



# Meeting of the Recreation & Parks Commission

## AGENDA

Wednesday, March 15, 2023  
at City Hall- Chambers 6:00pm  
350 Main St. El Segundo, CA 90245

### COMMISSIONERS

Bob Motta	Chairperson
Kelly Watson	Vice-Chairperson
Dave Lubs	Commissioner
Julie Stolnack	Commissioner
Lee Davis	Commissioner

Aly Mancini	Recreation, Parks & Library Director
Rachel Cummings	Acting Recreation Superintendent
Joseph Casillas	Acting Parks Superintendent
Linnea Palmer	Senior Administrative Analyst
Brandee Thornton	Senior Administrative Specialist

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The Recreation and Parks Commission can only take action upon items that have been properly posted and listed on the Agenda. Any writings or documents given to a majority of the Commission regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the Recreation and Parks Department office during normal business hours. Additional copies will be available at the Commission meeting.

Members of the public may place items on the Agenda by submitting a Written Request to the Community Services Director at least ten (10) days before the meeting of the Recreation and Parks Commission (by 2:00 p.m. Monday, the week prior to the meeting). The request must include a brief general description of the business to be transacted or discussed at the meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Brandee Thornton, 310-524-2774. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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### PUBLIC COPIES & POSTINGS

Agenda Only

Posted at City Hall

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE** – Commissioner Davis

**C. ROLL CALL**

**D. PRESENTATION**

1. Employee Spotlight  
Aly Mancini, Recreation, Parks and Library Director

**E. PUBLIC COMMUNICATIONS** - *(Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to take action on any item not on the agenda.)*

**F. CONSENT CALENDAR**

1. Approval of the Minutes of the Recreation and Parks Commission meeting of February 15, 2023. (Commission Action Required)

**Recommendation:** Approval

**G. UNFINISHED BUSINESS**

1. Recreation ID Card Renewal Program  
Rachel Cummings, Acting Recreation Superintendent

**Recommendation:**

1. Review
2. Alternatively, discuss and take other action related to this item.

**H. NEW BUSINESS**

1. Review and approve of California native plants garden identified by Lindsay Carron, (Visual Artist) and Joseph Casillas (Acting Parks Superintendent)  
Sam Lee, Cultural Arts Coordinator

**Recommendation:**

1. Review and approve selected location for a California native plants garden and field drawings.
2. Alternatively, discuss and take other action related to this item.

**I. REPORTS**

**1. REPORTS OF SUBCOMMITTEES**

- a. Aquatics Subcommittee
- b. Transportation Subcommittee
- c. Youth Sports Council

**2. DIRECTOR REPORTS**

- a. Aly Mancini, Recreation, Parks & Library Director

**J. COMMISSIONERS COMMENTS**

Commissioner Watson  
Commissioner Stolnack  
Commissioner Lubs  
Vice Chairperson Davis  
Chairperson Motta

**K. DIRECTORS COMMENTS**

Aly Mancini, Recreation, Parks & Library Director

**L. ADJOURNMENT**

Adjourn to the April 19, 2023, Meeting.

POSTED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_



**RECREATION AND PARKS COMMISSION**  
**Meeting Minutes**  
**Wednesday, February 15, 2023, 6:00 p.m.**

**A. CALL TO ORDER** – The meeting of the Recreation and Parks Commission was called to order by Chairperson Motta at 6:00 p.m.

**B. PLEDGE OF ALLEGIANCE** – Led by Commissioner Lubs.

**C. ROLL CALL** –

Commissioner Kelly Watson	Present
Commissioner Julie Stolnack	Present
Commissioner Dave Lubs	Present
Vice Chairperson Lee Davis	Present
Chairperson Bob Motta	Present

**ALSO PRESENT** –

Aly Mancini, Recreation, Parks and Library Director  
Joseph Casillas, Acting Parks Superintendent  
Rachel Cummings, Acting Recreation Superintendent  
Linnea Palmer, Senior Administrative Analyst  
Brandee Thornton, Senior Administrative Specialist

**D. PUBLIC COMMUNICATIONS** – *(Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to act on any item not on the agenda.)*

Public Communications was reopened after the New Business section of the Recreation and Parks Commission meeting. Motioned by Chairperson Motta and seconded by now Vice Chairperson Watson.

Motion carried 5-0.

Felix Pope, a Boy Scout with Troop 773, is looking to do a service project at Freedom Park. He wants to plant new foliage and flowerbeds. He would also work with the Rotary Club to post a flagpole in the park as well.

**E. PRESENTATION** – NONE

**F. CONSENT CALENDAR**

**1. APPROVAL OF THE MINUTES** of the Recreation and Parks Commission Meeting of January 18, 2023. (Commission Action Required)

Motioned by Commissioner Watson and seconded by Commissioner Davis to approve the minutes of the January 18, 2023. Motion carried 5-0.

## **F. UNFINISHED BUSINESS**

### **1. Consideration and Possible Action to Amend the Recreation and Parks Commission Bylaws.**

Aly Mancini, Recreation, Parks and Library Director

Deputy City Manager, Barbara Voss presented updates to the Recreation and Parks Bylaws. She agreed to bring the recommendations of the Recreation and Parks Commission Bylaws to the next Council meeting for approval. The primary area of concern surrounds the eligibility of City staff to be active members of the Commission if they do not work in the Recreation, Parks and Library Department. An update to the language surrounding the requirement of commissioner attendance at a joint meeting with City Council was also made.

Motioned by Chairperson Motta and seconded by Commissioner Stolnack to approve the bylaws with the recommended updates. Motion carried 5-0.

### **2. Field Use and Allocation Policy**

Aly Mancini, Recreation, Parks and Library Director

The Commission requested changing the language from “Inaugural Members” to more appropriate verbiage for new members of the Youth Sports Council. Commissioner Watson asked for follow up research to take place into possibly use Washington Park as a field. Changes were also requested for the rest schedule of Stevenson and Richmond fields.

Motioned by Chairperson Motta and seconded by Commissioner Davis. Motion carried 5-0

## **H. NEW BUSINESS**

### **1. Recreation and Parks Commission Elections.**

Aly Mancini, Recreation, Parks and Library Director

Vice Chairperson Davis nominated Chairperson Motta to remain as the Commission Chair. A vote was taken and was confirmed 5-0.

Commissioner Watson was nominated by Commissioner Lubs to be the new Vice Chairperson of the Recreation and Parks Commission. Commissioner Watson accepted the nomination, and the vote was confirmed 5-0.

## **I. REPORTS**

### **1. REPORTS OF SUBCOMMITTEES**

- a. Aquatics Subcommittee – Councilmember Giroux would like to attend the Aquatics Subcommittee meetings moving forward beginning in March.
- b. Transportation Subcommittee – Commissioner Watson is working on a few different projects within the Transportation Subcommittee and is hoping to have an update soon.
- c. Youth Sports Council – Commissioner Lubs mentioned that the Youth Sports Council met at the end of January.

