



AGENDA

EL SEGUNDO CITY COUNCIL
REGULAR MEETING
TUESDAY, SEPTEMBER 6, 2022

5:00 PM CLOSED SESSION
6:00 PM OPEN SESSION

CITY COUNCIL CHAMBER
350 MAIN STREET, EL SEGUNDO, CA 90245

Drew Boyles, Mayor
Chris Pimentel, Mayor Pro Tem
Carol Pirsztuk, Council Member
Scot Nicol, Council Member
Lance Giroux, Council Member

Tracy Weaver, City Clerk
Matthew Robinson, City Treasurer

Executive Team

Darrell George, City Manager
Barbara Voss, Deputy City Manager
Jaime Bermudez, Police Chief
Michael Allen, Community Development Dir.
Aly Mancini, Recreation, Parks & Library Dir.
Scott Kim, Acting IT Director

Mark Hensley, City Attorney
Joe Lillio, Chief Financial Officer
Deena Lee, Fire Chief
Rebecca Redyk, HR Director
Elias Sassoon, Public Works Dir.

MISSION STATEMENT:

“Provide a great place to live, work, and visit.”

VISION STATEMENT:

“Be a global innovation leader where big ideas take off while maintaining our unique small-town character.”

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. Such documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Those wishing to address the City Council are requested to complete and submit to the City Clerk a "Speaker Card" located at the Council Chamber entrance. You are not required to provide personal information in order to speak, except to the extent necessary for the City Clerk to call upon you, properly record your name in meeting minutes and to provide contact information for later staff follow-up, if appropriate.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 310-524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

5:00 PM CLOSED SESSION – CALL TO ORDER / ROLL CALL

PUBLIC COMMUNICATION – (RELATED TO CITY BUSINESS ONLY – 5-MINUTE LIMIT PER PERSON, 30-MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. City Council and/or City Manager will respond to comments after Public Communications is closed.*

SPECIAL ORDERS OF BUSINESS

RECESS INTO CLOSED SESSION: City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City’s Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City’s Labor Negotiators.

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (GOV’T CODE §54957.6): -3-MATTER(S)

1. Employee Organizations: Fire Fighters Association (FFA), Police Officers Association (POA), and Supervisory Professional Employee Association (SPEA).

Representative: Irma Moisa Rodriguez, City Manager, Darrell George, and Human Resources Director, Rebecca Redyk.

6:00 PM – CONVENE OPEN SESSION – CALL TO ORDER / ROLL CALL

INVOCATION – Pastor Chris Stewart, The Bridge

PLEDGE OF ALLEGIANCE – Council Member Giroux

SPECIAL PRESENTATIONS

1. Holly Mitchell - Los Angeles County Supervisor
2. Recognition of Sgt. Brandon Browning for Graduating from the Sherman Block Supervisory Leadership Institute

PUBLIC COMMUNICATIONS – (RELATED TO CITY BUSINESS ONLY – 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

CITY MANAGER FOLLOW-UP COMMENTS

- Hyperion Treatment Plant
- Recreation Park Utilization Metrics

A. PROCEDURAL MOTIONS

Read All Ordinances and Resolutions on the Agenda by Title Only

Recommendation -

Approval

B. CONSENT

3. City Council Meeting Minutes

Recommendation -

1. Approve Regular and Special City Council meeting minutes of August 16, 2022.

4. Warrant Demand Register for July 4, 2022 through August 14, 2022

Recommendation -

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 1A, 2A, 2B, 3A, 3B and 4A: warrant numbers 3041387 through 3041988, and 9002562 through 9002626.
3. Alternatively, discuss and take other action related to this item.

5. **Agreement with Tec-Refresh, Inc. to Purchase Palo Alto Networks Cyber Security Firewall**

Recommendation -

1. Authorize the City Manager to execute a one-year hardware and subscription agreement with Tec-Refresh, Inc. for \$178,699.95 to provide cyber security protection for fiscal year 2022-23.
2. Alternatively, discuss and take other action related to this item.

6. **Notice of Completion of the Emergency Repair of the Pool Heaters at the El Segundo Wiseburn Aquatics Center**

Recommendation -

1. Adopt a motion, by four-fifths vote, to determine there is no longer a need to continue the emergency actions approved under Resolution No. 5343.
2. Accept the El Segundo Wiseburn Aquatics Center Heater Repair Project No. PW 22-14 by Knorr Systems International as complete.
3. Authorize the City Clerk to file a Notice of Completion in the County Recorder's Office.
4. Alternatively, discuss and take other action related to this item.

7. **Downtown El Segundo Sidewalk Power Washing Maintenance Agreement**

Recommendation -

1. Authorize the City Manager to execute a standard Maintenance Contract for one year (plus two optional one-year extensions) with Western Indoor Environmental Services in the annual amount of \$49,980 for the Downtown El Segundo Sidewalk Power Washing Project ENG 23-02, and authorize an additional \$10,020 for contingencies.
2. Alternatively, discuss and take other action related to this item.

8. **Ordinance Amending El Segundo Municipal Code Chapter 5-8 to Implement State Assembly Bill 1276 Regulating Single-Use Foodware Accessories and Standard Condiments and Designate the City as the Associated Enforcement Agency**

Recommendation -

1. Waive second reading and adopt the proposed Ordinance.
2. Alternatively, discuss and take other action related to this item.

9. Agreement with Impex Technologies to Purchase a Nutanix License Renewal and Support Services

Recommendation -

1. Authorize the City Manager to execute an agreement with Impex Technologies to purchase a Nutanix license renewal and support services for \$67,966.49 to maintain the City's technical infrastructure.
2. Alternatively, discuss and take other action related to this item.

C. PUBLIC HEARINGS

10. Resolution Adopting Vehicle Miles Travelled Thresholds of Significance for Purposes of Analyzing Transportation Impacts under the California Environmental Quality Act

Recommendation -

1. Adopt a resolution establishing Vehicle Miles Travelled ("VMT") thresholds of significance for purposes of analyzing transportation impacts under the California Environmental Quality Act ("VMT Policy").
2. Alternatively, discuss and take other action related to this item.

D. STAFF PRESENTATIONS

11. Grant Award from Chevron U.S.A., Inc. in the Amount of \$75,000 to Support Economic Development within the City of El Segundo

Recommendation -

1. Authorize the City Manager to accept grant funds in the amount of \$75,000 for Economic Development.
2. Appropriate grant funding to the Economic Development Grant Account 702-221-2401-1281.
3. Alternatively, discuss and take other action related to this item.

12. Main Street / Imperial Highway Monument Sign

Recommendation -

1. Provide feedback and direction to staff regarding the recommended two conceptual design options and authorize staff to proceed with advancing the selected option.
2. Alternatively, discuss and take other action related to this item.

13. Implementation of Reorganization of City Departments

Recommendation -

1. Adopt a resolution which will establish basic monthly salary ranges reflecting the revised titles for the job classifications of Director of Community Development and Director of Recreation, Parks, and Library.
2. Introduce and waive the first reading of an ordinance amending the El Segundo Municipal Code to reflect revised names of certain departments and positions.
3. Direct staff to schedule the ordinance's second reading for September 20, 2022 or as soon thereafter it may be considered.
4. Alternatively, discuss and take other action related to this item.

14. City of El Segundo FY 2022-2026 Strategic Plan

Recommendation -

1. Adopt the FY 2022-2026 Strategic Plan.
2. Alternatively, discuss and take other action related to this item.

15. Update on the City's Homeless Outreach Program

Recommendation -

1. Receive and file presentation.
2. Alternatively, discuss and take other action related to this item.

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS

16. Diversity, Equity and Inclusion Committee Local Economy Report

Recommendation -

1. Receive and file the Diversity, Equity and Inclusion Committee Local Economy Report.
2. Direct staff to work with the Diversity, Equity and Inclusion Committee to implement recommended activities.
3. Alternatively, discuss and take other action related to this item.

F. REPORTS - CITY CLERK

G. REPORTS - CITY TREASURER

17. Investment Portfolio Report for June, 2022

Recommendation -

1. Receive and file the Investment Portfolio Report dated June 2022.
2. Alternatively, discuss and take other action related to this item.

H. REPORTS – COUNCIL MEMBERS

COUNCIL MEMBER GIROUX

COUNCIL MEMBER NICOL

COUNCIL MEMBER PIRSZTUK

MAYOR PRO TEM PIMENTEL

MAYOR BOYLES

I. REPORTS - CITY ATTORNEY

J. REPORTS/FOLLOW-UP - CITY MANAGER

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

MEMORIALS

ADJOURNMENT

POSTED:

DATE: September 1, 2022

TIME: 5:00 PM

BY: Tracy Weaver, City Clerk



City Council Agenda Statement

Meeting Date: September 6, 2022

Agenda Heading: City Manager Follow-up Comments

Item Number:

TITLE:

- Hyperion Treatment Plant
- Recreation Park Utilization Metrics

RECOMMENDATION:

FISCAL IMPACT:

BACKGROUND:

DISCUSSION:

CITY STRATEGIC PLAN COMPLIANCE:

PREPARED BY:

Tracy Weaver, City Clerk

REVIEWED BY:

Darrell George, City Manager

APPROVED BY:

City Manager Comments

September 6, 2022

Page 2 of 2

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: September 6, 2022

Agenda Heading: Procedural Motions

Item Number:

TITLE:

Read All Ordinances and Resolutions on the Agenda by Title Only

RECOMMENDATION:

FISCAL IMPACT:

BACKGROUND:

DISCUSSION:

CITY STRATEGIC PLAN COMPLIANCE:

PREPARED BY:

Tracy Weaver, City Clerk

REVIEWED BY:

APPROVED BY:

ATTACHED SUPPORTING DOCUMENTS:

None

MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, AUGUST 16, 2022

CLOSED SESSION – Mayor Boyles called to order at 4:30 PM due to lack of quorum at 4:00 PM

ROLL CALL

Mayor Boyles - Present
Mayor Pro Tem Pimentel - Absent
Council Member Pirsztuk - Present
Council Member Nicol - Present
Council Member Giroux - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) None

SPECIAL ORDER OF BUSINESS:

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (INITIATION OF LITIGATION)

Initiation of litigation pursuant to Government Code §54956.9(d)(4): -1- matter

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (GOV’T CODE §54957.6): -4- MATTER(S)

Employee Organizations: Fire Fighters’ Association (FFA), Police Officers’ Association (POA), Supervisory Professional Employee Association (SPEA) and Police Support Services Employee Association (PSSEA).

Agency Designated Representative: Irma Moisa Rodriguez, City Manager, Darrell George, and Human Resources Director, Rebecca Redyk

Adjourned at 5:55 PM

OPEN SESSION – Mayor Boyles called to order at 6:02 PM

(The Special meeting was opened and will run concurrently with the regular open session)

ROLL CALL

Mayor Boyles - Present
Mayor Pro Tem Pimentel - Absent
Council Member Pirsztuk - Present

Council Member Nicol - Present
Council Member Giroux - Present

INVOCATION – Pastor Rob McKenna, The Bridge Church

PLEDGE OF ALLEGIANCE – Council Member Pirsztuk

SPECIAL PRESENTATIONS:

1. Proclamation “2022 Beach Cities Relay for Life Day” will be read at a future meeting.
2. Darrell George, City Manager introduced Aly Mancini, the new Recreation, Parks and Library Director.
3. Commendation read by Council Member Giroux recognizing Mark Bloom, Gold Medal Winner at the 2022 Maccabiah Games for Padel.

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

Melissa Moore, El Segundo Unified School District Superintendent, commented and approves of item #D15.

Tracey Miller-Zarneke, resident, supports item #D14, #E16 and #D15.

Ryan Baldino, resident, suggested the City withdraw the City Cannabis Initiative.

CITY MANAGER FOLLOW-UP COMMENTS:

- A. Read all Ordinances and Resolutions on the Agenda by Title Only.

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 4/0

B. CONSENT:

4. Approve Regular City Council meeting minutes of June 21, 2022, Special City Council meeting minutes of July 19, 2022 and July 26, 2022.
(Fiscal Impact: None)
5. Approve warrants demand register for May 30, 2022 through July 3, 2022, number 23A, 23B, 24A, 24B and 25A, warrant numbers 3040967 through 3041386, and 9002528 through 9002561. Ratify Payroll and employee benefit Checks; Checks released early due to contracts or agreement; Emergency disbursements and/or adjustments; and, Wire transfers.
(Fiscal Impact: \$15,203,837.99 (\$2,568,393.24 in check warrants and \$12,635,444.75 in wire warrants))

6. Accept the Police Department Women's Bathroom Remodel Project by Corral Construction as complete and authorize the City Clerk to file a Notice of Completion with the County Recorder's Office. Project No. PW 22-02.
(Fiscal Impact: \$157,151.24, included in the adopted FY 2021-22 budget)
7. Authorize the City Manager to execute a Standard Public Works Contract No. XXX with Pardess Air, Inc. in the amount of 222,000.00 for the Police Department rooftop chiller unit replacement project, with an additional \$33,000.00 contingency fund for potential unforeseen conditions and associated work. Project No. PW 22-09.
(Fiscal Impact: \$350,000, included in adopted FY 2022/23 budget)
8. Adopt Resolution No. 5354 acknowledging receipt of the annual state mandated inspection compliance report which reflects the El Segundo Fire Department has not been able to conduct 100% of inspections of certain structures as required by California Health and Safety Code §§ 13146.2 and 13146.3.
(Fiscal Impact: None)
9. Approve Resolution No. 5355 to continue the City's utilization of relaxed teleconferencing requirements under the Brown Act.
(Fiscal Impact: None)
10. Approve a reimbursable Professional Service Agreement ('PSA") No. XXX with Eyestone-Jones Environmental, LLC, not to exceed \$456,190 for CEQA analysis and preparation of an EIR and authorize the City Manager to sign the agreement in a form approved by the City Attorney.
(Fiscal Impact: The project proponent for the 888 N Douglass Specific Plan project has entered into a reimbursement agreement with the City, whereby all City costs for processing the project applications, including environmental review services provided by Eyestone-Jones Environmental, LLC, are reimbursed by the project applicant. Therefore, the PSA will have no fiscal impact on the City's General Fund.)
11. Receive and file staff's report regarding the status of the emergency repairs needed to address the failure of pool heaters at the El Segundo Wiseburn Aquatics Center and adopt a motion, by four-fifths vote, to determine the need to continue the emergency actions approved under Resolution No. 5343.
(Fiscal Impact: \$185,000, included in the adopted FY 2022/23 budget)
12. Approve an amendment to Agreement No. 5778 with Clifton Larson Allen LLP to exercise the contract option to renew the agreement for one-year and for an additional \$68,600 to increase the total contract amount to \$249,173 (four-year period) for audit services and authorize the City Manager to execute amended agreement.
(Fiscal Impact: \$68,600, included in adopted FY 2022/23 budget)

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk approving Consent Agenda items 4 (as amended), 5, 6, 7, 8, 9, 10, 11, and 12.
MOTION PASSED BY UNANIMOUS VOTE. 4/0

C. PUBLIC HEARINGS: None

D. STAFF PRESENTATIONS: *(Moved forward item #D15)*

15. Renewal of Joint Use Agreements with El Segundo Unified School District
(Fiscal Impact: It is anticipated that the City of El Segundo's In-kind contribution to supporting the services within the agreements is estimated to be \$944,190 as shown in Exhibit A of Attachment A)

Council discussed the possibility of postponing the item for more clarification or only approving the agreements for one year. Council requested redlines in order to understand changes made to the agreements.

Barbara Voss, Deputy City Manager and Dr. Melissa Moore, ESUSD Superintendent discussed the major changes to the agreements.

Darrell George, City Manager advised the item will be brought back to the September 6, 2022 Council meeting with a more detailed staff report and clarification on the agreements.

E. COMMITTEES, COMISSIONS AND BOARDS PRESENTATIONS: *(Moved forward item #E18)*

18. El Segundo Senior Citizens Housing Corporation Board's State of the Union Presentation on Park Vista and Associated Proposed Actions.
(Fiscal Impact: The fiscal impact to Park Vista's net operating budget as a result of the Board's proposed 2% to 3% increase to parking rates and rental rates, immediately or phased, are outlined in the attached Financial Scenario Comparisons)

Paul Lanyi, Senior Citizens Housing Corporation Board's Chair and Joe Lillio, Chief Financial Officer gave a presentation.

Council discussion

Council consensus to receive and file the presentation.

D. STAFF PRESENTATIONS:

13. Establish the Senior Planner and Associate Planner Classifications, and Adopt Classification Specifications, Examination Plans and Salary Ranges
(Fiscal Impact: None)

Rebecca Redyk, Human Resources Director reported on the item.

Council discussion

MOTION by Council Member Pirsztuk, SECONDED by Council Member Nicol approving establishment of the Senior Planner and Associate Planner classifications, adopting the classification specifications and examination plans for the Senior Planner and Associate Planner positions. MOTION PASSED BY UNANIMOUS VOTE. 4/0

Mark Hensley, City Attorney read the resolution by title only;

RESOLUTION NO. 5356

A RESOLUTION ESTABLISHING BASIC MONTHLY SALARY RANGE FOR FULL TIME JOB CLASSIFICATIONS

MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux adopting Resolution No. 5356. MOTION PASSED BY UNANIMOUS VOICE VOTE. 4/0

16. Update of City Committees, Commissions and Boards
(Fiscal Impact: The proposed recommendations will result in expenditure/budget savings, reduced duplication of effort, more efficient use of staff time, and improved implementation of the City's Strategic Plan)

Portland Bates, Management Analysts, reported on the item.

Council discussion

In approving the proposed updates, Council requested the following also be included or amended;

- Committee members may be removed from the committee if they have 3 or more absences.
- Each CCB to give a brief update of the committee once a year at a Council meeting
- Annual joint meeting with Council, leading up the Strategic Plan Session.
- 3-year terms for all CCB's, with the exception of Planning Commission and Library Board, which require 4-year terms.
- May remove a member with or without cause for conduct.
- Members must live, work, or attend school in the City of El Segundo
- Remove the sentence "individuals vested in the arts" from the Arts and Culture Committee requirements.
- Bring back to Council for approval all dates and times each CCB will meet.
- City of El Segundo employees are not able to serve on a CCB.
- Work Plans/Goals will be set for each CCB during the Strategic Planning Session.

MOTION by Council Member Pirsztuk, SECONDED by Council Member Nicol approving the proposed updates (see amendments above) to the El Segundo's Committees, Commissions and Boards bylaws to make them uniform, require all members of CCB's to attend training with the City/Deputy City Attorney on Rules of Parliamentary Procedure and Code of Conduct, approve the name change from the

Public Works Committee to the Environmental Committee (as amended), and approve the Diversity, Equity, and Inclusion Committee meeting time change from 4:30 PM to 6:00 PM. MOTION PASSED BY UNANIMOUS VOICE VOTE. 4/0

(At Mayor Boyles direction, item #D14 was moved to after item #D16)

14. Ordinance Amending El Segundo Municipal Code Chapter 5-8 to Implement State Assembly Bill 1276 Regulating Single-Use Foodware Accessories and Standard Condiments and Designate the City as the Associated Enforcement Agency
(Fiscal Impact: None)

Mark Hensley, City Attorney reported on the item.

Council discussion

Mark Hensley, City Attorney, read by title only;

ORDINANCE NO. 1638

AN ORDINANCE AMENDING EL SEGUNDO MUNICIPAL CODE TITLE 5, CHAPTER 8 TO IMPLEMENT ASSEMBLY BILL 1276 REGARDING SINGLE-USE FOODWARE ACCESSORIES AND STANDARD CONDIMENTS AND DESIGNATE THE CITY AS ASSOCIATED ENFORCEMENT AGENCY.

Council Member Giroux introduced Ordinance No. 1638. Second reading and possible adoption set for the next regular City Council meeting on September 6, 2022.

E. COMMITTEES, COMISSIONS AND BOARDS PRESENTATIONS:

17. *MOVED TO THE SEPTEMBER 6, 2022 CITY COUNCIL MEETING*
Diversity, Equity, and Inclusion Committee Local Economy Report.
(Fiscal Impact: There will be direct and indirect fiscal impacts to the City's General Fund, including staff time and possibly funds for additional business community engagement activities. These costs will likely be absorbed in the FY 2022-2023 General Fund Budget. If there are greater financial needs, staff will return to City Council for separate budget appropriation requests)
18. *Moved forward on the agenda*

F. REPORTS – CITY CLERK –

G. REPORTS – CITY TREASURER –

H. REPORTS – COUNCIL MEMBERS

Council Member Giroux – Mentioned although Council was on break, staff was not and complimented staff on the presentations for this evening, stating they were well done.

Council Member Nicol – Passed

Council Member Pirsztuk – Mentioned school starts next week, therefore, everyone driving near or around schools please drive with caution and watch for children on bikes, especially e-bikes.

Mayor Pro Tem Pimentel – Absent

Mayor Boyles – Passed

- I. REPORTS – CITY ATTORNEY – Passed
- J. REPORTS/FOLLOW-UP – CITY MANAGER – Announced the heaters at the El Segundo Wiseburn Aquatics Center are fixed and up and running.

MEMORIALS – Brenda Marie Garibaldi and Dave Atkinson

Adjourned at 8:02 PM

Tracy Weaver, City Clerk

SPECIAL MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, AUGUST 16, 2022
(Ran concurrently with the regular open session meeting)

OPEN SESSION – Mayor Boyles called to order at 6:02 PM

ROLL CALL

Mayor Boyles	-	Present
Mayor Pro Tem Pimentel	-	Absent
Council Member Pirsztuk	-	Present
Council Member Nicol	-	Present
Council Member Giroux	-	Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) See regular minutes of 8-16-2022 for comments.

STAFF PRESENTATION:

1. Consideration and possible action to approve a revised resolution to be sent to the Los Angeles County Registrar-Recorder/County Clerk office to notify that the citizen’s initiative has been withdrawn by the sole proponent, Ms. Spiker and to remove the measure from the November 8, 2022 General Municipal Election.

Mark Hensley, City Attorney, presented the item

Council discussion

Mark Hensley, City Attorney, read by title only;

RESOLUTION NO. 5357

A RESOLUTION OF THE CITY COUNCIL OF CITY OF EL SEGUNDO
CONFIRMING A PROPONENT’S REQUESTED WITHDRAWAL OF A
CITIZEN INITIATIVE FROM THE CITY’S NOVEMBER 8, 2022 GENERAL
MUNICIPAL ELECTION BALLOT AND THE SUBMISSION OF UP TO
THREE BALLOT MEASURES FOR SUCH ELECTION BALLOT.

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk approving Resolution No. 5357. MOTION PASSED BY UNANIMOUS VOICE VOTE. 4/0

Adjourned at 8:02 PM

Tracy Weaver, City Clerk



City Council Agenda Statement

Meeting Date: September 6, 2022

Agenda Heading: Consent

Item Number: B.4

TITLE:

Warrant Demand Register for July 4, 2022 through August 14, 2022

RECOMMENDATION:

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 1A, 2A, 2B, 3A, 3B and 4A: warrant numbers 3041387 through 3041988, and 9002562 through 9002626.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

The warrants presented were drawn in payment of demands included within the FY 2022-2023 Adopted Budget. The total of \$15,813,685.55 (\$3,767,560.23 in check warrants and \$12,046,125.32 in wire warrants) are for demands drawn on the FY 2022-2023 Budget.

BACKGROUND:

California Government Code Section 37208 provides General Law cities flexibility in how budgeted warrants, demands, and payroll are audited and ratified by their legislative body. Pursuant to Section 37208 of the California Government Code, warrants drawn in payments of demands are certified by the City's Chief Financial Officer and City Manager as conforming to the authorized expenditures set forth in the City Council adopted budget need not be audited by the City Council prior to payment, but may be presented to the City Council at the first meeting after delivery.

In government finance, a warrant is a written order to pay that instructs a federal, state, county, or city government treasurer to pay the warrant holder on demand or after a specific date. Such warrants look like checks and clear through the banking system like

Warrant Demand Register

September 6, 2022

Page 2 of 2

checks. Warrants are issued for payroll to individual employees, accounts payable to vendors, to local governments, and to companies or individual taxpayers receiving a refund.

DISCUSSION:

The attached Warrants Listing delineates the warrants that have been paid for the period identified above. The Chief Financial Officer certifies that the listed warrants were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the City Council at its first meeting after the delivery of the warrants.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Wei Cao, CPA, CPFO, Management Analyst

REVIEWED BY:

Joseph Lillio, Chief Financial Officer

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Register 1a Summary
2. Register 2a Summary
3. Register 2b Summary
4. Register 3a Summary
5. Register 3b Summary
6. Register 4a Summary

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3041387 - 3041498
9002562 - 9002590

DATE OF APPROVAL: AS OF 07/19/22

REGISTER # 1a

001	GENERAL FUND	906,803.39
003	EXPENDABLE TRUST FUND - OTHER	19,931.00
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	104.98
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	125.00
110	MEASURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	25,175.00
112	PROP "A" TRANSPORTATION	-
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	-
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
120	C. O. P. S. FUND	-
121	FEMA	-
122	L. A. W. A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	18,320.00
125	STATE GRANT	4,868.46
126	AP/ CUPA PROGRAM OVERSIGHT SURCHARGE	323.30
127	MEASURE "M"	-
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	18,501.00
302	INFRASTRUCTURE REPLACEMENT FUND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	21,369.75
502	WASTEWATER FUND	19,207.25
503	GOLF COURSE FUND	-
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	-
602	LIABILITY INSURANCE	2,427.58
603	WORKERS COMP. RESERVE/INSURANCE	209.40
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	87.60
704	CULTURAL DEVELOPMENT	222.85
706	OUTSIDE SERVICES TRUST	17,154.70

TOTAL WARRANTS \$ 1,056,831.26

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

AP - U = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER

Joseph Adkins
7-11-2022

CITY MANAGER

Walter H...
7-11-22

DATE:

DATE:

VOID CHECKS DUE TO ALIGNMENT:
N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE:

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:

NOTES

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**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 07/04/22 THROUGH 07/10/22**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
7/7/2022	Cal Pers	1,290.39	EFT Retirement Safety-Police-PEPRA New 25021 from 6/18/22-7/01/22
7/7/2022	Cal Pers	574,725.64	EFT Health Insurance Payment
7/7/2022	IRS	14,340.43	Federal 941 Deposit
7/8/2022	Employment Development	5,220.65	State SDI payment
7/8/2022	Employment Development	63,292.25	State PIT Withholding
7/8/2022	Mission Square	82,000.83	457 payment Vantagepoint
7/8/2022	Mission Square	300.00	IRA payment Vantagepoint
7/8/2022	ExpertPay	1,675.84	EFT Child support payment
06/27/22-07/03/22	Workers Comp Activity	45,706.97	SCRMA checks issued, less Swiss Re check reimbursement
06/27/22-07/03/22	Liability Trust - Claims	-	Claim checks issued/(voided)
06/27/22-07/03/22	Retiree Health Insurance	-	Health Reimbursement checks issued
		<u>788,553.00</u>	

DATE OF RATIFICATION: 07/11/22

TOTAL PAYMENTS BY WIRE:

788,553.00

Certified as to the accuracy of the wire transfers by:

Nasmine Allen 07/11/2022
 Deputy City Treasurer II Date

Joseph R... 7-11-2022
 Chief Financial Officer Date

[Signature] 7-11-22
 City Manager Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
 WARRANTS TOTALS BY DEPARTMENT
 AS OF 07/19/22
 REGISTER # 1a

DEPT#	NAME	TOTAL
GENERAL FUND DEPARTMENTAL EXPENDITURES		
GENERAL GOVERNMENT		
1101	City Council	125.35
1201	City Treasurer	309.13
1300	City Clerk	762.61
2101	City Manager	7,715.75
2102	Communications	228.23
2103	EI Segundo Media	
2201	City Attorney	
2401	Economic Development	5,593.54
2402	Planning	2,612.86
2500	Administrative Services	108,715.25
2601	Government Buildings	105.14
2700	Community Outreach/Planning	960.00
2900	Nondepartmental	24,094.20
6100	Library	3,569.68
		<u>154,791.74</u>
PUBLIC SAFETY		
3100	Police	542,604.78
3200	Fire	19,264.34
2403	Building Safety	469.22
2404	Ping/Bldg Sfty Administration	1,032.19
		<u>563,370.53</u>
PUBLIC WORKS		
4101	Engineering	31,565.92
4200	Streets/Park Maintenance	16,870.73
4300	Wastewater	16,915.55
4601	Equipment Maintenance	2,973.00
4801	Administration	472.52
		<u>68,797.72</u>
COMMUNITY SERVICES		
5100,5200	Recreation & Parks	10,529.89
5400	Centennial	<u>10,529.89</u>
EXPENDITURES		
	CAPITAL IMPROVEMENT	18,501.00
	ALL OTHER ACCOUNTS	240,840.38
	TOTAL WARRANTS	<u><u>1,056,831.26</u></u>

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3041499 - 3041584

DATE OF APPROVAL: AS OF 08/02/22

REGISTER # 2a

001	GENERAL FUND	363,698.24
003	EXPENDABLE TRUST FUND - OTHER	15,000.00
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	3,420.00
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	1,231.96
110	MEASURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	752.34
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	-
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
120	C. O. P. S. FUND	-
121	FEMA	-
122	L. A. W. A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	-
125	STATE GRANT	-
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	-
127	MEASURE "M"	11,790.00
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	1,918.44
302	INFRASTRUCTURE REPLACEMENT FUND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	37,619.83
502	WASTEWATER FUND	6,423.72
503	GOLF COURSE FUND	-
505	SOLID WASTE FUND	58,045.24
601	EQUIPMENT REPLACEMENT	-
602	LIABILITY INSURANCE	-
603	WORKERS COMP. RESERVE/INSURANCE	393.91
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	800.97
704	CULTURAL DEVELOPMENT	294.08
708	OUTSIDE SERVICES TRUST	-
	TOTAL WARRANTS	\$ 501,368.53

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

AP - U = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER

Joseph Rello
7-20-2022

CITY MANAGER

Joseph Rello for *Daniel George*
(Acting Cm)
DATE: 7-20-2022

VOID CHECKS DUE TO ALIGNMENT:

N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE:

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:

NOTES

**CITY OF EL SEGUNDO
PAYMENTS BY WIRE TRANSFER
07/11/22 THROUGH 07/17/22**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
7/11/2022	IRS	278,802.05	Federal 941 Deposit
7/11/2022	West Basin	2,222,704.75	H2O payment
7/12/2022	Cal Pers	5,353.30	Survivor Billing Employer Contributions
7/13/2022	Cal Pers	367,983.00	FY2022-2023 Unfunded Acc'd Liab-Misc Classic 27
7/13/2022	Cal Pers	341,962.00	FY2022-2023 Unfunded Acc'd Liab-Police 1st Tier 28
7/13/2022	Cal Pers	594.00	FY2022-2023 Unfunded Acc'd Liab-Police 2nd Tier 30169
7/13/2022	Cal Pers	3,540.00	FY2022-2023 Unfunded Acc'd Liab-Police PEPRA 25021
7/13/2022	Cal Pers	2,643.00	FY2022-2023 Unfunded Acc'd Liab-Fire PEPRA 25020
7/13/2022	Cal Pers	303,935.00	FY2022-2023 Unfunded Acc'd Liab-Fire Classic 30168
7/13/2022	Cal Pers	13,541.24	EFT Retirement Safety-Fire-PEPRA New 25020
7/13/2022	Cal Pers	28,490.12	EFT Retirement Safety-Police-PEPRA New 25021
7/13/2022	Cal Pers	47,765.74	EFT Retirement Misc - PEPRA New 26013
7/13/2022	Cal Pers	36,087.89	EFT Retirement Misc - Classic 27
7/13/2022	Cal Pers	61,593.71	EFT Retirement Safety Police Classic - 1st Tier 28
7/13/2022	Cal Pers	53,536.41	EFT Retirement Safety Fire- Classic 30168
7/13/2022	Cal Pers	5,899.66	EFT Retirement Sfty Police Classic-2nd Tier 30169
07/04/22-07/10/22	Workers Comp Activity	28,597.00	SCRMA checks issued, less Swiss Re check reimbursement
07/04/22-07/10/22	Liability Trust - Claims	52,394.65	Claim checks issued/(voided)
07/04/22-07/10/22	Retiree Health Insurance	5,358.46	Health Reimbursment checks issued
5/5/2022	Retiree Health Insurance	5,662.91	Health Reimbursment checks issued
		<u>3,866,444.89</u>	

DATE OF RATIFICATION: 07/18/22

TOTAL PAYMENTS BY WIRE:

3,866,444.89

Certified as to the accuracy of the wire transfers by:

Asmine Allen 07/18/2022
Deputy City Treasurer II Date

Joseph Peto 7-20-2022
Chief Financial Officer Date

Joseph Peto For Darrell George 7-20-2022
City Manager (Acting cm) Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
 WARRANTS TOTALS BY DEPARTMENT
 AS OF 08/02/22
 REGISTER # 2a

DEPT#	NAME	TOTAL
GENERAL FUND DEPARTMENTAL EXPENDITURES		
GENERAL GOVERNMENT		
1101	City Council	9,064.45
1201	City Treasurer	
1300	City Clerk	331.00
2101	City Manager	13,848.22
2102	Communications	6,750.00
2103	El Segundo Media	9,010.04
2201	City Attorney	
2401	Economic Development	
2402	Planning	10,794.62
2500	Administrative Services	29,896.18
2601	Government Buildings	46,872.34
2700	Community Outreach/Planning	
2900	Nondepartmental	12,396.29
6100	Library	4,102.69
		<u>143,065.83</u>
PUBLIC SAFETY		
3100	Police	17,184.62
3200	Fire	6,407.57
2403	Building Safety	170.00
2404	Ping/Bldg Sfty Administration	32.85
		<u>23,795.04</u>
PUBLIC WORKS		
4101	Engineering	10,334.96
4200	Streets/Park Maintenance	74,145.38
4300	Wastewater	
4601	Equipment Maintenance	25.83
4801	Administration	418.20
		<u>84,924.37</u>
COMMUNITY SERVICES		
5100,5200	Recreation & Parks	53,787.62
5400	Centennial	
		<u>53,787.62</u>
EXPENDITURES		
CAPITAL IMPROVEMENT		
		1,918.44
ALL OTHER ACCOUNTS		
		193,897.23
TOTAL WARRANTS		
		<u><u>501,388.53</u></u>

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3041585 - 3041692
9002591 -

DATE OF APPROVAL: AS OF 08/02/22

REGISTER # 2b

001	GENERAL FUND	206,277.06
003	EXPENDABLE TRUST FUND - OTHER	-
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	6,104.43
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	2,719.48
110	MEASURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	-
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	-
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
120	C.O.P.S. FUND	-
121	FEMA	-
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	-
125	STATE GRANT	9,028.64
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	25,152.16
127	MEASURE "M"	990.00
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	18,051.00
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	102,415.95
302	INFRASTRUCTURE REPLACEMENT FUND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	37,506.67
502	WASTEWATER FUND	8,486.03
503	GOLF COURSE FUND	-
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	-
602	LIABILITY INSURANCE	10.45
603	WORKERS COMP. RESERVE/INSURANCE	20.30
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	550.00
704	CULTURAL DEVELOPMENT	6.44
708	OUTSIDE SERVICES TRUST	13,545.00
TOTAL WARRANTS		<u>\$ 430,863.61</u>

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

AP - U = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER *Joseph Lee*

CITY MANAGER *Daniel J. [Signature]*

DATE: *8-2-2022*

DATE: *8-2-22*

VOID CHECKS DUE TO ALIGNMENT:
N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE:

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:

NOTES

**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 07/18/22 THROUGH 07/24/22**

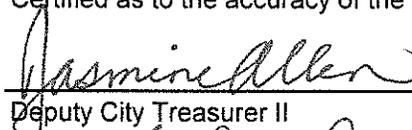
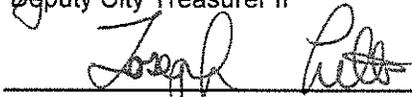
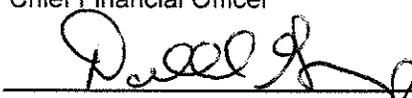
<u>Date</u>	<u>Payee</u>		<u>Description</u>
7/22/2022	Mission Square	63,161.01	457 payment Vantagepoint
7/22/2022	Mission Square	300.00	IRA payment Vantagepoint
7/22/2022	ExpertPay	2,720.76	EFT Child support payment
07/11/22-07/17/22	Workers Comp Activity	34,154.42	SCRMA checks issued, less Swiss Re check reimbursement
07/11/22-07/17/22	Liability Trust - Claims	22,603.70	Claim checks issued/(voided)
07/11/22-07/17/22	Retiree Health Insurance	-	Health Reimbursement checks issued
		<u>122,939.89</u>	

DATE OF RATIFICATION: 07/25/22

TOTAL PAYMENTS BY WIRE:

122,939.89

Certified as to the accuracy of the wire transfers by:

	<u>07/25/2022</u>
Deputy City Treasurer II	Date
	<u>8-2-2022</u>
Chief Financial Officer	Date
	<u>8-2-22</u>
City Manager	Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
WARRANTS TOTALS BY DEPARTMENT
AS OF 08/02/22
REGISTER # 2b

DEPT#	NAME	TOTAL
GENERAL FUND DEPARTMENTAL EXPENDITURES		
GENERAL GOVERNMENT		
1101	City Council	346.28
1201	City Treasurer	
1300	City Clerk	563.10
2101	City Manager	283.85
2102	Communications	
2103	El Segundo Media	
2201	City Attorney	2,625.00
2401	Economic Development	
2402	Planning	
2500	Administrative Services	42,597.80
2601	Government Buildings	7,093.15
2700	Community Outreach/Planning	1,118.00
2900	Nondepartmental	2,328.92
6100	Library	4,433.67
		61,389.77
PUBLIC SAFETY		
3100	Police	20,655.25
3200	Fire	58,489.45
2403	Building Safety	25.75
2404	Plng/Bldg Sfty Administration	894.30
		80,064.75
PUBLIC WORKS		
4101	Engineering	8,324.00
4200	Streets/Park Maintenance	7,962.28
4300	Wastewater	1.72
4601	Equipment Maintenance	10,744.68
4801	Administration	266.88
		27,299.56
COMMUNITY SERVICES		
5100,5200	Recreation & Parks	1,162.30
5400	Centennial	1,162.30
		1,162.30
EXPENDITURES		
CAPITAL IMPROVEMENT		
		102,415.95
ALL OTHER ACCOUNTS		
		158,531.28
		430,863.61

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3041693 - 3041747
9002592 - 9002595

DATE OF APPROVAL: AS OF 08/16/22

REGISTER # 3a

001	GENERAL FUND	339,771.22
003	EXPENDABLE TRUST FUND - OTHER	1,500.00
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	2,285.00
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	-
110	MEASURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	-
114	PROP "C" TRANSPORTATION	82,128.48
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	-
118	TDA ARTICLE 3 - SB 621 BIKEWAY FUND	-
119	MTA GRANT	-
120	C. O. P. S. FUND	-
121	FEMA	-
122	L. A. W. A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	-
125	STATE GRANT	-
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	-
127	MEASURE "M"	-
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	17,875.05
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	11,324.00
302	INFRASTRUCTURE REPLACEMENT FUND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	2,749.70
502	WASTEWATER FUND	25,600.00
503	GOLF COURSE FUND	1,602.30
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	-
602	LIABILITY INSURANCE	1,092.20
603	WORKERS COMP. RESERVE/INSURANCE	229.00
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	-
704	CULTURAL DEVELOPMENT	-
708	OUTSIDE SERVICES TRUST	-
	TOTAL WARRANTS	\$ 487,046.95

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

AP - U = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHEF FINANCIAL OFFICER

Joseph A...
8-2-2022

CITY MANAGER

Daniel...

