



AGENDA

EL SEGUNDO CITY COUNCIL

JUNE 15, 2021

350 MAIN STREET

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20.

TELECONFERENCE VIA ZOOM MEETING

MEETING ID: 964 5963 7962

PIN: 730770

***PUBLIC ADVISORY:
THE CITY COUNCIL CHAMBER WILL BE OPEN TO THE PUBLIC FOR SPECIAL
PRESENTATIONS AND PUBLIC COMMUNICATIONS ONLY***

**Drew Boyles, Mayor
Chris Pimentel, Mayor Pro Tem
Carol Pirsztuk, Councilmember
Scot Nicol, Councilmember
Lance Giroux, Councilmember**

Tracy Weaver, City Clerk
Matthew Robinson, City Treasurer

Executive Team

Scott Mitnick, City Manager
Barbara Voss, Deputy City Manager
Bill Whalen, Police Chief
Denis Cook, Development Services
Elias Sassoon, Public Works Director
Melissa McCollum, Community Svcs. Dir.

Mark Hensley, City Attorney
Joe Lillio, Chief Financial Officer
Chris Donovan, Fire Chief
Rebecca Redyk, HR Director
Charles Mallory, Info. Tech. Director

MISSION STATEMENT:

“Provide a great place to live, work, and visit.”

VISION STATEMENT:

“A hub for innovation where big ideas take off.”

How Can Members of the Public Observe and Provide Public Comments?

- Residents can watch the meeting live via Spectrum Channel 3 and 22, AT&T U-Verse Channel 99 and/or El Segundo TV at YouTube.com.
- Access remotely via Zoom from a device of choice. Use URL <https://zoom.us/j/96459637962> and enter PIN: **730770** or visit www.zoom.us on device, click on “Join a Meeting” and enter meeting ID and PIN.
- Join by phone at 1-669-900-9128 and enter meeting ID and PIN.
NOTE: Your phone number is captured by the Zoom software and is subject to the Public Records Act, dial *67 BEFORE dialing in to remain anonymous.
- Note that you will be placed in a “listen only” mode and your video feed will not be shared with City Council or members of the public.
- Members of the public may also provide comments in the Council Chamber during the public communication portion of the meeting. Members of the public must observe "social distancing" requirements, remain six (6) feet apart from others and wear a mask at all times. Council Chamber will only be open during public communications, special presentations and public hearings only.
- For public communications and comments during public hearings, please notify meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak. **(If you do not wish for your name to appear on the screen, then use the drop-down menu and click on “rename” to rename yourself “anonymous”)**
- Do not simultaneously use a microphone through Zoom and a cellphone/telephone, this combination results in audio problems.
- For electronic public comments on a specific agenda item, submit comments to the following e-mail address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: PUBLICCOMMUNICATIONS@elsegundo.org **in subject line please state the meeting date and item number.** Depending on volume of communications, emails will be read during public communications.
- For Public Hearings: written communications will be accepted via email at PUBLICCOMMUNICATIONS@elsegundo.org both before the meeting and during open period of the Public Hearing.
- All written communication, documents, email addresses of attendees captured by Zoom software will be considered a public document subject to possible posting on the City’s website and are subject to disclosure under the Public Records Act.

Additional Information:

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk’s Office during normal business hours. Such documents may also be posted on the City’s website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk’s Office at 310-524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, JUNE 15, 2021 - 6:00 PM**

4:00 PM CLOSED SESSION

CALL TO ORDER

ROLL CALL

PUBLIC COMMUNICATION – (RELATED TO CITY BUSINESS ONLY – 5-MINUTE LIMIT PER PERSON, 30-MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. City Council and/or City Manager will respond to comments after Public Communications is closed.*

SPECIAL ORDERS OF BUSINESS

RECESS INTO CLOSED SESSION: City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City’s Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City’s Labor Negotiators.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV'T CODE §54956.9(D)(1): -1- MATTERS

1. Scott O'Connor (City Police Officer) v. City of El Segundo, United States District Court (Central District of California), Civil Case No. 2:20-CV-0311 DMG (PLAx)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code §54956.9(c): -1- matter.

6:00 PM – CONVENE REGULAR SESSION

CALL TO ORDER

INVOCATION – Rabbi Dovid Libson, Jewish Community Center

PLEDGE OF ALLEGIANCE – Council Member Pirsztuk

ROLL CALL

PUBLIC COMMUNICATIONS – (RELATED TO CITY BUSINESS ONLY – 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

SPECIAL PRESENTATIONS

2. ESHS Girls' Soccer Team - CIF Champions
3. Da Vinci School COVID-19 Response Appreciation
4. Recognition of South Bay Fiber Ring Completion
5. Juneteenth
6. COVID-19 Update
7. Recognition of Police Chief Bill Whalen's Retirement

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Read all ordinances and resolutions on the Agenda by title only.

Recommendation –
Approval

B. CONSENT

8. **City Council Meeting Minutes**

Recommendation –

Approve Special Meeting Minutes of May 27, 2021 and May 28, 2021 and Regular Meeting Minutes of June 1, 2021.

9. **Warrants Demand Register for May 23, 2021 through June 4, 2021**

Recommendation –

Ratify Payroll and employee benefit Checks; Checks released early due to contracts or agreement; Emergency disbursements and/or adjustments; and, Wire transfers. Approve the following Warrant Demand Register numbers 17A and 17B: Warrant numbers 3035915 through 3035996, and 9002025 through 9002021.

10. **Professional Service Agreements and Blanket Purchase Orders for Fiscal Year 2021-2022 in Excess of \$50,000**

Recommendation -

1. Authorize the City Manager to amend contract #5346 with **Prosum, Inc.** to provide project management and technical services for the Information Technology Services Department for an amount not to exceed **\$750,000** in FY 2021/2022 (General Fund – Information Technology Services).
2. Authorize the City Manager to execute an amendment to Agreement No. 5861 with **Riester Pacific, Inc.** for the City's economic development and hospitality and tourism marketing services, in a form approved by the City Attorney to (1) extend the term of the agreement to June 30, 2022; and (2) authorize payment for services up to **\$350,000** (General Fund – City Manager (\$206,000) and Chevron Grant Fund (\$144,000) held in the Fiduciary Fund)
3. Authorize the issuance of a blanket purchase order to **Metron Farnier** for an amount not to exceed **\$300,000** in total for the purchase of single jet AMR water meters for the City's water system in FY 2021/2022 (Water/Wastewater Enterprise Fund).
4. Authorize staff to continue to purchase gasoline and **diesel fuel for City vehicles** and equipment through the use of spot market purchasing for an amount not to exceed **\$254,500** in FY 2021/2022 (General Fund = \$190,000; Asset Forfeiture Fund = \$13,000; Prop "A" Fund = \$30,000; Water Enterprise Fund = \$12,500; Wastewater Enterprise Fund = \$9,000).
5. Authorize the City Manager to amend contract 6062 with **Vincent Benjamin Group LLC** to provide on-call temporary staffing services for use by all City departments for an amount not to exceed **\$250,000** in FY 2021/2022. (General Fund- Various City Departments)
6. Authorize the City Manager to waive and award a professional service Agreement to **Aerotek Professional Services** to provide temporary staffing services for the Public Works Department for an amount not to exceed **\$200,000** in FY 2021/2022 (General Fund – Public Works/Contractual Services).

7. Authorize the City Manager to execute an amendment to Agreement 5907 and issue a blanket purchase order to **Marc Cohen** for Medical Director consulting services for COVID incident not to exceed **\$160,000** in FY 2021-2022 (General Fund – 001-400-2902-6214).
8. Authorize the City Manager to amend the contract with **All Cities Management Services, Inc.** for ongoing services to provide crossing guard services for the El Segundo School District for an amount not to exceed **\$130,950** in FY 2021/2022 (General Fund – Finance Administration/ non-departmental).
9. Authorize the issuance of a blanket purchase order to **Hinderliter De Llamas & Associates** (Agreement #3313) to provide professional services related to sales and use tax for an amount not to exceed **\$100,000** in FY 2021/2022 (General Fund – Finance Department - Business Services Division).
10. Authorize the City Manager to amend contract #4223A with **Professional Account Mgmt., LLC (Duncan Solutions Company)** for providing professional parking citation processing and collection services, via citation management for the Police Department for an amount not to exceed **\$84,000** in FY 2021/2022 ending June 30, 2022 (General Fund – Police Department).
11. Authorize the City Manager to execute an amendment to Agreement No. 4095 with **High Point Strategies, LLC** for professional services related to LAWA, LAX, FAA, MTA and other Los Angeles agencies to (1) extend the term of the agreement to June 30, 2022; and (2) authorize payment for services up to **\$81,000** (General Fund – City Manager)
12. Authorize the City Manager to execute an amendment to Agreement No. 6016 with **KNB Consulting, LLC.** for ongoing services to provide communications support for the City's hospitality/tourism public relations and communications initiatives for an amount not to exceed a combined total of **\$76,000 in FY 2021/2022** ending June 30, 2022 (General Fund – City Manager – Communications & Economic Development Divisions)
13. Authorize the City Manager to amend contract #6010 and authorize payment to **Crowdstrike, Inc.** to provide cybersecurity services and software for an amount not to exceed **\$65,000** in FY 2021/2022 (General Fund – Information Technology Services).
14. Authorize the issuance of a blanket purchase order to **Tyler Technologies/Eden Financial Management Systems** for annual software licensing, maintenance, and support for an amount not to exceed **\$65,000** in FY 2021/2022 (General Fund – Information Technology Services).
15. Authorize the issuance of a blanket purchase order to **Westchester Medical, Inc.** for professional medical services not to exceed **\$60,000** in FY 2021-2022 (General Fund – 001-400-3201-6214 \$20,000; 001-400-2506-6214 \$40,000).

16. Authorize the City Manager to amend contract #3957B with **Galls LLC** for purchasing uniforms and equipment for the Police Department for an amount not to exceed **\$60,000** in FY 2021/2022 (General Fund – Police Department). Galls, LLC is one of two only physical locations that provides in-house, appointment tailoring, embroidery, and distribution of equipment within a 10-mile radius from the Police Department.
17. Authorize the City Manager to execute an amendment to Agreement 5348 in the amount of **\$59,515** and issue a blanket purchase order to **Counter Risk, Inc.** for regional intelligence consulting services not to exceed \$1,100,785 in FY 2021-2022 (Federal Grants – 124-400-3785-6214).
18. Authorize the City Manager to issue a blanket purchase order to **Baker & Taylor Information Services** for supplying books and other library materials for an amount not to exceed **\$50,195** in FY 2021/2022 (General Fund – Community Services - Library).

11. Water Main Improvements on Grand Avenue

Recommendation -

1. Adopt Resolution approving plans and specifications for the Water Main Improvements on Grand Avenue Project, Project No. PW 21-05.
2. Authorize staff to advertise the Water Main Improvements on Grand Avenue Project for construction bids.

12. Acacia Park Playground and Site Improvements Project

Recommendation -

1. Accept the Acacia Park Playground and Site Improvements Project by Landforms Landscape Construction, Inc. as complete.
2. Authorize the City Clerk to file a Notice of Completion in the County Recorder’s office.

13. Pavement Rehabilitation Project on El Segundo Blvd. from Main Street to Illinois Street

Recommendation -

Adopt Resolution identifying pavement rehabilitation project to be funded with FY 2021-22 SB-1, “Road Repair and Accountability Act” funds.

14. Softball Field Bleacher Areas Improvement Project

Recommendation -

1. Accept Softball Field Bleacher Areas Improvement Project, Project No. PW 20-03, by Nata Construction, Inc. as complete.
2. Authorize the City Clerk to file a Notice of Completion with the County

15. Utility Verification and Investigation Services Project

Recommendation -

Authorize the City Manager to execute a standard public works contract with T2 UES, Inc. in the amount of \$92,700 for the Utility Verification and Investigation Services Project, Project No. PW 20-16, and authorize an additional \$7,300 as contingency funds for potential unforeseen conditions.

16. Notice of Intent to Withdraw Membership from Independent Cities Risk Management Authority

Recommendation –

Adopt Resolution authorizing the City Manager to provide written notice of intent to withdraw membership from the Independent Cities Risk Management Authority (ICRMA).

17. Second Reading of Ordinance Consolidating Municipal Elections with Statewide November Even Year General Elections

Recommendation -

Waive second reading and adopt Ordinance No. 1625 amending El Segundo Municipal Code (ESMC) to Consolidate Municipal Elections with Statewide November Even Year General Elections.

C. PUBLIC HEARINGS

18. Proposed Fiscal Year 2021-2022 Operating Budget, Capital Improvement Program Budget, Gann Appropriations Limit, and City Strategic Plan Revisions

Recommendation -

Conduct a public hearing and then approve the following:

1. Resolution Adopting the FY 2021-2022 Final Operating Budget and Capital Improvement Budget and the FY 2021-2022 Appropriations Limit for the City of El Segundo
2. Resolution Approving the Change in the City of El Segundo's Fiscal Year from October 1 to September 30 (federal fiscal year) to July 1 to June 30 (traditional fiscal year)
3. Various Financial Policies for FY 2021-2022 (General Fund Reserve Policy, Economic Uncertainty Reserve Policy, Unfunded Actuarial Liability (UAL) Policy, and Topgolf Revenue Allocation Policy)
4. Proposed revisions to Year-Three (FY 2021-2022) of the three-year 2020-2022 City Strategic Plan.

19. FY 2021-2022 Master Fee Schedule

Recommendation -

1. Conduct the public hearing on the proposed fee adjustments.
2. Adopt Resolution establishing changes to the schedule of fees and

charges for City services.

D. STAFF PRESENTATIONS

20. Class Specification for Special Projects Administrator (Part-time) and Resolution to Establish and Modify Basic Salary Ranges for Job Classifications of Special Projects Administrator (Part-time), Chief Financial Officer and Director of Public Works.

Recommendation -

1. Adopt the classification specification for the Special Projects Administrator (Part-time) position.
2. Adopt a resolution to establish and modify the basic salary ranges for the job classifications of Special Projects Administrator (Part-time), Chief Financial Officer and Director of Public Works.

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS

21. Appointments to the Recreation and Parks Commission.

Recommendation -

Announce the appointees to the Recreation and Parks Commission.

F. REPORTS - CITY CLERK

G. REPORTS - CITY TREASURER

22. Investment Portfolio Report

Recommendation -

Receive and file.

H. REPORTS - COUNCIL MEMBERS

COUNCIL MEMBER GIROUX

COUNCIL MEMBER NICOL

COUNCIL MEMBER PRISZTUK

MAYOR PRO TEM PIMENTEL

MAYOR BOYLES

I. REPORTS - CITY ATTORNEY

23. Ordinance Repealing Local Campaign Contribution Limits in Favor of State Law Campaign Contribution Limits to be Enforced by the Fair Political Practices Commission

Recommendation -

1. Introduce and waive first reading of an ordinance repealing the City's campaign contribution limits in favor of state law's campaign contribution limits effective January 1, 2021 via AB 571.
2. Schedule second reading of the ordinance on August 17, 2021.

J. REPORTS/FOLLOW-UP - CITY MANAGER

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

MEMORIALS

ADJOURNMENT

POSTED:

DATE: June 11, 2021

TIME: 10:00 AM

BY: Tracy Weaver, City Clerk

Proclamation

City of El Segundo, California

- WHEREAS,** this nation was founded on the principle stated in the Declaration of Independence that “all men are created equal, that they are endowed by their creator with certain unalienable rights, that among these are Life, Liberty and the pursuit of Happiness” but in which people who were African American were held in slavery for many years; and
- WHEREAS,** President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, which holds that all persons held as slaves within a State or designated part of a State “shall be then, thenceforward, forever free,” changing the legal status of 3.5 million enslaved African Americans from slave to free; and
- WHEREAS,** the Emancipation Proclamation paved the way for the 13th Amendment to the Constitution of the United States, which formally abolished slavery in the United States of America; and
- WHEREAS,** news of the Emancipation Proclamation did not reach the most distant slave states until two-and-one-half years later, being read in Galveston, Texas, on June 19, 1865; and
- WHEREAS,** the day of respect and remembrance called “Juneteenth,” a combination of the words “June” and “nineteenth”, is observed as an important day in our nation’s history; and
- WHEREAS,** Juneteenth commemorates African American freedom while also serving as a reminder of the inequities faced by African Americans throughout our nation’s history; and
- WHEREAS,** El Segundo recognizes that a diverse community founded on shared values and community spirit is our strength and opportunity for the future.

NOW, THEREFORE, the Mayor and members of the City Council of the City of El Segundo, California, hereby proclaim June 19, 2021 as *Juneteenth Celebration Day* and urge all citizens to celebrate our diversity, to recognize the strength of a rich culture and experience the African American heritage. This celebration acknowledges the history of an important part of American society and helps unify our city, and our nation as a whole.



Mayor Drew Boyles

Mayor Pro Tem Carol Pirsztuk

Council Member Scot Nicol

Council Member Chris Pimentel

Council Member Lance Giroux



City Council Agenda Statement

Meeting Date: June 15, 2021

Agenda Heading: Procedural Motions

Item Number:

TITLE:

Read all ordinances and resolutions on the Agenda by title only.

RECOMMENDATION:

FISCAL IMPACT:

BACKGROUND:

DISCUSSION:

CITY STRATEGIC PLAN COMPLIANCE:

PREPARED BY:

Tracy Weaver, City Clerk

REVIEWED BY:

APPROVED BY:

Tracy Weaver, City Clerk

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: June 15, 2021

Agenda Heading: Consent

Item Number: B.8

TITLE:

City Council Meeting Minutes

RECOMMENDATION:

Approve Special Meeting Minutes of May 27, 2021 and May 28, 2021 and Regular Meeting Minutes of June 1, 2021.

FISCAL IMPACT:

BACKGROUND:

DISCUSSION:

CITY STRATEGIC PLAN COMPLIANCE:

PREPARED BY:

Tracy Weaver, City Clerk

REVIEWED BY:

Tracy Weaver, City Clerk

APPROVED BY:

Tracy Weaver, City Clerk

ATTACHED SUPPORTING DOCUMENTS:

1. 2021-05-27 CC Minutes SPECIAL (Joint - CC-PC)
2. 2021-05-28 CC Minutes (SPECIAL- CLOSED)

City Council Meeting Minutes
June 15, 2021
Page 2 of 2

3. 2021-06-01 CC Minutes

SPECIAL JOINT MEETING
EL SEGUNDO CITY COUNCIL AND PLANNING COMMISSION
THURSDAY, MAY 27, 2021
4:30 PM

CANCELLED

Due to technical difficulties, the public was unable to attend the meeting via Zoom, therefore, consensus from City Council and Planning Commission to cancel the meeting and reschedule to a future date.

Tracy Weaver, City Clerk

SPECIAL MEETING OF THE EL SEGUNDO CITY COUNCIL
FRIDAY, MAY 28, 2021 – 10:30 AM
CLOSED SESSION

CALL TO ORDER – Mayor Boyles at 10:31 AM

ROLL CALL

Mayor Boyles	-	Present
Mayor Pro Tem Pimentel	-	Present
Council Member Pirsztuk	-	Present
Council Member Nicol	-	Present
Council Member Giroux	-	Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) None

SPECIAL ORDERS OF BUSINESS:

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CLOSED SESSION:

City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City's Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City's Labor Negotiators.

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION – 2 matters-

1. Joseph Cameron (Former City Police Officer) v. City of El Segundo, United States District Court (Central District of California), Civil Case No. 2:20-CV-04689, JFF-JCx
2. Andrew McEntyre (City Police Officer) v. City of El Segundo, United States District Court (Central District of California), Civil Case No. 2.20-CV11789-MRW

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

1. Initiation of litigation (Government Code §54956.9(d)(4)) – 1 matter-

ADJOURNMENT AT 11:27 AM

Tracy Weaver, City Clerk

MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, JUNE 1, 2021

CALL TO ORDER CLOSED SESSION – Mayor Boyles at 4:03 PM

ROLL CALL

Mayor Boyles - Present
Mayor Pro Tem Pimentel - Present
Council Member Pirsztuk - Present
Council Member Nicol - Present
Council Member Giroux - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) None.

SPECIAL ORDER OF BUSINESS:

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CLOSED SESSION:

City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City's Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City's Labor Negotiators as follows:

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government 54956.9(d)(4): -1- matter

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Gov't Code 54957.6): -2-

Employee Organizations: Firefighters' Association (FFA) and Police Officers' Association.

Agency Designated Representatives; City Manager, Scott Mitnick and Human Resources Director, Rebecca Redyk, Irma Moisa Rodriguez.

Mayor Boyles recessed Closed Session at 5:51 PM

6:00 PM – CONVENE REGULAR SESSION

CALL TO ORDER – Mayor Boyles at 6:00 PM (Council on dais, public virtual)

INVOCATION – Pastor Rob McKenna, The Bridge Church

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Pimentel

ROLL CALL

Mayor Boyles	-	Present
Mayor Pro Tem Pimentel	-	Present
Council Member Pirsztuk	-	Present
Council Member Nicol	-	Present
Council Member Giroux	-	Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

In Chamber

Shelly Effler, resident, commented on the El Segundo Middle School proposed gym.

Via Zoom

None

Read into the record the following emails regarding adding Juneteenth Proclamation.

Lindsay Pinkham, Laura Sorenson, Joh Michaels, David Holop and Robin Miskolcze.

CITY MANAGER FOLLOW-UP COMMENTS:

Scott Mitnick, City Manager reiterated the City cannot weigh in on ESUSD capital projects and stated the DEI Committee has committed to a Juneteenth proclamation to be read at the June 15, 2021 City Council meeting.

SPECIAL PRESENTATIONS:

- a) Proclamation read by Mayor Drew Boyles, proclaiming June as LGBTQ+ Pride Month and presented to John Pickhaver and Gabriella Desch-Obi, Sweat Equity Alliance members.
 - b) Proclamation read by Mayor Pro Tem Pimentel proclaiming June 26, 2021 as “2021 Beach Cities Relay for Life Day” in El Segundo and presented to Kelly Carroll, ACS Associate Director, Development and Bobby Hahn, Beach Cities RFL Committee Volunteer.
 - c) COVID-19 Update presented by Randal Collins, Emergency Management Coordinator.
- A. Read all Ordinances and Resolutions on the Agenda by Title Only.

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

B. CONSENT

2. Approve Regular City Council meeting minutes of May 18, 2021 and Special City Council meeting minutes of May 19, 2021 and May 26, 2021.
3. Ratify payroll and employee benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers and approve the following warrant demand register from May 6, 2021 through May 21, 2021; 16A and 16B: Warrant numbers 3035681 through 3035914, and 9002022 through 9002024.
4. Approve City Council letter of support to the California Coastal Commission for the proposed Los Angeles Jazz Festival.
(Fiscal Impact: To be determined when specific event details are available. Anticipated fiscal impact includes increased Transient Occupancy Tax and Sales Tax revenue to the City as a result of the event)
5. Authorize the City Manager to execute an amendment no. 5793B to the Supplemental Law Enforcement (Jail) Services Agreement No. 5793A with the City of Hawthorne to increase the contract amount from \$12,000 per month to \$15,000 per month for 36 months for full-time jail services.
(Fiscal Impact: The monthly contract will be \$15,000 per month over 36 months (\$540,000 total over FY 2021-2022 through FY 2023-2024). This will be funded through Police Department salary savings)
6. Approve Title VI Program as required by the Federal Transit Administration for recipient of federal funding.
(Fiscal Impact: None)
7. Waive second reading and adopt Ordinance No. 1626 for Environmental Assessment No. 1289 and Zone Text Amendment No. ZTA 20-01, amending El Segundo Municipal Code (ESMC) Section 15-1-6 to exempt any portion of a structure that is devoted to parking from counting towards the net floor area of the building for proposed development project Located at 650 and 700 N. Pacific Coast Highway and 737 Lairport.
(Fiscal Impact: None)
8. Authorize the City Manager to execute the Green Line-Douglas Station Parking Lot Maintenance Agreement No. 6086 between the City of El Segundo and Los Angeles County Metropolitan Transportation Authority.
(Fiscal Impact: None)
9. Ratify the El Segundo Chamber of Commerce nomination to re-appoint Lily Craig to seat #18 of the South Bay Workforce Investment Board to serve a 4-year term of office from July 1, 2021 to June 30, 2025 and request the City Clerk to forward a certified copy of Council's action to the South Bay Workforce Investment Board.
(Fiscal Impact: None)
10. PULLED BY MAYOR PRO TEM PIMENTEL

MOTION by Council Member Pirsztuk, SECONDED by Mayor Pro Tem Pimentel, approving Consent Agenda item 2, 3, 4, 6, 7, 8, and 9. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

PULLED ITEM:

10. Ordinance Amending the Municipal Code to Address the Accumulation of Abandoned Items in Parkways, and Prohibit the Placement Garbage Cans in Front of Neighboring Properties.
(Fiscal Impact: There are no direct fiscal impacts associated with amending the Municipal Code. Indirect cost of staff time enforcing the ordinance will be absorbed via City's adopted FY 2020-2021 Annual Budget)

Council Discussion

Mark Hensley, City Attorney and Scott Mitnick, City Manager answered Council questions.

MOTION by Mayor Pro Tem Pimentel, SECONDED by Mayor Boyles to waive second reading and adopt Ordinance No. 1627 amending Chapter 7-1 of the El Segundo Municipal Code to prohibit abandoned items and junk in parkways, and to prohibit the placing of Garbage Cans in front of neighboring properties. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

C. PUBLIC HEARING: None

D. STAFF PRESENTATIONS:

11. Urho Saari Swim Stadium ("The Plunge") Needs Assessment and Conceptual Design Update.
(Fiscal Impact: The estimated project cost for renovating the Urho Saari Swim Stadium building on Mithun's conceptual design ranges between \$3,970,551-\$8,433,063 based on the level of work selected. Approximately \$2,500,000 is available for this project and additional funding will need to be obtained. Staff will return to City Council with a proposed agreement for the next phase of design services, if directed)

Melissa McCollum, Community Services Director, Arcia Hestor, Recreation Superintendent, Linnea Palmer, Aquatics Center Supervisor, Elias Sassoon, Public Works Director, and Consultants, Darin Viera and Ming Fung of Mithun Architect Agency presented and answered questions on the item.

Council discussion

MOTION by Council Member Pirsztuk, SECONDED by Mayor Pro Tem Pimentel, authorizing staff to negotiate a consultant contract for engineering design services for

the Urho Saari Swim Stadium Renovation. MOTION PASSED BY UNANIMOUS VOICE VOTE. 3/2 YES Pimentel Pirsztuk Nicol NO Boyles Giroux

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS:

12. Appointments to the Senior Housing Corporation Board.
(Fiscal Impact: None)

Mayor Boyles appointed Denise Fessenbeck and Timothy Whelan to a partial term ending June 30, 2024 and Paul Lanyi and Julia Newman to full terms expiring on June 30, 2025 to the Senior Housing Corporation Board.

F. REPORTS – CITY CLERK –

13. Establish Future Consolidated Municipal Elections with Statewide November Even Year General Election.
(Fiscal Impact: Estimated savings of \$63,000 in Fiscal Year 2022-2023)

Tracy Weaver, City Clerk and Mona Shilling, Deputy City Clerk II reported on the item.

Council Discussion

Mark Hensley, City Attorney, read the Ordinance by title only.

ORDINANCE NO. 1625

AN ORDINANCE ESTABLISHING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER OF EVEN-NUMBERED YEARS BEGINNING IN NOVEMBER 2022; REQUESTING CONSOLIDATION WITH LOS ANGELES COUNTY PURSUANT TO ELECTIONS CODE SECTION 10103; AND REPEALING ORDINANCE NO. 1578

Council Member Giroux introduced Ordinance No. 1625. Second reading and possible adoption of the Ordinance is scheduled for the regular City Council meeting of June 15, 2021.

G. REPORTS – CITY TREASURER – Not Present

H. REPORTS – COUNCIL MEMBERS

Council Member Giroux – Passed

Council Member Nicol – Attended the Senior Citizen Housing Corporation Board meeting and mentioned the Board is concerned about specific items, learning to navigate new laws and regulations and these items will come before Council in the future.

Council Member Pirsztuk – Thanked all those that have recently applied to our Committees, Commissions and Boards (CCB’s), asked residents to keep applying, the CCB’s are a valuable asset to the Council. Mentioned Council would like quarterly reports from each CCB. Congratulated all the recent and upcoming graduates.

Mayor Pro Tem Pimentel – Reported a number of bills we were concerned about have been suspended. If you have concerns regarding R1 Zones, please make your opinion known to our Assemblywoman, Autumn Burke.

Mayor Boyles – Commented on the “Vote of No Confidence in Gascon” that other cities are passing, stated the City and Council are paying attention and believes the SBCOG is as well, and the City and Council continue to monitor. Possibly add Legislative Update to our Community Update communications.

I. REPORTS – CITY ATTORNEY –

14. Local Campaign Contribution Limits - AB 571
(Fiscal Impact: If the City Council continues to keep the current local limitation in place, the City would continue to be responsible for enforcing and prosecuting any violations of the Ordinance. It is possible, but unlikely, that there could be some fiscal impact to the General Fund budget if the City undertook such enforcement and prosecution. If the City were to repeal the ordinance and allow the state default limits to apply, there would be no cost for enforcement by the City, since the FPPC would be responsible for enforcing the state law)

Mark Hensley, City Attorney reported on the item.

Council Discussion

Council consensus to repeal the city’s current ordinance, allowing the default campaign contribution limits from the state law to apply.

- J. REPORTS/FOLLOW-UP – CITY MANAGER – Mentioned the next meeting will be June 15 2021 and will mainly focus on the budget.

MEMORIALS – None

ADJOURNED at 8:36 PM

Tracy Weaver, City Clerk



City Council Agenda Statement

Meeting Date: June 15, 2021

Agenda Heading: Consent

Item Number: B.9

TITLE:

Warrants Demand Register for May 23, 2021 through June 4, 2021

RECOMMENDATION:

Ratify Payroll and employee benefit Checks; Checks released early due to contracts or agreement; Emergency disbursements and/or adjustments; and, Wire transfers. Approve the following Warrant Demand Register numbers 17A and 17B: Warrant numbers 3035915 through 3035996, and 9002025 through 9002021.

FISCAL IMPACT:

The warrants presented were drawn in payment of demands included within the Adopted FY2020-21 Budget and total \$2,391,655.19 (\$1,557,183.89 in check warrants and \$834,471.30 in wire warrants).

BACKGROUND:

California Government Code Section 37208 provides General Law cities flexibility in how budgeted warrants, demands, and payroll are audited and ratified by their legislative body. Pursuant to Section 37208 of the California Government Code, warrants drawn in payment of demands certified by the City's Chief Financial Officer and City Manager as conforming to the authorized expenditures set forth in the City Council adopted budget need not be audited by the City Council prior to payment, but may be presented to the City Council at the first meeting after delivery.

In government finance, a warrant is a written order to pay that instructs a federal, state, county, or city government treasurer to pay the warrant holder on demand or after a specific date. Such warrants look like checks and clear through the banking system like checks. Warrants are issued for payroll to individual employees, accounts payable to vendors, to local governments, and to companies or individual taxpayers receiving a refund.

DISCUSSION:

The attached Warrants Listing delineates the warrants that have been paid for the

Warrant Demand Register

June 15, 2021

Page 2 of 2

period identified above. The Chief Financial Officer certifies that the listed warrants were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the City Council at its first meeting after the delivery of the warrants.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Joseph Lillio, Chief Financial Officer

REVIEWED BY:

Joseph Lillio, Chief Financial Officer

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Warrants 17a

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3035915 - 3035997
9002025 .

DATE OF APPROVAL: AS OF 06/15/21

REGISTER # 17A

001	GENERAL FUND	500,739.03
104	TRAFFIC SAFETY FUND	
106	STATE GAS TAX FUND	65.42
108	ASSOCIATED RECREATION ACTIVITIES FUND	
109	ASSET FORFEITURE FUND	
110	MEASURE "R"	
111	COMM. DEVEL. BLOCK GRANT	
112	PROP "A" TRANSPORTATION	
114	PROP "C" TRANSPORTATION	
115	AIR QUALITY INVESTMENT PROGRAM	
116	HOME SOUND INSTALLATION FUND	
117	HYPERION MITIGATION FUND	484.05
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	
119	MTA GRANT	
121	FEMA	
120	C. O. P. S. FUND	
122	L. A. W. A. FUND	
123	PSAF PROPERTY TAX PUBLIC SAFETY	
124	FEDERAL GRANTS	18,320.00
125	STATE GRANT	0.26
126	AP CUPA PROGRAM OVERSIGHT SURCHARGE	204.09
128	SB-1	
129	CERTIFIED ACCESS SPECIALIST PROGRAM	
130	AFFORDABLE HOUSING	
131	COUNTY STORM WATER PROGRAM	
202	ASSESSMENT DISTRICT #73	
301	CAPITAL IMPROVEMENT FUND	10,200.00
302	INFRASTRUCTURE REPLACEMENT FUND	
405	FACILITIES MAINTENANCE	
501	WATER UTILITY FUND	136,411.82
502	WASTEWATER FUND	314,075.08
503	GOLF COURSE FUND	15,902.60
504	PARK VISTA	328.80
505	SOLID WASTE	
601	EQUIPMENT REPLACEMENT	106,843.02
602	LIABILITY INSURANCE	9,200.80
603	WORKERS COMP. RESERVE/INSURANCE	81.35
701	RETIRED EMP. INSURANCE	486.00
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	
703	EXPENDABLE TRUST FUND - OTHER	1,494.00
708	OUTSIDE SERVICES TRUST	

TOTAL WARRANTS

\$ 1,114,816.22 ✓

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

A= Payroll and Employee Benefit checks

AP & U = Computer generated Release disbursements and/or adjustments approved by the City reimbursements, various refunds, contract employee services consistent with current contractual Manager. Such as: payments for utility services, petty cash and employee travel expense agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H= Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

VOID CHECKS DUE TO ALIGNMENT: N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE:

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:

NOTES

CHIEF FINANCIAL OFFICER

Joseph Lee
6-1-2021

DATE:

CITY MANAGER

Paulina Vess
6/7/21

DATE:

**CITY OF EL SEGUNDO
PAYMENTS BY WIRE TRANSFER
05/24/21 THROUGH 05/30/21**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
5/27/2021	Manufacturers & Traders	66,185.83	457 payment Vantagepoint
5/27/2021	Manufacturers & Traders	1,130.77	401(a) payment Vantagepoint
5/27/2021	Manufacturers & Traders	550.00	IRA payment Vantagepoint
5/28/2021	ExpertPay	2,281.71	EFT Child support payment
05/17/21-05/23/21	Workers Comp Activity	25,693.67	SCRMA checks issued
05/17/21-05/23/21	Liability Trust - Claims	98,675.47	Claim checks issued
05/17/21-05/23/21	Retiree Health Insurance	0.00	Health Reimbursement checks issued
		<u>194,517.45</u>	

**DATE OF RATIFICATION: 05/27/21
TOTAL PAYMENTS BY WIRE:**

194,517.45

Certified as to the accuracy of the wire transfers by:

Daniel Manzoni *DM* 5/27/21
Treasury & Customer Services Manager Date

Joseph Hood 6-1-2021
Chief Financial Officer Date

Barbara Vess 6/7/21
City Manager Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
WARRANT TOTALS BY DEPARTMENT
AS OF 06/15/21
REGISTER # 17A

DEPT#	NAME	TOTAL
GENERAL FUND DEPARTMENTAL EXPENDITURES		
GENERAL GOVERNMENT		
1101	City Council	90.03
1201	City Treasurer	
1300	City Clerk	8,054.18
2101	City Manager	14.01
2201	City Attorney	59,808.00
2401	Economic Development	30,835.98
2402	Planning	620.58
2500	Administrative Services	3,163.65
2601	Government Buildings	20,616.57
2700	Community Outreach/Planning	
2900	Nondepartmental	35,912.11
6100	Library	4,175.95
2102	Communications	
		163,291.06
PUBLIC SAFETY		
3100	Police	55,576.06
3200	Fire	2,915.11
2403	Building Safety	8,755.11
2404	Plng/Bldg Sfty Administration	302.28
		67,548.56
PUBLIC WORKS		
4101	Engineering	5,223.34
4200	Streets/Park Maintenance	67813.77
4300	Wastewater	438.75
4601	Equipment Maintenance	2,191.98
4801	Administration	
		75,667.84
COMMUNITY DEVELOPMENT		
5100,5200	Recreation & Parks	891.76
5400	Centennial	
		891.76
EXPENDITURES		
CAPITAL IMPROVEMENT		10,200.00
ALL OTHER ACCOUNTS		797,217.00
TOTAL WARRANTS		1,114,816.22 ✓



City Council Agenda Statement

Meeting Date: June 15, 2021

Agenda Heading: Consent

Item Number: B.10

TITLE:

Professional Service Agreements and Blanket Purchase Orders for Fiscal Year 2021-2022 in Excess of \$50,000

RECOMMENDATION:

1. Authorize the City Manager to amend contract #5346 with **Prosum, Inc.** to provide project management and technical services for the Information Technology Services Department for an amount not to exceed **\$750,000** in FY 2021/2022 (General Fund – Information Technology Services).
2. Authorize the City Manager to execute an amendment to Agreement No. 5861 with **Riester Pacific, Inc.** for the City's economic development and hospitality and tourism marketing services, in a form approved by the City Attorney to (1) extend the term of the agreement to June 30, 2022; and (2) authorize payment for services up to **\$350,000** (General Fund – City Manager (\$206,000) and Chevron Grant Fund (\$144,000) held in the Fiduciary Fund)
3. Authorize the issuance of a blanket purchase order to **Metron Farnier** for an amount not to exceed **\$300,000** in total for the purchase of single jet AMR water meters for the City's water system in FY 2021/2022 (Water/Wastewater Enterprise Fund).
4. Authorize staff to continue to purchase gasoline and **diesel fuel for City vehicles** and equipment through the use of spot market purchasing for an amount not to exceed **\$254,500** in FY 2021/2022 (General Fund = \$190,000; Asset Forfeiture Fund = \$13,000; Prop "A" Fund = \$30,000; Water Enterprise Fund = \$12,500; Wastewater Enterprise Fund = \$9,000).
5. Authorize the City Manager to amend contract 6062 with **Vincent Benjamin Group LLC** to provide on-call temporary staffing services for use by all City departments for an amount not to exceed **\$250,000** in FY 2021/2022. (General Fund- Various City Departments)
6. Authorize the City Manager to waive and award a professional service Agreement to **Aerotek Professional Services** to provide temporary staffing services for the Public Works Department for an amount not to exceed **\$200,000** in FY 2021/2022 (General Fund – Public Works/Contractual Services).
7. Authorize the City Manager to execute an amendment to Agreement 5907 and issue a blanket purchase order to **Marc Cohen** for Medical Director consulting

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June 15, 2021

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services for COVID incident not to exceed **\$160,000** in FY 2021-2022 (General Fund – 001-400-2902-6214).

8. Authorize the City Manager to amend the contract with **All Cities Management Services, Inc.** for ongoing services to provide crossing guard services for the El Segundo School District for an amount not to exceed **\$130,950** in FY 2021/2022 (General Fund – Finance Administration/ non-departmental).
9. Authorize the issuance of a blanket purchase order to **Hinderliter De Llamas & Associates** (Agreement #3313) to provide professional services related to sales and use tax for an amount not to exceed **\$100,000** in FY 2021/2022 (General Fund – Finance Department - Business Services Division).
10. Authorize the City Manager to amend contract #4223A with **Professional Account Mgmt., LLC (Duncan Solutions Company)** for providing professional parking citation processing and collection services, via citation management for the Police Department for an amount not to exceed **\$84,000** in FY 2021/2022 ending June 30, 2022 (General Fund – Police Department).
11. Authorize the City Manager to execute an amendment to Agreement No. 4095 with **High Point Strategies, LLC** for professional services related to LAWA, LAX, FAA, MTA and other Los Angeles agencies to (1) extend the term of the agreement to June 30, 2022; and (2) authorize payment for services up to **\$81,000** (General Fund – City Manager)
12. Authorize the City Manager to execute an amendment to Agreement No. 6016 with **KNB Consulting, LLC.** for ongoing services to provide communications support for the City's hospitality/tourism public relations and communications initiatives for an amount not to exceed a combined total of **\$76,000 in FY 2021/2022** ending June 30, 2022 (General Fund – City Manager – Communications & Economic Development Divisions)
13. Authorize the City Manager to amend contract #6010 and authorize payment to **Crowdstrike, Inc.** to provide cybersecurity services and software for an amount not to exceed **\$65,000** in FY 2021/2022 (General Fund – Information Technology Services).
14. Authorize the issuance of a blanket purchase order to **Tyler Technologies/Eden Financial Management Systems** for annual software licensing, maintenance, and support for an amount not to exceed **\$65,000** in FY 2021/2022 (General Fund – Information Technology Services).
15. Authorize the issuance of a blanket purchase order to **Westchester Medical, Inc.** for professional medical services not to exceed **\$60,000** in FY 2021-2022 (General Fund – 001-400-3201-6214 \$20,000; 001-400-2506-6214 \$40,000).
16. Authorize the City Manager to amend contract #3957B with **Galls LLC** for purchasing uniforms and equipment for the Police Department for an amount not to exceed **\$60,000** in FY 2021/2022 (General Fund – Police Department). Galls, LLC is one of two only physical locations that provides in-house, appointment tailoring, embroidery, and distribution of equipment within a 10-mile radius from the Police Department.
17. Authorize the City Manager to execute an amendment to Agreement 5348 in the amount of **\$59,515** and issue a blanket purchase order to **Counter Risk, Inc.** for

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regional intelligence consulting services not to exceed \$1,100,785 in FY 2021-2022 (Federal Grants – 124-400-3785-6214).

18. Authorize the City Manager to issue a blanket purchase order to **Baker & Taylor Information Services** for supplying books and other library materials for an amount not to exceed **\$50,195** in FY 2021/2022 (General Fund – Community Services - Library).

FISCAL IMPACT:

Included in Adopted Budget

Amount Budget: \$3,096,160 (Budgeted in the FY 2021-2022 Budget)

Account Number(s): See "Attachment A - Summary of Accounts"

BACKGROUND:

The annual approval of blanket Purchase Orders (POs) is done to ensure an effective and efficient approval process is in place for POs over the City Manager's approval threshold of \$50,000. This will ensure these vital City services are operational in the beginning of the new fiscal year and delivery of excellent customer service will continue uninterrupted.

The following professional service agreements and blanket purchase orders are organized by operational Department and reference the agreement as related to the "recommended Council action" item number listed above.

DISCUSSION:

FIRE DEPARTMENT

#7 - Marc Cohen, Medical Director Consulting Services

On March 4, 2020, Governor Newsom proclaimed a statewide emergency because of COVID-19; on March 11, 2020, the World Health Organization declared COVID-19 to be a pandemic; on March 13, 2020, the President declared a National Emergency; on March 16, 2020, the City of El Segundo declared a local emergency (ratified by the El Segundo City Council on March 17, 2020). The City desired to retain Consultant to serve as City's Agency Medical Director, to provide medical advice and guidance to matters affecting all City employee medical surveillance and testing following contact or exposure to COVID-19 and to provide recommendations related to policy decisions impacting the City; and to serve as the City's Drug Authorizing Physician to purchase drugs, medical devices, and controlled substances for El Segundo Fire Department and to advise on and coordinate medical aspects of field care as defined by the Los Angeles County EMS Agency.

This Agreement took effect May 01, 2020 and continued for a term of 7 months until

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December 31, 2020. As the pandemic continued it was necessary to amend the original contract to extend to the end of the fiscal year 2021. As the City continues to navigate within a COVID environment, this agreement was extended through the end of the fiscal year 2020-2021 to ensure compliance with County and City protocols for re-opening.

Compensation for the Consultant's services are \$6,000 per month and will not exceed \$160,000 annually. Staff recommends the acceptance of the amendment to the agreement and requests City Council authorize and approve additional appropriation to support the services associated with this Consultant (General fund: 001-400-2902-6214).

#17 - Counter Risk, Inc. for regional intelligence services.

The Urban Areas Security Initiative (UASI) Grant Program of 2016 provides federal grant funds through the United States Department of Homeland Security, Federal Emergency Management Agency, Grants Program Directorate (DHS). The State of California, through the Governor's Office of Emergency Services acts as the "pass-through entity" for sub-award to the City of Los Angeles for the benefit of the Los Angeles/Long Beach Urban Area cities. Eligible fire department projects are applied for through the Los Angeles Area Fire Chiefs (LAAFCA) group, with the goal of funding programs that benefit the region. The City of El Segundo has been previously identified to be the fiduciary agent for any modifications to the continued funding of the Los Angeles Area Fire Chiefs Regional Training Group Intelligence Chief. In 2018 the Fire Department went before Council to receive 2016 funding and allow for modifications. During the course of this grant an additional \$59,515 has been allocated to the Department and it's the desire of the Department to align Counter Risk's amendment to the agreement with this modification in funding.

While the sub-recipient agreements for this grant allow for modification and amendments which in essence increases the total grant amount for this position, the fire department is required to seek approval to increase this professional services agreement in accordance with the increase in grant allocation (this request is generated to allow for approval of the internal purchase authority). The Fire Department recommends the City Council approve an extension to the term of the agreement beginning October 01, 2021 through June 30, 2022 and approve the increase to the total amount of the agreement not to exceed \$1,100,785. Staff requests that the City Council authorize the City Manager to sign the Amendment, in a form approved by the City Attorney and increase the blanket purchase order to Michael T. Little dba Counter Risk, Inc. Lastly, the El Segundo Fire Department requests the City Council authorize and approve additional appropriation in the amount of \$59,515 to expense account 124-400-3785-6214 to cover the increase in this agreement.

#15 - Westchester Medical Group

The City has a longstanding relationship with Westchester Medical Group Center for Heart and Health to provide Safety employees with annual Fitness for Duty and Executive physical evaluations. This important program, serves to improve the health

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of employees, enhance the wellness of executives, public safety employees and potentially reduce line-of-duty injuries. Staff recommends the authorization of a blanket purchase order not to exceed \$60,000. This very important program is in alignment with the employee engagement recommendations and in alignment with the City Strategic Plan to be prepared to respond and pro-actively work to prevent injuries. Account numbers: 001-400-3201-6214 \$20,000 (General Fund); HR: 001-400-2506-6214 \$40,000 (General Fund).

PUBLIC WORKS DEPARTMENT

#3 - Water Meters – Metron Farnier

The City's water distribution system includes over 4,000 water meters. The Water division has installed Automatic Meter Readers (AMR) on small scale over the course of several years as it conducted trials. The Public Works Department completed its first major phase of the AMR meter Conversion Program in FY2016-17 to replace 546 aging water meters in the City's commercial sector. Over the next several years, two additional phases were implemented, and an additional phase will be completed over the next one-two years to complete the City's entire AMR meter conversion. Meanwhile, the water division will replace aging meters with new AMR meters as part of their maintenance efforts. The cost to replace each meter ranges from \$250 to \$5,000, dependent upon size. Staff started accelerating the residential AMR conversation program while continuing to replace failing meters, and recommends continuing to purchase meters from Metron Farnier, the vendor chosen previously for the AMR meters, in an amount not to exceed \$300,000 in total in FY 2021/2022. Account numbers: 501-400-7103-8655 / 502-400-8204-8655 (\$150,000 Water Enterprise Fund / \$150,000 Wastewater Enterprise Fund).

#4 - Fuel for City Vehicles and Equipment

Generally, fuel is purchased either through spot market purchases or long-term contracts. Spot purchasing consists of shopping around each time fuel is needed and purchasing fuel from the lowest priced vendor. This type of purchasing usually occurs when the fuel market is volatile as it has been for the last three years. During periods of stability, agencies enter into long-term fuel contracts. Pricing under long-term contract is tied to a published fuel price baseline plus a markup. The volatility in the market has forced vendors to significantly raise this markup, making long-term contracts unattractive. Under the City's last long-term contract through Los Angeles Metropolitan Public Purchasing Agents' Cooperative (LAMPPAC), there was virtually no markup. When that contract expired in September 2005, the fuel market was quite volatile and City Council authorized staff to purchase gasoline and diesel fuel through the use of spot market purchases. Many agencies including Cities of Manhattan Beach, Redondo Beach and Hawthorne have opted to purchase fuel through spot purchases in lieu of entering into long-term contracts since the expiration of the LAMPPAC contract. Staff continuously monitors long-term contracts available in the industry. Pursuant to El Segundo Municipal Code (ESMC) § 1-7-10, relating to purchases and supplies, the City

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Council may at any time, by a majority vote and without amending the ESMC, waive purchasing procedures or alter proceedings to fit a specific purchase, when the waiver is not in violation of State law. Spot purchasing is the sort of modified purchasing arrangement that requires such a waiver by Council. It is possible that the total of purchases from any one vendor may exceed \$50,000; therefore, Council approval of spot purchasing is requested. The City is budgeting \$254,500 for Fiscal Year 2021/2022 in accounts:

001-400-4601-5215	General Fund	\$190,000
109-400-3105-5215	Police - Asset Forfeiture Fund	13,000
112-400-5292-5215	Prop "A" Fund	30,000
501-400-7102-5215	Water Enterprise Fund	12,500
502-400-4301-5215	Wastewater Enterprise Fund	9,000
	Total	\$254,500

#6 - Aerotek Professional Services

Aerotek has provided temporary staffing for Public Works Department on an annual basis since 2012 under agreement #4269 until 2018. For FY 2021/2022, staff recommends awarding a professional service agreement with Aerotek to provide temporary staffing services needed by Public Works Department for an amount not to exceed \$200,000. Savings from various full-time salaries accounts in Public Works Department will be used to fund this contract in FY 2021/2022. Account number: 001-400-4801-6206 (General Fund)

CITY MANAGER

#2 - Riester Pacific, Inc.

Riester Pacific, Inc. will continue working on behalf of the City as its full-service marketing agency supporting business attraction and hospitality and tourism marketing efforts. This amendment is to extend the Agreement in term through June 30, 2022 not to exceed \$350,000. Account Number: 001-400-2401-6201 (General Fund - \$206,000) and 702-400-2401-1281 (Chevron Grant Fund - \$144,000).

#12 - KNB Consulting LLC.

KNB Consulting, LLC will continue working on behalf of the City as its public relations strategist for hospitality/tourism and provide communications support to the Communications Division. This amendment is to extend the Agreement in terms through June 30, 2022 for an amount not to exceed \$76,000 Account Number: 001-400-2102-6406 (General Fund – \$40,000) and Account Number: 001-400-2401-6206 (General Fund – \$36,000).

#11 - High Point Strategies, LLC

High Point Strategies, LLC will continue working on behalf of the City as its advisors and

Annual Blanket PO's

June 15, 2021

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advocate for the City regarding issues relating to Los Angeles World Airports (LAWA) and Los Angeles International Airport (LAX), and the Federal Aviation Administration, transportation issues relating to the Metropolitan Transportation Authority, or assisting with the City's relationship with other City and County of Los Angeles agencies. This amendment is to extend the Agreement in terms through June 30, 2022 for an amount not to exceed \$81,000 Account Number: 001-400-2101-6407 (General Fund).

HUMAN RESOURCES DEPARTMENT

#5 - Vincent Benjamin Group LLC

The City entered into a professional services agreement with Vincent Benjamin Group LLC in March 2021 for on-call temporary staffing services for use by all City departments under agreement 6062. This agreement provides staffing to meet the short-term operational needs of various departments in the following scenarios: where a permanent position is frozen for a specific length of time to provide budgetary savings, while a recruitment is conducted, during an employee's leave of absence, or when extra help is necessary. For FY 2021/2022, staff recommends awarding an amendment to the professional service agreement with Vincent Benjamin LLC to provide on-call temporary staffing services needed by various city departments for an amount not to exceed \$250,000. This contract will be funded in FY 2021/2022 from savings from full-time salary and benefits as well as professional services accounts in various departments. Account number: Various

FINANCE DEPARTMENT

#8 - All Cities Management Services, Inc.

On September 16, 2008, City Council approved an appropriation for ESUSD crossing guard services under Special Orders of Business, Item #6 within the 2008-2009 Budget Appropriations. This contract includes 6 crossing guards for a total of 5,400 hours. The contract is expected to be renewed year to year as long as ACMS performance meets the City's and ESUSD's expectations. The annual cost of funding this contract is for an amount not to exceed \$130,950 for fiscal year 2021/2022. Account number: 001-400-2901-6405 (General Fund).

#9 - Hinderliter De Llamas & Associates

On April 01, 2004, the City entered into a Professional Services Agreement #3313 with Hinderliter De Llamas & Associates (HDL) to provide services to generate additional sales and use tax revenue for the City of El Segundo. Services include sales tax and economic analysis, allocation audit and recovery, and ongoing consultation. HDL receives 15% of any new and/or use tax revenue received by the City as a result of audit and recovery work. The amount for the purchase order for FY 2021/2022 issued to HDL for an amount not to exceed \$100,000. Account number: 001-400-2504-6214 (General Fund).

POLICE DEPARTMENT

#10 - Professional Account Mgmt., LLC (Duncan Solutions Company)

Professional Account Mgmt., LCC provides professional parking citation processing and collection services, via citation management. This amendment is to extend the Agreement term through June 30, 2022 and the amount not to exceed \$84,000 in FY 2021/2022. Account number: 001-400-3101-6206 (General Fund).

#16 - Galls, LLC

Galls, LLC provides uniforms and equipment to the Police Department. Galls, LLC is one of two only physical locations that provides in-house tailoring, embroidery, and distribution of equipment within a 10-mile radius from the Police Department. Galls, LLC provides uniforms and equipment to the department. The total cost will not exceed \$60,000 in FY 2021/2022. Account number: 001-400-3101-4215 (General Fund)

INFORMATION TECHNOLOGY SERVICES DEPARTMENT

#1 - Prosum

Prosum has provided staffing services for Information Technology Services Department on since 2017 under agreement #5346. For FY 2021/2022, staff recommends awarding a professional service agreement with Prosum to provide project management and technical services needed by the department for an amount not to exceed \$750,000. Account number: 001-400-2505-6214 (General Fund)

#13 - CrowdStrike Inc.

It is essential for the City to keep our systems safe as there is a constant threat of cybersecurity attacks. CrowdStrike provides coverage against the wide range of cyberthreats. As an industry leader, it uses and combines next-generation technology for effective protection. From January 2020, ITSD has been utilizing the various CrowdStrike security measures. The total cost will not exceed \$65,000 for FY 2021/2022. Account number: 001-400-2505-6217 (General Fund)

#14 - Tyler Technologies – Eden Financial Management Systems

The City utilizes Tyler Technologies financial software to manage the City's General Ledger, Accounts Receivable, Accounts Payable, Payroll, and Human Resources. This item is for annual licensing, maintenance, and support of these systems. The total cost will not exceed \$65,000 for FY 2021/2022. Account number: 001-400-2505-6217 (General Fund)

COMMUNITY SERVICES DEPARTMENT

Annual Blanket PO's

June 15, 2021

Page 9 of 9

#18 - Baker and Taylor

Baker and Taylor, the Library's leading supplier of books, music, books on CD, DVD's, E-books, and other items, offers substantial savings up to 45% under retail cost. The total purchases of \$50,195 are from the following general fund accounts for Fiscal Year 2021/2022:

001-400-6103-5501	Adult Materials	\$33,300
001-400-6103-5505	Youth Materials	13,500
001-400-6103-5507	School Library Materials	1,900
001-400-6103-6277	Title Source Database	1,495
	Total	\$50,195

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo Provides unparalleled service to internal and external customers.

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Maria Cerritos, Purchasing Agent

REVIEWED BY:

Joseph Lillio, Chief Financial Officer

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. 2021-2022 Blanket PO Summary of Accounts Schedule_1

Fiscal Year 2021/2022

<u>Account Number</u>	<u>REFERENCE #</u>	<u>Contract with</u>	<u>Amount</u>
001-400-2505-6214	1	Prosum	\$ 750,000
Various accounts	5	Vincent Benjamin Group, Inc.	250,000
001-400-2401-6201	2	Riester Pacific, Inc	206,000
001-400-4801-6206	6	AeroTek Professional Staffing Services	200,000
001-400-4601-5215	4	Fuel for City Vehicles and Equipment	190,000
001-400-2902-6214	7	Marc Cohen	160,000
501-400-7103-8655	3	Water Meter - Metron Farnier	150,000
502-400-8204-8655	3	Water Meter - Metron Farnier	150,000
702-400-2401-1281	2	Riester Pacific, Inc	144,000
001-400-2901-6405	8	All Cities Management Services, Inc	130,950
001-400-2501-6214	9	Hinderliter De Llamas & Associates	100,000
001-400-3101-6206	10	Professional Account Mngmy, LLC	84,000
001-400-2101-6407	11	High Point Strategies, LLC	81,000
001-400-2505-6217	13	Crowdstrike, Inc	65,000
001-400-2505-6217	14	Tyler Technologies/Eden Financial	65,000
001-400-3101-4215	16	Galls, LLC	60,000
124-400-3785-6214	17	Counter Risk, Inc	59,515
001-400-2102-6406	12	KNB Consulting, LLC	40,000
001-400-2506-6214	15	Westchester Medical Group	40,000
001-400-241-6206	12	KNB Consulting, LLC	36,000
001-400-6103-5501	18	Baker & Taylor	33,300
112-400-5292-5215	4	Fuel for City Vehicles and Equipment	30,000
001-400-3201-6214	15	Westchester Medical Group	20,000
001-400-6103-5505	18	Baker & Taylor	13,500
109-400-3105-5215	4	Fuel for City Vehicles and Equipment	13,000
501-400-7102-5215	4	Fuel for City Vehicles and Equipment	12,500
502-400-4301-5215	4	Fuel for City Vehicles and Equipment	9,000
001-400-6103-5507	18	Baker & Taylor	1,900
001-400-6103-6277	18	Baker & Taylor	1,495
TOTAL			<u><u>\$3,096,160</u></u>



City Council Agenda Statement

Meeting Date: June 15, 2021

Agenda Heading: Consent

Item Number: B.11

TITLE:

Water Main Improvements on Grand Avenue

RECOMMENDATION:

1. Adopt Resolution approving plans and specifications for the Water Main Improvements on Grand Avenue Project, Project No. PW 21-05.
2. Authorize staff to advertise the Water Main Improvements on Grand Avenue Project for construction bids.

FISCAL IMPACT:

The total project cost is estimated to be \$1,700,000.

Project Cost Summary	
Description	Budget
Water Enterprise Fund	\$1,700,000
Total Project Budget	\$1,700,000
Description	Expenditures
Design	\$25,000
Construction	1,590,000
Construction Inspection	83,800
Advertisement	1,200
Total Project Expenditures	\$1,700,000

Amount Budgeted: \$1,700,000

Account Number(s): 501-400-7103-8206

501-400-7103-8207

Water Main Improvements on Grand Avenue Project

June 15, 2021

Page 2 of 3

BACKGROUND:

Much of the City's water transmission and distribution system dates back to the 1920's and many of our water mains have exceeded their useful life and need replacement. Standard practices call for replacing mains every 50-70 years due to natural degradation from soil chemistry and chlorinated potable water sources. Staff therefore regularly evaluates pipe conditions to develop and prioritize a replacement schedule each year.

DISCUSSION:

The water main on Grand Avenue between Center Street and Pacific Coast Highway has experienced several problems in the past. Staff evaluated its condition and determined that this segment needs replacement. This work was identified and approved in the adopted budget as part of the Capital Improvement Program, and will advance our ultimate goal to replace all of our aging water infrastructure. The plans and specifications, prepared by Omnis Consulting Inc., are now complete and ready for adoption by City Council.

Staff respectfully recommends that City Council adopt the attached resolution approving the plans and specifications for the project and authorize advertising the project for bidding. Construction is expected to commence in October 2021 and be completed by April 2022.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

PREPARED BY:

Floriza Rivera, Principal Civil Engineer

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

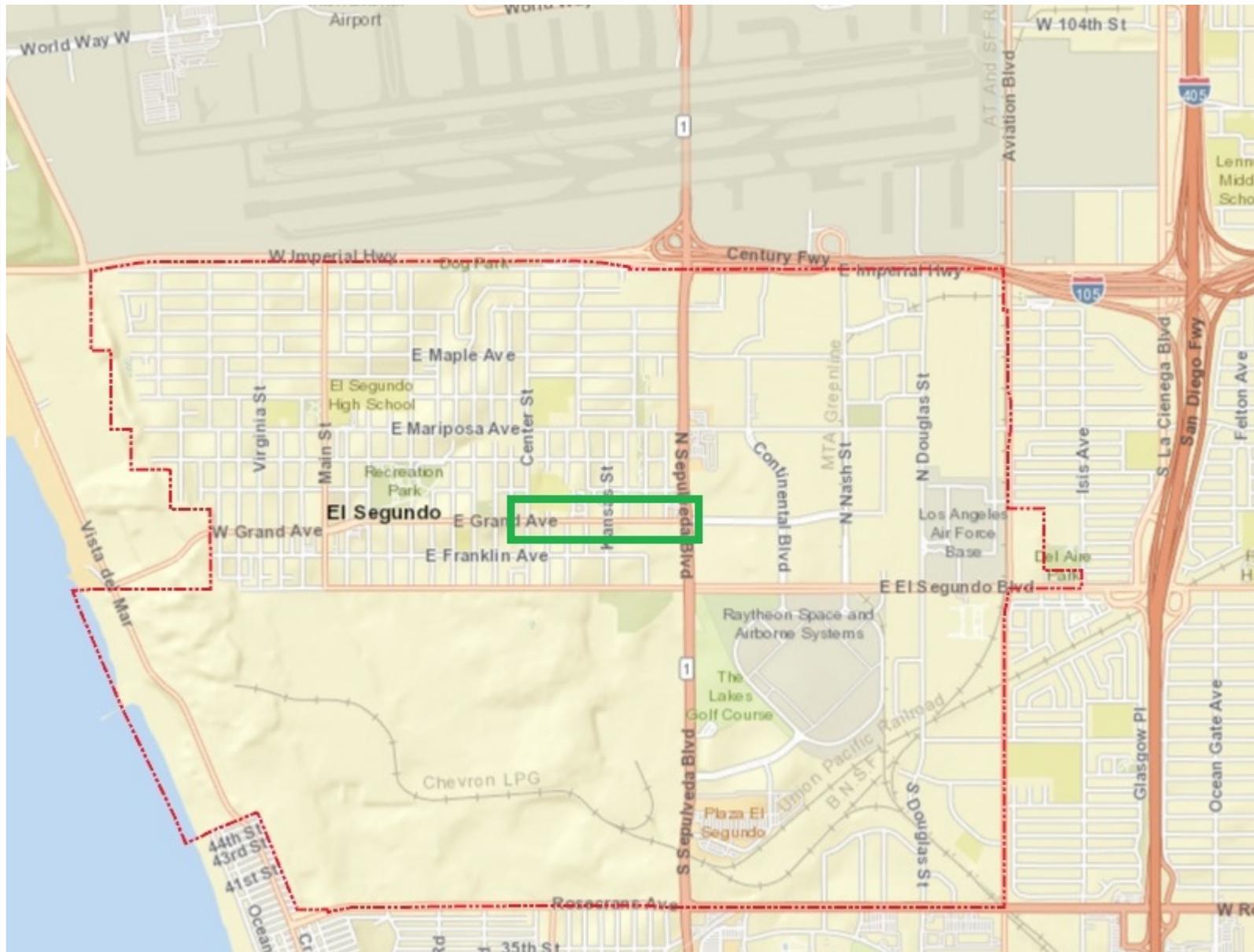
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Attachment 1 Vicinity Map PW 21-05
2. Attachment 2 Location Map PW 21-05
3. Attachment 3 Grand Water Main Plan Adoption Resolution PW 21-05



Vicinity Map Water Main Improvements Project on Grand Avenue



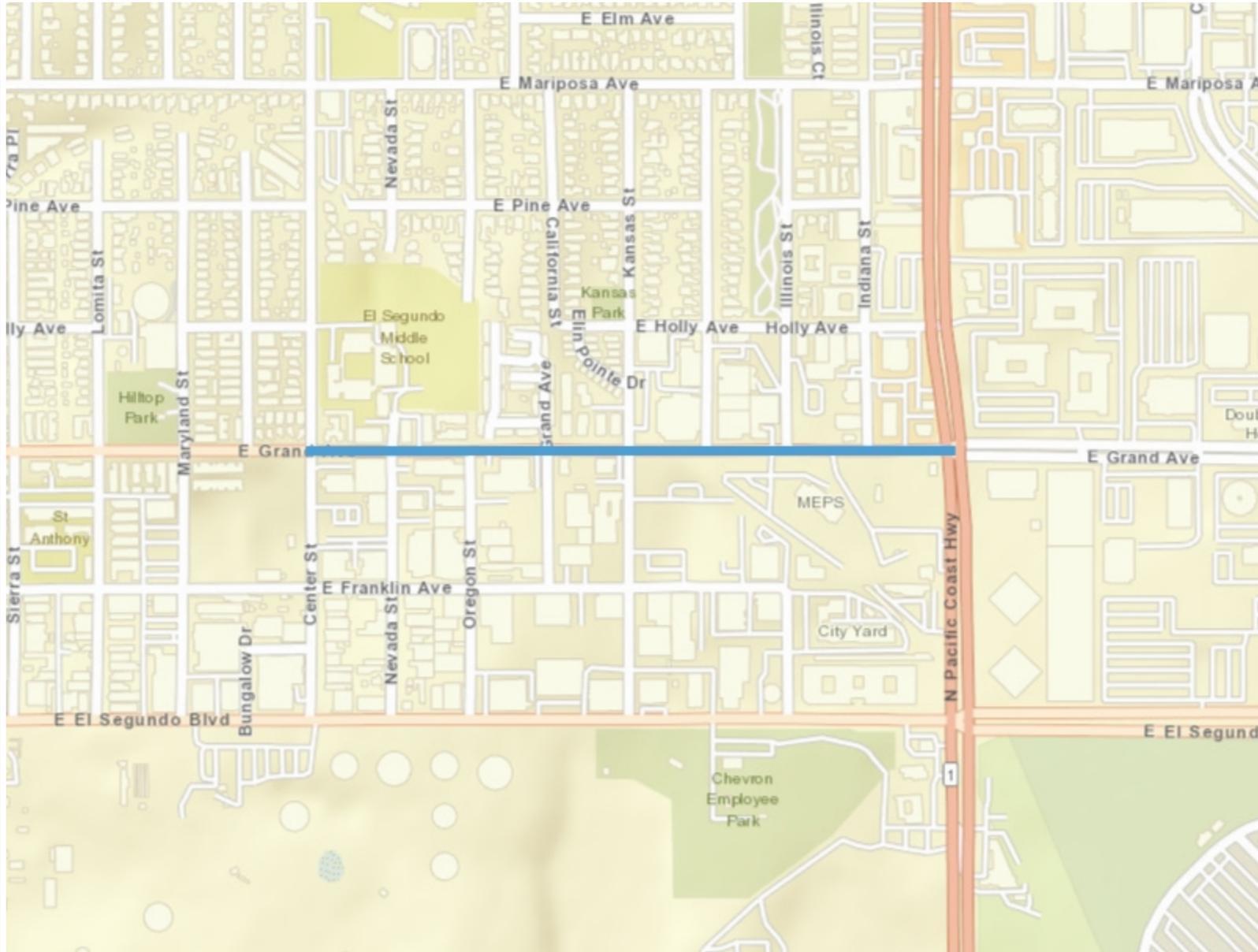
Legend

- City Boundary
- █ Project Region

Notes



Location Map Water Main Improvements on Grand Avenue



- Legend**
- City Boundary
 - Project Area:
E. Grand Avenue
between Center Street
and Pacific Coast
Highway

Notes

DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.

RESOLUTION NO. __

A RESOLUTION APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF WATER MAIN IMPROVEMENTS ON GRAND AVENUE PURSUANT TO GOVERNMENT CODE § 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT.

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City retained Omnis Consulting, Inc. (“Consultant”) as the engineer to design and prepare plans for the Water Main Improvements on Grand Avenue;
- B. The Consultant informed the City Engineer that these plans are complete and that construction of the Project may begin;
- C. The City Engineer reviewed the completed design and plans for the Project and agrees with the Consultant that the plans are complete and the Project may be constructed;
- D. The City Council wishes to obtain the immunities set forth in Government Code § 830.6 with regard to the plans and construction of the Project.

SECTION 2: *Design Immunity; Authorization.*

- A. The design and plans for the Project are determined to be consistent with the City’s standards and are approved.
- B. The design approval set forth in this Resolution occurred before actual work on the Project construction commenced.
- C. The approval granted by this Resolution conforms to the City’s General Plan.
- D. The City Engineer, or designee, is authorized to act on the City’s behalf in approving any alterations or modifications of the design and plans approved by this Resolution.
- E. The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code § 830.6.

SECTION 3: *Project Payment Account.* For purposes of the Contract Documents administering the Project, the City Council directs the City Manager, or designee, to establish a fund containing sufficient monies from the current fiscal year budget to pay for the Project (“Project Payment Account”). The Project Payment Account is the sole

source of funds available for the Contract Sum, as defined in the Contract Document administering the Project.

SECTION 4: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 5: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this ____ day of _____, 2021.

Drew Boyles, Mayor

ATTEST:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
David H. King, Assistant City Attorney



City Council Agenda Statement

Meeting Date: June 15, 2021

Agenda Heading: Consent

Item Number: B.12

TITLE:

Acacia Park Playground and Site Improvements Project

RECOMMENDATION:

1. Accept the Acacia Park Playground and Site Improvements Project by Landforms Landscape Construction, Inc. as complete.
2. Authorize the City Clerk to file a Notice of Completion in the County Recorder's office.

FISCAL IMPACT:

The total cost of the project is \$854,425.91 for engineering, design and construction as follows:

Project Cost Summary	
Description	Budget
General Fund	\$300,000
Park Development Fee	150,000
State Prop.68 Grant	188,087
Measure W Fund	62,085
Wastewater Enterprise Fund	200,000
Total Project Budget	\$900,172
Description	Expenditures
Engineering Design	\$48,138

Acacia Park Playground and Site Improvements Project

June 15, 2021

Page 2 of 3

Construction contract	784,893
Change order	21,395
Total Project Costs	\$854,426
Return to General Fund CIP (Fund 301) Fund Balance	\$45,746

Amount Budgeted: \$900,172

Account Number(s):

\$450,000 from Account 301-400-8152-8212 (Acacia Park)

\$188,087 from Account 125-400-5102-3620 (State Grant Prop. 68)

\$62,085 from Account 131-400-8152-8212 (Measure W)

\$200,000 from 502-400-8204-8212 Wastewater Enterprise Fund

BACKGROUND:

The Acacia Park playground is a well-used recreational area that mainly accommodates the local residential community. On October 20, 2020, City Council awarded a public works contract to Landforms Landscape Construction, Inc. for the Acacia Park Playground and Site Improvement Project in the amount of \$784,893 and authorized an additional \$67,141 for construction related contingencies.

DISCUSSION:

Construction began on January 20, 2021, and was substantially complete by Landforms Landscape Construction, Inc. on April 29, 2021. Additional SCE work continued beyond April 29th that did not impact the opening of the playground and park.

During construction, change orders in the amount of \$21,394.91 were issued to address removal of the chain link fence along the western property line and installation of a new wooden fence, painting the eastern wall to be a consistent color, and additional work as related to the SCE power connection at the site.

The project was designed to incorporate playground equipment with modern, standard equipment with varying degrees of difficulty and skill areas for children between the ages of two and twelve. Two separate, shaded play structures were provided, in addition to six swings. Synthetic turf was installed for fall protection and along with other playground features, meets ADA compliance. Additionally, walking paths circulate through the park, including a couple picnic areas and a sensory garden to enhance the landscape. A central grass area remains to allow for other activities such as picnics, kicking a soccer ball, and general open space.

Acacia Park Playground and Site Improvements Project

June 15, 2021

Page 3 of 3

Staff respectfully recommends that City Council accept the work performed by Landforms Landscape Construction, Inc. as complete and authorize the City Clerk to file a Notice of Completion with the County Recorder's Office.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo Provides unparalleled service to internal and external customers.

Objective 1 B: El Segundo's engagement with the community ensures excellence.

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

Objective 4B: El Segundo's technology supports effective, efficient, and proactive operations.

PREPARED BY:

Cheryl Ebert, Senior Civil Engineer

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

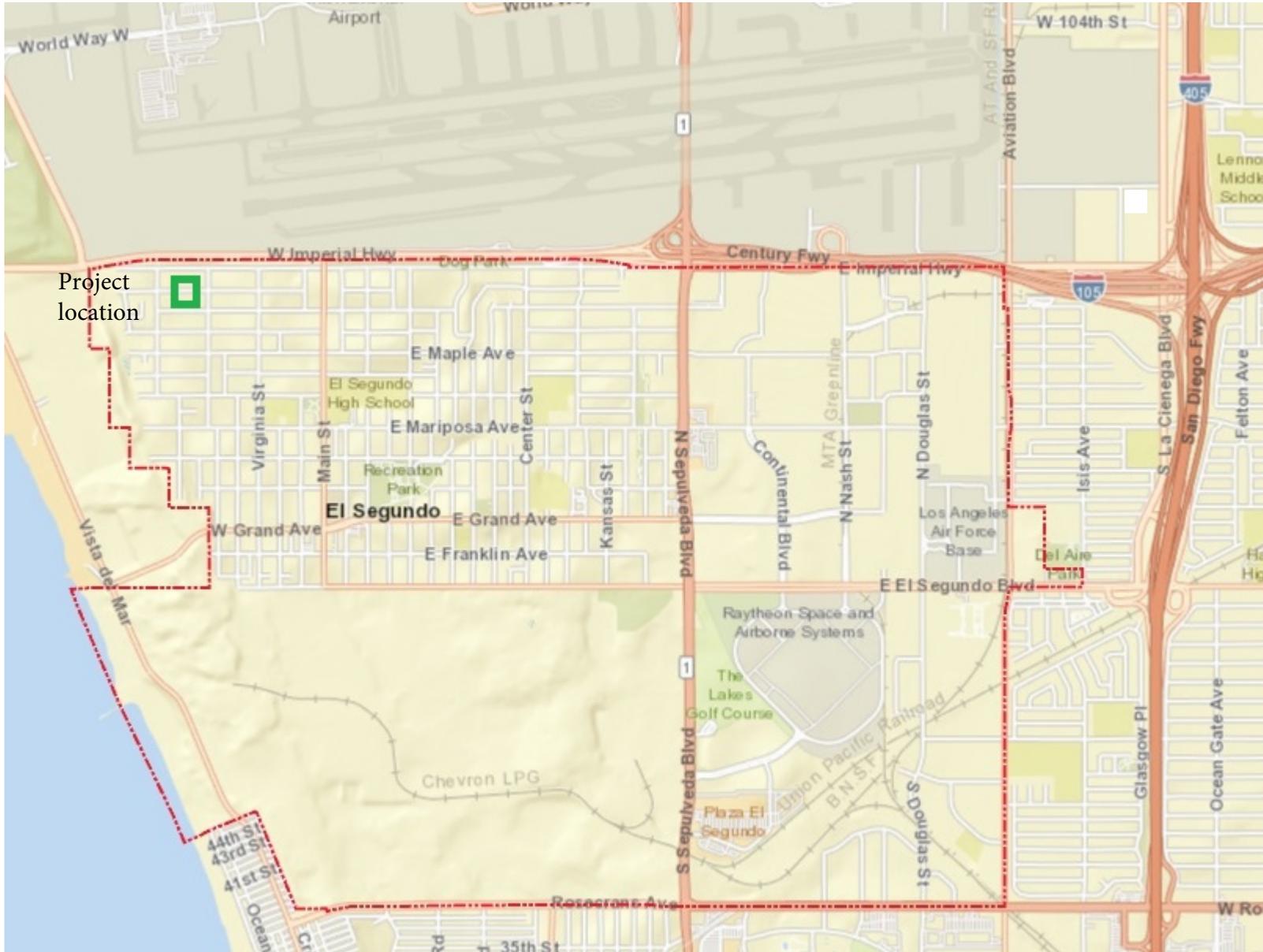
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Acacia Park Vicinity Map
2. Acacia Park Location Map
3. Acacia Park Notice of Completion, PW 20-06
4. Acacia Park Pictures



Vicinity Map Acacia Park Playground and site Improvements



Project location

6,018.7 0 3,009.33 6,018.7 Feet

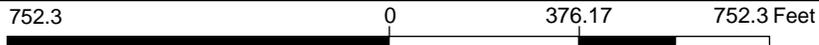
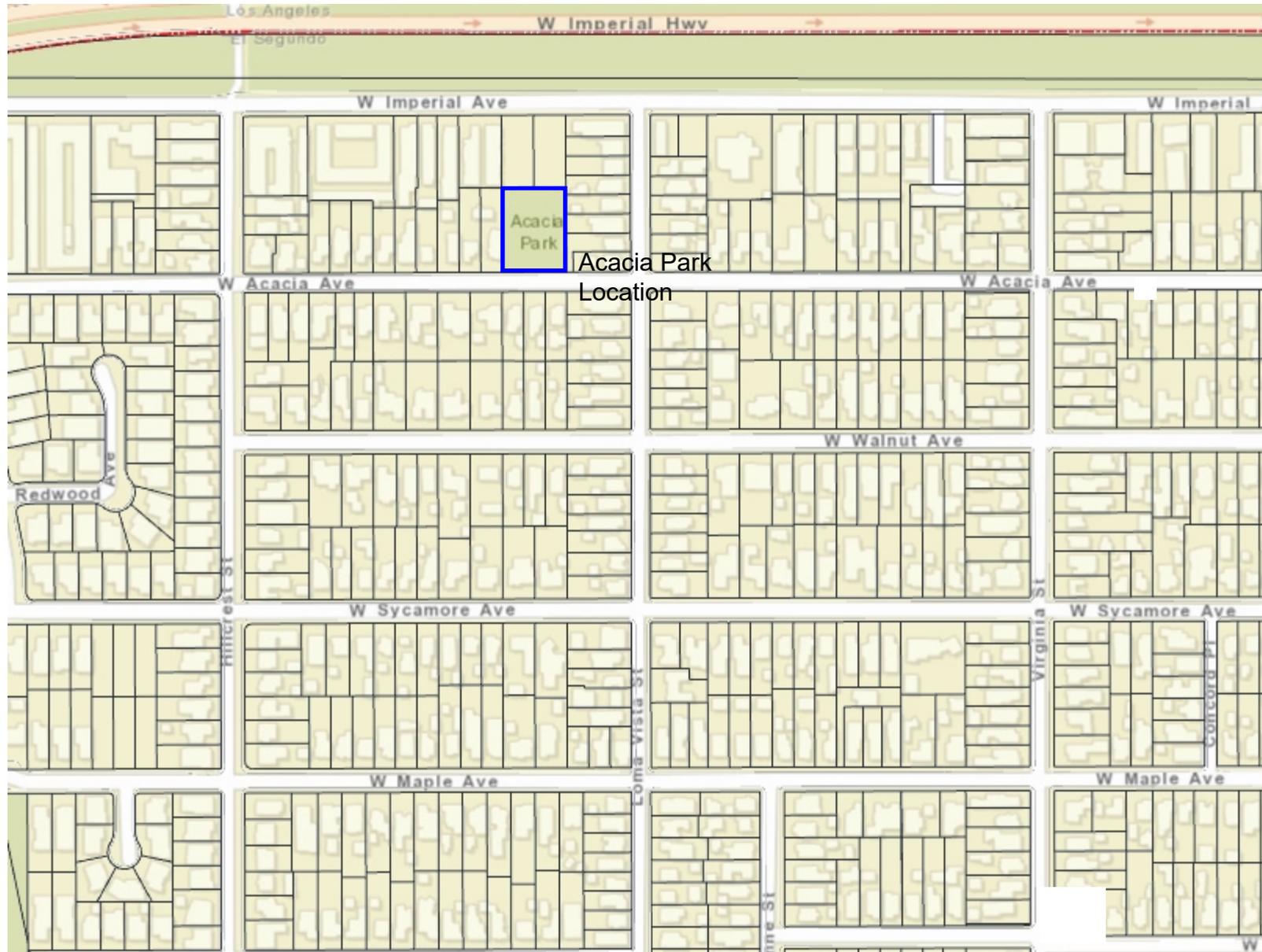
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Location Map Acacia Park Playground and Site Improvement Project



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**Recording Requested by
and When Recorded Mail To:**

**City Clerk, City Hall
350 Main Street
El Segundo, CA 90245**

=

NOTICE OF COMPLETION OF CONSTRUCTION PROJECT

Project Name: Acacia Park Playground and Site Improvement Project

Project No. : PW 20-06 Contract No. 5967

Notice is hereby given pursuant to State of California Civil Code Section 3093 et seq that:

1. The undersigned is an officer of the owner of the interest stated below in the property hereinafter described.
2. The full name of the owner is: City of El Segundo
3. The full address of the owner is: City Hall, 350 Main Street, El Segundo, CA, 90245
4. The nature of the interest of the owner is: Public Facilities
5. A work of improvement on the property hereinafter described was field reviewed by the City Engineer on April 29, 2021. The work done was: removal of the pool and restroom facility, regrading of the site, installation of LID elements and natural vegetation, and installation of a new ADA-accessible interactive playground with synthetic turf at Acacia Park.
6. On June 15, 2021, City Council of the City of El Segundo accepted the work of this contract as being complete and directed the recording of this Notice of Completion in the Office of the County Recorder.
7. The name of the Contractor for such work of improvement was: Landforms Landscape Construction, Inc.
8. The property on which said work of improvement was completed is in the City of El Segundo, County of Los Angeles, State of California, and is described as follows: The playground area of Acacia Park in the City of El Segundo.
9. The street address of said property is: 625 W. Acacia Avenue, El Segundo, CA 90245

Dated: _____

Elias Sassoon
Public Works Director

VERIFICATION

I, the undersigned, say: I am the Director of Public Works of the City El Segundo, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury the foregoing is true and correct.

Executed on _____, 2021 at El Segundo, California.

Elias Sassoon
Public Works Director

PW 20-06 – Acacia Park Playground and Site Improvement Project

Before:



PW 20-06 – Acacia Park Playground and Site Improvement Project

After:







City Council Agenda Statement

Meeting Date: June 15, 2021

Agenda Heading: Consent

Item Number: B.13

TITLE:

Pavement Rehabilitation Project on El Segundo Blvd. from Main Street to Illinois Street

RECOMMENDATION:

Adopt Resolution identifying pavement rehabilitation project to be funded with FY 2021-22 SB-1, "Road Repair and Accountability Act" funds.

FISCAL IMPACT:

Included in Adopted FY 2021/22 Budget

Amount Budgeted: \$1,200,000

Additional Appropriation: N/A

Account Number(s): \$333,550 from Account #128-400-0000-8383
\$866,450 from Gas Tax, Prop C and Measure R

BACKGROUND:

Senate Bill 1 (SB-1), the "Road Repair and Accountability Act" of 2017, was signed into law on April 28, 2017 and will provide over \$50B over the next decade to fix roads, freeways and bridges in communities across California. These funds will be split equally between the State and local governments. SB-1 "Road Maintenance and Rehabilitation Account" (RMRA) funds are provided by voter-approved increases in gasoline and diesel excise taxes; the diesel sales tax; and vehicle fees, which went into effect on November 1, 2017.

Prior to receiving its portion of RMRA funds from the State Controller in Fiscal Year 2021/22 in the estimated amount of \$333,550, the City must submit to the California Transportation Commission (CTC) a list of projects proposed to be funded with RMRA funds pursuant to an adopted City resolution by July 1, 2022. The project list must include a description and the location of each proposed project, a proposed schedule for each project's completion, and the estimated useful life of the improvement. The

Pavement Rehabilitation Project

June 15, 2021

Page 2 of 3

RMRA funds shall be used to subsequently pay invoices for the adopted project(s). An expenditure report must also be submitted to the CTC for their records and auditing purposes.

DISCUSSION:

The Public Works Department administers a 5-year (2021-25) Pavement Management Program (PMP) to ensure public health and safety and efficiently and effectively manage the life of the City's roadway system. Based upon existing records and field reviews, the PMP assigns a Pavement Condition Index (PCI) to all roadway segments in the City on a scale from 0-100, with 100 representing like-new pavement. Scores below 75 require some type of preventive maintenance depending on the extent of the roadway distress, which can range from a slurry seal, to an overlay, to complete reconstruction.

Staff has identified and selected El Segundo Blvd. from Main Street to Illinois Street from the PMP as the next applicable roadways to rehabilitate with FY 2021-22 RMRA funds as part of the Annual Pavement Rehabilitation Project. The following roadway segment will receive a removal and replacement treatment of the top 2" of asphalt concrete:

- El Segundo Blvd. from Main St. to Illinois St. The pavement rehabilitation improvements will reduce maintenance costs, improve traffic conditions and safety, and extend pavement life for at least ten years.

Staff estimates the following timeline for the project, which is specifically scheduled when school is not in session to minimize construction and traffic impacts:

Plan Approval and Authorization to Seek Construction Bids:	Dec. 2021
Contract Award:	Feb. 2022
Construction Start:	April. 2022
Construction Complete:	June 2022

Staff respectfully recommends City Council adopt the attached Resolution identifying project to be funded with FY2021-22 SB-1, "Road Repair and Accountability Act" funds.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

Pavement Rehabilitation Project

June 15, 2021

Page 3 of 3

PREPARED BY:

Lifan Xu, City Engineer

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

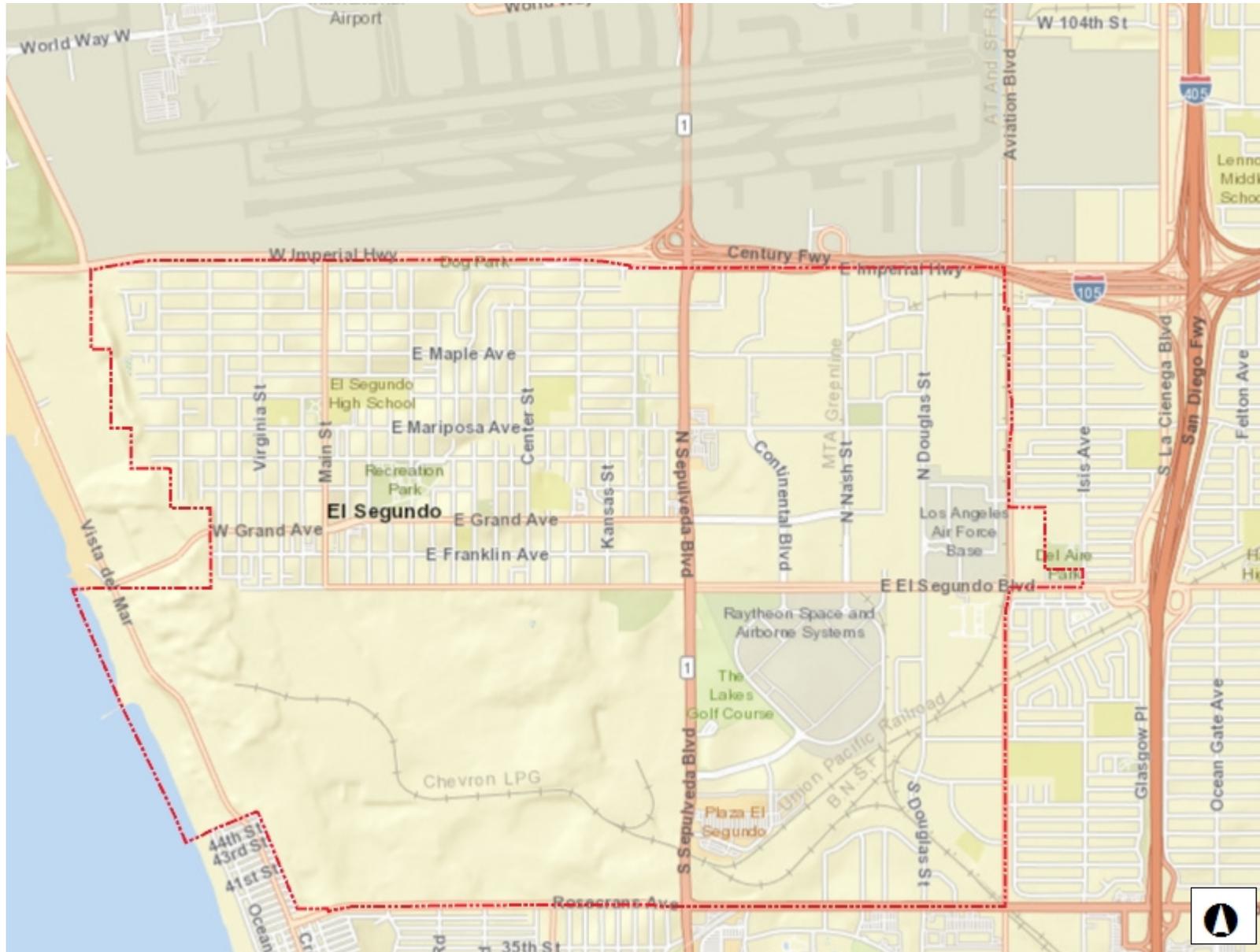
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. El Segundo Blvd Pavement Rehab Project Vicinity Map
2. El Segundo Boulevard Pavement Rehab Project Location Map
3. FY 2021-22 Pavement Rehab. SB1 Funds Adoption - Resolution



El Segundo Blvd. Pavement Rehab Project PW#22-01 Vicinity Map



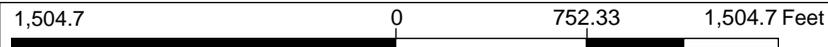
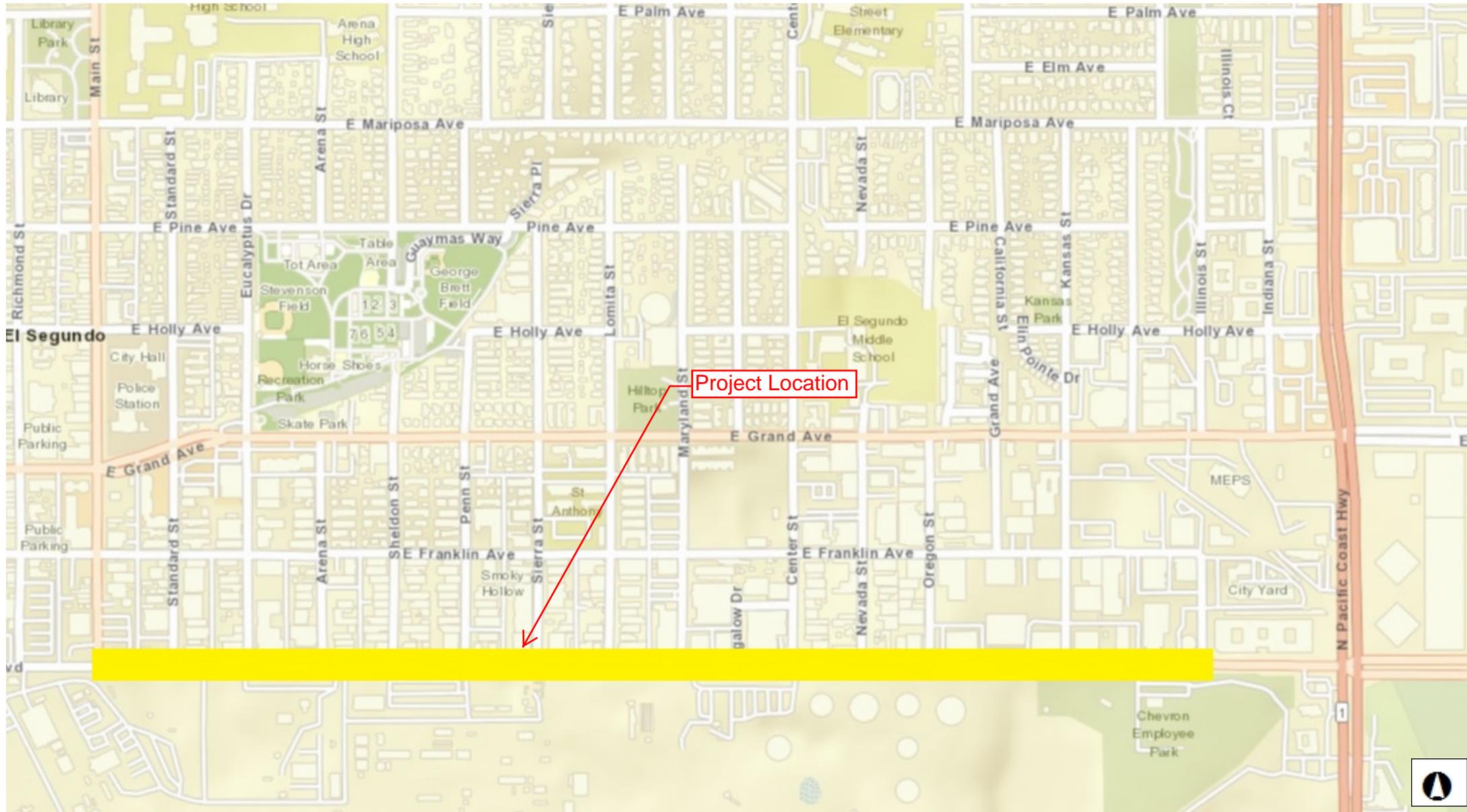
6,018.7 0 3,009.33 6,018.7 Feet

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El Segundo Blvd. Pavement Rehab Project PW#22-01 Location Map



WGS_1984_Web_Mercator_Auxiliary_Sphere

DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.



