. Anticipated City Council adoption in Q1 2023.</p> <p>No activity to report on <u>employee housing, reasonable accommodation, and residential care facilities</u> in 2022. Anticipated completion in Q4 2023</p>
<p>AFFH: Mobility</p>	<p>Collaborate with other jurisdictions to create a new countywide source of affordable housing – South Bay Affordable Housing Trust.</p>	<p>By October 2022</p>	<p>In 2022, the City collaborated with the South Bay Cities COG (SBCCOG) and advocated for the passage of SB 1444, which authorizes the creation of the South Bay Affordable Housing Trust. The City participated in multiple meetings of the SBCCOG Executive Board and meetings with state legislators. SB 1444 was passed by the legislature and signed into law by the Governor. It became effective on January 1, 2023.</p> <p>The South Bay Regional Housing Trust would be a funding mechanism for affordable housing in participating cities. It would secure state/federal grants and earmarks that would then be used to provide low-interest loans to developers building affordable housing. The housing trust would be governed by a Board of Directors, appointed by the SBCCOG, and would consist of elected officials from the participating cities as well as two housing/homelessness experts.</p> <p>In 2023, the City and the SBCCOG intend to solicit REAP 2.0 grant funding from SCAG to hire a consultant to assist with the formation and implementation of the South Bay Affordable Housing Trust.</p>
<p>AFFH: Displacement</p>	<p>Retain city fair housing service providers to conduct additional outreach and education.</p>	<p>Establish city program by the end of FY 2023</p>	<p>In progress. In Q4 2022, the City contacted LACDA and a fair housing service provider to investigate the feasibility of retaining their services. Anticipated completion in Q4 2023.</p>
<p>AFFH: Displacement</p>	<p>Focus fair housing outreach and education in areas with high displacement risk, specifically where renters, including overpaying renters, are most concentrated.</p>	<p>Establish city program by the end of FY 2023</p>	<p>In progress. In 2021 and 2022, in conjunction with the Housing Element Update process, the City conducted an extensive community outreach program. The City conducted community meetings virtually and in-person and gave a presentation to the local Rotary Club. In addition, the City used a dedicated website, social media postings, thousands of emails, directed mailings, and public notices in the local newspaper.</p> <p>In 2023, part of the City's outreach program will include similar outreach activities in conjunction with its annual fair housing community meeting in Q2. In addition, the City will schedule annual consultation meetings with Diversity, Equity, and Inclusion Committee and Senior Housing Corporation Board in Q2 of each year. Anticipated completion in Q3 2023.</p>

AFFH: Displacement	<p>Expand outreach and education on recent State laws (SB 329 and SB 222) supporting source of income protection for publicly assisted low income households (HCVs).</p> <p>Include a fair housing factsheet with ADU and SB 9 application packets.</p>	By October 2023	<p>No activity to report in 2022. In 2023, outreach and education on recent State laws to be included in the City's fair housing outreach program as outlined above (Program 10). In addition, a fair housing factsheet for ADU and SB 9 application packets to be completed in Q3 2023.</p>
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Jurisdiction	El Segundo	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		30
Total Units		30

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Units by Structure Type	Entitled	Permitted	Completed
SFA	0	0	0
SFD	0	0	0
2 to 4	0	0	0
5+	8	0	0
ADU	0	30	0
MH	263	0	0
Total	271	30	0

Housing Applications Summary	
Total Housing Applications Submitted:	0
Number of Proposed Units in All Applications Received:	0
Total Housing Units Approved:	0
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas

Jurisdiction	El Segundo	
Reporting Year	2022	(Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Local Early Action Planning (LEAP) Reporting
 (CCR Title 25 §6202)

Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable.

Total Award Amount	\$65,000.00	<i>Total award amount is auto-populated based on amounts entered in rows 15-26.</i>
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Task	\$ Amount Awarded	\$ Cumulative Reimbursement Requested	Task Status	Other Funding	Notes
Grant Application	\$6,500.00	\$6,500.00	Completed	None	
Project Management	\$13,500.00	\$20,000.00	Completed	None	
Project Kick-off, meetings, research	\$5,000.00	\$25,000.00	Completed	None	
Feasibility Analysis	\$18,000.00	\$40,218.75	Completed	None	
Community Engagement	\$5,000.00	\$0.00	Completed	None	
Policies and Recommendations	\$7,000.00	\$0.00	Completed	None	
Ordinance	\$5,000.00	\$0.00	In Progress	None	
Adoption: Public Hearings	\$5,000.00	\$0.00	In Progress	None	

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2)

Completed Entitlement Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	3
	Non-Deed Restricted	0
Low	Deed Restricted	29
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	239
Above Moderate		0
Total Units		271

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		30
Total Units		30

Certificate of Occupancy Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		0
Total Units		0



CITY OF EL SEGUNDO HOUSING ELEMENT UPDATE

November 2022

Community Development Department
350 Main Street
El Segundo, CA 90245 (310) 524-2350

TABLE OF CONTENTS

1.	Introduction.....	1
	A. California State Housing Element Law.....	3
	B. Organization of the Housing Element.....	3
	C. Relationship to Other General Plan Elements.....	4
	D. Public Participation.....	4
	E. Sources of Information.....	5
2.	Community Profile.....	6
	A. Population.....	6
	B. Household Characteristics.....	11
3.	Housing Characteristics.....	24
	A. Housing Growth.....	24
	B. Housing Type and Tenure.....	24
	C. Age and Condition of Housing Stock.....	26
	D. Housing Costs.....	26
	E. Assisted Rental Housing At-Risk of Conversion.....	32
4.	Housing Constraints.....	33
	A. Market Constraints.....	33
	B. Environmental Constraints.....	35
	C. Governmental Constraints.....	36
5.	Housing Opportunities.....	52
	A. Availability of Sites for Housing.....	52
	B. Opportunities for Energy Conservation.....	72
6.	Housing Plan.....	76
	A. Housing Goals and Policies.....	76
	B. Housing Programs.....	78
	C. Summary of Quantified Objectives.....	89
	APPENDIX A: HOUSING ACCOMPLISHMENTS.....	A-1
	APPENDIX B: PUBLIC PARTICIPATION.....	B-1
	A. Mailing List.....	B-1
	B. Outreach Materials.....	B-4
	C. Summary of Public Comments.....	B-11
	APPENDIX C: ASSESSMENT OF FAIR HOUSING.....	C-1
	A. Introduction and Overview of AB 686.....	C-1
	B. Assessment of Fair Housing Issues.....	C-1

LIST OF TABLES

Table 2-1: Population Growth Trends.....	6
Table 2-2: El Segundo Age Distribution.....	7
Table 2-3: School Enrollment by Grade - El Segundo Unified School District.....	8
Table 2-4: School Enrollment by Grade – Vistamar School.....	9
Table 2-5: El Segundo Racial and Ethnic Change 2000 to 2018.....	9
Table 2-6: Jobs Held by El Segundo Residents.....	10
Table 2-7: El Segundo Household Characteristics.....	11

Table 2-8: Average Household Size	12
Table 2-9: Income Distribution – 2018	14
Table 2-10: Housing Assistance Needs of Lower Income Households – 2017	15
Table 2-11: El Segundo Special Needs Groups.....	16
Table 2-12: El Segundo Disability Status of Non-Institutional Persons	18
Table 2-13: Housing Problems and Cost Burden of ELI Households.....	22
Table 2-14: Inventory of Homeless Services and Facilities in the South Bay Region	23
Table 3-1: Housing Growth Trends in El Segundo and Neighboring Communities.....	24
Table 3-2: El Segundo Comparative Housing Unit Mix in 2010-2020	25
Table 3-3: El Segundo Household Size by Tenure	25
Table 3-4: El Segundo Elderly Householders by Tenure by Age.....	25
Table 3-5: Age of Housing Stock	26
Table 3-6: Median Home Sales Prices (Regional Comparison) October 2020	27
Table 3-7: 2018 Median Housing Rental Rates	27
Table 3-8: Tenure by Number of Units in Structure.....	28
Table 3-9: Median Rents in El Segundo November 2020	29
Table 3-10: Housing Affordability Matrix (2020)	31
Table 4-1: Disposition of Home Purchase and Improvement Loan Applications	35
Table 4-2: El Segundo Residential Development Standards	39
Table 4-3 El Segundo Housing Types Permitted by Zoning District.....	41
Table 4-4: El Segundo Planning Fees	47
Table 5-1: Regional Housing Needs Assessment (RHNA) 2021-2029	53
Table 5-2: Potential Accessory Dwelling Units (ADUs).....	54
Table 5-3: Entitled Projects.....	55
Table 5-4: Remaining RHNA Obligations.....	55
Table 5-5: Candidate Sites for Rezoning to Mixed Use Overlay	58
Table 5-6: Lot Consolidation and Income Level Distribution.....	61
Table 5-7: Potential Re-developable Sites in Housing Overlay.....	67
Table 5-8: Comparison of Sites Inventory and RHNA	70
Table 5-9: Estimated Water Demand	71
Table 5-10: Estimated Wastewater Generation.....	71
Table 6-1: Fair Housing Actions.....	89
Table 6-2: 2021-2029 Quantified Objectives.....	94

LIST OF FIGURES

Figure 1-1: Regional Location Map.....	2
Figure 2-1: Median Household Income – 2018.....	13
Figure 5-1: Candidate Rezone Sites as Mixed Use Overlay	62
Figure 5-2: R-3 Rezone Sites for Housing Overlay	65
Figure 5-3: Potential Redevelopment Sites in Housing Overlay.....	66

1. INTRODUCTION

The City of El Segundo was incorporated in 1917 and is located in the South Bay Region of Los Angeles County, approximately 20 miles southwest of downtown Los Angeles (see Figure 1-1). The City occupies an area of 5.46 square miles, and is home to 16,777 residents according to 2020 Department of Finance (DOF) estimates. The City is bordered on the north by the Los Angeles International Airport; on the west by the Pacific Ocean; to the south by the city of Manhattan Beach; and to the east by the 405 Freeway. These barriers isolate El Segundo's residential and downtown communities from other South Bay communities. Figure 1-1 depicts El Segundo's regional location and City boundaries respectively.

According to DOF estimates, there were a total of 7,463 dwelling units in the City in 2020. All of the residential population is located west of Pacific Coast Highway on approximately 532.8 acres of land. The office/industrial/commercial areas east of Pacific Coast Highway include a broad range of businesses including aerospace, computer related companies, and travel related companies; several of these are Fortune 500 companies.

The City's stock of 7,463 dwelling units is characterized by a relatively even balance between single and multi-family residences; 2020 DOF estimates document a majority of the City's dwelling units (55.7%) are renter-occupied. Similar to other communities in the South Bay area, home prices have increased dramatically since adoption of the current Housing Element making both owner occupied and rental housing units less affordable. However, compared with neighboring jurisdictions, El Segundo still provides a range of housing opportunities to the varied income levels of residents in the community.

This 2021-2029 Housing Element of El Segundo's General Plan sets forth the City's strategy to preserve and enhance the community's residential character, expand housing opportunities for all economic segments, and provide guidance and direction for local government decision-making in all matters relating to housing.

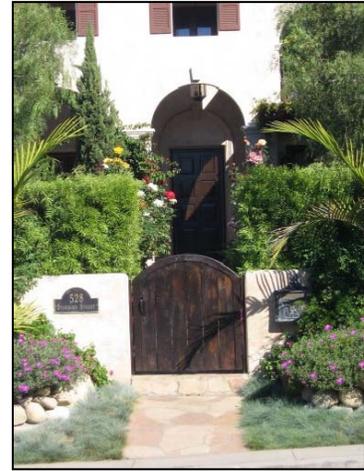
Figure 1-1: Regional Location Map



A. CALIFORNIA STATE HOUSING ELEMENT LAW

California State Housing Element Law (Government Code §§ 65580, *et seq.*) establishes the requirements for Housing Elements of the General Plan. Specifically, Government Code § 65588 requires that local governments periodically review and revise the Housing Element of their General Plans according to a statutory timeline.

El Segundo's Housing Element was last updated in 2013 for the 2013-2021 planning period and as part of the fifth update cycle for jurisdictions within the Southern California Association of Governments (“SCAG”) region. The Element sets forth a strategy to address the City’s identified housing needs, including specific implementing programs and activities. This sixth cycle update of the Housing Element is an eight-year plan, extending from October 15, 2021 to October 15, 2029. Other General Plan elements typically address a 10- to 20-year planning horizon.



1. Regional Housing Needs Assessment

In accordance with Government Code § 65584, projected housing needs for each city and county in the Southern California region are prepared by SCAG under a process known as the Regional Housing Needs Assessment (RHNA). RHNA allocates regional housing needs by income level among member jurisdictions.

California law established the planning period for the current RHNA from June 30, 2021 to October 15, 2029. SCAG’s allocation for El Segundo is 492 units. The 492 housing units for El Segundo are out of the anticipated total construction need of 1,341,928 units in the SCAG region (812,060 of which are in the Los Angeles County). The allocation of 492 units for El Segundo is broken down into the four categories as follows: 189 very low income households, 88 low income households, 84 moderate income households, and 131 above moderate income households.

B. ORGANIZATION OF THE HOUSING ELEMENT

The Housing Element sets forth housing goals and policies for El Segundo to address the City’s existing and projected needs. Specific housing programs to implement these goals and policies will be identified in the Housing Program section of the updated document. The updated El Segundo Housing Element will be comprised of the following major components:

1. An assessment of past housing achievements.
2. An analysis of the City's population, household and employment base, and the characteristics of the City's housing stock.
3. An updated evaluation of housing need.
4. Preparation of an inventory of potential housing sites in the community.

- a. An examination of governmental and non-governmental constraints on the production, maintenance, and affordability of housing.
 - b. Preparation of a Housing Program to address El Segundo's identified housing needs, including housing goals, policies and programs.
5. An assessment of fair housing.

C. RELATIONSHIP TO OTHER GENERAL PLAN ELEMENTS

The City of El Segundo General Plan is comprised of the following ten elements: 1) Land Use; 2) Economic Development; 3) Circulation; 4) Housing; 5) Open Space and Recreation; 6) Conservation; 7) Air Quality; 8) Noise; 9) Public Safety; and 10) Hazardous Materials and Waste Management. The Housing Element complements the other General Plan elements. As portions of the General Plan are amended in the future, the Housing Element will be reviewed to ensure internal consistency is maintained. Pursuant to California law, the City will be updating the Safety Element to address recent changes regarding high fire hazards and severe weather conditions.



D. PUBLIC PARTICIPATION

Government Code § 65583 (c)(7) states that, “[t]he local government shall make diligent effort to achieve public participation of all economic segments of the community in the development of the housing element, and the program shall describe this effort.”

As part of this Housing Element update, the City conducted multiple outreach activities to solicit public input. These included:

- April 13, 2021 - Community meeting to obtain input on housing needs and suggestions for programs and policies
- City webpage on Housing Element Update (<https://www.elsegundo.org/housing-element>)
- Community Survey through Mentimeter
- YouTube Video regarding Housing Element Update (<https://youtu.be/SC9DJxxGQq8>)
- Social media postings (Facebook, Twitter, Instagram, YouTube, and City website)
- June 14, 2021 – Joint Planning Commission and City Council meeting to discuss the selection of sites for RHNA

- September 30, 2021 – Planning Commission meeting to discuss the Draft Housing Element
- February 1, 2022 – City Council meeting to consider and adopt the Housing Element

The City submitted the adopted Housing Element for HCD review on February 7, 2022 and received HCD’s review letter on April 8, 2022. Additional revisions are necessary to address HCD comments. In response to HCD comments, the City made additional revisions to the adopted Housing Element, including revising its strategy for meeting the Regional Housing Needs Assessment. Revisions were made available for public review for seven days prior to the October 27, 2022 meeting (see below).

- October 27, 2022 – Planning Commission public hearing to consider and make a recommendation on the revised Housing Element
- November 15, 2022 – City Council to review and re-adopt the revised Housing Element

All meetings were advertised through social media, postcards to agencies and organizations that serve low and moderate income and special needs residents, local businesses, nonprofit organizations, and religious facilities. Notices of meetings were also published in El Segundo Herald. The Housing Element responded to public comments by continuing to adjust the sites inventory after each public meeting.

E. SOURCES OF INFORMATION

The Housing Element needs assessment is based primarily on the sources listed below:

1. SCAG Certified 2014-2018 American Community Survey data (5-year estimates)
2. 2015-2019 ACS data (5-year estimates)
3. City of El Segundo Municipal Code, Title 15 (Zoning Regulations), 2020
4. SCAG Regional Housing Needs Assessment, 2020
5. Comprehensive Housing Affordability Strategy (CHAS) data (based on the 2013-2017 ACS), 2020.
6. California Department of Housing and Community Development (HCD) Affirmatively Furthering Fair Housing (AFFH) Data Viewer, 2021.

2. COMMUNITY PROFILE

Assuring the availability of adequate housing for all social and economic sectors of the present and future population is an important goal for El Segundo. To achieve this goal requires an assessment of the housing needs of the community and region. This section discusses the demographic, socio-economic, and housing characteristics of the City of El Segundo in an effort to determine the specific housing needs of the City and its residents.

A. POPULATION

1. Population Growth Trends

The 2000 Census reported that the City of El Segundo's population was 16,033 persons, marking a population increase of over five percent since the 1990 Census. This growth rate was slightly less than the seven percent for Los Angeles County as a whole. Cities surrounding El Segundo, such as Manhattan Beach and Redondo Beach, experienced growth patterns similar to El Segundo, with decreases in population in the 1970s and modest increases in the 1980s. The 2010 Census reported that the population of El Segundo had increased to 16,654, representing an increase in the population of approximately four percent for the ten-year period from 2000 to 2010.



As of 2020, the Department of Finance (DOF) determined that the City's population numbered 16,777, an increase of less than one percent in the ten years since the 2010 U.S. Census. This rate of growth is lower than the rate of growth for Los Angeles County and in the middle of the spectrum in comparison to El Segundo's adjacent communities as shown in Table 2-1.

Table 2-1: Population Growth Trends

Jurisdiction	2000	2010	2020	Change	
				2000-2010	2010-2020
El Segundo	16,033	16,654	16,777	3.90%	0.74%
Hawthorne	84,112	84,293	86,903	0.20%	3.10%
Hermosa Beach	18,556	19,506	19,614	5.10%	0.55%
Inglewood	112,580	109,673	111,971	-2.60%	2.10%
Manhattan Beach	33,852	35,135	35,250	3.80%	0.33%
Redondo Beach	63,261	66,748	66,994	5.50%	0.37%
Los Angeles County	9,519,338	9,818,605	10,172,951	3.10%	3.61%

Source: 2000 and 2010 U.S. Census; DOF E-1 Population Estimates, January 2020.

2. Age Characteristics

Age distribution is an important indicator in determining the future demand of certain types of housing. Traditional assumptions indicate that the young adult population (20 to 34 years old) has a trend of choosing apartments, low to moderate cost condominiums, and smaller single-family units. The adult population (35 to 65 years old) is the primary market for moderate to high-end apartments, condominiums, and larger single-family homes. This age group traditionally has higher incomes and larger household sizes. The senior population (65 years and older) generates demand for low to moderate cost apartments and condominiums, group quarters, and mobile homes. Table 2-2 shows the age distribution of the population of the City of El Segundo from 2000 to 2018, and the proportionate age distribution of all Los Angeles County residents in 2018.

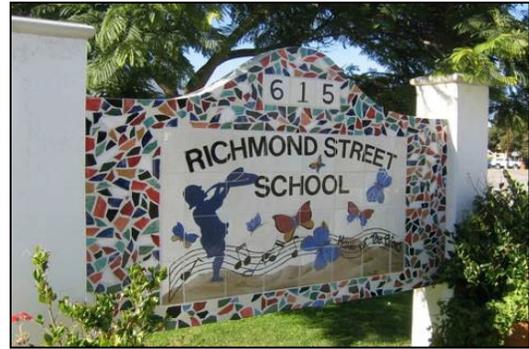
Table 2-2: El Segundo Age Distribution

Age Group	2000		2010		2018		
	Persons	% of Total	Persons	% of Total	Persons	% of Total	LA County % of Total
Under 5	956	6.0%	831	5.0%	1,274	7.6%	6.2%
5-9	1,069	6.6%	920	5.5%	1002	5.9%	6.0%
10-14	1,037	6.4%	1,180	7.1%	1,047	6.2%	6.2%
15-19	856	5.3%	1,140	6.8%	978	5.8%	6.5%
20-24	715	4.4%	768	4.6%	701	4.2%	7.3%
25-34	2,855	18.0%	2,511	15.1%	2,435	14.4%	15.9%
35-44	3,348	21.8%	2,671	16.0%	2,505	14.9%	13.8%
45-54	2,444	15.2%	3,076	18.5%	2,829	16.7%	13.6%
55-64	990	6.9%	1,879	11.3%	2,128	12.6%	11.7%
65-74	794	4.9%	888	5.3%	1,185	7.0%	7.2%
75+	735	4.5%	790	4.7%	766	4.5%	5.6%
Total	16,033	100.0%	16,654	100.0%	16,850	100.0%	100.0%
Median Age	36.4		39.2		38.7		36.2

Source: 2000 and 2010 Census; ACS 2014-2018 (5-Year Estimates), Table S0101.

As shown in Table 2-2, the 2018 American Community Survey (ACS) indicated median age in El Segundo of 38.7 years is slightly higher than the County median age of 36.2 years. While the City has seen a drop in the young adult (age 25-34) and mid-adult (age 35-44) populations, the City witnessed proportional and numeric growth during the last 20 years in its older-adult populations (age 45-64). These increases are likely attributed to the previous existing young adult populations continuing to live in El Segundo. Additionally, the City encourages housing options that allow residents to remain in the community as they age.

These characteristics of an employment center with comparatively modest housing costs have resulted in stable neighborhoods and a tightening of the housing market in El Segundo. El Segundo is a predominantly renter-occupied community, with approximately 56 percent of all households occupied by renters (Table 2-3). Associated with growth in the young and mid-adult populations, this may be an indication of the potential need for increasing first-time homebuyer opportunities in the City.



Between 2010 and 2018, there was a 30 percent increase in the City’s early school age population (age 0-9 years) and decrease of nearly 13 percent in population for children ages 10 to 19. This trend typically reflects a population with younger families. Enrollment statistics provided by the California Department of Education for the El Segundo Unified School District are provided in Table 2-3. Table 2-4 provides enrollment data at Vistamar School.

Table 2-3: School Enrollment by Grade - El Segundo Unified School District

Grade	2015	2016	2017	2018	2019	2020
K	237	264	284	260	256	304
1	219	181	222	236	211	219
2	219	225	188	226	228	204
3	238	217	241	198	222	228
4	213	241	232	254	297	228
5	235	219	252	239	255	211
6	278	286	252	284	278	283
7	263	287	278	268	280	277
8	276	262	291	274	267	279
9	300	334	317	329	318	325
10	318	298	319	316	321	326
11	345	314	287	315	301	320
12	336	343	306	275	319	298
Total	3,477	3,471	3,469	3,474	3,453	3,502
Source: California Department of Education, 2020.						

Table 2-4: School Enrollment by Grade – Vistamar School

Grade	2013	2020
9	53	56
10	69	69
11	81	77
12	59	67
Total	262	269

Source: Vistamar School, 2013; California Department of Education, 2020.

3. Race and Ethnicity

Table 2-5 shows the changes in the racial/ethnic composition of El Segundo between 2000 and 2018. There were several dramatic shifts in the years between 2000 and 2018. The most notable of these changes were increases in the Other/Two or More Races and Black populations, although these groups represent just about 13.3 percent of the City’s total population. El Segundo’s ethnic composition continues to be predominately White at 64.0 percent of the population. However, this represents a decrease from 2000 when the White population comprised 79.7 percent of the population total.

Table 2-5: El Segundo Racial and Ethnic Change 2000 to 2018

Race/Ethnicity	2000		2010		2018		Change 2000-2010		Change 2010-2018	
	Persons	% of Total	Persons	% of Total	Persons	% of Total	#	%	#	%
White (Non-Hispanic)	12,356	79.7%	11,515	69.1%	10,780	64.0%	-841	-6.8%	-735	-6.4%
Hispanic/Latino	1,765	11.4%	2,609	15.7%	2,178	12.9%	844	47.8%	-431	-16.5%
Asian/Pac. Islldr. (Non-Hispanic)	1,052	6.8%	1,457	8.7%	1,638	9.7%	405	38.5%	181	12.4%
Black (Non-Hispanic)	181	1.2%	321	1.9%	628	3.7%	140	77.3%	307	95.6%
Am. Indian (Non-Hispanic)	52	0.3%	40	0.2%	21	0.1%	-12	-23.1%	-19	-47.5%
Other/Two or More Races (Non-Hispanic)	87	0.6%	712	4.3%	1,605	9.5%	625	718.1%	893	125.4%
Total	15,493	100.0%	16,654	100.0%	16,850	100.0%	1,161	7.5%	196	1.2%

Source: 2000, and 2010 U.S. Census; ACS 2014-2018 (5-Year Estimates), Table DP05.

El Segundo’s ethnic make-up does not reflect the racial diversification that is occurring elsewhere in Los Angeles County. A greater proportion of the City’s residents are White, compared to 26.3 percent of the County, while persons from the Hispanic and Black groups comprise a smaller proportion of the City’s population than they do County-wide (48.5 percent Hispanic and 7.9 percent Black). The distribution of the American Indian population is nearly equal to that of the County (0.2 percent American Indian) but the Other Races/Two or More Races population of 9.5 percent is higher than the countywide population of 2.5 percent.

4. Employment

As shown in Table 2-6, the 2014-2018 American Community Survey (ACS) reports that there were 9,801 El Segundo residents in the labor force, representing a labor force participation rate of 73.5 percent of persons ages of 16 and over. A majority of the City's residents are employed in management, business, science, and arts occupations (55.7 percent) or in sales and office occupations (20.6 percent). The unemployment rate reported in the ACS was 8.0 percent, compared to the countywide unemployment rate of 6.8 percent.

A general measure of the balance of a community's employment opportunities with the needs of its residents is through a “jobs-housing balance” test. A balanced community would have a match between employment and housing opportunities so that most of the residents could also work in the community. Comparing the number of jobs in El Segundo in 2020 (over 70,000) to the 2018 ACS population estimates (16,850) indicates a high job-population ratio of approximately 4.2:1.¹ This is reflective of the large employment base in El Segundo. Large employers include the Chevron Refinery as well as major aerospace corporations such as the Aerospace Corporation, Boeing Corporation and Raytheon. In addition, El Segundo is a community whose daytime population far exceeds the nighttime population due to the large employment base in the City. The City's large employment base relative to the small number of housing units indicate that there may be a need to continually seek ways to add housing in the community. According to SCAG, the City's employment base was estimated at 48,300 in 2016 and is projected to reach 52,400 by 2045.²

Table 2-6: Jobs Held by El Segundo Residents

Job Category	Number	Percent
Management, Business, Science, and Arts	5,005	55.7%
Service Occupations	926	10.3%
Sales and Office Occupations	1,851	20.6%
Natural Resources, Construction, and Maintenance Occupations	508	5.6%
Production, Transportation, and Material Moving Occupations	703	7.8%
Total Employed Persons	8,993	100.0%
Total Persons in Labor Force (16 years and over)	9,801	--
Source: ACS 2014-2018 (5-Year Estimates), Table DP03.		

¹ El Segundo Chamber of Commerce Community & Business Directory, 2020.

² Southern California Association of Governments (SCAG) Demographics and Growth Forecast, 2020.

B. HOUSEHOLD CHARACTERISTICS

Information on household characteristics is an important indicator of housing needs in a community. Income and affordability are best measured at the household level, as are the special needs of certain groups, such as large-family households or female-headed households.

1. Household Composition and Size

The Bureau of the Census defines a “household” as all persons who occupy a housing unit, which may include single persons living alone, families related through marriage or blood, or unrelated persons sharing living quarters. Persons living in retirement or convalescent homes, dormitories, or other group living situations are not considered households. The characteristics of the households in a city are important indicators of the type of housing needed in that community.

Table 2-7 below describes the household characteristics for El Segundo. According to the 2014-2018 ACS, there were 6,639 households in the City of El Segundo, about 62.4 percent of which were family households. This proportion is less than that of Los Angeles County, where 66.8 percent of all households consisted of families. Single-person households represent the second largest household group in the City, comprising about 29.6 percent of all households. The remaining 8.0 percent of households fall into the unrelated non-family household category, which consist of unrelated persons living together.



Table 2-7: El Segundo Household Characteristics

Household Type	2000		2010		2018	
	Number	Percent	Number	Percent	Number	Percent
Total Population	16,033	100.0%	16,654	100.0%	16,850	100.0%
In Group Quarters	23	0.1%	66	0.4%	36	0.2%
Total Households	7,060	100.0%	7,085	100.0%	6,639	100.0%
Average Household Size	2.27		2.34		2.53	
Families	3,908	55.3%	4,105	57.9%	4,145	62.4%
Single Households	2,420	34.2%	2,254	31.8%	1,963	29.6%
Unrelated Non-Family Households	732	10.3%	726	10.2%	752	8.0%

Source: 2000 and 2010 U.S. Census; ACS 2014-2018 (5-Year Estimates), Tables DP02 and B09019.

Household size is an important indicator of a source of population growth. A city’s average household size can depend on household trends such as a trend towards larger families will increase the city’s average household size over time while, average household size will often decline in communities where the population is aging.

Between 2010 and 2018, the average persons per household in El Segundo increased slightly from 2.34 to 2.53 persons per household. The average household size in the City is significantly less than

the estimates for the County of Los Angeles (3.00 persons per household in 2018) and is fairly comparable with the relatively small average household sizes of all of El Segundo’s neighboring communities. Average household size in nearby cities is shown in Table 2-8.

Table 2-8: Average Household Size

City	Persons Per Household
El Segundo	2.53
Hawthorne	2.96
Hermosa Beach	2.19
Inglewood	2.96
Manhattan Beach	2.63
Redondo Beach	2.45
Los Angeles County	3.00
Source: ACS 2014-2018 (5-Year Estimates), Table DP02.	

2. Overcrowding

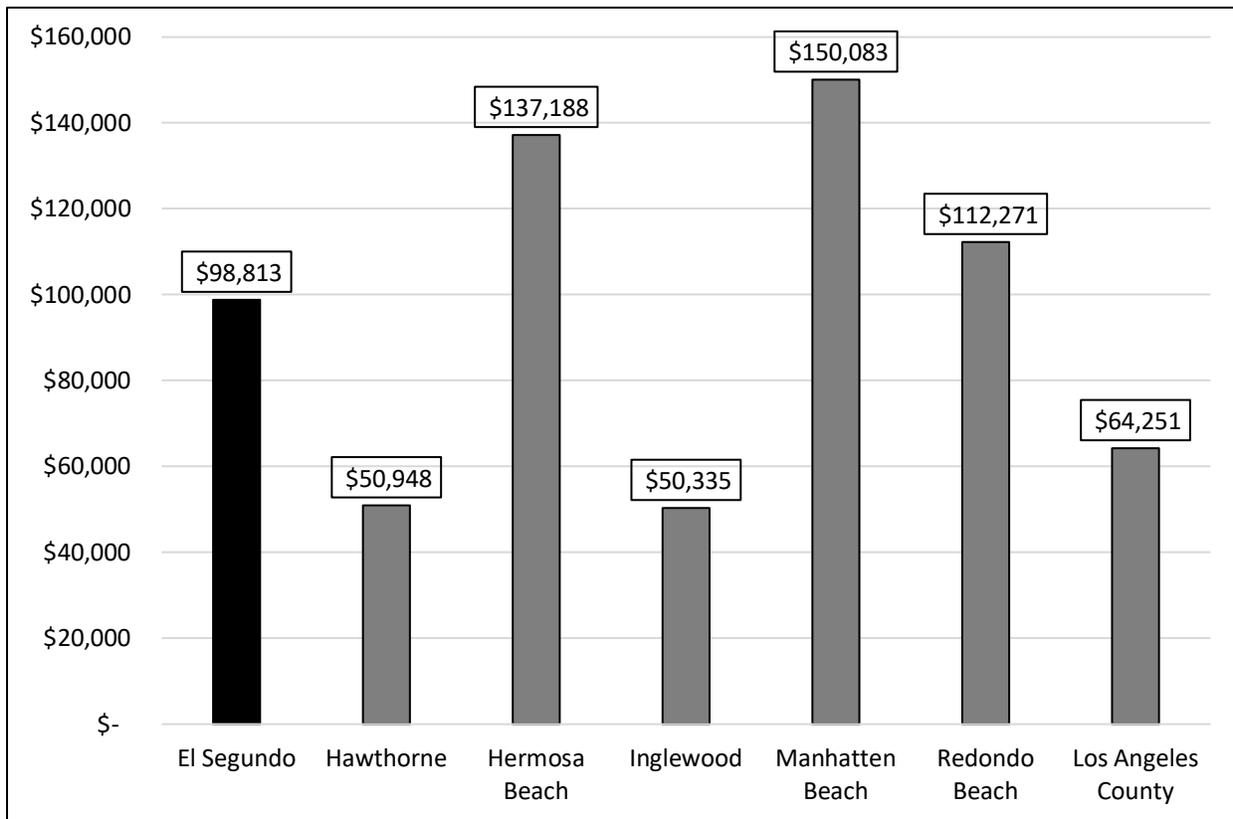
The federal government defines an overcrowded household as one with more than one occupant per room, excluding bathrooms, kitchens, hallways, and porches. Overcrowding in households results from either a lack of affordable housing (which forces more than one household to live together) and/or a lack of available housing units of adequate size.

According to the 2014-2018 ACS, 3.1 percent (207 households) of households in El Segundo were living in overcrowded conditions, compared to 11.4 percent Countywide. Approximately 1.4 percent of households in the City were considered severely overcrowded. Overcrowding among renter-households was more prevalent than among owner-households. Of the total 207 overcrowded households, 136 were renter-occupied households. In contrast, of the total overcrowded households, only 34.3 were owner-occupied households. The ACS indicates that 96.9 percent of the households in El Segundo have less than 1.00 person per room; therefore, overcrowding of households does not appear to be a primary issue for the City.

3. Household Income and Income Distribution

Income is a major factor in evaluating the affordability of housing in a community. According to the 2014-2018 ACS the median household income in El Segundo was \$98,813 per year, which is significantly more than the County median household income of \$64,251 per year. In comparison with its neighbors, the median household income in El Segundo was higher than that of Hawthorne and Inglewood; somewhat lower than Redondo Beach; and significantly lower than Hermosa Beach and Manhattan Beach. Figure 2-1 shows that El Segundo’s median household income was nearly double that of neighboring communities Hawthorne and Inglewood but lower than that of neighboring beach communities.

Figure 2-1: Median Household Income – 2018



Source: ACS 2014-2018 (5-Year Estimates), Table S1901.

To facilitate the analysis of income distribution among households in communities, the Health and Safety Code groups households into categories by income. Income categories are determined as a percentage of the Area Median Income (AMI) and then adjusted for household size in the following manner:

- Extremely Low Income – 0 to 30 percent AMI
- Very Low Income – 31 to 50 percent of the AMI
- Low Income – 51 to 80 percent of the AMI
- Moderate Income – 81 to 120 percent of the AMI
- Above Moderate Income – above 120 percent of the AMI

The ACS does not collect information on the number of households belonging to each of the income categories described above. However, the Southern California Association of Governments (SCAG), in preparing the Regional Housing Needs Assessment (RHNA), has developed income distribution data for its member jurisdictions (Table 2-9). As shown below, between 2014 and 2018, approximately 25 percent of the City’s households earned lower incomes, while approximately 16 percent earned moderate incomes. During this same period, Los Angeles County as a whole had a higher proportion of lower income households (41 percent).

Table 2-9: Income Distribution – 2018

Income Group	El Segundo	L.A. County
Very Low Income	13%	26%
Low Income	12%	15%
Moderate Income	15%	16%
Above Moderate	61%	43%
Total	100%	100%

Source: SCAG RHNA Calculator, March 2021, based on 2014-2018 ACS.

4. Housing Affordability and Overpayment

The HUD Comprehensive Housing Affordability Strategy (CHAS) provides detailed information on housing needs by income level for different types of households in El Segundo. Detailed CHAS data based on the 2013-2017 ACS data is displayed in (Table 2-10). Housing problems considered by CHAS include:

- Units with physical defects (lacking complete kitchen or bathroom);
- Overcrowded conditions (housing units with more than one person per room);
- Housing cost burden, including utilities, exceeding 30 percent of gross income; or
- Severe housing cost burden, including utilities, exceeding 50 percent of gross income.

The types of problems vary according to household income, type, and tenure. Some highlights include:

- In general, renter-households had a higher level of housing problems (44.3 percent) compared to owner-households (35.5 percent).
- Large family renter-households had the highest level of cost burden regardless of income level (49.7 percent).
- Very low income and low-income households had the highest incidence of housing problems (79.7 percent and 72.3 percent, respectively).

Table 2-10: Housing Assistance Needs of Lower Income Households – 2017

Household by Type, Income, and Housing Problem	Renters				Owners				Total
	Elderly	Small Families	Large Families	Total Renters	Elderly	Small Families	Large Families	Total Owners	
Extremely Low (0-30% HAMFI)	85	150	50	455	50	40	0	105	560
% with any housing problem	--	--	--	78.0%	--	--	--	38.1%	70.5%
% with cost burden >30%	35.3%	80.0%	100.0%	75.8%	28.0%	25.0%	0.0%	38.1%	68.8%
% with cost burden > 50%	0.0%	80.0%	100.0%	64.8%	8.0%	25.0%	0.0%	28.6%	58.0%
Very Low Income (31-50% HAMFI)	50	280	4	400	165	15	25	215	615
% with any housing problem	--	--	--	93.8%	--	--	--	53.5%	79.7%
% with cost burden >30%	60.0%	100.0%	100.0%	93.8%	50.9%	100.0%	100.0%	53.5%	78.9%
% with cost burden >50%	30.0%	78.6%	100.0%	75.0%	32.7%	100.0%	100.0%	48.8%	65.9%
Low Income (51-80% HAMFI)	95	260	0	575	105	25	15	165	740
% with any housing problem	--	--	--	76.5%	--	--	--	57.6%	72.3%
% with cost burden >30%	52.6%	82.7%	0.0%	73.9%	37.1%	80.0%	100.0%	54.6%	70.3%
% with cost burden > 50%	0.0%	0.0%	0.0%	7.8%	13.3%	80.0%	100.0%	39.4%	14.9%
Moderate Income (81-100% HAMFI)	125	105	20	460	65	110	35	260	720
% with any housing problem	--	--	--	46.7%	--	--	--	59.6%	51.4%
% with cost burden >30%	28.0%	9.5%	0.0%	39.1%	36.9%	54.6%	71.4%	59.6%	45.9%
% with cost burden > 50%	0.0%	9.5%	0.0%	2.2%	30.8%	36.4%	71.4%	38.5%	15.3%
Above Moderate Income (100%+ HAMFI)	105	925	75	1,790	455	1,305	155	2,215	4,005
% with any housing problem	--	--	--	14.0%	--	--	--	14.7%	14.4%
% with cost burden >30%	0.0%	6.0%	26.7%	5.0%	4.4%	13.7%	9.7%	14.0%	10.0%
% with cost burden > 50%	0.0%	0.0%	0.0%	0.0%	0.0%	0.3%	0.0%	0.9%	0.5%
Total Households	460	1,720	149	3,680	840	1,495	230	2,960	6,640
% with any housing problem	--	--	--	44.3%	--	--	--	24.5%	35.5%
% with cost burden >30%	31.5%	39.5%	49.7%	38.5%	21.6%	19.0%	34.8%	24.0%	31.9%
% with cost burden > 50%	3.3%	20.4%	36.2%	17.7%	11.0%	6.0%	28.4%	10.8%	14.6%

Note: This table presents the percent of households with housing problems by tenure, income, and household type. For example, 78.0 percent of the extremely low income renter-households had housing problems compared to 38.1 percent of the extremely low income owner-households with housing problems. Data presented in this table are based on special tabulations from sample Census data. The number of households in each category usually deviates slightly from the 100% total due to the need to extrapolate sample data out to total households. Interpretations of these data should focus on the proportion of households in need of assistance rather than on precise numbers.

Elderly Households = 1- to 2-person households with elderly persons aged 62+

Small Families = 2- to 4-person family households

Large Families = 5+ person family households

Other non-family households are not included in this table.

Source: HUD Comprehensive Housing Affordability Strategy (CHAS), based on 2013-2017 ACS data.

5. Special Needs Groups

Certain segments of the population may have particular difficulties in finding decent, affordable housing due to their special needs. These special needs groups, as defined by State housing element law, include the elderly, disabled persons, large households, female-headed households, farm workers, extremely low-income households and the homeless. In addition, military households are a group with special housing needs in El Segundo. Table 2-11 summarizes the numbers of households/persons in each of these special needs groups in the City of El Segundo.

Table 2-11: El Segundo Special Needs Groups

Special Needs Groups	Number of Households or Persons	Owners		Renters		Percent of Total Households/ Persons
		No.	%	No.	%	
Households that Include at Least One Senior (person age 65 or over)	1,448	--	--	--	--	21.8%
Senior-Headed Households	1,277	877	68.7%	400	31.3%	19.2%
Senior Living Alone	461	232	50.3%	229	49.7%	6.9%
Persons with Disabilities	1,306	--	--	--	--	7.8%
Large Households*	390	226	57.9%	164	42.1%	5.8%
Single-Parent Households	417	--	--	--	--	6.3%
Female-Headed Households with Children (no husband present)	318	--	--	--	--	4.8%
Farmworkers**	12	--	--	--	--	0.1%
Armed Forces***	29	--	--	--	--	0.2%
People Living in Poverty	1,306	--	--	--	--	7.8%
Homeless	47	--	--	--	--	0.3%

Notes:
 *=ACS 2012-2016 (5-Year Estimates), Table B25009. ACS 2014-2018 (5-Year Estimates) data not available.
 **=All farming, fishing, and forestry occupations.
 ***= Percentage of population 16 years and over.
 -- = Data not available.

Single-Parent Households: A single-parent household is headed by either a male or female householder, no spouse present but have children under the age of 18.
 Female Headed Households with Children: A single parent household whose householder is a female.
 Sources: ACS 2014-2018 (5-Year Estimates), Tables DP02, DP03, S2501, S2502, and S1701; Los Angeles Homeless Services Authority (LAHSA), 2020 Homeless Count by Community/City.

SENIORS

The ACS shows that roughly 19.2 percent of the City's households were headed by elderly persons age 65 and above. Of these approximately 1,277 households, 461 consisted of elderly persons living alone (Table 2-11). Members of this subpopulation of the elderly may have special needs for assistance with finances, household maintenance, and other routine activities. This is particularly true of persons aged 75 and older who are more likely to be among the “frail elderly.”

The 2014-2018 ACS also indicates that there were at least 158 persons age 65 and over living below the poverty level. This indicates that there may be a need for additional affordable senior housing. CHAS data shown in Table 2-10 indicates that housing problems were an issue for elderly both renter and owner lower income households, with 60.0 percent of very low income renter and 50.9 percent of very low income owner households experiencing a housing cost burden. In all income categories, more elderly renter-households (31.5 percent) experienced a housing cost burden than owner-households (21.6 percent).

Resources

The special needs of seniors can be met through a range of services, including congregate care, rent subsidies, shared housing, and housing rehabilitation assistance. According to Community Care Licensing Division records, one adult day care facility with a capacity to serve 40 persons and two adult residential facilities with a capacity to serve 10 persons are also located in the City. Senior residents also have access to various classes, programs, activities, and services, such as transportation and outreach coordination, at the Joslyn Community Center.

Park Vista is a 97-unit senior housing project for seniors capable of independent living. Rents are restricted to levels of affordable to very low income households, and occupancy is limited to El Segundo residents with incomes that fall below moderate income levels. Discussions with management at Park Vista indicate that there is a need for further affordable senior housing facilities as there are extensive waiting lists for such facilities in the City with an approximate waiting time of one and a half to two years. Additionally, management at Park Vista indicated that there is a need for assisted living facilities in the City.

PERSONS WITH DISABILITIES

Physical and mental disabilities can hinder access to traditionally designed housing units as well as potentially limit the ability to earn adequate income. As shown in Table 2-12, the 2014-2018 ACS indicates that approximately 7.8 percent of El Segundo's population has some form of work or mobility/self-care difficulty.

Cognitive difficulties were the most common amongst residents under 65 years of age. Of the disabled population aged 65 years and older, ambulatory and independent living difficulties were the most common. The ACS estimates that 357 residents aged 65 years and older experience a hearing or vision difficulty, compared to only 258 residents under 65 years old.

Although no current comparisons of disability with income, household size, or race/ethnicity are available, it is reasonable to assume that a substantial portion of disabled persons would be within the federal Housing Choice Voucher Program (commonly known as Section 8) [Title 24 of the Housing

and Urban Development Act Part 982] income limits, especially those households not in the labor force. Furthermore, most lower income disabled persons are likely to require housing assistance.

Their housing need is further compounded by design and location requirements, which can often be costly. For example, special needs of households with wheelchair-bound or semi-ambulatory individuals may require ramps, holding bars, special bathroom designs, wider doorways, lower cabinets, elevators, and other interior and exterior design features.

There are no zoning or building regulations or special approval procedures that unfairly inhibit or discourage the development of housing for disabled persons. The City’s Community Development Department implements the provisions of the California Building Code and the regulations of the Americans with Disabilities Act (ADA) in their routine application and enforcement of building code requirements.

Table 2-12: El Segundo Disability Status of Non-Institutional Persons

Disability Type	Less than 65 Years Old	Percent of Total Population*	65+ Years Old	Percent of Total Population*
With a hearing difficulty	167	0.99%	235	1.40%
With a vision difficulty	91	0.54%	122	0.73%
With a cognitive difficulty	363	2.16%	153	0.91%
With an ambulatory difficulty	178	1.06%	295	1.75%
With a self-care difficulty	41	0.24%	88	0.52%
With an independent living difficulty	164	0.98%	238	1.42%
Total with disability	746	4.44%	560	3.33%
* = Noninstitutionalized population. Note: Some residents have more than one disability. Source: ACS 2014-2018 (5-Year Estimates), Table S1810.				

Persons with Developmental Disabilities

A recent change in California law requires that the Housing Element discuss the housing needs of persons with developmental disabilities. As defined by Welfare and Institutions Code § 4512, “developmental disability” means

“a disability that originates before an individual attains 18 years of age; continues, or can be expected to continue, indefinitely; and constitutes a substantial disability for that individual. [I]his term shall include intellectual disability, cerebral palsy, epilepsy, and autism. This term shall also include disabling conditions found to be closely related to intellectual disability or to require treatment similar to that required for individuals with an intellectual disability, but shall not include other handicapping conditions that are solely physical in nature.”³

³ Welfare and Institutions Code § 4512 as amended by SB 816, effective January 1, 2014.

This definition also reflects the individual's need for a combination and sequence of special, interdisciplinary, or generic services, individualized supports, or other forms of assistance that are of lifelong or extended duration and are individually planned and coordinated.

The Census does not record developmental disabilities. According to the U.S. Administration on Developmental Disabilities, an accepted estimate of the percentage of the population that can be defined as developmentally disabled is 1.5 percent. This equates to 253 persons in the City of El Segundo with developmental disabilities, based on the 2014-2018 ACS population. According to the State's Department of Developmental Services, as of June 2020, the Westside Regional Center, serving the Los Angeles region from Malibu to El Segundo, served 7,834 residents with developmental disabilities. Most of these individuals were residing in a private home and 66 percent of these persons with developmental disabilities were under the age of 21.

Many developmentally disabled persons can live and work independently within a conventional housing environment. More severely disabled individuals require a group living environment where supervision is provided. The most severely affected individuals may require an institutional environment where medical attention and physical therapy are provided. Because developmental disabilities exist before adulthood, the first issue in supportive housing for the developmentally disabled is the transition from the person's living situation as a child to an appropriate level of independence as an adult.

Resources

Housing options for persons with disabilities include three community care facilities. Combined, these facilities offer a capacity of 50 beds. Residents with disabilities can also benefit from a range of services offered by various agencies throughout Los Angeles County and South Bay region, such as, the Westside Regional Center, Ability First, Team of Advocates for Special Kids, and the Disabled Resources Center.

LARGE HOUSEHOLDS

According to the 2012-2016 ACS, only 5.8 percent of all households in the City of El Segundo consisted of large households (Table 2-11). In contrast to many communities where large households consist predominately of renters, 58.0 percent of all large households in El Segundo were owner-households.

Large households are defined as those with five or more members. A large family household is a household with five or more related members. The special needs of this group are based on the limited availability of adequately sized, affordable housing units. Because of housing stock limitations, and the fact that large families often have lower incomes, they are frequently subjected to overcrowded living conditions. The increased strain which overcrowding places on housing units only serves to accelerate the pace of unit deterioration.

According to the 2014-2018 ACS, approximately 42.9 percent of the City's housing stock is comprised of three or more-bedroom units. Therefore, the City has more than an adequate supply of housing units to accommodate the needs of its large family households.

Resources

Large households in El Segundo can benefit from the general housing programs and services offered by the City. The Section 8 Housing Choice Vouchers program also extends assistance to large households with overcrowding and cost burden issues.

SINGLE-PARENT HOUSEHOLDS

A single-parent household is headed by either a male or female householder, no spouse present but have children under the age of 18. Single-parent households often require special consideration and assistance due to their greater need for affordable and accessible day care, health care, and other supportive services. In particular, female-headed households with children tend to have lower-incomes than other types of households, a situation that limits their housing options and access to supportive services.

Among the single-parent households, female-headed households tend to have more need for housing assistance, compared to male-headed households; female-headed households often have lower incomes. The 2014-2018 ACS indicates that there are 777 female-headed households in the City of El Segundo, 318 of which have children under the age of 18. These numbers account for approximately 11.7 percent and 4.8 percent respectively of all households in the City.

Resources

El Segundo's single-parent households can benefit from the City's general affordable housing programs for lower income households including Housing Choice Vouchers. Single-parent households in El Segundo can also benefit from various services offered by the City, especially child care services. The El Segundo Teen Center offers year-round recreational and special interest classes to youth and teen residents. Additional opportunities for youth of all ages include various aquatic, drama, arts and craft, exercise and fitness, and sports programs.

A number of service agencies located in areas surrounding El Segundo provide services including emergency and transitional shelter, food distribution, vouchers for various needs, and rental and utility assistance that can benefit lower income single-parent households living in poverty or who are at risk of becoming homeless.

FARMWORKERS

Farmworkers are traditionally defined as persons whose primary incomes are earned through seasonal agricultural work. Farmworkers have special housing needs because they earn lower incomes than many other workers and move throughout the season from one harvest to the next. The 2014-2018 ACS reported that less than one percent (12 persons) of the City of El Segundo's residents were employed in farming, forestry, and fishing occupations.

Regionally, according to the USDA Census on agricultural population, there were 413 farms in Los Angeles County and 3,266 farmworkers.

Resources

Due to El Segundo's urban setting and nominal farmworker population, the special housing needs of this group can generally be addressed through overall programs for housing affordability.

MILITARY PERSONNEL

According to the 2014-2018 ACS, there were 29 persons in the labor force employed in military occupations (Table 2-11). The U.S. Air Force base in El Segundo directly employs approximately 6,300 individuals (military, civilian and contractor), the majority of whom are military personnel.

Resources

Housing for base personnel is provided by Tierra Vista, including four unique neighborhoods at or near Fort MacArthur and San Pedro, approximately 22 miles south-east of Los Angeles Air Force Base. There are currently a total of 592 units, including two-, three- and four-bedroom units to accommodate all military ranks and their families. The four neighborhoods and number of units offered at each include:

- Fort MacArthur—356 two, three- and four-bedroom apartments/townhomes, and 20 three- and four-bedroom single-family homes
- Pacific Heights I—91 three- and four-bedroom single-family homes
- Pacific Heights II—74 three- and four-bedroom single-family homes
- Pacific Crest—71 three- and four-bedroom single-family homes

RESIDENTS LIVING BELOW THE POVERTY LEVEL

Families with incomes below the poverty level, typically with extremely low and very low incomes, are at greatest risk of becoming homeless and typically require special programs to assist them in meeting their rent and mortgage obligations so as to not become homeless. The 2014-2018 ACS identified 7.8 percent of all El Segundo residents as living below the poverty level (Table 2-11). Approximately 5.0 percent of family households in the City were living in poverty, while 7.9 percent of families with children were living below the poverty level. These households need assistance with housing subsidies, utility and other living expense subsidies, and other supportive services.

Resources

There are limited opportunities to address the housing needs of persons living with incomes below the poverty level in El Segundo. However, the needs of this special needs group are taken into consideration and are generally addressed through the City's overall programs for housing affordability.

A number of service agencies located in areas surrounding El Segundo provide services including emergency and transitional shelter, food distribution, vouchers for various needs, and rental and utility assistance that can benefit lower income single-parent households living in poverty or are at risk of becoming homeless.

EXTREMELY LOW INCOME HOUSEHOLDS

Extremely low income (ELI) households earning 30 percent or less than the area median income may be exposed to housing problems at a higher rate. As shown in Table 2-13, 68 percent of ELI households experience one or more housing problem and 67 percent are cost burdened. ELI renter-households experience housing problems at a higher rate than ELI owners; 70 percent of ELI renters are cost burdened compared to only 57.6 percent of owners.

Table 2-13: Housing Problems and Cost Burden of ELI Households

	Owner	Renter	Total
With one or more Housing Problem	57.6%	72.5%	68.1%
Cost Burdened	57.6%	70.0%	67.3%
Total Households	165	400	565
Source: HUD CHAS Data (based on 2014-2018 ACS), 2021.			

Resources

As discussed above, there are limited opportunities to address housing needs for ELI households in El Segundo. The Housing Choice Voucher (HCV) program represents a significant resource for addressing ELI housing needs. Specifically, HUD policy requires dedicating the majority of new vouchers to ELI households. For additional assistance, see the resources outlined above under *Residents Living Below the Poverty Level*.

HOMELESS

According to the 2020 Los Angeles County Homeless Services Authority (LAHSA) Homeless Count, the overall homeless population in Los Angeles County was 54,291 persons. The same study estimated that there were 47 homeless persons in El Segundo (Table 2-11). All 47 homeless persons in El Segundo were unsheltered. The City saw a significant increase in homeless persons since 2019, when there were only 18 unsheltered persons.

Resources

There are no emergency shelters or transitional housing facilities in the City of El Segundo. The closest shelters are located five miles away in Redondo Beach or in nearby Lawndale. However, the Salvation Army continues to provide the Police Department with nominal funding on an ad hoc basis to assist homeless persons that come through El Segundo. These funds are used to provide fast food coupons, and bus fare, which would allow transportation to overnight facilities. Since they are located outside of El Segundo, any resident homeless population would seek emergency or transitional shelter in an outside jurisdiction such as Redondo Beach, Lawndale, Long Beach, Carson or San Pedro. Table 2-14 lists some of the key service providers for homeless persons in the South Bay region capable of servicing the needs of homeless persons in El Segundo.

Table 2-14: Inventory of Homeless Services and Facilities in the South Bay Region

Organization	Services Provided
1736 Family Crisis Center (562) 388-7652 (310) 370-5902	Provides beds for up to 15 women with children under 18 who are victims of domestic violence. Shelter for adolescents at risk of becoming homeless is also provided. Services include referrals to homeless shelters and outpatient counseling. Stays of up to 6 months are permitted.
Harbor Interfaith Shelter 663 W 10 th Street San Pedro, CA 90731 (310) 831-0589	Provides 20 single-bedroom units for families and children for up to 90 days. Provides food services to the public.
People Assisting the Homeless (PATH) (323) 644-2200	Provides services including employment programs, outreach, eviction prevention, and interim housing.
The Good Seed 1230 Pine Avenue Long Beach, CA 90813 (855) 968-8452	Provides supportive housing, job training, comprehensive services, and individual planning to youths aged 18 to 25 experiencing homelessness.
St. Margaret’s Center 10217 S. Inglewood Avenue Lennox, CA 90304 (310) 672-2208	Provides advocacy, counseling services, emergency food, immigration services and utility bill assistance to individuals in the South Bay area.
U.S. Veterans Initiative 733 Hindry Avenue Inglewood, CA 90304 (310) 486-0025	Provides services, including case management, employment assistance, job placement, counseling, and drug and alcohol free housing to veterans experiencing homelessness

3. HOUSING CHARACTERISTICS

The Census defines a housing unit as a house, an apartment, a mobile home, a group of rooms, or a single room that is occupied (or if vacant, is intended for occupancy) as separate living quarters. Separate living quarters are those in which the occupants live and eat separately from any other person in the building and which have direct access from the outside of the building or through a common hall. A community's housing stock is the compilation of all its housing units.

A. HOUSING GROWTH

According to the Department of Finance (DOF) Housing Estimates, there are 7,463 dwelling units in El Segundo, an increase of 53 units (0.72 percent) since 2010. This growth rate is significantly lower than the housing growth rate for the County of Los Angeles (4.2 percent). A comparison of housing growth trends for El Segundo and neighboring cities is provided in Table 3-1. According to the DOF, during the same period, El Segundo's population is estimated to have grown by 123 persons (0.74 percent). There has been a slight increase in the average household size from 2.34 in 2010 to 2.35 in 2020.

Table 3-1: Housing Growth Trends in El Segundo and Neighboring Communities

Jurisdiction	Housing Units		Change 2010-2020
	2010	2020	
El Segundo	7,410	7,463	0.72%
Hawthorne	29,869	30,634	2.56%
Hermosa Beach	10,162	10,092	-0.69%
Inglewood	38,429	38,688	0.67%
Manhattan Beach	14,929	15,032	0.69%
Redondo Beach	30,609	30,892	0.92%
City of Los Angeles	1,413,995	1,517,755	7.34%
Los Angeles County	3,445,076	3,590,574	4.22%

Sources: 2010 U.S. Census; DOF E-5 Population and Housing Estimates, January 2020.

B. HOUSING TYPE AND TENURE

Table 3-2 provides the breakdown of the City's housing stock in 2010 and 2020 by unit type. As shown, while single-family detached homes remain the predominant housing type. During the ten-year period, there was a slight decrease in the proportion of single-family detached homes, while all other home types, single-family attached and multi-family housing, increased slightly proportionately. Due to the scarcity of vacant residential land in the City, most of the housing unit growth has been accommodated through redeveloping existing lower density residential, and particularly of smaller multi-family projects with 2-4 units. As indicated previously, in 2018, the proportion of owner-occupied households in El Segundo (44.3 percent) is significantly lower than that of renter-occupied households (55.7 percent). Table 3-3 and Table 3-4 indicate household sizes by tenure in El Segundo and elderly households by tenure and age.

Table 3-2: El Segundo Comparative Housing Unit Mix in 2010-2020

Housing Type	2010		2020	
	No. of Units	% of Total	No. of Units	% of Total
Single-Family				
Detached	3,174	42.8%	3,195	42.8%
Attached	354	4.8%	366	4.9%
Total	3,528	47.6%	3,561	47.7%
Multi-Family				
2-4 Units	767	10.4%	789	10.6%
5+ Units	3,100	41.8%	3,098	41.5%
Total	3,867	52.2%	3,887	52.1%
Mobile Homes	15	0.2%	15	0.2%
Total Housing Units	7,410	100.00%	7,463	100.0%
Total Occupied	7,085	95.6%	7,111	95.3%
Owner-occupied*	3,139	44.3%	3,150	44.3%
Renter-occupied*	3,946	55.7%	3,961	55.7%
Vacancy Rate	4.4%		4.7%	
* = ACS 2010 and 2018 (5-Year Estimates). Sources: DOF E-5 City/County Population and Housing Estimates, 2010-2020; ACS 2010 and 2018 (5-Year Estimates), Table DP04.				

Table 3-3: El Segundo Household Size by Tenure

	1- 4 Persons		5+ Persons		Total	
	Number	Percent	Number	Percent	Number	Percent
Owner	2,703	43.0%	226	58.0%	2,929	43.9%
Renter	3,580	57.0%	164	42.0%	3,744	56.1%
Total*	6,283	94.2%	390	5.8%	6,673	100.0%
* = Percent of total households Source: ACS 2012-2016 (5-Year Estimates), Table B25009.						

Table 3-4: El Segundo Elderly Householders by Tenure by Age

Householder Age	Owners	Renters	Total
65-74 years	554	221	775
75 plus years	323	179	502
Total	877	400	1,277
Source: ACS 2014-2018 (5-Year Estimates), Table S2502.			

C. AGE AND CONDITION OF HOUSING STOCK

Table 3-5 shows the age of the housing stock in El Segundo. In general, housing over 30 years old is usually in need of some major rehabilitation, such as a new roof, foundation work, plumbing, etc. The majority (about 88.8 percent) of El Segundo's housing units were constructed before 1990. This represents a significant proportion of the City's housing stock and indicates that preventative maintenance will be essential to ward off widespread housing deterioration. Some households, such as seniors who have owned their homes for many years and have relatively low house payments, may just be able to afford their monthly housing costs. For such households, the cost of major repairs or renovation may be impossible.

The Community Development Department maintains statistics pertaining to the condition of the City's housing stock. According to the Community Development Department, there are relatively few substandard dwellings in the City. In 2014-2021, 538 residential violations of the El Segundo Municipal Code property maintenance standards were reported. Most building violations are related to property maintenance issues, such as trash and debris or overgrown vegetation. Some violations related to the illegal conversion of garages and accessory structures to dwellings and single-family to multi-family unit conversions. The City estimates that only a very small portion of the City's housing stock (less than one percent) is in need of substantial rehabilitation. No housing units within the City are in need of replacement.

Table 3-5: Age of Housing Stock

Structures Built	Number	Percent
2014 or later	15	0.2%
2010 to 2013	66	0.9%
2000 to 2009	364	5.2%
1990 to 1999	335	4.8%
1980 to 1989	933	13.4%
1970 to 1979	902	12.9%
1960 to 1969	1,039	14.9%
1950 to 1959	1,909	27.4%
1940 to 1949	744	10.7%
1939 or earlier	668	9.6%
Total	6,975	100.0%

Source: ACS 2014-2018 (5-Year Estimates), Table DP04.

D. HOUSING COSTS

1. Housing Prices

In October 2020, the median sales price for single-family homes, condos, and new homes was \$1,466,00. Since October 2019, the median home price in El Segundo increased by 67.4 percent.

Geographical comparisons of housing prices are shown in Table 3-6. The median sales prices of homes in El Segundo was above those in Hawthorne (\$730,000), Inglewood (\$720,000), and Redondo Beach (\$1,076,000) and exceeded the Countywide median of \$715,000. Median home prices remained below those in Hermosa Beach (\$1,650,000) and far below those in Manhattan Beach (\$2,850,000).

Table 3-6: Median Home Sales Prices (Regional Comparison) October 2020

Jurisdiction	Single Family Homes, Condos, and New Homes		
	# of Sales	Median Sale Price	% Change from 2019
El Segundo	14	\$1,466,000	67.4%
Hawthorne	44	\$730,000	-6.1%
Hermosa Beach	21	\$1,650,000	-1.7%
Inglewood	43	\$720,000	20.0%
Manhattan Beach	53	\$2,850,000	48.1%
Redondo Beach	99	\$1,079,000	-1.9%
Co. of Los Angeles	7,602	\$715,000	15.3%

Source: Corelogic.com California Home Sale Activity by City, October 2020.

2. Housing Rental Rates

The median contract rent for El Segundo according to the 2014- 2018 ACS was \$1,785 per month. This was lower than the median rent in Manhattan Beach (\$2,499), Hermosa Beach (\$2,143), and Redondo Beach (\$1,987) but higher than the median in Hawthorne (\$1,188), Inglewood (\$1,267), the City of Los Angeles (\$1,376), and Los Angeles County (\$1,390) (Table 3-7).



The ACS also indicated that nearly 12 percent of the City’s housing stock were renter-occupied single-family detached homes and 2.2 percent were renter-occupied attached units (includes condominiums or townhouses). Renter-occupied multifamily units (2 or more units) accounted for 41.7 percent of the total housing stock (Table 3-8).

Table 3-7: 2018 Median Housing Rental Rates

Jurisdiction	Median Gross Rent
El Segundo	\$1,785
Hawthorne	\$1,188
Hermosa Beach	\$2,143
Inglewood	\$1,267
Manhattan Beach	\$2,499
Redondo Beach	\$1,987
City of Los Angeles	\$1,376
County of Los Angeles	\$1,390

Source: ACS 2014-2018 (5-Year Estimates), Table DP04.

Table 3-8: Tenure by Number of Units in Structure

Tenure by Units in Structure	Number	Percent
Total Housing Units	6,639	---
<i>Owner-Occupied</i>	<i>2,938</i>	<i>44.3%</i>
1-unit detached	2,276	34.3%
1- unit attached	209	3.2%
2 units	31	0.8%
3 - 4 units	25	0.4%
5 or more units	397	6.0%
Other Unit Types	0	0.0%
<i>Renter-Occupied</i>	<i>3,701</i>	<i>55.8%</i>
1-unit detached	790	11.9%
2-units attached	143	2.2%
2 units	157	2.4%
3 – 4 units	669	10.1%
5 or more units	1,942	29.3%
Other Unit Types	0	0.0%
Source: ACS 2014-2018 (5-Year Estimates), Table B25032.		

A review of Zillow, Craigslist, and Westside Rentals, a rental real estate service; indicates that rental rates in El Segundo are fairly comparable to those in immediate coastal neighboring cities. A summary of the rental rate ranges by unit size is shown below in Table 3-9, as compiled from a recent review of the sources listed above. In November 2020, 135 units were listed for rent in El Segundo. Rents for these housing units ranged from \$1,100 for a one-bedroom unit to \$10,263 for a four-bedroom unit. These rent ranges are based on the City’s vacant rental units only and not all rental units in general. This rent survey was an attempt to approximate the cost of rental housing in the City. The median rent level in El Segundo ranged from \$1,825 for a studio to \$5,995 for a four-bedroom unit.

A sample of rental unit availability in Hermosa Beach and Manhattan Beach from Westside Rentals reveals that rental housing opportunities are more plentiful in comparison to El Segundo. However, El Segundo had a much narrower monthly rental rate range in comparison. Rent ranged from \$1,300 for a studio apartment to \$60,000 for a four-bedroom home in Hermosa Beach, while Manhattan Beach rental prices ranged from \$1,500 for a one-bedroom apartment to \$100,000 for a five-bedroom home.

Table 3-9: Median Rents in El Segundo November 2020

Bedroom	Number Listed	Median Rent	Average Rent	Rent Range
Studio	15	\$1,825	\$1,885	\$1,300-\$2,580
1	32	\$2,000	\$1,999	\$1,100-\$2,500
2	68	\$2,663	\$2,727	\$1,900-\$4,500
3	13	\$3,300	\$3,589	\$2,900-\$4,800
4+	7	\$5,995	\$6,220	\$4,200-\$10,263
Total	135	\$2,550	\$2,725	\$1,100-\$10,263
Note: Some rental units may have been advertised on more than one rental website. Sources: Zillow, 11/6/2020 (50 listings); Craigslist, 11/6/2020 (28 listings); Westside Rentals, 11/6/2020 (57 listings).				

3. Housing Costs and Affordability

The costs of home ownership and renting can be compared to a household’s ability to pay for housing to determine the general affordability of a community’s housing stock. HUD conducts annual household income surveys to determine the maximum affordable housing payments that could be made. In evaluating affordability, it should be noted that the maximum affordable price refers to the maximum amount that could be paid by households in the top of their respective income category. Households in the lower end of each category have less available income and therefore may experience some level of overpayment.



Table 3-10 shows the annual income for extremely low, very low, low, and moderate-income households by the size of the household and the maximum affordable housing payments based on the federal standard of 30 percent of household income. From these income and housing cost limits, the maximum affordable home prices and rents are determined. The table also shows the maximum amounts that households at different income levels can pay for housing each month (e.g., rent, mortgage and utilities) without exceeding the 30 percent housing cost-to-income ratio. The maximum affordable payments can be compared to current market prices for single-family homes, condominiums, and apartments to determine what types of housing opportunities a household can afford.

Comparison of these maximum affordable housing costs with the sales price data shown previously in Table 3-6, indicates that not even moderate income households (up to 120 percent AMI) would be able to afford single-family homes sold in El Segundo. It should be noted however that asking prices can often be higher than actual sales prices. At a maximum affordable purchase price of about \$347,334, it is not likely that low income households (80 percent AMI) could afford even a small condominium unit. The high price of single-family housing indicates that the opportunities for home ownership in the City are limited for lower and moderate income groups. In addition, the down payment and closing costs may still represent a significant obstacle to home purchase.

Table 3-6 and Table 3-7 suggest that larger low-income households are able to afford lower priced one- and two-bedroom apartments in El Segundo. Extremely low and very low-income households (50 percent AMI) may experience limited affordability for rental units in El Segundo. Rental options

exist for moderate-income households (120 percent AMI) in El Segundo; however even moderate-income households may struggle to find appropriately priced rentals.

The Housing Element acknowledges that opportunities to accommodate housing affordable to lower income households in El Segundo are limited. This is based on surveys conducted to determine rental rates for apartment units in El Segundo (Table 3-7) as well as information gathered to determine for-sale housing costs (single-family homes, condominiums, and new homes). Similar to other cities in this region of the South Bay (Redondo Beach, Manhattan Beach, Hermosa Beach), El Segundo's housing rental and for-sale costs remain relatively high because of the desirability of the City's location.

The City is pursuing a number of initiatives to expand affordable housing opportunities. These include entering an Exclusive Negotiating Agreement (ENA) with Many Mansions to serve as the City's Affordable Housing Services Provider to develop and manage affordable units, services, and programs. Many Mansions will prepare an Affordable Housing Strategic Plan for City Council consideration in December 2021.

Table 3-10: Housing Affordability Matrix (2020)

Household	Annual Income ¹	Affordable Costs (All Costs)	Estimated Utility Allowance, Taxes & Insurance ²		Affordable Rent	Affordable Home Price
			Utilities	Taxes, Ins., HOA (Ownership)		
Extremely Low-Income (0-30% AMI)						
1-Person	\$23,700	\$593	\$151	\$207	\$442	\$61,790
2-Person	\$27,050	\$676	\$166	\$237	\$510	\$72,096
3-Person	\$30,450	\$761	\$190	\$266	\$571	\$80,244
4-Person	\$33,800	\$845	\$223	\$296	\$622	\$86,069
5-Person	\$36,550	\$914	\$264	\$320	\$650	\$86,953
Very Low Income (31-50% AMI)						
1-Person	\$39,450	\$986	\$151	\$345	\$836	\$129,241
2-Person	\$45,050	\$1,126	\$166	\$394	\$960	\$149,182
3-Person	\$50,700	\$1,268	\$190	\$444	\$1,077	\$166,966
4-Person	\$56,300	\$1,408	\$223	\$493	\$1,185	\$182,427
5-Person	\$60,850	\$1,521	\$264	\$532	\$1,257	\$191,020
Low Income (51-80% AMI)						
1-Person	\$63,100	\$1,578	\$151	\$552	\$1,427	\$230,524
2-Person	\$72,100	\$1,803	\$166	\$631	\$1,637	\$265,026
3-Person	\$81,100	\$2,028	\$190	\$710	\$1,837	\$297,157
4-Person	\$90,100	\$2,253	\$223	\$788	\$2,030	\$327,179
5-Person	\$97,350	\$2,434	\$264	\$852	\$2,170	\$347,334
Moderate Income (81-120% AMI)						
1-Person	\$64,900	\$1,623	\$151	\$568	\$1,472	\$238,233
2-Person	\$74,200	\$1,855	\$166	\$649	\$1,689	\$274,020
3-Person	\$83,500	\$2,088	\$190	\$731	\$1,897	\$307,435
4-Person	\$92,750	\$2,319	\$223	\$812	\$2,096	\$338,527
5-Person	\$100,150	\$2,504	\$264	\$876	\$2,240	\$359,325
Assumptions: 2020 income limits; 30% of household income spent on housing; LACDA utility allowance; 35% of monthly affordable cost for taxes and insurance; 10% down payment; and 3% interest rate for a 30-year fixed-rate mortgage loan. Taxes and insurance apply to owner costs only; renters do not usually pay taxes or insurance.						
Sources: California Department of Housing and Community Development 2020 Income Limits; Los Angeles County Development Authority (LACDA), 2020 Utility Allowance Schedule; Veronica Tam & Associates, 2020.						

E. ASSISTED RENTAL HOUSING AT-RISK OF CONVERSION



California law requires the Housing Element to identify, analyze and propose programs to preserve housing units that are currently restricted to low-income housing use and will become unrestricted and possibly lost as low income housing. Based on review of Federal and State subsidized housing inventories, and confirmed by interviews with City staff, there are no “Assisted Housing Projects” at risk in El Segundo, as defined by Government Code § 65583 (A) (8).

The City owns Park Vista, a 97-unit senior housing project developed in 1984 using City funds. The project is operated and regulated by the non-profit El Segundo Senior Citizens Housing Corporation. The Articles of Incorporation for the corporation require units in Park Vista to be available only to low income seniors in perpetuity. The City has no plans to convert this affordable housing project to market-rate housing.

4. HOUSING CONSTRAINTS

Market conditions, environmental conditions, and governmental programs and regulations affect the provision of adequate and affordable housing. Housing Element law requires a city to examine potential and actual governmental and non-governmental constraints to the development of new housing and the maintenance of existing units for all income levels. Market, governmental, and environmental constraints to housing development in El Segundo are discussed below.

A. MARKET CONSTRAINTS

1. Construction Costs

One cost factor associated with residential building is the cost of building materials, which can comprise a significant portion of the sales price of a home. An indicator of construction costs is Building Valuation Data compiled by the International Code Council (ICC). The unit costs compiled by the ICC include structural, electrical, plumbing, and mechanical work, in addition to interior finish and normal site preparation. The data is national and does not consider regional differences and does not include the price of the land upon which the building is built. The national average for development costs per square foot for apartments and single-family homes in August 2020 are as follows:

- Type I or II, Multi-Family: \$130.52 to \$168.94 per sq. ft.
- Type V Wood Frame, Multi-Family: \$113.88 to \$118.574 per sq. ft.
- Type I or II, One and Two Family Dwelling: \$136.62 to \$157.40 per sq. ft.
- Type V Wood Frame, One and Two Family Dwelling: \$123.68 to \$131.34 per sq. ft.