DATE:

DATE:

8-2-22

VOID CHECKS DUE TO ALIGNMENT:

N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE:

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:

NOTES

**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 07/25/22 THROUGH 07/31/22**

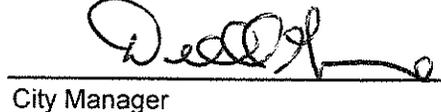
<u>Date</u>	<u>Payee</u>		<u>Description</u>
7/25/2022	IRS	274,313.62	Federal 941 Deposit
7/25/2022	Employment Development	4,939.58	State SDI payment
7/25/2022	Employment Development	63,559.74	State PIT Withholding
7/26/2022	ICRMA	2,556,150.83	Annual Insurance Premium payment
7/27/2022	Cal Pers	63,898.29	EFT Retirement Safety Police Classic - 1st Tier 28
7/27/2022	Cal Pers	51,680.91	EFT Retirement Safety Fire- Classic 30168
7/27/2022	Cal Pers	48,151.39	EFT Retirement Misc - PEPRA New 26013
7/27/2022	Cal Pers	36,916.20	EFT Retirement Misc - Classic 27
7/27/2022	Cal Pers	28,744.98	EFT Retirement Safety-Police-PEPRA New 25021
7/27/2022	Cal Pers	13,528.60	EFT Retirement Safety-Fire-PEPRA New 25020
7/27/2022	Cal Pers	6,483.19	EFT Retirement Sfty Police Classic-2nd Tier 30169
7/29/2022	CA Infrastructure Bank	446,346.52	Semi Annual Infrastructure payment
07/18/22-07/24/22	Workers Comp Activity	44,713.29	SCRMA checks issued, less Swiss Re check reimbursement
07/18/22-07/24/22	Liability Trust - Claims	13,206.40	Claim checks issued/(voided)
07/18/22-07/24/22	Retiree Health Insurance	-	Health Reimbursement checks issued
		<u>3,652,633.54</u>	

DATE OF RATIFICATION: 08/1/22

TOTAL PAYMENTS BY WIRE:

3,652,633.54

Certified as to the accuracy of the wire transfers by:

 Deputy City Treasurer II	<u>08/01/2022</u> Date
 Chief Financial Officer	<u>8-2-2022</u> Date
 City Manager	<u>8-2-22</u> Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
WARRANTS TOTALS BY DEPARTMENT
AS OF 08/16/22
REGISTER # 3a

DEPT#	NAME	TOTAL
GENERAL FUND DEPARTMENTAL EXPENDITURES		
GENERAL GOVERNMENT		
1101	City Council	
1201	City Treasurer	
1300	City Clerk	
2101	City Manager	10,900.00
2102	Communications	
2103	El Segundo Media	
2201	City Attorney	
2401	Economic Development	160,424.81
2402	Planning	
2500	Administrative Services	1,793.30
2601	Government Buildings	28,062.60
2700	Community Outreach/Planning	19,116.76
2900	Nondepartmental	2,827.20
6100	Library	25,099.06
		<u>249,273.73</u>
PUBLIC SAFETY		
3100	Police	27,962.58
3200	Fire	14,077.57
2403	Building Safety	
2404	Ping/Bldg Sfty Administration	
		<u>42,040.15</u>
PUBLIC WORKS		
4101	Engineering	
4200	Streets/Park Maintenance	11,520.00
4300	Wastewater	29,653.00
4601	Equipment Maintenance	
4801	Administration	379.84
		<u>41,552.84</u>
COMMUNITY SERVICES		
5100,5200	Recreation & Parks	
5400	Centennial	304.00
		<u>304.00</u>
EXPENDITURES		
CAPITAL IMPROVEMENT		
		11,324.00
ALL OTHER ACCOUNTS		
		142,552.23
TOTAL WARRANTS		
		<u><u>487,046.95</u></u>

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3041748 - 3041845
9002596 - 9002624

DATE OF APPROVAL: AS OF 08/16/22

REGISTER # 38

001	GENERAL FUND	291,777.41
003	EXPENDABLE TRUST FUND - OTHER	2,000.00
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	6,222.57
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	-
110	MEASURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	2,785.00
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	67.94
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
120	C.O.P.S. FUND	-
121	FEMA	-
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	-
125	STATE GRANT	0.50
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	334.42
127	MEASURE "M"	-
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	-
302	INFRASTRUCTURE REPLACEMENT FUND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	335,763.13
502	WASTEWATER FUND	4,905.95
503	GOLF COURSE FUND	-
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	-
602	LIABILITY INSURANCE	48.35
603	WORKERS COMP. RESERVE/INSURANCE	248.11
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	3,800.00
704	CULTURAL DEVELOPMENT	129.73
708	OUTSIDE SERVICES TRUST	-
	TOTAL WARRANTS	<u>\$ 648,083.11</u>

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

VOID CHECKS DUE TO ALIGNMENT:
N/A

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

VOID CHECKS DUE TO INCORRECT CHECK DATE:

For Ratification:

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:

A = Payroll and Employee Benefit checks

NOTES

AP - U = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER

CITY MANAGER

DATE:

DATE:

Joseph Peltz
8-8-2022

[Signature]
8-9-22

**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 08/01/22 THROUGH 08/07/22**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
8/3/2022	Unum	211.30	Long Term Care Premium - July
8/3/2022	Unum	211.30	Long Term Care Premium - August
8/3/2022	Cal Pers	9,571.77	Replacement Benefit Contributions
8/3/2022	Cal Pers	3,806.01	Replacement Benefit Contributions
8/5/2022	Mission Square	63,448.96	457 payment Vantagepoint
8/5/2022	Mission Square	2,076.92	401(a) payment Vantagepoint
8/5/2022	Mission Square	2,278.50	401(a) payment Vantagepoint
8/5/2022	Mission Square	300.00	IRA payment Vantagepoint
8/5/2022	ExpertPay	2,720.76	EFT Child support payment
07/25/22-07/31/22	Workers Comp Activity	42,623.59	SCRMA checks issued
07/25/22-07/31/22	Liability Trust - Claims	-	Claim checks issued/(voided)
07/25/22-07/31/22	Retiree Health Insurance	6,749.44	Health Reimbursement checks issued
		<u>133,998.55</u>	

DATE OF RATIFICATION: 08/1/22

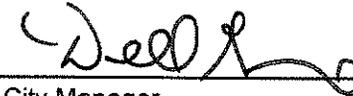
TOTAL PAYMENTS BY WIRE:

133,998.55

Certified as to the accuracy of the wire transfers by:

 8/8/22
 Treasury & Customer Services Manager Date

 8-8-2022
 Chief Financial Officer Date

 8-9-22
 City Manager Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
 WARRANTS TOTALS BY DEPARTMENT
 AS OF 08/16/22
 REGISTER # 3b

DEPT#	NAME	TOTAL
GENERAL FUND DEPARTMENTAL EXPENDITURES		
GENERAL GOVERNMENT		
1101	City Council	1,526.31
1201	City Treasurer	788.49
1300	City Clerk	359.75
2101	City Manager	(530.55)
2102	Communications	370.52
2103	El Segundo Media	
2201	City Attorney	
2401	Economic Development	60.54
2402	Planning	59.79
2500	Administrative Services	8,280.31
2601	Government Buildings	31,135.21
2700	Community Outreach/Planning	940.00
2900	Nondepartmental	26,030.66
6100	Library	13,180.48
		<u>82,201.51</u>
PUBLIC SAFETY		
3100	Police	9,007.15
3200	Fire	2,860.69
2403	Building Safety	407.40
2404	Plng/Bldg Sfty Administration	286.55
		<u>12,561.79</u>
PUBLIC WORKS		
4101	Engineering	368.80
4200	Streets/Park Maintenance	24,917.16
4300	Wastewater	1,119.61
4601	Equipment Maintenance	2,366.63
4801	Administration	384.23
		<u>29,156.43</u>
COMMUNITY SERVICES		
5100,5200	Recreation & Parks	105,834.20
5400	Centennial	
		<u>105,834.20</u>
EXPENDITURES		
CAPITAL IMPROVEMENT		
ALL OTHER ACCOUNTS		
		418,329.18
TOTAL WARRANTS		<u><u>648,083.11</u></u>

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3041846 - 3041986
9002625 - 9002626

DATE OF APPROVAL: AS OF 09/06/22

REGISTER # 4a

001	GENERAL FUND	307,389.88
003	EXPENDABLE TRUST FUND - OTHER	2,670.00
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	2.29
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	4,322.99
110	MEASURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	56,840.00
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	-
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
120	C.O.P.S. FUND	605.16
121	FEMA	-
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	-
125	STATE GRANT	-
126	AP CUPA PROGRAM OVERSIGHT SURCHARGE	4.18
127	MEASURE "M"	-
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	1,078.00
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	87,835.33
302	INFRASTRUCTURE REPLACEMENT FUND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	23,442.57
502	WASTEWATER FUND	32,992.68
503	GOLF COURSE FUND	-
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	-
602	LIABILITY INSURANCE	1.08
603	WORKERS COMP. RESERVE/INSURANCE	466.57
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	96,845.90
704	CULTURAL DEVELOPMENT	29,050.14
708	OUTSIDE SERVICES TRUST	-
	TOTAL WARRANTS	\$ 643,346.77

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

AP - U = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER

Joseph B. [Signature]

CITY MANAGER

[Signature]

DATE:

8-15-2022

DATE:

8-15-22

VOID CHECKS DUE TO ALIGNMENT:

N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE:

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:

NOTES

**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 08/08/22 THROUGH 08/14/22**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
8/8/2022	IRS	277,191.27	Federal 941 Deposit
8/8/2022	Employment Development	4,930.14	State SDI payment
8/8/2022	Employment Development	63,240.28	State PIT Withholding
8/9/2022	Cal Pers	577,611.90	EFT Health Insurance Payment
8/10/2022	West Basin	2,176,430.88	H2O payment
8/12/2022	Cal Pers	59,713.84	EFT Retirement Safety Police Classic - 1st Tier 28
8/12/2022	Cal Pers	50,999.95	EFT Retirement Safety Fire- Classic 30168
8/12/2022	Cal Pers	48,264.29	EFT Retirement Misc - PEPRA New 26013
8/12/2022	Cal Pers	37,003.24	EFT Retirement Misc - Classic 27
8/12/2022	Cal Pers	28,828.60	EFT Retirement Safety-Police-PEPRA New 25021
8/12/2022	Cal Pers	14,263.40	EFT Retirement Safety-Fire-PEPRA New 25020
8/12/2022	Cal Pers	5,899.66	EFT Retirement Sfty Police Classic-2nd Tier 30169
8/12/2022	Cal Pers	1,750.00	GASB 68 Reporting Sevices Fee
08/01/22-08/07/22	Workers Comp Activity	54,429.66	SCRMA checks issued
08/01/22-08/07/22	Liability Trust - Claims	80,998.34	Claim checks issued/(voided)
08/01/22-08/07/22	Retiree Health Insurance	-	Health Reimbursement checks issued
		<u>3,481,555.45</u>	

DATE OF RATIFICATION: 08/15/22

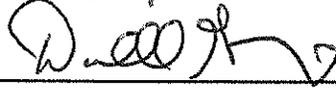
TOTAL PAYMENTS BY WIRE:

3,481,555.45

Certified as to the accuracy of the wire transfers by:

 08/15/2022
 Deputy City Treasurer II Date

 8-15-2022
 Chief Financial Officer Date

 8-15-22
 City Manager Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
WARRANTS TOTALS BY DEPARTMENT
AS OF 09/06/22
REGISTER # 4a

DEPT#	NAME	TOTAL
GENERAL FUND DEPARTMENTAL EXPENDITURES		
GENERAL GOVERNMENT		
1101	City Council	346.82
1201	City Treasurer	840.00
1300	City Clerk	712.27
2101	City Manager	8,155.37
2102	Communications	
2103	El Segundo Media	2,073.78
2201	City Attorney	
2401	Economic Development	87,126.66
2402	Planning	1,400.00
2500	Administrative Services	19,651.69
2601	Government Buildings	5,460.99
2700	Community Outreach/Planning	
2900	Nondepartmental	753.57
6100	Library	815.76
		<u>127,336.91</u>
PUBLIC SAFETY		
3100	Police	32,281.31
3200	Fire	4,268.40
2403	Building Safety	
2404	Plng/Bldg Sfty Administration	249.59
		<u>36,799.30</u>
PUBLIC WORKS		
4101	Engineering	9,307.66
4200	Streets/Park Maintenance	28,188.11
4300	Wastewater	429.62
4601	Equipment Maintenance	5,192.97
4801	Administration	817.69
		<u>43,936.05</u>
COMMUNITY SERVICES		
5100,5200	Recreation & Parks	65,462.25
5400	Centennial	818.84
		<u>66,281.09</u>
EXPENDITURES		
CAPITAL IMPROVEMENT		
		87,835.33
ALL OTHER ACCOUNTS		
		281,158.09
	TOTAL WARRANTS	<u><u>643,346.77</u></u>



City Council Agenda Statement

Meeting Date: September 6, 2022

Agenda Heading: Consent

Item Number: B.5

TITLE:

Agreement with Tec-Refresh, Inc. to Purchase Palo Alto Networks Cyber Security Firewall

RECOMMENDATION:

1. Authorize the City Manager to execute a one-year hardware and subscription agreement with Tec-Refresh, Inc. for \$178,699.95 to provide cyber security protection for fiscal year 2022-23.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

The cost for hardware, implementation services, and a one-year subscription is 178,699.95 . These costs are included in the FY 2022-23 Information Technology Equipment Replacement Budget.

Amount Budgeted: \$178,699.95

Additional Appropriation: None.

Account Number(s): 601-400-2505-8108 Equipment Replacement

BACKGROUND:

On February 17, 2015, the City Council approved the purchase of a Palo Alto Enterprise Network firewall. Since then, the firewall has come to an end of life. The new firewall is required to keep the City's growing computer network fast, safe, and reliable. After researching top firewall technology providers, the staff selected to evaluate market leader Palo Alto Networks. Staff also evaluated Cisco Systems as the City utilizes their products for most other network equipment. However, based on initial vendor presentations, it became apparent that Cisco's solution would not meet the City's needs.

Palo Alto Networks Enterprise Firewall from Tec-Refresh, Inc.

September 6, 2022

Page 2 of 2

DISCUSSION:

The goal is to provide the City with next-generation firewall protection. El Segundo IT will implement new Palo Alto firewall that will minimize constant attacks and automatic morphing by identifying threats, collecting telemetry, policy, and changes to reduce the chances of error.

Palo Alto Networks' software identifies and protects user identity by employing next-generation firewall protection to block access to known phishing sites, and stop users from submitting corporate credentials to known sites. Filters URLs will be used to protect organizations against web-based threats such as phishing, malware, and command-and-control. This firewall protection will allow the City to stay ahead of any emerging threats, see and secure the entire enterprise.

Tec-Refresh, a full-service IT solutions provider, will supply the hardware and move the configuration from the old firewall to the new Palo Alto Network firewall.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

Objective 4B: El Segundo's technology supports effective, efficient, and proactive operations.

PREPARED BY:

Darlene Fennell, ITSD Project Manager, Consultant

REVIEWED BY:

Scott Kim, Information Technology Services Manager

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Tec-Refresh, Inc. Quote #1615946
2. Palo Alto Networks White Pages



Tec-Refresh, Inc.
 10 Stevens St, #190
 Andover, MA 01810 US
 909.693.4010
 accounting@tec-refresh.com
 http://www.tec-refresh.com

ADDRESS

Scott Kim
 City of El Segundo
 350 Main St
 El Segundo, CA 90245
 United States

SHIP TO

Scott Kim
 City of El Segundo
 350 MAIN ST
 EL SEGUNDO, CA 90245-3813 US

Quote 1615-946

DATE 08/04/2022

EXPIRATION DATE 08/31/2022

SHIP DATE

08/26/2022

SHIP VIA

EMAIL/GROUND

DATE	ACTIVITY	QTY	RATE	AMOUNT
	PAN-PA-3430 Palo Alto Networks PA-3430 with redundant AC power supplies	2	29,305.00	58,610.00T
	PAN-PA-3430-DNSHA2 PA-3430, DNS security subscription, for one (1) device in an HA pair, 1 year (12 months) term.	2	6,000.00	12,000.00
	PAN-PA-3430-WF-HA2 PA-3430, WildFire subscription, for one (1) device in an HA pair, 1 year (12 months) term.	2	6,000.00	12,000.00
	PAN-PA-3430-ADVURL-HA2 PA-3430, Advanced URL Filtering subscription, for one (1) device in an HA pair, 1 year (12 months) term.	2	9,230.00	18,460.00
	PAN-PA-3430-ATPHA2 Advanced Threat Prevention subscription for device in an HA pair year 1, PA-3430	2	9,230.00	18,460.00
	PAN-SVC-PREMUSG- 3430 For US Government accounts only. Premium support year 1, PA-3430	2	9,688.00	19,376.00
	PAN-PA-3430-IOTDRDL- HA2 PA-3430, IoT subscription, does not require data lake, for one (1) device in an HA pair, 1 year (12 months) term.	2	13,763.00	27,526.00
	TR-PROSERV-PAN-1 Palo Alto Networks and Tec-Refresh - Palo Alto Networks Firewall physical installation and configuration migration from existing Palo Alto Firewall	1	2,500.00	2,500.00
	TR-PROSERV-PAN-2 Palo Alto Networks and Tec-Refresh - Palo Alto Networks Firewall IoT Subscription setup and implementation. (one) firewall or HA pair.	1	4,000.00	4,000.00
	Contract Number: 7-17-70-40-05 NASPO Master Contract Number: AR2472 Contract Term: 09/15/17 – 09/15/26			
	National Intergovernmental Purchasing Alliance Contract: R191902 Contract Period: Through April 30, 2025			

SUBTOTAL	172,932.00
TAX	5,567.95
SHIPPING	200.00

TOTAL

\$178,699.95

Accepted By

Accepted Date

Table 2: Key Features

Next-Generation Firewall	Supported Across All Models
<p>Deep visibility and granular control for thousands of applications; ability to create custom applications; ability to manage unknown traffic based on policy</p> <p>User identification and control: VPNs, WLAN controllers, captive portal, proxies, Active Directory, eDirectory, Exchange, Terminal Services, syslog parsing, XML API</p> <p>Granular TLS/SSL decryption and inspection (inbound and outbound); includes support for TLS 1.3 and HTTP/2 protocols</p> <p>Networking: dynamic routing (RIP, OSPF, BGP, multiprotocol BGP), DHCP, DNS, NAT, route redistribution, ECMP, LLDP, tunnel content inspection</p> <p>QoS: policy-based traffic shaping (priority, guaranteed, maximum) per application, per user, per tunnel, based on DSCP classification</p> <p>Virtual systems: logical, separately managed firewall instances within a single physical firewall, with each virtual system's traffic kept separate</p> <p>Zone-based network segmentation and zone protection; DoS protection against flooding of new sessions</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>
<p>Threat Prevention (subscription required)</p> <p>Inline malware prevention automatically enforced through payload-based signatures, updated daily</p> <p>Vulnerability-based protections against exploits and evasive techniques on network and application layers, including port scans, buffer overflows, packet fragmentation, and obfuscation</p> <p>Command-and-control (C2) activity stopped from exfiltrating data or delivering secondary malware payloads; infected hosts identified through DNS sinkholing</p>	<p>✓</p> <p>✓</p> <p>✓</p>
<p>URL Filtering (subscription required)</p> <p>Automatic prevention of web-based attacks, including phishing links in emails, phishing sites, HTTP-based C2, and pages that carry exploit kits</p> <p>Ability to stop in-process credential phishing</p> <p>Custom URL categories, alerts, and notification pages</p>	<p>✓</p> <p>✓</p> <p>✓</p>
<p>IoT Security (subscription required)</p> <p>Accurate identification and classification of all devices on a network, including never-before-seen devices</p> <p>Device security via ML-based anomaly detection, vulnerability assessment, risk-based policy recommendations, and enforcement with the Device-ID policy construct (Device-based policy enforcement not available on the VM-50, VM-50 Lite, or CN-Series)</p> <p>No additional infrastructure required to enable on Next-Generation Firewalls</p>	<p>✓</p> <p>✓</p> <p>✓</p>
<p>WildFire malware prevention (subscription required)</p> <p>Detection of zero-day malware and exploits with layered, complementary analysis techniques</p> <p>Automated prevention in seconds for most threats across networks, endpoints, and clouds</p> <p>Community-based data for protection, including more than 30,000 subscribers</p>	<p>✓</p> <p>✓</p> <p>✓</p>
<p>AutoFocus threat intelligence (subscription required)</p> <p>Contextualization and classification of attacks, including malware family, adversary, and campaign, to speed triage and response efforts</p> <p>Rich, globally correlated threat analysis sourced from WildFire</p> <p>Third-party threat intelligence for automated prevention</p>	<p>✓</p> <p>✓</p> <p>✓</p>
<p>DNS Security (subscription required)</p> <p>Automatic prevention of tens of millions of malicious domains identified with real-time analysis and continuously growing global threat intelligence</p> <p>Quick detection of C2 or data theft employing DNS tunneling with machine learning-powered analysis</p> <p>Automated dynamic response to find infected machines and quickly respond in policy</p>	<p>✓</p> <p>✓</p> <p>✓</p>
<p>File and data filtering</p> <p>Bi-directional control over the unauthorized transfer of file types and Social Security numbers, credit card numbers, and custom data patterns</p>	<p>✓</p>
<p>GlobalProtect network security for endpoints (subscription required)</p> <p>Remote access VPN (SSL, IPsec, clientless); mobile threat prevention and policy enforcement based on apps, users, content, device, and device state</p> <p>BYOD: app-level VPN for user privacy</p>	<p>✓</p> <p>✓</p>
<p>Panorama network security management (subscription required for managing multiple firewalls)</p> <p>Intuitive policy control with applications, users, threats, advanced malware prevention, URLs, file types, and data patterns all in the same policy</p> <p>Actionable insight into traffic and threats with Application Command Center (ACC); fully customizable reporting</p>	<p>✓</p> <p>✓</p>
<p>Aggregated logging and event correlation</p> <p>Consistent scalable management of up to 30,000 hardware and all VM-Series Firewalls; role-based access control; logical and hierarchical device groups; and templates</p> <p>API, CLI, XML-based REST API</p>	<p>✓</p> <p>✓</p> <p>✓</p>



Palo Alto Networks ML-Powered Next-Generation Firewall Feature Overview

The face of the enterprise is changing. Attacks are constantly and automatically morphing. New devices are proliferating rapidly and without notice. Your business needs are driving rapid changes. Typical security products force you to react to these changes manually, straining your resources and leaving your organization exposed.

The world needs a new type of firewall—one with machine learning and analytics at its core, capable of identifying new threats, devices, and more without relying on fingerprinting or signatures. It must continuously update the machine learning models by analyzing data using unlimited cloud compute. It must continuously collect telemetry and recommend policy and configuration changes to reduce risk and reduce chances of error.

Confidently lead digital transformation with the world's first ML-Powered Next-Generation Firewall proactively securing your organization. Embrace machine learning to deliver the industry's only inline malware and phishing prevention to stop unknown threats as they reach your network. Automatically reprogram your network with zero-delay signature updates for all other threats. Provide accurate signatureless identification of all unmanaged internet-of-things (IoT) devices. Use telemetry to optimize security policy and eliminate breaches due to misconfiguration. Adopt a consistent, integrated, and best-in-class network security platform available in physical, virtual, containerized, and cloud-delivered form factors—all managed centrally.

The Foundation of a Network Security Strategy

Our Next-Generation Firewalls inspect all traffic, including all applications, threats, and content, and tie that traffic to the user, regardless of location or device type. The user, application, and content—the elements that run your business—become integral components of your enterprise security policy. As a result, you can align security with your business policies as well as write rules that are easy to understand and maintain.

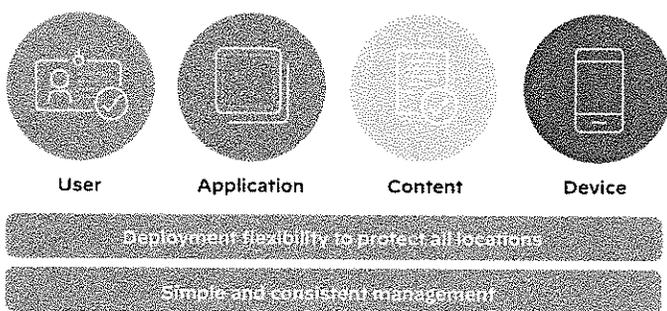


Figure 1: Core elements of network security

Identify Users and Protect User Identity

User-ID™ technology enables our Next-Generation Firewalls to identify users in all locations, no matter their device type or operating system. Visibility into application activity—based on users and groups, instead of IP addresses—safely enables applications by aligning usage with business requirements. You can define application access policies based on users or groups of users. For example, you can allow only IT administrators to use tools such as Secure Shell, Telnet, and File Transfer Protocol. Policy follows users no matter where they go—headquarters, branch office, or home—and across any devices they may use. Plus, you can use custom or predefined reporting options to generate informative reports on user activities.

However, the issue of user identity goes beyond user-based policy and reporting. Protecting user identity is equally important. Phishing and use of stolen credentials were the top two threat action types across the 1,774 breaches investigated for Verizon's 2019 Data Breach Investigations Report.¹ Attackers use stolen credentials to gain access to organizations' networks, where they find valuable applications and data they can steal. To prevent credential-based attacks, our Next-Generation Firewalls:

- **Block access to known phishing sites** via URL Filtering, using the latest global threat intelligence that stops the vast majority of unknown file- and web-based threats instantly, and the rest in seconds, to protect users from attempts to steal their credentials.
- Stop users from submitting corporate credentials to unknown sites, protecting them from targeted attacks that use new, unknown phishing sites to go undetected.
- **Allow you to enforce multi-factor authentication (MFA)** for any application you deem sensitive, including legacy applications that do not lend themselves easily to MFA. This protects you if an adversary already possesses stolen credentials. You can use this capability with the identity vendor of your choice, including Ping Identity, Okta, RSA, and Duo Security.
- **Automate responses that adapt and follow user behavior** via Dynamic User Groups (DUGs). Whether a user's credentials are compromised or you need to provide temporary access to users, DUGs enable you to leverage user behavior data from Cortex XDR™, user and entity behavior analytics (UEBA), and security information and event management (SIEM) systems to automatically enforce security policies in real time.

Safely Enable Applications

Users are accessing diverse application types, including SaaS. Some of these apps are sanctioned by your organization; some are tolerated, though not mandatory to carry out your business; and the rest must not be allowed since they increase risk. App-ID™ technology on our Next-Generation Firewalls accurately identifies applications in all traffic passing through the network, including applications disguised as authorized traffic, using dynamic ports, or trying to hide under the veil of encryption. App-ID allows you to understand and control applications and their functions, such as video streaming versus chat, upload versus download, screen-sharing versus remote device control, and so on.

SaaS application characteristics allow you to understand application usage. For example, you can identify which SaaS applications accessed from your organization lack the required certifications or have a history of data breaches. You can allow access to sanctioned enterprise accounts on SaaS applications, such as Microsoft 365™, while blocking access to unsanctioned accounts, including personal/consumer accounts.

1. "2019 Data Breach Investigations Report," Verizon, May 2019, <https://enterprise.verizon.com/resources/reports/2019-data-breach-investigations-report.pdf>.

allowing you to stitch together data from across all parts of your network to increase visibility as well as accelerate incident investigation and response. The automated correlation engine uses machine learning to eliminate manual correlation tasks and surface threats that would otherwise be lost in the noise.

- **Reporting:** You can use our standard reports or create custom versions to render the data to suit your specific requirements. All reports can be exported to CSV or PDF format as well as executed and emailed on a schedule.
- **Threat hunting:** With the collective insight from thousands of global enterprises, service providers, and governments, AutoFocus provides unprecedented visibility into unknown threats. Integration of AutoFocus into PAN-OS speeds up threat analysis and hunting workflows without requiring additional specialized resources.

Natively Integrated SD-WAN

As businesses increasingly move applications to the cloud, they are actively adopting software-defined wide area networks (SD-WAN) to increase bandwidth as well as improve user experience in branch and retail locations. However, SD-WAN brings many challenges, such as subpar security, poor performance, and complexity.

Palo Alto Networks enables you to adopt an end-to-end SD-WAN architecture with natively integrated, world-class security and networking. You can simplify your SD-WAN deployment by leveraging Next-Generation Firewalls as your edge devices in the branch, eliminating the need to add a dedicated SD-WAN appliance. Use Prisma Access as your SD-WAN hub and interconnect to minimize latency as well as ensure reliable performance on your network. Consuming Prisma Access as a service is the simplest way to enable SD-WAN for your organization.

Alternatively, you can follow a do-it-yourself model by using Next-Generation Firewalls as hub devices. To use this model, simply enable our SD-WAN subscription on your Next-Generation Firewalls.

Palo Alto Networks supports multiple SD-WAN deployment options, including mesh and hub-and-spoke. Whichever you select, our tight integration allows you to manage security and SD-WAN on a single intuitive interface.

Why Palo Alto Networks Next-Generation Firewalls?

Our ML-Powered Next-Generation Firewalls empower you to stay ahead of new emerging threats, see and secure your entire enterprise, including IoT, and support speed and error reduction with automatic policy recommendations.

More than 70,000 customers in more than 150 countries have adopted our prevention-focused architecture. We've been recognized as a Leader in Gartner's Magic Quadrant® for Network Firewalls eight times in a row, and our firewalls have received a Recommended rating from NSS Labs—the highest rating NSS Labs offers.

Welcome to the era of intelligent security—protecting your enterprise from the threats of tomorrow.

Here are some helpful resources to get you started:

- ✓ Want to learn more about our Next-Generation Firewalls? Visit our [Secure the Network](#) page.
- ✓ Ready to get your hands on our Next-Generation Firewalls? Take an [Ultimate Test Drive](#).
- ✓ Looking to build a prevention-oriented architecture into your business? Take a [Prevention Posture Assessment](#).
- ✓ Ready to see what's on your network right now? Request a [free Security Lifecycle Review](#) to gain unprecedented visibility into the threats and risks present in your environment.

With Policy Optimizer, you can strengthen security by closing dangerous policy gaps left by legacy firewall policies. Policy Optimizer helps your security team easily replace legacy rules with intuitive, application-based policies. Because App-ID-based rules are easy to create, understand, and modify as business needs evolve, they minimize configuration errors that leave you vulnerable to data breaches. These policies strengthen security and take significantly less time to manage.

Secure Encrypted Traffic Without Compromising Privacy

Users spend almost all of their time on encrypted websites and applications.² Unfortunately, attackers use encryption to hide threats from security devices.

Our Next-Generation Firewalls use policy-based decryption to allow security professionals to decrypt malicious traffic, including traffic using TLS 1.3 and/or HTTPS/2, yet preserve user privacy and predictable performance. Flexible controls allow you to leave traffic encrypted if it is sensitive—for instance, if it is associated with shopping, military, healthcare, or government websites. You can prevent users from accessing websites that use self-signed, untrusted, or expired certificates. You can also block access if a website is using unsafe TLS versions or weak cipher suites. To preserve user privacy, you can define decryption exclusions by policy and additionally allow users to opt out of decryption for specific transactions that may contain personal data. The rest of your traffic can be decrypted and secured. If you're unsure where to start, you can use our Next-Generation Firewalls to gain full visibility into the details of all encrypted connections.

Support for hardware security modules allows you to manage digital keys securely. Perfect Forward Secrecy ensures the compromise of one encrypted session does not lead to the compromise of multiple encrypted sessions.

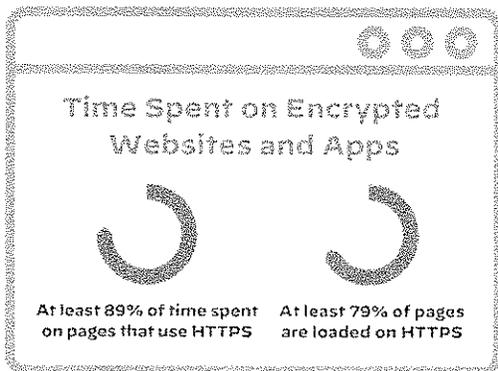


Figure 2: Growing prevalence of web encryption

Detect and Prevent Advanced Threats

Cyberattacks have increased in volume and sophistication, now using advanced techniques to transport attacks or exploits through network security devices and tools. This challenges organizations to protect their networks without increasing their security teams' workloads or hindering business productivity. Seamlessly integrated with the industry-leading Next-Generation Firewall platform, our cloud-delivered security subscriptions coordinate intelligence and provide protections across all attack vectors, eliminating the coverage gaps that disparate network security tools create. Take advantage of market-leading capabilities with the consistent experience of a platform, and secure your organization against even the most advanced and evasive threats.

Threat Prevention

Threat Prevention goes beyond typical intrusion prevention system (IPS) technology to inspect all traffic for threats—regardless of port, protocol, or encryption—and automatically block known vulnerabilities, malware, exploits, spyware, and command and control (C2). Customers can import, sanitize, manage, and completely automate workflows to rapidly apply IPS signatures in popular formats such as Snort and Suricata®, further adding to our leading threat coverage.

URL Filtering

URL Filtering protects organizations against web-based threats such as phishing, malware, and command-and-control. Inline machine learning identifies and prevents new and unknown malicious websites instantly, before they can be accessed by users. Web security rules are an extension of your Next-Generation Firewall policy, reducing complexity by giving you a single policy set to manage.

WildFire

WildFire® malware prevention service leverages cloud-based malware detection and multiple analysis techniques to identify and protect against unknown file-based threats while resisting attacker evasion techniques. With its unique real-time signature streaming capability, WildFire ensures your organization is protected against previously unknown threats within seconds after they are first discovered. In an industry first, WildFire deploys inline machine learning modules on your Next-Generation Firewalls to identify as well as prevent new and unknown file-based threats, protecting users before a threat can even enter your network.

DNS Security

DNS Security applies predictive analytics, machine learning, and automation to block attacks that use DNS. Tight integration with the Next-Generation Firewall gives you

2. "Google Transparency Report: HTTPS encryption on the web," Google, accessed May 2020, <https://transparencyreport.google.com/https/overview?hl=en>.

automated protections, prevents attackers from bypassing security measures, and eliminates the need for independent tools or changes to DNS routing. Comprehensive analytics allow deep insights into threats and empower security personnel with the context to optimize their security posture.

IoT Security

IoT Security is the industry's first complete IoT security solution, delivering a machine learning based approach to discover all unmanaged devices, detect behavioral anomalies, recommend policy based on risk, and automate enforcement without the need for additional sensors or infrastructure. This unique combination of IoT visibility and the Next-Generation Firewall enables context-aware network segmentation to reduce risk exposure and applies our leading security subscriptions to keep IoT and IT devices secure from all threats.

Shared Threat Intelligence

Organizations rely on threat intelligence from multiple sources to provide the widest visibility into unknown threats. Unfortunately, ingesting such high volumes of data leaves businesses struggling to aggregate, correlate, validate, and glean insights to share information and enforce protections across their networks. WildFire quickly detects unknown threats, maintains shared intelligence from a global community, and automatically delivers protections to enforcement

If a customer's Next-Generation Firewall or endpoint in Singapore encounters a suspicious file, that file is sent to WildFire for advanced analysis. The results of the analysis, including verdicts and protections, are then automatically sent to the customer in Singapore as well as all other WildFire customers worldwide.

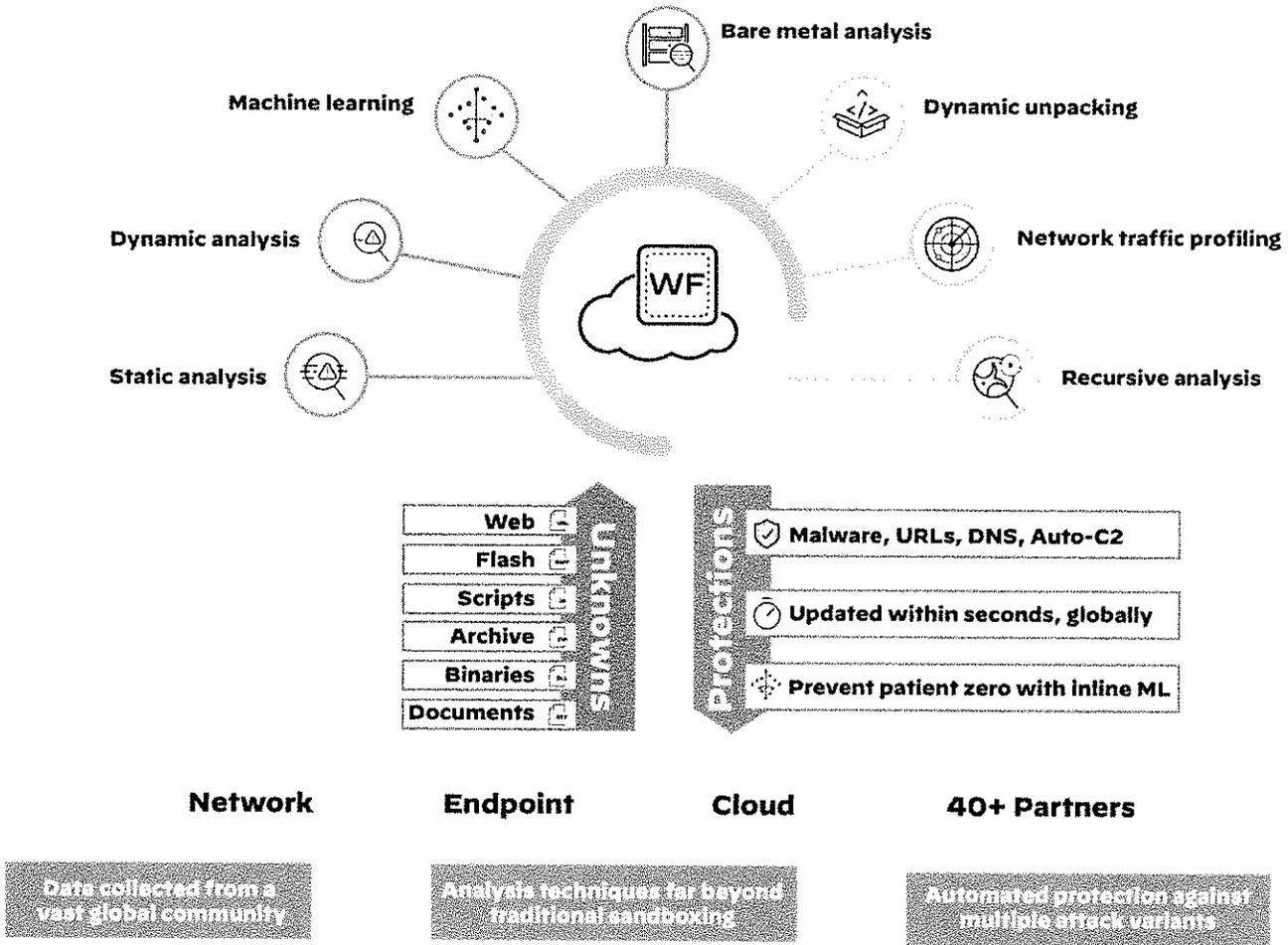


Figure 3: Shared threat intelligence across the ecosystem

points in seconds, alleviating the manual tasks of reversing malware, sifting through large pools of data, and importing intelligence. WildFire users receive integrated logs, malware analysis reports, and visibility into malicious events through their existing applications, including PAN-OS®, Panorama™ network security management, AutoFocus™ contextual threat intelligence service, Cortex™ XSOAR, and Cortex XDR. This enables security teams to rapidly review reports, correlate observed network events, locate potential threats, investigate, and respond.

In combination with WildFire, organizations can use AutoFocus to home in on the most targeted threats with high relevance and context. AutoFocus enables threat researchers to analyze large amounts of intelligence gathered by WildFire as well as correlate sample data and indicators of compromise (IOCs) with additional human intelligence from our Unit 42 threat research team in the form of tags. Together, WildFire and AutoFocus provide a complete picture of unknown threats targeting your organization and industry, allowing you to track adversary movement, determine attacker intent, and quickly take action.

Zero Trust

Conventional security models operate on the outdated assumption that everything inside an organization's network can be trusted. These models are designed to protect the perimeter. Meanwhile, threats that get inside the network go unnoticed and are left free to compromise sensitive, valuable business data. In the digital world, trust is nothing but a vulnerability.

Zero Trust is a cybersecurity strategy that prevents data breaches. In Zero Trust, each step a user makes through the infrastructure must be validated and authenticated across all locations.

Our Next-Generation Firewalls directly align with Zero Trust, including enabling secure access for all users irrespective of location, inspecting all traffic, enforcing policies for least-privileged access control, and detecting and preventing advanced threats. This significantly reduces the pathways for adversaries, whether they are inside or outside your organization, to access your critical assets.

Single-Pass Architecture

Protection against the evolving threat landscape often requires new security functions to be introduced. Palo Alto Networks Next-Generation Firewalls are built on a single-pass architecture, which offers predictable performance and native integration—features that cannot be attained by layering new capabilities on legacy architecture that still works on IP addresses, ports, and protocols. Our Next-Generation Firewalls perform full-stack, single-pass inspection of all traffic across all ports, providing complete context around the application, associated content, and user identity to form the basis of your security policy decisions. This architecture allows us to add innovative, new capabilities easily—as we've already done with WildFire and, more recently, IoT Security.

Flexible Deployment

Our Next-Generation Firewalls can be deployed in multiple form factors:

- **PA-Series:** A blend of power, intelligence, simplicity, and versatility protects enterprise and service provider deployments at headquarters, data centers, and branches.
- **VM-Series:** Our Virtual Next-Generation Firewalls protect your hybrid cloud and branch deployments by segmenting applications and preventing threats.
- **Prisma™ Access:** Our secure access service edge (SASE) offering delivers operationally efficient security globally from the cloud.

You can choose one of these or a combination to match your requirements by location, and manage all deployments centrally through Panorama network security management.

Network Security Management

IT teams are stretched to the limit trying to manage today's complex security deployments. Our Next-Generation Firewalls help by making it easy to manage security as well as visualize and interact with the data. Your administrators can manage individual firewalls through a full-featured, browser-based interface. Whether managing two firewalls or large-scale deployments, you can use Panorama to obtain centralized visibility, edit security policies, and automate actions for all your firewalls in any form factor. The look and feel of Panorama is identical to that of an individual firewall's browser-based interface, making it easy to transition from managing one firewall to managing thousands.

Role-based access control (RBAC) in Panorama, combined with pre- and post-rules, allows you to balance centralized supervision with the need for local policy editing and device configuration flexibility. The Application Command Center (ACC) and log management capabilities create a single pane of glass for actionable visibility across multiple devices, no matter where the devices are deployed. Additional support for standards-based tools, such as Simple Network Management Protocol (SNMP) and REST-based APIs, allows for easy integration with management tools you already use.

When required, the Panorama Interconnect plugin can link multiple Panorama nodes to centralize configuration management and scale your unified view to tens of thousands of firewalls.

Reporting and Logging

To identify, investigate, and respond to security incidents, the Next-Generation Firewall platform provides:

- **Cortex Data Lake:** You have the flexibility to aggregate logs, build workflows, and visualize your data either on-premises or in the cloud-based Cortex Data Lake. Cortex Data Lake offers cloud-based, centralized log storage and aggregation for your hardware, software, and cloud-delivered firewalls. It is secure, resilient, and scalable,



City Council Agenda Statement

Meeting Date: September 6, 2022

Agenda Heading: Consent

Item Number: B.6

TITLE:

Notice of Completion of the Emergency Repair of the Pool Heaters at the El Segundo Wiseburn Aquatics Center

RECOMMENDATION:

1. Adopt a motion, by four-fifths vote, to determine there is no longer a need to continue the emergency actions approved under Resolution No. 5343.
2. Accept the El Segundo Wiseburn Aquatics Center Heater Repair Project No. PW 22-14 by Knorr Systems International as complete.
3. Authorize the City Clerk to file a Notice of Completion in the County Recorder's Office.
4. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Wiseburn has provided the City with three checks in the amount of \$40,000 each, totaling \$120,000, over the prior three fiscal years. Wiseburn was invoiced for the FY 2022-23 contribution of \$40,000, bringing the total to \$160,000 that Wiseburn has contributed towards the replacement reserve account per the joint use agreement. The \$160,000 is placed in a reserve account in Fund 601 (Equipment Replacement Fund) and needs to be reimbursed to the GF where the repair of the pool heater was expensed.

Amount Budgeted: \$185,000 (FY 2022-23 Budget)

Additional Appropriation: \$160,000 to 001-300-0000-9601 (transfer-in to General Fund) & \$160,000 to 601-400-0000-9001 (transfer out from Equip. Replacement Fund).

Account Numbers: \$185,000 (001-400-5213-6215): General Fund - Public Works Dept. Wiseburn Aquatics Center Repair and Maintenance account

BACKGROUND:

Notice of Completion of the Emergency Repair of the Pool Heaters at the El Segundo Wiseburn Aquatics Center
September 6, 2022
Page 2 of 3

On June 7, 2022, the City Council adopted Resolution No. 5343 to declare an emergency, under Public Contract Code §§ 1102, 20168, and 22050, due to the failure of pool heaters at the Aquatics Center, and approve the award of a construction contract with Knorr Systems International in the amount of \$168,510, and \$16,490 as contingency funds, to make the necessary repairs.

DISCUSSION:

Subsequent to the award of the construction contract with Knorr Systems International, staff met with the contractor at the direction of City Council to expedite this project. This meeting resulted in procuring all the necessary parts in the United States (US) rather than overseas and allowed the repairs to be completed nine weeks sooner than previously anticipated. Two change orders also resulted for a total amount of \$16,002.21. The new parts for the heaters were installed the weeks of July 18th and July 25th. However, it was noted that during the repair work, some debris was discovered in the exterior heat exchange units, even though both the large and small pool filters had been regularly maintained per manufacturer's recommendation. It was decided that Y-Strainers should be installed on the supply side of the exterior exchange units. The Y-Strainers were installed on August 12, 2022. Subsequently, the heaters were activated and tested, and the project was completed on August 16, 2022.

Wiseburn School District has provided the City with annual payments, per the joint use agreement, towards the aquatic pool replacement and repair reserve account over the prior three fiscal years. Each payment was in the amount of \$40,000, totaling \$120,000. The City invoiced Wiseburn for the \$40,000 payment for FY 2022-23 in late August 2022. Wiseburn is expected to make this payment in September, bringing the total contributed by Wiseburn towards the replacement reserve account to \$160,000.

Staff finds that the underlying emergency declared under Resolution No. 5343 is resolved and recommends that the City Council accept the project as complete, and authorizes the City Clerk to file a Notice of Completion with the County Recorder's Office.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Support Community Safety and Preparedness

Objective: El Segundo is a safe and prepared city.

Notice of Completion of the Emergency Repair of the Pool Heaters at the El Segundo Wiseburn Aquatics Center
September 6, 2022
Page 3 of 3

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

Objective 4B: El Segundo's technology supports effective, efficient, and proactive operations.

PREPARED BY:

Cheryl Ebert, Senior Civil Engineer

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. PW 22-14 - Notice of Completion for Heater Repair Project

**Recording Requested by
and When Recorded Mail To:**

**City Clerk, City Hall
350 Main Street
El Segundo, CA 90245**

NOTICE OF COMPLETION OF CONSTRUCTION PROJECT

Project Name: El Segundo Wiseburn Aquatics Center Heater Repair Project

Project No.: PW 22-14 Contract No. 6399

Notice is hereby given pursuant to State of California Civil Code Section 3093 et seq that:

1. The undersigned is an officer of the owner of the interest stated below in the property hereinafter described.
2. The full name of the owner is: Wiseburn Unified School District
3. The full address of the owner is: 201 N. Douglas Street, El Segundo, CA, 90245
4. The nature of the interest of the owner is: Public Facilities
5. A work of improvement on the property hereinafter described was field reviewed by the City Engineer on August 16, 2022. The work done was: repair of three pool heaters and addition of three Y-Strainers
6. On September 6, 2022, City Council of the City of El Segundo accepted the work of this contract as being complete and directed the recording of this Notice of Completion in the Office of the County Recorder.
7. The name of the Contractor for such work of improvement was: Knorr Systems International
8. The property on which said work of improvement was completed is in the City of El Segundo, County of Los Angeles, State of California, and is described as follows: El Segundo Wiseburn Aquatics Center Heater Repair Project
9. The street address of said property is: 2240 E. Grand Avenue, El Segundo, CA, 90245

Dated: _____

Elias Sassoon
Public Works Director

VERIFICATION

I, the undersigned, say: I am the Director of Public Works/City Engineer of the City El Segundo, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury the foregoing is true and correct.

Executed on _____, 2022 at El Segundo, California. 90245

Elias Sassoon
Public Works Director



City Council Agenda Statement

Meeting Date: September 6, 2022

Agenda Heading: Consent

Item Number: B.7

TITLE:

Downtown El Segundo Sidewalk Power Washing Maintenance Agreement

RECOMMENDATION:

1. Authorize the City Manager to execute a standard Maintenance Contract for one year (plus two optional one-year extensions) with Western Indoor Environmental Services in the annual amount of \$49,980 for the Downtown El Segundo Sidewalk Power Washing Project ENG 23-02, and authorize an additional \$10,020 for contingencies.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Included in FY 2022/23 Budget

Amount Budgeted: \$60,000

Additional Appropriation: None

Account Number(s): 301-400-4202-5204 (Public Works - Street Maintenance)

BACKGROUND:

In recent years, the City Council and the business community, via the Chamber of Commerce, have expressed their desire to have existing sidewalks well maintained and cleaned frequently to enhance the beauty and cleanness of the downtown corridor. In the past two years, the City conducted quarterly power washing of downtown sidewalks and received positive feedback related to the cleanings.

The base bid scope of work for this project includes the power washing of sidewalks along the following streets and limits quarterly:

- Main Street, between El Segundo Boulevard and Mariposa Avenue,
- Grand Avenue, between Concord Avenue and Eucalyptus Drive, and
- Richmond Street, between El Segundo Boulevard and Holly Avenue.

Downtown El Segundo Sidewalk Power Washing Maintenance Agreement

September 6, 2022

Page 2 of 3

Spot power washing of sidewalks for specific localized areas was also included in the scope of work and the bid.

DISCUSSION:

In accordance with the Public Contract Code and the City's Municipal Code (1-7-7), informal bidding was conducted for this project and the City contacted three vendors for quotes. By August 1, 2022, Public Works staff received and opened one bid (although three vendors had been contacted), as follows:

<u>Sidewalk Cleaning Contractor</u>	<u>Base Bid</u>
Western Indoor Environmental Services	\$49,980 per year (4 times a year)
Property Prep	Unable to bid at this time
ShelterClean	Unable to bid at this time

The two prospective bidders that were unable to bid at this time could not bid due to their current workloads and staffing related issues. The lowest responsive and responsible bidder for the base bid is Western Indoor Environmental Services, who has previously completed similar work for the City of El Segundo to staff's full satisfaction.

Staff respectfully recommends City Council to authorize the City Manager to execute a standard Maintenance Contract, for one year with two optional one-year extensions, in a form approved by the City Attorney with Western Indoor Environmental in the amount of \$49,980 for the Downtown El Segundo Sidewalk Power Washing Project ENG 23-02, and authorize an additional \$10,020 for work related contingencies. With Council approval of the agreement, the City would have the option to renew the contract for two, additional one-year extensions, if the work is satisfactory to the City.

With the Council's approval, the work is estimated to commence in November with quarterly cleanings thereafter.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for business and the community.