### **2. DIRECTOR REPORTS**

Aly Mancini, Recreation, Parks and Library

The Director shared that staff are going to request \$10,000 for furniture and basic maintenance for the Teen Center to make the space more user friendly for teens before the Phase One Park Renovation Project.

She also shared that the Recreation and Parks Commission will receive a Project List to update them on what staff is working on.

The Farmer's Market reinvigoration was discussed. Activities will take place bi-weekly at the Market to increase attendance.

Lastly, the Director gave a staffing update with our two senior staff members that are on leave.

#### **J. COMMISSIONERS COMMENTS**

Vice Chairperson Watson thanked Director Mancini for her work.

Commissioner Stolnack inquired about the vendors at the Farmer's Market. She is curious as to what the roadblock is to us having more vendors. A request for a trees count has also been made. She wants the public to be made aware of the when trees are being removed and replaced. Lastly, Commissioner Stolnack is asking that we start to do a social media employee spotlight.

Commissioner Lubs has no comment.

Commissioner Davis asked staff to be diligent in making sure the City charges a premium for film permits.

Chairperson Motta is interested in continuing discussions about a fee increase. The Director mentioned that she is looking at bringing a report to the Commission before the new fiscal year. He also thanked staff for their work.

#### **K. Director's Comments - None**

#### **L. ADJOURNMENT**

Adjourn to the next meeting on March 15, 2023 at 6:00pm.

Meeting adjourned at 7:14pm



**Recreation & Parks Commission**  
**Meeting Date:** March 15, 2023  
**Agenda Heading:** Staff Presentation

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**TITLE:**

Recreation ID Card Renewal Program

**RECOMMENDATION:**

- Review
- Alternatively, discuss and take other action related to this item.

**FISCAL IMPACT:**

FY 21-22 Recreation ID Card Revenue: \$51,805

- Adult Rec ID - \$33,615
- Youth Rec ID - \$14,185
- Senior Rec ID - \$2,915
- Infant Rec ID - \$790

**BACKGROUND:**

At the Recreation and Parks Commission meeting on November 16 Commissioner Kelly Watson asked staff to research the possibility of offering automatic renewals to the Recreation ID Card program.

The Recreation ID Card is an annual membership program of the Recreation, Parks, and Library Department that provides program and facility benefits to El Segundo residents with whom maintain an active membership. All El Segundo residents are eligible to purchase a Recreation ID Card with verification of residency. Business addresses in El Segundo are not eligible for Recreation ID Cards. Currently, Recreation ID Cards may only be purchased in-person at any facility in Recreation Park by showing two valid documentations of El Segundo residency. Examples of acceptable identifying documents include: Driver's License, utility bill, and bank statements. Recreation ID Cards are active for the calendar year (January – December), regardless of when the ID Card is purchased. The card must be purchased each year. The Department offers an early renewal period every year on October 1 which allows residents to purchase a membership renewal that will be valid through the next calendar year. Currently, residents who wish to renew their annual Rec ID Card membership must follow the same procedure of coming in-person and verifying residency each year.

The Recreation ID Card memberships are managed through the department's online recreation software, Civic Rec. Although memberships can only be renewed or obtained in-person, they can be utilized online through the customer's account.

**DISCUSSION:**

## Staff Presentation on Rec ID Card Program

March 15, 2023

Page 2 of 2

The current policy and procedure for obtaining and renewing a Recreation ID Card requires residents to visit Recreation Park in-person one time per year to obtain or renew their membership. This transaction ensures that Recreation Staff verify residency status of the customer before granting a membership.

Staff contacted technical support of the registration vendor, Civic Rec, and concluded that an auto-renew option for yearly memberships is not a supported feature.

To increase revenue for the Rec ID Card program staff recommends initiating a marketing campaign for early Rec ID renewals in October, and a second marketing push closer to January 1.

### **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Enhance Customer Service and Engagement

Objective A: El Segundo provides unparalleled service to internal and external customers

Goal 5: Champion economic development and fiscal sustainability.

Objective D: Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support unfunded capital improvements and deferred maintenance to address the aging infrastructure throughout the City.

**PREPARED BY:** Rachel Cummings, Acting Recreation Superintendent

**REVIEWED BY:** Aly Mancini, Recreation, Parks, & Library Director

**APPROVED BY:**

### **ATTACHED SUPPORTING DOCUMENTS:**

**TITLE:**

Review and approve of a California native plants garden identified by Lindsay Carron (Visual Artist) and Joseph Casillas (Acting Parks Superintendent)

**RECOMMENDATION:**

1. Review and approve selected location for a California native plants garden and field drawings.
2. Alternatively, discuss and take other action related to this item.

**FISCAL IMPACT:**

Current Amount Budgeted: \$6,400 (\$5,400 artist stipend; \$1,000 plants) per artist; \$35,000 total for four visual artists for FY 2022-2023 Visual Artists in Community Program.

Account Number: 704-400-0000-6206 (Cultural Development Fund – Contractual Services)

**BACKGROUND:**

In June 2022, the City Council approved the Visual Artists in Community Program, which was recommended by the El Segundo Arts and Culture Advisory Committee for FY 2022/2023. The total fiscal year budget is \$35,000 USD. The fund established a visual arts program in which four visual artists are selected to represent El Segundo each year. One visual artist per quarter will interact with the community by leading public engagement workshops for resident teens and adults. This visual arts program is overseen by the Cultural Arts Coordinator; the artist selection process and design proposals are vetted by one representative from the City staff, DEI and ACC.

Visual artist Lindsay Carron was selected as one of the four artists for fiscal year 2022/2023. Working with Cultural Arts Coordinator Sam Lee, Carron met with Joseph Casillas to discuss the creation of a California native plants garden and accompanying field drawings. Casillas recommended an area in Rec. Park that would be ideal for this project, which has now become a collaboration between Recreation, Parks, and Library, the Cultural Development Program and Lindsay Carron.

**DISCUSSION:**

Location of the proposed California native plants garden:

- Off E. Pine Avenue, close to Arena Street, in Rec. Park. Plot is just east of the George E. Gordon Clubhouse.

Types of Visual Art Outcomes:

- A California native species garden and accompanying field drawings and QR codes/signage to identify the different native plants

Outcomes benefitting El Segundo:

- Retain a wild essence throughout the garden with California native plants
- Provide a serene walking path (five feet depth) for El Segundo residents and visitors
- Low maintenance – drought resistant plants (neither poisonous nor prickly) suited to coastal environments
- Educational – signage, field drawings, QR codes for learning about the native species
- Public engagement workshop – planting day led by artist with residents/families
- Beautify the public park for all to enjoy

The Cultural Development Program asks the Recreation and Parks Commission to review, discuss, and approve the selected garden location shown in this presentation. Joseph Casillas has provided his feedback and recommendations, which the artist and Cultural Arts Coordinator will follow and execute.