The unit costs for residential care facilities generally range between \$143.75 and \$199.81 per square foot. These costs are exclusive of the costs of land and soft costs, such as entitlements, financing, etc. The City's ability to mitigate high construction costs is limited without direct subsidies. Another factor related to construction cost is development density. With an increase in the number of units built in a project, overall costs generally decrease as builders can benefit from the economies of scale.

Variations in the quality of materials, type of amenities, labor costs and the quality of building materials could result in higher or lower construction costs for a new home. Pre-fabricated factory built housing, with variation on the quality of materials and amenities may also affect the final construction cost per square foot of a housing project. Furthermore, the unit volume - that is the number of units being built at one time - can change the cost of a housing project by varying the economies of scale. Generally, as the number of units under construction at one time increases, the overall costs decrease. With a greater number of units under construction, the builder is often able to benefit by making larger orders of construction materials and pay lower costs per material unit.

Density bonuses granted to a project can serve to reduce per unit building costs and thus help mitigate this constraint. The granting of a density bonus provides the builder with the opportunity to create more housing units and therefore more units for sale or lease than would otherwise be allowed without the bonus. Since greater units can potentially increase the economy of scale, the bonus units could potentially reduce the construction costs per unit. This type of cost reduction is of particular benefit

when density bonuses are used to provide affordable housing. Allowances for manufactured housing in residential zones also addresses housing cost constraints by avoiding the use of costly building materials and construction techniques that can drive up the costs of housing.

2. Land Costs

The price of raw land and any necessary improvements is a key component of the total cost of housing. The diminishing supply of land available for residential construction combined with a fairly steady demand for such development has served to keep the cost of land high and rising in southern California. In addition, the two factors which most influence land holding costs are the interest rate on acquisition and development loans, and government processing times for plans and permits. The time it takes to hold land for development increase the overall cost of the project. This cost increase is primarily due to the accrualment of interest on the loan, the preparation of the site for construction and processing applications for entitlements and permits.

Due to its desirable location, land costs in El Segundo are high. High land costs in this area of the South Bay are a constraint to the construction of affordable housing. Residentially designated vacant land in El Segundo is virtually non-existent. A Zillow search showed two lots available for sale in neighboring communities (Inglewood and Playa del Rey) for approximately \$1 million for 0.12 acre.

3. Availability of Mortgage and Rehabilitation Financing

The availability of financing affects a person's ability to purchase or improve a home. Interest rates are determined by national policies and economic conditions, and there is little that local government can do to affect these rates. Jurisdictions can, however, offer interest rate write-downs to extend home purchasing opportunities to a broader economic segment of the population. In addition, government-insured loan programs may be available to reduce mortgage down payment requirements.

Under the Home Mortgage Disclosure Act (HMDA), lending institutions are required to disclose information on the disposition of loan applications and the income, gender, and race of loan applicants.

As shown in Table 4-1, a total of 621 households applied for loans, either conventional or government-backed, to purchase homes in El Segundo in 2017. Approval rates were higher for government-backed purchase loans with an approval rate of 77 percent, in comparison to only 45 percent of conventional loan applications being approved. However, 36 percent of conventional purchase loans were either withdrawn or closed for incompleteness. The approval rate was 67 percent for refinance loans and 71 percent for home improvement loans. Given the high rates of approval for home purchase, refinance, and improvement loans, financing was generally available to El Segundo residents.

Table 4-1: Disposition of Home Purchase and Improvement Loan Applications

Loan Type	Total Applications	% Originated	% Approved Not Accepted	% Denied	% Other
Government Backed Purchase	213	74.65%	2.35%	7.04%	15.96%
Conventional Purchase	11	45.45%	0.00%	18.18%	36.36%
Refinance	48	58.33%	8.33%	14.58%	18.75%
Home Improvement	349	67.05%	4.30%	11.75%	16.91%
Total	621	68.60%	3.86%	10.47%	17.07%

Note: Percent Other includes loan applications that were either withdrawn or closed for incompleteness.
Source: www.LendingPatterns.com, 2017.

4. Timing and Density

Housing growth in the City has been limited due to the lack of vacant residentially designated land. Multi-family land was developed primarily prior to the incorporation of the City under County standards and are at or above the City’s allowable densities. The majority of the recent residential construction activities have been the recycling of single-family homes and construction of Accessory Dwelling Units (ADU). Pending projects (see Housing Resources section) tend to reach the high end of the density range.

Time lapse between project entitlement and building permit issuance can be a constraint to housing development. Typically, this time lapse can be about three to six months and primary a function of developer’s ability to respond quickly to needed corrections for construction documents. However, the City allows developers to submit building permit applications for projects -at their own risk- concurrently with the entitlements. This can shorten the time lapse to as little as 2-4 weeks, with building permits issued shortly after entitlement approval. Building permit can be applied online through the City’s website.

B. ENVIRONMENTAL CONSTRAINTS

As a City with a variety of both large and mid-size industrial, commercial and manufacturing uses, numerous environmental related factors are present which pose constraints to residential development within El Segundo. Historically, less than 25 percent of the land within the City has been used for residential development. The remaining land has been used primarily for a mixture of light and heavy industrial purposes, including oil refineries, aircraft and space vehicle manufacturing, a United States Air Force Base, chemical production, research and development uses, retail, large scale corporate offices, restaurants, and hotels. The development invested in these properties is substantial, making conversion to residential uses economically infeasible. When sufficient amounts of these properties have become available for redevelopment, the City has permitted residential uses in a mixed-use environment west of Pacific Coast Highway, provided that infrastructure issues could be successfully addressed, and residential uses could be buffered from non-residential uses.

In comparison to other areas in Los Angeles County, the City of El Segundo is heavily affected by traffic, air quality, odor and safety issues related to flight operations at Los Angeles International

Airport. Those residential areas located near the northern boundaries of the City are particularly subject to these impacts. The Circulation, Air Quality, and Noise Elements of the City's General Plan all contain policies that seek to minimize the negative effects upon these residential areas, and help ensure the protection of area residents.

Many of the industries operating in El Segundo use hazardous materials in their operations and have sites that are contaminated by toxins. Since heavy industry is a significant land use in the City, hazardous materials use and management is a serious consideration. Heavy manufacturing comprises about 30 percent of the City's area. Additionally, heavy industrial uses are located immediately adjacent to the City's western boundary, which include the Hyperion Treatment Plant and Scattergood Power Generation Station. Housing opportunities are limited near or adjacent to these heavy industrial uses. Although industries in El Segundo generate a diverse mix of hazardous waste, heavy industrial uses within the City must conform to the policies of the Hazardous Materials Element of the General Plan.

Despite the environmental constraints discussed above, they have had no significant impact on the City's ability to construct and maintain housing in those areas and zones in the City where residential development is currently permitted, including non-residential zones. Further, the ability to construct and maintain housing at maximum densities has not been affected by environmental constraints. Established residential areas and several non-residentially zoned areas in the City are buffered from industrial uses and, as previously noted, the City has implemented policies in its General Plan that address and minimize the negative effects these uses may have on residential areas of the City. Finally, none of the parcels included in the Vacant and Underutilized Parcel Inventory of this element (see Appendix) are significantly constrained environmentally, have conditions that cannot be mitigated, or have any other known constraints precluding development during the planning period. All of the listed parcels are supported by existing infrastructure and can be developed with units based on permitted densities. Furthermore, there are no wetlands, flood plains, earthquake zones, or other natural hazards areas in the City that would constrain residential development in the City.

C. GOVERNMENTAL CONSTRAINTS

Housing affordability is affected by factors in both the private and public sectors. In the public sector, additional city government requirements can contribute to the reduction of the affordability and availability of new housing although the intent of local legislative action is to maintain or improve the quality of life within a community. Necessary land use controls, site improvement requirements, building codes, fees, and other local programs intended to improve the urban environment can add cost and perhaps time delays to the construction of new housing projects.

1. Compliance with Transparency in Development Regulations

The El Segundo City website provides a full array of information regarding development regulations and procedures under the Community Development Department webpages:

- Apply for a building permit
- Planning application
- Zoning Code
- Plan check
- Building safety
- Report a code violation

- Planning
- Record requests
- Maps

Specifically, the City offers online building permit application.

2. Land Use Controls

The Land Use Element of El Segundo General Plan sets forth the City's policies for regulation of land uses within the City's jurisdiction. These policies, together with zoning regulations for implementing the General Plan, establish the location, amount and distribution of land to be allocated for various land uses within the City. The El Segundo General Plan and El Segundo Municipal Code ("ESMC") provide for a range of residential land use development densities as follows:

- a) Single-Family Residential (R-1) (8 du/ac) – a maximum of one dwelling unit per parcel with a minimum parcel size of 5,000 square feet (ESMC §15-4A-2; Land Use Element Objective LU 3-1, Policy LU3-1.1, Policy LU3-1.2).

An accessory dwelling unit (ADU) or junior accessory dwelling unit (JADU) is permitted by right throughout any zone where residential uses are permitted. In no case may an R-1 property proposed to be used for a second dwelling unit consist of more than one lot. Attached ADUs must not be 50 percent or more of the total floor area of the combined dwellings. Detached ADUs must not exceed 1,200 square feet (ESMC §15-4E-3).

- b) Two-Family Residential (R-2) (12 du/acre) – up to 2 units per lot with a minimum of 7,000 square feet required per lot (ESMC §15-4B-2 and Land Use Element Objective LU 3-2 and Housing Element Policy 3.2).

Third and/or fourth ADUs are permitted in the R-2 Zone. One ADU or 25 percent of the existing multi-family dwelling units, whichever is greater, is permitted. Two detached ADUs are allowed per lot with an existing multi-family dwelling. Attached ADUs must not be 50 percent or more of the total floor area of the combined dwellings. Detached ADUs must not exceed 1,200 square feet (ESMC §15-4E-3; Housing Element Policies 3.7 and 4.1).

- c) Multi-Family Residential (R-3) (18 du/acre, 27 du/acre) – Multi-family residential with up to 27 dwelling units per acre. On property of 15,000 square feet or less, one unit for every 1,613 square feet is allowed. A fraction of a lot greater than 1,075 square feet will allow an additional unit (ESMC §15-4C-5).

On property greater than 15,000 square feet in size, one unit for every 2,420 square feet of lot area is allowed. A fraction of a lot greater than 1,613 square feet will allow an additional unit (ESMC §15-4C-5).

This Housing Element includes a program action to increase the R-3 zone density from 27 units per acre to 30 units per acre. The different lot areas per unit based on lot size will also be removed to encourage lot consolidation.

- d) Neighborhood Commercial (C-2) – residential uses as an accessory use on the floor above street level only with a maximum density of 10 units per acre (ESMC §15-5B-3 and Housing Element Policy 4.1).
- e) Downtown Commercial (C-RS) – residential uses as an accessory use on the floor above street level only, above a ground floor use, with a maximum density of 10 dwelling units per acre (ESMC §15 5A-3 and Housing Element Policy 4.1).
- f) Downtown Specific Plan (DSP) – The DSP regulates 25.8 acres within the City’s downtown area. The majority of the lots within the DSP are 25-feet wide by 140-feet deep and 3,500 square feet in area. The DSP does not permit the development of any new residential units except owner and/or tenant occupied units at the ratio of one per legal building site or business establishment (whichever is greater) up to a density of 10 dwelling units per acre (above ground floor commercial use). (Housing Element Policy 4.1).
- g) Medium Density Residential (MDR) – In addition to the residential categories described above, the MDR zone is used as a type of “floating zone” which can be activated within certain areas of the Smoky Hollow Specific Plan and used in place of the base zone regulations. If the MDR zone is activated, R-3 zoning standards will apply (ESMC §15 7A-2, §15 7A-3 and Ordinance No. 1573). This Housing Element includes a program action to increase the R-3 zone density from 27 units per acre to 30 units per acre and, thus, remove the different lot areas per unit based on lot to encourage lot consolidation

The Land Use Element of the General Plan documents the residential build out in the City at 7,674 residential units. By 2020, it was estimated that there were 7,463 residential units in the City, 211 units less than the projected build-out. Based on just residentially designated land, the City does not offer adequate capacity for the Regional Housing Needs Assessment (RHNA) for the 6th cycle Housing Element.

SMOKY HOLLOW SPECIFIC PLAN AREA

The Smoky Hollow Specific Plan was updated in 2018. Smoky Hollow is a light industrial/manufacturing region located in central El Segundo, generally bounded by Standard Street to the west, El Segundo Boulevard to the south, Pacific Coast Highway to the east, and Grand Avenue to the north. The project area encompasses approximately 94.3 acres. Residential units other than accessory caretaker units are not permitted in the Smoky Hollow Specific Plan area. The Plan includes a Medium Density Residential (MDR) Overlay Zone. The MDR Overlay Zone is considered a “floating zone” that can be activated once a need is identified. The MDR Overlay Zone may be used in place of current Smoky Hollow Specific Plan zoning designations. As stated before, this Housing Element includes an action to increase the implementing zoning standards - R-3 density to 30 units per acre and remove the different lot areas per unit based on lot size.

DOWNTOWN SPECIFIC PLAN

In 2000, the City adopted a Downtown Specific Plan in order to enhance the Downtown environment. The Plan area is a small, distinct district approximately two blocks by five blocks in size and is currently developed with commercial, residential and public uses. Future development is anticipated to be similar in nature. The current zoning allows for a maximum of 276 dwelling units within the Plan area. This equates to one unit per 25-foot wide lot (12.5 dwelling units per acre), not including the Civic

Center site. As of September 2021, there are approximately 83 residential units in the Plan area. The City’s residential sites inventory includes a number of properties in the Downtown Specific Plan area with a total capacity of 26 units.

DENSITY BONUS

The City complies with Government Code §56915 regarding density bonus requirements. This Housing Element includes a program to amend the ESMC to comply with the State Density Bonus law.

3. Residential Development Standards

The City’s residential development standards are within and typical of the range of standards of other nearby cities. The density, setback, and other standards regulating residential development within the City are in concert with those being used by other surrounding municipalities. The ESMC limits all residential building heights to 32 feet and two stories. Residential development standards for the City of El Segundo are as summarized below in Table 4-2.

Table 4-2: El Segundo Residential Development Standards

Zone	Min. Lot Area	Min. Front Setback	Min. Rear Setback	Min. Side Setbacks	Max. Height	Parking Requirements	Max. Lot Coverage
R-1	5,000 s.f.	22 ft./30 ft. total when combined with rear yard	5 ft.	3 - 6 ft. 10 % Modulation Required	32 ft./2 stories for pitched roofs 26 ft./2 stories for flat roofs	2 spaces/unit & 1 additional space for du >3,500 sF ³	40 - 60% ¹
R-2	7,000 s.f.	20 ft./30 ft. when combined with rear yard	5 ft.	3 - 5 ft. 10% Modulation Required	32 ft./2 stories for pitched roofs 26 ft./2 stories for flat roofs	2 spaces/unit & 1 additional space for du >3,500 sF ³	50%
R-3	7,000 s.f.	15 ft.	10 ft.	3 - 5 ft. 10%	32 ft./2 stories for pitched roofs 26 ft./2 stories for flat roofs	2 spaces/unit plus 1 visitor space/3 units	53%
MDR (SHSP) ³	7,000 s.f.	15 ft. ⁴	10 ft.	3-5 ft. 10% ⁴	32 ft./2 stories for pitched roofs 26 ft./2 stories for flat roofs	2 spaces/unit plus 1 visitor space/3 units	53%

Notes:

1. Lot coverage permitted varies according to specific conditions on the site.
2. The ESMC requires covered parking for each housing type as follows:
 - a. Single-family dwelling – fully enclosed two-car garage for each home;
 - b. Two-family dwelling – fully enclosed two-car garage per unit;

- c. Multiple-family dwelling – enclosed in a carport (excluding guest parking spaces which are allowed to be uncovered). Multiple-family dwellings include apartments, condominiums and townhouses.
3. Designated as “floating zone.”
4. The setback along Grand Avenue shall be 30 ft. minimum for properties east of Kansas Street, whether it is for a front or side yard.

Source: City of El Segundo Municipal Code.

The City’s residential development standards (building setbacks, height requirements, parking and lost coverage standards) as shown in Table 4-2 above, do not act as a constraint on the development of housing in the City. Furthermore, they allow the achievement of the maximum allowable density permitted by the respective zoning designation, including up to 27 units per acre in the R-3 Zone. Over the last few years, many R-3 properties have been redeveloped to higher intensity residential uses. Most of these are condominium development with larger units. Some examples include the following:

- 335 Penn Street (0.13 acre) – three-unit project (achieved 23 units per acre)
- 231 Virginia Street (about 0.18 acre) – three-unit project (achieved 17 units per acre)
- 535 Richmond Street (0.16 acre) – two-unit project (achieved 12.5 units per acre)
- 701-705 West Maple Street (0.30 acre) – six-unit project (achieved 20 units per acre)
- 224 Whiting Avenue (0.13 acre) – three-unit project (achieved 23 units per acre)

The ESMC allows the Planning Commission to approve a 20 percent reduction in the number of required parking spaces for any use in any zone in the City. The City used to allow tandem parking spaces for properties in its R-3 Zones; however, the City eliminated the allowance for tandem spaces in the R-3 Zone after observing over time that these tandem spaces were mostly utilized by residents for purposes other than parking vehicles. Residents made use of tandem parking spaces for storage or for habitable uses, which resulted in numerous illegal conversions and nuisance complaints.

To encourage redevelopment of R-3 sites that are currently occupied by lower intensity residential uses such as single units and duplexes, the City is proposing to increase the R-3 density to 30 units per acre and remove the different lot areas per unit based on lot size. As part of this Zoning amendment, the City will also evaluate the height restriction, setbacks, lot coverage, and parking requirements as constraints to housing development. Specifically, the City will adjust parking requirements based on unit size to encourage the development of a range of housing unit sizes.

While tandem parking may not be appropriate citywide, allowing tandem parking for affordable housing projects could serve to enhance the financial feasibility of affordable housing in El Segundo. The City will consider reducing certain development standards (such as parking requirements) for income-restricted residential units. Examples of reduced parking requirements for residential uses may include allowing tandem parking, allowing compact parking spaces, and reducing the number of enclosed parking spaces.

Housing development potential in El Segundo based on existing zoning is limited. As part of this Housing Element update, the City is proposing to create a Housing Overlay (HO) and a Mixed Use Overlay (MU-O) that allow up to 70 units per acre and 85 units per acre, respectively. These new zoning designations offer new opportunity in the City and require new development standards for implementation. This Housing Element includes a program action to ensure appropriate development

standards (parking, height, setbacks, lot coverage, etc.) are established to allow the achievement of maximum density on sites identified in the inventory.

4. Provisions for a Variety of Housing Types

Housing element law requires jurisdictions to identify available sites in appropriate zoning districts with development standards that encourage the development of a variety of housing types for all income levels, including multi-family rental housing, factory-built housing, mobile homes, emergency shelters, and transitional housing.

In addition to single-family dwellings, the City offers a variety of housing opportunities that are available to residents of all economic segments, as well as some of the more vulnerable members of the community, including lower income households, seniors, and the homeless. These housing opportunities include multi-family dwellings, mobile homes, second units, and a number of special needs housing options. The following discussion outlines how the City provides for these types of housing:

Table 4-3 El Segundo Housing Types Permitted by Zoning District

Residential Use	Zone District								
	R-1	R-2	R-3	MDR	DSP	C-2	CRS	SH-W	SH-E
Single-Family Detached	P	P	P	P	--	--	--	--	--
Single-Family Attached	P	P	P	P	P	P	P	--	--
2-4 Dwelling Units	--	--	P	P	--	p ¹	p ¹	--	--
5 + Dwelling Units	--	--	P	P	--	p ¹	p ¹	--	--
Manufactured Homes	P	P	P	P	--	--	--	--	--
Mobile-Home Parks	CUP	CUP	--	--	--	--	--	--	--
2 nd Dwelling Unit	P	P	--	--	--	--	--	--	--
Caretaker Unit	--	--	--	--	--	--	--	P	P
Residential Care < 6 ²	P	P	P	P	--	--	--	--	--
Senior Citizen Housing	--	--	CUP	CUP	--	--	--	--	--
Live/ Work	--	--	--	P	--	--	--	--	--

P=Permitted by Right in Zoning District; CUP=Conditional Use Permit Required; -- = Not Permitted

Notes:

1. Maximum number of units is dependent upon the density allowed in each zone, based upon General Plan density and size of parcel.
2. The City permits licensed residential care facilities with fewer than six persons by right (California Welfare and Institutions Code Sections 5115 and 5116) in all residential zones in the City. Furthermore, residential care and group homes in residential zones are not restricted by distance requirements.

Source: City of El Segundo Municipal Code.

Multi-Family Rental Housing: Multiple-family housing is the predominant dwelling type in the City. The Department of Finance (DOF) estimated that in 52 percent of the total housing units were multi-family in 2020. The total number of multi-family housing units has remained stable over the previous decade as single and two family homes in the R-3 Zone, are replaced with new multiple-family units in two-story apartment buildings. The City’s zoning regulations provides for multiple-

family units in the R-3, C-2, and CRS zones as well as the MDR zone of the Smoky Hollow Specific Plan (SHSP) area.

Mobile Homes/Manufactured Housing: The City provides for mobile or manufactured homes within its residential zoning districts if they meet specific standards. Both mobile homes and manufactured housing units must be certified according to the National Manufactured Housing Construction and Safety Standards Act of 1974 and cannot have been altered in violation of applicable law. The units must also be installed on a permanent foundation in compliance with all applicable building regulations and the Health and Safety Code.

Mobile home parks are conditionally permitted in R-1 and R-2 zones. Development standards are subject to regulations codified in the State Health and Safety Code. However, given the unique site planning considerations of mobile home parks, CUP is a typical process for most jurisdictions in reviewing mobile home park proposals. However, mobile home park is not an efficient use of land given the high land costs and limited vacant land. Development of new mobile home parks has limited potential in urbanized areas such as El Segundo.

Second, Third and Fourth Units: The City's zoning regulations provide for ADUs or JADUs in any zone where residential uses are permitted. ADUs and JADUs are restricted to the following densities:

- One ADU or JADU per lot within a proposed or existing single-family dwelling or existing accessory structure;
- One detached or attached to an accessory structure ADU that may be combined with one JADU per lot with a proposed or existing single-family dwelling;
- Multiple ADUs within the portions of existing multi-family dwelling structures that are not used as livable space, provided each unit complies with State building standards for dwellings;
- One ADU or 25 percent of the existing multi-family dwelling units, whichever is greater, within an existing multi-family dwelling;
- Two detached ADUs per lot with an existing multi-family dwelling.

Residential Care Facilities: A community residential care facility is defined as a facility licensed for 24 hour care pursuant to the Community Care Facilities Act. In accordance with California law, the ESMC permits licensed residential care facilities with fewer than six persons by right in all residential zones. Furthermore, residential care facilities and group homes are not restricted by distance requirements in these zones. However, the ESMC does not explicitly address the provision of residential care facilities for seven or more persons. This Housing Element includes a program to address large residential care facilities.

Senior Housing: Senior housing is conditionally permitted in R-3 and MDR zones. The CUP requirement was originally put in place with the intention of granting senior housing higher density and lower parking requirements. However, such incentives are also offered under the State Density Bonus law. Therefore, the Housing Element includes an action to remove the CUP requirement for senior housing. Senior housing will be treated as a residential use to be similarly permitted in zones where residential uses are permitted.

Emergency Shelters: California law requires that local jurisdictions strengthen provisions for addressing the housing needs of the homeless, including the identification of a zone or zones where emergency shelters are allowed as a permitted use without discretionary approval. Health and Safety Code § 50801(e) defines emergency shelters as housing with minimal supportive services for homeless persons that is limited to occupancy of six months or fewer by a homeless person. There are currently no emergency shelters for the homeless within the City.

The City amended the Municipal Code to permit emergency shelters in the Light Manufacturing (M1) zones through Ordinance 1497. The M1 zone is compatible with emergency shelter uses and is located in close proximity to personal services (e.g., shopping centers, banks, etc.) and transit opportunities (Green Line stations, bus routes, and transit stops). The typical industrial uses found in this zone are “clean” industrial uses such as research and development firms, engineering and architectural design firms, and office uses with nearby restaurants and other such amenities located close by. Overall, 90 parcels totaling 257 acres are zoned M1 and adequate to accommodate the City’s unsheltered homeless population of 47 persons as of 2020 Point-in-Time Count by the Los Angeles Homeless Services Authority. However, amendments to the ESMC are needed to remove the separation requirements pertaining to uses other than another shelter. State law allows local jurisdictions to establish a 300-foot distance requirement from another shelter only.

Furthermore, AB 139 requires the City to base the needs for emergency shelter on the:

- Most recent homeless point-in-time count conducted before the start of the planning period;
- Number of beds available on a year-round and seasonal basis;
- Number of shelter beds that go unused on an average monthly basis within a one-year period; and
- percentage of those in emergency shelters that move to permanent housing solutions.

AB 139 also requires that parking for emergency shelters be based on staffing level only. The City will amend the ESMC to comply with State law requirements on emergency shelters.

Low Barrier Navigation Center (LBNC): AB 101 requires jurisdictions to permit Low Barrier Navigation Centers that meet specified requirements by-right in mixed use zones and other nonresidential zones permitting multifamily residential development. The bill also imposes a timeline for cities to act on an application for the development of a Low Barrier Navigation Center. The provisions of AB 101 are effective until 2026. The City will amend the ESMC to address the provision of LBNC.

Transitional Housing: “Transitional housing” means buildings configured as rental housing developments, but operated under program requirements that require the termination of assistance and recirculating of the assisted unit to another eligible program recipient at a predetermined future point in time that shall be no less than six months from the beginning of the assistance (Government Code § 65582 (h)). There are currently no transitional housing facilities within the City.

Government Code § 65583, transitional housing constitutes a residential use and therefore local governments cannot treat it differently from other types of residential uses (e.g., requiring a use permit when other residential uses of similar function do not require a use permit). This Housing Element includes a program to amend the ESMC to address the provision of transitional housing.

Supportive Housing: “Supportive housing” means housing with no limit on length of stay, that is occupied by the target population, and that is linked to an onsite or offsite service that assists the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community (Government Code Section 65582 (f)).

“Target population” means persons with low incomes who have one or more disabilities, including mental illness, HIV or AIDS, substance abuse, or other chronic health condition, or individuals eligible for services provided pursuant to the Lanterman Developmental Disabilities Services Act (Welfare and Institutions Code § 4500, *et seq.*) and may include, among other populations, adults, emancipated minors, families with children, elderly persons, young adults aging out of the foster care system, individuals exiting from institutional settings, veterans, and homeless people (Government Code Section 65582 (g)).

Furthermore, additional amendments to the City’s Zoning Code are required to address AB 2162, which streamlines affordable housing developments that include 100 percent affordable developments that include a percentage of supportive housing units, either 25 percent or 12 units whichever is greater, on sites that are zoned for residential use. Such supportive housing, if located within ½ mile from transit, is not subject to minimum parking requirements. This Housing Element includes a program to address the provision of supportive housing.

Single Room Occupancy (SRO) Housing: The ESMC does not contain specific provisions for SRO units. The City is currently in the process of amending the ESMC to conditionally permit SRO or Micro units in the Multi-family Residential (R-3) Zone. The City would also establish appropriate development standards in the ESMC for SRO or Micro units.

Farmworker/Employee Housing: Under California Health and Safety Code § 17021.6, farmworker housing up to 12 units or 36 beds must be considered an agricultural use and permitted in any zoning district that permits agricultural uses. The ESMC was amended in 2014 to remove agriculture as a permitted use in the Open-Space (O-S) Zone.

Additionally, California Health and Safety Code § 17021.5 covers the provision of employee housing. Specifically, employee housing for six or fewer employees is to be treated as a single-family structure and permitted in the same manner as other dwellings of the same type in the same zone. The City amended the ESMC to comply with State law regarding employee housing during the 2013-2021 Housing Element cycle.

HOUSING FOR PERSONS WITH DISABILITIES

Land Use Controls: Welfare and Institutions Code § 5115 and 5116 declare that mentally and physically disabled persons are entitled to live in normal residential surroundings. The use of property for the care of six or fewer persons with disabilities is a residential use for the purposes of zoning. A State-authorized or certified family care home, foster home, or group home serving six or fewer persons with disabilities or dependent and neglected children on a 24-hour-a-day basis is considered a residential use that is permitted in all residential zones. The City has not established any distance requirement between any facilities. This Housing Element includes a program to amend the ESMC to address the provision of residential care facilities for seven or more persons.

Definition of Family: The ESMC defines “family” as “an individual or two (2) or more persons living together as a single household in a dwelling unit.” This definition does not constrain the development of housing for persons with special needs.

Building Codes: The City enforces Title 24 of the California Code of Regulations that regulates the access and adaptability of buildings to accommodate persons with disabilities. Furthermore, Government Code § 12955.1 requires that 10 percent of the total dwelling units in multi-family buildings without elevators consisting of three or more rental units or four or more condominium units are subject to the following building standards for persons with disabilities:

- The primary entry to the dwelling unit must be on an accessible route unless exempted by site impracticality test;
- At least one powder room or bathroom must be located on the primary entry level served by an accessible route;
- All rooms or spaces located on the primary entry level must be served by an accessible route. Rooms and spaces located on the primary entry level and subject to this chapter may include, without limitation, kitchens, powder rooms, bathrooms, living rooms, bedrooms, or hallways;
- Common use areas must be accessible; and
- If common tenant parking is provided, accessible parking is required.

The City has not adopted unique restrictions that would constrain the development of housing for persons with disabilities. Compliance with provisions of the Code of Regulations, California Building Code, and federal Americans with Disabilities Act (ADA) is assessed and enforced by the Building Division of the Community Development Department as a part of the building permit submittal.

Reasonable Accommodation: Both the Federal Fair Housing Act and the California Fair Employment and Housing Act direct local governments to make reasonable accommodations (i.e., modifications or exceptions) in their zoning regulations when such accommodations may be necessary to afford disabled persons an equal opportunity to use and enjoy a dwelling. For example, it may be reasonable to accommodate requests from persons with disabilities to waive a setback requirement or other standard of the zoning regulations to ensure that homes are accessible for the mobility impaired. Whether a particular modification is reasonable depends on the circumstances.

In 2011, the City adopted Reasonable Access Accommodation regulations to provide an administrative review process for reasonable accommodation requests. In addition, the ESMC contains an administrative adjustment process to request deviations from the standards and number of parking spaces. One of the primary reasons for this request is to address reasonable accommodation needs. Furthermore, the ESMC also provides for an administrative process to grant adjustments for minor exceptions for nonconforming uses and structures. The City has utilized this section of the ESMC to issue an approval for a house to exceed the allowable lot coverage with an addition that involved a tower to house an elevator shaft in a single-family home for a disabled resident.

The reasonable accommodation procedures are located in the Zoning Code, which is Title 15 of the El Segundo Municipal Code (ESMC). In summary, the reasonable accommodation process is administrative in nature. It involves submittal of a written request, review by the Community Development Director, and issuance of an approval letter. The ESMC was recently amended by

Ordinance 1629, which has not yet been codified. Ordinance 1629 reorganized certain chapters in the Zoning Code, including those addressing reasonable accommodation procedures. In the amended ESMC, this topic is addressed in Chapter 15-22 (Administrative Determinations, Administrative Use Permits and Adjustments), specifically section 15-22-4(A)(7), which permits Adjustments to any development standard to make reasonable accommodations for disabled persons. The process/procedures for reviewing and approving Adjustment requests for reasonable accommodations can be found in the amended ESMC in Chapter 15-23 (Director Discretionary Decisions). However, Ordinance 1629 inadvertently removed reasonable accommodation from the fast-tracking processing. This is an oversight and this Housing Element includes a zoning text amendment to expressly indicate that reasonable accommodation is processed administratively. Currently, approval of a reasonable accommodation request is subject to findings some of which may be considered subjective. This Housing Element includes a program to amend the findings.

5. Development and Planning Fees

The City collects various fees from developers to cover the costs of processing permits and providing necessary services and infrastructure. Certain of these fees are typically collected upon filing of an application for development projects that require discretionary approval. City development and impact fees are posted on the City's website on the Planning Division webpage at <https://www.elsegundo.org/government/departments/community-development-department/planning-division>

Development in Single Family Residential (R-1), Two Family Residential (R-2) and Multi-Family Residential (R-3) Zones does not require entitlements except for the subdivision of land, residential condominiums, and site plan review for developments involving more than 10 residential units. Table 4-4 provides a listing of development entitlement fees the City charges for residential development. Entitlements and fees for those entitlements, other than for subdivisions of land, condominiums, and site plan review are limited primarily in the Medium Density Residential (MDR) Zone. In addition, there may be other fees assessed depending upon the circumstances of the development. For example, the builder may need to pay an encroachment fee for sidewalks, curbs, and gutters if their installation is needed. The fees listed in Table 4-4 are those entitlement fees that are typically charged for residential development.

All residential projects involving 10 or fewer units go through ministerial review and involve only issuance of building (and related grading permits). While the fee for Conditional Use Permits is the largest planning fee, currently no residential development is required to go through either Administrative Use Permits or Conditional Use Permits, except for senior housing and mobile home parks. This Housing Element includes an action to remove the CUP requirement for senior housing and development of new mobile home parks is unlikely. Therefore, these processes or fees are not constraints to residential development. In addition, the CUP processing fee is based on a time/cost recovery study that was completed in 2022, and factored actual staff time spent processing an entitlement.

Table 4-4: El Segundo Planning Fees

Fee Type	Fee
Administrative Use Permit	\$2,805
Lot Line Adjustment ¹	\$1,680
Lot Merger ¹	\$1,680
Conditional Use Permit	\$16,050
Tentative Parcel Map Review ¹	\$6,395
Tentative Tract Map Review ¹	\$10,590
Variance Review	\$15,770
Zone Text Amendment/Zone Change	Deposit
Site Plan Review	Deposit
1. Plus \$1,500 deposit for actual cost for contract surveyor.	
Source: City of El Segundo Planning Division, 2020.	

6. Development Impact Fees

Development impact fees are also collected for development projects. In accordance with California law, these are collected at the time the City issues certificates of occupancy. For example, for any new construction greater than 500 square feet there is a school fee collected. However, there are no art or childcare fees required for any new development projects. Impact fees charged by the City (fire, law enforcement, library, streets, etc.) are required for new and expanded development and the fees must be paid before the City issues a certificate of occupancy. These fees are shown in **Error! Reference source not found.** Solid waste collection is currently without cost to single-family residences; there is a fee for all other uses. Residents are charged a utility users tax (electric, gas, phone and water).

Facility Type	Detached Dwelling Unit	Attached Dwelling Unit	Accessory Dwelling Unit
Law Enforcement Facilities	\$964	\$970	\$964
Fire Protection Facilities	\$115	\$276	\$115
Streets, signals and Bridges	\$1,893	\$1,263	\$1,893
Storm Drainage Facilities	\$2,482	\$1,297	\$2,482
Water Distribution Facilities	\$6,405	\$4,377	\$6,405
Wastewater Collection Facilities	\$3,001	\$2,625	\$3,001
General Government Facilities	\$201	\$44	\$201
Library Collection/Computers	\$907	\$863	\$907
Public Meeting Facilities	\$7,686	\$7,307	\$7,686
Aquatic Center Facilities	\$1,769	\$1,682	\$1,769
Parkland Facilities Development	\$27,003	\$25,672	\$27,003
Total	\$52,426	\$46,376	\$52,426
Notes:			
1. Residential Development fees are calculated on a per dwelling basis.			
2. ADUs less than 750 square feet are not required to pay Development Impact Fees			
3. Fee schedule is effective September 1, 2022.			
Source: City of El Segundo Planning Division, 2022.			

Generally, overall fees (including both planning fees and development impact fees) total approximately \$52,426 per detached dwelling unit and \$46,376 per attached dwelling unit. The combined costs of all fees for residential projects are low because the City requires only minimal processing of applications for new single- and multi-family residences. In addition, there are no special discretionary entitlement requirements for these types of projects (such as the need to obtain a conditional use permit). New residential projects submitted to the City for review and approval are typically “Code-compliant” projects thus eliminating the need and costs to obtain a variance from site development standards.

7. Building Codes and Enforcement

In addition to land use controls, local building codes affect the cost and quality of construction of new housing units. El Segundo implements the provisions of the 2019 California Building Code (after January 1, 2023, it will enforce the 2022 California Building Code as amended by the ESMC) which establishes minimum construction standards and which contains accessibility standards for the disabled for multi-family housing. These minimum standards cannot be revised to be less stringent without sacrificing basic safety considerations and amenities. No major reductions in construction costs are anticipated through revisions to local building codes. The City has adopted several local amendments to the California Building Code but all of the amendments are related to health and safety improvements for the City’s commercial uses. No amendments for residential uses were adopted. Working within the framework of the existing codes, however, the City will continue to implement planning and development techniques that lower costs and facilitate new construction where possible. Enforcement of all City codes is handled by the appropriate departments and is typically coordinated by the Community Development Department. The Planning Division enforces zoning regulations.

8. Local Processing and Permit Procedures

Generally, local processing times are quite comparable to those experienced in neighboring communities. Currently it takes approximately four to six weeks to review and process non-discretionary plans. Minor permits are issued in a much shorter time frame including “over-the-counter” approval and permit issuance for small interior and exterior alterations and the installation of household utilities such as water heaters. Additionally, the City allows separate grading and foundation permits before it issues building permits. City Council approval is required for zone changes, general plan amendments, specific plan amendments, zone text amendments and development agreements. Presented below are descriptions of processing procedures for typical single- and multi-family projects, including the type of permit, level of review, decision-making criteria and design review requirements.

Ministerial level. All residential projects involving 10 or fewer units go through ministerial review and involve only issuance of building (and related grading) permits, except for those projects involving discretionary applications/permits discussed below. Generally, local processing times for building and grading permits are quite comparable to those experienced in neighboring communities. Currently it takes approximately 30 days to review and process non-discretionary plans. Minor permits are issued in a much shorter time frame including “over-the-counter” approval and permit issuance for small interior and exterior alterations and the installation of household utilities such as water heaters. Additionally, the City allows separate grading and foundation permits before it issues building permits.

Planning Commission review and approval is required for discretionary permits such as Site Plan Review and Subdivisions.

The City requires a Site Plan Review permit/application for Single or Multi-Family residential projects involving more than 10 residential units (ESMC Chapter 15-25 – Site Plan Review). Subdivision permits/applications are not required by the City, but they are discretionary permits requiring Planning Commission review/approval. Only one public hearing is required before the Planning Commission for the review and approval of these types of discretionary permits. Once the City receives a complete application, the review and approval process takes approximately 6-8 weeks.

City Council approval is required for zone changes, general plan amendments, specific plan amendments, zone text amendments and development agreements for projects regardless of size or number of units. The number of hearings/meetings for these types of discretionary permits is three: one public hearing by the Planning Commission, one public hearing by the City Council, and one public meeting by the City Council (consent agenda). Presented below are descriptions of processing procedures for typical single- and multi-family projects, including the type of permit, level of review, decision-making criteria and design review requirements. Once the City receives a complete application, the review and approval process takes approximately 8-12 weeks.

The Planning Commission and City Council public hearing process, which was recently reorganized, is described in ESMD Chapter 15-28 (See Ordinance 1629 pages 48-53).

Subdivision and Site Plan Review. The findings for Subdivision applications are found in ESMD Section 14-1-6. These findings are consistent with the State Subdivision Map Act (Government Code Section 66474). Given that the City is built-out and the lot sizes are relatively small, subdivision requests, particularly those involving condominium units are approved routinely as long as the physical development conforms to all applicable development standards of the zone in which it is proposed. Requirements for off-site improvements and/or dedications are minimal, due to the fact that sidewalks, roadway, and utility infrastructure is largely in place and consistent with the City’s General Plan requirements.

The findings for Site Plan Review applications are found in ESMD Section 15-25-4 (See ordinance 1629 page 45 of 57):

- The proposed development, including the general uses and the physical design of the development, is consistent with the General Plan;
- The proposed development, including the general uses and the physical design of the development, is consistent with the intent and general purpose of the [Municipal] Code and any applicable development agreement; and
- The proposed development, including the general uses and the physical design of the development, will not adversely affect the orderly and harmonious development of the area and the general welfare of the City.

These findings generally ensure that a proposed project is consistent with the General Plan, the applicable ESMD development standards, and the general welfare of the City. They are not intended to inhibit development, but rather ensure that new development has beneficial impact on the community. The finding relating to adverse impact to the area may be construed as subjective. However, given that the City is built-out and the lot sizes are relatively small, site plan review requests would be approved routinely as long as the physical development conforms to all applicable

development standards of the zone in which it is proposed. Nevertheless, this Housing Element includes an action to revise the findings to ensure they are objective and provide certainty in outcomes.

Requirements for off-site improvements and/or dedications are minimal, due to the fact that sidewalks, roadway, and utility infrastructure is largely in place and consistent with the City's General Plan requirements.

To facilitate residential development, the City may consider a ministerial subdivision process for projects involving 10 or fewer units.

SINGLE-FAMILY DWELLINGS (R-1)

A single-family dwelling development requires approximately two to three weeks to approve from the time an applicant presents building plans to Community Development Department until a Building Permit is granted for the unit. A typical single-family dwelling only requires a building permit that conforms to all applicable development standards of the zone in which it is proposed. There is no other discretionary review required to issue the building permit unless a subdivision of land is involved. A subdivision of land is subject to the requirements of the Subdivision Map Act and the ESMC regulations regarding subdivisions. There are no design review requirements for single-family dwellings in El Segundo.

MULTI-FAMILY DWELLINGS (CONDOMINIUMS OR TOWNHOMES) (R-2, R-3)

A multiple-family dwelling development (apartments or condominiums) requires approximately four to six weeks to approve from the time an applicant presents building plans to Community Development Department until a Building Permit is granted for the unit. A condominium project in El Segundo only requires a building permit if it conforms to all applicable development standards of the zone in which it is proposed. All condominium projects, however, do require a subdivision map. This process normally requires 6 to 8 weeks from the time the applicant submits a complete tentative map application until it is approved by the Planning Commission. There are no other discretionary review requirements. There are no design review requirements for multi-family development projects in El Segundo.

A multi-family residential project involving up to 10 units in El Segundo only requires a building permit if it conforms to all applicable development standards of the zone in which it is proposed (ministerial approval). This only requires approximately 30 working days to approve from the time an applicant presents building plans to Community Development Department until a Building Permit is granted for the unit. All condominium projects (regardless of size or number of units), however, do require a subdivision map. In addition, as mentioned above, all residential development projects involving more than 10 units require a Site Plan Review permit/application. The subdivision and Site Plan Review process normally requires 6 to 8 weeks from the time the applicant submits a complete application until it is approved by the Planning Commission. There are no design review requirements for multi-family development projects in El Segundo.

CARETAKER AND ABOVE-GROUND FLOOR UNITS

Caretaker units are permitted in conjunction with proposed development in the City's Smoky Hollow Specific Plan West (SH-W) and East (SH-E) zones. Above-ground floor units are permitted in the City's CRS, DSP, C-2, zones. Similar to multiple-family dwelling development, these units require approximately four to six weeks to approve from the time an applicant presents building plans to

Community Development Department until a building permit is granted for the unit. If the unit is to be owner-occupied, a subdivision map is required to be processed which usually requires 6 to 8 weeks from the time the applicant submits a complete tentative map application until it is approved by the Planning Commission. There are no design review requirements for caretaker units or above-ground floor units in El Segundo, except in the Downtown Specific Plan (DSP). In addition, in 2010, the City enacted new parking regulations for caretaker units, reducing the required number of parking spaces from two spaces to one space. Residential units in the DSP Zone require 0.5 spaces per unit. The parking requirement was updated in 2017 through Ordinance 1549. Ordinance 1549 also removed the requirement that the occupant of the residential unit had to be the owner of the property or the owner of the business on the ground level.

9. On/Off-Site Improvement Requirements

The City is a completely built-out community with subdivision level on and off-site improvement requirements (such as street dedication requirements) already established on almost all major arterial, secondary, and local streets in the community. Where both sides of the street are served equally in residential areas, the common right-of-way width is 60 feet with a 36-foot pavement width. In multi-family areas where street parking is permitted, a minimum of 40 feet of right-of-way is required.

10. Coastal Zone

Approximately 50 acres within the City lies within the coastal zone. The area is a narrow strip, approximately 0.8 of mile wide and 200 yards in length. All of this area is zoned and has a land use designation of Heavy Industrial (M-2) and Open Space (O-S). The coastal zone is completely developed with a major electrical power generating station owned by El Segundo Power/Dynergy, a Marine Petroleum Transfer Terminal, owned by Chevron, and a Chevron automobile service station. Currently there is no residential development within the coastal zone. The General Plan, Zoning Code, and Local Coastal Plan do not allow residential development within the coastal zone. No changes are anticipated in the future which would allow the development of new residential uses in this area.

5. HOUSING OPPORTUNITIES

This section of the Housing Element evaluates the potential for additional residential development that could occur in El Segundo and discusses opportunities for energy conservation in residential development.

B. AVAILABILITY OF SITES FOR HOUSING

1. Regional Housing Needs Allocation (RHNA)

State law requires that a community provide an adequate number of sites to allow for and facilitate production of the City’s regional share of housing. To determine whether the City has sufficient land to accommodate its share of regional housing needs for all income groups, the City must identify “adequate sites.” Government Code § 65583 provides that adequate sites are those with appropriate zoning and development standards, with services and facilities, needed to facilitate and encourage the development of a variety of housing for all income levels. Compliance with this requirement is measured by the jurisdiction’s ability to provide adequate land to accommodate the RHNA. SCAG is responsible for allocating the RHNA to individual jurisdictions within the region.

AB 1233 ANALYSIS

During the 5th Cycle Housing Element period, the City’s RHNA was 69 units including 18 very low income units, 11 low income units, 12 moderate income units, and 28 above moderate income units. To accommodate the lower income RHNA, the City relied upon the 504 E. Imperial Avenue Specific Plan which initially included the development of 46 affordable income units. The 2013-2021 Housing Element committed to identifying replacement site should the number of affordable units provided in this Specific Plan fall short of the need to accommodate the RHNA. Ultimately, no lower income units were included as part of the 540 E. Imperial Avenue Specific Plan. In exchange, the City received an in-lieu payment of \$5.3 million. The City has retained Many Mansions to develop and implement the City’s affordable housing strategy with this fund and other available resources. Pursuant to AB 1233, the City must carry forward the 29-unit lower income shortfall to the 6th cycle RHNA.

6TH CYCLE RHNA

For the 2021-2029 Housing Element update, the City is allocated a RHNA of 492, including 189 very low income and 88 low income units. The 2014-2021 shortfall requires the City to accommodate an additional 18 very low income and 11 low income units, for a total of 521 units. The City’s RHNA is shown by income level in Table 5-1.

While the Housing Element covers the planning period of October 15, 2021 through October 15, 2029, the RHNA planning period is slightly different – June 30, 2021 through October 15, 2029 (i.e., 2021-2029 RHNA).

Table 5-1: Regional Housing Needs Assessment (RHNA) 2021-2029

Income Category	5 th Cycle Carryover	6 th Cycle RHNA	Total RHNA	Percent
Extremely/Very Low Income*	18	189	207	39.7%
Low Income*	11	88	99	19.0%
Moderate Income	0	84	84	16.1%
Above Moderate Income	0	131	131	25.1%
Total	29	492	521	100.0%
<p>Note: The City has a RHNA allocation of 207 very low income units (inclusive of extremely low income units). Pursuant to State law (AB 2634), the City must project the number of extremely low income housing needs based on Census income distribution or assume 50% of the very low income units as extremely low. Assuming an even split, the City’s RHNA allocation of 207 very low income units may be divided into 104 very low and 103 extremely low income units. However, for purposes of identifying adequate sites for the RHNA allocation, State law does not mandate the separate accounting for the extremely low income category.</p> <p>* Includes the 5th Cycle Housing Element shortfall of 18 extremely/very low and 11 low income units.</p> <p>Source: Southern California Association of Governments (SCAG), 6th Cycle Final RHNA Allocation Plan, 2021.</p>				

2. Accessory Dwelling Units (ADUs)

New State laws passed since 2017 have substantially relaxed the development standards and procedures for the construction of Accessory Dwelling Units (ADUs). In response to AB 881, the City amended the ADU ordinance in 2019 to comply with new State law, including allowing for Junior ADUs. The City reviewed its Housing Element progress reports and determined that those reports contained only partial records. The City reviewed its permit records and confirmed the following ADU permitting trend:⁴

- 2018 – 17 ADUs
- 2019 – 12 ADUs
- 2020 – 22 ADUs
- 2021 – 9 ADUs
- 2022 (as of August) – 13 ADUs

The City’s ADU permit records averaged to 15 units annually. During 2020, the City continued to process ADU applications received prior to or at the beginning of COVID. However, the delayed impact of COVID resulted in lower ADU activities in 2021. The impacts of COVID on the building permit trends for regular residential unit construction tend to be different from the ADU permit trends. The primary reason is that ADU construction is by individual homeowners who are already living in place. There is no urgency to pursue ADU construction during COVID, and in fact many would prefer not to come into contact with non-household members (such as construction workers) at the home site (i.e., site of ADU). Whereas, regular residential construction is pursued by developers who would be financially impacted by any delays in construction (due to interest in construction loans, expiration of entitlements, uncertainties in the future housing market, etc.)

With the removal of social distancing requirements, ADU construction and other home remodeling activities are beginning to resume to regular levels. As of August 2022, the City has already issued

⁴ The City has submitted revised APRs that corrected its ADU activities.

building permits for 13 ADUs, indicating an upward trend of activities with a potential of 19 ADUs in 2022.

Therefore, the City projects an average of 15 ADUs annually. This Housing Element includes a program to proactively facilitate ADU development. Based on annual averages and increased City efforts, the City conservatively anticipates 120 ADUs during the eight-year planning period from 2021 and 2029. Affordability of the potential ADUs, shown in Table 5-2 is based on SCAG’s Regional Accessory Dwelling Unit Affordability Analysis as approved by HCD.

Table 5-2: Potential Accessory Dwelling Units (ADUs)

Income Category	ADUs	SCAG ADU Affordability
Extremely Low	18	15.0%
Very Low	2	2.0%
Low	52	43.0%
Moderate	7	6.0%
Above Moderate	41	34.0%
Total	120	100.0%
Source: Income distribution based on SCAG Regional Accessory Dwelling Unit Affordability Analysis, 2020.		

3. Entitled Projects

203 RICHMOND STREET

The 203 Richmond Street project was approved by the Planning Commission on July 8, 2021. The project consists of one 0.24-acre parcel (4136-024-017) located at the, now closed, City jail and accompanying surface parking. The project includes the development of three above moderate income units. The 203 Richmond Street project is located in the Downtown Specific Plan (DSP) with an allowed density of 12.5 units per acre. The site is bordered by DSP-zoned parcels to the north, east, and south, and R-3 zoned parcels to the west. This project is expected to be completed within the 6th cycle Housing Element planning period. The 203 Richmond Street project is detailed in Table 5-3.

209 RICHMOND STREET

This project is comprised of one market rate (above moderate) unit to be constructed at 209 Richmond Street. The Planning Commission approved the project on July 8, 2021. The project consists of two parcels (4136-024-008, 4136-024-009) totaling 0.16 acres. The project is located in the DSP zone and is currently used for retail. This project is detailed in Table 5-3.

Pacific Coast Commons

In April 2022, the City Council approved the Pacific Coast Common project that includes 263 units and 11,252 square feet of ground floor retail. Specifically, a total of 32 units (12 percent) will be set aside as affordable housing (29 low income and 3 very low income units). This project demonstrates that the feasibility of developing on excess surface parking, in this case for the Fairfield Inn and Suites and Aloft Hotel. The project involves also the demolition of the “food and beverage” building for Fairfield Inn and Suites. The site is currently being prepared for construction.

Table 5-3: Entitled Projects

Parcel Number	Acres	Address	Zone	Allowed Density	Existing Use	Affordability	Total Capacity
4136-024-017	0.24	203 Richmond St	DSP	12.5	Old City Jail/ Open-air parking lot	Above Moderate	3
4136-024-008; 4136-024-009	0.16	209 Richmond St	DSP	12.5	Retail (Haydenshapes Surfboards)	Above Moderate	1
4139-025-073 4139-025-074 4139-025-075 4139-025-076 4139-024-057 4139-024-058	3.3	PCH and Holly Avenue	Pacific Coast Commons SP	80.0	Surface parking for the Fairfield Inn & Suites and Aloft Hotels, and a vacated restaurant	Above Moderate Low Very Low	263

4. Remaining RHNA Obligations

Accounting for entitled projects and projected ADUs, the City has a remaining RHNA of 279 units, primarily in the lower and moderate income categories.

Table 5-4: Remaining RHNA Obligations

Income Category	Total RHNA (from Table 5-1)	Projected ADUs	Entitled Projects	Remaining RHNA
Extremely/Very Low Income	207	20	3	184
Low Income	99	52	29	18
Moderate Income	84	7	0	77
Above Moderate Income	131	41	235	0
Total	521	120	267	279

5. Residential Sites Inventory

An important component of the El Segundo Housing Element is the identification of sites for future housing development, and an evaluation of the adequacy of those sites in fulfilling the City’s share of regional housing needs. To accomplish this, all city parcels were surveyed to determine their development capacity. Due to the lack of vacant and underutilized sites in El Segundo, the City has selected candidate sites for rezoning. Each site was analyzed in light of the development standards for its proposed zoning designation. All parcels in El Segundo were evaluated through a process of elimination based on required criteria set by the State (HCD).

Sites are selected for rezoning to one of the following designations:

- Housing Overlay (HO) with a density range of 60 to 70 units per acre
- Mixed Use Overlay (MU-O) with a density range of 75 to 85 units per acre

METHODOLOGY FOR IDENTIFYING MIXED USE SITES

The following methodology was used to select candidate rezone sites in the City:

- The analysis was conducted by a combination of the City’s GIS system, Google Earth, a windshield field survey, and staff knowledge
- Sites with viable uses and newer buildings not likely to be redeveloped within the next 8 years were screened out.
- Sites without a realistic development capacity and site suitability were screened out.
- The City uses the following criteria to determine realistic capacity and site suitability according to:
 - City’s zoning code and policy
 - Lot size
 - Environmental constraints and adequate infrastructure
 - Development trends
 - Development trends along commercial corridors in 2019 - 2022, specifically Pacific Coast Highway substantiate future development opportunities and interest in the Mixed Use Overlay. Interest includes several inquiries and mixed-use projects with residential densities exceeding 80 units/acre:
 - Pacific Coast Commons (entitled in 2022), Table 5-3 Entitled Projects – mixed use project with 11,000 square feet ground floor retail, and 263 residential units including 32 affordable housing units.
 - 703 N. Pacific Coast Highway (preliminary plan review phase 2022), Table 5-5 Site 2 – mixed use project with 14,000 square feet of ground floor retail, and 60 residential units including 10 affordable housing units.
 - 739 N. Pacific Coast Highway (inquiry phase), Table 5-5 Site 3 – mixed use project with ground floor commercial including residential.
- Sites were analyzed based on proximity to existing high opportunity areas (schools, parks, retail, services, transit, etc.), mixed-used potential, sites with obsolete uses (sites for lease) that have the potential for redevelopment, and substandard or irregular lots that could be consolidated.

In addition to the site conditions described above, locational advantages such as the following are also considered:

1. Within ¼ mile from school
2. Within ¼ mile from parks
3. Within ¼ mile from religious institution
4. Within ¼ mile from healthcare facility
5. Within ¼ mile from grocery store

6. Within ¼ mile from fire station
7. ¼ mile from police department

Candidate Rezone Sites for Mixed Use Overlay (MU-O)

The City has selected four candidate rezone sites (comprising of 14 parcels, 4.47 acres). The sites will be rezoned as Mixed Use Overlay (MU-O). Currently, the sites are zoned for commercial, parking, and office uses but are considered significantly underutilized based on low existing Floor Area Ratio (FAR) and have not gone through improvements for many years. Mostly these parcels are currently used for parking. One site (703 N. PCH) has a recently submitted application for the development of 60 units, including 10 lower income units. For the remaining three sites, using a minimum density of 75 units per acre, these parcels can accommodate another 286 housing units. A complete list of the current and proposed general plan and zoning designations are included in Table 5-6. Parcels are grouped based on the potential for consolidation and the potential income distribution of RHNA sites using a conservative assumption compared to allowable under state law.

Table 5-5: Candidate Sites for Rezoning to Mixed Use Overlay

Site ID	Parcel Number	Acres	Address	Current GP	Current Zone	Proposed GP	Proposed Zone	Min. Density	Max. Density	Existing non-res. sf	Description	Total Capacity Based on Minimum Density
1	4139-017-040	1.83	835 N Pacific Coast Highway	Corporate Office	CO	Mixed Use Overlay	MU-O	75	85	10,283	<p>Existing use is a small bank with larger parking space. Regionwide, banking services have increasingly moved to online and many bank branches are consolidating or closing.</p> <p>This site is located within two blocks from Pacific Coast Commons, a high-density residential project that involves the redevelopment of parcels with similar conditions. This site is also located within proximity to another similar site at 703 N PCH (Site 2) where there is expressed interest from developers.</p> <p>Year Built: 1980 Existing FAR: 0.14 ILR: 0.06 Site meets 3 of 7 public services/amenities criteria: 1/4 mile from park, religious, and healthcare facilities.</p>	137
2	4139-018-001	0.68	703 N Pacific Coast Highway	General Commercial	C-3	Mixed Use Overlay	MU-O	75	85	7,270	<p>This site has an application under review. The project proposes to build 60 units,</p>	60

Table 5-5: Candidate Sites for Rezoning to Mixed Use Overlay

Site ID	Parcel Number	Acres	Address	Current GP	Current Zone	Proposed GP	Proposed Zone	Min. Density	Max. Density	Existing non-res. sf	Description	Total Capacity Based on Minimum Density
											including 10 low income units over a 14,000-square-foot commercial ground floor. Year Built: 1957 Existing FAR: 0.24 ILR: 0.14	
3	4139-018-002	0.33	739 N Pacific Coast Highway	General Commercial	C-3	Mixed Use Overlay	MU-O	75	85	NA	Lot consolidation potential (4139-002 and -003) to create a 0.66-acre site that could accommodate affordable housing. Both lots are primarily vacant with large surface level parking lots, and there is expressed interest from developers Site meets 5 of 7 public service/amenities criteria: ¼ mile from school, park, religious facility, grocery, fire and police station. Year Built: 1958 Existing FAR: 0 ILR: 0	25
	4139-018-003	0.33	755 N Pacific Coast Highway	General Commercial	C-3	Mixed Use Overlay	MU-O	75	85	2,476	Lot has as restaurant with large parking lot. See descriptions on 4139-018-002 Year Built: 1963 Existing FAR: 0.17 ILR: 0.06	25

Table 5-5: Candidate Sites for Rezoning to Mixed Use Overlay

Site ID	Parcel Number	Acres	Address	Current GP	Current Zone	Proposed GP	Proposed Zone	Min. Density	Max. Density	Existing non-res. sf	Description	Total Capacity Based on Minimum Density
4	4135-027-011	0.11	Wiley Park	Smoky Hollow SP	P	Smoky Hollow SP	MU-O	75	85	NA	Privately owned contiguous lots under common ownership, that are accessible to the public as open space. Properties are located next to an active oil well. Phase 1 Assessment will be required with potential need for remediation. Property is for sale and prospective buyers have inquired about potential to develop property as residential use.	8
	4135-027-024	0.13	Wiley Park	Smoky Hollow SP	P	Smoky Hollow SP	MU-O	75	85	NA		10
	4135-027-010	0.13	Wiley Park	Smoky Hollow SP	P	Smoky Hollow SP	MU-O	75	85	NA		10
	4135-027-025	0.15	Wiley Park	Smoky Hollow SP	P	Smoky Hollow SP	MU-O	75	85	NA		11
	4135-027-009	0.13	Wiley Park	Smoky Hollow SP	P	Smoky Hollow SP	MU-O	75	85	NA		10
	4135-027-036	0.13	Wiley Park	Smoky Hollow SP	P	Smoky Hollow SP	MU-O	75	85	NA		10
	4135-027-008	0.13	Wiley Park	Smoky Hollow SP	P	Smoky Hollow SP	MU-O	75	85	NA		10
	4135-027-035	0.13	Wiley Park	Smoky Hollow SP	P	Smoky Hollow SP	MU-O	75	85	NA		10
	4135-027-007	0.13	Wiley Park	Smoky Hollow SP	P	Smoky Hollow SP	MU-O	75	85	NA		10
	4135-027-034	0.13	Wiley Park	Smoky Hollow SP	P	Smoky Hollow SP	MU-O	75	85	NA		10
Total		4.47									346	

Table 5-6: Lot Consolidation and Income Level Distribution

Consol.	Parcel Number	Acres	Address	Lower Income	Moderate Income	Above Moderate Income	Total Capacity
1	4139-017-040	1.83	835 Pacific Coast Highway	55	41	41	137
2	4139-018-001	0.68	703 N Pacific Coast Highway	10	0	50	60
3	4139-018-002	0.33	739 N Pacific Coast Highway	10	8	7	25
	4139-018-003	0.33	755 N Pacific Coast Highway	10	8	7	25
4	4135-027-011	0.11	Wiley Park	3	2	3	8
	4135-027-024	0.13	Wiley Park	4	3	3	10
	4135-027-010	0.13	Wiley Park	4	3	3	10
	4135-027-025	0.15	Wiley Park	4	3	4	11
	4135-027-009	0.13	Wiley Park	4	3	3	10
	4135-027-036	0.13	Wiley Park	4	3	3	10
	4135-027-008	0.13	Wiley Park	4	3	3	10
	4135-027-035	0.13	Wiley Park	4	3	3	10
	4135-027-007	0.13	Wiley Park	4	3	3	10
	4135-027-034	0.13	Wiley Park	4	3	3	10
Total		4.47		124	86	136	346

Figure 5-1: Candidate Rezone Sites as Mixed Use Overlay



METHODOLOGY FOR IDENTIFYING HOUSING OVERLAY SITES

In addition to sites that may be rezoned to mixed use, the City has also identified areas that are currently designated Multi-Family Residential (R-3 zoning) to be rezoned with a Housing Overlay (HO), allowing a density range of 60 to 70 units per acre (see Figure 5-2). The R-3 zone currently allows up to 27 units per acre and the Housing Overlay covers 723 parcels totaling 405 acres.

In the last few years, the City has begun to see the intensification of the R-3 neighborhoods:

- 137-151 Virginia Street – 10-unit project (demolition of six existing units)
- 125-131 West Palm Avenue – four-unit project (demolition of one existing unit)
- 335 Penn Street – three-unit project (demolition of one existing unit)
- 231 Virginia Street - three-unit project (demolition of one existing unit)
- 535-541 Indiana Street - four-unit project (demolition of one existing unit)
- 535 Richmond Street – two-unit project (demolition of one existing unit)
- 701-705 West Maple Street – six-unit project
- 224 Whiting Avenue - three-unit project (demolition of two existing units)

The City retained a consultant to evaluate the potential rezoning of multi-family (R-3 zoning) to promote their redevelopment and production of new housing units. The consultant's study (Study) provides economic analysis of the value of existing R-3 properties based on current rents as compared to the value of the underlying land if developed at various densities and with various affordability standards. The Study concludes a key finding that in order for a developer to feasibly acquire and redevelop a typical existing R-3 property, the land would need to be upzoned to allow a density of 68 units per acre and development standards (including height, lot coverage, and parking) would need to be revised. In total 723 R-3 parcels totaling about 400 acres are proposed to be rezoned to Housing Overlay (HO).

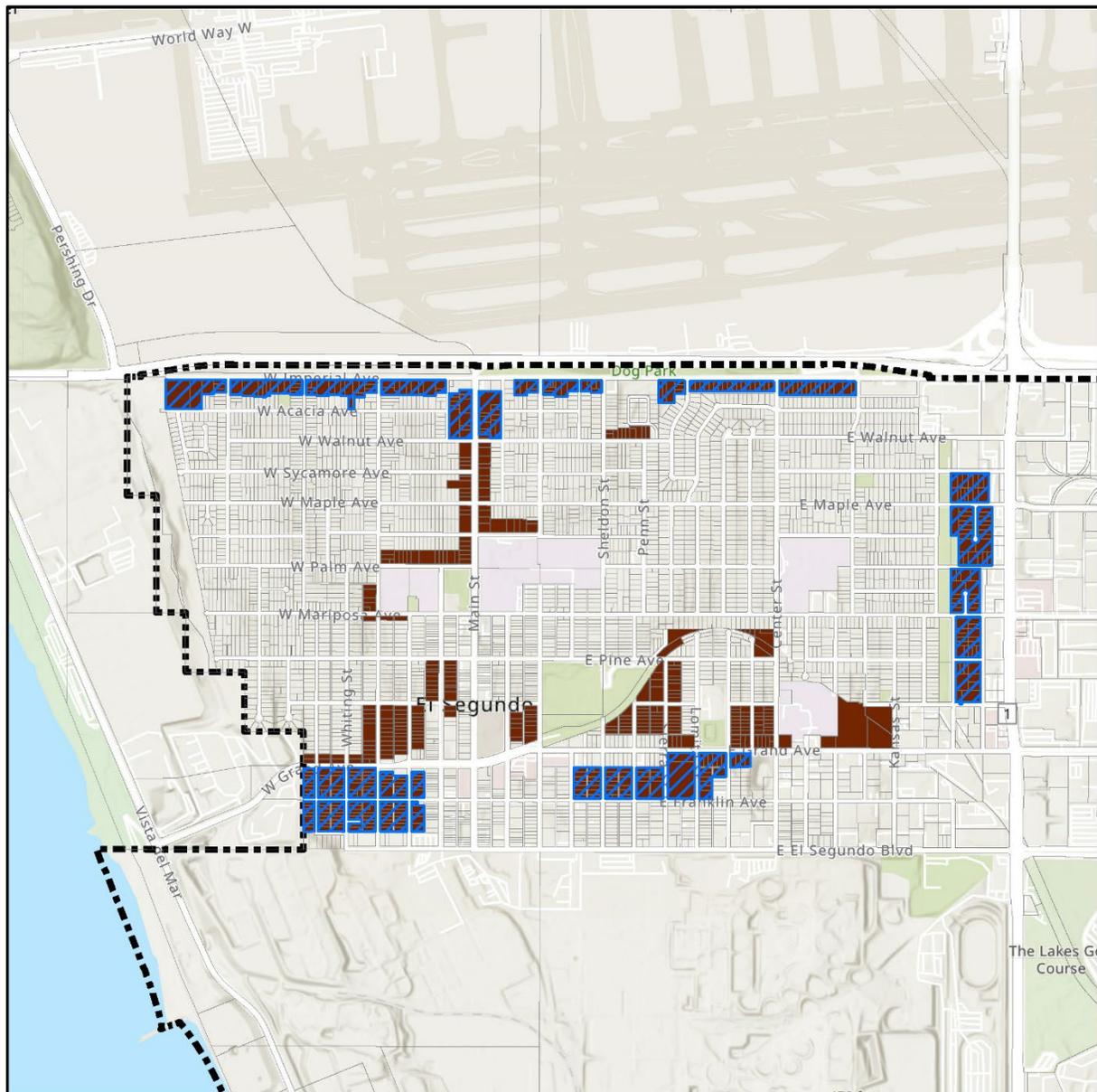
Given the interest in redeveloping these older neighborhoods and intensifying existing parcels that are developed with duplex, triplex, or fourplex structures, the City is proposing to create a Housing Overlay (HO) that increases the allowable density to a range of 60 to 70 units per acre. To identify potential parcels available for intensification, the following steps were performed:

- Exclude parcels that are currently developed with condominiums and townhomes. Such properties are unlikely to redevelop due to financial feasibility and difficulty in assembling parcels with fragmented ownership.
- Parcel is at least 0.5 acre, unless it is contiguous with other parcels to form a larger site.
- Based on the minimum density of 60 units per acre, exclude the parcels that would have a net yield that is less than 200 percent of the existing number of units on site. For example, if a parcel has five existing units, the potential number of units needs to be at least 15 (net yield of ten units or 200 percent) to be considered a potential property for redevelopment. This assumption is based on the recent recycling trend noted previously.

This analysis effectively reduced the parcels with near-term redevelopment potential in the Multi-Family Residential R-3 zone to seven parcels (5.16 acres), including five parcels that are currently

developed with nonconforming, nonresidential uses built during 1950s and 1960s. The nonconforming uses are not permitted to be redeveloped as other nonresidential uses and expansion is not permitted. Based on the existing underutilized conditions (age of structure, low existing FAR, and low improvement-to-land value ratio) and the significantly increased density (from 27 du/ac to 70 du/ac), the potential redevelopment of these properties can be financially attractive.

Figure 5-2: R-3 Rezone Sites for Housing Overlay



-  Housing Overlay
-  R3 Zoning
-  Parcels
-  City Boundary

City of El Segundo R3 Zoning with Housing Overlay

0 1,000 2,000

US Feet



Esri, NASA, NGA, USGS, FEMA, City of El Segundo, County of Los Angeles, California State Parks, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, US Census Bureau, USDA

Figure 5-3: Potential Redevelopment Sites in Housing Overlay

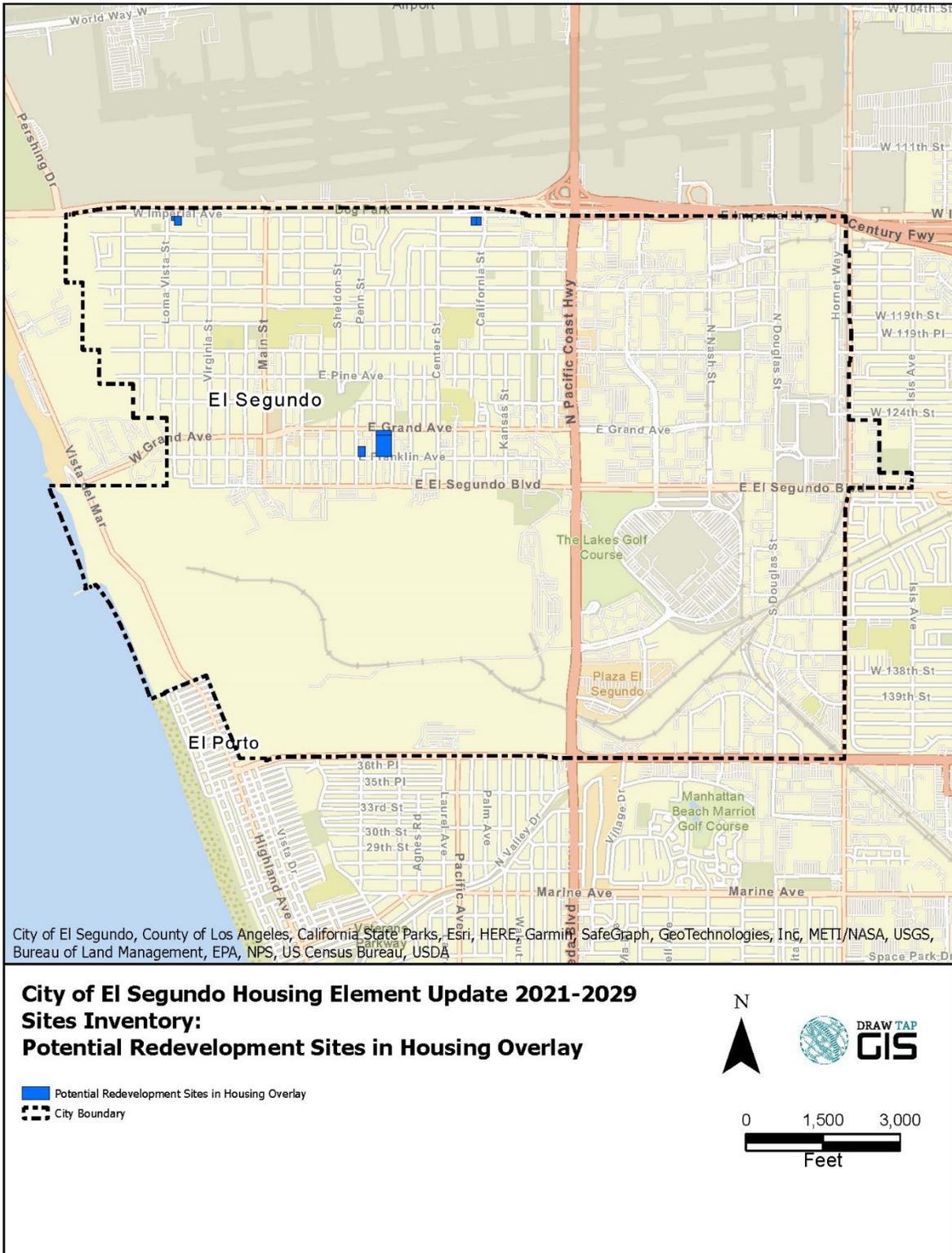


Table 5-7: Potential Re-developable Sites in Housing Overlay

APN	Address	Existing Use	Acre	Potential Units (Based on Minimum 60 du/ac)	Extg Units	Net Yield	Lower Income	Moderate Income	Above Moderate Income
4135-022-035	205 Lomita St	Churches – St. Anthony Pre-School. City contacted the Archdiocese (property owner), which has no objection to be included in the sites inventory. The elementary school on the property closed a few years ago and has no plan to reopen. Year Built: 1957 Existing FAR: 0.15 ILR: 0.29	2.84	170	0	170	68	51	51
4136-022-033	710 E. Grand Ave	Churches – St. Anthony’s Catholic Church. While the church will likely remain, the housing density can be transferred to the pre-school site based on common ownership. The existing unit is used as a pre-school, not as a residential unit. Year Built: 1957 Existing FAR: 0.23 ILR: 0.17	0.68	41	1	40	16	12	12
4132-001-018	514 W Imperial Ave	514 W Imperial and 546 W Imperial are owned by the Moose Lodge. Nonconforming use - the property is underutilized and has a large parking lot. Year Built: 1962 Existing FAR: 0.37 ILR: 0.58	0.54	33	0	33	13	10	10
4132-001-035	546 W Imperial Ave		0.12	7	0	7	3	2	2

Table 5-7: Potential Re-developable Sites in Housing Overlay

APN	Address	Existing Use	Acre	Potential Units (Based on Minimum 60 du/ac)	Extg Units	Net Yield	Lower Income	Moderate Income	Above Moderate Income
4139-011-036	1300 E Imperial Ave	Nonconforming uses on both parcels - Light Manufacturing; small shops in similar underutilized condition.	0.37	22	0	22	9	7	6
4139-011-037	1306 E Imperial Ave	4139-011-036 Year Built: 1960 Existing FAR: 0.31 ILR: 0.82 4139-011-037 Year Built: 1960 Existing FAR: 0.50 ILR: 0.49	0.37	22	0	22	9	7	6
4135-017-900	210 Penn St	This vacant site is owned by the School District. The City contacted the District, which has no objection to be included in the sites inventory.	0.64	38	0	38	15	11	12
Total			5.56	333	1	332	133	100	99

REUSING SITES FROM 5TH CYCLE HOUSING ELEMENT

There are no vacant sites in the sites inventory. While some nonvacant sites included in the list of candidate sites for rezoning have been previously identified in the 5th cycle Housing Element, these sites are being proposed for rezone and therefore are considered “new” sites. These rezone sites are subject to by-right approval if the project includes 20 percent lower income units.