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Cheryl Ebert, Senior Civil Engineer

Downtown El Segundo Sidewalk Power Washing Maintenance Agreement

September 6, 2022

Page 3 of 3

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: September 6, 2022

Agenda Heading: Consent

Item Number: B.8

TITLE:

Ordinance Amending El Segundo Municipal Code Chapter 5-8 to Implement State Assembly Bill 1276 Regulating Single-Use Foodware Accessories and Standard Condiments and Designate the City as the Associated Enforcement Agency

RECOMMENDATION:

1. Waive second reading and adopt the proposed Ordinance.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

City enforcement costs will correspond to the level of enforcement the City deems appropriate, although fine collection may mitigate such costs.

BACKGROUND:

On August 16, 2022, the City Attorney presented the attached staff report to the City Council and public for consideration. The City Council approved the proposed Ordinance for first reading and directed staff to schedule a second reading of the ordinance for tonight's meeting.

DISCUSSION:

Government Code § 36934 requires two readings for the proposed Ordinance: one to introduce and the second to adopt. If approved, the proposed Ordinance would become effective 30 days after adoption.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Support Community Safety and Preparedness

Assembly Bill 1276 Ordinance

September 6, 2022

Page 2 of 2

Objective: El Segundo is a safe and prepared city.

PREPARED BY:

Joaquin Vazquez, Deputy City Attorney

REVIEWED BY:

Mark Hensley, City Attorney

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. AB 1276 Ordinance - Aug 16 2022 Staff Report First Reading
2. AB 1276 Single-Use Foodware Chapter 5-8 Ordinance 09-06-2022



City Council Agenda Statement

Meeting Date: August 16, 2022

Agenda Heading: Staff Presentations

Item Number: D.14

TITLE:

Ordinance Amending El Segundo Municipal Code Chapter 5-8 to Implement State Assembly Bill 1276 Regulating Single-Use Foodware Accessories and Standard Condiments and Designate the City as the Associated Enforcement Agency

RECOMMENDATION:

1. Introduce and waive first reading of an Ordinance amending El Segundo Municipal Code Chapter Chapter 5-8 to implement state Assembly Bill 1276 regulating single-use foodware accessories and standard condiments and designate the City as the associated enforcement agency;
2. Direct staff to schedule the Ordinance for second reading on September 6, 2022 or as soon thereafter it may be considered; and
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Introduction and first reading of the proposed Ordinance would have no significant fiscal impact on the City's General Fund. City enforcement costs will correspond to the level of enforcement the City deems appropriate, although fine collection may mitigate such costs.

BACKGROUND:

On September 20, 2018, Governor Brown signed Assembly Bill ("AB") 1484 to prohibit full-service restaurants from providing single-use plastic straws unless requested by a customer. Building on AB 1484, Governor Newsom signed AB 1276 (attached) on October 5, 2021 to require certain single-use food items to be provided to customers, only upon request. Affected food facilities include operations that store, prepare, package, serve, vend, or otherwise provide food for retail human consumption. Single-use foodware accessories include all utensils; forks; spoons; knives; spatulas; chopsticks; straws; stirrers; splash sticks; cocktail sticks; condiment cups and packages; and other

Ordinance Amending El Segundo Municipal Code Chapter 5-8

August 16, 2022

Page 2 of 3

items that are designed for one-time use and disposal. Standard condiments include relishes, spices, sauces, confections, or seasonings that require no additional preparation and are usually used on a food item after preparation, including ketchup, mustard, mayonnaise, soy sauce, hot sauce, salsa, salt, pepper, sugar, and sugar substitutes.

AB 1276's additional notable provisions include:

- Third-party food delivery platforms (e.g., Uber Eats and DoorDash) must provide options on their platforms for consumers to affirmatively request single-use foodware accessories;
- Health care facilities, residential care facilities, public and private school cafeterias, and correctional institutions, are exempt from AB 1276's requirements;
- The City must authorize an enforcement agency to enforce AB 1276's provisions; and
- The first and second violations of the new requirements must result in a notice of violation, and any subsequent violation of that section will constitute an infraction punishable by a fine of twenty-five dollars (\$25) for each day in violation, not to exceed three hundred dollars (\$300) annually.

On the part of the City, El Segundo Municipal Code ("ESMC") Chapter 5-8 (Single-Use Plastics "Upon Request" Policy)—implemented via Ordinance No. 1612 in 2020—"require certain businesses in the City of El Segundo follow an "upon request" policy for single-use plastic products to reduce adverse environmental and public health impacts associated with single-use plastics and to promote environmentally sustainable practices." AB 1276 is broader and stricter than what the City has in place in ESMC Chapter 5-8. For example, the state law restrictions include both foodware accessories and "standard condiments," which may also not be provided unless requested. While AB 1276 allows cities to impose stricter requirements than those in AB 1276, less restrictive provisions, such as those in ESMC Chapter 5-8, are constitutionally preempted.

DISCUSSION:

The proposed Ordinance would update ESMC Chapter 5-8 to implement AB 1276's provisions and authorize the City to serve as the associated enforcement agency. It enables the City Manager, or designee, to utilize any City department or departments to serve in this enforcement capacity, including, without limitation, the Neighborhood Preservation Division. The City may effectuate enforcement at its discretion and authorize other agencies to carry out enforcement responsibilities via City Council resolution. The City Staff, in coordination with the County, intends to publicize this new requirement and post the information on the City Website.

Ordinance Amending El Segundo Municipal Code Chapter 5-8

August 16, 2022

Page 3 of 3

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Support Community Safety and Preparedness

Objective: El Segundo is a safe and prepared city.

PREPARED BY:

Joaquin Vazquez, Deputy City Attorney

REVIEWED BY:

Mark Hensley, City Attorney

APPROVED BY:

Darrell George, City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. 20210AB1276_89
2. ES - AB 1276 Single-Use Foodware Chapter 5-8 Ordinance 08162022

Assembly Bill No. 1276

CHAPTER 505

An act to amend Sections 42270 and 42271 of, to amend the heading of Chapter 5.2 (commencing with Section 42270) of Part 3 of Division 30 of, and to add Sections 42272 and 42273 to, the Public Resources Code, relating to solid waste.

[Approved by Governor October 5, 2021. Filed with Secretary of State October 5, 2021.]

LEGISLATIVE COUNSEL'S DIGEST

AB 1276, Carrillo. Single-use foodware accessories and standard condiments.

Existing law prohibits a full-service restaurant, as specified, from providing single-use plastic straws, as defined, to consumers unless requested by the consumer, and places the duty to enforce this prohibition on specified state and local health and environmental health officers and their agents. Existing law specifies that the first and 2nd violations of these provisions result in a notice of violation, and any subsequent violation is an infraction punishable by a fine of \$25 for each day the full-service restaurant is in violation, but not to exceed an annual total of \$300.

This bill would instead prohibit a food facility from providing any single-use foodware accessory or standard condiment, as defined, to a consumer unless requested by the consumer, as provided. The bill would prohibit those items from being bundled or packaged in a way that prohibits the consumer from taking only the item desired. The bill would authorize a food facility to ask a drive-through consumer, or a food facility located within a public airport to ask a walk-through consumer, if the consumer wants a single-use foodware accessory in specified circumstances. The bill would require a food facility using a third-party food delivery platform to list on its menu the availability of single-use foodware accessories and standard condiments and only provide those items when requested, as provided. The bill would exclude from these requirements correctional institutions, health care facilities, residential care facilities, and public and private school cafeterias.

This bill would require a city, county, or city and county, on or before June 1, 2022, to authorize an enforcement agency to enforce these requirements. The bill would specify that the first and 2nd violations of these provisions result in a notice of violation, and any subsequent violation is an infraction punishable by a fine of \$25 for each day in violation, but not to exceed an annual total of \$300. By creating a new crime and imposing additional duties on local governing bodies, this bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that with regard to certain mandates no reimbursement is required by this act for a specified reason.

With regard to any other mandates, this bill would provide that, if the Commission on State Mandates determines that the bill contains costs so mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

The people of the State of California do enact as follows:

SECTION 1. The heading of Chapter 5.2 (commencing with Section 42270) of Part 3 of Division 30 of the Public Resources Code is amended to read:

CHAPTER 5.2. SINGLE-USE FOODWARE ACCESSORIES AND CONDIMENTS

SEC. 2. Section 42270 of the Public Resources Code is amended to read: 42270. For purposes of this chapter, the following definitions apply:

(a) "Consumer" has the same meaning as in Section 113757 of the Health and Safety Code.

(b) "Food facility" has the same meaning as in Section 113789 of the Health and Safety Code.

(c) "Ready-to-eat food" has the same meaning as in Section 113881 of the Health and Safety Code.

(d) "Single-use" means designed to be used once and then discarded, and not designed for repeated use and sanitizing.

(e) "Single-use foodware accessory" means all of the following single-use items provided alongside ready-to-eat food:

- (1) Utensils, which is defined as forks, knives, spoons, and sporks.
- (2) Chopsticks.
- (3) Condiment cups and packets.
- (4) Straws.
- (5) Stirrers.
- (6) Splash sticks.
- (7) Cocktail sticks.

(f) "Standard condiment" means relishes, spices, sauces, confections, or seasonings that require no additional preparation and that are usually used on a food item after preparation, including ketchup, mustard, mayonnaise, soy sauce, hot sauce, salsa, salt, pepper, sugar, and sugar substitutes.

(g) "Third-party food delivery platform" has the same meaning as in Section 113930.5 of the Health and Safety Code.

SEC. 3. Section 42271 of the Public Resources Code is amended to read:

42271. (a) Except as provided in subdivisions (c) and (d), a food facility, for on-premises dining or when using a third-party food delivery platform,

shall not provide any single-use foodware accessory or standard condiment packaged for single use to a consumer unless the single-use foodware accessory or standard condiment is requested by the consumer.

(b) Single-use foodware accessories and standard condiments packaged for single use provided by food facilities for use by consumers shall not be bundled or packaged in a manner that prohibits a consumer from taking only the type of single-use foodware accessory or standard condiment desired without also having to take a different type of single-use foodware accessory or standard condiment.

(c) A food facility may ask a drive-through consumer if the consumer wants a single-use foodware accessory if the single-use foodware accessory is necessary for the consumer to consume ready-to-eat food, or to prevent spills of or safely transport ready-to-eat food.

(d) A food facility that is located entirely within a public use airport, as defined in Section 77.3 of Title 14 of the Code of Federal Regulations, may ask a walk-through consumer if the consumer wants a single-use foodware accessory if the single-use foodware accessory is necessary for the consumer to consume ready-to-eat food, or to prevent spills of or safely transport ready-to-eat food.

(e) (1) A third-party food delivery platform shall provide consumers with the option to request single-use foodware accessories or standard condiments from a food facility serving ready-to-eat food.

(2) If a food facility uses any third-party delivery platform for ready-to-eat food, the food facility shall customize its menu with a list of available single-use foodware accessories and standard condiments, and only those single-use foodware accessories or standard condiments selected by the consumer shall be provided by the food facility. If a consumer does not select any single-use foodware accessories or standard condiments, no single-use foodware accessory or standard condiment shall be provided by the food facility for delivery of ready-to-eat food.

(f) Nothing in this section shall prohibit a food facility from making unwrapped single-use foodware accessories available to a consumer using refillable self-service dispensers that dispense one item at a time to allow for single-use foodware accessories to be obtained.

(g) Nothing in this section shall prohibit a food facility from making standard condiments available to a consumer using refillable self-service dispensers to allow for standard condiments to be obtained. A food facility that offers standard condiments is encouraged to use bulk dispensers for the condiments rather than condiments packaged for single use.

(h) Nothing in this section shall prevent a city, county, city and county, or other local public agency from adopting and implementing an ordinance or rule that would further restrict a food facility or a third-party food delivery platform from providing single-use foodware accessories or standard condiments to a consumer.

(i) A food facility is encouraged, but not required, to take actions in addition to the requirements of this section that support a goal of reducing the use of and waste generated by all single-use food service products.

SEC. 4. Section 42272 is added to the Public Resources Code, to read: 42272. (a) On or before June 1, 2022, a city, county, or city and county shall authorize an enforcement agency to enforce this chapter.

(b) The first and second violations of this chapter shall result in a notice of violation, and any subsequent violation shall constitute an infraction punishable by a fine of twenty-five dollars (\$25) for each day in violation, but not to exceed three hundred dollars (\$300) annually.

SEC. 5. Section 42273 is added to the Public Resources Code, to read: 42273. This chapter does not apply to any of the following:

(a) Correctional institutions, which has the same meaning as in Section 7502 of the Penal Code.

(b) Health care facilities licensed pursuant to Article 1 (commencing with Section 1250) of Chapter 2 of Division 2 of the Health and Safety Code or facilities that are owned or operated by a health care service plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code.

(c) Residential care facilities licensed pursuant to Division 2 (commencing with Section 1200) of the Health and Safety Code.

(d) Public and private school cafeterias, as referenced in paragraph (1) of subdivision (b) of Section 113789 of the Health and Safety Code.

SEC. 6. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution for certain costs that may be incurred by a local agency or school district because, in that regard, this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.

However, if the Commission on State Mandates determines that this act contains other costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.

O

ORDINANCE NO. _____

AN ORDINANCE AMENDING EL SEGUNDO MUNICIPAL CODE TITLE 5, CHAPTER 8 TO IMPLEMENT ASSEMBLY BILL 1276 REGARDING SINGLE-USE FOODWARE ACCESSORIES AND STANDARD CONDIMENTS AND DESIGNATE THE CITY AS ASSOCIATED ENFORCEMENT AGENCY.

THE CITY COUNCIL OF THE CITY OF EL SEGUNDO DOES ORDAIN AS FOLLOWS:

SECTION 1. Chapter 8 of Title 5 (Health and Sanitation) of the El Segundo Municipal Code (“ESMC”) to read as follows:

“Chapter 8

SINGLE-USE FOODWARE ACCESSORIES AND STANDARD CODIMENTS

5-8-1 Findings and Purpose.

This chapter is adopted in accordance with Article XI, § 7 to protect public health, safety, and well-being by reducing the detrimental environmental and public health impacts associated with single-use foodware and standard condiments which contribute to litter in storm drains and the ocean and impose unseen costs on consumers, taxpayers, and public entities. This chapter is adopted to implement Assembly Bill ("AB") 1276's legal requirements restricting the use of single-use foodware accessories and standard condiments.

5-8-2 Compliance with State Law.

It is unlawful to fail to comply with the provisions of California Public Resources Code Division 30, Part 3, Chapter 5.2 (Single Use Foodware Accessories and Condiments), i.e., § 42270, et seq., as may subsequently be amended.

5-8-3 Enforcement.

- A. The City Council authorizes the City Manager, or designee, to utilize one or more City departments enforce this chapter's provisions. The City Manager, or designee, may establish regulations or administrative procedures or take other reasonable actions to further this chapter's purposes.
- B. The City Council may, by resolution, designate additional enforcement agencies to enforce this chapter's provisions.
- C. The first and second violations of this chapter will result in a notice of violation without a fine. Any subsequent violation will constitute an infraction punishable by a \$25 fine for each day in violation, not to exceed \$300

annually.

- D. Subject to Subsection C, and unless limited by law, the City may enforce this chapter in accordance with this code's provisions and state law."

SECTION 2. *Environmental Review.* This Ordinance was reviewed pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA") and the regulations promulgated thereunder (14 Cal. Code of Regulations §§15000, *et seq.*, the "CEQA Guidelines"). Based upon that review, this Ordinance is exempt from further review pursuant to CEQA Guidelines §15061(b)(3) because it can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment. This Ordinance is also exempt from the requirements of CEQA pursuant to CEQA Guidelines §§ 15307 and 15308 as actions taken by regulatory agencies to assure the maintenance, restoration, enhancement of natural resources, or protection of the environment.

SECTION 3. *Electronic Signatures.* This Ordinance may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 4. *Construction.* This Ordinance must be broadly construed to achieve the purposes stated in this Ordinance. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 5. *Enforceability.* Repeal or amendment of any provision of the ESMC will not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 6. *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the city council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 7. *Recording.* The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the city of El Segundo's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within 15 days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 8. *Execution.* The Mayor, or presiding officer, is hereby authorized to affix his signature to this Ordinance signifying its adoption by the City Council of the City of El Segundo, and the City Clerk, or duly appointed deputy, is directed to attest thereto.

SECTION 9. *Effectiveness.* This Ordinance will take effect on the 30th day following its final passage and adoption. It may be enforced commencing on January 1, 2022.

ORDINANCE NO. ____ HAD ITS FIRST READING ON _____, ITS SECOND READING ON _____, AND WAS DULY PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF EL SEGUNDO AT ITS REGULAR MEETING OF _____.

Drew Boyles, Mayor

ATTEST:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, CITY ATTORNEY

Joaquin Vazquez, Deputy City Attorney



City Council Agenda Statement

Meeting Date: September 6, 2022

Agenda Heading: Consent

Item Number: B.9

TITLE:

Agreement with Impex Technologies to Purchase a Nutanix License Renewal and Support Services

RECOMMENDATION:

1. Authorize the City Manager to execute an agreement with Impex Technologies to purchase a Nutanix license renewal and support services for \$67,966.49 to maintain the City's technical infrastructure.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Included in the FY 2022-23 budget.

Amount Budgeted: \$67,966.49

Additional Appropriation: No

Account Number(s): 001-400-2505-6217

BACKGROUND:

The Information Technology Systems Department (ITSD) is responsible for providing the City with technology solutions, maintenance, and expertise, to support day to day business operations, process improvement, data management, and strategic initiatives. ITSD strives to ensure all of the City's technology users consistently receive the highest level of customer service, which in turn results in high external customer satisfaction. The ITSD is also responsible for long-range planning of systems in El Segundo.

The City's technical infrastructure consists of the hardware, software and services that administer the management and operation of the enterprise business system. In 2019, the City's technical infrastructure reached the end of its useful life and required improvement to enhance operational performance by increasing the processing and storage capacity of all city virtual desktops and on-premise enterprise applications like

Agreement with Impex Technologies

September 6, 2022

Page 2 of 3

Eden, Laserfiche, Databases, etc. In 2019, the City contracted with Lanair (a value-added reseller) to purchase a Nutanix license and support services to implement the following upgrades (see attached 2019 Lanair - Nutanix staff report):

1. Replaced end of life Blade Servers, and storage
2. Expanded current storage capacity by replacing the existing storage area networks (SAN)
3. Increased processing speed, storage, and memory
4. Handled advanced programs, consolidated data centers (City Hall and Police Department)
5. Increased security
6. Increased the ability to manage both cloud and on premises applications
7. Enhanced disaster recovery capabilities

DISCUSSION:

Staff recommends approval for a one-year agreement with Impex Technologies (a value-added reseller) to purchase a Nutanix license renewal and support services to continue to maintain the City's technical infrastructure and enhance its capabilities for a higher level of performance.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

Objective 4B: El Segundo's technology supports effective, efficient, and proactive operations.

PREPARED BY:

Carolyn Brewer, Administrative Assistant

REVIEWED BY:

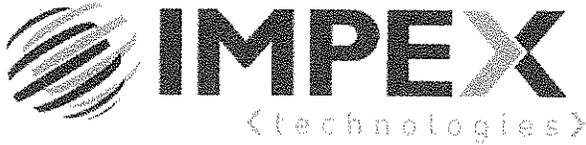
Scott Kim, Information Technology Services Manager

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Impex - Nutanix Quote
2. 2019 Lanair - Nutanix Staff Report



QUOTATION

QUOTE # ITIQ15407-01
 DATE 07/21/2022
 SALES REP Beth Gross

QUOTE FROM

IMPEX Technologies, Inc.
 880 Apollo Street, Suite 315
 El Segundo, CA 90245
 OFFICE 310-320-0280
 FAX 310-320-0290

QUOTE TO

Scott Kim
 City of El Segundo
 445 N. Douglas Street
 El Segundo, California 90245
 United States
 3105242375

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	EXT. PRICE
Scott Kim--City of El Segundo - Nutanix 12 Months Support (ITIQ15407)				
1	R-SW-AOS-PRO-PRD	Subscription Renewal, Acropolis (AOS) Pro Software License & Production Software Support Service Nutanix - R-SW-AOS-PRO-PRD Start Date: 09/11/2022 End Date: 09/10/2023 Serial Number: 19SW000106932	\$37,175.77	\$37,175.77
640	R-L-CORES-PRO-PRD	Subscription Renewal, Acropolis (AOS) Pro Software License & Production Software Support Service for 1 CPU core Nutanix - R-L-CORES-PRO-PRD Start Date: 09/11/2022 End Date: 09/10/2023 Serial Number: LIC-00781907	\$0.00	\$0.00
112	R-L-FLASHTiB-PROPRD	Subscription Renewal, Acropolis (AOS) Pro Software License & Production Software Support Service for 1 TiB of flash Nutanix - R-L-FLASHTiB-PRO-PRD Start Date: 09/11/2022 End Date: 09/10/2023 Serial Number: LIC-00781908	\$0.00	\$0.00
1	RS-HW-PRD-ST	24/7 Production Level Short Term HW Support Renewal for Nutanix HCI appliance	\$3,264.44	\$3,264.44

FOB POINT Origin
 SHIP DATE
 QUOTE VALID UNTIL 30 Days

PAYMENT TERMS Net 30 Days, OAC
 INSTALLATION Billable Upon Request
 WARRANTY Standard Mfg. Warranty

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THANK YOU FOR YOUR BUSINESS

Beth Gross
 310-320-0280
 egross@impextechnologies.com

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	EXT. PRICE
1	RS-HW-PRD-ST	Nutanix - RS-HW-PRD-ST Start Date: 09/11/2022 End Date: 09/10/2023 Serial Number: 19SM3E300103 24/7 Production Level Short Term HW Support Renewal for Nutanix HCI appliance	\$3,264.44	\$3,264.44
1	RS-HW-PRD-ST	Nutanix - RS-HW-PRD-ST Start Date: 09/11/2022 End Date: 09/10/2023 Serial Number: 19SM3E300113 24/7 Production Level Short Term HW Support Renewal for Nutanix HCI appliance	\$3,264.44	\$3,264.44
1	RS-HW-PRD-ST	Nutanix - RS-HW-PRD-ST Start Date: 09/11/2022 End Date: 09/10/2023 Serial Number: 19SM3E300114 24/7 Production Level Short Term HW Support Renewal for Nutanix HCI appliance	\$3,264.44	\$3,264.44
1	RS-HW-PRD-ST	Nutanix - RS-HW-PRD-ST Start Date: 09/11/2022 End Date: 09/10/2023 Serial Number: 19SM3E300115 24/7 Production Level Short Term HW Support Renewal for Nutanix HCI appliance	\$3,264.44	\$3,264.44
1	RS-HW-PRD-ST	Nutanix - RS-HW-PRD-ST Start Date: 09/11/2022 End Date: 09/10/2023 Serial Number: 19SM3E300124 24/7 Production Level Short Term HW Support Renewal for Nutanix HCI appliance	\$3,264.44	\$3,264.44
1	RS-HW-PRD-ST	Nutanix - RS-HW-PRD-ST Start Date: 09/11/2022 End Date: 09/10/2023 Serial Number: 19SM3E300128 24/7 Production Level Short Term HW Support Renewal for Nutanix HCI appliance	\$3,264.44	\$3,264.44
1	RS-HW-PRD-ST	Nutanix - RS-HW-PRD-ST Start Date: 09/11/2022 End Date: 09/10/2023 Serial Number: 19SM3E300141 24/7 Production Level Short Term HW Support Renewal for Nutanix HCI appliance	\$1,722.47	\$1,722.47
		Nutanix - RS-HW-PRD-ST Start Date: 09/11/2022 End Date: 09/10/2023 Serial Number: 19SM58340319		

FOB POINT Origin
SHIP DATE
QUOTE VALID UNTIL 30 Days

PAYMENT TERMS Net 30 Days, OAC
INSTALLATION Billable Upon Request
WARRANTY Standard Mfg. Warranty

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**THANK YOU
FOR YOUR BUSINESS**

Beth Gross
 310-320-0280
 egross@impextechnologies.com

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	EXT. PRICE
1	RS-HW-PRD-ST	24/7 Production Level Short Term HW Support Renewal for Nutanix HCI appliance Nutanix - RS-HW-PRD-ST Start Date: 09/11/2022 End Date: 09/10/2023 Serial Number: 19SM58340328	\$1,722.47	\$1,722.47
		Scott Kim - City of El Segundo - Nutanix License 12mo 1TB Start Date: 09/11/2022 End Date: 09/10/2023		
10	SW-FILES-AOS-1TiB-PRD	Subscription, Files Software License for Acropolis (AOS) Clusters only & Production Software Support Service for 1 TiB of File data stored	\$317.52	\$3,175.20
12	Terms in Months	Terms in Months	\$0.00	\$0.00
		Scott Kim - City of El Segundo - Nvidia License		
50	712-VPC003+P2CMR12	GRID vPC SUMS, 1 CCU, RENEW, 1 Year PAK ID: 051MhuSy7jcu3CLV5B0)m NVIDIA Corporation - 712-VPC003+P2CMR12 Start Date: 10/27/2022 End Date: 10/26/2023	\$26.39	\$1,319.50
			SubTotal	\$67,966.49
			Sales Tax	\$0.00
			S/H	\$0.00
			TOTAL	\$67,966.49

FOB POINT Origin
SHIP DATE
QUOTE VALID UNTIL 30 Days

PAYMENT TERMS Net 30 Days, OAC
INSTALLATION Billable Upon Request
WARRANTY Standard Mfg. Warranty

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THANK YOU FOR YOUR BUSINESS

Beth Gross
310-320-0280
egross@impextechnologies.com

AGENDA DESCRIPTION:

Consideration and possible action to revise the previously approved Consent Agenda item No. 8 from the June 18, 2019, City Council agenda – The fiscal impact and fiscal year in the agenda description were clerical errors and should have read “Consideration and possible action to authorize the City Manager to execute a 3 year agreement with Lanair Group LLC to provide hardware, software and professional services to implement the Storage Area Network and Blade Systems

(Fiscal Impact: \$904,665.00 FY 2018-19)”

RECOMMENDED COUNCIL ACTION:

1) Award a contract to Lanair Group LLC using a Federal government cooperative agreement, General Services Administration (GSA) as an exemption to the City’s formal bidding requirements pursuant to El Segundo Municipal Code § 1-7-9(C), and authorize the City Manager to execute a 3 year agreement with Lanair Group LLC, in a form approved by the City Attorney, to purchase hardware, software, training and professional services for execution of the technical infrastructure upgrade project.

2) Alternatively, discuss and take other action related to this item.

ATTACHED SUPPORTING DOCUMENTS:

1. Lanair Group LLC Price quote
2. Nutanix Statement of Work (SOW)

FISCAL IMPACT: \$904,665.00;

The cost of \$904,665.00: includes hardware and support, associated state tax and shipping costs , professional services, and costs for contingency for all products and services over the life of the contract. The current Equipment Replacement budget will cover costs to be incurred during FY 2018-19. The subsequent years of maintenance costs will be included in future budgets.

Amount Budgeted: \$1,000,000 for FY2018-19
Additional Appropriation: N/A
Account Number(s): 604-400-2505-8108 (Equipment Replacement Fund)

STRATEGIC PLAN:

Goal: 4 Develop Quality Infrastructure and Technology
Objective: A El Segundo’s physical infrastructure supports and appealing, safe and effective community.
B El Segundo’s technology supports effective, efficient, and proactive operations.

ORIGINATED BY: Charles Mallory, Information Systems Director

REVIEWED BY: Charles Mallory, Information Systems Director

APPROVED BY: Scott Mitnick, City Manager



(for SM)

BACKGROUND AND VENDOR SELECTION PROCESS:

The City of El Segundo (hereafter referred to as “the City”) is in need of a refresh of components of the technical infrastructure, as components have reached the end of their useful life. The infrastructure consists of the hardware, software and services that administer the management and operation of the enterprise business systems.

The replacements include the Blade Servers, which power 500 virtual desktops, 80 virtual servers, document management, financial systems, and other business systems, and the Storage Area Network (SAN) which is used to store all city data. Refreshing this technology and will supply more processing and storage capacity. The Information Systems Department (ISD) recommends purchasing more robust capabilities by upgrading these components into a hyper-converged infrastructure (HCI) storage system that consolidates the multiple components into one.

The City’s current legacy technical infrastructure has reached 80% capacity and is at the end of its useful life cycle. With the advances in technology, an upgrade is necessary in order to increase speed, the ability to run more advanced applications and databases, to increase security, and to provide both on premises application and cloud management capabilities for our Software as a Service (SAAS) applications. This project will refresh the City’s aging technical infrastructure, enhance operational performance by increasing the processing and storage capacity of all city virtual desktops; on premise enterprise applications like Eden, Laserfiche, Exchange, etc. This upgrade will also allow for more local and cloud-based disaster recovery options.

The legacy infrastructure which has hardware located in City Hall and the Police Department was implemented approximately six to ten years ago, and has functioned sufficiently up to the components exceeding their expected life. With the age of the City’s technical infrastructure, there have been significant developments that render our infrastructure less effective. Furthermore, the maintenance/support resources for the current infrastructure have increased in cost as we have to reach out to third party companies for support and used replacement parts.

El Segundo is the home for many companies that are making significant technological advances. ISD staff recommends that the City should not only keep up with technology, but make similar strides to maintain effectiveness of the technical infrastructure.

The Information Systems Department (ISD) is responsible for providing the City with technology solutions, maintenance and expertise, to support day to day business operations, process improvement, data management, and strategic initiatives as well. ISD strives to ensure all of the City’s technology users consistently receive the highest level of customer service, which in turn results in high external customer satisfaction. The ISD is also responsible for long-range planning of systems in El Segundo, and execution of this project will fulfill this responsibility and serve as the City’s next step into the future.

The ISD selected Lainair Group, LLC as a GSA certified vendor under federal contract number: GS-35F-0119Y. The contract was entered into on December 20, 2011 and is current through December 19, 2021. Modification 1301 was made to the pricelist on March 15, 2018.

El Segundo's Technology Committee has reviewed staff's recommendations for the scope of work and project deliverables and are in agreement that staff's proposal meets the project's objectives.

Project Objectives:

The objective of this project is to replace the technical infrastructure and its capabilities for higher-level performance:

1. Provide next-generation replacements to the current infrastructure
2. Replace Blade Servers
3. Expand current storage capacity by replacing the existing storage area networks (SAN)
4. Increase processing speed, storage and memory.
5. Handle advanced programs
6. Consolidate data centers (City Hall and Police Department)
7. Increase security
8. Enhance user experience for internal and external customers
9. Increase the ability to manage both cloud and on premises applications
10. Enhance Disaster Recovery capabilities for both on premises and cloud data

This project is estimated to take approximately 3 – 6 months from the execution of the contract.

Exhibit A



City of El Segundo

Nutanix Full Refresh - 3yr Option

Project Services Division

LANAIR Group, LLC - Los Angeles
330 N. Brand Blvd. Suite 600
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City of El Segundo
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Executive Summary

GOALS

1. LANAIR will install a new Nutanix cluster to host the Clients server & VDI infrastructure at their HQ datacenter
2. LANAIR will use the current switching at the HQ datacenter for the new Nutanix cluster
3. LANAIR will install and configure VCenter to manage the ESXi environment
4. LANAIR will install and configure PRISM Central to manage the new Nutanix cluster
5. LANAIR will install and configure Nutanix Files on the new Nutanix cluster
6. LANAIR will migrate the Clients current file system to the new Nutanix File Server
7. LANAIR will migrate the clients existing server infrastructure to the new Nutanix cluster
8. LANAIR will upgrade the clients existing VDI infrastructure onto the new Nutanix cluster
9. LANAIR will upgrade the clients current Active Directory servers to Windows 2016 Server

BACKGROUND

1. The Client has existing switching for the new Nutanix clusters
2. The Client is currently running a VMware environment
3. The Client is currently running a VMware Horizon View VDI environment with Unidisk
4. The Clients current Domain Function Level is Windows 2008 R2

DESIGN NOTES

1. LANAIR will install, connect, and initialize a new Nutanix cluster
2. LANAIR will connect the new Nutanix cluster to the existing switching
3. LANAIR will upgrade the current VDI environment onto the new Nutanix cluster
4. LANAIR will migrate the current server infrastructure to the new Nutanix cluster
5. LANAIR will install and configure VCenter to manage the ESXi environment
6. LANAIR will install and configure PRISM Central to managing the new Nutanix cluster
7. LANAIR will install and configure Nutanix Files on the new Nutanix cluster
8. LANAIR will create new virtual Windows 2016 Standard servers as Active Directory Servers
9. LANAIR will configure Data Encryption within the new Nutanix cluster

SITES

1. HQ – 350 Main Street El Segundo, CA 90245

KEY DELIVERABLES

1. Onsite installation and configuration of the new Nutanix clusters at the HQ datacenter
2. Onsite installation of VMware on new Nutanix cluster at HQ site
3. Onsite installation and configuration of VCenter to manage the VMware environment
4. Onsite installation and configuration of PRISM Central for management of the new Nutanix cluster at the HQ datacenter
5. Onsite installation and configuration of Nutanix Files on the new Nutanix cluster at the HQ datacenter
6. Onsite validation of the new Nutanix cluster at the HQ datacenter
7. Remote upgrade of the current VDI environment and migrate onto the new Nutanix cluster at the HQ datacenter
8. Remote migration of the current server infrastructure to the new Nutanix cluster at the HQ datacenter
9. Remote migrate FISMO, DNS and DHCP roles to new virtual Windows 2016 Server Standard Active Directory servers
10. Remote cleanup of Active Directory
11. Remote install and configure Nutanix Data Encryption

12. Remote provide up to 8 hours of As-Built Review on the installed systems
13. Provide the Client with Project Closeout documentation

Nutanix Hardware, Software, Support	Price	Qty	Ext. Price
Nutanix NX-8235-G6-CTO Block <u>NX-8035-G6 Series (2 Nodes per 1 Block)</u> <ul style="list-style-type: none"> • 2x Intel Xeon 6148 Processor • 4x 8TB 3.5" HDD • 2x 3.84TB 3.5" SSD • 24x 32GB DDR4 RAM 	\$38,175.70	7	\$267,229.90
Nutanix 3yr PRD System Support for NX8035-G6	\$4,342.60	14	\$60,796.40
Nutanix NX-3155G-G6-CTO Block <u>NX-3055G-G6 Series (1 Nodes per 1 Block)</u> <ul style="list-style-type: none"> • 2x Intel Xeon 6148 Processor • 4x 8TB 3.5" HDD • 2x 3.84TB 3.5" SSD • 24x 32GB DDR4 RAM • 2x NVIDIA P40 GPU Cards 	\$84,213.69	2	\$168,427.38
Nutanix 3yr PRD System Support for NX3155G-G6	\$4,558.66	2	\$9,117.32
Nutanix Files Analytics entitlement License Add On For Nutanix Files, File Analytics entitlement & Production 24/7 System support bundle for 3YR	\$0.00	1	\$0.00
License Add On For Nutanix Files Analytics entitlement License Add On For Nutanix Files, File Analytics entitlement & Production 24/7 System support bundle for Analyzing 1TiB of data stored on Nutanix Files for 3YR	\$0.00	10	\$0.00
Subtotal:			\$505,571.00

Education	Price	Qty	Ext. Price
Nutanix Enterprise Cloud Administration Class Enterprise Cloud Platform Administration 5.0 Customer Course: (Standalone Curriculum) DELIVERY: Instructor-led, 4 Day FOR	\$3,148.15	3	\$9,444.45
Subtotal:			\$9,444.45

LANAIR Professional Services	Price	Qty	Ext. Price
Professional Services	\$149,000.00	1	\$149,000.00
Subtotal:			\$149,000.00

Statement of Work

PROJECT ADMINISTRATION

1. LANAIR will assign a technical lead to the project
2. LANAIR will coordinate and conduct a Project Discovery Meeting with the assigned technical lead to review the project in detail, discuss the existing environment, gather information for Design, and discuss the initial deployment timeline
3. LANAIR will conduct weekly project status calls throughout the Delivery Phases of the project and a weekly technical review call during critical phases of the project
4. CLIENT will assign a business and a technical sponsor for the project
5. CLIENT agrees to grant LANAIR remote access to the environment for the purpose of remote configuration during business hours utilizing the LANAIR secure CPS agent on an existing CLIENT server

PRE-INSTALLATION

1. Prior to the installation of equipment, LANAIR will conduct a health and performance check on the existing systems as needed. Remediation of issues on existing system as a result of the health and performance checks is outside of this project scope of work
2. LANAIR will conduct a Pre-Installation Readiness Meeting to verify environment readiness prior to any onsite or remote work
3. The CLIENT will confirm rack space, outlets, power, cooling, cabling, and staff availability prior to any onsite installation of equipment
4. The CLIENT will confirm available ports and configurations are in place on existing network to support the connections from the equipment
5. The CLIENT will provide the required licensing and ISO's for the software that will be installed with the equipment

ONSITE INSTALLATION

NUTANIX INSTALLATION

NUTANIX EQUIPMENT INSTALLATION

1. Unbox and mount Nutanix equipment in rack
2. Connect Node DATA ports to top of rack switches with CLIENT provided cabling
3. Connect Node MGMT port to top of rack switches with CLIENT provided cabling
4. Connect power connections to CLIENT power distribution units
5. Power on installed Nodes
6. Install Nutanix Controller VM's on Nodes

NUTANIX CLUSTER CONFIGURATION

1. Connect to CLIENT LAN and detect Nutanix Nodes
2. Configure Network Settings and Hostnames from Pre-Script
3. Upload Acropolis Operating System (AOS)
4. Install Client provided Hypervisor OS on Nodes and apply patches
5. Apply Client provided hypervisor license keys
6. Create Nutanix cluster, configure vSwitches, and VLAN port groups
7. Apply administrative configuration (DNS, NTP, Syslog, AD, SNMP, SMTP)
8. Configure storage containers per Design Notes
9. Configure protection domains per Design Notes
10. Install and Configure Hypervisor Manager per Design Notes
11. Install and configure Data Encryption per Design notes

NUTANIX SYSTEM VALIDATION

1. Execute Nutanix Cluster Check

2. Execute Nutanix Diagnostic Test
3. Verify Nutanix alerts received by Client
4. Verify Nutanix Pulse (call home)

NUTANIX SYSTEM AS-BUILT REVIEW

1. Review installed Hypervisor Manager access, settings, and management
2. Review virtual machine creation process
3. Review storage settings and management
4. Review network settings and management

REMOTE INSTALLATION

VIRTUAL TO VIRTUAL SERVER MIGRATION

1. LANAIR will migrate virtual servers from the same to same platform per Key Deliverables
2. LANAIR will migrate the virtual servers during business hours with CPU compatibility enabled on the new cluster or after-hours by shutting down virtual servers by no later than 6PM Mon - Thurs
3. LANAIR will reboot virtual servers 1 week prior to the scheduled V2V start

ACTIVE DIRECTORY: MICROSOFT AD UPGRADE (MULTIPLE SERVERS)

1. LANAIR will update the existing systems if required to support the new Active Directory servers
2. LANAIR will install and configure new virtual servers in the new hypervisor environment as Microsoft 2016 Active Directory servers in the existing domain and forest
3. LANAIR will configure the DNS role on the new AD servers
4. LANAIR will configure the DNS role to forward non-authoritative DNS requests to ISP caching DNS servers
5. LANAIR will install the DHCP Server role on two new AD servers
6. CLIENT will configure the existing network systems to forward (relay) DHCP requests to the new DHCP servers
7. LANAIR will configure DHCP Failover between the two new AD servers
8. LANAIR will migrate the DHCP scopes from the current Windows DHCP server to the new DHCP failover pair
9. LANAIR will configure up to 10 new DHCP scopes on the new AD servers
10. LANAIR will configure the DHCP scope options to support the current systems
11. LANAIR will configure the DHCP server to be both AD and DNS integrated
12. LANAIR will install and configure Certificate Authority role
13. LANAIR will configure the new AD servers to utilize the IP addresses of the existing (old) AD servers if required
14. LANAIR will uninstall AD from the existing AD servers
15. LANAIR will raise the domain and forest functional level
16. LANAIR will remove the Active Directory Services and demote the existing Domain Controllers to Member servers
17. LANAIR will migrate remaining services, data, and applications from the demoted AD servers and decommission the legacy servers

NUTANIX FILE SERVER

1. LANAIR will install and configure 3 new Nutanix File Server clusters on the new Nutanix environment
 - o VDI
 - o PD
 - o CH
- LANAIR will customize the Nutanix File Server per specifications provided by Client
- LANAIR will migrate the existing files and folders to the new Nutanix File Server
- LANAIR will configure Nutanix File Server settings to match existing DNS and User settings

VDI Migration

1. LANAIR will create the Windows based virtual machines for the VDI components
2. LANAIR will install SQL for the new VDI environment databases
3. LANAIR will install a KMS Server for the new VDI environment Microsoft licensing
4. LANAIR will install and configure 1 Windows based virtual machine or a virtual appliance for hypervisor management
5. LANAIR will install the Horizon View Composer component
6. LANAIR will install and configure new Horizon View Connection and Unified Access Gateway servers per design notes
7. LANAIR will create new Master Images for the new Citrix App Layering system
8. LANAIR will install up to 50 applications onto the Master Image
9. LANAIR will setup and configure Thinprint, if applicable
10. LANAIR will create desktop pools per design notes
11. LANAIR will create non-persistent and persistent desktops per design notes
12. LANAIR will install and configure a new file server for redirected user profile data including Documents and Desktop
13. LANAIR will install and configure the profile management system for VDI
14. LANAIR will publish all the desktops from each pool for testing
15. LANAIR will install additional user applications and migrate users to the new VDI system
16. CLIENT will be responsible for supporting any end user support/devices not specified in the scope of work
17. CLIENT will be responsible for supporting any other systems/application not specified in the scope of work
18. CLIENT will provide the necessary ISO(s) for each VDI component
19. CLIENT will provide the necessary VDI and Microsoft KMS licenses
20. CLIENT will provide the necessary certificates to support the VDI installation

Nutanix Files Migration

1. LANAIR will migrate the existing files and folders to the new Nutanix Files server
2. LANAIR, though new VDI machines, will migrate end users to the new server

PROJECT CLOSEOUT

CLOSEOUT

1. LANAIR will provide the CUSTOMER with systems orientation on the installed systems. LANAIR also recommends formal training on the installed systems separate from this scope of work
2. LANAIR will provide the CUSTOMER with a closeout package to include Project Closeout and Completed Project Deliverables forms to be signed by CUSTOMER
3. LANAIR will provide the CUSTOMER with access to the installed systems after approval of all Project Closeout documentation

CUSTOMER RESPONSIBILITIES

1. The CLIENT will complete any recommendations from health checks or post project observations reports
2. The CLIENT will deploy new backup solution agents to remaining servers needing protection
3. The CLIENT will complete new backup solution replication to the DR site
4. The CLIENT will configure the SRM fail-over protection profiles and recovery plans for the new and existing virtual servers.
5. The CLIENT will be responsible for configuring system maintenance to include monitoring systems, updates, anti-virus, security policies, backups, etc
6. The CLIENT will obtain any necessary training from relevant vendors to ensure the ability to manage installed systems

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Out of Scope Items

The below items are excluded from this project scope of work unless otherwise stated in the above "IN SCOPE ITEMS" section:

1. Any services, tasks or activities other than those specifically noted in this SOW.
2. Any LANAIR training or certification services not specifically described in this SOW.
3. Troubleshooting or remediation of any issues with existing systems or hardware
4. Network troubleshooting or tools-based remediation. The existing networking infrastructure and its supporting services are considered "healthy" for the duration of the delivery of the Services.
5. Identification of applications compatible with virtualization and analysis of interdependencies other than what is outlined in the scope of work.
6. Software licensing not identified in the professional services or hardware quotes.
7. The project will involve As-Built Review, Proof of Concept, and Product Orientation on the newly configured systems. CLIENTs without previous experience in the technology should not expect to become proficient as a result of the Product Orientation. Proficiency can only be achieved through formal training and experience.
8. Performance and Regression testing of existing network infrastructure.
9. Regression testing of new infrastructure.
10. Testing or validating performance for remote site user workloads.
11. Configuration of Microsoft License Infrastructure
12. Performance and Scalability validation of existing server and network infrastructure.
13. Physical to virtual (P2V) conversions of existing environment unless stated in the Systems Configuration sections.
14. Application support including installation, de-installation, troubleshooting, and compatibility validation not detailed in the Systems Configuration sections.
15. Consultation for configurations outside of the Key Deliverables section of this scope of work
16. LANAIR will assist client's Helpdesk Services in supporting workstations and end point devices.
17. Support for ISP related issues
18. CLIENT is responsible for all configurations on existing switches, firewall and networking equipment to support the installation of the new equipment unless otherwise stated in the above Systems Configurations sections
19. CLIENT will be responsible for site readiness including server room, racks, power, and cooling for the new systems

SPECIAL NOTES

1. Prior to the start of this scope of work, CLIENT will indicate to LANAIR in writing a person to be the single point of contact, according to project plan, to ensure that all tasks can be completed within the specified time period. All Services communications will be addressed to such point of contact. Failure to do so might result in an increase in project hours and/or length in schedule.
2. The CLIENT will obtain and provide project requirements, information, data, decisions and approvals within one working day of the request, unless both parties agree to a different response time.
3. The CLIENT will ensure the LANAIR services personnel have reasonable access to the installation site, a safe working environment, an adequate working space, and parking as required.
4. CLIENT is responsible for providing the necessary hardware, software, internet access, and facilities for the successful completion of the Services. Facilities and power must meet LANAIR's requirements for the products and Services purchased.
5. During the term of this SOW, CLIENT is responsible for promptly notifying LANAIR in writing of any changes CLIENT makes to its information technology environment that may impact LANAIR's delivery of the Services
6. CLIENT will maintain a backup of all data and programs on affected systems prior to LANAIR performing the Services and during the term of the SOW.
7. CLIENT will provide Domain Administrator access to the network and servers utilized in these Services.
8. CLIENT is responsible for troubleshooting, resolving, and servicing of issues with existing hardware including warranty support
9. CLIENT will ensure deployment of connected and dependent systems prior to the start of the project
10. CLIENT will assign a Business sponsor to the project
11. CLIENT will ensure staff availability throughout the project schedule
12. CLIENT will grant LANAIR remote access to the network through the installation of LANAIR's CPS agent
13. CLIENT will be responsible for disposing of any decommissioned equipment.