RESOLUTION NO. __

**RESOLUTION TO ADOPT PROJECT PW#22-01, EL SEGUNDO BLVD.
FROM MAIN ST. TO ILLINOIS ST. PAVEMENT REHABILITATION TO
BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY
ACT OF 2017**

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A.** Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and
- B.** SB 1 includes accountability and transparency provisions that will ensure the residents of City of El Segundo are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and
- C.** The City of El Segundo must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1 by resolution, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and
- D.** The City of El Segundo will receive an estimated \$333,550 in RMRA funding in Fiscal Year 2021-22 from SB 1; and
- E.** This is the fifth year in which the City of El Segundo is receiving SB 1 funding and will enable the City of El Segundo to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and
- F.** The City of El Segundo has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and
- G.** The City of El Segundo used a Pavement Management Program to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and
- H.** The funding from SB 1 will help the City of El Segundo maintain and rehabilitate El Segundo Blvd. from Main St. to Illinois St. this year and many similar projects into the future; and

- I. The 2018 California Statewide Local Streets and Roads Needs Assessment found that the City of El Segundo streets and roads are in a fair condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a good condition; and
- J. The SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

SECTION 2: The City Council finds that the foregoing recitals and true and correct and adopts the following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2021-22 Road Maintenance and Rehabilitation Account revenues:

El Segundo Blvd. from Main St. to Illinois St. Pavement Rehabilitation

Project consists of removal and replacement treatment of the top 2” of asphalt concrete in the following location:

- El Segundo Blvd. from Main St. to Illinois St.

The project is anticipated to start in April 2022 and complete in June 2022 and expected to extend pavement life for at least ten years.

SECTION 3: Construction. This Resolution must be broadly construed in order to achieve the purposes stated in this Resolution. It is the City Council’s intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Resolution.

SECTION 4: Severability. If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution, record this Resolution in the book of the City’s original resolutions, and make a minute of this adoption of the Resolution in the City Council’s records and the minutes of this meeting.

SECTION 6: This Resolution will become effective immediately and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 15th day of June, 2021.

Drew Boyles,
Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. ____ was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the ____ day of _____, 2021, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney



City Council Agenda Statement

Meeting Date: June 15, 2021

Agenda Heading: Consent

Item Number: B.14

TITLE:

Softball Field Bleacher Areas Improvement Project

RECOMMENDATION:

1. Accept Softball Field Bleacher Areas Improvement Project, Project No. PW 20-03, by Nata Construction, Inc. as complete.
2. Authorize the City Clerk to file a Notice of Completion with the County Recorder's Office.

FISCAL IMPACT:

Project Cost Summary	
Description	Budget
Softball Bleacher Replacement	\$ 68,944
Park Facilities Upgrades	44,784
Park Development Fee	8,210
Total Project Budget	\$ 121,938
Description	Expenditures
Construction bid	\$ 110,938
Change order	3,880
Advertising cost	1,056
Total Project Cost	\$ 115,874
Unspent funds returning to source (General Fund CIP Fund Balance)	\$6,064

Amount Budgeted: \$121,938

Account Numbers: 301-400-8202-8215 (Softball Bleacher Replacement Fund) and 301-400-8202-8420 (Park Facilities Upgrades Fund)

Softball Field Bleacher Areas Improvement Project Completion

June 15, 2021

Page 2 of 3

BACKGROUND:

On August 18, 2020, City Council awarded a construction contract to Nata Construction, Inc. in the amount of \$110,938 and approved a construction contingency amount of \$11,000 to remove and replace the existing softball field bleacher area asphalt and the bleachers themselves.

DISCUSSION:

Construction began on January 19, 2021 and was substantially completed by Nata Construction on March 9, 2021. Inspection of the work was performed by the Community Development and Public Works Departments. Additional wall removal, fence repair, and concrete work were added as a necessary change order amount of \$3,880. There was sufficient funding for the change order and the project was completed under budget. ADA accessibility upgrades for the restrooms and the path of travel will be designed and constructed as separate projects to be completed within the next two years.

Staff respectfully recommends that Council accept the work performed by Nata Construction, Inc. for the Softball Field Bleacher Areas Improvement Project and authorize the City Clerk to file a Notice of Completion with the County Recorder's office. The unspent budgeted amount will return to the source funding.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo Provides unparalleled service to internal and external customers.

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

PREPARED BY:

Floriza Rivera, Principal Civil Engineer

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Attachment 1 Vicinity Map PW 20-03

Softball Field Bleacher Areas Improvement Project Completion

June 15, 2021

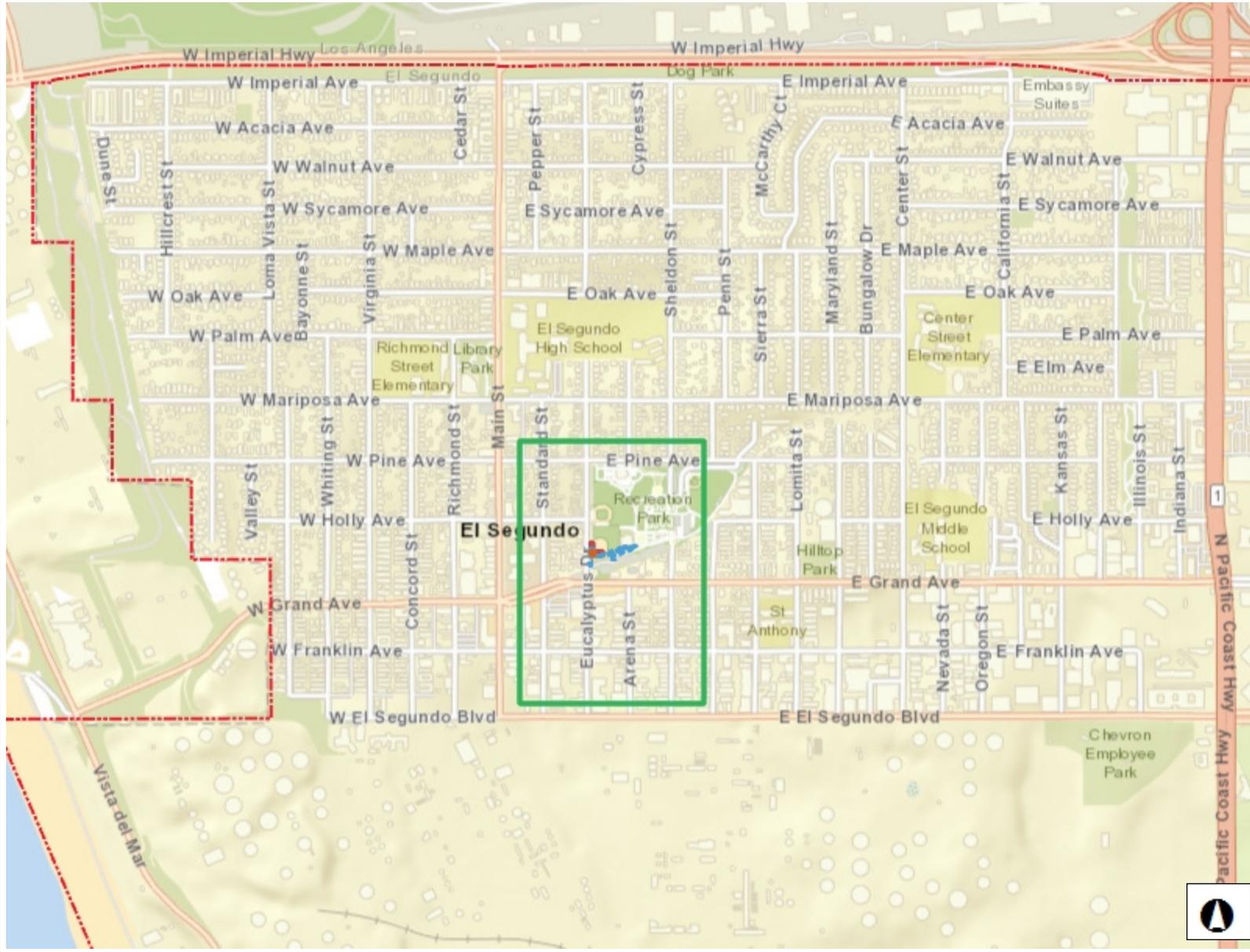
Page 3 of 3

2. Attachment 2 Location Map PW 20-03
3. Attachment 3 Notice of Completion PW 20-03
4. Attachment 4 Before and After Pictures PW 20-03



Vicinity Map

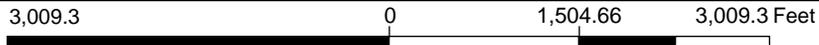
Recreation Park Softball Field Bleacher Area Improvements



Legend

- City Boundary
- █ Project Region

Notes



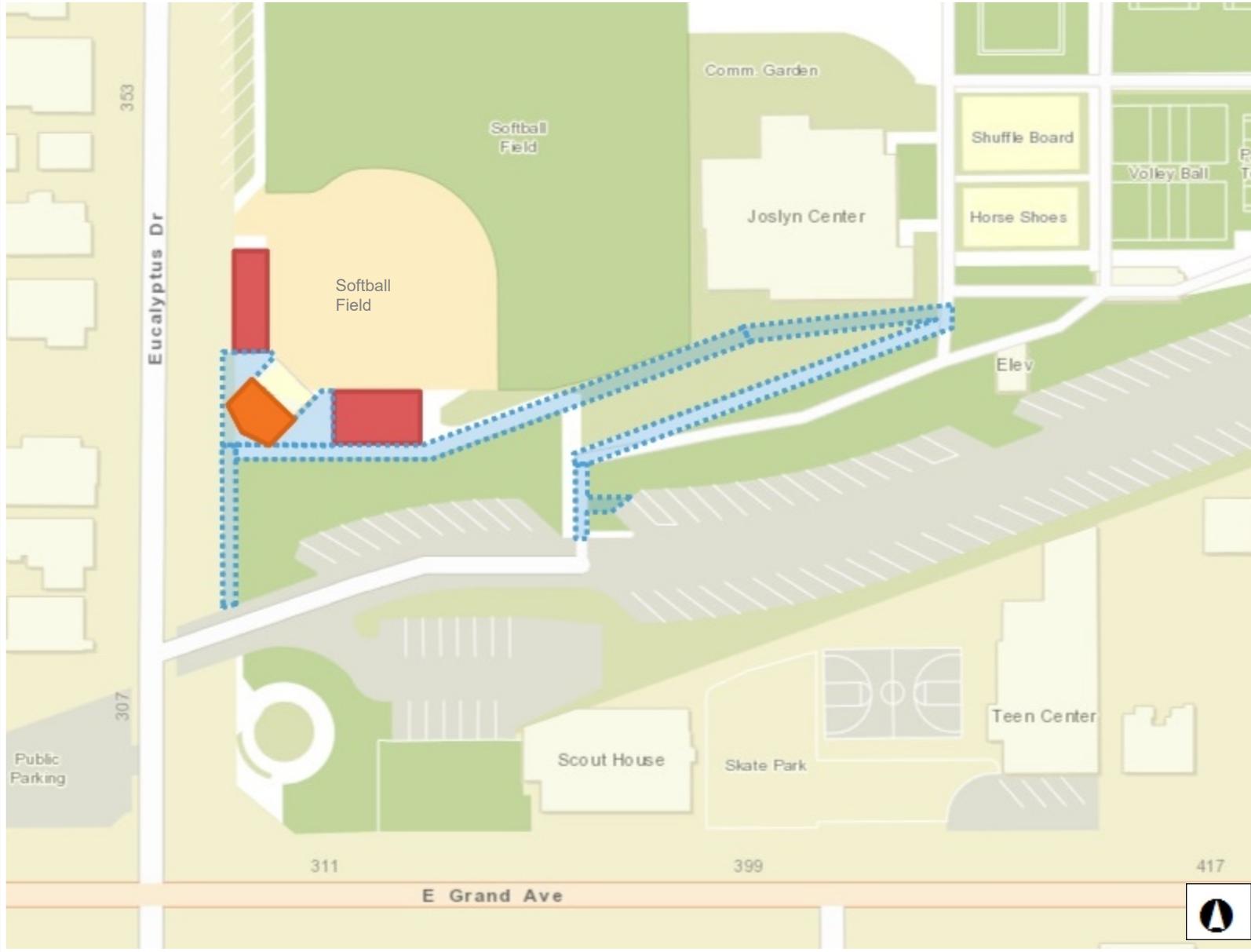
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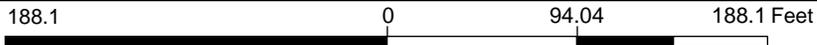
Location Map

Recreation Park Softball Field Bleacher Area Improvements



- Legend**
- Completed bleacher area improvements
 - Restroom accessibility upgrades at concession stand to be done by others
 - ⋯ Path of travel upgrades to be done by others within the next two years

Notes



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**Recording Requested by
and When Recorded Mail To:**

**City Clerk, City Hall
350 Main Street
El Segundo, CA 90245**

NOTICE OF COMPLETION OF CONSTRUCTION PROJECT

Project Name: Softball Field Bleacher Areas Improvement Project

Project No. PW 20-03

Contract No. 5918

Notice is hereby given pursuant to State of California Civil Code Section 3093 et seq that:

1. The undersigned is an officer of the owner of the interest stated below in the property hereinafter described.
2. The full name of the owner is: City of El Segundo
3. The full address of the owner is: City Hall, 350 Main Street, El Segundo, CA, 90245
4. The nature of the interest of the owner is: Public Facilities
5. A work of improvement on the property hereinafter described was field reviewed by the City Engineer on March 9, 2021. The work done was: Softball Field Bleacher Areas Improvement Project.
6. On June 15, 2021, City Council of the City of El Segundo accepted the work of this contract as being complete and directed the recording of this Notice of Completion in the Office of the County Recorder.
7. The name of the Contractor for such work of improvement was: Nata Construction, Inc.
8. The property on which said work of improvement was completed is in the City of El Segundo, County of Los Angeles, State of California, and is described as follows:
9. The street address of said property is: 401 Sheldon St. El Segundo, CA 90245

Dated: _____

Elias Sassoon
Public Works Director

VERIFICATION

I, the undersigned, say: I am the Director of Public Works of the City El Segundo, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

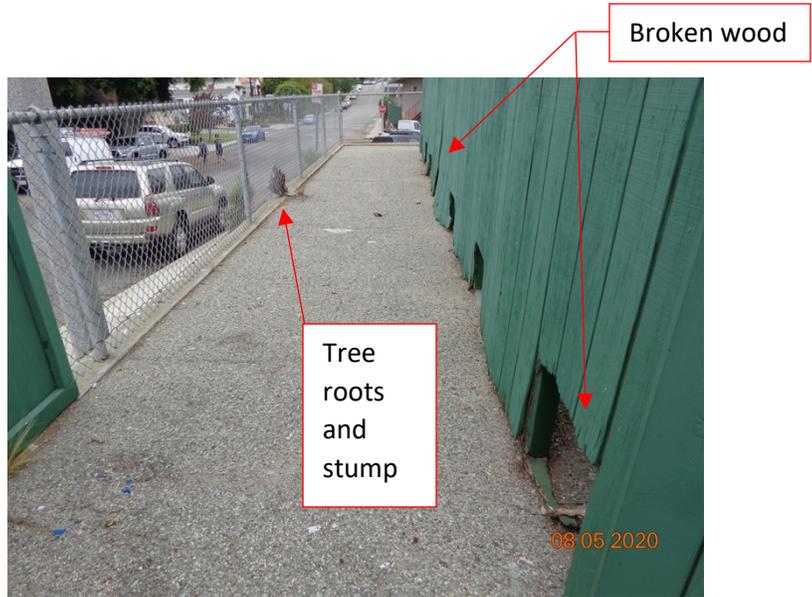
I declare under penalty of perjury the foregoing is true and correct.

Executed on _____, 2021 at El Segundo, California.

Elias Sassoon
Public Works Director

PW 20-03 Softball Field Bleacher Areas Before and After Pictures

Before: Northwest Bleacher Area



After:



Before: Southeast Bleacher Area – 1 5-row section plus 2 7-row sections



Non-compliant handrail



Moving and deteriorating wood supports

Open areas between sections

After:





City Council Agenda Statement

Meeting Date: June 15, 2021

Agenda Heading: Consent

Item Number: B.15

TITLE:

Utility Verification and Investigation Services Project

RECOMMENDATION:

Authorize the City Manager to execute a standard public works contract with T2 UES, Inc. in the amount of \$92,700 for the Utility Verification and Investigation Services Project, Project No. PW 20-16, and authorize an additional \$7,300 as contingency funds for potential unforeseen conditions.

FISCAL IMPACT:

The total cost of the project is estimated to be \$100,000 for the proposed services.

Utility Investigation & Location Verification Cost Summary	
Description	Budget
Water	\$20,000
Sewer	\$20,000
Gas Tax	\$60,000
Total Project Budget	\$100,000
Description	Expenditures
Construction Contract	\$ 92,700
Construction Contingency	\$7,300
Total Project Costs	\$100,000

Utility Verification and Investigation Services Project

June 15, 2021

Page 2 of 3

Amount Budgeted: \$100,000

Account Number: \$20,000 from 501-400-7103-8206

\$20,000 from 502-400-4301-6215

\$60,000 from Gas Tax (account to be determined by Finance)

BACKGROUND:

Decades ago, the City's underground fiber optic system was constructed but due to utility conflicts, there were a lot of adjustments which were made in the field and consequently the fiber optic system drawings do not reflect the existing locations of the fiber optic lines. Further, in some areas, the exact locations of City-owned water and/or sanitary sewer lines are not known. In these cases, the accuracy of the in-house utility data/records must be verified by detection equipment or by potholing. It is recommended that the City utilize the professional services of a certified contractor to perform this task. These contractors are trained and possess certified staff with special tools and equipment, and have the expertise to survey and locate the underground utilities accurately.

On March 2, 2021, the City Council adopted the plans and specifications for the Utility Verification and Investigation Services Project and authorized staff to advertise for these services.

DISCUSSION:

On March 30, 2021, the City Clerk received and opened the only bid which was received:

Contractor	Base Bid
T2 UES, Inc.	\$92,700

Staff checked references and the contractor's license status and found the performance of their work to be satisfactory. T2 UES, Inc. has successfully completed similar projects for other public agencies.

This project does not require full time construction inspection, and the inspection can be performed by staff and augmented by the City's on call inspector, if necessary.

Staff recommends that City Council approve the recommended action as noted. With Council's authorization, the utility investigation work is anticipated to commence in August, 2021, and be substantially completed in December, 2021. Subsequently, the City utility data/records will be updated.

Utility Verification and Investigation Services Project

June 15, 2021

Page 3 of 3

CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

Objective 4B: El Segundo's technology supports effective, efficient, and proactive operations.

PREPARED BY:

Arianne Bola, Sr. Engineer Associate

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

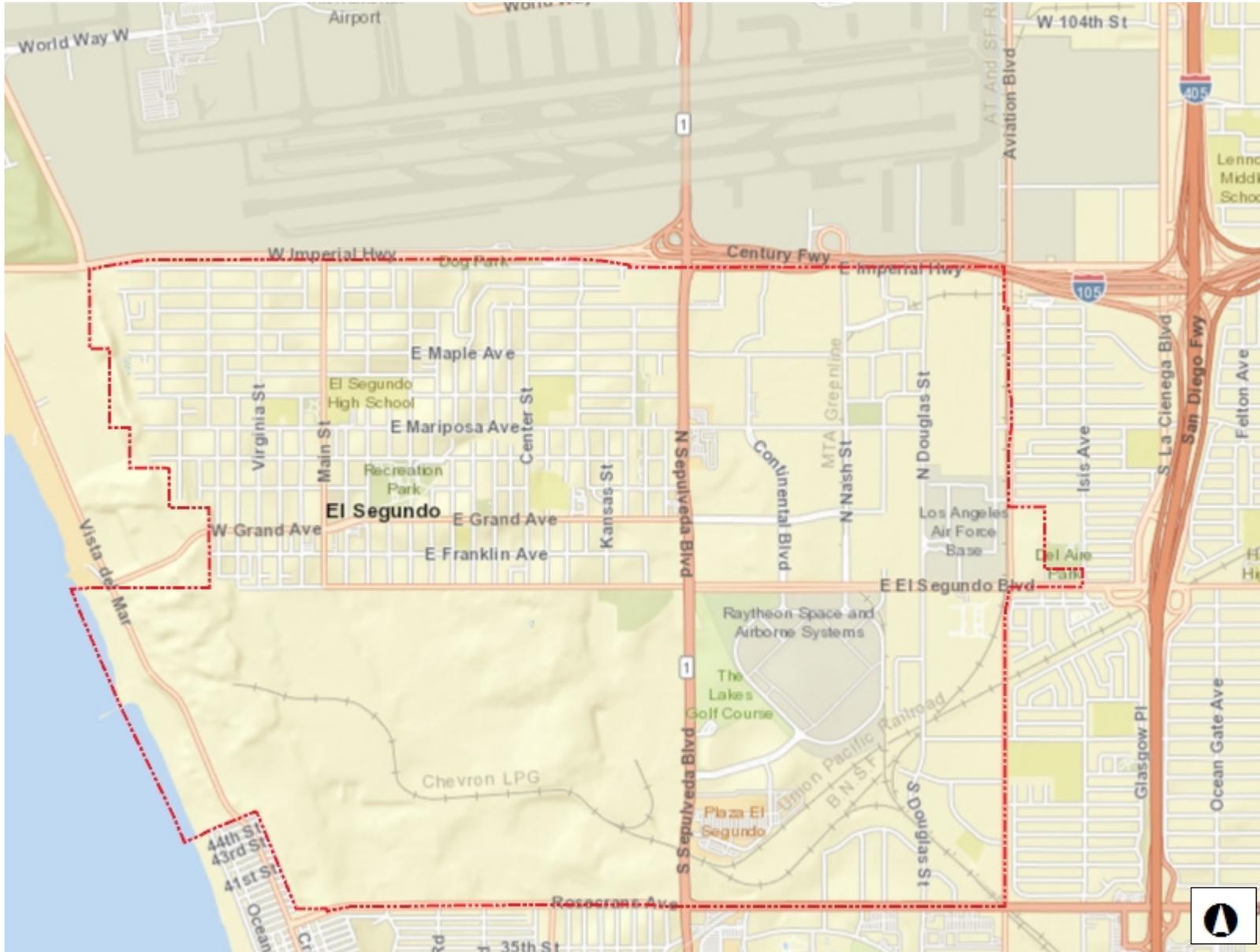
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Attachment 1 Vicinity Map
2. Attachment 2 Location Map



PW 20-16 Utilities Investigation and Verification Services Project Vicinity Map



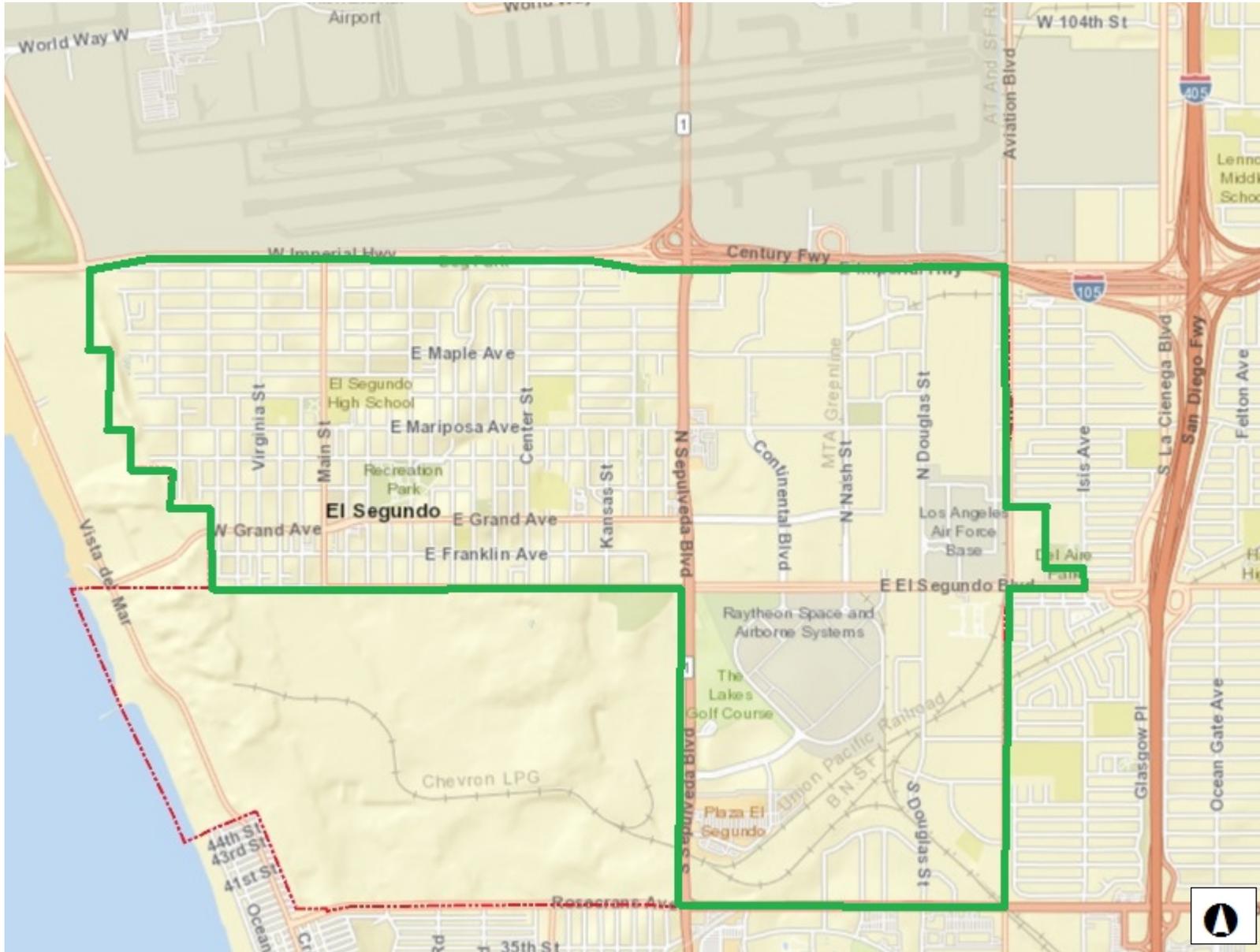
6,018.7 0 3,009.33 6,018.7 Feet

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PW 20-16 Utilities Investigation and Verification Services Project Location Map



6,018.7 0 3,009.33 6,018.7 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere

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City Council Agenda Statement

Meeting Date: June 15, 2021

Agenda Heading: Consent

Item Number: B.16

TITLE:

Notice of Intent to Withdraw Membership from Independent Cities Risk Management Authority

RECOMMENDATION:

Adopt Resolution authorizing the City Manager to provide written notice of intent to withdraw membership from the Independent Cities Risk Management Authority (ICRMA).

FISCAL IMPACT:

N/A

BACKGROUND:

ICRMA is a not-for-profit Joint Powers Authority directed by a Governing Board consisting of one representative from each member city. The Governing Board directs the activities of the pools, programs and outside administrators to the advantage of its membership. On a day-to-day basis, ICRMA is managed by a professional administrative staff to provide immediate assistance with risk management, risk transfer, claims, litigation, return-to-work issues, and education.

The City of El Segundo ("City") has been a member city of ICRMA since 1985. The City participates in the following insurance/risk pool programs: general liability, property & auto physical damage program, worker's compensation program, crime program, terrorism coverage, and cyber program.

DISCUSSION:

The bylaws of ICRMA require that any member requesting to leave ICRMA, whether one or all of its offered risk programs, must submit their intent to withdraw membership from ICRMA in writing. In addition, the requested action to withdraw must be approved through a resolution by the withdrawing member agency's governing board/City Council.

The City wishes to explore various options of insurance coverage including other risk-

Notice of Intent to Withdraw from ICRMA

June 15, 2021

Page 2 of 2

sharing pools, as well as purchasing commercial insurance directly. The City is interested in performing an analysis on the feasibility of continuing its participation in ICRMA versus other means of coverage. Should the City wish to transition to another insurance pool in the upcoming fiscal year, the bylaws of the liability and Workers' Compensation programs for ICRMA require that notice of intent to withdraw membership as of July 1, 2022 must be provided no later than June 30, 2021, to ICRMA

The provision of written notice to withdraw prior to June 30, 2021 does not preclude the City from rescinding such notice should the City wish to remain with ICRMA during the 2022/2023 fiscal year based upon analysis completed by the City or based upon any need for additional time to conduct such analysis, provided that rescission is provided to ICRMA no later than December 1, 2021.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Hank Lu, Risk Manager, Finance

REVIEWED BY:

Joseph Lillio, Chief Financial Officer

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. ICRMA Resolution to withdraw from ICRMA for Program Year 2022-2023_06152021

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO AUTHORIZING THE CITY MANAGER TO PROVIDE WRITTEN NOTICE OF INTENT TO WITHDRAW MEMBERSHIP FROM THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY (ICRMA).

WHEREAS, the City of El Segundo ("City") is a member of the Independent Cities Risk Management Authority ("ICRMA"), a joint powers authority which allows member cities to pool resources to support liability and worker's compensation self-insured programs; and

WHEREAS, ICRMA allows member cities to group purchase other lines of insurance such as: Property, Auto Physical Damage, Crime, Cyber, and Terrorism coverage; and

WHEREAS the City has been a member of ICRMA since 1985 and participates in the Liability, Worker's Compensation, Property, Auto Physical Damage, Crime, Cyber, and Terrorism Programs; and

WHEREAS, the City wishes to explore various options of insurance coverage including other risk-sharing pools or purchasing commercial insurance directly; and

WHEREAS, the City is interested in performing an analysis on the feasibility of continuing its participation in ICRMA; and

WHEREAS, should the City wish to transition to another insurance pool in the upcoming fiscal year, the bylaws of the liability and Workers' Compensation programs for ICRMA require that notice of intent to withdraw membership as of July 1, 2022 must be provided no later than June 30, 2021; and

WHEREAS, the provision of written notice to withdraw prior to June 30, 2021 does not preclude the City from rescinding such notice should the City wish to remain with ICRMA during the 2022/2023 fiscal year based upon analysis completed by the City or based upon any need for additional time to conduct such analysis, provided that rescission is provided no later than December 1, 2021.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of El Segundo does hereby find, determine and declare as follows:

SECTION 1. The El Segundo City Council adopt the Resolution authorizing the City Manager to provide written notice of intent to withdraw membership from ICRMA; and

SECTION 2. That a copy of the Resolution shall be provided to ICRMA.

PASSED, APPROVED, AND ADOPTED this 15th day of June, 2021.

Mayor Drew Boyles, City of El Segundo

ATTEST:

City Clerk Tracy Weaver, City of El Segundo

APPROVED AS TO FORM:

City Attorney, Mark D. Hensley, City of El Segundo

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, hereby certify that the whole number of members of the City Council of the City is five; that the foregoing Resolution No. _____ was duly passed and adopted by said City Council, approved and signed by the Mayor of said City, and attested to by the City Clerk of said City, all at a regular meeting of said Council held on the 15th day of June 2021, and the same was so passed and adopted by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

City Clerk, Tracy Weaver, City of El Segundo



City Council Agenda Statement

Meeting Date: June 15, 2021

Agenda Heading: Consent

Item Number: B.17

TITLE:

Second Reading of Ordinance Consolidating Municipal Elections with Statewide November Even Year General Elections

RECOMMENDATION:

Waive second reading and adopt Ordinance No. 1625 amending El Segundo Municipal Code (ESMC) to Consolidate Municipal Elections with Statewide November Even Year General Elections.

FISCAL IMPACT:

Estimated savings of \$63,000 for Fiscal Year 2022-2023

BACKGROUND:

On September 1, 2015, Governor Brown signed into law Senate Bill No. 415 (Hueso) consolidating municipal elections with statewide elections. Commencing January 1, 2018, SB 415 required certain political subdivisions, to hold an election on a statewide election date no later than November 8, 2022.

In response to SB 415, the City Council adopted Ordinance No. 1578 establishing the date of the City's General Municipal Elections to the first Tuesday after the first Monday in March of even-numbered years beginning in March of 2020.

On September 18, 2020, Governor Newsom signed into law Senate Bill 970 (Umberg). SB 970 takes effect 2022 and requires the statewide gubernatorial primaries to take place in June and presidential primaries to take place in March. This means the primaries in 2022, 2026 and 2030 will be held in June and the primaries in 2024, 2028 and 2032 will be held in March.

On June 1, 2021 the City Clerk presented to City Council under the state law, the City's General Municipal Election must be held on a statewide election dates. The City Clerk recommend the City Council amend the El Segundo Municipal Code (ESMC) and

Consolidated Municipal Elections

June 15, 2021

Page 2 of 2

introduce an ordinance establishing the date of the City's General Municipal Election for the first Tuesday after the first Monday in November of even-numbered years.

DISCUSSION:

Council may waive the second reading and adopt Ordinance No. 1625. If the Ordinance is adopted by City Council at its June 15th meeting, the effective date of Ordinance No. 1625 will be July 16, 2021. The date of the City's General Municipal Election will be moved to the first Tuesday after the First Monday in November of even-numbered years. The next City General Municipal Election will be held in November 2022 rather than March 2022. The terms of City Council Members, the City Treasurer and the City Clerk elected in April of 2018 and March 2020, will expire in November 2022 and November 2024, respectively.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo Provides unparalleled service to internal and external customers.

Objective 1 B: El Segundo's engagement with the community ensures excellence.

PREPARED BY:

Mona Shilling, Deputy City Clerk II

REVIEWED BY:

Tracy Weaver, City Clerk

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Proposed Ordinance No. 1625 Elections Dates Consolidate Nov 2022 (final version)

ORDINANCE NO. 1625

AN ORDINANCE ESTABLISHING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER OF EVEN-NUMBERED YEARS BEGINNING IN NOVEMBER 2022; REQUESTING CONSOLIDATION WITH LOS ANGELES COUNTY PURSUANT TO ELECTIONS CODE SECTION 10403; AND REPEALING ORDINANCE NO. 1578.

The City Council of the City of El Segundo does ordain as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The general municipal elections for the City of El Segundo are currently held the first Tuesday after the first Monday in March in each even-numbered year;
- B. Government Code § 14052 prohibits the City from holding an election other than on a statewide election date;
- C. The City desires to change its municipal election to the first Tuesday after the first Monday in November in even-numbered years starting in 2022, an established election date listed in Elections Code § 1000 and the date of the statewide general election;
- D. In order to accomplish the change in election date, the terms of City Council Members, the City Clerk and City Treasurer elected in April 2018 and March 2020, which would otherwise expire in March 2022 and March 2024, will instead expire in November 2022 and November 2024.

SECTION 2: *Environmental Assessment.* Adoption of the proposed Ordinance is statutorily exempt from further environmental review under the California Environmental Quality Act (California Public Resources Code §§21000, *et seq.*, "CEQA") and CEQA Guidelines (14 California Code of Regulations §§15000, *et seq.*), because the proposed Ordinance would amend the El Segundo Municipal Code as far as timing of the City's election, and it can be seen with certainty that there is no possibility that the Ordinance will have a significant effect on the environment.

SECTION 3: ESMC Title 1 (Administration and Personnel), Chapter 4A (Elections), is amended as follows:

Chapter 4A: ELECTIONS.

Section 1-4A-1: Beginning in ~~March 2020~~ **November 2022**, general municipal elections for the election of Council members, the City Clerk and the City Treasurer, and for such purposes as the City Council may prescribe, will be held in the City on the first Tuesday after the first Monday in ~~March~~ **November** in each even-numbered year.

SECTION 4: *Adjustment of Terms of Office.* In accordance with Elections Code §§ 1301

and 10403.5(d), due to the change of election date, the terms of office of those elected officials of the City elected in April 2018 and March 2020, whose terms would previously have expired in March 2022 and 2024, respectively, will instead expire at the Council meeting after receipt of the certification of the results of the November 2022 and 2024 General Municipal Election and upon administration of oaths of office.

SECTION 5: Consolidated Election. Pursuant to Elections Code § 1301, the City Council requests the County of Los Angeles approve consolidation of the City's March City Council election with the statewide general election conducted by the County in November of each even-numbered year.

SECTION 6: Notice to Voters. Pursuant to Elections Code § 10403.5, within 30 days after this Ordinance becomes effective, the City Clerk must cause a notice to be mailed to all registered voters of the City of El Segundo (pursuant to the last report of registration by the County Clerk to the Secretary of State) informing the voters of the change in the election date. The notice must also inform the voters that as a result in the change in election date, elected city officeholders' terms in office will be changed.

SECTION 7: Date of the First City Council Election in November. If this Ordinance becomes effective, the first City Council election to be held in November will be November 8, 2022.

SECTION 8: Request to the County. The City Clerk is directed to forward, without delay, a certified copy of this Ordinance to the Los Angeles County Board of Supervisors and the County Election Department.

SECTION 9: Ordinance No. 1578, adopted by the City Council on November 20, 2018, is hereby repealed.

SECTION 10: Construction. This ordinance must be broadly construed in order to achieve the purposes stated in this ordinance. It is the City Council's intent that the provisions of this ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this ordinance.

SECTION 11: Severability. If any part of this ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this ordinance are severable.

SECTION 12: The City Clerk is directed to certify the passage and adoption of this ordinance; cause it to be entered into the City of El Segundo's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within 15 days after the passage and adoption of this ordinance, cause it to be published or posted in accordance with California law.

SECTION 13: Pursuant to Government Code § 36937(a), this Ordinance takes effect immediately upon adoption.

PASSED AND ADOPTED this ____ day of _____, 2021.

Drew Boyles, Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Ordinance No. ____ was duly introduced by said City Council at a regular meeting held on the ____ day of _____, 2021, and was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the ____ day of _____, 2021, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney



City Council Agenda Statement

Meeting Date: June 15, 2021

Agenda Heading: Public Hearings

Item Number: C.18

TITLE:

Proposed Fiscal Year 2021-2022 Operating Budget, Capital Improvement Program Budget, Gann Appropriations Limit, and City Strategic Plan Revisions

RECOMMENDATION:

Conduct a public hearing and then approve the following:

1. Resolution Adopting the FY 2021-2022 Final Operating Budget and Capital Improvement Budget and the FY 2021-2022 Appropriations Limit for the City of El Segundo
2. Resolution Approving the Change in the City of El Segundo's Fiscal Year from October 1 to September 30 (federal fiscal year) to July 1 to June 30 (traditional fiscal year)
3. Various Financial Policies for FY 2021-2022 (General Fund Reserve Policy, Economic Uncertainty Reserve Policy, Unfunded Actuarial Liability (UAL) Policy, and Topgolf Revenue Allocation Policy)
4. Proposed revisions to Year-Three (FY 2021-2022) of the three-year 2020-2022 City Strategic Plan

FISCAL IMPACT:

Total Proposed FY 2021-2022 Budget Appropriations (for all funds) equal \$160,038,672, with off-setting estimated Revenues and Use of Reserves. Of these amounts, Proposed General Fund Appropriations equal \$77,651,553, with off-setting estimated Revenues and Use of Reserves. All applicable City Financial Policies are being fully adhered to.

BACKGROUND:

The Proposed FY 2021-2022 Citywide Operating and Capital Improvement Program Budget for all funds (Attachment 1) reflects the input and direction provided by City Council during the May 4, 2021 Budget Study Session. Please refer to the attached City Manager Budget Message at the beginning of the budget document for a

Adopt Proposed FY 2021-2022 Operating and Capital Improvement Budget

June 15, 2021

Page 2 of 3

comprehensive overview of the Proposed FY 2021-2022 Budget and related financial issues.

In addition to reviewing and approving the Proposed FY 2021-2022 Budget, City Council needs to review and approve the City's FY 2021-2022 Gann Appropriations Limit (which is part of Attachment 2). This is a State of California Constitutional requirement.

With the shift from a federal fiscal year to a more traditional fiscal year, City Council needs to approve a resolution (attachment 3) authorizing the change in fiscal year from October 1 to September 30 to the new July 1 to June 30 time frame.

As follow-up from previous City Council meetings, staff has made the requested revisions to the following Financial Policy documents:

- General Fund Reserve Policy (Attachment 4)
- Economic Uncertainty Reserve Policy (Attachment 5)
- Unfunded Actuarial Liability (UAL) Policy (Attachment 6)
- Topgolf Revenue Allocation Policy (Attachment 7)

It is recommended that these policy documents be approved prior to the commencement of FY 2021-2022 on July 1, 2021.

As a follow-up from the April 20th Strategic Planning Study Session, City Council requested a few revisions for Year-Three (FY 2021-2022) of the three-year 2020-2022 City Strategic Plan. These revisions are delineated in the attached City Manager Budget Message.

The Proposed FY 2021-2022 Citywide Master Fee Schedule will be provided to City Council via another item on the June 15, 2021 City Council meeting agenda.

DISCUSSION:

Staff will provide a comprehensive budget presentation to City Council at the June 15, 2021 City Council meeting and will be available for questions.

NEXT STEPS:

If adopted by City Council, the new FY 2021-2022 Citywide Budget will go into with the beginning of the new fiscal year on July 1, 2021.

Adopt Proposed FY 2021-2022 Operating and Capital Improvement Budget

June 15, 2021

Page 3 of 3

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Joseph Lillio, Chief Financial Officer

REVIEWED BY:

Joseph Lillio, Chief Financial Officer

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. FY 2021-22 City Manager Budget Message
2. Resolution Adopting the FY 2021-2022 final Operating & Capital Improvement Budget_Appropriations Limit
3. Resolution changing the City's Fiscal Year Measurement Period
4. General Fund Balance Policy 2021-2022
5. Economic Uncertainty Reserve 2021-2022
6. Unfunded Actuarial Liability (UAL) Policy Document
7. Topgolf Revenue Allocation Policy

City of El Segundo



Proposed Operating and Capital Improvement Budget Fiscal Year 2021 - 2022



City Manager's Office
MEMORANDUM

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To: Honorable Mayor and Members of City Council

From: Scott Mitnick, City Manager

Date: June 15, 2021

Subject: Proposed FY 2021-2022 Operating & Capital Improvement Program Budget

On behalf of the City organization, it is my pleasure to submit a balanced Proposed Operating Budget for Fiscal Year (FY) 2021-2022. With this budget, the City will commence with the use of the more traditional 12-month budget cycle from July 1 to June 30.

COVID-19 Pandemic & Social Justice Impacts

The COVID-19 pandemic and social justice movement presented a unique set of challenges for El Segundo's local economy over the past year. Due to the impact of COVID-19, City Council acted swiftly and decisively to approve the necessary "State of Emergency" proclamations during FY 2020-2021 and the City established the All Hazards Incident Management Team ("AHIMT") which has done exemplary work over the past 16 months of managing this emergency for the community non-stop...24 hours per day, seven days a week.

With the recent rollout and successful implementation of various COVID vaccines, a turning point has been reached as society gets closer to obtaining "herd immunity". In Los Angeles County, there has been a significant reduction in infections and hospitalizations. As of today, June 15, 2021, the State of California is scheduled to officially re-open the economy.

On June 16, 2020, City Council responded to the social justice movement by establishing the South Bay's first and only Diversity Equity and Inclusion (DEI) Committee which was tasked to study a variety of topics. The nine member DEI Committee met several times during the year and on May 18, 2021 submitted a status update report with eight specific recommendations. The Committee will continue to meet to assist City staff with implementation of its recommendations.

By embracing the unprecedented challenge of simultaneously managing the impacts of both a global pandemic and a major social justice movement, the City addressed the situation by working with the community to develop a long-term game plan to successfully work through the various obstacles encountered. As a result, the City is now better positioned to face future budgetary uncertainties.

Budget Preparation & Discussion Process

The FY 2021-2022 budget preparation process began at the staff level in late 2020. Public discussion with City Council started with the April 20, 2021 Strategic Planning Session, followed by the FY 2020-2021 General Fund Mid-Year Budget Update presentation later the same evening. There was further budget discussion with City Council during the May 4, 2021 Budget Study Session.

Based on the best information available at the time of the FY 2020-2021 General Fund Mid-Year Budget Update, minor adjustments were made to accommodate for a minor increase in revenues and appropriations to ensure that FY 2020-2021 ended the year with a balanced budget. This included leaving 22 positions vacant through the end of the fiscal year.

Adhering to Citywide Strategic Plan for 2020-2022

At the April 20th Strategic Planning Study Session, City Council requested a few revisions for Year-Three (FY 2021-2022) of the three-year 2020-2022 City Strategic Plan which included the following:

Mission Statement (No change)

“Provide a great place to live, work, and visit”

Vision (Proposed revision is in *italics*)

“Be a global innovation leader where ‘big ideas take off’ while maintaining our unique small town character”

Values and Culture

Values: (New Values are in *Italics*)

El Segundo’s values define how we service and manage our City. We practice:

- Accountability
- Productivity
- Ethics Stewardship
- Service
- Challenging ourselves
- Continuous improvement and reflection
- *“Inclusivity”*
- *“Respect for the Past”*

Culture: (New Culture items are in *Italics*)

El Segundo strives to create a working culture of:

- Innovation
- Support and recognition
- Leadership by example
- Proactive action
- Problem-solving – getting to yes
- *“Engage the community”*

Top Ten Priorities (Priorities 4 & 7 were revised and are reflected in *italics*)

1. Obtain an “Age Friendly City” designation
2. Determine future of the Teen Center
3. Continue to advocate for El Segundo’s interests regarding LAX expansion
4. *“Develop a plan to ensure long-term viability of recreation programming (especially at the Aquatics Center and The Plunge facilities)”*
5. Identify further infrastructure and downtown improvements for Main Street
6. Attract senior living facilities to El Segundo
7. *“Preserve the integrity of the City’s R-1 zoning and identify potential areas for new housing to comply with State of California’s Regional Housing Needs Assessment [RHNA] requirements”*
8. Conduct a study of repurposing City Hall
9. Develop a unique value proposition for attracting new businesses
10. Ensure that the City is positioned for post COVID-19 recovery

Five Broad Goals (Goal 5 Activities were revised and are reflected in *italics*)

1. Enhance customer service, engagement, & communication; Embrace diversity, equity & inclusion
2. Support community safety and preparedness
3. Develop the City organization to become a choice employer and workforce
4. Develop and maintain quality infrastructure and technology
5. Champion economic development and fiscal sustainability (New Activities in *italics*)

New Fiscal Sustainability Activities:

- *“Revise City’s Administrative Code regarding Personnel Rules”*
- *“Revise City’s Business License Sales Tax with respect to Sales Tax Exemptions, Late Payment Credits, and Taxation Structure for various Business Classifications by bringing a proposed business license tax to City Council for a future ballot measure”*
- *“Pursue appropriate revenue measures, such as a Parking Tax”*

New Business Incubator Activity:

- *“Work with El Segundo Economic Development Corporation, Chamber of Commerce, and other stakeholders to explore the potential to establish an El Segundo Business Incubator to stimulate economic development”*

New Smoky Hollow Parking Plan Activity:

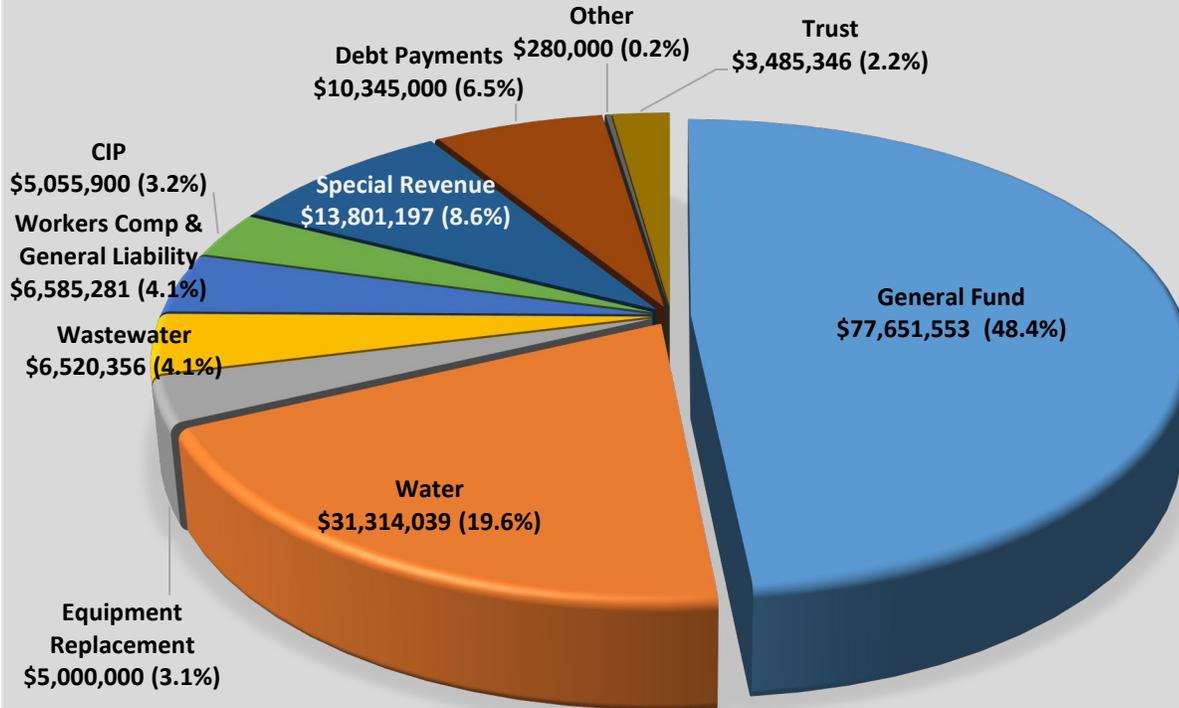
- *In compliance with the Smoky Hollow Specific Plan, accelerate the production of parking spaces, striping of public streets, and implementation of one-way streets”*

Overview of Proposed FY 2021-2022 Operating Citywide Budget

Total proposed appropriations (for all funds) for FY 2021-2022 are \$160,038,672, as follows:

No.	Fund	FY 2020-2021		FY 2021-2022	
		Adopted Budget (9 months)	%	Proposed Budget (12 months)	%
1	General Fund	\$59,051,732	49.4%	\$77,651,553	48.5%
2	Water	22,083,273	18.5%	31,314,039	19.6%
3	Transportation Funds	7,532,791	6.3%	10,242,136	6.4%
4	Debt Service POBs	0	0.0%	9,800,000	6.1%
5	Wastewater	4,660,165	3.9%	6,520,356	4.1%
6	General Fund CIP	5,597,057	4.7%	5,055,900	3.2%
7	Equipment Replacement	7,871,674	6.6%	5,000,000	3.1%
8	Worker's Compensation	2,564,421	2.1%	3,490,975	2.2%
9	General Liability	1,269,399	1.1%	3,094,306	1.9%
10	Dev. Services Trust	1,700,000	1.4%	1,900,000	1.2%
11	Public Safety Special Rev.	1,887,407	1.6%	1,802,948	1.1%
12	Other Special Rev.	1,792,850	1.5%	1,650,800	1.0%
13	Rec & Econ Dev Trusts	600,850	0.5%	1,000,000	0.6%
14	Cultural Dev. Trust	486,000	0.4%	585,346	0.4%
15	Debt Service	545,000	0.5%	545,000	0.3%
16	Solid Waste	230,000	0.2%	270,000	0.2%
17	Senior Housing	75,500	0.1%	105,313	0.1%
18	Golf	727,000	0.6%	10,000	0.0%
19	Economic Uncertainty	923,708	0.8%	0	0.0%
Total		\$119,598,827	100.0%	\$160,038,672	100.0%

Proposed Citywide FY 2021-2022 Appropriations by Funds- \$160,038,672



The General Fund represents the largest portion of the total Proposed Citywide Budget at \$77,651,553 (48.4%). Enterprise Funds represent the second largest group at 23.9%, as follows: Water Fund at \$31,314,039 (19.6%); Wastewater Fund at \$6,520,356 (4.1%); Solid Waste Fund at \$270,000 (0.2%); and Golf Fund at \$10,000 (0.0%). Internal Service Funds total 7.2% as follows: Equipment Replacement Fund at \$5,000,000 (3.1%); Workers' Compensation Fund at \$3,490,975 (2.2%); and General Liability Fund at \$3,094,306 (1.9%).

The General Fund Capital Improvement Program (CIP) Fund totals \$5,055,900 (or 3.2% of all funds). This consists of carryover funding from prior fiscal years to support 25 ongoing projects.

The Debt Service funds total \$10,345,000 (6.45%). This consist of the new Debt Service Pension Obligation Bonds of \$9,800,000 (or 6.1% of all funds) and Douglas Street Gap closure of \$545,000 (or 0.3% of all funds).

The remainder of the funds consist of smaller funds dedicated to specific purposes. These include Transportation related funds, the Development Services Trust Fund, Recreation and Parks Fund, Economic Development Fund, Cultural Development Trust Fund, and Park Vista Senior Housing Project Fund.

Proposed FY 2021-2022 General Fund Budget

The General Fund pays for the City's basic operations and services, including the following:

- Public Safety (Police & Fire)
- Public Works (Streets/Engineering/Facilities/Landscaping)
- Community Services (Library/Senior/Teen/Recreation/Cultural Arts)
- Development Services (Planning/Building/Housing)
- Internal Support (City Clerk/City Treasurer/Finance/Human Resources/Information Technology)
- General Governance (City Council/City Manager/City Attorney)

Due to the impact of COVID-19 (mainly the loss of hotel Transient Occupancy Tax revenues), the Proposed FY 2021-2022 General Fund Budget preparation process began with a \$9 million deficit. Staff worked diligently to strategize a plan to close this gap. Through discussions with City Council during the Strategic Planning and Budget Study sessions, the following approach was developed to close this gap:

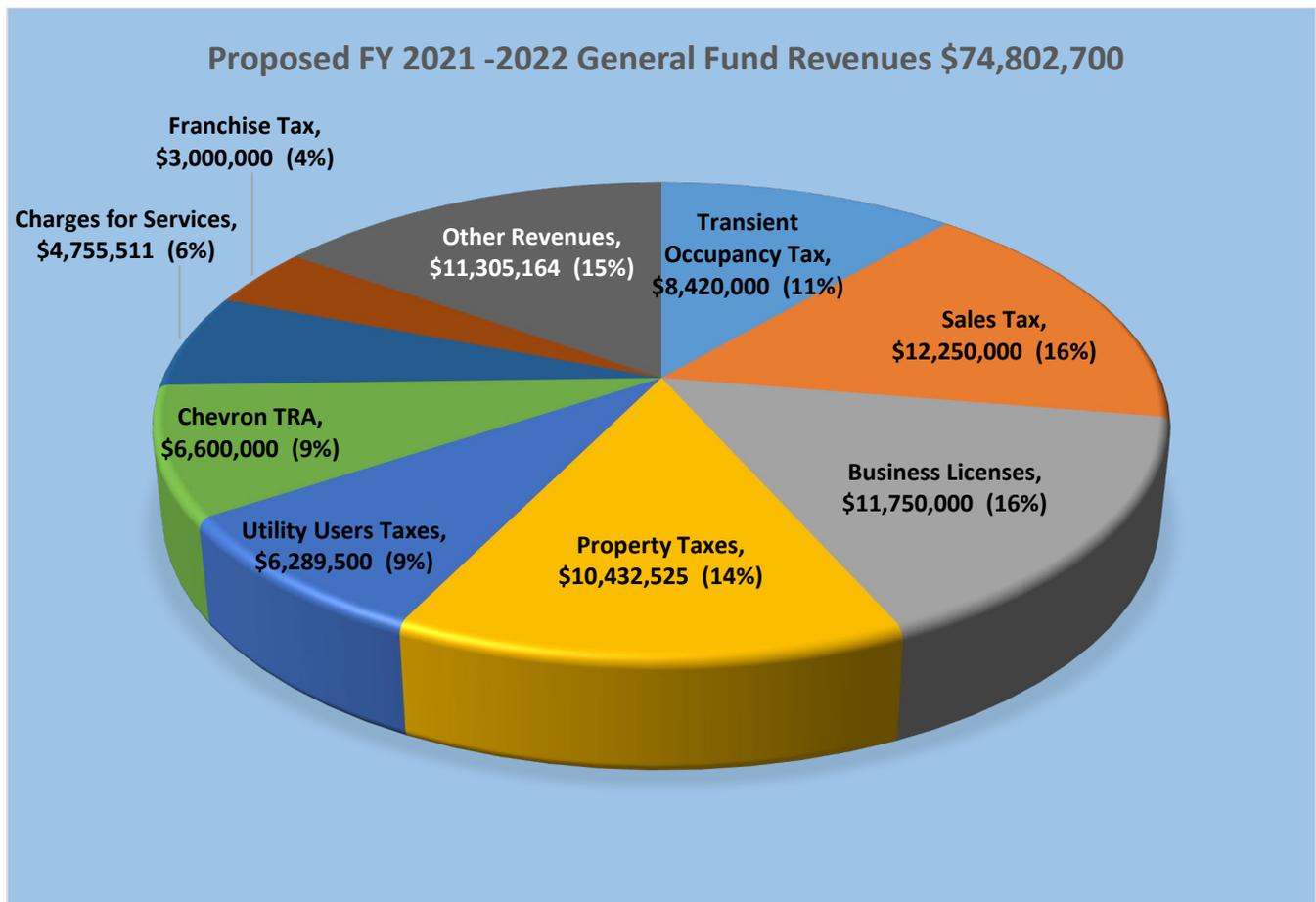
- One-time use of OPEB Trust fund: \$2,400,000
 - Currently 58% funded and there are no new contributions to the trust required
 - Actuary assumption of \$1,850,000 investment earnings for FY 2020-21
 - \$6,800,000 in actual investment earnings through May 31, 2021
- One-time use of General Fund Balance: \$2,025,125
 - After fully funding the 20% policy reserve
- Freeze 23.5 vacant positions: \$2,174,875
 - 12.5 positions frozen for 12 months and 11 positions frozen less than 12 months
- Reduction to Operations & Maintenance items: \$1,500,000
- Reduce Equipment Replacement fund contribution: \$900,000

Although this approach is not ideal, it does allow the City to move forward with limited service and infrastructure maintenance impacts. This approach also complies with the City's Financial Policies.

General Fund Revenues

Total General Fund revenues for FY 2021-2022 are anticipated to be \$74,802,700, as illustrated in the following table and chart:

		FY 2020-2021 Adopted Budget (9 months)	FY 2021-2022 Proposed Budget (12 months)	Change
1	Sales Tax	\$8,373,683	\$12,250,000	\$3,876,317
2	Business License Tax	10,489,360	11,750,000	1,260,640
3	Property Tax	9,645,025	10,432,525	787,500
4	Transient Occupancy Tax	7,524,570	8,420,000	895,430
5	Chevron Tax Reso Agreement	6,000,000	6,600,000	600,000
6	Utility Users Tax	4,494,047	6,289,500	1,795,453
7	Charges for Service	3,415,836	4,755,511	1,339,675
8	Transfers-In	948,708	4,013,235	3,064,527
9	Franchise Tax	2,250,000	3,000,000	750,000
10	Other Revenues	1,916,964	2,267,770	350,806
11	Intergovernmental Revenues	1,942,770	2,178,909	236,139
12	License & Permits	1,153,769	1,825,000	671,231
13	Interest & Rentals	603,000	726,250	123,250
14	Fines & Forfeitures	294,000	294,000	0
	Total	\$59,051,732	\$74,802,700	\$15,750,968



The Top Six General Fund revenue sources are as follows:

1. Sales Tax -- \$12,250,000

This represents an increase of \$3,876,317 (or 46%) from FY 2020-2021 which is due, in part, to the economic recovery brought on by COVID-19, as well as the City shifting to a twelve-month budget for FY 2021-2022. It is anticipated that this revenue source will have incremental increases as the local economy continues to recover from the impacts of COVID-19 and new economic development occurs.

2. Business License Tax -- \$11,750,000

This represents an increase of \$1,260,640 (or 12%) from FY 2020-2021 which was based on the current challenging economic conditions brought on as a result of COVID-19 and the mandated social restrictions as determined by the State of California and Los Angeles County Health Department. COVID-19 was expected to create a significant temporary impact on the local economy that may result in some employers deciding to downsize to weather the COVID-19 virus during FY 2020-21. This expectation did not occur and the revenues for FY 2020-21 are trending to be close to \$12 million by June 30, 2021. Also, decreased filming productions have impacted Business Film License permits. It is anticipated that this revenue will increase in FY 2021-22 as the Coronavirus vaccine is widely distributed.

3. Property Tax -- \$10,432,525

This represents an increase of \$787,500 (or 8%) from FY 2020-2021 which is attributed to rising property values and increased property sales transactions. The City experienced a net taxable value increase of about 8.6% for the FY 2020-21 tax roll, which was more than the increase experienced Countrywide at 5.4%. The assessed value increase between FY 2019-20 and FY 2020-21 was \$1.22 billion. The change attributed to the 2% Proposition 13 inflation adjustment was \$282 million.

It is important to remember that the City of El Segundo is a “very low tax city” and receives a small portion of local Property Tax revenue (about 6 cents for every \$1 dollar of Property Tax paid). In total, Property Tax represents approximately 14% of the estimated total General Fund revenues. This is a smaller percentage than most California cities.

4. Transient Occupancy Tax (TOT) - \$8,420,000

This represents an increase of \$895,430 (or 12%) from the FY 2020-2021 budgeted amount of \$7,524,570. The slow recovery to the TOT is largely due to the economic slow-down brought on by COVID-19, which significantly impacted the travel and tourism industry. The shift to a twelve-month budget for FY 2021-2022 will result in three additional months of TOT revenue with an estimated occupancy rate of 60%. It is anticipated that this revenue source will increase as tourists and business travelers begin to feel safer and return to traveling at pre-pandemic levels.

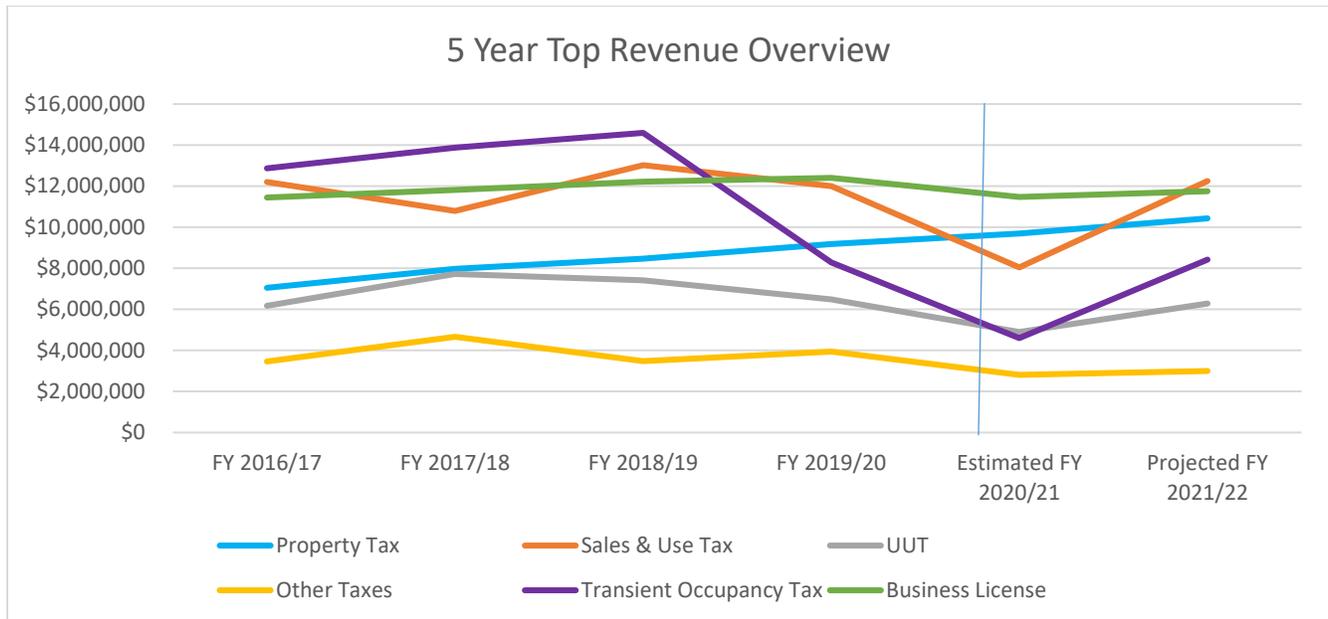
5. Chevron Tax Resolution Agreement (TRA) -- \$6,600,000

This represents an increase of \$600,000 (or 10%) from the FY 2020-2021 adopted budget of \$6,000,000. This amount reflects the annual payment from Chevron as an off-setting payment in lieu of the following revenue sources: Gas/COGEN/Water/Electric UUT; Property Tax; Business Tax; and Sales & Use Tax. The sum of these taxes from the current year determines the amount that Chevron makes up to meet the guaranteed amount in the following year per the agreement. There is also an annual consumer price index inflator applied each year.

6. Utility Users Tax (UUT) -- \$6,289,500

This revenue source reflects the total of all the Utility Users Taxes from gas, water, telecommunications, cogenerated electric, and electricity and is estimated to increase \$1,795,453 (or 40%) from FY 2020-2021. This is primarily due to the City shifting from a nine-month budget cycle to a 12-month budget cycle for FY 2021-22 and businesses expected to reopen with little restrictions in FY 2021-22.

The following graph provides a five-year historical overview of the City's Top Six General Fund revenues:



General Fund Appropriations

Total Proposed General Fund Appropriations for FY 2021-2022 is \$77,651,553 is as follows:

		General Fund Appropriations			
		FY 2020-21	FY 2021-22		
No.	Department	Adopted Budget (9 Months)	Proposed Budget (12 Months)	\$ Change	% change
1	Police	\$ 17,879,525	\$ 19,436,175	\$ 1,556,650	8.7%
2	Fire	13,068,393	13,782,667	714,274	5.5%
3	Transfers Out	1,250,000	10,538,908	9,288,908	743.1%
4	Public Works	7,253,488	8,695,404	1,441,916	19.9%
5	Non-Departmental	3,780,218	5,904,993	2,124,775	56.2%
6	Community Services	4,661,460	5,878,231	1,216,771	26.1%
7	Development Services	2,609,024	3,098,785	489,761	18.8%
8	Information Technology	2,440,068	3,023,930	583,862	23.9%
9	City Manager	1,909,586	2,453,282	543,696	28.5%
10	Finance	2,038,556	2,412,820	374,264	18.4%
11	Human Resources	917,405	977,063	59,659	6.5%
12	City Attorney	561,950	561,950	0	0.0%
13	City Clerk	421,157	530,749	109,592	26.0%
14	City Council	260,903	356,596	95,693	36.7%
15	Total	\$ 59,051,732	\$ 77,651,553	\$ 18,599,821	31.5%

Summary of General Fund Appropriations (Excluding Transfers Out)

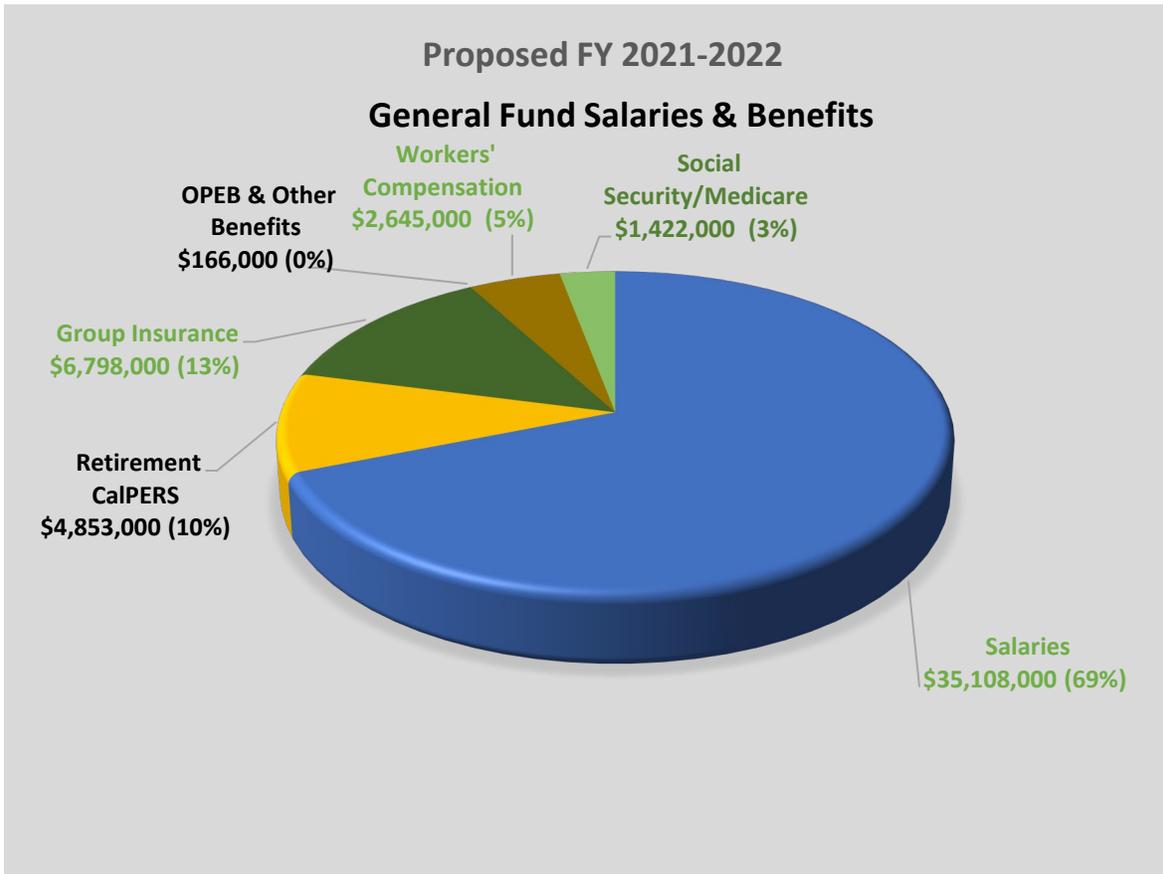
Description	Adopted FY 20-21 (9 months)	Proposed FY 21-22 (12 months)	Increase (Decrease)	Percent Increase (Decrease)
All Salaries/O.T./Other	\$ 26,111,502	\$ 35,108,184	\$ 8,996,682	34%
<u>All Benefits</u>	<u>19,458,433</u>	<u>15,883,433</u>	<u>(3,575,000)</u>	<u>-18%</u>
Subtotal	45,569,935	50,991,617	5,421,682	12%
Maintenance & Operations	12,218,297	16,121,028	3,902,731	32%
<u>Capital</u>	<u>13,500</u>	<u>-</u>	<u>(13,500)</u>	<u>-100%</u>
Total	<u>\$ 57,801,732</u>	<u>\$ 67,112,645</u>	<u>\$ 9,310,913</u>	<u>16%</u>

The overall increase from the previous fiscal year reflects the change from a nine-month budget cycle for FY 2020-2021 to a 12-month budget cycle for FY 2021-2022. The notable decrease in benefits cost reflects the issuance of the Pension Obligation Bonds (POBs) in May 2021 that will have a total savings to the City of approximately \$82 million over the next nineteen years. Department budget appropriations were limited at the previous year’s level for non-compensation items. Certain exceptions were made for costs over which the City has limited control.

The two largest General Fund departments remain Police and Fire. These two departments consume 49% of the total General Fund Budget (not including Transfers Out which records the payment on the POBs), followed by the Public Works Department at 13%. There was a significant drop in the Police and Fire departments pension related costs for FY 2021-2022 due to the issuance of POBs. The appropriation for the Unfunded Actuarial Liability (UAL) payment to CalPERS is no longer recorded directly to the Police and Fire Departments. The issuance of the POBs paid off the UAL to CalPERS and the annual POBs payments are recorded as a transfer out of the General Fund to the Debt Service POBs Fund.

Salaries and Benefits

The General Fund continues to experience rising salary costs (mainly in Police and Fire Departments). In addition, Workers’ Compensation costs (mainly among public safety employees) and part-time staff costs due to increased State-mandated minimum wage requirements remain a concern. For FY 2021-2022, budgeted General Fund Salaries and Benefits will total \$51 million (excludes the payment towards the POBs) and will equal approximately 76% of the General Fund operating budget. The following pie chart illustrates how General Fund salaries and benefits will be allocated:



As is the case with most California cities, El Segundo has historically budgeted to fill 100% of all budgeted positions. Cities are seldom fully staffed at 100%. For example, the City currently has about 30 vacant General Fund positions. This represents about 11% of the 278 full-time budgeted General Fund positions (excluding elected officials). After careful analysis and discussion with City Council during the FY 2021-22 Strategic Plan Study Session, the Proposed FY 2021-22 Budget includes freezing 12 full-time vacant positions for the full year, a part-time benefited position for a full year, and 11 vacant full-time positions for part of FY 2021-2022, as listed below:

Frozen Full-Time Positions (for the full year):

Department	Position	Number	Months
Police	Lieutenant	1.0	12
Police	Sergeant	1.0	12
Police	Police Officer	2.0	12
Fire	Firefighter/Paramedic	1.0	12
Fire	Fire Marshall	1.0	12
Finance	Deputy City Treasurer II	1.0	12
I.T.	Administrative Specialist	1.0	12
Public Works	Equipment Maint. Supervisor	1.0	12
Public Works	Park Maintenance Worker II	1.0	12
Public Works	Senior Civil Engineer	1.0	12
Public Works	Custodian (budgeted at .5 FTE)	0.5	12
Community Serv	Executive Assistant	1.0	12
Total		12.5	

Frozen Full-Time Positions (for a few months):

Department	Position	Number	Months
Develop. Services	Director of Dev. Services	1.0	2
Develop. Services	Planning Manager	1.0	3
Finance	Management Analyst	1.0	2
Fire	Fire Prevention Specialist	1.0	6
HR	H.R. Manager	1.0	2
I.T.	Sr. Network Assistant	1.0	3
Police	PSO	2.0	3
Public Works	Administrative Tech Specialist	1.0	6
Public Works	PW Inspector	1.0	6
Community Serv	Sr. Admin. Specialist	1.0	2
Total		11.0	

These frozen positions will result in budgetary savings of approximately \$2 million. It is anticipated that after the economy is fully open again, with limited restrictions remaining, and as revenues improve, the City will be able to slowly unfreeze and fund some of these positions.

As part of the comprehensive long-term Strategic Financial Plan that will be finalized during the year, each department will develop long-term staffing plans and reassess their organizational structure to provide essential services in the most cost-effective manner. Each department will be required to take a closer look at future year staffing levels. Balancing the budget by freezing positions should be viewed as a temporary measure and not a long-term measure.

Going forward, it is anticipated that all City departments, including public safety, will be leaner and more efficient. It is also likely that some departments will be reviewed and possibly restructured during FY 2021-2022.

Maintenance & Operations

The Proposed General Fund Budget includes a 32% increase in Maintenance & Operations costs. This increase is primarily due to City returning to a twelve-month budget cycle and contractual increases due to minimum wage increase and inflation.

Chargebacks

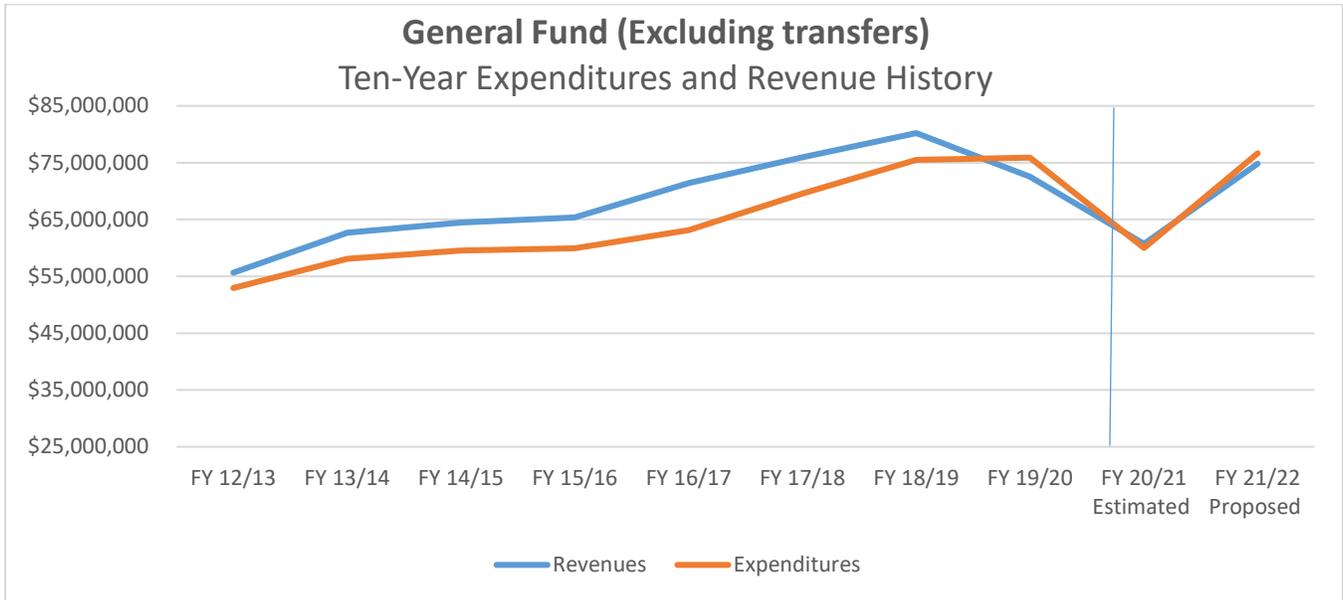
Chargebacks consist of services provided by a General Fund department to another Governmental Fund or Enterprise Fund. During the year, the applicable operations will be charged to reflect the cost of receiving these services and reimburse (or charge back) the General Fund. The methodology is based on the City's formal Cost Allocation Plan.

Organizational Changes – Restructuring of Departments

The Proposed FY 2021-2022 Budget does not include any organizational structure changes beyond what was included in the Adopted FY 2020-2021 Budget. However, it is likely that there will be internal structural changes during the upcoming fiscal year.

Ten-Year Expenditures and Revenue History

The following graph illustrates a ten-year history of General Fund operating revenues and expenditures:



Instances when actual year-end expenditures exceeded revenues, some of the one-time shortfalls were (or will be) funded via inter-fund transfers and/or use of available fund balance.

Estimated Fund Balance

Fund balance is defined as the difference between assets and liabilities and may be categorized into reserved, unreserved, designated, undesignated, etc. City policy is to set the General Fund reserve levels at 20% of appropriations. Based on the estimated revenues and adopted appropriations for FY 2021-2022, staff projects the ending General Fund balance on June 30, 2022 to be \$15,365,569, which is equal to a 20% reserve.

Reserve Levels

Maintaining a reserve of at least 20% is considered a “Best Management Practice” (BMP) by municipal financial advisory firms and bond rating agencies, especially given the COVID-19 pandemic (and not to mention the rise in natural disasters over the years, including fires, floods, and earthquakes). In addition, the possibility of another economic recession during the COVID-19 recovery, continues to raise its head. Further, the City has significant financial exposure associated with its aging and deteriorating public infrastructure which will require unexpected future infusions of cash. Moreover, the reduction in reserve balances also equates to a reduction in interest earnings revenue for the General Fund. The reserve level for FY 2021-2022 at 20% of expenditures is \$15,365,569.

It is also recommended that the City maintain an Economic Uncertainty Reserve balance of \$1.9 million. The City Economic Uncertainty Reserve Policy is to maintain a balance of \$2 million. However, during FY 2020-2021 \$923,708 was utilized from this reserve to fund the CIP Budget. The Proposed FY 2021-2022 Budget replenishes \$823,708 to the Economic Uncertainty Fund. Going forward, the goal will be to bring this reserve balance back to \$2 million, or possibly more. The City also maintains a Section 115 Pension Trust balance of \$5.1 million for FY 2021-22. Staff recommends revisiting the City’s reserve policies, including adjusting the General Fund reserve above 20%, for subsequent budget years.

Special Revenue Funds

The Proposed FY 2021-2022 Budget for all Special Revenue Funds is \$13.8 million, including \$10.8 million for capital improvements such as street repairs, sidewalk repairs, Park Place Transportation Project, etc. These funds are dedicated for specific purposes governed by specific laws and regulations. For example, the Gas Tax Fund can be spent only on street-related expenditures. Prop A and Prop C Funds can only be spent on transportation projects. Asset Forfeiture and COPS Funds can be spent only on public safety related activities – as a supplement and not to supplant current appropriations. Federal, State, or County grants can only be spent for the specific grant purpose that it is awarded. Some Special Revenue fund balances are projected to “decrease” as the City appropriated funds for specific purposes that they were intended to be used.

Cultural Development (1% for the Arts) Fund

The Proposed Cultural FY 2021-2022 Development Fund Budget is \$585,346, which includes \$273,000 in new initiatives and \$312,346 in prior year initiatives that will carry over into FY 2021-2022. The Cultural Development Program commenced in FY 2019-2020 and is funded via a 1% “Fee for the Arts” on new commercial and industrial development to promote public art, foster quality economic development, and enhance public space aesthetics. The following new appropriations are proposed for FY 2021-2022:

1. Cultural Arts Coordinator (\$100,000) - This represents 75% funding for this full-time position.
2. Festival of Holidays (\$60,000) - New project for FY 2021-2022.
3. Outdoor Dining Enhancements (\$55,000) – To pay for cultural arts projects and programming proposed by the Arts and Culture Committee and approved by City Council.
4. TEDx El Segundo (\$50,000)
5. Poet Laureate Program (\$8,000)

Revenues are anticipated to grow after COVID-19 is no longer a health crisis issue and the economy begins to stabilize. As a result, there will be future opportunities to fund even more exciting and impressive public art projects..

Debt Service

The Debt Service Fund records the City’s facility lease activity for the Douglas Street Gap Closure Capital Improvement project. Included in the Proposed 2021-2022 Budget is an appropriation of \$545,000 for the annual payment of principal and interest on the Douglas Street Gap Closure project.

Also, the City issued Pension Obligation Bonds (POBs) last week in the amount of \$144,135,000. Included in the Proposed 2021-2022 Budget is an appropriation of \$9,800,000 to begin the annual debt service payments for these bonds.

General Fund Capital Improvement Program (CIP) Fund

The Proposed FY 2020-2021 General Fund CIP Fund Budget totals \$5,055,900 and only provides funding for General Fund projects. Of this amount, \$4,830,400 represents “carryover” unspent funds from prior fiscal years and the remaining \$225,500 represents funding from the Proposed FY 2021-2022 Budget. As delineated in the “Proposed Capital Improvement Program for All Funds,” located toward the end of this budget document, there is a total of 14 General Fund CIP projects that will either be active during the fiscal year or will continue to accumulate funding for future activation (such as The Plunge Rehabilitation Project).

Capital improvement projects that are paid for via other funds are located within each of the respected fund budgets. Please refer to the attached “Adopted Capital Improvement Program for All Funds,” as well as to the CIP section of this budget document for more information about each capital improvement project.

Ideally, a local government will dedicate at least 2% to 5% of its total budget each year to the community’s public infrastructure, including public facilities. As the City ages and its infrastructure continues to deteriorate, the City will need to rely heavily on long-term financial planning to better prepare, and re-invest, in this essential aspect of the budget. The longer the City procrastinates and delays properly managing its existing facilities, infrastructure, and assets, it will end up costing both current and subsequent generations significantly more to rebuild and pay for rising future legal claims and settlements. In addition, this poor business practice continues to result in rising recurring operating costs (such as more expensive utilities and security measures) due to relying on inefficient and environmentally antiquated energy systems and safety risks.

Enterprise Funds

The Proposed FY 2021-2022 Budget includes funding for the following four Enterprise Funds:

Fund	Estimated Revenues FY 21-22 (12 months)	Proposed Operating Budget FY 21-22 (12 months)	Proposed CIP Budget FY 21-22 (12 months)	Total Proposed Budget FY 21-22 (12 months)
1 Water	\$ 35,735,911	\$ 27,842,039	\$ 3,472,000	\$31,314,039
2 Wastewater	5,533,582	5,072,856	1,447,500	6,520,356
3 Solid Waste	0	270,000	0	270,000
4 <u>Golf</u>	<u>216,000</u>	<u>10,000</u>	<u>0</u>	<u>10,000</u>
Total	<u>\$ 41,485,493</u>	<u>\$ 33,194,895</u>	<u>\$ 4,919,500</u>	<u>\$ 38,114,395</u>

Water Fund

Approximately every five years, the City reviews its water and wastewater rates to determine what rates should be adjusted over the next five years to pay for the full cost of providing reliable water and collecting and treating wastewater in an effective and environmentally safe manner. A fundamental policy goal is for the ratepayers to pay for the cost of services provided and for each fund to be self-sustaining.

Water rates were previously last adjusted in 2019. In anticipation of the need to adjust rates for the next five-year period, staff initiated a comprehensive Water and Wastewater “Rate Study” for each enterprise in the fall of 2019. This study was completed in the fall of 2020 and was presented to City Council on December 15, 2020. This study included presenting a series of water and wastewater rate adjustment options for each year from FY 2020-2021 through FY 2024-2025.

On December 15, 2020, City Council directed staff to administer the Proposition 218 majority protest process and set a public hearing for February 16, 2021 to vote on the proposed water and wastewater rate adjustments. On December 30, 2020, protest ballots were mailed out to the recorded owners of each parcel and each water and wastewater customer (ratepayer) in the City. This process requires allowing a minimum of 45 days notification prior to the Proposition 218 public hearing. A total of 53,709 water protest ballots and 5,286 wastewater protest ballots were mailed out. For ratepayers to successfully protest the proposed water and wastewater rate increases, a simple majority of property owners and/or water ratepayers (2,686 or more) and wastewater ratepayers (2,644 or more) must return their ballots as instructed.

At the December 15, 2020 meeting, City Council approved the rate study, selected a water rate structure and wastewater rate structure, and reaffirmed policies and procedures adopted by City Council which set forth the procedures required by California State Proposition 218 (the “Right to Vote on Taxes Act” of 1996) to implement new or increased water and wastewater rates for residential and non-residential services. Since a majority vote protesting the proposed rate adjustments did not take place by the February 16th deadline, the approved rates will remain in place for five years. The City’s water rates will be adjusted over the next five years as follows:

Utility	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Water	0%	3.0%	3.0%	3.0%	3.0%

The water rate adjustments will take place on January 1, 2022, January 1, 2023, January 1, 2024, and January 1, 2025. The approved water rate adjustment over the next five years will result in an estimated \$5,726,955 that will ensure the long-term fiscal health of the Water Enterprise, as well as ensuring the delivery of safe and reliable water to the City’s customers. These rate adjustments are designed to fully cover the associated costs incurred by the Water Fund over the next five years. Without the proposed rate adjustments, Water Fund revenues will not cover the rising cost of imported water purchased from West Basin Municipal Water District, operating expenses, or needed capital expenses.

The Proposed FY 2021-2022 Water Fund Budget is \$31.3 million, including \$3.5 million in new capital and \$.7 million in carryover from previous fiscal years for capital improvement projects related to Indiana Street water main and Citywide meter replacements. The Water Division operates, maintains, and repairs the City’s water distribution system consisting of approximately 65 miles of pipeline, a six-million-gallon reservoir, a three-million-gallon reservoir, and a 200,000 gallon elevated water tank.

The largest budget line-item is the cost of purchasing water (\$23.5 million) and this is projected to steadily increase at an annual rate of 3.5% for the foreseeable future. There is no local source of potable water in the City, therefore, 100% of potable water is purchased from a water wholesaler, West Basin Municipal Water District. The Water Fund is structurally balanced for FY 2021-2022 with the cost of capital, maintenance improvements, and all on-going operations costs paid for with on-going revenue.

The Water Fund receives revenue primarily from metered water sales and base charges. FY 2021-22 Water Fund revenues are estimated at \$35.7 million. Since the water utility has to be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all applicable laws, rules, and regulations to deliver safe, dependable, and efficient recycled water and water services to all

customers. The City strives to maintain affordable water rates while ensuring the long-term integrity of the water distribution system.

Wastewater Fund

Wastewater rates were last adjusted in 2016. Based on the previously mentioned Water and Wastewater “Rate Study,” the City’s wastewater rates will be adjusted over the next five years as follows:

Utility	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Wastewater	9.0%	9.0%	9.5%	9.5%	9.5%

The wastewater rate adjustments will take place on April 2, 2021, January 1, 2022, January 1, 2023, January 1, 2024, and January 1, 2025. The approved wastewater rate adjustments over the next five years will result in an estimated \$6,396,262 in new Wastewater Fund revenue to cover rising operating and capital costs associated with maintaining the enterprise.

The Proposed FY 2021-2022 Wastewater Fund Budget is \$6.5 million, including \$1.4 million for capital improvement projects which include pump station, lifts, and sewer main repairs. While the Hyperion and Regional Sanitation District treatment plants are operated by the City of Los Angeles (Hyperion) and Los Angeles County (Los Angeles County Regional Sanitation District), the City of El Segundo operates and maintains the wastewater collection system which consists of nine stations, 18 pumps, and approximately 57 miles of sewer mains. The lift stations run in automatic mode 24 hours per day to convey over half-billion gallons of sewage per year to the Hyperion and Regional Sanitation District treatment plant customers located west of Pacific Coast Highway. Customers east of Pacific Coast Highway have their wastewater treated at the Regional Sanitation District plant.

The Wastewater Fund receives revenue primarily from residential and commercial user and connection fees. FY 2021-22 revenues are estimated at \$5.5 million.

Since the wastewater utility has to be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all applicable laws, rules, and regulations to deliver safe, dependable, and efficient wastewater services. The City strives to maintain affordable wastewater rates while ensuring the long-term integrity of the wastewater collection system.

Solid Waste Fund

The Solid Waste Fund was set up in June 2019 to account for the General Fund’s subsidy of residential refuse collection services provided by the private hauler EDCO. The Proposed FY 2021-2022 Solid Waste Fund Budget is \$270,000 and reflects a recurring General Fund 25% subsidy of residential rates. The General Fund will not be able to maintain this subsidy and a plan will be developed to transition to a refuse collection model in which those that consume the service pay for their share of the cost.

Golf Fund

The existing Golf Fund continues to carry a significant negative net position, also referred to as negative retained earnings, due to the outstanding loan balance of approximately \$5.6 million that is due to the Equipment Replacement Fund from the Golf Fund. With Topgolf expected to commence operations of the new driving range and municipal golf course by the start of FY 2022-2023, the Golf Fund should finally be able to begin systematically paying down its loan to the Equipment Replacement Fund. Once Topgolf is up and running, this will reverse the past several years of recurring Golf Fund operating losses and General Fund subsidies. Based on the approved Management Agreement, the Topgolf project is projected to generate over \$1,900,000 in new recurring General Fund and Golf Fund revenues/investment starting in FY 2022-2023, including the following:

- Annual \$1,300,000 driving range ground lease payment (with a 10% adjustment every five years);
- Annual \$200,000 Community Benefit Contribution;
- Annual \$200,000 Golf Course and Driving Range Capital Contribution;
- Recurring 3% beverage fee payment at driving range and golf course (with a minimum guarantee of \$200,000 from the driving range); and
- Annual \$20,000 golf course ground lease payment (with a 10% adjustment every five years).

As directed by City Council on April 20, 2021, the following Topgolf Revenue Allocation Policy will go into effect starting with FY 2022-2023:

Ground Lease Revenue:

- 60%-70% of revenue generated from driving range ground lease (estimated to start at \$1,300,000 per year) will be dedicated to funding City's pension related liabilities. This would result in a starting annual pension contribution of \$780,000 to \$910,000.
- 30%-40% of revenue generated from driving range ground lease (estimated to start at \$1,300,000 per year) will be dedicated to repaying Equipment Replacement Fund. This would result in a starting annual loan repayment of \$390,000 to \$520,000 until the loan is paid off.
- Once Equipment Replacement Fund loan is paid off, this revenue will be dedicated to City's Capital Improvement Program (public infrastructure) needs

Ground Lease Revenue:

- Annual \$200,000 Community Benefit Contribution will be dedicated to Recreation and Park capital improvement projects.