SMALL LOT DEVELOPMENT AND LOT CONSOLIDATION

Of particular interest in El Segundo is the large number of very small residentially-zoned parcels in the City. While it may be possible to build housing on a very small parcel, the nature and conditions necessary to construct the units often render the provision of affordable housing infeasible. For example, assisted housing developments utilizing State or federal financial resources typically include 50-80 units. Despite this, there are opportunities in the City where lot consolidation could provide greater potential for the development of units that would be affordable to lower-income households. To facilitate lot consolidation, the City has expanded Program 7 during the 2013-2021 Housing Element to facilitate development on small lot sites as well as underutilized sites. This includes the granting of development incentives (such as modified parking, lot coverage, open space, and setback standards) to encourage development of these lots. Consolidation of lots will also be encouraged through the on-going identification of those lots in the City’s inventory that offer the best possibility for consolidation to achieve greater building density and affordability.

Site 3 in the Mixed Use Overlay (739 and 755 N. Pacific Coast Highway) consists of two lots that are used primarily as open parking. The adjacent parcel 703 N. Pacific Coast Highway has recently been sold to a developer. An application for 60 units (including 10 lower income units) has already been filed. Site 3 parcels are all under one owner, with the potential for a similar development as the adjacent property.

In the Housing Overlay, 514 and 546 W. Imperial are adjacent parcels under one owner. Also 1300 and 1306 E. Imperial are two contiguous parcels in similar underutilized conditions. All these four parcels contain nonconforming uses. The significant increase in allowable density will make redevelopment financially attractive.

LOT CONSOLIDATION TREND AND REDEVELOPMENT POTENTIAL

The City is primarily built out and many existing parcels are small. Therefore, residential development often involves consolidating small lots to facilitate a large development.

The Pacific Coast Commons project involves consolidation and reconfiguration of 16 legal lots into 6 ground lots for the purpose of developing 231 above moderate and 32 affordable units (29 low and 3 very low). The residential density of this project is approximately 90 units per acre. The project involves a Vesting Tentative Tract Map (among other entitlements) to implement the above-described lot consolidation/reconfiguration. The project was approved by the City Council in April 2022.

The 1160-1170 East Mariposa Avenue project, not included in the City’s sites inventory, involves consolidation of 5 lots into 1 (1.44-acre) lot and addition of six new residential units to a neighborhood shopping center. Staff has met with the property owner to review a proposed site plan and discussed potential reduction in parking requirements to accommodate the project.

The Downtown Specific Plan is currently being updated. One of the goals of this update is to provide for additional housing in the City. Through the process the City will identify (strategic) sites where additional residential density could be accomplished. The City is in the early stages of public outreach and existing conditions analysis.

COMPARISON OF SITES INVENTORY AND RHNA

The City can accommodate 1,065 additional housing units through ADUs, entitled projects, and its inventory of candidate rezone sites. This capacity is more than adequate to accommodate the City’s 2021-2029 RHNA of 492 units and the carryover of 29 units from the 5th cycle. The combination of ADUs, entitled projects, and candidate rezone sites can accommodate a total of 361 lower income units, 193 moderate income units, and 511 above moderate income units. The sites inventory provides an adequate buffer for the RHNA. Table 5-8 provides a summary of the City’s available sites and RHNA status.

Table 5-8: Comparison of Sites Inventory and RHNA

	Lower	Moderate	Above Moderate	Total
Overall RHNA (Including 5 th Cycle Carryover)	306	84	131	521
ADUs	72	7	41	120
Entitled Projects	32	0	235	267
Rezoning				
Mixed Use Overlay	124	86	136	346
Housing Overlay	133	100	99	332
Total Capacity	361	193	511	1,065
Surplus/Shortfall	55	109	380	544
	18%	130%	290%	104%
Note: State HCD recommends a sites inventory with a buffer for that is at least 15-30%, especially for lower income RHNA.				

6. Availability of Infrastructure and Services

As the City is an urbanized community, all sites identified in the Housing Element have access to water and sewer services.

WATER

Water service in the City is provided by the City of El Segundo’s Water Division, which is a partner of the West Basin Municipal Water District (WBMWD). The WBMWD provides wholesale potable water to 17 cities, serving approximately 900,000 people. According to the West Basin Municipal Water District’s 2015 Urban Water Management Plan (UWMP), water supply in the City in 2020 consists of: 19 percent groundwater; 52 percent imported water; 12 percent recycled water; 17 percent water conservation savings; and less than one percent desalinated water. The City has an Urban Water Management Plan, which it updates every 5 years. The City’s UWMP must be updated every 5 years, and the City is in the process of preparing the 2020 UWMP.

According to the City’s most recent 12-month water consumption figures, El Segundo utilizes approximately 9,000-acre feet of potable water annually. The City of El Segundo projected water supply for 2035 is 17,750-acre feet per year (AFY), and the current projected demand for water supply in 2035 during a single dry year is 17,250 AFY. Implementation of the Housing Element would result in an additional net water demand ranging from 232.6 to 253.2 AFY (see Estimated Water Demand table below), which would be within the single dry year supply.

Table 5-9: Estimated Water Demand

Land Use	Size (parcel)	Average Daily Demand Rate ^a (gpd/parcel)	Average Daily Demand (AFY)	Total Adjusted Demand (AFY) ^b
Residential - Minimum Density	1,065	260	310.17	232.62
Residential - Maximum Density	1,159	260	337.54	253.16
Notes: gpd = gallons per day ^a The average daily demand is based on 100 percent of County of Los Angeles Sanitation District average wastewater generation factors. Assumed all units were single-family. ^b Water demand would be reduced by 25% by utilizing water-saving fixtures in accordance with CALGreen.				

WASTEWATER

Wastewater in the City is treated by the Sanitation District of Los Angeles County (the Sanitation District) at two facilities: the Hyperion Treatment Plant (HTP) and the Joint Water Pollution Control Plant (JWPCP). Sewer flow from the City’s residential area, west of Pacific Coast Highway, goes to the Hyperion Plant in the City of Los Angeles for treatment. Sewer flow from the commercial area of the City, east of Pacific Coast Highway, goes to the County Sanitation District JWPCP for treatment. El Segundo’s residential area’s most recent 12-month sewer flow figures to Hyperion Plant average approximately 1.3 MGD. The City’s agreement with the City of Los Angeles permits an average flow of 2.75 MGD of sewer treatment and disposal capacity in the Hyperion system. The addition of 1,165 new housing units would generate approximately 0.3 MGD (see Estimated Wastewater Generation table below), which would bring the total residential wastewater flow to 1.6 MGD, well below the maximum permitted under the City’s agreement with the City of Los Angeles. New housing development can be accommodated through potential offsite water and/or sewer improvements without making much difference to overall citywide demand. Therefore, adequate remaining capacity is available to accommodate the City’s RHNA obligations of 521 units through 2029.

Table 5-10: Estimated Wastewater Generation

Land Use	Size (parcel)	Average Daily Generation Rate ^a (gpd/parcel)	Average Daily Generation (gpd)
Residential - Minimum Density	1,065	260	276,900
Residential - Maximum Density	1,159	260	301,340
Notes: gpd = gallons per day ^a The average daily demand is based on 100 percent of County of Los Angeles Sanitation District average wastewater generation factors. Assumed all units were single-family.			

The City will provide a copy of the adopted 2021-2029 Housing Element to its water and sewer service providers, reaffirming their policy to provide priority allocation to affordable housing developments, as required by State law, should a rationing system is instituted.

C. OPPORTUNITIES FOR ENERGY CONSERVATION

As residential energy costs rise, increasing utility costs reduce the affordability of housing. The City has many opportunities to directly affect energy use within its jurisdiction. Title 24 of the California Code of Regulations Code sets forth mandatory energy standards for new development and requires adoption of an “energy budget.” The following are among the alternative ways to meet these energy standards:

Alternative 1: The passive solar approach, which requires proper solar orientation, appropriate levels of thermal mass, south facing windows, and moderate insulation levels.

Alternative 2: Generally requires higher levels of insulation than Alternative 1, but has no thermal mass or window orientation requirements.

Alternative 3: Also is without passive solar design but requires active solar water heating in exchange for less stringent insulation and/or glazing requirements.

In turn, the home building industry must comply with these standards while localities are responsible for enforcing the energy conservation regulations. Some additional opportunities for energy conservation include various passive design techniques. Among the range of techniques that could be used for purposes of reducing energy consumption are the following:

- Locating the structure on the northern portion of the sunniest portion of the site;
- Designing the structure to admit the maximum amount of sunlight into the building and to reduce exposure to extreme weather conditions; and
- Locating indoor areas of maximum usage along the south face of the building and placing corridors, closets, laundry rooms, power core, and garages along the north face to the building to serve as a buffer between heated spaces and the colder north face.

1. Insulation and Weatherproofing

Most homes in El Segundo are greater than 30 years old. Therefore, to conserve the heat generated by older heating units and minimize the heat loss ratio, the earlier-built homes in El Segundo can be insulated in the attic space and exterior walls. Windows and exterior doors, in these less recent homes, can be fitted with air-tight devices or caulking, or can be replaced with the more energy efficient (dual pane) windows and doors that now available.

2. Natural Lighting

Daytime interior lighting costs can be significantly reduced or eliminated with the use of properly designed and located skylights. Skylights/solar tubes can be easily installed at reasonable expense in existing houses, thereby substantially reducing electricity costs and energy consumption.

3. Solar Energy

Implementing solar energy strategies, noted above, is a practical, cost effective, and environmentally sound way to heat and cool a home. In California, with its plentiful year-round sunshine, the potential uses of solar energy are numerous. With proper building designs, this resource provides for cooling in the summer and heating in the winter; it can also heat water for domestic use and swimming pools and generate electricity.

Unlike oil or natural gas, solar energy is an unlimited resource which will always be available. Once a solar system is installed, the only additional costs are for the maintenance or replacement of the system itself. The user is not subject to unpredictable fuel price increases. Moreover, solar energy can be utilized without any serious safety or environmental concerns.

Solar heating and cooling systems are of three general types: passive, active, or a combination thereof. In passive solar systems, the building structure itself is designed to collect the sun's energy, then store and circulate the resulting heat similar to a green house. Passive buildings are typically designed with a southerly orientation to maximize solar exposure, and constructed with dense materials such as concrete or adobe to better absorb the heat. Properly placed windows and overhanging eaves also contribute to keeping a house cool.

Active systems collect and store solar energy in panels attached to the exterior of a house. This type of system utilizes mechanical fans or pumps to circulate the warm/cool air, while heated water can flow directly into a home's hot water system.

Although passive systems generally maximize use of the sun's energy and are less costly to install, active systems have greater potential application to both cool and heat the house and provide hot water. This may mean lower energy costs for El Segundo residents presently dependent on conventional fuels. The City should also encourage the use of passive solar systems in new residential construction to improve energy efficiency for its citizens.

4. Water Conservation

Simple water conservation techniques can save a family thousands of gallons of water per year, plus many dollars in water and associated energy consumption costs. Many plumbing products are now available which eliminate unnecessary water waste by restricting the volume of water flow from faucets, showerheads, and toilets. In this regard, the City will continue to require the incorporation of low flow plumbing fixtures into the design of all new residential units.

The use of plant materials in residential landscaping that are well adapted to the climate in the El Segundo area, and the use of ample mulch to retain soil moisture, can measurably contribute to water conservation by reducing the need for irrigation, much of which is often lost through evaporation. A family can also save water by simply fixing dripping faucets and using water more conservatively. In addition, such conservation practices save on gas and electricity needed to heat water and the sewage

system facilities needed to treat it. By encouraging residents to conserve water and retrofit existing plumbing fixtures with water saving devices, the City can greatly reduce its water consumption needs and expenses.

5. Energy Audits

The Southern California Edison Company provides energy audits to local residents on request. Many citizens are not aware of this program. The City can aid in expanding this program by supplying the public with pertinent information regarding the process including the appropriate contacts. Energy audits are extremely valuable in pinpointing specific areas in residences, which are responsible for energy losses. The inspections also result in specific recommendations to remedy energy inefficiency.

6. New Construction

The City of El Segundo will continue to require the incorporation of energy conserving (i.e., Energy Star) appliances, fixtures, and other devices into the design of new residential units. The City will also continue to review new subdivisions to ensure that each lot optimizes proper solar access and orientation to the extent possible. The City will also continue to require the incorporation of low flow plumbing fixtures into the design of all new residential units.

7. South Bay Environmental Services Center

The South Bay Environmental Services Center (SBESC) partners with local agencies, including the City of El Segundo and local utility providers. The SBESC acts as a central clearinghouse for energy efficiency information and resources. The purpose of the organization is to help significantly increase the availability of information and resources to the people in the South Bay region to help them save water, energy, money, and the environment. The SBESC assists public agencies, businesses, and residents of the South Bay to best utilize the many resources available to them through a wide variety of statewide and local energy efficiency and water conservation programs. It recently expanded their services through implementation of an Energy Efficiency Plus (EE+) program to deliver energy savings to local public agencies, including the City of El Segundo.

8. Green Building Program

The City implements a Green Building Program that encourages homeowners and building professionals to incorporate green building design in construction activities through the use of “green” building materials. This can be accomplished by referencing the City’s Home Remodeling Green Building Guidelines and implementing green measures into a home remodeling project.

Green buildings are sited, designed, constructed and operated to enhance the wellbeing of occupants, and to minimize negative impacts to the community and the natural environment.

The five components of green design included in the program are:

- Implementing sustainable site planning;
- Safeguarding water and water efficiency;
- Ensuring energy efficiency and employing renewable energy;
- Using conservation of materials and resources; and
- Providing indoor environmental quality

9. Environmental Action Plan and El Segundo Environmental Committee

The El Segundo Environmental Committee addresses a broad range of environmental issues facing the City of El Segundo. The Environmental Committee reviews existing City environmental programs and recommends new green policies and programs to the City Council. El Segundo has many accomplishments and has received awards for its accomplishments in the areas of conservation and environmental sustainability.

6. HOUSING PLAN

A. HOUSING GOALS AND POLICIES

This section of the Housing Element includes the housing goals and policies of the City of El Segundo currently in the adopted Housing Element. The City intends to continue to implement these goals to address a number of important housing-related issues. Some policies, however, have been modified from the adopted Housing Element to address current housing issues, the new RHNA, and requirements of State Housing Element Law applicable to the current planning period. These revised policies are presented in this section.

The following five major issue areas are addressed by the goals and policies of the current Housing Element. These same goals are proposed to be carried over to this Housing Element. Several policies, however, have been changed or updated to reflect current housing issues and these are presented in this section.

- Conserving and improving the condition of the existing affordable housing stock;
- Assisting in the development of affordable housing;
- Providing adequate sites to achieve a diversity of housing;
- Removing governmental constraints, as necessary; and
- Affirmatively furthering fair housing.

CONSERVING EXISTING AFFORDABLE HOUSING STOCK

According to the 2014-2018 ACS, about 90 percent of El Segundo's housing units are more than 30 years old, the age at which a housing unit will typically begin to require major repairs. This represents a significant proportion of the City's housing stock, and indicates that programs which assist with preventive maintenance may be necessary to avoid housing deterioration.

GOAL 1: PRESERVE AND PROTECT THE EXISTING HOUSING STOCK BY ENCOURAGING THE REHABILITATION OF DETERIORATING DWELLING UNITS AND THE CONSERVATION OF THE CURRENTLY SOUND HOUSING STOCK.

Policy 1.1: Continue to promote the use of rehabilitation assistance programs to encourage property owners to rehabilitate owner-occupied and rental housing where feasible.

Policy 1.2: Encourage investment of public and private resources to foster neighborhood improvement.

Policy 1.3: Encourage the maintenance of sound owner-occupied and renter-occupied housing.

Policy 1.4: Continue to promote sound attenuation improvements to the existing housing stock.

ASSISTING IN THE DEVELOPMENT OF AFFORDABLE HOUSING

There is a range of household types in El Segundo that need housing to fit their particular circumstances. For example, the housing needs assessment indicates there may be a need for additional senior housing in El Segundo. The City seeks to expand the range of housing opportunities, including those for low- and moderate income first-time homebuyers, seniors on fixed incomes, extremely low-, very low-, low, and moderate-income residents, the disabled, military personnel, and the homeless.

GOAL 2: PROVIDE SUFFICIENT NEW, AFFORDABLE HOUSING OPPORTUNITIES IN THE CITY TO MEET THE NEEDS OF GROUPS WITH SPECIAL REQUIREMENTS, INCLUDING THE NEEDS OF LOWER AND MODERATE- INCOME HOUSEHOLDS.

Policy 2.1: Provide regulations, as required by California Law, to facilitate additional housing and develop programs to serve special needs groups (including persons with developmental disabilities).

Policy 2.2: Facilitate the creation of affordable housing opportunities for extremely low, very low and low- income households.

Policy 2.3: Provide an allowance in the City's zoning regulations, as required by California Law, to permit transitional/supportive housing facilities as residential uses and emergency shelters in commercial zones.

PROVIDING ADEQUATE SITES

Provision of adequate sites through land use planning and development regulations to accommodate the City's housing needs is a key purpose of the Housing Element.

GOAL 3: PROVIDE OPPORTUNITIES FOR NEW HOUSING CONSTRUCTION IN A VARIETY OF LOCATIONS AND A VARIETY OF DENSITIES.

Policy 3.1: Provide for the construction of adequate housing in order to meet the goals of the Regional Housing Needs Assessment (RHNA).

Policy 3.2: Facilitate the development of properties designated for multi-family use that currently contains single-family development for multi-family residential development.

Policy 3.3: Facilitate development on vacant and underdeveloped property designated as residential or mixed use to accommodate a diversity of types, prices and tenure.

Policy 3.4: Permit accessory dwelling units pursuant to State law.

REMOVING GOVERNMENTAL CONSTRAINTS

In addition to the private sector, actions by the City and other governmental regulations can have an impact on the price and availability of housing. Land use controls, site improvement requirements, building codes, fees, and other local programs intended to improve the overall quality of housing may serve as a constraint to housing development.

GOAL 4: REMOVE GOVERNMENTAL CONSTRAINTS ON HOUSING DEVELOPMENT.

Policy 4.1: Continue to allow second units, condominium conversions, caretaker units and second floor residential use in commercial zones as specified in the El Segundo Municipal Code.

Policy 4.2: Continue to allow factory-produced housing according to the El Segundo Municipal Code.

Policy 4.3: Facilitate timely development processing for residential construction projects and expedite the project review process.

Policy 4.4: Facilitate provision of infrastructure to accommodate residential development.

AFFIRMATIVELY FURTHERING FAIR HOUSING

In order to make adequate provision for the housing needs of all segments of the community, the City must ensure equal and fair housing opportunities are available to all residents.

GOAL 5: PROVIDE HOUSING OPPORTUNITIES INCLUDING OWNERSHIP AND RENTAL, FAIR-MARKET AND ASSISTED, IN CONFORMANCE WITH OPEN HOUSING POLICIES AND FREE OF DISCRIMINATORY PRACTICES.

Policy 5.1: Disseminate and provide information on fair housing laws and practices to the community.

Policy 5.2: Promote City efforts to provide equal opportunity housing for existing and projected demands in El Segundo.

B. HOUSING PROGRAMS

The goals and policies contained in the City’s Housing Element address El Segundo’s identified housing needs and are being implemented through a series of on-going housing programs and activities. The housing programs introduced on the following pages include past programs that are currently in operation and new programs which have been added to address the City’s unmet housing needs and to fulfill the requirements of California Housing Element law.

CONSERVING AND IMPROVING EXISTING AFFORDABLE HOUSING

PROGRAM 1: RESIDENTIAL SOUND INSULATION (RSI)

This program provides eligible property owners a means of having improvements made to their residential property to reduce the impacts of noise from Los Angeles International Airport (LAX) to the interior habitable portions of the residence(s). This program was previously suspended due to lack of funding. However, as of October 2022, the RSI program will resume and will be administered directly by Los Angeles World Airports (LAWA). LAWA recently initiated outreach to eligible owners in El Segundo.

Objectives and Timeline:

- Beginning in 2023 and annually thereafter, coordinate with LAWA to assist in outreaching to eligible owners in El Segundo. Assist 200 households annually.

Funding Source: LAWA – Sound Insulation Grant

Responsible Agency: LAWA and Community Development Department/Housing Division

PROGRAM 2: CODE COMPLIANCE INSPECTION PROGRAM

The Community Development Department of El Segundo maintains statistics pertaining to Code compliance inspections and monitors housing conditions throughout the City. The Department responds to violations brought to its attention on a case-by-case basis. Although Code violations in the City are limited, early detection and resolution are essential in preventing the deterioration of residential neighborhoods.

Objectives and Timeline:

- Continue to conduct inspections on a complaint basis through the City’s Community Development Department and Neighborhood Preservation Officer

Funding Source: General Fund

Responsible Agency: Community Development Department/Neighborhood Preservation officer

ASSIST IN THE PRODUCTION OF AFFORDABLE HOUSING

PROGRAM 3: ACCESSORY DWELLING UNITS (ADU)

The City amended its ADU ordinance in 2020 to comply with recent changes to State law and has experienced increased interest and ADU construction activity. ADUs represent an important potential resource for affordable housing in El Segundo. To facilitate ADU development, the City will consider the following:

- Provide technical and resources guides online and pre-approved plans.
- Pursue State funding available to assist lower- and moderate-income homeowners in the construction of ADUs and/or to provide grants in exchange for deed restriction as low-income use.
- Conduct increased outreach and education on ADU options and requirements.

Objectives and Timeline:

- Develop incentives and tools to facilitate ADU construction by the end of 2023, with the goal of achieving 120 ADUs in eight years. Incentives include pre-approved plans and creating an ADU calculator to estimate costs of development in El Segundo. The City is also participating in a REAP-funded project administered by the South Bay Council of Governments to accelerate ADU production.
- In 2022, update City website to provide information of ADU resources, such as grants available to homeowners for ADU construction from the California Housing Finance Agency (CalHFA).
- Beginning in 2022 and annually thereafter, pursue available funding to facilitate ADU construction, including affordable ADUs.

- Monitor ADU construction trends in 2024 to determine if adjustments to incentives and tools are necessary to meet the City’s projected goal. Make necessary adjustments to incentives and tools within six months.

Funding Source: General Fund

Responsible Agency: Community Development Department/Planning Division

PROGRAM 4: INCLUSIONARY HOUSING ORDINANCE AND AFFORDABLE HOUSING STRATEGY

The City seeks to proactively encourage and facilitate the development of affordable housing for lower income households, particularly those with special needs including seniors, large households, extremely low-income (ELI) households, and households with persons who have disabilities (including developmental disabilities). To facilitate affordable housing development, the City will:

- Provide technical assistance with Federal and State funding applications;
- Offer streamlined processing of permit applications;
- Waive or defer development fees;
- Consider reducing certain development standards (such as parking requirements); and/or
- Provide financial assistance to nonprofit developers to the extent possible.

The City is currently considering an inclusionary housing ordinance to include a 15 to 20 percent requirement with a potential in-lieu fee option. Once established, the ordinance will have the potential of creating affordable housing opportunities in the community and generating potential in-lieu fees to be deposited into the City’s Affordable Housing Fund. As of 2020, the City had allocated \$5.3 million to the Affordable Housing Fund.

On April 19, 2021, the City entered into an agreement with a consultant to assist in the City in the development of an Inclusionary Housing policy/ordinance. As of December 2021, the following tasks were completed:

- Conducted research on inclusionary housing policies in the South Bay region and statewide.
- Initiated community outreach, including contacting local for-profit developers, real estate brokers, and housing-related non-profit groups.
- Conducted a study session with the Planning Commission.
- Completed financial feasibility analysis for various development types.
- Conducted a study session with the City Council.

On February 16, 2021, the El Segundo City Council agreed to enter into an Exclusive Negotiating Agreement (ENA) with Many Mansions to serve as the City’s Affordable Housing Services Provider to develop and manage affordable housing units, services, and programs. Many Mansions will be developing an Affordable Housing Strategic Plan to assist the City in meeting the needs of lower- and moderate-income residents and state-mandated affordable housing goals. On October 5, 2021, the City Council entered into a contract with Many Mansions to provide the following services:

- Finalize the City’s affordable housing goals and objectives.
- Recommend strategies to remove constraints and/or increase affordable housing.

- Create a list of high priority neighborhoods and/or sites based on the Housing Element, City recommendations, and Many Mansions’ expertise as an affordable housing developer.
- Solicit community feedback via a City-approved community engagement plan that includes at least two community workshops.
- Adopt Final Affordable Housing Strategic Plan (AHSP) with an emphasis on fulfilling the 6th cycle RHNA by summer 2023.
- Work with the City to identify properties with the potential for affordable housing development and existing rental properties that may be suitable for acquisition, rehabilitation, and conversion to City-restricted affordable housing projects.
- Assist the City with the ongoing monitoring and administration of affordable and/or senior housing units.

The Draft Strategic Plan (June 2022) outlines a number of recommendations, including:

- Exploring the creation of an inclusionary housing program (see action included in this program).
- Encouraging multi-family housing similar to that envisioned for the Mixed Use Overlay in the Downtown Specific Plan (see action included in Program 6: Provision of Adequate Sites).
- Focusing affordable housing efforts between Imperial, El Segundo Boulevard, and PCH (see action included in Program 6: Provision of Adequate Sites).
- Consider designating a Civic Center property as surplus land.
- Allowing multi-family consistent with the Mixed Use Overlay in all commercial zones (such as implementation of SB 2011 and AB 6).
- Exploring a religious institution overlay (see Housing Overlay that includes St. Anthony Church).
- Exploring obtaining a State Pro-Housing Designation.

Objectives and Timeline:

- Pending on the outcomes and recommendations of the feasibility study, establish the Inclusionary Housing program by 2025.
- Adopt Final Affordable Housing Strategic Plan by summer 2023 and implement the Affordable Housing Strategic Plan utilizing the services of Many Mansions.
- Establish written procedures to streamline affordable housing pursuant to SB 35 by the end of 2022.
- Continue to facilitate affordable housing development through incentives and technical assistance.

Funding Source: Affordable Housing Fund (\$5.3 million)

Responsible Agency: Community Development Department/Housing Division

PROGRAM 5: URBAN LOT SPLIT

The City adopted Ordinance 1633 to implement SB 9 (Urban Lot Split). The ordinance allows for urban lot splits to be approved administratively. The ordinance also has an inclusionary component that requires one unit per lot to be offered for sale or rent to households that fall in the moderate, low, and very low income categories.

Objectives and Timeline:

- By summer 2023, develop checklist for SB 9 application.
- **Funding Source:** Affordable Housing Fund
- **Responsible Agency:** Community Development Department/Planning Division

PROVIDING ADEQUATE SITES

A key element in satisfying the housing needs of all segments of the community is the provision of adequate sites for all types, sizes and prices of housing. Both the general plan and zoning regulations identify where housing may be located, thereby affecting the supply of land available for housing. The Housing Element is required to identify adequate sites to address the City's share of regional housing needs (RHNA).

PROGRAM 6: PROVISION OF ADEQUATE SITES

For the 6th cycle Housing Element, the City has been assigned a RHNA of 492 units (189 very low income, 88 low income, 84 moderate income, and 131 above moderate income units). In addition, the City has incurred a carryover of 29 lower income units (18 very low and 11 low income units) from the 5th cycle Housing Element. The City relied on the 540 E. Imperial Avenue Specific Plan to accommodate the 5th cycle lower income RHNA. However, this project ultimately did not include any affordable units. Therefore, the City has a total RHNA obligation of 521 units (207 very low income, 99 low income, 84 moderate income, and 131 above moderate income units).

Based on entitled projects and projected ADUs, the City is able to accommodate 387 units, with a shortfall of 279 units (184 very low income, 18 low income, and 77 moderate income units). To accommodate this shortfall, the City has identified properties to be redesignated as Mixed Use Overlay or Housing Overlay. A total of 14 parcels will be rezoned to Mixed Use Overlay (MU-O) at a density range of 75 to 85 units per acre. Another 723 R-3 parcels will be rezoned Housing Overlay (HO) at a density range of 60 to 70 units per acre. Within the proposed HO, further factors were used to identify the parcels with near-term redevelopment potential. Specifically, seven parcels in the proposed HO are included in the sites inventory with the potential to accommodate 332 additional residential units. Combined, the candidate rezone sites (Mixed Use Overlay and Housing Overlay) can accommodate up to 678 units (257 lower income, 186 moderate income, and 235 above moderate income). Along with ADUs and entitled projects, total capacity is estimated at 1,065 units (361 lower income, 193 moderate income, and 511 above moderate income units).

Consistent with the requirements of Government Code § 65583.2, rezoning and upzoning for the lower income RHNA shortfall must meet the following minimum State requirements:

- Permit owner-occupied and rental multi-family uses by-right for developments in which 20

percent or more of the units are affordable to lower income households. By-right means local government review must not require a conditional use permit (CUP), planned unit development permit, or other discretionary review or approval.

- Accommodate a minimum of 16 units per site;
- Require a minimum density of 20 units per acre; and
- At least 50 percent of the lower income need must be accommodated on sites designated for residential use only or on sites zoned for mixed uses that accommodate all of the very low and low income housing need, if those sites:
 - Allow 100 percent residential use, and
 - require residential use occupy 50 percent of the total floor area of a mixed-use project.

While State law requires the rezoned sites for lower income RHNA to have a floor of 20 units per acre, all units used to meet the City’s lower income RHNA will comply with the standards above and are proposed overlay (O) sites with a minimum density of 60 units per acre for HO and 75 units per acre for MU-O. Minimum density was used to estimate capacity as a conservative assumption. Furthermore, the City assumes only 40 percent of these sites as lower income units even though all sites at least double the State default density of 30 units per acre as feasible for facilitating lower income housing.

The City will develop objective development standards to implement the Housing Overlay and Mixed Use Overlay. New development standards, including parking, lot coverage, height, and setbacks, will ensure that the maximum allowable density can be achieved on parcels identified in the sites inventory.

Objectives and Timeline:

- By October 15, 2022, rezone adequate sites to accommodate the 29-unit RHNA shortfall carry over from the 5th cycle Housing Element. Approval of a rezone in April 2022 to accommodate the Pacific Coast Commons project results in the provision of 263 units, including 32 lower income units (29 low income and 3 very low income).
- By summer 2023, rezone adequate sites as Mixed Use Overlay and Housing Overlay for the 6th cycle RHNA shortfall of 279 units (184 very low income, 18 low income, and 77 moderate income units).
- By Summer 2023, develop objective design standards for residential development consistent with SB 330 in conjunction with the establishment of Mixed Use Overlay and Housing Overlay.
- By October 15, 2023, amend the ESMC to provide by right approval of projects on rezoned sites for lower income RHNA if the project provides 20 percent of the units as affordable housing for lower income households.
- By October 15, 2024, update Downtown Specific Plan and Smoky Hollow Specific Plan to increase housing capacity by 300 units.

Funding Source: General funds

Responsible Agency: Community Development Department/Planning Division

PROGRAM 7: MONITORING OF NO NET LOSS (SB 166)

To ensure that the net future housing capacity is maintained to accommodate the City’s RHNA figures, pursuant to AB 1397, the City will continue to maintain an inventory of adequate housing sites for each income category. This inventory details the amount, type, size and location of vacant land, recyclable properties and parcels that are candidates for consolidation to assist developers in identifying land suitable for residential development. In addition, the City will continuously and at least annually monitor the sites inventory and the number of net units constructed in each income category. If the inventory indicates a shortage of adequate sites to accommodate the remaining regional housing need, the City will identify alternative sites so that there is no net loss of residential capacity pursuant to Government Code Section 65863.

To facilitate annual evaluation, the City will implement a formal ongoing project-by-project procedure pursuant to Government Code Section 65863 which will evaluate identified capacity in the sites inventory relative to projects or other actions potentially reducing density and identifying additional sites as necessary. This procedure and annual evaluation will address non-residentially or mixed use zoned land to determine whether these sites are being developed for uses other than residential. If a shortfall in sites capacity occurs, the City will identify replacement sites within six months.

Objectives and Timeline:

- By October 15, 2022, develop a formal ongoing procedure to evaluate identified capacity and identify additional sites as necessary
- Continue to perform project-by-project evaluation to determine if adequate capacity remains for the remaining RHNA.

Funding Source: General fund

Responsible Agency: Community Development Department/Planning Division

PROGRAM 8: LOT CONSOLIDATION

The City facilitates the development of new units on small lots either through the consolidation of small lots or through the development of incentives to encourage development of these lots. Consolidation of lots will be encouraged through the on-going identification of those lots in the City’s inventory that offer the best possibility for consolidation to achieve greater building density and affordability. Incentives to encourage development on small lots may include the development of a “package” of incentives (such as modified development standards for small lots including parking, lot coverage, open space, and setback reductions) targeting projects that include very low and extremely low-income units.

Objectives and Timeline:

- Continue to facilitate the redevelopment of underutilized sites by annually contacting the development community through various outreach methods, such as promoting opportunities and incentives on the City’s website, meeting with developers, and participating in local forums (City forums, Chamber of Commerce, or local real estate brokers’ events).
- By October 15, 2024, develop strategies to encourage the development and consolidation of small lots, specifically for affordable housing.

- By October 15, 2026, evaluate success of program and develop additional strategies to encourage the development and consolidation of small lots, specifically for affordable housing.

Funding Source: General funds

Responsible Agency: Community Development Department/Planning Division

REMOVING GOVERNMENTAL AND OTHER CONSTRAINTS

PROGRAM 9: EL SEGUNDO MUNICIPAL CODE (ESMC) AMENDMENTS

As part of the City’s SB 2 grant-funded planning efforts, the City is currently in the process of amending the ESMC to address the following:

Density Bonus: The ESMC does not currently include Density Bonus regulations. The State has recently passed several bills that change the State Density Bonus law. These include:

- **AB 1763 (Density Bonus for 100 Percent Affordable Housing)** – Density bonus and increased incentives for 100 percent affordable housing projects for lower income households.
- **SB 1227 (Density Bonus for Student Housing)** - Density bonus for student housing development for students enrolled at a full-time college, and to establish prioritization for students experiencing homelessness.
- **AB 2345 (Increase Maximum Allowable Density)** - Revised the requirements for receiving concessions and incentives, and the maximum density bonus provided.

Transitional and Supportive Housing: The City is in the process of amending the ESMC to allow transitional and supportive housing in all zones where residential uses are permitted, subject to the same development standards and permitting processes as the same type of housing in the same zone. Furthermore, AB 2162 requires supportive housing projects of 50 units or fewer to be permitted by right in zones where multi-family and mixed-use developments are permitted, when the development meets certain conditions (such as being 100 percent affordable to lower income households and setting aside 25 percent of the units for target population). The bill also prohibits minimum parking requirements for supportive housing within ½ mile of a public transit stop.

Single Room Occupancy (SRO) or Micro-Unit Housing: The City is currently in the process of amending the ESMC to address the provision of SRO or micro units.

In addition, other revisions to the ESMC are necessary to facilitate the development of a variety of housing types and streamlined development review process:

Residential Care Facilities for Seven or More: The ESMC does not currently address the provision of large residential care facilities (for seven or more persons). The City will amend the ESMC to accommodate and facilitate the development of this use type as a residential use to be conditionally permitted in zones where residential uses are permitted. Findings for approval will be objective and facilitate certainty in outcomes.

Emergency Shelters: The City amended the ESMC to permit emergency shelters in the Light Manufacturing (M1) zones by right without discretionary review. However, the ESMC contains provisions that are not consistent with State law:

- **Separation Requirement** - State law allows a maximum 300-foot separation requirement from another emergency shelter only. No other separation requirements are allowed. However, the ESMC includes additional separation requirements from residentially zoned property, schools, parks and open space, and childcare facilities.
- **Parking Standards** – ESMC requires one parking space per three bed, plus one space per employee. AB 139 limits parking requirements for emergency shelters based on the number of employees only and not to exceed the requirements for other uses in the same zone.

Low Barrier Navigation Center (LBNC): AB 101 requires cities to allow a Low Barrier Navigation Center development by right in areas zoned for mixed uses and nonresidential zones permitting multifamily uses if it meets specified requirements. A “Low Barrier Navigation Center” is defined as “a Housing First, low-barrier, service-enriched shelter focused on moving people into permanent housing that provides temporary living facilities while case managers connect individuals experiencing homelessness to income, public benefits, health services, shelter, and housing.” Low Barrier shelters may include options such as allowing pets, permitting partners to share living space, and providing storage for residents’ possessions.

Employee Housing: Pursuant to State Employee Housing Act, employee housing for six or fewer employees is required to be treated as a single-family structure and permitted in the same manner as other dwellings of the same type in the same zone. The City will consider amending the ESMC to comply with State law regarding employee housing.

Reasonable Accommodation: Recent City amendment to the ESMC inadvertently removed reasonable accommodation from the Administrative Adjustment process that can fast tracks approval requests for flexibility in zoning/development standard in order to accommodate the housing needs of persons with disabilities. The ESMC will be amended to address this clerical error to reestablish the review and approval of reasonable accommodation administratively. In addition, the ESMC will be amended to establish objective findings of approval that provide certainty in outcome.

R-3 Zone: The City will increase allowable density in the R-3 zone from 27 units per acre to 30 units per acre. To facilitate multi-family development, the City will revise the R-3 development standards (including lot area per unit based on lot size, parking, height, setback, and lot coverage) to ensure that the maximum density can be achieved. These standards will also apply to the Medium Density Residential (MDR) floating zone.

Parking Requirements: The City currently requires two parking spaces plus one guest parking space per unit, regardless of unit size. The City will revise its parking standards to a sliding scale based on unit size, similar to the recently approved Pacific Coast Commons project which achieved 83 units per acre.

Senior Housing: The City will revise the ESMC to remove the CUP requirement for senior housing and permit senior housing as a regular residential use to be similarly permitted as other residential uses in the same zone.

Findings for Site Plan Review: The City will revise the findings required for Site Plan Review approval to ensure that the findings are objective and provide certainty in outcomes.

Micro Units: The City will establish development standards to facilitate the construction of micro units.

Objectives and Timeline:

- By the end of 2023, complete ESMC amendments as outlined above.

Funding Source: General funds; SB 2

Responsible Agency: Community Development Department/Planning Division

AFFIRMATIVELY FURTHER FAIR HOUSING

PROGRAM 10: COMMUNITY OUTREACH

The City will conduct consultation meetings with the following boards and committees to gather information of housing-related issues and concerns, evaluate policy implications, and obtain recommendations:

- **Diversity, Equity and Inclusion Committee (DEI):** On Tuesday, June 16, 2020, the City Council agreed to establish a Diversity, Equity and Inclusion Committee. The purpose of the committee is to work with the community to gain a deeper understanding of the issues and determine how to move forward to bring positive change so everyone who lives, works and visits El Segundo feels welcome. The Diversity, Equity, and Inclusion Committee will engage the community, evaluate current policies, and offer its recommendations to the City Council.
- **Senior Housing Corporation Board:** Senior Citizen Housing Corporation Board actively oversees the management, operation and maintenance of Park Vista, specialty housing for seniors. The Board actively works with residents on compliance, financial and legal matters. They also advise on building amenities and programs. The Senior Citizen Housing Corporation Board is a non-profit corporation formed in 1984 for the construction of the low-income housing facility for seniors. The board is in an operating agreement with the City Council, and enlists a management company to operate the facility. The board, comprised of five directors who are all El Segundo residents.
- **Annual Progress Report:** As part of the annual progress report process, the City will conduct a community outreach program to solicit input from the public, stakeholders, and agencies serving low and moderate income residents and those with special needs. The City will employ a variety of outreach methods including direct noticing and social media announcements.

Objectives and Timeline:

- Conduct annual consultation meetings with the Diversity, Equity, and Inclusion Committee and Senior Housing Corporation Board.

- Conduct annual community outreach as part of the Annual Progress Report.

Funding Source: General funds

Responsible Agency: Community Development Department/Planning Division

PROGRAM 11: FAIR HOUSING PROGRAM

The City will undertake a number of actions to affirmatively further fair housing. These actions are outlined in Table 6-1.

Table 6-1: Fair Housing Actions

Program	Specific Commitment	Timeline	Geographic Targeting	Eight-Year Metrics
Fair Housing Enforcement and Outreach				
AFFH: State and Federal Laws	Use local annual CDBG funds to separately contract with a fair housing service provider to conduct outreach and education locally. This service will be additional to the City’s participation in the Los Angeles Urban County program.	Beginning FY 2023/24 and annually thereafter	Citywide	One local workshop annually with the goal of reaching at least 30 persons each meeting.
AFFH: Regional Efforts	Participate in regional efforts to address fair housing issues and monitor emerging trends/issues in the housing market.	Annually		
	Participate in the update of the five-year update of the Regional Analysis of Impediments (AI) to Fair Housing Choice. The last regional AI was adopted in 2018.	2023		
AFFH: Interest List	Develop interest list for update on fair housing and affordable housing projects and contact interest list with updates.	By the end of 2022		
AFFH: Fair Housing Outreach	Update the City website with affordable housing projects and resources.	Semi-annually	Citywide	Current Housing Rights Center (HRC) contract with LACDA does not include providing fair housing records by jurisdiction. Petition in 2023 to receive city-specific data from HRC to serve as baseline. Serve 50 people through fair housing services annually.
	Include fair housing information on the City’s website, including up-to-date fair housing laws, services, and information on filing discrimination complaints.	By January 2023		
	Utilize non-traditional media (i.e., social media, City website) in outreach and education efforts in addition to print media and notices.	2021-2029		
	Continue advertising and providing programs related to fair housing including the Home Delivered Meals program, Senior In-Home Care program, and Juvenile Diversion program.	2021-2029		

Table 6-1: Fair Housing Actions

Program	Specific Commitment	Timeline	Geographic Targeting	Eight-Year Metrics
				Update fair housing information and resources available.
Program 4: Affordable Housing Strategy	Conduct community outreach with an emphasis on outreaching to special needs populations and households impacted by disproportionate needs in the northern and eastern areas of the City.	By end of 2023	Northern and eastern areas of City	Conduct at least two community workshops.
Program 10: Community Outreach	<p>Conduct consultation meetings with the City’s new Diversity, Equity, and Inclusion Committee and Senior Housing Corporation Board.</p> <p>Consult community outreach as part of the Annual Progress Report process.</p>	Annually beginning 2023	Citywide	<p>Conduct at least one consultation meeting with each committee/ board annually.</p> <p>Conduct an outreach program to engage residents, stakeholders, and nonprofit organizations, implementing outreach with various social media platforms.</p>
New Opportunities in High Resource Areas				
Program 3: Accessory Dwelling Units (ADU)	Develop incentives and tools to facilitate ADU construction.	By end of 2023	Citywide	Facilitate the construction of 120 ADUs.
	Update City website to provide information of ADU resources, such as grants available to homeowners for ADU construction from the California Housing Finance Agency (CalHFA).	In 2022		
	Pursue available funding to facilitate ADU construction, including affordable ADUs.	In 2022 and annually thereafter		

Table 6-1: Fair Housing Actions

Program	Specific Commitment	Timeline	Geographic Targeting	Eight-Year Metrics
Program 4: Inclusionary Housing Ordinance and Affordable Housing Strategy	Continue to facilitate affordable housing development through incentives and technical assistance.	2021-2029	Northwestern corner of City (all highest resource tracts)	Facilitate the development of 390 affordable units (207 very low income, 99 low income, and 84 moderate income units, with at least 50 percent in highest resource tracts.
Program 5: Urban Lot Split	Develop checklist to implement SB 9 (Urban Lot Split) through an administrative process.	Develop checklist by summer 2023	Citywide in single-family neighborhoods	
Program 6: Provision of Adequate Sites	Rezone adequate sites to accommodate the 29-unit RHNA shortfall carry over from the 5th cycle Housing Element.	By October 15, 2022	Pacific Coast Commons	Approved rezoning of Pacific Coast Commons site to accommodate a 263-unit project including 32 lower income units.
	Rezone adequate sites for the 6th cycle RHNA shortfall.	By October 15, 2024	Mixed Use Overlay and Housing Overlay	Establish Mixed Use Overlay and Housing Overlay with the potential to accommodate 655 additional units.
	Incorporate additional housing opportunities in the Downtown Specific Plan and Smoky Hollow Specific Plan updates.	By October 15, 2024	Downtown Specific Plan and Smoky Hollow Specific Plan areas	Increase multi-family housing capacity by 300 units.
Place-Based Strategies for Neighborhood Improvements				
AFFH: Public Improvements in Areas with Housing Element Sites	Prioritize the City’s annual budget of approximately \$200,000 on sidewalk repairs and pedestrian ramp improvements for locations in the Housing Element sites inventory.	Annual budget process	Mixed Use Overlay and Housing Overlay areas	One public improvement project annually

Table 6-1: Fair Housing Actions

Program	Specific Commitment	Timeline	Geographic Targeting	Eight-Year Metrics
Program 1: Residential Sound Insulation	Coordinate with LAWA to assist in outreach to owners eligible for the Residential Sound Insulation Program (RSI).	In 2023 and annually thereafter	Within the 65 dB CNEL contour of aircraft noise from LAWA – primarily North El Segundo	Assist 200 households annually
Housing Mobility				
Program 4: Inclusionary Housing Ordinance and Affordable Housing Strategy	Engage in dialogues with affordable housing providers to learn if there are actions the City can take to support their continued operation.	2021-2029	Citywide	Facilitate the development of 390 affordable housing units.
	Establish the Inclusionary Housing program.	By 2025		
	Adopt Final Affordable Housing Strategic Plan and implement the Affordable Housing Strategic Plan utilizing the services of Many Mansions.	By Summer 2023		
	Establish written procedures to streamline affordable housing pursuant to SB 35.	By end of 2022		
Program 9: El Segundo Municipal Code Amendments	Amend the Zoning Code to comply with State laws related to low barrier navigation centers, emergency shelters, transitional housing, supportive housing, employee housing, reasonable accommodation, and residential care facilities.	By end of 2023	Citywide	20% of new affordable units serving special needs populations.
AFFH: Mobility	Collaborate with other jurisdictions to create a new countywide source of affordable housing – South Bay Affordable Housing Trust.	By October 2022	South Bay region including El Segundo	Housing Trust Fund appropriated for South Bay
Tenant Protection and Anti-Displacement				
AFFH: Displacement	Retain city fair housing service providers to conduct additional outreach and education.	Establish city program by the end of FY 2023	Northwestern corner of City	One local workshop annually with the goal of reaching at least 30 persons each meeting.

Table 6-1: Fair Housing Actions

Program	Specific Commitment	Timeline	Geographic Targeting	Eight-Year Metrics
	Focus fair housing outreach and education in areas with high displacement risk, specifically where renters, including overpaying renters, are most concentrated.			
	Expand outreach and education on recent State laws (SB 329 and SB 222) supporting source of income protection for publicly assisted low income households (HCVs). Include a fair housing factsheet with ADU and SB 9 application packets.	By October 2023	Citywide	Increase rental opportunities through ADUs by 120 units

C. SUMMARY OF QUANTIFIED OBJECTIVES

The following summarizes the City's quantified objectives for the 2021-2029 Housing Element planning period.

Table 6-2: 2021-2029 Quantified Objectives

	Units/Households Assisted
Housing Production	
Extremely Low Income	103
Very Low Income	104
Low Income	99
Moderate Income	84
Above Moderate Income	131
Total Units to be Constructed	521
Rehabilitation	
Extremely Low Income	10
Very Low Income	10
Low Income	20
Moderate Income	0
Above Moderate Income	0
Total Households to be Assisted	40
Conservation	
Extremely Low Income	48
Very Low Income	49
Low Income	0
Moderate Income	0
Above Moderate Income	0
Total Units to be Conserved	97

APPENDIX A: HOUSING ACCOMPLISHMENTS

Table A-1 Review of Past Accomplishments		
Program	2013-2021 Objectives	Effectiveness and Continued Appropriateness
GOAL 1: Preserve and protect the existing housing stock by encouraging the rehabilitation of deteriorating dwelling units and the conversion of the currently sound housing stock.		
Program 1 – Housing Rehabilitation	<ul style="list-style-type: none"> • Program 1a. Minor Home Repair (MHR) – Annually consult with HUD to identify and pursue potential funding opportunities and funding sources that may be available and appropriate to reinstate the MHR program. • Program 1b. Residential Sound Insulation Program (RSI) – Assist approximately 150 households annually. 	<p>Effectiveness:</p> <ul style="list-style-type: none"> • Program 1a – The City continues to identify potential funding sources to implement the MHR Program. As of 2019, a funding source has not been identified. • Program 1b – The RSI Program was suspended in 2018 due to lack of funding. However, the City assisted approximately 600 households during the planning period prior to the suspension of the program. <p>Continued Appropriateness: The 2021-2029 Housing Element includes a program to pursue funding for rehabilitation assistance.</p>
Program 2 – Code Compliance Inspection Program	<ul style="list-style-type: none"> • Continue to conduct inspections on a complaint basis through the City’s Building Safety Division. 	<p>Effectiveness: The City continues to implement the Code Compliance Inspection Program in response to complaints.</p> <p>Continued Appropriateness: This program is continued in the 2021-2029 Housing Element.</p>
GOAL 2: Provide sufficient new, affordable housing opportunities in the City to meet the needs of groups with special requirements, including the needs of lower and moderate- income households.		
Program 3 – Second Units on R-1 Zoned Parcels	<ul style="list-style-type: none"> • Continue to facilitate the development of second units on R-1 zoned parcels. • Maintain a list of eligible properties for second units on the City’s website. 	<p>Effectiveness: The City issued 19 Accessory Dwelling Unit (ADU) permits in 2018 and 40 in 2019. The City has exceeded their objective of facilitating the development of 8 second units during the planning period.</p>

Table A-1 Review of Past Accomplishments

Program	2013-2021 Objectives	Effectiveness and Continued Appropriateness
	<ul style="list-style-type: none"> • Monitor and annually evaluate the effectiveness of the second unit ordinance and remove any potential constraints, if any. • Facilitate the development of one second unit per year, for a total of 8 second units during the Housing Element planning period. 	<p>The City El Segundo amended the ADU ordinance in 2020 in compliance with State law.</p> <p>Continued Appropriateness: The 2021-2029 Housing Element includes a program to facilitate ADU production.</p>
<p>Program 4 – Affordable Housing Incentives</p>	<ul style="list-style-type: none"> • Proactively encourage and facilitate on an ongoing basis the development efforts of non- profit organizations for the construction of affordable housing for lower income households, particularly those with special needs including large households, seniors, extremely low-income (ELI) households, and households with persons who have disabilities or developmental disabilities. • Specifically, facilitate the development of five affordable housing units during the 2013-2021 Housing Element planning period. 	<p>Effectiveness: The City is currently developing an inclusionary housing ordinance to include a 15-20% requirement and potential in-lieu fee option.</p> <p>In February 2021, the City entered into a contract with Many Mansions as the City’s Affordable Housing Services Provider to fulfill its affordable housing needs per the RHNA goals.</p> <p>El Segundo has established an affordable housing fund to fund activities under the Housing Division and Affordable Housing Services Provider. As of 2020, the City had allocated \$5.3 million to the affordable housing fund.</p> <p>Continued Appropriateness: The program in continued in the 2021-2029 Housing Element.</p>
<p>GOAL 3: Provide opportunities for new housing construction in a variety of locations and a variety of densities in accordance with the land use designations and policies in the Land Use Element.</p>		
<p>Program 5 – Provision of Adequate Sites</p>	<ul style="list-style-type: none"> • Continue to provide a variety of incentives to facilitate the development of vacant and underutilized properties, including the waiver or deferment of fees, reduced parking requirements and priority processing for affordable housing projects. 	<p>Effectiveness: In 2017, the City worked with the El Segundo Unified School District (ESUSD) to permit the development of a former school site. Permits issued included provision for 6 affordable units. However, this project ultimately did not include any affordable units and the developer provided the City with an in-lieu fee of \$5.3 million. This fund has</p>

Table A-1 Review of Past Accomplishments

Program	2013-2021 Objectives	Effectiveness and Continued Appropriateness
	<ul style="list-style-type: none"> • Maintain an annually updated residential sites inventory on the City’s website. • Annually monitor the adequacy of the City’s residential sites inventory, particularly for sites adequate to facilitate lower income housing. • Should cumulative development on the City’s vacant and underutilized sites (particularly on the mixed use/nonresidential sites) impact the City’s continued ability to meet its RHNA, identify alternative approaches to replenish the City’s sites capacity. • Continue to collaborate with the El Segundo Unified School District to pursue a residential project with an affordable component that will satisfy El Segundo’s lower-income RHNA, with anticipated entitlement by the end of 2015. 	<p>been deposited into the City’s Affordable Housing Fund.</p> <p>In 2019, the City prepared a study on the R-3 Zone (high density residential) and concluded that most structures were either new, condos, or built at a density of 35 units per acre.</p> <p>The City is currently exploring alternatives and continues to review the inventory to confirm the provision of adequate sites.</p> <p>Continued Appropriateness: As part of the 2021-2029 Housing Element development, the City conducted an extensive assessment of available sites for the RHNA. The 2021-2029 Housing Element includes a program to rezone and upzone properties for the RHNA.</p>
<p>Program 6 – Facilitate Development on Underutilized Sites on Small Lots</p>	<ul style="list-style-type: none"> • Continue to facilitate the redevelopment of underutilized sites by annually contacting the development community through various outreach methods, such as promoting opportunities and incentives on the City’s website, meeting with developers, and participating in local forums (City forums, Chamber of Commerce, or local real estate brokers’ events). • Develop strategies to encourage the development and consolidation of small lots, specifically for affordable housing. 	<p>Effectiveness: El Segundo has facilitated approximately three lot consolidations per year throughout the planning period. The City has exceeded the one lot consolidation program objective.</p> <p>Continued Appropriateness: This program continues to be appropriate for the new sites identified for the 6th cycle RHNA.</p>

Table A-1 Review of Past Accomplishments

Program	2013-2021 Objectives	Effectiveness and Continued Appropriateness
	<ul style="list-style-type: none"> Facilitate one lot consolidation project for a total of five units during the 2013-2021 Housing Element planning period. 	
GOAL 4: Remove governmental constraints on housing development.		
Program 7 – Zoning Revisions	<ul style="list-style-type: none"> Program 7a. Density Bonus – Consider amending the ESMC to include density bonus provisions, consistent with California law. Program 7b. Emergency Shelters – Consider amending the ESMC to permit emergency shelters in the Medium Manufacturing (MM) and Light Manufacturing (M1) zones by right without discretionary review. no later than October 1, 2014, pursuant to State law. Program 7c. Transitional Housing – Consider amendments to the ESMC to allow transitional housing in all zones where residential uses are permitted, subject to the same development standards and permitting processes as the same type of housing in the same zone. Program 7d. Supportive Housing – Consider amendments to the ESMC to allow supportive housing in all zones where residential uses are permitted, subject to the same development standards and permitting processes as the same type of housing in the same zone. Program 7e. Single Room Occupancy (SRO) Housing – Consider amendments to the ESMC to 	<p>Effectiveness: In 2019, the City amended the ADU ordinance in the ESMC in compliance with AB 881.</p> <p>As of 2019, the City is in the process of amending the ESMC to allow over 200 units, including affordable units, on lots currently developed as surface parking in commercial zones. However, this amendment is not expected to be completed during the planning period.</p> <p>No other zoning amendments have been made during the planning period.</p> <p>Continued Appropriateness: This program will be updated to include new changes to State law.</p>

Table A-1 Review of Past Accomplishments

Program	2013-2021 Objectives	Effectiveness and Continued Appropriateness
	<p>conditionally permit SRO units in the Multi-family Residential (R-3) Zone and establishment of appropriate development standards in the zoning regulations for SRO units.</p> <ul style="list-style-type: none"> • Program 7f. Farmworker/Employee Housing – Consider amending the ESMC to remove agriculture as a permitted use in the Open-Space (O-S) Zone and to comply with State law regarding employee housing within one year of the adoption of the Housing Element. 	
<p>GOAL 5: Provide housing opportunities including ownership and rental, fair-market and assisted, in conformance with open housing policies and free of discriminatory practices.</p>		
<p>Program 8 – Fair Housing Program</p>	<ul style="list-style-type: none"> • Continue providing fair housing services with the Housing Rights Center through participation in the Urban County program coordinated by the Los Angeles County Community Development Commission. • Inform public of the availability of fair housing services by distributive fair housing information at Community Development Department public counters and City website. • Continue to implement the City’s Reasonable Accommodations regulations and promote its availability to interested parties on an ongoing basis. 	<p>Effectiveness: The City continues to provide fair housing services to El Segundo residents. The City is still under contract with the Housing Rights Center to provide these services.</p> <p>Information about fair housing services is available on the City’s website and at the Community Development Department counter.</p> <p>Continued Appropriateness: This program will be expanded to address the requirements to affirmatively furthering fair housing.</p>

Cumulative Impact of Addressing Special Needs

Due to limited funding and staffing capacity, the City was unable to make meaningful progress in address the housing needs of special needs populations. Also, the City has not yet make the ESMC revisions to address the provision of special needs housing, with the exception of accommodating homeless shelters. The 540 East Imperial Specific Plan was originally planned as a senior housing development with 46 units set aside as housing affordable to lower income households. However, the final project did not include any affordable units. Instead, an in-lieu fee of \$5.3 million was paid. This fee allows the City to procure the service of Many Mansions to serve as the City’s affordable housing provider. Overall, the City expects to make significant progress in addressing special needs during the 6th cycle Housing Element planning period.

Table 6-2 2013-2021 El Segundo Quantified Objectives			
Housing Goals	2013 to 2021	Progress 2020	
Housing Production	Number of Units Allocated	Units¹	Percent Achieved
Extremely Low Income	9	0	0.0%
Very Low Income	9	0	0.0%
Low Income	11	0	0.0%
Moderate Income	12	30	250.0%
Above Moderate Income	28	29	103.6%
Total Units	69	59	85.5%
Rehabilitation²			
Extremely Low Income	58	51	87.9%
Very Low Income	40	56	140.0%
Low Income	88	67	76.1%
Moderate Income	297	65	21.9%
Above Moderate Income	297	362	121.9%
TOTAL	750	600	80.0%
Conservation			
Extremely Low Income	48	48	100.0%
Very Low Income	49	49	100.0%
Low Income	0	0	0.0%
Moderate Income	0	0	0.0%
Above Moderate Income	0	0	0.0%
Source: City of El Segundo Planning and Building Department, 2020			
Notes:			
1. Objective is based on the Imperial School Specific Plan.			
2. Residential Sound Insulation program is not based on income qualifications. Therefore, overall objective is distributed according to the City’s overall income distribution.			
3. Affordable housing units to be conserved (Park Vista).			

APPENDIX B: PUBLIC PARTICIPATION

A. MAILING LIST

Lori Gangemi, President & CEO
Ability First
1300 E. Green Street
Pasadena, CA 91106

Ruth Schwartz, Executive Director
Shelter Partnership, Inc.
520 S Grand Avenue, Suite 695
Los Angeles, CA 90071

Samuel Bettencourt, Executive Director
Beacon Light Mission
525 North Broad Avenue
Wilmington, CA 90744

El Segundo Chamber of Commerce
427 Main Street
El Segundo, CA 90245

Chancela Al-Mansour, Executive Director
Housing Rights Center
3255 Wilshire Blvd., Suite 1150
Los Angeles, CA 90010

South Bay Children's Health Center
410 Camino Real
Redondo, Beach, CA 90277

St. Margaret's Center
10217 Inglewood Avenue
Lennox, CA 90304

Joel John Roberts, CEO
P.A.T.H.
340 N. Madison Avenue
Los Angeles, CA 90004

Melissa Moore, Ed.D., Superintendent
El Segundo Unified School District
641 Sheldon Ave
El Segundo, CA 90245

Gregory O'Brien, Superintendent
Centinela Valley Union High School Dist.
14901 Inglewood Avenue
Lawndale, CA 90260

Blake Silvers, Superintendent
Wiseburn School District
201 N Douglas Street
El Segundo, CA 90245

Jan Vogel, Executive Director
South Bay Workforce Incentive Board
11539 Hawthorne Blvd, #500
Hawthorne, CA 90250

Boys & Girls Clubs of the South Bay
1220 West 256th Street
Harbor City, CA 90710

Monsignor Gregory Cox, Executive Direct.
Catholic Charities of Los Angeles, Inc.
P.O. Box 15095
Los Angeles, CA 90015-0095

Jane Phillips, Founder & Executive
Director
Crown Jewel Club
531 Main Street #1000
El Segundo, CA 90245

Dr. Alice Harris, Executive Direct.
Foodbank of Southern California
1444 San Francisco Avenue
Long Beach, CA 90813

South Bay Latino Chamber of Commerce
13545 Hawthorne Blvd., # 201
Hawthorne, CA 90250

The Salvation Army
125 W. Beryl St.
Redondo Beach, CA 90277

David Garcia, Executive Director
The Society of St. Vincent De Paul
210 North Avenue 21
Los Angeles CA 90031

Jacki Bacharach, Executive Director
South Bay Cities Council of Governments
2355 Crenshaw Blvd, #125
Torrance, CA 90501

Bank of America
835 N Pacific Coast Hwy
El Segundo, CA 90245

CHASE
130 E Grand Ave
El Segundo, CA 90245

Kinecta FCU - Home Loans
1440 Rosecrans Avenue
Manhattan Beach, CA. 90266

Wells Fargo Home Mortgage
2141 Rosecrans Avenue, Suite 4100
El Segundo, CA 90245

Kathy Kelly, CEO
South Bay Association of Realtors
22833 Arlington Ave.
Torrance, California 90501

Sister Anne Tran, Center Director
Good Shepherd Center
1671 Beverly Blvd.
Los Angeles, CA 90026

Providence Little Company of Mary
Community Health
4101 Torrance Blvd
Torrance, CA 90505

Planned Parenthood So. Bay Center
14623 Hawthorne Blvd. #300
Lawndale, CA 90260

Elizabeth Eastlund, Executive Director
Rainbow Services
453 West 7th Street
San Pedro, CA 90731

Social Vocational Services, Inc
15342 Hawthorne Blvd., Suite 403
Lawndale, CA 90260

Elise Buik, President /CEO
United Way of Greater Los Angeles
1150 S. Olive St., Suite T500
Los Angeles, CA 90015

Michael Danneker, Director
Westside Regional Center
5901 Green Valley Circle, Suite 320
Culver City, CA 90230

Mike Rotolo
TG Construction Co., Inc
139 Nevada Street
El Segundo, CA 90245

JRO Construction
952 Manhattan Beach Blvd., Suite 220
Manhattan Beach, CA 90266

Scott Laurie, President/CEO
Olson Company
3010 Old Ranch Parkway #100
Seal Beach, CA 90740

C.A.M. Construction
310 East Imperial Avenue #C
El Segundo, CA 90245

Brad Wiblin, Executive Vice President
Bridge Housing
2202 30th St.
San Diego, CA 92104

Darrell Simien, VP of Community
Development
Habitat for Humanity
18600 Crenshaw Blvd.
Torrance, CA 90504

Laura Archuleta, President/CEO
Jamboree Housing Corporation
17701 Cowan Ave., Suite 200
Irvine, CA 92614

Steve PonTell, President/CEO
National CORE
9421 Haven Ave.
Rancho Cucamonga, CA 91730

Mr. Jerry Saunders
Air Force Association
P.O. Box 916
El Segundo, CA 90245

Friends of El Segundo Public Library
111 W. Mariposa Ave.
El Segundo, CA 90245

El Segundo Rotary Club
P.O. Box 85
El Segundo, CA 90245

First Baptist Church
591 East Palm Avenue
El Segundo, CA 90245

Pacific Baptist Church
859 Main St
El Segundo, CA 90245

Father Alexei Smith
St. Andrew Russian Greek Catholic
Church
538 Concord Street
El Segundo, CA 90245

Rev. Robert S. Victoria, Pastor
Saint Anthony's Church
720 East Grand Avenue
El Segundo, CA 90245

Jon Reed, Minister
Hilltop Community Church of Christ
717 East Grand Avenue
El Segundo, CA 90245

El Segundo Christian Church
223 W. Franklin St.
El Segundo, CA 90245

Brandon Cash, Pastor
Oceanside Christian Fellowship
343 Coral Circle
El Segundo, CA 90245

Church of Jesus Christ of Latter- day
Saints
1215 East Mariposa Avenue
El Segundo, CA 90245

Rev. Dr. Dina Ferguson, Rector
St. Michael the Archangel Church
361 Richmond Street
El Segundo, CA 90245

Rob McKenna, Lead Pastor
Bridge South Bay Church
429 Richmond Street
El Segundo, CA 90245

Jehovah's Witnesses
608 East Grand Avenue
El Segundo, CA 90245

St. John's Church
1611 East Sycamore Avenue
El Segundo, CA 90245

Lee Carlile, Pastor
United Methodist Church
540 Main Street
El Segundo, CA 90245

The Bible Church of His Will
2000 E Mariposa Ave
El Segundo, CA 90245

Tierra Vista Communities
2400 South Pacific Ave, Bldg 410, Suite
2
San Pedro, CA 90731

Los Angeles Air Force Base
482 N Aviation Blvd
El Segundo, CA 90245

Los Angeles County Development
Authority
700 W Main Street
Alhambra, CA 91801

Los Angeles Homeless Services
Authority
811 Wilshire Boulevard #600
Los Angeles, CA 90017

El Segundo Residents Association
425 Lomita Street
El Segundo, CA 90245

Park Vista
615 E. Holly Avenue
El Segundo, CA 90245

El Segundo Herald
500 Center St.
El Segundo, CA 90245

Jenny Davies, President
El Segundo Council Of PTAs
641 Sheldon Street
El Segundo, CA 90245

Donna Mae Ellis, President
El Segundo Woman's Club
P.O. Box 25
El Segundo, CA 90245

Ty Leisher, President
Kiwanis Club
P.O. Box 392
El Segundo, CA 90245

Knights Of Columbus
224-1/2 S. Sepulveda Blvd.
Manhattan Beach CA 90266

Paulette Caudill, President
Road - Reach Out Against Drugs
615 Richmond St.
El Segundo, CA 90245

Tree Musketeers
305 Richmond St
El Segundo, CA 90245

Veronica Dover, CEO/Executive
Director
St. Vincent Meals On Wheels
2303 Miramar Street
Los Angeles, CA 90057

American Red Cross
9800 La Cienega Blvd.
Inglewood, CA 90301

Vistamar School
737 Hawaii St.
El Segundo, CA 90245

Rick Schroeder, President
Many Mansions
811 Wilshire Boulevard #1727
Los Angeles, CA 90017

B. OUTREACH MATERIALS

Housing Element Update: Community Meeting

TUESDAY, APRIL 13, 2021

5:30 PM



The City of El Segundo is in the process of updating the Housing Element for the 2021-2029 Planning Period and would like your participation. This is your chance to learn about the Housing Element Update.

The **Community Meeting** will cover the basics of the Housing Element Update requirements and is intended to identify housing needs that should be addressed.

The **Housing Element** includes goals, policies, programs, and quantified objectives for adequately housing our future population.

Via web browser: <https://zoom.us/j/91048484015>
Meeting ID: 910 4848 4015

Via telephone: (669) 900-9128

For more information, please visit <http://www.elsegundo.org/housing-element> or contact housingelement@elsegundo.org

Join us for a **Community Meeting** to Discuss the Update of the City's Housing Element



The **Housing Element** is a key component of the
City's General Plan.
The City needs your input!

Where:

<https://zoom.us/j/91048484015>
Meeting ID: 910 4848 4015
One tap mobile: +16699009128,,91048484015#
Dial in: +1 669 900 9128 US
Meeting ID: 910 4848 4015



When:

Tuesday, April 13, 2021
at 5:30 p.m.

For more information about the Housing Element Update process please visit
<https://www.elsegundo.org/housing-element>. If you have any questions,
please email us at housingelement@elsegundo.org
or call city staff, Paul Samaras, Principal Planner, at (310) 524-2340.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting,
please contact the City Clerk's office at 310-524-2305. Notification 48 hours prior to the meeting will enable the
City to make reasonable arrangements to ensure accessibility to this meeting.

City of El Segundo - Bulletin Detail Report



Subject: Reminder: Future of Housing in El Segundo Virtual Workshop April 13
 Sent: 04/12/2021 09:56 AM PDT
 Sent By: mghurtado@elsegundo.org
 Sent To: Subscribers of Business Stakeholders, ESB - Business & Real Estate News, General City News, H2O Water Billing, Internal - Media/Local News Outlets, Internal - NetPromoter - Business License, Internal - NetPromoter - Water/Residents, Internal--All City Staff, Internal--E Team, or Residents,

12,923
 Recipients

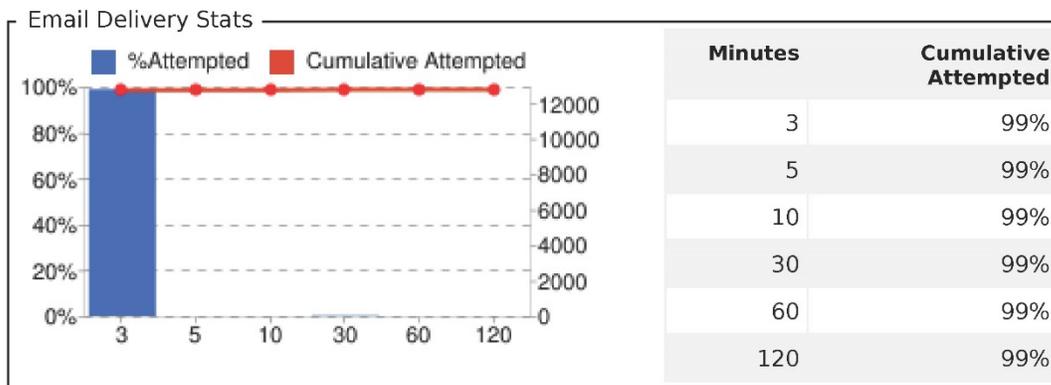


- Email
- SMS
- Facebook
- Twitter
- RSS

96%
 Delivered



- 0% Pending
- 4% Bounced
- 27% Open Rate
- 4% Click Rate



Delivery Metrics - Details

12,923	Total Sent
12,402 (96%)	Delivered
0 (0%)	Pending
521 (4%)	Bounced
15 (0%)	Unsubscribed

Bulletin Analytics

5,599	Total Opens
3318 (27%)	Unique Opens
544	Total Clicks
469 (4%)	Unique Clicks
16	# of Links

Delivery and performance

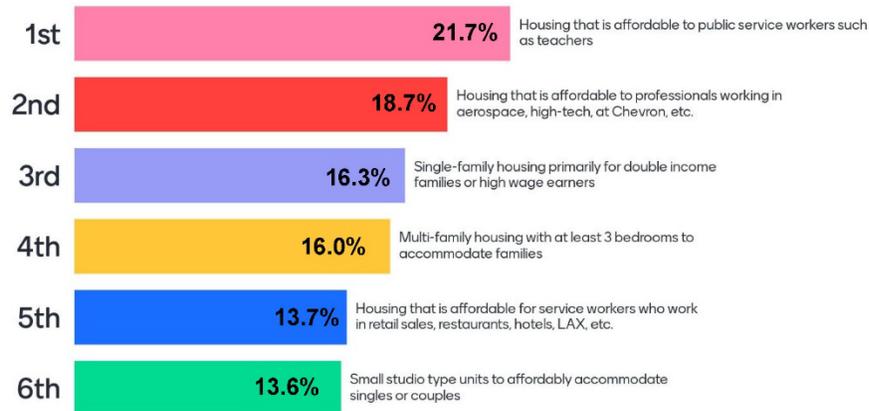
These figures represent all data since the bulletin was first sent to present time.