Nutanix Full Refresh - 3yr Option

Prepared by:

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Quote Information:

Quote #: 021273
 Version: 3
 Delivery Date: 07/24/2019
 Expiration Date: 07/31/2019

Quote Summary

Description	Amount
Nutanix Hardware, Software, Support	\$505,571.00
Education	\$9,444.45
LANAIR Professional Services	\$149,000.00
Subtotal:	\$664,015.45
Shipping:	\$2,475.00
Total:	\$666,490.45

Thank you for the opportunity to provide your organization with an Estimate from LANAIR Group, LLC. Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Terms and Conditions are as follows:

1. The balance due for Hardware, Software, and Licensing, including any applicable sales tax, is due upon delivery.
2. The balance due for LANAIR Professional Services is due as follows:
 - a. Project Initiation/Admin: 5%
 - b. Pre-Installation/Discovery Phase: 5%
 - c. Design Phase: 10%
 - d. Installation/ Implementation Phase: 60%
 - e. Testing & Documentation Phase: 10%
 - f. Project Closeout Phase: 10%
3. LANAIR Group, LLC, reserves the right to require a 100% of the Estimate to undertake the project, depending on the Customer's Credit Status.
4. Your signature below signifies acceptance to the above Terms and Conditions

City of El Segundo

Signature: 
 Name: Charles Mallory
 Date: 7/25/19

**ADDENDUM TO THE PROFESSIONAL SERVICE AGREEMENT
BETWEEN
THE CITY OF EL SEGUNDO AND
LANAIR GROUP, LLC**

EXHIBIT "B"

PAYMENT SCHEDULE. CITY to pay CONSULTANT specified as follows:

1. HARDWARE/SOFTWARE/LICENSING/SUPPORT (Inclusive of Applicable Taxes)

Balance due for Hardware, Software, Licensing, and Support, including applicable sales tax, is due upon delivery.

2. PROFESSIONAL SERVICES

Based on the completion of the following identified Phases (see Statement of Work):

<u>PHASE</u>	<u>AMOUNT</u>
<p>1. Project Initiation/Admin: 5% of Professional Services</p> <p>Deliverables</p> <ul style="list-style-type: none"> • Client Commitment • Mobilization 	<p>\$7,450</p>
<p>2. Pre-Installation/Discovery Phase: 5% of Professional Services</p> <p>Deliverables</p> <ul style="list-style-type: none"> • Detailed Discovery • Health and Performance Check on Existing Systems 	<p>\$7,450</p>
<p>3. Design Phase: 10% of Professional Service</p> <p>Deliverables</p> <ul style="list-style-type: none"> • Project Design • Project Plan - Detailed • Work Plan – Detailed • Design Review Meetings 	<p>\$14,900</p>
<p>4. Installation/Implementation Phase: 60% of Professional Services</p> <p>Deliverables</p> <ul style="list-style-type: none"> • Onsite Installation <ul style="list-style-type: none"> ○ Onsite Cluster Configuration ○ Nutanix System Validation ○ Nutanix System As-Built Review ○ Requisite Meetings • Remote Installation <ul style="list-style-type: none"> ○ Virtual to Virtual Server Migration ○ Active Directory – Microsoft AD Upgrade <ul style="list-style-type: none"> ▪ Multiple Servers ○ Nutanix File Server ○ VDI Integration ○ Nutanix Files Migration 	<p>\$89,400</p>

- Requisite Meetings

5. Testing & Documentation Phase: 10% of Professional Services **\$14,900**

Deliverables

- Production Environment Delivered
- Systems Orientation
- Requisite Documentation

6. Project Closeout Phase: 10% of Professional Services **\$14,900**

Deliverables

- CITY Acceptance

Scope of Work for Nutanix Services

Project Name (“Project”)	Nutanix and Horizon View Services
End User (“Customer”)	City of El Segundo
Account Manager	Ben Choi
Advisory Owner	Ravi Boddapati
Scope Effective Date	TBD
Approval Status	Approved
Nutanix Project ID #	TBD
Nutanix Credits SO #(s)	1920
Version	1.0

Work Location(s)	El Segundo, CA; remote

TABLE OF CONTENTS

1	INTRODUCTION.....	3
1.1	Preface.....	3
1.2	Term and Validity	3
1.3	Service Summary	3
2	GENERAL PROJECT ACTIVITIES	4
2.1.1	Pre-Engagement.....	4
2.1.2	Engagement Kickoff.....	4
2.1.3	Engagement Closeout.....	4
3	SCOPE OF SERVICE	5
3.1	Work Package 1: Nutanix and Horizon View Services.....	5
3.1.1	Phase 1: Platform Design and Deployment..... Error! Bookmark not defined.	
3.1.2	Phase 2: Migration Workshop and Validation	5
3.1.3	Phase 3: Workload Migration Assistance.....	6
3.1.4	Phase 4: Nutanix Horizon View Design Session	7
3.1.5	Phase 5: VMware Horizon View Environment Build	10
3.1.6	Phase 6: User Acceptance Testing	12
3.1.7	Phase 7: VDI Migration Assistance and Onboarding Support	13
3.1.8	Phase 8: Unidesk Application Migration Assistance	13
3.1.9	Phase 9: Project Close Out.....	14
3.2	Out of Scope.....	14
3.3	Instance List.....	16
4	RESPONSIBILITIES	17
4.1	Customer Responsibilities	17
4.2	Nutanix Responsibilities.....	19
4.2.1	Project Management	19
4.2.2	Assumptions	19
4.2.3	Service Hours and Staffing.....	19
4.2.4	Acceptance Criteria.....	19
5	Nutanix SERVICES FLEXIBLE CREDITS CONSUMPTION	20
5.1	Credits Consumption.....	20
5.2	Travel and Expenses – Inclusive.....	20
6	CHANGE MANAGEMENT.....	21
7	SIGNATURE	22

1 INTRODUCTION

1.1 Preface

The terms “Nutanix”, “Customer”, “Work Location”, and “Scope Effective Date” have the meanings indicated above. This Statement of Work (“SOW”) is between Nutanix Inc. (“Nutanix”) and City of El Segundo (“Customer”).

The Services will be performed by Nutanix or its agents for the benefit of the Customer. For clarity, the Services will be funded by pre-paid Service Credits (“Flexible Credits”). This document has no bearing on any payment terms, as Flexible Credits are 100% pre-paid before any Services commence.

1.2 Term and Validity

The term of this SOW shall begin on the Scope Effective Date and shall expire on (i) the earlier of the date that Nutanix and Customer mutually terminate the SOW in writing or (ii) the completion of Services and acceptance of any named deliverables in accordance with this SOW within the defined Acceptance Period.

1.3 Service Summary

Nutanix will provide Professional Services Work Package, to achieve the solution as specifically described herein (the “Services”), which include the following:

- Work Package 1: Nutanix and Horizon View Services

2 GENERAL PROJECT ACTIVITIES

The following activities will be performed:

2.1.1 Pre-Engagement

Key Activities

- Initiate planning call with Customer and introduce the Nutanix Contact
- Review project timelines and physical logistics
- Review engagement scope
- Review prerequisites, including but not limited to, hardware delivery, software license entitlement, access requests, and network configuration
- Identify key Customer Contact and overall project team

Deliverables

- Pre-engagement planning call, covering key activities.

2.1.2 Engagement Kickoff

The Nutanix Contact will lead Customer project sponsors and stakeholders in an engagement kickoff meeting to set the following expectations:

- the delivery approach and timelines
- the amount of time and effort required from the participants
- the expected activities and work product

Objectives

- Introduce the Nutanix delivery team, roles and responsibilities
- Describe the project phases and goals
- Validate the project expectations
- Confirm scope from a process and/or tools perspective
- Confirm that all prerequisites listed in the Pre-Engagement to the Customer project checklist are met prior to engagement start.

Deliverables

- Kickoff meeting, kickoff presentation, resulting actions, and next steps.

2.1.3 Engagement Closeout

Nutanix will initiate a closeout meeting with the Customer, after all Services are delivered. The closeout meeting may be remote or onsite.

Key Activities

- Review project activities
- Review Deliverables
- Present Milestone Completion Form ("MCF").

Deliverables

- Engagement closeout meeting, covering key activities and MCF presentation.

3 SCOPE OF SERVICE

3.1 Work Package 1: Nutanix and Horizon View Services

Nutanix will migrate up to XXX workloads from customer's current Nutanix platform (source) to new Nutanix Hyper Converged Platform (target). In addition, Nutanix will design and build a Virtual Desktop Infrastructure (VDI) solution based on VMWare's Horizon View software for up to 1000 end-users.

High level tasks include:

- Design and Deploy Net New Nutanix Infrastructure
- Conduct a migration workshop and develop a migration strategy and plan
- Execute server migration plan
- Design and build Horizon View based virtual desktop infrastructure on Nutanix
- Support for Customer Executed User Acceptance Testing
- Assist with VDI User migrations

Engagement success is contingent on Customer adherence to "Customer Responsibilities" as stated in section 4.1 of this document as well as any applicable restrictions in product documentation.

3.1.1 Phase 1: Plan, Design and Validate Nutanix Infrastructure

In this phase, Nutanix Will:

- Provide an Assessment Report which will be the input to Nutanix Infrastructure Design
 - Review Requirements
 - Review Customer environment – Hypervisor Version, Number of Clusters
 - Perform Architectural and Operational Review
 - Document Findings and Recommendations
- Conduct a Design Workshop with Key Stakeholders to develop and document Project Success Criteria.
- Validate Nutanix Infrastructure as per the approved design document
- Develop a Weekly Project Report Template

Outcome

- Project Success Criteria
- High-level Design for Nutanix Infrastructure

3.1.2 Phase 2: Migration Workshop and Validation

In this phase, Nutanix will:

- Conduct a Migration Workshop to determine and document Project Success Criteria and review the available migration options
- Validate migration approaches and techniques
- Create high level migration plan
 - Review inventory of assets to be migrated

- Map workloads into target Nutanix environment
- Group workloads into logical move waves
- Verify migration strategy for moving instances/data
- Account for current VMware configuration for Metro Protection
- Develop initial migration guide
 - Document Migration Plan
 - Test migration process for 10 test virtual machines

Outcome

- Project Success Criteria
 - MS Word document that captures the critical success criteria that when met will deem this project a success
- Migration Plan
 - MS Excel document that captures all the information about workloads to be migrated and groups them into waves.
- Migration Guide
 - MS Word document that describes the tools, processes, and steps that will be used to migrate individual workloads.
- 10 Test workloads successfully migrated

3.1.3 Phase 3: Workload Migration Assistance

Nutanix Services will provide outcome based remote migration assistance, which will help the customer migrate servers, as named in Section 3.3 Instance List.

This Phase will be delivered in 'waves' as defined by the high-level Migration Plan developed in Phase 1. Each wave will consist of workloads that will be migrated and cut-over to production at the same time as a group. A wave cutover will be planned as per the project schedule, with appropriate notice for each cutover. Each wave can have as many workloads included in it as deemed necessary and reasonable by Nutanix and the Customer.

The Customer will actively participate in the migration cutover to manage their internal change control process as well as their internal application owners, who will perform post-migration application validation as part of wave migration execution. Any workloads that fail post-migration application validation will be reverted to their original state and added to a future migration wave, and lessons learned from previous attempts will be factored into future migrations.

During the migration execution, some workloads may be decommissioned, turned off, or removed from the migration plan for a variety of reasons. These workloads will be counted as complete. The charges for a workload that is decommissioned is the same as the charges for a workload that is migrated to the Nutanix Infrastructure.

Tasks

In this phase, Nutanix will:

- Execute migration plan for a subset of virtual machines, as named in Section 3.3 Instance List.
 - Review/Validate migration replication groups
 - Initialize replication groups in a controlled manner, when/where replication approach is required
 - Collaborate with Customer technical and functional owners to schedule migrations
 - Migrate workloads from source to target environment hosted on Nutanix
 - Validate migrated workload up to the successful virtual machine instance boot
 - Apply virtual configuration changes, when necessary, to comply with Nutanix recommended practices

Milestone Assumptions

- Nutanix is responsible for tracking workload migration progress
- Customer is responsible for patching and preparation of the workload before migration in accordance with best practices provided by Nutanix
- Customer is responsible to schedule and manage application owners who are required to be available for post-migration cutover validation and testing.
- Customer to provide and execute user acceptance test plans for applications, including application-specific test cases and appropriate resources (e.g. Application Owners) to execute them.
- Migration is only for attached list of VM and Physical Instances listed in Section 3.3 Instance List
- Customer adheres to “Customer Responsibilities” stated below.

Milestone Deliverables

- Up to XXX workloads identified in Section 3.3 Instance List migrated from current Nutanix environment to the New Nutanix Platform

3.1.4 Phase 4: Nutanix Horizon View Design Session

Nutanix Services will work with the Customer to conduct a design workshop for implementing both Nutanix and VMware Horizon products. Nutanix will cover Horizon View and VMware App Volumes for Apps and Desktop provisioning hosted on Nutanix with a single site configuration.

Tasks

- Nutanix will conduct a workshop with the customer to review and discuss the following topics:
 - Determine and document success criteria for the VDI solution
 - Gather Requirements
 - Discuss Detailed Use Cases, such as end user groups/populations
 - Discuss any specific Business driven requirements/goals
 - E.g. Deployment time frame, engagement/alignment
 - Discuss any specific technical goals

- E.g. Performance, Recoverability, SLAs, etc.
- Review existing Desktop Virtualization Infrastructure Design – If Available
- Suggested Design Topics, Design Elements
 - Discuss the design and use of VMware vSphere and Horizon View in conjunction with Nutanix best practices for these solutions.
 - Scalability
 - Scaling vSphere Clusters, Pod Architectures
 - Scaling Control Plane Services
 - E.g. vCenter, Horizon, Cloud Pod
 - Scaling Nutanix Clusters (Inter and Intra cluster)
 - Resiliency
 - Nutanix Platform Resiliency
 - vSphere Clusters
 - Control Plane HA/Clustering (Scale out vCenter, Horizon, Always on Point of Care, load balancing via F5)
 - Performance
 - VDI Instance Deployment/Cloning (E.g. VAAI, VCAI, Linked Clones)
 - Nutanix Storage Performance Architecture
 - Manageability and Control Plane Architecture
 - Control Plane Architecture, Layout, Capabilities
 - Front end Services, Backend Databases
 - Lifecycle Management, Hypervisor Patching/Nutanix Integration
 - Nutanix Prism Element and Prism Central
 - Template Services (E.g. content catalog)
 - Live Migration, Shared Nothing Live Migration
 - Data Protection and Recoverability
 - Nutanix Data Protection, Snapshots, Replication
 - VMware Snapshots
 - VSS Integration, Application Aware Snapshots
 - Compliance and Security
 - Nutanix CVM Security, STIG's
 - Control Plane Permissions Management
 - Virtual Machine Design
 - VM Templates for Various Use Cases
 - Resource Layouts (and associated impacts)
 - Supported OS's
 - Ingesting Instances (V2V, P2V)
 - Virtual Network Design
 - Traditional Hypervisor Logical Networking
 - Distributed Logical Switching
 - Network Virtualization, as needed
 - Storage Infrastructure
 - Nutanix Storage Backend, Containers, Storage Tech (Compression, Dedupe, etc.)
 - Datastore Connectivity and Capabilities
 - Platform Capabilities

- Discuss Nutanix Platforms
- Discuss Impact on DC Environmental (Physical Plant)
- Network Infrastructure
 - Discuss Customer Network Infra, Compare/Contrast Nutanix integrations
- Discuss and define the success criteria that will be used to confirm the solution is performing acceptably.
- Take into consideration that the design may be extendable in the future for growth and additional location.
- **NOTE:** Not all topics may be relevant to every single Customer situation. Most design workshops take a distilled version of the following list and use it as a guideline of topics to cover. These topics are intended to be topics to lead an organic, interactive design discussions, based in the customer's business and technical requirements.
- Workshop will be onsite, and all subsequent documentation and design work will be done remotely

Assumptions

- Customer adheres to “Customer Responsibilities” stated below.
- Customer will be responsible for committing the necessary resources to participate in the design workshops
- Customer will be responsible for providing data related to existing environment architecture and design
- Customer will be responsible for assisting in requirements gathering by making resources available from different teams and/or groups
- Any third-party tools recommended in this design will need to be purchased by the Customer, at no cost to Nutanix
- Customer to provide user acceptance test plans for applications, including test cases where relevant, and the resources to execute them.
- Review and provide feedback on customer's Security and Risk Assessment Documentation via e-mail.

Deliverables

- Requirements Document
 - This MS Excel document will include a list of requirements that the VDI solution is expected to satisfy
- Project Success Criteria
 - MS Word document that captures the critical success criteria that when met will deem this VDI deployment a success
- Solution Architecture and Design Documentation
 - MS Word document that captures the complete VDI solution architecture and design, including Nutanix, and VMWare Horizon View, specific to customer's solutions.
 - This document will include architectural diagrams (physical and logical views), Nutanix architecture recommendations, VDI design and configuration recommendations
- Solution Test Plan

- MS Excel document that enumerates solution level testing to verify as-designed functionality. *Note: This is not a replacement for end-user acceptance testing.*

3.1.5 Phase 5: VMware Horizon View Environment Build

This phase will continue the delivery of the VDI infrastructure according to the design detailed/developed in Nutanix Horizon View Design Session. Actual component installation will vary based on design and requirements. At the end of this phase, Nutanix expects that the VDI platform will be in a suitable state to be used for a subsequent managed production VDI rollout.

Tasks

- Horizon View Build
 - Build and test the Solution Architecture and Design developed in Nutanix Horizon View Design Work Phase.
- Install and Configure Horizon View environment
 - Base configurations for a two-site Horizon View in a fault tolerant configuration, including up to the items below.
 - Two (2) View Connection Servers per Site
 - One (1) View Composer Server per Site
 - Two (2) Unified Access Gateway (UAGs) or Security Servers per Site
 - One (1) Persona Management deployment per Site
 - Two (2) gold desktop/server images per Site
 - Two (2) F5 or NetScaler instances per Site
 - One SQL AAG Cluster (2 servers) protected by VMware HA per Site
 - Appropriate SSL certificate configurations

Note: Some items may be determined unnecessary in the design phase.

- Deploy initial desktop pools
 - One (1) non-persistent knowledge user desktop pool
 - One (1) persistent admin desktop pool
- Install and Publish up to 5 applications via Remote Desktop Services Host (RDSH) or install up to two Windows templates with up to 5 applications each
- Recommend updates to desktop images provided by Customer to meet VDI best practices. Nutanix will provide requisite documentation and up to 8 hours of consultation to assist Customer with implementing these recommendations.
- Design policies for Horizon View to meet Customer security and user requirements. Nutanix will provide requisite documentation to assist the Customer with implementing these recommended policies through Customer's Active Directory Group Policies.
- Design and deploy VMWare Horizon View App Volumes
Collect feedback from the test team, log defects, and perform remediation.

- Execute Solution Test Plan deliverable from Nutanix Horizon View Design Session and document results
- Verification of deployment against best practices
- Nutanix will assist with the application installation into the VMWare Horizon View Gold image with up to (20) applications installed
- Update the Solution Architecture and Design document based on continuous improvement feedback from system testing.
- Knowledge Transfer throughout natural project life-cycle

Assumptions

- Customer adheres to “Customer Responsibilities” stated below.
- Customer will create and configure Microsoft server OS VMs required to support the core VDI application components. Windows Server 2012R2 VMs will be created, joined to domain, patched, and assigned IP addresses so that View components are ready to be deployed
- Customer’s end users are all on internal network with no remote access requirements or configuration necessary
- Customer will provide SQL Server Table Space in either existing SQL Farm or will build a SQL Server cluster to support as needed.
- Customer will build load balancer, firewall contexts, and DMZ related settings promptly upon request
- Customer has space on existing infrastructure to build View infrastructure VMs before the Nutanix hardware arrives
- Customer has network hardware configured and datacenter infrastructure ready for the install of (3) Nutanix nodes at each site when hardware is delivered.
- Customer WAN bandwidth between sites is sufficient (not containing packet loss, jitter, latency) for up to 500 concurrent sessions
- Customer is responsible for providing accurate information on:
 - Applications required for end users
 - Application requirements
 - End user lists and groups
 - Network configuration and diagrams
- Customer is responsible for providing high quality infrastructure services required for Horizon View, vSphere and Nutanix, including but not limited to
 - Active Directory
 - DNS
 - DHCP
 - NTP
 - SMTP Email server
 - SNMP Monitoring
- Per Customer Requirements:
 - Technical assistance and knowledge transfer of best practices to end customer’s Desktop Support Team as they copy over the existing image from the PoC

- (Windows 7 x64 Pro VDI Image.) The image is based on end customer's security requirements and includes 3rd party technical controls.
- Technical assistance and best practices relating to Customer developed Desktop Security Controls, monitoring, and patching processes.
 - Provide all ISO image files including but not limited to:
 - ESXi ISO
 - vCenter Appliance
 - Horizon View
 - Windows 2012 R2
 - Windows 7 or 10
 - Customer will provide all software licenses and support agreements required to build and operate the solution.
 - Customer will provide a Microsoft KMS server for Microsoft licensing.
 - Customer will provide SME related to:
 - Customer's identity and access management solutions (AD) to assist with user identity and group policy management.
 - Networking and security
 - Database environment
 - Physical desktop team
 - Customer will perform User Acceptance Testing after Nutanix System Tests are complete
 - Knowledge Transfer throughout natural project life-cycle

Deliverables

- Updated Solution Architecture and Design Document (As Built)
- System Test Summary Results
- Working VMWare Horizon View infrastructure complete as per scope and design.

3.1.6 Phase 6: User Acceptance Testing

Nutanix will assist and support Customer Executed User Acceptance Testing. The provider will assist the Customer with User Acceptance Testing under the following guidelines.

The Customer will be responsible for the following activities:

- User Acceptance Testing definition, execution, and documentation
- Stakeholder communication required to conduct the UAT
- End-User support for UAT contributors
- Customers will identify key Customer Test Users and commit to a scheduled test period.
- System Administration, user onboarding, and desktop provisioning related to the UAT

Tasks

- UAT Support for up to 16 hours
- Troubleshoot solution issues provided by Customer's System Administrators
- Analysis relating to the success or failure of the UAT Success Criteria defined earlier in this scope.

Nutanix to resolve defects identified by Customer UAT in the Nutanix and Horizon View configuration per milestone “VMWare Horizon View Environment Build”.

Assuming that the success criteria that were established for the UAT are met, Nutanix expects that the VDI platform will be in a suitable state to be used for a subsequent full rollout of the remaining existing desktops.

Assumptions

- Customer adheres to “Customer Responsibilities” stated below.
- Nutanix will participate in any required security reviews and implement required system hardening that is consistent with the design solution.
- Nutanix and Customer understand there will be Customer deployed and integrated monitoring tools implemented to allow system admins to determine the health of the Nutanix Hardware and VMWare Horizon View environment; and these will be used in troubleshooting as needed

Deliverables

- Up to 16 hours of UAT support

3.1.7 Phase 7: VDI Migration Assistance and Onboarding Support

Nutanix will assist and support users as they commence use of the newly deployed virtual desktop infrastructure.

Tasks

- Provide up to 80 hours post go-live on-site support to help troubleshoot issues as they arise to be performed remotely over no more than 2 week period.

Assumptions

- Customer adheres to “Customer Responsibilities” stated below.
- Adequate network bandwidth exists between end users and data centers (e.g. no less than 1Gbps and no more than 100ms latency)

Deliverables

- Up to 80 hours of user onboarding support completed

3.1.8 Phase 8: Unidesk Application Migration Assistance

Nutanix will assist with appropriate VMware Horizon View and Citrix Unidesk Configuration to test and validate up to 5 applications on the new Horizon View VDI platform.

Tasks

- Provide up to 80 hours consulting in support of Unidesk migration.

Assumptions

- Customer adheres to “Customer Responsibilities” stated below.
- Adequate network bandwidth exists between end users and data centers (e.g. no less than 1Gbps and no more than 100ms latency) for Metro protection

Deliverables

- Up to 80 hours of Consulting

3.1.9 Phase 9: Project Close Out

Nutanix Services will finalize all documents and make them available to the customer as project artifacts. Nutanix will conduct one (1) final capstone knowledge transfer workshop to review all project artifacts and as-built infrastructure.

Tasks

- Documentation (deliverables) Review
- Knowledge Transfer
- Project close out

Assumptions

- Customer adheres to “Customer Responsibilities” stated below.
- Customer will be available for close out tasks.
- Earlier in the project, knowledge transfer was completed through the natural course of the project

Deliverables

- Knowledge Transfer session completed
- Project documentation delivered
- Project MCF signed off

3.2 Out of Scope

Customer acknowledges that the following activities are not included in the Services scope. General out of scope items include are listed below. The Customer’s specific environment may include other out of scope items.

- Any services noted as optional without additional scope purchased, or otherwise overridden by Nutanix in writing
- Any services, tasks, or activities other than those specifically noted in this service description
- Procurement of any third-party hardware and software
- Physical or logical configuration of any component(s) not specifically noted in this service description.
 - a. Specific configurations listed below:

- i. Microsoft failover clustering
 - ii. Migration onto Hyper-V, AHV clusters on Nutanix
 - iii. Filer/File level migration including end-user data file server and storage provisioning and migration of user data onto this deployment
 - iv. Migration of source VM version unsupported on vSphere
 - v. Migrations without maintenance windows
 - vi. Migrations for systems with less than 1Gbps end-to-end network bandwidth
 - vii. Migration of Virtual Desktops, where updating broker registration or desktop agent is required
 - viii. Migration of any VMs with Raw Device Mapping (RDM) storage
 - ix. P2V migrations of Active Directory Domain Controllers
 1. Best practice is to build a new AD Domain Controller and leverage native AD replication rather than P2V
 - x. Highly-available Horizon View deployment
 1. Data Protection services for desktop and file services
 - xi. Two Factor Authentication
 - xii. Support graphics intensive applications with NVIDIA GRID hardware integration
 - xiii. Microsoft Active Directory Infrastructure (Domain Controllers, DNS, DHCP, KMS, CA, etc) Horizon Policy integration
 - xiv. SSL Certificate configuration and acquisition
 - xv. Deploy on configure thin clients with connectivity
 - xvi. Post-deployment benchmark testing using Login VSI
 - xvii. Monitoring or Alerting Software outside of Nutanix and/or Horizon View components (vRealize Operations, SCOM, Nagios, ArcSight, etc)
 - xviii. Configuration Management (e.g. SCCM, Puppet, Chef, etc).
 - xix. Antivirus solution design or build
 - xx. Network Infrastructure aside from F5/NetScaler and logical switching within the Nutanix solution
- Transformation of VM configurations – Nutanix can provide best practice recommendations and guidance, but manipulation of actual VM configurations is out of scope
 - a. Best Practice for SQL on Nutanix dictates I/O be spread across multiple vDisks. For this reason, we recommend a new SQL instance be created and data restored from the source SQL server to the destination VM
 - Any guarantee, explicit or implied, of VDI desktop or Application performance. Nutanix will optimize the platform as per Nutanix, VMware, and Microsoft recommended best practices, however real-world users exercise applications and access data in a chaotic, random manner, sometimes resulting in unpredictable performance and resource utilization. Additionally, most organizations deploy more than a single use case in a VDI environment. Real-world consumption patterns vary from organization to organization. Before deploying any desktop workspace technology it is important to understand the

use-case resource requirements. Reference architecture workloads based on lab testing may not precisely match real-world user workloads

3.3 Instance List

Nutanix will migrate up to XXX VM's, as named in the instance list below.

4 RESPONSIBILITIES

4.1 Customer Responsibilities

The following responsibilities are the obligation of the Customer.

- The successful delivery of these Services and the conditions relating to Nutanix's performance are dependent upon assumptions, which Nutanix has made in agreeing to perform the Services, as set forth herein.
- If any of Customer's responsibilities are not performed or the assumptions prove to be incorrect, it may cause delays to the project schedule, level of effort required, or otherwise impact Nutanix's performance of the Services, and Nutanix will have no liability to Customer or any third party with respect to its inability to perform the Services resulting therefrom.
- Prior to the commencement of Services, Customer will indicate to Nutanix in writing a person to be the single point of contact (the "Customer Contact"). The Customer Contact will have the required authority to make project decisions and provide access to stakeholders as necessary.
- The Customer Contact will have the authority to act for Customer in all aspects of the Service including bringing issues to the attention of the appropriate persons within Customer's organization and resolving conflicting requirements.
- The Customer Contact will ensure that any communication between Customer and Nutanix, including any scope-related questions or requests, are made through the Nutanix Contact in writing.
- Prior to the commencement of Services, Customer will provide technical points-of-contact, who have a working knowledge of the enterprise components to be considered during the Services ("Technical Contact(s)"). Nutanix may request that meetings be scheduled with Technical Contact(s). It is the Customer's responsibility to ensure technical personnel are made available within a reasonable timeframe for requested meetings, document reviews, etc.
- Customer Contact, Technical Contact(s), and stakeholders attend the engagement kickoff meeting as necessary.
- Customer Contact will distribute information internally to any missing Technical Contacts and stakeholders in a timely manner.
- During the performance of Services, Customer is responsible for promptly notifying Nutanix in writing of:
 - Any changes Customer makes to its technical environment that may impact Nutanix's delivery of the Services
 - If Customer becomes aware that any of the assumptions set forth herein are incorrect
- Customer will maintain a backup of all data and programs on affected systems prior to Nutanix performing the Services and during the term of the Services. Nutanix will have no liability for loss or recovery of data, programs or loss of use of system(s) arising out of or in connection with the Services provided hereunder. The Customer Contact will obtain and provide project requirements, information, data, decisions and approvals within a timely manner, as to not delay project delivery.

-
- Customer will restrict access to information not related to the Services, including, but not limited to, proprietary customer business/financial information and personally identifiable information (“PII”).
 - Customer may be responsible for developing or providing documentation, materials and assistance to Nutanix and agrees to do so in a timely manner. Nutanix shall not be responsible for any delays in completing its assigned tasks to the extent that they result from Customer’s failure to provide such documentation, materials and assistance in a timely manner.
 - The Customer Contact will ensure the Nutanix personnel have reasonable and safe access to the Work Location(s), a safe working environment, adequate office space, and parking as required. Customer will provide any personal protective gear required while Nutanix personnel are onsite.
 - Customer will inform Nutanix of all access issues and security measures, and provide access to all necessary hardware and facilities, including but not limited to Network Access, Remote Access, and appropriate access credentials.
 - Customer is responsible for providing all hardware, software, internet access, and facilities for the successful completion of the Services, including but not limited to 3rd party licensing, networking, facilities, and electrical power that meet Nutanix’s requirements for the products and Services purchased.

4.2 Nutanix Responsibilities

4.2.1 Project Management

Nutanix will provide project coordination tasks to the Customer which may be partly of fully conducted remotely. The Project Manager will provide the following:

- Provide a single point of contact (the “Nutanix Contact”) and accountability for successful delivery of the Services
- Coordinate with the Customer Contact
- Coordinate and facilitate kick-off, status, outcome review, and closeout meetings
- Monitor and manage issues and escalations
- Provide written notification, which may include email, to Customer Contact for completion of applicable Services.

4.2.2 Assumptions

The performance of Services hereunder assumes the following:

- Nutanix will not perform the Services until a purchase order (“PO”) for the Services is received.
- Upon receipt of fully executed SOW and a PO, a Nutanix Project Manager will contact Customer to begin Services scheduling.
- The Services do not include the development of any intellectual property created solely and specifically for Customer. Should intellectual property be created, Nutanix retains all right, title and interest in and to such intellectual property.

4.2.3 Service Hours and Staffing

Nutanix provides Services between the hours of 8:00 AM and 5:00 PM local Customer time, Monday through Friday, excluding normally observed holidays. Services provided outside these times will be agreed-upon in writing by both parties, in advance and may be subject to additional fees. Some Services may be delivered remotely, as appropriate.

4.2.4 Acceptance Criteria

Nutanix will inform Customer Contact in writing upon completion of Services and/or milestones. Nutanix will provide Customer with a Milestone Completion Form (“MCF”) to indicate Customer’s acceptance of the Services. Customer shall either accept or reject the Services within five (5) business days (“Acceptance Period”).

Customer must provide a detailed written notice of rejection specifying any non-conformance for failure of the Services to meet the specifications set forth herein within the Acceptance Period. Upon receipt of a rejection notice, Nutanix will respond promptly and make commercially reasonable efforts to resolve such deficiencies within a reasonable period of time.

Failure to provide written rejection of the Services within the Acceptance Period will result in an automatic deemed acceptance and the Services shall be considered complete and closed.

5 NUTANIX SERVICES FLEXIBLE CREDITS CONSUMPTION

As Services are performed, Nutanix Services Flexible Credits (“Credits”) will be consumed from the Customer’s Credits balance. Credits balance is not defined within this SOW. The Services defined within this document will consume Credits as listed in Section 5.1.

5.1 Credits Consumption

Milestone	Description	Credits consumed
1	Phase 1: Nutanix Design and Deployment	200
2	Phase 2: Server Migration Workshop and Planning	200
3	Phase 3a: Migration Execution – 50 Workloads complete	100
4	Phase 3b: Migration Execution – 50 Workloads complete	100
5	Nutanix Horizon View Design Session	200
6	VMWare Horizon View Environment Build	400
7	User Acceptance testing	240
8	View Migration Assistance and Onboarding Support	120
9	Unidesk Migration Assistance	240
10	Knowledge transfer and project closeout	120
Total Credits Consumed, FLEX-CST-CR		1920

5.2 Travel and Expenses – Inclusive

Travel and related expenses (“T&E”) during the SOW Term that are deemed by Nutanix to be necessary and customary in connection with the provision of the Services described herein at the Work Location(s) specified are included in the Charges for Services.

6 CHANGE MANAGEMENT

Customer may request modification to the scope of Services upon written notice via a Change Request form. The Change Request form is a document provided by the Nutanix Contact outlining the requested changes.

The Change Request form shall describe the requested modifications in sufficient detail. Customer will acknowledge within three (3) business days following the receipt of the completed Change Request form, which will provide an estimate of the cost and scope impact to complete the proposed modified Services.

Changes agreed pursuant to the Change Request will not be effective until mutually executed by both parties, which may include issuance of additional payment.

7 SIGNATURE

This SOW authorizes Nutanix to provide Customer with Services. The parties indicate their acceptance of the terms outlined herein as of the SOW Effective Date by execution of this SOW by their duly authorized representatives.

Nutanix Signature Block		Customer Signature Block	
Signature		Signature	
Printed		Printed	
Title		Title	
Date		Date	



City Council Agenda Statement

Meeting Date: September 6, 2022

Agenda Heading: Public Hearings

Item Number: C.10

TITLE:

Resolution Adopting Vehicle Miles Travelled Thresholds of Significance for Purposes of Analyzing Transportation Impacts under the California Environmental Quality Act

RECOMMENDATION:

1. Adopt a resolution establishing Vehicle Miles Travelled ("VMT") thresholds of significance for purposes of analyzing transportation impacts under the California Environmental Quality Act ("VMT Policy").
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

There is no direct fiscal impact associated with the adoption of VMT thresholds for evaluating transportation impacts. Any costs associated with the implementation of this policy would be incorporated into the City's operational budget and/or paid by the proponents of future development projects.

BACKGROUND:

Senate Bill ("SB") 743, signed into law in 2013, initiated an update to the CEQA Guidelines to change how cities evaluate transportation impacts resulting from proposed development projects. The Bill required that by July 2020, cities use a metric known as VMT instead of the previous metric known as level of service ("LOS"), when analyzing transportation impacts of new projects. Since 2020, staff has used the new State VMT guidelines for evaluating projects, while it worked on a policy specific to El Segundo's context.

In July 2020, the City entered into an agreement with Kimley-Horn and Associates, Inc. ("Kimley-Horn") to help develop a policy consistent with SB 743. Kimley-Horn completed a draft policy earlier this year, and after working with staff to ensure the policy accounts for El Segundo's vast residential, commercial and industrial uses, a final draft policy is before the City Council for consideration and adoption. The discussion below briefly

describes the new policy and its potential benefits.

DISCUSSION:

VMT Policy Goal

Prior to July 2020, transportation impact analyses focused on managing and relieving traffic congestion and impacts upon intersections resulting from proposed development projects. This had unintended impacts, including generating more vehicle travel, encouraging sprawl, leading to longer commutes, and an array of environmental impacts. The focus of SB 743 and the proposed policy is to reduce driving and shorten the distances between destinations, which are accomplished through mixed uses, higher densities, and more transit and/or alternative transportation investment. The proposed VMT policy encourages this, so that vehicle miles traveled on individual vehicle trips are reduced.

VMT Transportation Impact Evaluation Process

Under staff direction, Kimley-Horn drafted a policy that establishes a six-step transportation impact evaluation process as follows:

Step 1 - Evaluate land use: Define the project description accurately, including the type of uses and their square footage.

Step 2 - Screen for non-significant transportation impact: Compare the project to a list of exempt project types. If the project falls under a certain exempt type, it is screened out and no further evaluation of transportation impacts is required.

Step 3 - Determine significance threshold and methodology: Select the threshold of significance applicable to the development project. For projects with no customer component (such as residential, professional office, industrial, etc.) the threshold used is VMT per service population (specifically 24.5 VMT per service population) and for projects with a significant customer component (retail and other commercial uses) the threshold is the net change in regional VMT. Once a threshold is selected, a web-based planning tool developed by Kimley-Horn calculates the project's VMT. If a project exceeds the VMT threshold of significance, then a more detailed analysis is required.

Step 4 - Scope of Analysis Agreement. The fourth step involves establishing the precise scope of the analysis. Before starting a VMT analysis, the City must review and approve the exact scope of the analysis.

Step 5 - Analysis and Mitigation: During this step, the detailed analysis is completed and, if mitigation measures are required, they are incorporated into the overall transportation impact analysis.

Step 6 - Mitigation Monitoring (if Required). On a project-by-project basis, staff will monitor newly constructed development projects to ensure compliance with mitigation measures.

The overall VMT analysis process is not substantially different from the traditional LOS transportation impact analysis process, and the basic steps are the same. However, there are two main differences between the new VMT process and the LOS process, as follows:

1. The VMT policy uses vehicle miles traveled as the main metric, whereas the traditional LOS impact analysis uses the number of vehicle trips generated; and
2. The VMT policy mitigation measures primarily aim to reduce vehicle trips and trip lengths by increasing development density, promoting carpooling/ridesharing, reducing parking, and increasing walking, biking, and use of transit. The traditional transportation impact analysis mitigation measures instead aimed to accommodate additional traffic and relieve congestion by making intersection improvements such as additional turn lanes and signal timing adjustments and increasing the capacity of streets to accommodate traffic by adding traffic lanes.

Benefits of VMT Policy

Overall, the proposed VMT Policy will have the following benefits:

- Allow more people to commute by biking and walking, which will have health benefits that come from increased physical activity
- Reduce traffic fatalities, because people will generally drive less and drive shorter distances
- Improve air quality from reduced vehicle emissions, including greenhouse gas and particulate emissions from tires and brake debris
- Reduce commute times
- Help conserve land and open space by discouraging sprawl
- Reduce regional traffic congestion

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo provides unparalleled service to internal and external customers.

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for business and the community.

PREPARED BY:

Paul Samaras, AICP, Principal Planner

REVIEWED BY:

Michael Allen, AICP, Development Services Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Exhibit 1 - Resolution
2. Exhibit 2 - VMT guidelines

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO ADOPTING VEHICLE MILES TRAVELED (VMT) THRESHOLDS OF SIGNIFICANCE FOR PURPOSES OF ANALYZING TRANSPORTATION IMPACTS UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND DETERMINING THAT ADOPTION OF THE VMT THRESHOLDS IS NOT A PROJECT SUBJECT TO CEQA REVIEW.

The City Council of the City of El Segundo does hereby resolve as follows:

SECTION 1: The City Council does hereby make the following findings of fact:

- A. SB 743, which was signed into law in 2013 and codified in Public Resources Code section 21099, required changes to the California Environmental Quality Act (CEQA) Guidelines regarding the analysis of transportation impacts. SB 743 changed the way transportation impacts are evaluated under CEQA.
- B. The Governor's Office of Planning and Research (OPR) was tasked to amend the CEQA Guidelines to provide an alternative to the traditional metric of level of service (LOS), which is based on automobile delay and roadway capacity, in order to promote three statutory goals: 1) the reduction of greenhouse gas (GHG) emissions; 2) the development of multimodal transportation networks; and 3) a diversity of land uses. OPR concluded that the use of Vehicle Miles Traveled (VMT) would adequately analyze a project's transportation impacts while supporting all three statutory goals.
- C. On December 28, 2018, the California Natural Resources Agency certified and adopted the revised CEQA Guidelines, adding Section 15064.3 which provides a new methodology for determining the significance of transportation projects. VMT is now the metric for transportation analysis under CEQA and LOS/automobile delay is no longer considered a significant impact on the environment under CEQA. VMT exceeding an applicable threshold of significance may indicate a significant impact.
- D. The CEQA Guidelines make clear that the City has discretion to choose the most appropriate methodology to evaluate a project's VMT, including whether to express the change in absolute terms, per capita, per household, or in any other measure.
- E. In December 2018, OPR released the latest version of the *Technical Advisory for Evaluating Transportation Impacts in CEQA*. The Technical

Advisory provides technical recommendations regarding the implementation of VMT analysis statewide in a document external to the CEQA statute. As acknowledged by OPR, the Technical Advisory does not alter lead agency's discretion in choosing thresholds of significance and the most appropriate methodology for evaluating project impacts.

- F. Beginning in 2020, the City began working with Kimley-Horn and Associates, Inc. (Kimley-Horn) to prepare a VMT policy suitable for El Segundo. These policy recommendations are included in *SB 743 Implementation Guidelines*, prepared by Kimley-Horn, and dated May 27, 2022 (Attachment A).
- G. The City VMT policy relies on a variety of criteria to screen for potentially significant VMT impacts. The screening criteria follow the recommendations of OPR's Technical Advisory for Evaluating Transportation Impacts in CEQA, and include: Small Projects; Local Service Commercial and Public Facilities; Affordable Housing; Local Essential Services; Map-Based Screening; and Redevelopment Projects.
- H. The City VMT policy includes procedures for evaluating mixed-use projects and redevelopment projects where the project replaces VMT-generating land uses.
- I. The City VMT policy specifies that for projects that don't meet the City VMT policy screening criteria, a VMT analysis methodology, based data derived from Replica, will be utilized to determine the VMT for a project. Replica is a 'Big Data' source that allows for a more accurate measurement of VMT rather than an estimation that would be provided with a Travel Demand Model (TDM).
- J. Based on the application of the VMT impact analysis methodology, a land use project involving residential, office, or other employment-based uses would be considered to result in a significant VMT impact if the following threshold is met: a land use project results in a significant VMT impact if the project-generated VMT per service population exceeds the City Average VMT per service population under existing baseline conditions. A land use project involving retail or other customer-based uses would be considered to result in a significant VMT impact if the following threshold is met: a land use project results in a net regional increase in VMT.
- K. The City Average VMT and net regional increase thresholds are recommended as the most achievable reduction given El Segundo's unique circumstances. The City of El Segundo is not a transit-rich area (with the exception of three light rail stations in the east part of the City), and therefore lacks the public transit system infrastructure, service, and operational

amenities to support many feasible transit-related measures to reduce and mitigate VMT impacts to a level of insignificance. In addition, there is very little relatively flat vacant land remaining in the City, and the City does not have available land for the development of large mixed-use projects that could substantially reduce and mitigate VMT impacts to a level of insignificance.

- L. The proposed thresholds and associated mitigation measures are quantified using currently available best practices per the California Air Pollution Control Officers Association (CAPCOA).

SECTION 2: In accordance with the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., “CEQA”) and CEQA regulations (14 California Code of Regulations §§ 15000, et seq.), and CEQA Guideline Section 15378(b)(5), the proposed Policy for Implementing VMT Guidelines is not a “project” under CEQA as it is an administrative activity of government and will not result in a direct or indirect physical change to the environment.

SECTION 3: Based upon oral and written testimony and other evidence received at the public hearing held on the proposed Policy for Implementing VMT Guidelines, and upon studies and investigations made by the City Council and on its behalf, the City Council does further find as follows:

- A. The adoption of the Policy for Implementing VMT Guidelines is consistent with SB 743 and Section 15064.3 of the CEQA Guidelines.

SECTION 4: Action. Based on the information and findings set forth above, the City Council approves and adopts the Policy for Implementing VMT Guidelines as set forth in Exhibit A hereto, incorporated herein by this reference.

SECTION 5: The City Clerk will certify to the passage and adoption of this Resolution, enter it in the City’s book of original Resolutions, and make a record of this action in the meeting’s minutes.

SECTION 6: Effective Date. This Resolution will take effect immediately upon adoption and will remain effective unless repealed or superseded.

PASSED, APPROVED, AND ADOPTED this 6th day of September 2022.

Drew Boyles, Mayor

ATTEST:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark Hensley, City Attorney

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. _____ was duly passed, approved, and adopted by said City Council, at a regular meeting of said Council held on the 6th day of September, 2022, approved and signed by the Mayor, and attested to by the City Clerk, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

DRAFT SB 743 Implementation Guidelines

City of El Segundo

May 27, 2022

Background

In 2013, SB 743 was signed into law by California Governor Jerry Brown with a goal of reducing Greenhouse Gas (GHG) emissions, promoting the development of infill land use projects and multimodal transportation networks, and to promote a diversity of land uses within developments. One significant outcome resulting from this statute is the removal of automobile delay and congestion, commonly known as level of service (LOS), as a basis for determining significant transportation impacts under the California Environmental Quality Act (CEQA).