**PREPARED BY:**

Sam Lee, Cultural Arts Coordinator

**REVIEWED BY:**

Julie Todd, Senior Librarian

Mark Herbert, Library Manager

Aly Mancini, Recreation, Parks & Library Director

**ATTACHED SUPPORTING DOCUMENTS:**

1. Attachment A – Recreation & Parks Commission – California Native Plants Garden

# City of El Segundo

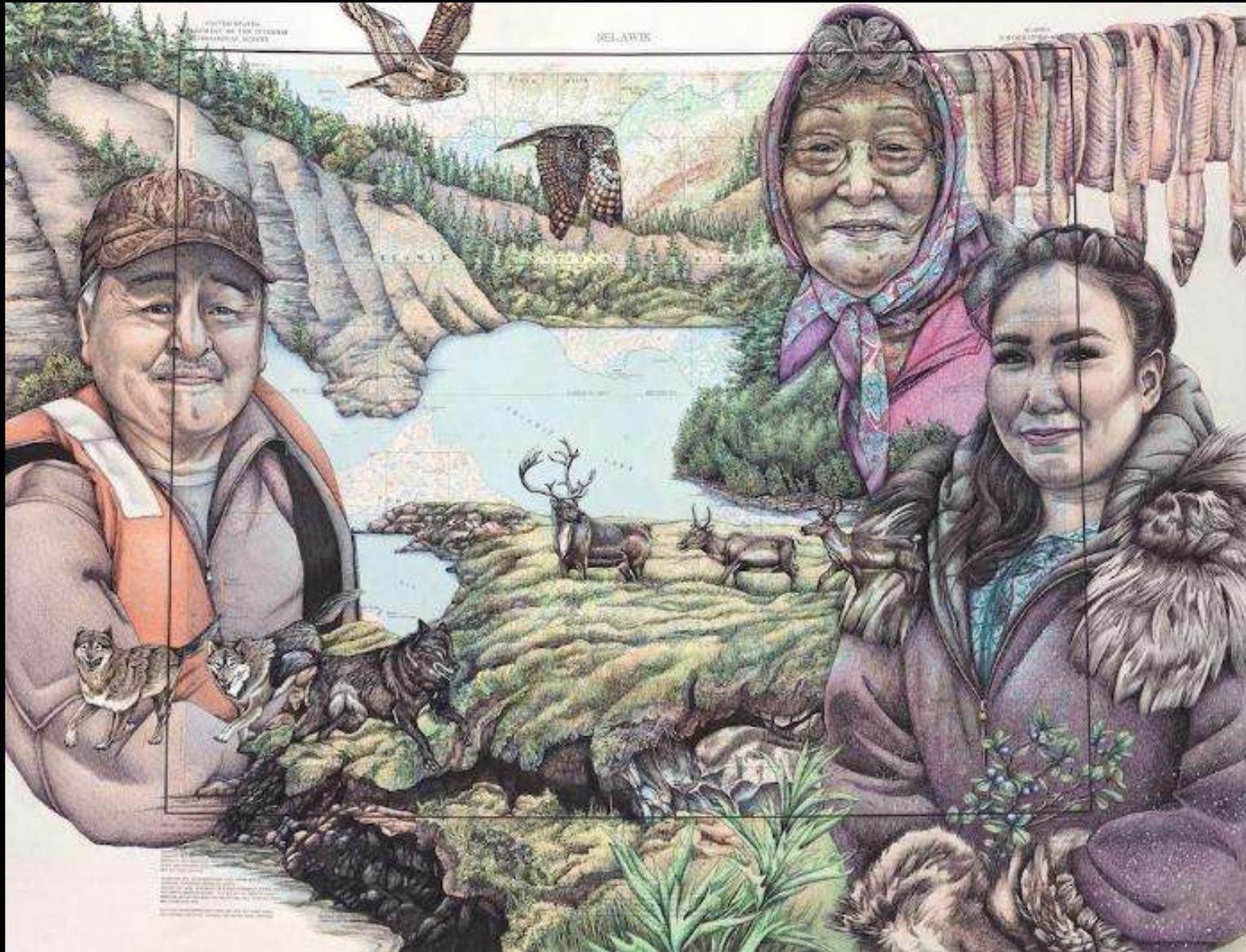
Recreation & Parks Commission

City Hall Council Chamber

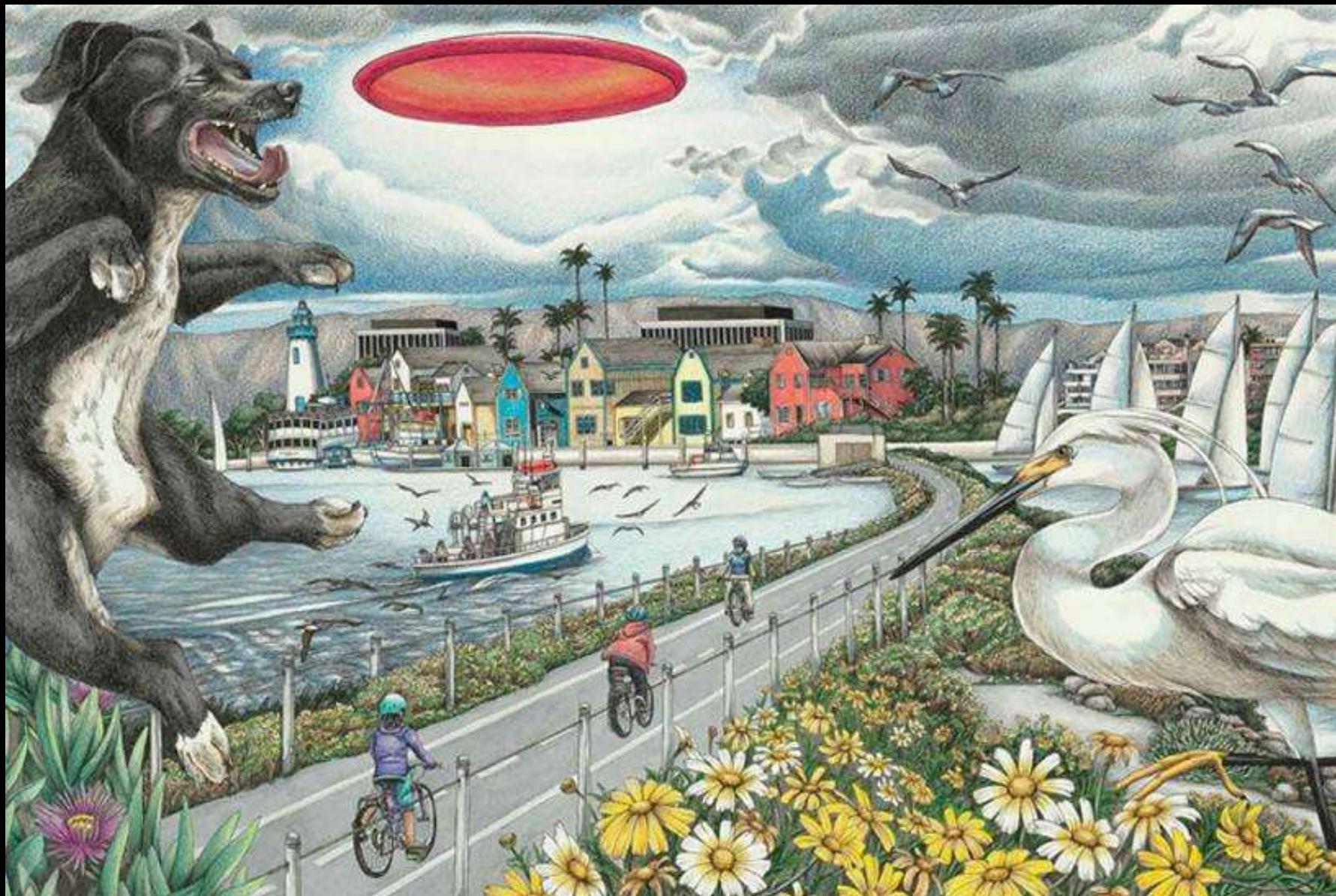
March 15, 2023, 6pm

## Visual Artist Lindsay Carron

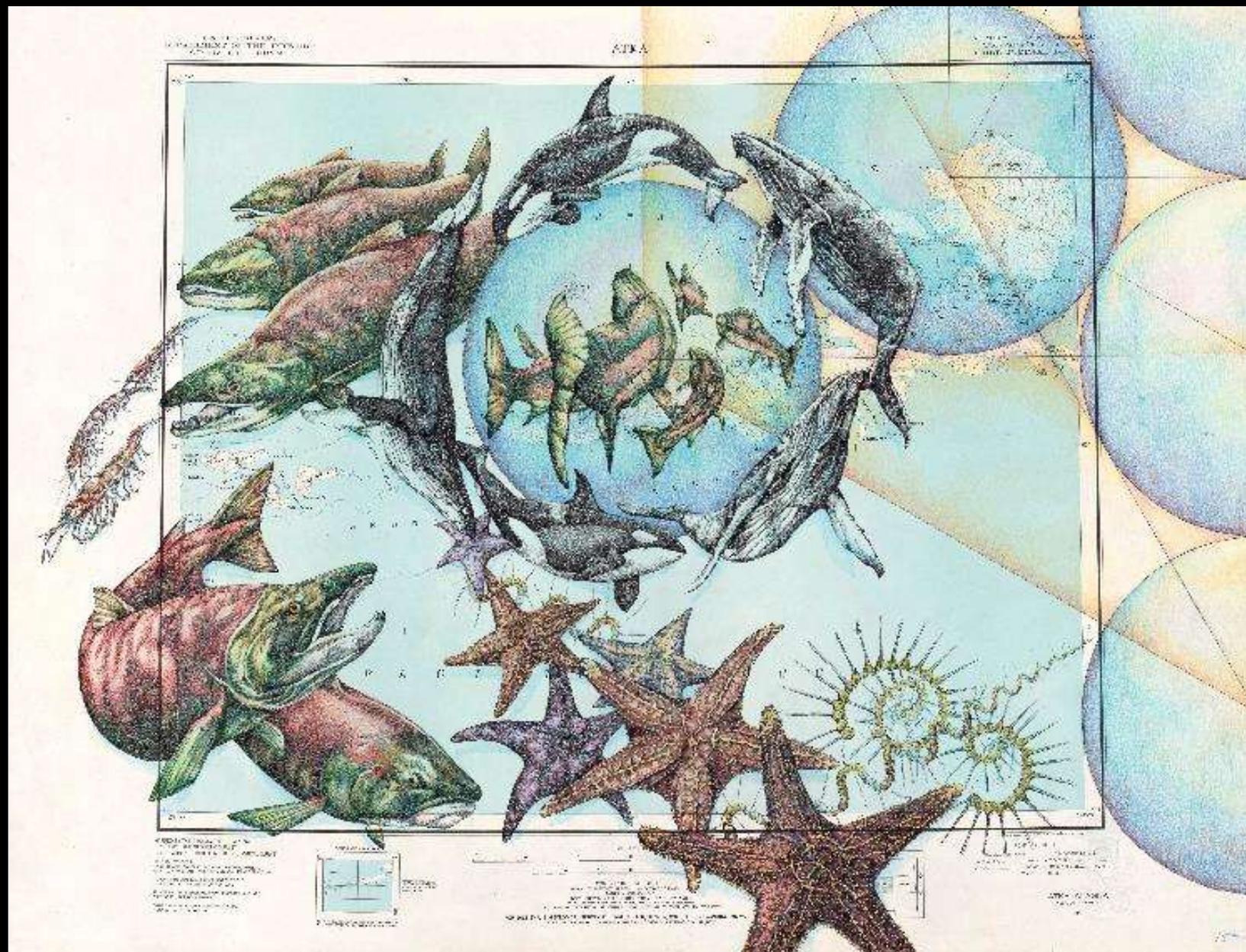
- Los Angeles-based artist whose work promotes sustainability and fosters the appreciation of nature
- Selected as an artist-in-resident through the El Segundo Visual Artists in Community Program (FY 2022-2023 – 3<sup>rd</sup> Quarter)
- Residency is funded by the El Segundo Cultural Development Program
- Proposed project – to create a garden of California native plants and accompanying field drawings and signage
- Has become a collaboration with El Segundo Recreation & Parks and the Cultural Development Program
- Project will be overseen by Joseph Casillas, Parks Supervisor, and Sam Lee, Cultural Arts Coordinator
- Timeline: pending approval from Recreation and Parks Commission (Phase One & Phase Two)
- Public engagement workshop – community planting day with families



Lindsay Carron, *Yukon Flats and Togiak National Wildlife Refuges*, 2018, colored ink on paper.



Lindsay Carron, *Marina del Rey*, 2019, *Through the Eyes of Artists* series, LACMTA poster.



Lindsay Carron, *North 2.2: Rebalance*, 2015, ink and colored pencil on vintage 1952 Alaska Topographic Map, 23 x 30 inches.



Lindsay Carron, *Mural and Garden*, 2020, private residence, Inglewood, California, merging of landscape design/gardening with mural.



Lindsay Carron, *Mural Concept Design Examples*, 2022, mural will feature local native species of flora & fauna and human interactions across time.



Lindsay Carron, *Culver City Bike Path Duquesne Mural*, 2020, Culver City Public Works Department Environmental Division (Ballona Creek Bike Path, approximately 35 x 20 feet (features California buckwheat, pickleweed, willow, bay laurel and coast live oak acorns).