Golf Course and Driving Range Capital Contribution:

- Annual minimum \$200,000 Golf Course and Driving Range Capital Contribution to Golf Fund will be made as per Ground Lease and Agreement and Golf Course Management Agreement.
- Annual 3% beverage fee payment from driving range and golf course (with a minimum guarantee of \$200,000 from the driving range) will go to General Fund to be used for general use purposes.
- Annual \$20,000 golf course ground lease payment (with a 10% adjustment every five years) will go to General Fund for general use purposes.

Internal Service Funds

The Proposed FY 2021-2022 Internal Service Funds Budget includes the following:

<u>Fund</u>	<u>Estimated Beginning Balance Fund</u>	<u>Estimated Revenues FY 21-22 (12 months)</u>	<u>Proposed Operating Budget FY 21-22 (12 months)</u>	<u>Estimated Ending Balance 6/30/22</u>
1 Equipment Replacement	\$16,078,917	\$ 918,690	\$5,000,000	\$11,997,607
2 Workers' Compensation	(3,990,440)	3,125,374	3,490,975	(4,356,041)
3 <u>General Liability Insurance</u>	<u>(425,063)</u>	<u>3,030,000</u>	<u>3,094,306</u>	<u>(489,369)</u>
Total	<u>\$11,663,414</u>	<u>\$7,074,064</u>	<u>\$11,585,281</u>	<u>\$7,152,197</u>

These funds are used to account for internal charges to user-departments. For example, the Equipment Replacement Fund is used only to accumulate funds to replace various equipment valued at \$5,000 or more (individual value of an item and not grouped items) and vehicles throughout the City. Based on the estimated life of the asset and estimated replacement value after the asset is fully depreciated, the Equipment Replacement Fund charges the department a set amount each year until the asset is fully funded in order to be replaced.

The established charge for FY 2021-22 was funded at a 50%, rather the 100% that is typically used to fully fund the depreciation identified for the fiscal year. The 50% reduction in funding was used as budget savings tool for the General Fund. This savings equates to approximately \$1.1 million. The funding for FY 2022-23 will be brought back to 100%. Per the established replacement schedule, the Adopted FY 2021-2022 Equipment Replacement Fund Budget is \$5,000,000, even though not all the equipment scheduled for replacement may actually be purchased or replaced during the fiscal year.

The City operates two self-insurance programs, administered by third-party administrators, under the management of the City's Risk Manager. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 18 participating members for the purpose of pooling the City's risk for general liability and workers' compensation losses with those of other member cities. ICRMA covers up to \$35,000,000 for general liability claims: The City is responsible for the first \$750,000 of claims (Self-Insured Retention). The ICRMA pool covers up to the first \$2,000,000 above the City's SIR and the excess coverage is everything from \$2,000,000 to \$35,000,000. The City also participates in the following insurance programs: crime program, cyber program, property and equipment program, auto physical damage program, and terrorism coverage program.

For the Liability Insurance Fund and Workers' Compensation Fund, the Proposed FY 2021-2022 Budget is \$3,094,306 and \$3,490,975, respectively. Both these amounts are intended to cover administration costs, premiums, and estimated claims payments within the City's self-insured retention levels (\$750,000 for General Liability and \$500,000 for Workers' Compensation). Liabilities have increased in the past year for both the Workers' Compensation and the General Liability Funds primarily due to claims associated with Police and Fire. The Proposed FY 2021-2022 Budget allocates the increased costs associated with each insurance program to the corresponding City department directly attributable to the increase.

Proposed FY 2020-2021 Citywide Capital Improvement Program (for all funds) Budget

The Proposed FY 2021-22 Capital Improvement Program (CIP) Budget (for all funds) totals \$20,779,500, along with another \$5,055,900 in carryover funds from prior fiscal years to support 25 separate projects for a total of \$25,835,400. Please refer to the “Proposed Capital Improvement Program for All Funds” located toward the end of this budget document for more information about each capital improvement project.

Citywide Staffing

The Proposed FY 2021-2022 Budget includes staffing for 366.67 FTE positions (including part-time positions) with the strategic freezing of 12.5 full-time positions for the entire fiscal year and 11 full-time positions for part of the year. In addition, it is anticipated that about 20 percent of City staff retiring over the next one to three years. Although the loss of institutional knowledge will be challenging with the high number of employees eligible for retirement, this presents an opportunity to embrace the ongoing paradigm shift with respect to how the City’s finances are managed and to prepare for future needs by providing internal growth opportunities and the flexibility to re-engineer the structure of the organization.

Labor Contracts

The Proposed FY 2021-2022 Budget includes funding for represented labor groups which have contracts in effect for FY 2021-2022. There is no funding for any additional salary or benefit enhancements outside of what is covered in existing contracts. The Police Officer Association (POA) and Firefighters Association (FFA) labor contracts expire on September 30, 2021. The table below lists the represented and unrepresented labor groups, along with their contract expiration dates:

Represented Employee Associations and Unrepresented Units

No.	Employee Unit	Contract Expiration
1	Firefighters Association (FFA)	9/30/2021
2	Police Officers Association (POA)	9/30/2021
3	Police Support Services (PSSEA)	9/30/2022
4	Supervisory & Professional Employees (SPEA)	9/30/2022
5	General Employees Association (CEA)	9/30/2023
6	Management Police (PMA)	9/30/2022
7	Mid-Management & Confidential	N/A
8	Mid-Management & Confidential	N/A
9	Directors/Executives	N/A

Performance Measures

The City will continue to transform its performance measures from static measures to more robust methods that rely on additional meaningful tools. Regular measures, including private sector style recurring “customer transactional surveys” of those who interact with City employees, will be used to highlight areas where the City performs well, as well as those areas in which further evaluation will be warranted. This process will be timely and transparent.

Pensions

Over the last several years, CalPERS has made significant changes to the assumptions used in the calculations of local agencies' pension liabilities. These changes have resulted in:

- Increased overall unfunded pension liability as the discount rate has been reduced from 7.5% to 7.0%
- Sharp increases in annual payments due to CalPERS in earlier years followed by declining payments in later years due to the method of amortizing Unfunded Actuarial Liability (UAL) payments

The City has three CalPERS plans: 1) Safety Police First Tier Plan, 2) Safety Fire Plan, and, 3) Miscellaneous Employees Plan. Each plan's UAL is comprised of multiple "amortization bases" which have positive and negative amounts generated each year based on the performance of the CalPERS Investment Fund and changes in actuarial assumptions. Each amortization base has a separate payment schedule over a fixed period of years (up to 30 years for each). Because of the CalPERS methodology, some of the payments continue to increase each year while others drop off. This creates a significant increase in UAL payments the City will owe CalPERS going forward which were previously estimated to range from \$10.7 million paid in 2020 to \$17.6 million in 2038.

The difficulty for the City, as well as many other local agencies, has been the ability to pay these large payments to CalPERS, while still trying to maintain a structurally balanced budget and providing acceptable public services. Because of the economic impacts of revenue shortfalls due to the COVID-19 pandemic, the City focused on minimizing future payments to CalPERS.

At its July 22, 2020 Strategic Planning Study Session, City Council appointed Mayor Pro Team Chris Pimentel and Councilmember Scot Nicol to serve on the Ad Hoc Pension Committee to review the City's pension obligations, including conducting a review of the City's ability to exit CalPERS pension system and use of alternative retirement options. Since that time, the Committee has met numerous times in 2020 (September 21, October 14, November 16, and November 23) and several times in 2021 (February 17, March 3, April 14, April 29, and May 12). Other attendees in these meetings included City Treasurer Matthew Robinson, City Manager Scott Mitnick, Chief Financial Officer Joseph Lillio, and KNN Public Finance Municipal Advisor Mark Young.

On December 1, 2020, a presentation was provided to City Council by City staff and KNN Public Finance (City's municipal advisor) which discussed options for addressing the City's growing UAL payments to ensure future structurally balanced budgets. City Council unanimously provided staff with direction to begin the process to refinance the City's current UAL through the issuance of POBs.

On January 19, 2021, City Council approved the issuance and sale of taxable POBs to refund the pension obligations of the City of El Segundo and authorized the execution of a Trust Agreement which then began the judicial validation proceedings relating to the issuance of the POBs. The Los Angeles Superior Court approved the validation in April 2021, setting the stage for the City to ultimately issue the POBs in June 2021.

The City's POB Finance Team (City staff, Municipal Advisor, Underwriters, Bond Counsel, Disclosure Counsel, and Trustee), met with Standard & Poor's (S&P) staff on May 10, 2021 for a bond rating presentation. The meeting was successful and resulted in a strong AA+ bond rating. This is an excellent rating, particularly in the economic environment that exists with COVID-19 still having negative impacts on the economy. S&P provided a write-up of the rating meeting with guidance on how to possibly achieve a AAA rating in the near future.

On May 18, 2021, City Council formally approved issuing the POBs at 95% of the current UAL with CalPERS. Once in the marketplace, the POBs were 4.5x over subscribed which helped to lower the POB interest rate to 2.568%. This was the second lowest rate of any POBs issued in the State of California over the last two years, including POBs with a AAA rating. This exceptional interest rate resulted in savings to the City of approximately \$82.2 million over the next 19 years.

Through the issuance of pension obligation bonds to prepay the existing UAL, along with a series of other forward-thinking actions taken by City Council over the past few years (including: Reduced “Fresh Start” Amortization Period; Past additional discretionary UAL payments; Prepaid UAL payments; Creation of a Pension Trust Fund; Requiring “Classic “ employees to pay their full ”employee share”, Adoption of formal UAL Policies; and, the Topgolf Revenue Allocation Policy), the City is well-positioned to meet its present and future pension obligations over the next 19 years.

The annual \$9.8 million payment on the POBs represents a much lower recurring pension cost to the City than what would have been the case without the POBs. The City now has control over its pension costs through July 1, 2040. After 2040, the City’s pensions will be fully funded and the recurring pension costs should drop significantly. After years of stress and uncertainty, the City now has more clarity and predictability in managing its pension obligations.

Other Post-Employment Benefits

The City provides retiree medical insurance to vested employees who retire from the City. This benefit is part of what is referred to as Other Post-Employment Benefits (or “OPEB”). In general, the vesting requirement for retiree medical insurance is employment with the City for five years. In order to set funds aside for this benefit, the City opened a Section 115 Trust Fund account with CalPERS in 2008. The City initially funded the OPEB Trust in the amount of \$2,425,000. As of June 1, 2021, the balance has grown to \$32,934,808. This reflects a combination of \$17,725,000 in contributions, \$1,000,000 in withdrawals, and \$16,209,808 in investment earnings.

The total OPEB liability for the City is \$55,862,000. With \$32,934,808 pre-funded in the OPEB Trust, the OPEB unfunded liability is \$22,927,192. This equates to a funded status of 59%. About 75% of municipalities in the State of California that offer retiree medical insurance benefits have a funded ratio of 25% or less. The City of El Segundo is well positioned to be fully funded for its OPEB liability by 2031, if not sooner.

As of the latest actuary report (dated October 2020), the City no longer needs to make additional contributions into the OPEB Trust. The investment earnings over the next ten years are expected to move the OPEB Trust to a 100% funded status within a decade. The annual contribution to the OPEB Trust had been \$548,000 for several years. These are General Fund dollars that can be used to balance the budget or earmarked for other City Council strategic goal purposes. Once the OPEB Trust is 100% funded, the City will begin to pull money out of the OPEB Trust to assist in making the monthly medical retiree insurance premium payments.

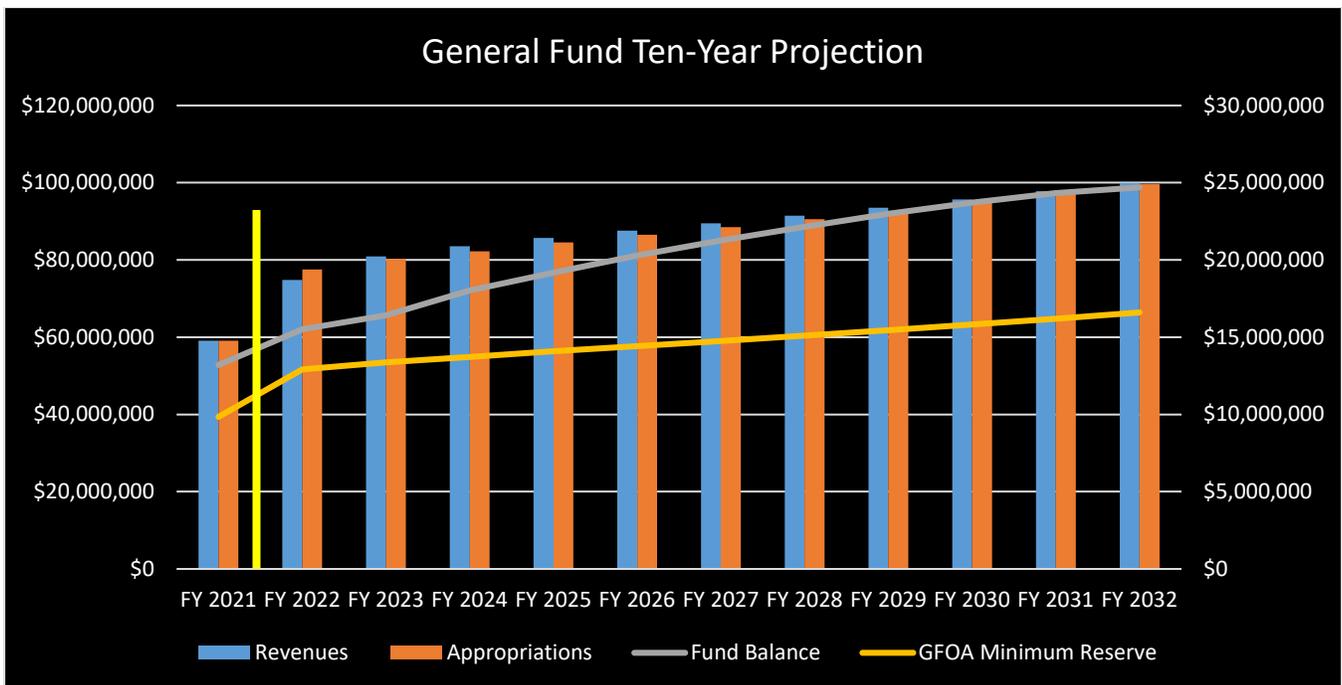
As with pension obligations, the City now has control over its OPEB costs. After years of stress and uncertainty, the City now has more clarity and predictability in managing its retiree medical insurance obligations.

Future Challenges

While the City was able to close the \$9 million deficit for the Proposed FY 2021-2022 General Fund Budget without resorting to the draconian budget balancing actions deployed by several other South Bay and West Los Angeles area cities (such as layoffs, salary/benefit takeaways, across the board budget cuts, significant service reductions to the public, etc.), financial challenges remain as the cost of providing services rise and the effects of COVID-19 continue to impact the local economy. The City will continue to focus its efforts on keeping our local residents and businesses in a safe environment. While the City has achieved level and stable recurring retirement costs going forward, the City will have to wrestle with rising medical insurance premiums and escalating Workers' Compensation and General Liability Insurance costs within the Police and Fire Departments. As a result, there may be continued financial pressure to reduce City service levels and staffing.

The Proposed FY 2021-2022 Budget reflects a General Fund that continues to subsidize other funds, such as the Solid Waste Fund and the CIP Fund. With added pressure for General Fund resources to be used to support these operations, this will place a further strain on the General Fund's ability to provide traditional local government services, including public safety (Police and Fire). Looking forward, the Solid Waste Fund is projected to draw down additional General Fund reserves and fund balances beyond FY 2021-2022. This is not a good business practice and, as a result, staff will develop both short-term and long-term strategies to more effectively address these challenges to ensure the City remains financially stable over the long-haul.

Even with such pressures, staff remains cautious in projecting City revenues, while at the same time working hard to limit future expenditures. The following graph contains projected General Fund revenues and expenditures over the next ten years, along with the theoretical impact on annual fund balance:



As illustrated above, the General Fund stabilizes due to the reduction in expenditures resulting from the issuance of the Pension Obligation Bonds, as well as the enhancement to revenue from the Topgolf project. However, the City may face a structural budget challenge going forward, if CalPERS investment earnings do not meet their investment return expectations, if future labor contracts result in ongoing additional expenditures, or if there is another recessionary/high inflationary period. Note that this

assumes that the General Fund will spend 100% of its appropriations and that revenue growth will be more conservative (lower) than in the recent past. While the City will likely experience revenue growth at greater levels (based on history), the cost of providing services to the community will likely continue to rise at a faster rate than revenue growth. For example, staff anticipates that over the next four years, revenues will grow an average of 1% to 2% per year while expenditures will grow by 2.5% per year, if not higher. The one potential uncertainty in all this is how long it will take for the local economy to fully rebound from the effects of COVID.

In the years ahead, the City will continue to grapple with the challenges of being a full-service City faced with rising costs and an aging local public infrastructure system that needs restoration. For example, the City's streets and sidewalks infrastructure is estimated to require millions of dollars annually in capital and maintenance expenditures to maintain existing levels of service. The City's facilities are estimated to require at least \$2 million in annual contributions for capital and maintenance expenditures.

Historically, the City has not received sufficient transportation related revenues (Gas Tax, Measure R, Measure M, SB-1, etc.), Developer Fees, and grant revenue to maintain City streets and facilities at the required levels which has resulted in increased General Fund subsidies. However, with Gas Tax revenues declining, Developer Fees revenues remaining limited, and limited State/Federal grant opportunities, combined with the City's past practice of deferred maintenance and neglect, going forward the City will need to explore a different approach in obtaining capital improvement funding.

Potential FY 2022-2023 Budget Balancing Options

If the challenges associated with COVID-19 lingers longer than anticipated, the City may have to explore more budget balancing options, including the following measures:

- More restrictive labor contracts
- Use of furloughs (including winter holidays furlough)
- Further position reductions & early retirement incentives
- Increased use of private contracts/privatization of services
- Regionalization of services
- Across-the-board appropriation cuts
- Continued deferred maintenance
- Sale of City property and assets
- Use of General Fund Reserves
- Revenue enhancements
- Further reorganization of departments

Future Opportunities

Despite numerous challenges facing the City, there are also incredible opportunities associated with our diverse and resilient local economy. For example, an estimated \$1 billion in new construction is taking place within El Segundo. There are several exciting new developments in the works that are scheduled to come on-line in FY 2021-2022. Examples include:

1. New headquarters for Beyond Meat which will house 1,000 employees at 888 North Douglas.
2. New west coast office for L'Oreal Cosmetics that will have 400 employees at 888 North Douglas.
3. New Topgolf \$40 million nine-hole golf course and driving range renovation development that will provide 400 new jobs at The Lakes at El Segundo on Pacific Coast Highway
4. New headquarters for Belkin International at 555 Aviation Blvd. which will house up to 325 employees.

These types of major investments reflect the private sector's optimistic view of the local economy and how such companies continue to look beyond COVID-19.

Another example of future opportunities is the ongoing update of the 20-year-old Downtown Specific Plan and pending recommendation to select a developer to redevelop the Civic Center site to revitalize and reimagine the future of Downtown El Segundo. There has been considerable interest to simultaneously maintain the existing historic charm of downtown while introducing an exciting series of opportunities to allow local businesses to be ready to thrive in the post COVID-19 economy. On balance, the glass is more half full than half empty. A lot will depend on future belt-tightening by the City organization and strength of the economic recovery.

Long-Term Financial Strategic Planning

Staff has begun work on the comprehensive Ten-Year Long-Term Financial Strategic Plan. This plan will help the City remain fiscally prudent and be more prepared for economic downturns, rising employee costs, and other conditions which may result in unanticipated fiscal challenges. Once completed and approved by City Council, staff will rely on this document to guide the City's finances into the future.

Biennial Budget Format

Along with use of a Long-Term Financial Strategic Plan, staff will begin the process of converting from an "Annual Budget" format to a two-year "Biennial Budget" format starting with FY 2023-2024 & FY 2024-2025 cycle. The more progressive California cities have converted to this format to reduce internal costs and inefficiencies associated with preparing a budget every year. In addition to saving money associated with the budget preparation costs, this format will force the City to look further down the road and beyond just the next 12 months. Biennial budgeting has proven to be an effective forward-thinking financial planning tool in other cities, and it will have the same benefits here in El Segundo.

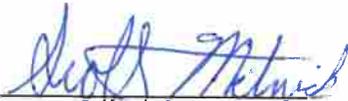
Summary

City Council, management, and staff in all departments worked diligently to prepare the Proposed FY 2021-2022 Budget. This spending plan will fund service levels which local residents and businesses expect and are willing to pay for. While this is a conservative, bare bones budget, it does represent a plan that is fiscally responsible and responsive to the community's needs. Staff will continuously monitor the City's revenues and expenditures throughout the 12 months of the fiscal year to ensure that any material changes to revenues and/or appropriations are communicated to City Council.

Staff will also take proactive steps to ensure strong financial health for the City during the uncertainties associated with COVID-19 and the national economy. With a united front among City Council, management, and our hard-working employees, the City will continue to maintain financial stability, while limiting impacts on core municipal services provided to local residents, businesses, and visitors seven days a week, 24 hours per day. Moving forward, the paradigm shift to focus more on long-term financial planning will continue to play an essential role in managing the organization's future.

The City is fortunate to have professional and dedicated employees performing at highly competent levels. My personal thanks need to be extended to the Executive Team, Finance Department (especially Chief Financial Officer Joseph Lillio), and staff in all the operating departments for the many hours of outstanding work, interdepartmental cooperation, and commitment to preparing a balanced Proposed Operating and CIP Budget. Special thanks and appreciation also needs to be extended to the various employee associations for the vital cooperative role they play. Maintaining positive labor relations remains a critical component to how the City organization is managed and operated. Finally, it is important to acknowledge City Council for its continued leadership and confidence in the City's leadership team to manage a wide array of municipal services during such unprecedented and challenging times.

Respectfully Submitted,



Scott Mitnick
City Manager

SUMMARIES OF FINANCIAL DATA

**CITY OF EL SEGUNDO
ESTIMATED FUND BALANCES - ALL FUNDS
FISCAL YEAR 2021-2022**

Fund/Classification	Estimated Beginning Fund Balance 7/1/2021	Estimated Revenues FY 2021-2022	Preliminary Operating Budget FY 2021-2022
General Fund			
General Fund (001)	\$ 17,120,563	\$ 74,802,700	\$ 67,112,645
Hyperion Mitigation (117)	101,544	800	100,000
Economic Uncertainty (401)	1,076,296	-	-
Total General Fund	\$ 18,298,403	\$ 74,803,500	\$ 67,212,645
Special Revenue Funds			
Traffic Safety 104)	\$ 61,288	\$ 31,000	\$ -
State Gas Tax (106)	217,714	350,000	502,966
Asset Forfeiture (109)	690,227	-	225,000
Measure "R" (110)	986,942	213,000	-
Community Development Block Grant (111)	38,741	78,000	-
Proposition "A" (112)	1,007,937	307,500	434,043
Proposition "C" (114)	771,861	255,000	130,127
Air Pollution Reduction (AQMD) (115)	112,406	20,500	-
Residential Sound Insulation (RSI) (116)	454,127	4,000	800
SB 821/Bikeway (118)	697	10,400	-
Metropolitan Transit Authority (119)	14,096	-	-
Citizens Option for Public Safety (COPS) (120)	392,474	146,500	-
Public Safety Augmentation (PSAF) (123)	156,683	31,000	150,000
Federal Grants (124)	(366,117)	115,600	270,000
State Grants (125)	96,244	238,437	200,000
CUPA (126)	119,084	474,113	577,948
Measure M (127)	906,529	205,000	-
SB - 1 (128)	390,225	255,000	-
Certified Access Specialist Program (129)	92,085	21,000	80,000
Affordable Housing Program (130)	5,247,750	50,000	200,000
County Storm Water Program (131)	(200,000)	850,000	-
Total Special Revenue Funds	\$ 11,190,993	\$ 3,656,050	\$ 2,770,884
Debt Service Funds			
Debt Service (202)	\$ 622,291	\$ 360,000	\$ 545,000
Pension Obligation Bonds (204)	\$ -	\$ -	\$ 9,800,000
Capital Improvement Fund			
Capital Improvement Projects (301)	\$ 4,344,175	\$ 225,500	\$ 5,055,900
Total Governmental Funds	\$ 34,455,862	\$ 79,045,050	\$ 85,384,429
Enterprise Funds			
Water (501)	\$ 22,754,247	\$ 35,735,911	\$ 27,648,239
Wastewater (502)	3,878,099	5,533,582	4,956,356
Golf Course (503)	(5,461,167)	216,000	10,000
Solid Waste (505)	(478,012)	-	270,000
Total Enterprise Funds	\$ 20,693,167	\$ 41,485,493	\$ 32,884,595
Internal Service Funds			
Equipment Replacement (601)	\$ 16,078,917	\$ 918,690	\$ -
Liability Insurance (602)	(425,063)	3,030,000	3,094,306
Workers' Compensation (603)	(3,990,440)	3,125,374	3,490,975
Total Internal Service Funds	\$ 11,663,414	\$ 7,074,064	\$ 6,585,281
Total Proprietary Funds	\$ 32,356,581	\$ 48,559,557	\$ 39,469,876
Component Unit			
Senior Housing (504)	\$ 940,222	\$ 20,000	\$ 45,313
Grand Total - All Funds	\$ 67,752,665	\$ 127,624,607	\$ 124,899,618

**CITY OF EL SEGUNDO
ESTIMATED FUND BALANCES - ALL FUNDS
FISCAL YEAR 2021-2022**

Preliminary Capital Budget FY 2021-2022	Total Preliminary Budget FY 2021-2022	Estimated Revenues Over (Under) FY 2021-2022	Transfers In FY 2021-2022	Transfers Out FY 2021-2022	Estimated Ending Fund Balance 6/30/2022
\$ -	\$ 67,112,645	\$ 7,690,055	\$ 4,013,235	\$ 10,538,908	\$ 18,284,945
-	100,000	(99,200)	-	-	2,344
-	-	-	-	-	1,076,296
\$ -	\$ 67,212,645	\$ 7,590,855	\$ 4,013,235	\$ 10,538,908	\$ 19,363,585
\$ -	\$ -	\$ 31,000	\$ -	\$ 25,000	\$ 67,288
250,000	752,966	(402,966)	-	-	(185,252)
500,000	725,000	(725,000)	-	-	(34,773)
6,000,000	6,000,000	(5,787,000)	-	-	(4,800,058)
125,000	125,000	(47,000)	-	-	(8,259)
-	434,043	(126,543)	-	-	881,394
1,420,000	1,550,127	(1,295,127)	-	-	(523,266)
100,000	100,000	(79,500)	-	-	32,906
-	800	3,200	-	-	457,327
55,000	55,000	(44,600)	-	-	(43,903)
300,000	300,000	(300,000)	-	-	(285,904)
350,000	350,000	(203,500)	-	-	188,974
-	150,000	(119,000)	-	-	37,683
-	270,000	(154,400)	-	-	(520,517)
-	200,000	38,437	-	-	134,681
-	577,948	(103,835)	-	-	15,249
800,000	800,000	(595,000)	-	-	311,529
350,000	350,000	(95,000)	-	-	295,225
-	80,000	(59,000)	-	-	33,085
-	200,000	(150,000)	-	-	5,097,750
550,000	550,000	300,000	-	-	100,000
\$ 10,800,000	\$ 13,570,884	\$ (9,914,834)	\$ -	\$ 25,000	\$ 1,251,159
\$ -	\$ 545,000	\$ (185,000)	\$ -	\$ -	\$ 437,291
\$ -	\$ 9,800,000	\$ (9,800,000)	\$ 9,800,000	\$ -	\$ -
\$ 5,055,900	\$ 10,111,800	\$ (9,886,300)	\$ 225,500	\$ -	\$ (5,316,625)
\$ 15,855,900	\$ 101,240,329	\$ (22,195,279)	\$ 14,038,735	\$ 10,563,908	\$ 15,735,410
\$ 3,472,000	\$ 31,120,239	\$ 4,615,672	\$ -	\$ 193,800	\$ 27,176,119
1,447,500	6,403,856	(870,274)	-	116,500	2,891,325
-	10,000	206,000	-	-	(5,255,167)
-	270,000	(270,000)	-	-	(748,012)
\$ 4,919,500	\$ 37,804,095	\$ 3,681,398	\$ -	\$ 310,300	\$ 24,064,265
\$ 5,000,000	\$ 5,000,000	\$ (4,081,310)	\$ -	\$ -	\$ 11,997,607
-	3,094,306	(64,306)	-	-	(489,369)
-	3,490,975	(365,601)	-	-	(4,356,041)
\$ 5,000,000	\$ 11,585,281	\$ (4,511,217)	\$ -	\$ -	\$ 7,152,197
\$ 9,919,500	\$ 49,389,376	\$ (829,819)	\$ -	\$ 310,300	\$ 31,216,462
\$ 60,000	\$ 105,313	\$ (85,313)	\$ -	\$ -	\$ 854,909
\$ 25,835,400	\$ 150,735,018	\$ (23,110,411)	\$ 14,038,735	\$ 10,874,208	\$ 47,806,781

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<i>Fund 001- General Fund</i>					
3101 Current Year Secured	\$ 8,169,815	\$ 8,183,987	\$ 8,738,676	\$ 5,355,924	\$ 9,528,548
3102 Current Year Unsecured	211,454	343,117	296,349	54,849	313,977
3103 Prior Year Secured	(4,958)	610,801	50,000	(1,591)	25,000
3104 Prior Year Unsecured	47,670	9,913	20,000	10,922	5,000
3105 Penalties & Interest	15,818	13,779	5,000	4,853	5,000
3106 HOX Reimbursement	29,030	22,452	35,000	-	5,000
Sub-total Property Taxes	\$ 8,468,829	\$ 9,184,049	\$ 9,145,025	\$ 5,424,957	\$ 9,882,525
3201 Sales & Use Tax	\$ 13,023,091	\$ 12,006,731	\$ 8,373,683	\$ 3,468,035	\$ 12,250,000
3202 Franchise Tax	2,709,760	3,350,323	2,250,000	77,225	3,000,000
3203 Transient Occupancy Tax	14,598,200	8,283,596	7,524,570	1,799,819	8,420,000
3204 Real Property Transfer Tax	775,627	587,776	500,000	74,499	550,000
3212 Gas Utility User Tax	1,973,151	1,726,104	1,419,047	1,221,834	1,719,500
3213 Water Utility User Tax	383,541	329,180	225,000	147,929	350,000
3214 Telecommunication UUT	968,207	818,477	675,000	396,517	800,000
3215 Cogenerated Electric UUT	1,460,257	1,035,539	750,000	104,533	1,000,000
3216 Electric Utility User Tax	2,636,062	2,579,539	1,425,000	1,093,196	2,420,000
3218 Tax Resolution Agreement	6,171,627	5,902,063	6,000,000	6,678,446	6,600,000
Sub-total Other Taxes	\$ 44,699,523	\$ 36,619,328	\$ 29,142,300	\$ 15,062,033	\$ 37,109,500
3301 Commercial Industrial	\$ 12,082,451	\$ 12,313,710	\$ 10,439,360	\$ 11,466,383	\$ 11,700,000
3307 Filming Fees	142,567	91,590	50,000	16,263	50,000
Sub-total Business Lic Taxes	\$ 12,225,018	\$ 12,405,300	\$ 10,489,360	\$ 11,482,646	\$ 11,750,000
Total Taxes	\$ 65,393,370	\$ 58,208,677	\$ 48,776,685	\$ 31,969,636	\$ 58,742,025
3401 Animal Licenses	\$ 15,646	\$ 14,665	\$ 15,300	\$ 5,813	\$ 15,000
3403 License Agreements Data Centers	10,000	-	7,500	-	10,000
3404 Building Permits	1,358,301	1,152,312	675,000	472,753	1,100,000
3405 Plumbing Permits	104,312	80,517	61,500	60,762	80,000
3406 Electrical Permits	422,683	334,672	187,500	252,951	320,000
3407 Street Permits	174,493	80,370	98,219	79,141	120,000
3425 Mechanical Permits	236,587	166,414	108,750	121,467	180,000
3426 Industrial Waste Permits/Inspection	165	351	-	-	-
3427 Newsrack Permits	-	400	-	-	-
Total Other Licenses & Permits	\$ 2,322,187	\$ 1,829,701	\$ 1,153,769	\$ 992,887	\$ 1,825,000
3501 City Code Fines	\$ 7,374	\$ 7,222	\$ 5,000	\$ 1,224	\$ 5,000
3502 Library Fees & Fines	25,643	8,598	5,000	529	5,000
3503 Parking Fines	499,705	239,335	262,500	161,128	262,500
3504 Sur-Charge Parking Fines	4,182	2,662	-	1,170	-
3505 Handicap Parking Fines	1,055	605	750	438	750
3506 Towing Service Fines	22,913	13,063	18,750	7,634	18,750
3513 Internet Printing	3,758	1,596	2,000	-	2,000
3515 Library Book Fair	1,920	346	-	-	-
Total Fines & Forfeitures	\$ 566,550	\$ 273,427	\$ 294,000	\$ 172,123	\$ 294,000

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
3601 Interest on Investments	\$ 1,744,420	\$ 1,713,882	\$ 435,000	\$ 385,094	\$ 500,000
3602 Property Rentals	263,089	184,136	150,000	78,666	200,000
3603 Interest Allocation Contra	(1,358,227)	(346,228)	-	-	-
3621 Securities GASB 31 Adjustment	946,370	1,114,531	-	-	-
3622 CD's GASB 31 Adjustment	546,457	674,135	-	-	-
3661 Parking -in-Lieu Fees	25,135	51,468	18,000	35,490	26,250
Total Use of Money & Property	\$ 2,167,244	\$ 3,391,924	\$ 603,000	\$ 499,250	\$ 726,250
3701 Motor Vehicle In Lieu Tax	\$ -	\$ -	\$ 8,323	\$ -	\$ 8,323
3715 VLF Swap	1,705,443	1,855,899	1,884,447	1,012,495	2,032,586
3735 Commercial Hauling Permit	-	26,124	-	27,303	25,000
3762 ESUSD Library Support Reimb	95,891	66,586	50,000	17,329	113,000
3770 Miscellaneous Revenue	5	-	-	-	-
Total Intergovernmental	\$ 1,801,339	\$ 1,948,609	\$ 1,942,770	\$ 1,057,127	\$ 2,178,909
3801 Zoning & Planning Fees	\$ 124,811	\$ 77,518	\$ 52,500	\$ 56,664	\$ 160,000
3803 Special Police Services	58,617	123,585	22,950	56,022	37,500
3804 Public Works Services	2,359	890	1,500	-	1,500
3806 Library Services	(17)	-	-	-	-
3808 Plan Check Fees	2,078,988	1,545,411	1,387,500	948,164	2,100,000
3809 Plan Retention Fees	23,267	17,730	15,000	12,340	20,000
3810 Building After-Hours Inspection Fees	-	37	3,000	-	3,000
3812 Sales - Reports/Documents	1,256	123	2,000	85	2,000
3813 Energy Plan Check Fees	1,730	-	-	-	-
3815 Planning Service Fees	610	-	600	-	600
3817 Local Record Check Fees	5,780	1,118	5,250	1,624	1,875
3818 Cable DVD Sales	330	75	350	15	350
3821 Env Safety/New Constr Reinspect	972	308	16,386	-	16,386
Charges for Services (cont'd)					
3830 Booking Service Fees	\$ 495	\$ 245	\$ -	\$ -	\$ -
3831 Recreation & Parks Activities	-	-	-	(185)	-
3837 Accelerated Plan Check Fees	810,219	477,992	375,000	376,160	375,000
3840 Tobacco Retail License Fee	3,925	4,301	3,000	-	3,000
3841 Special Fire Services	5,800	557	2,500	4	2,500
3843 Paramedic Transport	582,984	689,793	525,000	204,869	525,000
3844 Fire Permit Inspection	10,825	21,614	17,000	8,128	17,000
3845 High Rise Building Inspection	33,870	87,372	62,000	60,111	62,000
3846 Haz Mat Response	4,014	812	-	417	-
3847 Fire Protect Equipment Test	29,250	39,708	25,000	21,694	25,000
3848 Annual Fire Inspection	139,866	205,293	183,600	90,852	183,600
3849 Fire Prevention Overtime	54,834	69,137	35,700	5,841	35,700
3858 Beach Shuttle Passenger Fares	995	-	-	-	-
3864 Industrial Waste Permits	1,020	702	-	6,764	6,500
3874 Recreation & Parks Activities	214,309	148,183	106,000	124,958	220,000

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
3875 Contract Class Fees	283,760	73,351	130,000	19,787	225,000
3876 Special Events Fees	26,365	7,732	22,000	2,240	5,000
3877 Drama	15,382	3,010	16,000	-	16,000
3879 Reservation Fee	413,055	393,812	200,000	341,502	400,000
3880 Farmers Market Vendors	34,219	18,116	26,000	6,324	36,000
3881 Classes, Camps & Programs	290,532	37,493	180,000	5,219	275,000
3882 Adult Contr/Cultural	1,284	1,077	-	795	-
Total Charges for Services	\$ 5,255,706	\$ 4,047,095	\$ 3,415,836	\$ 2,350,394	\$ 4,755,511
3901 Sale of Surplus Property	\$ 45,006	\$ 16,901	\$ 5,000	\$ 3,106	\$ 5,000
3903 Refunds	2,513	(2,109)	-	-	-
3904 SB 90 Reimbursement	50,661	41,085	10,200	-	10,200
3905 Administrative Charges	889,404	1,119,073	852,614	572,124	1,175,420
3907 Traffic Control program	4,740	-	3,000	1,896	3,000
3909 Miscellaneous Revenue	158,692	177,884	45,000	(25,030)	45,000
3921 Electric Vehicle Charging	6,902	4,868	2,000	2,219	5,000
3922 Strike Team Reimbursements	-	-	84,150	-	84,150
3924 Damage to City Property Reimbursement	21,193	55	10,000	-	10,000
3926 Smoke Hollow Park in Lieu	112,000	56,000	55,000	-	55,000
3927 City Staff Reimbursements	206,248	391,551	100,000	149,892	125,000
3928 Computer Refresh Charge	115,000	-	-	-	-
3972 Developers Contributions	1,056,723	810,876	750,000	759,750	750,000
3974 Developer Deposit Revenue	32,779	47,785	-	17,574	-
Total Other Revenues	\$ 2,701,861	\$ 2,663,969	\$ 1,916,964	\$ 1,481,531	\$ 2,267,770
<u>Interfund Transfers</u>					
9104 Transfer from Traffic Safety Fund	\$ -	\$ 140,000	\$ 25,000	\$ 25,000	\$ 25,000
9401 Transfer In	-	-	923,708	923,708	1,563,235
Transfer from OPEB Trust	-	-	-	-	2,425,000
Total Transfers In	\$ -	\$ 140,000	\$ 948,708	\$ 948,708	\$ 4,013,235
Total General Fund	\$ 80,208,257	\$ 72,503,402	\$ 59,051,732	\$ 39,471,656	\$ 74,802,700
<u>Fund 104 - Traffic Safety Fund</u>					
3511 Vehicle Code Fines	\$ 72,542	\$ 32,312	\$ 39,835	\$ 11,547	\$ 30,000
3601 Interest on Investments	1,451	-	1,500	-	1,000
Total Traffic Safety Fund	\$ 73,993	\$ 32,312	\$ 41,335	\$ 11,547	\$ 31,000
<u>Fund 106 - State Gas Tax Fund</u>					
3601 Interest on Investments	\$ 18,386	\$ 607	\$ 10,000	\$ -	\$ 10,000
3707 State Gas Tax - 2103	67,877	117,023	80,000	54,947	80,000
3712 State Gas Tax - 2107	117,533	115,036	80,000	55,769	100,000
3713 State Gas Tax - 2107.5	22,927	23,186	15,000	-	20,000
3714 State Gas Tax - 2106	59,937	53,030	40,000	25,805	45,000
3716 State Gas Tax - 2105	93,051	85,246	60,000	42,175	75,000

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
3721 Loan Repayment	-	-	-	-	20,000
Total State Gas Tax Fund	\$ 379,711	\$ 394,128	\$ 285,000	\$ 178,696	\$ 350,000
<u>Fund 109 - Asset Forfeiture Fund</u>					
3601 Interest on Investments	\$ 45,167	\$ 4,931	\$ -	\$ -	-
3717 Forfeiture DOJ Federal	184,581	51,207	-	7,904	-
3720 U.S. Treasurer Forfeiture	566,512	13,040	-	49,636	-
Total Asset Forfeiture Fund	\$ 796,260	\$ 69,178	\$ -	\$ 57,540	\$ -
<u>Fund 110 - Measure "R" Fund</u>					
3601 Interest on Investments	\$ 32,419	\$ 8,065	\$ 2,000	\$ -	\$ 5,500
3745 LACMTA Measure "R"	20,246	7,995	5,000	-	7,500
3746 Measure "R" Sales Tax	167,319	374,743	150,000	105,002	200,000
Total Measure "R"	\$ 219,984	\$ 390,803	\$ 157,000	\$ 105,002	\$ 213,000
<u>Fund 111 - CDBG Fund</u>					
3795 ADA Sidewalk Ramps	\$ -	\$ 99,808	\$ -	\$ -	\$ 78,000
Total CDBG Fund	\$ -	\$ 99,808	\$ -	\$ -	\$ 78,000
<u>Fund 112 - Prop "A" Fund</u>					
3601 Interest on Investments	\$ 28,815	\$ 7,033	\$ 1,000	\$ -	\$ 6,000
3751 Proposition "A" Sales Tax	301,566	324,058	225,000	168,257	300,000
3752 Bus Pass Sale Proceeds	-	-	-	-	1,000
3858 Beach Shuttle Passenger Fares	2,097	595	1,000	-	500
Total Prop "A" Fund	\$ 332,478	\$ 331,686	\$ 227,000	\$ 168,257	\$ 307,500
<u>Fund 114 - Prop "C" Fund</u>					
3601 Interest on Investments	\$ 27,344	\$ 8,020	\$ 1,500	\$ -	\$ 5,000
3754 Proposition "C" Sales Tax	277,062	268,797	200,000	139,568	250,000
Total Prop "C" Fund	\$ 304,406	\$ 276,817	\$ 201,500	\$ 139,568	\$ 255,000
<u>Fund 115 - Air Pollution Red Fund (AQMD)</u>					
3601 Interest on Investments	\$ 3,550	\$ 555	\$ 500	\$ -	\$ 500
3708 LA CO. SCAQMD / Rideshare	21,770	21,491	15,000	5,606	20,000
Total AQMD Fund	\$ 25,320	\$ 22,046	\$ 15,500	\$ 5,606	\$ 20,500
<u>Fund 116 - Res Sound Ins Program (RSI)</u>					
3601 Interest on Investments	\$ -	\$ 5,139	\$ 1,500	\$ 233	\$ 4,000
3755 FAA 150 Grant	(27,226)	-	-	-	-
3909 Miscellaneous Revenue	7,575	-	-	-	-
9122 Transfer from LAWA Fund	1,140,751	-	-	-	-
Total RSI Fund	\$ 1,121,100	\$ 5,139	\$ 1,500	\$ 233	\$ 4,000
<u>Fund 117 - Hyperion Mitigation Fund</u>					
3601 Interest on Investments	\$ 4,392	\$ 838	\$ 100	\$ -	\$ 800
Total Hyperion Fund	\$ 4,392	\$ 838	\$ 100	\$ -	\$ 800

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>Fund 118 - TDA Article 3 (SB 821) Fund</u>					
3601 Interest on Investments	\$ 1,713	\$ 405	\$ -	\$ -	\$ 400
3725 TDA Article 3 - SB 821	44,256	12,137	-	-	10,000
Total TDA Article 3 Fund	\$ 45,969	\$ 12,542	\$ -	\$ -	\$ 10,400
<u>Fund 120 - COPS (SLESF) Fund</u>					
3207 C.O.P.S. Funding	\$ 155,948	\$ 156,727	\$ 100,000	\$ 100,000	\$ 145,000
3601 Interest on Investments	6,111	2,582	1,000	-	1,500
Total COPS Fund	\$ 162,059	\$ 159,309	\$ 101,000	\$ 100,000	\$ 146,500
<u>Fund 122 - LA World Airports (LAWA) Fund</u>					
3601 Interest on Investments	\$ 62,711	\$ -	\$ -	\$ -	-
3760 LAWA Grant	597,599	-	-	-	-
Total LAWA Fund	\$ 660,310	\$ -	\$ -	\$ -	\$ -
<u>Fund 123 - Public Safety Aug Fund (PSAF)</u>					
3206 Prop 172 (PSAF)	\$ 32,777	\$ 31,915	\$ 20,000	\$ 14,466	\$ 30,000
3601 Interest on Investments	3,273	1,104	-	-	1,000
Total PSAF Fund	\$ 36,050	\$ 33,019	\$ 20,000	\$ 14,466	\$ 31,000
<u>Fund 124 - Federal Grants Fund</u>					
Total Federal Grants Fund	\$ 265,605	\$ 252,101	\$ 24,000	\$ 8,721	\$ 115,600
<u>Fund 125 - State Grants Fund</u>					
Total State Grants Fund	\$ 121,247	\$ 148,897	\$ 195,000	\$ 1,330	\$ 238,437
<u>Fund 126 - Certified United Program Agency (CUPA)</u>					
3210 CUPA Penalties	\$ 22,480	\$ 61,650	\$ 40,000	\$ 34,350	\$ -
3408 CUPA UST Non-annual Permit	11,830	3,123	-	3,170	-
3514 Tiered Permits	9,105	5,140	2,000	-	2,606
3516 CUPA Voluntary UST Permit	-	-	-	849	-
3601 Interest on Investments	9,852	1,393	-	-	-
3820 Above Ground Storage Tank	34,360	39,617	20,000	836	41,060
3822 Underground Tanks	27,105	27,415	17,000	-	25,200
3824 Hazardous Waste Generator Permit	57,150	63,780	39,000	5,945	62,511
3825 Disclosure	129,013	145,005	95,000	8,262	149,995
3826 Env Safety Risk Management Program	317,555	199,393	150,000	-	192,741
3846 Hazardous Material Response	1,222	12,672	-	271	-
Total CUPA Fund	\$ 619,672	\$ 559,188	\$ 363,000	\$ 53,683	\$ 474,113
<u>Fund 127 - Measure M</u>					
3601 Interest on Investments	\$ 14,828	\$ 6,356	\$ 1,000	\$ -	\$ 5,000
3742 Measure M Revenues	210,372	227,496	165,000	118,954	200,000
Total Measure M	\$ 225,200	\$ 233,852	\$ 166,000	\$ 118,954	\$ 205,000

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>Fund 128 - SB-1</u>					
3601 Interest on Investments	\$ 8,351	\$ 5,330	\$ 1,000	\$ -	\$ 5,000
3756 SB-1 Revenues	338,163	292,405	150,000	102,167	250,000
Total SB-1	\$ 346,514	\$ 297,735	\$ 151,000	\$ 102,167	\$ 255,000
<u>Fund 129 - Certified Access Specialist Program</u>					
3601 Interest on Investments	\$ 1,594	\$ 695	\$ 150	\$ -	\$ 1,000
3857 CASP Training	23,805	22,070	18,000	18,612	20,000
Total CASP	\$ 25,399	\$ 22,765	\$ 18,150	\$ 18,612	\$ 21,000
<u>Fund 130 - Affordable Housing</u>					
3601 Interest on Investments	\$ -	\$ -	\$ -	\$ -	\$ 50,000
3708 Affordable Housing	-	5,300,000	-	-	-
Total Affordable Housing	\$ -	\$ 5,300,000	\$ -	\$ -	\$ 50,000
<u>Fund 131 - County Storm Water Program</u>					
Storm Water	\$ -	\$ -	\$ 850,000	\$ -	\$ 850,000
Total County Storm Water Program	\$ -	\$ -	\$ 850,000	\$ -	\$ 850,000
<u>Fund 202 - Debt Service Fund</u>					
3972 Developer Contribution Traffic Mitigation	\$ 717,352	\$ 354,024	\$ 137,000	\$ 101,363	\$ 360,000
Total Debt Service Fund Revenues	\$ 717,352	\$ 354,024	\$ 137,000	\$ 101,363	\$ 360,000
<u>Fund 204 - Pension Obligation Bonds</u>					
9001 Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ 9,489,700
9002 Transfer from Water Fund	-	-	-	-	193,800
9003 Transfer from Sewer Fund	-	-	-	-	116,500
Total Pension Obligation Bonds	\$ -	\$ -	\$ -	\$ -	\$ 9,800,000
<u>Fund 301 - Capital Improvement (CIP) Fund</u>					
3909 Miscellaneous Revenue	\$ -	\$ 87,603	\$ -	\$ 25,000	\$ -
9001 Transfer from General Fund	3,350,000	1,249,000	1,250,000	1,658,210	225,500
Total CIP Fund	\$ 3,350,000	\$ 1,336,603	\$ 1,250,000	\$ 1,683,210	\$ 225,500
<u>Fund 401 - Economic Uncertainty Fund</u>					
9001 Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	\$ 823,708
<u>Fund 501 - Water Utility Fund</u>					
3601 Interest on Investments	\$ 914,924	\$ 243,092	\$ 50,000	\$ -	\$ 240,000
3851 Water Sales	15,724,180	11,194,662	7,250,000	5,556,435	16,920,863
3852 Water Sales - Other	142	-	-	5,448	-
3853 Meter Installations	32,940	32,794	15,000	12,825	25,000
3856 Reclaimed Water Sales	17,995,442	15,081,261	10,950,000	8,532,347	18,550,048
3859 Miscellaneous Revenue	23,926	96,071	20,000	5,548	-
Total Water Fund	\$ 34,691,554	\$ 26,647,880	\$ 18,285,000	\$ 14,112,603	\$ 35,735,911

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>Fund 502 - Wastewater Fund</u>					
3601 Interest on Investments	\$ 224,391	\$ 48,688	\$ 10,000	\$ -	\$ 45,000
3861 WasteWater User Fees	4,352,720	4,183,648	2,900,000	1,784,478	5,228,140
3862 WasteWater Connection Fee	8,120	10,982	-	-	-
3865 Annual Quality Surcharge	115,057	-	200,000	-	-
3972 Developer Contribution	375,000	-	-	-	260,442
Total Sewer Fund	\$ 5,075,288	\$ 4,243,318	\$ 3,110,000	\$ 1,784,478	\$ 5,533,582
<u>Fund 503 - Golf Course Fund</u>					
3832 Food & Beverage Revenues	224,302	90,740	-	3,437	-
3833 Leased Beer & Wine	5,454	3,569	-	899	-
3834 Golf Course Pro Shop Revenues	62,526	30,736	-	11,819	-
3835 Golf Course Revenues	612,894	742,684	457,000	414,078	-
3836 Driving Range Revenues	591,188	578,407	325,000	342,583	-
3838 Golf Lessons	147,319	33,710	20,000	8,400	-
3840 Ground Lease	-	-	-	-	216,000
3909 Miscellaneous Revenue	-	5,000	-	3,487	-
Total Golf Course Fund Revenues	\$ 1,643,683	\$ 1,484,846	\$ 802,000	\$ 784,703	\$ 216,000
<u>Fund 504 - Senior Housing Fund</u>					
3601 Interest on Investments	\$ 16,370	\$ 24,852	\$ 10,000	\$ 1,373	\$ 20,000
Total Park Vista Sr. Housing Fund	\$ 16,370	\$ 24,852	\$ 10,000	\$ 1,373	\$ 20,000
<u>Fund 601- Equipment Replacement Fund</u>					
3901 Sale of Surplus Property	\$ (184,600)	\$ -	\$ -	\$ -	\$ -
3909 Miscellaneous Revenue	1,135,210	161,833	-	215,946	-
3912 Replacement Charge to Other Dept.	1,863,719	2,089,441	994,379	662,919	878,690
3914 City Clerk Reports	30,882	265,590	-	-	-
3970 Wiseburn Aquatics	40,000	40,000	-	-	40,000
9001 Transfer from General Fund	-	-	-	15,000	-
Total Equipment Replacement Fund	\$ 2,885,211	\$ 2,556,864	\$ 994,379	\$ 893,865	\$ 918,690
<u>Fund 602 - Liability Insurance Fund</u>					
3911 Charges to Other Departments	1,966,968	1,893,779	1,395,900	945,533	3,030,000
3913 Recovery of Claims Paid	4,944	-	-	-	-
Total Liability Insurance Fund	\$ 1,971,912	\$ 1,893,779	\$ 1,395,900	\$ 945,533	\$ 3,030,000
<u>Fund 603 - Workers' Comp Reserves Fund</u>					
3909 Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
3911 Charges to Other Departments	2,916,272	3,393,938	2,810,924	1,554,385	3,025,374
3913 Recovery of Claims Paid	469,556	480,705	100,000	43,851	100,000
Total Workers' Comp Fund	\$ 3,385,828	\$ 3,874,643	\$ 2,910,924	\$ 1,598,236	\$ 3,125,374

**CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2021-2022**

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
Total Revenues	\$ 135,220,373	\$ 122,173,374	\$ 88,565,312	\$ 59,839,484	\$ 123,385,872
Total Interfund Transfers	4,490,751	1,389,000	2,198,708	2,621,918	14,862,443
GRAND TOTAL	\$ 139,711,124	\$ 123,562,374	\$ 90,764,020	\$ 62,461,402	\$ 138,248,315

Note: All totals agree with Revenue Status Reports each period except as noted due to prior period adjustments, etc.

**CITY OF EL SEGUNDO
SCHEDULE OF INTERFUND TRANSFERS
FISCAL YEAR 2021-2022**

<u>FUND</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
General Fund (001)	\$ 25,000	\$ 10,538,908
Traffic Safety Fund (104)	-	25,000
Pension Obligation Bonds Fund (204)	9,800,000	-
Capital Improvement Fund (301)	225,500	-
Economic Uncertainty Fund (401)	823,708	-
Water Fund (501)	-	193,800
Wastewater Fund (502)	-	116,500
Total	<u><u>\$ 10,874,208</u></u>	<u><u>\$ 10,874,208</u></u>

CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY FUND/BY DEPARTMENT
ALL FUNDS
FISCAL YEAR 2021-2022

FUND/DEPARTMENT	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND (001)</u>					
City Council	\$ 252,434	\$ 308,624	\$ 260,903	\$ 149,393	\$ 356,596
City Clerk	462,602	534,170	421,157	211,858	530,749
City Manager	2,117,199	2,068,146	1,909,586	1,088,156	2,453,282
City Attorney	704,081	753,433	561,950	309,291	561,950
Information Technology Services	2,122,863	2,569,352	2,440,068	1,499,929	3,023,930
Human Resources	919,582	1,011,218	917,405	394,819	977,063
Finance	2,287,280	2,431,946	2,038,556	1,107,790	2,412,820
Police Department	21,984,204	22,873,284	17,879,525	10,881,501	19,436,175
Fire Department	16,275,539	17,406,302	13,068,393	8,331,572	13,782,667
Development Services	2,723,270	2,961,509	2,609,024	1,166,950	3,098,785
Public Works	9,702,018	9,785,867	7,253,488	4,188,803	8,695,404
Recreation & Parks	2,727,200	2,179,712	2,390,232	912,501	3,632,880
Library Services	2,911,684	2,905,585	2,271,228	1,006,736	2,245,351
Non-Departmental	6,959,604	6,836,754	3,780,218	3,973,325	5,904,993
Transfers Out	3,350,000	1,249,000	1,250,000	1,273,210	10,538,908
Total General Fund	\$ 75,499,560	\$ 75,874,902	\$ 59,051,732	\$ 36,495,834	\$ 77,651,553
<u>TRAFFIC SAFETY FUND (104)</u>					
Transfer to General Fund	\$ -	\$ 140,000	\$ 25,000	\$ -	\$ 25,000
<u>GAS TAX FUND (106)</u>					
Public Works	\$ 165,012	\$ 149,287	\$ 253,221	\$ 88,268	\$ 502,966
Capital Improvement Projects	750,168	-	450,000	-	250,000
Total Gas Tax Fund	\$ 915,180	\$ 149,287	\$ 703,221	\$ 88,268	\$ 752,966
<u>ASSET FORFEITURE FUND (109)</u>					
Police	\$ 242,270	\$ 166,081	\$ 316,000	\$ 34,279	\$ 225,000
Capital Improvement Projects	304,213	343,172	650,000	249	500,000
Total Asset Forfeiture	\$ 546,483	\$ 509,253	\$ 966,000	\$ 34,528	\$ 725,000
<u>MEASURE "R" FUND (110)</u>					
Capital Improvement Projects	\$ 592,271	\$ 1,525	\$ 5,000,000	\$ 401	\$ 6,000,000
<u>CDBG FUND (111)</u>					
Recreation & Parks	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Improvement Projects	-	104,808	100,000	-	125,000
Total CDBG Fund	\$ -	\$ 104,808	\$ 100,000	\$ -	\$ 125,000
<u>PROPOSITION "A" FUND (112)</u>					
Recreation & Parks	\$ 251,322	\$ 231,840	\$ 244,068	\$ 42,862	\$ 434,043
<u>PROPOSITION "C" FUND (114)</u>					
Recreation & Parks	\$ 59,860	\$ 22,633	\$ 70,502	\$ -	\$ 130,127
Capital Improvement Projects	73,748	159,053	420,000	68,371	1,420,000
Total Prop "C" Fund	\$ 133,608	\$ 181,686	\$ 490,502	\$ 68,371	\$ 1,550,127

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY FUND/BY DEPARTMENT
ALL FUNDS
FISCAL YEAR 2021-2022**

FUND/DEPARTMENT	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>AQMD FUND (115)</u>					
Non-Departmental/Automotive	\$ -	\$ 28,797	\$ 90,000	\$ -	\$ 100,000
<u>RSI FUND (116)</u>					
Planning & Building Safety	\$ 607	\$ 465	\$ 800	\$ 511	\$ 800
Residential Sound Insulation	-	-	-	-	-
Total RSI Fund	\$ 607	\$ 465	\$ 800	\$ 511	\$ 800
<u>HYPERION MITIGATION FUND (117)</u>					
Planning & Building Safety	\$ 5,789	\$ 6,681	\$ 9,050	\$ 3,147	\$ 100,000
<u>TDA 3 - SB 821 BIKEWAY FUND (118)</u>					
Capital Improvement Projects	\$ 42,183	\$ -	\$ 45,000	\$ -	\$ 55,000
<u>METROPOLITAN TRANSIT AUTHORITY FUND (119)</u>					
Capital Improvement Projects	\$ -	\$ -	\$ -	\$ -	\$ 300,000
<u>COPS FUND (120)</u>					
Police	\$ 34,149	\$ 43,471	\$ 275,000	\$ 37,135	\$ 350,000
<u>LAWA FUND (122)</u>					
Transfer to RSI	\$ 1,140,751	\$ -	\$ -	\$ -	\$ -
<u>PSAF (PROP 172) FUND (123)</u>					
Fire	\$ -	\$ -	\$ 125,000	\$ -	\$ 150,000
Total PSAF (Prop 172) Fund	\$ -	\$ -	\$ 125,000	\$ -	\$ 150,000
<u>FEDERAL GRANTS FUND (124)*</u>					
Police and Fire	\$ 237,920	\$ 239,795	\$ 250,000	\$ 283,699	\$ 270,000
<u>STATE/COUNTY GRANTS FUND (125)*</u>					
Total State/County Grants Fund	\$ 49,209	\$ 67,166	\$ 228,000	\$ 59,339	\$ 200,000
<u>CUPA FUND (126)</u>					
Fire	\$ 315,310	\$ 608,656	\$ 521,407	\$ 288,895	\$ 577,948
<u>MEASURE M (127)</u>					
Capital Improvement Projects	\$ -	\$ -	\$ 550,000	\$ -	\$ 800,000
<u>SB - 1 (128)</u>					
Capital Improvement Projects	\$ 19,494	\$ 1,008	\$ 500,000	\$ 351,267	\$ 350,000
<u>CASP (129)</u>					
Planning	\$ -	\$ -	\$ 40,000	\$ -	\$ 80,000
<u>AFFORDABLE HOUSING (130)</u>					
Affordable Housing	\$ -	\$ 2,250	\$ 200,000	\$ 4,450	\$ 200,000
Total Affordable Housing Fund	\$ -	\$ 2,250	\$ 200,000	\$ 4,450	\$ 200,000

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY FUND/BY DEPARTMENT
ALL FUNDS
FISCAL YEAR 2021-2022**

FUND/DEPARTMENT	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>COUNTY STORM WATER PROGRAM (131)</u>					
Public Works	\$ -	\$ -	\$ -	\$ 45,563	\$ -
Capital Improvement Projects	-	-	850,000	47,448	550,000
Total County Storm Water Program	\$ -	\$ -	\$ 850,000	\$ 93,011	\$ 550,000
<u>DEBT SERVICE FUND (202)</u>					
Debt Service	\$ 533,124	\$ 532,173	\$ 545,000	\$ 88,655	\$ 545,000
<u>PENSION OBLIGATION BONDS (FUND (204)</u>					
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 9,800,000
<u>CAPITAL IMPROVEMENT FUND (301)</u>					
Continuing Appropriations	\$ -	\$ -	\$ -	\$ -	\$ 5,055,900
Capital Improvement Projects	1,291,785	2,464,726	1,250,000	836,488	-
Total Capital Improvement Fund	\$ 1,291,785	\$ 2,464,726	\$ 1,250,000	\$ 836,488	\$ 5,055,900
<u>ECONOMIC UNCERTAINTY FUND (401)</u>					
Transfer Out	\$ -	\$ -	\$ 923,708	\$ -	\$ -
<u>WATER UTILITY FUND (501)</u>					
Public Works (Water Operations)	\$ 26,161,929	\$ 24,794,736	\$ 20,183,273	\$ 15,503,838	\$ 27,648,239
Capital Improvement Projects	79,348	32,258	1,900,000	272,712	3,472,000
Transfer Out	-	-	-	-	193,800
Total Water Utility Fund	\$ 26,241,277	\$ 24,826,994	\$ 22,083,273	\$ 15,776,550	\$ 31,314,039
<u>WASTEWATER FUND (502)</u>					
Public Works (Wastewater Operations)	\$ 2,655,023	\$ 4,299,779	\$ 3,865,165	\$ 1,906,635	\$ 4,956,356
Capital Improvement Projects	2,184	33,927	795,000	265,257	1,447,500
Transfer Out	-	-	-	-	116,500
Total Wastewater Fund	\$ 2,657,207	\$ 4,333,706	\$ 4,660,165	\$ 2,171,892	\$ 6,520,356
<u>GOLF COURSE FUND (503)</u>					
Recreation & Parks	\$ 1,438,582	\$ 1,313,112	\$ 727,000	\$ 498,025	\$ 10,000
<u>SENIOR HOUSING (504)</u>					
Senior Housing	\$ 21,272	\$ 78,444	\$ 15,500	\$ 66,083	\$ 45,313
Capital Improvement Projects	-	-	60,000	-	60,000
Total Senior Housing Fund	\$ 21,272	\$ 78,444	\$ 75,500	\$ 66,083	\$ 105,313
<u>SOLIDWASTE FUND (505)</u>					
Public Works (Recycling Operations)	\$ -	\$ 248,012	\$ 230,000	\$ 125,962	\$ 270,000
Total Solid Waste Fund	\$ -	\$ 248,012	\$ 230,000	\$ 125,962	\$ 270,000
<u>EQUIP REPLACEMENT FUND (601)**</u>					
Various Equipment Citywide	\$ 2,284,884	\$ 1,005,781	\$ 7,871,674	\$ 9,863	\$ 5,000,000

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY FUND/BY DEPARTMENT
ALL FUNDS
FISCAL YEAR 2021-2022**

FUND/DEPARTMENT	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>LIABILITY INSURANCE FUND (602)</u>					
Non-Departmental	\$ 1,479,889	\$ 2,742,891	\$ 1,269,399	\$ 1,107,563	\$ 3,094,306
<u>WORKERS' COMP FUND (603)</u>					
Non-Departmental	\$ 2,719,184	\$ 4,579,343	\$ 2,564,421	\$ 1,291,819	\$ 3,490,975
<u>TRUST FUND SPECIAL REVENUE / DONATIONS FUND (702)</u>					
Non-Departmental	\$ 1,315,824	\$ 185,531	\$ 600,000	\$ 94,312	\$ 1,000,000
<u>TRUST FUND CULTURAL DEVELOPMENT FUND (704)</u>					
Non-Departmental	\$ -	\$ -	\$ 486,850	\$ 400,000	\$ 585,346
<u>TRUST FUND NONREFUNDABLE PROJECT DEPOSITS FUND (708)</u>					
Non-Departmental	\$ -	\$ 29,886	\$ 1,700,000	\$ -	\$ 1,900,000
GRAND TOTAL ALL FUNDS	\$ 119,766,864	\$ 120,532,189	\$ 115,251,770	\$ 60,318,930	\$ 160,038,672

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY FUNCTION
ALL FUNDS
FISCAL YEAR 2021-2022**

FUNCTION / FUND / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>General Government</u>					
General Fund					
City Council	\$ 252,434	\$ 308,624	\$ 260,903	\$ 149,393	\$ 356,596
City Clerk	462,602	534,170	421,157	211,858	530,749
City Manager	1,322,857	1,516,333	1,332,631	715,530	1,794,021
City Attorney	704,081	753,433	561,950	309,291	561,950
Human Resources	919,582	1,011,218	917,405	394,819	977,063
Finance	2,287,280	2,431,946	2,038,556	1,107,790	2,412,820
Information Systems	2,122,863	2,569,352	2,440,068	1,499,929	3,023,930
Equipment Maintenance	1,273,792	1,201,063	879,498	532,615	1,187,199
Government Buildings	1,948,382	2,023,036	1,590,051	867,608	1,822,249
Non-Departmental	6,959,604	6,836,754	3,780,218	3,973,325	5,904,993
Transfers Out	3,350,000	1,249,000	1,250,000	1,273,210	10,538,908
Sub-total General Fund	\$ 21,603,477	\$ 20,434,929	\$ 15,472,436	\$ 11,035,368	\$ 29,110,478
Other Funds					
Debt Service Fund	\$ 533,124	\$ 532,173	\$ 545,000	\$ 88,655	\$ 545,000
Pension Obligation Bonds	-	-	-	-	9,800,000
Capital Improvement Fund	1,291,785	2,464,726	1,250,000	836,488	5,055,900
Economic Uncertainty	-	-	923,708	-	-
Equipment Replacement Fund	2,284,884	1,005,781	7,871,674	9,863	5,000,000
Liability Insurance Fund	1,479,889	2,742,891	1,269,399	1,107,563	3,094,306
Workers' Compensation Fund	2,719,184	4,579,343	2,564,421	1,291,819	3,490,975
Sub-total Other Funds	\$ 8,308,866	\$ 11,324,914	\$ 14,424,202	\$ 3,334,388	\$ 26,986,181
Total General Government	\$ 29,912,343	\$ 31,759,843	\$ 29,896,638	\$ 14,369,756	\$ 56,096,659
<u>Public Safety</u>					
General Fund					
Police Protection	\$ 21,984,204	\$ 22,873,284	\$ 17,879,525	\$ 10,881,501	\$ 19,436,175
Fire Protection	15,856,854	17,103,122	12,742,273	8,204,660	13,416,053
Building Safety	1,332,822	1,453,530	1,354,019	573,823	1,570,375
Emergency Management	418,685	303,180	326,120	126,912	366,614
Sub-total General Fund	\$ 39,592,565	\$ 41,733,116	\$ 32,301,937	\$ 19,786,896	\$ 34,789,217
Other Funds					
Asset Forfeiture Fund	\$ 546,483	\$ 509,253	\$ 966,000	\$ 34,528	\$ 725,000
COPS Fund	34,149	43,471	275,000	37,135	350,000
Federal Grants Fund	237,920	239,795	250,000	283,699	270,000
State Grants Fund	49,209	67,166	228,000	59,339	200,000
PSAF Fund	-	-	125,000	-	150,000
CUPA Fund	315,310	608,656	521,407	288,895	577,948
Sub-total Other Funds	\$ 1,183,071	\$ 1,468,341	\$ 2,365,407	\$ 703,596	\$ 2,272,948
Total Public Safety	\$ 40,775,636	\$ 43,201,457	\$ 34,667,344	\$ 20,490,492	\$ 37,062,165

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY FUNCTION
ALL FUNDS
FISCAL YEAR 2021-2022**

FUNCTION / FUND / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>Transportation</u>					
General Fund					
Public Works Administration	\$ 141,695	\$ 132,175	\$ 194,680	\$ 56,230	\$ 116,248
Engineering	934,504	926,624	518,410	382,827	770,474
Street Services	436,405	473,814	362,518	228,065	446,585
Street Maintenance	609,885	582,207	453,476	251,054	527,478
Traffic Safety	617,062	1,023,700	591,978	333,510	829,996
Storm Drains	374,411	398,546	246,978	106,731	236,788
Sub-total General Fund	\$ 3,113,962	\$ 3,537,066	\$ 2,368,041	\$ 1,358,417	\$ 2,927,569
Other Funds					
Gas Tax Fund	\$ 915,180	\$ 149,287	\$ 703,221	\$ 88,268	\$ 752,966
Traffic Safety Fund	-	140,000	25,000	-	25,000
Proposition "A" Fund	251,322	231,840	244,068	42,862	434,043
Proposition "C" Fund	133,608	181,686	490,502	68,371	1,550,127
Metropolitan Transit Authority	-	-	-	-	300,000
Measure "R" Fund	592,271	1,525	5,000,000	401	6,000,000
AQMD Fund	-	28,797	90,000	-	100,000
TDA 3 - SB 821 Bikeway	42,183	-	45,000	-	55,000
Measure M	-	-	550,000	-	800,000
SB - 1	19,494	1,008	500,000	351,267	350,000
Sub-total Other Funds	\$ 1,954,058	\$ 734,143	\$ 7,647,791	\$ 551,169	\$ 10,367,136
Total Transportation	\$ 5,068,020	\$ 4,271,209	\$ 10,015,832	\$ 1,909,586	\$ 13,294,705
<u>Community Development</u>					
General Fund					
Development Services Admin	\$ 326,408	\$ 342,914	\$ 285,434	\$ 175,408	\$ 302,786
Development Services	989,626	1,089,918	894,415	407,737	1,138,539
Economic Development	794,342	551,813	576,955	372,626	659,261
Senior In-Home Care	18,838	17,977	22,458	-	24,442
Juvenile Diversion	10,922	9,804	9,000	6,020	12,000
Delivered Meals	32,354	37,991	29,698	-	34,643
Community Outreach Admin	12,300	9,375	14,000	3,962	16,000
Sub-total General Fund	\$ 2,184,790	\$ 2,059,792	\$ 1,831,960	\$ 965,753	\$ 2,187,671
Other Funds					
CDBG Fund	\$ -	\$ 104,808	\$ 100,000	\$ -	\$ 125,000
RSI Fund	607	465	800	511	800
LAWA Fund	1,140,751	-	-	-	-
CASP Fund	-	-	40,000	-	80,000
Affordable Housing	-	2,250	200,000	4,450	200,000
Sub-total Other Funds	\$ 1,141,358	\$ 107,523	\$ 340,800	\$ 4,961	\$ 405,800
Total Community Development	\$ 3,326,148	\$ 2,167,315	\$ 2,172,760	\$ 970,714	\$ 2,593,471

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY FUNCTION
ALL FUNDS
FISCAL YEAR 2021-2022**

FUNCTION / FUND / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>Health</u>					
General Fund					
Solid Waste Recycling	\$ 824,343	\$ 465,356	\$ 392,394	\$ 229,284	\$ 452,411
Sub-total General Fund	\$ 824,343	\$ 465,356	\$ 392,394	\$ 229,284	\$ 452,411
Other Funds					
Hyperion Mitigation Fund	\$ 5,789	\$ 6,681	\$ 9,050	\$ 3,147	\$ 100,000
Solid Waste Recycling	-	248,012	230,000	125,962	270,000
County Stormwater Program	-	-	850,000	93,011	550,000
Sub-total Other Funds	\$ 5,789	\$ 254,693	\$ 1,089,050	\$ 222,120	\$ 920,000
Total Health	\$ 830,132	\$ 720,049	\$ 1,481,444	\$ 451,404	\$ 1,372,411
<u>Cultural & Leisure</u>					
General Fund					
Library Services	\$ 2,911,684	\$ 2,905,585	\$ 2,271,228	\$ 1,006,736	\$ 2,245,351
Recreation & Parks	5,268,739	4,739,058	4,413,736	2,113,380	5,938,856
Sub-total General Fund	\$ 8,180,423	\$ 7,644,643	\$ 6,684,964	\$ 3,120,116	\$ 8,184,207
Other Funds					
Golf Course Fund	\$ 1,438,582	\$ 1,313,112	\$ 727,000	\$ 498,025	\$ 10,000
Trust Funds	1,315,824	215,417	2,786,850	494,312	3,485,346
Senior Housing	21,272	78,444	75,500	66,083	105,313
Sub-total Other Funds	\$ 2,775,678	\$ 1,606,973	\$ 3,589,350	\$ 1,058,420	\$ 3,600,659
Total Cultural & Leisure	\$ 10,956,101	\$ 9,251,616	\$ 10,274,314	\$ 4,178,536	\$ 11,784,866
<u>Utilities</u>					
Water Fund	\$ 26,241,277	\$ 24,826,994	\$ 22,083,273	\$ 15,776,550	\$ 31,314,039
Wastewater Fund	2,657,207	4,333,706	4,660,165	2,171,892	6,520,356
Total Utilities	\$ 28,898,484	\$ 29,160,700	\$ 26,743,438	\$ 17,948,442	\$ 37,834,395
TOTAL GENERAL FUND	\$ 75,499,560	\$ 75,874,902	\$ 59,051,732	\$ 36,495,834	\$ 77,651,553
TOTAL OTHER FUNDS	\$ 44,267,304	\$ 44,657,287	\$ 56,200,038	\$ 23,823,096	\$ 82,387,119
GRAND TOTAL ALL FUNDS	\$ 119,766,864	\$ 120,532,189	\$ 115,251,770	\$ 60,318,930	\$ 160,038,672

**CITY OF EL SEGUNDO
PRELIMINARY REVENUES AND EXPENDITURES SUMMARY
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>Revenues & Other Sources</u>					
Taxes	\$ 65,393,370	\$ 58,208,677	\$ 48,776,685	\$ 31,969,636	\$ 58,742,025
Other Licenses & Permits	2,322,187	1,829,701	1,153,769	992,887	1,825,000
Fines & Forfeitures	566,550	273,427	294,000	172,123	294,000
Use of Money & Property	2,167,244	3,391,924	603,000	499,250	726,250
Intergovernmental	1,801,339	1,948,609	1,942,770	1,057,127	2,178,909
Charges for Services	5,255,706	4,047,095	3,415,836	2,350,394	4,755,511
Other Revenues	2,701,861	2,663,969	1,916,964	1,481,531	2,267,770
Transfers In	-	140,000	948,708	948,708	4,013,235
Total Revenues & Other Sources	\$ 80,208,257	\$ 72,503,402	\$ 59,051,732	\$ 39,471,656	\$ 74,802,700
<u>Expenditures & Other Uses</u>					
General Government*	\$ 18,253,477	\$ 19,185,929	\$ 14,222,436	\$ 9,762,158	\$ 18,571,570
Public Safety	39,592,565	41,733,116	32,301,937	19,786,896	34,789,217
Transportation	3,113,962	3,537,066	2,368,041	1,358,417	2,927,569
Community Development	2,184,790	2,059,792	1,831,960	965,753	2,187,671
Health	824,343	465,356	392,394	229,284	452,411
Culture & Leisure	8,180,423	7,644,643	6,684,964	3,120,116	8,184,207
Transfers Out*	3,350,000	1,249,000	1,250,000	1,273,210	10,538,908
Total Expenditures & Other Uses	\$ 75,499,560	\$ 75,874,902	\$ 59,051,732	\$ 36,495,834	\$ 77,651,553
Balance**	\$ 4,708,697	\$ (3,371,500)	\$ (0)	\$ 2,975,822	\$ (2,848,853)

* Combined equal to General Government in the Adopted Budget Summary by Function

** For each year only without regard to cumulative balance

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4101 Salaries Full-Time	\$ 24,505,372	\$ 26,157,431	\$ 20,034,579	\$ 11,636,606	\$ 27,054,478
4102 Salaries Part-Time	2,100,431	2,043,548	1,968,207	898,793	3,060,915
4103 Overtime	1,654,151	1,607,923	1,173,216	583,029	1,047,079
4105 Holiday Pay	678,437	755,159	804,819	748,490	789,512
4107 FLSA Overtime	459,050	523,022	375,000	221,315	440,000
4108 Vacation Leave Payout	318,808	325,274	-	754,637	350,000
4109 Vac/Sick Pay - Termination	478,332	631,553	500,000	-	575,000
4110 Leave Replacement	1,429,106	1,435,301	1,143,750	719,079	1,395,000
4112 Compensated Sick Time	171,522	381,566	-	507,282	250,000
4113 Reimbursable Overtime	25,711	188,186	60,750	61,556	103,750
4116 Standby Pay	30,875	29,792	17,906	10,085	26,100
4117 Opt - Out Payments	78,097	28,626	33,275	6,150	16,350
4118 Replacement Benefit Contributions	-	-	-	116,174	75,000
4201 Retirement CalPERS	13,124,132	13,124,035	10,142,727	7,018,458	4,265,289
4202 FICA	1,317,264	1,386,325	1,018,672	633,489	1,421,619
4203 Workers' Compensation	2,752,403	3,209,680	2,072,711	1,466,510	2,645,242
4204 Group Insurance	5,833,667	6,343,299	6,116,043	3,043,755	6,797,629
4205 Uniform Allowance	10,218	12,688	18,330	4,653	15,425
4207 CalPERS UAL	-	-	-	-	433,629
4209 PARS Expense	158,000	142,200	-	1,305	79,000
4210 OPEB Liability	632,414	509,701	-	12,581	-
4211 401(a) Employer's Contribution	5,457	25,460	-	10,969	27,000
4215 Uniform Replacement	98,530	100,496	88,450	31,628	117,600
4217 Early Retirement Incentive	-	-	-	25,000	-
4221 Car Allowance	1,605	6,075	1,500	2,820	6,000
4251 CalPERS Payments	3,332	24,538	-	62,683	-
Total Salaries & Benefits	\$ 55,866,914	\$ 58,991,878	\$ 45,569,935	\$ 28,577,047	\$ 50,991,617
4907 Interest Expense	\$ -	\$ 20	\$ -	\$ -	\$ -
4999 Cash Over / Short	181	99	-	-	-
5201 Office Supplies	5,862	6,092	3,375	4,546	5,000
5203 Repair & Maintenance Supplies	88,135	57,606	72,049	19,621	97,115
5204 Operating Supplies	862,432	881,164	648,133	289,525	810,378
5206 Computer Supplies	46,396	241,261	43,313	17,094	53,300
5207 Small Tools & Equipment	18,642	28,194	19,438	2,017	27,200
5211 Photo Supplies	1,775	6,220	8,017	4,313	6,500
5212 Prisoner Meals	1,583	2,650	2,625	-	-
5214 Housing Supplies	5,119	11,532	10,125	3,375	13,500
5215 Vehicle Gasoline Charge	180,771	229,403	142,500	53,960	190,000
5218 Training Materials and Supplies	35,823	34,960	35,250	20,857	44,252
5220 Computer Refresh Charges	108,900	-	-	-	-
5255 CPR Class Operating Supplies	2,338	-	1,875	-	2,500
5420 Reimbursable Expenditures	-	(513,482)	-	(5,181)	-
5501 Books/Other Printed Materials	81,473	51,030	40,930	25,770	45,000

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
5503 Book Fair	189	492	-	-	-
5505 Young Peoples Books	17,970	19,442	16,500	8,301	20,000
5507 School Library Materials	1,821	1,595	2,400	1,197	3,200
6081 Miscellaneous Computer	55,984	24,377	77,625	3,047	-
6082 Broadband Fiber	13,297	14,520	-	-	-
6101 Gas	69,971	70,304	80,225	29,341	71,186
6102 Electricity	569,962	948,366	480,475	325,479	639,300
6103 Water	336,710	261,992	228,475	119,240	290,300
6104 Aquatics Electricity Charges	-	44,060	37,500	28,865	50,000
6105 Aquatics Gas Charges	84,168	58,474	63,750	42,665	85,000
6106 Covid Vaccinations	-	-	-	3,716	-
6139 Bank Service Charges	49,818	73,159	38,000	32,297	38,000
6201 Advertising/Publishing	108,697	145,106	340,549	204,996	318,665
6203 Copy Machine Charges	22,268	101,888	64,800	46,559	110,000
6205 Other Printing & Binding	24,547	20,554	17,838	4,556	23,250
6206 Contractual Services	4,623,880	3,958,911	3,284,084	1,777,223	4,658,372
6207 Equip Replacement Charges	1,817,253	1,913,325	926,467	669,961	771,023
6208 Dues & Subscriptions	79,079	78,535	86,754	20,412	144,210
6209 Dump Fees	-	1,626	-	-	-
6210 Haz Materials Disposal Fees	195	172	2,250	-	3,000
6211 Insurance & Bonds	449,291	526,000	417,600	266,667	1,267,600
6212 Laundry & Cleaning	22,874	28,757	20,525	10,999	26,900
6213 Meetings & Travel	176,190	191,130	120,093	30,303	223,390
6214 Professional/Technical	2,795,331	2,614,604	1,799,980	910,859	2,612,020
6215 Repair & Maintenance	155,885	249,431	204,185	41,111	180,880
6216 Rental Charges	15,360	13,750	16,000	8,750	16,200
6217 Software Maintenance	514,351	758,883	691,635	530,946	940,756
6218 Hardware Maintenance	10,848	13,395	8,100	5,125	8,100
6219 Network Operating Charge	(20,340)	(20,595)	(24,375)	(17,183)	(20,600)
6221 Educational Incentive	3,005	-	-	-	-
6222 Lease Payment Parking Garage	295,111	294,175	236,250	172,177	300,000
6223 Training & Education	197,764	123,125	302,896	26,239	220,325
6224 Vehicle Operating Charges	243,833	132,115	198,750	121,370	200,000
6225 PD Admin/POST Training/Educ	(19,405)	2,374	-	3,672	-
6244 Other Unclassified Expense	3,916	19,697	5,000	854	5,000
6245 Employee Recognition	8,168	-	-	-	-
6247 Unemployment Compensation	22,069	115,429	25,000	84,173	50,000
6249 Fees & Licenses	10,176	4,757	7,600	133	12,250
6250 Volunteer Recognition	1,597	-	-	-	-
6251 Communication/Mobile Radio	35,944	7,209	7,231	2,479	34,998
6253 Postage	29,054	14,683	18,381	5,770	20,725
6254 Telephone	327,179	327,481	277,620	156,892	373,308
6255 ESMC Recodification	6,876	10,740	12,000	500	12,000

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

ACCOUNT / DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
6257 Public Education	17,890	230	25,275	-	21,875
6259 Breathing Apparatus	4,382	3,577	5,625	1,666	15,000
6260 Equipment Leasing Costs	56,484	17,739	62,554	9,789	44,350
6262 Testing/Recruitment	17,297	20,367	10,980	2,046	20,000
6263 Commissioners Expense	4,780	3,661	7,428	-	5,500
6273 In-Custody Medical Charges	33,995	74,174	37,500	5,995	52,000
6274 Investigations Expense	9,776	10,472	4,500	1,404	10,000
6275 K-9 Dog Care Services	10,236	8,847	7,950	2,025	9,000
6277 Resource Databases	21,887	23,577	19,225	14,212	25,000
6281 Emergency Facilities Maintenance	119,994	87,378	112,500	32,051	2,000
6282 Emergency Repair	14,215	-	15,938	1,586	21,250
6288 S.W.A.T. Program	19,800	12,455	3,750	1,349	12,500
6289 Educational Reimbursement	84,521	39,607	22,591	12,155	40,000
6297 Credit Card Fees	16,437	18,243	15,000	25,922	15,000
6301 Legal Counsel	446,489	579,223	378,000	136,730	378,000
6302 Plaintiff & Defense Litigation	47,142	226,082	148,500	188,293	148,500
6304 Smoky Hollow Parking in Lieu	73,838	16,750	-	-	-
6310 Labor Negotiation	85,198	9,465	15,000	-	15,000
6311 Code Enforcement	125,252	45,887	20,000	5,731	20,000
6401 Community Promotions	54,976	16,975	-	-	3,000
6403 Sister City	183	-	5,000	-	5,000
6405 ESUSD Funding Agreement	111,043	59,896	70,000	15,022	130,950
6406 LAX Master Plan Intervention	112,011	52,172	93,750	69,789	100,000
6407 Washington Lobbyist	75,000	72,100	-	-	-
6409 Audiovisual Materials	-	957	1,500	-	2,000
6410 E-Books	-	17,698	15,938	4,224	21,000
Total Maintenance & Operations	\$ 16,163,142	\$ 15,618,319	\$ 12,218,297	\$ 6,645,577	\$ 16,121,028
8104 Capital / Equipment	\$ 88,990	\$ -	\$ -	\$ -	\$ -
8108 Computer / Hardware	30,514	15,705	13,500	-	-
Total Capital Outlay	\$ 119,504	\$ 15,705	\$ 13,500	\$ -	\$ -
9400 Transfers Out	\$ 3,350,000	\$ 1,249,000	\$ 1,250,000	\$ 1,273,210	\$ 10,538,908
TOTAL GENERAL FUND	\$ 75,499,560	\$ 75,874,902	\$ 59,051,732	\$ 36,495,834	\$ 77,651,553

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2018-19 TO FY 2021-22**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	PROPOSED FY 2021-22
<u>City Council</u>				
City Council**	5.00	5.00	5.00	5.00
Executive Assistant	1.00	1.00	1.00	1.00
Total City Council	6.00	6.00	6.00	6.00
<u>City Clerk</u>				
City Clerk**	1.00	1.00	1.00	1.00
Deputy City Clerk I	1.00	1.00	1.00	1.00
Deputy City Clerk II	1.00	1.00	1.00	1.00
Records Technician	1.00	1.00	1.00	1.00
Sub-total Full-Time	4.00	4.00	4.00	4.00
<u>Part-Time FTEs</u>				
Office Specialist I	0.10	-	-	-
Sub-total Part-Time	0.10	-	-	-
Total City Clerk	4.10	4.00	4.00	4.00
** Elected part-time positions				
<u>City Manager's Office</u>				
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	-	1.00	1.00	1.00
Economic Development Manager	1.00	-	-	-
Economic Development Coordinator	1.00	1.00	1.00	1.00
Emergency Management Coordinator	1.00	-	-	-
Executive Assistant	-	1.00	1.00	1.00
Senior Executive Assistant	1.00	-	-	-
Community Cable Program Specialist	-	1.00	1.00	1.00
Computer Graphics Designer	-	1.00	1.00	1.00
Management Analyst	-	1.00	1.00	1.00
Media Supervisor	-	-	1.00	1.00
PIO / Legislative Affairs Manager	-	1.00	-	-
Sub-total Full-Time	5.00	8.00	8.00	8.00
<u>Part-Time FTEs</u>				
Administrative Intern	0.50	-	-	-
Video Technician	-	2.85	2.85	2.85
Sub-total Part-Time	0.50	2.85	2.85	2.85
Total City Manager's Office	5.50	10.85	10.85	10.85

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2018-19 TO FY 2021-22**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	PROPOSED FY 2021-22
<u>Information Technology Services</u>				
Information Systems Director	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00
Information Systems Developer	1.00	-	-	-
Information Systems Specialist	3.00	1.00	1.00	1.00
Administrative Specialist	-	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Network Assistant	1.00	-	-	-
Senior Network Assistant	-	1.00	1.00	1.00
Technical Services Analyst	-	3.00	3.00	3.00
Sub-total Full-Time	8.00	9.00	9.00	9.00
<u>Part-Time FTEs</u>				
Administrative Intern	0.50	0.50	0.50	0.50
Sub-total Part-Time	0.50	0.50	0.50	0.50
Total Information Systems	8.50	9.50	9.50	9.50
<u>Human Resources Department</u>				
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00
Human Resources Assistant	1.00	1.00	1.00	1.00
Senior Human Resources Analyst	1.00	1.00	1.00	1.00
Sub-total Full-Time	5.00	5.00	5.00	5.00
<u>Part-Time FTEs</u>				
Administrative Intern	0.50	-	-	-
Sub-total Part-Time	0.50	-	-	-
Total Human Resources Department	5.50	5.00	5.00	5.00
<u>Finance Department</u>				
Director of Finance	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
Business Services Manager	-	-	1.00	1.00
Revenue Manager	1.00	1.00	-	-
Accounting Supervisor	1.00	1.00	1.00	1.00
Budget/Payroll Supervisor	1.00	-	-	-
Accountant	2.00	2.00	2.00	2.00
Accounting Technician	2.00	1.00	2.00	2.00
Accounts Specialist II	1.00	1.00	-	-
Administrative Specialist	1.00	-	-	-

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2018-19 TO FY 2021-22**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	PROPOSED FY 2021-22
Administrative Technical Specialist	-	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Management Analyst	-	1.00	1.00	1.00
Office Specialist II	-	1.00	1.00	1.00
Payroll Accountant	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00
Risk Manager	-	-	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00
Deputy City Treasurer I	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00
Sub-total Full-Time	19.00	19.00	20.00	20.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	0.25	0.25
Office Specialist	1.00	-	-	-
Sub-total Part-Time	1.00	-	0.25	0.25
Total Finance Department	20.00	19.00	20.25	20.25

**** Elected part-time positions**

Police Department

Chief of Police	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00
Police Lieutenant	5.00	5.00	5.00	5.00
Police Sergeant	10.00	11.00	11.00	11.00
Crime Prevention Analyst II	1.00	2.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	1.00
Crime Scene Investigator/Property Officer	-	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	-	-	1.00	1.00
Police Assistant I/II	8.00	8.00	7.00	6.00
Police Officer	43.00	42.00	42.00	42.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Services Officer I/II	7.00	5.00	5.00	6.00
Police Trainee	2.00	2.00	2.00	2.00
Technical Services Analyst	1.00	-	-	-
Sub-total Full-time	83.00	82.00	82.00	82.00

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2018-19 TO FY 2021-22**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	PROPOSED FY 2021-22
<u>Part-Time FTEs</u>				
Police Cadet	7.00	7.50	9.00	3.20
Police Services Officer I/II	2.00	1.00	1.00	-
Sub-total Part-Time	9.00	8.50	10.00	3.20
Total Police Department	92.00	90.50	92.00	85.20
<u>Fire Department</u>				
Fire Chief	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00
Fire Captain	9.00	9.00	9.00	9.00
Fire Engineer	9.00	9.00	9.00	9.00
Firefighter/Paramedic	15.00	15.00	15.00	15.00
Firefighter	6.00	6.00	6.00	6.00
Fire Marshal	1.00	1.00	1.00	1.00
Emergency Management Coordinator	-	1.00	1.00	1.00
Environmental Safety Manager	1.00	1.00	1.00	1.00
Principal Environmental Specialist (CUPA)	1.00	1.00	1.00	1.00
Fire Prevention Specialist	2.00	2.00	2.00	2.00
Administrative Specialist	1.00	1.00	1.00	1.00
Management Analyst (CUPA)	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Total Fire Department	51.00	52.00	52.00	52.00
<u>Development Services Department</u>				
Director of Development Services	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Building Safety Manager	1.00	1.00	1.00	1.00
Assistant Planner	2.00	2.00	2.00	2.00
Building Inspector I/II	1.00	1.00	1.00	1.00
Code Compliance Inspector	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Office Specialist II	1.00	-	-	-
Plan Check Engineer	1.00	1.00	1.00	1.00
Plan Examiner (MEP)	1.00	-	-	-
Planning Technician	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	2.00
Senior Administrative Specialist	-	1.00	1.00	1.00
Senior Building Inspector	1.00	2.00	2.00	2.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00
Sub-total Full-Time	17.00	17.00	17.00	17.00

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2018-19 TO FY 2021-22**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	PROPOSED FY 2021-22
<u>Development Services (continued)</u>				
<u>Part-Time FTEs</u>				
Administrative Analyst	-	-	-	0.67
Sub-total Part-Time	-	-	-	0.67
Total Planning & Bldg Safety Department	17.00	17.00	17.00	17.67
<u>Public Works Department</u>				
Director of Public Works	1.00	1.00	1.00	1.00
General Services Manager	1.00	1.00	1.00	1.00
Administrative Specialist (Water Fund)	0.50	1.00	1.00	1.00
Administrative Technical Specialist	1.00	1.00	1.50	1.00
City Engineer	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00
Equipment Mechanic I/II	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	2.00	2.00	3.00	3.00
Fire Equipment Mechanic	2.00	2.00	2.00	2.00
Maintenance Craftworker	-	-	1.00	-
Park Facilities Technician	-	-	-	1.00
Park Maintenance Superintendent	-	-	1.00	1.00
Park Maintenance Supervisor	-	-	2.00	2.00
Park Maintenance Worker II	-	-	5.00	5.00
Pool Maintenance Technician	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	2.00	2.00
Senior Engineer Associate	2.00	2.00	2.00	2.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00
Street Maintenance Worker I/II	6.00	6.00	6.00	6.00
Tree Maintenance Worker	-	-	2.00	2.00
Wastewater Supervisor	1.00	1.00	1.00	1.00
Wastewater Maintenance Leadworker	1.00	1.00	1.00	1.00
Wastewater Maintenance Worker I/II	4.00	4.00	4.00	6.00
Water Maintenance Leadworker	2.00	2.00	1.00	2.00
Water Maintenance Worker I/II	6.00	6.00	7.00	4.00
Water Meter Reader/Repairer	1.00	1.00	1.00	1.00
Water Supervisor	1.00	1.00	1.00	1.00
Sub-total Full-Time	47.50	48.00	60.50	60.00

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2018-19 TO FY 2021-22**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	PROPOSED FY 2021-22
<u>Public Works (continued)</u>				
<u>Part-Time FTEs</u>				
Administrative Specialist	0.75	0.50	0.50	-
Custodian	1.00	1.00	1.00	-
Park Maintenance Worker	-	-	-	3.40
Facilities Maintenance Worker	1.00	-	-	-
Water Maintenance Worker I/II	-	-	-	0.50
Sub-total Part-Time	2.75	1.50	1.50	3.90
Total Public Works Department	50.25	49.50	62.00	63.90
<u>Recreation & Parks Department</u>				
Director of Recreation & Parks	1.00	1.00	0.50	1.00
Recreation Superintendent	1.00	1.00	1.00	1.00
Community Cable Program Manager	1.00	-	-	-
Community Cable Program Specialist	1.00	-	-	-
Computer Graphics Designer	1.00	-	-	-
Park Facilities Technician	1.00	1.00	-	-
Park Maintenance Superintendent	1.00	1.00	-	-
Park Maintenance Supervisor	2.00	2.00	-	-
Park Maintenance Worker II	5.00	5.00	-	-
Recreation Coordinator	2.00	2.00	2.00	2.00
Recreation Supervisor	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Tree Maintenance Worker	2.00	2.00	-	-
Sub-total Full-Time	24.00	21.00	9.50	10.00
<u>Part-Time FTEs</u>				
Park Maintenance Worker I	3.00	3.00	3.00	-
Lifeguards	28.50	37.00	37.00	38.00
Recreation Leader	26.00	26.00	26.00	25.00
Video Technician	2.85	-	-	-
Sub-total Part-Time	60.35	66.00	66.00	63.00
Total Recreation & Parks Department	84.35	87.00	75.50	73.00

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2018-19 TO FY 2021-22**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	PROPOSED FY 2021-22
<u>Library Services Department</u>				
Director of Library Services	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Librarian I	2.00	2.00	2.00	2.00
Librarian II	1.00	1.00	-	-
Library Assistant	3.00	3.00	3.00	3.00
Senior Librarian	2.00	2.00	3.00	3.00
Senior Library Assistant	2.00	2.00	2.00	2.00
Sub-total Full-Time	12.00	12.00	12.00	12.00
<u>Part-Time FTEs</u>				
Library Assistant	3.91	3.91	2.49	3.80
Library Clerk I	3.50	3.50	3.50	3.50
Sub-total Part-Time	7.41	7.41	5.99	7.30
Total Library Services Department	19.41	19.41	17.99	19.30
Total Full-Time Positions*	281.50	283.00	285.00	285.00
Total Part-Time (FTE's)	82.11	86.76	87.09	81.67
Grand Total	363.61	369.76	372.09	366.67

* Includes 7 part-time elected officials.