The Governor's Office of Planning and Research (OPR) selected Vehicle Miles Traveled (VMT) as the principal measure to replace LOS for determining significant transportation impacts. VMT is a measure of total vehicular travel that accounts for the number of vehicle trips and the length of those trips. OPR selected VMT, in part, because jurisdictions are already familiar with this metric. VMT is already used in CEQA to study other potential impacts such as GHG, air quality, and energy impacts and is used in planning for regional Sustainable Communities Strategies (SCS).

VMT also allows for an analysis of a project's impact throughout the jurisdiction rather than only in the vicinity of the proposed project allowing for a better understanding of the full extent of a project's transportation-related impact. It should be noted that SB 743 does not disallow an agency to use LOS for other planning purposes outside the scope of CEQA.

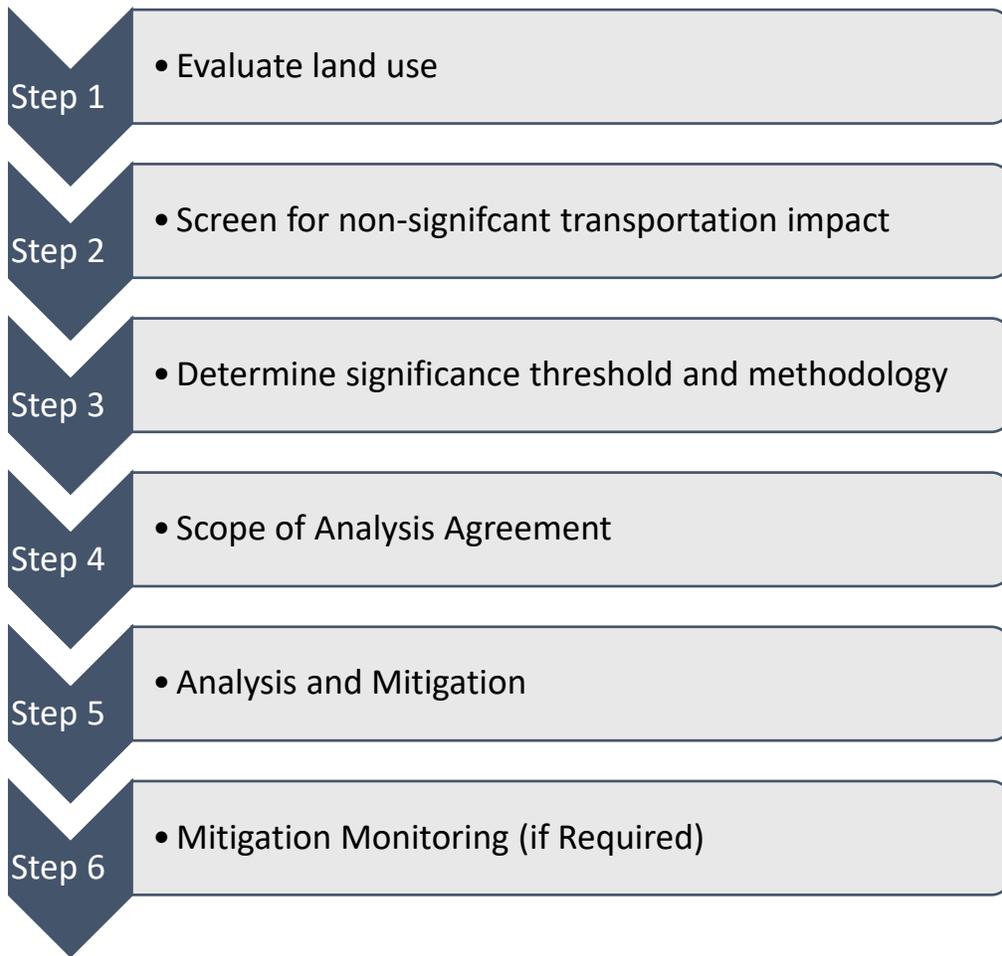
Land Use Projects

The City has developed an approach to identify transportation impacts under CEQA for land-use that aligns with guidance provided within the OPR *Technical Advisory on Evaluating Transportation Impacts in CEQA* (2018). While the OPR guidance related to SB 743 has been a helpful introduction to using VMT to evaluate projects, it does not provide a complete solution. There are a multitude of complex practical issues that are not addressed by the OPR guidance. OPR Guidance does not specifically address land uses beyond residential, office and retail, and it provides latitude on some elements of implementation. In response to this, a specific series of analysis steps for SB 743 project evaluation have been developed to clarify requirements and reduce potential confusion. **Exhibit 1** provides a graphical representation of this analysis process.

Table of Contents

Background	1
Land Use Projects.....	1
Step 1: Evaluate Land Use Type	4
Step 2: Screen for Non-Significant Transportation Impact.....	4
Step 3: Significance Threshold and Methodology	8
VMT Thresholds of Significance	9
Sketch Planning Tool	10
Step 4: Scope of Analysis Agreement	10
Step 5: Analysis and Mitigation.....	10
Step 6: Mitigation Monitoring	11
Transportation Projects	11
Screen for Non-Significant Transportation Impact	12
Significance Threshold and Methodology.....	13
Appendix A – VMT Analysis Methodology	14
Appendix B – Transportation Demand Measures.....	16

Exhibit 1 – Process for CEQA VMT Analysis for Land Use Projects



Step 1: Evaluate Land Use Type

During the initial step the land use projects will need to be evaluated for the following considerations:

- **Land use type.** For the purposes of analysis, the Institute of Transportation Engineers (ITE) land use codes serve as the basis of land use definitions. Although it is recognized that VMT evaluation tools and methodologies are typically not fully sensitive to some of the distinctions between some ITE categories, the use of ITE land use codes is useful for maintaining consistency across analyses, determining trip generation for other planning level tools, and maintaining a common understanding of trip making characteristics amongst transportation professionals and City staff. The ITE land use code is also used as an input into the sketch planning tool.
- **Mixed Use.** If there are multiple distinct land uses within the project (residential, office, retail, etc.), they will be required to be analyzed separately unless they are determined to be insignificant to the total VMT. Mixed use projects are permitted to account for internal capture which depending on the methodology may require a distinct approach not covered in this documentation.
- **Redevelopment projects.** As described under the Non-Significant Screening Criteria section, redevelopment projects which have lower VMT than the existing on-site use can be determined to have a non-significant impact.

Step 2: Screen for Non-Significant Transportation Impact

The purpose of this step is to determine if a presumption of a non-significant transportation impact can be made on the facts of the project. The guidance in this section is primarily intended to avoid unnecessary analysis and findings that would be inconsistent with the intent of SB 743. A detailed CEQA transportation analysis will not be required for land use elements of a project that meet the screening criteria shown in **Exhibit 2**. If a project is mixed use in nature, only those elements of the project that do not comply with the elements in **Exhibit 2** would require further evaluation to determine transportation significance for CEQA purposes.

Exhibit 2 – Screening Criteria

Screening Criteria	OPR Guidance
<p>Small Projects¹</p> <p>This applies to projects with low trip generation per existing CEQA exemptions. Note that this includes any land use type (residential, office, open space, neighborhood parks, etc.)</p>	<p>Project is presumed to cause a less-than-significant impact if it would:</p> <ul style="list-style-type: none"> ▪ Generate less than 110 trips per day per the ITE Manual or other acceptable source determined by City of El Segundo <p>Unless:</p> <ul style="list-style-type: none"> ▪ Be inconsistent with the Sustainable Communities Strategy as determined by the City of El Segundo
<p>Projects Near High Quality Transit²</p> <p>High quality transit provides a viable option for many to replace automobile trips with transit trips resulting in an overall reduction in VMT.</p>	<p>Project is presumed to cause a less-than-significant impact if it would:</p> <ul style="list-style-type: none"> ▪ Be within a ½ mile of an existing major transit stop³ <p>Unless:</p> <ul style="list-style-type: none"> ▪ Have a Floor Area Ratio (FAR) of less than 0.75; or ▪ Includes more parking, excluding on-street parking, for use by residents, customers, or employees of the project than required by the City of El Segundo zoning code; or ▪ Be inconsistent with the Sustainable Communities Strategy as determined by the City of El Segundo; or ▪ Replaces affordable residential units with a smaller number of moderate- or high-income residential units
<p>Local-Serving Retail⁴</p> <p>The introduction of new Local-serving retail has been determined to reduce VMT by shortening</p>	<p>Project is presumed to cause a less-than-significant impact if it would include:</p> <ul style="list-style-type: none"> ▪ A local serving retail development as determined by the City of El Segundo⁵

¹ 2018 OPR Guidance, page 12

² 2018 OPR Guidance, page 13

³ Pub. Resources Code, § 21064.3 (“‘Major transit stop’ means a site containing an existing rail transit station, a ferry terminal served by either a bus or rail transit service, or the intersection of two or more major bus routes with a frequency of service interval of 15 minutes or less during the morning and afternoon peak commute periods.”).

⁴ 2018 OPR Guidance, page 16

⁵ Local-serving retail is where no single on-site store exceeds 50,000 square feet and its customer base is the surrounding area that were previously making trips further away to a store offering similar products.

Exhibit 2 – Screening Criteria

Screening Criteria	OPR Guidance
trips that will occur out of necessity (groceries, other essentials, etc.).	<p>Unless:</p> <ul style="list-style-type: none"> ▪ The nature of the service is regionally serving as determined by the City of El Segundo
<p>Affordable Housing⁶</p> <p>Lower-income residents make fewer trips on average, resulting in lower VMT overall.</p>	<p>Project is presumed to cause a less-than-significant impact if it would:</p> <ul style="list-style-type: none"> ▪ Provide a high percentage of affordable housing, as determined by the City of El Segundo <p>Unless:</p> <ul style="list-style-type: none"> ▪ The percentage of affordable housing is determined by the City of El Segundo to not be high in relation to the residential element of a project
<p>Local Essential Service⁷</p> <p>As with Local-Serving Retail, the introduction of new Local Essential Services shortens non-discretionary trips by putting those goods and services closer to residents, resulting in an overall reduction in VMT.</p>	<p>Project is presumed to cause a less-than-significant impact if it would:</p> <ul style="list-style-type: none"> ▪ Include a building that is less than 50,000 square feet; and ▪ Land Use is: <ul style="list-style-type: none"> • Day care center; or • Public K-12 School; or • Police or Fire facility; or • Hospital and clinics; or • Medical/Dental office building; or • Government offices (in-person services such as post office, library, and utilities) <p>Unless:</p> <ul style="list-style-type: none"> ▪ The nature of the service is regionally serving, as determined by the City of El Segundo

⁶ 2018 OPR Guidance, page 14. As described, “Evidence supports a presumption of less than significant impact for a 100 percent affordable residential development (or the residential component of a mixed-use development) in infill locations. Lead agencies may develop their own presumption of less than significant impact for residential projects (or residential portions of mixed-use projects) containing a particular amount of affordable housing, based on local circumstances and evidence.”

⁷ Based on assumption that, like local-serving retail, the addition of necessary local in-person services will reduce VMT given that trips to these locations will be made irrespective of distance given their non-discretionary nature.

Exhibit 2 – Screening Criteria

Screening Criteria	OPR Guidance
<p>Map-Based Screening</p> <p>This method eliminates the need for complex analyses, by allowing existing VMT data to serve as a basis for the screening smaller developments. Note that screening is limited to residential and office projects utilizing the maps.</p>	<p>Project is presumed to cause a less-than-significant impact if it would:</p> <ul style="list-style-type: none"> ▪ Be located in an area of development that is under the threshold as shown on a screening map as allowed by City of El Segundo <p>Unless:</p> <ul style="list-style-type: none"> ▪ Represent significant growth as to substantially change regional travel patterns as determined by the City of El Segundo
<p>Redevelopment Projects⁸</p> <p>Projects with lower VMT than existing on-site uses, can under limited circumstances, be presumed to have a non-significant impact. In the event this screening does not apply, projects should be analyzed as though there is no existing uses on site (project analysis cannot take credit for existing VMT).</p>	<p>Project is presumed to cause a less-than-significant impact if it would:</p> <ul style="list-style-type: none"> ▪ Replaces an existing VMT-generating land use and does not result in a net overall increase in VMT <p>Unless:</p> <ul style="list-style-type: none"> ▪ The project replaces an existing VMT-generating land use and results in a net overall increase in VMT; or ▪ The existing land use has been vacant for more than 2 years

⁸ 2018 OPR Guidance, Page 18

Step 3: Significance Threshold and Methodology

The purpose of this step is to determine the threshold of significance for application to a land use project. Significance thresholds are based on land use type, broadly categorized as efficiency and net change metrics. Efficiency metrics include VMT/Capita, Work VMT/employee, and VMT/Service Population. Service population is defined as the total number of employees and residential population. As described in **Exhibit 3**, “Net Change” refers to the net change in regional VMT. “Net Change” is used for elements that include a significant customer base, such as commercial uses, although it can extend to a variety of uses that have similar characteristics as shown in **Exhibit 3**.

Exhibit 3 - Significance Threshold Criteria and Methodology

Threshold Basis	Efficiency	Net Change
Example Land Use	Residential, Professional Office, Industrial	Retail, Hotel, Sports Venue
Example VMT Thresholds	VMT per service population	Region VMT change
Customer Component	No	Yes
Allowable Methods	Non-Significant Screening Criteria, The City of El Segundo Sketch Planning Tool, Travel Demand Model	Non-Significant Screening Criteria, Travel Demand Model

For projects with a significant customer base, it is typically appropriate to separately calculate the change in VMT related to the customers and employees separately unless the customer base is minimal in nature. Under the circumstances in which the project has a significant customer base, first you would evaluate the total difference in regional VMT resultant from the customer base. Then you would calculate the difference in VMT resultant from employees using the following formula:

$$(\text{number of employees}) \times (\text{estimated VMT/employee} - \text{threshold VMT/employee})$$

The threshold of significance for projects with a significant customer base will accordingly correspond to the “Net Change” threshold as described in **Exhibit 3**. Under these circumstances, you would also use “Net Change” when evaluating the outcomes of mitigations as well. If a project includes a mixture of land use types (mixed-use), each element of the project should be evaluated separately for the purposes of clarity.

For non-typical land use projects, the project applicant will need to work with the City to determine which metric and methodology should be used for analyzing the project’s VMT impact.

VMT Thresholds of Significance

The thresholds of significance, as they relate to the City of El Segundo, are summarized in **Exhibit 4**.

Exhibit 4 - VMT Thresholds of Significance Evaluation Method

Land Use	Threshold of Significance Evaluation Method
Residential	The existing daily VMT per service population for the City of El Segundo based on data from Replica
Office	The existing daily VMT per service population for the City of El Segundo based on data from Replica
Retail	Net increase in total daily VMT

Based on these criteria the VMT thresholds of significance shown in **Exhibit 5** have been established. The thresholds shown in **Exhibit 5** are based on data obtained from Replica¹⁰ representing conditions on a typical weekday in the fall of 2019 (September through November). The thresholds are calculated using the El Segundo citywide average.

Exhibit 5 - VMT Thresholds of Significance, Threshold Basis, and Data Source

Land Use	VMT Threshold	Basis and Data Source
Residential	24.5 VMT/Service Population	The existing VMT per service population for City of El Segundo based on data from Replica
Office	24.5 VMT/Service Population	The existing VMT per service population for the City of El Segundo based on data from Replica
Retail	Net regional change	Using the City of El Segundo as the basis and Replica as the data source
Other Employment	24.5 VMT/Service Population	The existing VMT per service population for the City of El Segundo based on data from Replica
Other Customer	Net regional change	Using the City of El Segundo as the basis and Replica as the data source

Note that the inclusion of “Other Employment” and “Other Customer” refers to all other service and goods providers that are not included in the basic office/retail categories. Examples of “Other Employment” include industrial uses such as warehouses and distribution centers. Examples of “Other Customer” include hotels, event spaces, post offices, and wineries.

¹⁰ Replica (www.replicahq.com) is an online big data aggregator that provides trip information throughout the United States. Information includes origin and destination, trip purpose, mode, and other characteristics.

Based on improvements to methods and data there will be periodic updates to the numerical threshold values shown, however the relative approach for calculating them should remain the same. Therefore, the information provided in the table above will be updated periodically and the project applicant should confirm with City staff as to which values are current.

Sketch Planning Tool

The City of El Segundo has developed a sketch planning tool for use in SB 743 land use project analysis. The purpose of the tool is to calculate VMT for a land use project. The source data of the tool was developed from Replica using the methodology described in Appendix A. As with any sketch planning tool, there are distinct limitations in terms of its application including limits on the type and size of development that it can be applied to. Note that it is anticipated that the tool will continue to evolve in response to methodological changes adopted by the City and as such it is important that the most current version of the tool be utilized. Broadly, the sketch planning tool provides the following information:

- Institute of Transportation Engineers (ITE) Trip Generation
- VMT Threshold Analysis
- Greenhouse Gas (GHG) Estimation
- Transportation Demand Management (TDM) Evaluation

The VMT Analysis methodology is summarized in **Appendix A**.

Step 4: Scope of Analysis Agreement

Prior to undertaking VMT analysis, a scope compliant with the City of El Segundo's requirements should be prepared and submitted for approval. Given the potential complexities of some uses, particularly those not identified as residential, retail, or office, an agreement regarding the threshold and methodology is important to avoid analysis that is not compliant with the City of El Segundo's requirements.

Step 5: Analysis and Mitigation

During this step the analysis agreed to under Step 4 should be completed. Relevant documentation providing enough detail that assumptions are clearly understandable, and methods that can be replicated should be provided along with the results of the VMT analysis for the proposed project.

If a significant transportation impact is identified, feasible mitigation measures to avoid or reduce the impact must be identified. CEQA requires that the mitigation measures are included in the project's environmental assessment. OPR provides a list of potential measures to reduce VMT but gives the lead agency full discretion in the selection of mitigation measures.

The type and size of the project will determine the most appropriate mitigation strategies for VMT impacts. For large projects such as general plans or specific plans, VMT mitigations should concentrate on the project's density and land use mix, site design, regional policies, and availability of transit, bicycle, and pedestrian facilities. For smaller projects such as an individual development project, VMT mitigations will typically require the preparation of a transportation demand management (TDM)

program. A TDM program is a combination of strategies to reduce VMT. The program is created by an applicant for their land use project based on a list of strategies agreed to with the City of El Segundo.

The City of El Segundo has developed a list of potential TDM strategies appropriate for their jurisdiction and what magnitude of VMT reduction could be achieved. The selection process was guided by the California Air Pollution Control Officers Association (CAPCOA) recommendations found in the January 2022 publication *Handbook for Analyzing Greenhouse Gas Emission Reductions, Assessing Climate Vulnerabilities, and Advancing Health and Equity*. The area context of the City of El Segundo also influenced the type of TDM strategies that were selected.

Appendix B summarizes available TDM strategies along with the maximum VMT reduction, applicable land use application, and complementary strategies. The City of El Segundo’s sketch planning tool includes the TDMs summarized in **Appendix B**.

If feasible mitigation measures cannot be identified to mitigate the project’s impact, a Cumulative analysis will be required. A land development project or transportation project that can be sufficiently mitigated to not have a significant impact under Baseline Plus Project conditions would not be required to undertake Cumulative analysis.

If Cumulative analysis is determined to be required, the Cumulative analysis should consider the effect of any planned mitigation measures identified during the Baseline analysis even if those mitigation measures do not fully mitigate the impact. If the Cumulative conditions analysis also results in a finding of a significant impact with previously identified mitigation measures, this Cumulative impact shall result in a finding of a significant and unavoidable impact and must therefore be called out in the project’s EIR and subject to a Finding of Overriding Consideration.

Step 6: Mitigation Monitoring

As required by CEQA, the City of El Segundo will require ongoing mitigation monitoring and reporting. The specifics of this will be developed on a project basis.

Transportation Projects

Depending on the specific nature of a transportation project; it can alter trip patterns, trip lengths, and even trip generation. Research has determined that capacity-enhancing projects can and often do increase VMT. This phenomenon is commonly referred to as “induced demand”. While methods are generally less developed for the analysis of induced demand compared to other areas of transportation analysis, there is still the need to quantify and understand its impact to the transportation system considering the requirements of SB 743.

Similarly to land use projects, the approach to transportation project analysis closely aligns with the 2018 OPR Guidance. In terms of analysis, the analyst should first determine whether the transportation project has been prescreened and determined to have a non-significant impact as described in the following section.

Screen for Non-Significant Transportation Impact

The following non-significant impact examples are provided directly from the 2018 OPR Guidance¹⁴:

- Rehabilitation, maintenance, replacement, safety, and repair projects designed to improve the condition of existing transportation assets (e.g., highways; roadways; bridges; culverts;
- Transportation Management System field elements such as cameras, message signs, detection, or signals; tunnels; transit systems; and assets that serve bicycle and pedestrian facilities) and that do not add additional motor vehicle capacity
- Roadside safety devices or hardware installation such as median barriers and guardrails
- Roadway shoulder enhancements to provide “breakdown space,” dedicated space for use only by transit vehicles, to provide bicycle access, or to otherwise improve safety, but which will not be used as automobile vehicle travel lanes
- Addition of an auxiliary lane of less than one mile in length designed to improve roadway safety
- Installation, removal, or reconfiguration of traffic lanes that are not for through traffic, such as left, right, and U-turn pockets, two-way left turn lanes, or emergency breakdown lanes that are not utilized as through lanes
- Addition of roadway capacity on local or collector streets provided the project also substantially improves conditions for pedestrians, cyclists, and, if applicable, transit
- Conversion of existing general-purpose lanes (including ramps) to managed lanes or transit lanes, or changing lane management in a manner that would not substantially increase vehicle travel
- Addition of a new lane that is permanently restricted to use only by transit vehicles
- Reduction in number of through lanes
- Grade separation to separate vehicles from rail, transit, pedestrians or bicycles, or to replace a lane in order to separate preferential vehicles (e.g., HOV, HOT, or trucks) from general vehicles
- Installation, removal, or reconfiguration of traffic control devices, including Transit Signal Priority (TSP) features
- Installation of traffic metering systems, detection systems, cameras, changeable message signs and other electronics designed to optimize vehicle, bicycle, or pedestrian flow
- Timing of signals to optimize vehicle, bicycle, or pedestrian flow
- Installation of roundabouts or traffic circles
- Installation or reconfiguration of traffic calming devices
- Adoption of or increase in tolls

¹⁴ 2018 OPR Guidance, Page 20

- Addition of tolled lanes, where tolls are sufficient to mitigate VMT increase
- Initiation of new transit service
- Conversion of streets from one-way to two-way operation with no net increase in number of traffic lanes
- Removal or relocation of off-street or on-street parking spaces
- Adoption or modification of on-street parking or loading restrictions (including meters, time limits, accessible spaces, and preferential/reserved parking permit programs)
- Addition of traffic wayfinding signage
- Rehabilitation and maintenance projects that do not add motor vehicle capacity
- Addition of new or enhanced bike or pedestrian facilities on existing streets/highways or within existing public rights-of-way
- Addition of Class I bike paths, trails, multi-use paths, or other off-road facilities that serve nonmotorized travel
- Installation of publicly available alternative fuel/charging infrastructure
- Addition of passing lanes, truck climbing lanes, or truck brake-check lanes in rural areas that do not increase overall vehicle capacity along the corridor

Significance Threshold and Methodology

For projects that increase roadway capacity and are not identified under the Non-Significant Screening Criteria in the prior section, the significance criterion should be change in regional VMT. A finding of a significant impact would be determined if a transportation project results in a net increase in regional VMT.

Project types that would likely lead to a measurable and substantial increase in vehicle travel generally include those that:

- Add through lanes on existing or new highways, including general purpose lanes, HOV lanes, peak period lanes, auxiliary lanes, or lanes through grade-separated interchanges.

Appendix A – VMT Analysis Methodology

While Travel Demand Models (TDMs) are broadly considered to be amongst the most accurate of available tools to assess regional and sub-area VMT, based on a review of the data for El Segundo, it was decided that Replica would be used instead to assess VMT. This decision was primarily due to the fact that using a Big Data source (Replica) allows for a more accurate measurement of their VMT rather than an estimation that would be provided with a TDM. Replica uses anonymized cell phone data combined with or sources of location-based data such as credit card transactions to estimate trips down to the network link and Census block group level. The data used for this analysis is based on the average weekdays occurring between September and November 2019 to remove the influence of COVID. Each trip recorded includes the distance of the trip, the length (in seconds) of the trip, the mode used (drive alone, passenger, transit, walk, bike, other), the travel purpose (work, school, home, shopping, eating, etc.), the origin type (home, work, shopping, food, etc.), the time of day, the origin block group, and the destination block group. To determine a threshold for the City of El Segundo, trips arriving or departing from the 5-County SCAG region (Ventura, Los Angeles, Orange, San Bernardino, and Riverside) were included.

Land Use Data

The number of residents and workers within each block group that comprises the City of El Segundo, as well as for the five counties included in the region, were taken from data provided by the US Census for 2019. 2019 was chosen to match the year that the trips were collected from Replica and used to develop the VMT thresholds for the City.

Person Trips, Vehicle Occupancy, Trip Distance

To determine the average trip distance and occupancy for the City of El Segundo, as well as the 5-County region, the total trips were refined to only include trips that either started from home or work. The trips were refined further to isolate only those trips that occurred within an automobile rather than by another mode such as transit or biking, as required by State guidelines. Two trip types remain within the Replica data, private auto trips and carpool trips. Replica trips are person trips rather than vehicle trips and private auto trips are defined as trips made by someone driving a vehicle, excluding passengers. Carpool trips are defined as trips across the network by people who were passengers within a private auto.

Within the analysis period that included data from more than one Thursday in October 2019, there were 31,727 private auto trips and 8,960 carpool trips traveling from work or home within the City of El Segundo. During the same period, there were 20,300,645 private auto trips and 8,248,321 carpool trips traveling from work or home for the five counties. As all trips were person trips, the occupancy was calculated by dividing the total number of trips by the number of private auto trips as these trips represent one vehicle per driver. This resulted in a calculated occupancy of 1.28 persons per vehicle for the City of El Segundo and 1.42 persons per vehicle for the five counties. The total distance traveled by these trips was 638,165 miles for the City of El Segundo and 222,124,979 for the five counties. This resulted in an average trip distance of 15.7 miles for the City of El Segundo and 11.8 miles for the five counties.

VMT by Service Population

The calculated occupancy information was used to estimate the average VMT per Service Population for the City of El Segundo and the 5-County region. The total service population within El Segundo (91,104) and the 5-County region (26,965,277) were multiplied by two to account for the fact that Replica only provides one-way trip information and divided by the occupancy to determine the total number of vehicle trips, resulting in 142,083 total trips for the City of El Segundo and 38,066,811 total trips for the 5-County region. This was then multiplied by the average commute trip distance calculated previously, resulting in a total daily VMT of 2,228,529 for the City of El Segundo and 448,435,408 for the 5-County region. The total daily VMT was then divided by the total service population (residents + workers) to calculate an average daily VMT per Service Population of 24.5 for the City of El Segundo and 16.6 for the 5-County region. It should be noted that only two of the fourteen block groups that comprise the City of El Segundo's boundary have a higher VMT per Service Population than the El Segundo citywide average while five of the fourteen block groups have a higher VMT per Service Population than the 5-County regional average. As noted previously, the City's VMT per Service Population threshold is set at the El Segundo citywide average of 24.5 VMT per Service Population.

Appendix B – Transportation Demand Measures

City of El Segundo					
TDM Measure #	Transportation Demand Management Measure	Description	TDM Type	Max VMT Reduction	VMT Reduction Type
Land Use Strategies					
1	Provide Transit-Oriented Development (T-3)	This measure would reduce project VMT in the study area relative to the same project sited in a non-transit-oriented development (TOD) location. TOD refers to projects built in compact, walkable areas that have easy access to public transit, ideally in a location with a mix of uses, including housing, retail offices, and community facilities.	Infrastructure	20%	Commute
2	Integrate Affordable Housing (T-4)	This measure requires below market rate (BMR) housing. BMR housing providing greater opportunity for lower income families to live closer to job centers and achieve a jobs/housing match near transit.	Infrastructure	20%	All
Trip Reduction Programs					
3	Implement Commute Trip Reduction Program - Mandatory (T-6)	This measure will implement a mandatory CTR program with employers. CTR programs discourage single-occupancy vehicle trips and encourage alternative modes of transportation such as carpooling, taking transit, walking, and biking, thereby reducing VMT and GHG emissions.	Incentive	20%	Commute

City of El Segundo					
TDM Measure #	Transportation Demand Management Measure	Description	TDM Type	Max VMT Reduction	VMT Reduction Type
4	Implement Commute Trip Reduction Marketing (T-7)	This measure will implement a marketing strategy to promote the project site employer's CTR program. Information sharing and marketing promote and educate employees about their travel choices to the employment location beyond driving such as carpooling, taking transit, walking, and biking, thereby reducing VMT and GHG emissions.	Incentive	4.0%	Commute
5	Ridesharing Program (T-8)	This measure will implement a ridesharing program and establish a permanent transportation management association with funding requirements for employers.	Incentive	4.0%	Commute
6	Subsidized Transit Program (T-9)	This measure will provide subsidized or discounted, or free transit passes for employees and/or residents. Reducing the out-of-pocket cost for choosing transit improves the competitiveness of transit against driving, increasing the total number of transit trips and decreasing vehicle trips.	Incentive	1.2%	Commute
7	Provide End-of-Trip Bicycle Facilities (T-10)	This measure will install and maintain end-of-trip facilities for employee use. End-of-trip facilities include bike parking, bike lockers, showers, and personal lockers.	Infrastructure	0.7%	Commute
8	Employer-Sponsored Vanpool (T-11)	This measure will implement an employer-sponsored vanpool service. Vanpooling is a flexible form of public transportation that provides groups of 5 to 15 people with a cost-effective and convenient rideshare option for commuting.	Incentive	20%	Commute

City of El Segundo					
TDM Measure #	Transportation Demand Management Measure	Description	TDM Type	Max VMT Reduction	VMT Reduction Type
9	Price Workplace Parking (T-12)	This measure will price onsite parking at workplaces. Because free employee parking is a common benefit, charging employees to park onsite increases the cost of choosing to drive to work.	Incentive	20%	Commute
10	Employee Parking Cash-Out (T-13)	This measure will require project employers to offer employee parking cash-out. Cash-out is when employers provide employees with a choice of forgoing their current subsidized/free parking for a cash payment equivalent to or greater than the cost of the parking space.	Incentive	12%	Commute
Parking or Road Pricing / Management					
11	Limit Residential Parking Supply (T-15)	This measure will reduce the total parking supply available at a residential project or site. Limiting the amount of parking available creates scarcity and adds additional time and inconvenience to trips made by private auto, thus disincentivizing driving as a mode of travel.	Incentive	13.7%	All
12	Unbundle Residential Parking Costs (T-16)	This measure will unbundle, or separate, a residential project's parking costs from property costs, requiring those who wish to purchase parking spaces to do so at an additional cost.	Incentive	15.7%	All
Neighborhood Design					
13	Pedestrian Network Improvement (T-18)	This measure will increase the sidewalk coverage to improve pedestrian access. Providing sidewalks and an enhanced pedestrian network encourages people to walk instead of drive.	Infrastructure	5%	All

City of El Segundo					
TDM Measure #	Transportation Demand Management Measure	Description	TDM Type	Max VMT Reduction	VMT Reduction Type
14	Construct or Improve Bike Facility (T-19-A)	This measure will construct or improve a single bicycle lane facility (only Class I, II, or IV) that connects to a larger existing bikeway network. Providing bicycle infrastructure helps to improve biking conditions within an area.	Infrastructure	0.6%	All
15	Construct or Improve Bike Boulevard (T-19-B)	Construct or improve a single bicycle boulevard that connects to a larger existing bikeway network. Bicycle boulevards are a designation within Class III Bikeway that create safe, low-stress connections for people biking and walking on streets.	Infrastructure	0.2%	All
Transit Strategies					
16	Transit-Supportive Roadway Treatments (T-27)	This measure will implement transit-supportive treatments on the transit routes serving the plan/community. Transit-supportive treatments incorporate a mix of roadway infrastructure improvements and/or traffic signal modifications to improve transit travel times and reliability.	Infrastructure	0.2%	All



City Council Agenda Statement

Meeting Date: September 6, 2022

Agenda Heading: Staff Presentations

Item Number: D.11

TITLE:

Grant Award from Chevron U.S.A., Inc. in the Amount of \$75,000 to Support Economic Development within the City of El Segundo

RECOMMENDATION:

1. Authorize the City Manager to accept grant funds in the amount of \$75,000 for Economic Development.
2. Appropriate grant funding to the Economic Development Grant Account 702-221-2401-1281.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

\$75,000 Revenue for the Economic Development Grant Account 702-221-2401-1281

BACKGROUND:

Staff applied for a grant from the Chevron Social Investment Partnership Program which makes available financial resources in the form of competitive grants for investment within the communities where Chevron maintains operations. The application was submitted to support the City of El Segundo Economic Development Program. The purpose of the program is to retain, expand and attract new businesses and create jobs in El Segundo with an emphasis on attracting new industries to the city.

DISCUSSION:

The Chevron Social Investment Partnership Program has approved the grant application and will award the City of El Segundo a grant in the amount of \$75,000.00.

Chevron U.S.A., Inc. Grant

September 6, 2022

Page 2 of 2

This is the ninth time El Segundo has been awarded grant funding from Chevron. City Council previously accepted grants in the amount of \$200,000 in 2013, \$175,000 in 2014, \$200,000 in 2015, \$185,000 in 2016, \$125,000 in 2017, \$125,000 in 2018, \$110,000 in 2019, \$100,000 in 2020, and \$75,000 in 2021.

A one-time \$75,000 payment will be made to the City of El Segundo tendered by check. Staff recommends that these funds be utilized to support the following marketing and branding goals:

- Enhance long-term economic stability and employment opportunities through business attraction and industry diversification.
- Support business retention through pro-active, Citywide economic development assistance.
- Evolve exciting destination and tourism marketing efforts (hotel, retail, restaurants, arts/culture, and recreation).
- Continue and enhance marketing and branding efforts with focus on commercial and industrial business attraction.

Staff requests Council to formally authorize the City Manager to accept grant funds in the amount of \$75,000 to support economic development within the City of El Segundo.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Diversity, Equity, Inclusion & Communication

Objective A: El Segundo provides unparalleled service to internal and external customers

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective A: El Segundo promotes economic growth and vitality for businesses and the community

PREPARED BY:

Cristina Reveles, Economic Development Coordinator

REVIEWED BY:

Barbara Voss, Deputy City Manager

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: September 6, 2022

Agenda Heading: Staff Presentations

Item Number: D.12

TITLE:

Main Street / Imperial Highway Monument Sign

RECOMMENDATION:

1. Provide feedback and direction to staff regarding the recommended two conceptual design options and authorize staff to proceed with advancing the selected option.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Funding for this project was included in the Adopted FY 2020-2021 CIP Fund Budget as follows:

Amount Budgeted: \$450,000 (\$150,000 General Fund & \$300,000 Cultural Arts Fund)
Design: \$72,110
Current Balance: \$376,000
Additional Appropriation: None
Account Number(s): 301-400-8203-8214 (City Gateway Entry Project)

BACKGROUND:

On January 18, 2022, City Council authorized staff to execute a Professional Services Agreement with Hirsch & Associates, Inc. to prepare the design of the Main Street / Imperial Highway Monument Entry Feature and authorized staff to remove the existing signage at the Main Street and Imperial Highway intersection. By the end of January, Public Works staff had removed the signs at the site intersection (see attachment). Additionally, Hirsch & Associates, Inc. investigated the site and prepared two concepts for this entry feature. The designer was asked to provide a design that is reflective of El Segundo's small-town charm, beach orientation, ties into the evolving nature of the Downtown area, and connects to the historic El Segundo High School, Library Park, and Library Park sites.

Main Street / Imperial Highway Monument Entry Feature Project

September 6, 2022

Page 2 of 3

DISCUSSION:

The two concepts presented herein are summarized as follows:

- The **Character of El Segundo** concept. This concept is inspired by industrial design and materials where the abstract graphic images are cut into steel or aluminum panels. This design touches on many of the features that come together to form the character of El Segundo from the past, present, and future. The estimated construction cost for this option is \$440,000.
- The **Old Time Postcard Inspiration** concept. This concept is inspired by the creative tourist industry marketing of the past. This bold, clean, and modern design will be a stand-out statement-piece in the landscape, inviting visitors to explore all that the city has to offer. The estimated construction cost for this option is \$420,000.

The conceptual drawings and renderings for these two design options are provided as an attachment.

The staff is asking for the City Council's feedback on the two presented options, and is requesting direction from the City Council on which option is to be further developed for the final design for this project.

With the City Council's direction, the final design is estimated to be completed by December 2022.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

Objective 4B: El Segundo's technology supports effective, efficient, and proactive operations.

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for business and the community.

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Main Street / Imperial Highway Monument Entry Feature Project

September 6, 2022

Page 3 of 3

Cheryl Ebert, Senior Civil Engineer

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

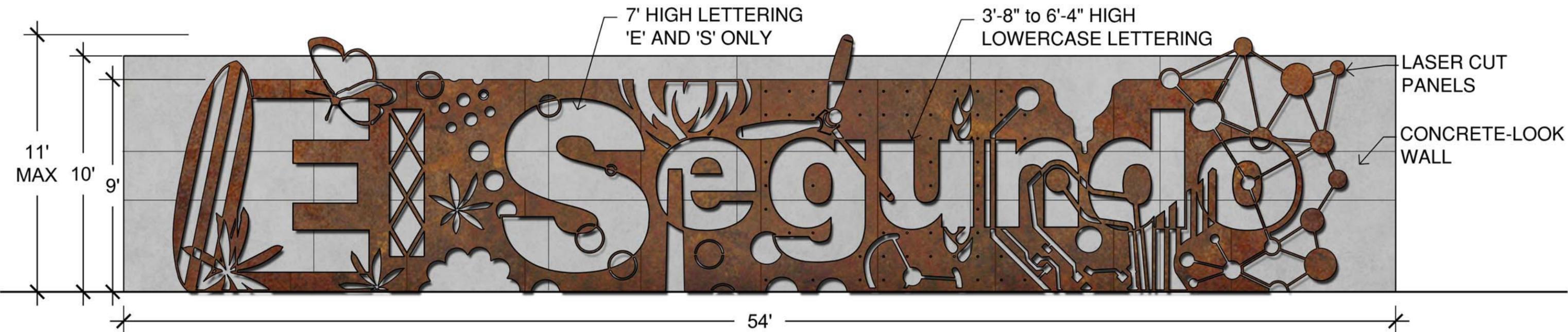
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Main & Imperial Monument Removal of Existing Signage
2. Character of El Segundo Concept
3. Old Time Postcard Concept w Greetings

Photos of Site after Removal of Sign





CHARACTER OF EL SEGUNDO GATEWAY SIGN

Inspired by industrial design and materials, this abstract graphic gateway sign will be a stand-out statement piece in the landscape, drawing people in to take a closer look. The abstract graphic images cut into the steel or aluminum panels touch on many of the facets that come together to form the character of El Segundo. Inspiration was drawn from the past and present in the ecology of place, Tongva artifacts, community and agriculture, refinery and aerospace industries, current technology, and the unknown future. Holes drilled in the sign near the early aerospace symbols can be filled with rivets by community participants or city employees that wish to be involved with the sign construction. An interpretive sign can be positioned near the gateway sign to provide passers-by with more information on the symbolism found in the sign and their significance to the City. Small white LED light strips can be mounted on the back of the laser cut panels to provide a wash of bright light along the face of the wall. Linear, color-changing LED lights can then be mounted at the face of the sign to create a wash of color for an exciting and dynamic look. The gateway plant palette can emphasize the beach-like feel utilizing decomposed granite surfacing combined with ornamental grasses, Coastal Buckwheat, Silver Lupine and other drought tolerant planting as a support element for the sign without competing with it.

Weathering Steel Panels Mounted on Concrete Wall



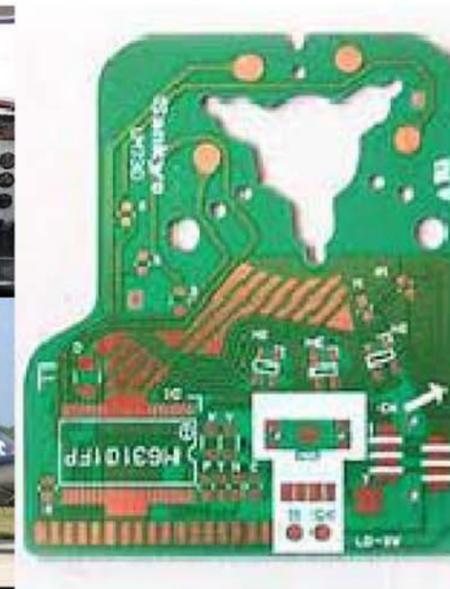
Local Ecology & Tongva Tribe



Refineries, Agricultural History and Aerospace Industry



New Technology Aerospace Circuit Board



Potential Future-Our Imaginations and Beyond

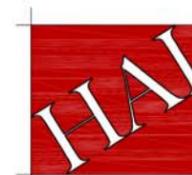


INSPIRATION



Main Street & Imperial Highway Gateway Monument - Character of El Segundo Inspiration

City of El Segundo, California



HIRSCH & ASSOCIATES, INC.