	Progress	% Delivered	Recipients	# Delivered	Opened Unique	Bounced/Failed	Unsubscribes
Email Bulletin	Delivered	96.0%	12,780	12,270	3318 / 27.0%	510	15
Digest	n/a	n/a	0	0	0 / 0.0%	0	0
SMS Message	Delivered	92.3%	143	132	n/a	11	n/a

Link URL	Unique Clicks	Total Clicks
https://www.menti.com/tx8cna1uni?utm_medium=email&utm...	121	135
https://youtu.be/SC9DJxxGQq8?utm_medium=email&utm_so...	91	130
https://www.elsegundo.org/government/departments/develo...	48	57
https://www.elsegundo.org/Home/ShowDocument?id=3389&...	42	51
https://content.govdelivery.com/accounts/CAELSEGUNDO/bul...	20	20
https://public.govdelivery.com/accounts/CAELSEGUNDO/subs...	15	19
https://www.elsegundo.org/?utm_medium=email&utm_sourc...	18	18
https://www.instagram.com/elsegundocity/?utm_medium=e...	15	15
https://www.facebook.com/cityofelsegundo/?utm_medium=e...	15	15
https://twitter.com/elsegundocity?utm_medium=email&utm_...	15	15
https://www.elsegundo.org/contacts/default.asp?utm_mediu...	15	15
https://www.linkedin.com/company/cityofelsegundo?utm_me...	14	14
https://subscriberhelp.granicus.com/s/contactsupport?utm_m...	14	14
https://subscriberhelp.granicus.com/?utm_medium=email&u...	14	14
https://public.govdelivery.com/accounts/CAELSEGUNDO/subs...	14	14

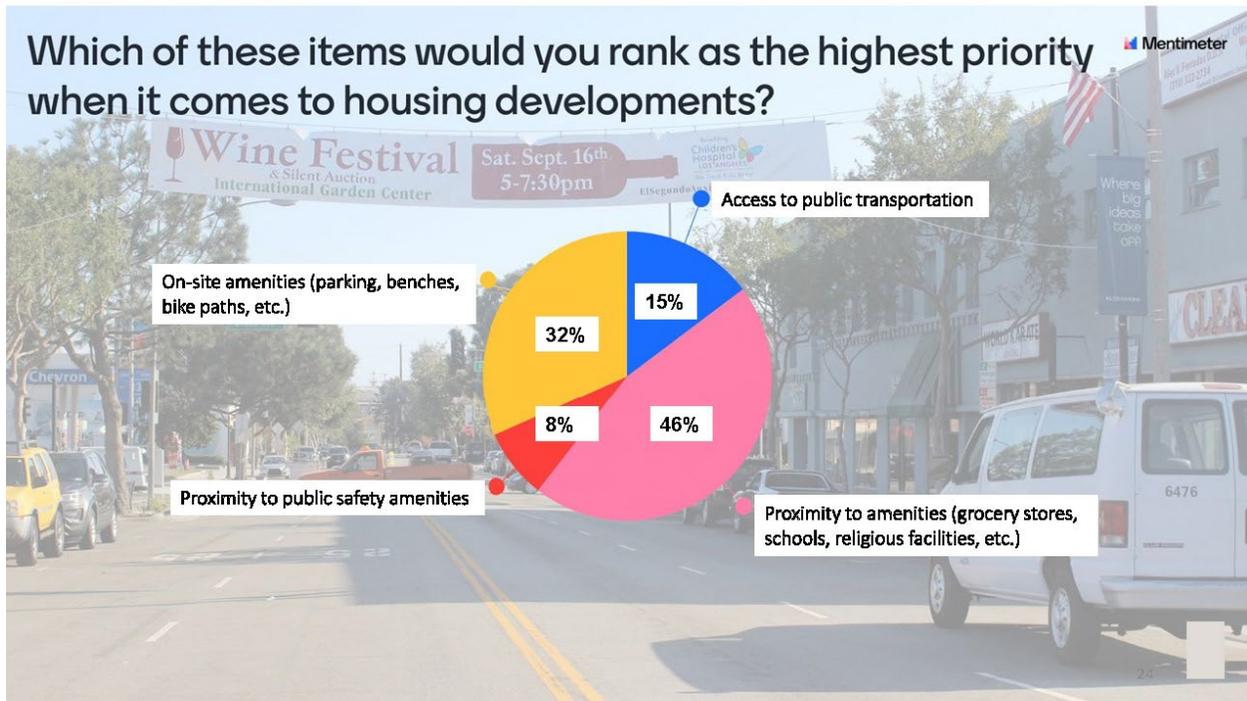
**Please rank from 1 to 6, with one being your first choice,
What type of housing you feel is most needed in El Segundo:**

Mentimeter



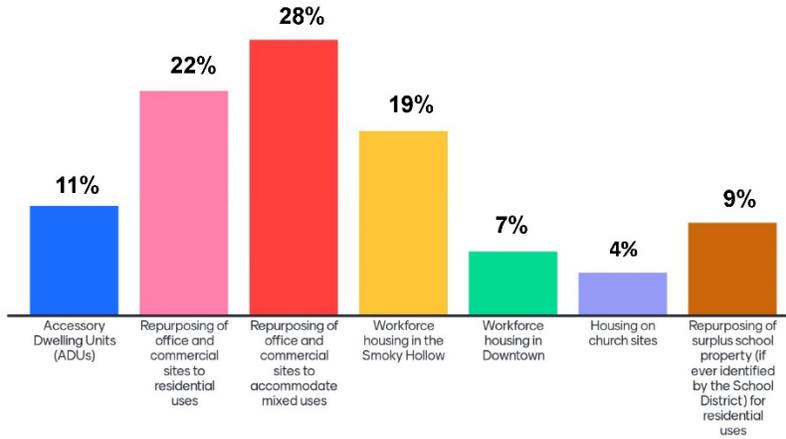
Which of these items would you rank as the highest priority when it comes to housing developments?

Mentimeter



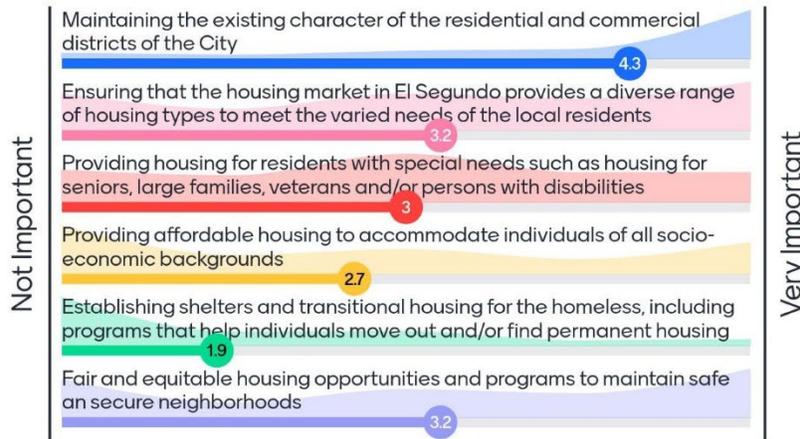
In your opinion, what housing types would you like to see more of in El Segundo? (Select the Top 3)

Mentimeter



On a scale of 1 to 5, with 5 being "very important," how important are the following concerns to you?

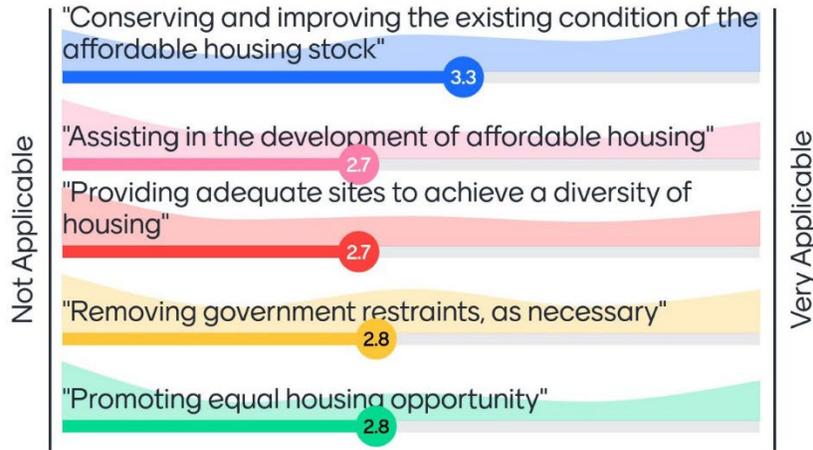
Mentimeter



26

These are existing housing goals adopted in the current Housing Element. How applicable are these goals to El Segundo today and for the future?

Mentimeter



C. SUMMARY OF PUBLIC COMMENTS

The April 13, 2021 meeting was attended by 70 attendees. Public comments received are summarized below:

- The City lacks affordable housing, including housing for seniors who can no longer afford to live in the City. The former school site did not include any affordable units.
- Need to attract young adults to move back to El Segundo. Housing costs are too high. Need to provide opportunities for young adults to buy affordable housing.
- Should consider more housing on Rosecrans.
- Increasing density should consider how to alleviate gridlocks in traffic.

June 14, 2021 Meeting:

- Ensure affordable housing option includes the option to purchase.
- Housing for teachers and first responders, and housing for the Air Force Base.
- Support quality affordable housing.

APPENDIX C: ASSESSMENT OF FAIR HOUSING

A. INTRODUCTION AND OVERVIEW OF AB 686

In 2017, Assembly Bill 686 (AB 686) introduced an obligation to affirmatively further fair housing (AFFH) into California state law. AB 686 defined “affirmatively further fair housing” to mean “taking meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity” for persons of color, persons with disabilities, and other protected classes. The Bill added an assessment of fair housing to the Housing Element which includes the following components:

- A summary of fair housing issues and assessment of the jurisdiction’s fair housing enforcement and outreach capacity;
- An analysis of segregation patterns, disparities in access to opportunities, and disproportionate housing needs;
- An assessment of contributing factors; and
- An identification of fair housing goals and actions.

The AFFH rule was originally a federal requirement applicable to entitlement jurisdictions, those with populations over 50,000 that can receive HUD Community Planning and Development (CPD) funds directly from HUD. Before the 2016 federal rule was repealed in 2019, entitlement jurisdictions were required to prepare an Assessment of Fair Housing (AFH) or Analysis of Impediments to Fair Housing Choice (AI). AB 686 states that jurisdictions can incorporate findings from either report into the Housing Element.

This analysis of fair housing issues in El Segundo relies on the 2018 Analysis of Impediments to Fair Housing Choice (AI) prepared by the Los Angeles Community Development Authority (LACDA), California Department of Housing and Community Development (HCD) AFFH Data Viewer mapping tool, 2015-2019 American Community Survey (ACS), HUD Comprehensive Housing Affordability Strategy (CHAS) data, HUD AFFH data, and additional local sources of information.

B. ASSESSMENT OF FAIR HOUSING ISSUES

1. Enforcement and Outreach

Federal fair housing laws prohibit discrimination based on race, color, religion, national origin, sex/gender, handicap/disability, and familial status. Specific federal legislation and court rulings include:

- **The Civil Rights Act of 1866** – covers only race and was the first legislation of its kind
- **The Federal Fair Housing Act 1968** – covers refusal to rent, sell, or finance
- **The Fair Housing Amendment Act of 1988** – added the protected classes of handicap and familial status
- **The Americans with Disabilities Act (ADA)** – covers public accommodations in both businesses and in multi-family housing developments

- **Shelly v. Kramer 1948** – made it unconstitutional to use deed restrictions to exclude individuals from housing
- **Jones v. Mayer 1968** – made restrictive covenants illegal and unenforceable

California state fair housing laws protect the same classes as the federal laws with the addition of marital status, ancestry, source of income, sexual orientation, and arbitrary discrimination. Specific State legislation and regulations include:

- **Unruh Civil Rights Act** – extends to businesses and covers age and arbitrary discrimination
- **California Fair Employment and Housing Act (Rumford Act)** – covers the area of employment and housing, with the exception of single-family houses with no more than one roomer/boarder
- **California Civil Code Section 53** – takes measures against restrictive covenants
- **Department of Real Estate Commissioner’s Regulations 2780-2782** – defines disciplinary actions for discrimination, prohibits panic selling and affirms the broker’s duty to supervise
- **Business and Professions Code** – covers people who hold licenses, including real estate agents, brokers, and loan officers.

The City has committed to complying with applicable federal and State fair housing laws to ensure that housing is available to all persons without regard to race, color, religion, national origin, disability, familial status, or sex as outlined in the 2018 AI. Further, the Los Angeles County Development Authority (LACDA) prohibits discrimination in any aspect of housing on the basis of race, color, religion, national origin, disability, familial status, or sex.

During the 2018 AI development process, LACDA implemented a series of outreach efforts including regional discussion groups, three sets of four focus groups each, aimed to address disability and access, education, employment and transportation, and healthy neighborhoods, and a Resident Advisory Board Meetings; community input meetings; and the 2017 Resident Fair Housing Survey. Regional discussions included developer groups, companies, organizations, and agencies, and government groups, including the City of El Segundo. The following topics were covered in the Government Discussion Group meeting:

- Lack of jurisdictions that have R/ECAP areas
- Discussion on community meetings
- Discussion of surveys
- City of Los Angeles R/ECAP areas
- Social engineering in the past due to highway, designing of public housing in poor areas by private, federal, and local governments
- Setting realistic goals and outcomes
- HRC- protect class different in state verses federal law
- Mortgages based on disparate impact-census areas
- Disparate impacts on women

R/ECAPs are discussed in Chapter 3, *Racially or Ethnically Concentrated Areas of Poverty*, of this Assessment of Fair Housing. Historical trends, zoning, and home loan trends are also discussed in Chapter 5, *Disproportionate Housing Needs*, of this Assessment of Fair Housing.

Focus group meetings for preparation of the 2018 AI focused on the following contributing factors:

- **Education** – Attendees discussed the location of proficient schools, inadequate funding for schools both public and charter, lack of information on the transfer process for parents, and child safety when walking to school. Attendees expressed concern about school of choice and funding for under-performing schools, promotion of educational opportunities to parents, and safety.
- **Transportation and Jobs** – Attendees discussed lack of available clothing for employment, lack of resources and services for working families, stigma of transgender employees, and the prevalence of low skill workers. They expressed concern about the lack of reliable transportation, jobs located far from workers, and childcare expenses.
- **Healthy Neighborhoods** – This focus group discussed location and access to grocery stores, illegal dumping, poor access to quality healthcare, and general public safety concerns such as safe streets and homeless encampments. There were concerns related to industrial facilities in communities highly burdened by air pollution, proximity to air pollution, bike and pedestrian improvements, and greenhouse gas emission reduction strategies.
- **Disability and Access** – The disability and access focus group discussed availability of accessible housing options, lack of knowledge of the ADA’s Right to Reasonable Accommodation, overlapping needs of people with multiple disabilities, and a long waitlist for accessible and affordable housing.

A total of 6,290 responses were recorded from the 2017 Resident Fair Housing Survey. The survey found that most residents thought their neighborhood had adequate access to public transportation, cleanliness, and schools, and that the condition of public spaces and buildings were good, very good, or excellent. More residents reported availability of quality public housing and job opportunities were only fair or poor. The survey also found that households with a person with a disability found it more difficult to get around their neighborhood or apartment complex. Access to opportunities, housing conditions, and populations of persons with disabilities in El Segundo are further discussed below in this Assessment of Fair Housing Issues.

In preparation of this 2021-2029 Housing Element, the City of El Segundo conducted multiple outreach activities including:

- April 13, 2021 - Community meeting to obtain input on housing needs and suggestions for programs and policies
- City webpage on Housing Element Update (<https://www.elsegundo.org/housing-element>)
- Community Survey through Mentimeter
- YouTube Video regarding Housing Element Update (<https://youtu.be/SC9DJxxGQq8>)
- Social media postings (Facebook, Twitter, Instagram, YouTube, and City website)
- June 14, 2021 – Joint Planning Commission and City Council meeting to discuss the selection of sites for RHNA

- September 30, 2021 – Planning Commission meeting to discuss the Draft Housing Element

All meetings were advertised through social media, postcards to agencies and organizations that serve low and moderate income and special needs residents, local businesses, nonprofit organizations, and religious facilities. Notices of meetings were also published in El Segundo Herald. The Housing Element responded to public comments by continuing to adjust the sites inventory after each public meeting. The Draft Housing Element has been available for public review since September 27, 2021.

The following comments were received during community meeting on April 13, 2021, and the Planning Commission/City Council meeting on June 14, 2021:

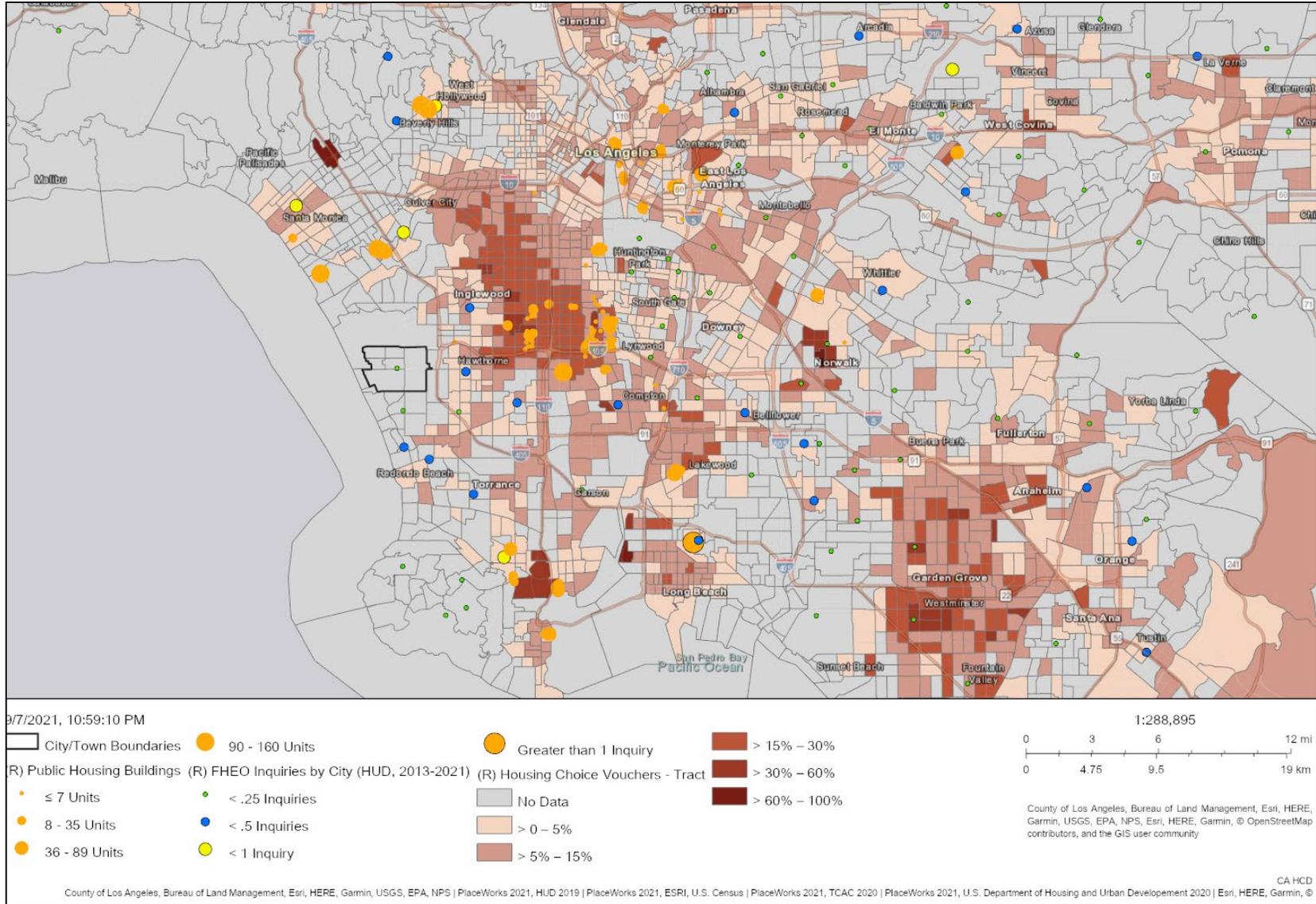
- The City lacks affordable housing, including housing for seniors who can no longer afford to live in the City; the former school site did not include any affordable units.
- Need to attract young adults to move back to El Segundo; housing costs are too high; need to provide opportunities for young adults to buy affordable housing.
- Should consider more housing on Rosecrans.
- Increasing density should consider how to alleviate gridlocks in traffic.
- Ensure affordable housing option includes the option to purchase.
- Housing for teachers and first responders, and housing for the Air Force Base.
- Support quality affordable housing.

According to HUD’s Office of Fair Housing and Equal Opportunity (FHEO) records, 130 housing discrimination cases were filed in Los Angeles County in 2020, compared to 291 in 2010. In 2020, a majority of cases were related to disability (66%). Another 21% of cases were related to racial bias. The percent of cases related to disability has increased significantly since 2010, when only 36% of cases reported a disability bias. Public housing buildings, FHEO inquiries by City and housing choice voucher (HCV) recipients by tract are shown in Figure C-1. HCVs are most concentrated in the areas east of El Segundo, near Inglewood, the City of Los Angeles, and in the adjacent unincorporated County areas. Public housing buildings are concentrated in the same area. However, there are many public housing buildings scattered throughout the County.

According to the HCD AFFH Data Viewer, there has been only two FHEO inquiries in El Segundo since 2013. Both were unrelated to a specific basis of discrimination. There is no additional discrimination complaint or case data available for the City of El Segundo.

There are no concentrations of renters receiving housing choice vouchers (HCVs) in the City. There are also no public housing buildings in El Segundo.

Figure C-1: Public Housing Buildings, FHEO Inquiries by City, and HCVs by Tract



Source: HCD AFFH Data Viewer, HUD 2013-2021, 2021.

2. Integration and Segregation

RACE AND ETHNICITY

Ethnic and racial composition of a region is useful in analyzing housing demand and any related fair housing concerns, as it tends to demonstrate a relationship with other characteristics such as household size, locational preferences and mobility.

Dissimilarity indices can be used to measure the evenness of distribution between two groups in an area. Dissimilarity indices are commonly used to measure segregation. The following shows how HUD views various levels of the index:

- <40: Low Segregation
- 40-54: Moderate Segregation
- >55: High Segregation

The following analysis of racial/ethnic segregation also includes racial/ethnic minority population trends, maps of minority concentrated areas over time, and an analysis of the City’s sites inventory as it relates to minority (non-White) concentrated areas.

Regional Trend. As shown in Table C-1, racial/ethnic minority groups make up 73.7% of the Los Angeles County population. Nearly half of the Los Angeles County population is Hispanic/Latino (48.5%), 26.2% of the population is White, 14.4% is Asian, and 7.8% is Black/African American. El Segundo and the neighboring cities of Hermosa Beach, Manhattan Beach, and Redondo Beach have significantly smaller populations of racial/ethnic minority (non-White) populations compared to the County, while Hawthorne and Inglewood have racial/ethnic minority populations exceeding the countywide average. Of the selected jurisdictions, Inglewood has the largest racial/ethnic minority population (95.5%), and Hermosa Beach has the smallest (22%).

Table C-1: Racial/Ethnic Composition – L.A. County, El Segundo, and Neighboring Cities

Race/Ethnicity	El Segundo	Hawthorne	Hermosa Beach	Inglewood	Manhattan Beach	Redondo Beach	LA County
White	62.0%	10.3%	78.0%	4.5%	73.3%	60.3%	26.2%
Black/African American	3.7%	24.1%	1.0%	39.6%	0.4%	3.1%	7.8%
American Indian/Alaska Native	0.0%	0.2%	0.6%	0.3%	0.2%	0.3%	0.2%
Asian	10.2%	7.5%	5.2%	2.0%	13.4%	13.5%	14.4%
Native Hawaiian/Pacific Islander	0.1%	0.3%	0.0%	0.4%	0.1%	0.1%	0.2%
Some other race	0.4%	0.5%	0.3%	0.4%	0.1%	0.6%	0.3%
Two+ races	7.4%	2.2%	5.6%	2.2%	4.5%	6.1%	2.3%
Hispanic/Latino	16.2%	54.8%	9.4%	50.6%	8.0%	16.0%	48.5%

Source: 2015-2019 American Community Survey (ACS), 5-Year Estimates.

As discussed previously, HUD’s dissimilarity indices can be used to estimate segregation levels over time. Dissimilarity indices for Los Angeles County are shown in Table C-2. Dissimilarity indices between non-White and White groups indicate that the County has become increasingly segregated since 1990. Segregation between Black and White communities has decreased, while segregation

between Hispanic and Asian/Pacific Islander communities and White communities has increased. According to HUD’s thresholds, all White and non-White communities in Los Angeles County are highly segregated.

Table C-2: Racial/Ethnic Dissimilarity Trends – Los Angeles County

	1990	2000	2010	Current
Non-White/White	56.66	56.72	56.55	58.53
Black/White	73.04	67.40	64.99	68.24
Hispanic/White	60.88	63.03	63.35	64.33
Asian or Pacific Islander/White	46.13	48.19	47.62	51.59

Source: U.S. Department of Housing and Urban Development (HUD) Affirmatively Furthering Fair Housing (AFFH) Database, 2020.

Figure C-2 shows that most areas in Los Angeles County have high concentrations of racial/ethnic minorities. Coastal cities, including Santa Monica and Redondo Beach, and the areas surrounding Beverly Hills, West Hollywood, and the Pacific Palisades neighborhood generally have smaller non-White populations. Most block groups in the South Bay, San Gabriel Valley, San Fernando Valley, and central Los Angeles areas have majority racial/ethnic minority populations. El Segundo’s racial/ethnic minority populations are comparable to surrounding jurisdictions. Coastal communities north and south of El Segundo tend to have smaller racial/ethnic minority populations, while communities east of El Segundo, such as Hawthorne and Inglewood, have larger concentrations racial/ethnic minorities.

Local Trend. According to the 2015-2019 ACS, 38% of the El Segundo population belongs to a racial or ethnic minority group, an increase from 30.5% during the 2006-2010 ACS. In comparison, 73.7% of Los Angeles County residents belong to a racial or ethnic minority group. Since the 2006-2010 ACS, the City has seen a decline in the White, American Indian/Alaska Native, Native Hawaiian/Pacific Islander, and Hispanic populations and increase in the Black/African American population, Asian population, persons of a race not listed (“some other race”), and persons of two or more races (Table C-3).

Table C-3: Change in Racial/Ethnic Composition (2010-2019)

Race/Ethnicity	2010		2019	
	Persons	Percent	Persons	Percent
White	11,499	69.5%	10,375	62.0%
Black/African American	276	1.7%	626	3.7%
American Indian/Alaska Native	90	0.5%	0	0.0%
Asian	956	5.8%	1,701	10.2%
Native Hawaiian/Pac. Islander	26	0.2%	9	0.1%
Some other race	21	0.1%	70	0.4%
Two or more races	649	3.9%	1,241	7.4%
Hispanic/Latino	3,017	18.2%	2,709	16.2%
Total	16,534	100%	16,731	100.0%

Source: 2015-2019 and 2006-2010 ACS (5-Year Estimates).

Because HUD does not provide dissimilarity indices for El Segundo, dissimilarity was calculated based on the 2000 and 2010 decennial census and 2015-2019 ACS. Indices for the City are presented in Table C-4. Dissimilarity between non-White and White communities in El Segundo has worsened since 2000. Based on HUD’s definition of the various levels of the index, segregation between Hispanic/White and Asian /White El Segundo residents is low. However, Black and White communities are highly segregated. Compared to the County as a whole, El Segundo is less segregated based on dissimilarity indices.

Table C-4: Racial/Ethnic Dissimilarity Trends – El Segundo

	2000	2010	2019
Non-White/White	14.35	13.48	22.87
Black/White	36.67	22.11	63.26
Hispanic/White	23.43	15.18	33.49
Asian/White	14.83	14.21	24.51
Source: 2000 and 2010 Decennial Census; 2015-2019 ACS (5-Year Estimates); Veronica Tam & Associates, 2021.			

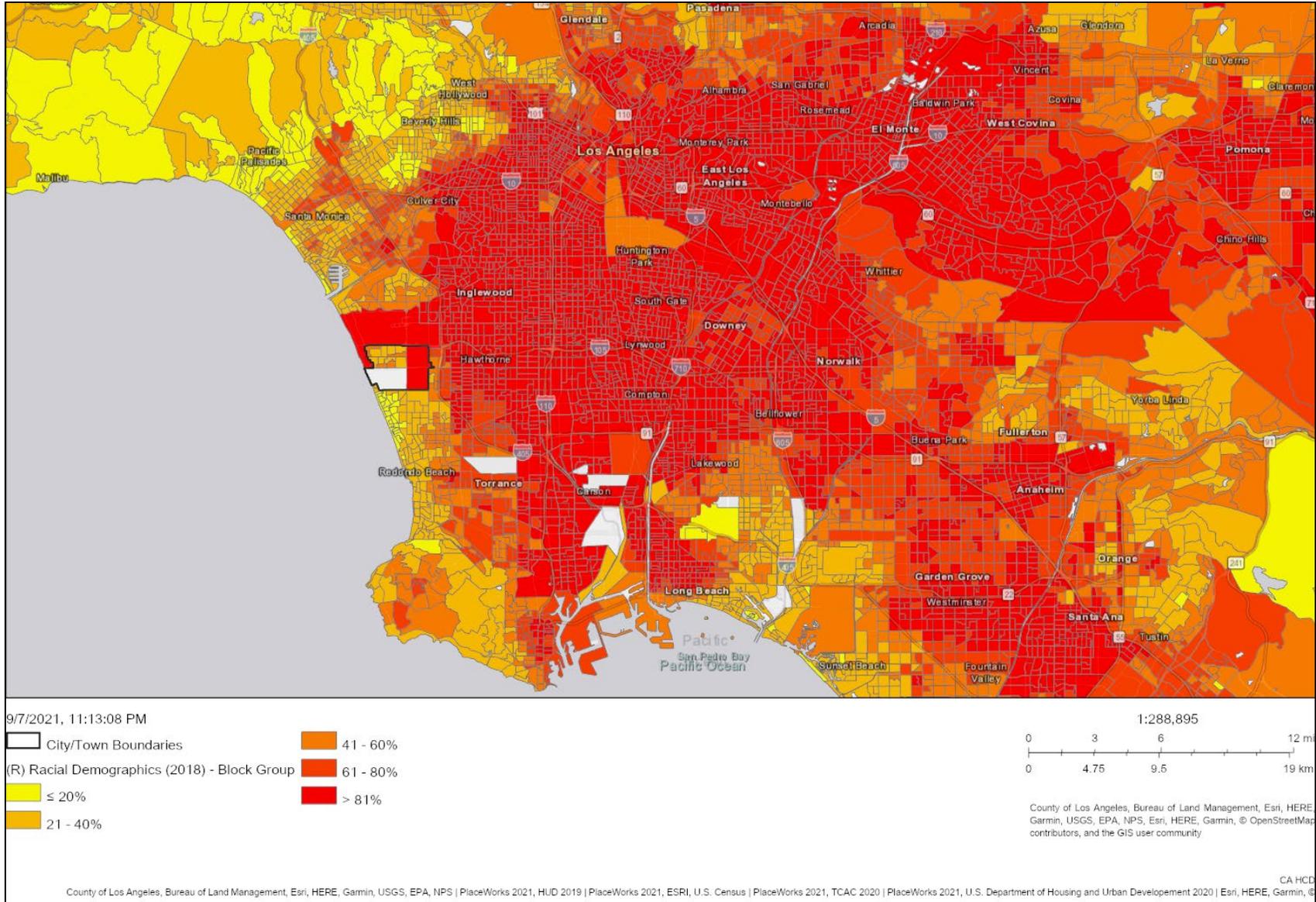
Figure C-3 and Figure C-4 compare racial or ethnic minority concentrations in El Segundo in 2010 and 2018. The eastern side of the City has seen the most significant increase in non-White populations, from less than 20% in 2010 to more than 81% in 2018. Between 21% and 60% of the population belongs to a racial/ethnic minority group in the northeastern corner of the City. Nearly all residential units are located in this section of the City.

Sites Inventory. To assess the City’s sites inventory used to meet the 2021-2029 RHNA, the distribution of units by income category and non-White block group population are shown in Figure C-4 and . The City relies on mixed use overlay sites and potential redevelopment sites in the housing overlay to meet the 2021-2029 RHNA. All sites are located in the northwestern corner of the City where nearly all existing residential units are located. Additional information on current zoning designations in El Segundo is provided Section 6, *Other Relevant Factors*, of this Assessment of Fair Housing. Refer to Chapter 5, Housing Opportunities, of this Housing Element for the complete RHNA strategy. Most units are in block where 41-60% of the population belongs to a racial/ethnic minority group, including all 71.6% of lower income units, 70.4% of moderate income units, and 77.4% of above moderate income units. The remaining RHNA units are in block groups where 21-40% of the population belongs to a racial or ethnic minority group. It is relevant to note that the block group containing RHNA sites with the largest non-White population has a racial/ethnic minority population of only 46%. The racial/ethnic minority population ranges provided by the HCD AFFH Data Viewer may exaggerate the concentration of minority groups in El Segundo block groups. Of block groups containing RHNA units, racial or ethnic minority populations range from 29.6% to 46%. The City’s RHNA strategy does not concentrate RHNA units, specifically lower income units, in areas where the racial/ethnic minority population exceeds the Citywide trend.

Table C-5: Distribution of RHNA Units by Racial/Ethnic Minority Population

Racial/Ethnic Minority Population (Block Group)	Lower Income		Moderate Income		Above Moderate Income		Total	
	Units	Percent	Units	Percent	Units	Percent	Units	Percent
21-40%	73	28.4%	55	29.6%	53	22.6%	181	26.7%
41-60%	184	71.6%	131	70.4%	182	77.4%	497	73.3%
Total	257	100.0%	186	100.0%	235	100.0%	678	100.0%

Figure C-2: Regional Racial/Ethnic Minority Concentrations by Block Group (2018)



Source: HCD AFFH Data Viewer (2018), 2021.

Figure C-3: Racial/Ethnic Minority Concentrations by Block Group (2010)

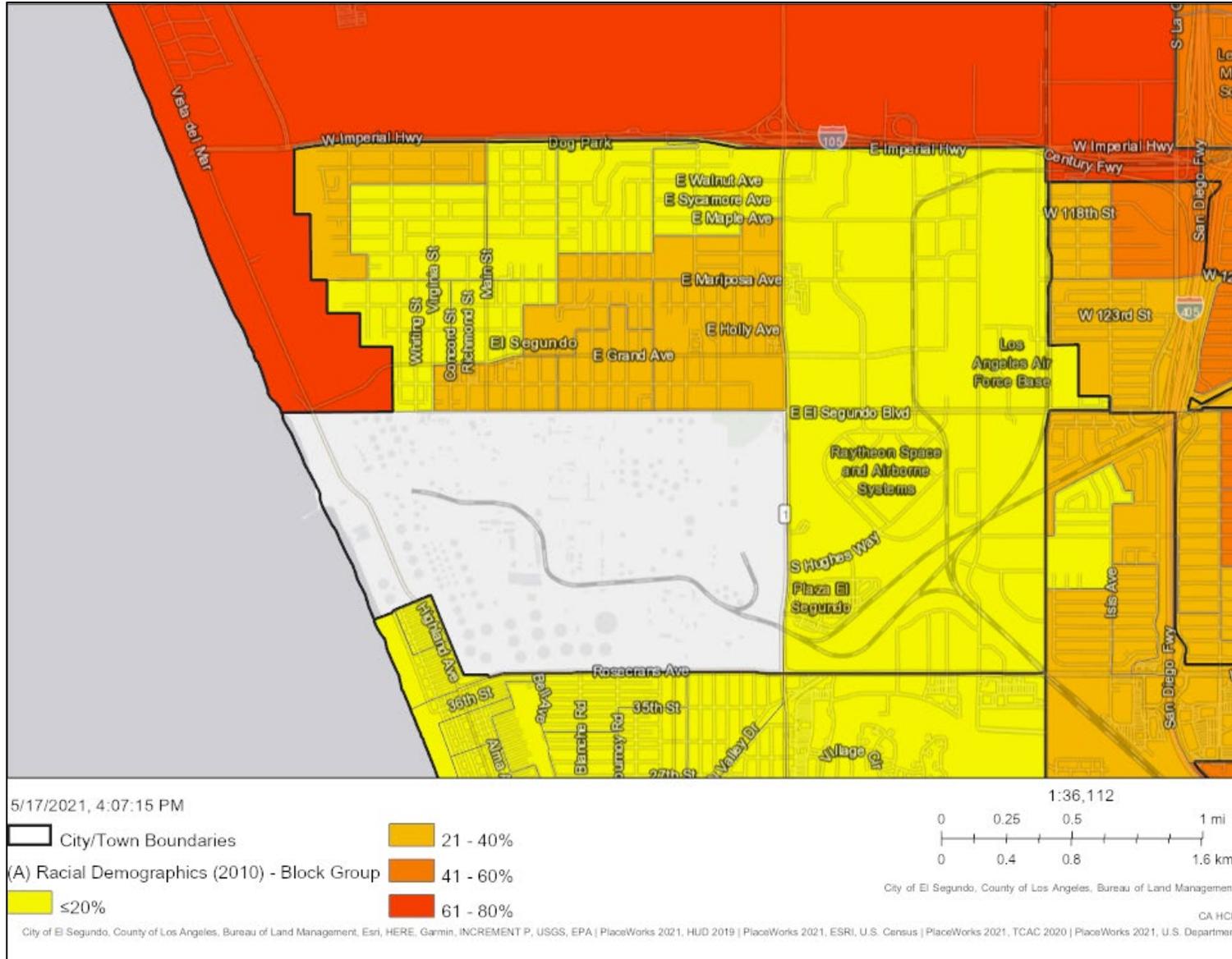
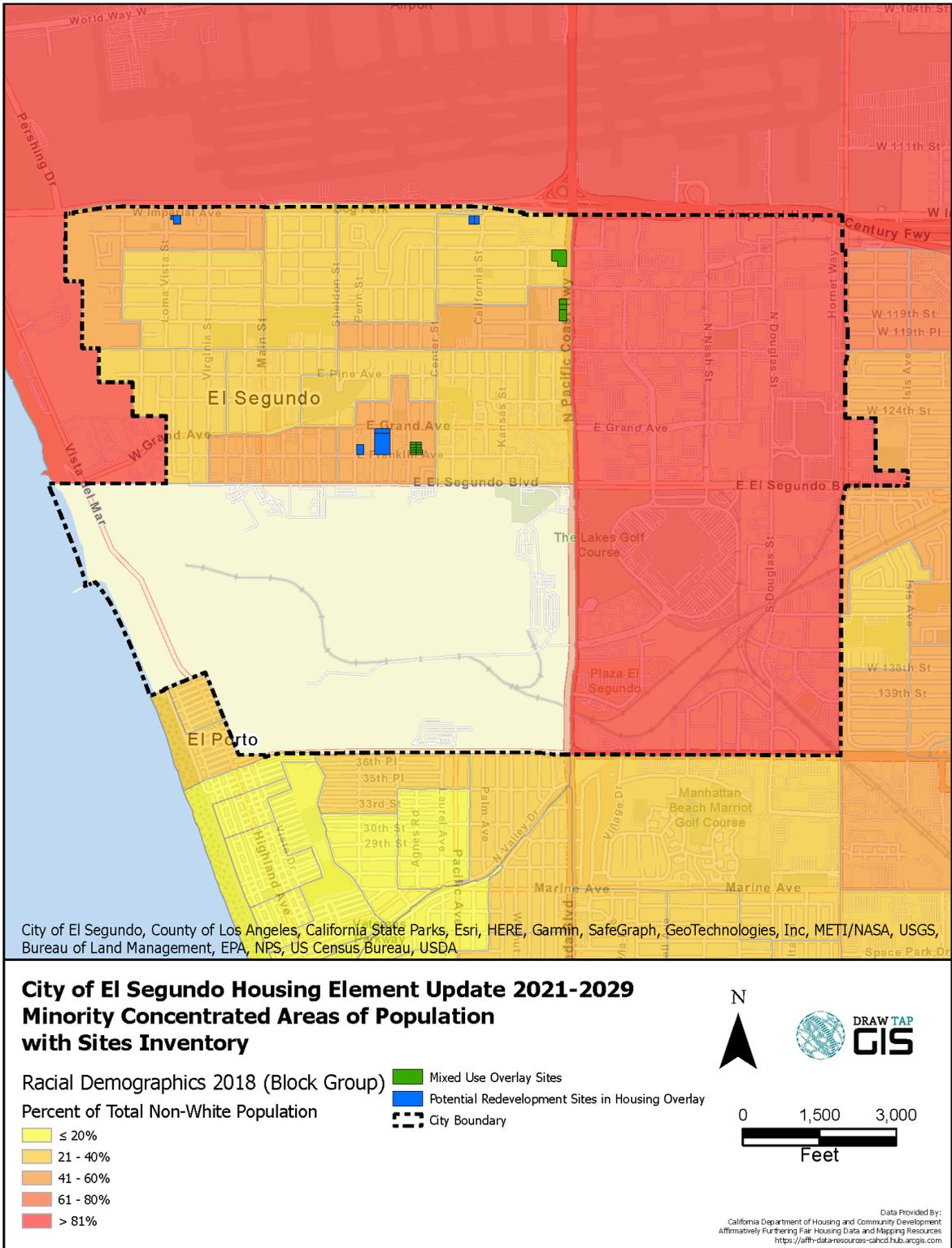


Figure C-4: Racial/Ethnic Minority Concentrations by Block Group and Sites Inventory (2018)



Source: HCD AFFH Data Viewer (2010-2018), 2021.

DISABILITY

Persons with disabilities have special housing needs because of their fixed income, the lack of accessible and affordable housing, and the higher health costs associated with their disability.

Regional Trend. According to the 2015-2019 ACS, 9.9% of Los Angeles County residents experience a disability. Only 6.2% of the El Segundo population experiences a disability. El Segundo has a smaller population of persons with disabilities compared to the neighboring cities of Hawthorne (9.6%), Hermosa Beach (6.7%), Inglewood (12.5%), and Redondo Beach (6.5%), but larger than Manhattan Beach (5.6%).

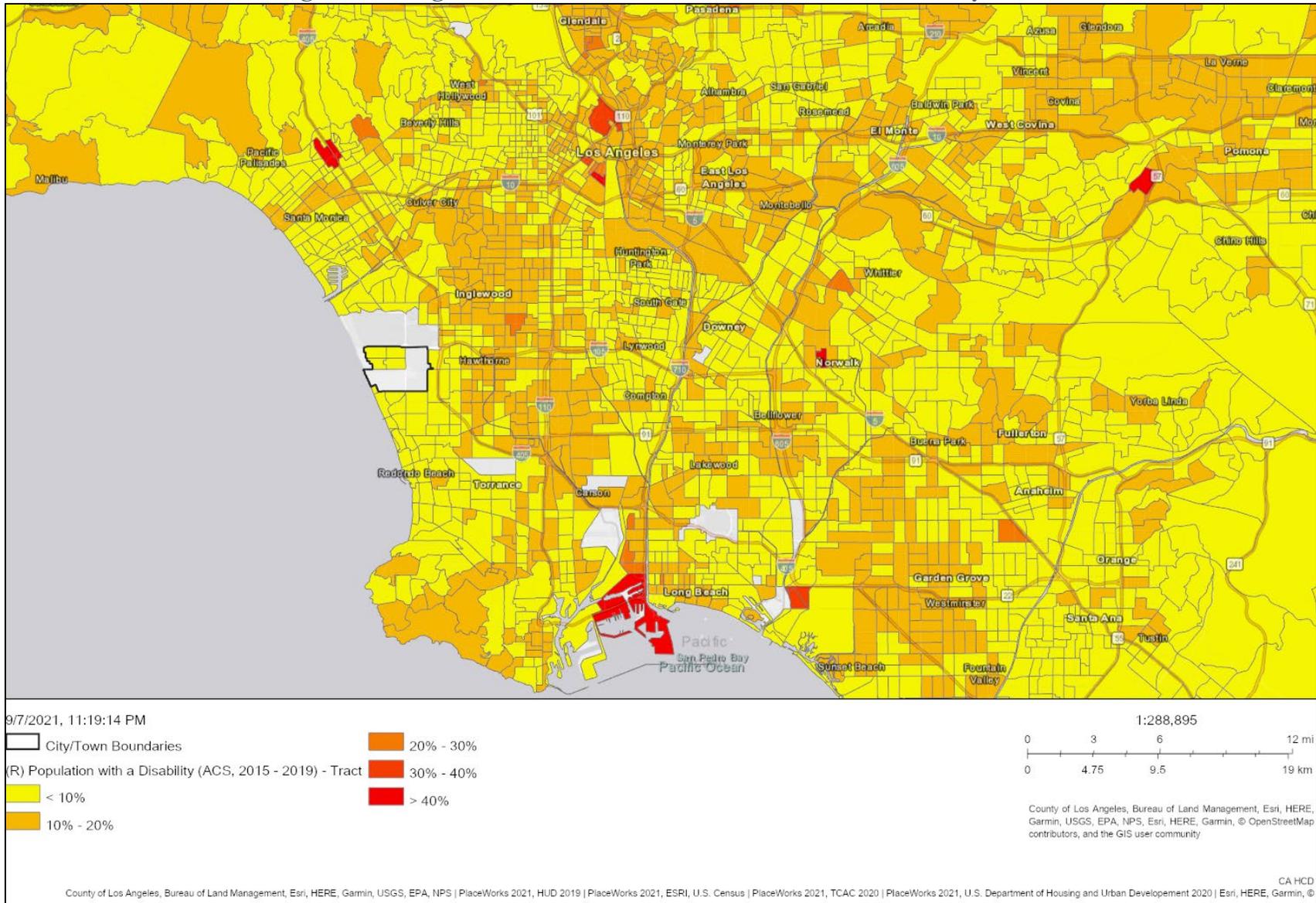
As shown in Figure C-5, less than 20% of the population in most tracts in Los Angeles County experience a disability. Tracts with disabled populations exceeding 20% are not concentrated in one area of the County. Tracts with populations of persons with disabilities exceeding 20% are near the cities of Inglewood, the City of Los Angeles, Long Beach, Norwalk, and Santa Monica. The coastal cities of El Segundo, Manhattan Beach, Hermosa Beach, and Redondo Beach tend to have smaller disabled populations. The concentration of persons with disabilities in El Segundo is comparable to neighboring jurisdictions.

Local Trend. All tracts in El Segundo have populations of persons with disabilities below 10% (Figure C-6). Independent living and cognitive difficulties are the most common disability type in El Segundo; 2.7% of the population experiences an independent living difficulty, 2.6% experiences a cognitive difficulty, 2.5% experiences an ambulatory difficulty, 2.2% experiences a hearing difficulty, 1.1% experiences a vision difficulty, and 0.9% experiences a self-care difficulty.

Disabilities are generally more common amongst aging populations. Over 35% of El Segundo residents above the age of 75 experience a disability and 17% of residents between the ages of 65 and 74 experience a disability. Approximately 11% of the population citywide is aged 65 or older.

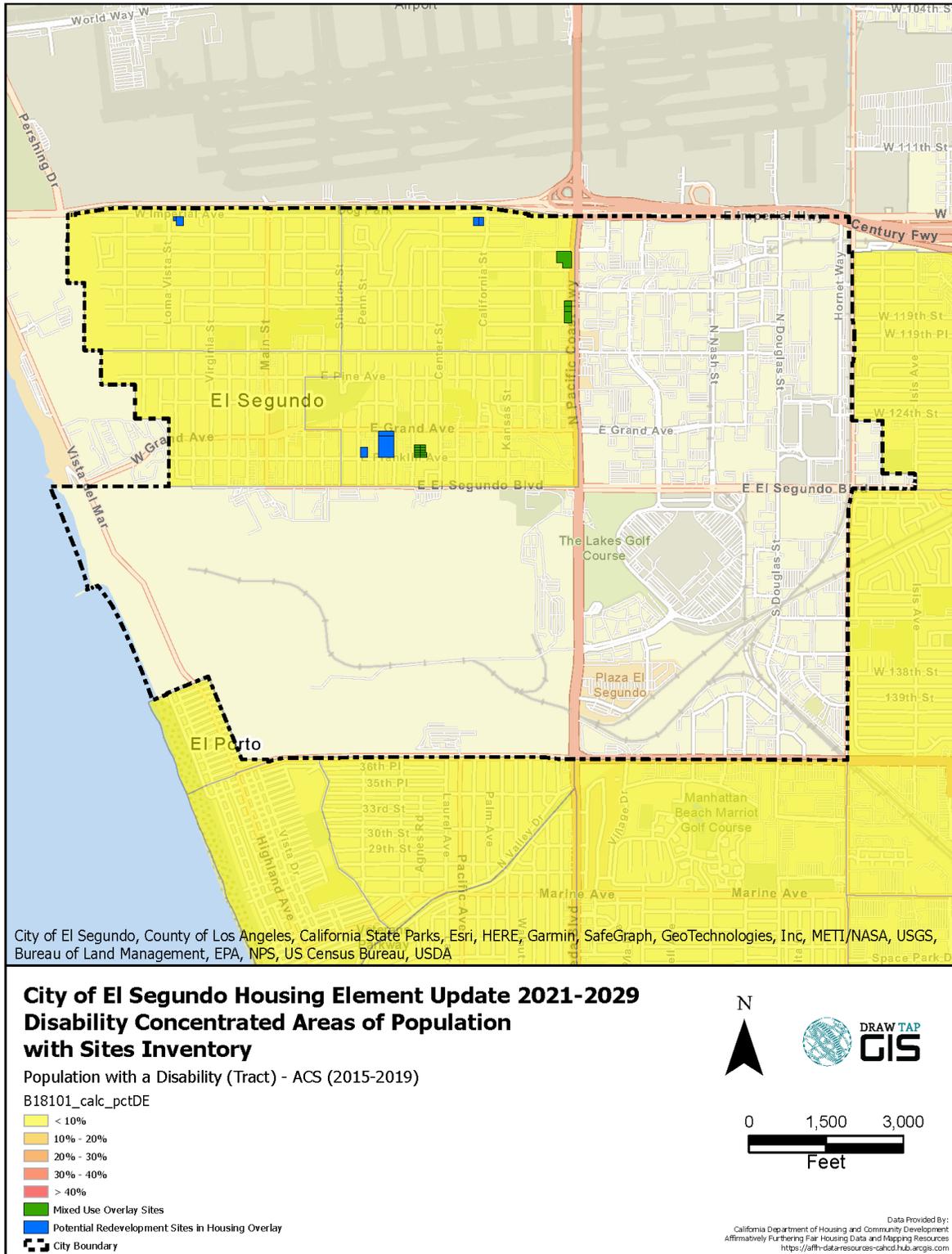
Sites Inventory. All sites selected to meet the 2021-2029 RHNA are in tracts where less than 10% of the population experiences one or more disabilities. The City's RHNA strategy does not concentrate RHNA units of any income level in areas where populations of persons with disabilities are more prevalent.

Figure C-5: Regional Concentrations of Persons with Disabilities by Tract



Source: HCD AFFH Data Viewer, 2015-2019 ACS, 2021.

Figure C-6: Concentrations of Persons with Disabilities by Tract and Sites Inventory



Source: HCD AFFH Data Viewer, 2015-2019 ACS, 2021.

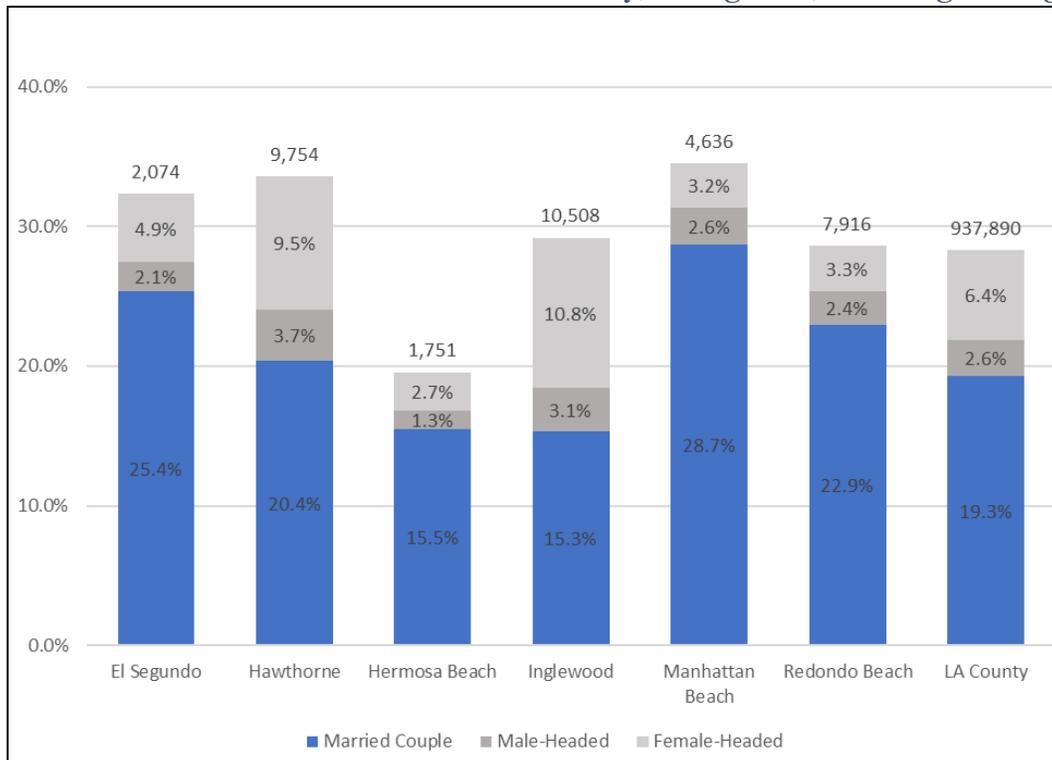
FAMILIAL STATUS

Familial status refers to the presence of children under the age of 18, whether the child is biologically related to the head of household, and the marital status of the head of households. Families with children may face housing discrimination by landlords who fear that children will cause property damage. Some landlords may have cultural biases against children of the opposite sex sharing a bedroom. Differential treatments such as limiting the number of children in a complex or confining children to a specific location are also fair housing concerns. Single parent households are also protected by fair housing law.

Regional Trend. Approximately 32% of El Segundo households are families with one or more child under the age of 18. The City’s share of households with children is larger than the County, and the neighboring cities of Hermosa Beach, Inglewood, and Redondo Beach, but smaller than Hawthorne and Manhattan Beach (Figure C-7). Of the selected jurisdictions, Inglewood has the largest proportion of single-parent households representing 13.9% of all households in the City, while only 4% percent of households in Hermosa Beach are single-parent households.

More than 60% of children in most areas around Rolling Hills, Burbank, Redondo Beach, and the Pacific Palisades neighborhood live in married couple households (Figure C-8). Figure C-9 shows percent of children living in single-parent female-headed households by tract. Children in female-headed households are most concentrated in the areas east of El Segundo, including Inglewood, the City of Los Angeles, and unincorporated Los Angeles County communities, and the areas around Long Beach and Lakewood. In general, there are more children living in female-headed households in the central Los Angeles County areas compared to the South Bay, Westside, Gateway, San Fernando Valley, and San Gabriel Valley cities.

Figure C-7: Households with Children – L.A. County, El Segundo, and Neighboring Cities



Source: 2015-2019 ACS (5-Year Estimates).

Local Trend. El Segundo has seen an increase in households with children since 2010. During the 2006-2010 ACS, there were 1,999 households with children representing 27.5% of all City households. The most recent 2015-2019 ACS estimates there is now only 2,074 households with children in El Segundo representing 32% of all households in the City. Approximately 7% of households in the City are single-parent households including 4.9% female-headed single-parent households. Female-headed households with children require special consideration and assistance because of their greater need for affordable housing and accessible day care, health care, and other supportive services.

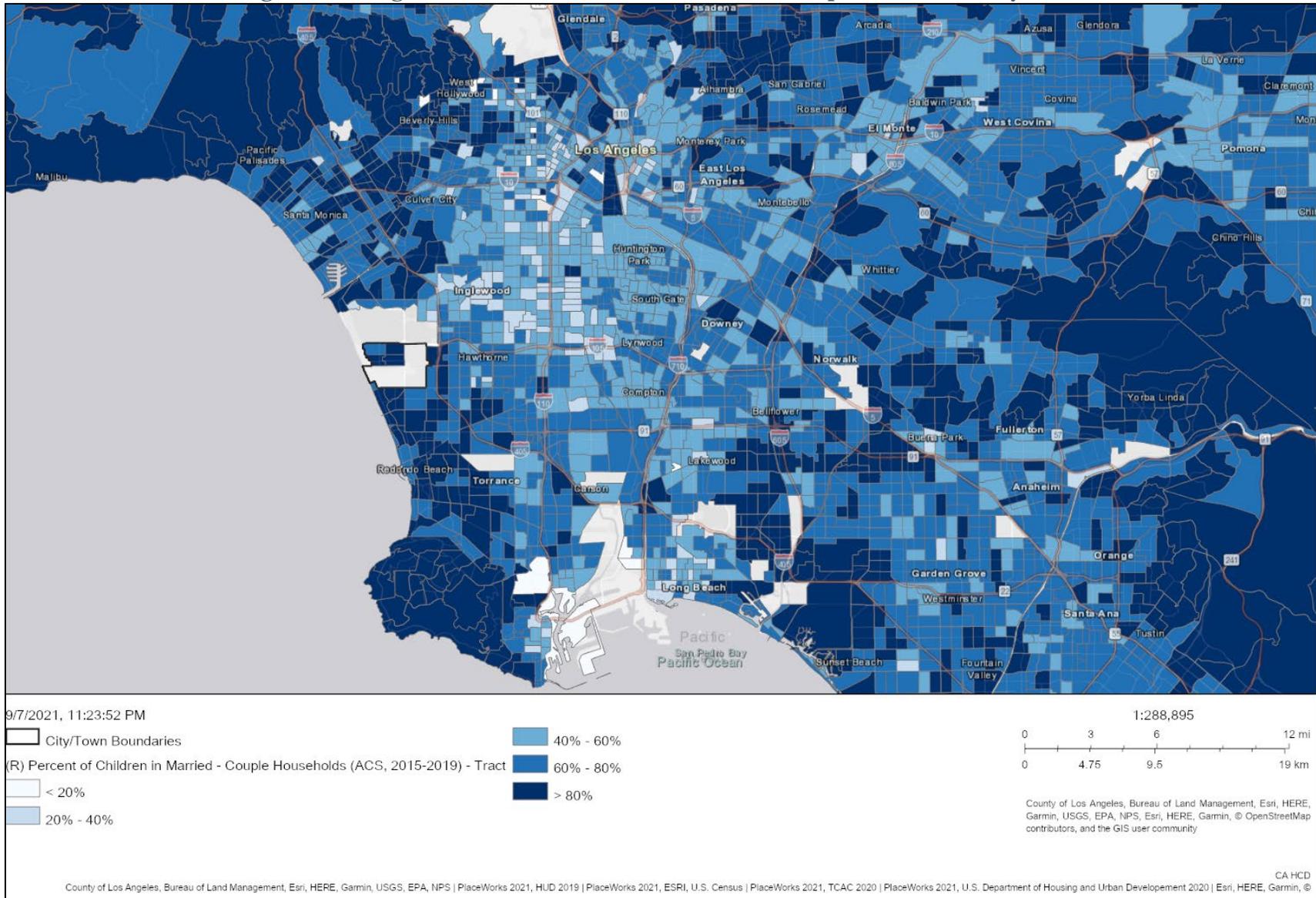
As shown in Figure C-10, more than 60% of children live in married couple households in all El Segundo tracts. There are no tracts where more than 20% of children live in single-parent female-headed households according to HCD’s AFFH data viewer.

Sites Inventory. The distribution of RHNA units by population of children residing in married couple households is shown in Table C-6 and Figure C-10. Consistent with the Citywide trend, most RHNA units, including 93.8% of lower income units, 93.5% of moderate income units, and 94.9% of above moderate income units, are in tracts where more than 80 percent of children reside in married couple households. There is one tract in the City, in the northwestern corner, where only 75.6 percent of children reside in married couple households. Approximately 5.9% of RHNA units are located in this tract. The City’s RHNA strategy does not disproportionately place sites in areas where fewer children reside in married couple households. As discussed above, there are no tracts in El Segundo where more than 20% of children reside in single-parent female-headed households.

Table C-6: Distribution of RHNA Units by Children in Married Couple Households

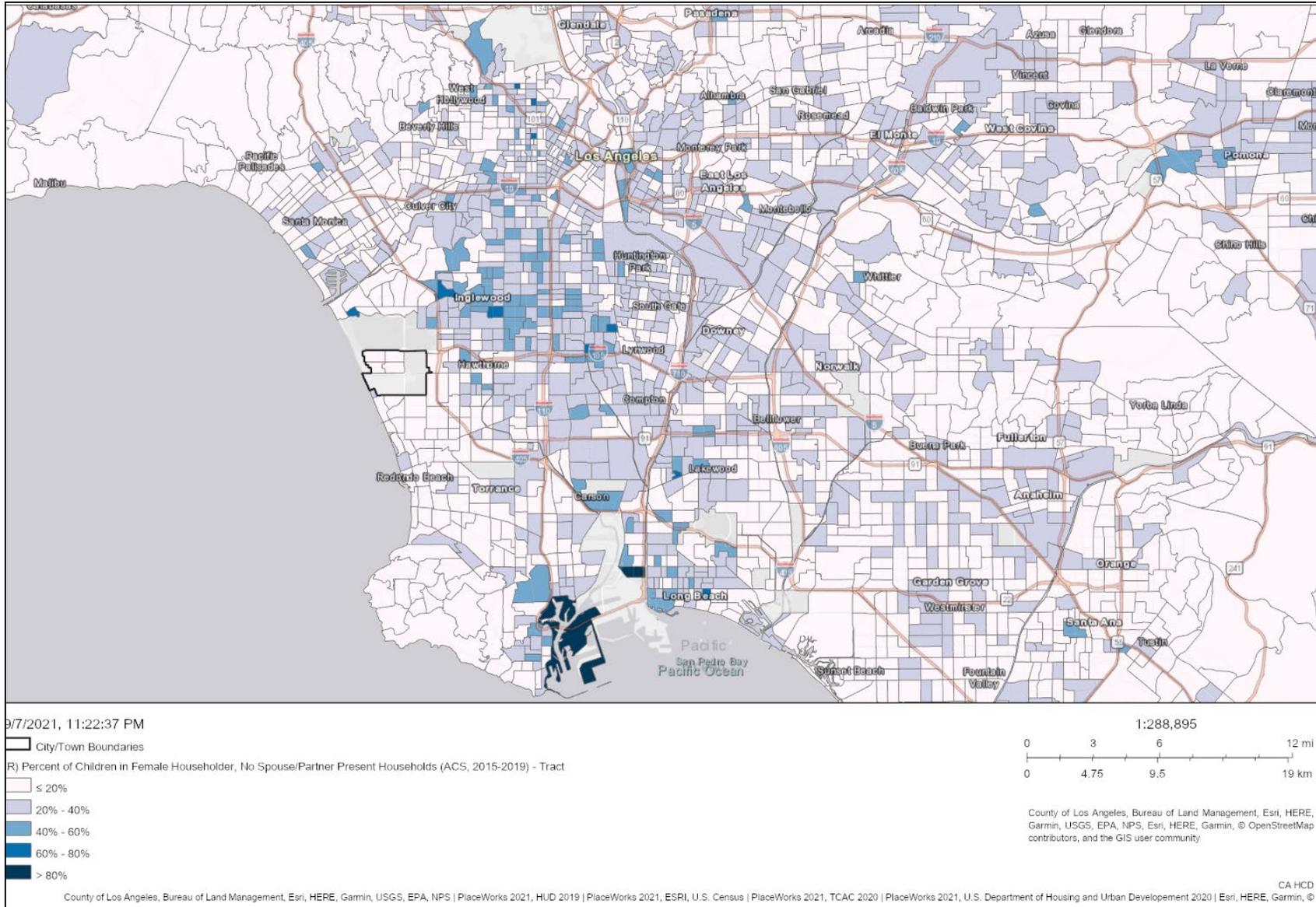
Percent of Children in Married Couple HHs (Tract)	Lower Income		Moderate Income		Above Moderate Income		Total	
	Units	Percent	Units	Percent	Units	Percent	Units	Percent
60-80%	16	6.2%	12	6.5%	12	5.1%	40	5.9%
>80%	241	93.8%	174	93.5%	223	94.9%	638	94.1%
Total	257	100.0%	186	100.0%	235	100.0%	678	100.0%

Figure C-8: Regional Percent of Children in Married Couple Households by Tract



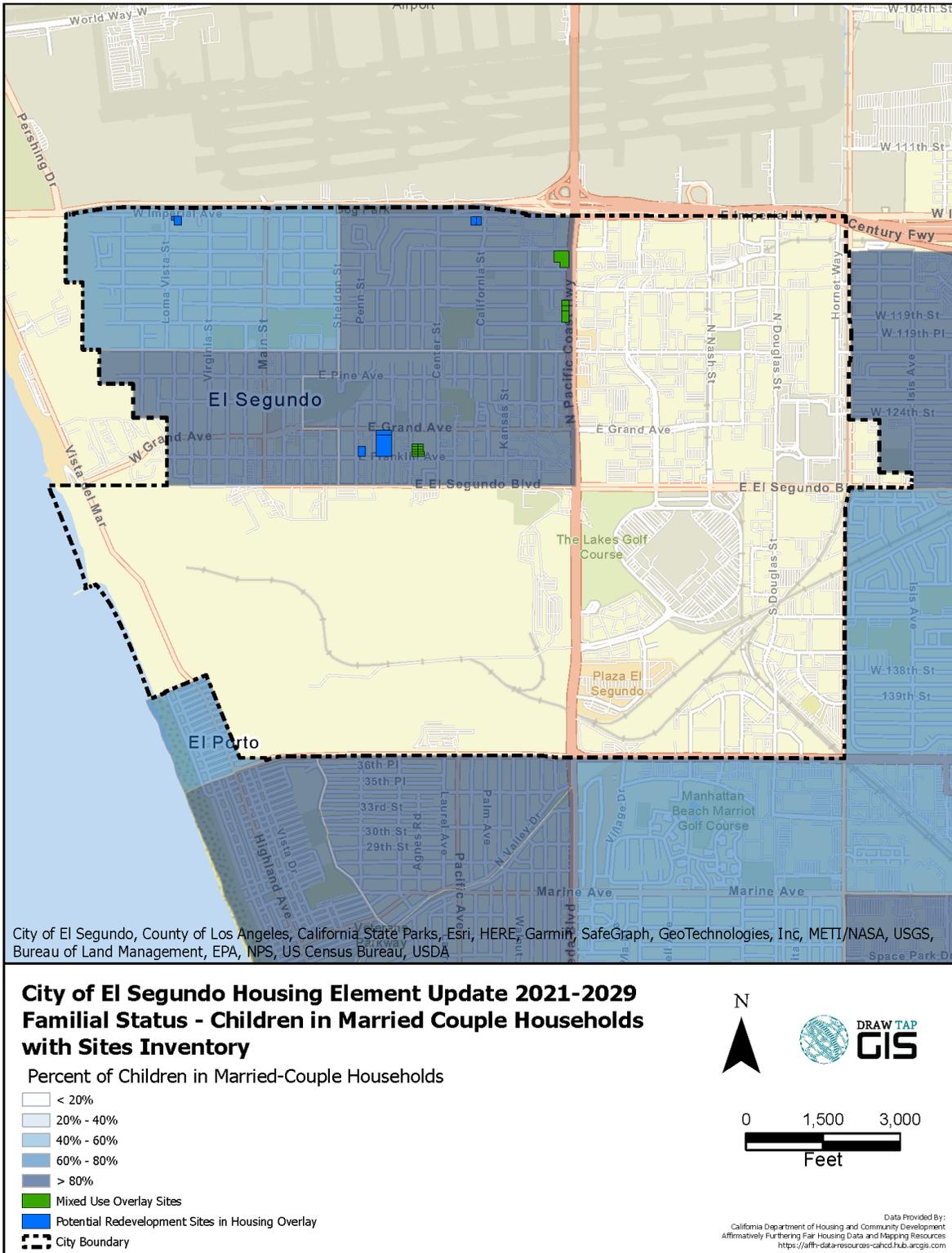
Source: HCD AFFH Data Viewer, 2015-2019 ACS, 2021.

Figure C-9: Regional Percent of Children in Female-Headed Households by Tract



Source: HCD AFFH Data Viewer, 2015-2019 ACS, 2021.

Figure C-10: Children in Married Couple Households by Tract and Sites Inventory



Source: HCD AFFH Data Viewer, 2015-2019 ACS, 2021.

INCOME

Identifying low- or moderate-income (LMI) geographies and individuals is important to overcome patterns of segregation. HUD defines a LMI area as a census tract or block group where over 51% of the population is LMI (based on HUD’s income definition of up to 80% of the AMI).

Regional Trend. Table C-7 shows that only 24.3% of El Segundo households earn 80% or less than the area median income and are considered lower income, compared to 41.3% Countywide. According to the 2015-2019 ACS, the median household income in El Segundo is \$109,577, significantly higher than \$68,044 countywide. El Segundo also has a higher median income than the nearby cities of Hawthorne (\$54,215) and Inglewood (\$54,400), but lower than Hermosa Beach (\$136,702), Manhattan Beach (\$153,023), and Redondo Beach (\$113,499).

Table C-7: Income Level Distribution

Income Category	El Segundo		Los Angeles County	
	Households	Percent	Households	Percent
Very Low Income (<50% AMI)	835	12.6%	859,239	26.1%
Low Income (50-80% AMI)	781	11.8%	501,140	15.2%
Moderate Income (80-120% AMI)	991	14.9%	532,128	16.1%
Above Moderate Income (>120% AMI)	4,031	60.7%	1,402,692	42.6%
Total Households	6,638	100.0%	3,295,199	100.0%
Note: AMI = Area Median Income				
Source: Southern California Association of Governments (SCAG) Final RHNA Data Appendix, 2020.				

Figure C-11 shows LMI areas regionally. Coastal cities, from Rancho Palos Verdes to El Segundo, and the Pacific Palisades neighborhood have low concentrations of LMI households. In these areas, less than 25% of the population is LMI in most tracts. LMI households are most concentrated in the central Los Angeles County region around the City of Los Angeles. There are smaller concentrations of LMI households in and around the cities of Glendale, El Monte, San Fernando, and Long Beach. El Segundo has LMI household concentrations consistent with coastal cities to the north and south.

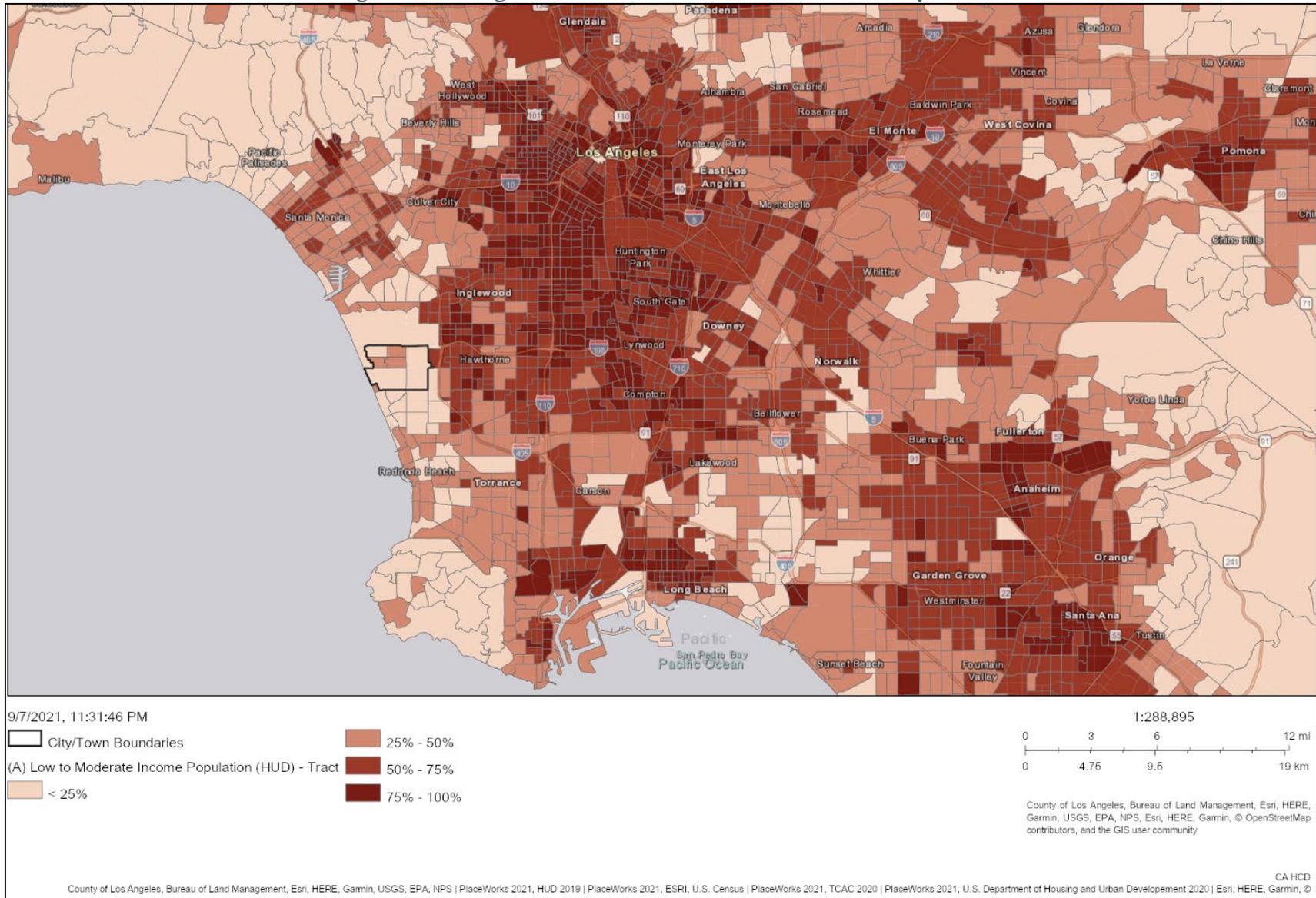
Local Trend. As discussed above, less than a quarter of El Segundo households are in the low or moderate income categories. Figure C-12 shows LMI concentrations by block group in the City. According to HUD’s definition, there are no LMI areas in El Segundo. Less than 50% of households in all block groups are LMI.

Sites Inventory. Figure C-12 also shows the mixed use overlay sites and potential redevelopment sites in the housing overlay used to meet the 2021-2029 RHNA. None of the sites are in LMI areas where more than 51% of households are low or moderate income. However, a larger proportion of lower and moderate income units are in block groups where 25% to 50% of households are LMI, compared to above moderate income units. Approximately 60% of lower income units and 62% of moderate income units are in tracts where more than 25% of the population is LMI compared to only 50% of above moderate income units. Despite this, none of the sites selected are in LMI areas. The City’s RHNA strategy does not exacerbate existing conditions related to LMI households. Further, sites are located in various areas of the residential section of El Segundo, promoting housing suitable for households of all income levels throughout the City to the greatest extent possible.