**CITY OF EL SEGUNDO
RECONCILIATION OF POSITION CHANGES
ADOPTED BUDGET
FISCAL YEAR 2021-2022**

Full-Time Personnel Per Proposed Budget*	285.00
Part-Time FTE's (Full-Time Equivalent)	87.09
Total Proposed	372.09

Summary of Changes:

Police:

Add: Police Service Officer	1.00
Delete: Police Assistant I / II	(1.00)
Delete: Police Cadets	(5.80)
Delete: Police Service Officer	(1.00)

Fire:

Add: Firefighter	3.00
Delete: Firefighter/Paramedic	(3.00)

Development Services:

Add: Administrative Analyst	0.67
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Public Works:

Add: Pool Technician	1.00
Add: Water Maintenance Worker	2.00
Add: Water Maintenance Worker	0.50
Add: Water Maintenance Leadworker	1.00
Add: Park Maintenance Worker	3.40
Delete: Maintenance Craftsworker	(1.00)
Delete: Water Maintenance Worker I/II	(3.00)
Delete: Administrative Technical Specialist	(0.50)
Delete: Administrative Technical Specialist	(0.50)
Delete: Custodian	(1.00)

Recreation & Parks:

Add: Director of Parks & Recreation	0.50
Add: Lifeguards / Aquatics	1.00
Delete: Park Maintenance Worker	(3.00)
Delete: Recreation Leader	(1.00)

Library:

Add: Library Assistant	1.31
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Total Full-Time & FTE's	366.67
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Recap:

Full-Time*	285.00
Part-Time (FTE)	81.67
Total Full-Time & FTE's	366.67

**** Includes 7 Part-Time Elected Officials***

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CITY OF EL SEGUNDO
 CITY COUNCIL
 FOUR-YEAR PERSONNEL SUMMARY
 FISCAL YEARS 2018-2019 TO 2021-2022

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22
<u>City Council</u>				
City Council**	5.00	5.00	5.00	5.00
Executive Assistant	1.00	1.00	1.00	1.00
Total City Council	6.00	6.00	6.00	6.00

**CITY OF EL SEGUNDO
CITY COUNCIL
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND (001)</u>					
CITY COUNCIL (1101)					
Salaries & Benefits	\$ 214,154	\$ 277,809	\$ 193,503	\$ 144,989	\$ 289,196
Maintenance & Operations	38,280	30,815	67,400	4,404	67,400
TOTAL CITY COUNCIL	\$ 252,434	\$ 308,624	\$ 260,903	\$ 149,393	\$ 356,596

Salaries & Benefits	\$ 95,693	49.45%
Maintenance & Operations	-	0.00%
Total	\$ 95,693	36.68%

**CITY OF EL SEGUNDO
CITY COUNCIL
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
GENERAL FUND					
CITY COUNCIL					
4101 Salaries Full-Time	\$ 146,548	\$ 156,355	\$ 111,600	\$ 71,872	\$ 159,780
4201 Retirement CalPERS	25,363	33,718	29,222	15,521	11,689
4202 FICA	10,695	11,385	8,541	5,383	12,227
4203 Workers' Compensation	1,683	1,728	783	789	1,120
4204 Group Insurance	26,853	72,063	43,357	51,351	104,380
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	3,012	2,560	-	73	-
Total Salaries & Benefits	\$ 214,154	\$ 277,809	\$ 193,503	\$ 144,989	\$ 289,196
5204 Operating Supplies	\$ 2,790	\$ 3,196	\$ 2,600	\$ 358	\$ 2,600
5220 Computer Refresh Charges	1,900	-	-	-	-
6201 Advertising/Publishing	1,650	1,100	4,000	-	4,000
6208 Dues & Subscription	8,242	9,856	30,000	105	30,000
6213 Meetings & Travel	12,839	7,644	16,700	383	16,700
6219 Network Operating Charge	1,700	1,700	1,700	1,133	1,700
6253 Postage	25	27	400	20	400
6254 Telephone	8,951	7,292	7,000	2,405	7,000
6403 Sister City	183	-	5,000	-	5,000
Total Maintenance & Operations	\$ 38,280	\$ 30,815	\$ 67,400	\$ 4,404	\$ 67,400
TOTAL CITY COUNCIL - GENERAL FUND	\$ 252,434	\$ 308,624	\$ 260,903	\$ 149,393	\$ 356,596

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CITY OF EL SEGUNDO
 CITY CLERK
 FOUR-YEAR PERSONNEL SUMMARY
 FISCAL YEARS 2018-2019 TO 2021-2022

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
City Clerk					
City Clerk*	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk I	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk II	1.00	1.00	1.00	1.00	1.00
Records Technician	1.00	1.00	1.00	1.00	1.00
Sub-total Full-Time	4.00	4.00	4.00	4.00	4.00
Part-Time FTEs					
Office Specialist I	0.10	-	-	-	-
Sub-total Part-Time	0.10	-	-	-	-
Total City Clerk	4.10	4.00	4.00	4.00	4.00

* Elected part-time position

**CITY OF EL SEGUNDO
CITY CLERK
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (1301)					
Salaries & Benefits	\$ 396,907	\$ 428,507	\$ 333,811	\$ 192,846	\$ 391,174
Maintenance & Operations	54,667	52,619	86,846	18,862	74,625
Capital Outlay	5,748	-	-	-	-
Sub-total Administration	\$ 457,322	\$ 481,126	\$ 420,657	\$ 211,708	\$ 465,799
ELECTIONS (1302)					
Salaries & Benefits	\$ 389	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	4,891	53,044	500	150	64,950
Sub-total Elections	\$ 5,280	\$ 53,044	\$ 500	\$ 150	\$ 64,950
TOTAL CITY CLERK	\$ 462,602	\$ 534,170	\$ 421,157	\$ 211,858	\$ 530,749
<u>GENERAL FUND SUMMARY</u>					
Salaries & Benefits	\$ 397,296	\$ 428,507	\$ 333,811	\$ 192,846	\$ 391,174
Maintenance & Operations	59,558	105,663	87,346	19,012	139,575
Capital Outlay	5,748	-	-	-	-
TOTAL GENERAL FUND	\$ 462,602	\$ 534,170	\$ 421,157	\$ 211,858	\$ 530,749

Salaries & Benefits	\$ 57,363	17.18%
Maintenance & Operations	52,229	59.80%
Capital Outlay	-	-
Total	\$ 109,592	26.02%

**CITY OF EL SEGUNDO
CITY CLERK
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
CITY CLERK					
4101 Salaries Full-Time	\$ 258,212	\$ 292,243	\$ 205,439	\$ 131,508	\$ 300,134
4102 Salaries Part-Time	358	-	-	-	-
4103 Overtime	746	444	500	198	500
4117 Opt-Out Payments	2,000	-	1,500	-	-
4201 Retirement CalPERS	69,074	68,668	54,750	32,206	22,313
4202 FICA	18,730	21,035	15,716	9,585	22,960
4203 Workers' Compensation	2,368	2,576	1,439	1,159	2,101
4204 Group Insurance	40,366	38,983	54,467	18,073	43,166
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	5,442	4,558	-	117	-
Total Salaries & Benefits	\$ 397,296	\$ 428,507	\$ 333,811	\$ 192,846	\$ 391,174
5204 Operating Supplies	\$ 5,554	\$ 10,902	\$ 4,500	\$ 249	\$ 10,000
5220 Computer Refresh Charges	1,900	-	-	-	-
6201 Advertising/Publishing	2,856	5,628	6,975	600	9,475
6208 Dues & Subscriptions	945	750	1,800	125	2,050
6211 General Liability/Bonds Insurance	95	-	1,000	-	1,000
6213 Meetings & Travel	2,483	1,448	6,000	55	10,050
6214 Professional/Technical	4,806	52,774	33,200	7,188	68,700
6219 Network Operating Charge	10,300	10,300	6,953	4,635	10,300
6223 Training & Education	5,295	(470)	1,800	300	2,800
6253 Postage	4,414	132	540	-	200
6254 Telephone	3,817	3,921	3,578	1,585	4,000
6255 ESMC Recodification	6,876	10,740	12,000	500	12,000
6260 Equipment Leasing Costs	10,217	9,538	9,000	3,775	9,000
Total Maintenance & Operations	\$ 59,558	\$ 105,663	\$ 87,346	\$ 19,012	\$ 139,575
8104 Capital Outlay / Equipment	\$ 5,748	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 5,748	\$ -	\$ -	\$ -	\$ -
TOTAL CITY CLERK - GENERAL FUND	\$ 462,602	\$ 534,170	\$ 421,157	\$ 211,858	\$ 530,749

**CITY OF EL SEGUNDO
CITY CLERK
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
GENERAL FUND					
CITY CLERK ADMINISTRATION					
4101 Salaries Full-Time	\$ 258,212	\$ 292,243	\$ 205,439	\$ 131,508	\$ 300,134
4103 Overtime	746	444	500	198	500
4117 Opt-Out Payments	2,000	-	1,500	-	-
4201 Retirement CalPERS	69,074	68,668	54,750	32,206	22,313
4202 FICA	18,703	21,035	15,716	9,585	22,960
4203 Workers' Compensation	2,364	2,576	1,439	1,159	2,101
4204 Group Insurance	40,366	38,983	54,467	18,073	43,166
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	5,442	4,558	-	117	-
Total Salaries & Benefits	\$ 396,907	\$ 428,507	\$ 333,811	\$ 192,846	\$ 391,174
5204 Operating Supplies	\$ 5,554	\$ 5,974	\$ 4,500	\$ 249	\$ 5,000
5220 Computer Refresh Charges	1,500	-	-	-	-
6201 Advertising/Publishing	2,664	3,816	6,975	600	6,975
6208 Dues & Subscriptions	945	750	1,800	125	1,800
6211 General Liability/Bonds Insurance	95	-	1,000	-	1,000
6213 Meetings & Travel	2,483	730	6,000	55	5,050
6214 Professional & Technical	4,806	7,188	32,700	7,188	17,700
6219 Network Operating Charge	10,300	10,300	6,953	4,635	10,300
6223 Training & Education	5,220	(470)	1,800	150	1,600
6253 Postage	190	132	540	-	200
6254 Telephone	3,817	3,921	3,578	1,585	4,000
6255 ESMC Recodification	6,876	10,740	12,000	500	12,000
6260 Equipment Leasing Costs	10,217	9,538	9,000	3,775	9,000
Total Maintenance & Operations	\$ 54,667	\$ 52,619	\$ 86,846	\$ 18,862	\$ 74,625
8104 Equipment	5,748	-	-	-	-
Total Capital Outlay	\$ 5,748	\$ -	\$ -	\$ -	\$ -
Sub-total City Clerk/Administration	\$ 457,322	\$ 481,126	\$ 420,657	\$ 211,708	\$ 465,799
CITY CLERK - ELECTIONS					
4102 Salaries Part-Time	\$ 358	\$ -	\$ -	\$ -	\$ -
4202 FICA	27	-	-	-	-
4203 Workers' Compensation	4	-	-	-	-
Total Salaries & Benefits	\$ 389	\$ -	\$ -	\$ -	\$ -

**CITY OF EL SEGUNDO
CITY CLERK
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
5204 Operating Supplies	\$ -	\$ 4,928	\$ -	\$ -	\$ 5,000
5220 Computer Refresh Charges	400	-	-	-	-
6201 Advertising/Publishing	192	1,812	-	-	2,500
6208 Dues & Subscriptions	-	-	-	-	250
6213 Meetings & Travel	-	718	-	-	5,000
6214 Professional/Technical	-	45,586	500	-	51,000
6223 Training & Education	75	-	-	150	1,200
6253 Postage	4,224	-	-	-	-
Total Maintenance & Operations	\$ 4,891	\$ 53,044	\$ 500	\$ 150	\$ 64,950
Sub-total City Clerk/Elections	\$ 5,280	\$ 53,044	\$ 500	\$ 150	\$ 64,950
TOTAL CITY CLERK - GENERAL FUND	\$ 462,602	\$ 534,170	\$ 421,157	\$ 211,858	\$ 530,749

**CITY OF EL SEGUNDO
CITY MANAGER'S DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 to 2021-2022**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>City Manager's Office</u>					
City Manager	1.00	1.00	1.00	1.00	1.00
Deputy City Manager	-	1.00	1.00	1.00	1.00
Economic Development Manager	1.00	-	-	-	-
Economic Development Coordinator	-	1.00	1.00	1.00	1.00
Emergency Management Coordinator	1.00	-	-	-	-
Executive Assistant	-	1.00	1.00	1.00	1.00
Senior Executive Assistant	1.00	-	-	-	-
Community Cable Program Specialist	-	1.00	1.00	1.00	1.00
Computer Graphics Designer	-	1.00	1.00	1.00	1.00
Management Analyst	-	1.00	1.00	1.00	1.00
Media Supervisor	-	-	1.00	1.00	1.00
PIO / Legislative Affairs Manager	-	1.00	-	-	-
Sub-total Full-Time	4.00	8.00	8.00	8.00	8.00
<u>Part-Time FTEs</u>					
Video Technician	2.85	2.85	2.85	2.85	2.85
Administrative Intern	0.50	-	-	-	-
Sub-total Part-Time	3.35	2.85	2.85	2.85	2.85
Total City Manager's Office	7.35	10.85	10.85	10.85	10.85

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**CITY OF EL SEGUNDO
CITY MANAGER
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (2101)					
Salaries & Benefits	\$ 538,753	\$ 684,514	\$ 526,166	\$ 276,878	\$ 673,782
Maintenance & Operations	158,425	176,950	66,750	90,907	120,650
Sub-total Administration	\$ 697,178	\$ 861,464	\$ 592,916	\$ 367,785	\$ 794,432
COMMUNICATION (2102)					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ 290,736	\$ 201,127
Maintenance & Operations	112,011	76,890	93,750	56,942	348,401
Sub-total Communication	\$ 112,011	\$ 76,890	\$ 93,750	\$ 347,678	\$ 549,528
MEDIA (2103)					
Salaries & Benefits	\$ 474,812	\$ 519,798	\$ 495,640	\$ 67	\$ 390,801
Maintenance & Operations	38,856	58,181	150,325	-	59,260
Capital Outlay	-	-	-	-	-
Sub-total Communication	\$ 513,668	\$ 577,979	\$ 645,965	\$ 67	\$ 450,061
ECONOMIC DEVELOPMENT (2401)					
Salaries & Benefits	\$ 269,903	\$ 349,361	\$ 292,030	\$ 161,086	\$ 328,196
Maintenance & Operations	504,627	186,747	284,925	211,540	331,065
Capital Outlay	19,812	15,705	-	-	-
Sub-total Economic Development	\$ 794,342	\$ 551,813	\$ 576,955	\$ 372,626	\$ 659,261
TOTAL CITY MANAGER	\$ 2,117,199	\$ 2,068,146	\$ 1,909,586	\$ 1,088,156	\$ 2,453,282
<u>GENERAL FUND SUMMARY</u>					
Salaries & Benefits	\$ 1,283,468	\$ 1,553,673	\$ 1,313,836	\$ 728,767	\$ 1,593,906
Maintenance & Operations	813,919	498,768	595,750	359,389	859,376
Capital Outlay	19,812	15,705	-	-	-
TOTAL GENERAL FUND	\$ 2,117,199	\$ 2,068,146	\$ 1,909,586	\$ 1,088,156	\$ 2,453,282

Salaries & Benefits	\$ 280,070	21.32%
Maintenance & Operations	263,626	44.25%
Capital Outlay	-	0.00%
Total	\$ 543,696	28.47%

**CITY OF EL SEGUNDO
CITY MANAGER
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4101 Salaries Full-Time	\$ 769,526	\$ 942,095	\$ 766,274	\$ 427,028	\$ 1,066,087
4102 Salaries Part-Time	125,559	117,018	99,600	40,470	141,548
4103 Overtime	8,297	13,567	16,500	4,790	16,500
4117 Opt-Out Payments	5,750	1,000	5,500	-	-
4118 Replacement Benefit Contributions:	-	-	-	34,334	35,000
4201 Retirement CalPERS	202,568	266,418	208,154	133,331	84,075
4202 FICA	69,915	70,345	59,866	31,865	82,799
4203 Workers' Compensation	16,422	18,526	9,228	9,233	8,454
4204 Group Insurance	59,879	75,616	147,214	33,468	126,443
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	18,490	17,553	-	459	-
4211 401(a) Employer's Contribution	5,457	25,460	-	10,969	27,000
4221 Car Allowance	1,605	6,075	1,500	2,820	6,000
Total Salaries & Benefits	\$ 1,283,468	\$ 1,553,673	\$ 1,313,836	\$ 728,767	\$ 1,593,906
5204 Operating Supplies	29,277	29,200	20,175	9,243	31,000
5220 Computer Refresh Charges	2,700	-	-	-	-
6201 Advertising/Publishing	39,779	97,017	263,250	200,164	237,500
6205 Other Printing & Binding	-	-	1,500	-	1,500
6206 Contractual Service	406,316	46,484	14,250	4,183	269,750
6207 Equip Replacement Charges	708	17,950	8,960	8,960	13,171
6208 Dues & Subscriptions	22,270	25,697	12,225	5,052	41,955
6213 Meetings & Travel	26,754	17,819	15,750	1,946	37,900
6214 Professional/Technical	31,903	89,300	129,500	47,642	83,500
6215 Repair & Maintenance	892	1,027	750	-	1,000
6217 Software Maintenance	6,403	7,279	6,240	2,850	7,000
6219 Network Operating Charge	13,800	13,800	10,350	6,900	13,800
6223 Training & Education	1,020	1,028	7,500	-	8,750
6253 Postage	156	98	150	28	150
6254 Telephone	4,686	5,686	8,250	2,632	6,250
6260 Equipment Leasing Costs	589	-	3,150	-	3,150
6401 Community Promotions	39,655	1,975	-	-	3,000
6406 LAX Master Plan Intervention	112,011	52,172	93,750	69,789	100,000
6407 Washington Lobbyist	75,000	72,100	-	-	-
Total Maintenance & Operations	\$ 813,919	\$ 478,632	\$ 595,750	\$ 359,389	\$ 859,376
TOTAL CITY MANAGER - GENERAL FUND	\$ 2,097,387	\$ 2,032,305	\$ 1,909,586	\$ 1,088,156	\$ 2,453,282

**CITY OF EL SEGUNDO
CITY MANAGER
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND</u>					
CITY MANAGER ADMINISTRATION					
4101 Salaries Full-Time	\$ 360,219	\$ 443,185	\$ 322,299	\$ 151,349	\$ 459,384
4102 Salaries Part-Time	11,281	-	5,850	-	5,850
4103 Overtime	624	119	-	-	-
4118 Replacement Benefit Contributions	-	-	-	34,334	35,000
4201 Retirement CalPERS	90,027	135,573	104,392	57,033	44,588
4202 FICA	25,572	24,367	20,179	9,422	28,436
4203 Workers' Compensation	3,372	3,954	2,256	1,357	3,256
4204 Group Insurance	31,666	37,500	69,690	9,455	64,268
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	8,930	8,281	-	139	-
4211 401(a) Employer's Contribution	5,457	25,460	-	10,969	27,000
4221 Car Allowance	1,605	6,075	1,500	2,820	6,000
Total Salaries & Benefits	\$ 538,753	\$ 684,514	\$ 526,166	\$ 276,878	\$ 673,782
5204 Operating Supplies	\$ 6,703	\$ 5,969	\$ 3,375	\$ 2,203	\$ 8,000
5220 Computer Refresh Charges	1,900	-	-	-	-
6201 Advertising/Publishing	1,500	-	750	-	1,500
6208 Dues & Subscriptions	17,571	17,748	3,750	729	17,500
6213 Meetings & Travel	12,277	7,188	9,375	1,738	12,000
6214 Professional/Technical	31,553	42,431	37,500	10,920	67,500
6215 Repairs and Maintenance	-	20,136	-	-	-
6219 Network Operating Charge	8,600	8,600	6,450	4,300	8,600
6223 Training & Education	725	-	-	-	-
6253 Postage	156	98	150	28	150
6254 Telephone	1,851	2,680	2,250	1,200	2,250
6260 Equipment Leasing Costs	589	-	3,150	-	3,150
6406 LAX Master Plan	-	-	-	69,789	-
6407 State and Local Lobbyist	75,000	72,100	-	-	-
Total Maintenance & Operations	\$ 158,425	\$ 176,950	\$ 66,750	\$ 90,907	\$ 120,650
SUB-TOTAL CITY MANAGER / ADMIN	\$ 697,178	\$ 861,464	\$ 592,916	\$ 367,785	\$ 794,432
COMMUNICATION					
4101 Salaries Full-Time	\$ -	\$ -	\$ -	\$ 155,287	\$ 142,980
4102 Salaries Part-Time	-	-	-	40,470	25,698
4103 Overtime	-	-	-	3,095	-
4201 Retirement CalPERS	-	-	-	52,560	8,965
4202 FICA	-	-	-	15,036	12,904
4203 Workers' Compensation	-	-	-	6,801	1,181
4204 Group Insurance	-	-	-	17,326	9,399
4207 CalPERS UAL	-	-	-	-	-

**CITY OF EL SEGUNDO
CITY MANAGER
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4210 OPEB liability	-	-	-	161	-
Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 290,736	\$ 201,127
5204 Operating Supplies	\$ -	\$ 1,889	\$ -	\$ 7,040	\$ 2,500
6201 Advertising/Publishing	-	-	-	-	10,000
6205 Other Printing & Binding	-	-	-	-	1,500
6206 Contractual Service	-	22,829	-	-	199,750
6207 Equip Replacement Charges	-	-	-	8,960	13,171
6208 Dues & Subscriptions	-	-	-	906	1,330
6213 Meetings & Travel	-	-	-	140	12,900
6214 Professional/Technical	-	-	-	33,957	4,000
6217 Software Maintenance	-	-	-	2,850	-
6219 Network Operating Charge	-	-	-	2,600	-
6223 Training & Education	-	-	-	-	2,250
6254 Telephone	-	-	-	489	-
6401 Community Promotions	-	-	-	-	1,000
6406 LAWA Legal Services	112,011	52,172	93,750	-	100,000
Total Maintenance & Operations	\$ 112,011	\$ 76,890	\$ 93,750	\$ 56,942	\$ 348,401
SUB-TOTAL COMMUNICATION	\$ 112,011	\$ 76,890	\$ 93,750	\$ 347,678	\$ 549,528
MEDIA					
4101 Salaries Full-Time	\$ 220,004	\$ 249,412	\$ 251,087	\$ -	\$ 197,479
4102 Salaries Part-Time	105,877	117,018	93,750	-	110,000
4103 Overtime	1,459	6,416	9,000	-	9,000
4117 Opt-Out Payments	3,000	1,000	3,000	-	-
4201 Retirement CalPERS	74,852	75,374	60,419	-	13,828
4202 FICA	29,666	28,394	26,380	-	23,522
4203 Workers' Compensation	11,178	12,315	5,621	-	2,153
4204 Group Insurance	23,772	25,294	46,383	67	34,819
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	5,004	4,575	-	-	-
Total Salaries & Benefits	\$ 474,812	\$ 519,798	\$ 495,640	\$ 67	\$ 390,801
5204 Operating Supplies	\$ 20,974	\$ 21,172	\$ 16,125	\$ -	\$ 19,500
5220 Computer Refresh	800	-	-	-	-
6201 Advertising/Publishing	5	-	7,500	-	-
6205 Other Printing & Binding	-	-	1,500	-	-
6206 Contractual Service	-	-	6,750	-	14,000
6207 Equip Replacement Charges	708	17,950	8,960	-	-
6208 Dues & Subscriptions	1,261	843	3,225	-	2,060
6213 Meetings & Travel	707	121	2,625	-	3,000
6214 Professional/Technical	350	1,600	83,750	-	2,000
6215 Repair & Maintenance	892	1,027	750	-	1,000

**CITY OF EL SEGUNDO
CITY MANAGER
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
6217 Software Maintenance	6,403	7,279	6,240	-	7,000
6219 Network Operating Charge	5,200	5,200	3,900	-	5,200
6223 Training & Education	-	100	3,750	-	1,500
6254 Telephone	901	914	5,250	-	2,000
6401 Community Promotions	655	1,975	-	-	2,000
Total Maintenance & Operations	\$ 38,856	\$ 58,181	\$ 150,325	\$ -	\$ 59,260
SUB-TOTAL COMMUNICATION	\$ 513,668	\$ 577,979	\$ 645,965	\$ 67	\$ 450,061
ECONOMIC DEVELOPMENT					
4101 Salaries Full-Time	\$ 189,303	\$ 249,498	\$ 192,888	\$ 120,392	\$ 266,244
4102 Salaries Part-Time	8,401	-	-	-	-
4103 Overtime	6,214	7,032	7,500	1,695	7,500
4117 Opt-Out Payments	2,750	-	2,500	-	-
4201 Retirement CalPERS	37,689	55,471	43,343	23,738	16,694
4202 FICA	14,677	17,584	13,307	7,407	17,937
4203 Workers' Compensation	1,872	2,257	1,351	1,075	1,864
4204 Group Insurance	4,441	12,822	31,141	6,620	17,957
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	4,556	4,697	-	159	-
Total Salaries & Benefits	\$ 269,903	\$ 349,361	\$ 292,030	\$ 161,086	\$ 328,196
5204 Operating Supplies	\$ 1,600	\$ 170	\$ 675	\$ -	\$ 1,000
6201 Advertising/Publishing	38,274	97,017	255,000	200,164	226,000
6206 Contractual Service	406,316	23,655	7,500	4,183	56,000
6208 Dues & Subscriptions	3,438	7,106	5,250	3,417	21,065
6213 Meetings & Travel	13,770	10,510	3,750	68	10,000
6214 Professional/Technical	-	45,269	8,250	2,765	10,000
6223 Training & Education	295	928	3,750	-	5,000
6254 Telephone	1,934	2,092	750	943	2,000
6401 Community Promotion	39,000	-	-	-	-
Total Maintenance & Operations	\$ 504,627	\$ 186,747	\$ 284,925	\$ 211,540	\$ 331,065
8108 Computer Hardware	19,812	15,705	-	-	-
Total Capital Outlay	\$ 19,812	\$ 15,705	\$ -	\$ -	\$ -
SUB-TOTAL ECON DEVELOPMENT	\$ 794,342	\$ 551,813	\$ 576,955	\$ 372,626	\$ 659,261
TOTAL CITY MANAGER - GENERAL FUND	\$ 2,117,199	\$ 2,068,146	\$ 1,909,586	\$ 1,088,156	\$ 2,453,282

CITY OF EL SEGUNDO
 CITY ATTORNEY
 PRELIMINARY BUDGET SUMMARY
 FISCAL YEAR 2021-2022

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
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GENERAL FUND (001)

CITY ATTORNEY (2201)

Maintenance & Operations	\$ 704,081	\$ 753,433	\$ 561,950	\$ 309,291	\$ 561,950
TOTAL CITY ATTORNEY	\$ 704,081	\$ 753,433	\$ 561,950	\$ 309,291	\$ 561,950

Maintenance & Operations	\$ -	0.00%
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**CITY OF EL SEGUNDO
CITY ATTORNEY
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND</u>					
CITY ATTORNEY					
6253 Postage	\$ -	\$ -	\$ 150	\$ -	\$ 150
6254 Telephone	-	-	300	-	300
6301 Legal Counsel	446,489	471,999	378,000	115,267	378,000
6302 Plaintiff & Defense Litigation	47,142	226,082	148,500	188,293	148,500
6310 Labor Negotiation	85,198	9,465	15,000	-	15,000
6311 Code Enforcement	125,252	45,887	20,000	5,731	20,000
Total Maintenance & Operations	704,081	753,433	561,950	309,291	561,950
TOTAL CITY ATTORNEY - GENERAL FD	704,081	753,433	561,950	309,291	561,950

CITY OF EL SEGUNDO
 INFORMATION TECHNOLOGY SERVICES
 FOUR-YEAR PERSONNEL SUMMARY
 FISCAL YEARS 2018-2019 TO 2021-2022

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>Information Technology Services</u>					
Information Systems Director	1.00	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00	1.00
Information Systems Developer	1.00	-	-	-	-
Information Systems Specialist	3.00	1.00	1.00	1.00	1.00
Administrative Specialist	-	1.00	1.00	1.00	-
GIS Analyst	1.00	1.00	1.00	1.00	1.00
Network Assistant	1.00	-	-	-	-
Senior Network Assistant	-	1.00	1.00	1.00	1.00
Technical Services Analyst	-	3.00	3.00	3.00	3.00
Sub-total Full-Time	8.00	9.00	9.00	9.00	8.00
<u>Part-Time FTEs</u>					
Administrative Intern	0.50	0.50	0.50	0.50	0.50
Sub-total Part-Time	0.50	0.50	0.50	0.50	0.50
Total Information Technology Services	8.50	9.50	9.50	9.50	8.50

**CITY OF EL SEGUNDO
 INFORMATION TECHNOLOGY SERVICES
 PRELIMINARY BUDGET SUMMARY
 FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
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GENERAL FUND (001)

INFORMATION TECHNOLOGY SERVICES (2505)

Salaries & Benefits	\$ 907,321	\$ 1,178,208	\$ 1,213,277	\$ 552,526	\$ 1,273,949
Maintenance & Operations	1,204,840	1,391,144	1,213,291	947,403	1,749,981
Capital Outlay	10,702	-	13,500	-	-
TOTAL INFORMATION TECHNOLOGY	\$ 2,122,863	\$ 2,569,352	\$ 2,440,068	\$ 1,499,929	\$ 3,023,930

Salaries & Benefits	\$ 60,672	5.00%
Maintenance & Operations	536,690	44.23%
Capital Outlay	(13,500)	-100.00%
Total	\$ 597,362	24.48%

**CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
GENERAL FUND					
INFORMATION TECHNOLOGY SERVICES					
4101 Salaries Full-Time	\$ 577,848	\$ 794,286	\$ 791,223	\$ 378,302	\$ 973,156
4103 Overtime	8,123	11,506	12,681	5,753	20,000
4201 Retirement CalPERS	205,136	212,957	209,063	100,507	73,056
4202 FICA	41,443	58,511	57,280	30,161	69,819
4203 Workers' Compensation	5,332	7,091	5,538	3,160	6,812
4204 Group Insurance	54,774	78,297	137,492	34,218	131,106
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	14,665	15,560	-	425	-
Total Salaries & Benefits	\$ 907,321	\$ 1,178,208	\$ 1,213,277	\$ 552,526	\$ 1,273,949
5204 Operating Supplies	\$ 4,826	\$ 3,693	\$ 2,363	\$ 1,591	\$ 5,000
5206 Computer Supplies	41,565	36,951	31,725	10,850	40,000
5220 Computer Refresh Charges	7,700	-	-	-	-
6081 Miscellaneos Computer	55,984	24,377	77,625	3,047	-
6203 Copy Machine Charges	22,268	101,888	64,800	46,559	110,000
6206 Contractual Services	23,996	40,717	106,313	66,240	169,000
6207 Equipment Replacement Charges	205,962	172,380	222,239	148,159	204,664
6208 Dues & Subscriptions	279	-	-	-	4,000
6213 Meetings & Travel	1,863	8,527	2,025	-	11,500
6214 Professional/Technical	862,311	811,451	364,500	325,011	770,000
6215 Repair & Maintenance	4,335	6,282	13,500	6,000	17,000
6217 Software Maintenance	407,794	623,384	596,891	510,022	853,717
6218 Hardware Maintenance	10,848	13,395	8,100	5,125	8,100
6219 Network Operating Charge	(506,000)	(506,000)	(320,891)	(204,527)	(506,000)
6223 Training & Education	2,164	4,329	4,050	2,541	8,000
6254 Telephone	53,136	49,770	34,988	26,785	55,000
6260 Equipment Leasing Costs	5,809	-	5,063	-	-
Total Maintenance & Operations	\$ 1,204,840	\$ 1,391,144	\$ 1,213,291	\$ 947,403	\$ 1,749,981
8108 Computer Hardware	10,702	-	13,500	-	-
Total Capital Outlay	\$ 10,702	\$ -	\$ 13,500	\$ -	\$ -
TOTAL INFO TECH - GENERAL FUND	\$ 2,122,863	\$ 2,569,352	\$ 2,440,068	\$ 1,499,929	\$ 3,023,930

CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>Human Resources Department</u>					
Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00	1.00
Human Resources Assistant	1.00	1.00	1.00	1.00	1.00
Senior Human Resources Analyst	-	1.00	1.00	1.00	1.00
Sub-total Full-Time	4.00	5.00	5.00	5.00	5.00
<u>Part-Time FTEs</u>					
Administrative Intern	1.00	-	-	-	-
Sub-total Part-Time	1.00	-	-	-	-
Total Human Resources Department	5.00	5.00	5.00	5.00	5.00

**CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND (001)</u>					
HUMAN RESOURCES (2506)					
Salaries & Benefits	\$ 652,668	\$ 730,926	\$ 513,139	\$ 290,612	\$ 666,197
Maintenance & Operations	266,914	280,292	404,266	104,207	310,866
TOTAL HUMAN RESOURCES	\$ 919,582	\$ 1,011,218	\$ 917,405	\$ 394,819	\$ 977,063

Salaries & Benefits	\$ 153,058	29.83%
Maintenance & Operations	(93,400)	-23.10%
Total	\$ 59,658	6.50%

**CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND</u>					
HUMAN RESOURCES					
4101 Salaries Full-Time	\$ 450,445	\$ 501,422	\$ 321,471	\$ 195,180	\$ 528,962
4102 Salaries Part-Time	(1,480)	-	-	-	-
4117 Opt - Out Payments	675	-	675	-	-
4201 Retirement CalPERS	111,765	141,473	109,211	64,179	49,298
4202 FICA	34,579	36,433	22,507	17,265	37,515
4203 Workers' Compensation	4,109	4,422	2,250	1,519	3,703
4204 Group Insurance	41,849	38,277	57,025	12,295	46,719
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	10,726	8,899	-	174	-
Total Salaries & Benefits	\$ 652,668	\$ 730,926	\$ 513,139	\$ 290,612	\$ 666,197
5201 Office Supplies	\$ 22	\$ -	\$ -	\$ -	\$ -
5204 Operating Supplies	5,730	3,749	4,500	1,300	4,500
5206 Computer Supplies	2,585	837	1,800	-	1,800
5220 Computer Refresh Charges	1,900	-	-	-	-
6201 Advertising/Publishing	-	-	2,400	-	3,500
6205 Other Printing & Binding	185	41	300	236	300
6206 Contractual Services	-	7,029	15,226	-	85,226
6207 Equip Replacement Charges	846	-	-	-	-
6208 Dues & Subscriptions	1,570	2,318	1,380	740	1,380
6213 Meetings & Travel	1,417	370	-	-	-
6214 Professional/Technical	194,282	177,327	195,840	90,049	145,840
6215 Repair & Maintenance	-	-	120	-	120
6217 Software Maintenance	-	22,970	13,800	-	-
6219 Network Operating Charge	8,600	8,600	5,160	3,440	8,600
6223 Training & Education	26,602	32,939	148,800	4,730	33,000
6253 Postage	651	176	600	209	600
6254 Telephone	2,659	3,569	960	1,457	3,600
6260 Equipment Leasing Costs	2,568	-	2,400	-	2,400
6262 Testing/Recruitment	17,297	20,367	10,980	2,046	20,000
Total Maintenance & Operations	\$ 266,914	\$ 280,292	\$ 404,266	\$ 104,207	\$ 310,866
TOTAL HUMAN RESOURCES - GENERAL FD	\$ 919,582	\$ 1,011,218	\$ 917,405	\$ 394,819	\$ 977,063

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**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>Finance Department</u>					
Director of Finance	1.00	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00	1.00
Business Services Manager	-	-	1.00	1.00	1.00
Revenue Manager	1.00	1.00	-	-	-
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00
Budget/Payroll Supervisor	1.00	-	-	-	-
Accountant	2.00	2.00	2.00	2.00	2.00
Accounting Technician	2.00	1.00	2.00	2.00	2.00
Accounts Specialist II	1.00	1.00	-	-	-
Administrative Specialist	1.00	-	-	-	-
Administrative Technical Specialist	-	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00	2.00
Management Analyst	-	1.00	1.00	1.00	1.00
Office Specialist II	-	1.00	1.00	1.00	1.00
Payroll Accountant	1.00	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00	1.00
Risk Manager	-	-	1.00	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00	1.00
Deputy City Treasurer I	1.00	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00	-
Sub-total Full-Time	19.00	19.00	20.00	20.00	19.00
<u>Part-Time FTEs</u>					
Administrative Intern	-	0.25	0.25	0.25	0.25
Office Specialist	1.00	-	-	-	-
Sub-total Part-Time	1.00	0.25	0.25	0.25	0.25
Total Finance Department	20.00	19.25	20.25	20.25	19.25

**** Elected part-time position**

For fiscal year 20-21, the Treasury Department was merged into the Finance Department.

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (2501)					
Salaries & Benefits	\$ 289,973	\$ 410,523	\$ 254,041	\$ 141,395	\$ 274,599
Maintenance & Operations	87,116	62,473	92,607	23,794	97,005
Sub-total Administration	\$ 377,089	\$ 472,996	\$ 346,648	\$ 165,189	\$ 371,604
ACCOUNTING (2502)					
Salaries & Benefits	\$ 874,968	\$ 888,659	\$ 871,134	\$ 527,865	\$ 1,023,640
Maintenance & Operations	205,216	173,479	74,400	33,357	87,950
Sub-total Accounting	\$ 1,080,184	\$ 1,062,138	\$ 945,534	\$ 561,222	\$ 1,111,590
BUSINESS SERVICES (2504)					
Salaries & Benefits	\$ 382,285	\$ 442,460	\$ 446,523	\$ 250,897	\$ 556,659
Maintenance & Operations	144,458	129,198	145,150	39,631	185,650
Sub-total Business Services	\$ 526,743	\$ 571,658	\$ 591,673	\$ 290,528	\$ 742,309
CITY TREASURER (1201)					
Salaries & Benefits	\$ 283,251	\$ 309,576	\$ 136,296	\$ 85,083	\$ 163,927
Maintenance & Operations	20,013	15,578	18,405	5,768	23,390
TOTAL CITY TREASURER	\$ 303,264	\$ 325,154	\$ 154,701	\$ 90,851	\$ 187,317
TOTAL FINANCE DEPARTMENT	\$ 2,287,280	\$ 2,431,946	\$ 2,038,556	\$ 1,107,790	\$ 2,412,820
<u>GENERAL FUND SUMMARY:</u>					
Salaries & Benefits	\$ 1,830,477	\$ 2,051,218	\$ 1,707,994	\$ 1,005,240	\$ 2,018,825
Maintenance & Operations	456,803	380,728	330,562	102,550	393,995
Total	\$ 2,287,280	\$ 2,431,946	\$ 2,038,556	\$ 1,107,790	\$ 2,412,820

Salaries & Benefits	\$ 310,831	18.20%
Maintenance & Operations	63,433	19.19%
Total	\$ 374,264	18.36%

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GOLF COURSE (503)</u>					
CITY ADMINISTRATION (5301)					
Maintenance & Operations	\$ 88,913	\$ 163,497	\$ 103,300	\$ 44,527	\$ 10,000
Capital Outlay	-	-	3,750	-	-
Sub-total City Administration	\$ 88,913	\$ 163,497	\$ 107,050	\$ 44,527	\$ 10,000
FOOD AND BEVERAGE (5302)					
Salaries & Benefits	\$ 180,804	\$ 97,427	\$ -	\$ 573	\$ -
Maintenance & Operations	114,648	65,075	-	1,711	-
Sub-total Food and Beverage	\$ 295,452	\$ 162,502	\$ -	\$ 2,284	\$ -
PRO SHOP (5304)					
Salaries & Benefits	\$ 130,795	\$ 123,658	\$ -	\$ 35,740	\$ -
Maintenance & Operations	57,021	33,229	-	35,079	-
Sub-total Pro Shop	\$ 187,816	\$ 156,887	\$ -	\$ 70,819	\$ -
GOLF COURSE (5305)					
Salaries & Benefits	\$ 141,035	\$ 158,097	\$ 155,725	\$ 101,828	\$ -
Maintenance & Operations	87,119	81,504	72,000	29,049	-
Sub-total Golf Course	\$ 228,154	\$ 239,601	\$ 227,725	\$ 130,877	\$ -
DRIVING RANGE (5306)					
Salaries & Benefits	\$ 40,323	\$ 48,034	\$ 52,125	\$ 23,463	\$ -
Maintenance & Operations	39,681	35,812	22,500	26,212	-
Sub-total Driving Range	\$ 80,004	\$ 83,846	\$ 74,625	\$ 49,675	\$ -
GENERAL ADMINISTRATION (5307)					
Salaries & Benefits	\$ 178,975	\$ 196,982	\$ 143,250	\$ 78,255	\$ -
Maintenance & Operations	304,031	306,993	174,350	121,588	-
Sub-total General Administration	\$ 483,006	\$ 503,975	\$ 317,600	\$ 199,843	\$ -
GOLF COURSE LESSONS (5308)					
Maintenance & Operations	\$ 75,237	\$ 2,804	\$ -	\$ -	\$ -
Sub-total Golf Course Lessons	\$ 75,237	\$ 2,804	\$ -	\$ -	\$ -
TOTAL GOLF COURSE FUND	\$ 1,438,582	\$ 1,313,112	\$ 727,000	\$ 498,025	\$ 10,000

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4101 Salaries Full-Time	\$ 1,190,215	\$ 1,335,127	\$ 1,068,101	\$ 662,384	\$ 1,529,722
4102 Salaries Part-Time	2,249	10,882	-	5,867	15,000
4103 Overtime	4,121	1,942	5,000	842	5,000
4117 Opt - Out Payments	9,087	-	7,250	-	-
4201 Retirement CalPERS	362,810	409,349	312,384	194,781	126,124
4202 FICA	88,978	99,949	79,651	49,237	115,015
4203 Workers' Compensation	10,911	11,878	7,477	5,888	11,326
4204 Group Insurance	133,555	157,702	228,131	85,591	216,638
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	28,551	24,389	-	650	-
Total Salaries & Benefits	\$ 1,830,477	\$ 2,051,218	\$ 1,707,994	\$ 1,005,240	\$ 2,018,825
4999 Cash Over/Short	\$ -	\$ 75	\$ -	\$ -	\$ -
5201 Office Supplies	168	-	-	2,969	-
5204 Operating Supplies	12,503	9,334	11,550	-	11,300
5214 Housing Supplies	(9,696)	-	-	-	-
5220 Computer Refresh Charges	9,600	-	-	-	-
6201 Advertising/Publishing	336	240	-	-	240
6205 Other Printing & Binding	1,914	2,368	1,500	1,558	1,800
6206 Contractual Services	4,333	6,600	-	3,347	-
6207 Equip Replacement Charges	-	1,720	-	645	985
6208 Dues & Subscriptions	3,980	3,075	4,510	1,490	5,260
6213 Meetings & Travel	27,634	14,644	8,992	1,916	19,640
6214 Professional & Technical	330,037	284,027	253,000	66,188	283,620
6217 Software Maintenance	-	-	4,500	-	4,000
6219 Network Operating Charge	37,900	37,900	23,775	15,850	37,900
6223 Training & Education	16,974	5,529	4,585	1,760	7,950
6253 Postage	7,226	4,363	4,425	1,877	5,200
6254 Telephone	10,172	9,950	7,725	4,950	10,100
6260 Equipment Leasing Costs	3,722	903	6,000	-	6,000
Total Maintenance & Operations	\$ 456,803	\$ 380,728	\$ 330,562	\$ 102,550	\$ 393,995
TOTAL FINANCE - GENERAL FUND	\$ 2,287,280	\$ 2,431,946	\$ 2,038,556	\$ 1,107,790	\$ 2,412,820

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
GENERAL FUND					
FINANCE ADMINISTRATION					
4101 Salaries Full-Time	\$ 193,495	\$ 270,025	\$ 159,199	\$ 92,085	\$ 203,954
4102 Salaries Part-Time	-	-	-	-	5,000
4103 Overtime	-	182	-	105	-
4201 Retirement CalPERS	53,244	73,833	56,783	32,321	21,913
4202 FICA	12,334	17,877	10,418	4,969	13,665
4203 Workers' Compensation	1,755	2,378	1,115	811	1,634
4204 Group Insurance	24,290	40,971	26,526	11,021	28,433
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	4,855	5,257	-	83	-
Total Salaries & Benefits	\$ 289,973	\$ 410,523	\$ 254,041	\$ 141,395	\$ 274,599
5201 Office Supplies	\$ 168	\$ -	\$ -	\$ 2,969	\$ -
5204 Operating Supplies	11,859	8,065	10,800	-	10,800
5220 Computer Refresh Charges	8,100	-	-	-	-
6201 Advertising/Publishing	336	240	-	-	240
6205 Other Printing & Binding	1,914	2,368	1,500	1,558	1,800
6207 Equip Replacement Charges	-	1,720	-	645	985
6208 Dues & Subscriptions	440	595	560	525	560
6213 Meetings & Travel	4,885	1,545	3,822	1,166	4,000
6214 Professional/Technical	10,436	7,635	43,000	-	31,620
6219 Network Operating Charge	31,000	31,000	18,600	12,400	31,000
6223 Training & Education	1,415	-	-	-	-
6253 Postage	4,758	1,108	2,700	920	2,700
6254 Telephone	8,083	7,294	5,625	3,611	7,300
6260 Equipment Leasing Costs	3,722	903	6,000	-	6,000
Total Maintenance & Operations	\$ 87,116	\$ 62,473	\$ 92,607	\$ 23,794	\$ 97,005
SUB-TOTAL FINANCE ADMIN	\$ 377,089	\$ 472,996	\$ 346,648	\$ 165,189	\$ 371,604
ACCOUNTING					
4101 Salaries Full-Time	\$ 567,322	\$ 582,759	\$ 539,044	\$ 357,297	\$ 789,147
4102 Salaries Part-Time	2,249	-	-	-	-
4103 Overtime	4,121	1,477	5,000	-	5,000
4117 Opt - Out Payments	4,537	-	4,500	-	-
4201 Retirement CalPERS	166,752	178,483	162,172	95,535	67,130
4202 FICA	44,024	44,490	40,939	27,700	59,534
4203 Workers' Compensation	5,225	5,143	3,773	3,144	5,524
4204 Group Insurance	66,923	65,538	115,706	43,837	97,305
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	13,815	10,769	-	352	-
Total Salaries & Benefits	\$ 874,968	\$ 888,659	\$ 871,134	\$ 527,865	\$ 1,023,640

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
6208 Dues & Subscriptions	\$ 1,580	\$ 925	\$ 2,400	\$ 600	\$ 2,450
6213 Meetings & Travel	15,460	5,575	-	150	7,500
6214 Professional/Technical	186,591	163,820	70,000	30,947	75,000
6223 Training & Education	1,585	3,159	2,000	1,660	3,000
Total Maintenance & Operations	\$ 205,216	\$ 173,479	\$ 74,400	\$ 33,357	\$ 87,950
SUB-TOTAL ACCOUNTING	\$ 1,080,184	\$ 1,062,138	\$ 945,534	\$ 561,222	\$ 1,111,590
BUSINESS SERVICES					
4101 Salaries Full-Time	\$ 241,950	\$ 268,477	\$ 283,755	\$ 161,814	\$ 413,201
4102 Salaries Part-Time	-	10,882	-	5,867	10,000
4103 Overtime	-	283	-	737	-
4117 Opt - Out Payments	1,800	-	-	-	-
4201 Retirement CalPERS	89,352	105,897	70,312	45,901	27,979
4202 FICA	18,598	21,464	21,707	12,608	32,375
4203 Workers' Compensation	2,221	2,475	1,986	1,482	3,304
4204 Group Insurance	22,381	28,017	68,763	22,312	69,800
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	5,983	4,965	-	176	-
Total Salaries & Benefits	\$ 382,285	\$ 442,460	\$ 446,523	\$ 250,897	\$ 556,659
5204 Operating Supplies	\$ 148	\$ -	\$ -	\$ -	\$ -
5214 Housing Supplies	(9,696)	-	-	-	-
6206 Contractual Services	4,333	6,600	-	3,347	-
6208 Dues & Subscriptions	755	380	1,150	365	1,150
6213 Meetings & Travel	5,115	6,934	4,000	600	6,500
6214 Professional/Technical	133,010	112,572	140,000	35,241	177,000
6223 Training & Education	10,793	1,950	-	-	1,000
6253 Postage	-	762	-	78	-
Total Maintenance & Operations	\$ 144,458	\$ 129,198	\$ 145,150	\$ 39,631	\$ 185,650
SUB-TOTAL BUSINESS SERVICES	\$ 526,743	\$ 571,658	\$ 591,673	\$ 290,528	\$ 742,309
CITY TREASURER					
4101 Salaries Full-Time	\$ 187,448	\$ 213,866	\$ 86,103	\$ 51,188	\$ 123,420
4117 Opt-Out Payments	2,750	-	2,750	-	-
4201 Retirement CalPERS	53,462	51,136	23,117	21,024	9,102
4202 FICA	14,022	16,118	6,587	3,960	9,441
4203 Workers' Compensation	1,710	1,882	603	451	864
4204 Group Insurance	19,961	23,176	17,136	8,421	21,100
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	3,898	3,398	-	39	-
Total Salaries & Benefits	\$ 283,251	\$ 309,576	\$ 136,296	\$ 85,083	\$ 163,927

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4999 Cash Over/Short	\$ -	\$ 75	\$ -	\$ -	\$ -
5204 Operating Supplies	496	1,269	750	-	500
5220 Computer Refresh Charges	1,500	-	-	-	-
6208 Dues & Subscriptions	1,205	1,175	400	-	1,100
6213 Meetings & Travel	2,174	590	1,170	-	1,640
6217 Software Maintenance	-	-	4,500	-	4,000
6219 Network Operating Charge	6,900	6,900	5,175	3,450	6,900
6223 Training & Education	3,181	420	2,585	100	3,950
6253 Postage	2,468	2,493	1,725	879	2,500
6254 Telephone	2,089	2,656	2,100	1,339	2,800
Total Maintenance & Operations	\$ 20,013	\$ 15,578	\$ 18,405	\$ 5,768	\$ 23,390
SUBTOTAL CITY TREASURER	\$ 303,264	\$ 325,154	\$ 154,701	\$ 90,851	\$ 187,317
TOTAL FINANCE - GENERAL FUND	\$ 2,287,280	\$ 2,431,946	\$ 2,038,556	\$ 1,107,790	\$ 2,412,820

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**CITY OF EL SEGUNDO
POLICE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>Police Department</u>					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00	2.00
Police Lieutenant	5.00	5.00	5.00	5.00	5.00
Police Sergeant	10.00	11.00	11.00	11.00	10.00
Crime Prevention Analyst II	1.00	2.00	2.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	1.00	1.00
Crime Scene Investigator/Property Officer	-	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Management Analyst	-	-	1.00	1.00	1.00
Police Assistant I/II	8.00	8.00	7.00	6.00	6.00
Police Officer	43.00	42.00	42.00	42.00	39.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00
Police Services Officer I/II	7.00	5.00	5.00	6.00	6.00
Police Trainee	2.00	2.00	2.00	2.00	2.00
Technical Services Analyst	1.00	-	-	-	-
Sub-total Full-Time	83.00	82.00	82.00	82.00	78.00
<u>Part-Time FTEs</u>					
Police Cadet	7.00	7.50	9.00	3.20	3.20
Police Services Officer I/II	2.00	1.00	1.00	-	-
Sub-total Part-Time	9.00	8.50	10.00	3.20	3.20
Total Police Department	92.00	90.50	92.00	85.20	81.20

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (3101)					
Salaries & Benefits	\$ 3,353,091	\$ 3,651,278	\$ 2,761,456	\$ 1,726,223	\$ 3,252,457
Maintenance & Operations	1,838,588	1,766,107	829,061	566,775	1,658,282
Capital Outlay	-	-	-	-	-
Sub-total Administration	\$ 5,191,679	\$ 5,417,385	\$ 3,590,517	\$ 2,292,998	\$ 4,910,739
PATROL & SAFETY (3102)					
Salaries & Benefits	\$ 9,885,723	\$ 10,682,195	\$ 8,563,949	\$ 5,306,335	\$ 8,440,724
Sub-total Patrol & Safety	\$ 9,885,723	\$ 10,682,195	\$ 8,563,949	\$ 5,306,335	\$ 8,440,724
CRIME INVESTIGATION (3103)					
Salaries & Benefits	\$ 2,855,798	\$ 3,113,231	\$ 2,532,806	\$ 1,539,838	\$ 2,405,849
Sub-total Crime Investigation	\$ 2,855,798	\$ 3,113,231	\$ 2,532,806	\$ 1,539,838	\$ 2,405,849
TRAFFIC SAFETY (3104)					
Salaries & Benefits	\$ 2,264,557	\$ 1,770,460	\$ 1,101,111	\$ 635,762	\$ 1,128,281
Sub-total Traffic Safety	\$ 2,264,557	\$ 1,770,460	\$ 1,101,111	\$ 635,762	\$ 1,128,281
COMMUNITY RELATIONS (3106)					
Salaries & Benefits	\$ 81,046	\$ 292,494	\$ 444,231	\$ 288,659	\$ 513,253
Sub-total Traffic Safety	\$ 81,046	\$ 292,494	\$ 444,231	\$ 288,659	\$ 513,253
COMMUNICATIONS CENTER (3107)					
Maintenance & Operations	\$ 1,490,144	\$ 1,549,266	\$ 1,555,870	\$ 798,167	\$ 2,007,079
Sub-total Communications Center	\$ 1,490,144	\$ 1,549,266	\$ 1,555,870	\$ 798,167	\$ 2,007,079
ANIMAL CONTROL (3108)					
Salaries & Benefits	\$ 196,002	\$ 15,225	\$ 61,041	\$ 7,742	\$ 250
Maintenance & Operations	19,255	33,028	30,000	12,000	30,000
Sub-total Animal Control	\$ 215,257	\$ 48,253	\$ 91,041	\$ 19,742	\$ 30,250
TOTAL POLICE - GENERAL FUND	\$ 21,984,204	\$ 22,873,284	\$ 17,879,525	\$ 10,881,501	\$ 19,436,175
<u>GENERAL FUND SUMMARY</u>					
Salaries & Benefits	\$ 18,636,217	\$ 19,524,883	\$ 15,464,594	\$ 9,504,559	\$ 15,740,814
Maintenance & Operations	3,347,987	3,348,401	2,414,931	1,376,942	3,695,361
Capital Outlay	-	-	-	-	-
TOTAL GENERAL FUND	\$ 21,984,204	\$ 22,873,284	\$ 17,879,525	\$ 10,881,501	\$ 19,436,175

Salaries & Benefits	\$ 276,220	1.79%
Maintenance & Operations	1,280,430	53.02%
Capital Outlay	-	0.00%
Total	\$ 1,556,650	8.71%

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>ASSET FORFEITURE FUND (109)</u>					
POLICE ASSET FORFEITURE (3105)					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ 13,253	\$ -
Maintenance & Operations	242,270	166,081	316,000	21,026	225,000
Capital Outlay	304,213	343,172	650,000	249	500,000
TOTAL ASSET FORFEITURE FUND	\$ 546,483	\$ 509,253	\$ 966,000	\$ 34,528	\$ 725,000
<u>COPS FUND (120)</u>					
ADMINISTRATION (3101)					
Maintenance & Operations	-	-	100,000	-	175,000
Capital Outlay	34,149	43,471	175,000	37,135	175,000
TOTAL COPS FUND	\$ 34,149	\$ 43,471	\$ 275,000	\$ 37,135	\$ 350,000
GRAND TOTAL - POLICE - ALL FUNDS	\$ 22,564,836	\$ 23,426,008	\$ 19,120,525	\$ 10,953,164	\$ 20,511,175
<u>ALL FUNDS SUMMARY</u>					
Salaries & Benefits	\$ 18,636,217	\$ 19,524,883	\$ 15,464,594	\$ 9,517,812	\$ 15,740,814
Maintenance & Operations	3,590,257	3,514,482	2,830,931	1,397,968	4,095,361
Capital Outlay	338,362	386,643	825,000	37,384	675,000
TOTAL ALL FUNDS	\$ 22,564,836	\$ 23,426,008	\$ 19,120,525	\$ 10,953,164	\$ 20,511,175

Salaries & Benefits	\$ 276,220	1.79%
Maintenance & Operations	1,264,430	44.66%
Capital Outlay	(150,000)	-18.18%
Total	\$ 1,390,650	7.27%

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4101 Salaries Full-Time	\$ 8,940,832	\$ 9,185,136	\$ 7,129,636	\$ 4,209,013	\$ 9,523,963
4102 Salaries Part-Time	229,747	185,545	193,875	75,865	176,230
4103 Overtime	1,329,757	811,433	867,518	285,389	695,000
4105 Holiday Pay	419,624	478,998	547,538	470,908	506,292
4113 Reimbursable Overtime	(37,717)	65,350	-	14,415	-
4117 Opt - Out Payments	12,500	11,750	-	1,750	-
4118 Replacement Benefit Contribution	-	-	-	42,703	-
4201 Retirement CalPERS	5,062,486	5,919,720	4,394,437	3,170,188	1,822,259
4202 FICA	282,465	277,430	195,387	135,967	255,271
4203 Workers' Compensation	1,045,517	1,261,334	881,445	566,761	1,168,216
4204 Group Insurance	1,035,808	1,063,139	1,190,933	495,755	1,283,414
4205 Uniform Allowance	6,969	7,889	15,075	3,391	10,075
4207 CalPERS UAL	-	-	-	-	228,094
4210 OPEB Liability	243,161	186,670	-	4,699	-
4215 Uniform Replacement	65,068	70,489	48,750	27,755	72,000
Total Salaries & Benefits	\$ 18,636,217	\$ 19,524,883	\$ 15,464,594	\$ 9,504,559	\$ 15,740,814
5204 Operating Supplies	\$ 76,692	\$ 59,392	\$ 45,000	\$ 21,655	\$ 65,000
5206 Computer Supplies	45	3,278	2,625	1,742	3,500
5211 Photo Supplies	1,775	6,220	8,017	4,313	6,500
5212 Prisoner Meals	1,583	2,650	2,625	-	-
5215 Vehicle Gasoline Charge	55	821	-	-	-
5218 Police Training Materials and Supplies	28,300	32,647	27,750	18,849	33,000
5220 Computer Refresh Charges	22,700	-	-	-	-
6205 Other Printing & Binding	15,364	14,106	9,000	1,674	14,000
6206 Contractual Services	1,814,547	1,852,331	1,743,645	909,995	2,185,079
6207 Equip Replacement Charges	653,304	674,578	230,844	153,896	267,222
6208 Dues & Subscriptions	16,918	15,555	8,303	6,425	17,210
6211 Insurance & Bonds	-	-	-	-	375,000
6212 Laundry & Cleaning	7,589	9,637	4,725	2,352	6,000
6213 Meetings & Travel	63,983	47,392	7,725	8,410	50,000
6214 Professional/Technical	174,203	181,519	30,375	74,879	234,050
6215 Repair & Maintenance	17,943	4,054	3,750	4,730	6,000
6216 Rental Charges	15,000	13,750	15,000	8,750	15,000
6219 Network Operating Charge	129,300	129,300	87,278	58,186	129,300
6223 Training & Education	40,074	26,368	9,000	7,885	26,000
6225 PD Admin/POST Training & Educ	(19,405)	2,374	-	3,672	-
6251 Communication/Mobile Radio	375	-	-	-	-
6253 Postage	5,313	3,753	2,625	1,912	3,500
6254 Telephone	113,529	123,121	92,500	60,285	127,000
6260 Equipment Leasing Costs	10,472	-	7,853	4,404	8,500
6273 In-Custody Medical Charges	33,995	74,174	37,500	5,995	52,000

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
6274 Investigations Expense	9,776	10,472	4,500	1,404	10,000
6275 K-9 Dog Care Services	10,236	8,847	7,950	2,025	9,000
6288 S.W.A.T. Program	19,800	12,455	3,750	1,349	12,500
6289 Educational Reimbursement	84,521	39,607	22,591	12,155	40,000
Total Maintenance & Operations	\$ 3,347,987	\$ 3,348,401	\$ 2,414,931	\$ 1,376,942	\$ 3,695,361
TOTAL POLICE - GENERAL FUND	\$ 21,984,204	\$ 22,873,284	\$ 17,879,525	\$ 10,881,501	\$ 19,436,175

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
GENERAL FUND					
POLICE ADMINISTRATION					
4101 Salaries Full-Time	\$ 1,780,411	\$ 1,788,933	\$ 1,361,416	\$ 828,992	\$ 1,815,976
4102 Salaries Part-Time	72,754	100,358	60,000	43,014	176,230
4103 Overtime	124,205	93,020	92,700	23,180	70,000
4105 Holiday Pay	70,269	59,540	95,993	71,670	70,139
4117 Opt - Out Payments	7,000	10,750	-	1,750	-
4118 Replacement Benefit Contribution	-	-	-	42,703	-
4201 Retirement CalPERS	675,150	969,223	602,252	442,687	246,033
4202 FICA	113,606	120,788	81,237	59,554	112,397
4203 Workers' Compensation	136,961	169,098	118,440	76,237	170,559
4204 Group Insurance	241,728	227,743	295,168	105,367	285,529
4205 Uniform Allowance	4,187	5,262	5,500	2,366	5,500
4207 CalPERS UAL	-	-	-	-	228,094
4210 OPEB liability	61,752	36,074	-	948	-
4215 Uniform Replacement	65,068	70,489	48,750	27,755	72,000
Total Salaries & Benefits	\$ 3,353,091	\$ 3,651,278	\$ 2,761,456	\$ 1,726,223	\$ 3,252,457
5204 Operating Supplies	\$ 76,637	\$ 59,214	\$ 45,000	\$ 21,655	\$ 65,000
5206 Computer Supplies	45	3,278	2,625	1,742	3,500
5211 Photo & Evidence Supplies	1,775	6,220	8,017	4,313	6,500
5212 Prisoner Meals	1,583	2,650	2,625	-	-
5215 Vehicle Gasoline Charge	55	821	-	-	-
5218 Training Materials and Supplies	28,300	32,647	27,750	18,849	33,000
5220 Computer Refresh Charges	22,700	-	-	-	-
6205 Other Printing & Binding	15,364	14,106	9,000	1,674	14,000
6206 Contractual Services	343,261	305,923	197,775	119,979	188,000
6207 Equipment Replacement Charges	653,304	674,578	230,844	153,896	267,222
6208 Dues & Subscriptions	16,918	15,555	8,303	6,425	17,210
6211 Insurance & Bonds	-	-	-	-	375,000
6212 Laundry & Cleaning	7,589	9,637	4,725	2,352	6,000
6213 Meetings & Travel	63,983	47,392	7,725	8,410	50,000
6214 Professional/Technical	174,203	181,519	30,375	74,879	234,050
6215 Repair & Maintenance	17,943	4,054	3,750	4,730	6,000
6219 Network Operating Charge	129,300	129,300	87,278	58,186	129,300
6223 Training & Education	40,074	26,368	9,000	7,885	26,000
6225 Admin/POST Training & Education	(19,405)	2,374	-	3,672	-
6251 Communication/Mobile Radio	375	-	-	-	-
6253 Postage	5,313	3,753	2,625	1,912	3,500
6254 Telephone	90,471	101,163	67,500	48,884	102,000
6260 Equipment Leasing Costs	10,472	-	7,853	4,404	8,500
6273 In-Custody Medical Charges	33,995	74,174	37,500	5,995	52,000

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
6274 Investigations Expense	9,776	10,472	4,500	1,404	10,000
6275 K-9 Dog Care Services	10,236	8,847	7,950	2,025	9,000
6288 S.W.A.T. Program	19,800	12,455	3,750	1,349	12,500
6289 Educational Reimbursement	84,521	39,607	22,591	12,155	40,000
Total Maintenance & Operations	\$ 1,838,588	\$ 1,766,107	\$ 829,061	\$ 566,775	\$ 1,658,282
SUB-TOTAL POLICE ADMINISTRATION	\$ 5,191,679	\$ 5,417,385	\$ 3,590,517	\$ 2,292,998	\$ 4,910,739
PATROL & SAFETY					
4101 Salaries Full-Time	\$ 4,677,925	\$ 5,058,848	\$ 3,973,681	\$ 2,360,821	\$ 5,251,872
4102 Salaries Part-Time	2,326	-	-	-	-
4103 Overtime	828,563	474,129	463,500	172,309	380,000
4105 Holiday Pay	224,337	255,490	311,601	276,016	294,342
4113 Reimbursable Overtime	(26,431)	74,319	-	14,415	-
4117 Opt - Out Payments	2,500	1,000	-	-	-
4201 Retirement CalPERS	2,851,826	3,324,058	2,607,356	1,820,587	1,073,682
4202 FICA	93,892	95,111	67,837	49,991	94,309
4203 Workers' Compensation	594,607	736,722	514,229	337,297	679,411
4204 Group Insurance	516,712	559,766	618,245	271,658	664,608
4205 Uniform Allowance	1,374	1,471	7,500	567	2,500
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	118,092	101,281	-	2,674	-
Total Salaries & Benefits	\$ 9,885,723	\$ 10,682,195	\$ 8,563,949	\$ 5,306,335	\$ 8,440,724
SUB-TOTAL PATROL & SAFETY	\$ 9,885,723	\$ 10,682,195	\$ 8,563,949	\$ 5,306,335	\$ 8,440,724
CRIME INVESTIGATION					
4101 Salaries Full-Time	\$ 1,348,940	\$ 1,473,672	\$ 1,164,767	\$ 673,123	\$ 1,469,139
4103 Overtime	197,904	162,075	156,818	55,916	130,000
4105 Holiday Pay	67,328	96,733	91,729	83,051	85,951
4113 Reimbursable Overtime	(7,315)	(16,382)	-	-	-
4201 Retirement CalPERS	857,274	928,045	759,868	525,993	298,740
4202 FICA	32,396	37,718	26,294	17,688	33,444
4203 Workers' Compensation	165,900	222,698	150,496	100,099	190,499
4204 Group Insurance	158,611	176,745	181,934	82,787	197,176
4205 Uniform Allowance	618	877	900	458	900
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	34,142	31,050	-	723	-
Total Salaries & Benefits	\$ 2,855,798	\$ 3,113,231	\$ 2,532,806	\$ 1,539,838	\$ 2,405,849
SUB-TOTAL CRIME INVESTIGATION	\$ 2,855,798	\$ 3,113,231	\$ 2,532,806	\$ 1,539,838	\$ 2,405,849

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
TRAFFIC SAFETY					
4101 Salaries Full-Time	\$ 1,011,384	\$ 682,224	\$ 407,191	\$ 216,421	\$ 693,529
4102 Salaries Part-Time	113,373	85,187	96,750	32,851	-
4103 Overtime	151,435	62,741	139,050	14,938	45,000
4105 Holiday Pay	53,769	67,235	31,053	24,362	39,146
4113 Reimbursable Overtime	(4,733)	5,675	-	-	-
4201 Retirement CalPERS	642,300	646,326	284,824	285,035	144,624
4202 FICA	26,540	20,875	13,716	6,338	10,624
4203 Workers' Compensation	130,668	106,832	64,128	32,803	89,752
4204 Group Insurance	113,398	78,381	63,724	22,794	104,931
4205 Uniform Allowance	438	279	675	-	675
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	25,985	14,705	-	220	-
Total Salaries & Benefits	\$ 2,264,557	\$ 1,770,460	\$ 1,101,111	\$ 635,762	\$ 1,128,281
SUB-TOTAL TRAFFIC SAFETY	\$ 2,264,557	\$ 1,770,460	\$ 1,101,111	\$ 635,762	\$ 1,128,281
COMMUNITY RELATIONS					
4101 Salaries Full-Time	\$ 44,200	\$ 181,337	\$ 222,581	\$ 129,312	\$ 293,447
4103 Overtime	7,629	19,468	-	19,046	70,000
4105 Holiday Pay	-	-	17,162	15,809	16,714
4113 Reimbursable Overtime	762	1,738	-	-	-
4201 Retirement CalPERS	15,454	36,965	140,137	88,488	59,180
4202 FICA	4,649	2,938	3,463	2,396	4,497
4203 Workers' Compensation	2,376	25,984	28,776	20,325	37,995
4204 Group Insurance	4,634	20,504	31,862	13,149	31,170
4205 Uniform Allowance	172	-	250	-	250
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	1,170	3,560	-	134	-
Total Salaries & Benefits	\$ 81,046	\$ 292,494	\$ 444,231	\$ 288,659	\$ 513,253
SUB-TOTAL COMMUNITY RELATIONS	\$ 81,046	\$ 292,494	\$ 444,231	\$ 288,659	\$ 513,253
POLICE COMMUNICATION CENTER					
6206 Contractual Services	\$ 1,452,086	\$ 1,513,558	\$ 1,515,870	\$ 778,016	\$ 1,967,079
6216 Rental Charges	15,000	13,750	15,000	8,750	15,000
6254 Telephone	23,058	21,958	25,000	11,401	25,000
Total Maintenance & Operations	\$ 1,490,144	\$ 1,549,266	\$ 1,555,870	\$ 798,167	\$ 2,007,079
SUB-TOTAL POLICE COMM. CENTER	\$ 1,490,144	\$ 1,549,266	\$ 1,555,870	\$ 798,167	\$ 2,007,079

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
ANIMAL CONTROL					
4101 Salaries Full-Time	\$ 77,972	\$ 122	\$ -	\$ 344	\$ -
4102 Salaries Part-Time	41,294	-	37,125	-	-
4103 Overtime	20,021	-	15,450	-	-
4105 Holiday Pay	3,921	-	-	-	-
4117 Opt - Out Payments	3,000	-	-	-	-
4201 Retirement CalPERS	20,482	15,103	-	7,398	-
4202 FICA	11,382	-	2,840	-	-
4203 Workers' Compensation	15,005	-	5,376	-	-
4204 Group Insurance	725	-	-	-	-
4205 Uniform Allowance	180	-	250	-	250
4210 OPEB liability	2,020	-	-	-	-
Total Salaries & Benefits	\$ 196,002	\$ 15,225	\$ 61,041	\$ 7,742	\$ 250
5204 Operating Supplies	\$ 55	\$ 178	\$ -	\$ -	\$ -
6206 Contractual Services	19,200	32,850	30,000	12,000	30,000
Total Maintenance & Operations	\$ 19,255	\$ 33,028	\$ 30,000	\$ 12,000	\$ 30,000
SUB-TOTAL ANIMAL CONTROL	\$ 215,257	\$ 48,253	\$ 91,041	\$ 19,742	\$ 30,250
TOTAL POLICE - GENERAL FUND	\$ 21,984,204	\$ 22,873,284	\$ 17,879,525	\$ 10,881,501	\$ 19,436,175
ASSET FORFEITURE FUND					
4103 Overtime	\$ -	\$ -	\$ -	\$ 11,615	\$ -
4202 FICA	-	-	-	167	-
4203 Workers' Compensation	-	-	-	1,471	-
Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 13,253	\$ -
5204 Operating Supplies	\$ 11,728	\$ 31,543	\$ 10,000	\$ -	\$ 10,000
5215 Vehicle Gasoline Charge	44	48	-	-	-
6205 Other Printing & Binding	-	497	-	-	-
6208 Dues & Subscriptions	-	-	1,500	-	1,500
6213 Meetings & Travel	35,924	7,401	40,000	6,011	40,000
6214 Professional/Technical	85,507	92,412	200,000	8,544	100,000
6223 Training & Education	18,666	14,215	-	-	-
6224 Vehicle Operating Charges	3,079	815	4,500	-	13,500
6241 Contingencies	51,024	-	-	-	-
6296 R.S.V.P. Program	1,775	2,202	10,000	162	10,000
6401 Community Promotion	34,523	16,948	50,000	6,309	50,000
Total Maintenance & Operations	\$ 242,270	\$ 166,081	\$ 316,000	\$ 21,026	\$ 225,000
8104 Capital/Equipment	\$ 65,024	\$ 83,642	\$ 300,000	\$ 249	\$ 200,000
8105 Capital/Automotive	239,189	259,530	350,000	-	300,000
Total Capital Outlay	\$ 304,213	\$ 343,172	\$ 650,000	\$ 249	\$ 500,000

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
TOTAL ASSET FORFEITURE FUND	\$ 546,483	\$ 509,253	\$ 966,000	\$ 34,528	\$ 725,000
<u>COPS FUND</u>					
6206 Contractual Services	-	-	100,000	-	175,000
6214 Professional & Technical	-	-	-	-	-
6217 Software Maintenance	-	-	-	-	-
Total Maintenance & Operations	\$ -	\$ -	\$ 100,000	\$ -	\$ 175,000
8104 Capital/Equipment	\$ 34,149	\$ 43,471	\$ 175,000	\$ 37,135	\$ 175,000
Total Capital Outlay	\$ 34,149	\$ 43,471	\$ 175,000	\$ 37,135	\$ 175,000
TOTAL COPS FUND	\$ 34,149	\$ 43,471	\$ 275,000	\$ 37,135	\$ 350,000
GRAND TOTAL POLICE - ALL FUNDS	\$ 22,564,836	\$ 23,426,008	\$ 19,120,525	\$ 10,953,164	\$ 20,511,175

Grants received by the Police Department are not reflected in the above presentation. They are included in the Summary of All Funds section of the budget document.

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>Fire Department</u>					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00	3.00
Fire Captain	9.00	9.00	9.00	9.00	9.00
Fire Engineer	9.00	9.00	9.00	9.00	9.00
Firefighter/Paramedic	15.00	15.00	15.00	15.00	15.00
Firefighter	6.00	6.00	6.00	6.00	6.00
Fire Marshal	1.00	1.00	1.00	1.00	-
Emergency Management Coordinator	-	1.00	1.00	1.00	1.00
Environmental Safety Manager	1.00	1.00	1.00	1.00	1.00
Principal Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Fire Prevention Specialist	2.00	2.00	2.00	2.00	2.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00
Management Analyst (CUPA)	-	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
Total Fire Department	50.00	52.00	52.00	52.00	51.00

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (3201)					
Salaries & Benefits	\$ 766,010	\$ 706,348	\$ 585,572	\$ 484,281	\$ 899,267
Maintenance & Operations	211,518	203,513	208,457	112,169	650,814
Capital Outlay	-	-	-	-	-
Sub-total Administration	\$ 977,528	\$ 909,861	\$ 794,029	\$ 596,450	\$ 1,550,081
FIRE SUPPRESSION (3202)					
Salaries & Benefits	\$ 9,150,083	\$ 10,797,470	\$ 7,844,400	\$ 5,330,876	\$ 8,087,893
Maintenance & Operations	666,807	638,545	383,204	136,742	304,759
Capital Outlay	64,980	-	-	-	-
Sub-total Fire Suppression	\$ 9,881,870	\$ 11,436,015	\$ 8,227,604	\$ 5,467,618	\$ 8,392,652
PARAMEDIC (3203)					
Salaries & Benefits	\$ 4,100,633	\$ 3,900,540	\$ 3,119,870	\$ 1,877,297	\$ 2,791,515
Maintenance & Operations	316,880	273,960	243,519	86,742	313,655
Sub-total Paramedic	\$ 4,417,513	\$ 4,174,500	\$ 3,363,389	\$ 1,964,039	\$ 3,105,170
FIRE PREVENTION (3204)					
Salaries & Benefits	\$ 551,172	\$ 552,292	\$ 285,863	\$ 169,417	\$ 284,815
Maintenance & Operations	28,771	30,454	71,388	7,136	83,335
Sub-total Fire Prevention	\$ 579,943	\$ 582,746	\$ 357,251	\$ 176,553	\$ 368,150
EMERGENCY MANAGEMENT (3255)					
Salaries & Benefits	\$ 180,623	\$ 211,316	\$ 156,212	\$ 100,241	\$ 176,587
Maintenance & Operations	238,062	91,864	169,908	26,671	190,027
Sub-total Fire Prevention	\$ 418,685	\$ 303,180	\$ 326,120	\$ 126,912	\$ 366,614
TOTAL FIRE - GENERAL FUND	\$ 16,275,539	\$ 17,406,302	\$ 13,068,393	\$ 8,331,572	\$ 13,782,667
<u>GENERAL FUND SUMMARY:</u>					
Salaries & Benefits	\$ 14,748,521	\$ 16,167,966	\$ 11,991,917	\$ 7,962,112	\$ 12,240,077
Maintenance & Operations	1,462,038	1,238,336	1,076,476	369,460	1,542,590
Capital Outlay	64,980	-	-	-	-
TOTAL GENERAL FUND	\$ 16,275,539	\$ 17,406,302	\$ 13,068,393	\$ 8,331,572	\$ 13,782,667

Salaries & Benefits	\$ 248,160	2.07%
Maintenance & Operations	466,114	43.30%
Capital Outlay	-	0.00%
Total	\$ 714,274	5.47%

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>CUPA FUND (126)</u>					
FIRE CUPA (3205)					
Salaries & Benefits	\$ 251,233	\$ 575,162	\$ 479,969	\$ 267,744	\$ 513,437
Maintenance & Operations	64,077	33,494	41,438	21,151	64,511
Capital Outlay	-	-	-	-	-
TOTAL CUPA FUND	\$ 315,310	\$ 608,656	\$ 521,407	\$ 288,895	\$ 577,948
GRAND TOTAL - FIRE - ALL FUNDS	\$ 16,590,849	\$ 18,014,958	\$ 13,589,800	\$ 8,620,467	\$ 14,360,615

ALL FUNDS SUMMARY

Salaries & Benefits	\$ 14,999,754	\$ 16,743,128	\$ 12,471,886	\$ 8,229,856	\$ 12,753,514
Maintenance & Operations	1,526,115	1,271,830	1,117,914	390,611	1,607,101
Capital Outlay	64,980	-	-	-	-
TOTAL ALL FUNDS	\$ 16,590,849	\$ 18,014,958	\$ 13,589,800	\$ 8,620,467	\$ 14,360,615

Salaries & Benefits	\$ 281,628	2.26%
Maintenance & Operations	489,187	43.76%
Capital Outlay	-	0.00%
Total	\$ 770,815	5.67%

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4101 Salaries Full-Time	\$ 6,179,433	\$ 6,417,616	\$ 4,825,292	\$ 2,824,408	\$ 6,395,556
4102 Salaries Part-Time	9,977	39,926	24,000	29,689	108,200
4103 Overtime	224,463	570,989	213,750	225,644	241,250
4105 Holiday Pay	258,813	276,161	257,281	277,582	283,220
4107 FLSA Overtime	459,050	523,022	375,000	221,315	440,000
4110 Leave Replacement	1,429,106	1,435,301	1,143,750	719,079	1,395,000
4113 Reimbursable Overtime	37,192	60,782	33,750	5,363	33,750
4117 Opt - Out Payments	2,750	-	-	-	-
4118 Replacement Benefit Contribution	-	-	-	39,137	40,000
4201 Retirement CalPERS	3,853,733	4,341,413	3,481,591	2,520,957	1,140,078
4202 FICA	162,918	173,940	98,334	79,339	127,682
4203 Workers' Compensation	1,148,419	1,378,424	758,756	646,124	913,764
4204 Group Insurance	794,560	797,567	748,458	366,449	879,692
4205 Uniform Allowance	3,152	3,799	2,855	958	4,350
4207 CalPERS UAL	-	-	-	-	205,535
4210 OPEB liability	161,736	129,574	-	3,082	-
4215 Uniform Replacement	23,219	19,452	29,100	2,986	32,000
Total Salaries & Benefits	\$ 14,748,521	\$ 16,167,966	\$ 11,991,917	\$ 7,962,112	\$ 12,240,077
5201 Office Supplies	\$ 5,471	\$ 5,982	\$ 3,375	\$ 1,577	\$ 5,000
5203 Repairs & Maintenance Supplies	8,290	2,752	7,088	4,577	10,500
5204 Operating Supplies	221,454	146,896	155,251	32,363	210,300
5207 Small Tools & Equipment	7,378	11,670	8,438	1,150	12,500
5214 Housing Supplies	14,815	11,532	10,125	3,375	13,500
5218 Training Materials and Supplies	7,523	2,313	7,500	2,008	11,252
5220 Computer Refresh Charges	14,300	-	-	-	-
5255 CPR Class Operating Supplies	2,338	-	1,875	-	2,500
6101 Gas	4,848	7,136	3,750	2,589	7,136
6102 Electricity	24,985	28,318	17,250	13,212	29,000
6103 Water	10,032	9,983	7,875	4,677	10,500
6201 Advertising/Publishing	3,687	1,705	5,060	2,157	6,750
6205 Other Printing & Binding	3,339	2,809	2,363	-	3,150
6207 Equipment Replacement Charges	525,244	561,186	212,201	141,468	42,473
6208 Dues & Subscriptions	12,722	7,215	14,218	2,211	20,755
6211 Insurance & Bonds	-	-	-	-	375,000
6213 Meetings & Travel	24,226	38,513	39,863	5,651	52,550
6214 Professional/Technical	251,557	162,014	309,450	90,889	316,399
6215 Repairs & Maintenance	39,752	45,263	51,675	8,262	70,360
6217 Software Maintenance	50,243	53,156	70,204	18,074	74,039

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
6219 Network Operating Charge	55,360	55,100	-	-	55,100
6221 Educational Incentive	3,005	-	-	-	-
6223 Training & Education	69,062	25,133	74,250	7,553	81,675
6251 Communication/Mobile Radio	35,569	7,209	7,231	2,479	34,998
6253 Postage	3,450	1,617	2,963	538	4,000
6254 Telephone	39,638	47,027	29,596	22,984	56,278
6257 Public Education	17,890	230	25,275	-	21,875
6259 Breathing Apparatus	4,382	3,577	5,625	1,666	15,000
6260 Equipment Leasing Costs	1,478	-	3,975	-	-
Total Maintenance & Operations	\$ 1,462,038	\$ 1,238,336	\$ 1,076,476	\$ 369,460	\$ 1,542,590
8104 Capital - Equipment	\$ 64,980	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 64,980	\$ -	\$ -	\$ -	\$ -
TOTAL FIRE DEPARTMENT	\$ 16,275,539	\$ 17,406,302	\$ 13,068,393	\$ 8,331,572	\$ 13,782,667

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
GENERAL FUND					
FIRE ADMINISTRATION					
4101 Salaries Full-Time	\$ 458,774	\$ 414,316	\$ 309,492	\$ 201,742	\$ 429,132
4102 Salaries Part-Time	-	-	-	15,993	58,200
4103 Overtime	189	-	-	388	-
4118 Replacement Benefit Contribution	-	-	-	39,137	40,000
4201 Retirement CalPERS	191,054	189,677	186,239	177,490	64,501
4202 FICA	20,833	17,210	12,434	10,220	17,412
4203 Workers' Compensation	37,083	39,373	29,563	20,746	40,575
4204 Group Insurance	45,974	37,550	47,044	18,268	43,112
4205 Uniform Allowance	796	495	800	99	800
4207 CalPERS UAL	-	-	-	-	205,535
4210 OPEB liability	11,307	7,727	-	198	-
Total Salaries & Benefits	\$ 766,010	\$ 706,348	\$ 585,572	\$ 484,281	\$ 899,267
5201 Office Supplies	\$ 5,471	\$ 5,982	\$ 3,375	\$ 1,577	\$ 5,000
5204 Operating Supplies	10,805	9,182	8,138	4,983	13,400
5220 Computer Refresh Charges	1,200	-	-	-	-
6101 Gas	4,848	7,136	3,750	2,589	7,136
6102 Electricity	24,985	28,318	17,250	13,212	29,000
6103 Water	10,032	9,983	7,875	4,677	10,500
6205 Other Printing & Binding	3,339	2,809	2,363	-	3,150
6207 Equip Replacement Charges	8,772	8,770	-	-	2,650
6208 Dues & Subscriptions	2,281	2,508	8,123	510	11,280
6211 Insurance & Bonds	-	-	-	-	375,000
6213 Meetings & Travel	2,754	11,660	11,138	25	12,850
6214 Professional/Technical	82,030	24,905	88,275	51,906	79,740
6215 Repair & Maintenance	1,762	6,254	2,700	647	3,060
6217 Software Maintenance	-	22,514	16,725	8,500	22,300
6219 Network Operating Charge	10,300	10,300	-	-	10,300
6223 Training & Education	5,571	7,767	6,225	1,464	9,800
6253 Postage	3,450	1,617	2,963	538	4,000
6254 Telephone	32,529	43,808	25,582	21,541	51,648
6260 Equipment Leasing Costs	1,389	-	3,975	-	-
Total Maintenance & Operations	\$ 211,518	\$ 203,513	\$ 208,457	\$ 112,169	\$ 650,814
SUB-TOTAL FIRE ADMINISTRATION	\$ 977,528	\$ 909,861	\$ 794,029	\$ 596,450	\$ 1,550,081
FIRE SUPPRESSION					
4101 Salaries Full-Time	\$ 3,731,900	\$ 4,223,291	\$ 3,141,618	\$ 1,847,855	\$ 4,332,829
4103 Overtime	139,830	388,385	131,250	141,578	150,000
4105 Holiday Pay	181,539	204,622	179,739	203,041	215,058
4107 FLSA Overtime	295,008	367,845	243,750	175,947	275,000

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION		ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4110	Leave Replacement	987,942	1,044,242	731,250	542,696	975,000
4117	Opt - Out Payments	2,750	-	-	-	-
4201	Retirement CalPERS	2,391,278	2,889,539	2,356,994	1,678,825	806,679
4202	FICA	73,971	87,209	48,160	42,639	65,946
4203	Workers' Compensation	761,998	977,402	525,105	459,558	657,641
4204	Group Insurance	467,839	511,845	463,284	233,172	582,740
4205	Uniform Allowance	976	1,884	1,125	600	2,000
4207	CalPERS UAL	-	-	-	-	-
4210	OPEB liability	98,422	85,644	-	1,979	-
4215	Uniform Replacement	16,630	15,562	22,125	2,986	25,000
Total Salaries & Benefits		\$ 9,150,083	\$ 10,797,470	\$ 7,844,400	\$ 5,330,876	\$ 8,087,893
5203	Repairs & Maintenance Supplies	\$ 8,290	\$ 2,752	\$ 7,088	\$ 4,577	\$ 10,500
5204	Operating Supplies	58,027	40,531	52,088	3,269	67,000
5207	Small Tools & Equipment	7,378	11,670	8,438	1,150	12,500
5214	Housing Supplies	14,815	11,532	10,125	3,375	13,500
5218	Training Materials and Supplies	7,523	2,313	7,500	2,008	11,252
5220	Computer Refresh Charges	3,800	-	-	-	-
5255	CPR Class Operating Supplies	2,338	-	1,875	-	2,500
6207	Equip Replacement Charges	416,460	465,381	161,532	98,194	-
6208	Dues & Subscriptions	-	-	225	-	300
6213	Meetings & Travel	4,382	12,576	8,625	3,055	8,000
6214	Professional/Technical	4,429	2,034	3,750	6,727	2,520
6215	Repairs & Maintenance	25,041	36,799	40,725	7,615	56,300
6217	Software Maintenance	29,957	21,324	28,965	2,492	22,489
6219	Network Operating Charge	10,300	10,300	-	-	10,300
6221	Educational Incentive	2,298	-	-	-	-
6223	Training & Education	51,182	13,291	41,250	1,649	50,000
6251	Communication/Mobile Radio	16,205	4,465	5,393	965	22,598
6259	Breathing Apparatus	4,382	3,577	5,625	1,666	15,000
6260	Equipment Leasing Costs	-	-	-	-	-
Total Maintenance & Operations		\$ 666,807	\$ 638,545	\$ 383,204	\$ 136,742	\$ 304,759
8104	Capital/Equipment	\$ 64,980	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay		\$ 64,980	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL FIRE SUPPRESSION		\$ 9,881,870	\$ 11,436,015	\$ 8,227,604	\$ 5,467,618	\$ 8,392,652
FIRE PARAMEDIC						
4101	Salaries Full-Time	\$ 1,572,056	\$ 1,415,439	\$ 1,156,651	\$ 644,340	\$ 1,378,354
4103	Overtime	57,593	139,815	56,250	64,048	65,000
4105	Holiday Pay	77,274	71,539	77,542	74,541	68,162
4107	FLSA Overtime	164,042	155,177	131,250	45,368	165,000
4110	Leave Replacement	441,164	391,059	412,500	176,383	420,000