# Vision for the Garden

Location: Off E. Pine Avenue in the Park (just east of George E. Gordon Clubhouse)

- Retain a wild essence feel throughout the garden with California native plants
- Provide a serene walking path (5 feet depth) for El Segundo residents and visitors
- Low maintenance – drought resistant plants suited to coastal environments
- Educational – signage, field drawings, & QR codes for learning
- Beautify the public park for all to enjoy

List of Native Species – Neither Poisonous Nor Thorny  
(Artist will select from these for planting)

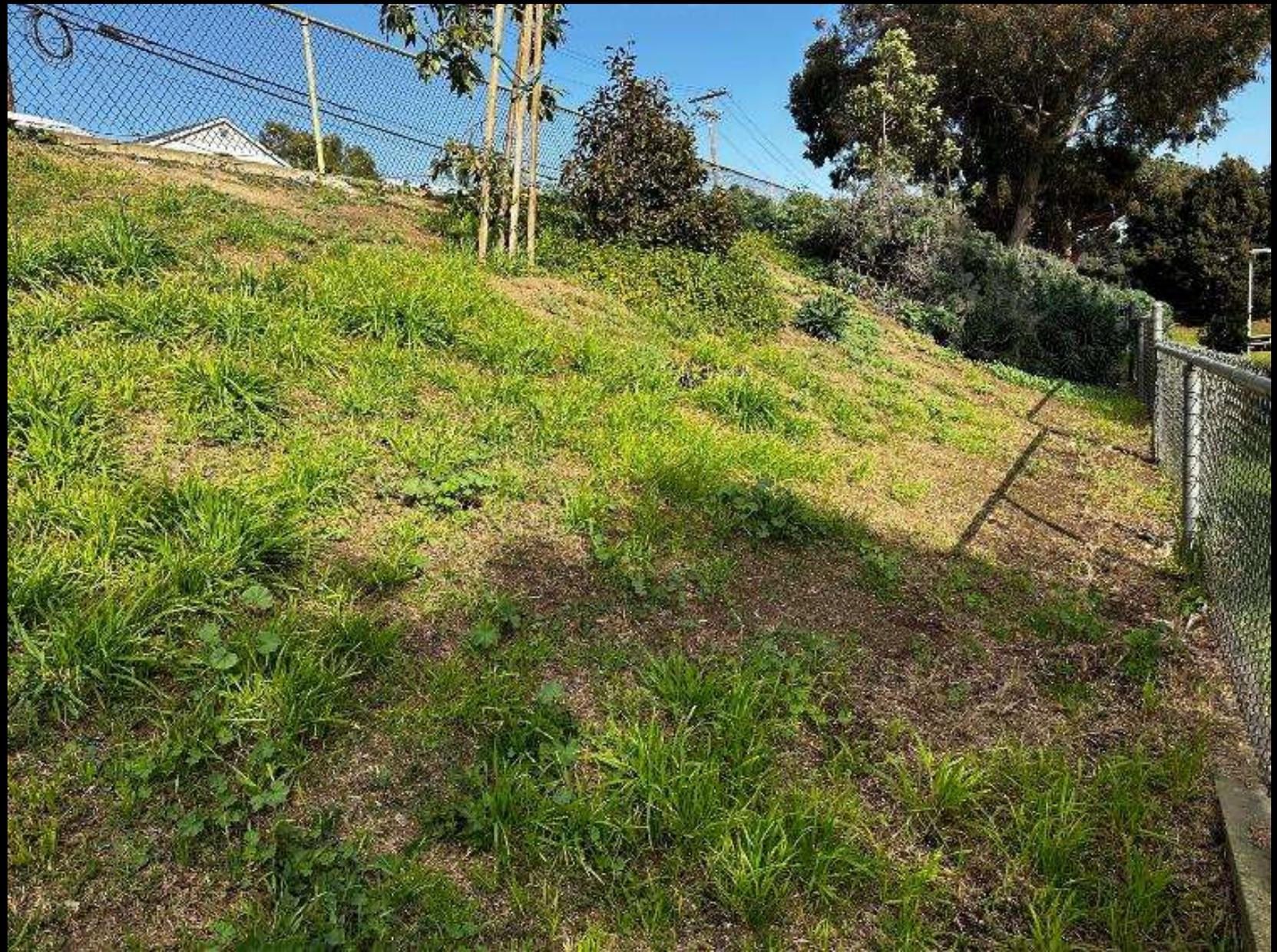
- *Salvia leucophylla* (Purple Sage)
- *Salvia mellifera* (Black Sage)
- *Artemisia californica* (California Sagebrush)
- *Encelia californica* (California Bush Sunflower)
- *Eriogonum parvifolium* (Seacliff Buckwheat)
- *Lotus scoparius* (Deerweed)
- *Achillea millefolium* (White Yarrow)
- *Rhus integrifolia* (Lemonade Berry)
- *Eschscholzia californica* (California Poppy)
- *Baccharis pilularis* (Coyote Brush)
- *Artemisia douglasiana* (California Mugwort)





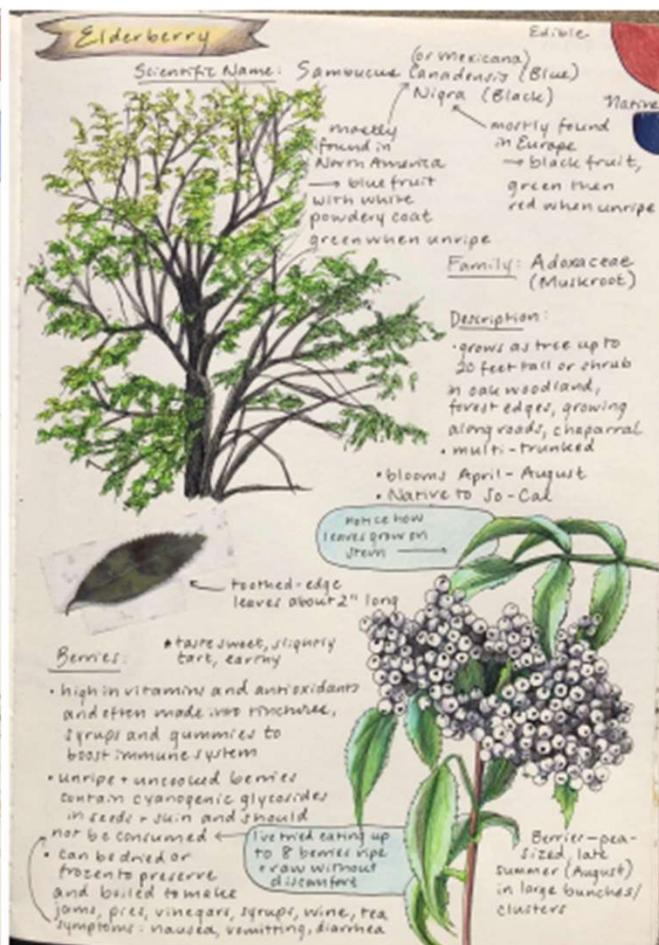
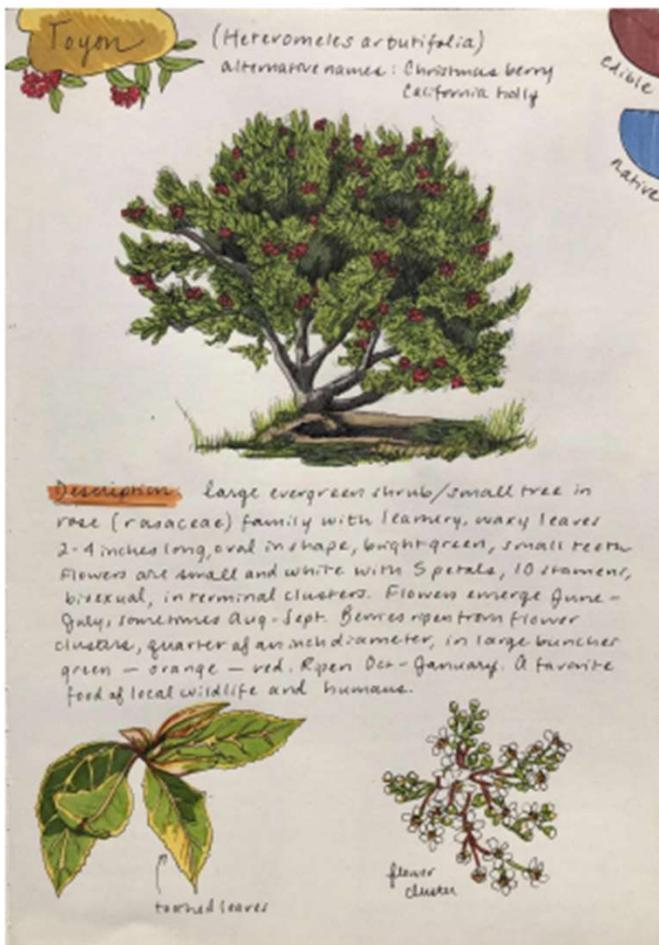