Table C-8: Distribution of RHNA Units by Concentration of LMI Households

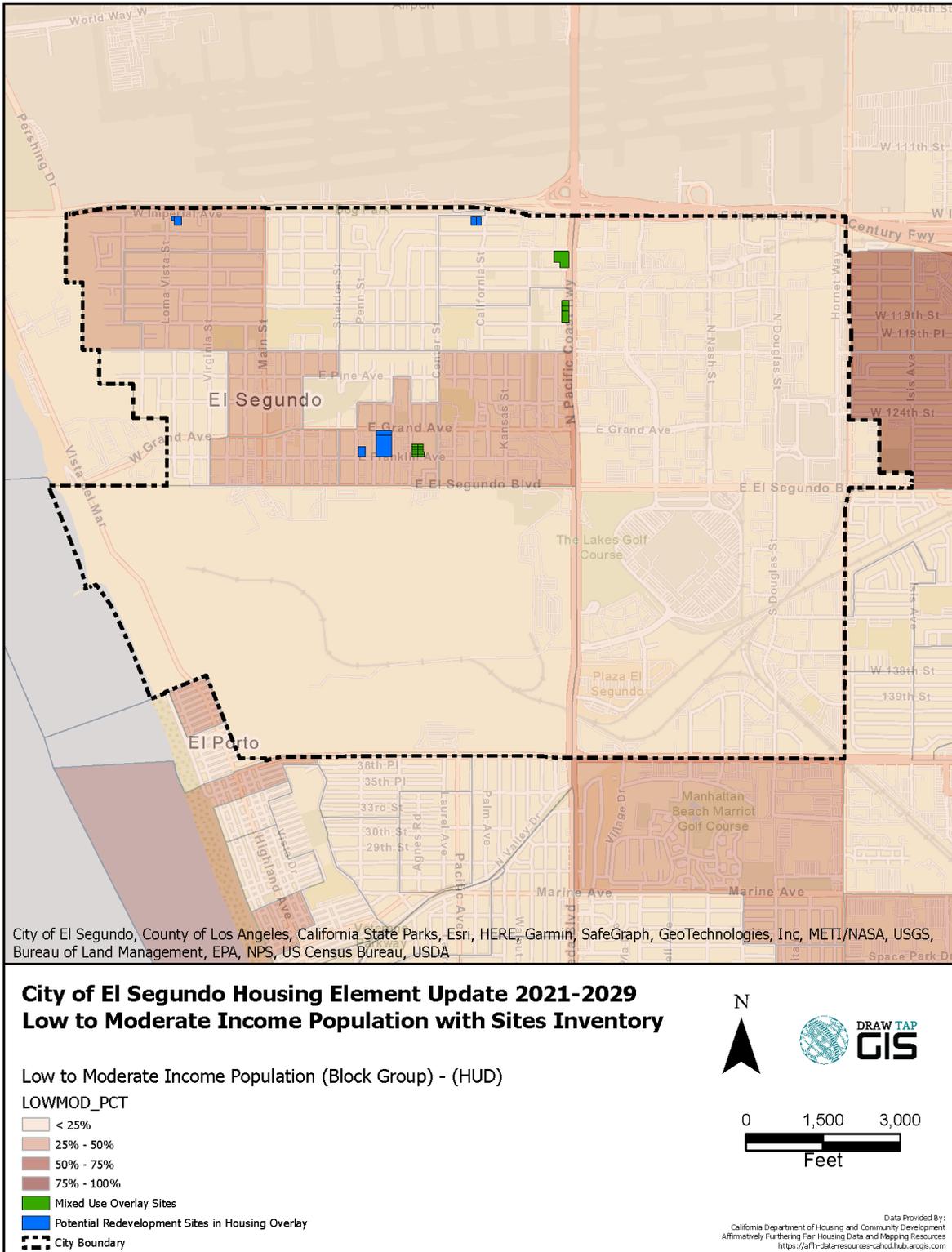
Population of LMI HHs (Block Group)	Lower Income		Moderate Income		Above Mod. Income		Total	
	Units	Percent	Units	Percent	Units	Percent	Units	Percent
<25%	103	40.1%	71	38.2%	117	49.8%	291	42.9%
25-50%	154	59.9%	115	61.8%	118	50.2%	387	57.1%
Total	257	100.0%	186	100.0%	235	100.0%	678	100.0%

Figure C-11: Regional LMI Household Concentrations by Tract



Source: HCD AFFH Data Viewer, HUD LMI database (based on 2011-2015 ACS), 2021.

Figure C-12: LMI Household Concentrations by Block Group and Sites Inventory



Source: HCD AFFH Data Viewer, HUD LMI database (based on 2011-2015 ACS), 2021.

3. Racially or Ethnically Concentrated Areas of Poverty

RACIALLY/ETHNICALLY CONCENTRATED AREAS OF POVERTY (R/ECAPS)

In an effort to identify racially/ethnically concentrated areas of poverty (R/ECAPs), HUD identified census tracts with a majority non-White population with a poverty rate that exceeds 40% or is three times the average tract poverty rate for the metro/micro area, whichever threshold is lower. HCD and the California Tax Credit Allocation Committee (TCAC) convened as the Fair Housing Task Force to create opportunity maps. The maps also identify areas of high segregation and poverty. TCAC Opportunity Maps are discussed in more detail in the following section of this fair housing assessment.

Regional Trend. Approximately 15% of the County population is below the federal poverty level (Table C-9). Black/African American, American Indian/Alaska Native, persons of a race not listed (“Some other race”), and Hispanic/Latino populations all experience poverty at a higher rate than the average countywide. The proportion of non-Hispanic White residents under the poverty level is the lowest compared to other racial/ethnic groups in the County. Over 21% of persons with disabilities are also below the poverty level.

Table C-9: Poverty Status by Race/Ethnicity and Disability Status

	Percent Below Poverty Level	
	El Segundo	L.A. County
Black or African American	1.6%	20.8%
American Indian and Alaska Native	59.5%	18.1%
Asian	2.4%	11.1%
Native Hawaiian and Other Pacific Islander	0.0%	11.5%
Some other race	31.2%	19.2%
Two or more races	6.5%	11.7%
Hispanic or Latino (of any race)	11.9%	18.1%
White alone, not Hispanic or Latino	5.1%	9.6%
With a disability	--	21.2%
Population for whom poverty status is determined	5.9%	14.9%

Note: -- = Data not available.
Source: 2015-2019 ACS (5-Year Estimates).

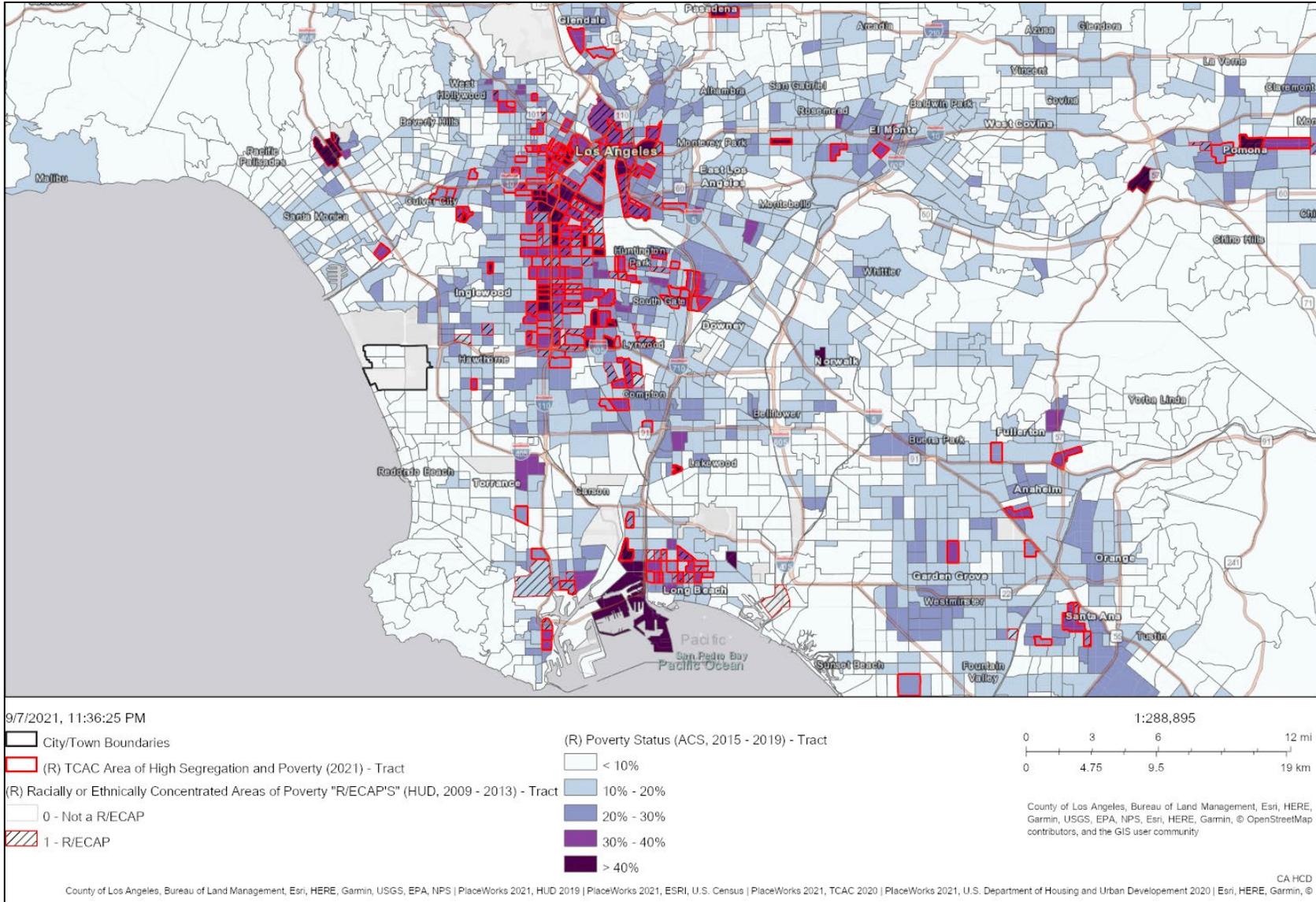
Figure C-13 shows R/ECAPs, TCAC designated areas of high segregation and poverty, and poverty status in the Los Angeles County region. R/ECAPs and areas of high segregation and poverty are concentrated in the central County areas around the City of Los Angeles. Areas of high segregation and poverty have also been identified in tracts east of El Segundo in Hawthorne and Inglewood. Tracts with larger populations of persons experiencing poverty are also concentrated in these areas.

Local Trend. As presented in Table C-9 above, only 5.9% of the El Segundo population is below the poverty level, significantly lower than the rate countywide. American Indian and Alaska Native residents experienced poverty at the highest rate. Nearly 60% the American Indian and Alaska Native population, 31.2% of the population belonging to a race not listed (“some other race”), and 11.9% of the Hispanic or Latino population is below the poverty level.

There are no R/ECAPs or TCAC-designated areas of high segregation and poverty in the City and fewer than 10% of the population in all El Segundo tracts have incomes below the poverty level.

Sites Inventory. There are no R/ECAPs or TCAC areas of high segregation and poverty in El Segundo; therefore, no sites selected to meet the RHNA are in tracts with these designations.

Figure C-13: R/ECAPs, TCAC Areas of High Segregation and Poverty, and Poverty Status by Tract



Source: HCD AFFH Data Viewer, HUD 2009-2013 R/ECAP database, TCAC 2021, 2015-2019 ACS, 2021.

RACIALLY/ETHNICALLY CONCENTRATED AREAS OF AFFLUENCE (RCAAS)

While racially concentrated areas of poverty and segregation (R/ECAPs) have long been the focus of fair housing policies, racially concentrated areas of affluence (RCAAs) must also be analyzed to ensure housing is integrated, a key to fair housing choice. A HUD Policy Paper defines racially concentrated areas of affluence as affluent, White communities.⁵ According to this report, Whites are the most racially segregated group in the United States and “in the same way neighborhood disadvantage is associated with concentrated poverty and high concentrations of people of color, conversely, distinct advantages are associated with residence in affluent, White communities.” Based on their research, HCD defines RCAAs as census tracts where 1) 80% or more of the population is white, and 2) the median household income is \$125,000 or greater (slightly more than double the national median household income in 2016).

Regional Trend. Figure C-14 shows racial/ethnic minority populations and median income by block group in the El Segundo region. Jurisdictions along the coast, including El Segundo, Manhattan Beach, and the Playa Vista neighborhood, have higher median incomes and smaller racial/ethnic minority populations. Cities east of El Segundo such as Hawthorne, Lawndale, and Inglewood, have higher concentrations of racial/ethnic minorities. Many block groups in the areas east of El Segundo also have median incomes below the 2020 State median income of \$87,100. There is a small concentration of RCAAs, block groups with median incomes exceeding \$125,000 and racial/ethnic minority populations below 20%, in Manhattan Beach.

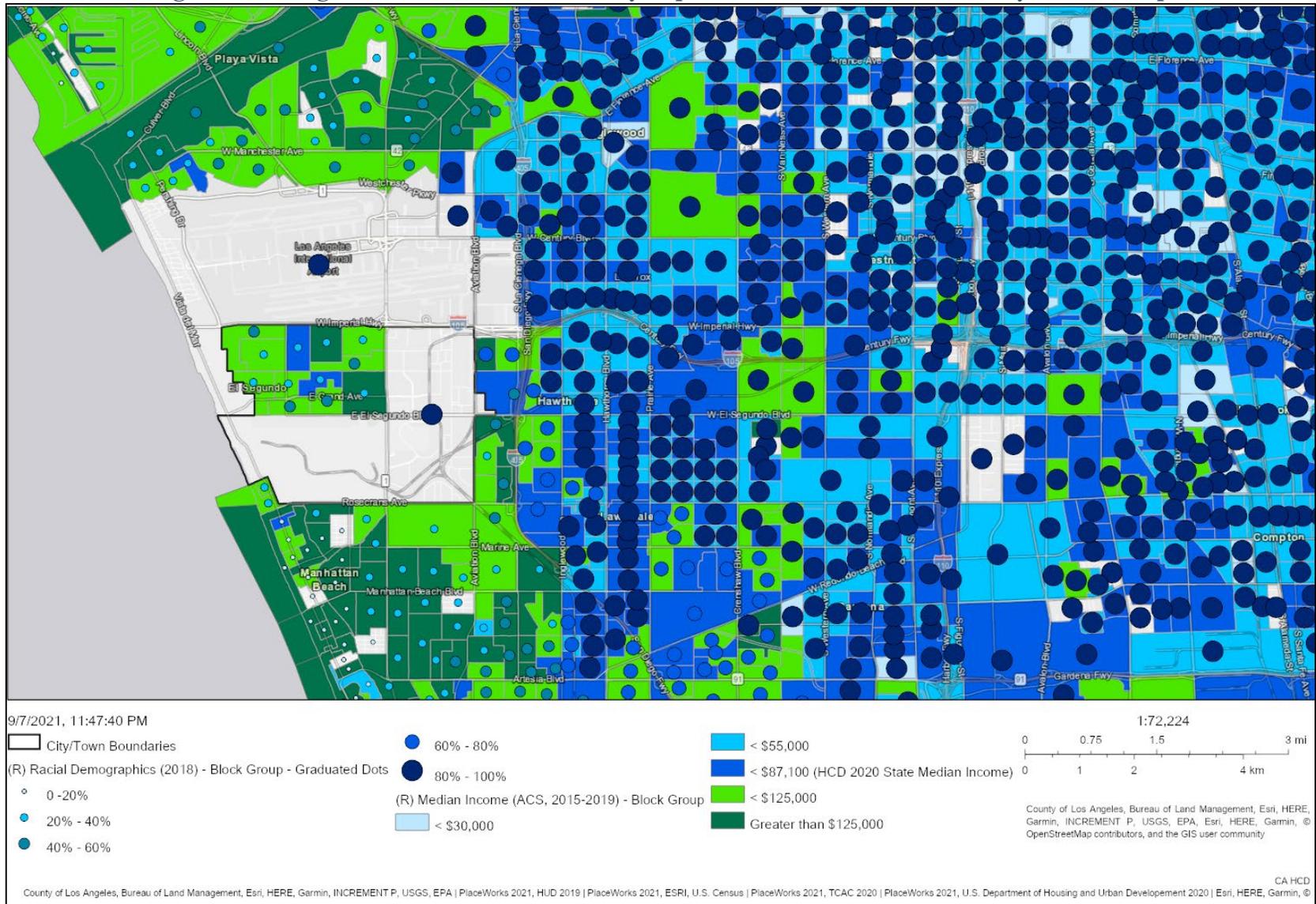
Local Trend. As discussed previously, only 38% of the El Segundo population belongs to a racial or ethnic minority group. The remaining 62% of the population is non-Hispanic White. Racial/ethnic minority populations and median income by El Segundo block group are presented in Figure C-15. Of the block groups in the City with data for income, two have median incomes exceeding \$125,000, two have median incomes below the State median, and the remaining have median incomes between \$87,100 and \$125,000. There are no block groups in the City where racial/ethnic minorities make up less than 20% of the population; therefore, there are no RCAAs in El Segundo.

On July 8, 2022, HCD released a map illustrating census tracts designated as RCAAS, in addition to an updated data methodology. A census tract is designated an RCAA if its proportions of non-Hispanic White residents and households earning above the region’s area median income are overrepresented. The map in Figure C-16 illustrates that there is one tract in El Segundo that is considered an RCAA. According to HCD AFFH Data Viewer data, this tract contains block groups with racial/ethnic minority populations ranging from 29.6% to 40.7%, similar to the Citywide trend. Like the remainder of the City, this tract is designated as a TCAC highest resource area.

Sites Inventory. Of the 678 units identified to meet the RHNA in El Segundo, 291 (43%) are located in the RCAA, including 40.1% of lower income units, 38.2% of moderate income units, and 49.8% of above moderate income units. The City’s RHNA strategy ensures above moderate income units alone are not allocated in the RCAA. The strategy promotes a mix of housing types that can adequately serve populations of various income levels in the RCAA. Further, sites selected to meet the RHNA are not located in the RCAA alone and can serve existing and future El Segundo residents throughout the City.

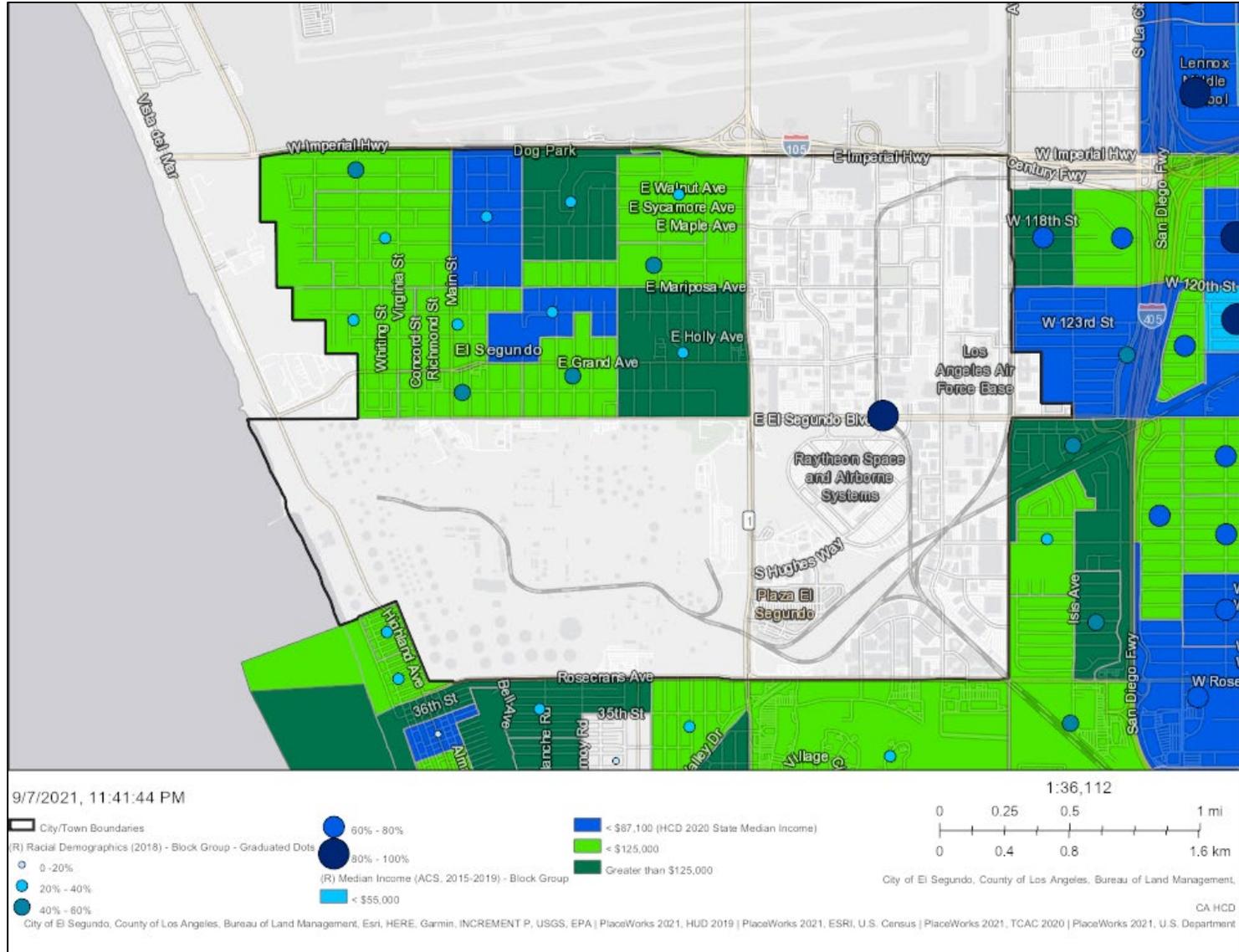
⁵ Goetz, Edward G., Damiano, A., & Williams, R. A. (2019) Racially Concentrated Areas of Affluence: A Preliminary Investigation.’ Published by the Office of Policy Development and Research (PD&R) of the U.S. Department of Housing and Urban Development in *Cityscape: A Journal of Policy Development and Research* (21,1, 99-124).

Figure C-14: Regional Racial/Ethnic Minority Populations and Median Income by Block Group



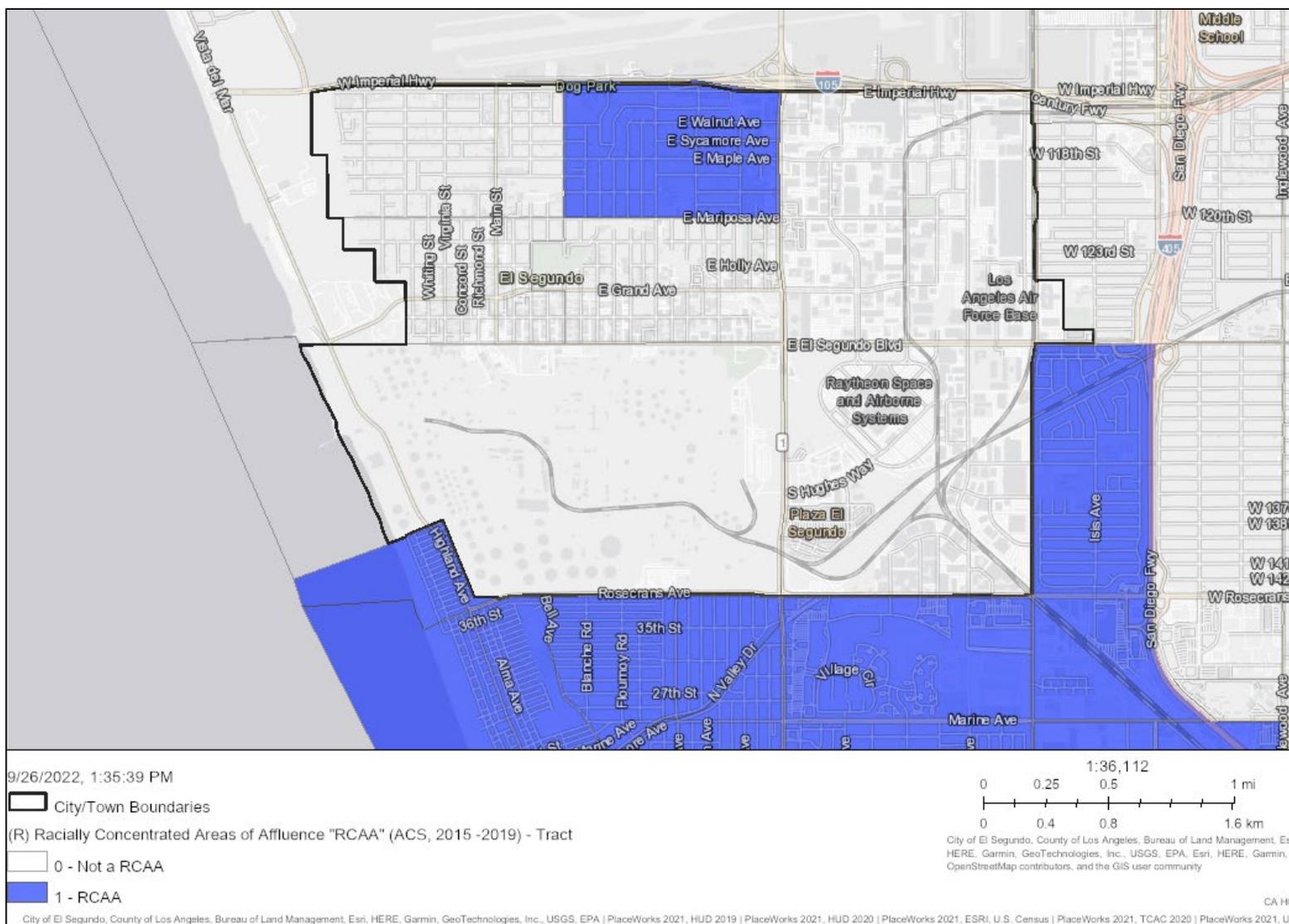
Source: HCD AFFH Data Viewer, 2015-2019 ACS, 2021

Figure C-15: Racial/Ethnic Minority Populations and Median Income by Block Group



Source: HCD AFFH Data Viewer, 2015-2019 ACS, 2021.

Figure C-16: RCAAs



Source: HCD AFFH Data Viewer, 2015-2019 ACS, 2021.

4. Access to Opportunities

To assess fair access to opportunities regionally and locally, this analysis uses HUD Opportunity Indicators and TCAC Opportunity Area Maps. This section also specifically addresses economic, education, environmental, and transportation opportunities.

HUD developed an index for assessing fair housing by informing communities about disparities in access to opportunity based on race/ethnicity and poverty status. HUD only provides indicator scores for jurisdictions receiving CDBG funding. Because El Segundo receives CDBG funds through the County, opportunity indicator scores are not available. Index scores are based on the following opportunity indicator indices (values range from 0 to 100):

- **Low Poverty Index:** The higher the score, the less exposure to poverty in a neighborhood.
- **School Proficiency Index:** The higher the score, the higher the school system quality is in a neighborhood.
- **Labor Market Engagement Index:** The higher the score, the higher the labor force participation and human capital in a neighborhood.
- **Transit Trips Index:** The higher the trips transit index, the more likely residents in that neighborhood utilize public transit.
- **Low Transportation Cost Index:** The higher the index, the lower the cost of transportation in that neighborhood.
- **Jobs Proximity Index:** The higher the index value, the better access to employment opportunities for residents in a neighborhood.
- **Environmental Health Index:** The higher the value, the better environmental quality of a neighborhood.

To assist in this analysis, the Department of Housing and Community Development (HCD) and the California Tax Credit Allocation Committee (TCAC) convened in the California Fair Housing Task Force (Task Force) to “provide research, evidence-based policy recommendations, and other strategic recommendations to HCD and other related state agencies/departments to further the fair housing goals (as defined by HCD).” The Task force has created Opportunity Maps to identify resources levels across the state “to accompany new policies aimed at increasing access to high opportunity areas for families with children in housing financed with 9% Low Income Housing Tax Credits (LIHTCs)”. These opportunity maps are made from composite scores of three different domains made up of a set of indicators related to economic, environmental, and educational opportunities and poverty and racial segregation. Based on these domain scores, tracts are categorized as Highest Resource, High Resource, Moderate Resource, Moderate Resource (Rapidly Changing), Low Resource, or areas of High Segregation and Poverty. Table C-10 shows the full list of indicators.

Table C-10: Domains and List of Indicators for Opportunity Maps

Domain	Indicator
Economic	Poverty Adult education Employment Job proximity Median home value
Environmental	CalEnviroScreen 3.0 pollution Indicators and values
Education	Math proficiency Reading proficiency High School graduation rates Student poverty rates
Poverty and Racial Segregation	Poverty: tracts with at least 30% of population under federal poverty line Racial Segregation: Tracts with location quotient higher than 1.25 for Blacks, Hispanics, Asians, or all people of color in comparison to the County
Source: California Fair Housing Task Force, Methodology for TCAC/HCD Opportunity Maps, December 2020.	

Regional Trend. HUD Opportunity Indicator scores for Los Angeles County are shown in Table C-11. The White population, including the population below the federal poverty line, received the highest scores in low poverty, school proficiency, labor market participation, jobs proximity, and environmental health. Hispanic communities scored the lowest in low poverty and labor market participation and Black communities scored the lowest in school proficiency, jobs proximity, and environmental health. Black residents were most likely to use public transit and have the lowest transportation costs.

Table C-11: HUD Opportunity Indicators by Race/Ethnicity – Los Angeles County

	Low Poverty	School Prof.	Labor Market	Transit	Low Transp. Cost	Jobs Prox.	Env. Health
Total Population							
White, non-Hispanic	62.59	65.09	65.41	82.63	74.09	55.80	18.99
Black, non-Hispanic	34.95	32.37	34.00	87.70	79.18	40.13	11.66
Hispanic	33.91	38.38	33.18	87.19	77.74	41.53	11.91
Asian or Pacific Islander, non-Hispanic	53.57	59.34	55.94	86.52	76.45	51.82	12.16
Native American, non-Hispanic	45.04	46.90	44.50	83.17	75.65	44.24	16.74
Population below federal poverty line							
White, non-Hispanic	50.68	58.06	57.49	86.42	79.48	57.52	16.66
Black, non-Hispanic	23.45	27.16	25.52	88.65	81.18	36.59	11.62
Hispanic	23.66	32.87	27.66	89.45	81.02	42.84	10.30
Asian or Pacific Islander, non-Hispanic	42.97	54.52	50.06	89.62	81.49	54.19	9.84
Native American, non-Hispanic	29.85	35.12	32.02	85.23	78.70	46.35	16.01
Source: HUD AFFH Database – Opportunity Indicators, 2020.							

The central Los Angeles County areas around the City of Los Angeles are comprised of mostly low and moderate resource tracts and areas of high segregation and poverty. The El Monte/Baldwin Park area and San Fernando area, including Van Nuys/North Hollywood, also have concentrations of low resource areas and some areas of high segregation and poverty. High and highest resource areas are mostly concentrated in coastal communities from Rolling Hills and Rancho Palos Verdes to Santa Monica, and areas in and around Beverly Hills, La Cañada Flintridge, and Pasadena/Arcadia.

Local Trend. Opportunity map scores for El Segundo census tracts are presented in Figure C-18 along with the City’s sites inventory. As discussed previously, nearly all El Segundo residents reside in the northwestern corner of the City. A majority of the southern and northeastern areas are comprised of commercial, corporate, and industrial uses. There are no housing units in these tracts. Only four El Segundo tracts in the northwestern corner of the City have TCAC Opportunity Map designations. Due to insufficient data, the remaining two tracts the City, along the eastern and southern boundaries, do not have TCAC Opportunity Map categorizations.

All tracts with sufficient data in the City are highest resource tracts. There are no tracts in the City that are classified as areas of high segregation and poverty. Opportunity map categorization and domain scores for El Segundo census tracts are shown in Table C-12.

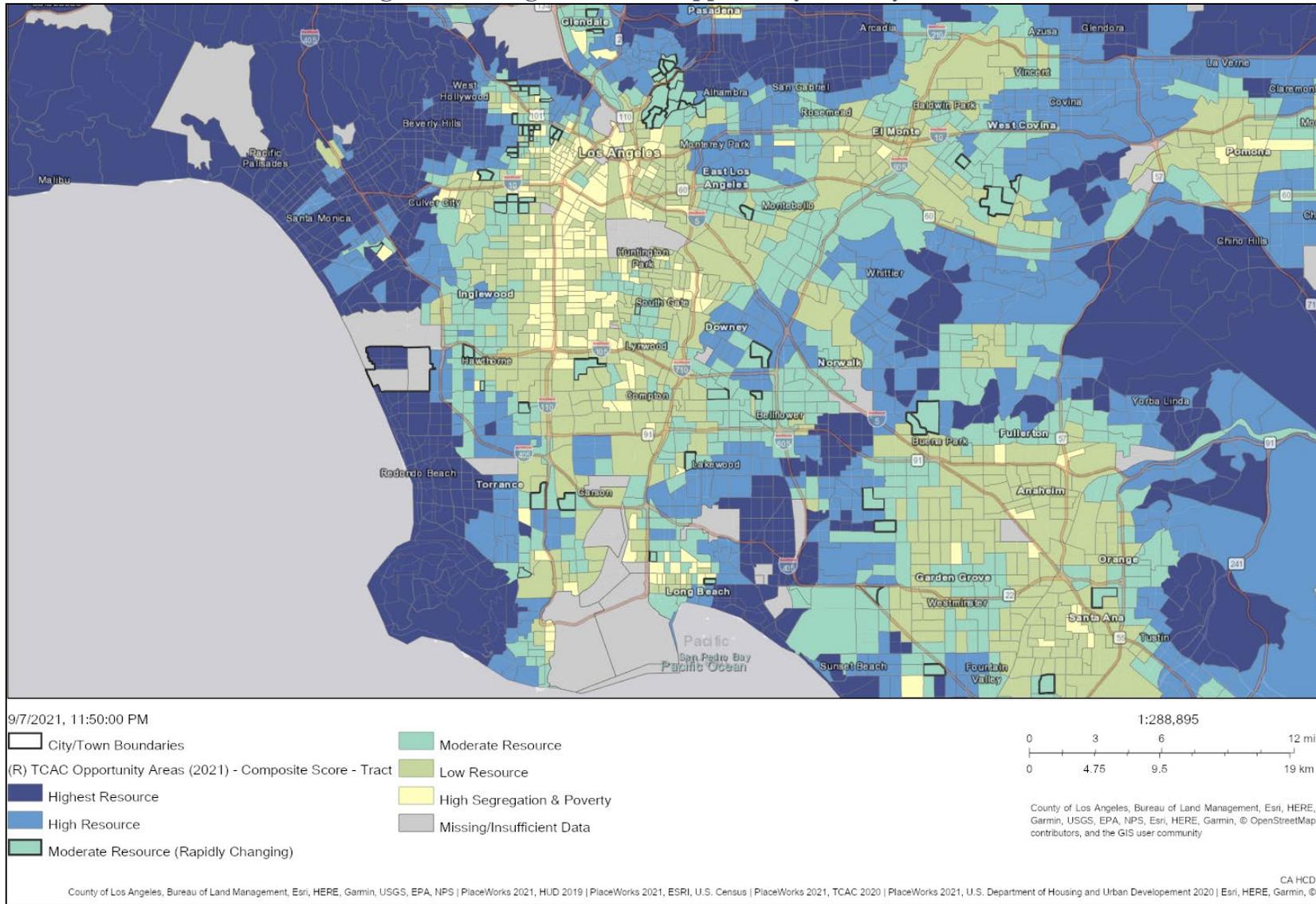
Sites Inventory. All units selected to meet the RHNA are in highest resource areas. The City’s RHNA strategy does not exacerbate fair housing conditions related to TCAC opportunity areas.

Table C-12: Opportunity Map Scores and Categorization

Census Tract	Economic Score	Environmental Score	Education Score	Composite Score	Final Category
6037620101	0.805	0.649	0.931	0.701	Highest Resource
6037620001	0.897	0.474	0.952	0.831	Highest Resource
6037620002	0.918	0.288	0.963	0.845	Highest Resource
6037620102	0.881	0.271	0.986	0.852	Highest Resource

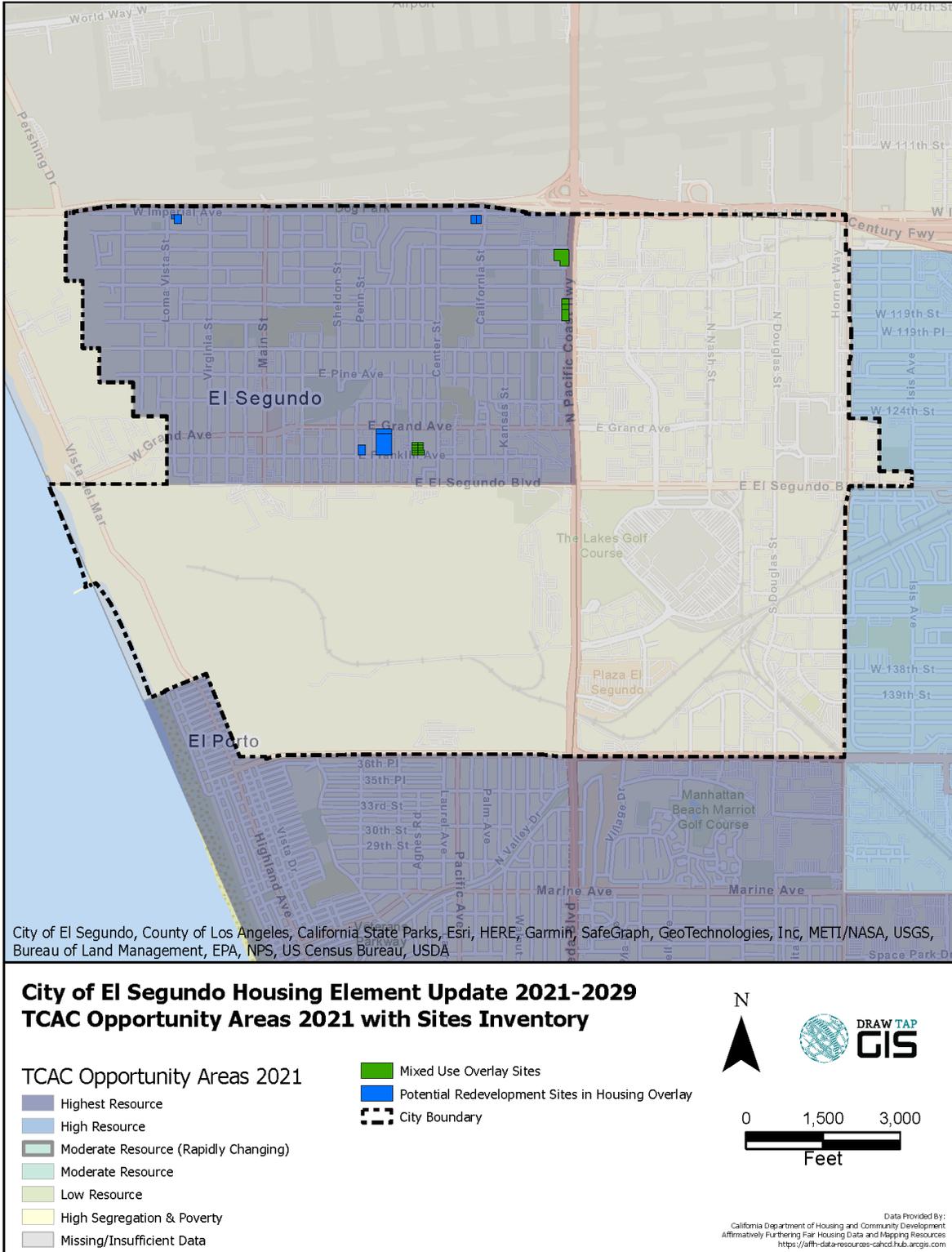
Source: California Fair Housing Task Force, Methodology for the 2021 TCAC/HCD Opportunity Maps, December 2020.

Figure C-17: Regional TCAC Opportunity Areas by Tract



Source: HCD AFFH Data Viewer, TCAC 2021, 2021.

Figure C-18: TCAC Opportunity Areas by Tract and Sites Inventory



Source: HCD AFFH Data Viewer, TCAC 2021, 2021.

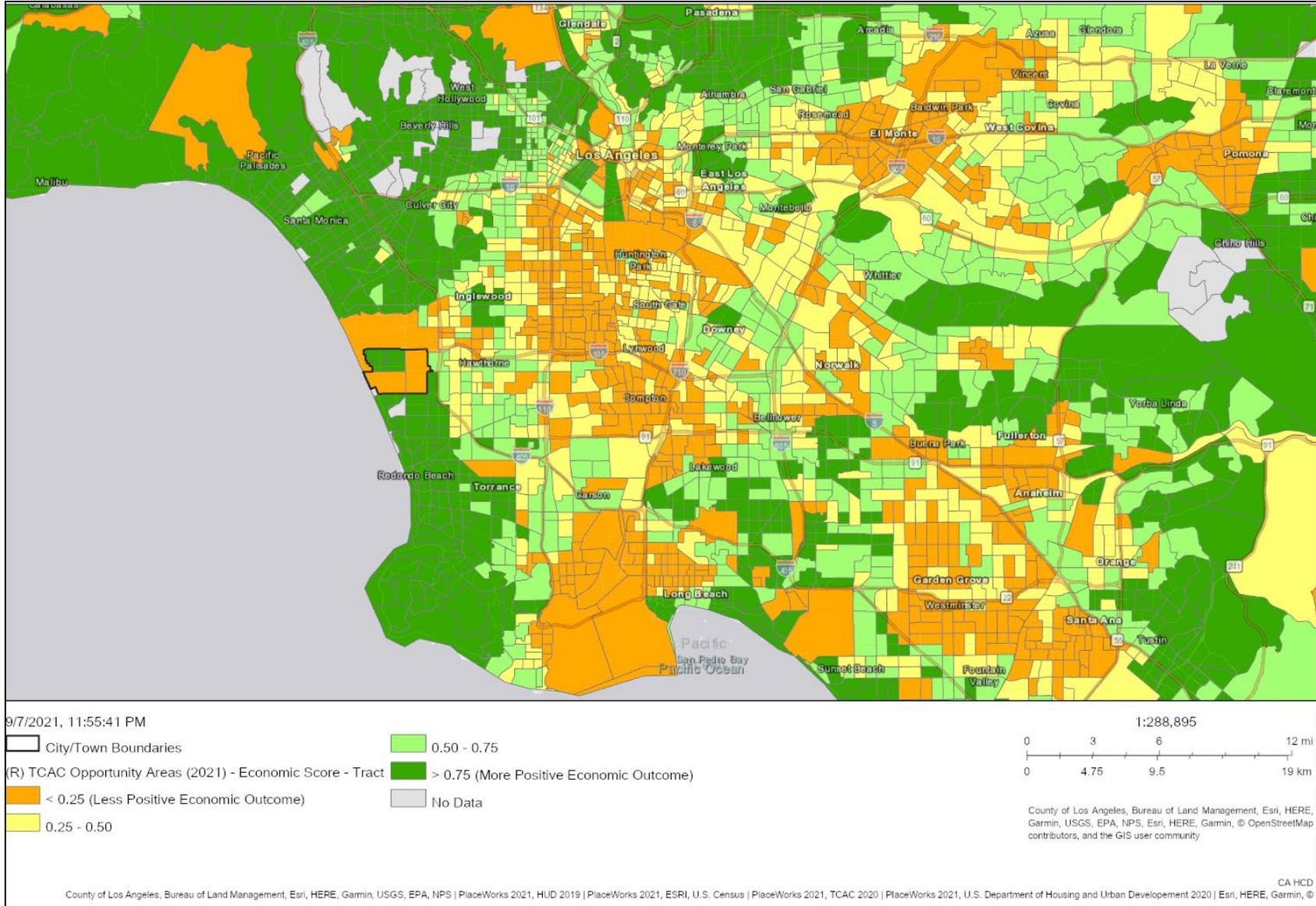
ECONOMIC

As described previously, the Fair Housing Task Force calculates economic scores based on poverty, adult education, employment, job proximity, and median home values. See Table C-10 for the complete list of TCAC Opportunity Map domains and indicators.

Regional Trend. As presented in Table C-11 above, in Los Angeles County, White residents have the highest labor market participation, while Hispanic residents have the lowest labor market participation. Figure C-19 shows TCAC Opportunity Map economic scores in the Los Angeles region by tract. Consistent with final TCAC categories, tracts with the highest economic scores are concentrated in coastal communities, from the Rancho Palos Verdes to Santa Monica, and areas around Beverly Hills, Pasadena, and Arcadia. Tracts with economic scores in the lowest quartile are concentrated in the central Los Angeles County areas, San Gabriel Valley cities around El Monte, and around the cities of Long Beach and Carson.

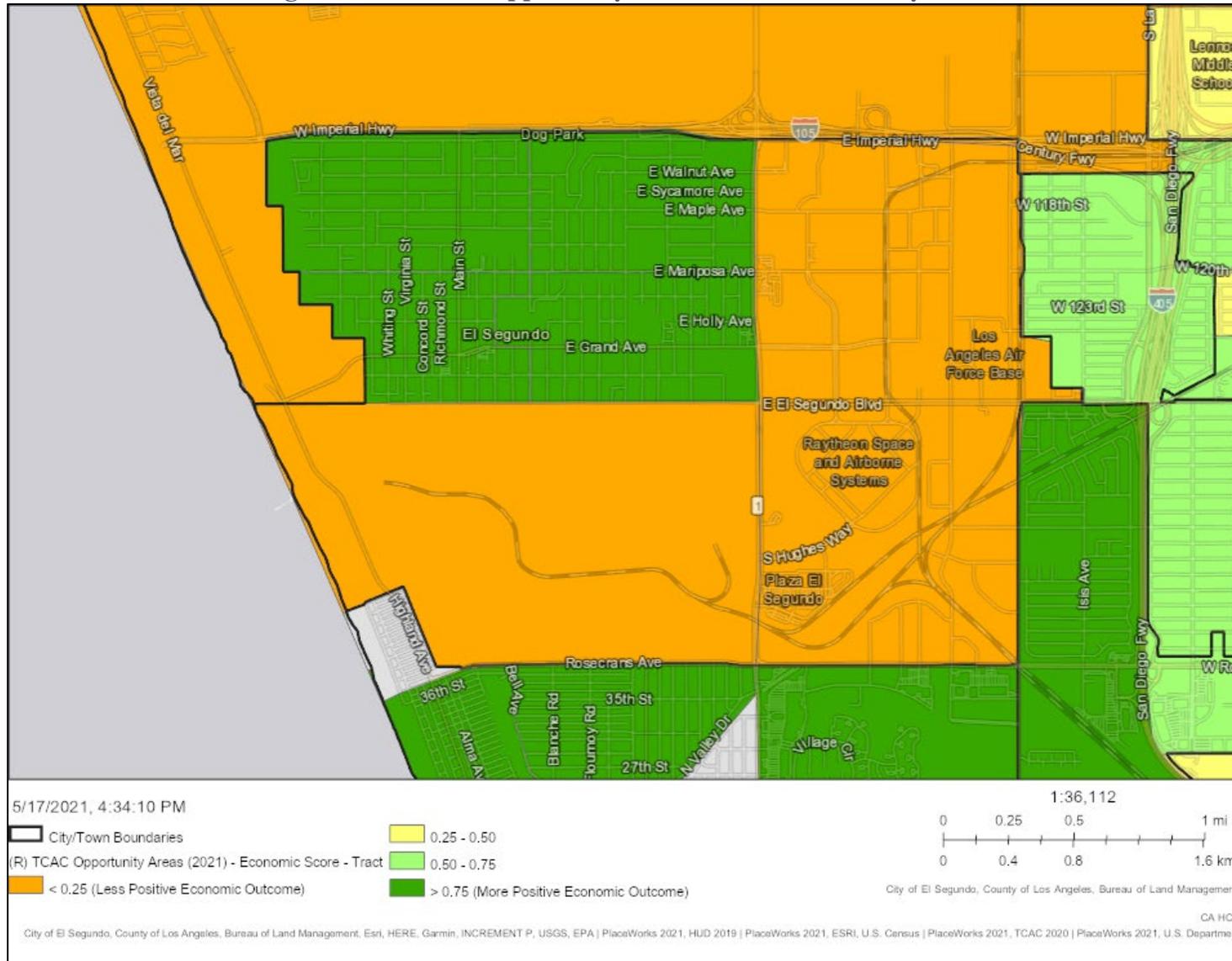
Local Trend. As presented in Figure C-20, the northwestern corner of the City is comprised of tracts with economic scores in the highest quartile. As discussed previously, the tracts along the eastern and southern City boundaries are comprised of mostly industrial, corporate, and commercial uses. There are no housing units located in these tracts. These tracts scored in the lowest quartile for economic opportunity. The tract along the eastern City boundary has high concentrations of racial/ethnic minorities exceeding 81% (see Figure C-3).

Figure C-19: Regional TCAC Opportunity Area Economic Scores by Tract



Source: HCD AFFH Data Viewer, TCAC 2021, 2021

Figure C-20: TCAC Opportunity Area Economic Scores by Tract



Source: HCD AFFH Data Viewer, TCAC 2021, 2021.

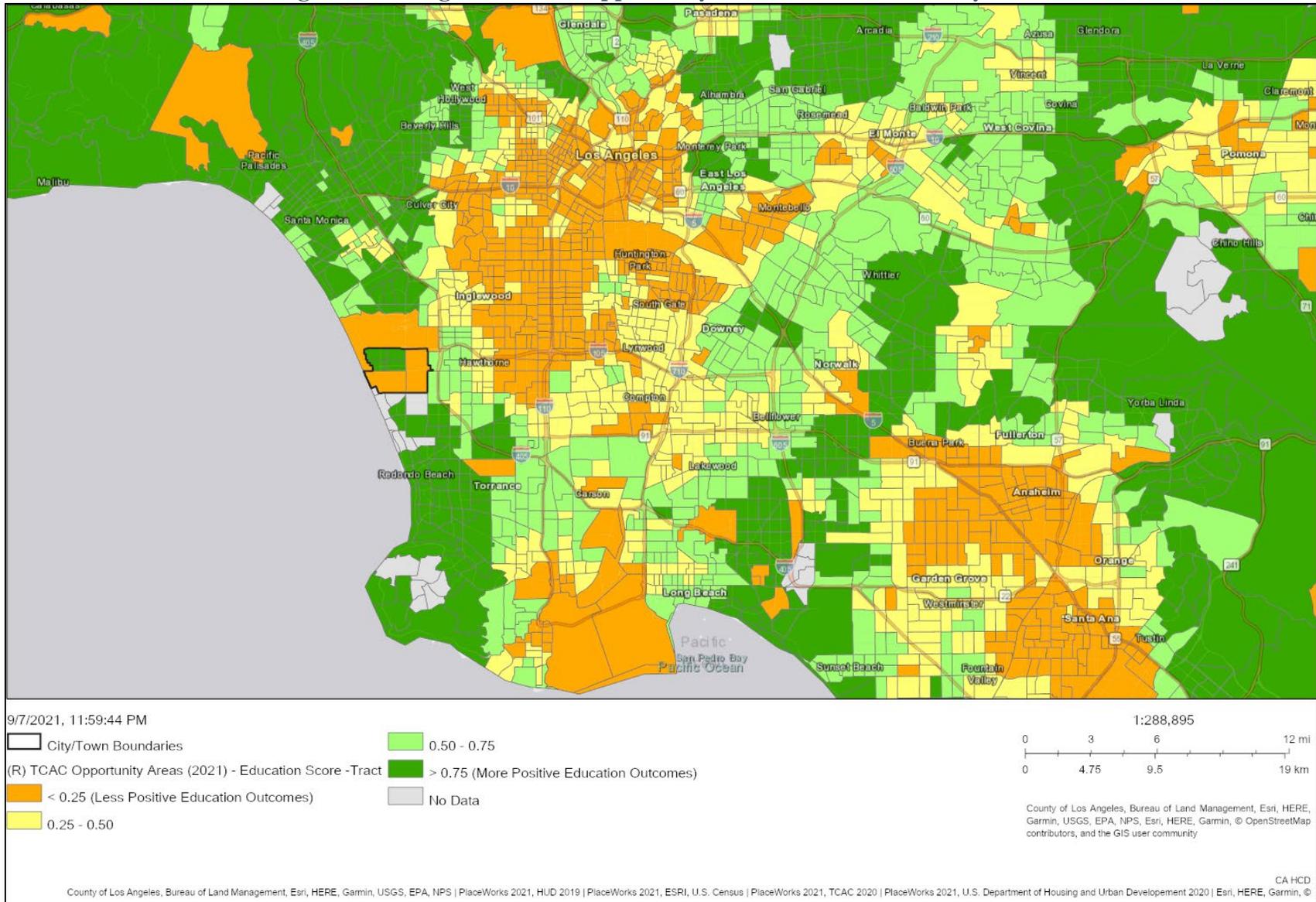
EDUCATION

As described above, the Fair Housing Task Force determines education scores based on math and reading proficiency, high school graduation rates, and student poverty rates. See Table C-10 for the complete list of TCAC Opportunity Map domains and indicators.

Regional Trend. As presented in Table C-11 previously, White Los Angeles County communities are located closest to the highest quality school systems, while Black communities are typically located near lower quality school systems. TCAC Opportunity Map education scores for the region are shown in Figure C-21. The central County areas have the highest concentration of tracts with education scores in the lowest percentile. There is also a concentration of tracts with low education scores around the San Pedro community and City of Long Beach. Coastal communities, and areas near Arcadia, Whittier, and Beverly Hills have the highest education scores.

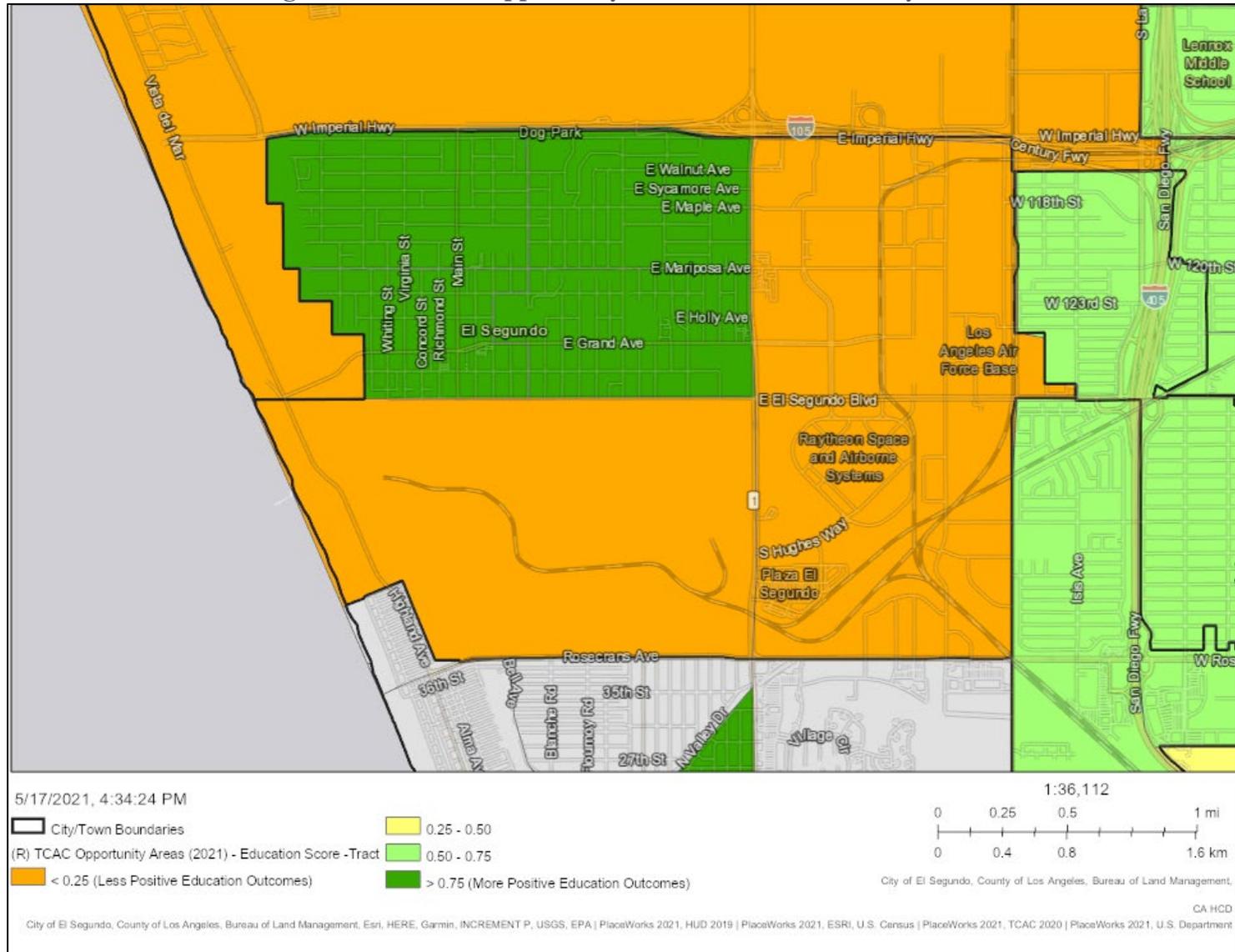
Local Trend. Figure C-22 shows TCAC education scores for El Segundo tracts. Tracts in El Segundo received education scores consistent with economic scores discussed above. The northwestern corner of the City, where a large majority of El Segundo households are located, scored in the highest quartile, while the tracts along the eastern and southern City boundaries received education scores below 0.25.

Figure C-21: Regional TCAC Opportunity Area Education Scores by Tract



Source: HCD AFFH Data Viewer, TCAC 2021, 2021

Figure C-22: TCAC Opportunity Area Education Scores by Tract



Source: HCD AFFH Data Viewer, TCAC 2021, 2021

ENVIRONMENTAL

Environmental health scores are determined by the Fair Housing Task Force based on CalEnviroScreen 3.0 pollution indicators and values. The California Office of Environmental Health Hazard Assessment (OEHHA) compiles these scores to help identify California communities disproportionately burdened by multiple sources of pollution. In addition to considering (1) environmental factors such as pollutant exposure, groundwater threats, toxic sites, and hazardous materials exposure and (2) sensitive receptors, including seniors, children, persons with asthma, and low birth weight infants, CalEnviroScreen also takes into consideration socioeconomic factors. These factors include educational attainment, linguistic isolation, poverty, and unemployment.

Regional Trend. As discussed previously, Black residents countywide are most likely to experience adverse environmental health conditions, while White residents are the least likely. A larger proportion of Los Angeles County has environmental scores in the lowest percentile compared to economic and education scores (Figure C-23). The central Los Angeles County, San Gabriel Valley, and South Bay areas all have concentrations of tracts with environmental scores in the lowest percentile. Tracts with the highest environmental scores are in western South Bay areas (i.e., Rolling Hills and Redondo Beach), and areas around Inglewood, Altadena, Whittier, Lakewood, and Malibu.

Local Trend. Environmental scores by tract in El Segundo are shown in Figure C-24. Only one tract in the northwestern corner of the City received an environmental score above 0.50. The three remaining tracts in the northwestern corner scored between 0.25 and 0.50, and the tracts along the eastern and southern City boundaries scored in the lowest quartile. The tract along the eastern City boundary has a larger non-White population compared to the rest of the City (see Figure C-3).

Access to parks, recreation, and open space is also crucial to healthy communities. To affirmatively further fair housing, all residents, regardless of demographics, should have access to recreational areas and open space. Figure C-25 shows protected open space in the City, including City and County land. There are many open space areas accessible to El Segundo residents in all areas of the City. The areas mapped include a variety of uses from national forests to small urban parks. In the case of El Segundo, most areas are parks and smaller open space areas. The northwestern section of the City, where nearly all residential units are located, has the highest density of open space. There are additional open space areas on the eastern side of the City and in the coastal area.

Sites Inventory. The February 2021 update to the CalEnviroScreen (CalEnviroScreen 4.0) and the City's sites inventory is shown in Figure C-26. A census tract's overall CalEnviroScreen percentile equals the percentage of all ordered CalEnviroScreen scores that fall below the score for that area. The areas with the highest (worst) scores are in the northwestern corner of the City; however, nearly all residential units in the City, including potential sites for future residential development projects, are located in this corner.

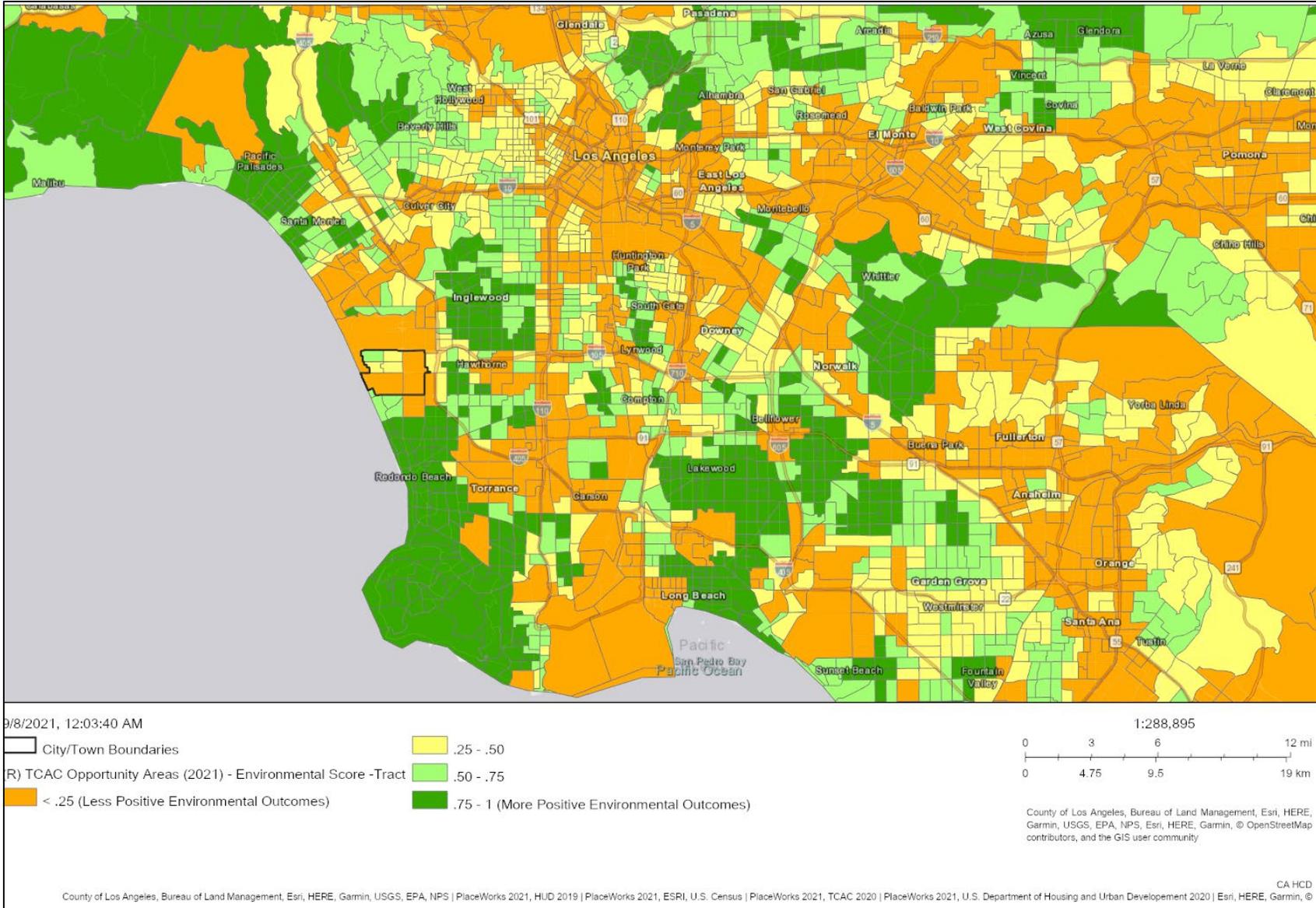
The distribution of RHNA units by CalEnviroScreen 4.0 score is shown in Table C-13. Approximately 54% of lower income units, 55% of moderate income units, and 45% of above moderate income units are in tracts scoring between the 51st and 60th percentile, the worst scores amongst El Segundo tracts. As shown in Figure C-26, tracts with CalEnviroScreen 4.0 scores include the tract bound by City boundaries to the north and west, Sheldon Street to the east, and W. Mariposa Avenue to the south, and the tract bound by W. Mariposa Avenue to the north, the Pacific Coast Highway to the east, El Segundo Boulevard to the south, and Sheldon Street to the west. While there are a significant number of RHNA units in these tracts, it is also relevant to note that 40.1% of lower income units, 38.2% of moderate income units, and 49.5% of above moderate income units are also in tracts with

CalEnviroScreen 4.0 scores in the 20th percentile or lower (best scores). RHNA units of all income levels are distributed throughout tracts with variable CalEnviroScreen 4.0 scores, ensuring housing units, specifically lower income units, are not concentrated in areas with worse environmental conditions. Further, all units are located in the northwestern area of the City where open space areas are prevalent and accessible (Figure C-25).

Table C-13: Distribution of RHNA Units by CalEnviroScreen 4.0 Percentile Score

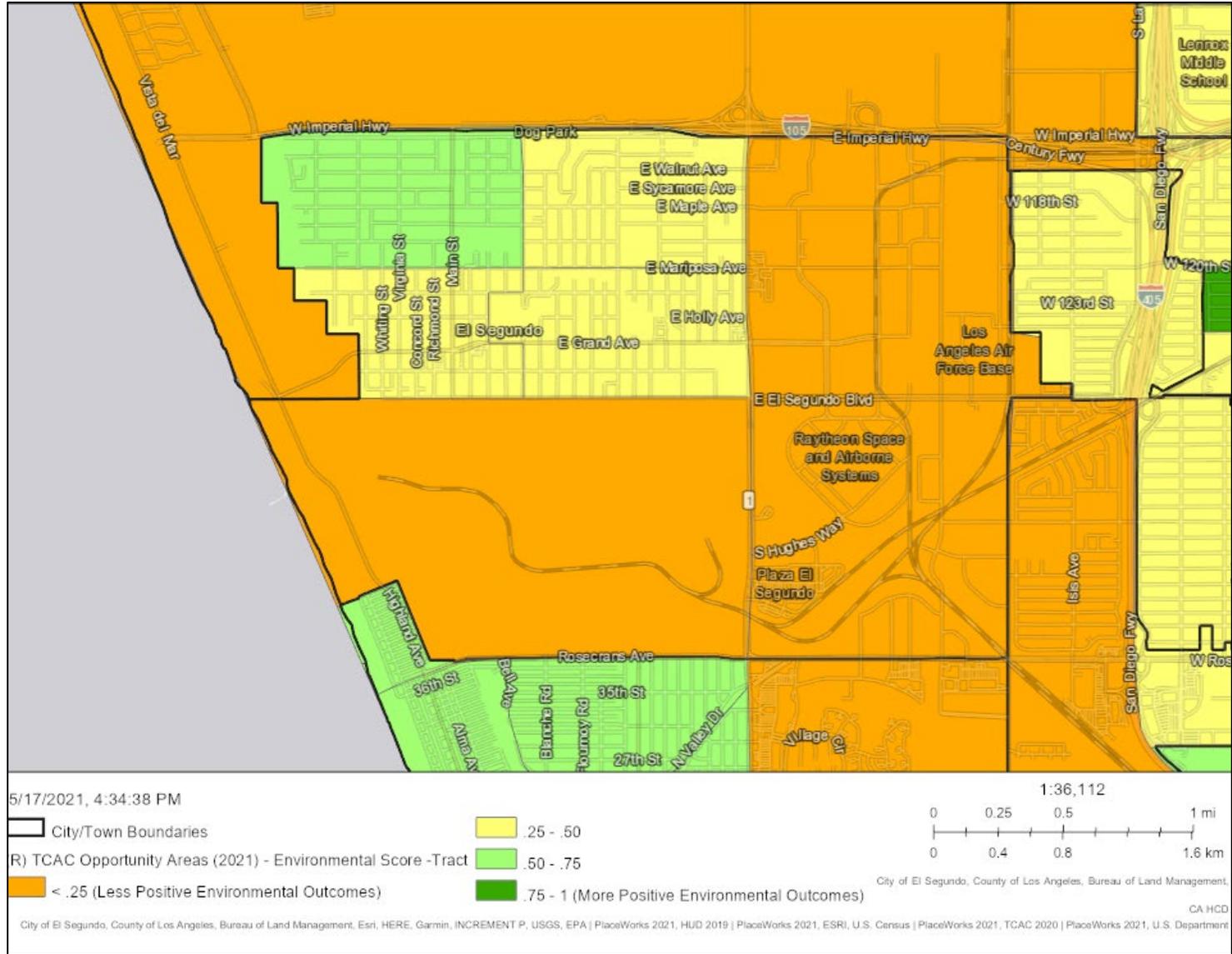
CalEnviroScreen 4.0 Percentile (Tract)	Lower Income		Moderate Income		Above Moderate Income		Total	
	Units	Percent	Units	Percent	Units	Percent	Units	Percent
11-20%	103	40.1%	71	38.2%	117	49.8%	291	42.9%
21-30%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
31-40%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
41-50%	16	6.2%	12	6.5%	12	5.1%	40	5.9%
51-60%	138	53.7%	103	55.4%	106	45.1%	347	51.2%
Total	257	100.0%	186	100.0%	235	100.0%	634	100.0%

Figure C-23: Regional TCAC Opportunity Area Environmental Scores by Tract



Source: HCD AFFH Data Viewer, TCAC 2021, 2021

Figure C-24: TCAC Opportunity Area Environmental Scores by Tract



Source: HCD AFFH Data Viewer, TCAC 2021, 2021.

Figure C-25: Protected Open Space in City of El Segundo (2019)

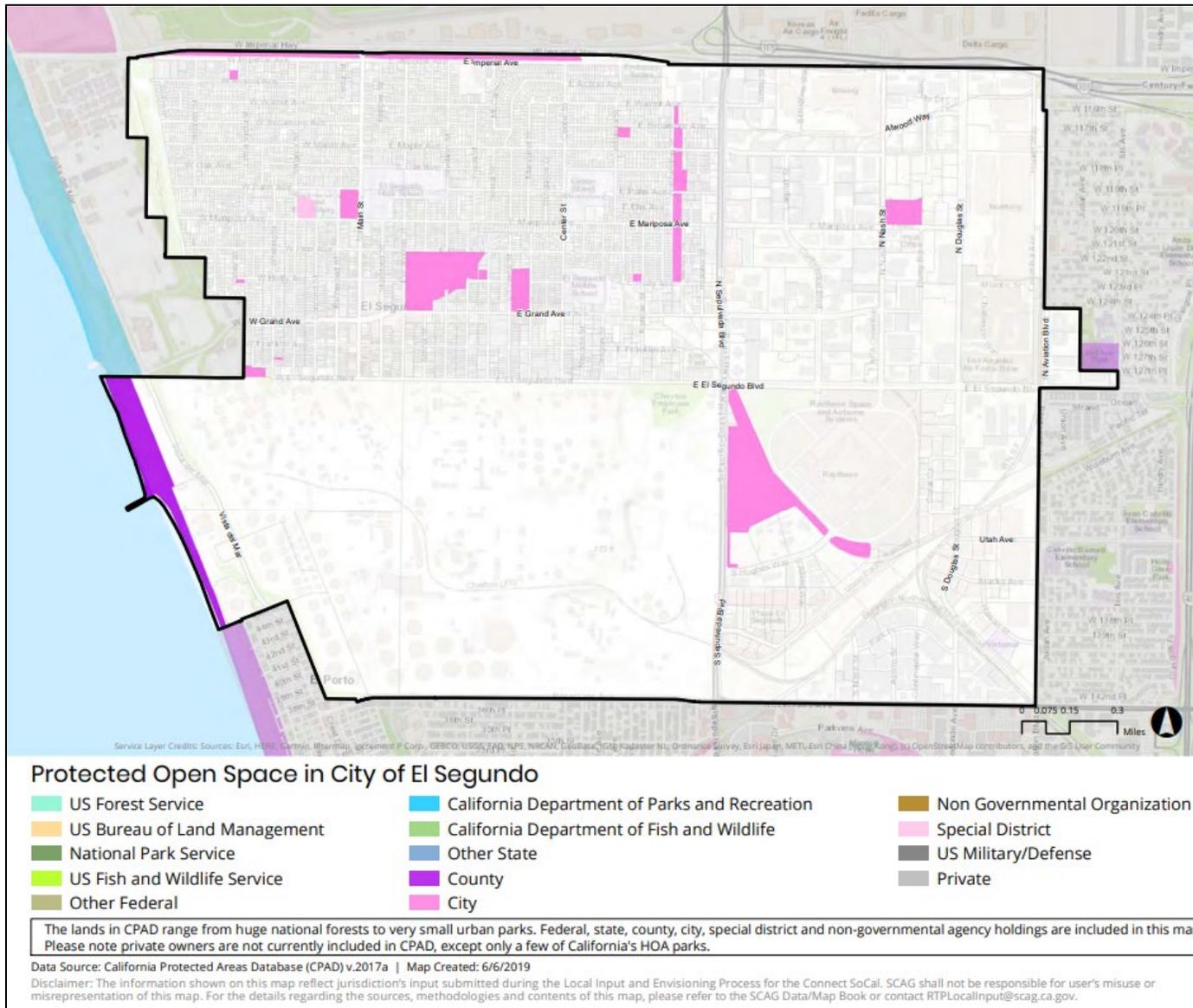
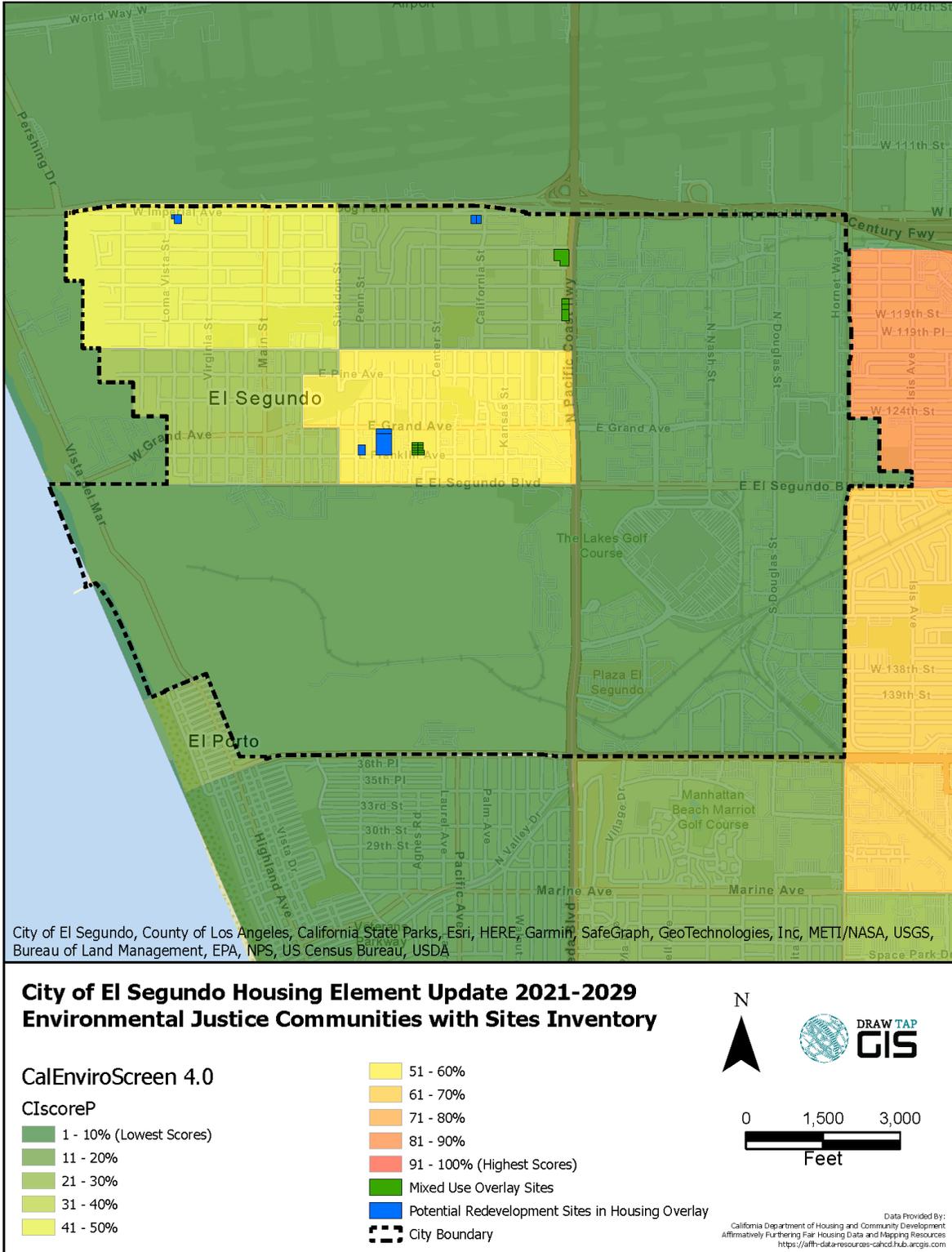


Figure C-26: CalEnviroScreen 4.0 Percentile Score by Tract and Sites Inventory



Source: HCD AFFH Data Viewer, CalEnviroScreen 4.0, 2021.