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION		ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4201	Retirement CalPERS	1,157,569	1,122,676	874,509	601,536	251,381
4202	FICA	33,384	31,124	17,896	14,959	20,973
4203	Workers' Compensation	329,077	341,237	195,126	158,840	204,681
4204	Group Insurance	220,390	199,615	191,171	96,550	210,964
4207	CalPERS UAL	-	-	-	-	-
4210	OPEB liability	41,495	28,969	-	732	-
4215	Uniform Replacement	6,589	3,890	6,975	-	7,000
Total Salaries & Benefits		\$ 4,100,633	\$ 3,900,540	\$ 3,119,870	\$ 1,877,297	\$ 2,791,515
5204	Operating Supplies	\$ 73,042	\$ 82,219	\$ 77,250	\$ 20,565	\$ 103,000
6207	Equip Replacement Charges	84,960	60,092	38,019	34,840	30,130
6208	Dues & Subscription	1,800	2,250	2,550	375	3,750
6213	Meetings & Travel	-	146	-	-	1,500
6214	Professional/Technical	120,080	117,642	99,825	24,114	133,500
6215	Repairs & Maintenance	12,949	2,210	8,250	-	11,000
6217	Software Maintenance	8,181	9,010	9,750	6,445	13,000
6221	Educational Incentive	707	-	-	-	-
6223	Training & Education	3,001	391	7,875	-	7,875
6251	Communication/Mobile Radio	12,160	-	-	403	9,900
Total Maintenance & Operations		\$ 316,880	\$ 273,960	\$ 243,519	\$ 86,742	\$ 313,655
SUB-TOTAL FIRE PARAMEDIC		\$ 4,417,513	\$ 4,174,500	\$ 3,363,389	\$ 1,964,039	\$ 3,105,170
FIRE PREVENTION						
4101	Salaries Full-Time	\$ 308,288	\$ 251,895	\$ 124,486	\$ 77,772	\$ 137,073
4102	Salaries Part-Time	-	39,926	24,000	13,696	50,000
4103	Overtime	26,407	10,387	11,250	2,596	11,250
4113	Reimbursable Overtime	37,192	60,782	33,750	5,363	33,750
4201	Retirement CalPERS	85,313	112,611	42,941	48,928	10,108
4202	FICA	26,261	27,330	12,726	7,293	14,312
4203	Workers' Compensation	15,530	14,319	5,129	4,103	5,998
4204	Group Insurance	43,534	29,156	30,921	9,392	21,374
4205	Uniform Allowance	880	920	660	159	950
4207	CalPERS UAL	-	-	-	-	-
4210	OPEB liability	7,767	4,966	-	115	-
Total Salaries & Benefits		\$ 551,172	\$ 552,292	\$ 285,863	\$ 169,417	\$ 284,815
5204	Operating Supplies	\$ 5,718	\$ 7,524	\$ 5,625	\$ 1,929	\$ 8,200
5220	Computer Refresh Charges	1,200	-	-	-	-
6207	Equip Replacement Charges	7,428	8,957	7,458	4,972	5,591
6208	Dues & Subscriptions	2,775	1,566	2,250	235	3,400
6213	Meetings & Travel	1,082	2,095	2,100	-	3,800
6214	Professional/Technical	1,895	3,791	48,750	-	50,639
6219	Network Operating Charge	5,200	5,200	-	-	5,200

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
6223 Training & Education	2,331	1,204	2,700	-	4,000
6254 Telephone	-	-	630	-	630
6257 Public Education	1,142	117	1,875	-	1,875
Total Maintenance & Operations	\$ 28,771	\$ 30,454	\$ 71,388	\$ 7,136	\$ 83,335
SUB-TOTAL FIRE PREVENTION	\$ 579,943	\$ 582,746	\$ 357,251	\$ 176,553	\$ 368,150
EMERGENCY MANAGEMENT					
4101 Salaries Full-Time	\$ 108,415	\$ 112,675	\$ 93,045	\$ 52,699	\$ 118,168
4102 Salaries Part-Time	9,977	-	-	-	-
4103 Overtime	444	32,402	15,000	17,034	15,000
4201 Retirement CalPERS	28,519	26,910	20,908	14,178	7,409
4202 FICA	8,469	11,067	7,118	4,228	9,039
4203 Workers' Compensation	4,731	6,093	3,833	2,877	4,869
4204 Group Insurance	16,823	19,401	16,038	9,067	21,502
4205 Uniform Allowance	500	500	270	100	600
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	2,745	2,268	-	58	-
Total Salaries & Benefits	\$ 180,623	\$ 211,316	\$ 156,212	\$ 100,241	\$ 176,587
5204 Operating Supplies	\$ 73,862	\$ 7,440	\$ 12,150	\$ 1,617	\$ 18,700
5220 Computer Refresh Charges	8,100	-	-	-	-
6201 Advertising/Publishing	3,687	1,705	5,060	2,157	6,750
6207 Equip Replacement Charges	7,624	17,986	5,192	3,462	4,102
6208 Dues & Subscriptions	5,866	891	1,070	1,091	2,025
6213 Meetings & Travel	16,008	12,036	18,000	2,571	26,400
6214 Professional/Technical	43,123	13,642	68,850	8,142	50,000
6217 Software Maintenance	12,105	308	14,764	637	16,250
6219 Network Operating Charge	29,560	29,300	-	-	29,300
6223 Training & Education	6,977	2,480	16,200	4,440	10,000
6251 Communication/Mobile Radio	7,204	2,744	1,838	1,111	2,500
6254 Telephone	7,109	3,219	3,384	1,443	4,000
6257 Public Education	16,748	113	23,400	-	20,000
6260 Equipment Leasing Costs	89	-	-	-	-
Total Maintenance & Operations	\$ 238,062	\$ 91,864	\$ 169,908	\$ 26,671	\$ 190,027
SUB-TOTAL EMERGENCY MGMT	\$ 418,685	\$ 303,180	\$ 326,120	\$ 126,912	\$ 366,614
TOTAL FIRE - GENERAL FUND	\$ 16,275,539	\$ 17,406,302	\$ 13,068,393	\$ 8,331,572	\$ 13,782,667
CUPA FUND					
4101 Salaries Full-Time	\$ 154,923	\$ 365,547	\$ 283,959	\$ 170,334	\$ 382,140
4103 Overtime	393	6,533	-	-	-

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4113 Reimbursable Overtime	-	(281)	5,250	-	7,000
4117 Opt - Out Payments	2,750	-	-	-	-
4201 Retirement CalPERS	61,229	126,800	101,077	64,886	33,005
4202 FICA	14,148	28,518	21,271	12,546	28,952
4203 Workers' Compensation	6,834	12,039	20,279	5,487	26,877
4204 Group Insurance	6,008	28,079	47,333	14,112	34,463
4205 Uniform Allowance	600	1,000	800	200	1,000
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	4,348	6,927	-	179	-
Total Salaries & Benefits	\$ 251,233	\$ 575,162	\$ 479,969	\$ 267,744	\$ 513,437
5204 Operating Supplies	\$ 22,179	\$ 9,742	\$ 5,625	\$ 310	\$ 6,000
5220 Computer Refresh Charges	1,900	-	-	-	-
6207 Equipment Replacement Charges	1,292	3,875	2,674	1,782	4,115
6208 Dues & Subscriptions	-	-	-	-	1,000
6213 Meetings & Travel	1,155	1,314	750	-	4,586
6214 Professional/Technical	21,250	-	16,500	-	22,000
6215 Repairs & Maintenance	-	-	1,688	-	2,850
6217 Software Maintenance	6,825	10,116	7,856	-	10,475
6219 Network Operating Charge	6,900	6,900	-	-	6,900
6223 Training & Education	1,174	489	4,500	18,579	4,500
6254 Telephone	960	960	720	480	960
6257 Public Education	442	98	1,125	-	1,125
Total Maintenance & Operations	\$ 64,077	\$ 33,494	\$ 41,438	\$ 21,151	\$ 64,511
TOTAL CUPA FUND	\$ 315,310	\$ 608,656	\$ 521,407	\$ 288,895	\$ 577,948
GRAND TOTAL FIRE - ALL FUNDS	\$ 16,590,849	\$ 18,014,958	\$ 13,589,800	\$ 8,620,467	\$ 14,360,615

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>Development Services Department</u>					
Director of Development Services	1.00	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Building Safety Manager	1.00	1.00	1.00	1.00	1.00
Assistant Planner	2.00	2.00	2.00	2.00	2.00
Building Inspector I / II	1.00	1.00	1.00	1.00	1.00
Code Compliance Inspector	1.00	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00	2.00
Office Specialist II	1.00	-	-	-	-
Plan Check Engineer	1.00	1.00	1.00	1.00	1.00
Plan Examiner (MEP)	1.00	-	-	-	-
Planning Technician	1.00	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	2.00	2.00
Senior Administrative Specialist	-	1.00	1.00	1.00	1.00
Senior Building Inspector	1.00	2.00	2.00	2.00	2.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00	1.00
Sub-total Full-Time	17.00	17.00	17.00	17.00	17.00
<u>Part-Time FTEs</u>					
Administrative Analyst	-	-	-	0.67	0.67
Sub-total Part-Time	-	-	-	0.67	0.67
Total Development Services Department	17.00	17.00	17.00	17.67	17.67

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (2404)					
Salaries & Benefits	\$ 247,953	\$ 263,925	\$ 214,489	\$ 143,658	\$ 211,586
Maintenance & Operations	78,455	78,989	70,945	31,750	91,200
Sub-total Administration	\$ 326,408	\$ 342,914	\$ 285,434	\$ 175,408	\$ 302,786
PLANNING (2402)					
Salaries & Benefits	\$ 965,401	\$ 1,036,656	\$ 836,519	\$ 352,821	\$ 985,602
Maintenance & Operations	24,225	53,262	57,896	54,916	152,937
Sub-total Planning	\$ 989,626	\$ 1,089,918	\$ 894,415	\$ 407,737	\$ 1,138,539
BUILDING & SAFETY (2403)					
Salaries & Benefits	\$ 856,368	\$ 1,158,693	\$ 1,093,876	\$ 561,393	\$ 1,265,022
Maintenance & Operations	476,454	294,837	260,143	12,430	305,353
Sub-total Building & Safety	\$ 1,332,822	\$ 1,453,530	\$ 1,354,019	\$ 573,823	\$ 1,570,375
SENIOR IN-HOME CARE (2743)					
Salaries & Benefits	\$ 5,158	\$ 2,373	\$ 4,958	\$ -	\$ 4,442
Maintenance & Operations	13,680	15,604	17,500	-	20,000
Sub-total Senior In-Home Care	\$ 18,838	\$ 17,977	\$ 22,458	\$ -	\$ 24,442
JUVENILE DIVERSION (2747)					
Maintenance & Operations	\$ 10,922	\$ 9,804	\$ 9,000	\$ 6,020	\$ 12,000
Sub-total Juvenile Diversion	\$ 10,922	\$ 9,804	\$ 9,000	\$ 6,020	\$ 12,000
DELIVERED MEALS (2778)					
Salaries & Benefits	\$ 10,920	\$ 14,991	\$ 10,698	\$ -	\$ 9,643
Maintenance & Operations	21,434	23,000	19,000	-	25,000
Sub-total Delivered Meals	\$ 32,354	\$ 37,991	\$ 29,698	\$ -	\$ 34,643
COMMUNITY OUTREACH ADMINISTRATION (2779)					
Maintenance & Operations	\$ 12,300	\$ 9,375	\$ 14,000	\$ 3,962	\$ 16,000
Sub-total Comm. Outreach Admin.	\$ 12,300	\$ 9,375	\$ 14,000	\$ 3,962	\$ 16,000
TOTAL DSD - GENERAL FUND	\$ 2,723,270	\$ 2,961,509	\$ 2,609,024	\$ 1,166,950	\$ 3,098,785

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND SUMMARY</u>					
Salaries & Benefits	\$ 2,085,800	\$ 2,476,638	\$ 2,160,540	\$ 1,057,872	\$ 2,476,295
Maintenance & Operations	637,470	484,871	448,484	109,078	622,490
TOTAL GENERAL FUND	\$ 2,723,270	\$ 2,961,509	\$ 2,609,024	\$ 1,166,950	\$ 3,098,785

Salaries & Benefits	\$ 315,755	14.61%
Maintenance & Operations	174,006	38.80%
Total	\$ 489,761	18.77%

EL SEGUNDO HOUSING DIVISION

RSI PROGRAM FUND SUMMARY (116)

Salaries & Benefits	\$ -	\$ (50)	\$ -	\$ -	\$ -
Maintenance & Operations	607	515	800	511	800
TOTAL RSI PROGRAM FUND	\$ 607	\$ 465	\$ 800	\$ 511	\$ 800

AFFORDABLE HOUSING (130)

Maintenance & Operations	-	2,250	200,000	4,450	200,000
TOTAL AFFORDABLE HOUSING FUND	\$ -	\$ 2,250	\$ 200,000	\$ 4,450	\$ 200,000

SENIOR HOUSING FUND (504)

Salaries & Benefits	\$ -	\$ 62,183	\$ -	\$ 58,586	\$ -
Maintenance & Operations	21,272	16,261	15,500	7,497	45,313
Capital Improvements	-	-	60,000	-	60,000
TOTAL SENIOR HOUSING FUND	\$ 21,272	\$ 78,444	\$ 75,500	\$ 66,083	\$ 105,313

GRAND TOTAL - DSD - ALL FUNDS	\$ 2,745,149	\$ 3,042,668	\$ 2,885,324	\$ 1,237,994	\$ 3,404,898
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ALL FUNDS SUMMARY

Salaries & Benefits	\$ 2,085,800	\$ 2,538,771	\$ 2,160,540	\$ 1,116,458	\$ 2,476,295
Maintenance & Operations	659,349	503,897	664,784	121,536	868,603
Capital Outlay	-	-	60,000	-	60,000
TOTAL ALL FUNDS	\$ 2,745,149	\$ 3,042,668	\$ 2,885,324	\$ 1,237,994	\$ 3,404,898

Salaries & Benefits	\$ 315,755	14.61%
Maintenance & Operations	203,819	30.66%
Capital Outlay	\$ -	0.00%
Total	\$ 519,574	18.01%

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4101 Salaries Full-Time	\$ 1,331,200	\$ 1,601,941	\$ 1,345,470	\$ 641,447	\$ 1,783,015
4102 Salaries Part-Time	14,363	15,536	13,000	-	28,000
4103 Overtime	1,962	3,811	8,438	3,853	11,100
4113 Reimbursable Overtime	25,572	62,054	27,000	41,778	70,000
4117 Opt - Out Payments	14,500	3,250	8,750	-	4,000
4201 Retirement CalPERS	413,445	441,612	364,104	202,172	134,355
4202 FICA	102,562	121,955	98,858	48,478	137,362
4203 Workers' Compensation	43,753	48,182	44,997	20,394	61,349
4204 Group Insurance	105,395	146,568	249,523	73,681	246,114
4205 Uniform Allowance	97	1,000	400	304	1,000
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	32,951	30,729	-	765	-
4217 Early Retirement Incentive	-	-	-	25,000	-
Total Salaries & Benefits	\$ 2,085,800	\$ 2,476,638	\$ 2,160,540	\$ 1,057,872	\$ 2,476,295
5204 Operating Supplies	\$ 15,520	\$ 14,179	\$ 12,150	\$ 3,346	\$ 14,000
5206 Computer Supplies	581	3,355	6,413	2,513	6,500
5220 Computer Refresh Program Equipr	7,700	-	-	-	-
6102 Electric Utility	78	62	-	82	-
6201 Advertising/Publishing	6,458	4,908	7,425	576	7,200
6206 Contractual Services	12,300	9,375	14,000	3,962	16,000
6207 Equip Replacement Charges	14,664	17,852	6,526	4,351	4,040
6208 Dues & Subscriptions	2,170	2,449	4,725	1,904	5,300
6213 Meetings & Travel	4,878	2,436	7,088	114	7,250
6214 Professional & Technical	502,457	358,514	322,250	65,971	478,000
6215 Repairs & Maintenance	-	-	1,890	-	1,900
6219 Network Operating Charge	50,000	50,000	33,750	22,500	50,000
6223 Training & Education	6,173	12,833	13,973	406	14,400
6253 Postage	1,694	1,076	2,903	179	2,900
6254 Telephone	7,249	6,071	4,725	3,174	6,000
6260 Equipment Leasing Costs	2,493	-	5,738	-	6,000
6263 Commissioners Expense	3,055	1,761	4,928	-	3,000
Total Maintenance & Operations	\$ 637,470	\$ 484,871	\$ 448,484	\$ 109,078	\$ 622,490
TOTAL DSD - GENERAL FUND	\$ 2,723,270	\$ 2,961,509	\$ 2,609,024	\$ 1,166,950	\$ 3,098,785

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
GENERAL FUND					
DEVELOPMENT SERVICES ADMINISTRATION					
4101 Salaries Full-Time	\$ 177,037	\$ 192,847	\$ 144,882	\$ 87,207	\$ 164,892
4102 Salaries Part-Time	-	-	-	-	15,000
4103 Overtime	-	-	-	-	1,500
4117 Opt - Out Payments	2,750	-	2,750	-	-
4201 Retirement CalPERS	47,682	50,303	40,993	24,440	12,944
4202 FICA	11,202	11,833	8,568	4,571	12,481
4203 Workers' Compensation	1,636	1,697	1,014	772	1,259
4204 Group Insurance	3,328	3,653	16,282	1,576	3,510
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	4,318	3,592	-	92	-
4217 Early Retirement Incentive	-	-	-	25,000	-
Total Salaries & Benefits	\$ 247,953	\$ 263,925	\$ 214,489	\$ 143,658	\$ 211,586
5204 Operating Supplies	\$ 13,811	\$ 13,696	\$ 12,150	\$ 3,221	\$ 14,000
5206 Computer Supplies	581	3,355	6,413	2,513	6,500
6102 Electric Utility	78	62	-	82	-
6208 Dues & Subscriptions	870	198	675	-	1,000
6213 Meetings & Travel	2,376	775	2,363	114	2,500
6214 Professional & Technical	-	3,316	-	-	-
6215 Repair & Maintenance	-	-	1,890	-	1,900
6219 Network Operating Charge	50,000	50,000	33,750	22,500	50,000
6223 Training & Education	(191)	1,613	2,363	146	2,400
6253 Postage	1,188	-	878	-	900
6254 Telephone	7,249	5,974	4,725	3,174	6,000
6260 Equipment Leasing Costs	2,493	-	5,738	-	6,000
Total Maintenance & Operations	\$ 78,455	\$ 78,989	\$ 70,945	\$ 31,750	\$ 91,200
SUB-TOTAL DSD ADMINISTRATION	\$ 326,408	\$ 342,914	\$ 285,434	\$ 175,408	\$ 302,786
PLANNING					
4101 Salaries Full-Time	\$ 607,546	\$ 672,063	\$ 520,687	\$ 204,890	\$ 715,141
4103 Overtime	1,067	1,368	1,013	1,579	1,600
4113 Reimbursable Overtime	24,414	34,161	13,500	17,265	30,000
4117 Opt - Out Payments	8,500	2,750	2,750	-	3,000
4201 Retirement CalPERS	204,170	190,156	151,475	80,866	57,104
4202 FICA	46,547	51,203	38,338	17,224	56,126
4203 Workers' Compensation	20,340	21,789	15,437	8,008	22,797
4204 Group Insurance	37,755	50,263	93,319	22,713	99,834
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	15,062	12,903	-	276	-
Total Salaries & Benefits	\$ 965,401	\$ 1,036,656	\$ 836,519	\$ 352,821	\$ 985,602

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<i>Planning Continued</i>					
5204 Operating Supplies	\$ 1,110	\$ -	\$ -	\$ -	\$ -
5220 Computer Refresh	3,100	-	-	-	-
6201 Advertising/Publishing	6,458	4,848	6,750	576	6,500
6207 Equip Replacement Charges	2,496	2,725	1,533	1,022	1,437
6208 Dues & Subscriptions	1,040	1,724	2,025	1,474	2,000
6213 Meetings & Travel	1,027	894	2,025	-	2,000
6214 Professional/Technical	4,101	40,468	33,750	51,665	131,000
6223 Training & Education	1,332	(255)	4,860	-	5,000
6253 Postage	506	1,076	2,025	179	2,000
6254 Telephone	-	21	-	-	-
6263 Commissioners Expense	3,055	1,761	4,928	-	3,000
Total Maintenance & Operations	\$ 24,225	\$ 53,262	\$ 57,896	\$ 54,916	\$ 152,937
SUB-TOTAL PLANNING	\$ 989,626	\$ 1,089,918	\$ 894,415	\$ 407,737	\$ 1,138,539
BUILDING SAFETY					
4101 Salaries Full-Time	\$ 546,617	\$ 737,031	\$ 679,901	\$ 349,350	\$ 902,982
4103 Overtime	895	2,443	7,425	2,274	8,000
4113 Reimbursable Overtime	1,158	27,893	13,500	24,513	40,000
4117 Opt - Out Payments	3,250	500	3,250	-	1,000
4201 Retirement CalPERS	161,587	201,153	170,511	96,866	64,307
4202 FICA	43,715	57,731	50,957	26,683	67,761
4203 Workers' Compensation	21,166	24,056	28,010	11,614	37,202
4204 Group Insurance	64,312	92,652	139,922	49,392	142,770
4205 Uniform Allowance	97	1,000	400	304	1,000
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	13,571	14,234	-	397	-
Total Salaries & Benefits	\$ 856,368	\$ 1,158,693	\$ 1,093,876	\$ 561,393	\$ 1,265,022
5204 Operating Supplies	\$ 599	\$ 483	\$ -	\$ 125	\$ -
5220 Computer Refresh Program Equipme	4,600	-	-	-	-
6201 Advertising/Publishing	-	60	675	-	700
6207 Equip Replacement Charges	12,168	15,127	4,993	3,329	2,603
6208 Dues & Subscriptions	260	527	2,025	430	2,300
6213 Meetings & Travel	1,475	767	2,700	-	2,750
6214 Professional/Technical	452,320	266,322	243,000	8,286	290,000
6223 Training & Education	5,032	11,475	6,750	260	7,000
6254 Telephone	-	76	-	-	-
Total Maintenance & Operations	\$ 476,454	\$ 294,837	\$ 260,143	\$ 12,430	\$ 305,353
SUB-TOTAL BUILDING SAFETY	\$ 1,332,822	\$ 1,453,530	\$ 1,354,019	\$ 573,823	\$ 1,570,375

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
SENIOR IN-HOME CARE					
4102 Salaries Part-Time	\$ 4,608	\$ 2,124	\$ 4,100	\$ -	\$ 4,100
4201 Retirement CalPERS	2	-	375	-	-
4202 FICA	352	162	314	-	313
4203 Workers' Compensation	196	87	169	-	29
Total Salaries & Benefits	\$ 5,158	\$ 2,373	\$ 4,958	\$ -	\$ 4,442
6214 Professional & Technical	13,680	15,604	17,500	-	20,000
Total Maintenance & Operations	\$ 13,680	\$ 15,604	\$ 17,500	\$ -	\$ 20,000
SUB-TOTAL SENIOR IN-HOME CARE	\$ 18,838	\$ 17,977	\$ 22,458	\$ -	\$ 24,442
JUVENILE DIVERSION					
6214 Professional & Technical	\$ 10,922	\$ 9,804	\$ 9,000	\$ 6,020	\$ 12,000
Total Maintenance & Operations	\$ 10,922	\$ 9,804	\$ 9,000	\$ 6,020	\$ 12,000
SUB-TOTAL JUVENILE DIVERSION	\$ 10,922	\$ 9,804	\$ 9,000	\$ 6,020	\$ 12,000
DELIVERED MEALS					
4102 Salaries Part-Time	\$ 9,755	\$ 13,412	\$ 8,900	\$ -	\$ 8,900
4201 Retirement CalPERS	4	-	750	-	-
4202 FICA	746	1,026	681	-	681
4203 Workers' Compensation	415	553	367	-	62
Total Salaries & Benefits	\$ 10,920	\$ 14,991	\$ 10,698	\$ -	\$ 9,643
6214 Professional & Technical	21,434	23,000	19,000	-	25,000
Total Maintenance & Operations	\$ 21,434	\$ 23,000	\$ 19,000	\$ -	\$ 25,000
SUB-TOTAL DELIVERED MEALS	\$ 32,354	\$ 37,991	\$ 29,698	\$ -	\$ 34,643
COMMUNITY OUTREACH ADMIN					
6206 Contractual Services	\$ 12,300	\$ 9,375	\$ 14,000	\$ 3,962	\$ 16,000
Total Maintenance & Operations	\$ 12,300	\$ 9,375	\$ 14,000	\$ 3,962	\$ 16,000
SUB-TOTAL COMM. OUTREACH ADMIN	\$ 12,300	\$ 9,375	\$ 14,000	\$ 3,962	\$ 16,000
TOTAL DSD - GENERAL FUND	\$ 2,723,270	\$ 2,961,509	\$ 2,609,024	\$ 1,166,950	\$ 3,098,785
<u>RSI PROGRAM FUND (116)</u>					
4101 Salaries Full-Time	\$ -	\$ (46)	\$ -	\$ -	\$ -
4202 FICA	-	(3)	-	-	-
4203 Workers' Compensation	-	(1)	-	-	-
Total Salaries & Benefits	\$ -	\$ (50)	\$ -	\$ -	\$ -

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
6102 Electricity	\$ 16	\$ -	\$ 200	\$ -	\$ 200
6103 Water	428	515	600	511	600
6260 Equipment Leasing Costs	163	-	-	-	-
Total Maintenance & Operations	\$ 607	\$ 515	\$ 800	\$ 511	\$ 800
TOTAL RSI PROGRAM FUND	\$ 607	\$ 465	\$ 800	\$ 511	\$ 800
<u>AFFORDABLE HOUSING FUND (130)</u>					
5204 Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
6214 Professional & Technical	-	2,250	200,000	4,450	200,000
Total Maintenance & Operations	\$ -	\$ 2,250	\$ 200,000	\$ 4,450	\$ 200,000
TOTAL AFFORDABLE HOUSING FUND	\$ -	\$ 2,250	\$ 200,000	\$ 4,450	\$ 200,000
<u>SENIOR HOUSING FUND</u>					
4102 Salaries Part-Time	\$ -	\$ 54,211	\$ -	\$ 51,079	\$ -
4201 Retirement CalPERS	-	1,591	-	1,494	-
4202 FICA	-	4,147	-	3,908	-
4203 Workers' Compensation	-	2,234	-	2,105	-
Total Salaries & Benefits	\$ -	\$ 62,183	\$ -	\$ 58,586	\$ -
6211 General Liability/Bonds Insurance	-	-	-	-	30,000
6286 General Administrative Charges	20,004	7,113	7,500	5,099	7,313
6301 Legal Counsel	1,268	9,148	8,000	2,398	8,000
Total Maintenance & Operations	21,272	16,261	15,500	7,497	45,313
8103 Capital Improvements	-	-	60,000	-	60,000
Total Capital Improvements	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000
TOTAL SENIOR HOUSING FUND	\$ 21,272	\$ 78,444	\$ 75,500	\$ 66,083	\$ 105,313
GRAND TOTAL DSD - ALL FUNDS	\$ 2,745,149	\$ 3,042,668	\$ 2,885,324	\$ 1,237,994	\$ 3,404,898

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	PROPOSED FY 2021-22	BUDGETED FY 2021-22
Public Works Department					
Director of Public Works	1.00	1.00	1.00	1.00	1.00
General Services Manager	1.00	1.00	1.00	1.00	1.00
Administrative Specialist (Water Fund)	0.50	1.00	1.00	1.00	1.00
Administrative Technical Specialist	1.00	1.00	1.50	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00	0.50
Engineering Technician	1.00	1.00	1.00	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	-
Equipment Mechanic I/II	2.00	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	2.00	2.00	3.00	3.00	3.00
Fire Equipment Mechanic	2.00	2.00	2.00	2.00	2.00
Maintenance Craftworker	-	-	1.00	-	-
Park Facilities Technician	-	-	-	1.00	1.00
Park Maintenance Superintendent	-	-	1.00	1.00	1.00
Park Maintenance Supervisor	-	-	2.00	2.00	2.00
Park Maintenance Worker II	-	-	5.00	5.00	4.00
Pool Maintenance Technician	1.00	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	2.00	2.00	2.00	2.00	1.00
Senior Engineer Associate	2.00	2.00	2.00	2.00	2.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00	2.00
Street Maintenance Worker I/II	5.00	6.00	6.00	6.00	6.00
Tree Maintenance Worker	-	-	2.00	2.00	2.00
Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Wastewater Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00
Wastewater Maintenance Worker I/II	4.00	4.00	4.00	6.00	6.00
Water Maintenance Leadworker	1.00	2.00	1.00	2.00	2.00
Water Maintenance Worker I/II	6.00	6.00	7.00	4.00	4.00
Water Meter Reader/Repairer	1.00	1.00	1.00	1.00	1.00
Water Supervisor	1.00	1.00	1.00	1.00	1.00
Sub-total Full-Time	45.50	48.00	60.50	60.00	56.50
Part-Time FTEs					
Administrative Specialist	0.75	0.50	0.50	-	-
Custodian	1.00	1.00	1.00	-	-
Park Maintenance Workers	-	-	-	3.40	3.40
Facilities Maintenance Worker	1.00	-	-	-	-
Street Maintenance Worker	1.00	-	-	-	-
Water Maintenance Worker I/II	1.00	-	-	0.50	0.50
Sub-total Part-Time	4.75	1.50	1.50	3.90	3.90
Total Public Works Department	50.25	49.50	62.00	63.90	60.40

For fiscal year 20-21, the park maintenance staff was transferred to the Public Works Department from the Recreation and Parks Department.

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (4801)					
Salaries & Benefits	\$ 126,409	\$ 122,183	\$ 184,255	\$ 52,463	\$ 104,498
Maintenance & Operations	15,286	9,992	10,425	3,767	11,750
Sub-total Administration	\$ 141,695	\$ 132,175	\$ 194,680	\$ 56,230	\$ 116,248
GOVERNMENT BUILDINGS (2601)					
Salaries & Benefits	\$ 779,693	\$ 882,097	\$ 652,509	\$ 403,650	\$ 797,625
Maintenance & Operations	1,168,689	1,140,939	937,542	463,958	1,024,624
Capital Outlay	-	-	-	-	-
Sub-total Government Buildings	\$ 1,948,382	\$ 2,023,036	\$ 1,590,051	\$ 867,608	\$ 1,822,249
ENGINEERING (4101)					
Salaries & Benefits	\$ 579,233	\$ 578,376	\$ 370,801	\$ 249,336	\$ 494,839
Maintenance & Operations	355,271	348,248	147,609	133,491	275,635
Sub-total Engineering	\$ 934,504	\$ 926,624	\$ 518,410	\$ 382,827	\$ 770,474
STREET SERVICES (4201)					
Salaries & Benefits	\$ 232,098	\$ 265,408	\$ 189,786	\$ 123,669	\$ 217,345
Maintenance & Operations	204,307	208,406	172,732	104,396	229,240
Sub-total Street Services	\$ 436,405	\$ 473,814	\$ 362,518	\$ 228,065	\$ 446,585
STREET MAINTENANCE (4202)					
Salaries & Benefits	\$ 445,445	\$ 429,163	\$ 327,503	\$ 189,088	\$ 383,650
Maintenance & Operations	164,440	153,044	125,973	61,966	143,828
Capital Outlay	-	-	-	-	-
Sub-total Street Maintenance	\$ 609,885	\$ 582,207	\$ 453,476	\$ 251,054	\$ 527,478
PARKS MAINTENANCE (4203)					
Salaries & Benefits	\$ 1,360,010	\$ 1,405,260	\$ 1,175,770	\$ 661,942	\$ 1,292,145
Maintenance & Operations	1,181,529	1,154,086	847,734	538,937	1,013,831
Sub-total Parks	\$ 2,541,539	\$ 2,559,346	\$ 2,023,504	\$ 1,200,879	\$ 2,305,976
TRAFFIC SAFETY (4205)					
Salaries & Benefits	\$ 259,274	\$ 283,566	\$ 225,318	\$ 128,609	\$ 353,907
Maintenance & Operations	357,788	740,134	366,660	204,901	476,089
Sub-total Traffic Safety	\$ 617,062	\$ 1,023,700	\$ 591,978	\$ 333,510	\$ 829,996
SOLID WASTE RECYCLING (4206)					
Salaries & Benefits	\$ 156,325	\$ 188,092	\$ 143,769	\$ 92,079	\$ 156,411
Maintenance & Operations	668,018	277,264	248,625	137,205	296,000
Sub-total Solid Waste Recycling	\$ 824,343	\$ 465,356	\$ 392,394	\$ 229,284	\$ 452,411

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022												
STORM DRAINS (4302)																	
Salaries & Benefits	\$ 158,019	\$ 150,714	\$ 112,728	\$ 69,154	\$ 142,288												
Maintenance & Operations	216,392	247,832	134,250	37,577	94,500												
Sub-total Storm Drains	\$ 374,411	\$ 398,546	\$ 246,978	\$ 106,731	\$ 236,788												
EQUIPMENT MAINTENANCE (4601)																	
Salaries & Benefits	\$ 748,511	\$ 749,233	\$ 436,900	\$ 318,752	\$ 677,990												
Maintenance & Operations	525,281	451,830	442,598	213,863	509,209												
Sub-total Equipment Maintenance	\$ 1,273,792	\$ 1,201,063	\$ 879,498	\$ 532,615	\$ 1,187,199												
TOTAL PUB WORKS - GEN FUND	\$ 9,702,018	\$ 9,785,867	\$ 7,253,488	\$ 4,188,803	\$ 8,695,404												
<u>GENERAL FUND SUMMARY</u>																	
Salaries & Benefits	\$ 4,845,017	\$ 5,054,092	\$ 3,819,339	\$ 2,288,742	\$ 4,620,698												
Maintenance & Operations	4,857,001	4,731,775	3,434,149	1,900,061	4,074,706												
Capital Outlay	-	-	-	-	-												
TOTAL GENERAL FUND	\$ 9,702,018	\$ 9,785,867	\$ 7,253,488	\$ 4,188,803	\$ 8,695,404												
<table border="1" style="margin-left: auto;"> <tr> <td>Salaries & Benefits</td> <td style="text-align: right;">\$ 801,359</td> <td style="text-align: right;">20.98%</td> </tr> <tr> <td>Maintenance & Operations</td> <td style="text-align: right;">640,557</td> <td style="text-align: right;">18.65%</td> </tr> <tr> <td>Capital Outlay</td> <td style="text-align: center;">-</td> <td style="text-align: right;">0.00%</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 1,441,916</td> <td style="text-align: right;">19.88%</td> </tr> </table>						Salaries & Benefits	\$ 801,359	20.98%	Maintenance & Operations	640,557	18.65%	Capital Outlay	-	0.00%	Total	\$ 1,441,916	19.88%
Salaries & Benefits	\$ 801,359	20.98%															
Maintenance & Operations	640,557	18.65%															
Capital Outlay	-	0.00%															
Total	\$ 1,441,916	19.88%															
<u>WATER UTILITY FUND (501)</u>																	
WATER UTILITY (7102)																	
Salaries & Benefits	\$ 8,648	\$ 2,293,388	\$ 1,490,530	\$ 836,031	\$ 1,653,105												
Maintenance & Operations	26,153,281	22,501,348	18,692,743	14,667,807	25,995,134												
Capital Outlay	79,348	32,258	1,900,000	272,712	3,472,000												
TOTAL WATER UTILITY FUND	\$ 26,241,277	\$ 24,826,994	\$ 22,083,273	\$ 15,776,550	\$ 31,120,239												
<u>WASTEWATER FUND (502)</u>																	
WASTEWATER (4301)																	
Salaries & Benefits	\$ 118,821	\$ 1,418,299	\$ 855,088	\$ 477,522	\$ 918,386												
Maintenance & Operations	2,536,202	2,881,480	3,010,077	1,429,113	4,037,970												
Capital Outlay	2,184	33,927	795,000	265,257	1,447,500												
TOTAL WASTERWATER FUND	\$ 2,657,207	\$ 4,333,706	\$ 4,660,165	\$ 2,171,892	\$ 6,403,856												

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>SOLID WASTE FUND (505)</u>					
SOLID WASTE					
Maintenance & Operations	-	248,012	230,000	125,962	270,000
TOTAL SOLID WASTE FUND	\$ -	\$ 248,012	\$ 230,000	\$ 125,962	\$ 270,000
<u>STATE GAS TAX FUND (106)</u>					
STATE GAS TAX (4202)					
Salaries & Benefits	\$ 165,012	\$ 149,287	\$ 153,221	\$ 80,362	\$ 152,966
Maintenance & Operations	-	-	100,000	7,906	350,000
Capital Outlay	750,168	-	450,000	-	250,000
TOTAL STATE GAS TAX FUND	\$ 915,180	\$ 149,287	\$ 703,221	\$ 88,268	\$ 752,966
<u>HYPERION FUND SUMMARY (117)</u>					
Maintenance & Operations	\$ 5,789	\$ 6,681	\$ 9,050	\$ 3,147	\$ 100,000
TOTAL HYPERION FUND	\$ 5,789	\$ 6,681	\$ 9,050	\$ 3,147	\$ 100,000
GRAND TOTAL - PW - ALL FUNDS	\$ 39,521,471	\$ 39,350,547	\$ 34,939,197	\$ 22,354,622	\$ 47,342,465
<u>ALL FUNDS SUMMARY</u>					
Salaries & Benefits	\$ 5,137,498	\$ 8,915,066	\$ 6,318,178	\$ 3,682,657	\$ 7,345,155
Maintenance & Operations	33,552,273	30,369,296	25,476,019	18,133,996	34,827,810
Capital Outlay	831,700	66,185	3,145,000	537,969	5,169,500
TOTAL ALL FUNDS	\$ 39,521,471	\$ 39,350,547	\$ 34,939,197	\$ 22,354,622	\$ 47,342,465

Salaries & Benefits	\$ 1,026,977	16.25%
Maintenance & Operations	9,351,791	36.71%
Capital Outlay	2,024,500	64.37%
Total	\$ 12,403,268	35.50%

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4101 Salaries Full-Time	\$ 2,768,795	\$ 2,902,943	\$ 2,114,959	\$ 1,327,047	\$ 3,027,026
4102 Salaries Part-Time	196,956	230,605	192,713	73,412	218,713
4103 Overtime	74,522	74,537	48,829	21,206	57,729
4113 Reimbursable Overtime	664	-	-	-	-
4116 Standby Pay	30,875	29,792	17,906	10,085	26,100
4117 Opt - Out Payments	14,085	4,626	9,600	1,650	6,350
4201 Retirement CalPERS	735,825	767,707	534,824	392,845	211,310
4202 FICA	235,655	250,935	174,488	111,961	245,751
4203 Workers' Compensation	335,394	343,268	232,760	152,145	306,690
4204 Group Insurance	382,157	395,275	489,660	196,126	517,429
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	66,499	53,225	-	1,378	-
4215 Uniform Replacement	3,590	1,179	3,600	887	3,600
Total Salaries & Benefits	\$ 4,845,017	\$ 5,054,092	\$ 3,819,339	\$ 2,288,742	\$ 4,620,698
5201 Office Supplies	\$ 201	\$ 110	\$ -	\$ -	\$ -
5203 Repair & Maintenance	79,845	54,854	64,961	15,044	86,615
5204 Operating Supplies	307,244	286,264	240,519	124,338	290,700
5206 Computer Supplies	-	1,514	750	-	1,500
5207 Small Tools & Equipment	11,264	16,524	11,000	867	14,700
5215 Vehicle Gasoline Charge	180,716	228,582	142,500	53,960	190,000
5220 Computer Refresh Charges	7,800	-	-	-	-
6101 Gas	56,979	53,526	70,025	22,766	54,100
6102 Electricity	497,642	868,493	426,475	291,072	558,300
6103 Water	323,353	249,189	216,850	113,591	275,800
6104 Aquatics Electricity Charges	-	44,060	37,500	28,865	50,000
6105 Aquatics Gas Charges	84,168	58,474	63,750	42,665	85,000
6201 Advertising/Publishing	4,536	9,145	11,250	744	5,000
6205 Other Printing & Binding	-	-	450	-	-
6206 Contractual Services	2,265,795	1,934,016	1,360,150	772,643	1,819,349
6207 Equip Replacement Charges	403,061	441,325	236,755	210,982	226,276
6208 Dues & Subscriptions	2,775	4,722	5,925	2,121	9,550
6209 Dump Fees	-	1,626	-	-	-
6210 Hazardous Materials Disposal Fees	195	172	2,250	-	3,000
6212 Laundry & Cleaning	15,285	19,120	15,800	8,647	20,900
6213 Meetings & Travel	5,496	1,589	5,625	171	3,250
6214 Professional/Technical	899	1,059	6,140	5,948	7,911
6215 Repair & Maintenance	75,835	152,757	102,000	17,918	53,000
6216 Rental Charges	-	-	500	-	700
6217 Software Maintenance	-	-	-	-	2,000
6219 Network Operating Charge	32,200	32,205	24,150	16,100	32,200

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
6223 Training & Education	17,590	11,171	24,938	925	16,500
6224 Vehicle Operating Charges	243,833	132,115	198,750	121,370	200,000
6253 Postage	1,835	420	1,125	1,007	1,125
6254 Telephone	27,321	24,615	33,698	14,680	41,680
6260 Equipment Leasing Costs	3,086	-	1,875	-	2,300
6281 Emergency Facilities Maintenance	119,994	87,378	112,500	32,051	2,000
6282 Emergency Repair	14,215	-	15,938	1,586	21,250
6304 Smoky Hollow Parking in Lieu	73,838	16,750	-	-	-
Total Maintenance & Operations	\$ 4,857,001	\$ 4,731,775	\$ 3,434,149	\$ 1,900,061	\$ 4,074,706
TOTAL PUBLIC WORKS - GENERAL FUND	\$ 9,702,018	\$ 9,785,867	\$ 7,253,488	\$ 4,188,803	\$ 8,695,404

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
GENERAL FUND					
PW ADMINISTRATION					
4101 Salaries Full-Time	\$ 87,531	\$ 84,602	\$ 126,729	\$ 38,261	\$ 85,210
4102 Salaries Part-Time	-	2,779	-	-	-
4117 Opt - Out Payments	125	-	-	-	-
4201 Retirement CalPERS	21,210	20,264	28,478	7,847	5,343
4202 FICA	5,607	6,411	8,917	2,841	5,259
4203 Workers' Compensation	2,861	2,987	2,621	1,361	3,012
4204 Group Insurance	6,947	3,983	17,510	2,113	5,674
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	2,128	1,157	-	40	-
Total Salaries & Benefits	\$ 126,409	\$ 122,183	\$ 184,255	\$ 52,463	\$ 104,498
5204 Operating Supplies	\$ 4,242	\$ 3,606	\$ 1,875	\$ 176	\$ 2,500
6208 Dues & Subscriptions	-	-	750	181	2,750
6213 Meetings & Travel	5,072	1,328	2,850	-	1,550
6214 Professional and Technical	-	116	225	320	225
6223 Training & Education	25	-	750	-	750
6253 Postage	-	-	375	-	375
6254 Telephone	5,947	4,942	3,600	3,090	3,600
Total Maintenance & Operations	\$ 15,286	\$ 9,992	\$ 10,425	\$ 3,767	\$ 11,750
SUB-TOTAL PW ADMINISTRATION	\$ 141,695	\$ 132,175	\$ 194,680	\$ 56,230	\$ 116,248
GOVERNMENT BUILDINGS					
4101 Salaries Full-Time	\$ 378,728	\$ 469,382	\$ 318,417	\$ 230,633	\$ 480,478
4102 Salaries Part-Time	81,055	62,614	86,713	16,106	86,713
4103 Overtime	12,346	22,555	6,375	3,638	6,375
4113 Reimbursable Overtime	10	-	-	-	-
4116 Standby Pay	12,515	11,201	5,100	2,662	5,100
4117 Opt - Out Payments	4,600	3,250	4,600	1,250	4,600
4201 Retirement CalPERS	124,696	122,729	86,102	59,438	35,029
4202 FICA	37,336	43,621	30,703	20,237	42,972
4203 Workers' Compensation	67,349	74,166	42,200	33,193	62,793
4204 Group Insurance	50,944	62,880	72,299	36,231	73,565
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	10,114	9,699	-	262	-
Total Salaries & Benefits	\$ 779,693	\$ 882,097	\$ 652,509	\$ 403,650	\$ 797,625
5203 Repair & Maintenance	\$ 79,845	\$ 54,854	\$ 64,961	\$ 15,044	\$ 86,615
5204 Operating Supplies	72,900	103,788	72,994	49,305	104,000
5207 Small Tools & Equipment	55	789	1,125	-	1,500
5220 Computer Refresh Charges	800	-	-	-	-
6101 Gas	43,128	45,014	59,475	14,202	40,000
6102 Electricity	209,336	220,148	111,750	105,963	149,000
6103 Water	112,862	41,540	52,500	20,700	70,000

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
6104 Aquatics Electricity Charges	-	44,060	37,500	28,865	50,000
6105 Aquatics Gas Charges	84,168	58,474	63,750	42,665	85,000
6206 Contractual Services	403,983	440,493	333,000	138,548	404,149
6207 Equip Replacement Charges	29,364	33,675	13,376	8,918	12,880
6212 Laundry & Cleaning	1,982	2,178	2,550	1,502	3,400
6213 Meetings & Travel	-	-	1,275	-	1,700
6219 Network Operating Charge	5,200	5,200	3,900	2,600	5,200
6223 Training & Education	1,772	922	3,188	-	4,250
6253 Postage	1	6	-	-	-
6254 Telephone	2,532	2,420	3,698	3,595	4,930
6260 Equipment Leasing Costs	767	-	-	-	-
6281 Emergency Facilities Maintenance	119,994	87,378	112,500	32,051	2,000
Total Maintenance & Operations	\$ 1,168,689	\$ 1,140,939	\$ 937,542	\$ 463,958	\$ 1,024,624
SUB-TOTAL GOVERNMENT BUILDINGS	\$ 1,948,382	\$ 2,023,036	\$ 1,590,051	\$ 867,608	\$ 1,822,249
ENGINEERING					
4101 Salaries Full-Time	\$ 396,897	\$ 391,366	\$ 241,959	\$ 170,404	\$ 385,696
4102 Salaries Part-Time	-	1,429	-	-	-
4117 Opt - Out Payments	1,150	-	-	-	-
4201 Retirement CalPERS	101,243	111,558	62,779	48,018	27,210
4202 FICA	28,527	28,863	17,807	12,258	28,652
4203 Workers' Compensation	8,176	8,620	6,038	4,038	8,562
4204 Group Insurance	33,682	29,575	42,218	14,445	44,719
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	9,558	6,965	-	173	-
Total Salaries & Benefits	\$ 579,233	\$ 578,376	\$ 370,801	\$ 249,336	\$ 494,839
5204 Operating Supplies	\$ 5,891	\$ 3,868	\$ 6,000	\$ 1,287	\$ 6,000
5206 Computer Supplies	-	1,514	750	-	1,500
5207 Small Tools & Equipment	477	-	-	-	-
5220 Computer Refresh	2,700	-	-	-	-
6201 Advertising/Publishing	2,448	-	3,750	384	3,000
6205 Other Printing & Binding	-	-	450	-	-
6206 Contractual Services	240,423	300,828	112,500	113,645	240,000
6207 Equip Replacement Charges	5,220	5,060	2,334	1,556	2,235
6208 Dues & Subscriptions	1,650	1,700	1,350	1,350	1,700
6213 Meetings & Travel	289	123	1,500	171	-
6214 Professional/Technical	116	-	600	5,628	600
6219 Network Operating Charge	13,800	13,800	10,350	6,900	13,800
6223 Training & Education	450	423	2,250	-	-
6253 Postage	1,834	414	750	1,007	750
6254 Telephone	3,816	3,768	3,150	1,563	3,750
6260 Equipment Leasing Costs	2,319	-	1,875	-	2,300
6304 Smoky Hollow Parking in Lieu	73,838	16,750	-	-	-
Total Maintenance & Operations	\$ 355,271	\$ 348,248	\$ 147,609	\$ 133,491	\$ 275,635

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
SUB-TOTAL ENGINEERING	\$ 934,504	\$ 926,624	\$ 518,410	\$ 382,827	\$ 770,474
STREET SERVICES					
4101 Salaries Full-Time	\$ 152,662	\$ 173,131	\$ 119,985	\$ 80,327	\$ 163,334
4102 Salaries Part Time	-	318	-	-	-
4103 Overtime	3,280	3,633	1,950	1,166	2,600
4113 Reimbursable Overtime	163	-	-	-	-
4116 Standby Pay	1,154	910	-	185	-
4117 Opt - Out Payments	700	188	-	-	-
4201 Retirement CalPERS	37,563	46,176	31,400	23,210	11,837
4202 FICA	11,695	13,385	9,050	6,117	12,354
4203 Workers' Compensation	6,978	7,872	5,550	3,673	7,315
4204 Group Insurance	14,170	16,594	21,851	8,907	19,905
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	3,733	3,201	-	84	-
Total Salaries & Benefits	\$ 232,098	\$ 265,408	\$ 189,786	\$ 123,669	\$ 217,345
5204 Operating Supplies	\$ 3,493	\$ -	\$ 9,150	\$ 1,456	\$ 12,200
6206 Contractual Services	198,942	206,393	161,250	102,185	215,000
6207 Equip Replacement Charges	1,872	2,013	1,132	755	440
6254 Telephone	-	-	1,200	-	1,600
Total Maintenance & Operations	\$ 204,307	\$ 208,406	\$ 172,732	\$ 104,396	\$ 229,240
SUB-TOTAL STREET SERVICES	\$ 436,405	\$ 473,814	\$ 362,518	\$ 228,065	\$ 446,585
STREET MAINTENANCE					
4101 Salaries Full-Time	\$ 251,411	\$ 229,636	\$ 169,556	\$ 102,181	\$ 224,803
4103 Overtime	19,107	12,451	22,875	6,006	30,500
4113 Reimbursable Overtime	311	-	-	-	-
4116 Standby Pay	3,698	4,893	4,125	2,278	5,500
4201 Retirement CalPERS	48,658	68,629	40,510	28,921	14,966
4202 FICA	21,086	19,164	12,971	8,572	17,197
4203 Workers' Compensation	40,252	36,363	24,551	16,316	31,427
4204 Group Insurance	54,698	53,677	52,915	24,705	59,257
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	6,224	4,350	-	109	-
Total Salaries & Benefits	\$ 445,445	\$ 429,163	\$ 327,503	\$ 189,088	\$ 383,650
5204 Operating Supplies	\$ 76,297	\$ 55,012	\$ 52,500	\$ 20,519	\$ 60,000
5207 Small Tools & Equipment	-	-	375	-	500
5220 Computer Refresh Charges	800	-	-	-	-
6101 Gas	1,808	1,604	1,800	1,203	2,400
6102 Electricity	9,503	10,040	8,250	4,913	11,000
6207 Equip Replacement Charges	58,488	67,536	46,333	30,889	45,642
6209 Dump Fees	-	1,626	-	-	-

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
6212 Laundry & Cleaning	3,850	3,491	5,625	1,598	7,500
6214 Professional & Technical	-	-	3,440	-	4,586
6217 Software Maintenance	-	-	-	-	2,000
6219 Network Operating Charge	5,200	5,200	3,900	2,600	5,200
6223 Training & Education	7,612	7,961	3,750	-	5,000
6254 Telephone	882	574	-	244	-
Total Maintenance & Operations	\$ 164,440	\$ 153,044	\$ 125,973	\$ 61,966	\$ 143,828
STREET MAINTENANCE	\$ 609,885	\$ 582,207	\$ 453,476	\$ 251,054	\$ 527,478
TRAFFIC SAFETY					
4101 Salaries Full-Time	\$ 156,865	\$ 170,800	\$ 130,186	\$ 76,906	\$ 244,367
4103 Overtime	6,535	5,834	1,875	2,672	2,500
4113 Reimbursable Overtime	155	-	-	-	-
4116 Standby Pay	2,623	2,990	-	1,560	4,000
4201 Retirement CalPERS	40,845	46,444	36,833	21,685	18,038
4202 FICA	13,018	14,156	9,959	6,662	18,694
4203 Workers' Compensation	16,475	17,847	12,415	8,068	18,912
4204 Group Insurance	18,836	22,160	34,050	10,972	47,396
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	3,922	3,335	-	84	-
Total Salaries & Benefits	\$ 259,274	\$ 283,566	\$ 225,318	\$ 128,609	\$ 353,907
5204 Operating Supplies	\$ 35,352	\$ 26,763	\$ 28,500	\$ 6,147	\$ 28,000
6102 Electricity	184,529	556,048	232,500	142,779	310,000
6206 Contractual Services	124,479	136,124	97,500	50,535	130,000
6207 Equip Replacement Charges	13,428	21,199	8,160	5,440	8,089
Total Maintenance & Operations	\$ 357,788	\$ 740,134	\$ 366,660	\$ 204,901	\$ 476,089
SUB-TOTAL TRAFFIC SAFETY	\$ 617,062	\$ 1,023,700	\$ 591,978	\$ 333,510	\$ 829,996
SOLID WASTE RECYCLING					
4101 Salaries Full-Time	\$ 109,853	\$ 148,145	\$ 94,202	\$ 66,436	\$ 123,187
4102 Salaries Part Time	-	318	-	-	-
4103 Overtime	65	127	-	41	-
4113 Reimbursable Overtime	3	-	-	-	-
4117 Opt - Out Payments	650	63	-	-	-
4201 Retirement CalPERS	26,780	13,956	21,413	13,948	7,787
4202 FICA	8,292	11,112	7,106	5,118	9,282
4203 Workers' Compensation	1,212	1,566	3,737	702	4,940
4204 Group Insurance	9,165	12,200	17,311	5,817	11,215
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	305	605	-	17	-
Total Salaries & Benefits	\$ 156,325	\$ 188,092	\$ 143,769	\$ 92,079	\$ 156,411

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
5204 Operating Supplies	\$ 962	\$ 3,037	\$ 5,250	\$ 217	\$ 2,000
6201 Advertising/Publishing	1,188	9,145	5,250	360	2,000
6205 Other Printing & Binding	-	-	-	-	-
6206 Contractual Services	665,753	264,944	238,125	136,628	292,000
6213 Meetings & Travel	115	138	-	-	-
Total Maintenance & Operations	\$ 668,018	\$ 277,264	\$ 248,625	\$ 137,205	\$ 296,000
SUB-TOTAL SOLID WASTE RECYCLING	\$ 824,343	\$ 465,356	\$ 392,394	\$ 229,284	\$ 452,411

STORM DRAINS

4101 Salaries Full-Time	\$ 84,705	\$ 84,256	\$ 60,747	\$ 39,208	\$ 91,904
4103 Overtime	6,965	6,128	6,000	3,273	6,000
4116 Standby Pay	4,485	4,230	2,625	2,028	5,000
4117 Opt - Out Payments	600	600	-	400	750
4201 Retirement CalPERS	24,710	22,433	15,976	9,953	6,605
4202 FICA	7,480	7,378	4,647	3,540	7,030
4203 Workers' Compensation	12,440	12,091	7,519	5,709	11,228
4204 Group Insurance	14,520	11,953	15,214	5,003	13,771
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	2,114	1,645	-	40	-
Total Salaries & Benefits	\$ 158,019	\$ 150,714	\$ 112,728	\$ 69,154	\$ 142,288

5204 Operating Supplies	\$ 3,893	\$ 1,824	\$ 3,000	\$ 2,990	\$ 4,000
6101 Gas	5,388	1,077	3,750	402	5,000
6102 Electricity	13,431	10,627	11,250	4,655	15,000
6103 Water	2,767	2,474	1,875	1,047	2,500
6201 Advertising/Publishing	900	-	2,250	-	-
6206 Contractual Services	151,109	146,456	55,500	25,531	55,500
6215 Repair & Maintenance	36,150	81,770	52,500	1,800	7,000
6223 Training & Education	-	855	1,875	-	2,500
6254 Telephone	2,754	2,749	2,250	1,152	3,000
Total Maintenance & Operations	\$ 216,392	\$ 247,832	\$ 134,250	\$ 37,577	\$ 94,500

SUB-TOTAL STORM DRAINS

\$ 374,411	\$ 398,546	\$ 246,978	\$ 106,731	\$ 236,788
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EQUIPMENT MAINTENANCE

4101 Salaries Full-Time	\$ 439,118	\$ 396,563	\$ 248,308	\$ 175,336	\$ 442,919
4102 Salaries Part Time	1,736	42,028	-	12,572	-
4103 Overtime	7,670	14,088	9,754	3,722	9,754
4113 Reimbursable Overtime	21	-	-	-	-
4116 Standby Pay	6,400	5,568	6,056	1,372	6,500
4117 Opt - Out Payments	1,200	500	-	-	500
4201 Retirement CalPERS	111,502	116,450	64,951	53,052	32,610
4202 FICA	34,602	36,886	18,799	14,478	33,561
4203 Workers' Compensation	54,107	51,551	25,194	21,173	48,026

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4204 Group Insurance	81,171	77,830	63,838	36,856	104,120
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	10,984	7,769	-	191	-
Total Salaries & Benefits	\$ 748,511	\$ 749,233	\$ 436,900	\$ 318,752	\$ 677,990
5201 Office Supplies	\$ 201	\$ 110	\$ -	\$ -	\$ -
5204 Operating Supplies	32,761	16,473	11,250	11,335	15,000
5207 Small Tools & Equipment	8,627	15,085	7,500	601	10,000
5215 Vehicle Gasoline Charge	180,716	228,582	142,500	53,960	190,000
5220 Computer Refresh Charges	2,300	-	-	-	-
6101 Gas	1,292	1,146	1,500	860	2,000
6102 Electricity	5,432	5,858	4,725	2,973	6,300
6103 Water	4,741	5,372	2,475	2,663	3,300
6206 Contractual Services	-	-	7,275	4,912	9,700
6207 Equip Replacement Charges	7,368	21,315	5,985	3,990	5,559
6208 Dues & Subscriptions	150	1,776	3,075	275	4,100
6210 Haz Materials Disposal Fees	195	172	2,250	-	3,000
6212 Laundry & Cleaning	3,219	6,836	2,625	2,662	3,500
6213 Meetings & Travel	20	-	-	-	-
6214 Professional/Technical	300	-	1,125	-	1,500
6215 Repair & Maintenance	2,641	4,662	4,500	471	6,000
6219 Network Operating Charge	8,000	8,000	6,000	4,000	8,000
6223 Training & Education	4,296	-	10,125	-	-
6224 Vehicle Operating Charges	243,833	132,115	198,750	121,370	200,000
6254 Telephone	4,974	4,328	15,000	2,205	20,000
6260 Equipment Leasing Costs	-	-	-	-	-
6282 Emergency Repair	14,215	-	15,938	1,586	21,250
Total Maintenance & Operations	\$ 525,281	\$ 451,830	\$ 442,598	\$ 213,863	\$ 509,209
SUB-TOTAL EQUIPMENT MAINTENANCE	\$ 1,273,792	\$ 1,201,063	\$ 879,498	\$ 532,615	\$ 1,187,199
PARKS MAINTENANCE					
4101 Salaries Full-Time	\$ 711,025	\$ 755,062	\$ 604,870	\$ 347,355	\$ 785,128
4102 Salaries Part-Time	114,165	121,119	106,000	44,734	132,000
4103 Overtime	18,554	9,721	-	688	-
4113 Reimbursable Overtime	1	-	-	-	-
4117 Opt - Out Payments	5,060	25	5,000	-	500
4201 Retirement CalPERS	198,618	199,068	146,382	126,773	51,885
4202 FICA	68,012	69,959	54,529	32,138	70,750
4203 Workers' Compensation	125,544	130,205	102,935	57,912	110,475
4204 Group Insurance	98,024	104,423	152,454	51,077	137,807
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	17,417	14,499	-	378	-
4215 Uniform Replacement	3,590	1,179	3,600	887	3,600
Total Salaries & Benefits	\$ 1,360,010	\$ 1,405,260	\$ 1,175,770	\$ 661,942	\$ 1,292,145

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
5204 Operating Supplies	\$ 71,453	\$ 71,893	\$ 50,000	\$ 30,906	\$ 57,000
5207 Small Tools & Equipment	2,105	650	2,000	266	2,700
5220 Computer Refresh	1,200	-	-	-	-
6101 Gas	5,363	4,685	3,500	6,099	4,700
6102 Electricity	75,411	65,772	58,000	29,789	67,000
6103 Water	202,983	199,803	160,000	89,181	200,000
6206 Contractual Services	481,106	438,778	355,000	200,659	473,000
6207 Equip Replacement Charges	287,321	290,527	159,434	159,434	151,431
6208 Dues & Subscriptions	975	1,246	750	315	1,000
6212 Laundry & Cleaning	6,234	6,615	5,000	2,885	6,500
6214 Professional/Technical	483	943	750	-	1,000
6215 Repair & Maintenance	37,044	66,325	45,000	15,647	40,000
6216 Rental Charges	-	-	500	-	700
6219 Network Operating Charge	-	5	-	-	-
6223 Training & Education	3,435	1,010	3,000	925	4,000
6254 Telephone	6,416	5,834	4,800	2,831	4,800
Total Maintenance & Operations	\$ 1,181,529	\$ 1,154,086	\$ 847,734	\$ 538,937	\$ 1,013,831
SUB-TOTAL PARKS OPERATION	\$ 2,541,539	\$ 2,559,346	\$ 2,023,504	\$ 1,200,879	\$ 2,305,976
TOTAL PUBLIC WORKS - GENERAL FUND	\$ 9,702,018	\$ 9,785,867	\$ 7,253,488	\$ 4,188,803	\$ 8,695,404
<u>WATER UTILITY FUND - FUND 501</u>					
4101 Salaries Full-Time	\$ 746,214	\$ 803,785	\$ 755,069	\$ 478,444	\$ 1,012,802
4102 Salaries Part-Time	72,205	80,285	138,450	19,243	138,450
4103 Overtime	21,964	17,353	15,000	8,380	15,000
4113 Reimbursable Overtime	791	137	-	-	-
4116 Standby Pay	29,265	25,615	16,500	10,891	30,000
4117 Opt - Out Payments	9,678	3,038	10,000	2,350	5,000
4201 Retirement CalPERS	(724,822)	1,074,944	207,949	118,077	78,417
4202 FICA	69,290	70,385	66,994	41,792	85,902
4203 Workers' Compensation	84,817	90,163	70,559	41,574	86,787
4204 Group Insurance	182,189	205,365	193,509	114,830	199,047
4207 CalPERS UAL	-	-	-	-	-
4209 PARS Expense	(79,205)	7,900	15,000	-	-
4210 OPEB Liability	(405,314)	(87,159)	-	450	-
4215 Uniform Allowance	1,576	1,577	1,500	-	1,700
Total Salaries & Benefits	\$ 8,648	\$ 2,293,388	\$ 1,490,530	\$ 836,031	\$ 1,653,105
5204 Operating Supplies	\$ 38,480	\$ 38,225	\$ 32,100	\$ 8,183	\$ 40,000
5207 Small Tools & Equipment	36,476	47,736	144,000	10,300	144,000
5215 Vehicle Gasoline Charge	8,156	12,490	10,500	2,584	12,500
5220 Computer Refresh Charges	1,900	-	-	-	-
6101 Gas	1,138	1,227	900	855	1,250

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
6102 Electricity	20,571	21,032	22,950	6,802	30,000
6201 Advertising/Publishing	4,906	1,684	6,000	130	5,000
6205 Other Printing & Binding	1,416	-	1,875	-	1,875
6206 Contractual Services	113,051	113,457	266,096	72,769	265,000
6207 Equip Replacement Charges	34,188	40,593	21,533	14,355	40,840
6208 Dues & Subscriptions	3,811	4,677	10,920	1,898	10,920
6211 General Liability/Bonds Insurance	1,146,300	996,300	747,225	498,150	1,000,000
6212 Laundry & Cleaning	4,308	4,195	7,500	3,042	10,000
6213 Meetings & Travel	-	-	1,200	-	1,200
6214 Professional/Technical	46,921	25,742	51,330	4,708	51,330
6215 Repair & Maintenance	3,370	6,632	32,250	-	32,250
6217 Software Maintenance	2,000	2,000	3,000	-	3,000
6219 Network Operating Charge	10,300	10,300	7,725	5,150	10,300
6223 Training & Education	5,400	1,075	5,625	-	8,000
6224 Vehicle Operating Charges	16,379	98,774	7,500	15,218	24,000
6235 Accrued Vac/Sick Pay	2,680	4,659	-	-	-
6253 Postage	8,244	8,124	24,000	3,330	24,000
6254 Telephone	21,841	21,727	24,000	10,324	24,000
6256 Pavement Rehabilitation	-	-	13,500	-	13,500
6260 Equipment Leasing Costs	589	-	3,450	-	3,450
6283 Water Purchases - Potable	10,117,280	8,833,480	7,566,250	5,263,401	10,000,000
6285 Water Purchases - Reclaimed Water	13,896,976	11,493,031	9,141,250	8,382,472	13,500,000
6286 General Administrative Charges	606,600	714,085	535,564	364,136	734,219
6301 Legal Council	-	103	-	-	-
6354 Lifeline Expense	-	-	4,500	-	4,500
Total Maintenance & Operations	\$ 26,153,281	\$ 22,501,348	\$ 18,692,743	\$ 14,667,807	\$ 25,995,134
8108 Computer Hardware	\$ -	\$ -	\$ 3,750	\$ -	\$ 6,000
8109 Computer Software	1,166	5,833	3,750	-	6,000
8206 Water Infrastructure Replacement	78,182	16,580	1,125,000	212,867	2,000,000
8207 Water Main Replacement	-	-	617,500	-	1,200,000
8655 Water Meter Conversion	-	9,845	150,000	59,845	260,000
Total Capital Outlay	\$ 79,348	\$ 32,258	\$ 1,900,000	\$ 272,712	\$ 3,472,000
9499 Transfers Out	-	-	-	-	193,800
SUB-TOTAL WATER OPERATION*	\$ 26,241,277	\$ 24,826,994	\$ 22,083,273	\$ 15,776,550	\$ 31,314,039

* Excludes Depreciation Expense, approximately \$284k/yr; and accrual of leave/pension benefits/non-cash items.

WASTEWATER FUND - FUND 502

4101 Salaries Full-Time	\$ 529,391	\$ 609,207	\$ 485,637	\$ 282,174	\$ 645,847
4102 Salaries Part-Time	(24,001)	11,611	9,360	4,447	15,000
4103 Overtime	11,165	18,767	15,000	8,845	15,000
4113 Reimbursable Overtime	8	-	-	-	-
4116 Standby Pay	14,535	17,552	15,000	8,270	15,000

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4117 Opt - Out Payments	4,387	2,588	5,000	1,750	5,000
4201 Retirement CalPERS	(471,761)	475,277	127,243	75,660	47,138
4202 FICA	42,328	49,993	36,857	22,356	49,163
4203 Workers' Compensation	52,526	61,526	46,126	28,264	59,086
4204 Group Insurance	91,271	94,248	109,865	45,460	67,152
4207 CalPERS UAL	-	-	-	-	-
4209 PARS Expense	-	7,900	5,000	-	-
4210 OPEB Liability	(131,028)	69,630	-	296	-
Total Salaries & Benefits	\$ 118,821	\$ 1,418,299	\$ 855,088	\$ 477,522	\$ 918,386
5201 Office Supplies	\$ 26	\$ -	\$ -	\$ -	\$ -
5203 Repairs & Maintenance	11,383	24,167	37,500	-	50,000
5204 Operating Supplies	9,335	13,201	28,350	7,624	37,800
5207 Small Tools & Equipment	-	-	750	-	1,000
5215 Vehicle Gasoline Charge	8,240	11,952	6,750	2,025	9,000
6101 Gas	1,877	1,778	750	949	1,000
6102 Electricity	42,618	39,533	45,825	19,049	61,100
6103 Water	1,157	1,061	2,175	494	2,900
6201 Advertising/Publishing	450	-	-	-	-
6206 Contractual Services	1,767,567	1,884,461	2,089,495	938,902	2,600,000
6207 Equip Replacement Charges	80,232	80,237	33,351	22,234	66,827
6208 Dues & Subscriptions	188	-	750	-	1,000
6211 General Liability/Bonds Insurance	308,100	308,100	231,075	154,050	500,000
6212 Laundry & Cleaning	3,322	3,788	4,500	1,424	4,500
6214 Professional/Technical	-	-	15,000	-	20,000
6215 Repair & Maintenance	53,184	62,166	172,500	66,456	230,000
6217 Software Maintenance	-	-	2,250	-	2,250
6219 Network Operating Charge	3,400	3,400	2,550	1,700	3,400
6223 Training & Education	1,460	1,829	2,100	1,187	2,100
6224 Vehicle Operating Charges	21,241	22,151	12,000	2,202	12,000
6235 Accrued Vac/Sick Pay	2,565	7,081	-	-	-
6253 Postage	6,202	7,196	15,000	2,989	15,000
6254 Telephone	11,455	11,504	9,000	4,939	9,000
6286 General Administrative Charges	202,200	397,875	298,406	202,889	409,093
Total Maintenance & Operations	\$ 2,536,202	\$ 2,881,480	\$ 3,010,077	\$ 1,429,113	\$ 4,037,970
8108 Computer Hardware	\$ -	\$ -	\$ 3,750	\$ -	\$ 5,000
8109 Computer Software	1,167	5,833	3,750	-	5,000
8212	-	-	-	200,000	-
8635 Sanitary Sewer	-	-	487,500	-	-
8647 Annual Sewer Main Repair	1,017	18,249	187,500	20,111	675,000
8650 Sewer Pump Station #1	-	-	-	-	650,000
8655 Water Meter Conversion	-	9,845	112,500	45,146	112,500
Total Capital Outlay	\$ 2,184	\$ 33,927	\$ 795,000	\$ 265,257	\$ 1,447,500

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
9499 Transfers Out	-	-	-	-	116,500
SUB-TOTAL WASTEWATER FUND*	\$ 2,657,207	\$ 4,333,706	\$ 4,660,165	\$ 2,171,892	\$ 6,520,356
<i>* Excludes Depreciation Expense, approximately \$679k/yr and accrual of leave benefits, non cash items.</i>					
SOLID WASTE FUND - FUND 505					
6206 Contractual Services	\$ -	\$ 248,012	\$ 230,000	\$ 125,962	\$ 270,000
Total Maintenance & Operations	\$ -	\$ 248,012	\$ 230,000	\$ 125,962	\$ 270,000
SUB-TOTAL SOLID WASTE FUND	\$ -	\$ 248,012	\$ 230,000	\$ 125,962	\$ 270,000
STATE GAS TAX FUND					
4101 Salaries Full-Time	\$ 97,954	\$ 96,397	\$ 83,529	\$ 48,428	\$ 108,234
4103 Overtime	4,341	3,184	-	1,228	-
4116 Standby Pay	-	1,001	-	1,815	-
4117 Opt - Out Payments	2,550	3,000	2,000	1,250	3,500
4201 Retirement CalPERS	32,673	17,621	18,768	11,872	6,786
4202 FICA	6,399	7,918	6,390	4,178	8,279
4203 Workers' Compensation	10,231	13,962	11,111	7,196	13,867
4204 Group Insurance	9,131	4,345	31,423	4,343	12,300
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	1,733	1,859	-	52	-
Total Salaries & Benefits	\$ 165,012	\$ 149,287	\$ 153,221	\$ 80,362	\$ 152,966
5202 Furniture & Equipment	-	-	100,000	7,906	100,000
6214 Professional/Technical	-	-	-	-	250,000
Total Maintenance & Operations	\$ -	\$ -	\$ 100,000	\$ 7,906	\$ 350,000
8606 New Sidewalk and Repair	\$ -	\$ -	\$ 225,000	\$ -	\$ 250,000
8943 Local Streets Rehab Program	750,168	-	225,000	-	-
Total Capital Outlay	\$ 750,168	\$ -	\$ 450,000	\$ -	\$ 250,000
SUB-TOTAL STATE GAS TAX FUND	\$ 915,180	\$ 149,287	\$ 703,221	\$ 88,268	\$ 752,966
HYPERION MITIGATION FUND (117)					
6206 Contractual Services	\$ 5,122	\$ 6,014	\$ 6,000	\$ 2,813	\$ 96,892
6254 Telephone	667	667	1,000	334	1,000
6286 General Administrative Charge	-	-	2,050	-	2,108
Total Maintenance & Operations	\$ 5,789	\$ 6,681	\$ 9,050	\$ 3,147	\$ 100,000
TOTAL HYPERION MITIGATION FUND	\$ 5,789	\$ 6,681	\$ 9,050	\$ 3,147	\$ 100,000
GRAND TOTAL PW - ALL FUNDS	\$ 39,521,471	\$ 39,350,547	\$ 34,939,197	\$ 22,354,622	\$ 47,652,765

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>Recreation & Parks Department</u>					
Director of Recreation & Parks	1.00	1.00	0.50	1.00	-
Recreation Superintendent	1.00	1.00	1.00	1.00	1.00
Community Cable Program Manager	1.00	-	-	-	-
Community Cable Program Specialist	1.00	-	-	-	-
Computer Graphics Designer	1.00	-	-	-	-
Park Facilities Technician	1.00	1.00	-	-	-
Park Maintenance Superintendent	1.00	1.00	-	-	-
Park Maintenance Supervisor	2.00	2.00	-	-	-
Park Maintenance Worker II	5.00	5.00	-	-	-
Recreation Coordinator	2.00	2.00	2.00	2.00	2.00
Recreation Supervisor	4.00	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00
Tree Maintenance Worker	2.00	2.00	-	-	-
Sub-total Full-Time	24.00	21.00	9.50	10.00	9.00
<u>Part-Time FTEs</u>					
Park Maintenance Worker I	3.00	3.00	3.00	-	-
Lifeguards	28.50	37.00	37.00	38.00	38.00
Recreation Leader	26.00	26.00	26.00	25.00	25.00
Video Technician	2.85	-	-	-	-
Sub-total Part-Time	60.35	66.00	66.00	63.00	63.00
Total Recreation & Parks Department	84.35	87.00	75.50	73.00	72.00

For fiscal year 20-21, the park maintenance staff was transferred to the Public Works Department.

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND (001)</u>					
RECREATION OPERATIONS (5201)					
Salaries & Benefits	\$ 544,586	\$ 450,323	\$ 242,849	\$ 191,525	\$ 520,679
Maintenance & Operations	91,690	73,649	66,900	3,838	104,958
Capital Outlay	-	-	-	-	-
Sub-total Recreation Operations	\$ 636,276	\$ 523,972	\$ 309,749	\$ 195,363	\$ 625,637
AQUATICS (5202)					
Salaries & Benefits	\$ 403,780	\$ 232,552	\$ 346,487	\$ 32,900	\$ 612,092
Maintenance & Operations	28,476	9,329	24,550	818	31,950
Sub-total Aquatics	\$ 432,256	\$ 241,881	\$ 371,037	\$ 33,718	\$ 644,042
CULTURAL ARTS (5203)					
Salaries & Benefits	\$ 309,037	\$ 224,596	\$ 249,077	\$ 128,045	\$ 335,703
Maintenance & Operations	132,254	48,384	61,700	2,885	112,200
Sub-total Cultural Arts	\$ 441,291	\$ 272,980	\$ 310,777	\$ 130,930	\$ 447,903
SPORTS (5204)					
Salaries & Benefits	\$ 184,608	\$ 210,654	\$ 179,655	\$ 109,001	\$ 216,194
Maintenance & Operations	64,969	32,513	43,700	-	57,500
Sub-total Sports	\$ 249,577	\$ 243,167	\$ 223,355	\$ 109,001	\$ 273,694
TEEN CENTER (5205)					
Salaries & Benefits	\$ 77,187	\$ 68,129	\$ 89,749	\$ 18,833	\$ 94,828
Maintenance & Operations	12,404	10,405	11,600	1,962	12,950
Sub-total Teen Center	\$ 89,591	\$ 78,534	\$ 101,349	\$ 20,795	\$ 107,778
JOSLYN SENIOR CENTER (5206)					
Salaries & Benefits	\$ 194,564	\$ 197,589	\$ 156,369	\$ 68,018	\$ 212,125
Maintenance & Operations	57,688	26,594	63,000	2,278	69,500
Sub-total Joslyn Senior Center	\$ 252,252	\$ 224,183	\$ 219,369	\$ 70,296	\$ 281,625
FARMERS MARKET (5208)					
Salaries & Benefits	\$ 22,564	\$ 19,735	\$ 28,325	\$ 10,010	\$ 30,969
Maintenance & Operations	12,739	8,985	10,400	923	10,400
Sub-total Farmers Market	\$ 35,303	\$ 28,720	\$ 38,725	\$ 10,933	\$ 41,369
SPECIAL EVENTS (5210)					
Salaries & Benefits	\$ 15,997	\$ 5,591	\$ 17,148	\$ 826	\$ 70,246
Maintenance & Operations	70,298	40,283	38,500	2,873	67,700
Sub-total Special Events	\$ 86,295	\$ 45,874	\$ 55,648	\$ 3,699	\$ 137,946

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022												
WISEBURN AQUATIC CENTER (5213)																	
Salaries & Benefits	\$ 474,539	\$ 498,753	\$ 699,523	\$ 326,521	\$ 995,036												
Maintenance & Operations	27,312	21,165	60,700	11,084	77,850												
Sub-total Recreation Trips	\$ 501,851	\$ 519,918	\$ 760,223	\$ 337,605	\$ 1,072,886												
CENTENNIAL CELEBATION (5418)																	
Maintenance & Operations	2,508	483	-	161	-												
Sub-total Centennial Celebration	\$ 2,508	\$ 483	\$ -	\$ 161	\$ -												
TOTAL RECREATION & PARKS - GENERAL FUND																	
	\$ 2,727,200	\$ 2,179,712	\$ 2,390,232	\$ 912,501	\$ 3,632,880												
GENERAL FUND SUMMARY																	
Salaries & Benefits	\$ 2,226,862	\$ 1,907,922	\$ 2,009,182	\$ 885,679	\$ 3,087,872												
Maintenance & Operations	500,338	271,790	381,050	26,822	545,008												
Capital Outlay	-	-	-	-	-												
TOTAL GENERAL FUND	\$ 2,727,200	\$ 2,179,712	\$ 2,390,232	\$ 912,501	\$ 3,632,880												
<table border="1" style="margin-left: auto;"> <tr> <td>Salaries & Benefits</td> <td style="text-align: right;">\$ 1,078,690</td> <td style="text-align: right;">53.69%</td> </tr> <tr> <td>Maintenance & Operations</td> <td style="text-align: right;">163,958</td> <td style="text-align: right;">43.03%</td> </tr> <tr> <td>Capital Outlay</td> <td style="text-align: center;">-</td> <td style="text-align: right;">0.00%</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 1,242,648</td> <td style="text-align: right;">51.99%</td> </tr> </table>						Salaries & Benefits	\$ 1,078,690	53.69%	Maintenance & Operations	163,958	43.03%	Capital Outlay	-	0.00%	Total	\$ 1,242,648	51.99%
Salaries & Benefits	\$ 1,078,690	53.69%															
Maintenance & Operations	163,958	43.03%															
Capital Outlay	-	0.00%															
Total	\$ 1,242,648	51.99%															
PROPOSITION "A" FUND (112)																	
ADMINISTRATION (5295)																	
Salaries & Benefits	\$ 16,313	\$ 9,075	\$ 21,785	\$ -	\$ -												
Sub-total Administration	\$ 16,313	\$ 9,075	\$ 21,785	\$ -	\$ -												
DIAL-A-RIDE (5292)																	
Salaries & Benefits	\$ 75,970	\$ 42,537	\$ 89,696	\$ 3,508	\$ 136,896												
Maintenance & Operations	138,848	175,604	105,255	39,354	162,932												
Sub-total Dial-A-Ride	\$ 214,818	\$ 218,141	\$ 194,951	\$ 42,862	\$ 299,828												
SHUTTLE (5293)																	
Salaries & Benefits	\$ 2,580	\$ -	\$ 2,921	\$ -	\$ 96,127												
Maintenance & Operations	-	-	3,500	-	4,500												
Sub-total Shuttle	\$ 2,580	\$ -	\$ 6,421	\$ -	\$ 100,627												
RECREATION TRIPS (5294)																	
Salaries & Benefits	\$ 7,603	\$ 651	\$ 10,611	\$ -	\$ 15,588												
Maintenance & Operations	6,225	2,779	6,500	-	13,000												
Sub-total Recreation Trips	\$ 13,828	\$ 3,430	\$ 17,111	\$ -	\$ 28,588												

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
MTA BUY-DOWN (5297)					
Maintenance & Operations	\$ 3,783	\$ 1,194	\$ 3,800	\$ -	\$ 5,000
Sub-total MTA Buy-Down	\$ 3,783	\$ 1,194	\$ 3,800	\$ -	\$ 5,000
TOTAL PROPOSITION "A" FUND	\$ 251,322	\$ 231,840	\$ 244,068	\$ 42,862	\$ 434,043

PROPOSITION "C" (114)

PROPOSITION "C" - DIAL - A - RIDE (5292)

Maintenance & Operations	\$ 2,196	\$ -	\$ -	\$ -	\$ -
Sub-total Dial-A-Ride	\$ 2,196	\$ -	\$ -	\$ -	\$ -

SHUTTLE (5293)

Salaries & Benefits	\$ 39,242	\$ 16,537	\$ 42,502	\$ -	\$ 96,127
Maintenance & Operations	18,422	6,096	28,000	-	34,000
Capital Outlay	73,748	159,053	420,000	68,371	1,420,000
Sub-total Shuttle	\$ 131,412	\$ 181,686	\$ 490,502	\$ 68,371	\$ 1,550,127

TOTAL PROPOSITION "C" FUND	\$ 133,608	\$ 181,686	\$ 490,502	\$ 68,371	\$ 1,550,127
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GRAND TOTAL - R & P - ALL FUNDS	\$ 3,112,130	\$ 2,593,238	\$ 3,124,802	\$ 1,023,734	\$ 5,617,050
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ALL FUNDS SUMMARY

Salaries & Benefits	\$ 2,368,570	\$ 1,976,722	\$ 2,176,697	\$ 889,187	\$ 3,432,610
Maintenance & Operations	669,812	457,463	528,105	66,176	764,440
Capital Outlay	73,748	159,053	420,000	68,371	1,420,000
TOTAL ALL FUNDS	\$ 3,112,130	\$ 2,593,238	\$ 3,124,802	\$ 1,023,734	\$ 5,617,050

Salaries & Benefits	\$ 1,255,913	57.70%
Maintenance & Operations	236,335	44.75%
Capital Outlay	1,000,000	238.10%
Total	\$ 2,492,248	79.76%

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4101 Salaries Full-Time	\$ 532,942	\$ 493,841	\$ 438,249	\$ 261,572	\$ 676,453
4102 Salaries Part-Time	1,237,680	943,856	1,105,000	410,315	1,717,024
4103 Overtime	1,792	23,395	-	17,124	-
4117 Opt - Out Payments	8,250	5,000	-	1,500	3,000
4201 Retirement CalPERS	170,444	201,288	170,716	88,387	298,231
4202 FICA	137,769	112,941	117,930	53,264	183,160
4203 Workers' Compensation	75,144	60,440	75,914	28,450	113,847
4204 Group Insurance	42,184	47,948	94,373	24,789	86,157
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	14,004	9,837	-	278	-
4215 Uniform Replacement	6,653	9,376	7,000	-	10,000
Total Salaries & Benefits	\$ 2,226,862	\$ 1,907,922	\$ 2,009,182	\$ 885,679	\$ 3,087,872
4999 Cash Over/Short	\$ 56	\$ 15	\$ -	\$ -	\$ -
5204 Operating Supplies	134,968	82,574	115,800	13,426	137,978
6101 Gas	450	185	450	80	450
6201 Advertising/Publishing	47,999	24,330	38,500	755	41,000
6206 Contractual Services	74,083	40,825	30,500	161	77,700
6205 Other Printing and Binding	2,061	986	2,500	1,051	2,500
6207 Equip Replacement Charges	-	-	-	-	6,280
6208 Dues & Subscriptions	1,972	1,127	2,800	239	3,250
6211 Gen Liab Insurance & Bonds	-	-	16,600	-	16,600
6213 Meetings & Travel	2,210	2,844	7,000	(40)	9,050
6214 Professional & Technical	178,478	71,304	128,500	5,279	177,500
6215 Repair & Maintenance	10,520	11,886	8,300	2,428	10,500
6216 Rental Charges	360	-	500	-	500
6219 Network Operating Charge	20,700	20,700	-	-	20,700
6223 Training & Education	9,518	3,300	11,500	139	15,650
6249 Fees & Licenses	10,176	4,757	7,600	133	12,250
6254 Telephone	6,787	6,957	10,500	3,171	13,100
Total Maintenance & Operations	\$ 500,338	\$ 271,790	\$ 381,050	\$ 26,822	\$ 545,008
TOTAL REC & PARKS - GENERAL FUND	\$ 2,727,200	\$ 2,179,712	\$ 2,390,232	\$ 912,501	\$ 3,632,880

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
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GENERAL FUND

RECREATION OPERATION

4101 Salaries Full-Time	\$ 127,790	\$ 140,516	\$ 106,434	\$ 64,187	\$ 143,316
4102 Salaries Part-Time	302,477	193,307	50,000	80,066	262,000
4103 Overtime	-	-	-	9	-
4201 Retirement CalPERS	36,648	48,478	45,434	22,435	47,700
4202 FICA	33,738	25,438	11,836	10,863	31,063
4203 Workers' Compensation	18,203	13,753	6,446	5,944	16,699
4204 Group Insurance	15,914	16,922	15,699	7,956	9,901
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	3,163	2,533	-	65	-
4215 Uniform Replacement	6,653	9,376	7,000	-	10,000
Total Salaries & Benefits	\$ 544,586	\$ 450,323	\$ 242,849	\$ 191,525	\$ 520,679

4999 Cash Over/Short	\$ 56	\$ 15	\$ -	\$ -	\$ -
5204 Operating Supplies	29,578	16,452	26,000	2,429	29,578
6201 Advertising/Publishing	31,229	15,182	22,500	-	30,000
6205 Other Printing & Binding	2,061	986	2,500	1,051	2,500
6207 Equipment Replacement	-	-	-	-	6,280
6208 Dues & Subscriptions	385	185	400	64	400
6213 Meetings & Travel	1,525	1,483	3,000	(40)	3,000
6214 Professional & Technical	720	6,000	7,500	260	7,500
6215 Repair & Maintenance	1,271	11,200	1,500	-	1,500
6219 Network Operating Charge	20,700	20,700	-	-	20,700
6223 Training & Education	4,165	1,446	3,500	74	3,500
Total Maintenance & Operations	\$ 91,690	\$ 73,649	\$ 66,900	\$ 3,838	\$ 104,958

SUB-TOTAL RECREATION OPERATION	\$ 636,276	\$ 523,972	\$ 309,749	\$ 195,363	\$ 625,637
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AQUATICS

4101 Salaries Full-Time	\$ (23,442)	\$ 51,453	\$ -	\$ 2,378	\$ 66,012
4102 Salaries Part-Time	373,143	135,182	310,000	21,606	405,806
4103 Overtime	391	2,038	-	-	-
4117 Opt - Out Payments	3,000	2,250	-	-	-
4201 Retirement CalPERS	18,493	17,364	-	6,058	64,139
4202 FICA	27,797	14,606	23,715	1,858	36,094
4203 Workers' Compensation	15,145	7,872	12,772	1,000	19,439
4204 Group Insurance	(7,241)	844	-	-	20,602
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	(3,506)	943	-	-	-
Total Salaries & Benefits	\$ 403,780	\$ 232,552	\$ 346,487	\$ 32,900	\$ 612,092

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
5204 Operating Supplies	\$ 11,510	\$ 4,308	\$ 12,000	\$ 187	\$ 16,000
6101 Gas Utility	450	185	450	80	450
6208 Dues and Subscription	150	100	500	-	500
6214 Professional & Technical	5,967	2,576	2,000	-	3,000
6215 Repair & Maintenance	5,562	686	1,600	-	2,000
6223 Training & Education	3,610	410	4,000	-	6,000
6254 Telephone	1,227	1,064	4,000	551	4,000
Total Maintenance & Operations	\$ 28,476	\$ 9,329	\$ 24,550	\$ 818	\$ 31,950
SUB-TOTAL AQUATICS	\$ 432,256	\$ 241,881	\$ 371,037	\$ 33,718	\$ 644,042
CULTURAL ARTS					
4101 Salaries Full-Time	\$ 132,500	\$ 85,563	\$ 119,016	\$ 69,152	\$ 154,524
4102 Salaries Part-Time	89,382	77,710	41,200	19,669	99,100
4103 Overtime	985	-	-	-	-
4117 Opt - Out Payments	2,500	2,750	-	1,250	3,000
4201 Retirement CalPERS	42,139	34,743	26,744	22,779	20,689
4202 FICA	17,372	13,042	12,257	6,890	19,403
4203 Workers' Compensation	9,458	6,930	18,931	3,711	25,685
4204 Group Insurance	11,351	2,249	30,929	4,518	13,302
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	3,350	1,609	-	76	-
Total Salaries & Benefits	\$ 309,037	\$ 224,596	\$ 249,077	\$ 128,045	\$ 335,703
5204 Operating Supplies	\$ 13,842	\$ 4,315	\$ 10,000	\$ 1,697	\$ 10,000
6206 Contractual Services	31,063	20,010	12,500	-	28,000
6208 Dues & Subscriptions	170	100	200	-	200
6214 Professional & Technical	80,132	22,454	36,000	1,953	70,000
6249 Fees & Licenses	7,047	1,505	3,000	(765)	4,000
Total Maintenance & Operations	\$ 132,254	\$ 48,384	\$ 61,700	\$ 2,885	\$ 112,200
SUB-TOTAL CULTURAL ARTS	\$ 441,291	\$ 272,980	\$ 310,777	\$ 130,930	\$ 447,903
SPORTS					
4101 Salaries Full-Time	\$ 91,350	\$ 98,014	\$ 75,081	\$ 44,795	\$ 100,105
4102 Salaries Part-Time	43,627	28,092	52,400	17,621	60,000
4103 Overtime	-	15,657	-	14,118	-
4117 Opt - Out Payments	2,750	-	-	-	-
4201 Retirement CalPERS	26,495	33,736	21,242	14,190	15,858
4202 FICA	10,758	10,956	9,753	6,056	12,249
4203 Workers' Compensation	5,858	5,856	5,252	3,153	6,596
4204 Group Insurance	1,466	16,414	15,927	9,019	21,386
4207 CalPERS UAL	-	-	-	-	-

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4210 OPEB Liability	2,304	1,929	-	49	-
Total Salaries & Benefits	\$ 184,608	\$ 210,654	\$ 179,655	\$ 109,001	\$ 216,194
5204 Operating Supplies	\$ 15,684	\$ 16,012	\$ 14,000	\$ -	\$ 18,600
6208 Dues & Subscriptions	827	90	600	-	800
6211 Insurance & Bonds	-	-	600	-	600
6214 Professional & Technical	48,458	16,411	28,000	-	37,000
6249 Fees & Licenses	-	-	500	-	500
Total Maintenance & Operations	\$ 64,969	\$ 32,513	\$ 43,700	\$ -	\$ 57,500
SUB-TOTAL SPORTS	\$ 249,577	\$ 243,167	\$ 223,355	\$ 109,001	\$ 273,694
TEEN CENTER					
4101 Salaries Full-Time	\$ -	\$ 53	\$ -	\$ -	\$ -
4102 Salaries Part-Time	68,131	50,872	75,600	16,765	75,000
4201 Retirement CalPERS	880	11,210	5,250	95	11,000
4202 FICA	5,300	3,896	5,784	1,282	5,738
4203 Workers' Compensation	2,876	2,098	3,115	691	3,090
Total Salaries & Benefits	\$ 77,187	\$ 68,129	\$ 89,749	\$ 18,833	\$ 94,828
5204 Operating Supplies	\$ 10,377	\$ 8,006	\$ 10,000	\$ 1,063	\$ 10,000
6208 Dues & Subscriptions	-	165	200	-	350
6249 Fees & Licenses	-	-	500	-	500
6254 Telephone	2,027	2,234	900	899	2,100
Total Maintenance & Operations	\$ 12,404	\$ 10,405	\$ 11,600	\$ 1,962	\$ 12,950
SUB-TOTAL TEEN CENTER	\$ 89,591	\$ 78,534	\$ 101,349	\$ 20,795	\$ 107,778
JOSLYN SENIOR CENTER					
4101 Salaries Full-Time	\$ 75,383	\$ 85,425	\$ 72,216	\$ 43,086	\$ 96,288
4102 Salaries Part-Time	68,370	53,592	31,800	1,302	53,000
4103 Overtime	-	5,700	-	2,847	-
4201 Retirement CalPERS	24,560	27,483	24,182	12,180	37,559
4202 FICA	11,086	11,236	7,958	3,614	11,421
4203 Workers' Compensation	6,103	5,962	4,286	1,946	6,151
4204 Group Insurance	7,010	6,413	15,927	2,996	7,706
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	2,052	1,778	-	47	-
Total Salaries & Benefits	\$ 194,564	\$ 197,589	\$ 156,369	\$ 68,018	\$ 212,125
5204 Operating Supplies	\$ 14,387	\$ 5,598	\$ 10,500	\$ 681	\$ 15,500
6208 Dues & Subscriptions	440	387	400	-	500
6214 Professional & Technical	39,038	17,248	49,000	-	49,000

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
6216 Rental Charges	360	-	500	-	500
6254 Telephone	3,463	3,361	2,600	1,597	4,000
Total Maintenance & Operations	\$ 57,688	\$ 26,594	\$ 63,000	\$ 2,278	\$ 69,500
SUB-TOTAL JOSLYN SENIOR CENTER	\$ 252,252	\$ 224,183	\$ 219,369	\$ 70,296	\$ 281,625
FARMERS MARKET					
4101 Salaries Full-Time	\$ -	\$ 6	\$ -	\$ -	\$ -
4102 Salaries Part-Time	\$ 19,937	\$ 17,275	\$ 24,000	\$ 8,894	\$ 25,918
4201 Retirement CalPERS	1,756	420	1,500	69	2,000
4202 FICA	-	1,322	1,836	680	1,983
4203 Workers' Compensation	871	712	989	367	1,068
Total Salaries & Benefits	\$ 22,564	\$ 19,735	\$ 28,325	\$ 10,010	\$ 30,969
5204 Operating Supplies	\$ 3,937	\$ 2,099	\$ 3,800	\$ 25	\$ 3,800
6201 Advertising/Publishing	2,888	1,669	2,000	-	2,000
6214 Professional/Technical	2,785	1,965	1,000	-	1,000
6249 Fees & Licenses	3,129	3,252	3,600	898	3,600
Total Maintenance & Operations	\$ 12,739	\$ 8,985	\$ 10,400	\$ 923	\$ 10,400
SUB-TOTAL FARMERS MARKET	\$ 35,303	\$ 28,720	\$ 38,725	\$ 10,933	\$ 41,369
SPECIAL EVENTS					
4101 Salaries Full-Time	\$ -	\$ -	\$ -	\$ -	\$ 33,036
4102 Salaries Part-Time	14,241	4,998	14,000	727	16,200
4201 Retirement CalPERS	81	5	1,500	13	4,071
4202 FICA	1,090	382	1,071	56	3,766
4203 Workers' Compensation	585	206	577	30	2,028
4204 Group Insurance	-	-	-	-	11,145
4207 CalPERS UAL	-	-	-	-	-
Total Salaries & Benefits	\$ 15,997	\$ 5,591	\$ 17,148	\$ 826	\$ 70,246
5204 Operating Supplies	\$ 16,565	\$ 13,719	\$ 11,500	\$ 2,373	\$ 16,500
6201 Advertising/Publishing	13,221	6,232	9,000	500	1,500
6206 Contractual Services	40,512	20,332	18,000	-	49,700
Total Maintenance & Operations	\$ 70,298	\$ 40,283	\$ 38,500	\$ 2,873	\$ 67,700
SUB-TOTAL SPECIAL EVENTS	\$ 86,295	\$ 45,874	\$ 55,648	\$ 3,699	\$ 137,946
WISEBURN AQUATICS CENTER					
4101 Salaries Full-Time	\$ 129,361	\$ 32,811	\$ 65,502	\$ 37,974	\$ 83,172
4102 Salaries Part-Time	258,372	382,828	506,000	243,665	720,000
4103 Overtime	416	-	-	150	-

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4117 Opt - Out Payments	-	-	-	250	-
4201 Retirement CalPERS	19,392	27,849	44,864	10,568	95,215
4202 FICA	30,628	32,063	43,720	21,965	61,443
4203 Workers' Compensation	16,045	17,051	23,546	11,608	33,091
4204 Group Insurance	13,684	5,106	15,891	300	2,115
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	6,641	1,045	-	41	-
Total Salaries & Benefits	\$ 474,539	\$ 498,753	\$ 699,523	\$ 326,521	\$ 995,036
5204 Operating Supplies	\$ 19,088	\$ 12,065	\$ 18,000	\$ 4,971	\$ 18,000
6201 Advertising/Publishing	661	1,247	5,000	255	7,500
6208 Dues & Subscriptions	-	100	500	175	500
6211 Insurance & Bonds	-	-	16,000	-	16,000
6213 Meetings & Travel	685	1,361	4,000	-	6,050
6214 Professional & Technical	1,378	4,650	5,000	3,066	10,000
6215 Repair & Maintenance	3,687	-	5,200	2,428	7,000
6223 Training & Education	1,743	1,444	4,000	65	6,150
6249 Fees & License	-	-	-	-	3,650
6254 Telephone	70	298	3,000	124	3,000
Total Maintenance & Operations	\$ 27,312	\$ 21,165	\$ 60,700	\$ 11,084	\$ 77,850
SUB-TOTAL WISEBURN AQUATIC CTR	\$ 501,851	\$ 519,918	\$ 760,223	\$ 337,605	\$ 1,072,886
CENTENNIAL CELEBRATION					
6206 Contractual Services	\$ 2,508	\$ 483	\$ -	\$ 161	\$ -
Total Maintenance & Operations	\$ 2,508	\$ 483	\$ -	\$ 161	\$ -
SUB-TOTAL CENTENNIAL CELEB	\$ 2,508	\$ 483	\$ -	\$ 161	\$ -
TOTAL REC & PARKS - GENERAL FUND	\$ 2,727,200	\$ 2,179,712	\$ 2,390,232	\$ 912,501	\$ 3,632,880
<u>PROPOSITION "A" FUND (112)</u>					
PROPOSITION "A" - ADMINISTRATION					
4101 Salaries Full-time	\$ 14,604	\$ 8,125	\$ -	\$ -	\$ -
4102 Salaries Part-Time	-	-	16,500	-	-
4201 Retirement CalPERS	-	-	2,035	-	-
4202 FICA	1,115	614	1,262	-	-
4203 Workers' Compensation	594	335	1,988	-	-
4204 Group Insurance	-	1	-	-	-
Total Salaries & Benefits	\$ 16,313	\$ 9,075	\$ 21,785	\$ -	\$ -
SUB-TOTAL PROP "A" - ADMIN	\$ 16,313	\$ 9,075	\$ 21,785	\$ -	\$ -

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
PROPOSITION "A" - DIAL-A-RIDE					
4102 Salaries Part-Time	\$ 67,915	\$ 37,892	\$ 71,801	\$ 3,139	\$ 105,000
4201 Retirement CalPERS	75	185	3,750	-	11,000
4202 FICA	5,196	2,899	5,493	240	8,033
4203 Workers' Compensation	2,784	1,561	8,652	129	12,863
Total Salaries & Benefits	\$ 75,970	\$ 42,537	\$ 89,696	\$ 3,508	\$ 136,896
5204 Operating Supplies	\$ -	\$ -	\$ 500	\$ -	\$ 500
5215 Vehicle Gasoline Charge	10,744	23,655	24,000	404	31,000
6207 Equip Replacement Charges	34,680	51,558	10,355	6,903	19,632
6211 General Liability/Bonds Insurance	54,396	54,400	40,000	26,667	54,400
6214 Professional & Technical	4,403	1,335	12,000	-	10,000
6223 Training & Education	-	-	2,000	-	2,000
6224 Vehicle Operating Charges	34,544	44,652	16,000	5,380	45,000
6254 Telephone	81	4	400	-	400
Total Maintenance & Operations	\$ 138,848	\$ 175,604	\$ 105,255	\$ 39,354	\$ 162,932
SUB-TOTAL PROP "A" - DIAL-A-RIDE	\$ 214,818	\$ 218,141	\$ 194,951	\$ 42,862	\$ 299,828
PROPOSITION "A" - SHUTTLE					
4102 Salaries Part-Time	\$ 2,309	\$ -	\$ 1,500	\$ -	\$ 73,500
4201 Retirement CalPERS	-	-	1,125	-	8,000
4202 FICA	177	-	115	-	5,623
4203 Workers' Compensation	94	-	181	-	9,004
Total Salaries & Benefits	\$ 2,580	\$ -	\$ 2,921	\$ -	\$ 96,127
5204 Operating Supplies	\$ -	\$ -	\$ 500	\$ -	\$ 500
6201 Advertising/Publishing	-	-	500	-	500
6214 Professional & Technical	-	-	2,500	-	3,500
Total Maintenance & Operations	\$ -	\$ -	\$ 3,500	\$ -	\$ 4,500
SUB-TOTAL PROP "A" - SHUTTLE	\$ 2,580	\$ -	\$ 6,421	\$ -	\$ 100,627
PROPOSITION "A" - RECREATION TRIPS					
4102 Salaries Part-Time	\$ 6,795	\$ 576	\$ 8,300	\$ -	\$ 12,000
4201 Retirement CalPERS	9	8	675	-	1,200
4202 FICA	520	44	635	-	918
4203 Workers' Compensation	279	23	1,001	-	1,470
Total Salaries & Benefits	\$ 7,603	\$ 651	\$ 10,611	\$ -	\$ 15,588
5204 Operating Supplies	-	80	-	-	-
6216 Rental Charges	\$ 6,225	\$ 2,699	\$ 6,500	\$ -	\$ 13,000
Total Maintenance & Operations	\$ 6,225	\$ 2,779	\$ 6,500	\$ -	\$ 13,000

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
SUB-TOTAL PROP "A" - REC. TRIPS	\$ 13,828	\$ 3,430	\$ 17,111	\$ -	\$ 28,588
PROPOSITION "A" - MTA BUY-DOWN					
5204 Operating Supplies	\$ 3,783	\$ 1,194	\$ 3,800	\$ -	\$ 5,000
Total Maintenance & Operations	\$ 3,783	\$ 1,194	\$ 3,800	\$ -	\$ 5,000
SUB-TOTAL PROP "A" - MTA BUY-DOWN	\$ 3,783	\$ 1,194	\$ 3,800	\$ -	\$ 5,000
<u>TOTAL PROPOSITION "A" FUND</u>	<u>\$ 251,322</u>	<u>\$ 231,840</u>	<u>\$ 244,068</u>	<u>\$ 42,862</u>	<u>\$ 434,043</u>
<u>PROPOSITION "C" FUND (114)</u>					
PROPOSITION "C" - DIAL - A - RIDE					
6207 Equipment Replacement Charge	\$ 2,196	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL PROP "C" - DIAL-A-RIDE	\$ 2,196	\$ -	\$ -	\$ -	\$ -
PROPOSITION "C" - SHUTTLE					
4102 Salaries Part-Time	\$ 35,115	\$ 14,795	\$ 33,000	\$ -	\$ 73,500
4201 Retirement CalPERS	-	-	3,000	-	8,000
4202 FICA	2,687	1,132	2,525	-	5,623
4203 Workers' Compensation	1,440	610	3,977	-	9,004
Total Salaries & Benefits	\$ 39,242	\$ 16,537	\$ 42,502	\$ -	\$ 96,127
6206 Contractual Services	18,422	6,096	24,000	-	30,000
6214 Professional & Technical	-	-	4,000	-	4,000
Total Maintenance & Operations	\$ 18,422	\$ 6,096	\$ 28,000	\$ -	\$ 34,000
8943 Capital Improvements	73,748	159,053	420,000	68,371	1,420,000
SUB-TOTAL PROP "C" - SHUTTLE	\$ 131,412	\$ 181,686	\$ 490,502	\$ 68,371	\$ 1,550,127
<u>TOTAL PROPOSITION "C" FUND</u>	<u>\$ 133,608</u>	<u>\$ 181,686</u>	<u>\$ 490,502</u>	<u>\$ 68,371</u>	<u>\$ 1,550,127</u>
GRAND TOTAL REC & PARKS - ALL FDS	<u>\$ 3,112,130</u>	<u>\$ 2,593,238</u>	<u>\$ 3,124,802</u>	<u>\$ 1,023,734</u>	<u>\$ 5,617,050</u>

* Excludes Depreciation Expense, approximately \$205k/yr.