Lindsay Carron, *Field Guide Sketches*, 2021-22, California native species.





## RECREATION, PARKS & LIBRARY DEPARTMENT

**DATE:** March 15, 2023  
**TO:** Recreation and Parks Commission  
**FROM :** Aly Mancini, Director of Recreation, Parks and Library  
**SUBJECT:** Department Report

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### **Staff Training and Development**

#### ***Monthly Meetings***

Some of the full-time staff attended a Power and Influence training which was presented by Brian Beamish of the Centre of Organization Effectiveness. This training explained the system of politics, how to use influence to accomplish everyday operations throughout government organizations and how power and politics are important in the success of government organizations.

### **Recreation Division**

#### ***Joslyn Center and Senior Transportation***

February Meals Delivered: 428

February Lyft Pass: 83

February Lyft Concierge: 300

#### ***Teen Center***

February Attendance: 1696

Average Hourly Attendance: 13.3 teens

February:

Dungeons & Dragons = 8 hours / 4 reservations

Teen Pickleball= 6 hours / 4 reservations

Champ Camp= 8 hours / 4 reservations

Rentals= 5 hours / 1 reservation

The Teen Center continues to be staffed and open for drop-in use 6 days per week and was open a total of 22 days in February. Throughout February, a total of 1,696 teens visited the Teen Center and Teen Center Basketball Court based on the hourly attendance added up for each day of month.

### ***Gordon Clubhouse Facility Use***

February Co-Op: 88 Hours / 26 Reservations  
February Recreation Classes: 55 Hours / 51 Reservations  
February Drama: 50.5 Hours / 23 Reservations  
February Internal Use: 20.5 Hours / 4 Reservation  
February Private Rentals: 23 Hours / 5 Reservations

The Clubhouse and its various rooms were reserved/activated a total of 98 times totaling, 215.5 hours in February for recreation activities, youth drama program, camps, Co-op, meetings, and rentals. On Valentine's Day the Clubhouse hosted the annual Tiny Tot Tea Party serving over 115 community members. 76 tickets were sold with a profit of \$760, tickets were not needed for children under the age of 2.

Total Clubhouse Reservations: 109  
Total Number of Hours: 237

### ***Recreation Guide & Marketing***

The online Spring Recreation Activity Guide was published on February 29. The guide includes many of the department's program offerings from April through June, and also features summer camp offerings. The Recreation Guide can be viewed online at [elsegundorecparks.org](http://elsegundorecparks.org).

Instagram Followers: 2,553  
Facebook Followers: 3,154

### ***Special Events***

None

### ***Aquatics Center***

A detailed report for use of the Aquatic Center is attached. (Attachment A).

### ***Fields and Courts Use***

A detailed report for the use of fields and courts is attached. (Attachment B).

### **Parks Division**

#### ***Maintenance***

- Campus El Segundo – West Field had two mainline breaks under the synthetic turf. The Parks Department was able to repair the line and secure the synthetic turf back to original form.
- Rainstorms caused a slope at the Imperial Strip Big Dog Park to fail in the northwest corner of the park exposing a large hole under the fence line. Parks Department Staff were able respond and make all repairs needed.
- Stevenson Field outfield fence and Tennis Court fencing has been repaired by Craftworker Edgar Esteban.
- Heavy rainstorms caused all ball fields to be closed leaving unplayable infields and outfields.
- Routine maintenance continues throughout the parks.

**Trees**

- Tree Department has planted 12 trees throughout the city this month.
- Tree Department has removed 15 trees this fiscal year and planted 38 new trees throughout the city. The Tree Department will also be planting 12 new trees this upcoming month making a total of 50 trees this fiscal year at months end.
- The city has over 6,000 trees and we are recognized as a Tree City USA member.

**Commission Requests and Follow Up**

Commissioners requested a report and update on subcommittee appointments and their term lengths. A report will be presented in April relating to this topic.

Commissioner Stolnack requested we update the public of tree replacements and removals.



## AQUATICS February Report

Aquatics Center Instructional Programming		\$	Number of Participants
Contract Classes			
	Naomi's Hiit Water Aerobics	\$1,988.00	218
	Carol's Aqua Fitness	\$52.00	6
Staff Guided Lessons			
	Group Lessons	\$4,600.54	92
	Private Swim Lessons	\$875.00	11
<b>Totals</b>		<b>\$7,515.54</b>	<b>327</b>

Aquatics Center Public Drop In Programming		\$	Number of Customer Lane Reservations
February Public Swim			
	Reservations	\$5,744.00	3509
	Lap Swim Drop in	\$430.00	255
	Recreation Swim	\$172.00	82
<b>Totals</b>		<b>\$6,346.00</b>	<b>3846</b>

Annual Membership Sales at the Aquatics Center		\$	Memberships sold
Wiseburn Rec IDs	Adult ID	\$180.00	13
Wiseburn Rec IDs	Senior ID	\$10.00	2
Wiseburn Rec IDs	Youth ID	\$140.00	15
Wiseburn Rec IDs	Infant ID	\$15.00	3
<b>Totals</b>		<b>\$345.00</b>	<b>33</b>

El Segundo Rec IDs	Adult ID	\$225.00	16
El Segundo Rec IDs	Senior ID	\$25.00	6
El Segundo Rec IDs	Youth ID	\$150.00	17
El Segundo Rec IDs	Infant ID	\$0.00	0
<b>Totals</b>		<b>\$400.00</b>	<b>39</b>

Membership Sales		Passes Purchased to use towards Lane Rentals	
El Segundo Resident Punch Passes			
	10 Punch Pass	\$105.00	3
	20 Punch Pass	\$131.00	3
	30 Punch Pass	\$630.00	10
El Segundo Resident Membership Passes			
	30 Day	\$100.00	3
	90 Day	\$160.00	2
	Annual	\$400.00	2
Wiseburn Resident Punch Passes			
	10 Punch Pass	\$105.00	3
	20 Punch Pass	\$33.00	1
	30 Punch Pass	\$450.00	6
Wiseburn Resident Membership Passes			
	30 Day	\$0.00	0
	90 Day	\$0.00	0
	Annual	\$800.00	2
Non-Resident Punch Passes			
	10 Punch Pass	\$677.00	15
	20 Punch Pass	\$590.00	8
	30 Punch Pass	\$2,520.00	21
Non-Resident Membership Passes			
	30 Day	\$220.00	4
	90 Day	\$160.00	1
	Annual	\$0.00	0
<b>Totals</b>		<b>\$7,081.00</b>	<b>84</b>

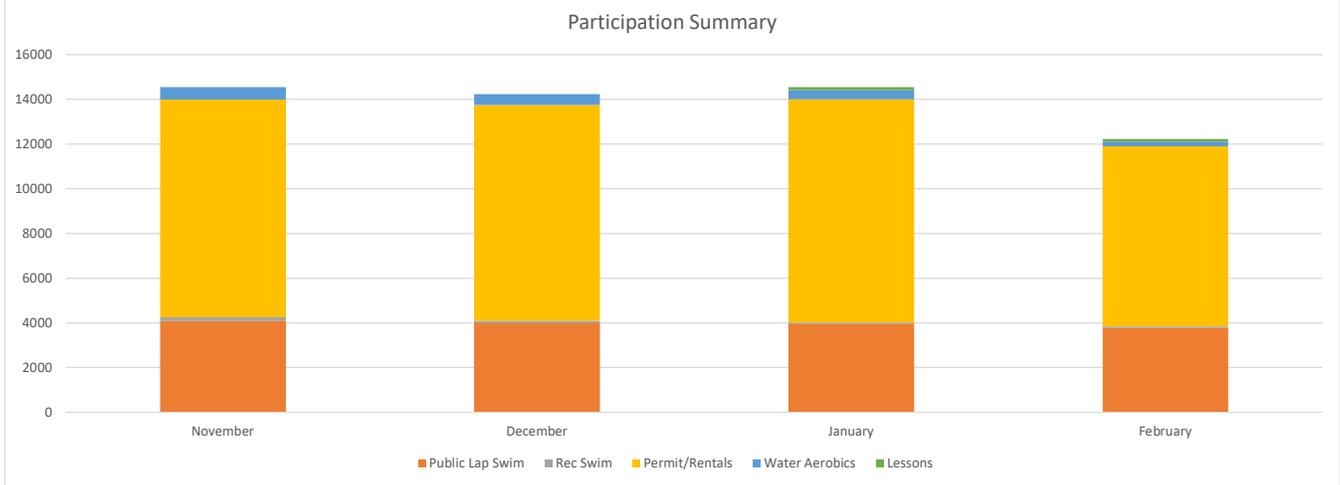
Aquatics Center Permit Groups	Short Lane Hours	\$	Estimated Participants (4 to 5 per lane)
Alpha	640.00	\$9,720.00	2560
Beach Cities	429.00	\$6,649.50	1716
SCAQ	362.00	\$5,611.00	1448
South Bay United	436.00	\$2,877.60	872
Tower 26	211.00	\$3,270.50	633
Trojan	320.00	\$2,752.00	640
Coastal	90.00	\$774.00	180
<b>Totals</b>	<b>2488.00</b>	<b>\$31,654.60</b>	<b>8049.00</b>

Events		\$	Number of Events
La Country Dive Team	2/17/2023	\$79.63	1
<b>Totals</b>		<b>\$79.63</b>	<b>1</b>

<b>TOTAL</b>	<b>Total Revenue</b>	<b>\$53,421.77</b>	<b>Estimated Amount of Visitors in Feb.</b>	<b>12345.00</b>
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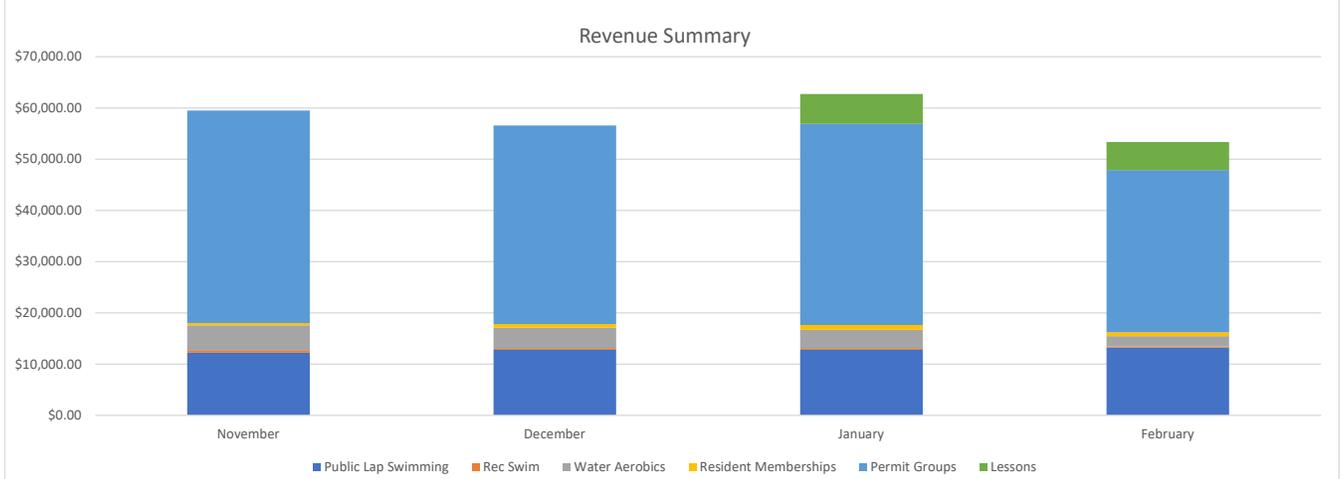
Monthly Statistics	November		December		January		February	
	Revenue	Participation	Revenue	Participation	Revenue	Participation	Revenue	Participation
Water Aerobics	\$4,982.00	568	\$4,190.00	484	\$ 3,718.00	408	\$ 2,040.00	224
Lesson Programming					\$5,856.06	132	\$5,475.54	103
Lap Swimming	\$12,220.32	4083	\$12,809.00	3981	\$12,800.00	3940	\$13,255.00	3764
Family/Rec Swim	\$386.00	169	\$170.00	118	\$170.00	64	\$172.00	82
Annual Membership Sales	\$450.00	41	\$660.00	70	\$955.00	85	\$745.00	72
Rentals/Permit Groups	\$41,447.50	9735	\$38,794.35	9651	\$39,256.85	10010	\$31,654.60	8049
	<b>\$59,485.82</b>	<b>14,596</b>	<b>\$56,623.35</b>	<b>14,304</b>	<b>\$62,755.91</b>	<b>14,639</b>	<b>\$53,342.14</b>	<b>12,294</b>