LANDSCAPE ARCHITECTURE & PLANNING

2221 EAST WINSTON ROAD, SUITE A
ANAHEIM, CALIFORNIA 92806
PHONE 714-776-4340 FAX 714-776-4395
WWW.HAILANDARCH.COM LA#1710

6-1-2022



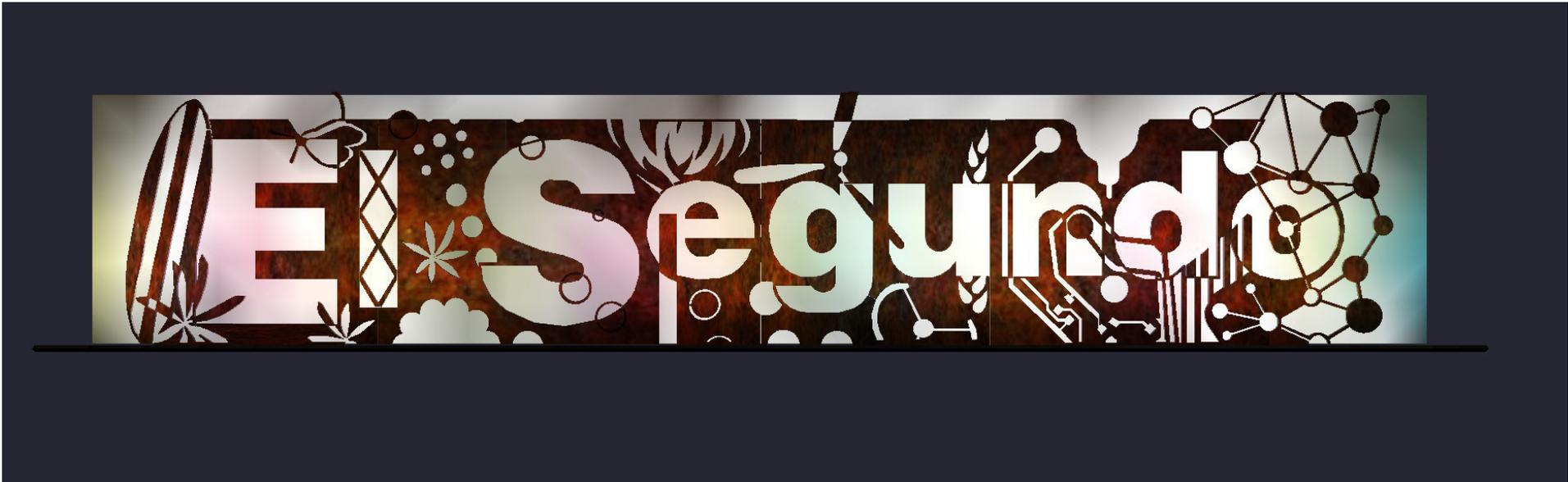


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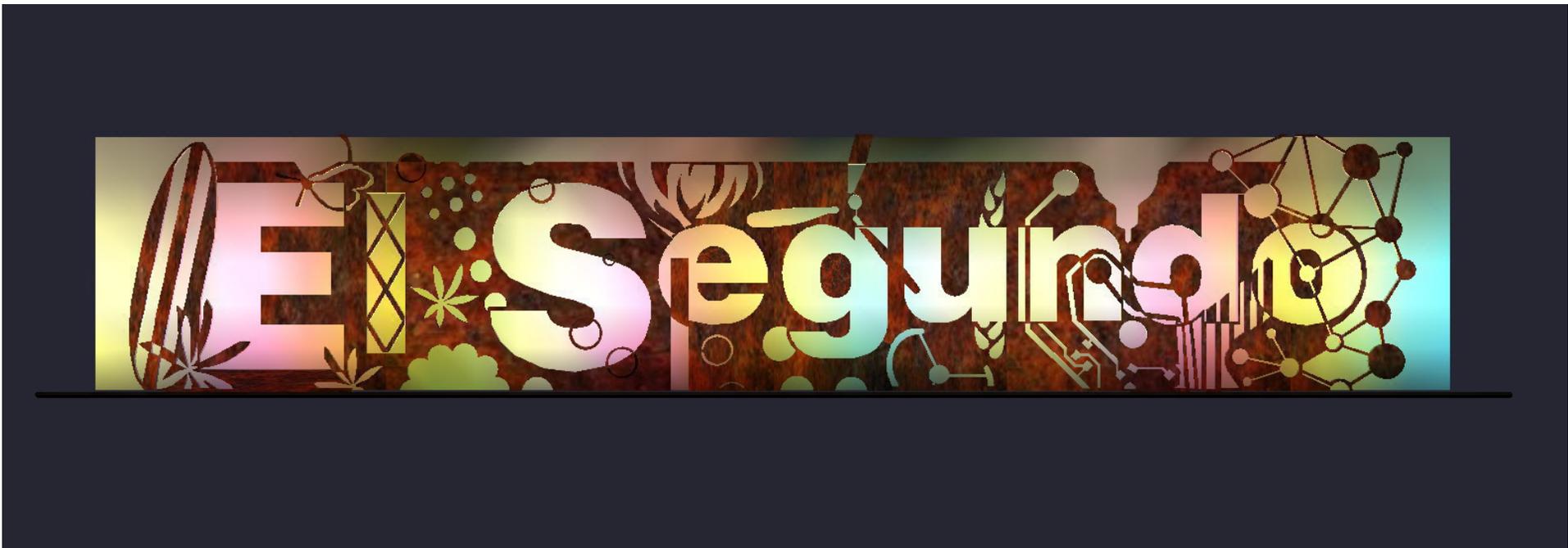
© 2022 Google

8.93 ft

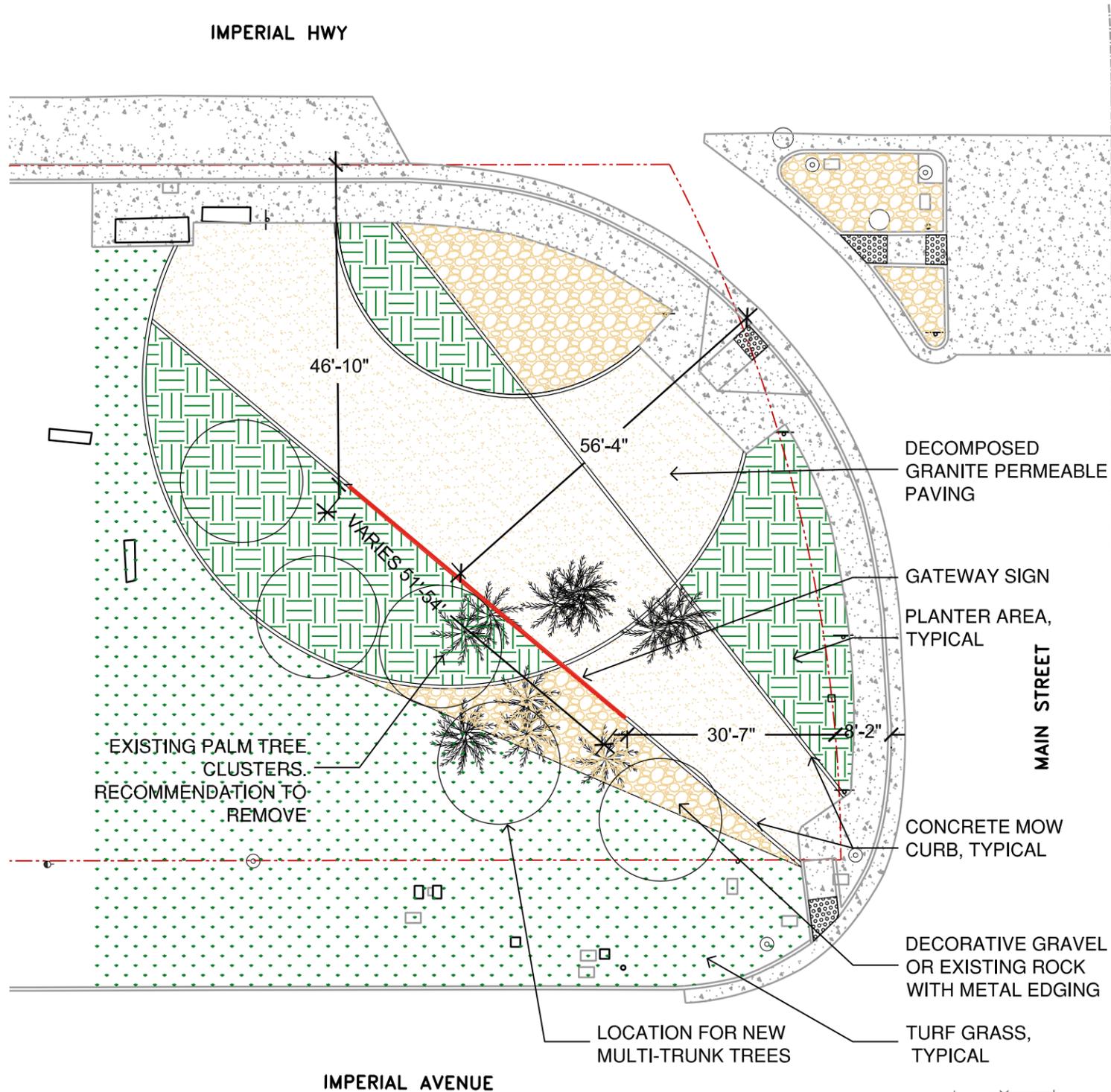




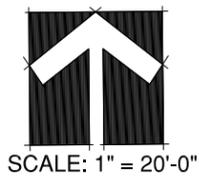
Artwork with the back lit and with the RGB in front



Artwork without the back lit, with the RGB in front ONLY



PLAN VIEW LAYOUT- LINEAR OPTION



Seaside Buckwheat-*Eriogonum latifolium*



Silver Lupine-*Lupinus albifrons*



Mass Planting-
Ornamental Grasses

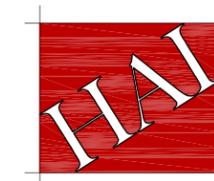


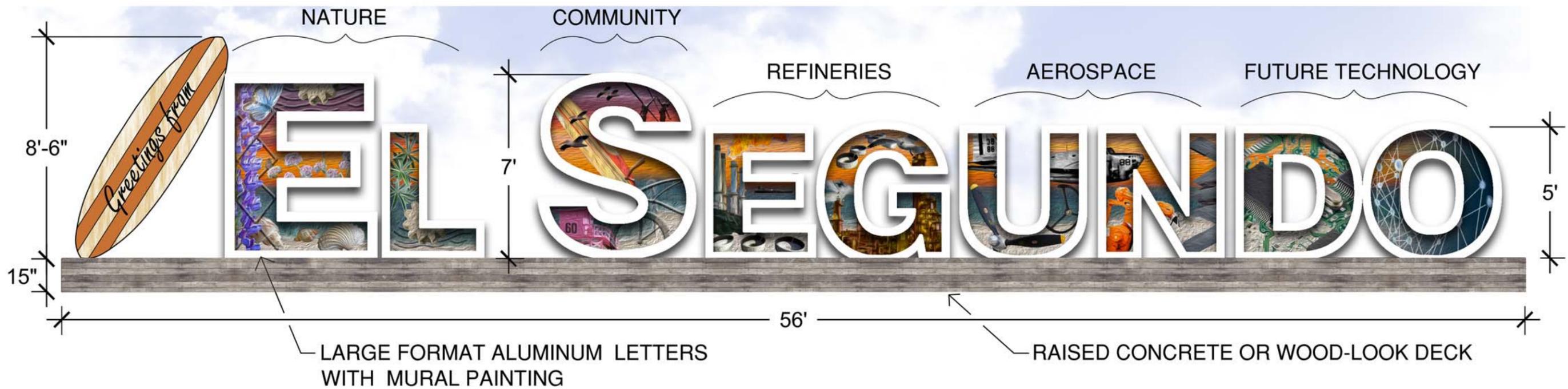
Decorative Cobble with
Metal Edging



Decomposed Granite
Permeable Paving

LANDSCAPE RECOMMENDATIONS





LARGE FORMAT MODERN GATEWAY SIGN OPTIONS INSPIRED BY OLD TIME POSTCARDS

Inspired by the creative tourist industry marketing of the past and bold, clean, modern design, this graphic gateway sign will be a stand-out statement piece in the landscape inviting visitors down the street and enticing them to explore all that the City of El Segundo has to offer. The decorative artwork within the lettering can provide motion, color, and texture while visually depicting the character of El Segundo's beach city, natural habitat, refinery and aerospace industries, and the future technologies. The base can have a wood-look boardwalk appeal surrounded by a swathe of decomposed granite "beach sand" that will allow for an up-close exploration of the artwork. Each recessed letter can be lit with a white LED light strip embedded within its perimeter to accent the colorful artwork within each letter. Grasses, Coastal Buckwheat, Silver Lupine, and other drought tolerant plantings can support the "beach" feel of the gateway and provide visual interest with color and texture without competing with the sign.



INSPIRATION



Main Street & Imperial Highway Gateway Monument - Old Time Postcard Inspiration

City of El Segundo, California



HIRSCH & ASSOCIATES, INC.

LANDSCAPE ARCHITECTURE & PLANNING

2221 EAST WINSTON ROAD, SUITE A
ANAHEIM, CALIFORNIA 92806
PHONE 714-776-4340 FAX 714-776-4395
WWW.HAILANDARCH.COM LA#1710

6-17-2022



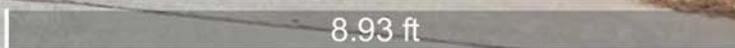


EL SEGUNDO



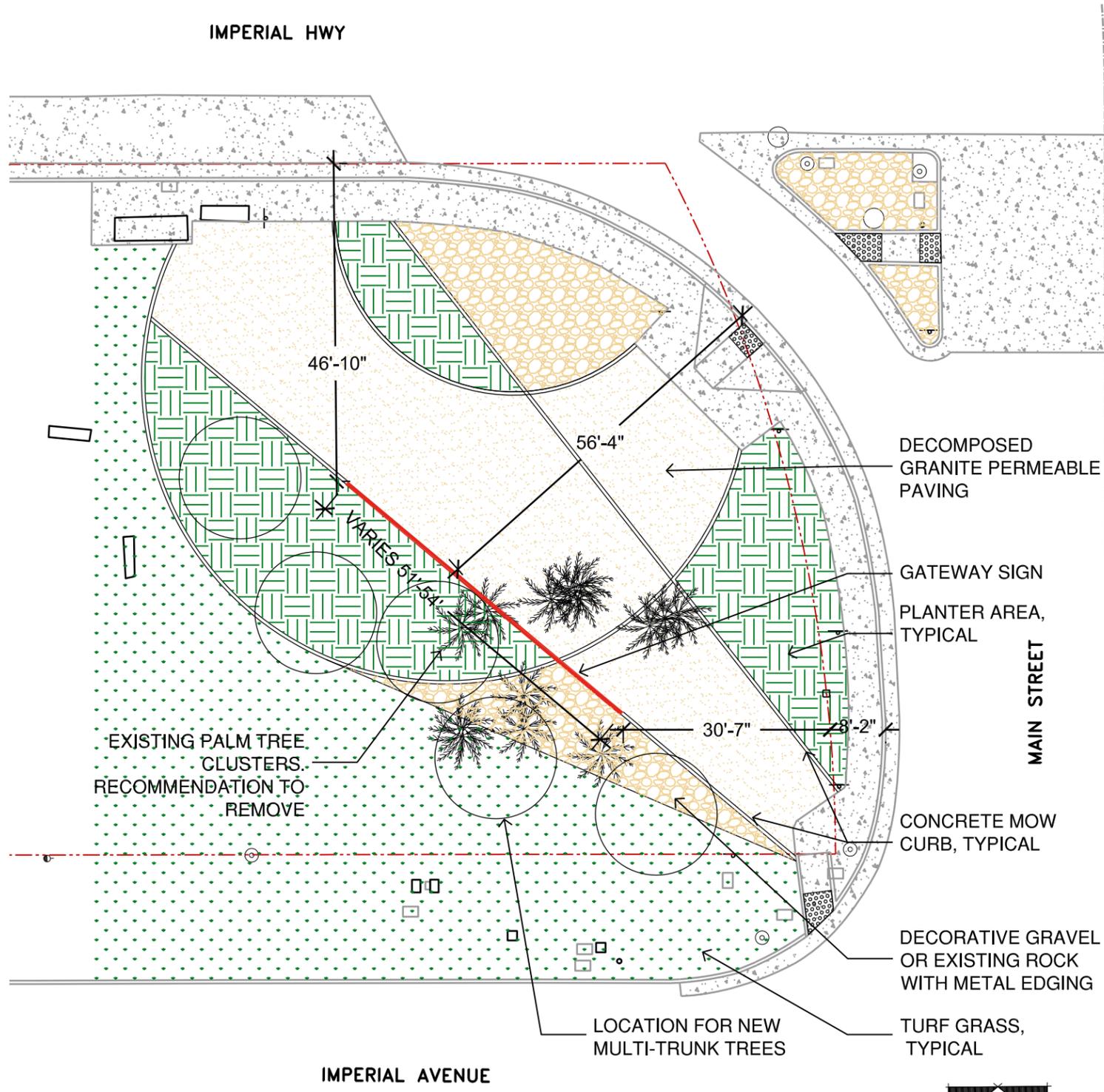
Google Earth

© 2022 Google

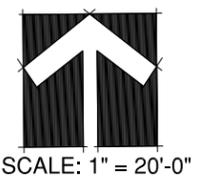




Recommending the use of white Flex LED's for this installation. Colored lighting is shown above and, depending on the artwork, can compete and wash out the colors of the artwork.



PLAN VIEW LAYOUT- LINEAR OPTION



Seaside Buckwheat-Eriogonum latifolium



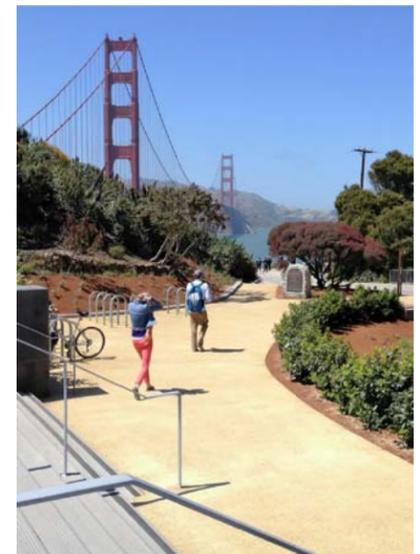
Silver Lupine-Lupinus albigifrons



Mass Planting- Ornamental Grasses



Decorative Cobble with Metal Edging



Decomposed Granite Permeable Paving

LANDSCAPE RECOMMENDATIONS





City Council Agenda Statement

Meeting Date: September 6, 2022

Agenda Heading: Staff Presentations

Item Number: D.13

TITLE:

Implementation of Reorganization of City Departments

RECOMMENDATION:

1. Adopt a resolution which will establish basic monthly salary ranges reflecting the revised titles for the job classifications of Director of Community Development and Director of Recreation, Parks, and Library.
2. Introduce and waive the first reading of an ordinance amending the El Segundo Municipal Code to reflect revised names of certain departments and positions.
3. Direct staff to schedule the ordinance's second reading for September 20, 2022 or as soon thereafter it may be considered.
4. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Funding for the proposed actions was incorporated in the Adopted FY 2022-23 Citywide Budget. No new funding is needed for this fiscal year.

BACKGROUND:

In response to the Adopted FY 2022-23 Budget approved by City Council on June 21, 2022 which included the initial revised names of certain departments and positions, as follows:

Recreation, Parks, and Library Department (name change)

The name of the former "Community Services Department" was changed to "Recreation, Parks, and Library Department" to reflect the merger of the Parks Division from the Public Works Department with the Community Services Department, which includes the Recreation and Library Divisions. The reorganized department structure is

Implementation of Reorganization of City Departments

September 6, 2022

Page 2 of 3

now comprised of three divisions: 1) Recreation, 2) Parks and 3) Library.

Community Development Department (name change)

The name of the former “Development Services Department” was changed to “Community Development Department” to better align with industry standards for building, planning, and neighborhood preservation services provided.

DISCUSSION:

In alignment with the new Department names, the titles of the job classifications of the Department Directors also require revision as described below:

Director of Community Development

The former Development Services Department is under the direction of the Director of Development Services. Staff recommends revising the current title to Director of Community Development Department. The salary range and “at-will” status in the Executive Management group would remain unchanged. Funding for this position is included in the Adopted FY 2022-2023 General Fund Budget.

Director of Recreation, Parks, and Library

The former Community Services Department is under the direction of the Director of Community Services. Staff recommends revising the current title to Director of Recreation, Parks, and Library. The salary range and “at-will” status in the Executive Management group would remain unchanged. Funding for this position is included in the Adopted FY 2022-23 General Fund Budget.

To implement the above actions, modifications are needed to City’s Municipal Code to comply with City’s personnel policies and practices, as set forth in the proposed ordinance. The ordinance also calls for the name changes to apply to existing City resolutions and agreements. The proposed resolution will establish basic monthly salary ranges reflecting the revised titles for the job classifications of Director of Community Development and Director of Recreation, Parks, and Library.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo provides unparalleled service to internal and external customers.

Implementation of Reorganization of City Departments

September 6, 2022

Page 3 of 3

Objective 1 B: El Segundo's engagement with the community ensures excellence.

Goal 3: Develop as a Choice Employer and Workforce

Objective: El Segundo is a city employer of choice and consistently hires for the future, with a workforce that is inspired, world-class and engaged, demonstrating increasing stability and innovation.

PREPARED BY:

Rebecca Redyk, Human Resources Director

REVIEWED BY:

Rebecca Redyk, Human Resources Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Resolution Establishing Basic Salary Ranges
2. Ordinance Amending Municipal Code

RESOLUTION NO. _____

**A RESOLUTION ESTABLISHING BASIC MONTHLY SALARY RANGES
FOR FULL TIME JOB CLASSIFICATIONS**

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council approves the following basic salary ranges:

Classification	Salary Range
Director of Community Development	\$13,581 - \$17,700 Monthly
Director of Recreation, Parks, and Library	\$13,415 - \$16,098 Monthly

SECTION 2: *Authority.* The City Manager or his designee is authorized to take any steps necessary in order to effectuate this Resolution.

SECTION 3: *Construction.* This Resolution must be broadly construed in order to achieve the purposes stated in this Resolution. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Resolution.

SECTION 4: *Severability.* If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions and make a minute of this adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 6: This Resolution is effective September 6, 2022 and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 6th day of September, 2022.

Drew Boyles,
Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. ____ was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the ____ day of _____, 2022, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE EL SEGUNDO MUNICIPAL CODE TO REFLECT CHANGES TO THE CITY’S INTERNAL ORGANIZATION, INCLUDING REVISED NAMES OF CERTAIN DEPARTMENTS AND CLASSIFICATIONS.

THE CITY COUNCIL OF THE CITY OF EL SEGUNDO DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds and determines as follows:

- A. On August 16, 2022, the City Council approved a revised City organization chart which made changes to the names of certain departments and positions.
- B. The City Council desires to adopt this ordinance memorializing the changes within the City’s Code.

SECTION 2. El Segundo Municipal Code (“ESMC”) § 1-6-3 is amended in its entirety to read as follows:

“1-6-3: CITY DEPARTMENTS:

Effective _____, 2022 the organization of City government consists of the following departments:

City Administration

Community Development Department

Finance Department

Fire Department

Human Resources Department

Information Technology Systems Department

Police Department

Public Works Department

Recreation, Parks, and Library Department”

SECTION 3. ESMC § 1-6-5 is amended in its entirety to read as follows:

“1-6-5 DEPARTMENT HEADS:

For purposes of this chapter and expanding the coverage of initiative Ordinance No. 586, pursuant to its § 19, effective _____, the term “department head” includes:

Assistant City Manager

Chief Financial Officer

Chief of Police

City Manager

Deputy City Manager

Director of Community Development

Director of Human Resources

Direct of Information Technology Services

Director of Public Works

Director of Recreation, Parks, and Library

Fire Chief”

SECTION 4. Throughout the remainder of the ESMC and for all City resolutions and contracts, all references to the following departments or directors are amended as follows:

<i>Current Titles</i>	<i>Shall be changed:</i>
“Development Services Department,” “Planning, Building and Safety Department,” “Planning and Building Department,” “Community, Economic and Development Services Department,”	“Community Development Department”
“Community Services Department,” “Recreation and Parks Department”	“Recreation, Parks, and Library Department”
“Director of Development Services,” “Director of Planning, Building and Safety,” “Director of Planning and Building Safety,” “Director of	“Director of Community Development”

Community, Economic and Planning and Building Safety,” “Community, Economic and Development Services Director,” “Director of Community, Economic and Development Services”	
“Director of Community Services,” “Recreation and Parks Director”	“Director of Recreation, Parks, and Library”

SECTION 5. *Validity of Previous Code Sections.* If this entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal of the ESMC or other regulation by this Ordinance will be rendered void and cause such ESMC provision or other regulation to remain in full force and effect for all purposes.

SECTION 6. *Enforceability.* Repeal or amendment of any previous Code Sections does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Ordinance’s effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 7. *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provision or application and, to this end, the provisions of this Ordinance are severable.

SECTION 8. The City Clerk, or her duly appointed deputy, is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of El Segundo’s book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 9. *Construction.* This Ordinance must be broadly construed to achieve the purposes stated in this Ordinance. It is the City Council’s intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 10. *Environmental Review.* This Ordinance was reviewed pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, “CEQA”) and the regulations promulgated thereunder (14 Cal. Code of Regulations §§15000, *et seq.*, the “CEQA Guidelines”). Based upon that review, this Ordinance is exempt from

further review pursuant to CEQA Guidelines §15061(b)(3) because it can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment.

SECTION 11. Recording. The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City’s book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within 15 days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 12. Execution. The Mayor, or presiding officer, is hereby authorized to affix his signature to this Ordinance signifying its adoption by the City Council of the City of El Segundo, and the City Clerk, or duly appointed deputy, is directed to attest thereto.

SECTION 13. Electronic Signatures. This Ordinance may be executed with electronic signatures in accordance with Government Code §16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

SECTION 14. Effective Date. This Ordinance will take effect on the 30th day following its final passage and adoption.

ORDINANCE NO. ____ HAD ITS FIRST READING ON _____, ITS SECOND READING ON _____, AND WAS DULY PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF EL SEGUNDO AT ITS REGULAR MEETING OF _____.

Drew Boyles, Mayor

ATTEST:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney



City Council Agenda Statement

Meeting Date: September 6, 2022

Agenda Heading: Staff Presentations

Item Number: D.14

TITLE:

City of El Segundo FY 2022-2026 Strategic Plan

RECOMMENDATION:

1. Adopt the FY 2022-2026 Strategic Plan.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Implementation of the FY 2022-2026 Strategic Plan will be considered and prioritized in the annual Citywide budget each fiscal year.

BACKGROUND:

The City of El Segundo's strategic planning process was a collaboration between Management Partners, City leadership, staff and the community which began by holding an Executive Team kickoff meeting on January 24, 2022. City Council interviews took place from January 27, 2022 to February 1, 2022, and City staff went through data gathering in February 2022 in order to provide information for the next series of meetings. The series of meetings continued with the Executive Team Workshop, which was held on March 9, 2022. Staff received recommendations from the Executive Team Workshop and the City's CCBs, to inform the City Council Strategic Planning Workshop on April 12th, 2022. The community and staff were encouraged to attend and participate in the open City Council Strategic Planning Workshop session. During this session, City Council and staff discussed any changes to the goals and objectives that need to be revised or new ones added to the plan. The City Council also discussed the Council's priorities for the next year. The analysis was used to help update the strategic plan document itself, as well as the associated work plan. Based on decisions at these planning sessions, the goals, objectives and activities were either confirmed or updated and incorporated into the strategic planning document.

FY 2022-2026 Strategic Plan

September 6, 2022

Page 2 of 7

DISCUSSION:

This Strategic Plan is a roadmap to guide the work of the City of El Segundo for the four-year period FY 2022-23 through FY 2025-26. The Plan articulates the vision, mission, and values of the City and establishes a set of goals, priorities and strategies for the future. The plan will be reviewed annually and updated periodically as we accomplish our priorities.

Mission (No Change)

Provide a great place to live, work, and visit.

Vision (No Change)

Be a global innovation leader where 'big ideas take off' while maintaining our unique small-town character.

Values and Culture

The values of the Strategic Plan were updated as follows to be more concise and direct.

Values:

Service. We work to provide exceptional services and continuously improve our practices and processes.

Ethics. We are accountable and responsible for our actions, transparent in our process, and follow professional standards.

Collaboration. We work as "one team" on behalf of our community.

Culture: (No Change)

El Segundo strives to create a working culture of:

- Innovation
- Support and recognition
- Leadership by example
- Proactive action
- Problem-solving - getting to yes
- Engaging the community

Top Ten Priorities

The City Council identified ten new priorities that are intended to convey the Council's collective top areas of focus for the first two years of the Strategic Plan FY 2022-23 and FY 2023-24.

1. Enhance our proactive community engagement program to educate and inform the public about City services, programs and issues.
2. Conduct an analysis to include a response coverage study to determine the best and most cost effective model for the Fire Department.
3. Address quality of life issues pertaining to homelessness, graffiti, noise and other concerns.
4. Determine optimal staffing levels required to deliver unparalleled City services and ensure Council policies are fully implemented.
5. Identify parking solutions throughout the community.
6. Implement the capital improvement plan for parks, recreation, City facilities, library and Park Vista Senior Living Facility.
7. Encourage progress in the development of the Smoky Hollow Business Zone.
8. Conduct a long-term financial analysis to identify ways to maximize and enhance fiscal sustainability from a variety of sources to support City services.
9. Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support unfunded capital improvements and deferred maintenance to address the aging infrastructure throughout the City.
10. Develop a robust approach to connecting businesses to each other and conducting proactive outreach to grow our business community.

Five Broad Goals:

Goals 1,3, and 4 have been revised as follows:

1. Enhance Customer Service, Diversity, Equity, Inclusion and Communication
2. Support Community Safety and Preparedness
3. Promote a Quality Workforce Through Teamwork
4. Develop and Maintain Quality Infrastructure and Technology
5. Champion Economic Development and Fiscal Sustainability

Each goal includes a list of implementation strategies. Strategies were either continued from the previous Strategic Plan, or newly added. The new strategies are identified below.

1. Enhance Customer Service, Diversity, Equity, Inclusion and Communication:

New Strategies:

- Enhance our proactive community engagement program to educate and inform the public about City services, programs, and issues.
- Implement the City Council approved recommendations from the Diversity, Equity and Inclusion (DEI) Committee reports to City Council.

2. Support Community Safety and Preparedness:

New Strategies:

- Clearly define our disaster preparedness program to ensure the City is prepared for a variety of disasters, including our facilities and staff.
- Implement the recommendations approved by the City Council in the Diversity, Equity and Inclusion Committee (DEI) Public Safety Report.
- Conduct an analysis to include a response coverage study to determine the best and most cost-effective response model for the fire department.
- Ensure the police services are provided in a cost-effective manner, including meeting unfunded state mandates.
- Develop a long-term strategy to hold large-scale, neighboring municipal operations accountable for environmental violations that place the quality of life and health of the residents and businesses at risk.
- Address quality of life issues pertaining to homelessness, graffiti, noise and other concerns.

3. Promote a Quality Workforce Through Teamwork and Organizational Efficiencies:

New Strategies:

- Review and update the key performance indicators (KPI) to ensure the ones being used can be tracked with data and the results used make improvement decisions.
- Implement the recommendations approved by the City Council in the Diversity, Equity and Inclusion Committee (DEI) Citywide Organization Report.
- Support initiatives designed to improve the overall health, wellness and safety of employees.

- Provide training to employees to ensure they are able to perform their jobs safely, including carrying out their emergency response roles in the event of a disaster.
- Determine optimal staffing levels required to deliver unparalleled City services and ensure Council policies are fully implemented.
- Develop a workplan to institute a records management program and related systems.
- Enhance the use of the Intranet as a one-stop site for employee information and services.

4. Develop and Maintain Quality Infrastructure and Technology:

New Strategies:

- Initiate a comprehensive update to the General Plan.
- Identify parking solutions throughout the community.
- Implement the capital improvement plan for parks, recreation, City facilities, library, and Park Vista Senior Living Facility.
- Examine options regarding the expansion of the fiber infrastructure within El Segundo for economic development purposes.
- Update the Technology Master Plan with a new prioritized list for funding and implementation.
- Implement a new ERP/HRIS (enterprise resource planning/human resources information system) to improve efficiency and transparency.
- Implement technologies to enhance customer service while maintaining a human connection in the delivery of City services.
- Expand the new agenda management program that will automate processes for Commissions, Committees and Boards (CCBs).
- Pursue collaboration with the City and County of Los Angeles to beautify the entryways into El Segundo, to include parking lot and beach.

5. Champion Economic Development and Fiscal Sustainability:

New Strategies:

- Facilitate the move of the LA Chargers headquarters to El Segundo.
- Encourage progress in the development of the Smoky Hollow Zone.
- Collaborate with South Bay cities to spur innovation, promote problem solving and create cost savings.
- Engage in a dialogue about housing east of Pacific Coast Highway, while preserving the R-1 zone.
- Update land use regulations to encourage development and entitlement projects (including the Downtown Specific Plan, Housing Element and other planning

documents).

- Conduct a long-term financial analysis to identify ways to maximize and enhance fiscal sustainability from a variety of sources to support City services.
- Develop a robust approach to connecting businesses to each other and conducting proactive outreach to grow our business community.
- Sponsor, coordinate and launch a private-public incubator program.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo provides unparalleled service to internal and external customers.

Objective 1 B: El Segundo's engagement with the community ensures excellence.

Goal 2: Support Community Safety and Preparedness

Objective: El Segundo is a safe and prepared city.

Goal 3: Develop as a Choice Employer and Workforce

Objective: El Segundo is a city employer of choice and consistently hires for the future, with a workforce that is inspired, world-class and engaged, demonstrating increasing stability and innovation.

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

Objective 4B: El Segundo's technology supports effective, efficient, and proactive operations.

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for business and the community.

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Portland Bates, Sr. Analyst

REVIEWED BY:

Darrell George, City Manager

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Strategic Plan_June 2022



CITY OF EL SEGUNDO STRATEGIC PLAN

FY 2022-23 THROUGH FY 2025-26

JUNE 2022



TABLE OF CONTENTS

City Council..... 1

Executive Summary 2

Strategic Plan Overview..... 3

Vision, Mission and Values 4

Opportunities and Challenges 5

Multi-Year Goals 6

Top City Council Priorities..... 7

Goal 1: Enhance Customer Service, Diversity, Equity, Inclusion and Communication 8

Goal 2: Support Community Safety and Preparedness 9

Goal 3: Promote a Quality Workforce Through Teamwork and Organizational Efficiencies..... 10

Goal 4: Develop and Maintain Quality Infrastructure and Technology 12

Goal 5: Champion Economic Development and Fiscal Sustainability 14

Progress Reports 16

Conclusions 17

Attachment A - Highlights of Accomplishments 18

Attachment B - Technology Projects and Needs..... 19



CITY COUNCIL



DREW BOYLES
MAYOR



CHRIS PIMENTEL
MAYOR PRO TEM



CAROL PIRSZTUK
COUNCILMEMBER



SCOT NICOL
COUNCILMEMBER



LANCE GIROUX
COUNCILMEMBER



EXECUTIVE SUMMARY

STRATEGIC PLANNING GUIDANCE PROVIDED BY:

- City Council
- Tracy Weaver
City Clerk (Elected)
- Darrell George
City Manager
- Barbara Voss
Deputy City Manager
- Joseph Lillio
Chief Financial Officer
- Michael Allen
Community Development Director
- Aly Mancini
Recreation, Parks, and Library Director
- Jaime Bermudez
Police Chief
- Deena Lee
Fire Chief
- Rebecca Redyk
Human Resources Director
- Elias Sassoon
Public Works Director

The Strategic Plan sets the path for the City of El Segundo for the next four years, covering the period FY 2022-23 through FY 2025-26.

It builds upon our previous Strategic Plan which the City Council updated in 2020. Much has happened since then, including a pandemic, changes in the economy, a tight labor market, new state mandates, rising housing costs, and more.

Our strategic planning began with each member of City Council being interviewed to learn about their priorities; a gap analysis conducted with City departments; an environmental scan prepared by City staff; input from the City's committees, commissions, and boards, and a City Council workshop conducted on April 12, 2022.

Our Strategic Plan is focused on achieving our vision, which is:

Be a global innovation leader 'where big ideas take off' while maintaining our unique small-town character.

The Strategic Plan has five multi-year goals:

- Enhance customer service, diversity, equity, inclusion and communication.
- Support community safety and preparedness .
- Promote a quality workforce through teamwork and organizational efficiencies.
- Develop and maintain quality infrastructure and technology
- Champion economic development and fiscal sustainability.

Our work relies on collaboration with others, and we are dedicated to being good partners and service providers.

Success of the City of El Segundo will always rely on a team effort.

Respectfully,



Darrell George
City Manager



STRATEGIC PLAN OVERVIEW

The Strategic Plan is a living document, featuring a framework that is adjusted based on the current needs of the community.



VISION, MISSION AND VALUES



VISION	<i>Be a global innovation leader ‘where big ideas take off’ while maintaining our unique small-town character.</i>
MISSION	<i>Provide a great place to live, work and visit.</i>
VALUES	<p>Service. We work to provide exceptional services and continuously improve our practices and processes.</p> <p>Ethics. We are accountable and responsible for our actions, transparent in our processes, and follow professional standards.</p> <p>Collaboration. We work as “one team” on behalf of our community.</p>

Culture

El Segundo strives to create a working culture of:

- Innovation
- Support and recognition
- Leadership by example
- Proactive action
- Problem solving - getting to yes
- Engaging the community



OPPORTUNITIES & CHALLENGES

Many opportunities and a number of challenges face the City.



Opportunities

- Attracting new technology businesses through access to land, employees, and transportation
- Repositioning existing buildings
- Attracting corporate headquarters
- Increasing commercial development
- Providing space for creative office campuses
- Attracting young professionals and families
- Determining the future of the east side of El Segundo

Challenges

- Increasing costs of goods and services
- Growing unfunded infrastructure and maintenance needs
- Meeting housing needs for all income levels
- Increasing unfunded state mandates
- Engaging the community more in emergency preparedness
- Recruiting and retaining employees
- Determining the future of the east side of El Segundo
- Reducing commercial office vacancy rates in light of modified work schedules and remote work

Major Factors Since Adoption of Last Strategic Plan

Significant changes have occurred since the most recent Strategic Plan was adopted by the City Council in 2020. Key factors are shown below. Highlights of accomplishments are shown in Attachment A.



MULTI-YEAR GOALS



The Strategic Plan has five multi-year goals. Each goal has an associated set of strategies for achievement over the life of the Strategic Plan. Each goal has been updated during this process to reflect plans for the next four years.

Goal 1: Enhance Customer Service, Diversity, Equity, Inclusion and Communication



Goal 2: Support Community Safety and Preparedness

Goal 3: Promote a Quality Workforce through Teamwork and Organizational Efficiencies



Goal 4: Develop and Maintain Quality Infrastructure and Technology

Goal 5: Champion Economic Development and Fiscal Sustainability



TOP CITY COUNCIL PRIORITIES

The City Council determined it’s top priorities during a strategic planning session held on April 12, 2022. The priorities are intended to convey the Council’s collective top areas of focus for the first two years of the Strategic Plan. FY 2022-23 and FY 2023-24. The Goal and Strategy references in the left-hand column correspond to those listed in subsequent pages.

- GOAL 1, STRATEGY A**

 - Enhance our proactive community engagement program to educate and inform the public about City services, programs and issues.
- GOAL 2, STRATEGY E**

 - Conduct an analysis to include a response coverage study to determine the best and most cost-effective model for the Fire Department.
- GOAL 2, STRATEGY H**

 - Address quality of life issues pertaining to the homeless, graffiti, noise and other concerns.
- GOAL 3, STRATEGY G**

 - Determine optimal staffing levels required to deliver unparalleled City services and ensure Council policies are fully implemented.
- GOAL 4, STRATEGY B**

 - Identify parking solutions throughout the community.
- GOAL 4, STRATEGY H**

 - Implement the capital improvement plan for parks, recreation, City facilities, library and Park Vista senior living facility.
- GOAL 5, STRATEGY C**

 - Encourage progress in the development of the Smoky Hollow business zone.
- GOAL 5, STRATEGY H**

 - Conduct a long-term financial analysis to identify ways to maximize and enhance fiscal sustainability from a variety of sources to support City services.
- GOAL 5, STRATEGY I**

 - Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support unfunded capital improvements and deferred maintenance to address the aging infrastructure throughout the City.
- GOAL 5, STRATEGY K**

 - Develop robust approach to connecting businesses to each other and conducting proactive outreach to grow our business community.



GOAL I: ENHANCE CUSTOMER SERVICE, DIVERSITY, EQUITY, INCLUSION AND COMMUNICATION

Strategic Direction

City Council and staff are committed to creating an environment that is inclusive and supportive of the community and encourages engagement. Staff are proactive problem solvers who strive to understand the needs of our customers and offer innovative solutions to address challenges.

Strategic Direction

- El Segundo provides unparalleled service to all customers.
- El Segundo’s engagement with the community ensures excellence.



Strategies	Continuing from Prior Strategic Plan	New Strategic Plan Item
A. Enhance our proactive community engagement program to educate and inform the public about City services, programs, and issues.		✓
B. Implement the City Council-approved recommendations from the Diversity, Equity and Inclusion (DEI) Committee reports to City Council.		✓
C. Institute process streamlining and automation for permitting, online 24-hour services, customer service-oriented practices and providing materials online.	✓	
D. Complete the remodel of the development services and business services center for increased customer service (concierge) and efficiency.	✓	
E. Adopt and implement Livability Action Plan and obtain the “Age-Friendly City” designation from the American Association of Retired Persons (AARP).	✓	



GOAL 2: SUPPORT COMMUNITY SAFETY AND PREPAREDNESS

Strategic Direction

El Segundo is ready to respond to any public safety incident through training, planning, and regional collaboration.

Objective

El Segundo is a safe and prepared community.



Strategies	Continuing from Prior Strategic Plan	New Strategic Plan Item
A. Address quality of life issues pertaining to homelessness, graffiti, noise, crime, air quality and other concerns.		✓
B. Conduct an analysis to include a response coverage study to determine the best and most cost-effective response model for the Fire Department.		✓
C. Develop a long-term strategy to hold large-scale neighboring municipal operations accountable for environmental violations that place the quality of life and health of residents and businesses at risk.		✓
D. Clearly define our disaster preparedness program to ensure the City is prepared for a variety of disasters, including our facilities and staff.		✓
E. Implement the recommendations approved by City Council in the Diversity, Equity, and Inclusion Committee (DEI) Public Safety Report .		✓
F. Increase community awareness for emergency preparedness; significantly increase the number of people who are prepared for disaster and involved in the Community Emergency Response Team (CERT) services.	✓	
G. Complete and implement the Fire Department’s accreditation process.	✓	
H. Ensure that police services are provided in a cost-effective manner, including meeting unfunded state mandates.		✓



GOAL 3: PROMOTE A QUALITY WORKFORCE THROUGH TEAMWORK AND ORGANIZATIONAL EFFICIENCIES

Strategic Direction

El Segundo’s ability to provide quality programs and services depends on our ability to attract and retain the best staff. We provide for the safety of our employees. We inspire and engage our workforce by encouraging innovation and celebrating success. We plan for the future through meaningful training, mentoring, and development programs that promote thoughtful succession planning for key positions.

Objective

El Segundo is an employer of choice and consistently hires for the future, with a workforce that is inspired, world-class, engaged and innovative.



Strategies	Continuing from Prior Strategic Plan	New Strategic Plan Item
A. Determine optimal staffing levels required to deliver unparalleled City services and ensure City Council policies are fully implemented.		✓
B. Institute methods to improve our competitive edge to hire and retain top quality staff.		✓
C. Institute methods of understanding employees’ interests and needs regarding training, job satisfaction, and engagement to aid in employee development, retention and succession planning.	✓	
D. Implement the recommendations approved by the City Council in the Diversity, Equity, and Inclusion Committee (DEI) Citywide Organization Report .	✓	



GOAL 3: PROMOTE A QUALITY WORKFORCE THROUGH TEAMWORK AND ORGANIZATIONAL EFFICIENCIES

Strategic Direction

El Segundo’s ability to provide quality programs and services depends on our ability to attract and retain the best staff. We provide for the safety of our employees. We inspire and engage our workforce by encouraging innovation and celebrating success. We plan for the future through meaningful training, mentoring, and development programs that promote thoughtful succession planning for key positions.

Objective

El Segundo is an employer of choice and consistently hires for the future, with a workforce that is inspired, world-class, engaged and innovative.



Strategies	Continuing from Prior Strategic Plan	New Strategic Plan Item
A. Determine optimal staffing levels required to deliver unparalleled City services and ensure City Council policies are fully implemented.		✓
B. Institute methods to improve our competitive edge to hire and retain top quality staff.		✓
C. Institute methods of understanding employees’ interests and needs regarding training, job satisfaction, and engagement to aid in employee development, retention and succession planning.	✓	
D. Implement the recommendations approved by the City Council in the Diversity, Equity, and Inclusion Committee (DEI) Citywide Organization Report .	✓	



GOAL 4: DEVELOP AND MAINTAIN QUALITY INFRASTRUCTURE AND TECHNOLOGY

Strategic Direction

El Segundo’s small-town charm is due in large part to our beautiful tree-lined streets, award-winning parks, and well-maintained public facilities. Protecting and investing in our physical infrastructure assets is vital for the well-being of our community. We perform preventive maintenance and seek opportunities to enhance and replace existing assets to improve efficiency and safety.

Objective

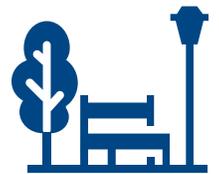
- El Segundo’s physical infrastructure supports an inviting and safe community.
- El Segundo’s technology supports effective, efficient and proactive operations.



Strategies	Continuing from Prior Strategic Plan	New Strategic Plan Item
A. Identify parking solutions throughout the community.		✓
B. Implement the capital improvement plan for parks, recreation, City facilities, library, and Park Vista senior living facility.		✓
C. Examine options regarding the expansion of the fiber infrastructure within El Segundo for economic development purposes.		✓
D. Initiate a comprehensive update to the General Plan.		✓
E. Implement a new ERP/HRIS (enterprise resources planning/human resource information system) to improve efficiency and transparency.		✓
F. Complete the Park Place extension project.	✓	
G. Renovate the indoor swimming facility, the Plunge.	✓	



Strategies	Continuing from Prior Strategic Plan	New Strategic Plan Item
H. Determine the future of the Teen Center.	✓	
I. Implement El Segundo Boulevard improvements (to include multi-modal approaches, roadway rehabilitation, new bike lanes, Americans with Disabilities Act ramps and sidewalks, and landscaping).	✓	
J. Adopt and implement the Recreation and Parks Master Plan guided by community engagement data, and a commitment to equity.	✓	
K. Offer convenient, integrated on-demand transportation services for cost efficiency and reliability, and encourage the use of Metro rideshare.	✓	
L. Update the Technology Master Plan with a new prioritized list for funding and implementation (see Attachment B).		✓
M. Implement technologies to enhance customer service while maintaining a human connection in the delivery of City services		✓
N. Implement the geographic information system (GIS) roadmap that will provide software access to basic property information and relevant documents.	✓	
O. Expand the new agenda management program to automate processes for Commissions, Committees and Boards (CCBs).		✓
P. Pursue collaboration with the City and County of Los Angeles to beautify the entryways into El Segundo to include parking lot and beach.		✓



Strategies	Continuing from Prior Strategic Plan	New Strategic Plan Item
F. Facilitate the move of the LA Chargers headquarters in El Segundo.		✓
G. Encourage progress in the development of the Smoky Hollow business zone.		✓
H. Collaborate with South Bay cities to spur innovation, promote problem solving and create cost savings.		✓
I. Identify areas within the community that are appropriate for housing, including senior living facilities, while preserving the R-1 zone.	✓	
J. Engage in a dialogue about housing east of Pacific Coast Highway, while preserving the R-1 zone.		✓
K. Update land use regulations to encourage development and entitlement projects (including the Downtown Specific Plan, Housing Element and other planning documents).		✓
L. Update the Administrative Code on business licenses, as well as an update to the Municipal Code which will require City Council to consider a future ballot initiative to effect changes.	✓	



GOAL 5: CHAMPION ECONOMIC DEVELOPMENT AND FISCAL SUSTAINABILITY

Strategic Direction

City Council and staff work collaboratively to develop a balanced budget while proactively taking steps to build strong reserves, prepare for the future through long-term financial planning, and provide the highest quality services for the community. Our economic development focus is one of maximizing the resources of both public and private sectors to promote business, investment, and economic growth. Deliberate leadership and strategic action position the City of El Segundo to continue to be a global innovation leader where big ideas take off, while maintaining our unique small-town character.

Objective

- El Segundo promotes economic growth and vitality for businesses and the community.
- El Segundo approaches its work in a financially strategic and responsible way.



Strategies	Continuing from Prior Strategic Plan	New Strategic Plan Item
A. Conduct a long-term financial analysis to identify ways to maximize and enhance fiscal sustainability from a variety of sources to support City services.		✓
B. Develop a robust approach to connecting businesses to each other and conducting proactive outreach to grow our business community.		✓
C. Implement the goals and objectives of the Economic Development Program aimed at industry diversification, business attraction, retention, expansion, and promoting the City as a tourist destination.	✓	
D. Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support unfunded capital improvements and deferred maintenance to address the aging infrastructure throughout the City.	✓	
E. Sponsor, coordinate and launch a private-public incubator program.		✓



PROGRESS UPDATES



Implementation Action Plan

An Implementation Action Plan will accompany the Strategic Plan as a management tool. It will contain the starting year and lead person assigned for each strategy. Timelines may be adjusted based on changing priorities, budget and personnel availability.

Reporting

Progress reports on the overall Strategic Plan will be provided twice a year to the City Council. Periodic status reports on specific items will also be provided.



CONCLUSION



The Strategic Plan is a roadmap to guide the work of the City of El Segundo for the four-year period FY 2022-23 through FY 2025-26.

The plan articulates the vision, mission, and values of the City and establishes a set of goals, priorities and strategies for the future.

The plan will be reviewed annually and updated periodically as we accomplish our priorities and as needs change.

El Segundo is committed to continuing collaboration with our many partners in achieving the goals in this Strategic Plan.

Thank you to everyone who contributed to our Strategic Plan.



ATTACHMENT A - HIGHLIGHTS OF ACCOMPLISHMENTS

Since adoption of the Strategic Plan updated in 2020, the City has accomplished some important milestones. Highlights of these, as well as several major items that are well underway, are listed below.

Many Accomplishments since 2020

- Effective multi-pronged pandemic response
- Support of businesses through the pandemic
- Strong financial position and policies; issuance of pension obligation bond; Topgolf revenue allocation policy approved
- Development and approval of a five-year water and wastewater rate plan to ensure fiscal sustainability in the enterprise funds
- Changes in policing approach since 2016, handled social justice issues well
- Streets continue to be well-maintained within resources available
- Approval of conceptual design of The Plunge
- Approved settlement agreement with Los Angeles World Airports and City of Los Angeles for significant improvements to Imperial Highway medians and north parkways including enhanced stormwater improvements and streamlined through one office
- Developed and implemented award winning economic development initiatives in response to the pandemic
- Enhanced public communications through multiple channels, including social media, website email and community cable
- Fourth annual Net Promoter Score (NPS) survey for residents and businesses completed
- Established and maintained an All-Hazard Incident Management Team (IMT) for disaster response
- Proactive recruitment of police positions with monthly police officer testing
- Partnered with Kaiser Permanente to bring wellness programs to City employees and recognized as a “Wellness Champion” in 2021
- Launched employee training series as part of diversity, equity and inclusion efforts
- Approval of Electric Vehicle (EV) Charge Ready Program grant from Southern California Edison for four EV chargers at Richmond and Franklin parking lot in downtown
- Implemented significant technology enhancements
- Art in public places revenue received and allocated

Other Strategic Plan Items Well Underway

- Implementation of new building and planning permitting system
- Remodel of the Community Development Services Center for “one-stop” customer service
- Update of the Housing Element, which involves goals and policies related to a range of housing types including senior living facilities and others
- Construction of Topgolf
- Design of Park Place
- Development impact fee study
- Downtown Specific Plan update
- Recreation and park needs assessment next steps.



ATTACHMENT B - TECHNOLOGY PROJECTS AND NEEDS

Introduction

The following table contains a list of technology that are either underway or have been initially identified as important for productivity improvements or customer service. Any projects not currently underway or funded are listed as those to be prioritized as part of an updated **Technology Master Plan** as noted in Goal 4. The items to be considered as part of Technology Master Plan are not intended to be a comprehensive or complete list. They represent the items at this time to be priorities for productivity and customer service.

Strategies	Status	
	Currently Underway	To be Considered as part of Technology Master Plan
1. Complete the implementation of the new building and planning permitting system	✓	
2. Develop Citywide fiber optic strategy land install WiFi in all critical facilities.	✓	
3. Upgrade the network and Cyber Security System	✓	
4. Continue to evaluate the geographic information system (GIS) strategy	✓	
5. Implement paperless goals; implement records management and retention schedule to reduce digital and physical records		✓
6. Upgrade asset management and facility maintenance system		✓
7. Develop an enterprise data management strategy and continued cloud roadmap - business information dashboards (Smart Cities)		✓
8. Provide security camera and door system for City facilities and structures		✓
9. Begin upgrade assessments to replace the City Enterprise Resource Planning (ERP) and HR system (Eden - end of life sin 2027)		✓
10. Implement a contract and insurance management system		✓
11. Automate the request for proposals and bidding process.		✓
12. Implement an automated library management system.		✓





City Council Agenda Statement

Meeting Date: September 6, 2022

Agenda Heading: Staff Presentations

Item Number: D.15

TITLE:

Update on the City's Homeless Outreach Program

RECOMMENDATION:

1. Receive and file presentation.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

N/A

BACKGROUND:

The Police Department currently assigns a Sergeant and two Community Lead Officers (CLO) to address quality of life issues in the City, including homelessness.

DISCUSSION:

This presentation will provide City Council with an update on activities related to homelessness in the City and other services provided by the CLO unit.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Support Community Safety and Preparedness

Objective: El Segundo is a safe and prepared city.

PREPARED BY:

Julissa Solano, Management Analyst

REVIEWED BY:

Jaime Bermudez, Police Chief

Homeless Outreach Program

September 6, 2022

Page 2 of 2

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: August 16, 2022

Agenda Heading: Committees, Commissions and Boards
Presentations

Item Number: E.7

TITLE:

Diversity, Equity and Inclusion Committee Local Economy Report

RECOMMENDATION:

1. Receive and file the Diversity, Equity and Inclusion Committee Local Economy Report.
2. Direct staff to work with the Diversity, Equity and Inclusion Committee to implement recommended activities.

FISCAL IMPACT:

There will be direct and indirect fiscal impacts to the City's General Fund, including staff time and possibly funds for additional business community engagement activities. These costs will likely be absorbed in the FY 2022-2023 General Fund Budget. If there are greater financial needs, staff will return to City Council for separate budget appropriation requests.

BACKGROUND:

At its June 16, 2020 meeting, City Council directed staff to establish a new Diversity, Equity, and Inclusion (DEI) Committee to address El Segundo residents' concerns about local racial diversity issues, inclusion, police policy, experiences at local schools, and other matters.

City Council asked the DEI Committee to focus on the following study topics:

1. Citywide Organization (including a review of City government policies, practices, training, diversity, etc.)
2. Public Safety (including a review of Police Department policies, practices, training, diversity, and future direction)

DEI Committee Local Economy Report

August 16, 2022

Page 2 of 2

3. Community at Large (including a review of city demographic data, history, trends, etc.)
4. Local Economy (including a review of private sector diversity policies, practices, training, etc.)

The DEI Committee established four subcommittees to research each of the study topics above and report findings and recommendations to City Council.

DISCUSSION:

The attached DEI Committee Local Economy Report includes a summary of research conducted, actions taken, key findings, and recommendations for City Council's consideration.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo provides unparalleled service to internal and external customers.

Objective 1 B: El Segundo's engagement with the community ensures excellence.

PREPARED BY:

Diversity, Equity and Inclusion Committee - Local Economy Subcommittee

REVIEWED BY:

Barbara Voss, Deputy City Manager
Portland Bates, Management Analyst

APPROVED BY:

Diversity, Equity and Inclusion Committee

ATTACHED SUPPORTING DOCUMENTS:

1. Diversity, Equity and Inclusion Committee - Local Economy Report

City of El Segundo
Diversity, Equity & Inclusion Committee
Local Economy Report
August 16, 2022

City Strategic Plan

The DEI Local Economy Subcommittee has completed its evaluation of the local economy. This report includes several recommendations for City Council’s consideration, in accordance with Goal 1 of the City’s strategic plan.

Strategic Plan – Goal
Goal 1. Enhance Customer Service, Engagement and Communications; Embrace Diversity, Equity, and Inclusion

The evaluations and recommendations that are presented in this Local Economy Subcommittee report align with the City of El Segundo’s Strategic Plan by adhering to the following Strategic Plan objectives:

Strategic Plan Objectives

- El Segundo provides unparalleled service to all customers.
- El Segundo’s engagement with the community ensures excellence.

Realizing these Strategic Plan objectives will support the City’s efforts to attract and retain businesses that innovate in the DEI space, which will lead to a more diverse population of residents along with a more prosperous business community.

Overview

1. Local Economy Subcommittee: Overview & Takeaways
 2. Local Economy Learnings, Highlights, & Recommendations
 - A. Talent Acquisition
 - B. Representation & Training
 - C. Corporate Culture/Community Outreach
 - D. Opportunities to Partner & Promote Local Business Leaders
 3. Conclusion & Next Steps
-

DEI Local Economy Subcommittee: Overview & Takeaways

When we analyze various marginalized communities, we notice an emphasis on social disruption and change. Yet, many would argue that the economic effects of racism, sexism, homophobia, etc., are far more pervasive and long lasting. Upward economic mobility is difficult for all; and moreover, members of the aforementioned demographics tend to be less likely to break the proverbial “glass ceiling.”

Therefore, it is prudent to conduct a review of the local economy here in El Segundo to ascertain what best practices are being utilized so that the City can review and enact these measures to help all employees reach their personal and career goals.

This report includes the results, actions and recommendations from the Public Safety Subcommittee’s review over the past year.

AREAS OF FOCUS

1. Review of El Segundo private sector employer DEI best practices with recommendations on how the City organization could emulate and implement these Best Management Practices (BMPs).
2. Increase awareness in the region of El Segundo’s commitment to Diversity, Equity, and inclusion through panel forums and other activities, highlighting local companies who are leaders in the space.
3. Sub-committee next steps: To identify potential challenges that could dissuade either new businesses from being established in El Segundo or existing companies moving to the City.

KEY TAKEAWAYS

1. El Segundo has a vibrant business community with several companies that are making positive strides towards hiring and retaining diverse talent.
2. Diversity is a core element of focus for the El Segundo Economic Development Corporation.
3. The lack of adequate housing and childcare continue to pose challenges towards attracting more employees who would like to work and live in El Segundo.

Local Economy Learnings, Highlights & Recommendations

A. Talent Acquisition

What did we learn?

- One of the biggest challenges employers face is a lack of access to a diverse talent pool.
- El Segundo has several employers who are making great strides.
- Diversity and inclusion in talent acquisition must be emphasized and prioritized from the CEO down to the various hiring managers and human resources officers.

AT&T

Voted a top company for talent acquisition - women of color by *Diversity Inc.*; focus on recruiting diverse talent including people of color, veterans, women and people with disabilities; Offer free business certifications, internship programs and innovation challenges for underrepresented groups (AT&T, n.d.).

Chevron

Emphasis on partnerships with historically Black colleges and Universities specifically for STEM. Partner with diversity associations such as the National Society of Black Engineers (NSBE), the American Indian Science and Engineering Society (AISES), the Society of Hispanic Professional Engineers (SHPE), Great Minds in STEM, Society of Women Engineers (SWE), INROADS, and the National Action Council for Minorities in Engineering (NACME) to develop programs that will help provide internship and full-time opportunities for students. Also Diversity Scholarship Program through seven partner orgs, and work with SEEK (Summer Engineering Experience for Kids) to increase elementary school students aptitude in STEM (Chevron Products Company, n.d.).

NEXT STEPS

1. Work with Citywide Organization Subcommittee to continue to explore and analyze the recruiting avenues being utilized by the City to attract top employees from all backgrounds.

B. Representation & Training

What did we learn?

- Several of El Segundo's top employers are more diverse than the employee population in Los Angeles County.
- Training is critical to make sure all employees have the necessary skills to thrive in a diverse workforce.
- Unconscious Bias training at the City of El Segundo can be used as a gateway to explore deeper DEI topics.

Los Angeles Times

- Assistant managing editor for culture / talent building tailored mentorship and training offerings for staff.
- All executive leaders attended four-week (virtual) training: Becoming an Anti-Racist Leader, Strategies and Action Steps for a More Inclusive Workplace (Dr. Harper/Dr. Walden).
- All managers assigned six-part online training on Inclusion for Managers, 98% complete.
- All managers in newsroom/business areas undertaking mandatory recruitment and unconscious bias training.
- All managers across the organization underwent mandatory performance management training in Spring 2020.
- All other employees taking live, facilitated training "The Art of Inclusive Communication" from National Conflict Resolution Center (Los Angeles Times, n.d.).

NEXT STEPS

1. Review 2022 demographics for the City of El Segundo organization and compare to previous years to see how it is trending.
2. Work with Citywide Organization Subcommittee to explore and recommend additional training opportunities for employees at all levels.

C. Corporate Culture/Community Outreach

What did we learn?

- A corporate culture that allows for minority workers to be given access to promotions, paid equally and empowering them to share their experiences without retaliation can create a sense of belonging among employees of underrepresented communities (Gonzales, n.d.).
- Culture extends outside of the company by seeking to purchase and partner with supply chains owned by women and people of color (Chevron - \$650M goods and services purchased from either female or minority owned businesses).
- Employers who embrace a strong DEI culture look to make sure every employee is valued in the organization (Mattel 100% pay equity across ethnicity and gender).

The Aerospace Corporation

- Extremely impressive culture focused on DEI.
- Advocated for the employees with a groundbreaking meeting with ESPD in 2021.
- Steve Isakowitz, CEO of The Aerospace Corporation, sets the tone with brilliant top-down leadership focused on DEI (also a big DEI advocate in the El Segundo Economic Development Corporation).
- Committee for Equality made up of senior leadership is held accountable for progressing Aero's DEI goals.
- The Aerospace Corporation holds forums for safe space conversations and has employee resource groups.
- The Aerospace Corporation invests in programs that will aim to increase mentorships and sponsorships, and to nurture Black talent; K-12 STEM Outreach and Community Outreach programs will focus on nurturing young talent in traditionally underserved communities, while increasing community engagement and dialogue (The Aerospace Corporation, n.d.).

NEXT STEPS

1. Work with Citywide Organization Subcommittee to explore establishing a committee similar to the Committee for Equality with senior leadership at the City.
2. Work with Public Safety Committee to promote ESPD's open door policy with employers to discuss further partnerships to enhance public safety community relations.

D. Opportunities to Partner and Promote Local Business Leaders

“Leadership Conversations” Panel Discussion July 15, 2021

I’m sitting here today as a representative of the United States military because I wholeheartedly believe, and I believe that history shows that initiatives and programs that we instill about Diversity and Inclusion makes us a stronger organization...without diversity at SMC we fail our mission; and that’s unacceptable to us.

General John Thompson

On July 15, 2021, our El Segundo DEI Committee Chair, Shad McFadden moderated a panel discussion with Steve Isakowitz, CEO of the Aerospace Corporation and Lieutenant General John Thompson, Commander of US Space Force - Space Systems Command.

The hour-long conversation started with Mr. Isakowitz and General Thompson giving thorough and in-depth definitions of diversity. They both stressed that to “win” in either the public or private space it is critical to foster a diverse environment that allows for the growth of every employee. General Thompson continued with urging all leaders to engage in the uncomfortable conversations that help grow awareness.

The conversation then pivoted to specific initiatives to foster the growth of DEI in the workspace. Mr. Isakowitz talked about strategic initiatives:

- Recruitment (committing to recruiting in diverse areas)
- Retention (making sure all employees feel valued at the organization)
- Representation (being able to see themselves in the senior management of the company)
- Community Outreach (connecting outside the walls to promote DEI efforts)
- Education and Training (focus on Unconscious Bias)

The conversation ended with how the City could partner with local businesses that embrace DEI and both panelists stressed that the City could be a powerful conduit to be a platform for discussion and sharing best practices in the space.

These discussions provide a powerful opportunity to brand El Segundo as the leader in DEI in the South Bay and in Southern California. They allow for our local business leaders to demonstrate what has been working for their organizations and why El Segundo is the place to make diversity thrive.

I attended your Diversity, Equity, and Inclusion Journey presentation yesterday on behalf of the Federal Air Marshal Service and Assistant Supervisory Air Marshal in Charge Alana Bell. I wanted to extend my gratitude for hosting such a great event. The speakers had some really profound and innovative programs and ideas, as well as the City of El Segundo. I have worked with TSA and the Air Marshals over the last couple of years to help expand our D&I programs and this was a very educational hour for me to listen in. If there’s a way to get a copy of the recorded session to share with our workforce, I would greatly appreciate it.

We are proud to be professional members of the El Segundo community and I hope there are further opportunities to partner on initiatives moving forward. Thank you again and please find our contact information below.

Julie Comeau

Assistant Federal Security Director Law Enforcement - Department of Homeland Security

NEXT STEPS

1. Host DEI-themed discussions that are happening throughout Southern California.

Conclusion & Next Steps

The DEI Local Economy subcommittee seeks to move towards working with the City to execute on its recommendations. Additionally, the committee would like to explore and make recommendations to alleviate some of the potential barriers employers and employees have when considering El Segundo as a destination.

NEXT STEPS

1. Work with Citywide Organization to explore business mentorship and scholarship opportunities.
2. Continue dialogue with the El Segundo Economic Development Corporation to identify potential opportunities for collaboration.
3. Work with Community at Large Subcommittee to explore the impact of the lack of housing supply and childcare resources on diversity in the city.

SUMMARY OF RECOMMENDATIONS

	TOPIC	ACTION ITEM
1.	Talent Acquisition	Create a diversity tab on www.elsegundo.org with a video with council members, city manager, and other key stakeholders with a theme of valuing diversity.
2.	Representation & Training	Given the increasing number of seniors in the workforce, work with the City of El Segundo to explore training opportunities regarding multi-generational teams, possibly in partnership with the Age-Friendly City designation effort that is currently underway.
3.	Representation & Training	Add links between HR to DEI Committee page(s) on the City's website.
4.	Corporate Culture/Community Outreach	Review with Citywide Organization the viability of a City of El Segundo employee in-house session(s)/focus group(s).
5.	Opportunities to Partner and Promote Local Business Leaders	City of El Segundo set a goal to host one panel discussion and/or presentations on DEI topics in the workplace which would feature businesses large and small that embrace DEI.



City Council Agenda Statement
Meeting Date: September 6, 2022
Agenda Heading: Reports - City Treasurer
Item Number: G.17

TITLE:

Investment Portfolio Report for June, 2022

RECOMMENDATION:

1. Receive and file the Investment Portfolio Report dated June 2022.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

None

BACKGROUND:

The Treasury Department provides an Investment Portfolio Report presented to City Council on a quarterly basis. This current report includes the status of Treasury investment activities and related economic indicators as of June, 2022.

DISCUSSION:

See attached Investment Portfolio Report.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Matthew Robinson, City Treasurer

Presentation of Investment Portfolio Report for June, 2022

September 6, 2022

Page 2 of 2

REVIEWED BY:

Matthew Robinson, City Treasurer

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. June 2022 Portfolio Report



City of El Segundo Investment Portfolio Report June 2022

Certified By:
City Treasurers Office



CITY OF
EL SEGUNDO

Portfolio

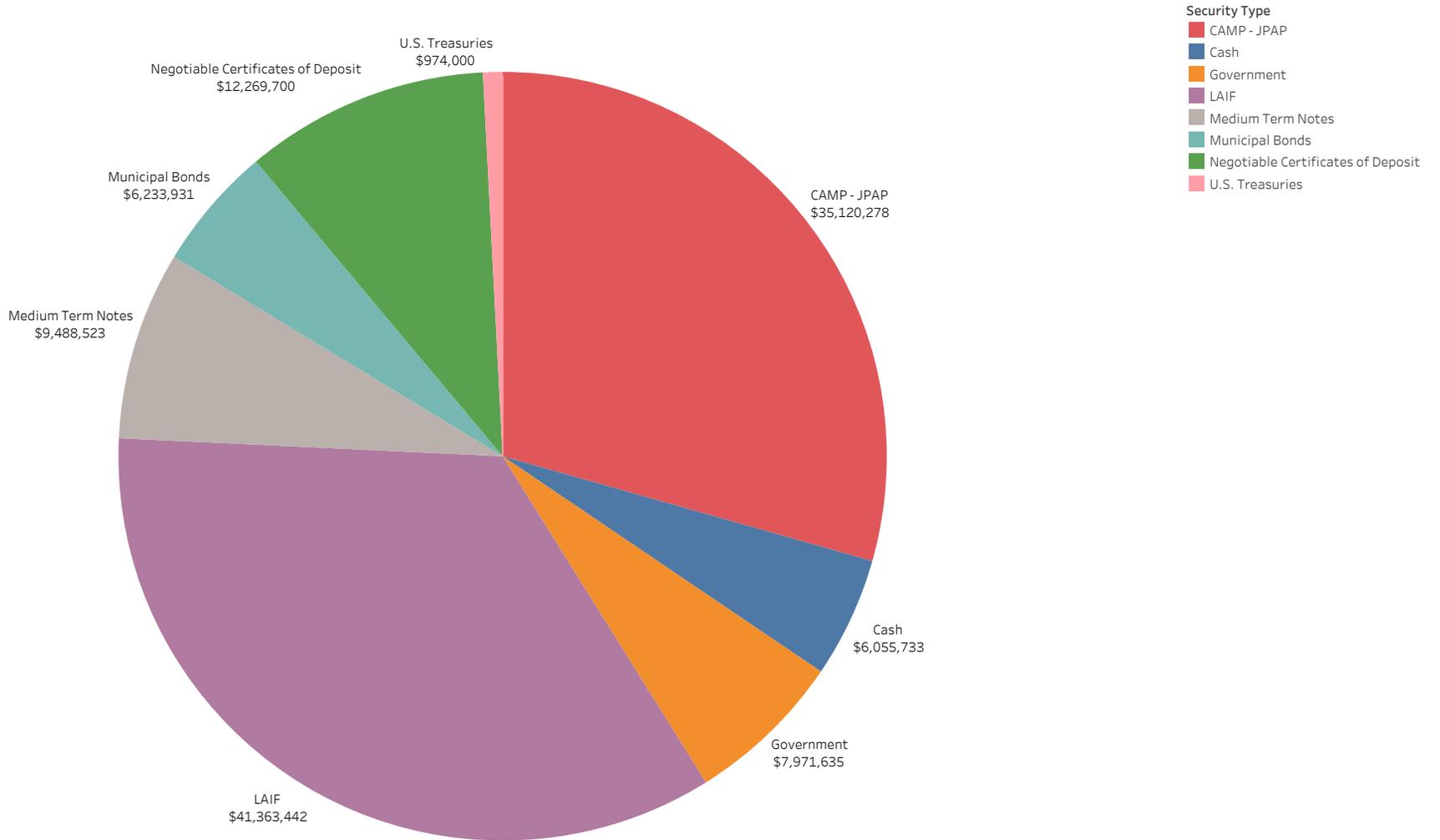
Portfolio Summary

As of June 2022



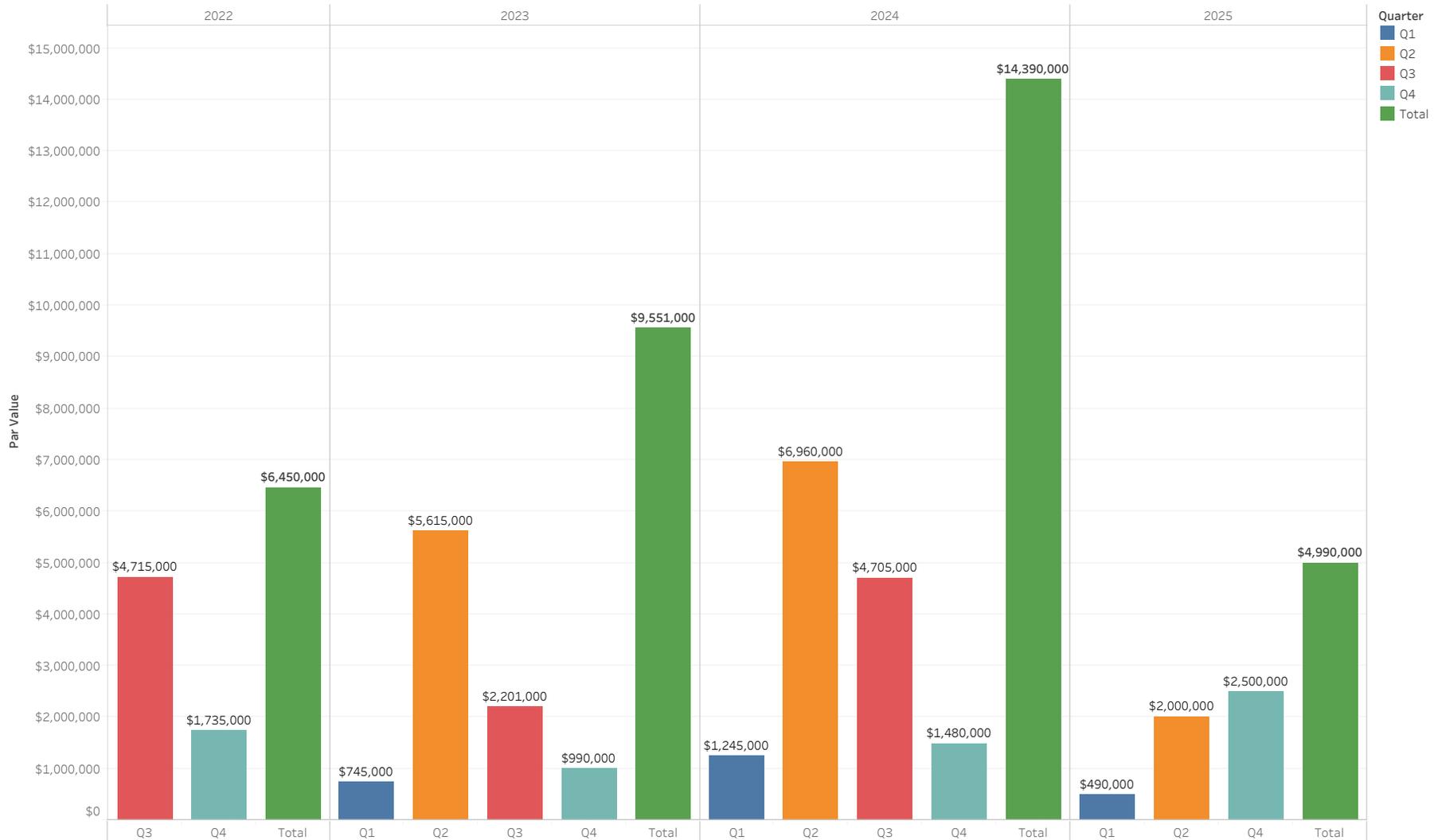
Investments by Security Type

As of June 2022



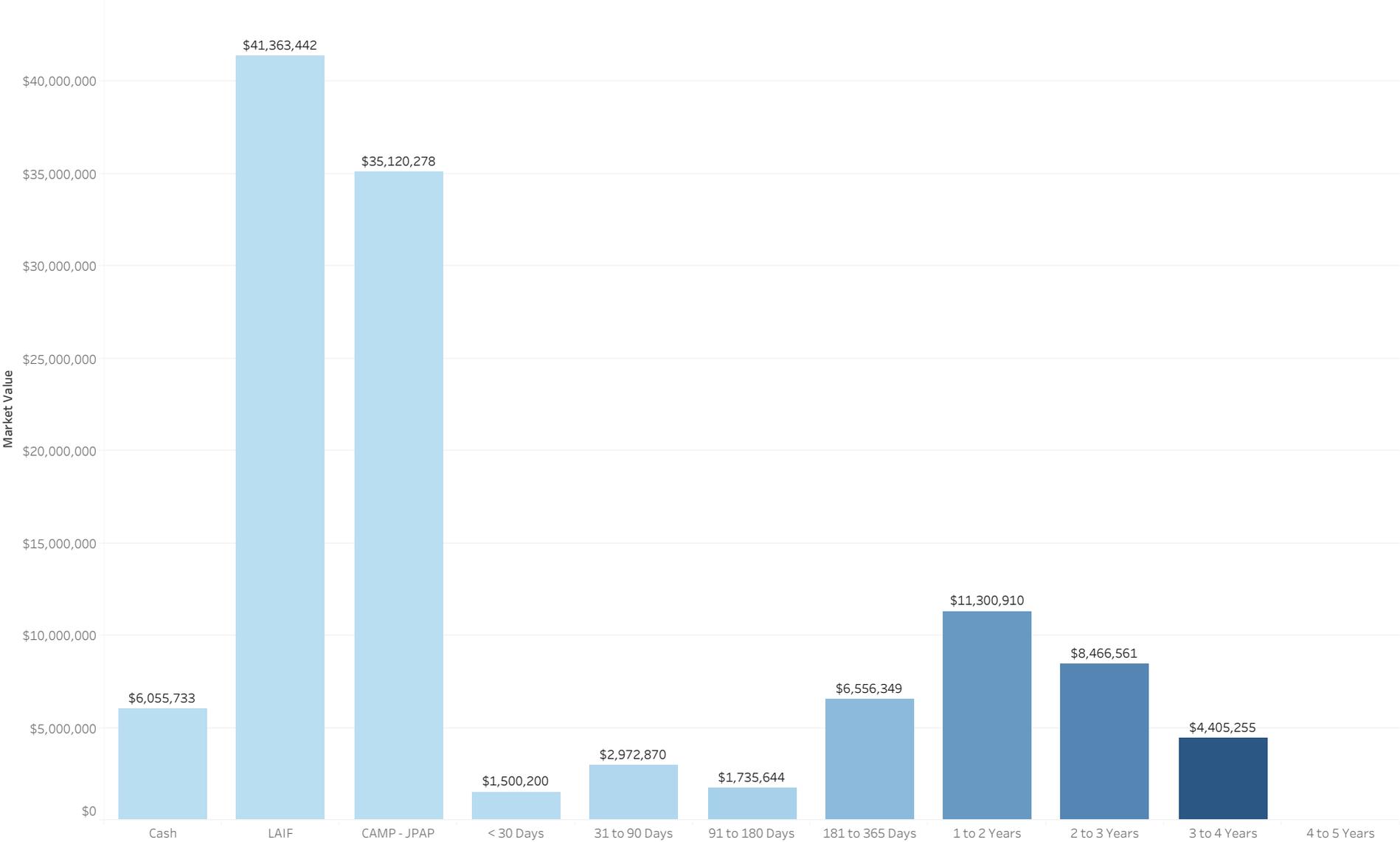
Reserve Portfolio Ladder by Quarter

As of June 2022



Investments by Maturity Date

As of June 2022



Portfolio

As of June 2022

Portfolio Ty..	Security Type	Issuer	CUSIP	Days to Maturity	Coupon	Par Value	Market Value	Book Value	Unrealized P/L		
Liquidity	Cash	Bank	Cash	1	0.45%	\$6,055,733	\$6,055,733	\$6,055,733	\$0		
	LAIF	LAIF	LAIF	1	0.99%	\$41,363,442	\$41,363,442	\$41,363,442	\$0		
	CAMP - JPAP	CAMP - JPAP	CAMP - JPAP	1	1.14%	\$35,120,278	\$35,120,278	\$35,120,278	\$0		
Reserve	Government	F H L M C	3137EAEN5	354	2.76%	\$1,000,000	\$997,650	\$1,017,080	(\$19,430)		
		FEDERAL AGRI MTG CORP	31422BPQ7	510	1.65%	\$500,000	\$491,000	\$499,884	(\$8,884)		
		FEDERAL FARM CREDIT B	3133EKS7	361	1.79%	\$1,000,000	\$988,280	\$998,607	(\$10,327)		
Medium Term Notes			3133EKVE3	19	1.85%	\$1,000,000	\$1,000,150	\$999,900	\$250		
		FEDERAL HOME LOAN BKS	3130A1XJ2	715	2.89%	\$2,000,000	\$1,992,820	\$2,089,405	(\$96,585)		
			3130ASE96	1,093	3.20%	\$1,000,000	\$999,830	\$990,123	\$9,707		
			3130ASH77	729	3.56%	\$1,000,000	\$1,004,150	\$1,000,000	\$4,150		
		TENNESSEE VALLEY AUTH	880591ER9	808	2.89%	\$500,000	\$497,755	\$526,520	(\$28,765)		
		AMAZON COM INC	023135AJ5	152	2.50%	\$500,000	\$500,070	\$499,990	\$80		
		APPLE INC	037833AK6	307	2.41%	\$500,000	\$497,110	\$480,685	\$16,425		
		ASTRAZENECA FINANCE L	04636NAA1	1,428	1.33%	\$500,000	\$452,315	\$501,040	(\$48,725)		
		BANK OF AMERICA CORP	06051GFX2	1,389	3.59%	\$500,000	\$487,125	\$554,155	(\$67,030)		
		BERKSHIRE HATHAWAY IN	084670BR8	258	2.75%	\$500,000	\$499,945	\$513,756	(\$13,811)		
		CIGNA CORP	125523AG5	1,234	4.12%	\$500,000	\$500,550	\$564,210	(\$63,660)		
		CITIGROUP INC	172967KN0	1,401	3.52%	\$500,000	\$482,935	\$550,715	(\$67,780)		
		COCA COLA CO THE	191216CL2	799	1.79%	\$500,000	\$488,475	\$493,865	(\$5,390)		
		ESTEE LAUDER CO INC	29736RAN0	885	2.07%	\$500,000	\$484,095	\$501,600	(\$17,505)		
		GOLDMAN SACHS GROUP I	38141GXJ8	1,006	3.57%	\$500,000	\$490,125	\$545,605	(\$55,480)		
		INTERCONTINENTAL EXCH	45866FAD6	1,250	3.79%	\$500,000	\$494,960	\$557,000	(\$62,040)		
		JOHNS HOPKINS HEALTH	478111AB3	319	2.79%	\$145,000	\$143,728	\$141,068	\$2,661		
		MEAD JOHNSON NUTRITIO	582839AH9	1,234	4.08%	\$500,000	\$505,095	\$565,170	(\$60,075)		
		MORGAN STANLEY	61746BDZ6	1,307	3.93%	\$500,000	\$492,425	\$561,240	(\$68,815)		
		ORACLE CORP	68389XBL8	442	2.44%	\$500,000	\$492,165	\$492,550	(\$385)		
		STRYKER CORP	863667AH4	1,220	3.44%	\$500,000	\$491,165	\$548,175	(\$57,010)		
		TOYOTA MOTOR CREDIT C	89236TCQ6	13	2.80%	\$500,000	\$500,050	\$490,620	\$9,430		
		UNITED PARCEL SERVICE	911312BT2	794	2.25%	\$500,000	\$487,840	\$504,105	(\$16,265)		
		UNITEDHEALTH GROUP IN	91324PDN9	1,264	3.71%	\$500,000	\$498,685	\$560,625	(\$61,940)		
		WAL MART STORES INC	931142DU4	168	2.35%	\$500,000	\$499,665	\$498,935	\$730		
		Municipal Bonds		CONNECTICUT ST B	20772JL75	32	2.77%	\$500,000	\$500,340	\$508,400	(\$8,060)
				CONNECTICUT ST TXBLS	20772KGN3	655	3.05%	\$1,000,000	\$998,000	\$1,064,850	(\$66,850)
				GOODRICH MI AREA SCH	382406PY6	305	2.73%	\$300,000	\$299,091	\$304,584	(\$5,493)
				HOUSTON TX REF SER B	442331S7	610	1.99%	\$1,000,000	\$979,850	\$1,006,410	(\$26,560)
				LA QUINTA CA REDEV AG	50420BCL4	63	2.92%	\$1,000,000	\$1,000,950	\$1,007,590	(\$6,640)
NEW YORK NY TXBL FISC	64966QCA6			763	2.19%	\$1,000,000	\$972,490	\$1,003,750	(\$31,260)		
ONTARIO CA INTERNATIO	683042AJ4			1,050	2.94%	\$500,000	\$492,620	\$538,090	(\$45,470)		
OREGON ST DEPT ADMINI	68607VT47			641	2.84%	\$500,000	\$495,535	\$510,125	(\$14,590)		
TULSA CNTY OKLA INDPT	899593MG9			702	2.63%	\$500,000	\$495,055	\$501,550	(\$6,495)		
Negotiable Certificates of Deposit				1ST SECURITY BANK OF	33625CCP2	761	2.05%	\$245,000	\$238,557	\$245,000	(\$6,444)
		ABACUS FEDERAL SAVING	00257TBF2	764	2.05%	\$245,000	\$238,537	\$245,000	(\$6,463)		
		ALLEGIANCE BNK TEXAS	01748DAX4	91	2.15%	\$245,000	\$245,211	\$245,000	\$211		
		ALMA BK ASTORIA NEW Y	020080BLO	804	1.81%	\$245,000	\$236,861	\$245,000	(\$8,139)		

Portfolio

As of June 2022

Portfolio Ty..	Security Type	Issuer	CUSIP	Days to Maturity	Coupon	Par Value	Market Value	Book Value	Unrealized P/L
Reserve	Negotiable Certificates of Deposit	AMERICAN ST BK SIOUX	029728BA9	666	2.53%	\$245,000	\$241,871	\$245,000	(\$3,129)
		BALBOA THRIFT LN ASSN	05765LAY3	384	2.07%	\$245,000	\$242,873	\$245,000	(\$2,127)
		BANK MIDWEST SPIRIT L	063615BP2	57	3.04%	\$245,000	\$245,483	\$245,000	\$483
		BANK OF NEW ENGLAND	06426KBE7	693	2.68%	\$245,000	\$242,278	\$245,000	(\$2,722)
		BANK3	06653LAJ9	260	0.91%	\$245,000	\$242,462	\$245,000	(\$2,538)
		CITADEL FED CR UN EXT	17286TAG0	973	1.73%	\$245,000	\$234,323	\$245,000	(\$10,677)
		COMMERCE BK GENEVA MI	20056QRZ8	727	2.34%	\$245,000	\$240,313	\$245,000	(\$4,687)
		COMMERCIAL BK HARROGA	20143PDX5	349	2.46%	\$245,000	\$244,218	\$245,000	(\$782)
		DENVER SVGS BK IOWA	249398BT4	356	2.26%	\$245,000	\$243,653	\$245,000	(\$1,348)
		DISCOVER BANK	2546726Y9	33	2.30%	\$245,000	\$245,130	\$245,000	\$130
		EAGLE BANK	27002YEJ1	110	2.54%	\$245,000	\$245,502	\$245,000	\$502
		ENCORE BK LITTLE ROCK	29260MAM7	410	2.02%	\$245,000	\$242,518	\$245,000	(\$2,482)
		ENERBANK USA SALT LAK	29278TMN7	510	1.83%	\$245,000	\$240,864	\$245,000	(\$4,136)
		ENTERPRISE BANK PA	29367RKT2	686	2.63%	\$245,000	\$242,119	\$245,000	(\$2,881)
		FIRST BK HIGHLAND PK	319141JC2	124	2.15%	\$245,000	\$245,196	\$245,000	\$196
		FIRST FMRS BK TR CONV	320165JK0	797	1.81%	\$245,000	\$236,940	\$245,000	(\$8,061)
		FIRST NATIONAL BANK O	32112UDM0	551	1.79%	\$245,000	\$240,181	\$245,000	(\$4,819)
		FIRST PREMIER BANK	33610RRF2	77	2.00%	\$245,000	\$245,098	\$245,000	\$98
		FIRST ST BK BUXTON ND	33648RAZ2	432	1.68%	\$245,000	\$241,323	\$245,000	(\$3,677)
		GENOA BKG CO OHIO	372348CJ9	762	2.00%	\$245,000	\$238,299	\$245,000	(\$6,701)
		GRAND RIV BK GRANDVIL	38644ABP3	764	2.05%	\$245,000	\$238,537	\$245,000	(\$6,463)
		HORIZON BK WAVERLY NE	44042TBQ6	425	1.71%	\$231,000	\$228,997	\$227,867	\$1,130
		INDUSTRIAL COML BK CH	45581EAX9	365	3.29%	\$245,000	\$246,054	\$245,000	\$1,054
		KNOX TVA EMPL CREDIT	499724AD4	426	3.24%	\$245,000	\$245,877	\$245,000	\$877
		KS STATEBANK MANHATTA	50116CBF5	321	2.31%	\$200,000	\$199,382	\$199,700	(\$318)
		LAFAYETTE FED CR UN R	50625LAE3	454	3.29%	\$245,000	\$245,982	\$245,000	\$982
		LIVE OAK BANKING COMP	538036GU2	881	1.92%	\$245,000	\$236,560	\$245,000	(\$8,440)
		MAINSTREET BANK	56065GAG3	666	2.63%	\$245,000	\$242,303	\$245,000	(\$2,697)
		MID MO BK SPRINGFIELD	59541KBV8	748	1.95%	\$245,000	\$238,196	\$245,000	(\$6,804)
		MORGAN STANLEY BK N A	61690UPF1	883	2.01%	\$245,000	\$237,128	\$245,000	(\$7,872)
		MORGAN STANLEY PVT BK	61760AYR4	651	2.82%	\$245,000	\$243,285	\$245,000	(\$1,715)
		NEIGHBORS FCU BATON R	64017AAM6	455	3.29%	\$245,000	\$245,970	\$245,000	\$970
		PARK VIEW FCU HARRISO	70087TAA3	68	1.80%	\$245,000	\$245,000	\$245,000	\$0
		PLAINS ST BK TEX	726547BK7	722	2.34%	\$245,000	\$240,372	\$245,000	(\$4,628)
		POPPY BK SANTA ROSA C	73319FAF6	992	1.17%	\$245,000	\$230,572	\$245,000	(\$14,428)
		PREFERRED BANK LA CAL	740367HP5	778	2.06%	\$245,000	\$238,400	\$245,000	(\$6,600)
		RAYMOND JAMES BANK NA	75472RAU5	914	1.92%	\$245,000	\$236,190	\$245,000	(\$8,810)
		RIA FED CR UN	749622AL0	544	2.52%	\$245,000	\$242,940	\$245,000	(\$2,060)
		RIVERBANK POCAHONTAS	76857AAB7	354	2.36%	\$245,000	\$243,917	\$245,000	(\$1,083)
		SPRING BK BRONX N Y	849430AS2	70	2.00%	\$245,000	\$245,093	\$245,000	\$93
		STONE BK MTN VIEW ARK	86158RAV1	277	3.08%	\$245,000	\$246,203	\$245,000	\$1,203
		UBS BANK USA	90348JCR9	334	3.14%	\$245,000	\$245,960	\$245,000	\$960
		ULTIMA BK MINN WINGER	90385LCR8	90	3.09%	\$245,000	\$245,777	\$245,000	\$777
		UPPER PENNISUA STATE	91630PAS0	911	1.82%	\$245,000	\$235,646	\$245,000	(\$9,354)

Portfolio

As of June 2022

Portfolio Ty.	Security Type	Issuer	CUSIP	Days to Maturity	Coupon	Par Value	Market Value	Book Value	Unrealized P/L
Reserve	Negotiable Certificates of Deposit	WASHINGTON FEDERAL	938828BJ8	785	2.11%	\$245,000	\$238,586	\$245,000	(\$6,414)
		WELLS FARGO BANK NA	949763B96	694	2.68%	\$245,000	\$242,268	\$245,000	(\$2,732)
		WELLS FARGO NATL BK W	949495AF2	183	1.85%	\$245,000	\$244,696	\$245,000	(\$304)
	U.S. Treasuries	U S TREASURY BILL	912796X53	350	2.98%	\$1,000,000	\$974,000	\$971,032	\$2,968



CITY OF
EL SEGUNDO

Transactions

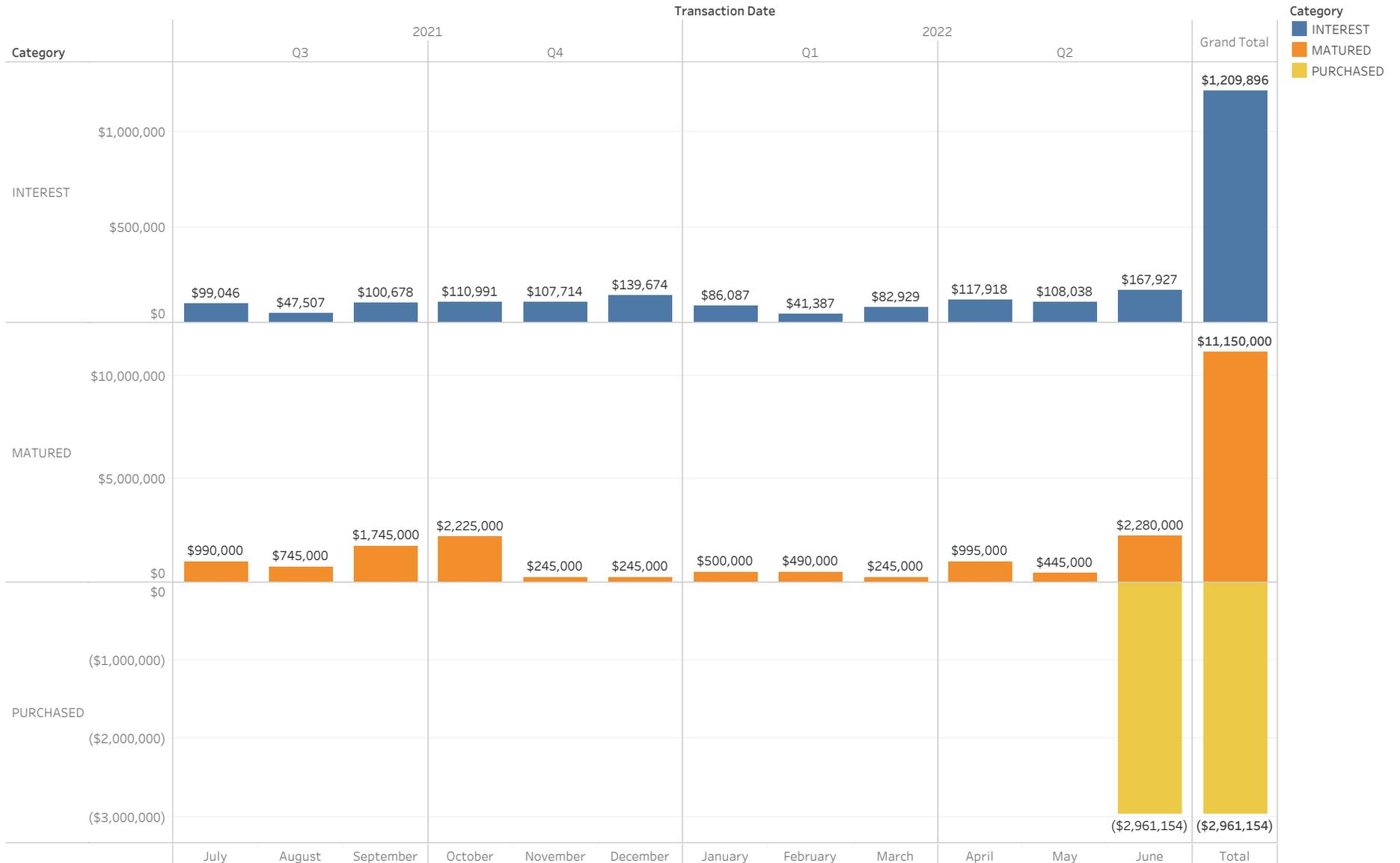
Transactions

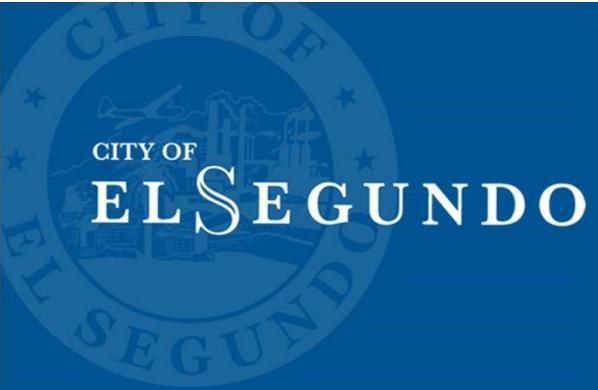
Prior 3 Months as of June 2022

Year of Transaction Date	Month of Transaction Date	Day of Transaction Date	Issuer	CUSIP	Maturity Date	Coupon	Par Value	Book Value
2022	June	16	U S TREASURY BILL	912796X53	6/15/23	2.983%	\$1,000,000	\$971,031.66
		27	F H L B DEB	3130ASE96	6/27/25	3.200%	\$1,000,000	\$990,122.63
		28	F H L B DEB	3130ASH77	6/28/24	3.570%	\$1,000,000	\$1,000,000.00

Interest Received

As of June 2022





Compliance

Asset Class Compliance

As of June 2022

Security Type	In Compliance?	Max Weight	Weight	Par Value	Book Value	Market Value
Cash	Y	100%	5.07%	\$6,055,733	\$6,055,733	\$6,055,733
LAIF	Y	100%	34.62%	\$41,363,442	\$41,363,442	\$41,363,442
CAMP - JPAP	Y	30%	29.39%	\$35,120,278	\$35,120,278	\$35,120,278
Government	Y	100%	6.67%	\$8,000,000	\$8,121,518	\$7,971,635
Medium Term Notes	Y	15%	7.94%	\$9,645,000	\$10,125,108	\$9,488,523
Municipal Bonds	Y	10%	5.22%	\$6,300,000	\$6,445,349	\$6,233,931
Negotiable Certificates of Deposit	Y	30%	10.27%	\$12,436,000	\$12,432,567	\$12,269,700
U.S. Treasuries	Y	100%	0.82%	\$1,000,000	\$971,032	\$974,000
		Totals	100.00%	\$119,920,453	\$120,635,027	\$119,477,242

Rating Compliance

As of June 2022

Security Type	Issuer	CUSIP	S&P Rating	Moody Rating	In Compliance?	Market Value	Weight	Maximum % of Portfolio
Medium Term Notes	AMAZON COM INC	023135AJ5	AA	A1	Y	\$500,070	0.42%	3.00%
	APPLE INC	037833AK6	AA+	AAA	Y	\$497,110	0.42%	3.00%
	ASTRAZENECA FINANCE L	04636NAA1	A-	A3	Y	\$452,315	0.38%	3.00%
	BANK OF AMERICA CORP	06051GFX2	A-	A2	Y	\$487,125	0.41%	3.00%
	BERKSHIRE HATHAWAY IN	084670BR8	AA	AA2	Y	\$499,945	0.42%	3.00%
	CIGNA CORP	125523AG5	A-	BAA1	Y	\$500,550	0.42%	3.00%
	CITIGROUP INC	172967KN0	BBB+	A3	Y	\$482,935	0.40%	3.00%
	COCA COLA CO THE	191216CL2	A+	A1	Y	\$488,475	0.41%	3.00%
	ESTEE LAUDER CO INC	29736RAN0	A+	A1	Y	\$484,095	0.41%	3.00%
	GOLDMAN SACHS GROUP I	38141GXJ8	BBB+	A2	Y	\$490,125	0.41%	3.00%
	INTERCONTINENTAL EXCH	45866FAD6	A-	A3	Y	\$494,960	0.41%	3.00%
	JOHNS HOPKINS HEALTH	478111AB3	AA-	AA2	Y	\$143,728	0.12%	3.00%
	MEAD JOHNSON NUTRITIO	582839AH9	A-	A3	Y	\$505,095	0.42%	3.00%
	MORGAN STANLEY	61746BDZ6	A-	A1	Y	\$492,425	0.41%	3.00%
	ORACLE CORP	68389XBL8	BBB	BAA2	Y	\$492,165	0.41%	3.00%
	STRYKER CORP	863667AH4	BBB+	BAA1	Y	\$491,165	0.41%	3.00%
	TOYOTA MOTOR CREDIT C	89236TCQ6	A+	A1	Y	\$500,050	0.42%	3.00%
	UNITED PARCEL SERVICE	911312BT2	A	A2	Y	\$487,840	0.41%	3.00%
	UNITEDHEALTH GROUP IN	91324PDN9	A+	A3	Y	\$498,685	0.42%	3.00%
	WAL MART STORES INC	931142DU4	AA	AA2	Y	\$499,665	0.42%	3.00%
Municipal Bonds	CONNECTICUT ST B	20772JL75	A+	AA3	Y	\$500,340	0.42%	5.00%
	CONNECTICUT ST TXBL S	20772KGN3	A+	AA3	Y	\$998,000	0.84%	5.00%
	GOODRICH MI AREA SCH	382406PY6	AA	N/A	Y	\$299,091	0.25%	5.00%
	HOUSTON TX REF SER B	4423315T7	AA	AA3	Y	\$979,850	0.82%	5.00%
	LA QUINTA CA REDEV AG	50420BCL4	AA-	N/A	Y	\$1,000,950	0.84%	5.00%
	NEW YORK NY TXBL FISC	64966QCA6	AA	AA2	Y	\$972,490	0.81%	5.00%
	ONTARIO CA INTERNATIO	683042AJ4	AA	N/A	Y	\$492,620	0.41%	5.00%
	OREGON ST DEPT ADMINI	68607VT47	AAA	AA2	Y	\$495,535	0.41%	5.00%
	TULSA CNTY OKLA INDPT	899593MG9	N/A	AA2	Y	\$495,055	0.41%	5.00%
U.S. Treasuries	U S TREASURY BILL	912796X53	N/A	N/A	Y	\$974,000	0.82%	3.00%

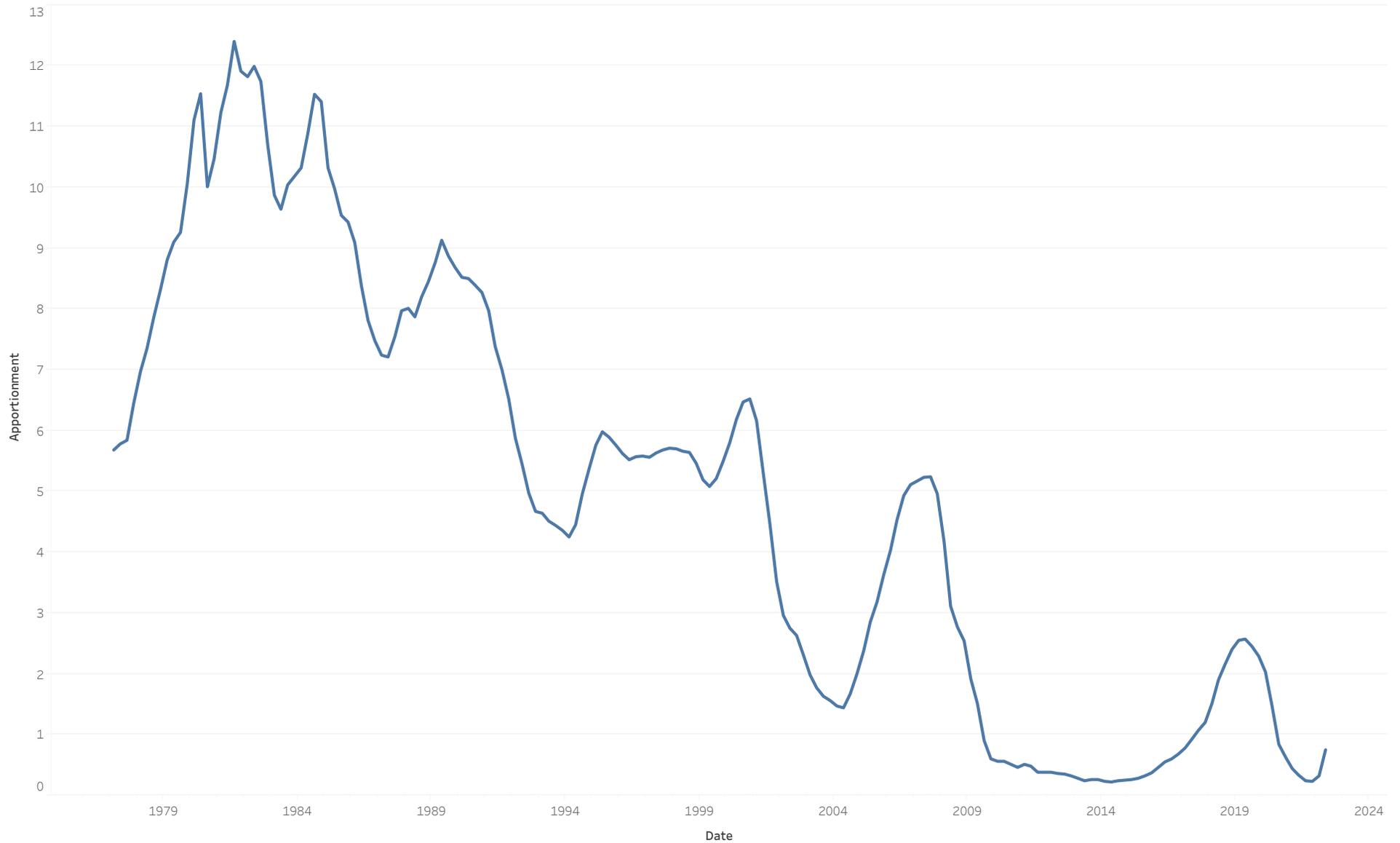


CITY OF
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LAIF

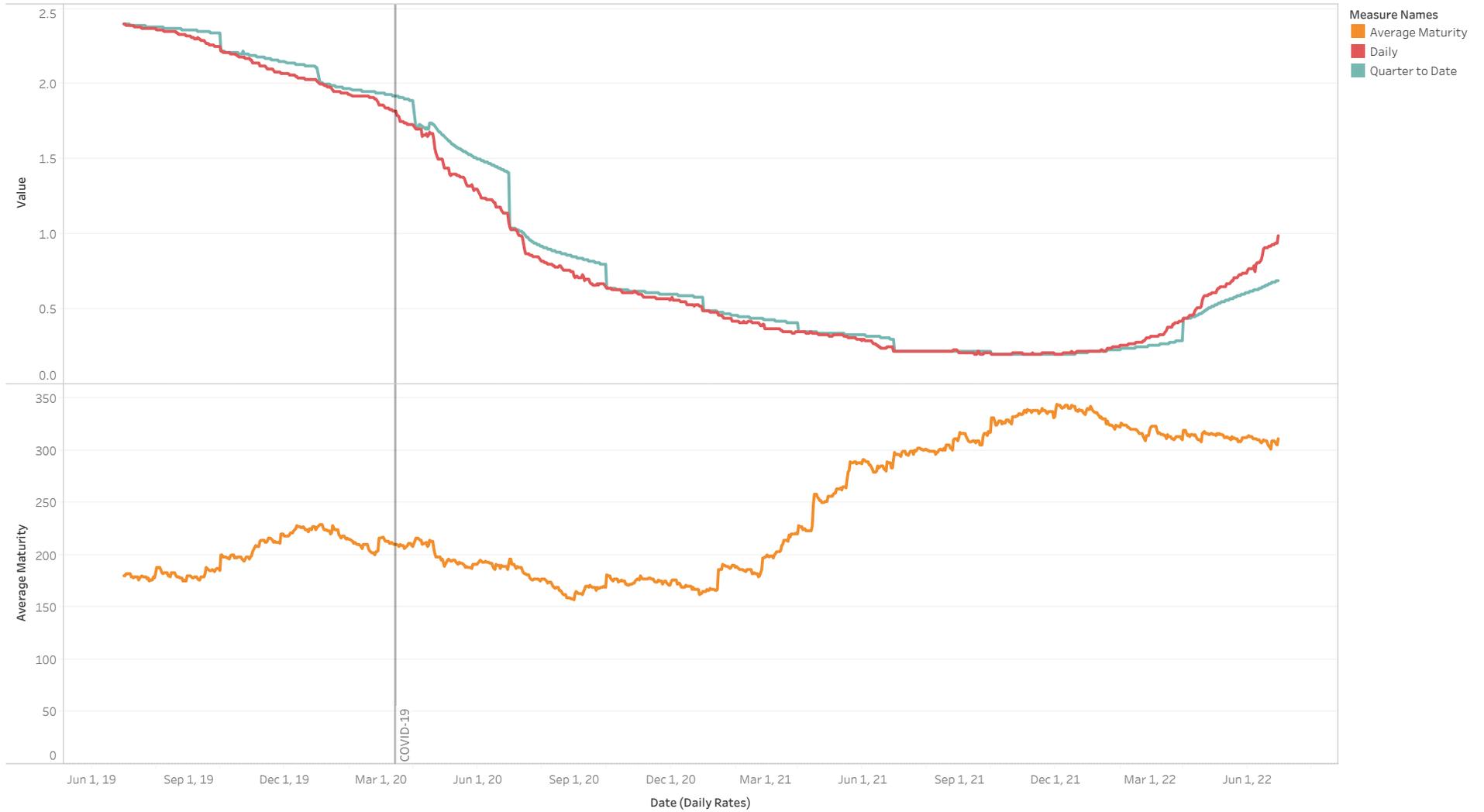
LAIF Apportionment Rates

As of June 2022



LAIF Diagnostics

As of June 2022



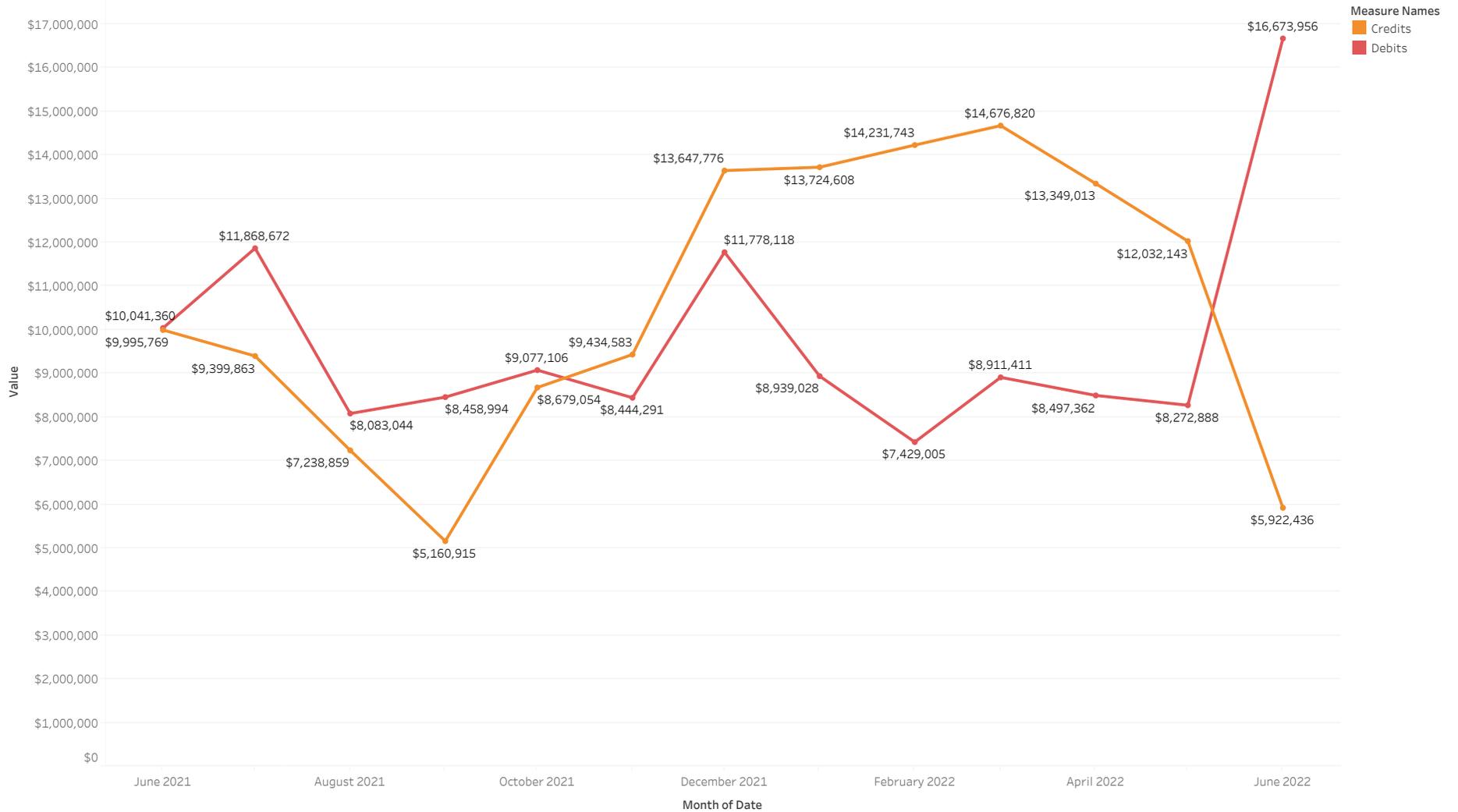


CITY OF
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City Cash Flows

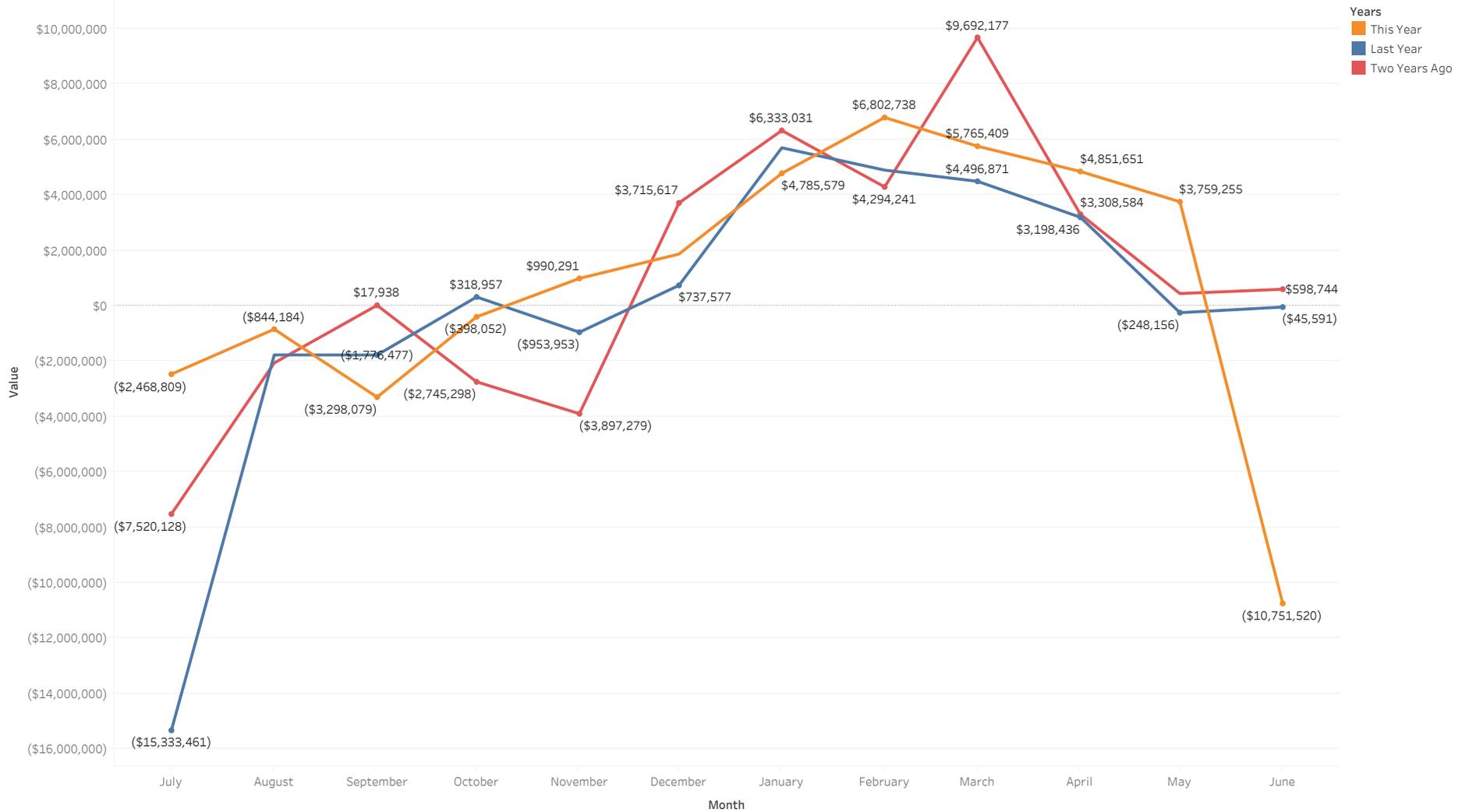
Rolling 13-Month Cash Flow Analysis

As of June 2022



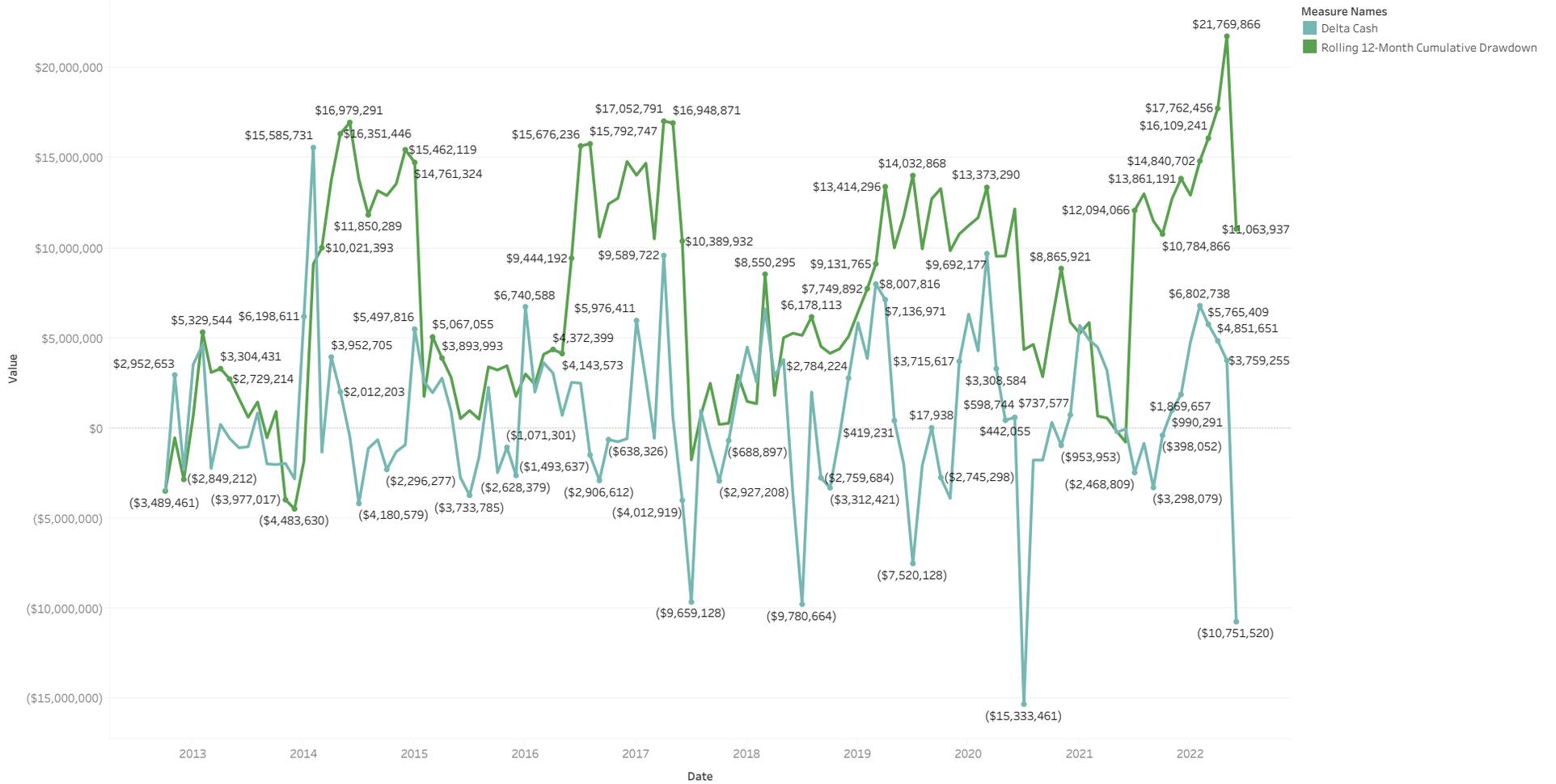
Net Change in Cash by Year

As of June 2022



Historic Drawdowns

As of June 2022



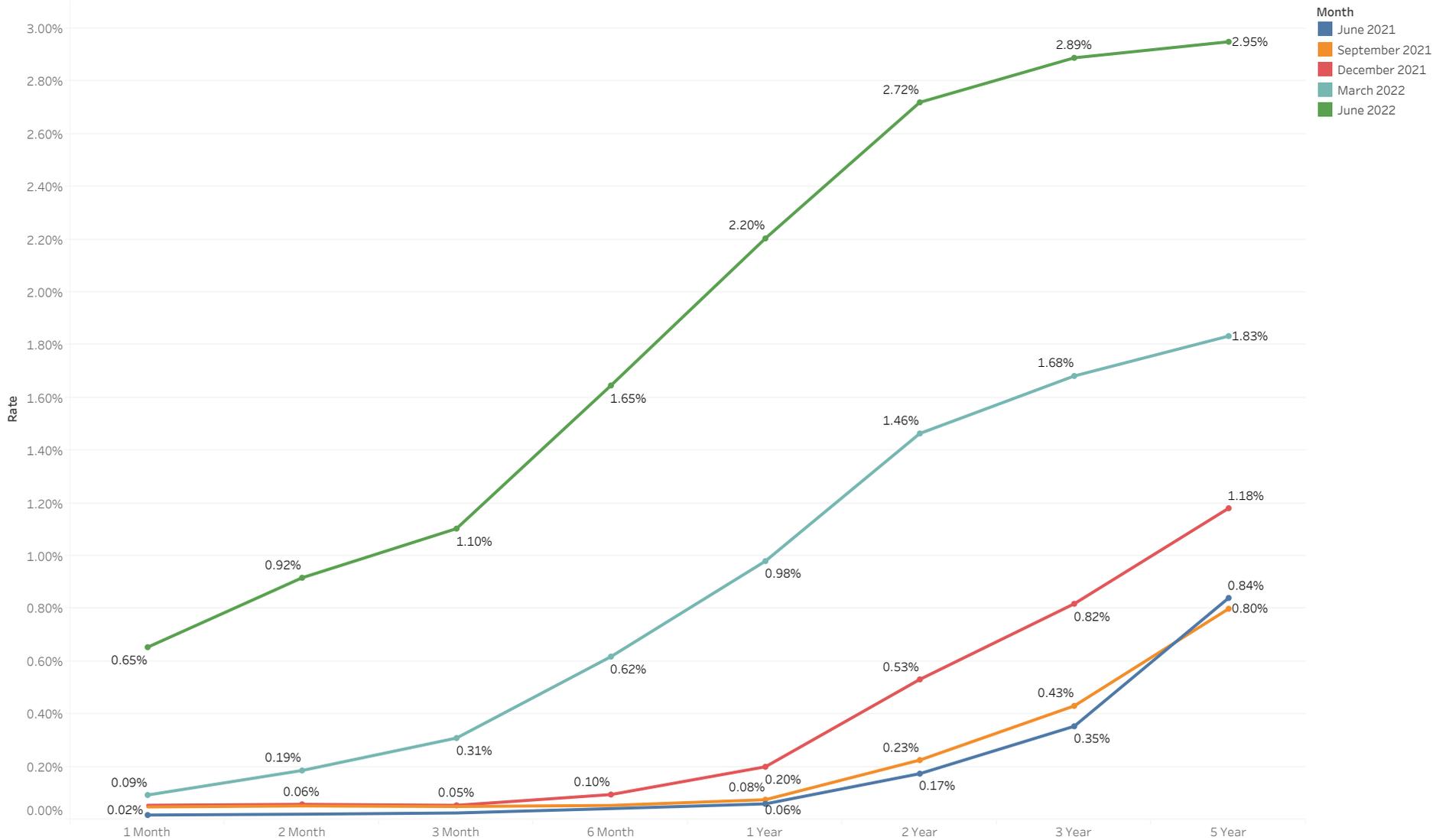


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Economic Environment

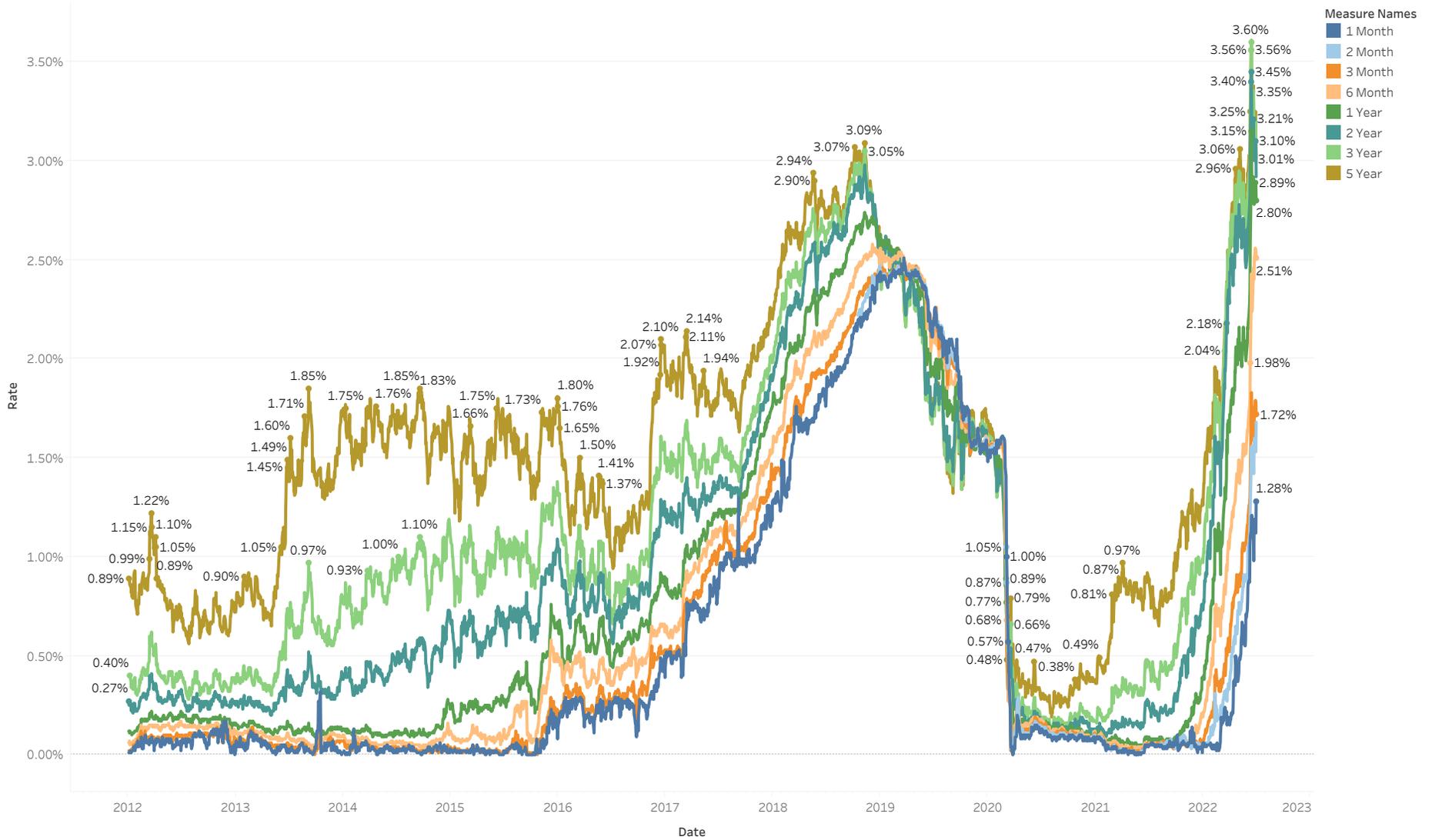
U.S. Treasury Yield Curve

As of June 2022



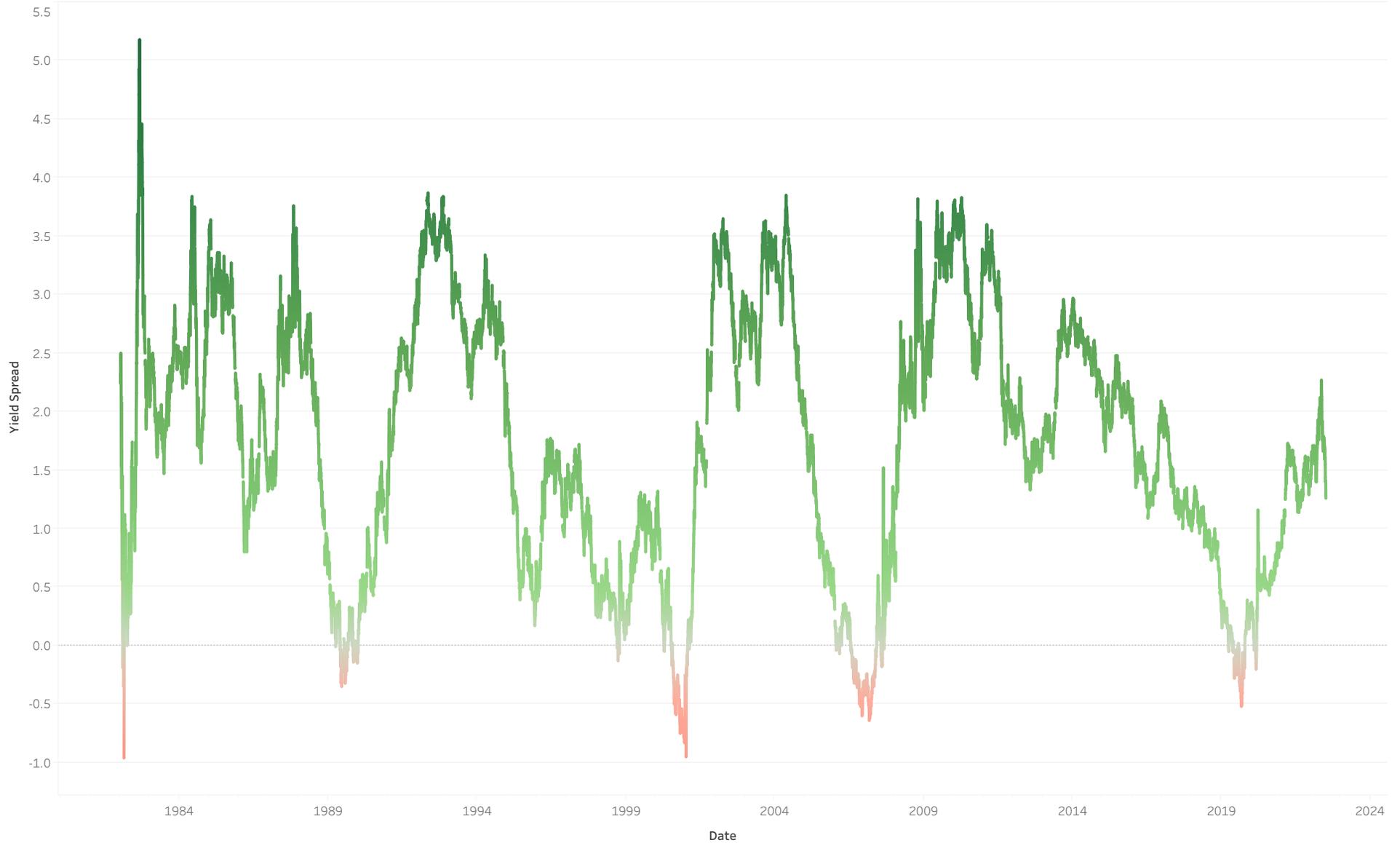
U.S. Treasury Maturity Through Time

As of June 2022



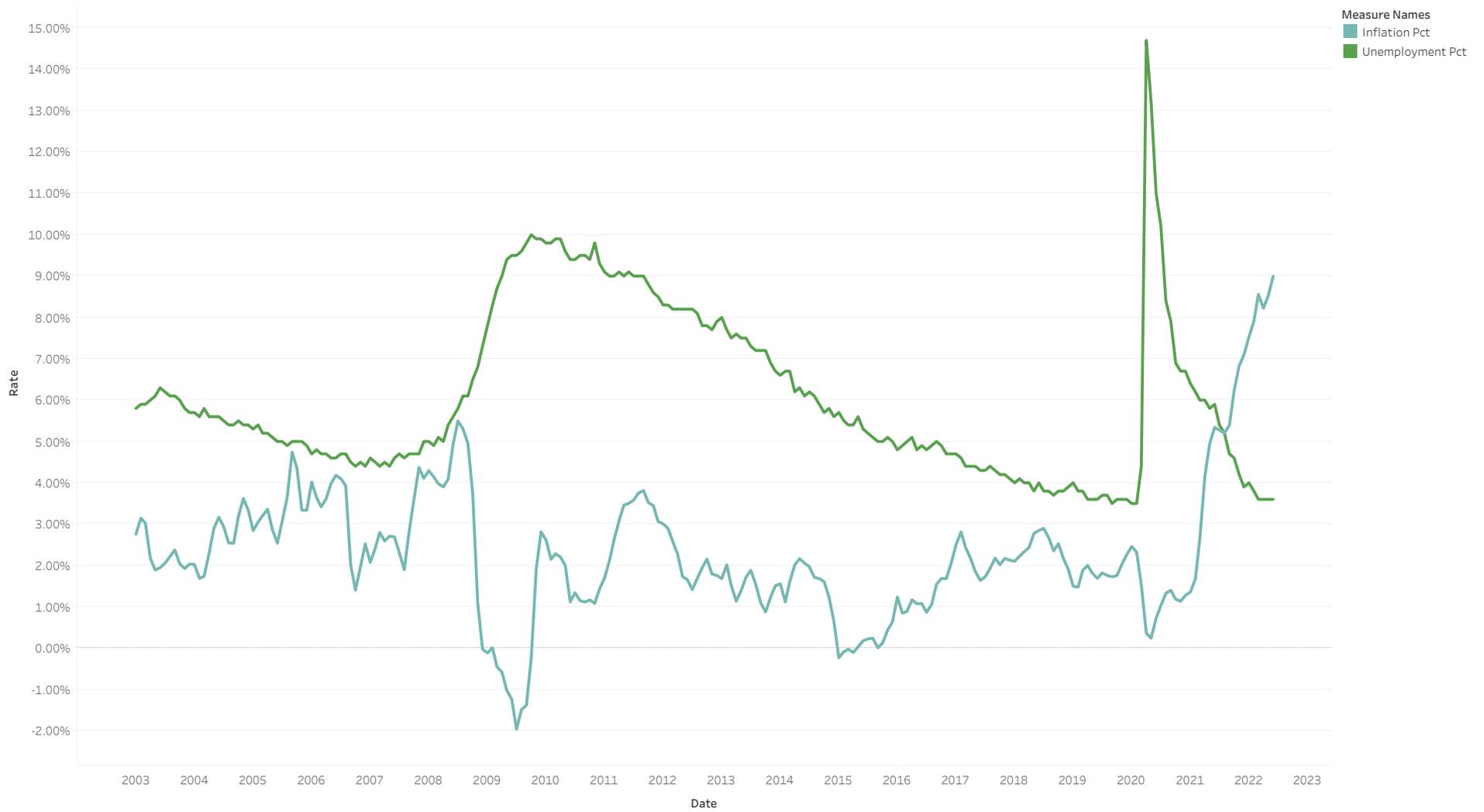
10-Year Minus 3-Month Treasury Yield Spread

As of June 2022



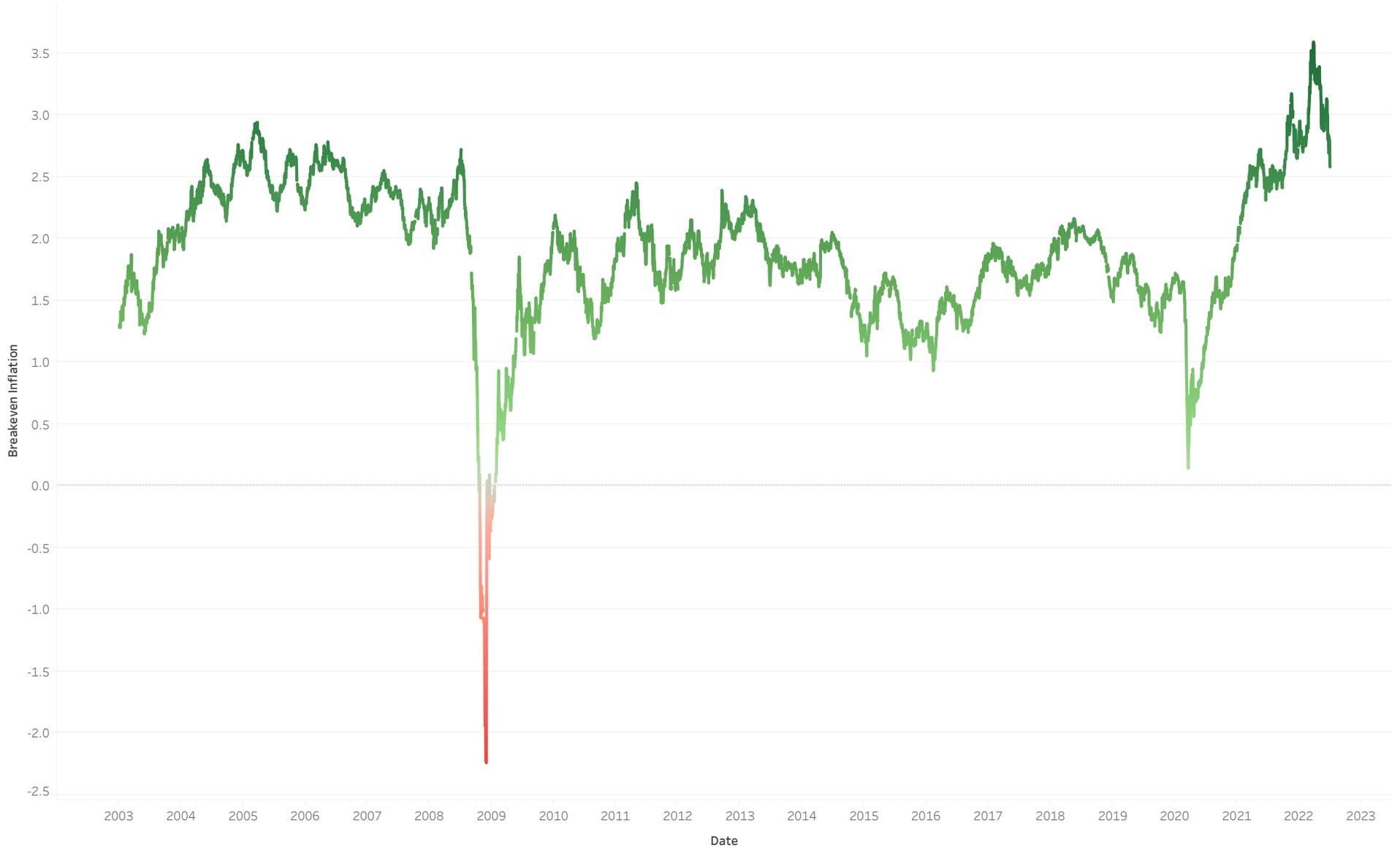
Unemployment vs Inflation

As of June 2022



5-Year Breakeven Inflation Prediction

As of June 2022





CITY OF
EL SEGUNDO

I certify that this report accurately reflects all pooled investments and it is in conformity with the investment policy as approved by the City Council on 6/1/18. A copy of this policy is available in the office of the City Clerk. The investment program herein shown provides sufficient cash flow liquidity to meet the next six months estimated expenditures.

Sources for the valuations are as follows:

Federal Agency Issues, Treasury Securities and Miscellaneous Securities: Union Bank, the custodial agent for the City of El Segundo.

Detailed information on all purchase and sale transactions follows the Investment Portfolio Details section.

 7/22/2022

Matthew Robinson, City Treasurer

Date