Grants are not reflected in the presentation above because grants are recorded either under the State or Federal grant funds. The various grants are presented under the Summary of All Funds.

CITY OF EL SEGUNDO
LIBRARY SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2018-2019 TO 2021-2022

DEPARTMENT/POSITION TITLE	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	ADOPTED FY 2021-22	BUDGETED FY 2021-22
<u>Library Services Department</u>					
Director of Library Services	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	-
Librarian I	2.00	2.00	2.00	2.00	2.00
Librarian II	1.00	1.00	-	-	-
Library Assistant	3.00	3.00	3.00	3.00	3.00
Senior Librarian	2.00	2.00	3.00	3.00	3.00
Senior Library Assistant	2.00	2.00	2.00	2.00	2.00
Sub-total Full-Time	12.00	12.00	12.00	12.00	11.00
<u>Part-Time FTEs</u>					
Library Assistant	3.91	3.91	2.49	3.80	3.80
Library Clerk I	3.50	3.50	3.50	3.50	3.50
Library Pages	-	-	-	-	-
Sub-total Part-Time	7.41	7.41	5.99	7.30	7.30
Total Library Services Department	19.41	19.41	17.99	19.30	18.30

**CITY OF EL SEGUNDO
LIBRARY DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (6101)					
Salaries & Benefits	\$ 875,928	\$ 943,527	\$ 704,801	\$ 183,321	\$ 362,896
Maintenance & Operations	145,099	105,609	157,856	61,296	55,000
Capital Outlay	18,262	-	-	-	-
Sub-total Administration	\$ 1,039,289	\$ 1,049,136	\$ 862,657	\$ 244,617	\$ 417,896
TECHNICAL AND SUPPORT SERVICES (6102)					
Salaries & Benefits	\$ 487,045	\$ 514,462	\$ 560,149	\$ 240,529	\$ 661,756
Maintenance & Operations	242,813	257,670	125,300	51,127	260,912
Sub-total Support Services	\$ 729,858	\$ 772,132	\$ 685,449	\$ 291,656	\$ 922,668
EDUCATION AND OUTREACH SERVICES (6103)					
Salaries & Benefits	\$ 447,253	\$ 450,913	\$ 337,143	\$ 245,071	\$ 319,481
Maintenance & Operations	36,019	34,784	103,356	56,968	126,600
Sub-total Youth Services	\$ 483,272	\$ 485,697	\$ 440,499	\$ 302,039	\$ 446,081
CULTURAL DEVELOPMENT AND COMMUNICATIONS (6104)					
Salaries & Benefits	\$ 427,377	\$ 437,617	\$ 211,710	\$ 168,126	\$ 316,336
Maintenance & Operations	107,337	99,587	10,913	166	15,400
Sub-total Public/Information Services	\$ 534,714	\$ 537,204	\$ 222,623	\$ 168,292	\$ 331,736
ESUSD SCHOOL SUPPORT (6105)					
Salaries & Benefits	\$ 124,551	\$ 61,416	\$ 60,000	\$ 132	\$ 126,970
Sub-total ESUSD School Support	\$ 124,551	\$ 61,416	\$ 60,000	\$ 132	\$ 126,970
<u>TOTAL LIBRARY - GENERAL FUND</u>	\$ 2,911,684	\$ 2,905,585	\$ 2,271,228	\$ 1,006,736	\$ 2,245,351
<u>GENERAL FUND SUMMARY</u>					
Salaries & Benefits	\$ 2,362,154	\$ 2,407,935	\$ 1,873,803	\$ 837,179	\$ 1,787,439
Maintenance & Operations	531,268	497,650	397,425	169,557	457,912
Capital Outlay	18,262	-	-	-	-
TOTAL GENERAL FUND	\$ 2,911,684	\$ 2,905,585	\$ 2,271,228	\$ 1,006,736	\$ 2,245,351

Salaries & Benefits	\$ (86,364)	-4.61%
Maintenance & Operations	60,487	15.22%
Capital Outlay	-	0.00%
Total	\$ (25,877)	-1.14%

**CITY OF EL SEGUNDO
LIBRARY DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
ARTS & CULTURAL FUND (704)					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ 98,496
Maintenance & Operations	-	-	486,850	400,000	486,850
Sub-total Public/Information Services	\$ -	\$ -	\$ 486,850	\$ 400,000	\$ 585,346

ALL FUNDS SUMMARY

Salaries & Benefits	\$ 2,362,154	\$ 2,407,935	\$ 1,873,803	\$ 837,179	\$ 1,885,935
Maintenance & Operations	531,268	497,650	884,275	569,557	944,762
Capital Outlay	18,262	-	-	-	-
TOTAL GENERAL FUND	\$ 2,911,684	\$ 2,905,585	\$ 2,758,078	\$ 1,406,736	\$ 2,830,697

Salaries & Benefits	\$ 12,132	0.65%
Maintenance & Operations	60,487	6.84%
Capital Outlay	-	0.00%
Total	\$ 72,619	2.63%

**CITY OF EL SEGUNDO
LIBRARY DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4101 Salaries Full-Time	\$ 1,359,376	\$ 1,401,464	\$ 916,865	\$ 470,389	\$ 1,090,624
4102 Salaries Part-Time	285,022	259,641	340,019	112,980	308,200
4103 Overtime	368	641	-	-	-
4117 Opt - Out Payments	8,500	3,000	-	1,250	3,000
4201 Retirement CalPERS	356,336	391,587	274,271	135,706	115,948
4202 FICA	128,849	128,702	90,114	45,455	105,436
4203 Workers' Compensation	63,351	61,655	52,124	22,524	47,860
4204 Group Insurance	127,175	135,098	200,410	48,394	116,371
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	33,177	26,147	-	481	-
Total Salaries & Benefits	\$ 2,362,154	\$ 2,407,935	\$ 1,873,803	\$ 837,179	\$ 1,787,439
4999 Cash Over/Short	\$ 14	\$ -	\$ -	\$ -	\$ -
5204 Operating Supplies	44,137	29,824	33,725	4,356	28,000
5206 Computer Supplies	1,620	977	-	-	-
5220 Computer Refresh Charges	30,700	-	-	-	-
5501 Books/Other Printed Materials	81,473	51,030	40,930	25,770	45,000
5503 Book Fair	189	492	-	-	-
5505 Young Peoples Books	17,970	19,442	16,500	8,301	20,000
5507 School Library Materials	1,821	1,595	2,400	1,197	3,200
6082 Broadband Fiber	13,297	14,520	-	-	-
6101 Gas	7,694	9,457	6,000	3,906	9,500
6102 Electricity	47,257	51,493	36,750	21,113	52,000
6103 Water	3,325	2,820	3,750	972	4,000
6201 Advertising/Publishing	1,396	1,033	1,689	-	4,000
6205 Other Printing & Binding	437	244	225	37	-
6206 Contractual Services	4,194	-	-	-	10,000
6207 Equip Replacement Charges	9,036	23,977	7,975	1,500	5,912
6208 Dues & Subscriptions	3,395	3,071	868	-	3,500
6213 Meetings & Travel	2,108	5,025	3,325	-	5,500
6214 Professional/Technical	21,513	26,996	27,225	13,237	30,500
6215 Repair & Maintenance	6,608	8,026	22,200	1,773	21,000
6217 Software Maintenance	49,911	52,094	-	-	-
6219 Network Operating Charge	117,200	117,200	103,400	58,600	117,200
6223 Training & Education	3,292	965	2,500	-	5,600
6253 Postage	619	271	2,500	-	2,500
6254 Telephone	30,154	31,322	28,800	9,571	33,000
6260 Equipment Leasing Costs	8,296	1,644	17,500	788	7,000
6263 Commissioners Expense	1,725	1,900	2,500	-	2,500
6277 Resource Databases	21,887	23,577	19,225	14,212	25,000
6409 Audiovisual Materials	-	957	1,500	-	2,000
6410 E-Books	-	17,698	15,938	4,224	21,000
Total Maintenance & Operations	\$ 531,268	\$ 497,650	\$ 397,425	\$ 169,557	\$ 457,912
8108 Computer Hardware	\$ 18,262	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 18,262	\$ -	\$ -	\$ -	\$ -
TOTAL LIBRARY - GENERAL FUND	\$ 2,911,684	\$ 2,905,585	\$ 2,271,228	\$ 1,006,736	\$ 2,245,351

**CITY OF EL SEGUNDO
LIBRARY DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
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GENERAL FUND

COMMUNITY DEVELOPMENT - ADMINISTRATION

4101	Salaries Full-Time	\$ 594,089	\$ 623,784	\$ 338,453	\$ 124,262	\$ 285,746
4102	Salaries Part-Time	143	7,854	126,000	-	-
4117	Opt - Out Payments	500	-	-	-	-
4201	Retirement CalPERS	151,150	182,642	121,895	38,104	35,290
4202	FICA	43,701	46,567	34,083	9,143	20,286
4203	Workers' Compensation	18,420	19,082	21,946	3,557	2,000
4204	Group Insurance	53,481	51,974	62,424	8,134	19,574
4207	CalPERS UAL	-	-	-	-	-
4210	OPEB Liability	14,444	11,624	-	121	-
	Total Salaries & Benefits	\$ 875,928	\$ 943,527	\$ 704,801	\$ 183,321	\$ 362,896

4999	Cash Over/Short	\$ 14	\$ -	\$ -	\$ -	\$ -
5204	Operating Supplies	32,596	22,948	24,200	1,196	16,500
5206	Computer Supplies	528	130	-	-	-
5220	Computer Refresh Charges	30,700	-	-	-	-
6082	Broadband Fiber	13,297	14,520	-	-	-
6201	Advertising/Publishing	432	1,033	563	-	-
6206	Contractual Services	4,194	-	-	-	10,000
6207	Equip Replacement Charges	-	-	-	1,500	-
6208	Dues & Subscriptions	3,395	3,071	868	-	500
6213	Meetings & Travel	2,523	2,811	2,875	-	2,500
6214	Professional/Technical	1,528	889	1,200	-	4,500
6215	Repair & Maintenance	2,307	4,977	18,750	-	16,500
6217	Software Maintenance	49,911	52,094	-	-	-
6219	Network Operating Charge	-	-	103,400	58,600	-
6223	Training & Education	1,330	965	2,500	-	2,000
6253	Postage	619	271	1,000	-	-
6263	Commissioners Expense	1,725	1,900	2,500	-	2,500
	Total Maintenance & Operations	\$ 145,099	\$ 105,609	\$ 157,856	\$ 61,296	\$ 55,000

8104	Computer Hardware	\$ 18,262	\$ -	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 18,262	\$ -	\$ -	\$ -	\$ -

SUB-TOTAL LIBRARY - ADMINISTRATION **\$ 1,039,289** **\$ 1,049,136** **\$ 862,657** **\$ 244,617** **\$ 417,896**

TECHNICAL SUPPORT SERVICES

4101	Salaries Full-Time	\$ 232,946	\$ 253,238	\$ 274,466	\$ 116,179	\$ 389,354
4102	Salaries Part-Time	119,903	121,504	99,386	51,954	132,600
4103	Overtime	-	398	-	-	-
4117	Opt - Out Payments	2,750	-	-	-	-
4201	Retirement CalPERS	61,261	70,722	81,263	42,349	45,887

**CITY OF EL SEGUNDO
LIBRARY DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
4202 FICA	28,606	28,690	28,600	13,740	39,930
4203 Workers' Compensation	15,049	15,456	15,404	6,927	21,506
4204 Group Insurance	20,865	19,731	61,030	9,259	32,479
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	5,665	4,723	-	121	-
Total Salaries & Benefits	\$ 487,045	\$ 514,462	\$ 560,149	\$ 240,529	\$ 661,756
5204 Operating Supplies	\$ 6,000	\$ 3,398	\$ 3,750	\$ 1,503	\$ 5,000
5206 Computer Supplies	154	-	-	-	-
6101 Gas	7,694	9,457	6,000	3,906	9,500
6102 Electricity	47,257	51,493	36,750	21,113	52,000
6103 Water	3,325	2,820	3,750	972	4,000
6205 Other Printing & Binding	41	37	225	37	-
6207 Equip Replacement Charges	9,036	23,977	7,975	-	5,912
6208 Dues & Subscriptions	-	-	-	-	3,000
6213 Meetings & Travel	29	-	150	-	1,000
6214 Professional/Technical	13,190	16,322	18,900	13,237	19,000
6219 Network Operating Charge	117,200	117,200	-	-	117,200
6223 Training & Education	437	-	-	-	1,800
6253 Postage	-	-	1,500	-	2,500
6254 Telephone	30,154	31,322	28,800	9,571	33,000
6260 Equipment Leasing Costs	8,296	1,644	17,500	788	7,000
Total Maintenance & Operations	\$ 242,813	\$ 257,670	\$ 125,300	\$ 51,127	\$ 260,912
SUB-TOTAL TECH SUPPORT SERVICES	\$ 729,858	\$ 772,132	\$ 685,449	\$ 291,656	\$ 922,668
EDUCATION AND OUTREACH SERVICES					
4101 Salaries Full-Time	\$ 277,540	\$ 265,982	\$ 171,425	\$ 115,472	\$ 220,056
4102 Salaries Part-Time	15,862	30,891	54,633	60,258	12,000
4103 Overtime	346	243	-	-	-
4117 Opt - Out Payments	3,000	3,000	-	1,250	3,000
4201 Retirement CalPERS	78,042	71,442	38,519	32,642	14,998
4202 FICA	23,686	26,133	17,293	13,539	17,752
4203 Workers' Compensation	12,603	12,372	9,314	7,292	9,561
4204 Group Insurance	29,348	35,793	45,959	14,497	42,114
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	6,826	5,057	-	121	-
Total Salaries & Benefits	\$ 447,253	\$ 450,913	\$ 337,143	\$ 245,071	\$ 319,481
5204 Operating Supplies	\$ 2,483	\$ 1,809	\$ 2,700	\$ 1,491	\$ 3,000
5206 Computer Supplies	443	448	-	-	-
5501 Books/Other Printed Materials	-	-	40,930	25,770	45,000
5505 Young Peoples Books	17,970	19,442	16,500	8,301	20,000

**CITY OF EL SEGUNDO
LIBRARY DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
5507 School Library Materials	1,821	1,595	2,400	1,197	3,200
6201 Advertising/Publishing	964	-	563	-	1,000
6205 Other Printing & Binding	-	41	-	-	-
6213 Meetings & Travel	-	297	150	-	1,000
6214 Professional/Technical	5,592	6,100	-	-	-
6215 Repair & Maintenance	4,301	3,049	3,450	1,773	4,500
6223 Training & Education	500	-	-	-	900
6277 Resource Databases	1,945	2,003	19,225	14,212	25,000
6409 Audiovisual Materials	-	-	1,500	-	2,000
6410 E-Books	-	-	15,938	4,224	21,000
Total Maintenance & Operations	\$ 36,019	\$ 34,784	\$ 103,356	\$ 56,968	\$ 126,600

SUB-TOTAL EDUCATION & OUTREACH **\$ 483,272** **\$ 485,697** **\$ 440,499** **\$ 302,039** **\$ 446,081**

CULTURAL DEVELOPMENT AND COMMUNICATIONS

4101 Salaries Full-Time	\$ 254,750	\$ 258,346	\$ 132,521	\$ 114,476	\$ 195,468
4102 Salaries Part-Time	38,230	44,558	-	650	50,000
4103 Overtime	22	-	-	-	-
4117 Opt - Out Payments	2,250	-	-	-	-
4201 Retirement CalPERS	65,883	66,781	32,594	22,611	19,773
4202 FICA	23,987	23,108	10,138	9,024	18,778
4203 Workers' Compensation	12,532	12,481	5,460	4,743	10,113
4204 Group Insurance	23,481	27,600	30,997	16,504	22,204
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB Liability	6,242	4,743	-	118	-
Total Salaries & Benefits	\$ 427,377	\$ 437,617	\$ 211,710	\$ 168,126	\$ 316,336

5204 Operating Supplies	\$ 3,058	\$ 1,669	\$ 3,075	\$ 166	\$ 3,500
5206 Computer Supplies	495	399	-	-	-
5501 Books/Other Printed Materials	81,473	51,030	-	-	-
5503 Book Fair	189	492	-	-	-
6201 Advertising/Publishing	-	-	563	-	3,000
6205 Other Printing & Binding	396	166	-	-	-
6213 Meetings & Travel	(444)	1,917	150	-	1,000
6214 Professional/Technical	1,203	3,685	7,125	-	7,000
6223 Training & Education	1,025	-	-	-	900
6277 Resource Databases	19,942	21,574	-	-	-
6409 Audiovisual Materials	-	957	-	-	-
6410 E-Books	-	17,698	-	-	-
Total Maintenance & Operations	\$ 107,337	\$ 99,587	\$ 10,913	\$ 166	\$ 15,400

SUB-TOTAL CULTURAL DEVELOPMENT **\$ 534,714** **\$ 537,204** **\$ 222,623** **\$ 168,292** **\$ 331,736**

**CITY OF EL SEGUNDO
LIBRARY DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
ESUSD LIBRARY SUPPORT					
4101 Salaries Full-Time	\$ 51	\$ 114	\$ -	\$ -	\$ -
4102 Salaries Part-Time	110,884	54,834	60,000	118	113,600
4202 FICA	8,869	4,204	-	9	8,690
4203 Workers' Compensation	4,747	2,264	-	5	4,680
Total Salaries & Benefits	\$ 124,551	\$ 61,416	\$ 60,000	\$ 132	\$ 126,970
SUB-TOTAL ESUSD LIBRARY SUPPORT	\$ 124,551	\$ 61,416	\$ 60,000	\$ 132	\$ 126,970
TOTAL LIBRARY - GENERAL FUND	\$ 2,911,684	\$ 2,905,585	\$ 2,271,228	\$ 1,006,736	\$ 2,245,351
ARTS & CULTURAL FUND 704					
4101 Salaries Full-Time	\$ -	\$ -	\$ -	\$ -	\$ 65,466
4201 Retirement CalPERS	-	-	-	-	4,105
4202 FICA	-	-	-	-	5,008
4203 Workers' Compensation	-	-	-	-	2,697
4204 Group Insurance	-	-	-	-	21,220
4207 CalPERS UAL	-	-	-	-	-
Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ 98,496
6206 Contractual Services	-	-	243,425	-	243,425
6214 Professional/Technical	-	-	243,425	-	243,425
9301 Transfer - Capital Improvements	-	-	-	400,000	-
Total Maintenance & Operations	\$ -	\$ -	\$ 486,850	\$ 400,000	\$ 486,850
TOTAL ARTS & CULTURAL FUND	\$ -	\$ -	\$ 486,850	\$ 400,000	\$ 585,346

Note: The total budget for the Library does not include any Federal or State grants. Grants are included in the Summary of All Funds.

**CITY OF EL SEGUNDO
NON-DEPARTMENTAL
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL FUND (001)</u>					
NON-DEPARTMENTAL (2901)					
Salaries & Benefits	\$ 5,676,959	\$ 4,731,772	\$ 2,975,000	\$ 2,897,150	\$ 4,430,553
Maintenance & Operations	1,282,645	1,237,863	805,218	621,122	1,099,818
Capital / Computer	-	-	-	-	-
TOTAL NON-DEPARTMENTAL	\$ 6,959,604	\$ 5,969,635	\$ 3,780,218	\$ 3,518,272	\$ 5,530,371
COVID - 19 (2902)					
Salaries & Benefits	\$ -	\$ 307,837	\$ -	\$ 226,892	\$ 374,622
Maintenance & Operations	-	346,431	-	226,279	-
TOTAL NON-DEPARTMENTAL	\$ -	\$ 654,268	\$ -	\$ 453,171	\$ 374,622
CIVIL UNREST (2903)					
Salaries & Benefits	\$ -	\$ 192,492	\$ -	\$ 1,882	\$ -
Maintenance & Operations	-	20,359	-	-	-
TOTAL NON-DEPARTMENTAL	\$ -	\$ 212,851	\$ -	\$ 1,882	\$ -
<u>GENERAL FUND SUMMARY</u>					
Salaries & Benefits	\$ 5,676,959	\$ 5,232,101	\$ 2,975,000	\$ 3,125,924	\$ 4,805,175
Maintenance & Operations	1,282,645	1,604,653	805,218	847,401	1,099,818
Capital Outlay	-	-	-	-	-
TOTAL GENERAL FUND	\$ 6,959,604	\$ 6,836,754	\$ 3,780,218	\$ 3,973,325	\$ 5,904,993

Salaries & Benefits	\$ 1,830,175	61.52%
Maintenance & Operations	294,601	36.59%
Capital Outlay	-	0.00%
Total	\$ 2,124,776	56.21%

**CITY OF EL SEGUNDO
NON-DEPARTMENTAL
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
GENERAL FUND					
NON-DEPARTMENT					
4108 Vacation Leave Payout	\$ 318,808	\$ 325,274	\$ -	\$ 754,637	\$ 350,000
4109 Vac/Sick Pay - Termination	478,332	631,553	500,000	-	575,000
4112 Sick Leave Payout	171,522	381,566	-	507,282	250,000
4201 Retirement CalPERS	1,555,147	(71,875)	-	(32,322)	176,553
4202 FICA	2,706	2,000	-	-	-
4204 Group Insurance	2,989,112	3,296,516	2,475,000	1,603,565	3,000,000
4209 PARS Expense	158,000	142,200	-	1,305	79,000
4251 CalPERS Payments	3,332	24,538	-	62,683	-
Total Salaries & Benefits	\$ 5,676,959	\$ 4,731,772	\$ 2,975,000	\$ 2,897,150	\$ 4,430,553
4907 Interest Expense	\$ -	\$ 20	\$ -	\$ -	\$ -
4999 Cash Over / Short	111	9	-	-	-
5204 Operating Supplies	1,737	11	-	-	-
6139 Bank Service Charges	49,818	73,159	38,000	32,297	38,000
6205 Other Printing & Binding	1,247	-	-	-	-
6206 Contractual Services	18,316	21,534	-	15,428	26,268
6207 Equip Replacement Charges	4,428	2,357	968	-	-
6208 Dues & Subscriptions	1,841	2,700	-	-	-
6211 General Liability/Bonds Insurance	449,196	526,000	400,000	266,667	500,000
6213 Meetings & Travel	299	-	-	-	-
6214 Professional/Technical	242,885	68,461	-	5,147	16,000
6219 Network Operating Charge	8,600	8,600	-	-	8,600
6222 Lease Payment Parking Garage	295,111	294,175	236,250	172,177	300,000
6244 Other Unclassified Expense	3,916	19,697	5,000	854	5,000
6245 Employee Recognition	8,168	-	-	-	-
6247 Unemployment Compensation	22,069	115,429	25,000	84,173	50,000
6250 Volunteer Recognition	1,597	-	-	-	-
6253 Postage	3,671	2,750	-	-	-
6254 Telephone	19,080	8,180	15,000	3,213	10,000
6260 Equipment Leasing Cost	7,754	1,642	-	222	-
6297 Credit Card Fees	16,437	18,243	15,000	25,922	15,000
6401 Community Promotion	15,321	15,000	-	-	-
6405 ESUSD Funding Agreement	111,043	59,896	70,000	15,022	130,950
Total Maintenance & Operations	\$ 1,282,645	\$ 1,237,863	\$ 805,218	\$ 621,122	\$ 1,099,818
8108 Capital / Computer	-	-	-	-	-
Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL NON-DEPARTMENTAL	\$ 6,959,604	\$ 5,969,635	\$ 3,780,218	\$ 3,518,272	\$ 5,530,371

**CITY OF EL SEGUNDO
EQUIPMENT REPLACEMENT FUND
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>EQUIPMENT REPLACEMENT FUND</u>					
8104 Capital/Equipment	\$ 249,173	\$ 16,024	\$ 437,932	\$ 9,863	\$ 431,802
8105 Capital/Automotive	356,622	4,454	474,077	-	530,065
8106 Capital / Communications	22,945	63,463	14,303	-	15,354
8108 Capital / Computer Hardware	798,067	47,843	68,067	-	59,706
Total Capital Outlay	\$ 1,426,807	\$ 131,784	\$ 994,379	\$ 9,863	\$ 1,036,927
TOTAL EQUIP REPLACEMENT FUND*	\$ 1,426,807	\$ 131,784	\$ 994,379	\$ 9,863	\$ 1,036,927

Capital Outlay	\$ 42,548	4.28%
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* Excludes Depreciation Expense (non-cash item) of approximately \$800k/yr.

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
FISCAL YEAR 2021-2022**

CLASSIFICATION	ANNUAL REPLACEMENT CHARGE FY 2021-2022	CAPITAL OUTLAY ELIGIBLE TO BE REPLACED CHARGE FY 2021-2022
<u>CITY COUNCIL</u>		
1101 8104 Equipment	\$ -	\$ -
1101 8108 Computer Hardware	-	-
TOTAL CITY COUNCIL	-	-
<u>CITY TREASURER</u>		
1201 8104 Equipment	-	-
1201 8108 Computer Hardware	-	-
TOTAL CITY TREASURER	-	-
<u>CITY CLERK</u>		
Administration		
1301 8104 Equipment	-	14,438
1301 8108 Computer Hardware	-	-
Sub-total Administration	-	14,438
Elections		
1302 8104 Equipment	-	-
TOTAL CITY CLERK	-	14,438
<u>CITY MANAGER</u>		
Administration		
2101 8108 Computer Hardware	-	-
Media		
2103 8104 Equipment	13,171	193,359
2103 8105 Automotive	-	25,000
Sub-total Community Cable	13,171	218,359
TOTAL CITY MANAGER	13,171	218,359
<u>INFORMATION SYSTEMS</u>		
2505 8104 Equipment	151,661	683,102
2505 8105 Automotive	1,085	14,576
2505 8106 Communications	5,502	46,695
2505 8108 Computer Hardware	46,416	1,041,938
TOTAL INFORMATION SYSTEMS	204,664	1,786,311
<u>HUMAN RESOURCES</u>		
2506 8108 Computer Hardware	-	-

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
FISCAL YEAR 2021-2022**

CLASSIFICATION	ANNUAL REPLACEMENT CHARGE FY 2021-2022	CAPITAL OUTLAY ELIGIBLE TO BE REPLACED CHARGE FY 2021-2022
<u>FINANCE</u>		
2501 8104 Equipment	985	3,673
2501 8108 Computer Hardware	-	-
TOTAL FINANCE DEPARTMENT	985	3,673
<u>POLICE</u>		
Police		
3101 8104 Equipment	58,449	952,104
3101 8105 Automotive	208,773	1,716,948
3101 8106 Communications	-	755,600
3101 8108 Computer Hardware	-	-
Sub-total Administration	267,222	3,424,652
Communication Center		
3107 8106 Communications	-	191,885
TOTAL POLICE	267,222	3,616,537
<u>FIRE</u>		
Administration		
3201 8104 Equipment	-	17,350
3201 8105 Automotive	2,650	18,550
3201 8108 Computer Hardware	-	-
Sub-total Administration	2,650	35,900
Suppression		
3202 8104 Equipment	22,740	603,644
3202 8105 Automotive	95,325	2,847,425
3202 8106 Communications	8,709	305,417
3202 8108 Computer Hardware	7,715	145,165
Sub-total Fire Suppression	134,489	3,901,651
Paramedic		
3203 8104 Equipment	16,320	173,121
3203 8105 Automotive	13,810	185,514
3203 8106 Communications	-	11,000
Sub-total Paramedic	30,130	369,635
Prevention		
3204 8104 Equipment	-	-
3204 8105 Automotive	5,591	48,049
Sub-total Fire Prevention	5,591	48,049

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
FISCAL YEAR 2021-2022**

CLASSIFICATION	ANNUAL REPLACEMENT CHARGE FY 2021-2022	CAPITAL OUTLAY ELIGIBLE TO BE REPLACED CHARGE FY 2021-2022
Environmental Safety (CUPA)		
3205 8104 Equipment	-	24,300
3205 8105 Automotive	4,115	41,853
3205 8108 Computer Hardware	-	-
Sub-total Environmental Safety	4,115	66,153
Emergency Management		
3255 8104 Equipment	2,959	116,020
3255 8106 Communications	1,143	16,667
3255 8108 Computer Hardware	-	-
Sub-total Emergency Management	4,102	132,687
TOTAL FIRE	181,077	4,554,075
<u>PLANNING & BUILDING SAFETY</u>		
Planning		
2402 8104 Equipment	1,437	28,445
2402 8108 Computer Hardware	-	-
Sub-total Planning	1,437	28,445
Building Safety		
2403 8105 Automotive	2,603	124,119
2403 8108 Computer Hardware	-	-
Sub-total Building & Safety	2,603	124,119
TOTAL PLANNING & BLDG SAFETY	4,040	152,564
<u>PUBLIC WORKS</u>		
Government Buildings		
2601 8104 Equipment	902	66,258
2601 8105 Automotive	11,977	530,170
2601 8108 Computer Hardware	-	-
Sub-total Government Buildings	12,879	596,428
Engineering		
4101 8104 Equipment	405	16,570
4101 8105 Automotive	1,830	20,329
4101 8108 Computer Hardware	-	-
Sub-total Engineering	2,235	36,899
Street Service		
4201 8108 Computer Hardware	440	14,560

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
FISCAL YEAR 2021-2022**

CLASSIFICATION	ANNUAL REPLACEMENT CHARGE FY 2021-2022	CAPITAL OUTLAY ELIGIBLE TO BE REPLACED CHARGE FY 2021-2022
Street Maintenance		
4202 8104 Equipment	2,431	17,145
4202 8105 Automotive	43,211	621,980
Sub-total Street Maintenance	45,642	639,125
Parks Maintenance		
4203 8104 Equipment	131,345	938,794
4203 8105 Automotive	20,087	418,984
Sub-total Parks Maintenance	151,432	1,357,778
Traffic Safety		
4205 8104 Equipment	-	6,000
4205 8105 Automotive	8,089	137,559
Sub-total Traffic Safety	8,089	143,559
Equipment Maintenance		
4601 8104 Equipment	-	-
4601 8105 Automotive	5,559	76,892
4601 8106 Communications	-	40,000
4601 8108 Computer Hardware	-	-
Sub-total Equipment Maintenance	5,559	116,892
Wastewater		
4301 8104 Equipment	22,029	167,255
4301 8105 Automotive	41,763	656,308
4301 8108 Computer Hardware	3,035	19,000
Sub-total Wastewater	66,827	842,563
Water Operations		
7102 8104 Equipment	540	39,410
7102 8105 Automotive	38,201	569,713
7102 8108 Computer Hardware	2,100	25,600
Sub-total Water Utility	40,841	634,723
TOTAL PUBLIC WORKS	333,944	4,382,527
<u>RECREATIONAL & PARKS</u>		
Recreation Operation		
5201 8104 Equipment	516	14,984
5201 8105 Automotive	5,764	112,707
Sub-total Administration	6,280	127,691
Proposition "A" Dial-A-Ride		
5292 8105 Automotive	19,632	305,827
TOTAL RECREATION AND PARKS	25,912	433,518

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
FISCAL YEAR 2021-2022**

CLASSIFICATION	ANNUAL REPLACEMENT CHARGE FY 2021-2022	CAPITAL OUTLAY ELIGIBLE TO BE REPLACED CHARGE FY 2021-2022
<u>LIBRARY SERVICES</u>		
Technical and Support Services		
6102 8104 Equipment	5,912	46,514
6102 8108 Computer Hardware	-	-
TOTAL LIBRARY SERVICES	5,912	46,514
<u>NON-DEPARTMENTAL</u>		
2901 8104 Equipment	-	114,517
2901 8105 Automotive	-	467,973
2901 8108 Computer Hardware	-	-
TOTAL NON-DEPARTMENTAL	-	582,490
GRAND TOTAL - ALL FUNDS	\$ 1,036,927	\$ 15,791,006
<u>ALL FUNCTIONS</u>		
8104 Equipment	431,802	4,237,003
8105 Automotive	530,065	8,940,476
8106 Communications	15,354	1,367,264
8108 Computer Hardware	59,706	1,246,263
TOTAL ALL FUNCTIONS	\$ 1,036,927	\$ 15,791,006

**CITY OF EL SEGUNDO
GENERAL LIABILITY INSURANCE FUND
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>GENERAL LIABILITY FUND (602)</u>					
GENERAL LIABILITY (0000)					
Salaries & Benefits	\$ 127,586	\$ 227,014	\$ 122,276	\$ 29,100	\$ 99,306
Maintenance & Operations	1,352,303	2,515,877	1,147,123	1,078,463	2,995,000
TOTAL GENERAL LIABILITY FUND	\$ 1,479,889	\$ 2,742,891	\$ 1,269,399	\$ 1,107,563	\$ 3,094,306

Salaries & Benefits	\$ (22,970)	-18.79%
Maintenance & Operations	1,847,877	161.09%
Total Increase	\$ 1,824,907	143.76%

**CITY OF EL SEGUNDO
GENERAL LIABILITY INSURANCE FUND
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>LIABILITY INSURANCE FUND</u>					
4101 Salaries Full-Time	\$ 96,071	\$ 88,592	\$ 78,399	\$ 17,620	\$ 79,751
4103 Overtime	6,465	6,712	-	-	-
4117 Opt - Out Payments	825	-	-	-	-
4200 GASB 68 Pension Expense	-	103,696	-	-	-
4201 Retirement CalPERS	17,284	21,975	24,971	9,060	6,712
4202 FICA	8,034	6,199	5,639	945	5,696
4203 Workers' Compensation	5,990	1,218	549	155	558
4204 Group Insurance	4,036	5,788	12,718	1,311	6,589
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	(11,119)	(7,166)	-	9	-
Total Salaries & Benefits	\$ 127,586	\$ 227,014	\$ 122,276	\$ 29,100	\$ 99,306
6211 Insurance & Bonds	\$ 1,301,125	\$ 1,220,827	\$ 872,123	\$ 584,004	\$ 1,150,000
6214 Professional & Technical	49,190	32,731	25,000	16,272	95,000
6246 Claims Expense (SIR)	1,988	1,257,154	250,000	478,308	1,750,000
6301 Legal Council	-	5,165	-	(121)	-
Total Maintenance & Operations	\$ 1,352,303	\$ 2,515,877	\$ 1,147,123	\$ 1,078,463	\$ 2,995,000
TOTAL GENERAL LIABILITY FUND	\$ 1,479,889	\$ 2,742,891	\$ 1,269,399	\$ 1,107,563	\$ 3,094,306

**CITY OF EL SEGUNDO
WORKERS' COMPENSATION INSURANCE FUND
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
<u>WORKERS' COMPENSATION FUND (603)</u>					
ADMINISTRATION (2321)					
Salaries & Benefits	\$ 19,847	\$ 262,805	\$ 198,175	\$ 43,409	\$ 240,975
Maintenance & Operations	2,699,337	4,316,538	2,366,246	1,248,410	3,250,000
Sub-total W/Comp Reserve / Ins	\$ 2,719,184	\$ 4,579,343	\$ 2,564,421	\$ 1,291,819	\$ 3,490,975
TOTAL WORKERS' COMP FUND	\$ 2,719,184	\$ 4,579,343	\$ 2,564,421	\$ 1,291,819	\$ 3,490,975

Salaries & Benefits	\$ 42,800	21.60%
Maintenance & Operations	883,754	37.35%
Total	\$ 926,554	36.13%

**CITY OF EL SEGUNDO
WORKERS' COMPENSATION INSURANCE FUND
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2021-2022**

DESCRIPTION	ACTUAL FY 2018-2019	ACTUAL FY 2019-2020	ADOPTED FY 2020-2021	YTD 03/31/21	PROPOSED FY 2021-2022
WORKERS' COMP INSURANCE FUND					
ADMINISTRATION					
4101 Salaries Full-Time	\$ 62,934	\$ 66,746	\$ 130,554	\$ 28,407	\$ 196,119
4117 Opt - Out Payments	213	-	-	-	-
4200 GASB 68 Pension Expense	-	164,162	-	-	-
4201 Retirement CalPERS	(56,285)	23,226	36,933	10,773	15,801
4202 FICA	4,554	4,493	9,483	2,089	14,269
4203 Workers' Compensation	574	588	914	228	1,373
4204 Group Insurance	5,062	4,886	20,291	1,886	13,413
4207 CalPERS UAL	-	-	-	-	-
4210 OPEB liability	2,795	(1,296)	-	26	-
Total Salaries & Benefits	\$ 19,847	\$ 262,805	\$ 198,175	\$ 43,409	\$ 240,975
6211 Insurance & Bonds	\$ 980,796	\$ 1,141,231	\$ 841,246	\$ 685,720	\$ 1,250,000
6214 Professional & Technical	27,140	975	25,000	-	-
6246 Claims Expense (SIR)	1,691,401	3,174,064	1,500,000	562,690	2,000,000
6301 Legal Council	-	268	-	-	-
Total Maintenance & Operations	\$ 2,699,337	\$ 4,316,538	\$ 2,366,246	\$ 1,248,410	\$ 3,250,000
SUB-TOTAL ADMINISTRATION	\$ 2,719,184	\$ 4,579,343	\$ 2,564,421	\$ 1,291,819	\$ 3,490,975
TOTAL WORKERS' COMPENSATION FUND	\$ 2,719,184	\$ 4,579,343	\$ 2,564,421	\$ 1,291,819	\$ 3,490,975

CITY OF EL SEGUNDO
Proposed Five-Year Capital Improvement Program

#	PROJECTS (BY FUND & PROJECT)	Carryover	FY 2021/22	FY 2022/23	FY 2023/24	FY2024/25	FY 2025/26
Water Enterprise Fund							
1	Annual Water Main Maintenance	\$0	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
2	Water Division Office and Yard Maintenance	0	110,000	0	225,000	105,000	110,000
3	Water Facilities Maintenance	0	0	0	1,500,000	550,000	0
4	Grand Ave. Water Main Replacement	1,200,000	0	0	0	0	0
5	Water Valve Replacements	0	0	300,000	300,000	300,000	300,000
	Total Water Fund	1,200,000	2,110,000	2,300,000	4,025,000	2,955,000	2,410,000
Wastewater (Sewer) Enterprise Fund							
6	Wastewater Infrastructure Replacement (Annual Program)	0	675,000	500,000	750,000	750,000	750,000
7	Lifeguard Pump Station Construction	650,000	0	0	0	0	0
	Total Wastewater Fund	650,000	675,000	500,000	750,000	750,000	0
Transportation Funds: Gas Tax/Prop C/SB 1/Measure R/Measure M							
8	Park Place Extension Transportation Project--Design	0	3,200,000	1,200,000	600,000	0	0
9	Roadway Rehabilitation (Annual Program)	0	1,200,000	1,150,000	1,140,000	1,300,000	1,060,000
10	El Segundo Blvd. Improvements	0	1,000,000	6,000,000	0	0	0
11	Sidewalk Maintenance Program (Annual Program)	0	200,000	200,000	200,000	200,000	200,000
12	Arena Street Improvements Study	0	30,000	0	0	0	0
	Total Transportation Funds	0	5,630,000	8,550,000	1,940,000	1,500,000	1,260,000
Measure W Stormwater Fund							
13	Alondra Park (Regional project)	0	200,000	200,000	200,000	200,000	200,000
14	Infiltration projects	0	200,000	200,000	200,000	200,000	200,000
15	California Street Storm Drain Improvement	150,000	0	0	0	0	0
	Total Measure W Stormwater Fund	150,000	400,000	400,000	400,000	400,000	400,000
Special Revenue Funds/Other							
16	Civic Center Maintenance & Repairs (CIP Fund Carryover & Fund 708)	350,000	450,000	200,000	200,000	200,000	200,000
17	PD Women Locker Room Remodel (Dev. Impact Fees & Asset Forfeiture)	0	250,000	0	0	0	0
18	ADA Ramp Improvements - CDBG Funds	0	122,000	50,000	50,000	50,000	50,000
19	Fire Stations #1 & #2 Carpet (Development Fees)	0	85,000	0	0	0	0
20	Entryway Projects (1% for the Arts Fee)	300,000	0	0	0	0	0
21	FCA - Park Vista Senior Housing Plumbing (Senior Housing Fund)	60,000	0	820,000	820,000	40,000	0
22	Fire Station #1 Gym Remodel (Development Fees)	0	0	0	0	80,000	0
23	Fire Station #1 HVAC Control (Development Fees)	0	0	0	0	160,000	0
24	Fire Station #1 Interior Paint (Development Fees)	0	0	0	0	0	30,000
25	Fire Station #2 Concrete Floor + Painting (Development Fees)	0	0	0	0	103,000	0
26	Park Vista Senior Housing ADA Compliance (Senior Housing Fund)	0	0	0	142,000	0	0
27	Park Vista Senior Housing Roof Reflective Coating (Senior Housing Fund)	0	0	0	0	0	220,000
28	PD Elevator (Development Fees)	0	0	0	210,000	0	0
	Total Other Grants or Special Revenue Funds	710,000	907,000	1,070,000	1,422,000	633,000	500,000
General Fund							
29	Main Facilities ADA Compliance Projects	0	75,000	750,000	0	0	0
30	HVAC (Citywide)	0	60,000	437,260	207,640	145,880	69,180
31	Safe Routes to School Projects	0	50,000	60,000	0	0	0
32	Miscellaneous Electrical (Citywide)	0	19,000	6,300	101,000	130,000	1,047,000
33	Exterior Lighting + Miscellaneous Façade	0	17,000	29,120	0	0	16,500
34	Plumbing (Citywide)	0	4,500	135,000	47,600	22,740	18,800
35	City Hall Windows Replacement (work to be completed by Dec. 2021)	500,000	0	0	0	0	0
36	City Maintenance Yard Electrical	0	0	0	0	38,000	40,000
37	City Maintenance Yard Interior Maintenance	0	0	0	0	50,000	0
38	City Maintenance Yard Plumbing	0	0	30,000	0	17,000	0
39	Fire Alarm Panel	0	0	0	0	60,000	150,000
40	Fire Sprinklers	0	0	0	35,000	0	691,500
41	Joslyn Center ADA Compliance Projects	0	0	0	400,000	0	0
42	Library Elevator	0	0	185,000	0	0	0
43	Library Interior Maintenance	0	0	0	0	0	350,000
44	Library Park Activation Project	220,000	0	0	0	0	0
45	Main & Imperial Entryway	150,000	0	0	0	0	0
46	Miscellaneous Equipment (Citywide)	0	0	0	35,300	115,000	0
47	Police & Fire Access Control System-Facility Security	110,000	0	0	0	0	0
48	Recreation Park Checkout Building Restroom Rehabilitation	200,000	0	0	0	0	0
49	Recreation Park Projects (to be determined)	800,000	0	1,000,000	1,000,000	1,000,000	1,000,000
50	Roofing	0	0	0	0	130,000	0
51	The Plunge Rehabilitation (Funding Reserve)	1,500,000	0	1,500,000	1,500,000	1,500,000	1,500,000
	Total General Fund	3,480,000	225,500	4,132,680	3,326,540	3,208,620	4,882,980
	TOTAL CIP (51 Projects)	\$ 6,190,000	\$ 9,947,500	\$ 16,952,680	\$ 11,863,540	\$ 9,446,620	\$ 9,452,980

CIPAC general fund Projects Score Sheet												
project#	Rank	Facilities Projects	Budget	Dept.	Max. 10 HS*	Max. 5 SC*	Max. 5 RI*	Max. 3 JL*	Max. 3 CO*	Max. 10 CI*	Max. 38 Total Score	Comments
1	1	Park Vista Senior Housing ADA Compliance	\$ 145,000		1	5	1	3	3	7	20	Use Fund 504 (Senior Housing Fund) - PV housing fund should be used first
2	2	Main Facilities ADA Compliance Projects	\$ 800,000		1	5	1	3	3	6	19	Phase 1 for design and construction
3	2	Fire Stations #1 & #2 Carpet	\$ 85,000		3	5	1	0	3	7	19	Use Dev. Impact Fees designated for Fire (001-252-0000-1252: \$276k available)
4	2	Park Vista Senior Housing Plumbing	\$ 1,700,000		5	5	1	0	1	7	19	Use \$1.2M in Senior Citizens Corp Funds (held by them) and \$.5M from Fund 504. No GF subsidy should be used.
5	4	PD Women Locker Room Remodel	\$ 250,000	PD	1	5	1	3	1	7	18	Use Dev. Impact Fees designated for PD (001-254-0000-1254: \$105k available) plus asset forfeiture funds.
6	5	Safe Routes to School Projects	\$ 350,000	PW	3	1	1	3	1	8	17	to be funded by Safe Route to school
7	6	Arena Street Improvements Study	\$ 30,000		3	5	1	0	1	6	16	CIPAC suggest to do study (\$20 k to \$30 k) first. Score is for study only
8	6	Civic Center Maintenance & Repairs	\$ 800,000		3	3	3	0	1	6	16	(CIP Fund Carryover & Fund 708)
9	6	Library wall water proofing	\$120,000		3	5	1	0	1	6	16	Use Dev. Impact Fees designated for Library (001-253-0000-1253: \$60k available).
10	9	Library Elevator	\$ 185,000		3	3	1	0	1	7	15	look for value engineering to reduce cost. Evaluate most efficient approach.
11	10	PD Elevator	\$ 210,000		3	3	1	0	1	6	14	Use Asset Forfeiture Funds - look for value engineering to reduce cost. Evaluate most efficient approach.
12	11	Fire station #1 Gym Remodel	\$ 80,000		1	3	1	0	1	6	12	Use Dev. Impact Fees designated for Fire (001-252-0000-1252: \$276k available) - Evaluate most efficient approach.
13	12	Interior lighting upgrade, City hall, PD Fire, Library	\$ 1,700,000		1	3	1	0	1	1	7	
14	12	Roofing, Maintenance Yard	\$ 100,000		1	3	1	0	1	1	7	
15	N/A	Security Camera, City Hall, Fire, PD	TBD	IT/PD								postpone to next year
16	N/A	Joslyn center restroom Improvement	\$ 300,000									remove from list due master plan RFP
17	N/A	Concrete Gutter	\$ 390,000									removed. Part of road project
18	N/A	HVAC	\$ 950,000									CIPAC chose not to rate facility project, suggested City to handle it via reserve/equipment replacement fund.
19	N/A	Fire Alarm panel	\$ 210,000									postponed to next year. more information is needed.
20	N/A	Plumbing (Citywide)	\$ 230,000									Skipped, Equipment Replacement Fund recommended.
21	N/A	Misc. Electrical (Citywide)	\$ 325,000									Skipped, Equipment Replacement Fund recommended.
22	N/A	Misc. Equipment (Citywide)	\$ 150,000									Skipped, Equipment Replacement Fund recommended.
23	N/A	Exterior lighting+misc. façade	\$ 63,000									Skipped, Equipment Replacement Fund recommended.
24	N/A	Fire sprinkler (Citywide)	\$ 725,000									Skipped, Equipment Replacement Fund recommended.
25	N/A	ADA Ramp Improvement/Cityhall restroom-CDBG funds	\$ 122,000									removed from list, utilize CDBG fund
26	N/A	Fire #2 Concrete Floor+ Painting	\$ 105,000									this is a maintenance item CIPAC chose to skip
27	N/A	Fire #1 Interior Paint	\$ 30,000									this is a maintenance item CIPAC chose to skip. Investigate contracting out maintenance.
28	N/A	Fire Station#1 HVAC BAS control	\$ 160,000									same as HVAC, skipped
29	N/A	Water Division Office and Maintenance Yard Im	\$ 550,000									skipped, use water enterprise fund
30	N/A	Joslyn Center ADA	\$ 400,000									skipped, due to master plan RFP
31	N/A	Camp Eucalyptus	\$200,000									skipped, due to master plan RFP
32	N/A	Rec. parks clubhouse	\$ 350,000									skipped, due to master plan RFP
33	N/A	Park Vista Senior Housing Roof Reflective Coating	\$220,000									skipped, PV
34	N/A	Park Vista Senior Electrical, Lighting Upgrade	\$460,000									skipped, PV
35	N/A	Hilltop Restroom	\$200,000									skipped due to master plan RFP
36	N/A	City M. Yard Electrical	\$ 80,000									skipped, maintenance item
37	N/A	Library Interior	\$ 350,000									skipped, maintenance item
38	N/A	City M. Yard Interior	\$ 50,000									skipped, maintenance item
39	N/A	City M. Yard Plumbing	\$ 50,000									skipped, maintenance item
*Notes:	HS	Health and Safety										
	SC	System Condition										
	RI	Return on Investment										
	JL	Joint Agreement/Legal Requirement										
	CO	Coordination Opportunity										
	CI	Community Interest										

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Annual Water Main Maintenance
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair or replacement of water infrastructure according to greatest need.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The water system is composed of water mains, booster pumps and reservoirs. The City Maintains approximately 57 miles of pipes, many of which date back to the 1930s and later. Potable water pipes typically have a 50-year life. The plan consists of water main replacements annually and ensure the operation and maintenance of pumps and reservoirs. Staff has laid out a plan for replacing the mains based on priority as well as maintaining and/or upgrading the facilities that support the water system infrastructure.



CIPAC COMMENTS

N/A

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Varies, Ave. \$2,000,000 Annually			\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
Water Enterprise Fund	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	Varies, Ave. \$2,000,000 Annually

All costs shown in current dollars

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Water Division Office and Maintenance Yard Improvements
REQUESTING DEPARTMENT	Public Works Department
DESCRIPTION	Replace Built-up Roof, Replace Toilet Partitions, Replace HVAC at various locations, Install Fire Alarm System, Replace Tub/Shower Enclosure, Replace Electrical Switchboard and Exterior flood lights, Replace Interior flooring (vinyl/carpet) , Replace Ceiling Tiles, Install Fire Suppression, Replace Gate Operator, Upgrade Lighting System
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The Water Yard Building is located at 400 Lomita St. It was originally constructed in the late 1960's and did not have any major renovations since then. Heating in the building is provided by one rooftop package unit. Air distribution is provided to supply air registers by ducts concealed above the ceilings. Return air grilles are located adjacent to the furnaces. Cooling for the upper level offices is provided by 4 window mounted air conditioning units. The lower level is heated by one gas unit heater located in the staff break room/kitchenette. There are no fire sprinklers and fire protection in the building consists of fire extinguishers. The existing roof together with the heater and duct systems on it are in poor condition and in need of immediate replacement. From the previous rainfall events, the wear and tear of the existing roof is increasingly noticeable as leaks are intruding into the building. The switchboard and panels are mostly original 1966 components. Due to the age of the panel it is quite difficult to obtain replacement parts. The light fixtures throughout most of the facility utilize older, inefficient T-8 lights.

The El Segundo City Water Division Storage Building was built in 1984. It was rebuilt around 8-10 years ago and replaced with a smaller storage building. It is a concrete block structure with a plywood roof. No heating, cooling or fire systems are provided at this storage building. An electric meter is location the north exterior wall of the building. Electrical equipment serving the Water Division is located inside the storage building. This electrical equipment includes control panels for chemical treatment needed by the Water Division. The exterior door, concrete blocks, interior wall finish, chemical treatment equipment, and control panels need replacement.







CIPAC COMMENTS

Skipped, use water enterprise fund.

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$550,000			\$110,000		\$225,000	\$105,000	\$110,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Water Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Wastewater Infrastructure Replacement (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair or replacement of sewer mains according to the greatest need.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The City's wastewater system consists of approximately 50 miles of pipe and 1,050 manholes. The majority of these pipes are constructed of vitrified clay and range in size from 6-inch to 24-inch in diameter. The system was constructed over the years based on the development needs of the City and approximately 60% of the lines are now over 50 years old.

The entire collection system has been CCTV inspected in 2011. Staff selects sewer line segments to be repairs based on the actual, documented condition of the pipe using the CCTV results and ratings. Pipes scoring 5 (worst) and 4 (significantly impacted) are prioritized for repair or replacement. This will also provide for the operation and maintenance of manholes, pumps, lift stations, flow meters and other components of the system.



CIPAC COMMENTS

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$3,425,000			\$675,000	\$500,000	\$750,000	\$750,000	\$750,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT

FUNDING SOURCES	COST - BREAKDOWN	
Wastewater Fund	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2021 – 2022

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Park Place Extension Transportation Project-Design
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	This project consists of design, right-of-way acquisition, and construction of a new four-lane roadway via an underpass beneath two active railroad lines, the Union Pacific Railroad (UPRR) and Burlington Northern Santa Fe (BNSF), both of which serve the Chevron refinery. Other elements of the project include bridge construction, retaining structures, utilities, installation of storm drains, petroleum pipeline relocation, traffic signals, curbs, gutters, sidewalk, landscaping, and possibly realignment of the existing BNSF switching yard to accommodate continuous rail operations during construction.
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION The purpose of the Park Place Extension and Railroad Grade Separation Project is to provide an alternate route to the Rosecrans Corridor, a heavily congested major arterial in the South Bay region of Los Angeles and to improve access to and from the I-105 freeway (Douglas and Nash on and off ramps, respectively). Specifically, the project will connect existing segments of Park Place between Allied Way and Nash Street to provide a continuous roadway from Douglas Street to Pacific Coast Highway (PCH). This connection will provide traffic relief to Rosecrans, as well as direct access from Pacific Coast Highway (PCH) to Douglas and thereby to the 105 Freeway.



CIPAC COMMENTS

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$5,000,000			\$3,200,000	\$1,200,000	\$600,000		

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2021 – 2022

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Roadway Rehabilitation (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Resurfacing Local and Arterial Streets
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

Arterial and local streets area evaluated every three years and rated using a Pavement Condition Index (PCI) rating system ranging from 0-100, with 100 being best. Those streets ranking below 60 require some form of rehabilitation, ranging from pavement grind/cap to full depth reclamation to bring the City's streets overall average rating up to a minimum of 74, which is considered "good". Virtually all the City's local streets are much older than 30 years and most have never been overlaid. Cracking and alligating are evident on most streets.

Staff has identified and selected Pine Avenue from the Pavement Management Program (PMP) as the next applicable roadways to rehabilitate as part of the Annual Pavement Rehabilitation Program. The following roadway segments will receive a removal and replacement treatment of the top 2" of asphalt concrete, along with more extensive localized repairs of the most deteriorated pavement areas:

- Pine Ave. between Arena St. and Hillcrest St. (PCI of 55)

CIPAC COMMENTS

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$5,850,000			\$1,200,000	\$1,150,000	\$1,140,000	1,300,000	\$1,060,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2021 – 2022

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	El Segundo Blvd Improvements
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Improvements to El Segundo Blvd., from Isis Ave. to Pacific Coast Hwy., include but not limited to pavement rehabilitation, bikeway installation, landscaping improvements, traffic signal improvements, ADA curb ramp and pedestrian crosswalk improvements.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

El Segundo Boulevard is a major arterial east/ west six-lane divided arterial from Isis Avenue to Pacific Coast Highway and a four-lane divided arterial from Pacific Coast Highway to Illinois Street. The corridor is mixed with commercial developments and aerospace campuses. The roadway has a varying width from 52-foot curb to curb on the westerly end of the project to 106-feet at the easterly end of the project limits. The existing pavement shows widespread signs of deterioration throughout the corridor with an average Pavement Condition Index (PCI) between 0-40 which constitutes a need for rehabilitation and/ or reconstruction. Existing conditions on El Segundo Boulevard are missing ADA compliant curb ramps, dedicated bicycle facilities including bicycle detection, and adequate pedestrian crossings. These deficiencies and the high volume of vehicles during peak hours create adverse conditions for cyclists and pedestrians crossing the street.

Public works have applied for Measure M grant funding from Metro and anticipate being awarded funding for this project. Public Works received \$241,500 in grant funds from Caltrans through the Highway Safety Improvement Program (HSIP).

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/2023	FY 2023/24	FY 2024/25	FY 2025/26
\$7,000,000			\$1,000,000	\$6,000,000			

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	N/A						

FUNDING SOURCES

COST - BREAKDOWN

	DESCRIPTION	ESTIMATED COST
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2021 – 2022

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Sidewalk Maintenance Program (Annual Program)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Repair of City sidewalks and curbs according to the greatest need.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Sidewalks sometimes are displaced by tree roots and other reasons which could potentially create trip hazards. Locations for sidewalks requiring repair are generated throughout the year by field surveys from the Street Maintenance Division and requests from residents.



CIPAC COMMENTS

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$1,000,000			\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT

FUNDING SOURCES	COST - BREAKDOWN	
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
TOTAL		

All costs shown in current dollars

CIPAC FORM 2021 – 2022

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Arena Street Improvements Study
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Street improvements which also should protect existing large trees in place
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The parkways of the 500 and 600 block of Arena Street contain large camphor trees which not only beautify the neighborhoods but have also damaged sidewalks, curbs, and street pavement such that they are urgently in need of repair. Figures 1 through 5 below show the typical damage caused.



Figure 1 – 506 Arena Street uneven sidewalk and ponding due to tree root uplift

This project consists of a study to recommend how to proceed with needed repairs to the damaged sidewalks, curbs, and street improvements and keep the integrity of existing trees at the same time.



Figure 2 – 536/540 Arena Street damaged asphalt, curb, and sidewalk due to tree roots.

Figures 3, 4, and 5 – 613 Arena Street damaged sidewalk, curb, and asphalt due to tree trunk and roots



Figures 6, 7, and 8 – raised sidewalk using Silva cells, sidewalk on private property, pervious pavement



Additional extreme measures could include:

- Creating a curb extension or bulbout around a tree
- Narrowing the 500 block of Arena Street and replacing parking areas with sidewalk or pervious walking paths
- Closing the 500 block of Arena Street to through traffic altogether and providing pervious walking paths

Figures 9, 10 and 11 – curb extensions containing trees, narrow street that allows tree growth, closed street



Funding is not currently set aside for this type of neighborhood development project.

CIPAC COMMENTS

CIPAC suggest doing study (\$20 k to \$30 k) first. Score is for study only

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO Date	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$630,221 - \$2,318,337			30,000				\$630,221 - \$2,318,337

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	3	5	1	0	1	6	16

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)	1. DESIGN including potential landscape architecture, survey, geotechnical, urban planning, and traffic engineering services	\$85,000
	2. CONSTRUCTION	\$437,928 - \$1,972,579
	3. MANAGEMENT/INSPECTION	\$50,000
	4. CONTINGENCIES	\$57,293 - \$210,758
	5. OTHER (LIST)	
	TOTAL	\$630,221 - \$2,318,337

All costs shown in current dollars

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Alondra Park (Regional Project)
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	The Alondra Park project was identified in the Dominguez Channel Enhanced Watershed Management Program (EWMP) as one of the regional stormwater projects to meet water quality objectives. The project will be designed to capture and treat dry-weather and stormwater runoff in an underground infiltration basin with a total capture volume of approximately 44 ac-feet.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

As part of the Dominguez Channel Watershed, the Alondra Park Regional project is designed to capture and treat dry-weather and stormwater runoff from a 4,495-acre drainage area (El Segundo is approximately 22% of this tributary area). Although the project mainly consists of providing underground stormwater infrastructure, it also includes nature-based solutions with planting of native and drought-tolerant vegetation and trees, bio-swales, and permeable pavement. The project will also rehabilitate the park facilities at project completion. The County of Los Angeles is managing and constructing the project, in partnership with several neighboring and tributary cities including the City of El Segundo



Alondra Park Community Regional Park

Stormwater Capture Project Above Ground Improvements

*Photo from the Alondra Park Regional Stormwater Capture Project website: <https://dpw.lacounty.gov/wmd/stwg/AlondraPark.aspx>

The design and construction costs are estimated to be \$60 million. The project has received funding from the Regional Safe, Clean Water Program (\$30 million), from Caltrans (\$15 million), and from the Storm Water Grant Program (SWGP) Proposition 1 (\$2.1 million), with the remaining costs being funded by municipalities tributary to the project. El Segundo's portion of the cost is estimated to be \$1 million.

CIPAC COMMENTS

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$1,000,000	\$0	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Stormwater Fund - Measure W	1. DESIGN	
	2. CONSTRUCTION	\$1,000,000
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Infiltration Projects
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Infiltration projects, including drywells and underground vaults, will be identified, designed, and constructed to attain regional water-quality requirements and recharge groundwater basins.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

To meet the waste discharge requirements in the LA RWQCB MS4 Permit, and as outlined in the Dominguez Channel and Santa Monica Bay J2/J3 EWMPs, the City of El Segundo is required to implement control measures to achieve wasteload allocations established in the Regional Board and USEPA TMDLs. The City will be evaluating drywells and underground vaults for use throughout the City to meet these requirements and ultimately reduce pollutants from reaching the Santa Monica Bay and Dominguez Channel receiving waters.



Sycamore Park and Recreation Park have been identified as potential project locations, but the City will be evaluating other cost-effective alternatives that minimize disturbance to public spaces.

CIPAC COMMENTS

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$1,000,000	\$0	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Stormwater Fund - Measure W	1. DESIGN	
	2. CONSTRUCTION	\$1,000,000
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	\$1,000,000

All costs shown in current dollars

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Civic Center Maintenance & Repairs (CIP Fund Carryover & Fund 708)
REQUESTING DEPARTMENT	
DESCRIPTION	Interior Improvements to City Hall
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The El Segundo City Hall building was built in 1955 and renovated in 1977. The building contains the Mayor's office, Council Chamber, the Public Works Department, the Development Services Department, Human Resources, Finance and other related offices, conference rooms and support staff offices.

Improvements to the interior are needed to enhance the services that the City provides. These improvements will occur in two phases. The first phase consists of improvements to the lobby area to provide a better service to the Public, upgrading the West Conference for employee meetings, relocating Human Resources to the basement to provide for a more secure and secluded location for their work, and replacing the floor in the main corridor from the lobby area to the Council Chambers to improve the aesthetics.

The second phase will consist of improvements to the other offices and spaces not included in phase one. These improvements in this phase will include the layout changes to the Finances offices to provide consolidated workstations, and a more secure entry and the improvements to the City Clerk's office to provide more secure file storage.

The City is currently in the design phase to finalize the project. Subsequently, this project will be advertised for construction.





CIPAC COMMENTS

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$1,600,000	\$350,000		\$450,000	200,000	\$200,000	\$200,000	\$200,000

CIPAC SCORE								
Score	HS	SC	RI	JL	CO	CI	TOT	
3	3	3	3	0	1	6	16	
FUNDING SOURCES			COST - BREAKDOWN					
			DESCRIPTION				ESTIMATED COST	
			1. DESIGN					
			2. CONSTRUCTION					
			3. MANAGEMENT/INSPECTION					
			4. CONTINGENCIES					
			5. OTHER (LIST) Soils Engineer Rep.					
			Survey					
			TOTAL					
All costs shown in current dollars			CIPAC FORM					

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	ADA Ramp Improvements - CDBG Funds
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	Accessibility upgrades to City Hall public restrooms
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Each year, the City of El Segundo applies for Community Development Block Grant (CDBG) fund (federal fund) from the Community Development Commission of the County of Los Angeles (CDC). This funding is available for community development projects that meet national objectives that benefit low and moderate-income areas, taking measurements to meet the ADA requirements and/or meet a particular urgent community need. The City's City Hall Restroom Upgrade Project which consists of removing accessibility barriers within the City Hall public restrooms meet this funding criteria.

The public restrooms in City Hall are the men's and women's restrooms in the east City Hall lobby near the Development Services Division, as well as the men's and women's restrooms in the Council Chambers lobby. Their entrances are shown below.

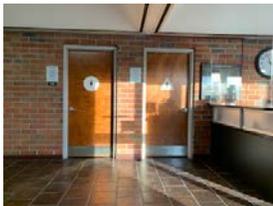


Figure 1 –
City Hall east
lobby restrooms



Figure 2 –
Council Chambers
lobby restrooms

Current accessibility requirements defined by the Building Code and ADA standards would at minimum include the following upgrades:

- Ensuring that entryways to the restrooms and stalls are wide enough and doors can be opened easily
- Enlarging stall capacity for standard wheelchair turning radius
- Positioning all restroom fixtures and items at accessible heights
- Ensuring enough turning and clear space between objects in the restrooms

Construction will also take into consideration and remove any lead or asbestos that may be found in the existing restroom materials upon their demolition.

CIPAC COMMENTS

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO Date	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Varies			\$122,000	\$50,000	\$50,000	\$50,000	\$50,000

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
							N/A

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General Fund C. C.D.B.G.	1. DESIGN	
	2. CONSTRUCTION	\$122,000
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	\$122,000

All costs shown in current dollars

CIPAC FORM

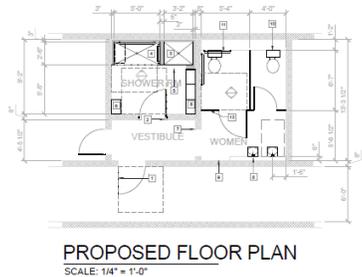
CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	PD Women Locker Room Remodel (Dev. Impact Fees & Asset Forfeiture)
REQUESTING DEPARTMENT	
DESCRIPTION	Adding 1 shower room and upgrading the women's restroom to accommodate current ADA standards.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Women account for growing percentage of police officers (11.6% nationally, up from just 3% in the 1970s). The encouraging momentum toward creating a more balanced public safety force is encouraged in part by a growing appreciation of certain unique and valuable professional qualities that women often bring to law enforcement. Those qualities are believed to enhance the ability of law enforcement agencies to make a positive impact on the communities they serve.

The City's women police force has seen growth over the years, but the aged facility still lacks sufficient shower and changing rooms. Currently, the facility only has one shower room to accommodate female officers. It is essential to upgrade the PD's women's restroom and shower room to add additional shower and upgrade the restroom facility to current ADA standards.



CIPAC COMMENTS

Use Dev. Impact Fees designated for PD (001-254-0000-1254: \$105k available) plus asset forfeiture funds.

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$250,000			\$250,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	1	5	1	3	1	7	18

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Dev. Impact Fees & Asset Forfeiture Funds	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Fire Station #1 & #2 Carpet (Development Fees)
REQUESTING DEPARTMENT	Fire Department
DESCRIPTION	Replacement of existing carpet in Fire Station #1 and Fire Station #2 with tile type flooring to maintain a sanitary work environment and protect fire suppression personnel
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The carpets of Fire Station #1 and Fire Station #2 need removal and replacement. Since we have been in the pandemic, the replacement of the carpet for infectious control purposes has become a top priority in order to maintain the health and safety of the fire suppression personnel. The station is occupied year-round and is faced with a tremendous amount of foot traffic. In addition, the training room is an area utilized by the department for conducting training classes and serves as a meeting room for other City departments to conduct City related classes and business activities. Both fire stations are cleaned daily and the areas within each station are cleaned more thoroughly on Saturdays. In addition, the stations are fogged using a hospital-grade disinfectant/cleaner on a regular basis, however, the dirt and contaminants are deep seated into the carpet fibers.





CIPAC COMMENTS

Use Dev. Impact Fees designated for Fire (001-252-0000-1252: 276k available)

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$85,000			\$85,000				

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	3	5	1	0	3	7	19

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST)	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Safe Routes to School Projects
REQUESTING DEPARTMENT	Public Works
DESCRIPTION	develop solutions and mitigation techniques to improve circulation, access, and safety in the vicinity for four schools in the El Segundo Unified School District: El Segundo High School (including Eagle's Nest Preschool), Richmond Street Elementary School, Center Street Elementary School, and El Segundo Middle School.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Safety and circulation Improvement.

CIPAC COMMENTS

Score is based on 80% construction cost to be funded by Safe Route to school grant.

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$110,000			\$50,000	\$60,000			

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	3	1	1	3	1	8	17

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
20% general fund Apply for 80% safe route to school grant	1. DESIGN	\$50,000
	2. CONSTRUCTION	\$60,000
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$110,000
All costs shown in current dollars		

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	HVAC (Citywide)
REQUESTING DEPARTMENT	
DESCRIPTION	Mechanical HVAC improvements at the City Hall, Police Station, Fire Station #1, Fire Station #2, Library and City Maintenance Yard
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The HVAC at all building facilities needs replacement. The refrigerant is not in compliance with current regulations, the ductwork requires cleaning, the rooftop mechanical units have reached the end of their life cycles and the performance is not what provides a comfortable controllable work environment.

The HVAC improvements needed for the Police Station involve replacing more substantial portions of the HVAC system than in the other facilities. The Police Station will need all its interior air handlers replaced as they are failing and sometimes there are no repair parts readily available due to the age of the components. Additionally, the boiler, chiller, distribution pumps, rooftop exhaust fans, and rooftop packaged HVAC units are all in need of replacement. It is vital that these items are replaced as soon as possible to continue providing clean and circulated air. Due to the extensive replacement of rooftop HVAC equipment, roof patching and repair will be factored into the budget for the Police Station. The majority of HVAC work for the Police Station is scheduled for FY 2022/23 due to high priority.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements are not deferred, thereby jeopardizing the value of these assets.



CIPAC COMMENTS

CIPAC chose not to rate facility project, suggested City to handle it via reserve/equipment replacement fund.

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$919,960			\$ 60,000	\$ 437,260	\$ 207,640	\$145,880	\$ 69,180

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT

FUNDING SOURCES		COST - BREAKDOWN	
		DESCRIPTION	ESTIMATED COST
General Fund		1. DESIGN	
		2. CONSTRUCTION	
		3. MANAGEMENT/INSPECTION	
		4. CONTINGENCIES	
		5. OTHER (LIST) Soils Engineer Rep.	
		Survey	
		TOTAL	

All costs shown in current dollars

CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Plumbing (Citywide)
REQUESTING DEPARTMENT	
DESCRIPTION	Replacement of the water heater, copper piping, fixtures, and faucet at the City Hall, Police Station, Fire Station #1, Fire Station #2, Library and City Maintenance Yard
GENERAL PLAN REFERENCE	LU 7

JUSTIFICATION

A majority of the City facilities plumbing infrastructure is original to the construction of the facilities. The plumbing components have reached the end of their life cycle period. The concern is that the fixtures, faucets, equipment, sump pumps, drinking fountains and piping have aged to the point where the piping will begin to fail, and that replacement should be planned rather than a reaction to a problem that will continue to surface throughout the building.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



CIPAC COMMENTS

Skipped, Equipment Replacement Fund.

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$228,640			\$4,500	\$135,000	\$47,600	\$22,740	\$18,800

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	

	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	
All costs shown in current dollars		CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Miscellaneous Electrical (Citywide)
REQUESTING DEPARTMENT	
DESCRIPTION	Selective replacements for panels, switchboards, transformers and other major electrical components at City Hall, Police Station, Fire Station #1, Fire Station #2, Library, City Maintenance Yard, and Water Division Office
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

Electrical equipment, such as panels, switchboards, and transformers, at all building facilities need replacement. The electrical equipment at the City building facilities is outdated and are all reaching the end of their life cycles. The age of the older equipment is making it difficult for the maintenance staff since some of the replacement parts are no longer readily available. The efficiency of new equipment is significant and will result in reduced energy and maintenance costs.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



CIPAC COMMENTS

Skipped, Equipment Replacement Fund

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$1,303,300			\$19,000	\$6,300	\$101,000	\$130,000	\$1,047,000

CIPAC SCORE							
Score	HS	SC	RI	JL	CO	CI	TOT
FUNDING SOURCES		COST - BREAKDOWN					
General Fund	DESCRIPTION					ESTIMATED COST	
	1. DESIGN						
	2. CONSTRUCTION						
	3. MANAGEMENT/INSPECTION						
	4. CONTINGENCIES						
	5. OTHER (LIST) Soils Engineer Rep.						
	Survey						
					TOTAL		
All costs shown in current dollars						CIPAC FORM	

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Exterior Lighting and Miscellaneous Facade Project
REQUESTING DEPARTMENT	
DESCRIPTION	Façade improvements and the replacement of existing exterior lighting with LED and current technology lighting controls at the City Hall, Police Station, Fire Station #1, Fire Station #2 and the Library.
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The existing exterior lightings at all City facilities are nearing the end of their lifecycles and are due for replacement. Replacing the existing lighting fixtures with LED lighting fixtures will result in cost savings associated with the utility bills and in maintenance labor costs. Additionally, with the changing to LED fixtures there should be the corresponding use of more current lighting control technology. When planning this replacement work, the utility company will be contacted so that they can identify rebates and 3rd party programs that can be used to offset the costs for removal & replacement with the LED products.

The façades of these City facilities need to be retouched with new paint and resealing of windows where necessary. This will ensure the City facilities remain aesthetically pleasing and not have a “run-down” look.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



CIPAC COMMENTS
Skipped, Equipment Replacement Fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$62,620			\$17,000	\$29,120			\$16,500

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars CIPAC FORM

CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2021/22

PROJECT TITLE	Main Facilities ADA Compliance Projects
REQUESTING DEPARTMENT	
DESCRIPTION	ADA Improvements to City Hall, Police Department, Fire Station #1/#2, Library and the City Maintenance Yard
GENERAL PLAN REFERENCE	LU7

JUSTIFICATION

The Americans with Disabilities Act (ADA) requires state and local governments, businesses, and non-profit organizations to provide goods, services, and programs to people with disabilities on an equal basis with the rest of the public. Older facilities often require improvements to ensure accessibility to people with disabilities to provide an equal opportunity to participate.

The main facilities in the City, such as City Hall, the Police Department, Fire Station #1, Fire Station #2, the Library, and the City Maintenance Yard, are not in compliance with the current requirements of the ADA. These needed ADA improvements at the City's facilities include, but are not limited to, the following:

- Providing service counters with adequate counter heights, stairs with compliant handrails, doors with adequate wheelchair maneuvering clearances, exterior walkways with required widths and accessible slopes, signage at adequate heights with tactile characters or braille, a complaint number of accessible parking stalls and restrooms with compliant maneuvering clearances, toilet stall widths, dispenser reach ranges, mirror heights and grab bars.

Being non-ADA compliant can result in fines and lawsuits. Organizations and businesses can be fined for up to \$75,000 for a single ADA violation, raising that fine to \$150,000 for multiple violations. It is prudent for the City to accumulate funds needed to upgrade all City owned facilities to follow the current ADA requirements.





CIPAC COMMENTS

Phase 1 for design and construction

ESTIMATE D COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
\$825,000			\$75,000	\$750,000			

CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	TOT
	1	5	1	3	3	6	19

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST)	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE 2021-2022 FINAL OPERATING AND CAPITAL IMPROVEMENT BUDGET AND THE 2021-2022 APPROPRIATIONS LIMIT FOR THE CITY OF EL SEGUNDO.

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City Council has reviewed the proposed final Operating Budget ("Budget") for fiscal year;
- B. The Budget is based upon appropriate estimates and financial planning for the City's operations, services, and capital improvements;
- C. The City Council conducted a strategic planning session on April 20, 2021; a budget study session on May 4, 2021; and a public hearing on June 15, 2021;
- D. All procedural requirements for adopting the City's budget were fulfilled, and the City Council was fully informed regarding the City's current finances, projected revenue, and financial obligations; and
- E. It is in the public interest for the City Council to adopt the Budget as proposed by the City Manager.

SECTION 2: **ADOPTION.** The Budget attached to this Resolution, and incorporated by reference, is approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the Schedule of Positions Full-Time & Full-Time Equivalents by Department, Authorized Positions and Budgeted Positions set forth in the Budget which recognizes Authorized Positions which are authorized but not necessarily budgeted and Budgeted Positions which are authorized and budgeted in the fiscal year.

SECTION 3: **APPROPRIATIONS LIMIT.**

- A. Article XIII B of the California Constitution requires the City to set its Appropriations Limit on an annual basis;
- B. The City's Appropriations Limit may be adjusted annually based upon inflation and population growth.
- C. The City Council may choose the method of calculating adjustments to the City's Appropriations Limit on an annual basis. For inflation, pursuant to Article XIII B, § 8(e)(2), adjustments to the Appropriations Limit may be calculated using either the percentage change in per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year because of local nonresidential new construction. For population growth, pursuant to Government Code § 7901(b), the City may either use the percentage growth either in its jurisdiction or from the surrounding county.
- D. Pursuant to Article XIII-B of the California Constitution, and those

Government Code sections adopted pursuant to Article XIII-B, § 8(f), the City Council chooses to adjust the City's Appropriations Limit by calculating inflation using the percentage change in per capita personal income from the preceding year and calculating population growth by using the percentage change in population in Los Angeles County.

- E. As a result of the adjustments made to the City's Appropriations Limit, the City Council sets the Appropriations Limit for the fiscal year at \$352,921,760.

SECTION 4: BUDGET APPROPRIATIONS. Based upon the Budget, the total General Fund operating budget, including transfers-out, is \$77,651,553. The City Manager, or designee, is authorized to implement the following appropriations for City Departments:

DEPARTMENT	AMOUNT
City Council	\$356,596
City Clerk	530,749
City Manager	2,453,282
City Attorney	561,950
Non-Department	5,904,993
Information Technology Services	3,023,930
Finance	2,412,820
Fire	13,782,667
Human Resources	977,063
Library	2,245,351
Development Services	3,098,785
Police	19,436,175
Public Works	8,695,404
Recreation and Parks	3,632,880
Transfers-Out	10,538,908
Total	\$77,651,553

SECTION 5: CIP APPROPRIATIONS. Based upon the CIP, a total of \$25,835,400 is appropriated for Capital Improvement Projects for Fiscal Year. The City Manager, or designee, is authorized to implement the CIP with the following funds and amounts:

FUND	AMOUNT
Gas Tax (Fund 106)	\$250,000
Asset Forfeiture (Fund 109)	500,000
Measure R (Fund 110)	6,000,000
CDBG (Fund 111)	125,000
Prop C (Fund 114)	1,420,000
AQMD (Fund 115)	100,000
TDA 3 (Fund 118)	55,000
MTA (Fund 119)	300,000
COPS (120)	350,000
Measure M (Fund 127)	800,000

SB -1 (Fund 128)	350,000
County Stormwater (Fund 131)	550,000
Capital Improvement (Fund 301)	225,500
Water Fund (Fund 501)	3,472,000
Wastewater Fund (Fund 502)	1,447,500
Senior Housing (Fund 504)	60,000
Continued Appropriations from CIP Fund 301	4,830,400
Equipment Replacement (Fund 601)	5,000,000
Total	\$25,835,400

SECTION 6: MISCELLANEOUS APPROPRIATIONS. The City Manager, or designee, is authorized to implement the following miscellaneous appropriations:

FUND	AMOUNT
TRAFFIC SAFETY (104)	\$25,000
GAS TAX (106)	502,966
ASSET FORFEITURE (109)	225,000
PROP A TRANSPORTATION (112)	434,043
PROP C TRANSPORTATION (114)	130,127
RESIDENTIAL SOUND INSULATION (116)	800
HYPERION MITIGATION (117)	100,000
COPS (120)	-0-
PSAF (123)	150,000
FEDERAL GRANTS (124)	270,000
STATE GRANTS (125)	195,000
CAL-RECYCLE	5,000
CUPA (126)	577,948
CASP (129)	80,000
AFFORDABLE HOUSING (130)	200,000
DEBT SERVICE FUND (202)	545,000
PENSION OBLIGATION BONDS (204)	9,800,000
WATER FUND (501)	27,842,039
WASTEWATER FUND (502)	5,072,856
GOLF COURSE (503)	10,000
SENIOR HOUSING (504)	45,313
SOLID WASTE (505)	270,000
LIABILITY INSURANCE (602)	3,094,306
WORKERS' COMP RESERVE/ INSURANCE (603)	3,490,975
TRUST FUND – DONATIONS (702)	1,000,000
CULTURAL DEVELOPMENT FUND (704)	585,346
TRUST FUND – NONREFUNDABLE DEPOSITS (708)	1,900,000

TOTAL	\$56,551,719
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SECTION 7: FUND OPERATING RESERVES. The City Manager, or designee, may appropriate any remaining revenues at the close of Fiscal Year 2020-2021 into the applicable Fund operating reserve on June 30, 2021.

SECTION 8: APPROPRIATIONS LAPSE. All appropriations shall lapse at the end of the fiscal year to the extent that they have not been expended or lawfully encumbered unless approved by the City Council.

SECTION 9: BUDGET ADJUSTMENTS. The Budget may be subsequently adjusted as follows:

- A. By majority vote of the City Council;
- B. By the City Manager, or designee, for all appropriation transfers between programs and sections within a City department and between appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay) within programs;
- C. By Department Directors for appropriation transfers between appropriation units within programs;
- D. Object code expenditures within appropriation units in a program are not restricted so long as funding is available in the appropriation unit as a whole.