**Participation Summary**



**Total Participation November-February 55,833**

**Revenue Summary**



**Total Revenue November-February \$232,207.22**

## Facility Report Summary - February 2023

**Racquet Sport Courts**

Facility	Total Reservations	Amount paid
Paddle Tennis	33	\$255.00
<b>Total</b>	<b>33</b>	<b>\$255.00</b>
Pickleball Court 1	344	\$ 1,470.00
Pickleball Court 2	328	\$ 1,335.00
Pickleball Court 3	329	\$ 1,305.00
Pickleball Court 4	335	\$ 1,280.00
Pickleball Court 5	245	\$ 690.00
Pickleball Court 6	221	\$ 565.00
Pickleball Court 7	217	\$ 500.00
Pickleball Court 8	210	\$ 390.00
Pickleball Court 9	9	\$ -
<b>Total</b>	<b>2238</b>	<b>\$ 7,535.00</b>
Tennis Court 1	210	\$ 885.00
Tennis Court 2	202	\$ 650.00
Tennis Court 3	206	\$ 1,015.00
Tennis Court 4	197	\$ 985.00
Tennis Court 5	205	\$ 540.00
<b>Total</b>	<b>1020</b>	<b>\$ 4,075.00</b>
Jaguar Tennis Academy	161	\$ 950.00
Scott Crandall - Pickleball	-	\$ 195.00
Racquetball Court 1	0	0
Racquetball Court 2	0	0
<b>Total</b>	<b>0</b>	<b>\$ -</b>

Volleyball Court 1	0	\$0.00
Volleyball Court 2	0	\$0
Total	0	\$ -

Basketball Court	0	\$ -
Total	0	\$ -

Hockey Rink	0	\$ -
Total	0	\$ -

### Field Reservations

Facility	Paid Reservations	Amount paid
George Brett Field	208	\$ -
Total	208	\$ -
Stevenson Field	132	\$ -
Total	132	\$ -
Softball Field	197	\$ -
Total	197	\$ -
Campus El Segundo( 1/2 field)	24	\$ 1,452.00
Total	24	\$ 1,452.00
Campus El Segundo(full field)	339	\$ 8,886.00
Total	339	\$ 8,886.00
Richmond Field	190	\$ -
Total	190	\$ -

### Other Facility Reservations

Facility	Paid Reservations	Amount paid
Skate Circle	0	\$ -
Total	0	\$ -
Lawn Bowling	8	\$ 298.00
Total	8	\$ 298.00
Checkout Grass Area	10	\$ -
Total	10	\$ -
Picnic Tables	51	\$ 1,638.00
Total	51	\$ 1,638.00
BBQ Area	64	\$ 2,368.00
Total	64	\$ 2,368.00
Fire Circle	60	\$ 2,065.00
Total	60	\$ 2,065.00

### Raytheon Facilities

Facility	Paid Reservations	Amount paid
Ball Field 1	69	\$ -
Total	69	\$ -
Ball Field 2	70	\$ -
Total	70	\$ -

Full Soccer Field	70 \$	-
Total	70 \$	-

Picnic Areas	0 \$	-
Total	0 \$	-



## Update Notes

Calculated number of reservations per hour.

Pickleball Winter Leagues started January 10th and will run through early March. Approx. 75 teams joined the league. Due to wind and rain conditions interrupting play, the leagues have been extended.

Playoffs for the 5th-8th grader took place on Saturday, February 18th.

Our 5th-6th grade and 7th-8th grade finalists will play for their respective league championships at the UCLA Health Training Center (Lakers Facility) on Thursday, March 2nd.

Farmer's Market:

For the month of March we will be doing something similar for St. Patrick's day. In the months of April and May, Farmer's Market will be inviting contractors associated with Clubhouse to have a booth to promote their upcoming classes for the Spring/Summer.

Director's Project List

Updated 03/09/23

Project	Staff Assigned/Assist	Update
Rec ID Renewals	R. Delgado	Report complete – presenting March 15, 2023
Park Inspection Checklist	J. Casillas	Complete
Teen Center Furniture/Equipment	D. Zamora / L. Palmer	Funds are in the GL accounts & furniture is ready for purchase
Social Media Updates/ Plan	J. Paetzold	Maintaining posting schedule
Transitioning Brochure to Print	R. Cummings	Quote received – in progress
Field Maintenance Plan	J. Casillas	In progress
Fee Increase / New Fees	L. Palmer / A. Mancini	In progress
Sponsorship Video	J. Paetzold / R. Cummings	Communications request submitted
Film Permits	L. Palmer / R. Cummings	On hold
New Uniforms	B. Thornton	On hold
Rebrand City Vehicles/ Show-mobile/ Signs	R. Delgado / J. Casillas	In progress
Blue Butterfly	J. Casillas	In progress
Shuttle Service / Circuit / Swoop	R. Delgado	In progress
Drama Contracts	R. Cummings / L. Palmer	Follow up mtg. scheduled
Website tab for Rec Park Phase One	R. Cummings / J. Paetzold	In progress
Website tab for Park Maintenance	J. Casillas / R. Cummings / J. Paetzold	In progress
Farmer's Market Activities	S. Green	Complete
Teen Center Calendar & End of Year Event	D. Zamora	In progress
Transit Study	R. Delgado / L. Palmer	In progress
Candy Cane Lane – Vendors/Sales	S. Green	Limit sales to one booth that rotates
Replacement Nets – Campus	S. Green	Complete
Snack Bar Cleaning Checklist	S. Green / J. Casillas	Complete
Mid-Year Budget	L. Palmer / Staff	Complete
ACC Funding Concerts	A. Mancini	March ACC Meeting
Increase in Camp Fees	TBD	Included in 23/24 FY Budget
Move of Drama to Middle School or High School	A. Mancini	Goal: Repurpose Clubhouse for rentals/classes
Checkout Building Move	B. Thornton	March 17 – TBD
Game Cam Waivers	R. Cummings / S. Green	In progress
Hiring	B. Thornton	Interviews 03.07,03.09,03.20,03.22