TRANSPORTATION

HUD’s Job Proximity Index, shown in Table C-11, can be used to show transportation need geographically. Block groups with lower jobs proximity indices are located further from employment opportunities and have a higher need for transportation. Availability of efficient, affordable transportation can be used to measure fair housing and access to opportunities. SCAG developed a mapping tool for High Quality Transit Areas (HQTAs) as part of the Connect SoCal 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). SCAG defines HQTAs as areas within one-half mile from a major transit stop and a high-quality transit corridor. This section also utilizes All Transit metrics to identify transportation opportunities in Los Angeles County and El Segundo.

Regional Trend. All Transit explores metrics that reveal the social and economic impact of transit, specifically looking at connectivity, access to jobs, and frequency of service. El Segundo’s All Transit Performance score of 5.8 Hawthorne (7.3), Hermosa Beach (6.4), Inglewood (7.7), Lawndale (7.8), Redondo Beach (6.6), and the County (6.8). The City scored slightly higher than Manhattan Beach (5.6). Los Angeles County All Transit metrics are shown in Figure C-27. The County’s All Transit score of 6.8 indicates a moderate combination of trips per week and number of accessible jobs enabling a moderate number of people to take transit to work. All Transit estimates 93.9% of jobs and 90.1% of workers are located within ½ a mile from transit.

Figure C-27: Los Angeles County All Transit Metrics



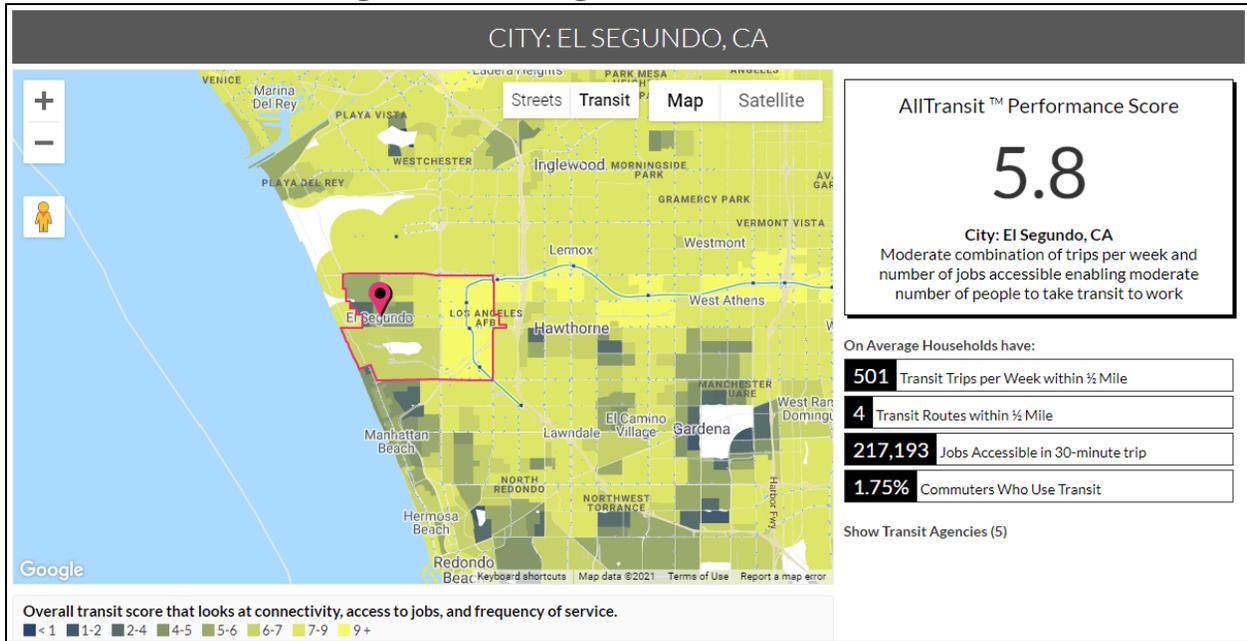
Source: All Transit Metrics: All Transit Performance Score – Los Angeles County, 2019.

As shown in Figure C-29, block groups around Santa Monica and Beverly Hills, Pasadena, Torrance, downtown Los Angeles, and coastal areas around El Segundo have the highest jobs proximity index scores indicating employment opportunities are most accessible in these areas. Central County areas, from Inglewood to Bellflower, southern South Bay cities, and parts of the San Gabriel Valley have the lowest jobs proximity index scores. Most of the central County areas are considered HQTAs.

Local Trend. All Transit metrics for El Segundo are shown in Figure C-28. El Segundo received an All Transit Performance Score of 5.8, indicating a moderate combination of trips per week and

number of jobs accessible by transit. All Transit estimates that 99.6% of jobs and 99.6% of workers in El Segundo are within 1/2 a mile from transit.

Figure C-28: El Segundo All Transit Metrics

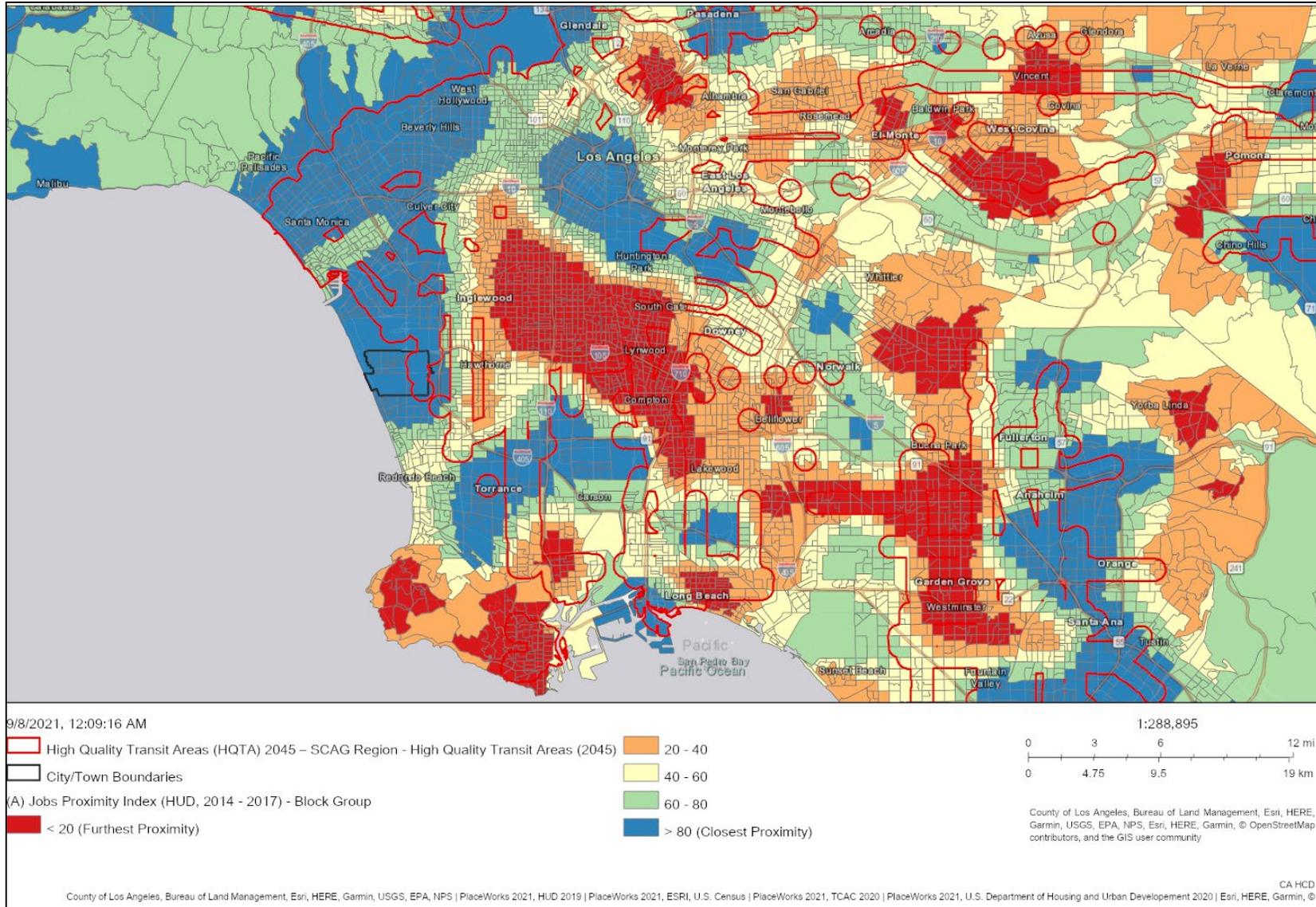


Source: All Transit Metrics: All Transit Performance Score – El Segundo, 2019.

As shown in Figure C-30, all census block groups in El Segundo received the highest jobs proximity index scores exceeding 80, indicating that employment opportunities are very accessible in the City. Additionally, the eastern side of the City is considered an HQTA (Figure C-29).

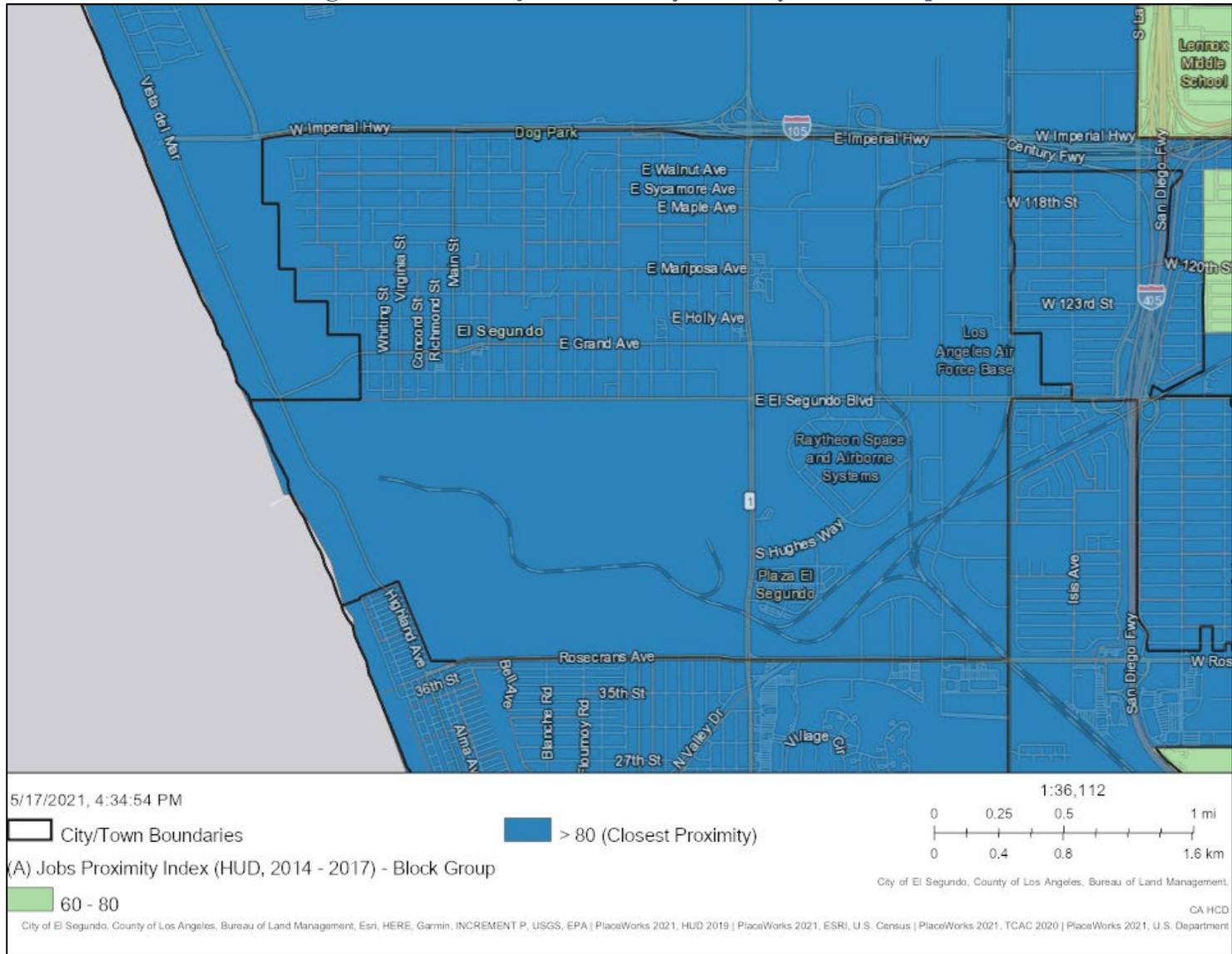
Figure C-31 shows bikeways throughout the City. El Segundo has a widespread network of proposed or planned interconnected bikeways according to the SCAG Data/Map Book for the City of El Segundo. Additional bikeways throughout the City will encourage mobility, specifically in the northwestern corner of the City where nearly all residential units are located.

Figure C-29: Regional HUD Jobs Proximity Index by Block Group and HQTAs



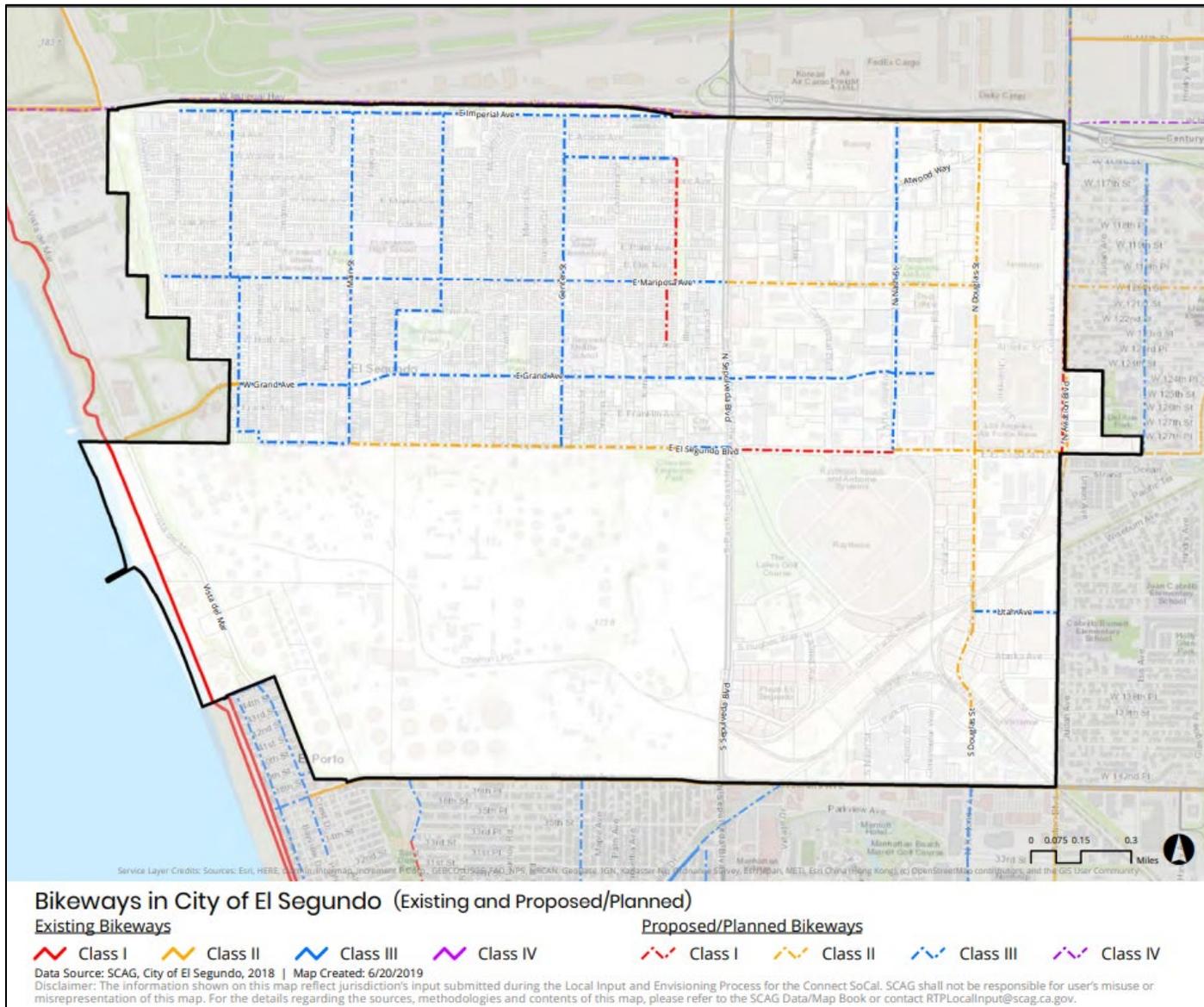
Source: HCD AFFH Data Viewer, HUD 2014-2017, 2021.

Figure C-30: HUD Jobs Proximity Index by Block Group



Source: HCD AFFH Data Viewer, HUD 2014-2017, 2021.

Figure C-31: Bikeways in the City of El Segundo



5. Disproportionate Housing Needs

Housing problems in El Segundo were calculated using HUD’s 2020 Comprehensive Housing Affordability Strategy (CHAS) data based on the 2013-2017 ACS. Table C-14 breaks down households by race and ethnicity and presence of housing problems for El Segundo and Los Angeles County households. The following conditions are considered housing problems:

- Substandard Housing (measured by incomplete plumbing or kitchen facilities)
- Overcrowding (more than 1 person per room)
- Cost burden (housing costs greater than 30%)

In El Segundo, 24.7% of owner-occupied households and 44.4% of renter-occupied households have one or more housing problems. The City has a smaller proportion of households with a housing problem compared to the County, where 38.9% of owner-occupied households and 62.3% of renter-occupied households experience a housing problem. In El Segundo, all Pacific Islander renter-households experience a housing problem. White owner-occupied households, Asian owner-occupied households, and Hispanic renter-occupied households also experience housing problems at a higher rate than the City average.

Table C-14: Housing Problems by Race/Ethnicity

	El Segundo		Los Angeles County	
	Owner	Renter	Owner	Renter
White	26.6%	43.7%	32.1%	52.6%
Black	--	43.8%	41.5%	63.7%
Asian	38.0%	42.4%	38.3%	56.3%
American Indian	--	--	39.7%	56.4%
Pacific Islander	--	100.0%	39.7%	55.5%
Hispanic	0.0%	53.3%	48.2%	71.1%
Other	0.0%	24.0%	36.5%	55.7%
All	24.7%	44.4%	38.9%	62.3%

Note: -- = 0 households in category.
Source: HUD CHAS Data (based on 2013-2017 ACS), 2020.

COST BURDEN

Households are considered cost burdened if housing costs exceed 30% of their gross income for housing, and severely cost burdened if housing costs exceed 50% of their gross income. Cost burden in El Segundo and Los Angeles County is assessed using 2020 HUD CHAS data (based on 2013-2017 ACS estimates) and the HCD Data Viewer (based on 2010-2014 and 2015-2019 ACS estimates).

Regional Trend. Cost burden by tenure and race/ethnicity for Los Angeles County is shown in Table C-15. Approximately 45% of Los Angeles County households are cost burdened, including 35% of owner-occupied households and 54.2% of renter-occupied households. Non-Hispanic Black and Hispanic renter households have the highest rate of cost burden of 59.6% and 58.3%, respectively. Non-Hispanic White and non-Hispanic Pacific Islander owner households have the lowest rate of cost burden of 31.1% and 33.3%, respectively. Cost burden is more common amongst renter households than owner households regardless of race or ethnicity.

Table C-15: Cost Burden by Race/Ethnicity and Tenure – Los Angeles County

	Cost Burdened (>30%)	Severely Cost Burdened (>50%)	Total Households
Owner-Occupied			
White, non-Hispanic	31.1%	14.8%	648,620
Black, non-Hispanic	40.0%	19.6%	104,895
Asian, non-Hispanic	34.4%	15.8%	255,890
American Indian, non-Hispanic	36.9%	16.3%	3,215
Pacific Islander, non-Hispanic	33.3%	14.8%	2,165
Hispanic	39.5%	17.8%	470,670
Other	34.9%	17.2%	26,905
Renter-Occupied			
White, non-Hispanic	49.4%	27.5%	541,545
Black, non-Hispanic	59.6%	34.8%	206,950
Asian, non-Hispanic	47.6%	25.5%	226,765
American Indian, non-Hispanic	48.8%	26.8%	4,420
Pacific Islander, non-Hispanic	47.9%	22.5%	4,355
Hispanic	58.3%	30.5%	755,590
Other	50.9%	27.5%	43,210

Source: HUD CHAS Data (based on 2013-2017 ACS), 2020.

Cost burden Figure C-32 and Figure C-33 show concentrations of cost burdened owners and renters by tract for the region. Tracts with high concentrations of cost burdened owners are generally dispersed throughout the County. Overpaying owners are most prevalent in the central County areas, in the westside cities of Santa Monica and Beverly Hills, and parts of the San Gabriel Valley. In most tracts in coastal areas from Rolling Hills to El Segundo, 20% to 60% of owners are cost burdened. There is a higher concentration of cost burdened renters countywide. More than 40% of renters overpay for housing in most Los Angeles County tracts. Tracts where more than 60% of renters are cost burdened are most concentrated in the central County areas around Inglewood and the City of Los Angeles, Long Beach, eastern County cities including Norwalk, and parts of the San Gabriel Valley. Between 20% and 60% of renters in coastal areas around El Segundo overpay for housing. There is a higher concentration of overpaying renters in tracts to the east of the City.

Local Trend. Cost burden by tenure in El Segundo based on HUD CHAS data is shown in Table C-16. Pacific Islander, Hispanic, and Black renter-occupied households have the highest rate of cost burden in the city (100%, 45.3%, and 43.8% respectively). There are no cost burdened Hispanic owners or owners of a race not listed (“other”) in El Segundo. For all racial and ethnic groups other than Asians, cost burden is more prevalent amongst renter-occupied households. Overall, 31.9% of El Segundo households are cost burdened, and 14.6% are severely cost burdened. Only 24% of owners in El Segundo spend more than 30% of their income on housing, compared to 38.3% of renters. Fewer households are cost burdened in El Segundo compared to the County.

Table C-16: Cost Burden by Race/Ethnicity and Tenure – El Segundo

	Cost Burdened (>30%)	Severely Cost Burdened (>50%)	Total Households
Owner-Occupied			
White, non-Hispanic	26.2%	11.5%	2,350
Black, non-Hispanic	--	--	0
Asian, non-Hispanic	38.0%	20.0%	250
American Indian, non-Hispanic	--	--	0
Pacific Islander, non-Hispanic	--	--	0
Hispanic	0.0%	0.0%	285
Other	0.0%	0.0%	75
Renter-Occupied			
White, non-Hispanic	40.0%	16.8%	2,325
Black, non-Hispanic	43.8%	25.0%	80
Asian, non-Hispanic	22.7%	3.0%	330
American Indian, non-Hispanic	--	--	0
Pacific Islander, non-Hispanic	100.0%	0.0%	10
Hispanic	45.3%	26.3%	685
Other	20.0%	20.0%	250

Source: HUD CHAS Data (based on 2013-2017 ACS), 2020.

Figure C-34 through Figure C-37 compare cost burden by tract in using the 2010-2014 and 2015-2019 ACS. The rate of cost burdened owners has decreased or remained the same in all tracts in El Segundo since the 2010-2014 ACS. Between 20% and 40% of owners are currently cost burdened in all tracts. The rate of cost burdened renters has increased in one tract in the northwestern corner of the City. According to the most recently 2015-2019 ACS estimates, between 40% and 60% of renters overpay in most El Segundo tracts. Only 20% to 40% of renters overpay in the tract at the cross section of the PCH and El Segundo Boulevard.

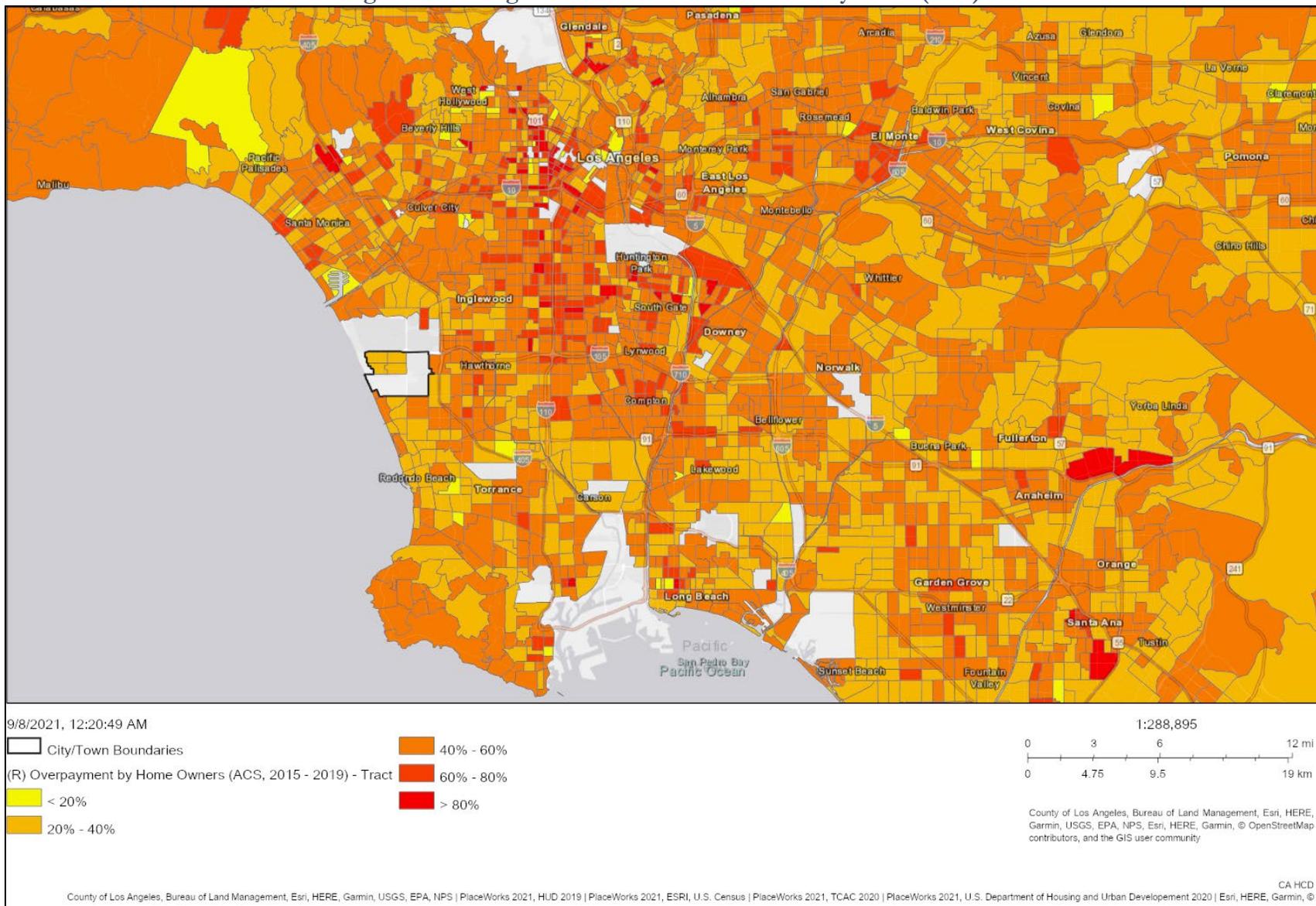
Sites Inventory. As discussed above, between 20% and 40% of owners overpay for housing in all El Segundo tracts; therefore, all RHNA units are located in tracts with populations of cost burdened owners in this range. The distribution of RHNA units by cost burdened renters is shown below. Over half (51.2%) of RHNA units are in tracts where 20% to 40% of renters overpay for housing, including 53.7% of lower income units, 55.4% of moderate income units, and 45.1% of above moderate income units. The other 48.8% of RHNA units are in tracts where 40% to 60% of renters overpay. As shown in Figure C-37, the distribution of RHNA units is consistent with the Citywide trend where 40% and 60% of renters are cost burdened in a majority of the City. The City’s RHNA strategy does not exacerbate existing fair housing conditions related to cost burden.

Table C-17: Distribution of RHNA Units by Percent of Cost Burdened Renters

Cost Burdened Renters (Tract)	Lower Income		Moderate Income		Above Moderate Income		Total	
	Units	Percent	Units	Percent	Units	Percent	Units	Percent
20-40%	138	53.7%	103	55.4%	106	45.1%	347	51.2%
40.1-60%	119	46.3%	83	44.6%	129	54.9%	331	48.8%

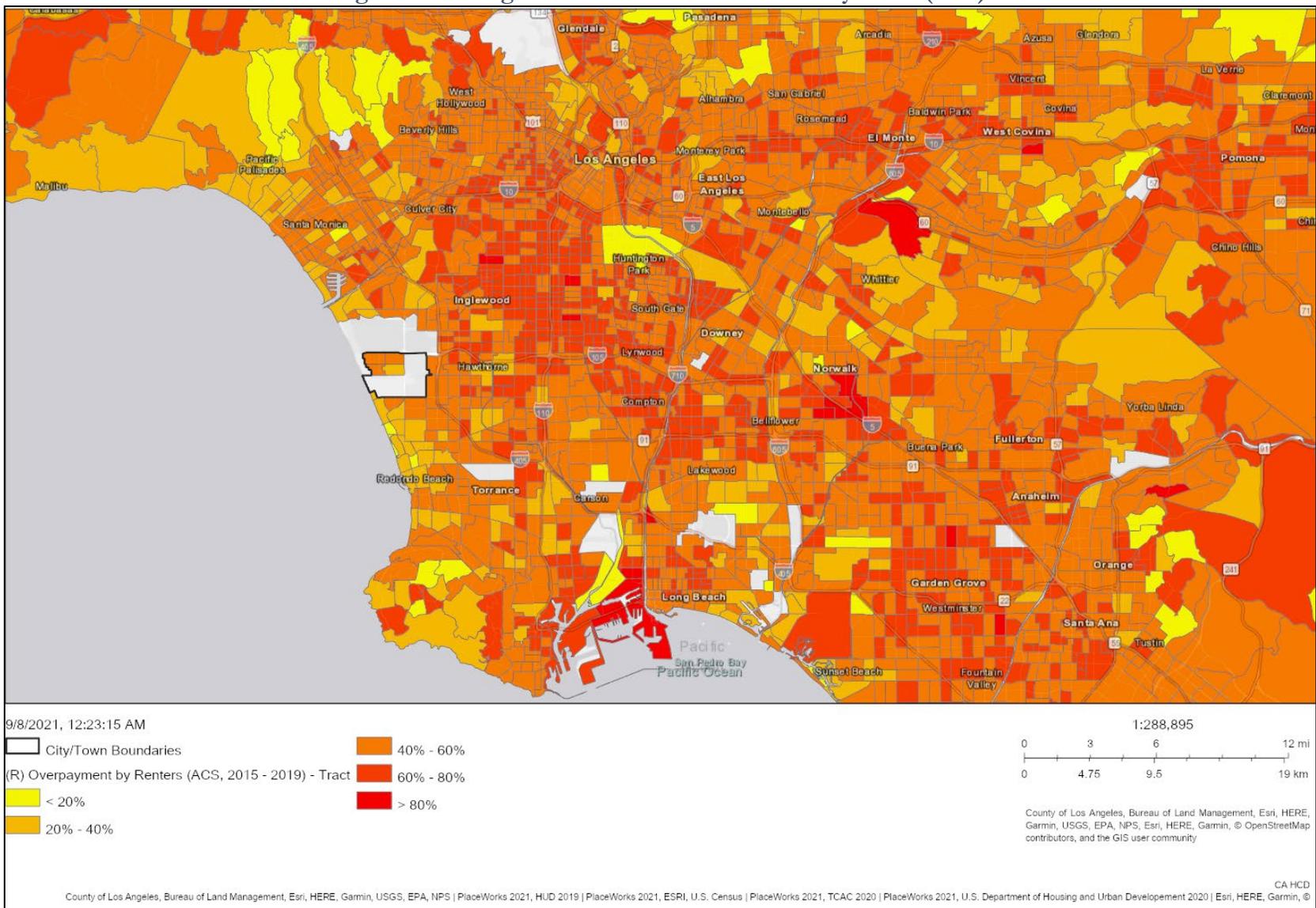
Total	257	100.0%	186	100.0%	235	100.0%	678	100.0%
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Figure C-32: Regional Cost Burdened Owners by Tract (2019)



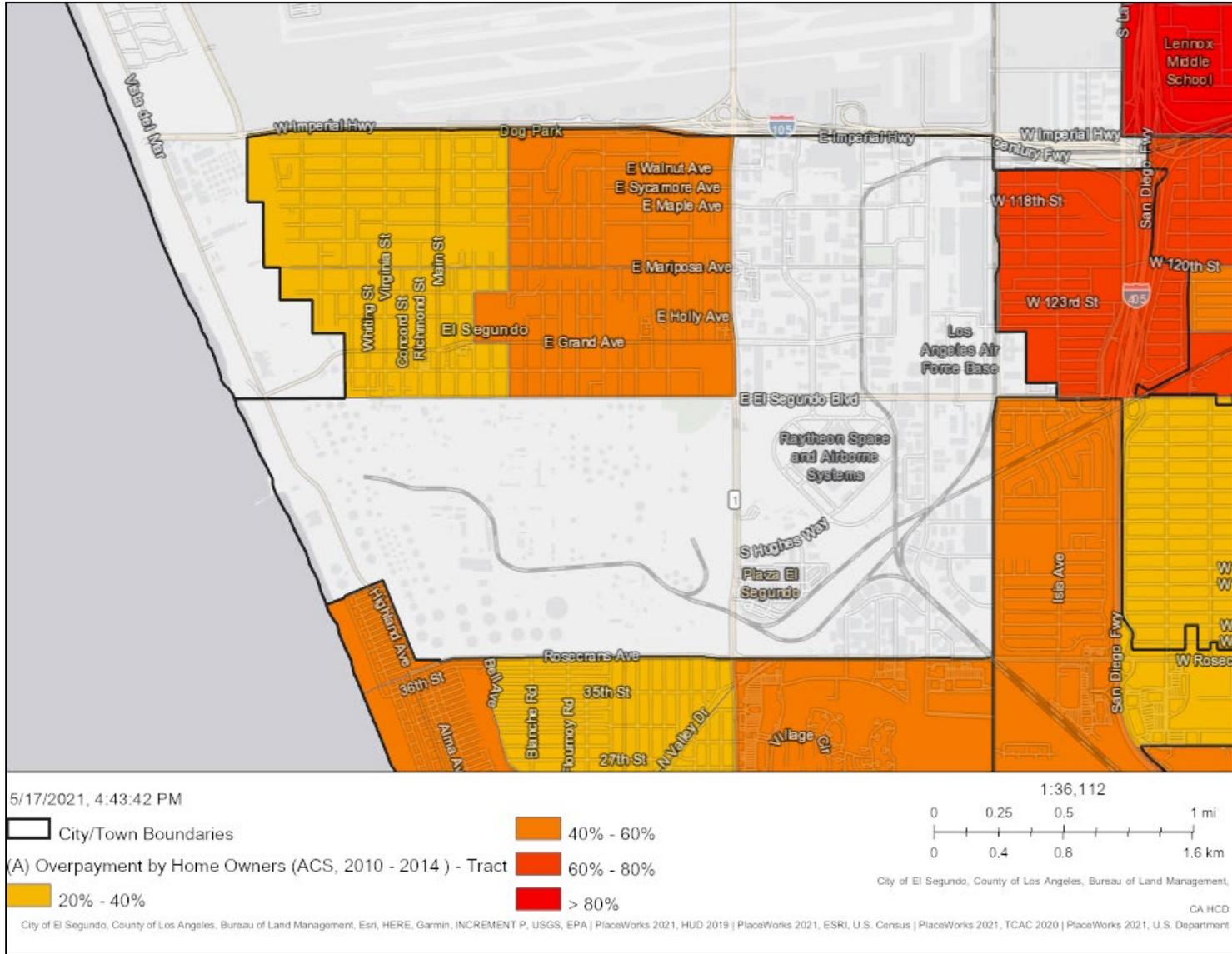
Source: HCD AFFH Data Viewer, 2010-2014 ACS, 2021.

Figure C-33: Regional Cost Burdened Renters by Tract (2019)



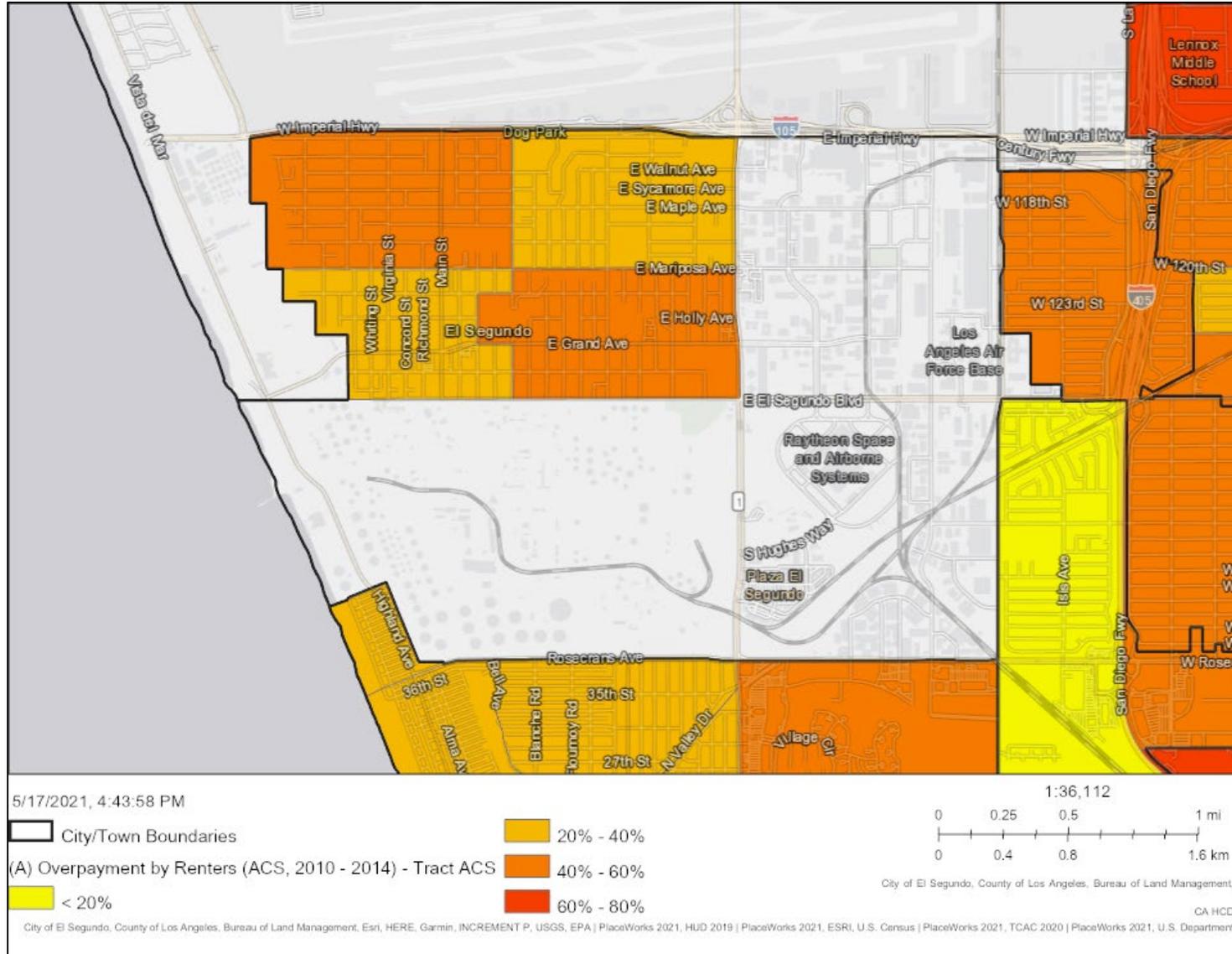
Source: HCD AFFH Data Viewer, 2010-2014 ACS, 2021.

Figure C-34: Cost Burdened Owners by Tract (2014)



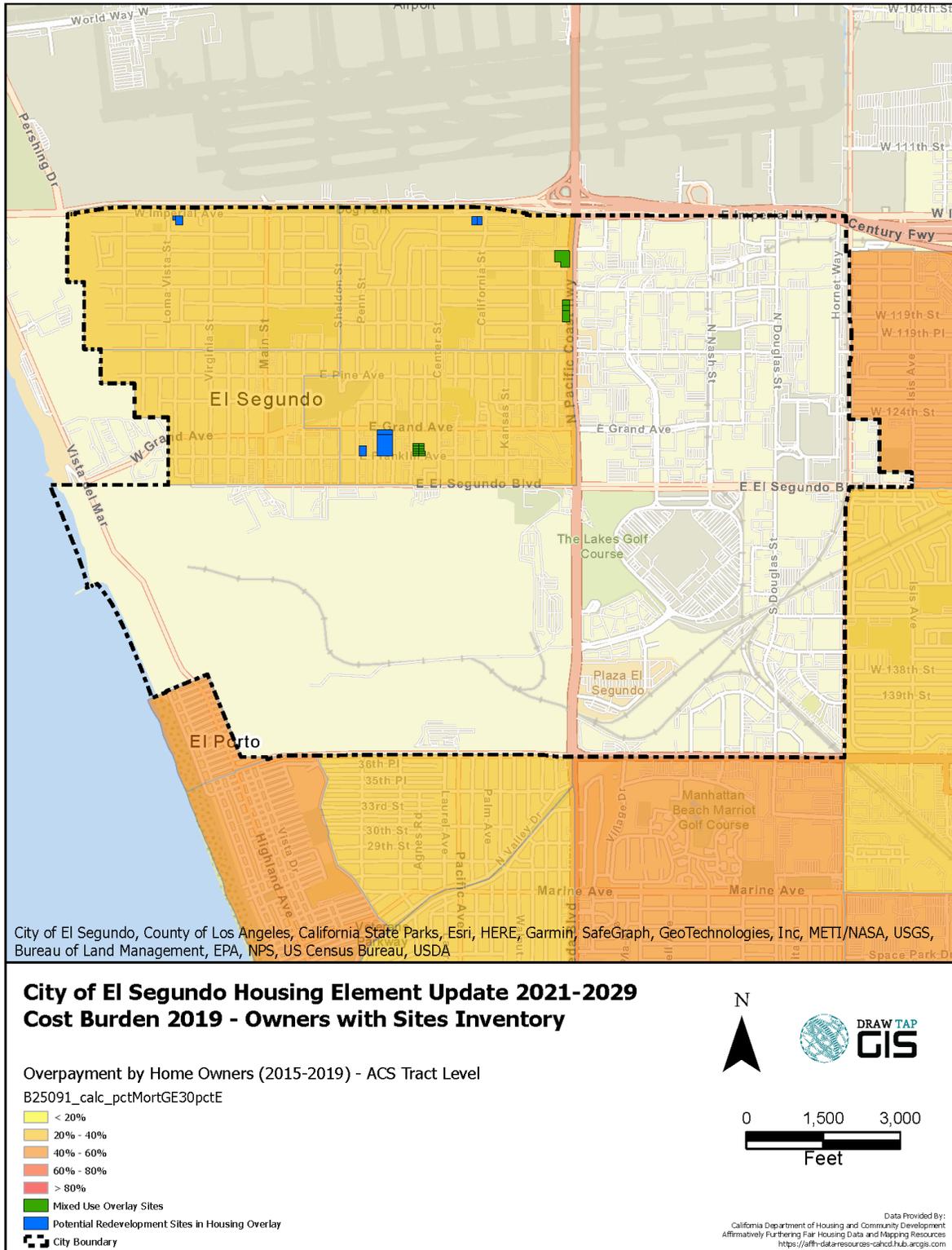
Source: HCD AFFH Data Viewer, 2010-2014 ACS, 2021.

Figure C-35: Cost Burdened Renters by Tract (2014)



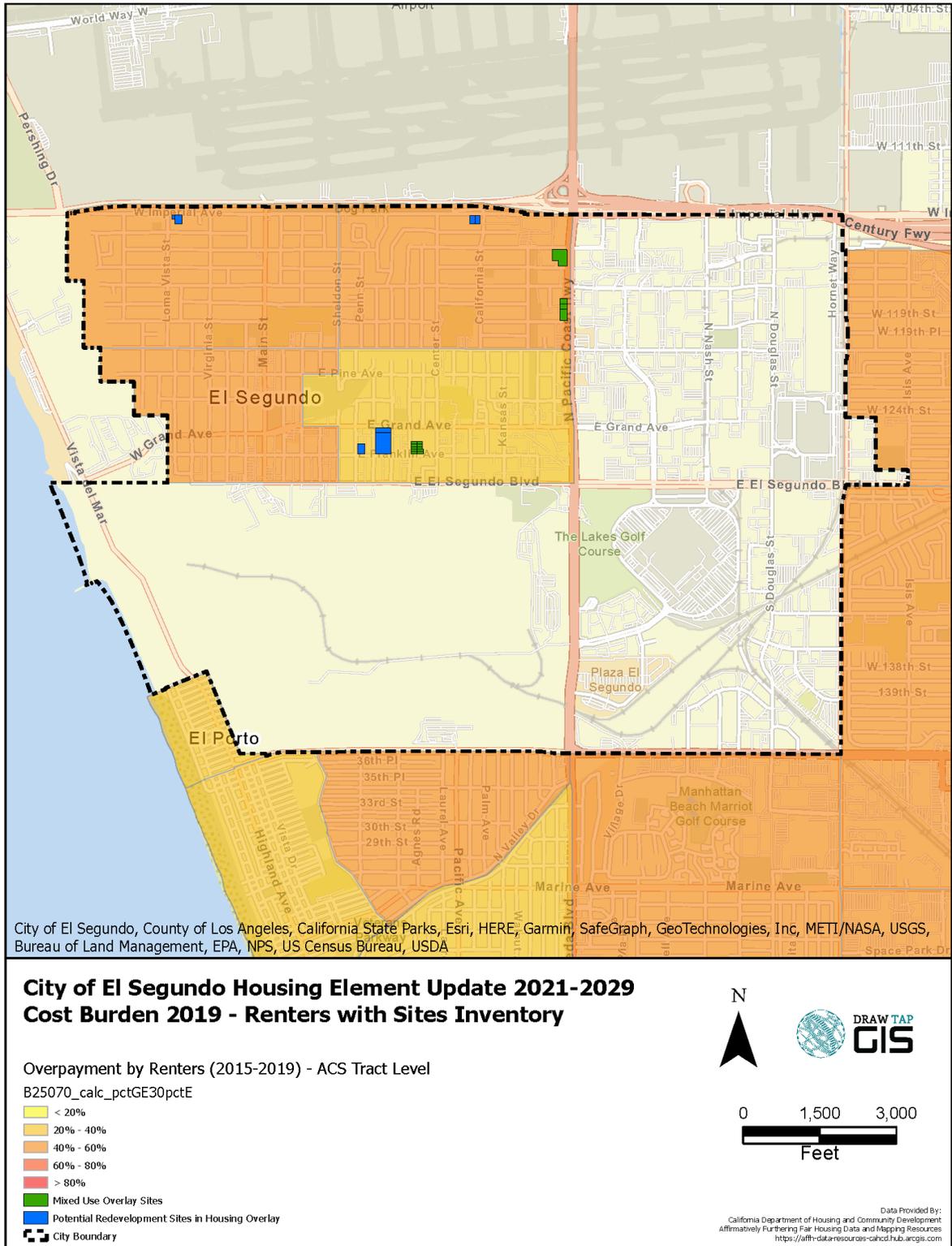
Source: HCD AFFH Data Viewer, 2010-2014 ACS, 2021.

Figure C-36: Cost Burdened Owners by Tract and Sites Inventory (2019)



Source: HCD AFFH Data Viewer, 2015-2019 ACS, 2021.

Figure C-37: Cost Burdened Renters by Tract and Sites Inventory (2019)



Source: HCD AFFH Data Viewer, 2015-2019 ACS, 2021.

OVERCROWDING

A household is considered overcrowded if there is more than one person per room and severely overcrowded if there is more than 1.5 persons per room. HUD CHAS data based on the 2013-2017 ACS and the HCD AFFH Data Viewer (2015-2019 ACS) is used to show overcrowding in El Segundo and Los Angeles County.

Regional Trend. As shown in Table C-18, 5.7% of owner-occupied households and 16.7% of renter-occupied households in the County are overcrowded. Severe overcrowding is also an issue in the County, especially amongst renter households. More than 1% of owner households and 7.6% of renter households are severely overcrowded.

Table C-18: Overcrowding by Tenure

	Overcrowded (>1 person per room)		Severely Overcrowded (>1.5 persons per room)		Total Households
	Households	Percent	Households	Percent	
El Segundo					
Owner-Occupied	25	0.8%	15	0.5%	2,960
Renter-Occupied	215	5.8%	80	2.2%	3,680
Los Angeles County					
Owner-Occupied	85,870	5.7%	23,025	1.5%	1,512,365
Renter-Occupied	298,460	16.7%	134,745	7.6%	1,782,835

Source: HUD CHAS Data (based on 2013-2017 ACS), 2020.

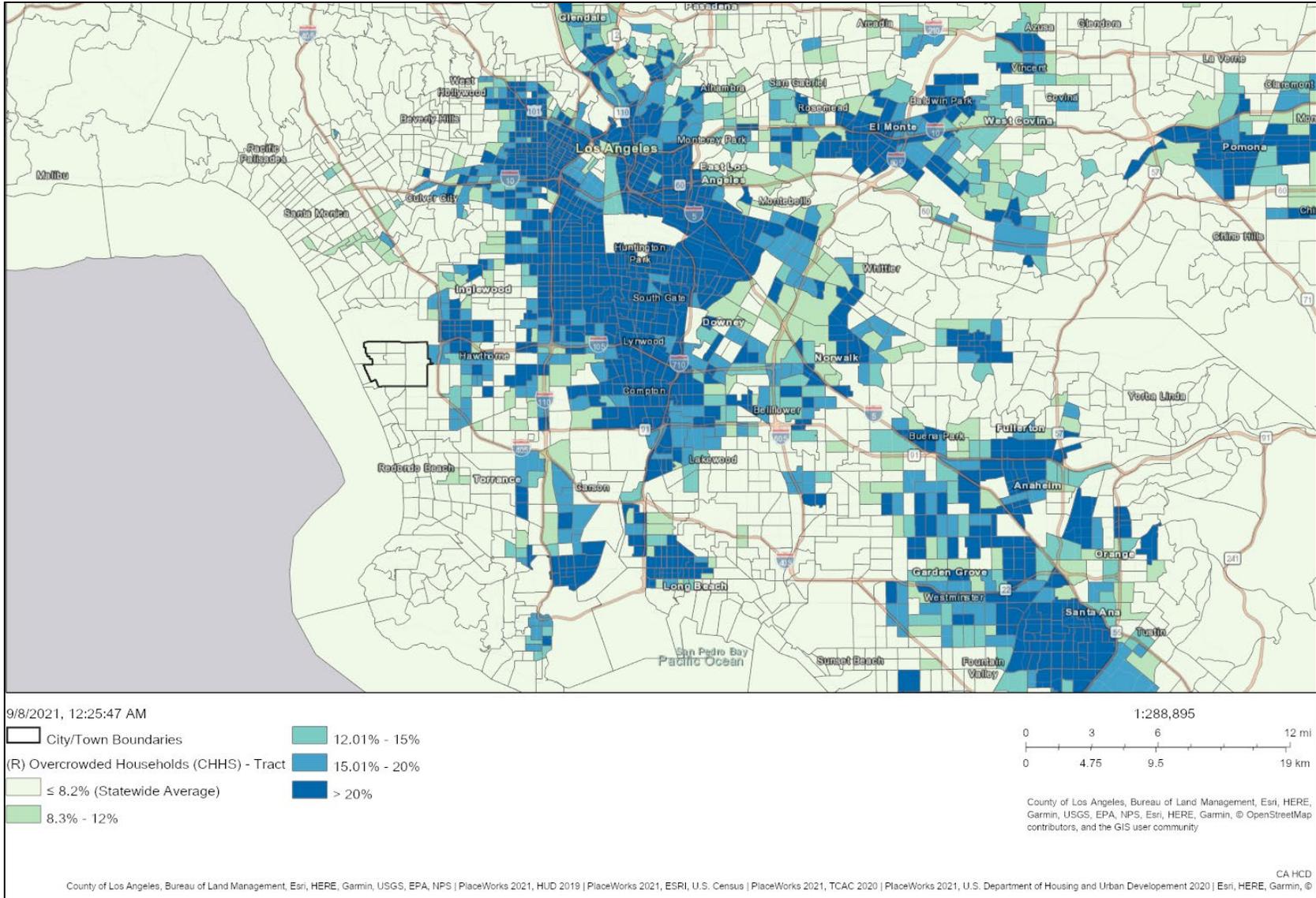
Figure C-38 shows concentrations of overcrowded households by tract regionally. Overcrowded households are most concentrated in the central County areas, including the City of Los Angeles, South Gate, and Compton, and in parts of San Gabriel Valley. Areas north and south of El Segundo have concentrations of overcrowded households below the State average. Tracts east of El Segundo, around Hawthorn and Inglewood, have significantly more overcrowding.

Local Trend. As presented in Table C-18 above, a smaller share of households in El Segundo are overcrowded compared to the countywide average. Less than 1% of owner-occupied households and 5.8% of renter-occupied households in the City have more than one person per room. Only 0.5% of owner households and 2.2% of renter households are severely overcrowded, with more than 1.5 persons per room.

Figure C-39 shows overcrowding by tract in the City. There are no tracts in El Segundo where the percent of overcrowded households exceeds the statewide average of 8.2%.

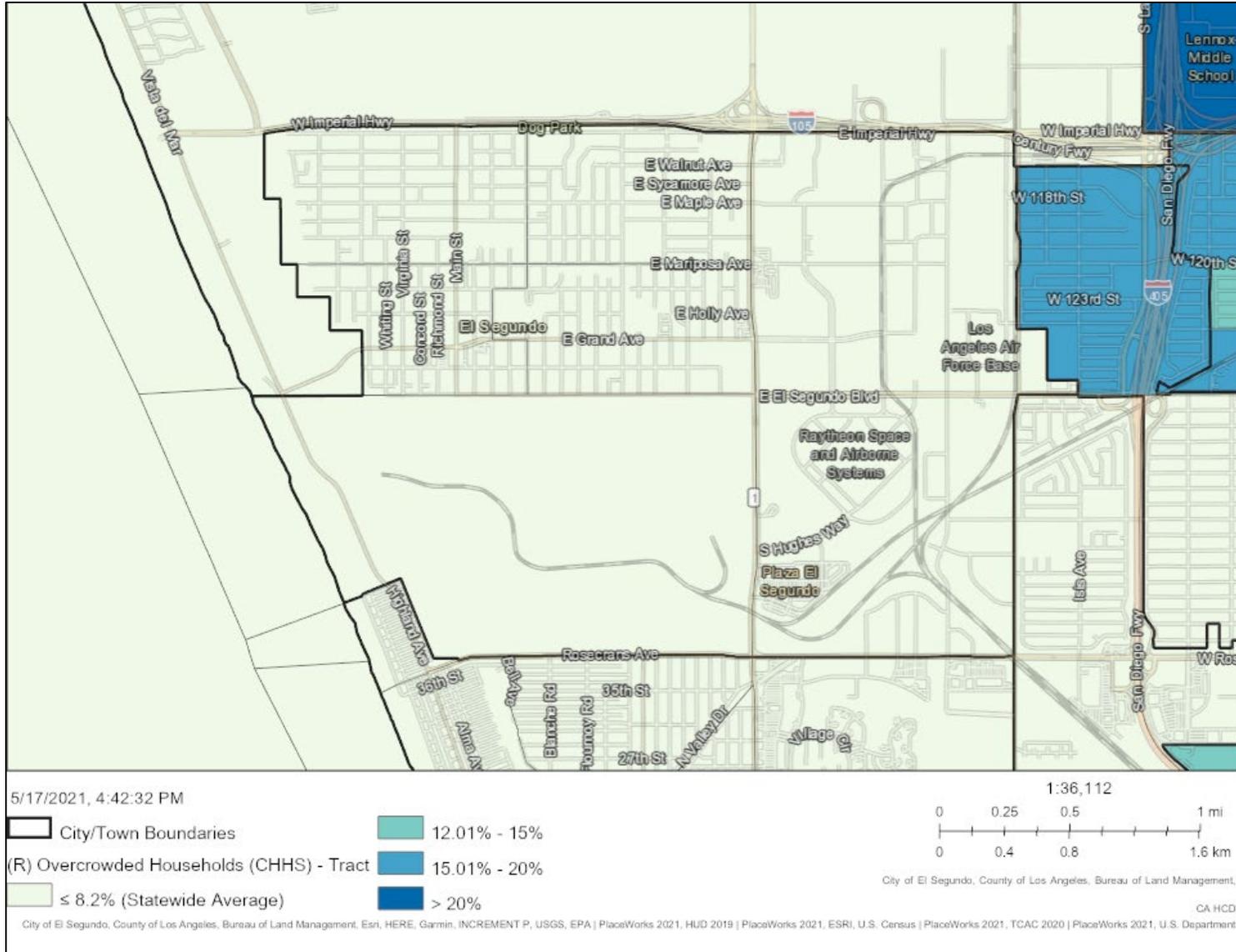
Sites Inventory. There are no RHNA units in tracts where the population of overcrowded households exceeds the statewide average of 8.2%. The City's RHNA strategy does not exacerbate conditions related to overcrowding.

Figure C-38: Regional Overcrowded Households by Tract



Source: HCD AFFH Data Viewer, 2020 HUD CHAS data, 2021.

Figure C-39: Overcrowded Households by Tract



Source: HCD AFFH Data Viewer, 2020 HUD CHAS data, 2021.

SUBSTANDARD HOUSING

Incomplete plumbing or kitchen facilities and housing stock age can be used to measure substandard housing conditions. Incomplete facilities and housing age are based on the 2015-2019 ACS. In general, residential structures over 30 years of age require minor repairs and modernization improvements, while units over 50 years of age are likely to require major rehabilitation such as roofing, plumbing, and electrical system repairs.

Regional Trend. Less than 1% households in the County lack complete plumbing facilities, and 1.5% lack complete kitchen facilities. Incomplete facilities are more common amongst renter-occupied households. Only 0.4% of owner households lack complete kitchen facilities compared to 2.5% of renters (Table C-19).

Table C-19: Incomplete Facilities

	Lacking Complete Plumbing Facilities		Lacking Complete Kitchen Facilities		Total Households
	Households	Percent	Households	Percent	
El Segundo					
Owner-Occupied	0	0.0%	0	0.0%	2,792
Renter-Occupied	19	0.5%	129	3.6%	3,625
Total	19	0.3%	129	2.0%	6,417
Los Angeles County					
Owner-Occupied	3,672	0.2%	5,823	0.4%	1,519,516
Renter-Occupied	11,410	0.6%	44,441	2.5%	1,797,279
Total	15,082	0.5%	50,264	1.5%	3,316,795

Source: 2015-2019 ACS (5-Year Estimates).

Housing age can also be used as an indicator for substandard housing and rehabilitation needs. In general, residential structures over 30 years of age require minor repairs and modernization improvements, while units over 50 years of age are likely to require major rehabilitation such as roofing, plumbing, and electrical system repairs. In the County, 86% of the housing stock was built prior to 1990, including 60.5% built prior to 1970 (Table C-20).

Local Trend. There are no owner-occupied households lacking complete plumbing or kitchen facilities in El Segundo (Table C-19). A larger proportion of renter-occupied households in El Segundo lack complete kitchen facilities compared to the share countywide. Of renter households, 0.5% lack complete plumbing facilities and 3.6% lack complete kitchen facilities.

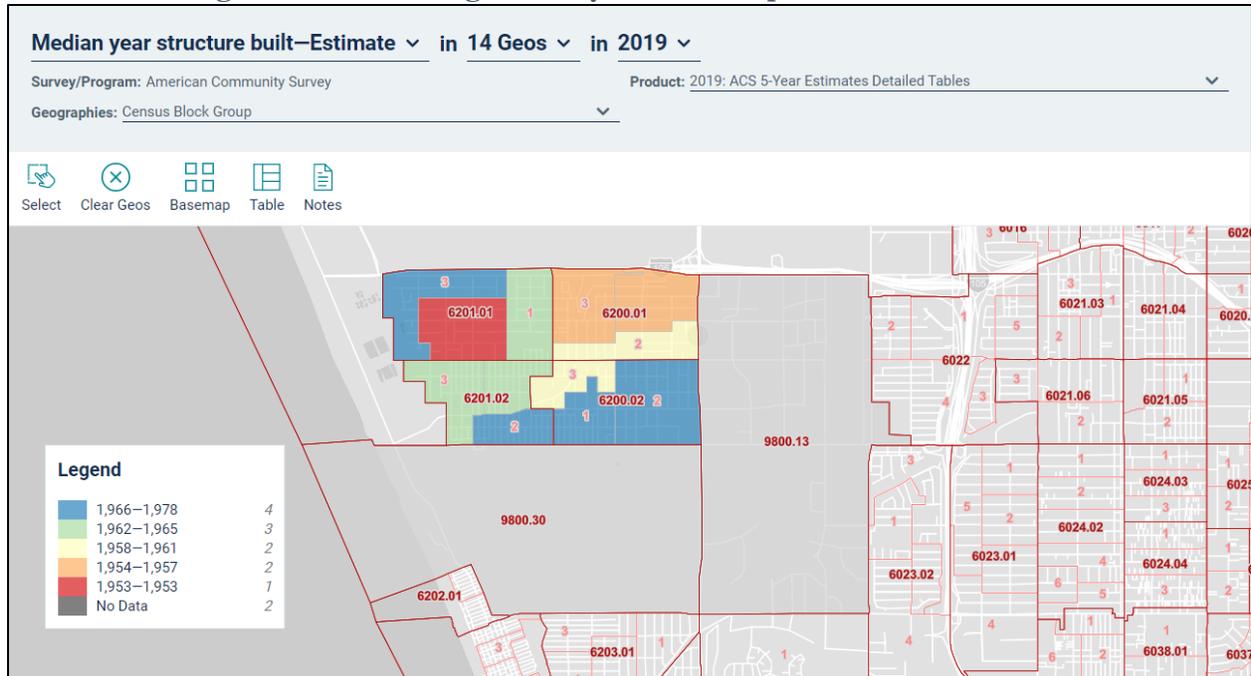
Table C-20 shows the housing stock age in El Segundo and El Segundo block groups. Nearly 90% of the City's housing stock was built prior to 1990, a slightly higher share than the County. Tract 6200.01 block groups 1 and 3, and tract 6201.01 block group 2 have the largest share of housing units aged 50 or older. More than 70% of housing units in these block groups were built prior to 1970. Figure C-40 shows the median year housing units were built by block group. The northernmost tracts, tracts 6201.01 and 6200.01, have slightly older housing stocks.

Table C-20: Housing Unit Age

Tract/Jurisdiction	1969 or Earlier (50+ Years)	1970-1989 (30-50 Years)	1990 or Later (<30 Years)	Total Housing Units
Block Group 1, Tract 6200.01	73.1%	21.0%	5.9%	442
Block Group 2, Tract 6200.01	64.9%	27.8%	7.3%	479
Block Group 3, Tract 6200.01	76.5%	11.0%	12.4%	571
Block Group 1, Tract 6200.02	55.3%	29.4%	15.4%	494
Block Group 2, Tract 6200.02	42.5%	29.7%	27.7%	602
Block Group 3, Tract 6200.02	59.9%	29.1%	11.1%	416
Block Group 1, Tract 6201.01	57.4%	38.1%	4.6%	680
Block Group 2, Tract 6201.01	75.3%	18.9%	5.8%	782
Block Group 3, Tract 6201.01	56.8%	33.3%	9.9%	718
Block Group 1, Tract 6201.02	57.5%	23.1%	19.4%	381
Block Group 2, Tract 6201.02	55.1%	36.7%	8.2%	403
Block Group 3, Tract 6201.02	62.0%	29.9%	8.1%	803
Block Group 1, Tract 9800.13	--	--	--	0
Block Group 1, Tract 9800.30	--	--	--	0
El Segundo	61.7%	27.4%	10.9%	6,771
Los Angeles County	60.5%	25.4%	14.1%	3,542,800

Source: 2015-2019 ACS (5-Year Estimates).

Figure C-40: Housing Stock by Block Group – Median Year Built



Source: 2015-2019 ACS (5-Year Estimate).

DISPLACEMENT RISK

HCD defines sensitive communities as “communities [that] currently have populations vulnerable to displacement in the event of increased development or drastic shifts in housing cost.” The following characteristics define a vulnerable community:

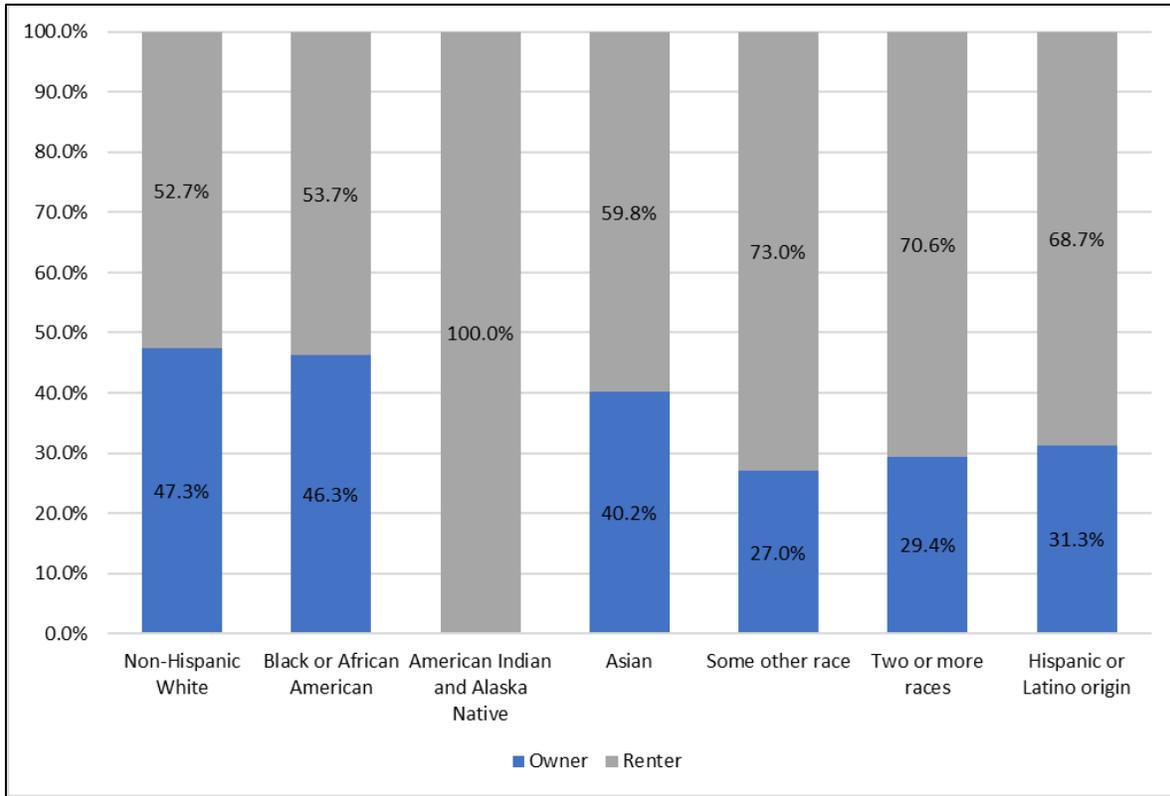
- The share of very low-income residents is above 20%; and
- The tract meets two of the following criteria:
 - Share of renters is above 40%,
 - Share of people of color is above 50%,
 - Share of very low-income households that are severely rent burdened households is above the county median,
 - The area or areas in close proximity have recently experienced displacement pressures (percent change in rent above County median for rent increases), or
 - Difference between tract median rent and median rent for surrounding tracts above median for all tracts in county (rent gap).

Regional Trend. Figure C-43 shows sensitive communities at risk of displacement in the region. Vulnerable communities are most concentrated in the central County areas around the City of Los Angeles, Inglewood, South Gate, and Compton, East Los Angeles, and parts of the San Gabriel Valley. There are fewer vulnerable communities in coastal areas from Rolling Hills to Malibu.

Local Trend. As shown in Figure C-44, there are no sensitive communities at risk of displacement in El Segundo. Tracts just east of the City in Hawthorne and Lawndale are considered vulnerable to displacement in the event of increased redevelopment or shifts in housing cost.

As discussed previously, vulnerability is measured based on several variables including: share of renters exceeding 40%, share of people of color exceeding 50%, share of low income households severely rent burdened, and proximity to displacement pressures. Displacement pressures were defined based on median rent increases and rent gaps. According to 2015-2019 ACS estimates, 56.5% of households in El Segundo are renter-occupied, a slight increase from 55.7% during the 2006-2010 ACS. All racial/ethnic minority groups are more likely to be renters compared to White householders. As presented in Figure C-41, 100% of American Indian and Alaska Native householder (15 total households), 73% of households of some other race, 70.6% of households of two or more races, 68.7% of Hispanic or Latino households, 59.8% of Asian households, and 53.7% of Black or African American households are renter-occupied compared to only 52.7% of non-Hispanic White households. As discussed previously, some racial/ethnic minority groups are more likely to experience housing problems including cost burden (see Table C-16). Based on this demographic data, racial/ethnic minority populations in El Segundo are more likely to be at risk of displacement.

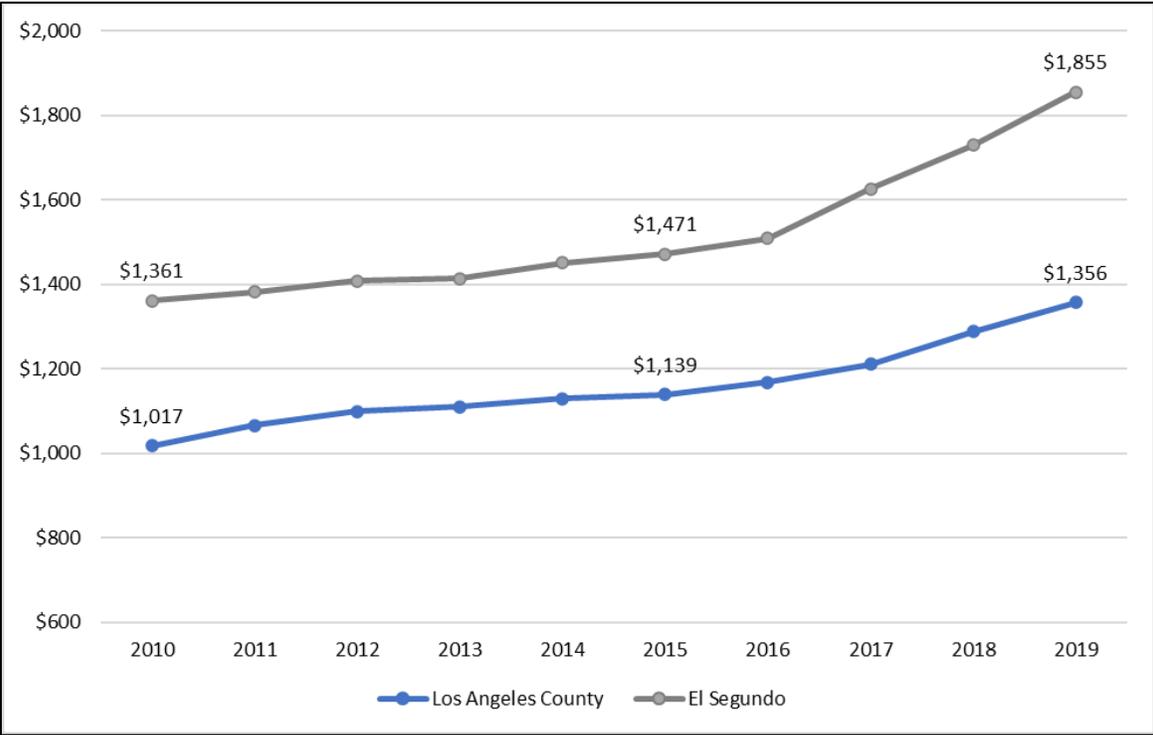
Figure C-41: Tenure by Race (2019)



Source: 2015-2019 ACS (5-Year Estimate).

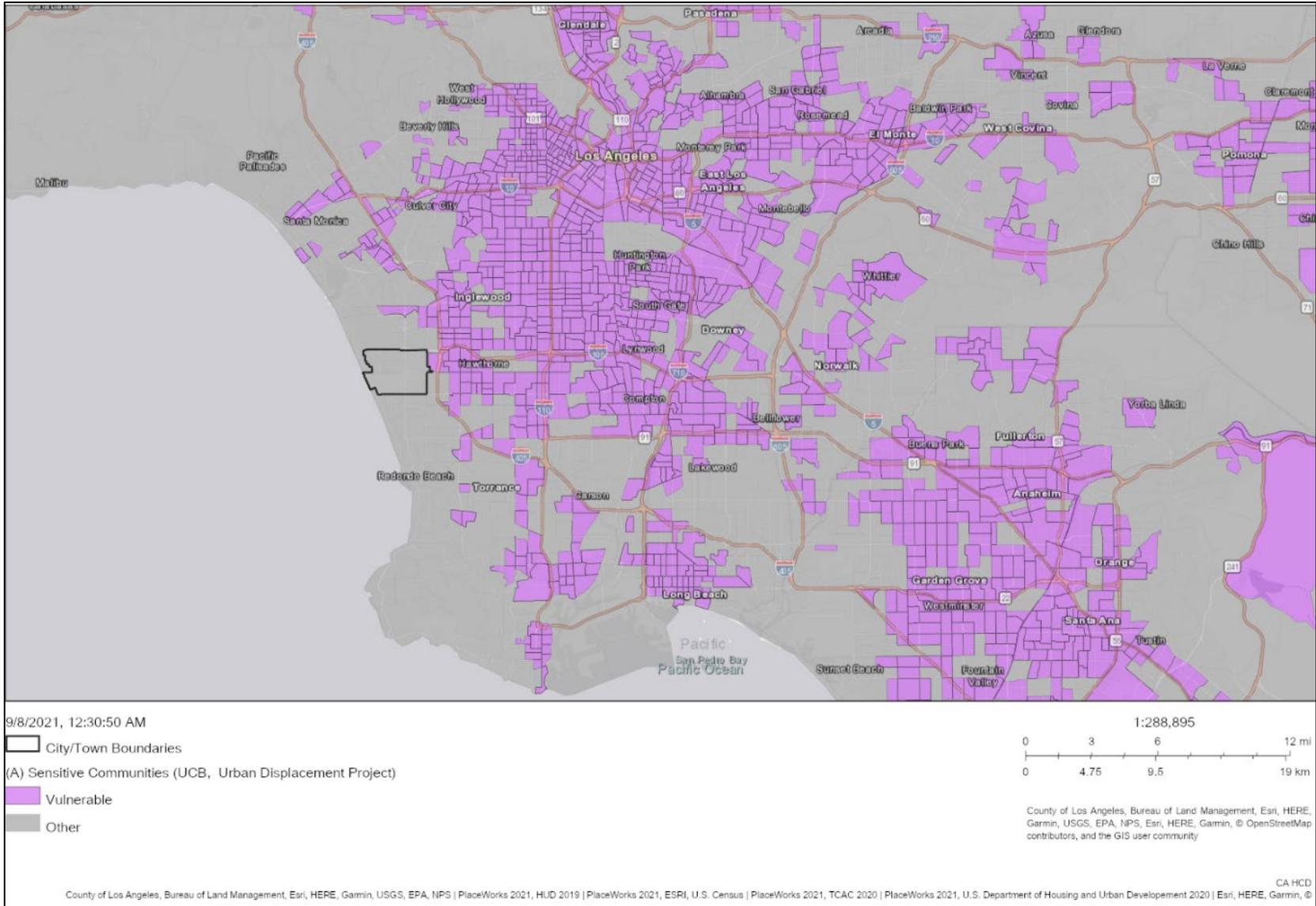
Figure C-42 shows the median contract rent in El Segundo and Los Angeles from 2010 to 2019. El Segundo tends to have higher median contract rental prices compared to the County. As of 2019, the median contract rent in El Segundo was \$1,855 compared to \$1,356 in Los Angeles County. During this period, both the County and El Segundo have seen significantly median rental price increases. Between 2010 and 2019, the median contract rental price in El Segundo increased by 36.3% compared to only 33.3% Countywide. As presented above, increasing rental prices in the City are more likely to disproportionately affect people of color.

Figure C-42: Median Contract Rent (2010-2019)



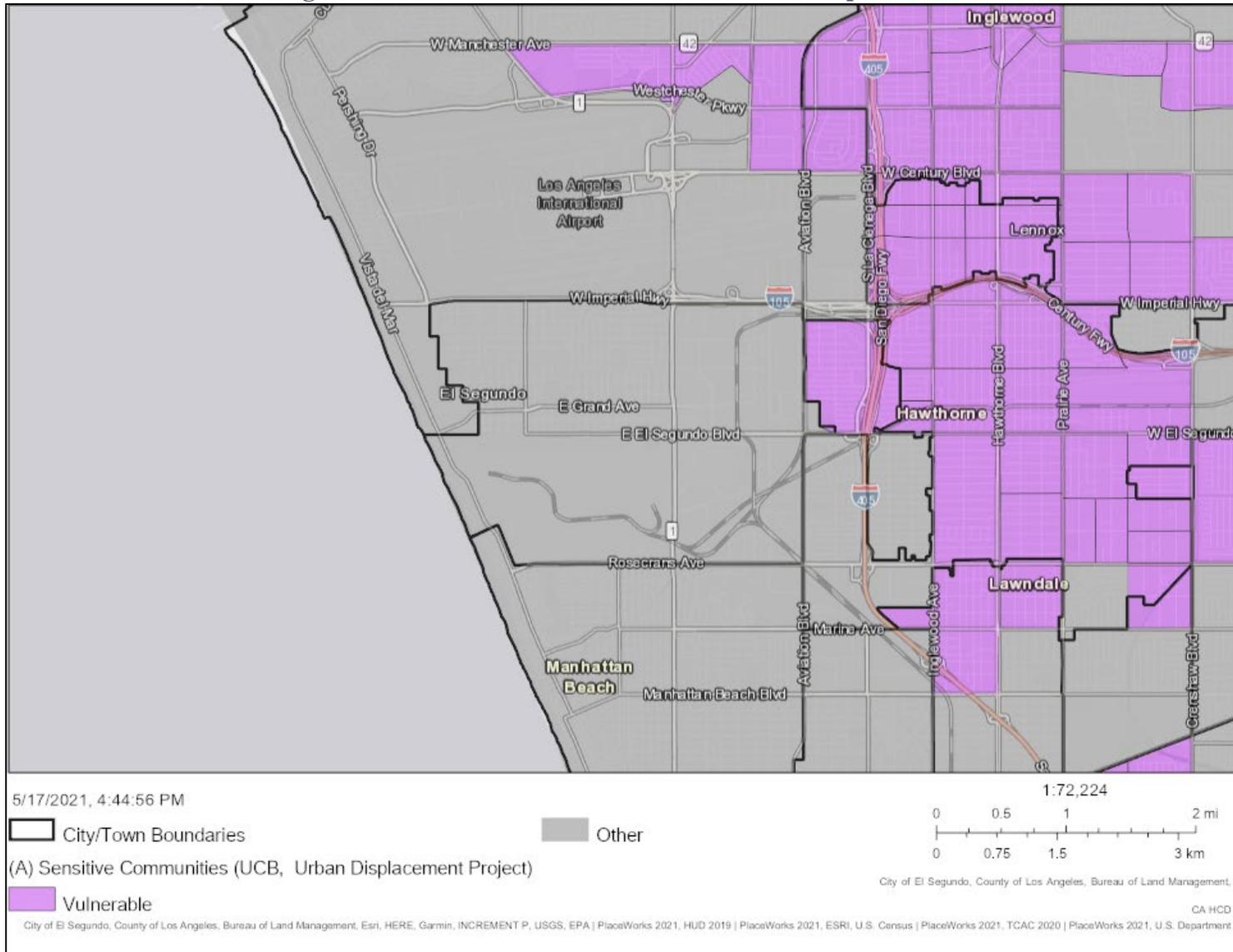
Source: 2006-2010 through 2015-2019 ACS (5-Year Estimate).

Figure C-43: Regional Sensitive Communities At Risk of Displacement



Source: HCD AFFH Data Viewer, 2020 Urban Displacement Project, 2021.

Figure C-44: Sensitive Communities At Risk of Displacement

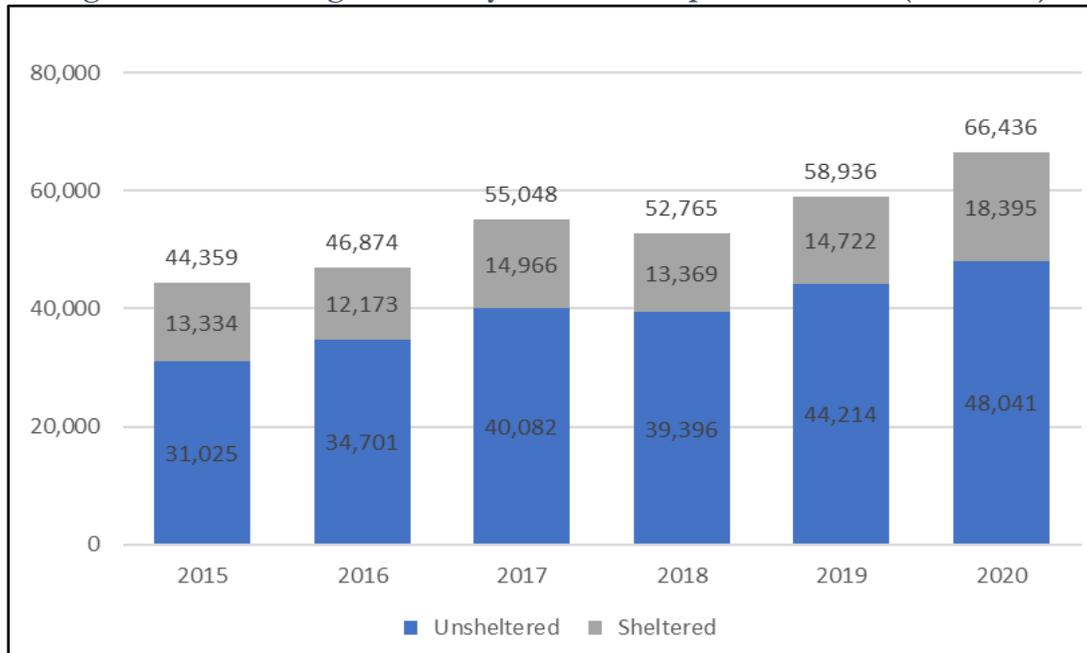


Source: HCD AFFH Data Viewer, 2020 Urban Displacement Project, 2021.

HOMELESSNESS

Regional Trend. The Los Angeles Homeless Services Authority (LAHSA) estimates there were 66,436 persons experiencing homelessness in the Los Angeles County, based on the 2020 Greater Los Angeles Homeless Point-in-Time (PIT) Count. Figure C-45 shows the Los Angeles County homeless populations from 2015 to 2020. Approximately 72% of the homeless population is unsheltered and the remaining 28% is sheltered. The homeless population has increased by nearly 50% since 2015, and 12.7% since 2019. According to 2020 Department of Finance (DOF) estimates, the Los Angeles County population as a whole has grown only 0.5% since 2015.

Figure C-45: Los Angeles County Homeless Population Trend (2015-2020)



Source: Los Angeles Homeless Services Authority (LAHSA), 2015-2020 LA County/LA Continuum of Care (CoC) Homeless Counts.

Table C-21 shows the homeless populations in 2019 and 2020 by population type, gender, and health/disability. Approximately 19% of the homeless population belongs to a family with one or more child, 38.4% are chronically homeless, and 22.3% have a serious mental illness. Since 2019, the population of homeless family members (+45.7%), persons experiencing chronic homelessness (+54.2%), persons fleeing domestic violence (+40%), non-binary/gender non-conforming persons (+325.5%), and persons with a substance use disorder (+104%) have increased the most drastically. The population of transgender persons and persons with HIV/AIDS experiencing homelessness have decreased by 81.4% and 4.7%, respectively.

Table C-21: Los Angeles County Homeless Population Demographics (2019-2020)

	2019		2020		Percent Change
	Persons	Percent	Persons	Percent	
Total	58,936	100.0%	66,436	100.0%	12.7%
Individuals	50,071	85.0%	53,619	80.7%	7.1%
Transitional Aged Youth (18-24)	3,635	6.2%	4,278	6.4%	17.7%
Unaccompanied Minors (under 18)	66	0.1%	74	0.1%	12.1%
Family Members*	8,799	14.9%	12,817	19.3%	45.7%
Veterans	3,878	6.6%	3,902	5.9%	0.6%
People Experiencing Chronic Homelessness	16,528	28.0%	25,490	38.4%	54.2%
Fleeing Domestic/Intimate Partner Violence	3,111	5.3%	4,356	6.6%	40.0%
Gender					
Male	39,348	66.8%	44,259	66.6%	12.5%
Female	18,331	31.1%	21,129	31.8%	15.3%
Non-Binary/Gender Non-Conforming	200	0.3%	851	1.3%	325.5%
Transgender	1,057	1.8%	197	0.3%	-81.4%
Health and Disability**					
Substance Use Disorder	7,836	13.3%	15,983	24.1%	104.0%
HIV/AIDS	1,306	2.2%	1,245	1.9%	-4.7%
Serious Mental Illness	13,670	23.2%	14,790	22.3%	8.2%
Percent of Total County Population	--	0.6%	--	0.7%	--
*Members of families with at least one child under 18.					
** Indicators are not mutually exclusive.					
Source: Los Angeles Homeless Services Authority (LAHSA), 2019-2020 LA County/LA Continuum of Care (CoC) Homeless Counts.					

The following data refers to the Los Angeles Continuum of Care (CoC) region, covering all Los Angeles County jurisdictions except for the cities of Long Beach, Pasadena, and Glendale. Special needs groups are considered elderly or disabled (including developmental disabilities), female-headed households, large families, farmworkers, and people experiencing homelessness.

Nearly 20% of the homeless population are members of families with one or more child under the age of 18, 9.9% are elderly persons aged 62 and older, 17% have a physical disability, and 8.3% have a developmental disability. Only 32% of homeless persons with a developmental disability, 17.3% with a physical disability, and 21.5% of homeless seniors are sheltered. However, most families (76.3%) are sheltered (Table C-22).

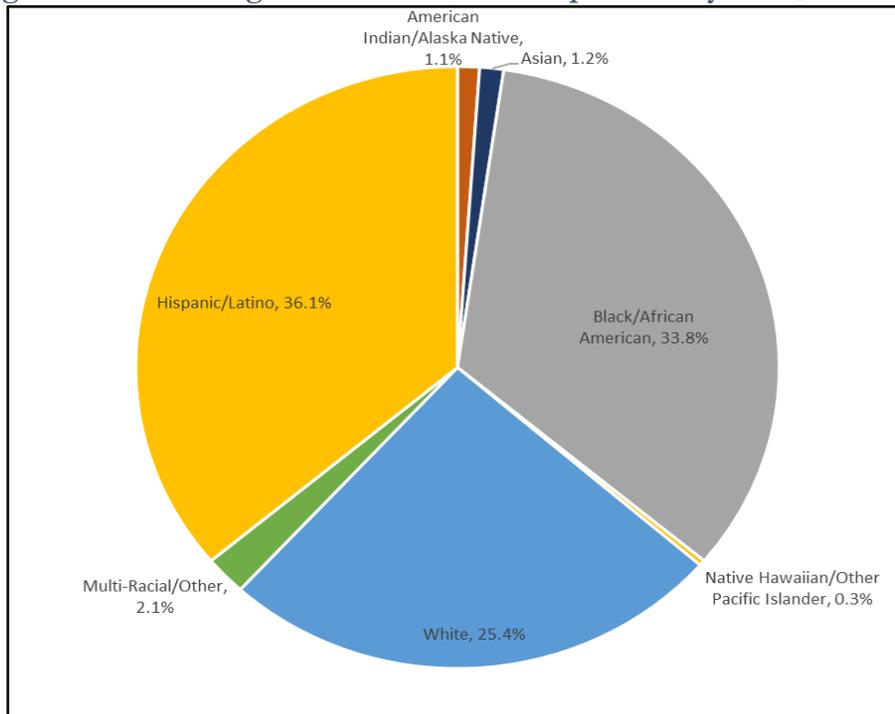
Table C-22: Homeless Populations and Special Needs Groups

Special Needs Group	Sheltered	Unsheltered	Total
Developmental Disability	32.1%	67.9%	5,292
Physical Disability	17.3%	82.7%	10,833
Family Members	76.3%	23.7%	12,416
62+	21.5%	78.5%	6,290

Source: LAHSA, 2020 LA CoC Homeless Count.

Figure C-46 and Table C-23 show the Los Angeles CoC homeless population by race and ethnicity. The Hispanic/Latino, Black/African American, and White populations make up the largest proportions of the homeless population. The Black/African American population is the most overrepresented in the Los Angeles CoC region. Nearly 34% of homeless persons are Black or African American, compared to only 7.8% of the population countywide. The American Indian and Alaska Native population is also overrepresented, making up only 0.2% of the County population, but 1.1% of the homeless population.

Figure C-46: Los Angeles CoC Homeless Population by Race/Ethnicity



Source: LAHSA, 2020 LA CoC Homeless Count.

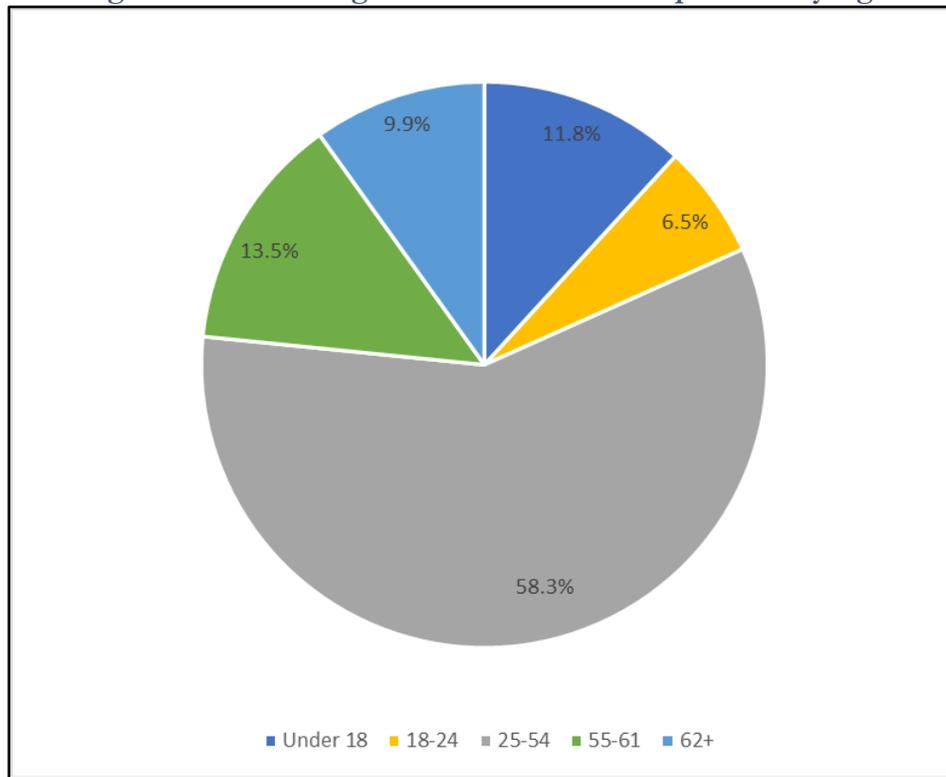
Table C-23: Los Angeles CoC Homeless Population by Race/Ethnicity

Race/Ethnicity	Homeless Population		% LA County Population
	Persons	Percent	
American Indian/Alaska Native	686	1.1%	0.2%
Asian	774	1.2%	14.4%
Black/African American	21,509	33.8%	7.8%
Hispanic/Latino	23,005	36.1%	48.5%
Native Hawaiian/Other Pacific Islander	205	0.3%	0.2%
White	16,208	25.4%	26.2%
Multi-Racial/Other	1,319	2.1%	2.6%

Source: LAHSA, 2020 LA CoC Homeless Count; 2015-2019 ACS (5-Year Estimates).

Figure C-47 and Table C-24 show the distribution of homeless persons in the Los Angeles CoC region by age. Adults aged 25 to 54 make up most of the homeless population, followed by adults aged 55 to 61, and children under 18. Children account for 11.8% of the homeless population and seniors (age 62+) account for 9.9% of the population; 6.6% of the homeless population is transitional aged youths between the ages of 18 and 24.

Figure C-47: Los Angeles CoC Homeless Population by Age



Source: LAHSA, 2020 LA CoC Homeless Count.

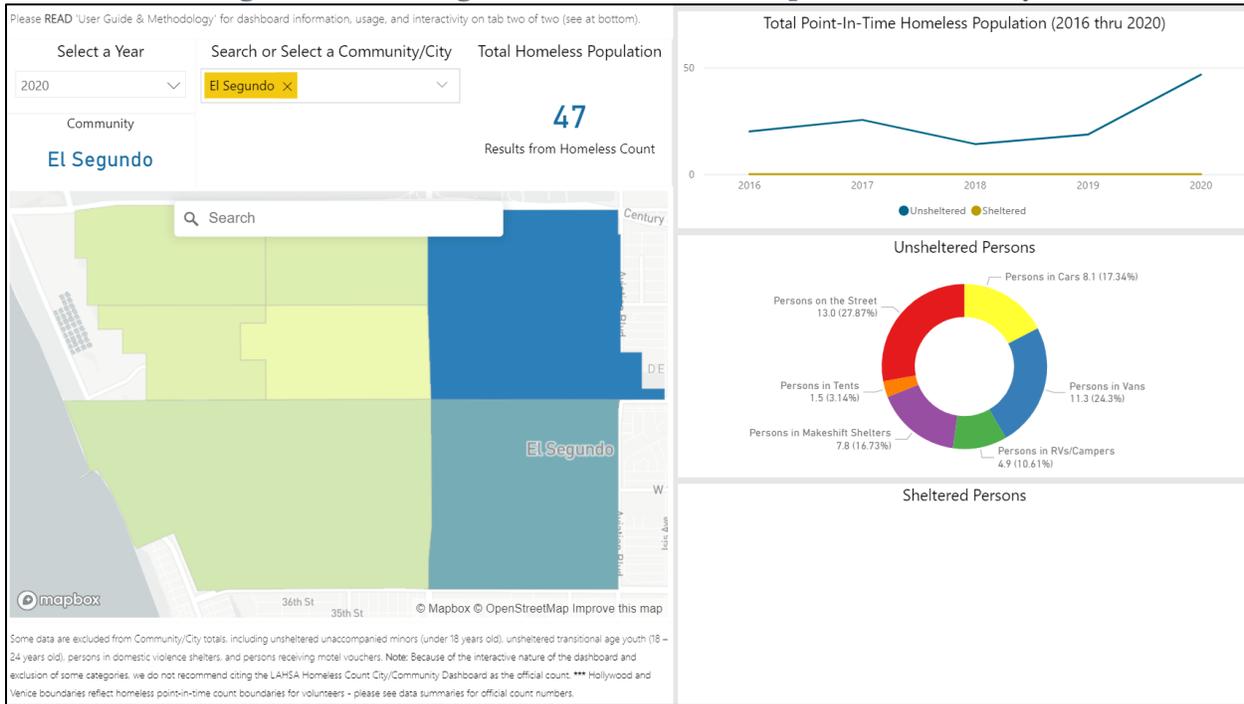
Table C-24: Los Angeles CoC Homeless Population by Age

Age	Homeless Population		% LA County Population
	Persons	Percent	
Under 18	7,491	11.8%	22.0%
18-24	4,181	6.6%	9.7%
25-54	37,138	58.3%	43.2%
55-61	8,606	13.5%	8.7%
62+	6,290	9.9%	16.4%

Source: LAHSA, 2020 LA CoC Homeless Count; 2015-2019 ACS (5-Year Estimates).

Local Trend. According to the Los Angeles County PIT count, there were 47 persons experiencing homelessness in El Segundo in 2020. As presented in Figure C-48, the homeless population in the City has increased from 20 persons in 2016. All persons experiencing homeless in the City are unsheltered. A higher LAHSA concentration of persons experiencing homelessness were identified in tracts along the eastern side of the City.

Figure C-48: El Segundo Homelessness Population Summary



Source: LAHSA, 2020 LA CoC Homeless Count.

Based on Los Angeles County Coordinated Entry System (CES) statistics, of the 27 persons experiencing homelessness assessed in El Segundo between July and December of 2020, three were youth, three were members of families with one or more child, two were veterans, and three were elderly adults aged 62 and over.

6. Other Relevant Factors

HISTORICAL TRENDS

The City of El Segundo was incorporated in 1917. El Segundo was originally purchased by the

Standard Oil refinery in 1911 and remained a “one-industry town” until the 1920s. The Los Angeles International Airport (LAX) opened in 1930, making El Segundo an aerospace hub.⁶ While El Segundo is predominantly White, historically, the City was given a C-rating under HOLC’s redlining maps, further described below. Lower ratings generally indicated a higher concentration of racial/ethnic minority populations while higher ratings were considered areas better for investments and were typically predominantly White neighborhoods. El Segundo likely received a C-rating due to the high number of blue collar workers brought in by the Standard Oil Company and LAX.

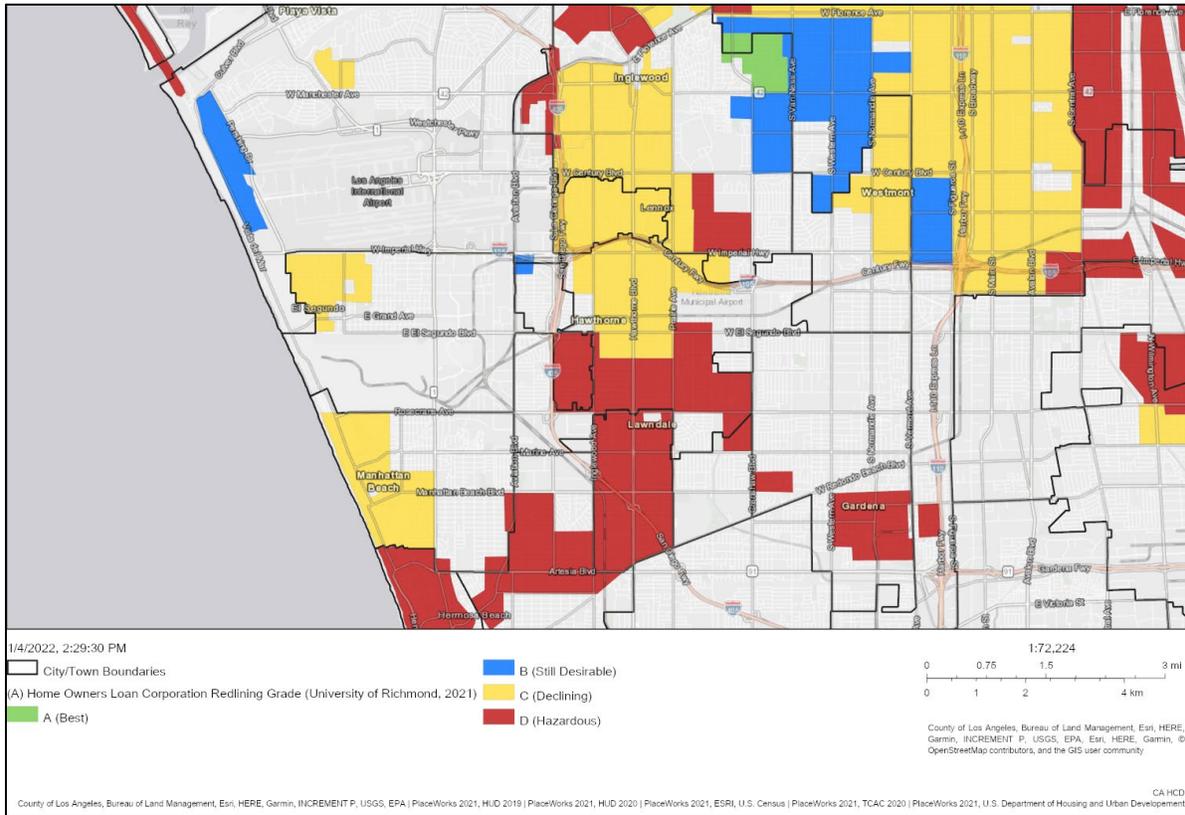
The 1896 Supreme Court ruling of *Plessy v. Ferguson* upheld the constitutionality of “separate but equal,” ushering in the Jim Crow Era of racial segregation and disenfranchisement. This sentiment spread beyond the South, where African Americans and other minority groups were expelled from predominantly White communities, through the adoption of policies forbidding them from residing or even being within town borders after dark, known as ‘sundown towns.’ Contrary to the widespread misconception that these existed only in the deep south, sundown towns were prominent throughout the Country, including more than 100 California towns, several of which in Los Angeles County.

The Home Owners’ Loan Corporation (HOLC), formed in 1933 under the New Deal Program, established the County’s first red-lining maps. The northwestern corner of El Segundo received a C-rating, indicating the community was “declining” and a higher loan risk. Redlined, or D-rated communities, were typically comprised of large minority communities. Segregation achieved through red-lining was further exacerbated through the establishment of the Federal Housing Administration in 1934. The FHA insured bank mortgages that covered 80% of purchase prices and had terms of 20 years and were fully amortized. However, the FHA also conducted its own appraisals; mortgages were granted only to Whites and mixed-race neighborhoods or White neighborhoods in the vicinity of Black neighborhoods were deemed “too risky.”⁷ Figure C-44 shows the redlining maps for El Segundo and the surrounding areas.

⁶ Megowan Realty Group, Bruce and Maureen Megowan. 2020. <https://maureenmegowan.com/south-bay-history/history-of-el-segundo/>. Accessed January 2022.

⁷ Rothstein, Richard. (2017). *The Color of Law: A Forgotten History of How Our Government Segregated America*. Liveright Publishing Corporation.

Figure C-49: Redlining Map – El Segundo and Surrounding Areas



LENDING PRACTICES

Home loan applications in El Segundo by race and income are shown in Table C-25. Black and joint race applicants were denied loans at the highest rates (25% and 18%, respectively), while American Indian/Alaska Native (one applicant; 0 percent), Asian (5.4%), two or more minority race (one applicant; 0%) and Hispanic/Latino (8.7%) applicants were denied at the lowest rates. Applicants belonging to lower income categories had higher denial rates; 50% of loan applications submitted by low income residents were denied compared to 33.3% of moderate income residents, 13.8% of middle income residents, and only 6.1% of applications submitted by upper income residents.

Table C-25: Home Loan Approval and Denial Rates – El Segundo (2020)

Loan Type/Applicant Demographics	Approved/Originated	Denied	Total Applications
Loan Purpose and Type			
Purchase – Conventional	77.0%	7.0%	213
Purchase – Government	45.5%	18.2%	11
Home Improvement	66.7%	14.6%	48
Refinancing	71.3%	11.7%	349
Applicant Race/Ethnicity			
American Indian/Alaska Native	100.0%	0.0%	1
Asian	89.2%	5.4%	37
Black or African American	75.0%	25.0%	4
Hawaiian / Pacific Islander	N/A	N/A	0
White	71.5%	11.8%	407
2 or More Minority Races	100.0%	0.0%	1
Joint Race (White/Minority)	71.4%	17.9%	28
Race Not Available	70.6%	6.3%	143
Hispanic or Latino	60.9%	8.7%	23
Not Hispanic or Latino	74.1%	11.9%	428
Applicant Income			
Low (0-49% of Median)	50.0%	50.0%	2
Moderate (50-79% of Median)	22.2%	33.3%	9
Middle (80-119% of Median)	72.4%	13.8%	29
Upper (>=120% of Median)	72.4%	10.2%	532
Income Not Available	83.7%	6.1%	49
Note: This dataset excludes withdrawn/incomplete applications. Sum of percentages may not total 100%.			
Source: Home Mortgage Disclosure Act (HMDA) Data – City of El Segundo, 2020.			

ZONING DESIGNATIONS

The El Segundo Zoning Map is shown in Figure C-50. The northwestern section of the City north of El Segundo Boulevard and west of the Pacific Coast Highway, where a majority of residential households are located, is primarily zoned for single-family residential (R-1) and multi-family residential (R-3). There are also two-family residential (R-2) designations as well as the following specific plans: Smoky Hollow East (SHE), Smoky Hollow West (SHW), 222 Kansas Street (222KSSP), and 540 E Imperial Avenue (450EIASP). This area contains block groups with smaller racial/ethnic minority populations compared to the eastern side of the City but slightly larger LMI household populations (see Figure C-4 and Figure C-12). All tracts in this corner of the City are highest resource areas (see Figure C-18). As shown in Figure C-51, there are more renter-occupied households on the southern side of this area compared to the northern side. This area has more R-3 and specific plan zoning designations, whereas the northern area, where there are fewer renter-occupied units, is

predominantly zoned R-1. Housing units also tend to be older in this section of the City (see Figure C-40).

The northeastern section of the City, north of El Segundo Boulevard and east of the Pacific Coast Highway, is primarily zoned for Urban Mixed Use North (MU-N) and Corporate Office (CO). There are also smaller pockets of Light Manufacturing (M-1) and General Commercial (C-3) zones in this section of El Segundo. There are few households residing in this section of the City, therefore demographic data is limited. The tract encompassing the eastern side of the City has a larger racial/ethnic minority population of 90.2% compared to the northwestern area of the City. There are no RHNA sites in this section of the City.

Similarly, there are few households residing in the southeast section of the City, south of El Segundo Boulevard and east of the Pacific Coast Highway. This area is primarily zoned for Light Manufacturing (M-1), Commercial Center (C-4), and The Lakes Specific Plan (TLSP). This area of El Segundo is also located in the tract where 90.2% of the population belongs to a racial or ethnic minority group. There are no RHNA sites in this section of the City.

The southwestern section of the City, south of El Segundo Boulevard and west of the Pacific Coast Highway, is zoned only for Heavy Manufacturing (M-2) and contains no residential units. There are no RHNA sites proposed in this section of the City.

Figure C-50: El Segundo Zoning Map

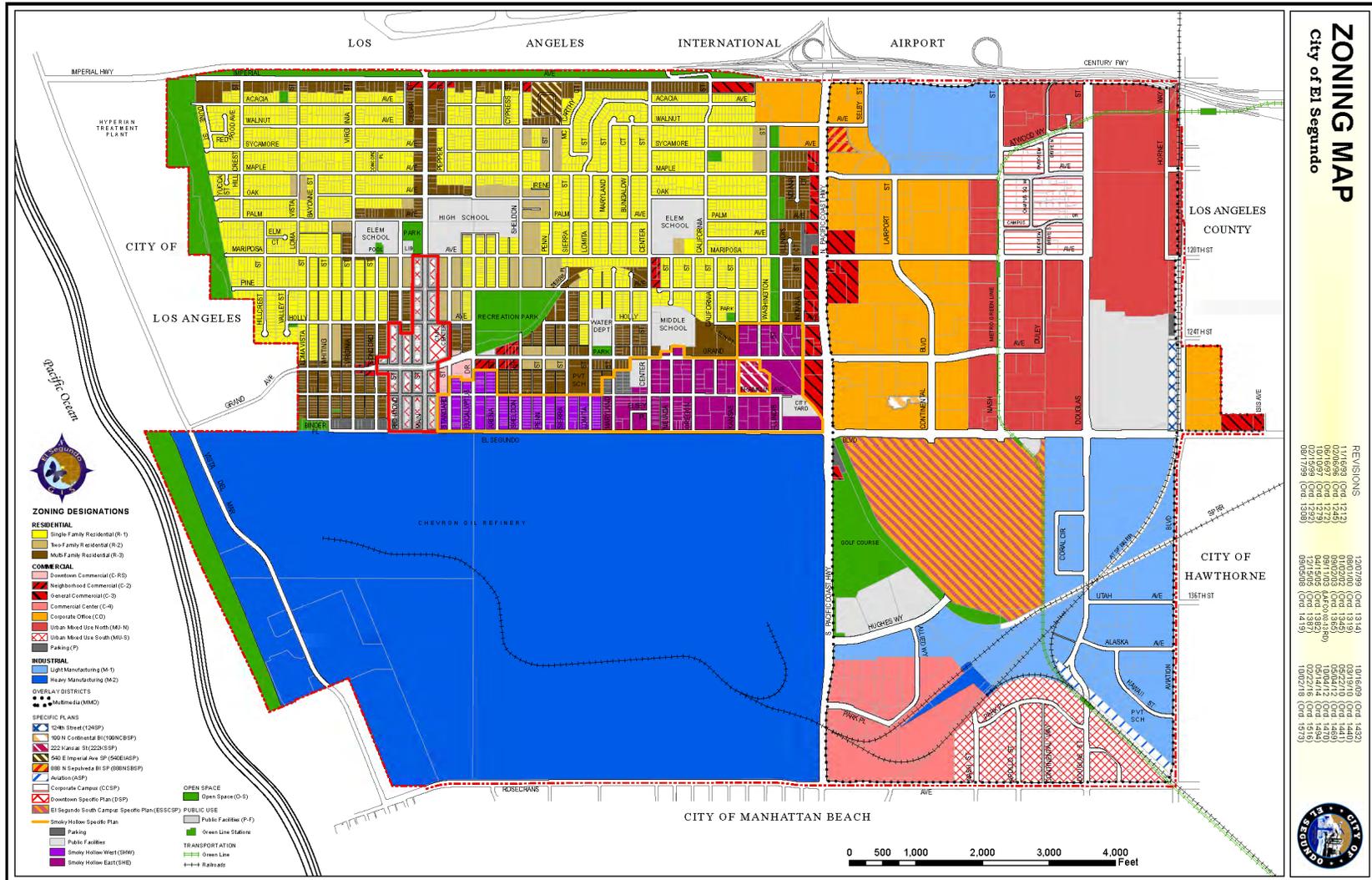
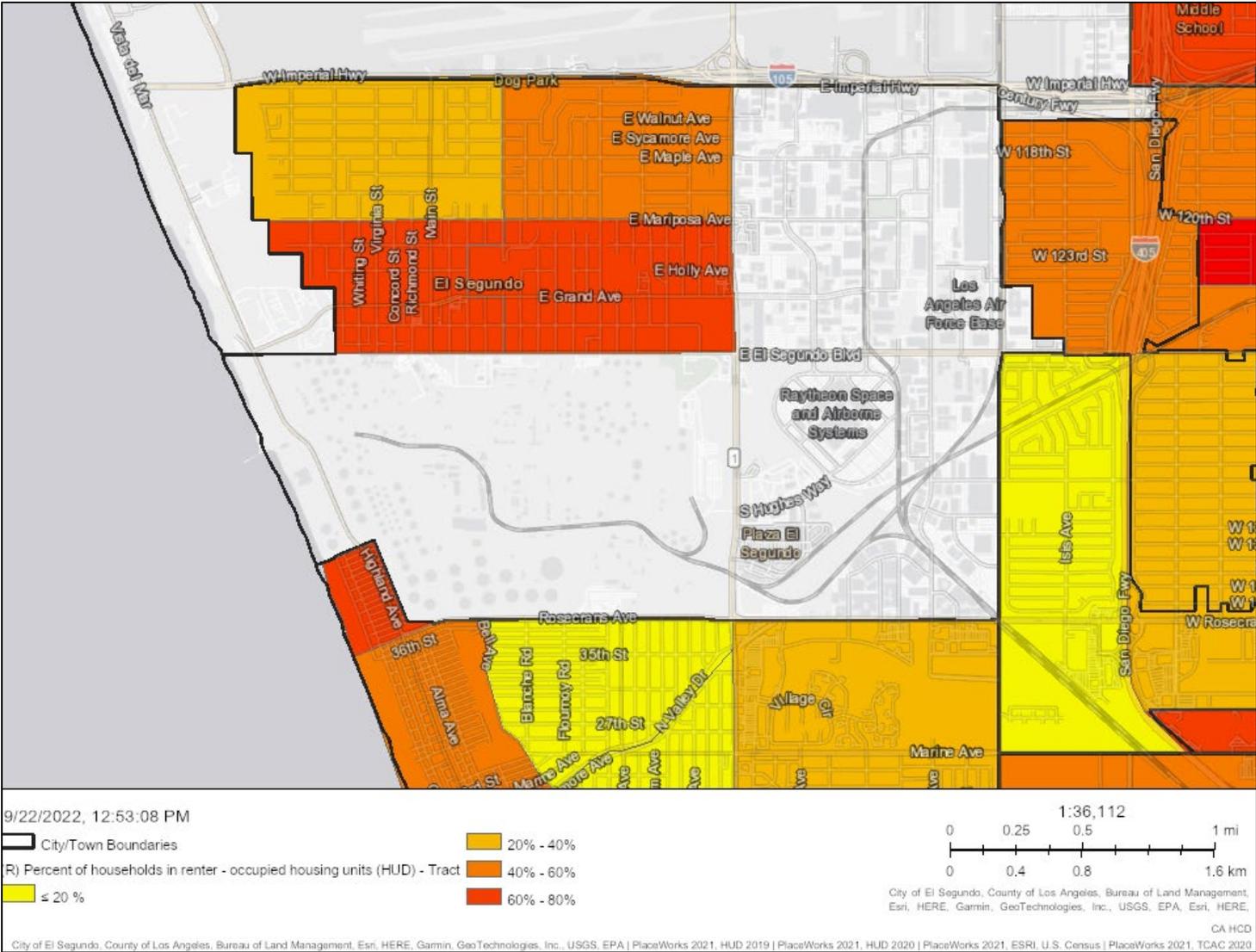


Figure C-51: Renter-Occupied Housing Units by Tract



2018 REGIONAL ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE

The 2018 Los Angeles County Regional Analysis of Impediments to Fair Housing Choice (AI) cites the following contributing factors as high priority items. These factors are described below as they relate to the City of El Segundo.

Significant disparities in the proportion of members of protected classes experiencing substandard housing when compared to the total population. In El Segundo, Pacific Islander and Hispanic renter households are most likely to experience housing problems compared to other racial or ethnic groups. Renter-occupied households are significantly more likely to experience housing problems including cost burden. Approximately 37 percent of renter households in El Segundo have householders of a racial or ethnic minority group compared to only 21 percent of owner-occupied households according to 2020 HUD CHAS data.

Noise Pollution due to plane traffic from Los Angeles International Airport (LAX). According to the 2018 AI, there are an estimated 8,424 dwelling units impacted by noise from LAX. The 2018 AI states that noise pollution continues to be a hazard for low income households and R/ECAPs. While there are no concentrations of LMI households or R/ECAPs in the City, the northern side of El Segundo is directly adjacent to LAX.

Lack on information on affordable housing. According to HCD AFFH Data Viewer data, there are few to no households in El Segundo receiving housing choice vouchers (HCV) despite populations of cost burdened renters exceeding 40 percent in two City tracts. Outreach related to fair housing is minimal and there is limited fair housing information available on the City website.

Discrimination in private rental and home sales markets. The 2018 AI states that racial and ethnic minorities are more likely to be denied a mortgage and that most HUD fair housing complaints were filed on the basis of disability status, race, or familial status. In El Segundo, Black/African American home loan applicants are significantly more likely to be denied compared to other racial/ethnic groups.

Lack of opportunities for residents to obtain housing in higher opportunity areas. The 2018 AI states there is a lack of affordable housing options in higher opportunity areas, with access to transportation, jobs, and education. El Segundo is considered a TCAC highest resource area. However, there are no public housing buildings or subsidized housing projects in the City. There are also very few renters receiving HCVs in El Segundo.

C. SITES INVENTORY

In general, the El Segundo is an affluent City and is considered a highest resource area according to TCAC Opportunity Maps. There are no concentrations of LMI households or low resource areas in the City; therefore, the City's RHNA strategy does not disproportionately locate units, specifically lower income units, in low income or low opportunity areas. There are also no concentrations of persons with disabilities in the City and the City's RHNA strategy does not disproportionately place lower or moderate units in areas with larger non-White populations, low environmental quality, or cost burdened households. The City's sites inventory is further described below. Table C-26 shows the distribution of RHNA units at the tract level by AFFH variables. Figure C-52 presents the mixed use overlay sites and Figure C-53 shows the potential redevelopment sites in the housing overlay. Sites selected to meet the RHNA are generally distributed throughout the residential area of El Segundo and are not concentrated in a single area of the City. As mentioned previously, much of the City is zoned for manufacturing, commercial uses, or corporate office uses and is not suitable for residential

development. Therefore, nearly all existing residential homes, and all sites selected to meet the RHNA, are in the northwest corner of the City. RHNA sites will not be exposed to adverse fair housing conditions in excess of the Citywide trend. The City's RHNA strategy will not exacerbate fair housing conditions.

1. Tract 6200.01

Tract 6200.01 is located in the northeastern section of the residential area of El Segundo, bound by the northern City boundary, Pacific Coast Highway to the east, W. Mariposa Avenue to the south, and Sheldon Street to the west. As shown in Figure C-50 previously, this tract is predominantly zoned for single-family residential (R-1) uses. There are also areas, mostly located along the borders of this tract, zoned for two-family residential (R-2) and multi-family residential (R-3). The following sites have been identified in the tract to meet the City's RHNA:

- 835 N. Sepulveda Boulevard (Mixed Use Overlay) – 137 units (55 lower income, 41 moderate income, 41 above moderate income).
- 703 N. Pacific Coast Highway (Mixed Use Overlay) – 60 units (10 lower income, 50 above moderate income)
- 739 and 755 N. Pacific Coast Highway (Mixed Use Overlay) – 50 units (20 lower income, 16 moderate income, 14 above moderate income)
- 1300 E. Imperial Avenue (Housing Overlay) – 22 units (9 lower income, 7 moderate income, 6 above moderate income)
- 1306 E. Imperial Avenue (Housing Overlay) – 22 units (9 lower income, 7 moderate income, 6 above moderate income)

A total of 291 RHNA units, 103 lower income, 71 moderate income, and 117 above moderate income units, have been allocated in tract 6200.01. Tracts 6200.01 and 6200.02, discussed below, contain the largest concentration of RHNA units. Like the remainder of the City, tract 6200.01 is a TCAC highest resource tract. This tract contains block groups with smaller racial/ethnic minority populations, ranging from 29.6% to 40.7%, and LMI household populations, ranging from 15.1% to 19.3%. Tract 6200.01 has a moderate renter population (49.9%) compared to other El Segundo tracts and a population of cost burdened renters (42.9%) comparable to the Citywide trend. This tract is the only tract in the City that is considered an RCAA. This tract has few fair housing issues or populations of sensitive/protected persons in excess of the Citywide average. While this tract is considered an RCAA, the City's RHNA strategy allocates a variety of RHNA units that can adequately serve lower, moderate, and above moderate income populations, ensuring units serving a single income level are not concentrated in the RCAA. The City's RHNA strategy in tract 6200.01 does not exacerbate existing fair housing conditions and promotes mixed income communities in El Segundo.

2. Tract 6200.02

Tract 6200.02 is located in the southeastern section of the residential area of the City, generally bound by E. Mariposa Avenue to the north, the Pacific Coast Highway to the east, El Segundo Boulevard to the south, and Sheldon Street to the west. Zoning designations in this tract, presented in Figure C-50 previously, include R-1, R-3, and the Smoky Hollow Specific Plan (SHW and SHE). A small pocket of R-2 zone and the 222 Kansas Street Specific Plan (222KSSP) are also located in this tract. The following sites have been identified in tract 6200.02:

- Wiley Park (Mixed Use Overlay) – 99 units (39 lower income, 29 moderate income, 31 above moderate income)
- 205 Lomita Street (Housing Overlay) – 170 units (68 lower income, 51 moderate income, 51 above moderate income)
- 210 Penn Street (Housing Overlay) – 38 units (15 lower income, 11 moderate income, 12 above moderate income)
- 710 E Grand Avenue (Housing Overlay) – 40 units (16 lower income, 12 moderate income, 12 above moderate income)

Tract 6200.02 has the highest concentration of RHNA units compared to other tracts in El Segundo. A total of 347 units have been allocated in this tract, including 138 lower income units, 103 moderate income units, and 106 above moderate income units. Like all of El Segundo, tract 6200.02 is a highest resource area. Tract 6200.02 has a racial/ethnic minority population comparable to the remainder of El Segundo (40.5%), and a slightly larger LMI population compared to other areas (44%). This tract has the largest renter population compared to other El Segundo tracts (73.1%) but the smallest proportion of cost burdened renters (37.7%). Like El Segundo in general, fair housing issues are not prevalent in tract 6200.02. Though there is a slightly larger population of low and moderate income households in this block group compared to other areas of the City, El Segundo’s RHNA strategy ensures lower and moderate income units are not allocated in this tract alone. RHNA sites in tract 6200.02 promote mixed income communities and housing units in an area with the highest access to opportunities. Sites in tract 6200.02 do not exacerbate fair housing conditions.

3. Tract 6201.01

Tract 6201.01 is located in the northwestern corner of the City, bound by Sheldon Street to the east, W. Mariposa Avenue to the south, and City boundaries to the north and west. This tract is predominantly zoned R-1 with R-3 zones generally along Imperial Avenue and Main Street. There are also smaller pockets of R-2 zones in this tract. The following RHNA sites are located in tract 6201.01:

- 514 W. Imperial Avenue (Housing Overlay) – 33 units (13 lower income, 10 moderate income, and 10 above moderate income)
- 546 W. Imperial Avenue (Housing Overlay) – 7 units (3 lower income, 2 moderate income, and 2 above moderate income)

This tract is a highest resource area where 43.6% of the population belongs to a racial or ethnic minority group and 30% of households are low or moderate income. The racial/ethnic minority and LMI household populations are consistent with the populations Citywide. Tract 6201.01 has the smallest population of renters (39.7%) compared to other tracts but the largest proportion of cost burdened renters (44.3%). However, the proportion of cost burdened renters in tract 6201.01 is still comparable to the rate Citywide. Like the RHNA strategy in all El Segundo tracts, a variety of units suitable for households of all income levels are allocated in tract 6201.01. RHNA units allocated in this section of the City represent a small proportion of the total units identified, but continue to promote mixed income communities within the City. Further, future households in this area of El Segundo will not be exposed to adverse fair housing conditions in excess of the Citywide trend. Like all of El Segundo, educational, economic, transportation, and environmental opportunities are prevalent in tract 6201.01. RHNA units in this section of the City will not exacerbate conditions related to fair housing.

Table C-26: Distribution of RHNA Units by Tract and AFFH Variable

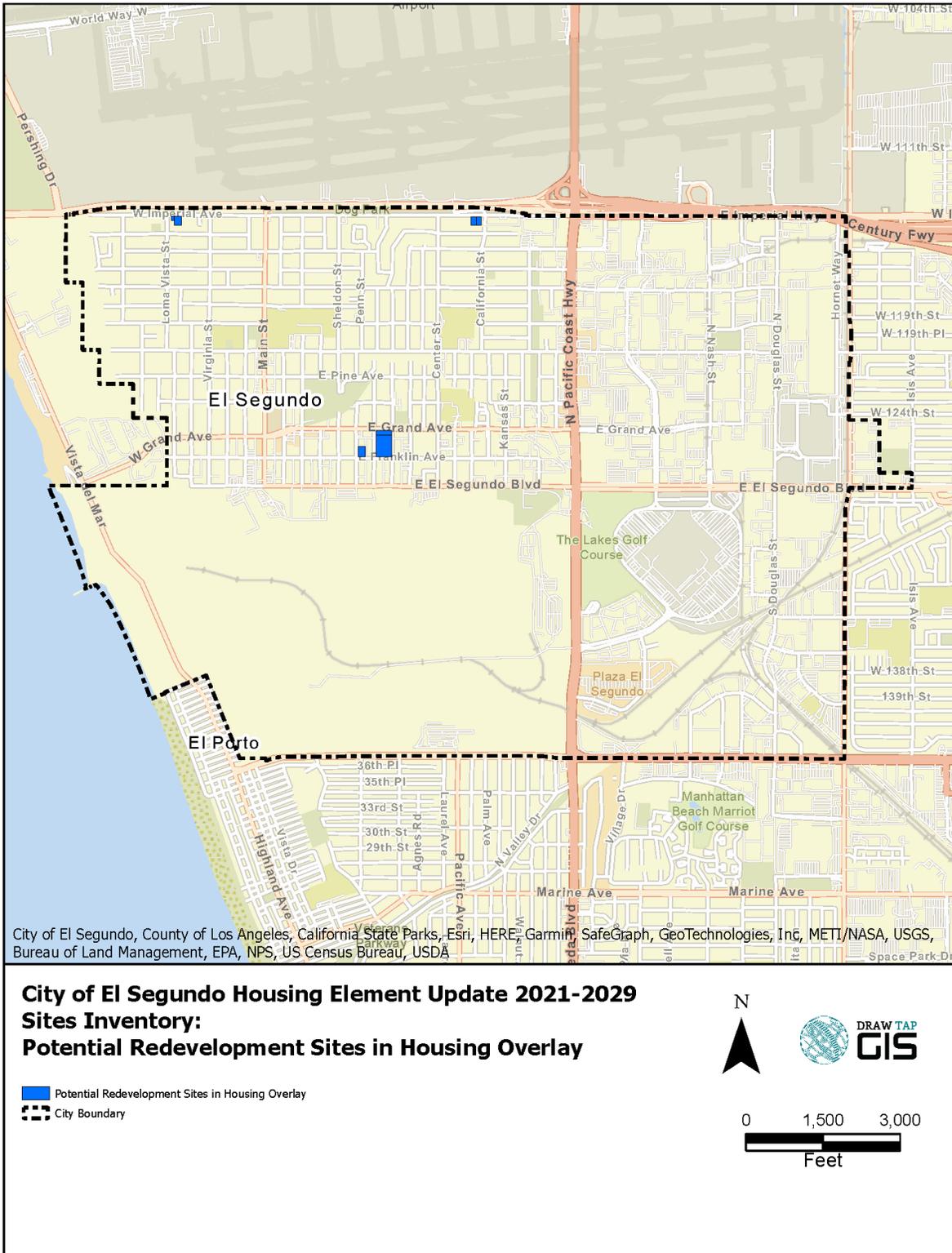
Tract	# of HHs in Tract	Total Capacity (Units)	Income Distribution			Non-White Pop.*	LMI HH Pop.*	TCAC Opp. Cat.	R/ECAP?	RCAA?	Cost Burdened Renters	Renter Pop.
			Lower	Moderate	Above Moderate							
6200.01	1,445	291	103	71	117	29.6 – 40.7%	15.1 – 19.3%	Highest	No	Yes	42.9%	49.9%
6200.02	1,485	347	138	103	106	40.5%	44.0%	Highest	No	No	37.7%	73.1%
6201.01	2,162	40	16	12	12	43.6%	30.0%	Highest	No	No	44.3%	39.7%
Total		678	257	186	235							

* Data may be presented as ranges as multiple block groups may be located within a single tract.

Figure C-52: Mixed Use Overlay RHNA Sites



Figure C-53: Potential Redevelopment Sites in Housing Overlay



D. IDENTIFICATION AND PRIORITIZATION OF CONTRIBUTING FACTORS

1. Insufficient Fair Housing Monitoring and Outreach Capacity

El Segundo has limited fair housing information available on the City website. Fair Housing outreach efforts in the City are limited. There were two FHEO inquiries in the City between 2013 and 2021, both not related to a specific fair housing issue. There is not a concentration of renters received HCVs anywhere in the City.

Contributing Factors

- Lack of monitoring
- Lack of a variety of media inputs
- Lack of marketing communities

2. Concentration of Protected Groups

While the City generally has low concentrations of racial/ethnic minority populations and LMI households, some block groups in the northwestern area of the City larger non-White and low to moderate income populations. Up to 60% of households also overpay in some of these areas. There are very few HCV recipients in the City despite the level of overpaying households. There are no affordable housing units, other than senior housing, located in the City.

Contributing Factors

- Location and type of affordable housing, lack of HCVs

3. Substandard Housing Conditions

A large proportion of the housing stock in El Segundo was built in 1969 or earlier (61.7% of housing stock). Aging housing units are most concentrated in areas in along the northwestern City boundary. A larger proportion of renter-occupied households also lack complete kitchen facilities (3.6%) compared to the County average (2.5%). In 2014-2021, 538 residential violations of the El Segundo Municipal Code property maintenance standards were reported. While only a small proportion of the housing stock is considered to be in need of rehabilitation, much of the City's housing stock is aging and may be in need of rehabilitation in the near future. Further, aging housing units are most concentrated in areas where there are higher concentrations of overpaying renters and households with lower median incomes.

Contributing Factors

- Age of housing stock
- Cost of repairs/rehabilitation

4. Displacement Risk

Though there are no sensitive communities at risk of displacement identified in El Segundo, there are areas in the City where up to 60% of households overpay for housing. Many of these tracts also have higher concentrations of non-White populations and LMI households. The homeless population in the City has more than doubled since 2016.

Contributing Factors

- Displacement risk due to economic pressures
- Increasing rents

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

2020 W. El Camino Avenue, Suite 500
Sacramento, CA 95833
(916) 263-2911 / FAX (916) 263-7453
www.hcd.ca.gov



January 17, 2023

Darrell George, City Manager
City of El Segundo
350 Main Street
El Segundo, CA 90245

Dear Darrell George:

RE: El Segundo's 6th Cycle (2021-2029) Adopted Housing Element

Thank you for submitting the City of El Segundo's (City) housing element that was adopted November 15, 2022 and received for review on November 18, 2022 along with technical modifications on January 6 and 9, 2023 (authorized by Resolution 5375). Pursuant to Government Code section 65585, subdivision (h), the California Department of Housing and Community Development (HCD) is reporting the results of its review.

The adopted housing element meets most of the statutory requirements of State Housing Element Law (Gov. Code, Article 10.6). However, the housing element cannot be found in full compliance until the City has completed necessary rezones to address the shortfall of sites to accommodate the regional housing needs allocation (RHNA).

Pursuant to Assembly Bill 1398 (Chapter 358, Statutes of 2021), a jurisdiction that failed to adopt a compliant housing element within one year from the statutory deadline (October 15, 2021) cannot be found in compliance until rezones to make prior identified sites available or accommodate a shortfall of sites pursuant to Government Code section 65583, subdivision (c)(1) and Government Code section 65583.2, subdivision (c) are completed. As this year has passed and Programs 6 (Provision of Adequate Sites) has not been completed, the housing element is out of compliance and will remain out of compliance until the rezoning have been completed. Once the City completes the rezones, a copy of the resolution or ordinance should be transmitted to HCD. HCD will review the documentation and issue correspondence identifying the updated status of the City's housing element compliance.

Additionally, the City must continue timely and effective implementation of all programs including but not limited to the following:

- Program 3 (Accessory Dwelling Units)
- Program 4 (Affordable Housing Strategy)
- Program 6 (Provision of Adequate Sites)
- Program 8 (Lot Consolidation)
- Program 9 (Code Amendments)
- Program 11 (Fair Housing)

The City must monitor and report on the results of these and other programs through the annual progress report, required pursuant to Government Code section 65400. Please be aware, Government Code section 65585, subdivision (i) grants HCD authority to review any action or failure to act by a local government that it determines is inconsistent with an adopted housing element or housing element law. This includes failure to implement program actions included in the housing element. HCD may revoke housing element compliance if the local government's actions do not comply with state law.

Several federal, state, and regional funding programs consider housing element compliance as an eligibility or ranking criteria. For example, the CalTrans Senate Bill (SB) 1 Sustainable Communities grant; the Strategic Growth Council and HCD's Affordable Housing and Sustainable Communities programs; and HCD's Permanent Local Housing Allocation consider housing element compliance and/or annual reporting requirements pursuant to Government Code section 65400. With a compliant housing element, the City will meet housing element requirements for these and other funding sources.

For your information, some general plan element updates are triggered by housing element adoption. HCD reminds the City to consider timing provisions and welcomes the opportunity to provide assistance. For information, please see the Technical Advisories issued by the Governor's Office of Planning and Research at: <https://www.opr.ca.gov/planning/general-plan/guidelines.html>

We are committed to assist the City in addressing all statutory requirements of State Housing Element Law. If you have any questions or need additional technical assistance, please contact Shawn Danino, of our staff, at Shawn.Danino@hcd.ca.gov.

Sincerely,



Paul McDougall
Senior Program Manager



City Council Agenda Statement

Meeting Date: March 21, 2023

Agenda Heading: Consent

Item Number: B.5

TITLE:

Amendment to the Professional Services Agreement with The Centre for Organization Effectiveness

RECOMMENDATION:

1. Authorize the City Manager to approve a second amendment to contract No. 6441 with The Centre for Organization Effectiveness for an additional \$50,000 to increase the contract authority in FY2022-23 to \$100,000 and the total payable compensation to \$130,000 for city-wide training workshops.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Funding is included in the Adopted FY 2022-23 Budget.

Additional Appropriation: N/A

Account Number: 001-400-2506-6223 (Citywide Training)

BACKGROUND:

The City entered into a professional services agreement with The Centre for Organization Effectiveness in June 2022 to provide training workshops for all employees under agreement No. 6441 with a total contract authority of \$30,000. This agreement provided in-person training workshops on a variety of topics for the learning and development of employees at all levels. A first amendment to provide additional workshops, entered into for FY2022-23, increased the total payable compensation from \$30,000 to \$80,000.

DISCUSSION:

Staff recommends awarding an amendment to the professional services agreement with The Centre for Organization Effectiveness to provide additional training workshops for all employees for an amount not to exceed \$100,000 in FY 2022-23.

Amendment to Professional Services Agreements

March 21, 2023

Page 2 of 2

Services provided under this agreement are in alignment with Strategic Plan Goal 3 to “Promote a Quality Workforce through Teamwork and Organizational Efficiencies”, Strategy A to “Institute methods to improve our competitive edge to hire and retain top quality staff”, and Strategy E to “Support initiatives designed to improve the overall health, wellness and safety of employees.”

CITY STRATEGIC PLAN COMPLIANCE:

Goal 3: Promote a Quality Workforce Through Teamwork and Organizational Efficiencies

Objective: El Segundo is an employer of choice and consistently hires for the future, with a workforce that is inspired, world-class, engaged and innovative.

PREPARED BY:

Rebecca Redyk, Human Resources Director

REVIEWED BY:

Rebecca Redyk, Human Resources Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Second Amendment-COE PSA 6441B

**SECOND AMENDMENT TO
AGREEMENT NO. 6441 BETWEEN
THE CITY OF EL SEGUNDO AND
THE CENTRE FOR ORGANIZATION EFFECTIVENESS**

THIS SECOND AMENDMENT (“Amendment”) is made and entered into this 21st day of March 2023, by and between the CITY OF EL SEGUNDO, a general law city and municipal corporation existing under the laws of California (“CITY”), and THE CENTRE FOR ORGANIZATION EFFECTIVENESS, a California corporation (“CONSULTANT”). The parties agree as follows:

1. Pursuant to Section 34 of Agreement No. 6441 (“Agreement”), Section 1C is amended to read as follows:

“In addition to the amount set forth in Section 1C of the agreement, the CITY agrees to pay the CONSULTANT an additional fifty thousand dollars (\$50,000.00) for additional services associated with additional training workshops, total contract sum not to exceed one hundred and thirty thousand dollars (\$130,000.00) for CONSULTANT’s services. CITY may modify this amount as set forth below. Unless otherwise specified by written amendment to this agreement, CITY will pay this sum as specified in the attached Exhibit “A”, which is incorporate by reference.”

2. Pursuant to Section 34 of Agreement No. 6441 (“Agreement”), Agreement Exhibit “A” is amended to include the additional compensation information described in Attachment 1 to this amendment which is attached and incorporated by reference.
3. Pursuant to Section 34 of Agreement No. 6441 (“Agreement”), the scope of services set forth in Agreement Section 2 is amended to include the additional services described in Attachment 1 to this Amendment.
4. This Amendment may be executed in any number or counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.
5. Except as modified by this Amendment, all other terms and conditions of Agreement No. 6441 remain the same.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first herein above written.

CITY OF EL SEGUNDO

The Centre for Organization
Effectiveness

Darrell George,
City Manager

Sommer Kehrli, Ph.D.
Chief Executive Officer

ATTEST:

Tracy Weaver,
City Clerk

Taxpayer ID No. _____

APPROVED AS TO FORM:

Joaquin Vazquez,
Deputy City Attorney



City Council Agenda Statement

Meeting Date: March 21, 2023

Agenda Heading: Consent

Item Number: B.6

TITLE:

Side Letter Agreement Between the City of El Segundo and the El Segundo Police Managers' Association

RECOMMENDATION:

1. Approve the Side Letter Agreement between the City of El Segundo and the El Segundo Police Managers' Association.
2. Adopt the Resolution approving the Side Letter Agreement between the City of El Segundo and the El Segundo Police Managers' Association.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

BACKGROUND:

Benefit options for employees covered by the El Segundo Police Managers' Association (PMA) Memorandum of Understanding (MOU) are negotiated through the meet and confer process and memorialized in the MOU which is ratified by its members and approved by the governing body.

On November 5, 2019, the El Segundo City Council adopted a resolution approving a successor MOU with PMA for the term October 1, 2012, through September 30, 2023. The current MOU provides that City employees in the PMA unit and their eligible dependents may access dental and vision benefits provided under insurance plans administered by a City contracted plan administrator, and that the City will pay 100% of the premiums for the dental and vision insurance plans.

Prior to starting successor MOU negotiations, the City and PMA agreed to a Side Letter which expands eligibility to the dental and vision insurance plans to allow individuals

Side Letter Agreement

March 21, 2023

Page 2 of 3

who were enrolled in the dental and vision insurance plans while they were employed by the City to continue to receive coverage under such plans after they retire from City service at their own cost.

DISCUSSION:

Staff recommends approval of the Side Letter between the City of El Segundo and PMA which memorializes the agreement to expand eligibility to the dental and vision plans.

Upon approval of the Side Letter and adoption of the resolution, the following language shall be added as Section E. to Article 20.03 of the 2013-2023 MOU between the City and PMA:

"Upon retirement, an employee and their spouse, registered domestic partner, and/or eligible dependents who are actively enrolled in the City's dental and vision insurance plans may remain enrolled in such plans as a retiree should such plans continue to remain available to current employees, but shall be responsible for full payment of the associated insurance premiums.

In order to be eligible to be covered by such plans, the retiring employee and their spouse, registered domestic partner, and/or eligible dependents, must be actively enrolled in the plan(s) under which they are seeking continued coverage.

If, upon retirement, the employee declines continued coverage under either plan, they may not enroll at a later time.

Upon retiree's death, the surviving spouse, registered domestic partner and/or eligible dependent(s) who are actively enrolled in the City's dental and vision insurance plans may remain enrolled in such plans as surviving dependents should such plans continue to remain available to current employees, and shall be responsible for full payment of the associated insurance premiums.

This provision is not intended to vest either retirees or current employees once retired with any right to remain enrolled in the City's dental and vision insurance plans. The City may decide to change dental or vision insurance plans without regard to the impact that such a decision would have on retirees' eligibility to enroll in such plans."

CITY STRATEGIC PLAN COMPLIANCE:

Side Letter Agreement

March 21, 2023

Page 3 of 3

Goal 3: Promote a Quality Workforce Through Teamwork and Organizational Efficiencies

Objective: El Segundo is an employer of choice and consistently hires for the future, with a workforce that is inspired, world-class, engaged and innovative.

PREPARED BY:

Rebecca Redyk, Human Resources Director

REVIEWED BY:

Rebecca Redyk, Human Resources Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Resolution Adopting a Side Letter
2. Exhibit A to Resolution Adopting a Side Letter

RESOLUTION NO. _____

A RESOLUTION ADOPTING A SIDE LETTER AGREEMENT BETWEEN MEMBERS OF THE EL SEGUNDO POLICE MANAGERS' ASSOCIATION ("PMA") AND THE CITY OF EL SEGUNDO TO EXPAND ELIGIBILITY TO ALLOW INDIVIDUALS ENROLLED IN DENTAL AND/OR VISION INSURANCE PLANS WHILE EMPLOYED TO CONTINUE RECEIVING COVERAGE UNDER SUCH PLANS AFTER RETIRED FROM CITY SERVICE.

The City Council of the City of El Segundo does hereby resolve as follows:

SECTION 1: The City of El Segundo Police Managers' Association ("PMA") and the City of El Segundo, are currently parties to a Memorandum of Understanding ("MOU") with a term of October 1, 2013, through September 30, 2023.

SECTION 2: The current and operative MOU provides that, for the term of the MOU, City employees in the PMA unit and their eligible dependents may access dental and vision benefits provided under dental and vision insurance plans administered by a City contracted plan administrator. (2013-2023 PMA MOU, Art. 20.03).

SECTION 3: The current and operative MOU provides that, for the term of the MOU, the City will pay 100% of the premiums for the dental and vision insurance plans (2013-2023 PMA MOU, Art. 20.03).

SECTION 4: Prior to the Parties commencing successor MOU negotiations, the Parties were interested in expanding eligibility to the dental and vision insurance plans in order to allow individuals who were enrolled in the dental and vision insurance plans while they were employed by the City to continue receiving coverage under such plans after they retire from City service at their own cost.

SECTION 5: Representatives from the City and PMA met and conferred in good faith to reach a Side Letter Agreement to expand eligibility to the dental and vision plans.

SECTION 6: The parties reached agreement on the Side Letter Agreement in or around February 2023.

SECTION 7: The following language shall be added as Section E. to Article 20.03 of the 2013-2023 MOU between the City and PMA:

Upon retirement, an employee and their spouse, registered domestic partner, and/or eligible dependents who are actively enrolled in the City's dental and vision insurance plans may remain enrolled in such plans as a retiree should such plans continue to remain available to current

employees, but shall be responsible for full payment of the associated insurance premiums.

In order to be eligible to be covered by such plans, the retiring employee and their spouse, registered domestic partner, and/or eligible dependents, must be actively enrolled in the plan(s) under which they are seeking continued coverage.

If, upon retirement, the employee declines continued coverage under either plan, they may not enroll at a later time.

Upon retirees death, the surviving spouse, registered domestic partner and/or eligible dependent(s) who are actively enrolled in the City's dental and vision insurance plans may remain enrolled in such plans as surviving dependents should such plans continue to remain available to current employees, and shall be responsible for full payment of the associated insurance premiums.

This provision is not intended to vest either retirees or current employees once retired with any right to remain enrolled in the City's dental and vision insurance plans. The City may decide to change dental or vision insurance plans without regard to the impact that such a decision would have on retirees' eligibility to enroll in such plans.

SECTION 8: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions, and make a minute of this adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 9: This Resolution will become effective immediately and will remain effective unless repealed or superseded.

PASSED AND ADOPTED RESOLUTION NO. _____ this 21st day of March, 2023.

Drew Boyles,
Mayor

Exhibit A: Side Letter Between the City of El Segundo and the El Segundo Police Managers' Association.

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. ____ was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the ____ day of _____, 2023, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney

SIDE LETTER AGREEMENT BETWEEN THE CITY OF EL SEGUNDO AND THE EL SEGUNDO POLICE MANAGERS' ASSOCIATION

This Side Letter of Agreement ("Agreement") between the City of El Segundo ("City") and the El Segundo Police Managers' Association ("PMA") (hereinafter referred to as the "Parties") is entered into with respect to the following:

WHEREAS, the Parties are currently parties to a Memorandum of Understanding ("MOU") with a term of October 1, 2013 through September 30, 2023; and

WHEREAS, the current and operative MOU provides that, for the term of the MOU, City employees in the PMA unit and their eligible dependents may access dental and vision benefits provided under dental and vision insurance plans administered by a City-contracted plan administrator. (2013-2023 PMA MOU, Art. 20.03.);

WHEREAS, the current and operative MOU provides that, for the term of the MOU, the City will pay 100% of the premiums for the dental and vision insurance plans (2013-2023 PMA MOU, Art. 20.03.); and

WHEREAS, prior to the Parties commencing successor MOU negotiations, the Parties are interested in expanding eligibility to the dental and vision insurance plans in order to allow individuals who were enrolled in the dental and vision insurance plans while they were employed by the City to continue receiving coverage under such plans after they retire from City service.

WHEREAS, the following sets forth the Parties' Agreement concerning the expanded eligibility to continue receiving coverage under such dental and vision insurance plans:

The following language shall be added as Section E. to Article 20.03 of the 2013-2023 MOU between the City and PMA:

Upon retirement, an employee and their spouse, registered domestic partner, and/or eligible dependents who are actively enrolled in the City's dental and vision insurance plans may remain enrolled in such plans as a retiree should such plans continue to remain available to current employees, but shall be responsible for full payment of the associated insurance premiums.

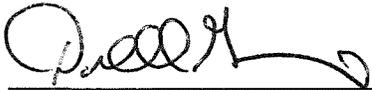
In order to be eligible to be covered by such plans, the retiring employee and their spouse, registered domestic partner, and/or eligible dependents, must be actively enrolled in the plan(s) under which they are seeking continued coverage.

If, upon retirement, the employee declines continued coverage under either plan, they may not enroll at a later time.

Upon retirees death, the surviving spouse, registered domestic partner and/or eligible dependent(s) who are actively enrolled in the City's dental and vision insurance plans may remain enrolled in such plans as surviving dependents should such plans continue to remain available to current employees, and shall be responsible for full payment of the associated insurance premiums.

This provision is not intended to vest either retirees or current employees once retired with any right to remain enrolled in the City's dental and vision insurance plans. The City may decide to change dental or vision insurance plans without regard to the impact that such a decision would have on retirees' eligibility to enroll in such plans.

FOR THE CITY OF EL SEGUNDO



Darrell George, City Manager

3-7-23

Date

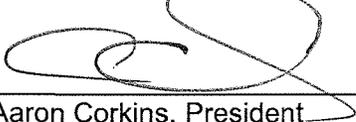


Rebecca Redyk,
Director of Human Resources

3/7/2023

Date

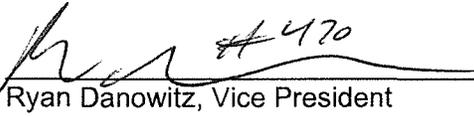
FOR THE EL SEGUNDO CITY EMPLOYEES ASSOCIATION



Aaron Corkins, President

2/28/23

Date



Ryan Danowitz, Vice President

2/28/23

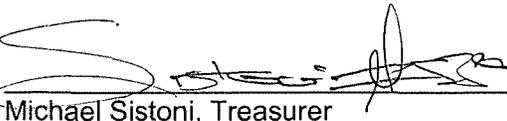
Date



Luke Muir, Secretary

2/28/23

Date



Michael Siston, Treasurer

3.1.23

Date



City Council Agenda Statement

Meeting Date: March 21, 2023

Agenda Heading: Consent

Item Number: B.7

TITLE:

Resolution Appointing Council Member Carol Pirsztuk as an Alternate Board Member to the Governing Board of the Independent Cities Risk Management Authority

RECOMMENDATION:

1. Adopt Resolution appointing Carol Pirsztuk, City Council Member, as an alternate representative to the Independent Cities Risk Management Authority Governing Board, and maintain Joseph Lillio, Chief Financial Officer, as the primary representative and Hank Lu, Risk Manager, as the substitute alternate representative.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

None.

BACKGROUND:

The Independent Cities Risk Management Authority (ICRMA) is a joint powers authority created pursuant to provisions of the Government Code and was formed to provide Liability, Workers' Compensation and Property Insurance as well as other risk management services.

The Joint Powers Agreement (JPA) provides that each Member City appoints representatives of the City to serve on the ICRMA Governing Board. In addition to the primary representative, appointment of two alternates is also authorized.

DISCUSSION:

The appointment of the City Council Member, Carol Pirsztuk, as an alternate representative to the ICRMA Governing Board will be beneficial for both the City and the Governing Board.

Appointments to the Independent Cities Risk Management Authority Governing Board

March 21, 2023

Page 2 of 2

Risk Manager, Hank Lu, was added as a substitute alternate representative in May 2022. Hanks' risk management/claims background and expertise has allowed him to serve effectively as a substitute alternate representative to the ICRMA Governing Board and allowed him to collaborate with the Chief Financial Officer for analysis and recommendations.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2. Support Community Safety and Preparedness

Objective: El Segundo is a safe and prepared city.

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Joseph Lillio, Chief Financial Officer

REVIEWED BY:

Joseph Lillio, Chief Financial Officer

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. ICRMA Resolution - March 2023

RESOLUTION NO. ____

A RESOLUTION APPOINTING REPRESENTATIVES TO THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY (“ICRMA”).

The City Council of the City of El Segundo resolves as follows:

SECTION 1: The City Council finds and declares as follows:

- A. El Segundo is a member of the Independent Cities Risk Management Authority (“ICRMA”).
- B. Pursuant to the ICRMA By-laws and Joint Powers Agreement, the City Council may appoint a public official other than a councilmember to the ICRMA Governing Board; and two alternates for the representatives who may be a City employee;
- C. Pursuant to Section 5.1 of the ICRMA By-laws, the person(s) designated must have one of the following positions, or their equivalent: City Attorney, Assistant City Attorney, Financial Officer, City Manager, Assistant/Deputy City Manager, Assistant to City Manager, Risk Manager, Human Resources Director/Manager, or Administrative Services Director.

SECTION 2: Chief Financial Officer, Joseph Lillio is appointed as the City’s representative; City Councilmember, Carol Pirsztuk is appointed as the City’s alternate representative; and Risk Manager, Hank Lu is appointed as the City’s substitute alternate representative.

SECTION 4: The individuals appointed by this Resolution are authorized to represent the City while acting as ICRMA delegates. Such authority includes the power to vote for the City on matters presented to the ICRMA Governing Board. These representatives are directed to keep the City Council regularly informed regarding ICRMA proceedings.

SECTION 5: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this 21st day of March, 2022.

Drew Boyles, Mayor

ATTEST:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:
Mark Hensley, City Attorney

By: _____
Mark Hensley,
City Attorney



City Council Agenda Statement

Meeting Date: March 21, 2023

Agenda Heading: Consent

Item Number: B.8

TITLE:

Disposition of Surplus Vehicles

RECOMMENDATION:

1. Declare the City vehicles identified in this staff report as surplus property.
2. Authorize the purchasing agent to sell surplus vehicles at public auction.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Included in Adopted FY 2022-23 Budget

Amount Budgeted: \$5,000

Additional Appropriation: N/A

Account Number: 001-300-0000-3901 (General Fund Revenue – Sale of surplus property)

BACKGROUND:

The purpose of this request is to dispose of surplus City vehicles, pursuant to City of El Segundo Municipal Code Section 1-7B-3, that have become unsuitable for the city use due to the age and/or condition of the vehicle.

DISCUSSION:

The Equipment Maintenance staff has identified (5) five vehicles that are no longer in use and have declared them as surplus, due to age, high mileage, and the need for costly repairs to keep them in safe operating condition. These vehicles are no longer needed or used by their respective departments and are not suitable for use by any other City department for any reason. The City has limited amount of storage space and therefore needs to periodically dispose of obsolete equipment. The surplus items are of no use or value to the city, and they are taking up valuable space at the city yard. The City receives revenue from the sale of such property through public auctions.

Disposition of Surplus Vehicles

March 21, 2023

Page 2 of 2

Staff recommends that City Council declare the items listed below as surplus property and sold at public auction and that City Council authorize the purchasing agent to dispose of said vehicle through public auction.

Equip. No.	In Service Date	Year	Make	Model	Vehicle Description	Vin. Number
4006	01/22/1994	1993	GMC/GRUMMN	STEP VAN	Swat Van	1GDKP32K3P3502218
2512	01/17/1982	1982	HYSTER	S50F	Forklift	E002D02494C
2506	06/22/1989	1989	FORD	F700	Dump Truck	1FDNF70H5KVA30504
2630	04/20/2003	2003	CASE	521D	Loader	JEE0136627
3318	10/18/2009	2009	FREIGHTLINER	AMBULANCE	Ambulance	1FVACWDU8AHAM9646

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Maria Cerritos, Purchasing Agent

REVIEWED BY:

Joseph Lillio, Chief Financial Officer

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: March 21, 2023

Agenda Heading: Consent

Item Number: B.9

TITLE:

Purchase of One New Fully Electric Shuttle Bus and Disposition of Surplus Vehicles through Auction

RECOMMENDATION:

1. Authorize the City Manager to execute an agreement to purchase one Lightning ZEV4™ Zero Emission Class 4 Shuttle Bus through a cooperative procurement exemption.
2. Declare the city vehicles identified in the staff report as surplus property.
3. Authorize the Purchasing Agent to sell surplus vehicles at auction.
4. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Included in Adopted FY 2022/23 Budget utilizing Prop A funding

Amount Budgeted: \$159,263.80

Additional Appropriation: No

Account Number(s): 112-400-5294-5204 (Prop "A" Transportation)

BACKGROUND:

The Recreation, Parks and Library Department operated local shuttle services throughout the community for many years until the COVID pandemic halted programming. In March 2020, shuttle services were discontinued due to the age of vehicles, and difficulty hiring and retaining qualified drivers. The shuttles were utilized for programs including Lunch Time Shuttle, Dial-A-Ride, Beach Shuttle, and Day Trips.

The City's fleet of shuttles includes:

Purchase of One New Fully Electric Shuttle Bus and Disposition of Surplus Vehicles through Auction

March 21, 2023

Page 2 of 3

- (1) Gasoline Powered 8 Seated Passenger Shuttle (6470)
- (1) Gasoline Powered 14 Seated Passenger Shuttle (6472)
- (1) Gasoline Powered 11 Seated Passenger Shuttle (6480)
- (1) Gasoline Powered 10 Seated Passenger Shuttle (6486)
- (1) Propane Powered 18 Seated Passenger Shuttle (6488)

On August 18, 2022 the City made the decision to auction 6470, 6472, 6480, and 6486 due to age, high mileage, and the need for costly repairs to keep them in safe operating condition. These vehicles are no longer needed or used by their respective departments and are not suitable for use by any other city department. Currently, only the 2016 Propane Powered 18 Seat Shuttle Bus is available for service, and is not currently used for programs. Staff is requesting that Council declare them as surplus and recommending the disposal of the mentioned items to be sent to Ken Porter Auction.

El Segundo has previously contracted with National Auto Fleet Group for other vehicle purchases throughout the city. Based on National Auto Fleet Group being able to offer competitive pricing by being a Sourcwell awarded contract for the Zero Emission Class 4 Shuttle Bus, the Recreation, Parks, and Library Department in conjunction with the Public Works Department, requests to piggyback on that Sourcwell cooperative purchasing contract #0915121-NAF. Pursuant to ESMC §1-7-9 (C), such a procurement is exempt from bidding, but requires City Council approval since the acquisition exceeds \$50,000.

DISCUSSION:

In 2021, the Recreation, Parks, and Library Department transitioned from operating local shuttle services in-house to contracting out with vendors such as Lyft and Swoop. This change in programming resulted in an outstanding balance of \$746,571 in Prop A funds that are set to lapse unless appropriated by June 30, 2023.

Staff are recommending utilizing lapsing Prop A funds to purchase one (1) Lightning ZEV4™ Zero Emission Class 4 Shuttle Bus to be utilized for future programming needs. The Lightning ZEV4™ Shuttle Bus with its state-of-the-art electric powertrain, will provide reliable, quiet, and emissions-free transportation. The City will work to contract with local vendors to provide drivers as needed and will also certify staff to drive the shuttles as needed.

Pursuant to ESMC § 1-7-9(C), the City's purchasing agent may, without complying with bidding requirements, join an existing written purchase Sourcwell awarded contract #019521-NAF that was competitively bid and valid through November 8, 2025. This contract was obtained through a competitive bidding process and awarded by another government agency for Zero Emission Shuttle Busses and therefore, qualifies for

Purchase of One New Fully Electric Shuttle Bus and Disposition of Surplus Vehicles through Auction

March 21, 2023

Page 3 of 3

piggybacking under the ESMC.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Diversity, Equity, Inclusion and Communication

Objective 1A: El Segundo provides unparalleled service to all customers.

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4B: El Segundo's technology supports effective, efficient, and proactive operations.

PREPARED BY:

Linnea Palmer, Recreation Specialist

REVIEWED BY:

Aly Mancini, Recreation, Parks and Library Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. National Auto Fleet Group Quote for Electric Shuttle
2. Sourcewell Contract for National Auto Fleet Group



Quote Date: 3/9/23

Agency: City of El Segundo

Contact: Linnea Palmer

Address 401 Sheldon Street

Address El Segundo, CA 90245

Phone: (310) 524-2882

Email lpalmer@elsegundo.org

National Auto Fleet Group is pleased to submit the following quotation for your consideration:

Qty	Line Item	Option #	Description	Unit Price	Extended
1			GM 4500, 2022 CutAway, Shuttle 159" Wheelbase	\$ 144,950.00	\$ 144,950.00
1			CA HVIP Base Voucher	\$ (60,000.00)	\$ (60,000.00)
1			19.2 kW AC Wallbox, 240V/80A/1P, J1772, Single 25ft Cable,	\$ 2,995.00	\$ 2,995.00
1			Full Lightning Insights vehicle telematics access - 3 yrs	\$ 1,995.00	\$ 1,995.00
1			Shuttle Bus Body	\$ 52,000.00	\$ 52,000.00
1			Vehicle Freight Out	\$ 3,500.00	\$ 3,500.00
Subtotal				\$ 145,440.00	\$ 145,440.00
Sales Tax 9.5 %				\$ 13,816.80	\$ 13,816.80
Tire Fee				\$ 7.00	\$ 7.00
DMV Fees (approx)				\$ -	\$ -
Delivery (non taxable)					\$ -
TOTAL PURCHASE ORDER AMOUNT				\$ 159,263.80	\$ 159,263.80

Notes:

This vehicle(s) is available under the Sourcewell (Formerly Known as NJPA) **Contract 091521-NAF**

Terms: Net 30

Quoted by: **Joshua Jerome**

Yesenia Covarubias, Fleet Manager (626) 457-5590
1601 W Main St. Alhambra, CA 91801

Sign Here _____

**Solicitation Number: RFP #091521****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and 72 Hour LLC dba: National Auto Fleet Group, 490 Auto Center Drive, Watsonville, CA 95076 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Automobiles, SUVs, Vans, and Light Trucks with Related Equipment and Accessories from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires November 8, 2025, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be

returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;

- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell

contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. **ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM.** Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum; the terms of which will be negotiated directly between the Participating Entity and the Supplier. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. **SPECIALIZED SERVICE REQUIREMENTS.** In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. **TERMINATION OF ORDERS.** Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. **GOVERNING LAW AND VENUE.** The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. **PRIMARY ACCOUNT REPRESENTATIVE.** Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcwell and Participating Entity inquiries; and
- Business reviews to Sourcwell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcwell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcwell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcwell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcwell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcwell, the Supplier will pay an administrative fee to Sourcwell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcwell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased

by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. **AUDIT.** Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. **ASSIGNMENT.** Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. **WAIVER.** Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. **CONTRACT COMPLETE.** This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:
 - a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.
 - b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.
2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers,

resellers, marketing representatives, and agents (collectively “Permitted Sublicensees”) in advertising and promotional materials for the purpose of marketing the Parties’ relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. Use; Quality Control.

- a. Neither party may alter the other party’s trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.
- b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party’s trademarks only in good faith and in a dignified manner consistent with such party’s use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. As applicable, Supplier agrees to indemnify and hold harmless Sourcewell and its Participating Entities against any and all suits, claims, judgments, and costs instituted or recovered against Sourcewell or Participating Entities by any person on account of the use of any Equipment or Products by Sourcewell or its Participating Entities supplied by Supplier in violation of applicable patent or copyright laws.

5. Termination. Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party’s name or logo (excepting Sourcewell’s pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell’s written directions.

B. **PUBLICITY.** Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. **MARKETING.** Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. **ENDORSEMENT.** The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. **PERFORMANCE.** During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. **DEFAULT AND REMEDIES.** Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for Products-Completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms

no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000

5. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:

\$2,000,000 per occurrence

\$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcwell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcwell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcwell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcwell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcwell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcwell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is

primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. **WAIVER OF SUBROGATION.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. **UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION.** The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. **LAWS AND REGULATIONS.** All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. **LICENSES.** Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier’s Equipment, Products, or Services with United States federal funds.

A. **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.

B. **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names

of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation

and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier not use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by an Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION

Sourcwell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcwell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcwell

72 Hour LLC dba: National Auto
Fleet Group

DocuSigned by:
Jeremy Schwartz
By: C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer
11/4/2021 | 1:28 PM CDT
Date: _____

DocuSigned by:
Jesse Cooper
By: FACBB5730C1E467...
Jesse Cooper
Title: Fleet Manager
11/4/2021 | 10:46 AM CDT
Date: _____

Approved:

DocuSigned by:
Chad Coquette
By: 7E42B8F817A64CC...
Chad Coquette
Title: Executive Director/CEO
11/4/2021 | 1:34 PM CDT
Date: _____



City Council Agenda Statement

Meeting Date: March 21, 2023

Agenda Heading: Staff Presentations

Item Number: D.10

TITLE:

Topgolf Sublease Assignment and Leaseback, Lease Memorandum First Amendment, and Lease Agreement Second Amendment

RECOMMENDATION:

1. Approve the proposed assignment of Topgolf USA El Segundo, LLC's sublease to 42 Real Estate, LLC and corresponding leaseback of the interest from 42 Real Estate, LLC to Topgolf USA El Segundo, LLC subject to, and contingent upon the execution of the attached Acknowledgment of Lease Terms and Guarantor Acknowledgment of Guaranty.
2. Authorize the Mayor to execute the Second Amendment to the Due Diligence and Recreation Ground Lease Agreement between the City and Centercal LLC, together with the corresponding First Amendment to Memorandum of Lease, so long as the sublease assignment occurs by May 1, 2023 and the documents are in a form substantially similar to the drafts attached to this report and approved by the City Attorney.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

None.

BACKGROUND:

On February 6, 2021, the City of El Segundo and ES Centercal, LLC ("Centercal") entered into the Due Diligence and Recreation Ground Lease Agreement pursuant to which the City leased the Lakes Golf Course and adjacent property to Centercal. The Lease obligated Centercal to construct the Topgolf facility, complete improvements to the golf course, and to operate both facilities. The Lease authorized Centercal to sublease the premises to Topgolf USA El Segundo, LLC ("Topgolf USA") for the purpose of taking over the operations. Topgolf USA's obligations under the Lease are

Topgolf Sublease Assignment and Leaseback

March 21, 2023

Page 2 of 3

guaranteed by TG Holdings I, LLC.

Paragraph 18.1 of the Lease prohibits Topgolf USA from assigning its sublease interest without the City's consent unless the assignment falls into one of four specific categories that are referred to as "Permitted Topgolf Transfers." The proposed assignment to 42 Real Estate, LLC does not qualify as a Permitted Topgolf Transfer. Consequently, the City's consent to the assignment is required for it to be effective.

DISCUSSION:

In May 2022, Topgolf approached the City to request that it consent to the proposed assignment of Topgolf USA's sublease interest to 42 Real Estate, LLC, and corresponding leaseback of the interest from 42 Real Estate, LLC to Topgolf USA. Topgolf explained that the transaction was intended as a financing mechanism that would allow Topgolf USA to free up capital for Topgolf to invest in its entire structure, not just its El Segundo location. In response, the City Attorney's Office asked Topgolf USA to respond to several questions regarding the nature, purpose, and effect of the proposed transaction, particularly the effect, if any, of the transaction on the terms and conditions of the Lease. Topgolf's responses are attached hereto.

In addition to the proposed assignment, Topgolf is requesting that the Lease be amended to extend the initial term by approximately 26 months. The Lease provides for an initial term of 20 years that commenced on February 18, 2021. The lessee then has six successive option to extend the term, each for a separate period of five years each.

Topgolf's proposed financing mechanism requires it to assign its sublease with a 20-year initial term. To accommodate this need, the proposed amendment would extend the initial term of the Lease by approximately 26 months and would simultaneously reduce the length of the first option period by the same amount of time, thereby having no net effect on the maximum overall term of the Lease. The amendment to the Lease will require an amendment to the Memorandum of Lease on file with the County Recorder. A draft of both amendments is attached hereto.

The City Attorney requested that Topgolf prepare a document to be executed by Topgolf USA, 42 Real Estate, LLC, and Centercal wherein all of said parties would irrevocably represent, warrant, acknowledge and agree that the proposed assignment and leaseback would not in any way alter the terms or conditions of the Lease. In addition, TG Holdings I, LLC, the guarantor of the Lease obligations, was asked to prepare a document acknowledging that the proposed assignment and leaseback, together with the amendment to the Lease, would not affect or in any way diminish its guaranty obligations. Both of the documents have been prepared to the satisfaction of the City Attorney and are attached hereto.

Topgolf representatives will be present at the Council meeting to answer any additional questions from Council.

Topgolf Sublease Assignment and Leaseback

March 21, 2023

Page 3 of 3

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

PREPARED BY:

Joaquin Vazquez, Deputy City Attorney

REVIEWED BY:

Mark Hensley, City Attorney

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. 42RE _ El Segundo - Topgolf Diligence Memo
2. Acknowledgement of Terms of Master Lease - 42RE _ Topgolf
3. AB Draft - 3-13-23 - Acknowledgement of Master Lease Guaranty - TG Holdings I LLC_2
4. AB Draft - 3_13_23 - First Amendment to Memo of Master Lease_1
5. Draft Second Amendment to Master Lease - Topgolf El Segundo

TO: City of El Segundo (Attn: Gregg Kovacevich and Mark Hensley)
DATE: October 24, 2022
FROM: Topgolf USA El Segundo, LC
SUBJECT: Agreement of Sale and Purchase (El Segundo, CA) – 42 Real Estate financing transaction

Gregg and Mark,

This memorandum addresses the questions provided to us on behalf of the City of El Segundo (the “**City**”) related to that certain Agreement of Sale and Purchase (“**PSA**”) by and between TOPGOLF USA EL SEGUNDO, LLC as seller (“**Topgolf**”) and 42 Real Estate, LLC as buyer (the “**42RE**”), for Topgolf’s subleasehold interest in the Topgolf facility and related real estate located at 400 Pacific Coast Highway in El Segundo, California (“**Property**”). Please see below for an outline of each question along with our responses to each:

1. A brief narrative description of the current state of affairs, including:

a. the basic structure of the lease agreement and the relative roles of CenterCal (lessee), TG Holdings I, LLC (guarantor), and TopGolf USA El Segundo LLC (sublessee):

The Property is currently leased by the City as landlord to ES CENTERCAL, LLC, a Delaware limited liability company (“**CenterCal**”) as tenant pursuant to that certain Due Diligence and Recreation Ground Lease Agreement, dated as of February 6, 2021 (the “**Master Lease**”).

The Property is currently subleased by Topgolf from CenterCal pursuant to that certain Ground Sublease Agreement, dated as of February 8, 2021 (the “**Sublease**”). Pursuant to the Sublease Topgolf has responsibility for the construction and operation of the Topgolf facility (which has been completed). In the Sublease, CenterCal agreed to assist with obtaining permits and approvals for the construction of the Topgolf Facility and to fund the cost of certain improvements (including installation of lights on the golf course). The Sublease is generally a triple net lease pursuant to which CenterCal has no role in the management or operation of the Property.

Topgolf is the manager and operator of the 9-hole golf course adjacent to the Property (the “**Golf Course Facility**”) pursuant to that certain Management Agreement, by and between the City and Topgolf, dated as of February 6, 2022 (the “**Management Agreement**”).

An affiliate of Topgolf, TG Holdings I, LLC, a Delaware limited liability company (“**Guarantor**”), is the guarantor of Topgolf’s obligations under the Sublease and the Management Agreement pursuant to that certain Guarantee Agreement dated as of February 6, 2021 (the “**Master Lease Guaranty**”) and that certain Ground Sublease Guaranty dated as of February 8, 2021 (the “**Sublease Guaranty**”).

b. an explanation of which entity paid for the physical improvements on the site:

Topgolf is responsible for funding the majority of the expenses associated with the physical improvements to the Property. Per the Sublease, CenterCal is required to fund a limited portion of the expenses for the physical improvements to the golf course, which CenterCal has already funded in full.

- c. **an explanation of how payments currently flow among the parties per the Lease and Sublease (i.e., CenterCal pays city fixed rent and variable rent, TopGolf USA El Segundo LLC pays rent to CenterCal, etc.): Is TG paying directly to the City or are they paying to Centercal?**

Topgolf pays all amounts owing under the Sublease to CenterCal and CenterCal pays all amounts owed under the Master Lease directly to the City. Notwithstanding the foregoing, pursuant to the provisions of the Master Lease the City is entitled to an annual payment equal to \$200,000 (“**Payments for Public Good**”). The Sublease permits Topgolf to make these payments directly to the City, which it intends to do.

2. A narrative explaining, in detail and in terms easily understood by a lay person:

- a. **why TopGolf USA El Segundo LLC wishes to assign its sublease (financing purpose/free up capital):**

Topgolf has expended significant funds in the construction of the Topgolf facility. Topgolf, as any other capital intensive business, seeks to manage liquidity and growth through financing in various forms. Topgolf is entering into the PSA with a new financing partner, 42RE, to provide Topgolf with a source of financing for its business and operations. The transaction is intended to free up capital that Topgolf can use to invest in its entire structure, not just the El Segundo location.

- b. **the proposed structure of the transaction and related details:**

The PSA provides for the sale of Topgolf’s subleasehold interest in the Property (the “**Subleasehold Interest**”) to 42RE (the “**Transaction**”). At the closing of the Transaction the Subleasehold Interest will be assigned from Topgolf to 42RE who will then lease the Subleasehold Interest back to Topgolf pursuant to an Operating Sublease (the “**Operating Sublease**”). Topgolf’s obligations under the Operating Sublease will be guaranteed by Guarantor pursuant to a guaranty in the same form as the Master Lease Guaranty.

- c. **how the relative roles of the parties will change, along with an explanation of how the payment flow among the parties will change:**

The relative roles of Topgolf and Guarantor will remain in place and will not be impacted by the Transaction. Specifically, the Guarantor’s existing guaranty obligations under the Master Lease Guaranty and the Sublease Guaranty and Topgolf’s obligations to operate and manage the Topgolf facility and the golf course facility under the Management Agreement will not be impacted by the Transaction.

With regards to how funds will flow among the parties, the payments made to the City under the Master Lease will remain unchanged and the City will not experience any changes to the flow of funds from its perspective as a result of the Transaction. Specifically, the Operating Sublease requires Topgolf to pay all amounts payable to CenterCal under the Sublease (e.g. variable rent, Payments for Public Good) directly to CenterCal; provided, however, Topgolf can make the Payments for Public Good directly to the City if such payment satisfies the obligation of CenterCal to make such payments under the Master Lease.

- d. **whether any changes to recorded security instruments are required (e.g., leasehold mortgages).**

Topgolf will file a Memorandum of Sub-Sublease in connection with the Operating Sublease. Topgolf will seek to lengthen the initial terms of each of the Master Lease and Sublease such that the initial terms of the Master Lease and Sublease would terminate at the same time as the initial term of the Operating Sublease. This would provide a benefit to the City since the amended initial term will result in a longer term for the Master Lease. The recorded security instruments related to the Master Lease and Sublease would be amended to account for the lengthened initial terms.

3. Details on the identity of the new sublessor, including:

a. the name of the entity and any parent/subsidiary/member/principal shareholder entities that control the sublessor or are authorized to bind the new sublessor:

The sublessee under the Operating Lease is Topgolf. The sublessor under the Operating Lease is JLJ TP TGES, LLC (“**Topgolf Sublessor**”). Topgolf Sublessor is managed by its General Manager, JLJ TGES Investor, LLC and is owned 10% by its General Manager and 90% by GTRF VI Topgolf Investor, LLC, a wholly owned subsidiary of Greystar-Thackeray Realty Fund VI REIT, LLC, of which the sole common shareholder is Greystar-Thackeray Realty Fund VI, L.P. (“**Fund VI**”). Fund VI is a real estate private equity fund sponsored by Greystar Real Estate Partners.

b. the name of the officers/principals of the new sublessor entity, and

Please see above in subpart (a) for an overview of the management of Topgolf Sublessor.

c. the financial position of the new sublessor.

Market and financial information on the respective entities can be found as follows:

42 Real Estate: www.42realestate.com
Thackeray Partners: www.thackeraypartners.com
Greystar: www.greystar.com

4. An explanation of why the transaction will not affect any party’s obligation(s) to the City or operation of the Topgolf venue as required under the Lease.

All the current commitments and obligations that the City benefits from under the Master Lease will remain unchanged and there will be no additional risks to the City as a result of the Transaction. Specifically, the Transaction will not affect Topgolf’s obligations to CenterCal and the City under the Master Lease and the Sublease or Topgolf’s obligations to operate and manage the Topgolf facility and the golf course facility, and will not change Guarantor’s guaranty obligations under the Master Lease Guaranty or the Sublease Guaranty. Additionally, CenterCal’s obligations to the City under the Master Lease will remain unchanged. The only aspect of the underlying Master Lease and Sublease that we will seek to change is an amendment of the initial term of each of the Master Lease and Sublease to lengthen the initial terms to align with the end of the initial term of the Operating Sublease, as further described in subpart 2 of the memo above.

ACKNOWLEDGMENT OF LEASE TERMS

THIS ACKNOWLEDGMENT OF LEASE TERMS (this "**Acknowledgment**") is made and entered into this ___ day of _____, 2023 by 42 Real Estate, LLC, a Texas limited liability company ("**42 Real Estate**"), Topgolf USA El Segundo, LLC, a Delaware limited liability company ("**Topgolf El Segundo**"), and ES Centercal, LLC, a Delaware limited liability company ("**Centercal**").

RECITALS

A. The City of El Segundo, a General Law Municipal corporation (the "**City of El Segundo**") and Centercal entered into that certain Due Diligence and Recreation Ground Lease Agreement, dated as of February 6, 2021 (the "**Master Lease**") for the lease of that certain real property owned by the City of El Segundo located in the City of El Segundo, State of California, as set forth in Exhibit A-1 of the Master Lease (the "**Premises**").

B. Topgolf El Segundo and Centercal entered into that certain Ground Sublease Agreement, dated as of February 8, 2021 (the "**Sublease**") for the sublease by Topgolf El Segundo of the Premises from Centercal.

C. Topgolf El Segundo and 42 Real Estate entered into that certain Agreement of Sale and Purchase, dated as of February 1, 2022 (as amended, the "**Purchase and Sale Agreement**"), for the assignment by Topgolf El Segundo of its leasehold interest in the Sublease to 42 Real Estate (the "**Assignment**").

D. Effective as of the closing of the transaction set forth in the Purchase and Sale Agreement (the "**Closing**"), Topgolf El Segundo and 42 Real Estate will enter into an Operating Sublease (the "**Operating Sublease**") for the leaseback of the leasehold interest in the Sublease from 42 Real Estate to Topgolf El Segundo (the "**Leaseback**").

E. The City of El Segundo has requested, in connection with providing its consent to the Assignment and the Leaseback, that 42 Real Estate and Topgolf El Segundo enter into this Acknowledgment.

NOW, THEREFORE, each of Topgolf El Segundo, 42 Real Estate and Centercal irrevocably represent, warrant, acknowledge and agree that neither the Purchase and Sale Agreement or the Operating Sublease in any way alters the terms or conditions of the Master Lease.

FURTHERMORE, each of Topgolf El Segundo and 42 Real Estate acknowledge and agree that the Outside Date (as such term is defined in the Purchase and Sale Agreement) for the Closing is May 1, 2023 and that Topgolf El Segundo will provide written confirmation of the Closing to the City of El Segundo as soon as reasonably possibly following the Closing, which confirmation may be delivered via email to Mark Hensley, City Attorney, at mhensley@hensleylawgroup.com with a copy to Darrell George, City Manager, at dgeorge@elsegundo.org.

This Acknowledgment shall be governed by, and construed in accordance with, the laws of the state of California.

[Signatures on Next Page.]

TOPGOLF EL SEGUNDO:

Topgolf USA El Segundo, LLC,
a Delaware limited liability company

By: _____
Name: William Davenport
Title: Manager

42 REAL ESTATE

42 Real Estate, LLC,
a Texas limited liability company

By: _____
Name:
Title:

CENTERCAL

ES Centercal, LLC,
a Delaware limited liability company

By: _____
Name:
Title:

GUARANTOR ACKNOWLEDGMENT OF GUARANTY

THIS GUARANTOR ACKNOWLEDGMENT OF GUARANTY (this "**Acknowledgment**") is made and entered into this ___ day of _____, 2023 by TG Holdings I, LLC, a Delaware limited liability company ("**Guarantor**").

RECITALS

A. Guarantor, an affiliate of Topgolf USA El Segundo, LLC, a Delaware limited liability company ("**Topgolf El Segundo**") entered into that certain Guaranty Agreement, dated as of February 6, 2021 (the "**Master Lease Guaranty Agreement**"), for the benefit of The City of El Segundo, a General Law Municipal corporation (the "**City of El Segundo**"), in connection with that certain Due Diligence and Recreation Ground Lease Agreement, dated as of February 6, 2021 (as amended, the "**Master Lease**"), by and between the City of El Segundo and ES Centercal, LLC, a Delaware limited liability company ("**Centercal**") for the lease by Centercal of that certain real property owned by the City of El Segundo located in the City of El Segundo, State of California, as set forth in Exhibit A-1 of the Master Lease (the "**Premises**").

B. Topgolf El Segundo and Centercal entered into that certain Ground Sublease Agreement, dated as of February 8, 2021 (as amended, the "**Sublease**") for the sublease by Topgolf El Segundo of the Premises from Centercal.

C. Topgolf El Segundo and 42 Real Estate, LLC, a Texas limited liability company ("**42 Real Estate**") entered into that certain Agreement of Sale and Purchase, dated as of February 1, 2022 (as amended, the "**Purchase and Sale Agreement**"), for the assignment by Topgolf El Segundo of its leasehold interest in the Sublease to 42 Real Estate (the "**Assignment**").

D. Effective as of the closing of the transaction set forth in the Purchase and Sale Agreement (the "**Closing**"), Topgolf El Segundo and 42 Real Estate will enter into an Operating Sublease (the "**Operating Sublease**") for the leaseback of the leasehold interest in the Sublease from 42 Real Estate to Topgolf El Segundo (the "**Leaseback**").

E. The City of El Segundo has requested, in connection with providing its consent to the Assignment and Leaseback, that Guarantor enter into this Acknowledgment.

NOW, THEREFORE, Guarantor hereby acknowledges, ratifies, confirms, and agrees to be bound by the Master Lease Guaranty Agreement as such pertains to Guarantor. The Guarantor hereby agrees that (i) the Assignment and the Leaseback and (ii) the extension of the Basic Term (as such term is defined in the Master Lease) to end on [_____, 2043], as set forth in that certain Amendment No. 2 to the Due Diligence and Recreation Ground Lease Agreement, dated as of [_____, 2023], do not affect or in any way diminish the guaranty obligations of the Guarantor under the Master Lease Guaranty, all of which remain in full force and effect.

FURTHERMORE, Guarantor acknowledges and agrees that the Outside Date (as such term is defined in the Purchase and Sale Agreement) for the Closing is May 1, 2023 and that Topgolf El Segundo will provide written confirmation of the Closing to the City of El Segundo as soon as reasonably possibly following the Closing, which confirmation may be delivered via email to Mark Hensley, City Attorney, at mhensley@hensleylawgroup.com with a copy to Darrell George, City Manager, at dgeorge@elsegundo.org.

This Acknowledgment shall be governed by, and construed in accordance with, the laws of the state of California.

[Signatures on Next Page.]

GUARANTOR:

TG HOLDINGS I, LLC,
a Delaware limited liability company

By: _____
Name: William Davenport
Title: CFO

**CHICAGO TITLE COMPANY
COMMERCIAL DIVISION**
RECORDING REQUESTED BY
AND WHEN RECORDED RETURN TO:

City of El Segundo
Attn: City Clerk
350 Main Street
El Segundo, CA 90245

FIRST AMENDMENT TO MEMORANDUM OF LEASE

This First Amendment to Memorandum of Lease (this “**First Amendment**”) is made and entered into as of this ___ day of March, 2023, by and between the CITY OF EL SEGUNDO, a general law city and municipal corporation (“**Lessor**”) and ES CENTERCAL, LLC, a Delaware limited liability company (“**Lessee**”) upon the following terms:

WHEREAS, Lessor and Lessee entered into that certain Due Diligence and Recreation Ground Lease Agreement dated February 6, 2021 (as amended by that certain Amendment No. 1 to the Due Diligence and Recreation Ground Lease Agreement dated February 15, 2022 and that certain Amendment No. 2 to the Due Diligence and Recreation Ground Lease Agreement dated as of even date herewith, the “**Lease**”);

WHEREAS, the Lease is evidenced of record by that certain Memorandum of Lease dated February 6, 2021 and recorded at file number 20210889658 of the Official Records of Los Angeles County, California (the “**Memorandum**”); and

WHEREAS, Lessor and Lessee desire to amend the Memorandum as follows.

NOW, THEREFORE, for and in consideration of the foregoing, Lessor and Lessee hereby amend the Memorandum as follows:

1. **Definitions.** All capitalized terms used but not otherwise defined herein shall have the meanings assigned to such terms in the Memorandum.

2. **Commencement Date of Lease.** Section 3 of the Memorandum is hereby deleted in its entirety.

3. **Term.** Section 4 of the Memorandum is hereby deleted in its entirety and replaced with the following:

“4. **Term.** The Basic Term of the Lease shall commence on February 18, 2021 (the “**Premises Turnover Date**”) and end on [_____, 2043] (the “**Initial Term End Date**”), unless the Basic Term shall sooner terminate or later be extended as provided in the Lease, together with the option to extend the Lease Term for a first Option Period commencing immediately following the Initial Term End Date and ending as of the twenty-

fifth (25th) anniversary of the Premises Turnover Date, along with five (5) additional consecutive Option Periods of five (5) years each.

4. Ratification. Except as herein modified and amended, the terms and conditions of the Memorandum are hereby ratified and affirmed and shall remain in full force and effect. In the event of any conflict between the terms of the Memorandum and the terms of this First Amendment, the terms of this First Amendment shall control.
5. Counterparts. Lessor and Lessee may execute and acknowledge this Memorandum in counterparts, and such various signature pages may be collated together to form a single instrument.

[Execution on following pages]

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to Memorandum of Lease as of the date first hereinabove mentioned.

CITY OF EL SEGUNDO ("Lessor"):

By: _____

Name: _____

Title: _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of _____)

On _____, before me, _____,
(Insert name and title of the officer)

personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

ES CENTERCAL, LLC ("Lessee"):

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____

On _____, before me, _____,
(Insert name and title of the officer)

personally' appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____

On _____, before me, _____,
(Insert name and title of the officer)

personally' appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

**SECOND AMENDMENT TO
DUE DILIGENCE AND RECREATION GROUND LEASE AGREEMENT**

THIS SECOND AMENDMENT TO DUE DILIGENCE AND RECREATION GROUND LEASE AGREEMENT (the “Second Amendment”) is made this ___ day of _____ 2023, by and between THE CITY OF EL SEGUNDO, a general law City and municipal corporation (“Lessor”), and ES CENTERCAL, LLC, a Delaware limited liability company (“Lessee”).

RECITALS

WHEREAS, Lessor and Lessee entered into that certain Due Diligence and Recreation Ground Lease Agreement dated February 6, 2021 (as amended by that certain Amendment No. 1 to the Due Diligence and Recreation Ground Lease Agreement dated February 15, 2022, the “Lease”); and

WHEREAS, Lessee (as lessor) and Topgolf USA El Segundo LLC, a Delaware limited liability company (“Topgolf El Segundo”) entered into that certain Ground Sublease Agreement dated February 8, 2021 (as amended by that certain First Amendment to Ground Sublease Agreement dated February 15, 2022, the “Sublease”).

NOW, THEREFORE, in consideration of the foregoing and other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged), the parties agree as follows:

1. Defined Terms. All capitalized terms not defined in this Second Amendment shall have the meanings assigned to such terms in the Lease.

2. Lease Term. The first sentence of Section 2.1 of the Lease is hereby deleted in its entirety and replaced with the following:

“2.1 The “**Basic Term**” of this Lease shall begin and the Lessee’s leasehold interest shall become effective on February 18, 2021 (the “**Premises Turnover Date**”), and shall end on [_____, 2043] (the “**Initial Term End Date**”).”

3. Option Periods. The following language is hereby added to the end of Section 2.2 of the Lease:

“Notwithstanding the foregoing, the first Option Period shall commence on the day following the Initial Term End Date and will end on the twenty fifth (25th) anniversary of the Premises Turnover Date.”

4. Effectiveness of Amendment. The parties acknowledge and agree that the effectiveness of this Second Amendment is contingent on the occurrence of the assignment by Topgolf El Segundo of the Sublease to a third party on or prior to May 1, 2023 (the “Sublease Assignment”). If the Sublease Assignment does not occur on or prior to May 1, 2023, this Second Amendment shall, as of May 1, 2023 and notwithstanding previous execution of this Second Amendment by Lessor and Lessee, become null and void as if this Second Amendment had not been entered into by Lessor and Lessee.

5. No Other Modifications. Except as the Lease shall be modified and amended hereby, all other terms of the Lease shall remain unchanged and shall remain in full force and effect as written and Lessor and Lessee hereby ratify and affirm the Lease and all terms, conditions and obligations in the Lease, as amended hereby.

6. Transfers, Successors and Assigns. This Second Amendment shall inure to the benefit of and burden of Lessor, Lessee, and their respective transfers, successors and assigns.

7. Governing Law. This Second Amendment shall be construed and interpreted under the laws of the state of California (without giving effect to its conflict of laws principles).

8. Counterparts. This Second Amendment shall become effective only upon the execution and delivery by both Lessor and Lessee as evidenced by each party's respective signatures on the signature page below. This Second Amendment may be executed in multiple counterparts, each of which shall be deemed an original, and all of which together constitute one and the same document. Signatures provided by telecopy or electronic means (such as a PDF) shall have the same binding effect as original signatures.

[Signatures on Following Page]

IN WITNESS WHEREOF, Lessor and Lessee have executed this Second Amendment as of the day and year first above written.

LESSOR:

THE CITY OF EL SEGUNDO,
a general law City and municipal corporation

By: _____

Name:

Title:

Attest:

Tracy Weaver, City Clerk

Approved as Form:

Mark D. Hensley, City Attorney

LESSEE:

ES CENTERCAL, LLC,
a Delaware limited liability company

By: _____

Name: John Nahas

Title: President, Southern California

By: _____

Name: Sean Dennison

Title: SVP and General Counsel



City Council Agenda Statement

Meeting Date: March 21, 2023

Agenda Heading: Staff Presentations

Item Number: D.11

TITLE:

Replace the Budgeted Management Analyst Position in the City Manager's Office with a Special Projects Administrator; Establish an Accountant (part-time) Classification; and Revise the Job Title for the Fire Equipment Mechanic Classification

RECOMMENDATION:

1. Approve establishment of the Special Projects Administrator (Full-time) and Accountant (Part-Time), and related classification specifications.
2. Approve the examination plan for the Special Projects Administrator classification.
3. Approve revision of the Fire Equipment Mechanic job title to Senior Equipment Mechanic.
4. Adopt a resolution establishing the basic salary ranges for the Special Projects Administrator, Accountant (Part-Time), and Senior Equipment Mechanic positions.
5. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Funding for the above actions was approved in the adopted FY 2022-23 budget. No additional funding is needed.

BACKGROUND:

The Human Resources Department is committed to improving and enhancing recruitment, selection and retention initiatives using industry best practices. The periodic evaluation of various classification specifications, accompanying examination plans, and job titles provides an opportunity to adjust as necessary to attract high caliber candidates, and provide uninterrupted service to our residents and business

Various Classification Changes

March 21, 2023

Page 2 of 3

community. This staff report includes three classification items and related documents for approval and adoption as required by the City's Personnel Rules and CalPERS.

The Management Analyst position in the City Manager's office became vacant in February. Prior to opening a recruitment for a successor, Human Resources met with staff in the City Manager's Office to evaluate if the Management Analyst position was still the most appropriate classification to meet the department's needs. It was determined that the existing job specification for the Special Projects Administrator (Part-time) was more aligned with the role for the vacant Management Analyst. The class specification has been updated to reflect the full-time status in Civil Service and placement in the unrepresented Management and Confidential Group. This position will require successful completion of a one-year probationary period to achieve permanent status.

The Finance Department occasionally requires additional staffing at the Accountant level. Currently, only a full-time Accountant classification exists. Establishing a non-Civil Service part-time Accountant classification would provide the City with the ability to hire staff as needed for a limited duration during busier times of the year. The salary range for the equivalent part-time Account would be the same as the full-time position, represented as an hourly rate.

Human Resources, Public Works, and the City Employees' Association (CEA) worked together to review and update the classifications in the Mechanic job series. We have completed and agreed to revisions to the Equipment Mechanic I, Equipment Mechanic II, and the Fire Equipment Mechanic. These specifications were last revisited in 1999, 2007, and 2002 respectively. Staff recommends a title change from Fire Equipment Mechanic to Senior Mechanic which requires an accompanying resolution with the new title to meet CalPERS requirements; there is no change to the existing salary range.

DISCUSSION:

The primary role of the Special Projects Administrator position would be to coordinate with other City departments to monitor projects and keep the City Manager abreast of progress; and to provide responsible staff assistance to Management staff. These projects could include Capital Improvements, Strategic Plan initiatives, legislative platform items, and other special projects and events. Staff recommends an examination plan consisting of a structured technical and career preparation interview weighted at 100% of the total score.

The adoption of the Accountant (Part-time) position is an alternative to hiring temporary or consultant staff to maintain service levels during busier times, or while a recruitment and selection process is conducted to fill vacancies in the Finance Department. Additionally, the Accountant (Part-time) is a "working interview" opportunity for candidates interested in applying for City vacancies while employed in a temporary

Various Classification Changes

March 21, 2023

Page 3 of 3

capacity. Use of the Accountant (Part-time) would be funded from salary savings in the department's existing budget.

Currently, the Mechanic classification series includes the entry-level Equipment Mechanic I, Equipment Mechanic II, and the Fire Equipment Mechanic. Updates were made to the requirements and the duties to provide a clear career path. Incumbents can progress from the Equipment Mechanic I to the Equipment Mechanic II upon successful completion of probation and attainment of the requirements of the higher-level position. The journey-level position in the series is the Fire Equipment Mechanic. Revising this job title to Senior Equipment Mechanic more accurately describes the work performed and provides continuity in the Mechanic classification series, further encouraging employee retention. All Mechanic positions listed above will remain in the CEA, with no changes to the salary range or examination plans. CEA agrees with these revisions as described.

The recommendations presented above will provide the City with more flexibility in filling positions as needed to enhance customer service, while also supporting Strategic Plan Goal 3 to, "Promote a Quality Workforce Through Teamwork and Organizational Efficiencies," promoting career growth within the classification series, and increasing employee retention.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 3: Promote a Quality Workforce Through Teamwork and Organizational Efficiencies

Objective: El Segundo is an employer of choice and consistently hires for the future, with a workforce that is inspired, world-class, engaged and innovative.

PREPARED BY:

Rebecca Redyk, Human Resources Director

REVIEWED BY:

Rebecca Redyk, Human Resources Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Special Projects Administrator Classification Specification
2. Special Projects Administrator Examination Plan
3. Accountant (Part-time) Classification Specification
4. Resolution Establishing Basic Salary Ranges

Special Projects Administrator

DEFINITION: This position is responsible for providing professional and technical support to City Departments with systems and program measurement and benchmarking, organizational and operational analysis, policy analysis, research, reporting, and other special projects.

SUPERVISION RECEIVED AND EXERCISED: Receives general supervision from department Director or the department's management staff members.

ESSENTIAL JOB FUNCTIONS: Essential functions, as defined under the Americans with Disabilities Act, may include the following duties and responsibilities, knowledge, skills, and other characteristics. This list of duties and responsibilities is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by positions in this class.

Characteristic Duties and Responsibilities:

Positions in this classification typically perform a full range of duties at a level of complexity represented by the following types of responsibilities:

Develops, plans, coordinates, and executes ongoing and short-term assignments;

Monitors and manages projects including work schedules, budgets, reporting of progress and facilitating tasks to meet project deadlines. May administer vendor contracts and agreements to ensure that all deliverables are met or exceeded;

Interacts with various City department staff, consultants, outside agencies, commissions, committees, boards, stakeholders, and the public;

Reviews City and departmental policies, performs policy analysis, identifies gaps and conflicts, and develops recommendations for changes to policies and procedures;

Conducts operational research and management studies; analyzes operations, programs and services; develops recommendations in support of strategies and goals;

Maintains related records, program databases, project timelines, milestones and outcomes. Prepares statistics and reports on key performance indicators and completion of projects;

Prepares and presents staff reports; attends City Council meetings as needed;

Regularly and predictably attends work; and

Performs related duties as assigned.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

To perform this job successfully, an individual must be able to perform each essential function. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Knowledge of:

Principles and practices of municipal administration and project management;

Policies, procedures, ordinances, and regulations applicable to special projects assignment;

Principles of research, statistical analysis, and report preparation;

Principles and techniques of budget development and administration;

Principles of business letter writing and report preparation;

English usage, syntax, grammar, and punctuation;

Relevant professional experience and training in subject field; and

Modern office practices, procedures, methods, and equipment.

Skill in:

Analyzing problems, identifying alternative solutions, projecting consequences or proposed actions and implementing recommendations in support of goals;

Understanding, interpreting, and applying complex regulations, procedures, and guidelines;

Exercising sound judgment and making decisions in accordance with established laws, regulations, ordinances, departmental policies and procedures;

Managing projects, organizing resources, and establishing priorities;

Presenting data and concepts in a clear and concise manner;

Gaining cooperation through discussion and persuasion;

Representing the City with tact and diplomacy;

Communicating effectively both orally and in writing;

Following oral and written instructions;

Establishing and maintaining cooperative working relationships with those contacted in the course of work;

Appearing for work on time;

Accepting constructive criticism;

Working under pressure, handling significant problems and tasks that arise simultaneously and/or unexpectedly; and

City of El Segundo
Special Projects Administrator
Class Code: XXXX

May be required to work evenings and extended hours.

QUALIFICATIONS:

A combination of experience and training that would likely provide the required knowledge, skills and abilities may be qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: Three (3) or more years professional and progressively responsible related experience is required.

Education: Equivalent to a Bachelor's degree (120 units) in a closely related discipline providing the subject matter expertise required by the job from an accredited college or university.

License/Certificates: Possession of a valid and appropriate California driver's license and acceptable driving record are required.

Disaster Service Worker: In accordance with Government Code Section 3100, City of El Segundo employees, in the event of a disaster, are considered disaster service workers and may be asked to respond accordingly.

The City of El Segundo is an Equal Opportunity Employer, committed to supporting Diversity, Equity, and Inclusion initiatives to build and sustain an environment that values diversity, welcomes opportunities to engage and understand others, and fosters a sense of belonging.

Unrepresented Management and Confidential
Established Date: March 21, 2023

Examination Plan

Special Projects Administrator

Open-Competitive and/or Closed Promotional

Structured Technical and/or Career Preparation Interview Weighted 100%

May include a structured writing/analysis skills test; and/or other professional skills examination included within the overall applicant testing process, as may be deemed appropriate

Accountant (Part-time)

DEFINITION: Performs professional accounting duties in preparation of factual and analytical statements and reports; analyzes and evaluates financial records; and performs a wide variety of duties requiring confidentiality, independent judgment and decision making.

SUPERVISION RECEIVED AND EXERCISED: Receives general supervision from department Director or the department's management staff members.

ESSENTIAL JOB FUNCTIONS: Essential functions, as defined under the Americans with Disabilities Act, may include the following duties and responsibilities, knowledge, skills, and other characteristics. This list of duties and responsibilities is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by positions in this class.

Characteristic Duties and Responsibilities:

Positions in this classification typically perform a full range of duties at a level of complexity represented by the following types of responsibilities:

Coordinates and performs accounting operational functions including accounts payable, accounts receivable, payroll, general journal and the like;

Evaluates accounting procedures and fiscal practices and recommends and assists in implementing new or revised accounting systems, procedures and records;

Participates in developing computer programs for accounting analyses;

May assist with bi-weekly payroll warrants, payroll registers and reports;

Prepares magnetic media for storage of payroll records; prepares tax return and other reporting documentation related to payroll matters;

Compiles routine reports related to payroll activity; merges payroll records in Finance System;

Prepares detailed accounting, statistical and narrative financial statements and reports requiring analysis and interpretation of source data;

Administers designated accounts and programs; performs both general ledger and bank account reconciliations and prepares related work sheets, cash balances, proofs and schedules;

Provides professional level staff support related to the administration of the City's employer-employee relations program, including duties requiring access to confidential information utilized in the development of management positions in the contract negotiations process;

Provides professional level staff support related to: the analysis of association proposals and costing of association economic items; employee discipline; employee investigations; grievance processing; employee related litigation; processing of EEOC and FEHC complaints; reductions in force; departmental reorganizations; employee association decertifications and elections;

City of El Segundo
Accountant (Part-time)
Class Code: XXXX

performance evaluations; probationary releases; closed promotional testing processes; wage garnishment judgments, and confidential medical information;

Conducts and/or coordinates internal and external audits of financial records;
Examines, analyzes and verifies documents to ensure adherence to established internal controls and accepted professional standards;

Monitors, coordinates and makes adjustments to accounting subsystems;

Assists in closing the City's financial records at the end of the accounting period; assists with annual year-end audit and other periodic compliance audits throughout the year; and assists in budget preparation and interfaces with departments in preparing annual budget;

Coordinates and reviews work of fiscal and clerical staff in making entries, reconciliations and performing other fiscal record keeping work;

Regularly and predictably attends work; and

Performs other duties as assigned by the Director of Finance, Finance Manager or Revenue Manager, as needed.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

To perform this job successfully, an individual must be able to perform each essential function. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Knowledge of:

The principles and practices of accounting and auditing, including governmental accounting and budgeting; including best practices related to internal controls and accounting procedures;

Knowledge of data processing applications related to accounting and budgeting procedures and practices, as well as general office procedures; and

Knowledge of basic principles and practices of supervision;

Skill in:

Applying and adapting established accounting principles and procedures to a variety of City accounting applications;

Interpreting and applying accounting-related laws, ordinances, rules, regulations, policies and procedures;

Performing professional level staff support related to the administration of the City's employer-employee relations program;

Analyzing data and drawing logical conclusions;

City of El Segundo
Accountant (Part-time)
Class Code: XXXX

Preparing and maintaining accurate reports and records;

Using standard office computer programs, including spreadsheets;

Communicating effectively both orally and in writing;

Establishing and maintaining effective working relationships with other department staff, other City employees and the public, and in functioning effectively in a confidential work environment;

Appearing for work on time;

Accepting constructive criticism;

Working under pressure, handling significant problems and tasks that arise simultaneously and/or unexpectedly; and

May be required to work evenings and extended hours.

QUALIFICATIONS:

A combination of experience and training that would likely provide the required knowledge, skills and abilities may be qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: Two (2) years of accounting-related experience, or an equivalent combination of education and experience.

Education: A Bachelor's degree with major coursework in accounting, business administration or a closely related field.

License/Certificates: None.

Disaster Service Worker: In accordance with Government Code Section 3100, City of El Segundo employees, in the event of a disaster, are considered disaster service workers and may be asked to respond accordingly.

The City of El Segundo is an Equal Opportunity Employer, committed to supporting Diversity, Equity, and Inclusion initiatives to build and sustain an environment that values diversity, welcomes opportunities to engage and understand others, and fosters a sense of belonging.

Unrepresented, Part-time, Hourly
Established Date: March 21, 2023

RESOLUTION NO. _____

A RESOLUTION ESTABLISHING BASIC SALARY RANGES FOR FULL TIME AND PART TIME JOB CLASSIFICATIONS

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council approves the following basic salary ranges:

Classification	Salary Range
Special Projects Administrator	\$7,176.04 - \$8,611.25 Monthly
Senior Equipment Mechanic	\$5,757.94 - \$6,998.82 Monthly
Accountant (Part-time)	\$38.16 - \$45.79 Hourly

SECTION 2: *Authority.* The City Manager or his designee is authorized to take any steps necessary in order to effectuate this Resolution.

SECTION 3: *Construction.* This Resolution must be broadly construed in order to achieve the purposes stated in this Resolution. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Resolution.

SECTION 4: *Severability.* If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions and make a minute of this adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 6: This Resolution is effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 21st day of March, 2023

Drew Boyles,
Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. ____ was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the ____ day of _____, 2023, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney



City Council Agenda Statement

Meeting Date: March 21, 2023

Agenda Heading: Staff Presentations

Item Number: D.12

TITLE:

Reasonable Accommodation Policy for Brown Act Meetings and Procedural Direction for Teleconferencing under California Assembly Bill 2449

RECOMMENDATION:

1. Adopt the proposed Resolution to approve a required reasonable accommodation policy for City Brown Act meetings and direct procedures for teleconferencing pursuant to California Assembly Bill 2449 ("AB 2449"), including revising City agendas and requiring City committees, commissions, and boards to use traditional Brown Act teleconferencing.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Adopting the required reasonable accommodation policy would not have a significant fiscal impact. The policy would allow staff to evaluate proposed accommodations on a case by case basis, and an accommodation will be considered to be unreasonable and will not be provided if it imposes undue financial or administrative burdens on the City, or requires a fundamental alteration in the nature of a program.

There would also be no significant fiscal impact in modifying Brown Act meeting agendas to include language advising of the existence and availability of the City's reasonable accommodation policy. The proposed limitation of City committees, commissions, and boards ("CCBs") to traditional Brown Act teleconferencing, as described below, would help reduce meeting costs for the numerous, various CCBs.

BACKGROUND:

To teleconference for a Brown Act-subject meeting as of March 1, 2023, El Segundo legislative body members can either use: (1) traditional Brown Act teleconferencing requirements ("Traditional Rules"); or (2) the procedures under newly effective AB 2449. AB 2449 allows less than a quorum of a legislative body to attend public meetings

Reasonable Accommodation Policy / California Assembly Bill 2449

March 21, 2023

Page 2 of 6

remotely without posting their location and removing the requirement for public participation in a nonpublic location, provided certain limited requirements are met. AB 2449 has some similarities with the relaxed teleconferencing the City previously utilized under AB 361, but AB 361 procedures are no longer available for City use following Governor Newsom's rescission of the State's proclamation of a state of emergency for COVID-19 on February 28, 2023. A detailed explanation of AB 2449 is included in the discussion and a table summarizing AB 2449's procedural highlights is attached to this report.

AB 2449 also requires City action related to the federal Americans with Disabilities Act ("ADA"). It requires all cities to adopt and implement a policy with procedures for receiving and acting upon reasonable accommodation requests for individuals with disabilities, including those from the public. Requests for accommodation are usually highly fact-specific inquiries, based on the circumstances of any individual situation. (*Bircoll v. Miami –Dade County* (2007) 480 F.3d 1072.) All Brown Act meeting agendas must now give notice of a reasonable accommodation policy for individuals with disabilities. (Gov. Code, § 54953(g).) The new law requires the City's quick resolution of requests for reasonable accommodation, and any doubts must be resolved in favor of accessibility. (*Id.*)

DISCUSSION:

AB 2449 City Council Teleconference Requirements

In addition to the Traditional Rules for the Brown Act teleconferencing, AB 2449 provides a new alternative set of protocols, allowing the City Council to meet without following the traditional teleconferencing rules, provided the City Council/staff comply with the following:

- City Council/staff provides a two-way audiovisual platform and/or a two-way telephonic service and live webcasting of the meeting as a means by which the public may remotely hear and visually observe the meeting, and remotely address City Council;
- In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda is otherwise posted, the City Council/staff gives notice of the means by which the public may access the meeting and offer public comment;
- The agenda identifies and includes an opportunity for all persons to attend and address City Council directly via a call-in option, internet-based service option, and at the in-person location of the meeting;
- City Council does not proceed with meetings during the period of any disruption that prevents the broadcasting of the meeting to members of the public using the call-in or internet-based service options or prevents members of the public from offering public comments using said options; and

Reasonable Accommodation Policy / California Assembly Bill 2449

March 21, 2023

Page 3 of 6

- City Council/staff does not require public comments to be submitted in advance and provides an opportunity for public comments in real-time. AB 2449 also prescribes specific requirements for members of City Council who wish to participate remotely under this alternative. One of the following must apply:

Just Cause: The member notifies City Council/staff at the earliest opportunity possible, including the start of a regular meeting, of the member's need to participate remotely for "just cause," including a general description of the circumstances relating to the member's need to appear remotely at the given meeting. A member of City Council who participates remotely for "just cause" is limited to two such remote meetings per calendar year. "Just cause" includes:

- necessary caregiving to a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner (as defined);
- a contagious illness that prevents a member from attending in person;
- a need related to a physical or mental disability (as defined) that is not otherwise accommodated; or
- traveling on official business of the local agency or another state or local agency.

OR, Emergency Circumstances. The member requests City Council to allow the member to participate remotely due to "emergency circumstances," and City Council takes action to approve the request. City Council must request a general description of the circumstances relating to the member's need to appear remotely at the meeting. The description generally need not exceed 20 words and does not require the member to disclose any medical diagnosis, disability, or protected personal medical information. The member's request to participate remotely must be made as soon as possible, and a separate request is required for each meeting. City Council may take action on the request at the earliest opportunity, and if the request does not allow sufficient time to place it on the meeting agenda, City Council may nonetheless take action on the request at the beginning of the meeting. The City Council may approve such a request by a majority vote of Council.

- "Emergency circumstances" means a physical or family medical emergency that prevents a member from attending in person.

The member who is participating remotely must publicly disclose, at the meeting before any action is taken, whether any other individuals 18+ years of age are present in the room at the member's remote location, and the general nature of the member's relationship with such individuals. The member must participate through both audio and visual technology.

Reasonable Accommodation Policy / California Assembly Bill 2449

March 21, 2023

Page 4 of 6

These AB 2449 rules may not serve as a means for any member of City Council to participate solely via remote teleconferencing for a period of more than three consecutive months or 20% of the regular meetings of City Council within a calendar year. AB 2449 prohibits the City Council from providing the public with additional teleconference locations or physical locations from which they may observe and address City Council by electronic means.

Reasonable Accommodation Policy Adoption

The proposed Resolution would adopt a reasonable accommodation policy consistent with the ADA and AB 2449. Under the policy, a person could make a reasonable accommodation request orally or in writing through the City Clerk's Office. Requests must indicate the specific proposed accommodation requested, the requestor's identity, and the meeting or meeting for which the accommodation is sought. The Resolution would allow the City Manager, or designee, to modify the policy in order to comply with applicable law, in consultation with the City Attorney.

The City cannot require disclosure of a particular disability, but the policy would allow disclosure of a general explanation of how the proposed accommodation will allow access and participation in the meeting. Under federal law, the City would not be required to make an accommodation that would fundamentally alter the nature of its service, program, or activity or result in undue financial and administrative burdens. (28 C.F.R. § 35.150(a)(3).)

The policy would require City staff to promptly forward any suspected reasonable accommodation request to the City Clerk's Office for processing. The City Attorney, or designee, will be authorized to assist in the review of requests and assist staff in providing a response to the requestor as soon as practicable.

Updated Agenda Notices for Adopted Policy

The proposed Resolution would also direct staff to revise Brown Act-subject meeting agendas, including those for CCBs, to include specific language advising of the adoption and availability of the City's reasonable accommodation policy. The language would read as follows and include a hyperlink for quick online access to the policy: "REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at [HYPERLINK HERE]. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy." Also, in order to implement the "just cause" and emergency teleconferencing provisions of AB 2449, the proposed Resolution would direct staff to revise the agenda templates City Council meetings to include an item for "AB 2449 Notifications/Requests."

CCB Teleconferencing Limited to Traditional Rules under the Brown Act

Since CCBs vary in size, location, and meeting frequency; the City has limited staffing and resources to facilitate AB 2449 teleconferencing for all CCBs and maintain the accompanying onerous recordkeeping; and AB 2449 sunsets on December 31, 2025, the proposed Resolution would require that CCBs utilize only the Traditional Rules for teleconferencing under the Brown Act; AB 2449 teleconferencing would not be authorized. This limitation to traditional Brown Act teleconferencing would help reduce meeting costs for the numerous CCB's. Under the historically available rules, if at least a quorum of the legislative body (CCB) are physically present at the meeting location and the procedural notice requirements of Government Code § 54953(b) have been met, then Traditional Rules for teleconferencing may be used during such CCB meetings. The Traditional Brown Act rules are as follows:

- An agenda must be posted at each teleconference location, including a personal residence or hotel;
- Each teleconference location must be identified in the notice and agenda of the meeting;
- Each teleconference location must be accessible to the public and ADA accessible;
- At least a quorum of the members of the legislative body (CCB) must participate from locations within the boundaries of the local agency's jurisdiction; and
- The agenda must provide an opportunity for members of the public to address the legislative body (CCB) directly at each teleconference location.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Diversity, Equity, Inclusion and Communication.

Objective 1A: El Segundo provides unparalleled service to all customers.

Objective 1 B: El Segundo's engagement with the community ensures excellence.

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

Reasonable Accommodation Policy / California Assembly Bill 2449

March 21, 2023

Page 6 of 6

PREPARED BY:

Joaquin Vazquez, Deputy City Attorney / Tracy Weaver, City Clerk

REVIEWED BY:

Mark Hensley, City Attorney

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. AB 2449 Table
2. ES - Resolution for AB 2449 Reasonable Accommodation and Policy Direction
3. Exhibit A to Reso - Reasonable Accommodation Policy

**NEW “JUST CAUSE” AND “EMERGENCY CIRCUMSTANCES”
TELECONFERENCING OPTIONS UNDER AB 2449¹**

	Just Cause	Emergency Circumstances
Request Timing	<ul style="list-style-type: none"> At the “earliest opportunity,” including as at start of meeting. 	<ul style="list-style-type: none"> “As soon as possible,” including at start of meeting.
Notice Content	<ul style="list-style-type: none"> General description to legislative body of circumstances justifying virtual attendance. 	<ul style="list-style-type: none"> General description to legislative body (no more than 20 words recommended) describing need to appear remotely. No personal medical information must be disclosed.
Justifications	<ul style="list-style-type: none"> Childcare or caregiving need (for child, parent, grandparent, grandchild, sibling, spouse, or domestic partner); Contagious illness; Need related to a disability that cannot be accommodated; or Travel for business of legislative body or another state or local agency 	<ul style="list-style-type: none"> Physical or family medical emergency that prevents personal attendance at the meeting.
Use limitation	<ul style="list-style-type: none"> Twice in one calendar year 	<ul style="list-style-type: none"> Combined with “just cause uses,” three consecutive months or 20% of the regular meetings within a calendar year
City Council action required for use	No.	Yes. If request made at beginning of meeting, the legislative body may approve by majority vote, even if not posted on meeting agenda.
Quorum of members required at physical	Yes.	Yes.

¹ Gov. Code, § 54953, subd. (f).

location (e.g., City Hall)		
Agenda identification of teleconferencing location required	No.	No.
Agenda posting at location required	No.	No.
Public access to location required	No.	No.
Requirements for any AB 2449 teleconferencing, whether “just cause” or “emergency circumstances”	<ul style="list-style-type: none"> • City must provide two-way audio visual (e.g., Zoom or Microsoft Teams) or two-way telephonic service plus live webcasting to allow the public to follow the meeting and address the body during the meeting in real time. • Meeting agenda must identify how public can access meeting and offer comment through the technological platform(s). • City can require registration to provide public comment (e.g., registration to allow comment via Zoom) but cannot require submittal of comment prior to meeting. • Before any action taken, the teleconferencing member must disclose whether anyone 18 years of age or older are present at the remote location and the general nature of the member’s relationship with the individual. • The teleconferencing member must participate with <u>both</u> audio and visual technology (i.e., camera and audio “on”). • If there is an interruption to the meeting broadcast, the legislative body cannot take action until public access is restored. 	

RESOLUTION NO. _____

A RESOLUTION ADOPTING AN AMERICANS WITH DISABILITIES ACT REASONABLE ACCOMODATIONS REQUEST POLICY PURSUANT TO AB 2449; DIRECTING STAFF TO UPDATE MEETING AGENDA TEMPLATES; AND REQUIRING CITY COMMITTEES, COMMISSIONS AND BOARDS TO USE TRADITIONAL TELECONFERENCING PROCEDURES.

The City Council of the city of El Segundo does resolve as follows:

SECTION 1. *Findings.* The City Council finds and determines as follows:

- A. Effective January 1, 2024, California Assembly Bill 2449 (“AB 2449”) authorizes teleconferencing procedures in Government Code § 54953(f) beyond the traditional teleconferencing methods set forth in Government Code § 54953(b).
- B. AB 2449 also imposes requirements relating to accommodation requests made under the Americans with Disabilities Act (“ADA”).
- C. In accordance with AB 2449, specifically Government Code § 54953(g), the City Council seeks to adopt an ADA-compliant reasonable accommodation policy and direct City staff to accordingly modify City agendas to comply with AB 2449’s notice requirements.
- D. Further, since City committees, commissions, and board (“CCBs”) vary in size, location, and meeting frequency; the City has limited staffing and resources to facilitate AB 2449 teleconferencing for all CCBs and maintain the accompanying onerous recordkeeping; and AB 2449 sunsets on December 31, 2025, the City Council desires to require CCBs to only utilize the traditional Government Code § 54953(b) procedures for CCB meeting teleconferencing.

SECTION 2. *Actions.*

- A. The City Council adopts that policy entitled, “City of El Segundo Reasonable Accommodations Policy for Brown Act Meetings,” which is attached hereto as Exhibit “A” and incorporated by reference (“Policy”). The City Manager, or designee, in consultation with the City Attorney may modify the Policy to comply with applicable law.
- B. The City Manager, or designee, is directed and authorized to modify agenda templates for City legislative body meetings subject to the Brown Act, including City Council and CCB meetings to provide the following ADA reasonable accommodation notice:

“REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City’s website

at [\[HYPERLINK HERE\]](#). Please contact the City Clerk’s Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.”

- C. The City Manager, or designee, is directed and authorized to modify City Council meeting agenda templates to include a new additional item entitled as follows: “AB 2449 Notifications/Requests.”
- D. Members of CCBs may use the traditional procedures and protocols in Government Code § 54953(b) for teleconferencing in Brown Act-subject meetings for their respective legislative bodies; CCB members cannot utilize AB 2449 (§ Gov. Code, § 54953(f)) teleconferencing.

SECTION 3. Severability. If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

SECTION 4. Signature Authority. The Mayor, or presiding officer, is hereby authorized to affix his signature to this Resolution signifying its adoption by the City Council of the City of El Segundo, and the City Clerk, or her duly appointed deputy, is directed to attest thereto.

SECTION 5. Effective Date. This Resolution will take effect immediately upon adoption and will remain effective unless repealed or superseded.

SECTION 6. City Clerk Direction. The City Clerk will certify to the passage and adoption of this Resolution, enter it in the City’s book of original Resolutions, and make a record of this action in the meeting’s minutes.

PASSED, APPROVED AND ADOPTED this ____ day of March, 2023.

Drew Boyles, Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. ____ was duly passed and adopted by said City Council, approved and signed by the Mayor of said City, and attested to by the City Clerk of said City, all at a regular meeting of said Council held on the ____ day of March 2023, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, CITY ATTORNEY

Joaquin Vazquez, Assistant City Attorney

EXHIBIT “A”
City of El Segundo Reasonable Accommodations
Policy for Brown Act Meetings



CITY OF EL SEGUNDO REASONABLE ACCOMMODATIONS POLICY FOR BROWN ACT MEETINGS

Effective January 1, 2023, Government Code § 54953(g), pursuant to California Assembly Bill 2449, requires that all public agencies have and implement a procedure for receiving and swiftly resolving reasonable accommodation requests for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. § 12132 et seq.), and resolving any doubt in favor of accessibility. Requests may be made by any individual that participates or conducts the meeting, including members of the public. This policy shall apply to all meetings of the City’s legislative bodies and meetings open to the public, including, without limitation, City committees, boards and commissions (“CCBs”).

Individuals who have any disability, may request accommodations using the process outlined below. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation. Note that an accommodation will be considered to be unreasonable and will not be provided if it imposes undue financial or administrative burdens on the City, or requires a fundamental alteration in the nature of a program. If a particular accommodation is unreasonable, the City will offer an alternative accommodation that is reasonable.

Process to request an additional accommodation:

1. Please request an accommodation as soon as you can, preferably before the meeting you wish to attend, or at the meeting itself if necessary. The sooner the request is made, the more likely it is that the City can provide the accommodation or an alternative. You can make this request yourself, or someone can make it on your behalf with your permission.
2. Your request can be made orally or in writing, and you should submit it to the City Clerk’s Office so as to avoid delay in reviewing and processing the request. Requests can be made by contacting the City Clerk’s Office at (310) 524-2308, via email to allcityclerks@elsegundo.org, or by mailing such a request to the City Clerk’s Office located at El Segundo City Hall, 350 Main Street, El Segundo, California 90245. Note that if you contact the City Clerk’s Office via mail, you need to make the request early enough that a response can be timely provided.
3. Your request for an accommodation must provide the following information:
 - a. *What accommodation?* We need to know the type of accommodation you are seeking, and/or how the accommodation will allow you to access and participate in the meeting. You are not required to disclose the particular disability, instead a general statement of explanation will

suffice. You may, but are not required to, submit a letter from a physician to the effect that the requested accommodation is required for you to access and participate in the meeting.

- b. *Contact information.* You must give staff current contact information so they can respond in a timely manner. This can be a mailing address, an email address, or telephone number, for example. Note that if only a mailing address is provided, you need to make the request early enough that a mailed response can be timely provided.
- c. *Which meeting or meetings?* Please specify if the accommodation is requested for a specific meeting, or for all or a series of meetings before a particular body.

Procedures for City Staff:

- Any staff member who receives, or believes they may have received, an accommodation request, will promptly relay the request and the requestor's contact information to the City Clerk.
- The City Attorney may be requested to assist in the review of requests, and assist staff in providing a response to the requestor as soon as practicable.
- All reasonable accommodation request responses must be provided in writing, when such written response can be transmitted in a timely manner prior to the start of the specific meeting. Otherwise, the response may otherwise be provided orally. Responses will identify whether the accommodation is granted or granted in the alternative, and any instructions necessary to access the accommodation. If denied the response will identify and the grounds for denial. City staff must promptly document requests and responses provided orally.
- The law requires that all doubt be resolved in favor of accommodations. Staff will make reasonable efforts to communicate with requestors to obtain clarifications or to discuss whether alternative accommodations will be viable.



City Council Agenda Statement

Meeting Date: March 21, 2023

Agenda Heading: Mayor Boyles

Item Number: 13

TITLE:

Sister City Program Update

RECOMMENDATION:

1. Receive and file update on the Sister City Program.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

The annual budget for the Sister City Program is \$5,000.

BACKGROUND:

The purpose of the Sister City Program is to build global cooperation, promote cultural understanding and stimulate economic development. A sister city relationship is a broad-based, officially approved, long-term partnership between two communities. Sister city partnerships have the potential to carry out diverse activities, including municipal, business, professional, educational and cultural exchange or projects. Sister city programs are also unique in that they inherently involve the three main sectors in a community: local government, businesses, and a wide variety of citizen volunteers.

For years, the City of El Segundo has maintained a sister city relationship with the City of Guaymas, Mexico. Former mayors, city staff and community volunteers have made many visits to Guaymas to participate in cultural exchange and information sharing.

DISCUSSION:

Review and discuss the Sister City program.

Sister City Program Update

March 21, 2023

Page 2 of 2

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Diversity, Equity, Inclusion and Communication

Objective 1A: El Segundo provides unparalleled service to all customers.

PREPARED BY:

Mishia Jennings, Executive Assistant to City Council

REVIEWED BY:

Barbara Voss, Deputy City Manager

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: March 21, 2023

Agenda Heading: Mayor Boyles

Item Number: 14

TITLE:

Discussion of Possibly Establishing a Public Safety Task Force

RECOMMENDATION:

1. Discuss possibly establishing a public safety task force.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

None.

BACKGROUND:

DISCUSSION:

Discuss possibly establishing a public safety task force to focus on topics such as:

- Emergency Preparedness
- Policing Technology
- Use of Force Policies and Procedures

Members of the task force may include Mayor Boyles, Mayor Pro Tem Pimentel, City Manager Darrell George, Fire Chief Deena Lee and Police Chief Jaime Bermudez.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Support Community Safety and Preparedness

Objective: El Segundo is a safe and prepared city.

Possible Public Safety Task Force

March 21, 2023

Page 2 of 2

PREPARED BY:

Barbara Voss, Deputy City Manager

REVIEWED BY:

Barbara Voss, Deputy City Manager

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None