SECTION 10: CONTRACTING AUTHORITY.

- A. The City Manager, or designee, is authorized to bid and award contracts for the equipment, supplies, and services approved in the Budget.
- B. In accordance with the El Segundo Municipal Code ("ESMC"), the City Manager is authorized to execute all contracts awarded for equipment, supplies, and services approved in the Budget.
- C. Notwithstanding any dollar limitation set forth in the ESCMC, the City Manager is authorized to execute contracts for purchasing equipment and supplies that are individually identified in the Budget regardless of total cost. The City Manager may, but is not required to, seek additional City Council approval for transactions made pursuant to this Section.
- D. For all other services, equipment, and supplies, the City Manager is authorized to execute contracts in accordance with the ESCMC.

SECTION 11: DELEGATION OF AUTHORITY. Pursuant to State of California Code Section 53607, the City Council hereby authorizes the City Treasurer to invest and reinvest the City's funds, to sell or exchange securities so purchased, and to deposit securities for

safekeeping in accordance with the Code. The City Treasurer may delegate all, or a portion of the investment authority to subordinates pursuant to State of California Government Code Section 41006. Such delegation by the City Treasurer shall not remove or abridge the Treasurer's investment responsibility. This Delegation of Authority shall be valid for one year unless otherwise revoked; and will be renewed on an annual basis in conjunction with the Budget Adoption.

SECTION 12: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 13: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED June 15, 2021.

[SIGNATURES ON NEXT PAGE]

RESOLUTION NO. _____ PASSED AND ADOPTED this 15th day of June 2021

Drew Boyles, Mayor

ATTEST:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
David King
Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the 15th day of September, 2020, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

RESOLUTION NO. __

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO
AUTHORIZING THE CHANGE OF THE CITY OF EL SEGUNDO'S FISCAL
YEAR MEASUREMENT PERIOD.**

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: Recitals:

- A. The City of El Segundo (the "City") has a fiscal year measured from October 1st through September 30th each fiscal year;
- B. The City adopted an abbreviated nine-month fiscal year budget for the period of October 1, 2020 through June 30, 2021;
- C. The City adopted a nine-month budget for FY 2020-2021 in order to transition to a new fiscal year measurement period of July 1st through June 30th beginning with Fiscal Year 2021-2022;

SECTION 2: Adoption and Authorization. The City Council hereby adopts the formal change of the City's fiscal year measurement period to July 1st through June 30th (12 month cycle) beginning with July 1, 2021 for Fiscal Year 2021-2022 and all subsequent fiscal years.

SECTION 3: This Resolution will become effective immediately upon adoption and remain effective unless superseded by a subsequent resolution.

PASSED AND ADOPTED this ____ day of _____, 2021.

Drew Boyles, Mayor

ATTEST:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley
City Attorney

General Fund Balance Policy

Purpose - To mitigate current and future risks and to ensure a balanced budget

While our financial reserves provide us security against unexpected emergencies and contingencies, our policies for setting those target levels should be periodically reviewed to balance our community's level of risk tolerance against our operating expenditure needs.

1. Beginning with the Fund Balance for Fiscal Year ended June 30, 2022, establish target General Fund Unassigned Fund Balance at a minimum of 20% of General Fund Expenditures.
2. For Fiscal Year ended June 30, 2023, target the General Fund Unassigned Fund Balance at a minimum of 20% of General Fund Expenditures, with a target of 21%.
3. The long-term General Fund reserve policy objective is to increase the target General Fund Unassigned Fund Balance to 25% of General Fund Expenditures.

Balanced Operating Budget

The City Council's policy is that General Fund annually adopted Appropriations must not exceed General Fund annually adopted Estimated Revenues.

ATTACHMENT 5

Economic Uncertainty (Revenue Offset) Reserve Policy

Purpose - To mitigate current and future risks due to fluctuations in the City's core tax revenues (net of Chevron). These core revenues are Transient Occupancy Tax (T.O.T.), Business License Tax, Sales and Use Tax, Property Tax, and Utility Users Taxes.

Based on a staff recommendation the City Council has elected to adopt a Revenue Offset Reserve Policy to address the instability of the City's Core Revenues.

1. For Fiscal Year ending June 30, 2022, maintain the Economic Fund Uncertainty Balance at \$1,900,000.
2. Thresholds established:
 - a. Minimum target balance of \$2,000,000 in subsequent years.
 - b. The maximum balance shall be any excess reserves as designated by City Council.
3. Once target level is reached, reevaluate the appropriate funding level each fiscal year during the budget adoption process.

Use of Reserves

This policy requires that these funds be used for balancing the General Fund Operating Budget in those years when the core revenues are experiencing downward swings.

Annually, to determine if the Fund reserves should be used to offset revenue loss, staff will calculate the baseline 5-year rolling average for the aggregate of the five major revenue categories. In a year that the revenues are under performing to this calculation, reserves will be transferred to the General Fund to offset this loss of revenue and reported to City Council.

If revenues are over performing to this calculation the above maximum target level funding should be followed.

City of El Segundo
Unfunded Actuarial Liability Policy

Purpose

The purpose of this Unfunded Actuarial Liability Policy is to provide guidance on the development and adoption of a funding plan for any Unfunded Actuarial Liabilities (UAL) that are calculated annually by CALPERS, or for any UAL remaining immediately after the issuance of a Pension Obligation Bond. This funding policy should also support the decision making process of the City Council and should be consistent with the overall purpose and goals of the City of El Segundo's pension plan.

The City recognizes that a fiscally prudent policy should:

- Maintain the City's sound financial position
- Ensure the City has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenditures
- Protect the City's creditworthiness
- Ensure that all pension funding decisions are structured to protect both current and future taxpayers, ratepayers and residents of the City
- Ensure that City debt is consistent with City's strategic planning goals, objectives, capital improvement program, and operating budget

Background

A primary goal of funding defined benefit pension plans is to ensure that sufficient assets will be accumulated to deliver promised benefits when they come due and to protect pension benefits in situations that involve employer insolvency or bankruptcy. Establishing sound funding guidelines promotes pension benefit security. The City's overall objective is to fund CALPERS pension plan near 100% of the total actuary liability and no less than 80%, whenever possible.

The City is committed to fiscal sustainability by employing long-term financial planning efforts, maintaining appropriate reserve levels, and employing prudent practices in governance, management, budget administration, and financial reporting. This proposed policy is intended to make all relevant information readily available to decision-makers, City employees, and members of the public to improve the quality of decisions, identify policy goals, and demonstrate a commitment to sound, long-term financial planning.

Adherence to this proposed policy signals to rating agencies and capital markets that the City is well-managed and able to meet its financial obligations in a timely manner.

The purpose of the funding policy is to establish a framework for funding the City of El Segundo's defined benefit pension plan, taking into account factors that are relevant to the plan and the City. These factors include:

- Financial position of the City
- Provide transparency to the cost of City service
- Stability of the plan and/or the affordability of the annual contributions
- Benefit security
- Terms of CALPERS contract for El Segundo, along with any related collective bargaining agreements, which includes employees paying their full pension share
- Minimum funding requirements under State Law

There are several advantages to developing a funding policy to address an unfunded actuarial liability. These advantages include the following:

- Provides framework to ensure proper management of future liabilities and to minimize effects on operations. Adoption of a funding policy will ensure a disciplined decision-making process, which will contribute to better predictability in funding.
- Having a written summary of the funding policy that is accessible to employees and the public will help improve transparency of funding decisions and increase the understanding of pension funding issues.
- The exercise of developing this funding policy improves the identification, understanding, and management of the risk factors that affect the variability of funding requirements and the security of benefits to the employees and retirees.

Remaining Unfunded Actuarial Liability

The City is in the process of considering a pension obligation bond that would generate bond proceeds to deposit with CALPERS up to an amount equal to 100% of the unfunded actuarial liabilities based on the latest actuarial valuation information available to the City. After the deposit of bond proceeds to CALPERS, the City may or may not have a remaining unfunded actuarial liability still owed to CALPERS.

If the City issues a pension obligation bond for less than the full 100% of the unfunded actuarial liability, any remaining unfunded actuarial liability will be accounted for separately, for the purposes of this Policy, from any new increase in the unfunded liability resulting from the annual actuarial valuation report changes.

The City will create a payoff/funding plan that will address this remaining unfunded liability immediately after the issuance of the pension obligation bond. The remaining unfunded liability will be paid off or fully funded within a twenty-year period, and with a focus to fully fund in under twenty years.

New Unfunded Actuarial Liability

Every year, CALPERS completes a new actuarial valuation report based on the CalPERS fiscal year-end, June 30, and recalculates the City of El Segundo’s pension liability as of the new valuation date. The annual report is released to member cities by early August. If the value of the funded assets is not equivalent to this new liability amount, the City will incur a new unfunded liability at that point in time. The unfunded actuarial liability may increase or decrease from year to year, due to the following factors:

- Changes in actuarial assumptions and experience changes (e.g., changes in the discount rate, changes in demographic experience, etc.)
- Changes in actuarial gains or losses due to asset returns being higher or lower than the expected rate of return (currently set at 7%) at June 30 each year
- Changes in plan benefits

Due to the possibility of a new pension liability developing, the City of El Segundo desires to create a policy to immediately address any new pension liabilities, or amortization bases, that arise. Any new increase or decrease in the liability resulting from the annual actuarial valuation is identified as a separate line item, or amortization base, on the annual CALPERS actuarial valuation report. The table below lays out the parameters for paying off/funding the unfunded actuarial liability in a designated amount of time, based on the amount of the liability, as follows:

New Unfunded Actuarial Liability	Payoff/Funding Time Period
\$0-\$5,000,000	Within 1 to 5 Years
\$5,000,001-\$10,000,000	Within 6 to 10 Years
\$10,000,001-\$15,000,000	Within 11 to 15 Years
Over \$15,000,001	Within 16 to 20 Years

Each year, when the City is provided with the annual valuation report from CALPERS, staff will present to the City Council, as part of the Mid-Year Budget Report, the following:

- The dollar amount of the new liability (new amortization base)
- The number of years that staff is recommending to pay off/fund the liability

- The dollar amount of the annual contribution to be made
- The funding source(s) of the payments
- The short-term and long-term financial impacts on the City's General Fund reserve balance

When a new amortization base results in a credit balance, the credit will be applied, first, to any negative bases during the same period and, secondly, against any prior year bases until the credit is fully exhausted. The remaining outstanding liability will then be recalculated and a new payoff schedule and annual contribution will be determined based on the payoff schedule above. New amortization repayment schedules will be kept within 20 years to help maximize long-term savings.

Prepayment Options

At the beginning of each fiscal year, the City analyzes the costs/benefits of prepaying amounts due CALPERS during that fiscal year. The City strives to continue taking advantage of any prepayment discount that is afforded by CALPERS.

Funding Levels

The City's target funding level will be near 100% of the UAL. The City will strive to achieve this funding level through debt refinancing, allocation of reserves, and/or cost containment measures. The total funding amount will be a combination of the amount on deposit with CALPERS, the funds deposited in the City's Section 115 trust, and any funds reserved by the City that are designated for pension liabilities.

Funding Options

Funding options for the remaining UAL and/or any new UAL may include the use of a Section 115 Trust and/or allocating fund reserves from any allowable fund within the City.

Section 115 Trust

A Section 115 Trust was established in 2017 to transfer funds to a trust to ensure that these funds will only be used for pension related costs. The trust assets can be accessed to pay CALPERS at any time to reduce volatility and offset unexpected pension rate increases. The trust will have funds deposited into it at the discretion of the City Council, based on recommendations made by City staff during the annual budget adoption process. For the calculation of funding levels, monies put in this trust will be treated the same as putting monies on deposit with CALPERS.

Additional Discretionary Payments

Additional Discretionary Payments may be deposited with CALPERS at any time. After completion of the annual audit, all discretionary fund reserve balances will be reviewed by City staff. Based on any budgetary constraints at that time, a determination may be made that it is in the best interest of the City to use any available reserves or one-time savings from the prior fiscal year to make additional discretionary payments. Additional

discretionary payments could be deposited with CALPERS, or invested in the City's Section 115 trust.

Any savings realized from the issuance of the 2021 pension obligation bond, as determined by comparing the pension obligation bond level debt service and fiscal year 2020-2021 CALPERS actuarial determined contributions, will be allocated as follows: 30%-60% of the savings will be used to offset any future unfunded actuarial liability that arise and 40%-70% of the savings will be used to offset General Fund operational costs. The POB savings should be invested in the section 115 Pension Trust or towards an additional discretionary payment to CalPERS until such time the UAL is funded at 95% or more, or has an actuarial value of \$5 million or less. Also, the maximum recommended funding level for the Section 115 Pension Trust should not exceed 100% of the UAL and/or an amount not to exceed the City-wide ongoing annual Normal Pension costs for a period of five (5) years.

Each year during the budget process, a recommendation for the precise savings allocation for the next fiscal year will be determined based on CALPERS latest year-end investment return. If CALPERS fiscal year-end investment return is below its benchmark, the City will allocate a higher portion of savings to fund future unfunded actuarial liability costs. Alternatively, if CALPERS fiscal year-end investment return is higher than its benchmark, then the City may allocate more of the budgetary savings to offset General Fund operational costs.

Consideration of Future Pension Benefits

The issuance of a pension obligation bond may result in the funding of the City's pension plan with CALPERS up to, and even in excess of 100% of the plan assets necessary to pay all pension liabilities. Even though this situation may occur, the City is still obligated to make annual debt service payments on the bonds. These payments are in lieu of annual unfunded actuarial liability payments that the City would have made to CALPERS.

To the extent that the City is making any annual debt service payments on an issued pension obligation bond, it is fiscally responsible for the City **to not offer** any enhanced pension benefits to the City employees. This will allow the City to focus its financial resources on the current pension obligations due the bondholders and/or CALPERS.

Any new ongoing General Fund revenue source (a new tax or fee that did not exist previously) identified in subsequent fiscal years **should not** be allocated towards enhanced pension benefits. All new ongoing revenue sources should be dedicated (up to 50%) towards pension debt service, paying down new UAL with CalPERS, or funding the section 115 Pension Trust.

Annual Policy Review

The UAL Policy should be reviewed on an annual basis, during the strategic planning session or the budget study session, to ensure compliance and if there needs to be any updates to the policy.

City of El Segundo
Topgolf Revenue Allocation Policy

Purpose

The primary goal of dedicating Topgolf revenues to specific City Council strategic goals and initiatives is to ensure that sufficient funds will be allocated towards the delivery of City Council's direction. Establishing sound policy guidelines promotes adherence to the long-term strategic plan. The City's overall objective is to fund CALPERS pension plan near 100%, to repay the loan owed to the Equipment Replacement Fund, and to establish a dedicated revenue source to the development of much needed infrastructure and capital projects.

Policy Background

Construction on the Topgolf project began on February 16, 2021. Based on the latest outlook, it is possible to have project completion by April or May 2022. Once constructed and up and running, the approved Topgolf facility is projected to generate over \$1,920,000 in recurring General Fund and Golf Fund revenues/investment, including the following:

- Annual \$1,300,000 driving range ground lease payment (with a 10% adjustment every five years);
- Annual \$200,000 Community Benefit Contribution;
- Annual \$200,000 Golf Course and Driving Range Capital Contribution;
- Recurring 3% beverage fee payment at driving range and golf course (with a minimum guarantee of \$200,000 from the driving range); and
- Annual \$20,000 golf course ground lease payment (with a 10% adjustment every five years).

The Topgolf Revenue Allocation Policy is to provide guidance on dedicating this new revenue source towards City Council strategic goals and initiatives related to funding pension liabilities and development of City infrastructure needs. This funding policy should also support the decision-making process of City Council and should be consistent with the overall purpose and goals of the City's pension plan. The proposed Policy recognizes that it is fiscally prudent to do the following:

- Maintain the City's sound financial position;
- Ensure the City has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenditures;

- Protect the City's creditworthiness;
- Ensure that all pension funding decisions are structured to protect both current and future taxpayers, ratepayers, and residents of the City;
- Ensure that City debt is consistent with City's strategic planning goals, objectives, capital improvement program, and operating budget; and
- Ensure existing City infrastructure is properly maintained and developed and there is a dedicated funding source to address these needs.

Policy Discussion

The City is committed to fiscal sustainability by employing long-term financial planning efforts, maintaining appropriate reserve levels, and employing prudent practices in governance, management, budget administration, and financial reporting. This proposed policy is intended to make all relevant information readily available to decision-makers, City employees, and members of the public to improve the quality of decisions, identify policy goals, and demonstrate a commitment to sound, long-term financial planning. Adherence to this proposed policy signals to rating agencies and capital markets that the City is well-managed and able to meet its financial obligations in a timely manner.

The purpose of the funding policy is to establish a framework for funding the repayment of the Equipment Replacement Funds (\$5.6 million) borrowed by the Golf Fund, funding future liabilities associated with the City of El Segundo's defined benefit pension plan, and funding capital maintenance and infrastructure improvement projects within the City.

There are several advantages to developing a policy to address how this new revenue source will be dedicated to implementing City Council's strategic goals and initiatives. These advantages include the following:

- Provides framework to ensure proper management of future liabilities and to minimize effects on operations. Adoption of a funding policy will ensure a disciplined decision-making process, which will contribute to better predictability in funding.
- Having a written summary of the funding policy that is accessible to employees and the public will help improve transparency of funding decisions and increase the understanding of pension and infrastructure funding issues.

Policy Framework

- An annual amount of \$200,000 will be dedicated towards recreation infrastructure;
- After the aforementioned \$200,000 dedication, 60%-70% of the revenue will be dedicated towards funding pension related liabilities;
- 30%-40% of the revenue will be dedicated towards funding the debt owed to the Equipment Replacement Fund; and
- Once the debt to the Equipment Replacement Fund is paid in full, the 30%-40% will be dedicated towards City infrastructure.



City Council Agenda Statement

Meeting Date: June 15, 2021

Agenda Heading: Public Hearings

Item Number: C.19

TITLE:

FY 2021-2022 Master Fee Schedule

RECOMMENDATION:

1. Conduct the public hearing on the proposed fee adjustments.
2. Adopt Resolution establishing changes to the schedule of fees and charges for City services.

FISCAL IMPACT:

The estimated fiscal impact from the proposed changes is potential additional revenue for FY 2021-2022 of \$160,000.

BACKGROUND:

In 2017, the City Council directed staff to prepare a fee study identifying the full cost of providing services provided by the City. In 2018, as a result of this effort, City Council adopted a policy establishing cost-recovery standards, a Citywide full-cost based Master Fee Schedule, and an ongoing mechanism to assess the cost of services and to adjust fees accordingly.

DISCUSSION:

The FY 2021-2022 Master Fee Schedule is establishes the fees charged for City services. All fees are reviewed from time to time in order to ensure that the fees charged are aligned with the estimated cost to provide the services, and that all fees are in compliance with the California Government code Sections 66016 and 66018.

The Master Fee Schedule was adopted in 2018 and updated in September 2019 and 2020. The Master Fee Schedule, unless otherwise revised, is automatically adjusted on an annual basis. Previously, the Master Fee Schedule was adjusted on October 1 to align with the City's previous fiscal year (October 1 - September 30). Effective July 1,

Annual Update to the City's Master Fee Schedule

June 15, 2021

Page 2 of 2

2021, the City's new fiscal year will be from July 1 - June 30 and fees will be adjusted on July 1 to coincide with the beginning of the fiscal year.

The recommended adjustment is based on the March 2021 United States Department of Labor, Bureau of Labor Statistics' Los Angeles-Long Beach-Anaheim Consumer Price Index (CPI-U) of 2.2%. Last year the Master Fee Schedule was increased by the June 2020 CPI-U which was 1.4%. Due to the change in fiscal year, the benchmark month used to calculate the annual CPI adjustment has moved from June to March.

The Community Services Department Recreation and Parks and Aquatics fees are currently conducting a cost study. The results of this study will be brought to Council for consideration once the study has been completed.

In addition to the CPI adjustment, staff reviews the operational need to include new proposed fees that are currently not captured by the detailed Fee Study and other fees that are no longer valid and can be removed. Staff performed a fee audit with assistance of a consultant, Revenue Cost Specialist, and the variations from the current approved Master Fee Schedule are attached (attachment 1).

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Joseph Lillio, Chief Financial Officer

REVIEWED BY:

Joseph Lillio, Chief Financial Officer

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Master Fee Schedule Changes for FY21-22
2. FY 21-22 Master Fee Schedule - Proposed Amendments
3. Proposed Master Fee Schedule Resolution

EXISTING PUBLISHED FEES TO BE CORRECTED

REF #	SERVICE	FY 20-21	FY 21-22
AD-002	FILM PERMIT PROCESSING	PERMIT APPLICATION FEE	PERMIT APPLICATION FEE (NON-REFUNDABLE)
AD-002	FILM PERMIT PROCESSING	CITY LOCATION USAGE	FILM LOCATION FEES - APPENDIX E
LB-005	OVERDUE LIBRARY ITEM PROCESSING	BOOKS/PERIODICALS/AUDIO VISUAL	ADULT - BOOKS/PERIODICALS/AUDIO VISUAL

SERVICES NO LONGER PROVIDED OR INCORPORATED BY OTHER SERVICE FEES (WILL BE REMOVED FROM MASTER FEE SCHEDULE)

REF #	SERVICE		
LB-006	LOST OR DAMAGED LIBRARY ITEM		
	COMPACT DISC CASES	1.50	REMOVE FEE
	VIDEOCASSETTE/BOOK ON TAPE/DVD CASES	5.00	REMOVE FEE
LB-008	LIBRARY FACILITY RENTAL		
	NON-RESIDENT NON-PROFIT ORGANIZATION	35.00	MERGED TO CREATE NEW FEE - NON RESIDENT ORGANIZATION
	NON-RESIDENT FOR-PROFIT ORGANIZATION	45.00	MERGED TO CREATE NEW FEE - NON RESIDENT ORGANIZATION
	STUDY ROOM		
	STUDENTS/NON-PROFIT	NO CHARGE	REMOVE FEE
	ALL OTHERS	NO CHARGE	REMOVE FEE
REC-016	GOLF COURSE	APPENDIX C	REMOVE FEES

NEW FEES TO BE ADDED TO THE MASTER FEE SCHEDULE

REF #	SERVICE	PROPOSED FY 21-22	
FR-022	UNIFIED PROGRAM FACILITY PERMIT BASE FEE	112.00	PER FACILITY/BUSINESS
	ANNUAL FEE - PER FACILITY/BUSINESS		
FR-023	NEW BUSINESS FEE	143.00	PER FACILITY/BUSINESS
	ONE TIME - PER FACILITY/BUSINESS		
FR-024	CERS CONSULTATION/SERVICE FEE	164.00	PER HOUR
	FOR BUSINESSES AND FACILITIES IN THE EL SEGUNDO UNIFIED PROGRAM REQUIRING ADDITIONAL TIME FOR CONSULTATION AND GUIDANCE ON ANNUAL CERS (HAZARDOUS MATERIAL INVENTORY) SUBMITTALS.		
	4 HOURS MAXIMUM PERMITTED PER BUSINESS/FACILITY PER CALENDAR YEAR		
FR-025	REGULATORY RE-INSPECTION FEE (HMBP, Cal ARP, HWG, Tiered Permit, UST, APSA)	166.00	PER HOUR, EACH HOUR OR FRACTION THERE OF
	FOR BUSINESSES AND FACILITIES IN THE EL SEGUNDO UNIFIED PROGRAM REQUIRING SECOND OR SUBSEQUENT RE-INSPECTIONS AFTER A NOTICE OF VIOLATION IS ISSUED		
FR-026	FAILURE TO OBTAIN INITIAL PERMIT	VARIES	
	ORIGINAL FEE + 50% (AFTER 30 DAYS OF INITIAL NOTIFICATION), PER YEAR IN DELINQUENCY, UP TO 3 PAST YEARS MAXIMUM, UTILIZING PREVIOUS FEES STRUCTURE IN PLACE AT THE TIME(S) OF DELINQUENCY YEARS. START DATE DETERMINED BY DOCUMENTATION BY ENVIRONMENTAL SAFETY INSPECTOR AFTER ON-SITE VISIT, OR BY FACILITY OR BUSINESS OPERATOR BY DOCUMENTATION.		
	FOR FACILITIES/BUSINESSES WHO QUALIFY FOR THE UNIFIED PROGRAM BUT DID NOT PROPERLY OBTAIN A PERMIT ONCE NOTIFIED OF THE REQUIREMENT.		

FR-027	LATE CERS SUBMITTAL (AFTER MARCH 31) CITATION CITATION FOR EVERY 30 DAYS THE SUBMITTAL IS LATE	129.00	PER CITATION
FR-028	LATE CERS SUBMITTAL CORRECTIONS (AFTER MARCH 31) CITATION CITATION FOR EVERY 30 DAYS THE SUBMITTAL CORRECTIONS ARE LATE AFTER NOTIFICATION BY ENVIRONMENTAL SAFETY INSPECTOR	129.00	PER CITATION
FR-029	PENALTIES FOR LATE PAYMENT ON ANNUAL PERMIT RENEWAL BILLING 10% ON TOTAL BILL (NOT INCLUDING SURCHARGES) AFTER JULY 1ST FOR ANNUAL PERMIT RENEWAL, OR AFTER THE DUE DATE ON AN INITIAL BILL.	VARIES	
LB-008	LIBRARY FACILITY RENTAL NON-RESIDENT ORGANIZATION	48.00	PER HOUR

REF #	SERVICE	Current FY 20-21	Proposed FY 21-22	Comment
AD-001	SHORT TERM RENTAL REGISTRATION			
	NEW	209.00	214.00	PER APPLICATION
	RENEWAL	163.00	167.00	PER RENEWAL
AD-002	FILM PERMIT PROCESSING			
	PERMIT APPLICATION FEE (NON - REFUNDABLE)	1282.00	1310.00	
	DAILY FILM PERMIT FEE	110.00	112.00	PER DAY
	REVISION/RIDER	199.00	203.00	EACH
	PUBLIC RIGHT-OF-WAY USAGE	785.00	802.00	PER DAY PER LOCATION
	CITY LOCATION USAGE	VARIOUS	VARIOUS	PER DAY PER LOCATION
	POLICE PERSONNEL	ACTUAL COSTS	ACTUAL COSTS	
	FIRE PERSONNEL	ACTUAL COSTS	ACTUAL COSTS	
	PUBLIC WORKS PERSONNEL	ACTUAL COSTS	ACTUAL COSTS	
	FILM LOCATION FEES		SEE APPENDIX E	PER DAY PER LOCATION
AD-003	NSF CHECK PROCESSING			
	FIRST NSF CHECK	46.00	47.00	
	EACH SUBSEQUENT NSF CHECK	92.00	94.00	
AD-004	CREDIT CARD PROCESSING			
	PROCESSING FEE	2.75%	2.75%	OF AMOUNT CHARGED
AD-005	COPY SERVICE			
	FIRST 5 COPIES	NO CHARGE	NO CHARGE	
	EACH ADDITIONAL COPY	0.20	0.20	PER COPY
	FPPC COPIES	0.10	0.10	PER COPY
AD-006	DOCUMENT CERTIFICATION			
	CERTIFICATION FEE	3.50	4.00	PER DOCUMENT
AD-007	VIDEO/AUDIO COPYING			
	COPYING FEE	10.50	11.00	PER TAPE/DISK
AD-008	INITIATIVE PROCESSING			
	APPLICATION FEE	200.00	200.00	PER APPLICATION
BL-001	BUILDING PLAN CHECK SERVICES	See Appendix A	See Appendix A	
BL-002	BUILDING INSPECTION SERVICES	See Appendix A	See Appendix A	
BL-003	MAP/PLAN/FILE SCANNING SERVICES			
	8 1/2" X 11"	1.50	2.00	PER SHEET
	LARGER	2.00	2.00	PER SHEET
BL-004	DRAINAGE STUDY REVIEW	DEPOSIT DETERMINED BY STAFF	DEPOSIT DETERMINED BY STAFF	
EN-001	ENCROACHMENT PERMIT			
	PERMIT ISSUANCE	137.00	140.00	
	INSPECTION	3.50	4.00	per lin. ft. with a min. of \$165.00 per location
	PLAN REVIEW	2.50	3.00	per lin. ft. with a min. of \$110.00 per location
	USA	1.00	1.00	per lin. ft. of excavation/trench with a min. of \$50.00
	PLUS PERFORMANCE BOND AT A LEVEL DETERMINED BY CITY STAFF			
EN-004	LONG TERM ENCROACHMENT AGREEMENT			DEPOSIT DETERMINED BY STAFF
EN-005	TRAFFIC CONTROL PLAN REVIEW			
	MINOR	168.00	172.00	PER APPLICATION
	ARTERIAL LANE CLOSURE	948.00	969.00	PER APPLICATION
	MAJOR ARTERIAL LANE CLOSURE	2256.00	2306.00	PER APPLICATION OR DEPOSIT DETERMINED BY STAFF
EN-006	TRAFFIC CONTROL INSPECTION			
	PERMIT ISSUANCE	58.00	59.00	
	INSPECTION:			
	FIRST DAY	173.00	177.00	
	EACH ADDITIONAL DAY	42.00	43.00	
EN-007	NEWSRACK PERMIT			
	NEW	121.00	124.00	PER NEWSRACK
	ANNUAL RENEWAL	53.00	54.00	PER NEWSRACK
EN-008	NEWSRACK IMPOUNDMENT			
	IMPOUNDMENT FEE	95.00	97.00	PER NEWSRACK
		5.50	6.00	PER DAY FOR STORAGE
EN-009	FINAL MAP CHECK			

REF #	SERVICE	Current FY 20-21	Proposed FY 21-22	Comment
	1-9 LOTS	1361.00	1391.00	PER MAP PLUS ACTUAL COSTS FOR CONTRACT SURVEYOR
	10+ LOTS	Deposit w/ Actual Cost	Deposit w/ Actual Cost	DEPOSIT DETERMINED BY STAFF
	(ANY COUNTY PROCESSING FEES ARE PAID DIRECTLY TO THE COUNTY BY THE APPLICANT)			
EN-010	FINAL MAP AMENDMENT APPLICATION FEE	545.00	557.00	PER MAP PLUS ACTUAL COSTS FOR CONTRACT SURVEYOR
EN-011	PUBLIC IMPROVEMENT PLAN CHECK PERCENT OF CONSTRUCTION VALUATION			
	\$0 - \$100,000	3%	3%	
	\$100,001 - \$500,000	2%	2%	
	\$500,001 +	1%	1%	
EN-014	RECORD OF SURVEY PLAN CHECK	184.00	188.00	PER PLAN PLUS ACTUAL COSTS FOR CONTRACT SURVEYOR
EN-015	EASEMENT PROCESSING			DEPOSIT DETERMINED BY STAFF
EN-018	MINOR PLAN CHECK REVISION	367.00	375.00	PER SHEET
EN-019	STREET NAME CHANGE			DEPOSIT DETERMINED BY STAFF
EN-020	ALLEY/STREET VACATION REVIEW			DEPOSIT DETERMINED BY STAFF
EN-021	ASSESS. DISTRICT FORMATION RESEARCH			DEPOSIT DETERMINED BY STAFF
EN-022	CITY PROPERTY ACQUISITION PROC.			DEPOSIT DETERMINED BY STAFF
EN-023	WIDE & OVERLOAD PERMIT			
	DAILY	16.00	16.00	PER PERMIT
	ANNUAL	90.00	90.00	PER PERMIT
EN-025	NEW INDUSTRIAL WASTE PERMIT/INSPECT			
	NEW PERMIT APPLICATION:			
	SEWER	356.00	364.00	
	OFF-SITE	356.00	364.00	
	ON-SITE	670.00	685.00	
	NEW SEWER PLAN:			
	1/2	434.00	444.00	
	3/4	592.00	605.00	
	5/6	906.00	926.00	
	NEW ON-SITE PLAN:			
	1/2	539.00	551.00	
	3/4	733.00	749.00	
	5/6	1125.00	1150.00	
	NEW OFF-SITE PLAN:			
	1/2	471.00	481.00	
	3/4	639.00	653.00	
	5/6	984.00	1006.00	
	CLOSURE INSPECTION	827.00	845.00	
	WASTEWATER SAMPLING	514.00	525.00	PLUS ACTUAL LAB COSTS
	SITE REMEDIATION	ACTUAL COSTS	ACTUAL COSTS	
	SPECIAL INSPECTION AND OFF-HOURS INSPECTION	ACTUAL COSTS	ACTUAL COSTS	
	ADDITIONAL PLAN REVIEW	ACTUAL COSTS	ACTUAL COSTS	
EN-026	REVISED INDUSTRIAL WASTE PERMIT/INS			
	REVISED PERMIT APPLICATION	199.00	203.00	
	REVISED SEWER PLAN:		0.00	
	1/2	340.00	347.00	
	3/4	461.00	471.00	
	5/6	696.00	711.00	
	REVISED ON-SITE PLAN:			
	1/2	419.00	428.00	
	3/4	565.00	577.00	
	5/6	853.00	872.00	
	REVISED OFF-SITE PLAN:		0.00	
	1/2	340.00	347.00	
	3/4	461.00	471.00	
	5/6	696.00	711.00	
EN-027	INDUSTRIAL WASTE ANNUAL INSPECTION			
	CLASS 1	356.00	364.00	
	CLASS 2	670.00	685.00	
	CLASS 3	984.00	1,006.00	
	CLASS 4	1,298.00	1,327.00	
	CLASS 5	1,926.00	1,968.00	
	CLASS 12	3,809.00	3,893.00	
	CLASS X	514.00	525.00	

REF #	SERVICE	Current FY 20-21	Proposed FY 21-22	Comment
EN-028	STORMWATER INSPECTION			
	RESTAURANT	241.00	246.00	
	AUTOMOTIVE	241.00	246.00	
	1 ACRE	330.00	337.00	
	2-5 ACRES	414.00	423.00	
	MORE THAN 5 ACRES	628.00	642.00	
	STORMWATER VIOLATION FINES:			
	1ST VIOLATION	105.00	107.00	
	2ND VIOLATION	524.00	536.00	
	3RD VIOLATION	1570.00	1,605.00	
	SUBSEQUENT VIOLATIONS	Fines Determined by City	Fines Determined by City	
FR-001	FIRE SPRINKLER PLAN CHECK/INSPECT.			
	VALUATION BASED ON	100%	100%	OF TABLES IN APPENDIX C
	EXPEDITED PLAN CHECK ADDITIONAL	50%	50%	OF STANDARD PLAN CHECK FEE
FR-002	FIRE ALARM PLAN CHECK/INSPECTION			
	VALUATION BASED ON	100%	100%	OF TABLES IN APPENDIX C
	EXPEDITED PLAN CHECK ADDITIONAL	50%	50%	OF STANDARD PLAN CHECK FEE
FR-003	FIRE EXTINGUISHING SYSTEM PC/INSP			
	VALUATION BASED ON	100%	100%	OF TABLES IN APPENDIX C
	EXPEDITED PLAN CHECK ADDITIONAL	50%	50%	OF STANDARD PLAN CHECK FEE
FR-004	FIRE PROTECTION TESTING			
	TEST FEE	262.00	268.00	PER SYSTEM
FR-005	ANNUAL BUSINESS FIRE INSPECTION			
	0 - 1,499 SQUARE FEET	85.00	87.00	
	1,500 - 9,999 SQUARE FEET	116.00	119.00	
	10,000 - 24,999 SQUARE FEET	204.00	208.00	
	25,000 - 99,999 SQUARE FEET	393.00	402.00	
	100,000 - 499,999 SQUARE FEET	1659.00	1695.00	
	500,000+ SQUARE FEET	3511.00	3588.00	
FR-006	ANNUAL BUSINESS FIRE REINSPECTION			
	0 - 1,499 SQUARE FEET	53.00	54.00	
	1,500 - 9,999 SQUARE FEET	53.00	54.00	
	10,000 - 24,999 SQUARE FEET	85.00	87.00	
	25,000 - 99,999 SQUARE FEET	141.00	144.00	
	100,000 - 499,999 SQUARE FEET	696.00	711.00	
	500,000+ SQUARE FEET	696.00	711.00	
FR-007	ANNUAL FIRE PERMIT	79.00	81.00	PER PERMIT
FR-008	TEMPORARY FIRE PERMIT	446.00	456.00	PER PERMIT
FR-009	FIRE HIGH RISE INSPECTION	1.16	1.19	PER 100 SQUARE FEET
FR-010	STATE MANDATED FIRE INSPECTION	121.00	124.00	PER INSPECTION
FR-011	SPECIAL FIRE EQUIP INSP/APPROVAL	676.00	691.00	PER REQUEST PLUS ANY OUTSIDE COSTS
FR-012	NEW CONSTR. FIRE RE-INSPECTION			
	CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
FR-013	AFTER-HOURS FIRE INSPECTION			
	CHARGES AT THE OVERTIME RATE (120% OF FULLY ALLOCATED HOURLY RATES) FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS, WITH A 2 HOUR MINIMUM			
FR-014	HAZARDOUS MATERIALS INSP. PROGRAM			
	RANGE I	440.00	450.00	
	RANGE II	477.00	487.00	
	RANGE III	618.00	632.00	
	RANGE IV	665.00	680.00	
	RANGE V	754.00	771.00	
FR-015	CHEMICAL ACCIDENT RELEASE PREV PROG			
	PROGRAM 1	6,190.00	6,326.00	
	PROGRAM 2	9,748.00	9,962.00	
	PROGRAM 3	17,790.00	18,181.00	
	PROGRAM 4	149,265.00	152,549.00	
FR-016	HAZARDOUS WASTE GENERATOR PERMIT			
	VERY SMALL QUANTITY GENERATOR	477.00	487.00	
	SMALL QUANTITY GENERATOR	592.00	605.00	
	LARGE QUANTITY GENERATOR	665.00	680.00	

REF #	SERVICE	Current FY 20-21	Proposed FY 21-22	Comment
	RCRA LARGE QUANTITY GENERATOR	885.00	904.00	
FR-017	TIERED HAZ WASTE PERMIT PROCESSING			
	PERMIT BY RULE	1,711.00	1,749.00	
	CONDITIONAL AUTHORIZATION	1,648.00	1,684.00	
	CONDITIONALLY EXEMPT	2,606.00	2,663.00	
FR-018	UNDERGROUND TANK PERMIT			
	ANNUAL PERMIT MAINTENANCE	1,032.00	1,055.00	PLUS
	EACH ADDITIONAL TANK	147.00	150.00	PER ADD'L
	OPERATING PERMIT TRANSFER	440.00	450.00	
	NEW CONSTRUCTION PLAN CLEARANCE	739.00	755.00	PLUS
	EACH ADDITIONAL TANK	184.00	188.00	PER ADD'L
	CLOSURE APPLICATION	1,324.00	1,353.00	PLUS
	EACH ADDITIONAL TANK	147.00	150.00	PER ADD'L
	COMPLEX SITE INVESTIGATION	Deposit with actual costs	Deposit with actual costs	
	PERMIT ADDENDUM	294.00	300.00	
	VOLUNTARY CLEANUP OVERSIGHT	Deposit with actual costs	Deposit with actual costs	
	SECONDARY CONTAINMENT TESTING OVERSIGHT	294.00	300.00	PLUS
	EACH ADDITIONAL TANK	367.00	375.00	PER TANK
	REINSPECTION PER TANK	367.00	375.00	PLUS FOR EACH RE-INSPECTION PER TANK AFTER THE FIRST 2 INSPECTIONS
FR-019	ABOVE GROUND LIQUID TANK INSPECTION			
	0-10,000 GALLONS	848.00	867.00	PER FACILITY
	10,001-1,000,000 GALLONS	2,120.00	2,167.00	PER FACILITY
	1,000,001 OR MORE GALLONS	2,476.00	2,530.00	PER FACILITY
FR-020	HAZARDOUS MATERIALS RESPONSE			
	CHARGE THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
FR-021	ENVIRON SAFETY ENFORCE INSPECTION			
	CHARGE THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
FR-022	UNIFIED PROGRAM FACILITY PERMIT BASE FEE			
	ANNUAL FEE - PER FACILITY/BUSINESS	NEW FEE	112.00	PER FACILITY/BUSINESS
FR-023	NEW BUSINESS FEE			
	ONE TIME - PER FACILITY/BUSINESS	NEW FEE	143.00	PER FACILITY/BUSINESS
FR-024	CERS CONSULTATION/SERVICE FEE			
	FOR BUSINESSES AND FACILITIES IN THE EL SEGUNDO UNIFIED PROGRAM REQUIRING ADDITIONAL TIME FOR CONSULTATION AND GUIDANCE ON ANNUAL CERS (HAZARDOUS MATERIAL INVENTORY) SUBMITTALS.	NEW FEE	164.00	PER HOUR
	4 HOURS MAXIMUM PERMITTED PER BUSINESS/FACILITY PER CALENDAR YEAR			
FR-025	REGULATORY RE-INSPECTION FEE (HMBP, Cal ARP, HWG, Tiered Permit, UST, APSA)			
	FOR BUSINESSES AND FACILITIES IN THE EL SEGUNDO UNIFIED PROGRAM REQUIRING SECOND OR SUBSEQUENT RE-INSPECTIONS AFTER A NOTICE OF VIOLATION IS ISSUED	NEW FEE	166.00	PER HOUR, EACH HOUR OR FRACTION THERE OF
FR-026	FAILURE TO OBTAIN INITIAL PERMIT			
	ORIGINAL FEE + 50% (AFTER 30 DAYS OF INITIAL NOTIFICATION), PER YEAR IN DELINQUENCY, UP TO 3 PAST YEARS MAXIMUM, UTILIZING PREVIOUS FEES STRUCTURE IN PLACE AT THE TIME(S) OF DELINQUENCY YEARS. START DATE DETERMINED BY DOCUMENTATION BY ENVIRONMENTAL SAFETY INSPECTOR AFTER ON-SITE VISIT, OR BY FACILITY OR BUSINESS OPERATOR BY DOCUMENTATION.	NEW FEE	VARIES	
	FOR FACILITIES/BUSINESSES WHO QUALIFY FOR THE UNIFIED PROGRAM BUT DID NOT PROPERLY OBTAIN A PERMIT ONCE NOTIFIED OF THE REQUIREMENT.			
FR-027	LATE CERS SUBMITTAL (AFTER MARCH 31) CITATION			
	CITATION FOR EVERY 30 DAYS THE SUBMITTAL IS LATE	NEW FEE	129.00	PER CITATION
FR-028	LATE CERS SUBMITTAL CORRECTIONS (AFTER MARCH 31) CITATION			
	CITATION FOR EVERY 30 DAYS THE SUBMITTAL CORRECTIONS ARE LATE AFTER NOTIFICATION BY ENVIRONMENTAL SAFETY INSPECTOR	NEW FEE	129.00	PER CITATION
FR-029	PENALTIES FOR LATE PAYMENT ON ANNUAL PERMIT RENEWAL BILLING			
	10% ON TOTAL BILL (NOT INCLUDING SURCHARGES) AFTER JULY 1ST FOR ANNUAL PERMIT RENEWAL, OR AFTER THE DUE DATE ON AN INITIAL BILL.	NEW FEE	VARIES	

REF #	SERVICE	Current FY 20-21	Proposed FY 21-22	Comment
LB-001	NEW LIBRARY CARD PROCESSING RESIDENTS, VOLUNTEERS, & SCLC OUT-OF-STATE, NON-RESIDENT	NO CHARGE 40.00	NO CHARGE 41.00	PER YEAR
LB-002	LIBRARY CARD REPLACEMENT REPLACEMENT FEE	3.00	3.10	PER CARD
LB-003	INTER-LIBRARY LOAN PROCESSING ITEM REQUEST	1.00	1.05	PER ITEM
LB-005	OVERDUE LIBRARY ITEM PROCESSING ADULT - BOOKS/PERIODICALS/AUDIO VISUAL	0.25	0.25	PER DAY UP TO THE ITEM COST
LB-006	LOST OR DAMAGED LIBRARY ITEM REPLACEMENT FEE	10.00	10.25	PER ITEM PLUS REPLACEMENT COST
	DAMAGED MATERIAL FEES:			
	BOOK/BINDERY REPAIRS	10.00	10.25	MAXIMUM
	PERIODICALS	2.00	2.05	PER ITEM PLUS REPLACEMENT COST
	PAMPHLETS/PAPERBACKS	1.00	1.05	PER ITEM PLUS REPLACEMENT COST
	COMPACT DISC CASES	1.50	REMOVE FEE	
	VIDEOCASSETTE/BOOK ON TAPE/DVD CASES	5.00	REMOVE FEE	
LB-007	LIBRARY PRINTING BLACK AND WHITE COLOR	0.20 1.00	0.20 1.00	PER PAGE PER PAGE
LB-008	LIBRARY FACILITY RENTAL RESIDENT NON-PROFIT ORGANIZATION RESIDENT FOR-PROFIT ORGANIZATION NON-RESIDENT NON-PROFIT ORGANIZATION NON-RESIDENT FOR-PROFIT ORGANIZATION NON-RESIDENT ORGANIZATION KITCHEN STUDY ROOM STUDENTS/NON-PROFIT ALL OTHERS	10.00 30.00 35.00 45.00 NEW FEE 30.00 NO CHARGE NO CHARGE	16.00 32.00 REMOVE FEE REMOVE FEE 48.00 37.00 REMOVE FEE REMOVE FEE	PER HOUR PER HOUR PER HOUR PER HOUR PER HOUR REFUNDABLE DEPOSIT
				NOTES: MERGED NON-RESIDENT/NON PROFIT AND NON-RESIDENT/FOR-PROFIT FEE INTO ONE
PL-001	ADMINISTRATIVE USE PERMIT PERMIT FEE	3,235.00	3,306.00	PER APPLICATION
PL-003	CONDITIONAL USE PERMIT PERMIT FEE	11,438.00	11,690.00	PER APPLICATION
PL-004	DOWNTOWN DESIGN REVIEW STAFF REVIEW DIRECTOR REVIEW PLANNING COMMISSION REVIEW	655.00 3,960.00 6,008.00	669.00 4,047.00 6,140.00	PER APPLICATION PER APPLICATION PER APPLICATION
PL-005	VARIANCE REVIEW REVIEW FEE	7,453.00	7,617.00	PER APPLICATION
PL-006	ADJUSTMENT REVIEW REVIEW FEE	2,870.00	2,933.00	PER APPLICATION
PL-007	ZONE TEXT AMENDMENT/ZONE CHANGE DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-008	PRE-APPLICATION REVIEW REVIEW FEE	NO CHARGE	NO CHARGE	
PL-009	TRAFFIC STUDY REVIEW DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-010	OFF-SITE PARKING COVENANT COVENANT FEE	356.00	364.00	PER APPLICATION
PL-011	PARKING DEMAND/SHARED PARKING STUDY STUDY FEE	1,042.00	1,065.00	PER STUDY PLUS ACTUAL COSTS FOR TRAFFIC ENGINEER

REF #	SERVICE	Current FY 20-21	Proposed FY 21-22	Comment
PL-012	GENERAL PLAN AMENDMENT REVIEW DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-013	SPECIFIC PLAN REVIEW DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-014	SPECIFIC PLAN AMENDMENT REVIEW DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-018	DEVELOPMENT AGREEMENT REVIEW DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-019	COASTAL DEVELOPMENT PERMIT PERMIT FEE	911.00	931.00	PER APPLICATION
PL-020A	SITE PLAN REVIEW (NEW SERVICE) DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-024	DENSITY BONUS AGREEMENT REVIEW DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-025	ENVIRON. CATEGORICAL EXEMPTION EXEMPTION FEE	148.00	151.00	PER APPLICATION
PL-026	ENVIRON INITIAL STUDY/NEG DEC/RECIR DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-027	ENVIRONMENTAL IMPACT REPORT REVIEW DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-028	MITIGATION MONITORING DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-029	PRECISE PLAN MODIFICATION REVIEW REVIEW FEE	5,638.00	5,762.00	PER APPLICATION
PL-030	TENTATIVE PARCEL MAP REVIEW REVIEW FEE (ANY COUNTY PROCESSING FEES ARE PAID DIRECTLY TO THE COUNTY BY THE APPLICANT)	5,212.00	5,327.00	PER MAP PLUS ACTUAL COST FOR CONTRACT SURVEYOR
PL-031	TENTATIVE TRACT MAP REVIEW REVIEW FEE PER LOT OVER 4 PLUS ACTUAL COST FOR CONTRACT SURVEYOR (ANY COUNTY PROCESSING FEES ARE PAID DIRECTLY TO THE COUNTY BY THE APPLICANT)	5,212.00 269.00	5,327.00 275.00	PER MAP PLUS PER LOT FOR EVERY LOT OVER 4 PLUS ACTUAL COSTS FOR CONTRACT SURVEYOR
PL-033	RESUBMITTED MAP REVIEW REVIEW FEE	827.00	845.00	PER MAP
PL-034	LOT LINE ADJUSTMENT ADJUSTMENT FEE	1,359.00	1,389.00	PER APPLICATION PLUS ACTUAL COST FOR CONTRACT SURVEYOR
PL-035	LOT MERGER MERGER FEE	1,359.00	1,389.00	PER APPLICATION PLUS ACTUAL COST FOR CONTRACT SURVEYOR
PL-035A	LOT TIE COVENANT (NEW SERVICE) LOT TIE COVENANT FEE	766.00	783.00	PER APPLICATION PLUS ACTUAL COST FOR CONTRACT SURVEYOR
PL-037	CERTIFICATE OF COMPLIANCE REVIEW REVIEW FEE	1,612.00	1,647.00	PER APPLICATION PLUS ACTUAL COST FOR CONTRACT SURVEYOR
PL-038	RECIPROCAL ACCESS EASEMENT EASEMENT FEE	560.00	572.00	PER APPLICATION PLUS ACTUAL COSTS FOR CITY ATTORNEY
PL-039	CC&R REVIEW REVIEW FEE			ACTUAL COSTS FOR CITY STAFF AND CITY ATTORNEY
PL-040	HISTORIC RESOURCE NOMINATION REVIEW			

REF #	SERVICE	Current FY 20-21	Proposed FY 21-22	Comment
	DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-041	ADMIN DETERMINATION - DIR DECISION DETERMINATION FEE	1,253.00	1,281.00	PER APPLICATION
PL-042	ADMIN DETERMINATION - PC DECISION DETERMINATION FEE	2,145.00	2,192.00	PER APPLICATION
PL-042A	TEMPORARY SIGN PERMIT (NEW SERVICE) SIGN FEE	244.00	249.00	PER APPLICATION
PL-043	SIGN PROGRAM SIGN PLAN REVIEW REVIEW FEE	105.00	107.00	PER APPLICATION
PL-044	MASTER SIGN PROGRAM PROGRAM FEE	639.00	653.00	PER APPLICATION OR DEPOSIT DETERMINED BY STAFF
PL-045	LARGE FAMILY DAY CARE PERMIT PERMIT FEE PLUS PUBLIC HEARING IF REQUIRED	408.00 131.00	417.00 134.00	PER APPLICATION PLUS IF PUBLIC HEARING IS REQUESTED
PL-047	ZONING CONFORMANCE LETTER/REVIEW REVIEW FEE	720.00	736.00	PER LETTER
PL-048	MODIF. TO DISCRETIONARY APPROVAL DISCRETIONARY APPROVAL FEE	5,998.00	6,130.00	PER APPLICATION
PL-049	TIME EXTENSION REVIEW REVIEW FEE	411.00	420.00	PER APPLICATION
PL-050	APPEAL TO THE PLANNING COMMISSION APPEAL FEE	1,440.00	1,472.00	PER APPEAL
PL-051	APPEAL TO THE CITY COUNCIL APPEAL FEE INSIDE THE COASTAL APPEAL ZONE	2,888.00 NO CHARGE	2,952.00 NO CHARGE	PER APPEAL FOR 100% RECOVERY
PL-052	STREET ADDRESS CHANGE/ISSUANCE CHANGE FEE	634.00	648.00	PER APPLICATION
PL-052A	NEW ADDRESS PROCESSING (NEW SERVICE) ADDRESS FEE	634.00	648.00	PER APPLICATION
PL-053	GENERAL PLAN MAINTENANCE MAINTENANCE FEE	10%	10%	OF ALL BUILDING & SAFETY PERMIT FEES
PL-054	TEMPORARY USE PERMIT PERMIT FEE	1,243.00	1,270.00	PER APPLICATION
PL-055	ENTERTAINMENT PERMIT NEW PERMIT FEE RENEWAL PERMIT FEE (NEW SERVICE)	543.00 56.00	555.00 57.00	PER APPLICATION PER APPLICATION
PL-056	ADULT USE PLANNING PERMIT DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-057	AMPLIFIED SOUND PERMIT PERMIT FEE	158.00	161.00	PER APPLICATION
PL-058	ANIMAL PERMIT PERMIT FEE	560.00	572.00	PER APPLICATION
PL-059	ANIMAL PERMIT RENEWAL RENEWAL FEE	277.00	283.00	PER RENEWAL
PL-060	ANIMAL PERMIT APPEAL RESIDENT NON RESIDENT	1,209.00 2,413.00	1,236.00 2,466.00	PER APPEAL FOR 50% COST RECOVERY PER APPEAL FOR 100% COST RECOVERY
PL-061	BUSINESS ZONING CLEARANCE	122.00	125.00	PER APPLICATION
PL-061A	HOME OCCUPATION ZONING CLEARANCE	61.00	62.00	PER APPLICATION
PL-062	PUBLIC NOTICING ACTUAL COSTS CHARGE BY PUBLICATION			

REF #	SERVICE	Current FY 20-21	Proposed FY 21-22	Comment
PL -063	DOWNTOWN PARKING IN LIEU PARKING IN LIEU FEE	17,745.00	18,135.00	
PL - 064	SMOKY HOLLOW PARKING IN LIEU PARKING IN LIEU FEE	28,392.00	29,017.00	
PL - 065	MODIFICATION OF PREVIOUS DISCRETIONARY APPROVAL DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PO-001	FIREARMS DEALER PERMIT PERMIT FEE	1,057.00	1,080.00	PER APPLICATION
PO-002	FORTUNETELLER PERMIT PERMIT FEE	722.00	738.00	PER APPLICATION
PO-003	SECONDHAND DEALER PERMIT PERMIT FEE	304.00	311.00	PER APPLICATION
PO-003A	PAWNSHOP PERMIT PERMIT FEE	1,057.00	1,080.00	PER APPLICATION
PO-004	BINGO PERMIT ANNUAL APPLICATION FEE IS SET BY PENAL CODE SECTION 326.5(I)(1)	51.00	52.00	PER APPLICATION PLUS DEPT. OF JUSTICE FEE
	REMOTE CALLER GAME	539.00	551.00	
PO-006	POLICE MASSAGE ESTABLISHMENT PERMIT PERMIT FEE	712.00	728.00	PER APPLICATION
PO-007	MASSAGE THERAPIST PERMIT PERMIT FEE	147.00	150.00	PER APPLICATION PLUS COUNTY TESTING FEE
PO-008	AUCTION HOUSE PERMIT PERMIT FEE	722.00	738.00	PER APPLICATION
PO-009	POOL ROOM PERMIT PERMIT FEE	712.00	728.00	PER APPLICATION
PO-010	TOBACCO PERMIT PERMIT FEE	257.00	263.00	PER APPLICATION
PO-013	MISC. POLICE BUSINESS PERMIT PERMIT FEE	764.00	781.00	PER APPLICATION
PO-014	CONCEALED WEAPONS PERMIT FEE IS SET BY STATE LAW: NEW APPLICATION RENEWAL APPLICATION AMENDED APPLICATION PSYCHOLOGICAL TESTING COSTS ARE TO BE ADDED TO THE ABOVE FEE UP TO \$150 20% OF THE FEE IS COLLECTED UPON FILING OF THE INITIAL APPLICATION AND IS NON-REFUNDABLE. THE BALANCE OF THE FEE IS COLLECTED ON ISSUANCE OF THE LICENSE	100.00 25.00 10.00	100.00 25.00 10.00	PER APPLICATION PER RENEWAL PER APPLICATION
PO-015	CLEARANCE FORM/LETTER SERVICE FEE	27.00	28.00	PER LETTER
PO-016	RECORDS CHECK - LOCAL SERVICE FEE	22.00	22.00	PER NAME
PO-017	CITATION SIGN-OFF SERVICE SERVICE FEE	16.00	16.00	PER CITATION
PO-018	VEHICLE IMPOUND RELEASE STANDARD IMPOUND 30 DAY/DUI IMPOUND	215.00 299.00	220.00 306.00	PER VEHICLE PER VEHICLE
PO-019	POLICE FALSE ALARM RESPONSE/BILLING FIRST 3 ALARMS IN A CALENDAR YEAR 4TH FALSE ALARM 5TH FALSE ALARM 6TH AND SUBSEQUENT FALSE ALRM	NO CHARGE 203.00 305.00 406.00	NO CHARGE 207.00 312.00 415.00	
PO-020	POLICE ALARM PERMIT ALARM PERMIT VIOLATION FOR NON-ALARM PERMIT	NO CHARGE 168.00	NO CHARGE 172.00	

REF #	SERVICE	Current FY 20-21	Proposed FY 21-22	Comment
PO-022	DUI COLLISION RESPONSE CHARGED AT FULLY ALLOCATED HOURLY RATES FOR ALL RESPONDING EMERGENCY PERSONNEL, NOT TO EXCEED \$12,000 PER INCIDENT BY STATE LAW			
PO-023	SECOND RESPONSE CALL-BACK CHARGED AT FULLY ALLOCATED HOURLY RATES FOR ALL RESPONDING EMERGENCY PERSONNEL			
PO-024	MISDEMEANOR BOOKING SERVICE BOOKING FEE	257.00	263.00	
PO-024A	DUI ARREST ARREST FEE	770.00	787.00	COLLECTED UPON CONVICTION
PO-025	SPECIAL EVENT POLICE SERVICE CHARGED AT FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL USED			
PO-026	FINGERPRINTING ON REQUEST SERVICE FEE	37.00	38.00	PER APPLICATION PLUS DOJ FEES
PO-027	POLICE REPORT/DOCUMENT REPRODUCTION FIRST 5 COPIES EACH ADDITIONAL COPY	No Charge 0.20	No Charge 0.20	PER COPY
PO-028	POLICE PHOTO REPRODUCTION REPRODUCTION FEE	37.00	38.00	PER REQUEST
PO-029	POLICE DISPATCH TAPE COPY COPY FEE	11.00	11.00	PER COPY
PO-030	POLICE AUDIO/VIDEO TAPE COPY COPY FEE	11.00	11.00	PER COPY
PO-040	ANIMAL AT-LARGE PICKUP 1ST OFFENSE 2ND OFFENSE 3RD AND SUBSEQUENT OFFENSE	11.00 27.00 42.00	11.00 28.00 43.00	
PO-041	VICIOUS ANIMAL HEARING	NO CHARGE	NO CHARGE	
PO-047	ANIMAL CONTROL SERVICES DOG LICENSE: SPAYED/NEUTERED NON-SPAYED/NEUTERED SENIORS LATE FEE	21.00 83.00 10.00 10.00	21.00 83.00 10.00 10.00	
PW-001	WATER SERVICE LATERAL INSPECTION 1 1/2" - 2" PLUS REFUNDABLE DEPOSIT 3" - 10" PLUS REFUNDABLE DEPOSIT	1,168.00 1,014.00 1,607.00 1,521.00	1,194.00 1,036.00 1,642.00 1,554.00	PLUS REFUNDABLE DEPOSIT PLUS REFUNDABLE DEPOSIT
PW-001A	WATER SERVICE PRE-PLAN REVIEW REVIEW FEE	189.00	193.00	PER APPLICATION
PW-002	WATER METER UPGRADE UPGRADE UP TO 1" UPGRADE TO OVER 1"	4,453.00	4,551.00	PER METER PLUS ACTUAL COST OF METER AND MATERIALS CHARGED AT FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL USED PLUS ANY MATERIALS OR OUTSIDE COSTS
PW-003	WATER METER ABANDONMENT SERVICE FEE	221.00	226.00	PER METER
PW-004	TEMPORARY CONSTRUCTION METER INSTALLATION MOVE	116.00 63.00	119.00 64.00	PLUS REFUNDABLE DEPOSIT TO COVER THE COST OF THE METER
PW-005	FIRE FLOW TEST WITNESS TEST FEE	147.00	150.00	PER TEST
PW-006	DAMAGED METER/SERVICE LINE CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL USED PLUS ANY MATERIALS OR OUTSIDE COSTS			
PW-007	ANNUAL BACKFLOW DEVICE PROGRAM PROGRAM FEE	63.00	64.00	PER DEVICE PER YEAR

REF #	SERVICE	Current FY 20-21	Proposed FY 21-22	Comment
PW-010	NEW SEWER LATERAL INSPECTION INSPECTION FEE	221.00	226.00	PER LATERAL
PW-011	SEWER CAP INSPECTION INSPECTION FEE	221.00	226.00	PER CAP
PW-012	SEWAGE SPILL RESPONSE CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL USED PLUS ANY MATERIALS OR OUTSIDE COSTS			
PW-015	NEW UTILITY ACCOUNT PROCESSING PROCESSING FEE	90.00	92.00	PER NEW ACCOUNT
	DEPOSIT:			
	RESIDENTIAL	68.00	69.00	
	COMMERCIAL	262.00	268.00	
PW-016	DELINQUENT UTILITY BILLING DELINQUENT BILL	14.00	14.00	
	RED TAG	30.00	31.00	
PW-017	DELINQUENT UTILITY TURN-OFF/ON SHUT-OFF FEE	69.00	71.00	PER DELINQUENT SHUT-OFF
	RECONNECTION FEE (SB 998 LIMITS FOR LOW-INCOME CUSTOMERS)	68.00	68.00	PER RECONNECTION do we need separate for low income vs non low income?
PW-020	WATER METER TEST TEST FEE	288.00	294.00	PER METER TEST (REFUNDED IF THE METER IS FOUND TO BE RUNNING FAST)
PW-021	REFER TO COLLECTION AGENCY	5%	5%	OF THE AMOUNT OWED TO THE CITY
PW-022	COMMERCIAL HAULER PERMIT FULL SERVICE	5,401.00	5,520.00	PER PERMIT
	ROLL OFF	1,850.00	1,891.00	
PW-023	BANNER FEE	178.00	182.00	
REC-001	ADULT SPORTS	Appendix B	Appendix B	
REC-002	YOUTH SPORTS	Appendix B	Appendix B	
REC-003	DAY CAMPS	Appendix B	Appendix B	
REC-004	TEEN CENTER/AFTERSCHOOL	Appendix B	Appendix B	
REC-005	RECREATION CLASSES	Appendix B	Appendix B	
REC-006	AQUATICS SERVICES	Appendix B	Appendix B	
REC-007	RECREATION CARD REGISTRATION	Appendix B	Appendix B	
REC-008	YOUTH DRAMA	Appendix B	Appendix B	
REC-009	SENIOR SERVICES	Appendix B	Appendix B	
REC-010	BLOCK PARTY PERMIT	25.00	25.00	per application
REC-011	PRIVATE SPEC. EVENT PERMIT/SERVICES	60.00	60.00	per application/ fee waiver applicable
REC-012	FARMERS MARKET	Appendix C	Appendix C	
REC-013	CITY SPECIAL EVENTS	Appendix C	Appendix C	
REC-014	RECREATION FACILITY RENTAL	Appendix C	Appendix C	
REC-015	BALLFIELD RENTAL	Appendix C	Appendix C	
REC-016	GOLF COURSE	Appendix C	Appendix C	REMOVE FEES
REC-017	YOUTH SPORTS ORGANIZATIONS PER PLAYER FEE RESIDENT	10.00	10.00	
	NON-RESIDENT	30.00	30.00	
REC-018	COMPETITION POOL - RENTAL - HOURLY RATES	Appendix D	Appendix D	
REC -019	TEACHING POOL	Appendix D	Appendix D	
REC - 020	EVENT PRICING	Appendix D	Appendix D	
REC - 021	MEMORY ROW TREE/BENCH DONATION PROGRAM TREE	500.00	500.00	includes 24" box tree, customized plaque
	BENCH	1400.00	1400.00	includes 5' recycled plastic bench, customized plaque

BUILDING PERMIT FEES

	SERVICE	CURRENT FEE	PROPOSED 21/22
SINGLE FAMILY RESIDENTIAL BUILDING PERMITS			
	Building Permit Under \$500 Valuation	\$90	\$92
	Building Permit \$501-\$2,000 Valuation	\$90 + \$4.39 for each \$100 over \$500	\$92 + \$4.49 for each \$100 over \$500
	Building Permit \$2,001-\$25,000 Valuation	\$90 + \$11.68 for each \$1,000 over \$2,000	\$92 + \$11.94 for each \$1,000 over \$2,000
	Building Permit \$25,001-\$50,000 Valuation	\$359 + \$9.00 for each \$1,000 over \$25,000	\$367 + \$9.20 for each \$1,000 over \$25,000
	Building Permit \$50,001-\$100,000 Valuation	\$584 + \$9.86 for each \$1,000 over \$50,000	\$597 + \$10.08 for each \$1,000 over \$50,000
	Building Permit \$100,001-\$500,000 Valuation	\$1,077 + \$4.04 for each \$1,000 over \$100,000	\$1,101 + \$4.13 for each \$1,000 over \$100,000
	Building Permit \$500,001-\$1,000,000 Valuation	\$2,693 + \$5.03 for each \$1,000 over \$500,000	\$2,752 + \$5.14 for each \$1,000 over \$500,000
	Building Permit Over \$1,000,000 Valuation	\$5,206 + \$2.51 for each \$1,000 over \$1,000,000	\$5,321 + \$2.57 for each \$1,000 over \$1,000,000
SINGLE FAMILY RESIDENTIAL BUILDING PLAN CHECK			
	Building Plan Check Under \$500 Valuation	\$90	\$92
	Building Plan Check \$501-\$2,000 Valuation	\$90 + \$2.77 for each \$100 over \$500	\$92 + \$2.83 for each \$100 over \$500
	Building Plan Check \$2,001-\$25,000 Valuation	\$90 + \$4.81 for each \$1,000 over \$2,000	\$92 + \$4.92 for each \$1,000 over \$2,000
	Building Plan Check \$25,001-\$50,000 Valuation	\$176 + \$7.06 for each \$1,000 over \$25,000	\$180 + \$7.22 for each \$1,000 over \$25,000
	Building Plan Check \$50,001-\$100,000 Valuation	\$353 + \$7.06 for each \$1,000 over \$50,000	\$361 + \$7.22 for each \$1,000 over \$50,000
	Building Plan Check \$100,001-\$500,000 Valuation	\$706 + \$2.21 for each \$1,000 over \$100,000	\$722 + \$2.26 for each \$1,000 over \$100,000
	Building Plan Check \$500,001-\$1,000,000 Valuation	\$1,591 + \$3.00 for each \$1,000 over \$500,000	\$1,626 + \$3.07 for each \$1,000 over \$500,000
	Building Plan Check Over \$1,000,000 Valuation	\$3,091 + \$1.50 for each \$1,000 over \$1,000,000	\$3,159 + \$1.53 for each \$1,000 over \$1,000,000
SINGLE FAMILY RESIDENTIAL COMBO PERMITS:			
	Electrical Permit	10% of the Building Permit Fee	10% of the Building Permit Fee
	Plumbing Permit	10% of the Building Permit Fee	10% of the Building Permit Fee
	Mechanical Permit	10% of the Building Permit Fee	10% of the Building Permit Fee
NON-SINGLE FAMILY RESIDENTIAL BUILDING PERMITS			
	Building Permit Under \$500 Valuation	\$90	\$92
	Building Permit \$501-\$2,000 Valuation	\$90 + \$5.81 for each \$100 over \$500	\$92 + \$5.94 for each \$100 over \$500
	Building Permit \$2,001-\$25,000 Valuation	\$112 + \$12.70 for each \$1,000 over \$2,000	\$114 + \$12.98 for each \$1,000 over \$2,000
	Building Permit \$25,001-\$50,000 Valuation	\$404 + \$10.79 for each \$1,000 over \$25,000	\$413 + \$11.03 for each \$1,000 over \$25,000
	Building Permit \$50,001-\$100,000 Valuation	\$673 + \$11.68 for each \$1,000 over \$50,000	\$688 + \$11.94 for each \$1,000 over \$50,000
	Building Permit \$100,001-\$500,000 Valuation	\$1,257 + \$4.48 for each \$1,000 over \$100,000	\$1,285 + \$4.58 for each \$1,000 over \$100,000
	Building Permit \$500,001-\$1,000,000 Valuation	\$3,052 + \$5.20 for each \$1,000 over \$500,000	\$3,119 + \$5.31 for each \$1,000 over \$500,000
	Building Permit Over \$1,000,000 Valuation	\$5,655 + \$2.61 for each \$1,000 over \$1,000,000	\$5,779 + \$2.67 for each \$1,000 over \$1,000,000
NON-SINGLE FAMILY RESIDENTIAL BUILDING PLAN CHECK			
	Building Plan Check Under \$500 Valuation	\$90	\$92
	Building Plan Check \$501-\$2,000 Valuation	\$90 + \$4.26 for each \$100 over \$500	\$92 + \$4.35 for each \$100 over \$500
	Building Plan Check \$2,001-\$25,000 Valuation	\$88 + \$11.51 for each \$1,000 over \$2,000	\$90 + \$11.76 for each \$1,000 over \$2,000
	Building Plan Check \$25,001-\$50,000 Valuation	\$353 + \$10.59 for each \$1,000 over \$25,000	\$361 + \$10.82 for each \$1,000 over \$25,000
	Building Plan Check \$50,001-\$100,000 Valuation	\$618 + \$8.84 for each \$1,000 over \$50,000	\$632 + \$9.03 for each \$1,000 over \$50,000
	Building Plan Check \$100,001-\$500,000 Valuation	\$1,060 + \$4.41 for each \$1,000 over \$100,000	\$1,083 + \$4.51 for each \$1,000 over \$100,000
	Building Plan Check \$500,001-\$1,000,000 Valuation	\$2,826 + \$5.08 for each \$1,000 over \$500,000	\$2,888 + \$5.19 for each \$1,000 over \$500,000
	Building Plan Check Over \$1,000,000 Valuation	\$4,858 + \$2.54 for each \$1,000 over \$1,000,000	\$4,965 + \$2.60 for each \$1,000 over \$1,000,000
NON-SINGLE FAMILY RESIDENTIAL COMBO PERMITS:			
	Electrical Permit	40% of the Building Permit Fee	40% of the Building Permit Fee
	Plumbing Permit	10% of the Building Permit Fee	10% of the Building Permit Fee
	Mechanical Permit	20% of the Building Permit Fee	20% of the Building Permit Fee
OTHER DEPARTMENTAL REVIEW			
		15% of the Building Permit Fee	15% of the Building Permit Fee

MISCELLANEOUS:			
	Demolition Permit	\$279	\$285
	Duplicate Inspection Card	\$78	\$80
	Duplicate Certificate of Occupancy	\$21.50	\$22
	Temporary Certificate of Occupancy	\$564 + \$10,000 deposit refunded at time of Final C of O	\$576 + \$10,000 deposit refunded at time of Final C of O
	Other Inspections not specified	\$150	\$153
	Overtime Inspection (4 hour minimum)	OT Hourly Rate	OT Hourly Rate
	Additional Plan Review	Hourly Rate	Hourly Rate
	Expedited Plan Review in addition to regular Plan Review Fee	OT Hourly Rate	OT Hourly Rate
	Pre-Inspection Site Visit	\$162	\$166
	Overtime Hourly Rate is 120% of the Regular Hourly Rate		
GRADING PERMITS			
	Grading Permit under \$2,000 Valuation	\$51	\$52
	Grading Permit \$2,001-\$10,000 Valuation	\$51 + \$19.01 for each \$1,000 over \$2,000	\$52 + \$19.43 for each \$1,000 over \$2,000
	Grading Permit \$10,001-\$50,000 Valuation	\$203 + \$8.11 for each \$1,000 over \$10,000	\$207 + \$8.29 for each \$1,000 over \$10,000
	Grading Permit \$50,001-\$100,000 Valuation	\$527 + \$4.54 for each \$1,000 over \$50,000	\$539 + \$4.64 for each \$1,000 over \$50,000
	Grading Permit \$100,001-\$500,000 Valuation	\$754 + \$0.85 for each \$1,000 over \$100,000	\$771 + \$0.87 for each \$1,000 over \$100,000
	Grading Permit Over \$500,000 Valuation	\$1,094 + \$0.85 for each \$1,000 over \$500,000	\$1,118 + \$0.87 for each \$1,000 over \$500,000
GRADING PLAN CHECK			
	Grading Plan Check under \$2,000 Valuation	\$101	\$103
	Grading Plan Check \$2,001-\$10,000 Valuation	\$101 + \$43.10 for each \$1,000 over \$2,000	\$103 + \$44.05 for each \$1,000 over \$2,000
	Grading Plan Check \$10,001-\$50,000 Valuation	\$446 + \$11.15 for each \$1,000 over \$10,000	\$456 + \$11.40 for each \$1,000 over \$10,000
	Grading Plan Check \$50,001-\$100,000 Valuation	\$892 + \$8.92 for each \$1,000 over \$50,000	\$912 + \$9.12 for each \$1,000 over \$50,000
	Grading Plan Check \$100,001-\$500,000 Valuation	\$1,338 + \$1.86 for each \$1,000 over \$100,000	\$1,367 + \$1.90 for each \$1,000 over \$100,000
	Grading Plan Check Over \$500,000 Valuation	\$2,079 + \$1.86 for each \$1,000 over \$500,000	\$2,125 + \$1.90 for each \$1,000 over \$500,000
EXPEDITED PLAN CHECK SURCHARGE		50% of Plan Check Fees	50% of Plan Check Fees
PERMIT CENTER SURCHARGE		4% of Permit and Plan Check Fees	4% of Permit and Plan Check Fees
PLAN RETENTION SURCHARGE		1% of Permit Fees	1% of Permit Fees

	<u>CURRENT</u>	<u>PROPOSED FY 20/21</u>
Electrical Permits		
Permit Issuance	\$42	\$43
Residential Appliances, up to 5 hp	\$69	\$71
Non-Residential Appliances, up to 5 hp	\$69	\$71
Electrical Sign	\$106	\$108
Motors/Transformers (Ratings in HP, KW, KVA, or KVAR)		
up to 100	\$93	\$95
100 +	\$162	\$166
Temporary Power Pole	\$81	\$83
Services, Switchboards, Control Centers, & Panels		
up to 600 volts		
up to 400 amps		
SFR	\$93	\$95
Non-SFR	\$93	\$95
over 400 amps	\$131	\$134
greater than 600 volts	\$168	\$172
Switchboards		
First Section Standing Panel	N/A	N/A
Additional Sections	N/A	N/A
Fire Warning Communication Control Panel	N/A	N/A
Fire Warning Communication Control Panel - over 600 volts	N/A	N/A
Fire Warning Communication Control Panel - add'l sections	N/A	N/A
Receipt, Switch, Lighting Outlet, and Lighting Fixture, per fixture		
SFR:		
First 10 items	\$12.50	\$13
Each item over 10	\$3.00	\$3
Non-SFR:		
First 10 items	\$12.50	\$13
Each item over 10	\$3	\$3
Pole or Platform Mounted Fixtures, per fixture		
SFR	\$44	\$45
Non-SFR	\$44	\$45
Swimming Pool	\$187	\$191
Meter Reset	\$69	\$71
Electrical Duct Bank (per 100 lin ft)	\$56	\$57
Branch Circuits (Temporary or Future)	\$56	\$57
Miscellaneous Conduits and Conductors (per 100 linear feet)	\$56	\$57
Inspections not specified	\$172	\$176
Reinspections	Hourly Rate	Hourly Rate
After Hours Inspection (4 hour minimum)	OT Hourly Rate	OT Hourly Rate

Plan Check - 100% of Permit Fee

Overtime Hourly Rate is 120% of the Regular Hourly Rate

Plumbing Permits

Permit Issuance	\$42	\$43
Plumbing Fixtures and Vents	\$15.50	\$16
Repair or Alteration of Drainage or Vent Piping		
SFR	\$44	\$45
Non-SFR	\$56	\$57
Grease Interceptor	\$131	\$134
Piping (per dwelling unit)	\$56	\$57
Repipe		
Single Family Residential (per dwelling unit)	\$56	\$57
Multi Family Residential (per dwelling unit)	\$84	\$86
Lawn Sprinklers, Vacuum Breakers, and Backflow Protection Dev.		
Each Lawn Sprinkler System per Valve	\$31.50	\$32
Each Vacuum Breaker or Backflow Protection Device	\$31.50	\$32
Backflow Protection Device greater than 6"	\$243	\$248
Gas System, per system		
SFR		
Less than 2"	\$93	\$95
2" or more	\$93	\$95
For Each Outlet over 5	\$18.50	\$19
Non-SFR		
Less than 2"	\$93	\$95
2" or more	\$93	\$95
For Each Outlet over 5	\$18.50	\$19
Water Heater		
SFR	\$69	\$71
Non-SFR	\$69	\$71
Solar Water Heating system (Combo)		
SFR	\$204	\$208
Non-SFR	\$204	\$208
Piping to a Condensate Pump, piping repair, sump pump	\$44	\$45
Earthquake Valve	\$93	\$95
Sewer		
0-25 linear feet	\$56	\$57
each additional 100 linear feet	\$38	\$39
Swimming Pool	\$187	\$191
In-Ground Spa	\$93	\$95
Pool/Spa Heater	\$69	\$71
Miscellaneous	\$93	\$95
Inspections not specified	\$172	\$176
Reinspections	Hourly Rate	Hourly Rate
After Hours Inspection (4 hour minimum)	OT Hourly Rate	OT Hourly Rate

Plan Check - 100% of Permit Fee**Overtime Hourly Rate is 120% of the Regular Hourly Rate****Mechanical Permits**

Permit Issuance	\$42	\$43
Forced-Air or Gravity-Type Furnace or Burner		
SFR	\$94	\$96
Non-SFR	\$94	\$96
Floor Furnace - Installation or Relocation	\$93	\$95
Suspended/Recessed Wall/Floor Mounted Heater - Install/Reloc	\$93	\$95
Fireplace		
SFR	\$93	\$95
Non-SFR	\$93	\$95
Appliance Vents per each Inlet/Outlet		
SFR	\$31.50	\$32
Non-SFR	\$31.50	\$32
Air Handling Units	\$56	\$57
Air Inlet/Air Outlet - First 10 vents	\$93.00	\$95
Air Inlet/Air Outlet - Each additional vent	\$3.50	\$4
Variable Air Volume Box	\$38	\$39
Single Register Ventilation Fan	\$38	\$39
Independent Venting System	\$93	\$95
Hood served by Mechanical Exhaust	\$93	\$95
Boilers, Compressors, and Absorption Systems		
0-15 HP or 0-500,000 Btu/h	\$93	\$95
15-30 HP or 500,001-1,000,000 Btu/h	\$156	\$159
31-50 HP or 1,000,001-1,750,000 Btu/h	\$194	\$198
50+ HP or 1,750,001+ Btu/h	\$243	\$248
Smoke/Fire Damper	\$56	\$57
Smoke Control Damper	\$56	\$57
Thermostat	\$56	\$57
Incinerator/Kiln	\$93	\$95
Alteration to Duct Work not otherwise noted	\$9.50	\$10
Miscellaneous	\$93	\$95
Inspections not specified	\$172	\$176
Reinspections	Hourly Rate	Hourly Rate
After Hours Inspection (4 hour minimum)	OT Hourly Rate	OT Hourly Rate

Plan Check - 100% of Permit Fee

Overtime Hourly Rate is 120% of the Regular Hourly Rate

Combo Permits

Electric Vehicle Charging System		
Residential	\$245	\$250
Commercial	\$664	\$679
Solar Charging System:		
Residential	\$542	\$554
Commercial	\$852	\$871
Swimming Pool		
Residential	\$1,012	\$1,034

Commercial	\$1,275	\$1,303
Generator	\$599	\$612
Sign	\$263	\$269

APPENDIX B

		Current FY 20-21	Proposed Comment FY 21-22
Adult Sports			
Basketball			
	Resident	200.00	200.00 team
	Non-Resident	240.00	240.00 team
Softball			
	Resident	350.00	350.00 team
	Non-Resident	420.00	420.00 team
Kickball			
	Resident	300.00	300.00 team
	Non-Resident	360.00	360.00 team
Soccer			
	Resident	200.00	200.00 team
	Non-Resident	340.00	340.00 team
Youth Sports			
	Resident	50.00	50.00 participant
	Non-Resident	65.00	65.00 participant
Day Camps			
Sports Camp			
	Resident	50.00	50.00 participant
	Non-Resident	65.00	65.00 participant
Camp Cowabunga			
	Resident	175.00	175.00 participant
	Non-Resident	210.00	210.00 participant
	Resident Multi-Child	150.00	150.00 participant
	Non-Resident Multi-Child	180.00	180.00 participant
Camp Cowabunga Extended Day			
	Resident	200.00	200.00 participant
	Non-Resident	240.00	240.00 participant
	Resident Multi-Child	175.00	175.00 participant
	Non-Resident Multi-Child	210.00	210.00 participant
Tiny Tots			
	Resident	50.00	50.00 participant
	Non-Resident	65.00	65.00 participant
Teen Center/Afterschool			
GABIT - Spring and Summer			
	Resident or Non-Resident	15.00	15.00 per player
Snowboard Trip			
	Resident	65.00	65.00

Non-Resident	80.00	80.00
SPARK		
Resident or Non-Resident	150.00	150.00 per semester
Resident or Non-Resident	250.00	250.00 per year
Golf Tournament	50.00	50.00 per player
Skate Tournament		
Resident or Non-Resident	15.00	15.00

Aquatics Services

Swimnastics or Lap/Rec Swim (Plunge)		
Card Holder	No Fee	No Fee participant
Non-Card Holder		
Non-Resident	5.00	5.00 participant
Group Lessons		
Resident	40.00	40.00 participant
Non-Resident	48.00	48.00 participant
Water Fitness (AC)		
Resident	5.00	5.00 participant
Non-Resident	6.00	6.00 participant
Rental Fees	Various	Various See Appendix D

Recreation Card Registration (Annual)

Adult	15.00	15.00 card
Youth	10.00	10.00 card
Senior/Infant	5.00	5.00 card
Replacement	5.00	5.00 card

Appendix C

	Current FY 20-21	Proposed FY 21-22	Comment
Recreation Park			
Picnic Area - Each Area (4 tables, max capacity 50)			
Less Than 25 People (First-come, first- served)	Free		
El Segundo Non-Profit/Individual (25+ people)	12.00	12.00	hour
El Segundo for Profit (25+ people)	24.00	24.00	hour
Non-Resident Groups (25+ people)	36.00	36.00	hour
BBQ Area (max capacity 75)			
El Segundo Non-Profit/Individual	30.00	30.00	hour
El Segundo for Profit	60.00	60.00	hour
Non-Resident Groups	90.00	90.00	hour
Fire Circle (max capacity 100)			
El Segundo Non-Profit/Individual	25.00	25.00	hour
El Segundo for Profit	50.00	50.00	hour
Non-Resident Groups	75.00	75.00	hour
Inflatable Bouncer Surcharge			
El Segundo Non-Profit/Individual	40.00	40.00	per event
El Segundo for Profit	80.00	80.00	per event
Non-Resident Groups	120.00	120.00	per event
Grass Area			
El Segundo Non-Profit/Individual	50.00	50.00	hour
El Segundo for Profit	100.00	100.00	hour
Non-Resident Groups	150.00	150.00	hour
Basketball Court			
El Segundo Non-Profit/Individual	50.00	50.00	hour
El Segundo for Profit	100.00	100.00	hour
Non-Resident Groups	150.00	150.00	hour
Volleyball Court			
El Segundo Non-Profit/Individual	25.00	25.00	hour
El Segundo for Profit	50.00	50.00	hour
Non-Resident Groups	75.00	75.00	hour
Roller Hockey Rink			
El Segundo Non-Profit/Individual	25.00	25.00	hour
El Segundo for Profit	50.00	50.00	hour
Non-Resident Groups	75.00	75.00	hour
Recreation Park (continued)			
Skate Park			
El Segundo Non-Profit/Individual	25.00	25.00	hour
El Segundo for Profit	50.00	50.00	hour
Non-Resident Groups	75.00	75.00	hour
Tennis, Raquetball, Paddle Tennis, Pickleball Courts			
El Segundo Non-Profit/Individual	5.00	5.00	hour
El Segundo for Profit	10.00	10.00	hour
Non-Resident Groups	15.00	15.00	hour
Lawn Bowling Green			
El Segundo Non-Profit/Individual	5.00	5.00	hour
El Segundo for Profit	10.00	10.00	hour
Non-Resident Groups	15.00	15.00	hour

Clubhouse Skate Circle		
El Segundo Non-Profit/Individual	5.00	5.00 hour
El Segundo for Profit	10.00	10.00 hour
Non-Resident Groups	15.00	15.00 hour

Athletic Fields

George Brett Field		
El Segundo Non-Profit/Individual	30.00	30.00 hour
El Segundo for Profit	60.00	60.00 hour
Non-Resident Groups	90.00	90.00 hour

Stevenson Field		
El Segundo Non-Profit/Individual	30.00	30.00 hour
El Segundo for Profit	60.00	60.00 hour
Non-Resident Groups	90.00	90.00 hour

Softball Field		
El Segundo Non-Profit/Individual	30.00	30.00 hour
El Segundo for Profit	60.00	60.00 hour
Non-Resident Groups	90.00	90.00 hour

Richmond Field		
El Segundo Non-Profit/Individual	30.00	30.00 hour
El Segundo for Profit	60.00	60.00 hour
Non-Resident Groups	90.00	90.00 hour

Campus El Segundo (1/2 Field Available)		
El Segundo Non-Profit/Individual	60.00	60.00 hour
El Segundo for Profit	120.00	120.00 hour
Non-Resident Groups	180.00	180.00 hour

Athletic Field Lighting Fee		
El Segundo Non-Profit/Individual	Free	Free
El Segundo for Profit	20.00	20.00 hour
Non-Resident Groups	20.00	20.00 hour

Community Centers

Large Capacity Room (150) (Joslyn Center Social Hall, Clubhouse Auditorium)		
El Segundo Non-Profit/Individual	50.00	50.00 hour
El Segundo for Profit	100.00	100.00 hour
Non-Resident Groups	150.00	150.00 hour

Community Centers (continued)

Meeting Room (max capacity 50) (Joslyn Center Multi-purpose Room, Joslyn Center Craft Room, Joslyn Center Library, Clubhouse Tri-Room, Clubhouse Drop-In Room)		
El Segundo Non-Profit/Individual	15.00	15.00 hour
El Segundo for Profit	30.00	30.00 hour
Non-Resident Groups	45.00	45.00 hour

Kitchen (Add-On at Joslyn Center or Clubhouse)		
El Segundo Non-Profit/Individual	10.00	10.00 hour
El Segundo for Profit	20.00	20.00 hour
Non-Resident Groups	30.00	30.00 hour

Camp Eucalyptus		
El Segundo Non-Profit/Individual	50.00	50.00 hour

El Segundo for Profit	100.00	100.00 hour
Non-Resident Groups	150.00	150.00 hour
Teen Center		
El Segundo Non-Profit/Individual	50.00	50.00 hour
El Segundo for Profit	100.00	100.00 hour
Non-Resident Groups	150.00	150.00 hour
Aquatics Facilities		
Urho Saari Swim Stadium (*See below for staff fees)		
El Segundo Non-Profit/Individual	100.00	100.00 hour
El Segundo for Profit	200.00	200.00 hour
Non-Resident Groups	300.00	300.00 hour
Urho Saari Swim Stadium - Small Pool		
El Segundo Non-Profit/Individual	75.00	75.00 hour
El Segundo for Profit	75.00	75.00 hour
Non-Resident Groups	75.00	75.00 hour
Urho Saari Swim Stadium - Water Polo		
El Segundo Non-Profit/Individual	35.00	35.00 hour
El Segundo for Profit	45.00	45.00 hour
Non-Resident Groups	55.00	55.00 hour
Hilltop Pool (*See below for staff fees)		
El Segundo Non-Profit/Individual	100.00	100.00 hour
El Segundo for Profit	200.00	200.00 hour
Non-Resident Groups	300.00	300.00 hour
Acacia Pool (*See below for staff fees)		
El Segundo Non-Profit/Individual	100.00	100.00 hour
El Segundo for Profit	200.00	200.00 hour
Non-Resident Groups	300.00	300.00 hour
Inflatable Obstacle Course and Staff Fee (in addition to facility fee)		
El Segundo Non-Profit/Individual	100.00	100.00 hour
El Segundo for Profit	100.00	100.00 hour
Non-Resident Groups	100.00	100.00 hour
Key Log Roll		
El Segundo Non-Profit/Individual	50.00	50.00 hour
El Segundo for Profit	50.00	50.00 hour
Non-Resident Groups	50.00	50.00 hour
Aquatics Facilities (continued)		
Additional Staffing Fees for Aquatics Facility Rentals (Lifeguard Costs by Group Size)		
One to 19 people (1 senior guard, 1 lifeguard)		
El Segundo Non-Profit/Individual	35.00	35.00 hour
El Segundo for Profit	35.00	35.00 hour
Non-Resident Groups	35.00	35.00 hour
20 to 39 people (1 senior guard, 2 lifeguards)		
El Segundo Non-Profit/Individual	50.00	50.00 hour
El Segundo for Profit	50.00	50.00 hour
Non-Resident Groups	50.00	50.00 hour
40 to 59 people (1 senior guard, 3 lifeguards)		

	El Segundo Non-Profit/Individual	65.00	65.00 hour
	El Segundo for Profit	65.00	65.00 hour
	Non-Resident Groups	65.00	65.00 hour
	60+ people (1 senior guard, 4 lifeguards)		
	El Segundo Non-Profit/Individual	80.00	80.00 hour
	El Segundo for Profit	80.00	80.00 hour
	Non-Resident Groups	80.00	80.00 hour
Neighborhood Parks			
	Library Park		
	El Segundo Non-Profit/Individual	50.00	50.00 hour
	El Segundo for Profit	100.00	100.00 hour
	Non-Resident Groups	150.00	150.00 hour
	Hilltop Picnic		
	El Segundo Non-Profit/Individual	12.00	12.00 hour
	El Segundo for Profit	24.00	24.00 hour
	Non-Resident Groups	36.00	36.00 hour
	Acacia Picnic		
	El Segundo Non-Profit/Individual	12.00	12.00 hour
	El Segundo for Profit	24.00	24.00 hour
	Non-Resident Groups	36.00	36.00 hour
	Sycamore Park (max capacity 25)		
	El Segundo Non-Profit/Individual	12.00	12.00 hour
	El Segundo for Profit	24.00	24.00 hour
	Non-Resident Groups	36.00	36.00 hour
	Kansas Park (max capacity 25)		0.00
	El Segundo Non-Profit/Individual	12.00	12.00 hour
	El Segundo for Profit	24.00	24.00 hour
	Non-Resident Groups	36.00	36.00 hour
Neighborhood Parks (continued)			
	Independence Park (group 25+)		
	El Segundo Non-Profit/Individual	50.00	50.00 hour
	El Segundo for Profit	100.00	100.00 hour
	Non-Resident Groups	150.00	150.00 hour
	Constitution Park (group 25+)		
	El Segundo Non-Profit/Individual	50.00	50.00 hour
	El Segundo for Profit	100.00	100.00 hour
	Non-Resident Groups	150.00	150.00 hour
	Washington Park (group 25+)		
	El Segundo Non-Profit/Individual	50.00	50.00 hour
	El Segundo for Profit	100.00	100.00 hour
	Non-Resident Groups	150.00	150.00 hour
	Freedom Park (group 25+)		
	El Segundo Non-Profit/Individual	50.00	50.00 hour
	El Segundo for Profit	100.00	100.00 hour
	Non-Resident Groups	150.00	150.00 hour
	Security Deposit	203.00	203.00 per event
	Additional Staff Fee (If Necessary)	25.50	25.50 per hour/per staff person

Cancellation Policy

51.00 51.00
 Cancelled 7 days or less before scheduled event

REMOVE FEES

The Lakes at El Segundo Golf Course and Driving Range		
9-Hole Play Weekday - Residents		
Regular	11.00	14.00
Senior	9.00	12.00
Junior (17yrs + under)	9.00	12.00
Twilight	8.00	10.00
Replay	10.00	13.00
9-Hole Play Weekday - Non-Residents		
Regular	17.00	22.00
Senior	14.00	18.00
Junior (17yrs + under)	12.00	16.00
Twilight	8.00	13.00
9-Hole Play Weekend/Holiday - Residents		
Regular	13.00	17.00
Senior	13.00	17.00
Junior (17yrs + under)	13.00	17.00
Twilight	12.00	16.00
Replay	15.00	20.00
9-Hole Play Weekend/Holiday - Non-Residents		
Regular	20.00	26.00
Senior	20.00	26.00
Junior (17yrs + under)	16.00	21.00
Twilight	12.00	20.00
Monthly Passes - Residents with Rec ID Card		
Regular	60.00	80.00
Senior	50.00	70.00
Monthly Passes - Non- Residents		
Regular	100.00	130.00
Driving Range Buckets		
Small (35 balls)	6.00	6.00
Medium (75 balls)	9.00	10.00
Large (110 balls)	12.00	14.00

APPENDIX D

	Current FY 20-21	Proposed FY 21-22
REC-018 COMPETITION POOL - RENTAL - HOURLY RATES		
SHORT COURSE - FOR PROFIT - SHORT TERM RENTAL <10HRS/WK	25.00	25.00
SHORT COURSE - FOR PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	20.00	20.00
LONG COURSE - FOR PROFIT - SHORT TERM RENTAL <10HRS/WK	45.00	45.00
LONG COURSE - FOR PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	35.00	35.00
SHORT COURSE - NON-PROFIT - SHORT TERM RENTAL <10HRS/WK	20.00	20.00
SHORT COURSE - NON-PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	15.00	15.00
SHORT COURSE - NON-PROFIT - NON-PRIME TIME	10.00	10.00
LONG COURSE - NON-PROFIT - SHORT TERM RENTAL <10HRS/WK	40.00	40.00
LONG COURSE - NON-PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	30.00	30.00
LONG COURSE - NON-PROFIT - NON-PRIME TIME	20.00	20.00
HALF POOL - ALTERNATE USE - FOR PROFIT - SHORT TERM RENTAL <10HRS/WK	105.00	105.00
HALF POOL - ALTERNATE USE - FOR PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	85.00	85.00
FULL POOL - ALTERNATE USE - FOR PROFIT - SHORT TERM RENTAL <10HRS/WK	210.00	210.00
FULL POOL - ALTERNATE USE - FOR PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	170.00	170.00
HALF POOL - ALTERNATE USE - NON-PROFIT - SHORT TERM REANTAL <10HRS/WK	85.00	85.00
HALF POOL - ALTERNATE USE - NON-PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	65.00	65.00
FULL POOL - ALTERNATE USE - NON-PROFIT - SHORT TERM RENTAL < 10HRS/WK	200.00	200.00
FULL POOL - ALTERNATE USE - NON-PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	150.00	150.00
REC -019 TEACHING POOL		
FOR PROFIT - SHORT TERM RENTAL <10HRS/WK	25.00	25.00
FOR PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	20.00	20.00
NON-PROFIT - SHORT TERM RENTAL <10HRS/WK	15.00	15.00
NON-PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	10.00	10.00
FULL POOL - FOR PROFIT - SHORT TERM RENTAL <10RS/WK	100.00	100.00
FULL POOL - FOR PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	80.00	80.00
FULL POOL - NON-PROFIT - SHORT TERM RENTAL <10HRS/WK	60.00	60.00
FULL POOL - NON-PROFIT - LONG TERM RENTAL > OR = 10HRS / WK	40.00	40.00
REC - 020 EVENT PRICING		
FULL DAY COMPETITION POOL (6+ HOURS)	3500.00	3500.00
HALF DAY COMPETITION POOL (< 6 HOURS)	1850.00	1850.00
FULL DAY TEACHING POOL (6+ HOURS)	700.00	700.00
HALFDAY TEACHING POOL (< 6 HOURS)	425.00	425.00
LIGHTING FEE (IF APPLICABLE)	\$20.00 / HR	\$20.00 / HR
TIMING SYSTEM (IF APPLICABLE)	\$55.00 / EVENT	\$55.00 / EVENT
EXTRA STAFF (IF APPLICABLE)	\$25.00 / HR	\$25.00 / HR

APPENDIX E

		Current FY 20-21	Proposed FY 21-22	
AD-002	FILM PERMIT PROCESSING			
FILM LOCATION FEES				
UNLESS OTHERWISE STATED, LOCATION FEES ARE PER HOUR WITH A FOUR HOUR MINIMUM. STAFF FEES ARE NOT INCLUDED IN THESE RATES AND WILL BE ADDED WHERE APPLICABLE.				
RECREATION PARK				
	PICNIC AREA	36.00	37.00	
	BBQ AREA	90.00	92.00	
	FIRE CIRCLE	75.00	77.00	
	VOLLEYBALL COURT	75.00	77.00	
	ROLLER HOCKEY RINK	75.00	77.00	
	SKATE PARK	75.00	77.00	
	TENNIS, RACQUETBALL, PADDLE TENNIS COURTS	15.00	15.00	
	GRASS AREA	150.00	153.00	
	BASKETBALL COURT	150.00	153.00	
	INFLATABLES SURCHARGE (PER EVENT)	120.00	123.00	
ATHLETIC FIELDS				
	GEORGE BRETT FIELD	90.00	92.00	
	STEVENSON FIELD	90.00	92.00	
	SOFTBALL FIELD	90.00	92.00	
	RICHMOND FIELD	90.00	92.00	
	CAMPUS EL SEGUNDO (1/2 FIELD AVAILABLE)	180.00	184.00	
	ATHLETIC FIELD LIGHTING FEE	20.00	20.00	
COMMUNITY CENTERS				
	JOSLYN CENTER MULTI-PURPOSE ROOM	45.00	46.00	
	JOSLYN CENTER CRAFT ROOM	45.00	46.00	
	JOSLYN CENTER LIBRARY	45.00	46.00	
	CLUBHOUSE TRI-ROOM	45.00	46.00	
	CLUBHOUSE DROP-IN ROOM	45.00	46.00	
	KITCHEN ADD-ON AT JOSLYN OR CLUBHOUSE	30.00	31.00	
	CAMP EUCALYPTUS	150.00	153.00	
	TEEN CENTER JOSLYN CENTER SOCIAL HALL	150.00	153.00	
	CLUBHOUSE AUDITORIUM	150.00	153.00	
AQUATICS FACILITIES				
	URHO SAARI SWIM STADIUM	300.00	307.00	PLUS STAFF FEES
	HILLTOP POOL	300.00	307.00	PLUS STAFF FEES
	ACACIA POOL	300.00	307.00	
	INFLATABLE SLIDE AND STAFF FEE	150.00	153.00	FOR 2 HOURS, PLUS FACILITY FEE
NEIGHBORHOOD PARKS				
	LIBRARY PARK	150.00	153.00	
	INDEPENDENCE PARK	150.00	153.00	
	CONSTITUTION PARK	150.00	153.00	
	WASHINGTON PARK	150.00	153.00	
	FREEDOM PARK	150.00	153.00	
	HILLTOP PICNIC	36.00	37.00	
	ACACIA PICNIC	36.00	37.00	
	SYCAMORE PARK (MAX CAPACITY 25)	36.00	37.00	
	KANSAS PARK (MAX CAPACITY 25)	36.00	37.00	

CITY OWNED BUILDINGS

THE USE OF CITY OWNED BUILDINGS FOR FILMING WILL BE CONSIDERED ON A CASE BY CASE BASIS. FEES WILL BE DETERMINED BY THE CITY MANAGER OR CITY MANAGER'S DESIGNEE.

GOLF COURSE

THE USE OF GOLF COURSE FACILITIES FOR FILMING WILL BE CONSIDERED ON A CASE BY CASE BASIS. FEES WILL BE DETERMINED BY AND PAID DIRECTLY TO THE GOLF COURSE.

REMOVE FEES

PARKING LOT

AMOUNT PER PARKING SPACE

OR

NEW FEE

25.00

2.00 Per hour

*WORKING AROUND THEIR NORMAL SCHEDULE, POLICE AND FIRE PERSONNEL WORK FILM DETAILS ON AN OVERTIME BASIS. DUE TO POSSIBLE CONFLICTS WITH WORK SCHEDULES, FILM COMPANIES SHOULD ATTEMPT TO SCHEDULE WORK HOURS 7 DAYS IN ADVANCE. THE POLICE DEPARTMENT MAY REQUIRE SUPERVISORS TO WORK IF MORE THAN 3 OFFICERS ARE WORKING AT THE SAME TIME. WORK SCHEDULE CANCELLATIONS BY THE PRODUCTION COMPANY WITHIN 24 HOURS OF THE SCHEDULED FILMING HOURS WILL INCUR A 4-HOUR MINIMUM CHARGE FOR EACH OFFICER INVOLVED (TO BE DEDUCTED FROM THE PERMIT FEES).

THE NUMBER OF OFFICERS REQUIRED IS DETERMINED BY THE POLICE DEPARTMENT. ALL POLICE PERSONNEL SCHEDULING WILL ALSO BE COORDINATED THROUGH THE POLICE DEPARTMENT.

FEES ARE ESTIMATED IN ADVANCE AND ACUAL COSTS WILL BE CALCULATED WHEN THE PROJECT IS COMPLETED.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF EL SEGUNDO
ESTABLISHING A SCHEDULE OF FEES AND CHARGES
FOR RECOVERING COSTS INCURRED FROM
PROVIDING VARIOUS CITY SERVICES.**

The Council of the City of El Segundo resolves as follows:

SECTION 1. The City Council finds as follows:

- A. The City Council may establish fees for services under various provisions of California law including, without limitation, Business & Professions Code § 16000; Government Code §§ 36936.1, 43000, 54344, 65104, 65456, 65874, 65909.5, 65943, 66013, 66014, 66451.2; and Health & Safety Code §§ 510, 17951, 17980.1, and 19852;
- B. Pursuant to Government Code § 66016, the City made data available regarding the cost, or estimated cost, of providing services for various fees ten (10) days before the public hearing held on June 15, 2021;
- C. On June 15, 2021, City Council heard public testimony and considered evidence in a public hearing held and noticed in accordance with Government Code § 66016;
- D. At the recommendation of the City's Departments and the City Manager, the City Council believes that it is in the public interest to establish the recommended fees to recover the costs of public services.

SECTION 2. *The Fee Schedule Adoption:* The schedule of fees and charges attached as Exhibit "A" and incorporated into this Resolution as if fully set forth herein, are approved and adopted.

SECTION 3. *Separate Fee for Each Process:* All fees set by this Resolution are for each identified process; additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per-unit of measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

SECTION 4. *Added Fees and Refunds:* Where additional fees need to be charged and collected for completed staff work, or where a refund of excess deposited monies is due, and where such charge or refund is \$15.00 or less, a charge or refund need not be made, pursuant to California Government Code § 50055 and amendments thereto.

SECTION 5. *New Fees*: Any fees for new services established throughout the year shall be incorporated into the City's fee structure and collected with recovery percent consistent with similar services.

SECTION 6. *Interpretation*: This Resolution may be interpreted by the several City Department Heads in consultation with the City Manager, and should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

SECTION 7. *Intent*: It is the intention of the City Council to review the fees and charges as determined and set out herein, based on the City's next Annual Budget and all of the City's costs reasonably borne as established at that time and, if warranted, to revise such fees and charges based thereon.

SECTION 8. Unless otherwise revised, the fees established by this Resolution will be automatically adjusted on an annual basis at the beginning of each fiscal year based on the most recent reported March annual percentage of change in the United States Department of Labor, Bureau of Labor Statistics' Los Angeles-Long Beach-Anaheim CPI-U for the calendar year.

The first fee adjustment may not be made before a minimum of six (6) months after the effective date of this Resolution.

SECTION 9: This Resolution is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 211 000. *et seq.*; "CEQA") and CEQA regulations (14 Cal. Code Regs. §§ 15000, *et seq.*) because it establishes, modifies, structures, restructures, and approves rates and charges for meeting operating expenses; purchasing supplies, equipment, and materials; meeting financial requirements; and obtaining funds for capital projects needed to maintain service within existing service areas. This Resolution, therefore, is categorically exempt from further CEQA review under 14 Cal. Code Regs. § 15273.

SECTION 10. *Effective Dates*: This resolution shall go into full force and effect immediately but shall be subject to the terms and conditions pursuant to Government Code § 66017. Development related fees will go into effect October 1, 2021, Recreation fees will go into effect October 1, 2021, Aquatic fees and Special event fees shall go into effect October 1, 2021, while all other fees will become effective on October 1, 2021 and will remain effective unless repealed or superseded.

SECTION 11. All resolutions and other actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

SECTION 12. *Severability*: If any portion of this Resolution is declared invalid or unconstitutional, then it is the intention of the City Council to have passed the entire Resolution and all its component parts, and all other sections of this Resolution shall remain in full force and effect.

SECTION 13: The City Clerk will certify to the passage and adoption of this Resolution; will enter the same in the book of original Resolutions of said City; and will make a minute of the passage and adoption thereof in the record of proceedings of the City Council of said City, in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2021.

AYES:
NOES:
ABSENT:
ABSTAIN:

PASSED AND ADOPTED this _____ day of June, 2021.

Drew Boyles, Mayor

ATTEST:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney



City Council Agenda Statement

Meeting Date: June 15, 2021

Agenda Heading: Staff Presentations

Item Number: D.20

TITLE:

Class Specification for Special Projects Administrator (Part-time) and Resolution to Establish and Modify Basic Salary Ranges for Job Classifications of Special Projects Administrator (Part-time), Chief Financial Officer and Director of Public Works.

RECOMMENDATION:

1. Adopt the classification specification for the Special Projects Administrator (Part-time) position.
2. Adopt a resolution to establish and modify the basic salary ranges for the job classifications of Special Projects Administrator (Part-time), Chief Financial Officer and Director of Public Works.

FISCAL IMPACT:

Sufficient funding for the current fiscal year is available in the adopted budget. No new funding is required for FY 2021-2022.

BACKGROUND:

The Human Resources Department is committed to improving and enhancing recruitment, selection and retention initiatives with best practices. Attracting high caliber candidates, maintaining service levels while filling vacancies, and retaining the individual selected for the position are essential to providing long-term stability and uninterrupted service to our residents and business community.

The adoption of the Special Projects Administrator and salary range adjustment of the Chief Financial Officer and Director of Public Works are in alignment with the City's Strategic Plan Goal 1, "Enhance Customer Service, Engagement, and Communication; Embrace Diversity Equity, and Inclusion," as each department strives to provide exceptional service to internal and external customers.

Recruitment and selection best practices including timely filling of vacancies and the ability to retain employees with competitive salary ranges and internal equity support the

Adoption of Class Specification and Basic Salary Ranges

June 15, 2021

Page 2 of 3

Strategic Plan Goal 3, "Develop as a Choice Employer and Workforce" and the objective of that goal "El Segundo is city employer of choice and consistently hires for the future, with a workforce that is inspired, world-class and engaged, demonstrating increasing stability and innovation."

DISCUSSION:

The adoption of the Special Projects Administrator (Part-time) position is an alternative to hiring consultant staff to maintain service levels while a recruitment and selection process is conducted. Additionally, the Special Projects Administrator is a "working interview" opportunity for candidates interested in applying for City vacancies while employed in a temporary capacity. The essential duties and wide salary range provide flexibility in hiring for varied assignments. This position is intended to be used for a limited duration or special project(s). The hourly rate for the appointment will be based on the existing salary range for the vacancy and will be funded from salary savings in the department's budget.

To retain our high performing and skilled employees it is imperative that the salary ranges are competitive in the market and that our classification groups have internal equity. Most recently, the Development Services Director salary range was adjusted prior to opening a recruitment for a successor. The Chief Financial Officer and Director of Public Works, like the Development Services Director, are also responsible for leading and developing key initiatives and programs that are equally as important to the health and success of the organization. A proposed salary range adjustment \$13,415 to \$16,098 per month to \$13,581 to \$17,700 is recommended to provide internal equity for the level of work performed. The potential salary cost increase of the range adjustment (if any) depends on the current salary and performance of the incumbents for future advancement in the range.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo Provides unparalleled service to internal and external customers.

Goal 3: Develop as a Choice Employer and Workforce

Objective: El Segundo is city employer of choice and consistently hires for the future, with a workforce that is inspired, world-class and engaged, demonstrating increasing stability and innovation.

Adoption of Class Specification and Basic Salary Ranges

June 15, 2021

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PREPARED BY:

Rebecca Redyk, Human Resources Director

REVIEWED BY:

Rebecca Redyk, Human Resources Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Special Projects Administrator Classification Specification
2. Resolution Establishing Basic Salary Ranges



Special Projects Administrator (Part-time)

Class Code:

CITY OF EL SEGUNDO
Established Date: June 15, 2021

SALARY RANGE

\$25.00 - \$125.00 Hourly

DEFINITION:

The Special Projects Administrator is a part-time, non-benefited, at-will position exempt from the classified service. This position is responsible for providing professional and technical support to City Departments with systems and program measurement and benchmarking, organizational and operational analysis, policy analysis, research, reporting, and other special projects.

ESSENTIAL JOB FUNCTIONS:

Essential functions, as defined under the Americans with Disabilities Act, may include the following duties and responsibilities, knowledge, skills, and other characteristics. This list of duties and responsibilities is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by positions in this class.

Characteristic Duties and Responsibilities:

Develops, plans, coordinates, and executes ongoing and short-term assignments.

Monitors and manages projects including work schedules, budgets, reporting of progress and facilitating tasks to meet project deadlines. May administer vendor contracts and agreements to ensure that all deliverables are met or exceeded.

Interacts with various City department staff, consultants, outside agencies, commissions, committees, boards, stakeholders, and the public.

Reviews City and departmental policies, performs policy analysis, identifies gaps and conflicts, and develops recommendations for changes to policies and procedures.

Conducts operational research and management studies; analyzes operations, programs and services; develops recommendations in support of strategies and goals.

Maintains related records, program databases, project timelines, milestones and outcomes. Prepares statistics and reports on key performance indicators and completion of projects.

Prepares Staff Reports and makes presentations for City Council, Committee, Commission or Board meetings.

Develops program/project budgets; and monitors, analyzes, and reconciles related records.

Formulates and implements creative strategies for funding identified City or department projects.

Provides regular status updates on assigned projects.

May collect and analyze departmental data to be used for grants, funding, and other various organizational needs.

Performs other duties as assigned.

QUALIFICATIONS:

Knowledge of:

- Principles and practices of municipal administration and project management.
- Policies, procedures, ordinances, and regulations applicable to special projects assignment.
- Principles of research, statistical analysis, and report preparation.
- Principles and techniques of budget development and administration.
- Principles of business letter writing and report preparation.
- English usage, syntax, grammar, and punctuation.
- Relevant professional experience and training in subject field.
- Modern office practices, procedures, methods, and equipment.

Skill in:

- Analyzing problems, identifying alternative solutions, projecting consequences or proposed actions and implementing recommendations in support of goals.
- Understanding, interpreting, and applying complex regulations, procedures, and guidelines.
- Exercising sound judgment and making decisions in accordance with established laws, regulations, ordinances, departmental policies and procedures.
- Managing projects, organizing resources, and establishing priorities.
- Presenting data and concepts in a clear and concise manner.
- Gaining cooperation through discussion and persuasion.
- Representing the City with tact and diplomacy.
- Communicating effectively both orally and in writing.
- Following oral and written instructions.
- Establishing and maintaining cooperative working relationships with those contacted in the course of work.

Minimum Qualifications:

Education and Experience

Any combination equivalent to the education and experience likely to provide knowledge and abilities may be qualifying.

Education: Equivalent to a Bachelor's degree in a closely related discipline providing the subject matter expertise required by the job from an accredited college or university.

Experience: Two (2) or more years professional and progressively responsible related experience is desirable.

Licensing/Certification Requirements: Possession of a valid and appropriate California driver's license.

RESOLUTION NO. _____

**A RESOLUTION ESTABLISHING BASIC SALARY RANGES FOR
VARIOUS JOB CLASSIFICATIONS**

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council approves the following basic salary ranges:

Classification	Salary Range
Special Projects Administrator (Part-time)	\$25.00 - \$125.00 Hourly
Chief Financial Officer	\$13,581-\$17,700 Monthly
Director of Public Works	\$13,581-\$17,700 Monthly

SECTION 2: *Authority.* The City Manager or his designee is authorized to take any steps necessary in order to effectuate this Resolution.

SECTION 3: *Construction.* This Resolution must be broadly construed in order to achieve the purposes stated in this Resolution. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Resolution.

SECTION 4: *Severability.* If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions and make a minute of this adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 6: This Resolution is effective June 15, 2021 and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 15th day of June, 2021.

Drew Boyles,
Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. ____ was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the ____ day of _____, 2021, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney



City Council Agenda Statement

Meeting Date: June 15, 2021

Agenda Heading: Committees, Commissions and Boards
Presentations

Item Number: E.21

TITLE:

Appointments to the Recreation and Parks Commission.

RECOMMENDATION:

Announce the appointees to the Recreation and Parks Commission.

FISCAL IMPACT:

None

BACKGROUND:

The commission advises the City Council on all matters pertaining to recreation, parks, parkways and street trees. It makes recommendations to the City Council regarding level of services and policies. It assists in implementing Community Services Department programs, including youth counseling, senior outreach and transportation services; and the Public Works Department in the maintenance of landscaping and parks throughout the city.

DISCUSSION:

The Recreation and Parks Commission is comprised of five (5) members, all are El Segundo residents.

Three (3) openings: one partial term and two full terms.

Three Appointees:

Appointee (s)	Term Expiration
Kelly Watson - Incumbent	Partial Term Expires May 30, 2024
Robert Motta - Incumbent	Full Term Expires May 30, 2025

Appointments to the Recreation and Parks Commission

June 15, 2021

Page 2 of 2

Dave Lubs - Incumbent	Full Term Expires May 30, 2025
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CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo Provides unparalleled service to internal and external customers.

Objective 1 B: El Segundo's engagement with the community ensures excellence.

PREPARED BY:

Mishia Jennings, Executive Assistant to City Council

REVIEWED BY:

Barbara Voss, Deputy City Manager

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement
Meeting Date: June 15, 2021
Agenda Heading: Reports - City Treasurer
Item Number: G.20

TITLE:

March 2021 Treasury Staff Report

RECOMMENDATION:

Receive and File

FISCAL IMPACT:

None

BACKGROUND:

The Treasury Department provides an Investment Portfolio Report presentation to City Council on a quarterly basis. The report includes the status of Treasury investment activities and related economic indicators as of March, 2021.

DISCUSSION:

None

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability
Objective B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Matthew Robinson, City Treasurer

REVIEWED BY:

Joseph Lillio, Chief Financial Officer

APPROVED BY:

Presentation of Investment Portfolio Report for March, 2021

June 15, 2021

Page 2 of 2

ATTACHED SUPPORTING DOCUMENTS:

1. March 2020 Portfolio Report



City of El Segundo Investment Portfolio Report March 2021

Certified By:
City Treasurer's Office



CITY OF
EL SEGUNDO

Portfolio

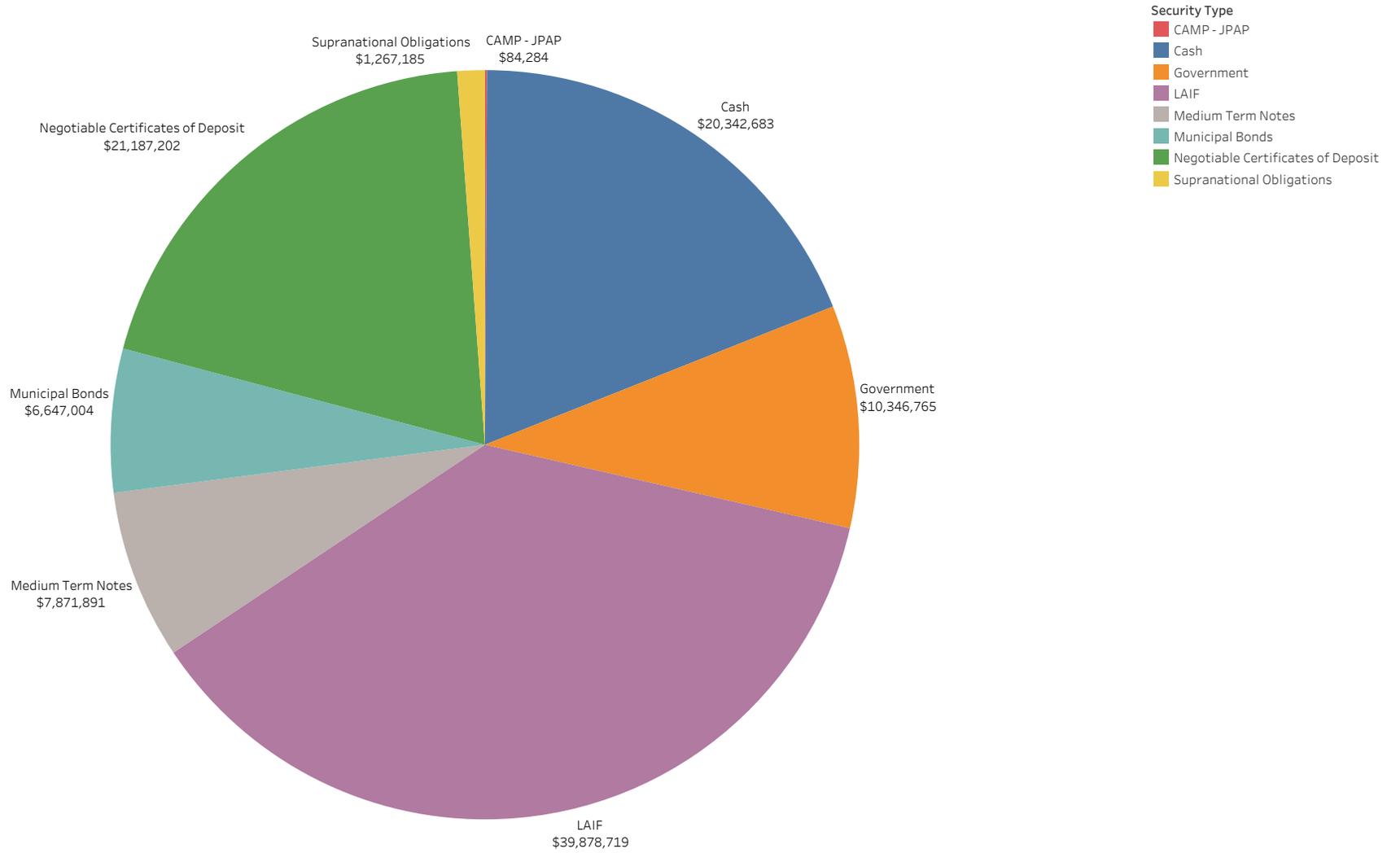
Portfolio Summary

As of March 2021



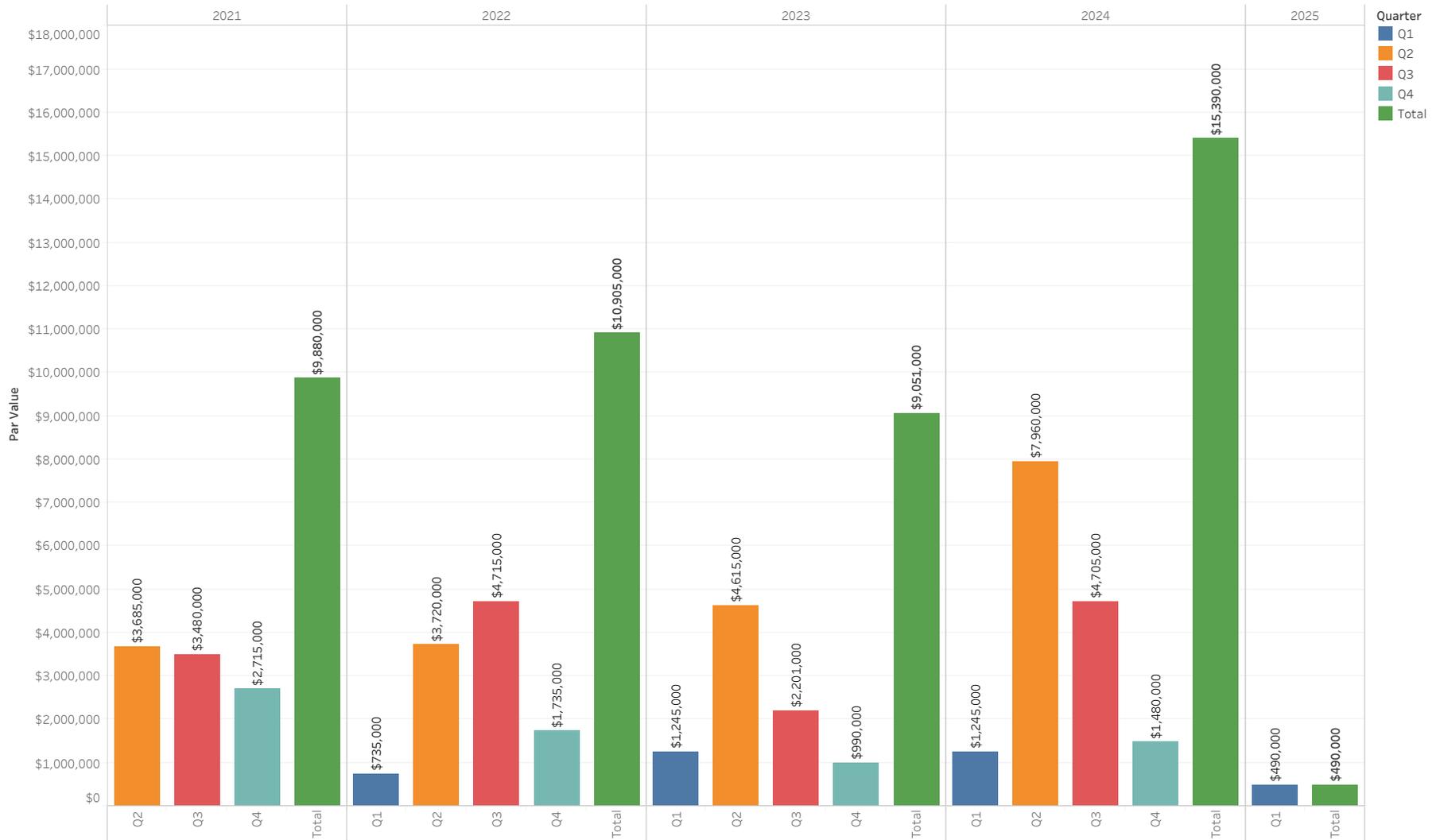
Investments by Security Type

As of March 2021



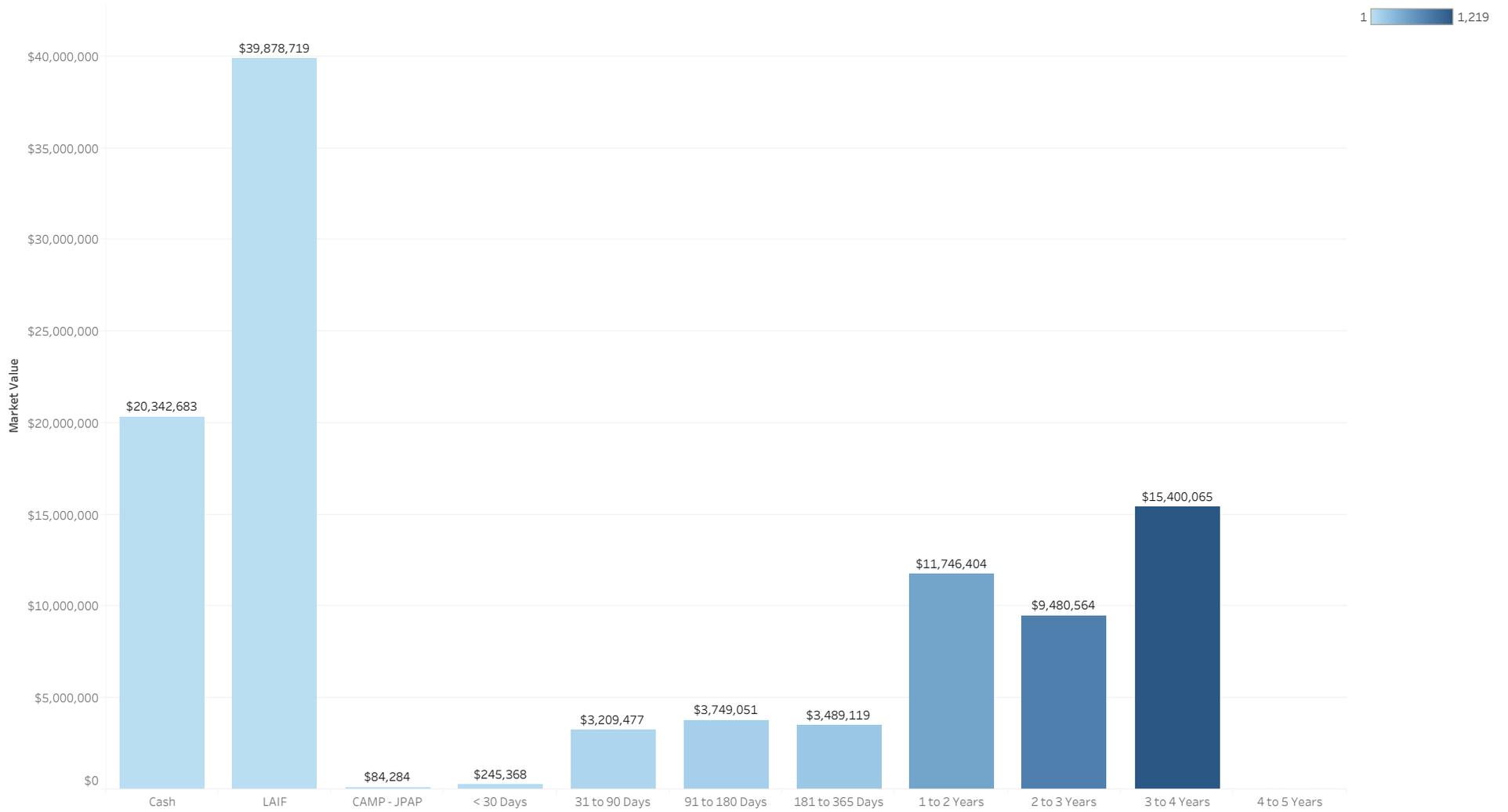
Reserve Portfolio Ladder by Quarter

As of March 2021



Investments by Maturity Date

As of March 2021



Portfolio

As of March 2021

Portfolio Ty..	Security Type	Issuer	CUSIP	Days to Maturity	Coupon	Par Value	Market Value	Book Value	Unrealized P/L	
Liquidity	Cash	CASH	Cash	1	0.00%	\$812	\$812	\$812	\$0	
		Chase	Cash	1	0.45%	\$20,341,871	\$20,341,871	\$20,341,871	\$0	
	LAIF	LAIF - Immediate	LAIF	1	0.35%	\$38,025,822	\$38,025,822	\$38,025,822	\$0	
		LAIF - LAWA	LAIF	1	0.35%	\$63,283	\$63,283	\$63,283	\$0	
		LAIF - Senior Housing	LAIF	1	0.35%	\$1,789,614	\$1,789,614	\$1,789,614	\$0	
	CAMP - JPAP	CAMP - JPAP	CAMP - JPAP	1	0.10%	\$84,284	\$84,284	\$83,460	\$0	
Reserve	Government	FEDERAL AGRIC MTG CO	31422BPQ7	966	1.63%	\$500,000	\$517,355	\$499,884	\$17,471	
		FEDERAL FARM CR BKS	3133EKR3	1,178	2.22%	\$500,000	\$502,240	\$500,000	\$2,240	
		FEDERAL FARM CREDIT	3133EKS7	817	1.77%	\$1,000,000	\$1,035,010	\$998,607	\$36,403	
			3133EKVE3	475	1.85%	\$1,000,000	\$1,022,180	\$999,900	\$22,280	
		FEDERAL HOME LN MTG	3137EAEN5	810	2.75%	\$1,000,000	\$1,056,090	\$1,017,080	\$39,010	
		FEDERAL HOME LOAN BA	3130A1XJ2	1,171	2.88%	\$2,000,000	\$2,155,720	\$2,089,405	\$66,315	
			3130AGL45	1,178	2.25%	\$1,500,000	\$1,506,900	\$1,500,000	\$6,900	
		FHLMC MTN	3134GA5C4	169	2.00%	\$500,000	\$504,380	\$500,000	\$4,380	
		FNMA NTS	3135G0N82	139	1.25%	\$500,000	\$501,995	\$482,020	\$19,975	
			3135G0Q89	190	1.38%	\$1,000,000	\$1,006,710	\$978,260	\$28,450	
		TVA SR NTS	880591ER9	1,264	2.88%	\$500,000	\$538,185	\$526,520	\$11,665	
		Medium Term Notes	AMAZON COM INC	023135AJ5	608	2.50%	\$500,000	\$515,655	\$499,990	\$15,665
			APPLE INC NT	037833AK6	763	2.40%	\$500,000	\$522,330	\$480,685	\$41,645
			BERKSHIRE HATHAWAY	084670BR8	714	2.75%	\$500,000	\$522,405	\$513,756	\$8,649
	CATERPILLAR FINL SVC		14913QAA7	432	2.40%	\$500,000	\$512,820	\$500,000	\$12,820	
	COCA COLA CO SR NT		191216CL2	1,255	1.75%	\$500,000	\$520,335	\$493,865	\$26,470	
	ESTEE LAUDER COS INC		29736RAN0	1,341	2.00%	\$500,000	\$520,520	\$501,600	\$18,920	
	JOHNS HOPKINS HLTH		478111AB3	775	2.77%	\$145,000	\$150,356	\$141,068	\$9,289	
	NEW YORK LIFE 144A		64952WCS0	436	2.30%	\$500,000	\$511,670	\$500,000	\$11,670	
	ORACLE CORP		68389XBL8	898	2.40%	\$500,000	\$520,190	\$492,550	\$27,640	
	ORACLE CORP SR NT		68389XBK0	168	1.90%	\$500,000	\$502,930	\$496,020	\$6,910	
	PACCAR FINL CORP SR		69371RP26	40	3.10%	\$500,000	\$501,365	\$499,750	\$1,615	
	TOYOTA MOTOR CR BDS		89236TCQ6	469	2.80%	\$500,000	\$516,020	\$490,620	\$25,400	
	UNITED PARCEL SERVIC		911312BT2	1,250	2.20%	\$500,000	\$524,460	\$504,105	\$20,355	
	WAL-MART STORES INC		931142DU4	624	2.35%	\$500,000	\$517,500	\$498,935	\$18,565	
	WELLS FARGO & CO		949746SA0	117	2.10%	\$500,000	\$502,855	\$496,990	\$5,865	
			949746SK8	664	3.07%	\$500,000	\$510,480	\$500,950	\$9,530	
	Municipal Bonds		CONNECTICUT	20772KGN3	1,111	3.04%	\$1,000,000	\$1,074,010	\$1,064,850	\$9,160
			CONNECTICUT ST	20772JL75	488	2.77%	\$500,000	\$516,165	\$508,400	\$7,765
		GOODRICH MICH AREA	382406PY6	761	2.72%	\$300,000	\$313,644	\$304,584	\$9,060	
		HOUSTON TEX	4423315T7	1,066	1.95%	\$1,000,000	\$1,038,200	\$1,006,410	\$31,790	
		LA QUINTA CALIF REDE	50420BCL4	519	2.92%	\$1,000,000	\$1,035,830	\$1,007,590	\$28,240	
LAS VEGAS NEV		5176968H6	427	3.15%	\$545,000	\$561,895	\$546,363	\$15,533		
NEW YORK N Y		64966QCA6	1,219	2.13%	\$1,000,000	\$1,046,970	\$1,003,750	\$43,220		
OREGON ST DEPT ADMIN		68607VT47	1,097	2.81%	\$500,000	\$533,320	\$510,125	\$23,195		
TULSA CNTY OKLA INDP		899593MG9	1,158	2.60%	\$500,000	\$526,970	\$501,550	\$25,420		
Negotiable Certificates of Deposit		1ST SEC BK OF WASH	33625CCP2	1,217	2.00%	\$245,000	\$258,149	\$245,000	\$13,149	
	ABACUS FED SVGS BK	00257TBF2	1,220	2.00%	\$245,000	\$258,157	\$245,000	\$13,157		

Portfolio

As of March 2021

Portfolio Ty..	Security Type	Issuer	CUSIP	Days to Maturity	Coupon	Par Value	Market Value	Book Value	Unrealized P/L
Reserve	Negotiable Certificates of Deposit	ALLEGIANCE BK C/D	01748DAX4	547	2.15%	\$245,000	\$252,424	\$245,000	\$7,424
		ALLY BK MIDVALE UTAH	02007GKC6	432	2.50%	\$245,000	\$251,958	\$245,000	\$6,958
		ALMA BK ASTORIA NEW	020080BL0	1,260	1.75%	\$245,000	\$256,304	\$245,000	\$11,304
		AMER EXP FED SVGS C/D	02587CFL9	62	2.25%	\$245,000	\$245,929	\$245,000	\$929
		AMERICAN EXP C/D F/R	02587DU55	426	2.40%	\$245,000	\$251,505	\$245,000	\$6,505
		AMERICAN ST BK C/D	029728BA9	1,122	2.50%	\$245,000	\$261,251	\$245,000	\$16,251
		BALBOA THRIFT & LN	05765LAY3	840	2.05%	\$245,000	\$255,381	\$245,000	\$10,381
		BANK MIDWEST	063615BP2	513	3.05%	\$245,000	\$255,204	\$245,000	\$10,204
		BANK NEW ENG SALEM	06426KBE7	1,149	2.65%	\$245,000	\$262,684	\$245,000	\$17,684
		BANK3 (TENNESSEE) C/D	06653LAJ9	716	0.90%	\$245,000	\$248,567	\$245,000	\$3,567
		BANKERS BK OKLA C/D	06610QDU2	82	2.40%	\$245,000	\$246,296	\$245,000	\$1,296
		BELL ST BK & TR C/D	07815ABA4	355	0.90%	\$245,000	\$246,940	\$245,000	\$1,940
		BELMONT SVGS BK C/D	080515CG2	334	2.60%	\$245,000	\$250,623	\$245,000	\$5,623
		BK BARODA NY YC/D	06062QXG4	237	1.85%	\$245,000	\$247,842	\$245,000	\$2,842
		CAPITAL ONE BK C/D	140420L24	202	1.70%	\$245,000	\$246,887	\$245,000	\$1,887
		CITADEL FED CR UN C/	17286TAG0	1,429	1.65%	\$245,000	\$255,993	\$245,000	\$10,993
		CITI NATL ASSN C/D	17312QK32	34	2.90%	\$245,000	\$245,659	\$245,000	\$659
		CITIZENS DEP BK C/D	17453FBX9	82	1.90%	\$245,000	\$246,031	\$245,000	\$1,031
		COMENITY CAP BK C/D	20033AXE1	187	2.10%	\$245,000	\$247,560	\$245,000	\$2,560
		COMMERCE BK GENEVA	20056QRZ8	1,183	2.30%	\$245,000	\$260,290	\$245,000	\$15,290
		COMMERCIAL BK HARROG	20143PDX5	805	2.45%	\$245,000	\$257,184	\$245,000	\$12,184
		CONGRESSIONAL BK C/D	20726AAZ1	394	2.45%	\$245,000	\$251,228	\$245,000	\$6,228
		DENVER SVGS BK IOWA	249398BT4	812	2.25%	\$245,000	\$256,187	\$245,000	\$11,187
		DISCOVER BK C/D	2546726Y9	489	2.30%	\$245,000	\$252,193	\$245,000	\$7,193
		DNB FIRST N.A. C/D	25590AAH3	449	2.00%	\$245,000	\$250,706	\$245,000	\$5,706
		EAGLEBANK BETHESDA	27002YEJ1	566	2.55%	\$245,000	\$254,188	\$245,000	\$9,188
		ENCORE BK LTTL RCK	29260MAM7	866	2.00%	\$245,000	\$255,337	\$245,000	\$10,337
		ENERBANK USA UT	29278TMN7	966	1.80%	\$245,000	\$254,942	\$245,000	\$9,942
		ENTERPRISE BK ALLISO	29367RKT2	1,142	2.60%	\$245,000	\$262,211	\$245,000	\$17,211
		FIRST BK HGLND C/D 2	319141JC2	580	2.15%	\$245,000	\$252,838	\$245,000	\$7,838
		FIRST COML BK MISS	31984GFA2	121	1.95%	\$245,000	\$246,551	\$245,000	\$1,551
		FIRST FMRS B&T C/D	320165JK0	1,253	1.75%	\$245,000	\$256,272	\$245,000	\$11,272
		FIRST NATL BK MCG C/D	32112UDM0	1,007	1.75%	\$245,000	\$254,900	\$245,000	\$9,900
		FIRST PREMIER BK C/D	33610RRF2	533	2.00%	\$245,000	\$251,740	\$245,000	\$6,740
		FIRST SOURCE BK C/D	33646CJN5	97	2.60%	\$245,000	\$246,683	\$245,000	\$1,683
		FIRST ST BK BUXTON	33648RAZ2	888	1.65%	\$245,000	\$253,453	\$245,000	\$8,453
		FIRST TECH FEDL C/D	33715LAD2	91	1.75%	\$245,000	\$245,958	\$245,000	\$958
		FIRSTBANK PR SAN YC/	33767GAD0	68	2.50%	\$245,000	\$246,117	\$245,000	\$1,117
		FIRSTTRUST SVGS BK C/D	337630BD8	84	1.90%	\$245,000	\$246,046	\$245,000	\$1,046
		FLAGSTAR BK FSB TROY	33847E2L0	75	2.45%	\$245,000	\$246,225	\$245,000	\$1,225
		GENOA BKG CO OHIO	372348CJ9	1,218	1.95%	\$245,000	\$257,740	\$245,000	\$12,740
		GRAND RIV BK GRNDVLL	38644ABP3	1,220	2.00%	\$245,000	\$258,157	\$245,000	\$13,157
		HAVEN SVGS BK HOBOKE	41939HAT9	131	1.95%	\$245,000	\$246,666	\$245,000	\$1,666
		HORIZON BK WAVERLY	44042TBQ6	881	1.70%	\$231,000	\$241,945	\$227,867	\$14,077

Portfolio

As of March 2021

Portfolio Ty..	Security Type	Issuer	CUSIP	Days to Maturity	Coupon	Par Value	Market Value	Book Value	Unrealized P/L
Reserve	Negotiable Certificates of Deposit	INDUSTRIAL & COML BK	45581EAX9	821	3.30%	\$245,000	\$262,064	\$245,000	\$17,064
		KNOXVILLE TVA	499724AD4	882	3.25%	\$245,000	\$262,868	\$245,000	\$17,868
		KS STATEBANK MANHATT	50116CBF5	777	2.30%	\$200,000	\$209,022	\$199,700	\$9,322
		LAFAYETTE FED CR	50625LAE3	910	3.30%	\$245,000	\$263,649	\$245,000	\$18,649
		LAKESIDE BK CHIC C/D	51210SMY0	266	1.95%	\$245,000	\$248,371	\$245,000	\$3,371
		LIVE OAK BKG CO C/D	538036GU2	1,337	1.85%	\$245,000	\$257,512	\$245,000	\$12,512
		LUANA SAVINGS BK C/D	549104FX0	209	2.30%	\$245,000	\$248,146	\$245,000	\$3,146
		MAINSTREET BK FAIRFA	56065GAG3	1,122	2.60%	\$245,000	\$262,001	\$245,000	\$17,001
		MERCANTIL COMMERCEBA	58733AEX3	82	3.00%	\$245,000	\$246,646	\$245,000	\$1,646
		MID MO BK SPRINGFIEL	59541KBV8	1,204	1.90%	\$245,000	\$257,260	\$245,000	\$12,260
		MORGAN STANLEY BK C/	61690UPF1	1,339	1.95%	\$245,000	\$258,399	\$245,000	\$13,399
		MORGAN STANLEY PVT	61760AYR4	1,107	2.80%	\$245,000	\$263,297	\$245,000	\$18,297
		NEIGHBORS FCU	64017AAM6	911	3.30%	\$245,000	\$263,720	\$245,000	\$18,720
		NORTHFIELD BK C/D	66612ABV9	203	1.95%	\$245,000	\$247,577	\$245,000	\$2,577
		NUMERICA CR UN C/D	67054NAH6	82	2.10%	\$245,000	\$246,129	\$245,000	\$1,129
		PARK VIEW FCU HARRIS	70087TAA3	524	1.80%	\$245,000	\$250,895	\$245,000	\$5,895
		PIONEER BK SSB ATX	723605AS0	201	2.40%	\$245,000	\$248,158	\$245,000	\$3,158
		PLAINS ST BK TEXC/D	726547BK7	1,178	2.30%	\$245,000	\$260,246	\$245,000	\$15,246
		POPPY BK SANTA C/D	73319FAF6	1,448	1.10%	\$245,000	\$250,760	\$245,000	\$5,760
		PREFERRED BK LOS ANG	740367HP5	1,234	2.00%	\$245,000	\$258,247	\$245,000	\$13,247
		PRIVATEBANK & TC C/D	74267GVX2	400	2.00%	\$200,000	\$204,172	\$199,700	\$4,472
		R.I.A. FEDERAL CREDI	749622AL0	1,000	2.50%	\$245,000	\$259,874	\$245,000	\$14,874
		RAYMOND JAMES BK NAT	75472RAU5	1,370	1.85%	\$245,000	\$257,657	\$245,000	\$12,657
		RELIANCE SVGS BK C/D	75950XAF6	328	2.50%	\$245,000	\$250,304	\$245,000	\$5,304
		RIVERBANK POCAHON C/D	76857AAB7	810	2.30%	\$245,000	\$256,706	\$245,000	\$11,706
		SALLIE MAE BK SLT LA	7954503Q6	453	2.25%	\$245,000	\$251,527	\$245,000	\$6,527
		SPRING BK NY C/D	849430AS2	526	2.00%	\$245,000	\$251,620	\$245,000	\$6,620
		STONE BK MTN VIEW	86158RAV1	733	3.10%	\$245,000	\$259,445	\$245,000	\$14,445
		SYNOVUS BK COLUMBUS	87164DNM8	78	2.40%	\$245,000	\$246,247	\$245,000	\$1,247
		TCM BK NA TAMPA FLA	872308DG3	23	2.40%	\$245,000	\$245,368	\$245,000	\$368
		TOWNEBANK PORTSMOUTH	89214PBR9	89	3.00%	\$245,000	\$246,786	\$245,000	\$1,786
		UBS BK USA SALT LAKE	90348JCR9	790	3.15%	\$245,000	\$260,712	\$245,000	\$15,712
		ULTIMA BK MINN	90385LCR8	546	3.10%	\$245,000	\$255,885	\$245,000	\$10,885
UPPER PENINSULA C/D	91630PAS0	1,367	1.75%	\$245,000	\$256,740	\$245,000	\$11,740		
USALLIANCE FCU RYE	90352RAE5	180	3.10%	\$245,000	\$248,668	\$245,000	\$3,668		
WASHINGTON FED SEATT	938828BJ8	1,241	2.05%	\$245,000	\$258,705	\$245,000	\$13,705		
WELLS FARGO BANK NAT	949763B96	1,150	2.65%	\$245,000	\$262,402	\$245,000	\$17,402		
WELLS FARGO NATL BK	949495AF2	639	1.85%	\$245,000	\$252,316	\$245,000	\$7,316		
Supranational Obligations		IADB GLOBAL MT	4581X0CV8	167	1.25%	\$500,000	\$502,365	\$485,390	\$16,975
		INTER-AMERICAN DEVEL	45818WCK0	376	2.36%	\$750,000	\$764,820	\$760,658	\$4,163



CITY OF
EL SEGUNDO

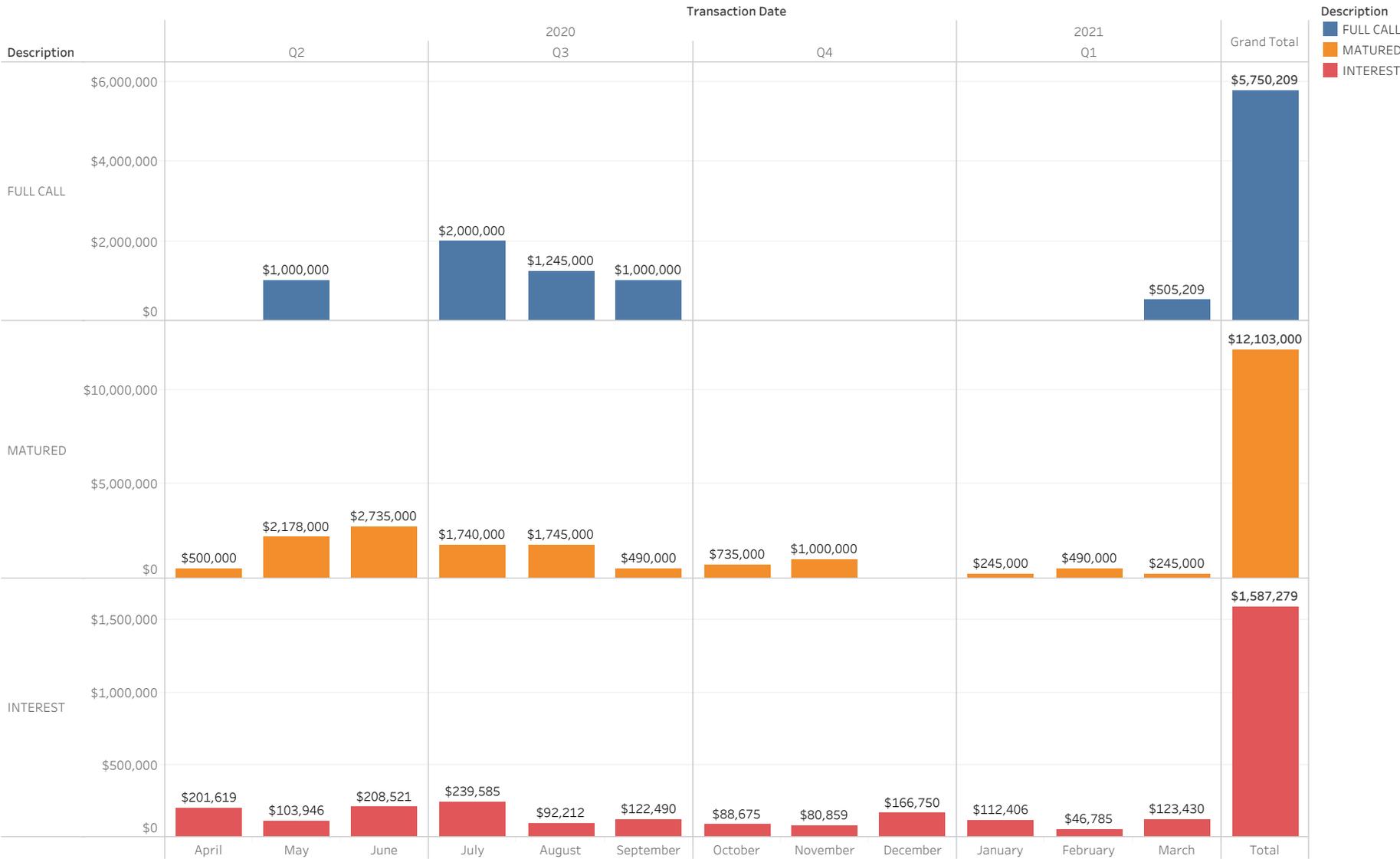
Transactions

Transactions

Prior 3 Months as of March 2021

Interest Received

As of March 2021





CITY OF
EL SEGUNDO

Compliance

Asset Class Compliance

As of March 2021

Security Type	In Compliance?	Par Value	Book Value	Market Value	Weight	Maximum Weight
Cash	Y	\$20,342,683	\$20,342,683	\$20,342,683	18.90%	100%
LAIF	Y	\$39,878,719	\$39,878,719	\$39,878,719	37.05%	100%
CAMP - JPAP	Y	\$84,284	\$83,460	\$84,284	0.08%	30%
Government	Y	\$10,000,000	\$10,091,675	\$10,346,765	9.61%	100%
Medium Term Notes	Y	\$7,645,000	\$7,610,883	\$7,871,891	7.31%	15%
Municipal Bonds	Y	\$6,345,000	\$6,453,622	\$6,647,004	6.18%	10%
Negotiable Certificates of Deposit	Y	\$20,476,000	\$20,472,268	\$21,187,202	19.69%	30%
Supranational Obligations	Y	\$1,250,000	\$1,246,048	\$1,267,185	1.18%	10%

Rating Compliance

As of March 2021

Security Type	Issuer	CUSIP	S&P Rating	In Compliance?	Market Value	Weight	Maximum % of Portfolio
Medium Term Notes	AMAZON COM INC	023135AJ5	AA-	Y	\$515,655	0.48%	3.00%
	APPLE INC NT	037833AK6	AA+	Y	\$522,330	0.49%	3.00%
	BERKSHIRE HATHAWAY	084670BR8	AA	Y	\$522,405	0.49%	3.00%
	CATERPILLAR FINL SVC	14913QAA7	A	Y	\$512,820	0.48%	3.00%
	COCA COLA CO SR NT	191216CL2	A+	Y	\$520,335	0.48%	3.00%
	ESTEE LAUDER COS INC	29736RAN0	A+	Y	\$520,520	0.48%	3.00%
	JOHNS HOPKINS HLTH	478111AB3	AA-	Y	\$150,356	0.14%	3.00%
	NEW YORK LIFE 144A	64952WCS0	AA+	Y	\$511,670	0.48%	3.00%
	ORACLE CORP	68389XBL8	A	Y	\$520,190	0.48%	3.00%
	ORACLE CORP SR NT	68389XBK0	A	Y	\$502,930	0.47%	3.00%
	PACCAR FINL CORP SR	69371RP26	A+	Y	\$501,365	0.47%	3.00%
	TOYOTA MOTOR CR BDS	89236TCQ6	A+	Y	\$516,020	0.48%	3.00%
	UNITED PARCEL SERVIC	911312BT2	A-	Y	\$524,460	0.49%	3.00%
	WAL-MART STORES INC	931142DU4	AA	Y	\$517,500	0.48%	3.00%
	WELLS FARGO & CO	949746SA0	BBB+	Y	\$502,855	0.47%	3.00%
		949746SK8	BBB+	Y	\$510,480	0.47%	3.00%
Municipal Bonds	CONNECTICUT	20772KGN3	A	Y	\$1,074,010	1.00%	5.00%
	CONNECTICUT ST	20772JL75	A	Y	\$516,165	0.48%	5.00%
	GOODRICH MICH AREA	382406PY6	AA	Y	\$313,644	0.29%	5.00%
	HOUSTON TEX	442331ST7	AA	Y	\$1,038,200	0.96%	5.00%
	LA QUINTA CALIF REDE	50420BCL4	AA-	Y	\$1,035,830	0.96%	5.00%
	LAS VEGAS NEV	5176968H6	AA	Y	\$561,895	0.52%	5.00%
	NEW YORK N Y	64966QCA6	AA	Y	\$1,046,970	0.97%	5.00%
	OREGON ST DEPT ADMIN	68607VT47	AAA	Y	\$533,320	0.50%	5.00%
	TULSA CNTY OKLA INDP	899593MG9	N/A	Y	\$526,970	0.49%	5.00%
Supranational Obligations	IADB GLOBAL MT	4581X0CV8	N/A	Y	\$502,365	0.47%	3.00%
	INTER-AMERICAN DEVEL	45818WCK0	AAA	Y	\$764,820	0.71%	3.00%

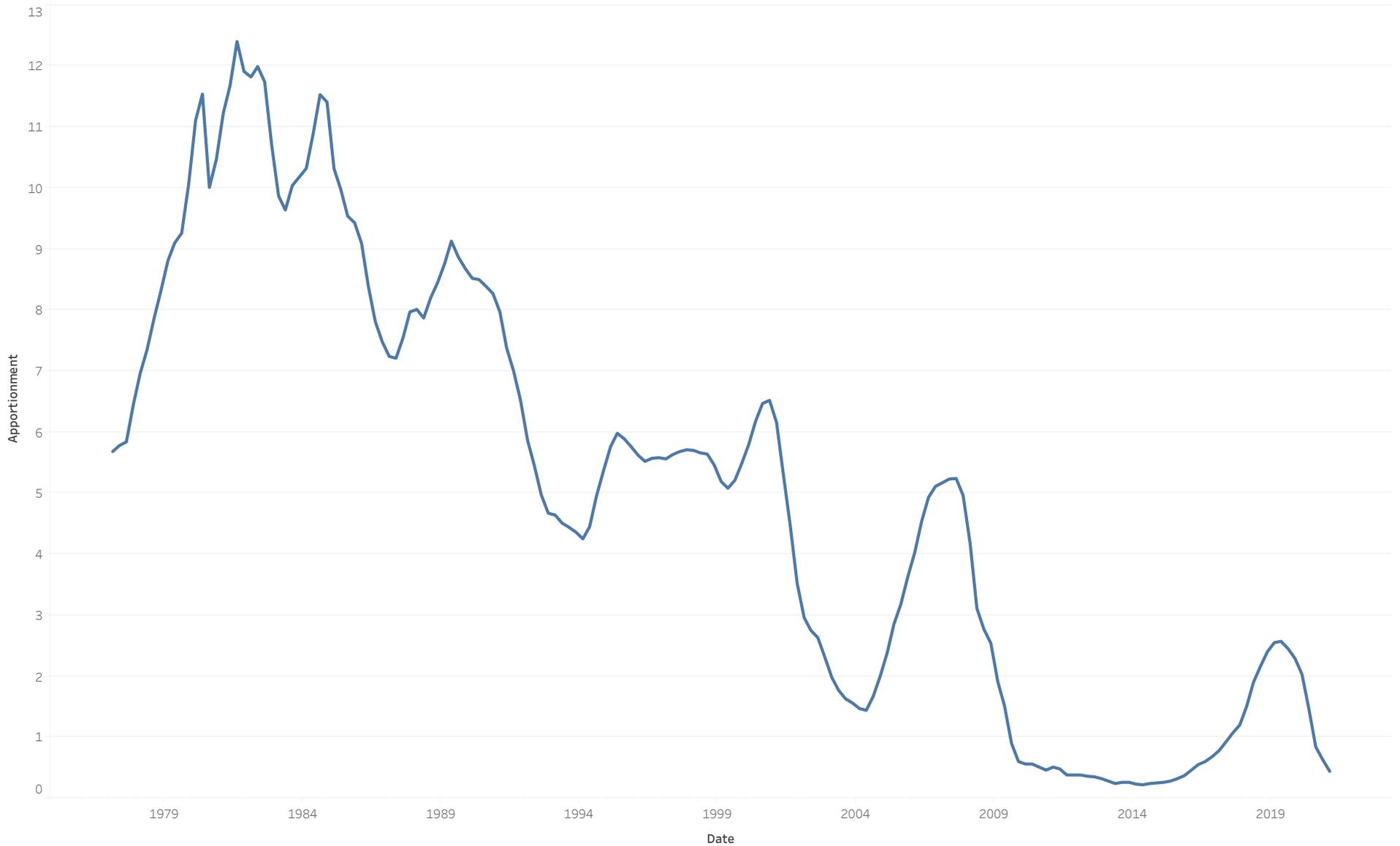


CITY OF
EL SEGUNDO

LAIF

LAIF Apportionment Rates

As of March 2021



LAIF Diagnostics

As of March 2021



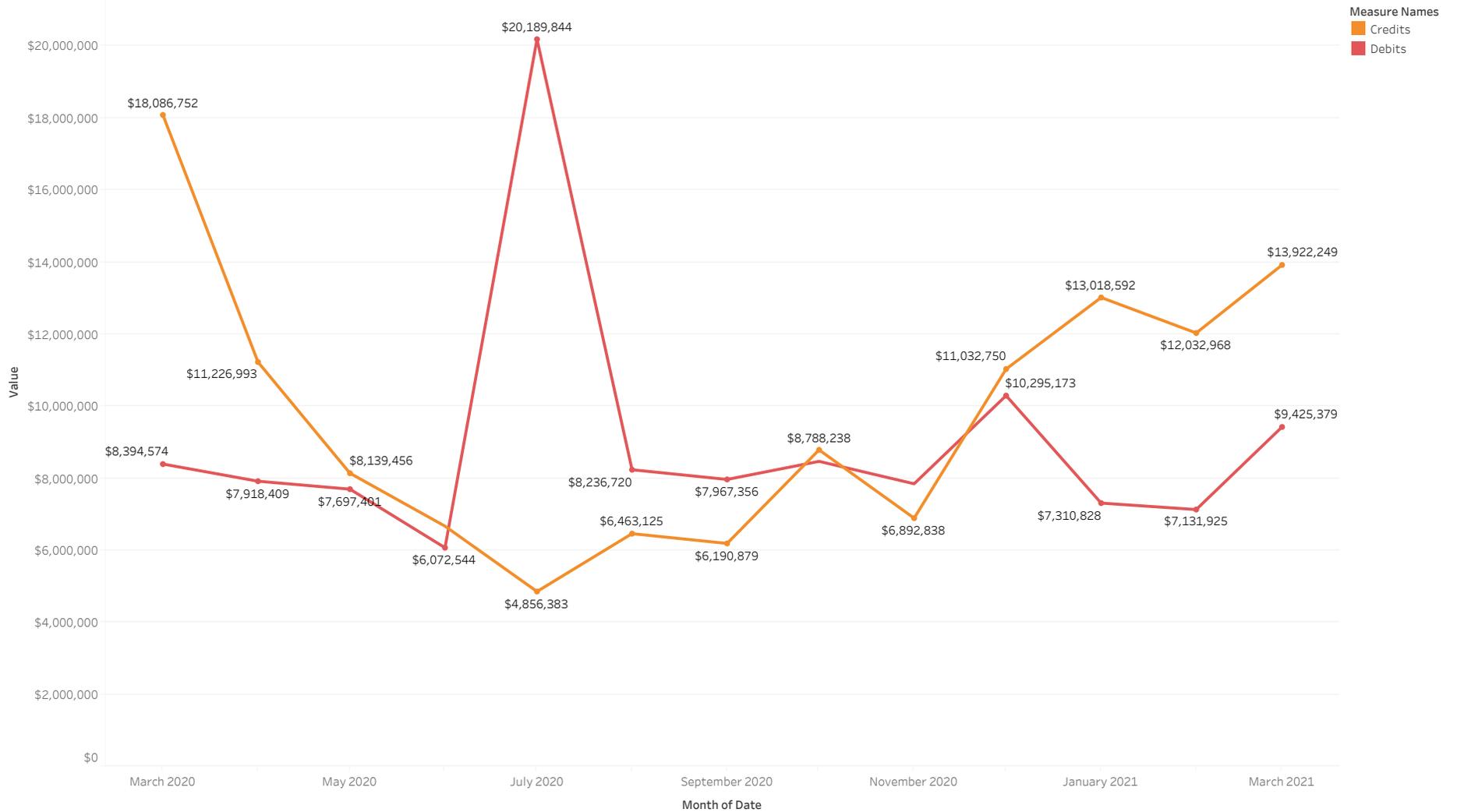


CITY OF
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City Cash Flows

Rolling 13-Month Cash Flow Analysis

As of March 2021



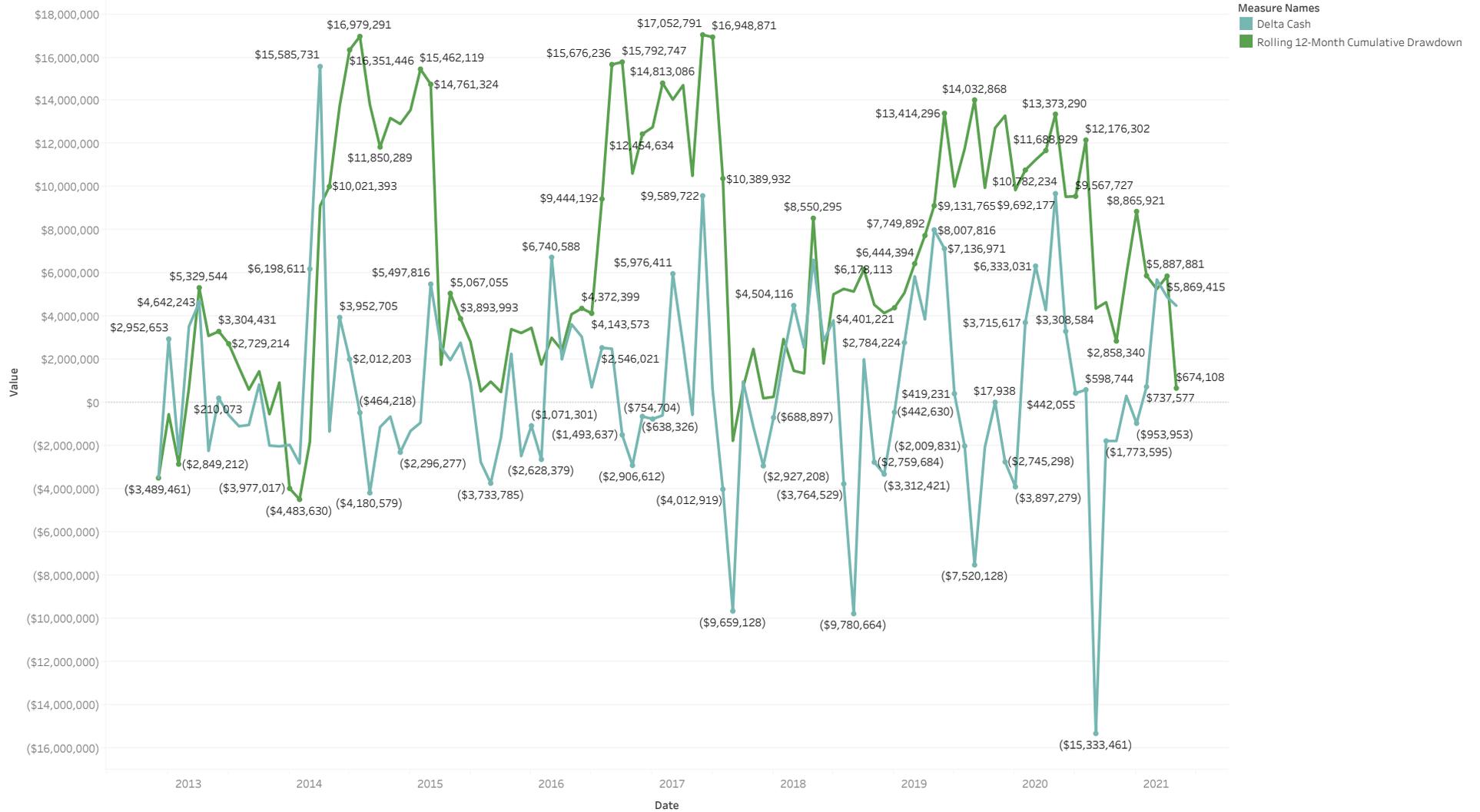
Net Change in Cash by Year

As of March 2021



Historic Drawdowns

As of March 2021



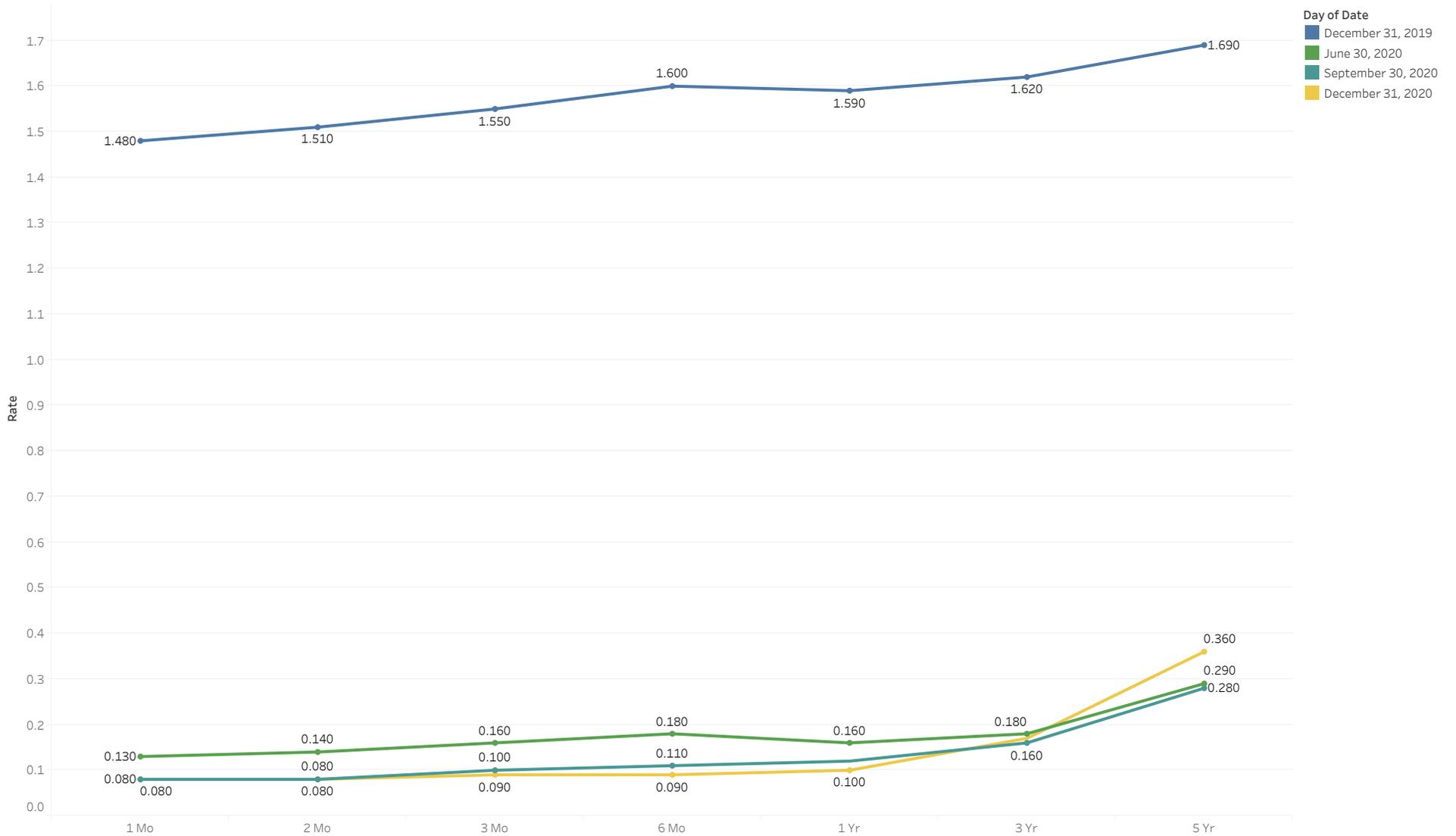


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Economic Environment

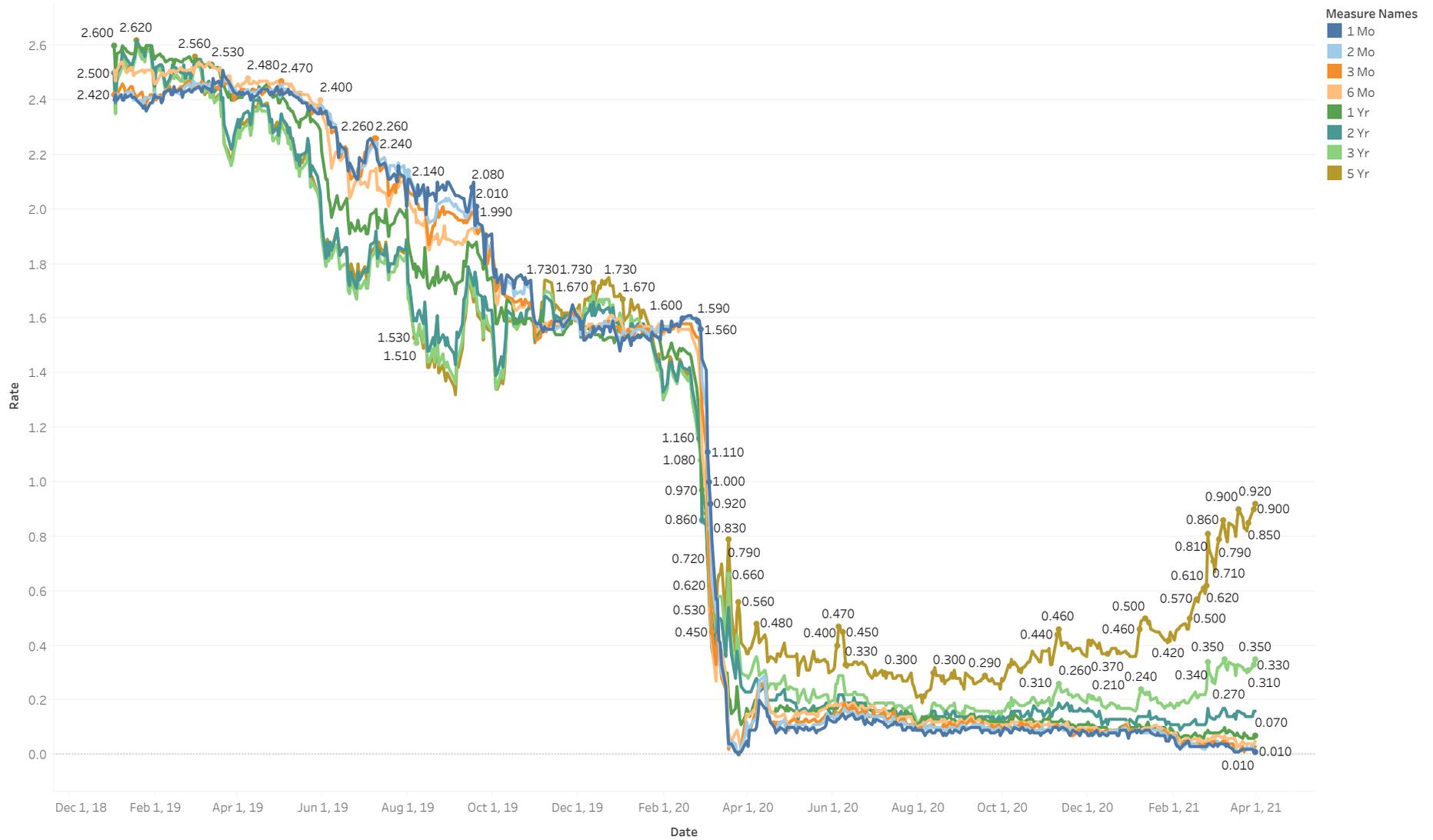
U.S. Treasury Yield Curve

As of March 2021



U.S. Treasury Maturity Through Time

As of March 2021



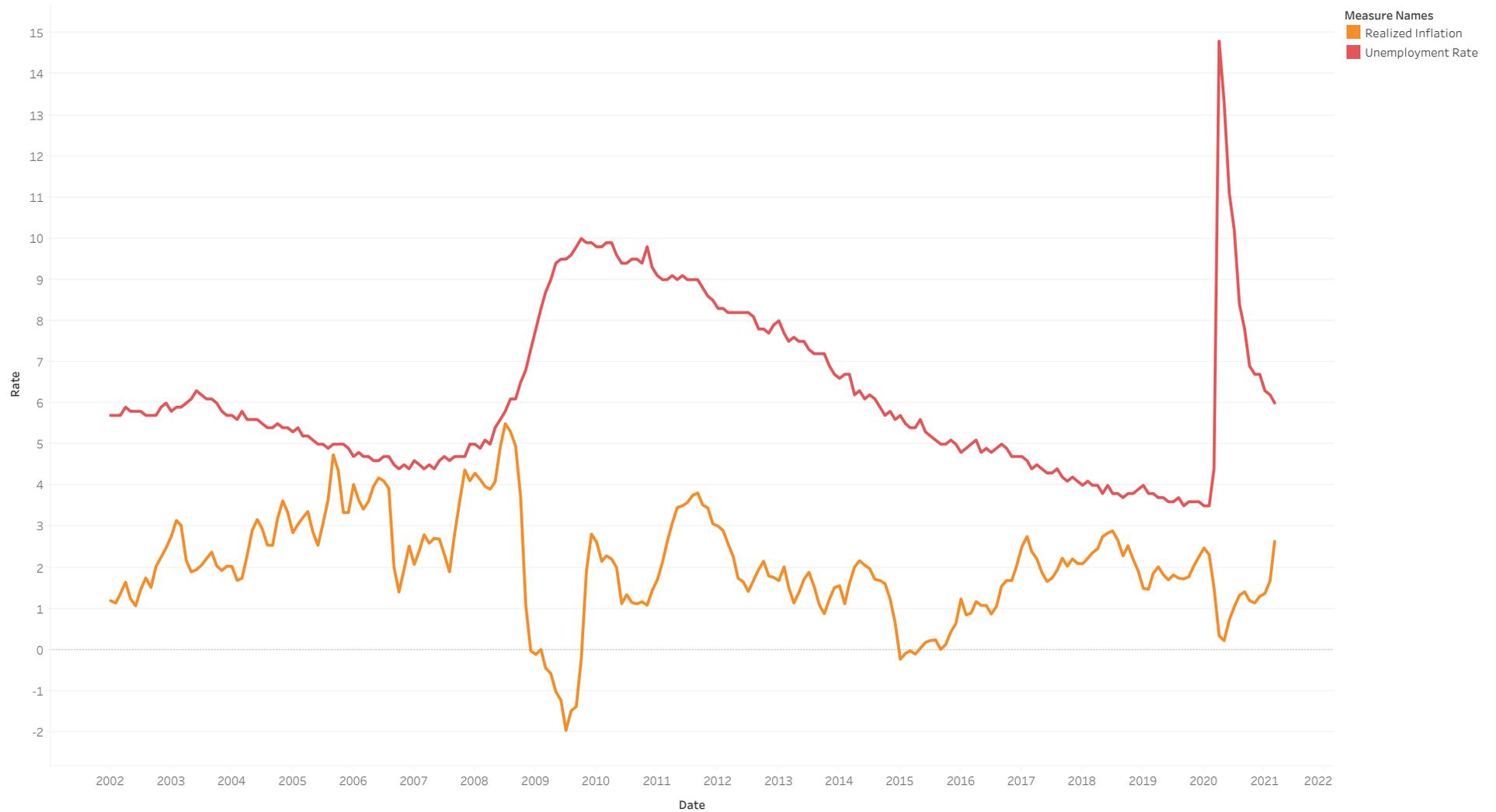
10-Year Minus 3-Month Treasury Yield Spread

As of March 2021



Unemployment vs Inflation

As of March 2021



5-Year Breakeven Inflation Prediction

As of March 2021



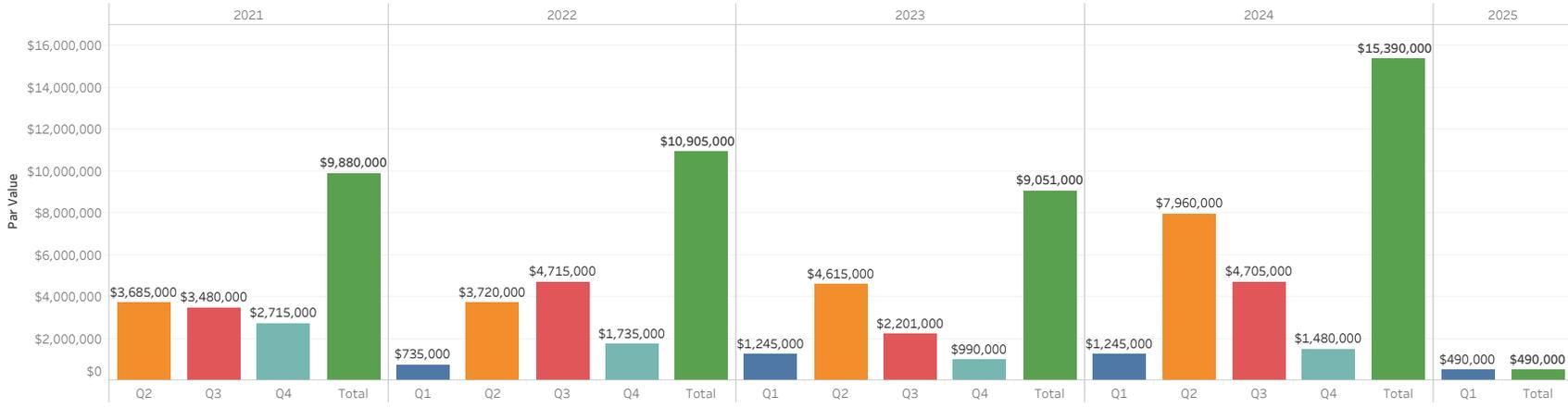


CITY OF
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Survey of Options

Reserve Portfolio Ladder by Quarter

As of March 2021

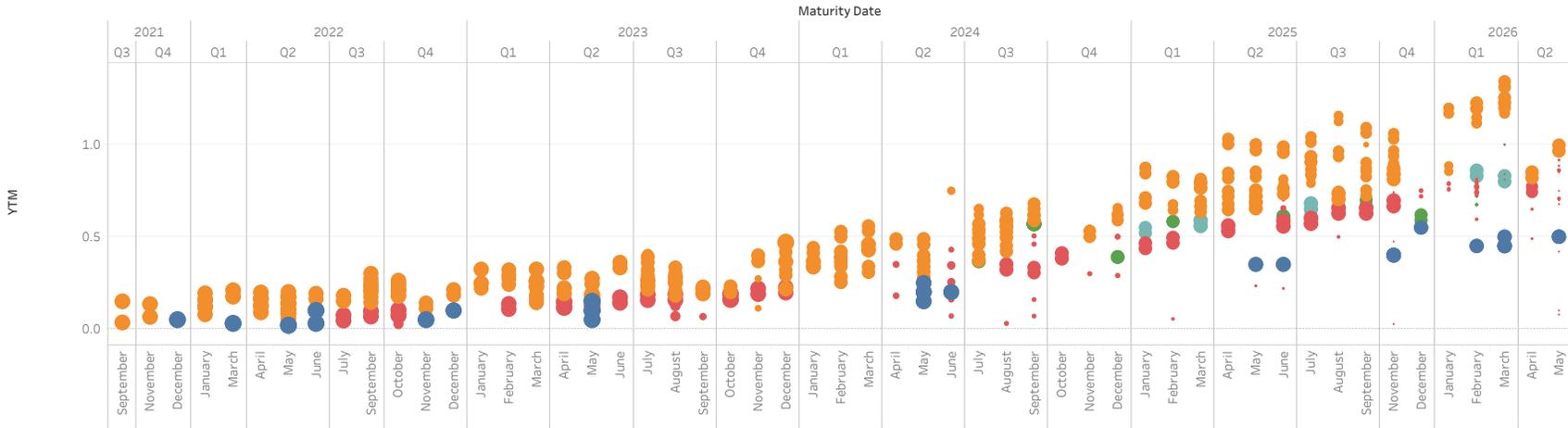


Reference Date
March 2021

- Maturity Quarter
- 2021 Q3
 - 2021 Q4
 - 2022 Q1
 - 2022 Q2
 - 2022 Q3
 - 2022 Q4
 - 2023 Q1
 - 2023 Q2
 - 2023 Q3
 - 2023 Q4
 - 2024 Q1
 - 2024 Q2
 - 2024 Q3
 - 2024 Q4
 - 2025 Q1
 - 2025 Q2
 - 2025 Q3
 - 2025 Q4
 - 2026 Q1
 - 2026 Q2

- Category
- CD
 - Corp
 - GSE
 - Supra
 - Taxable Muni

Bond Filter





City Council Agenda Statement
Meeting Date: June 15, 2021
Agenda Heading: Reports - City Attorney
Item Number: I.23

TITLE:

Ordinance Repealing Local Campaign Contribution Limits in Favor of State Law Campaign Contribution Limits to be Enforced by the Fair Political Practices Commission

RECOMMENDATION:

1. Introduce and waive first reading of an ordinance repealing the City's campaign contribution limits in favor of state law's campaign contribution limits effective January 1, 2021 via AB 571.
2. Schedule second reading of the ordinance on August 17, 2021.

FISCAL IMPACT:

The City is currently responsible for enforcing and prosecuting any violations of the ordinance. If the ordinance is introduced and adopted, there would be no cost for enforcement by the City, since the FPPC would be responsible for enforcing the new state law.

BACKGROUND:

State law imposes campaign contribution limits for elections to state office. Prior to 2021, state law did not impose limits on contributions to candidates for local offices, although cities and counties have the authority to adopt their own contribution limits. The City of El Segundo exercised such authority by adopting campaign contribution limits in 2008. The current local limitation is \$750 per person, calendar year. (ESMC § 1-9-3).

DISCUSSION:

Effective January 1, 2021, AB 571 established default campaign contribution limits for cities and counties that have not adopted their own limits. The default limits will be set at the same level as the limit on contributions from individuals to candidates for Senate

Campaign Contribution Limits

June 15, 2021

Page 2 of 2

and Assembly—no more than \$4,700 per person per election. This amount will be adjusted by the Fair Political Practices Commission (FPPC) in January of each odd-numbered year according to the Consumer Price Index.

At its June 1, 2021 meeting, the City Council directed staff to prepare an ordinance repealing the City's local campaign contribution limit in favor of the state's new campaign contribution limits. If introduced, the ordinance will be brought back for second reading at the Council's next regularly-scheduled meeting. If adopted, the ordinance will take effect 30 days after adoption.

CITY STRATEGIC PLAN COMPLIANCE:

Legal requirement. Not applicable.

PREPARED BY:

Tracy Weaver, City Clerk

REVIEWED BY:

David King, Assistant City Attorney

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Proposed Ordinance Repealing Local Campaign Contribution Limits (revised 6-9-21)

ORDINANCE NO. _____

AN ORDINANCE REPEALING LOCAL CAMPAIGN CONTRIBUTION LIMITS IN FAVOR OF STATE LAW CAMPAIGN CONTRIBUTION LIMITS TO BE ENFORCED BY THE FAIR POLITICAL PRACTICES COMMISSION

The City Council of the City of El Segundo does ordain as follows:

SECTION 1: The City Council finds and declares as follows:

- A. Before 2021, state law did not impose limits on campaign contributions to candidates for local offices, and cities and counties had the authority to adopt their own contribution limits;
- B. In September 2008, the City Council of the City of El Segundo adopted campaign contribution limits via Ordinance No. 1420; the current local limitation is \$750 per person, calendar year;
- C. Effective January 1, 2021, AB 571 established default campaign contribution limits for cities and counties that have not adopted their own limits; the current limit is no more than \$4,700 per person per election, and the limit will be adjusted by the Fair Political Practices Commission (FPPC) in January of each odd-numbered year according to the Consumer Price Index; and
- D. The City Council desires to repeal the City's local campaign contribution limit in favor of the state's new campaign contribution limits, the latter of which will be enforced by the FPPC.

SECTION 2: *Environmental Assessment.* Adoption of the proposed Ordinance is statutorily exempt from further environmental review under the California Environmental Quality Act (California Public Resources Code §§21000, *et seq.*, "CEQA") and CEQA Guidelines (14 California Code of Regulations §§15000, *et seq.*), because the proposed Ordinance would amend the El Segundo Municipal Code as far as campaign contribution limits, and it can be seen with certainty that there is no possibility that the Ordinance will have a significant effect on the environment.

SECTION 3: Section 1-9-3 of ESMC Title 1 (Administration and Personnel), Chapter 9 (Campaign Contributions and Disclosures), is amended as follows:

~~1-9-3: ANONYMOUS CONTRIBUTIONS PROHIBITED; CONTRIBUTION LIMIT:~~

~~—A. It is unlawful for any person to make, and any candidate, controlled committee, or committee to solicit or accept, any anonymous contribution in a local election.~~

~~—B. For local elections, it is unlawful for any person to make a contribution to a candidate, controlled committee, or committee that exceeds seven hundred fifty dollars (\$750.00) in a calendar year.~~

SECTION 4. *Validity of Previous Code Sections.* If the entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal of the ESMC or other regulation by this Ordinance will be rendered void and cause such ESMC provision or other regulation to remain in full force and effect for all purposes.

SECTION 5. *Enforceability.* Repeal or amendment of any previous Code Sections does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 6. *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provision or application and, to this end, the provisions of this Ordinance are severable.

SECTION 7. The City Clerk, or her duly appointed deputy, is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of El Segundo's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 8. *Effective Date.* This Ordinance will become effective on the 31st day following its passage and adoption.

PASSED AND ADOPTED this ____ day of _____, 2021.

Drew Boyles, Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Ordinance No. ____ was duly introduced by said City Council at a regular meeting held on the ____ day of _____, 2021, and was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the ____ day of _____, 2021, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney