



AGENDA

EL SEGUNDO CITY COUNCIL

350 MAIN STREET

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20.

JUNE 1, 2021
TELECONFERENCE VIA ZOOM MEETING

MEETING ID: 964 5963 7962
PIN: 730770

***PUBLIC ADVISORY:
THE CITY COUNCIL CHAMBER WILL BE OPEN FOR SPECIAL PRESENTATIONS
AND PUBLIC COMMUNICATIONS ONLY***

Drew Boyles, Mayor
Chris Pimentel, Mayor Pro Tem
Carol Pirsztuk, Councilmember
Scot Nicol, Councilmember
Lance Giroux, Councilmember

Tracy Weaver, City Clerk
Matthew Robinson, City Treasurer

Executive Team

Scott Mitnick, City Manager
Barbara Voss, Deputy City Manager
Bill Whalen, Police Chief
Denis Cook, Contractor, Development Services
Elias Sassoon, Public Works Director
Melissa McCollum, Community Svcs. Director

Mark Hensley, City Attorney
Joe Lillio, Chief Financial Officer
Chris Donovan, Fire Chief
Rebecca Redyk, HR Director
Charles Mallory, Info. Tech. Director

MISSION STATEMENT:

“Provide a great place to live, work, and visit.”

VISION STATEMENT:

“A hub for innovation where big ideas take off.”

How Can Members of the Public Observe and Provide Public Comments?

- Residents can watch the meeting live via Spectrum Channel 3 and 22, AT&T U-Verse Channel 99 and/or El Segundo TV at YouTube.com.
- Access remotely via Zoom from a device of choice or by phone. Use URL <https://zoom.us/j/96459637962> and enter PIN: **730770** or visit www.zoom.us click on “Join a Meeting” and enter meeting ID and PIN.
- Join by phone at 1-669-900-9128 and enter meeting ID and PIN. **NOTE: Your phone number is captured by the Zoom software and is subject to the Public Records Act, dial *67 BEFORE dialing in to remain anonymous.**
- Note that you will be placed in a “listen only” mode and your video feed will not be shared with City Council or members of the public.
- Members of the public may also provide comments in the Council Chamber during the public communication portion of the meeting. Members of the public must observe "social distancing" requirements at all times, remain six (6) feet apart from others and wear a mask at all times. Council Chamber will only be open during public communications, commenter must exit the Council Chamber after speaking.
- For Public Communications and comments during Public Hearings, please notify meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak. **(If you do not wish for your name to appear on the screen, then use the drop-down menu and click on “rename” to rename yourself “anonymous”)**
- Do not simultaneously use a microphone through Zoom and a cellphone/telephone, this combination results in audio problems.
- For electronic public comments on a specific agenda item, submit comments to the following e-mail address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: PUBLICCOMMUNICATIONS@elsegundo.org **in subject line please state the meeting date and item number.** Depending on volume of communications, emails will be read during public communications.
- For Public Hearings: written communications will be accepted via email at PUBLICCOMMUNICATIONS@elsegundo.org both before the meeting and during open period of the Public Hearing.
- All written communication, documents, email addresses of attendees captured by Zoom software will be considered a public document subject to possible posting on the City’s website and are subject to disclosure under the Public Records Act.

Additional Information:

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk’s Office during normal business hours. Such documents may also be posted on the City’s website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk’s Office at 310-524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, JUNE 1, 2021 - 6:00 PM**

4:00 PM CLOSED SESSION

CALL TO ORDER

ROLL CALL

PUBLIC COMMUNICATION – (RELATED TO CITY BUSINESS ONLY – 5-MINUTE LIMIT PER PERSON, 30-MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. City Council and/or City Manager will respond to comments after Public Communications is closed.*

SPECIAL ORDERS OF BUSINESS

RECESS INTO CLOSED SESSION: *City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City’s Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City’s Labor Negotiators.*

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV'T CODE §54956.9(D)(1): -0- MATTERS

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code §54956.9(d)(2): -0-matters.

Initiation of litigation pursuant to Government Code §54956.9 (d)(4): -0- matters.

Significant exposure to litigation pursuant to Government Code §54956.9(d) (2) and (3): -0- matter.

Initiation of litigation pursuant to Government Code §54956.9(c): -1- matter.

DISCUSSION OF PERSONNEL MATTERS (GOV'T CODE §54957): -0- MATTERS

APPOINTMENT OF PUBLIC EMPLOYEE (GOV'T. CODE § 54957): -0 MATTER

PUBLIC EMPLOYMENT (GOV'T CODE § 54957) -0- MATTER

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (GOV'T CODE §54956.8): -0- MATTERS

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (GOV'T CODE 54957.6): -2- MATTERS

1. Employee Organizations: Firefighters' Association (FFA) and Police Officers' Association

Agency Designated Representatives; City Manager, Scott Mitnick and Human Resources Director, Rebecca Redyk, Irma Moisa Rodriquez

6:00 PM – CONVENE REGULAR SESSION

CALL TO ORDER

INVOCATION – Pastor George Lopez, The Bridge Church

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Pimentel

ROLL CALL

PUBLIC COMMUNICATIONS – (RELATED TO CITY BUSINESS ONLY – 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

SPECIAL PRESENTATIONS

- a) LGBTQ Pride Month
- b) American Cancer Society – Beach Cities Relay for Life
- c) COVID-19 Update

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Read all ordinances and resolutions on the Agenda by title only.

Recommendation - Approval

B. CONSENT

2. City Council Meeting Minutes

Recommendation –

Approve Regular City Council meeting minutes of May 18, 2021 and Special City Council meeting minutes of May 19, 2021 and May 26, 2021.

3. Warrants Demand Register for Period of May 6, 2021 through May 21, 2021

Recommendation –

Ratify Payroll and employee benefit Checks; Checks released early due to contracts or agreement; Emergency disbursements and/or adjustments; and, Wire transfers. Approve the following Warrant Demand Register numbers 16A and 16B: Warrant numbers 3035681 through 3035914, and 9002022 through 9002024.

4. City Council Letter of Support for the Proposed LA Jazz Festival

Recommendation -

Approve letter of support for the proposed LA Jazz Festival.

5. **Agreement with the City of Hawthorne for Supplemental Law Enforcement (Jail) Services**

Recommendation -

Authorize the City Manager to execute an amendment to the Supplemental Law Enforcement (Jail) Services Agreement No. 5793A with the City of Hawthorne to increase the contract amount from \$12,000 per month to \$15,000 per month for 36 months for full-time jail services.

6. **Title VI Program**

Recommendation -

Approve Title VI Program as required by the Federal Transit Administration for recipient of federal funding.

7. **Second reading of Ordinance Amending the Municipal Code to Amend the Definition of Floor Area for Proposed Development Project Located at 650 and 700 N. Pacific Coast Highway and 737 Lairport Street**

Recommendation -

Waive second reading and adopt Ordinance No. ____ for Environmental Assessment No. 1289 and Zone Text Amendment No. ZTA 20-01, amending El Segundo Municipal Code (ESMC) Section 15-1-6 to exempt any portion of a structure that is devoted to parking from counting towards the net floor area of the building.

8. **Green Line-Douglas Station Parking Lot Maintenance Agreement**

Recommendation -

Authorize the City Manager to execute the Green Line-Douglas Station Parking Lot Maintenance Agreement between the City of El Segundo and Los Angeles County Metropolitan Transportation Authority.

9. **Re-appoint Lily Craig to the South Bay Workforce Investment Board**

Recommendation -

1. Ratify the El Segundo Chamber of Commerce nomination to re-appoint Lily Craig to seat #18 of the South Bay Workforce Investment Board to serve a 4-year term of office from July 1, 2021 to June 30, 2025.
2. Request the City Clerk to forward a certified copy of Council's action to the South Bay Workforce Investment Board.

10. Ordinance Amending the Municipal Code to Address the Accumulation of Abandoned Items in Parkways, and Prohibit the Placement Garbage Cans in Front of Neighboring Properties

Recommendation –

Waive second reading and adopt an ordinance amending Chapter 7-1 of the El Segundo Municipal Code to prohibit abandoned items and junk in parkways, and to prohibit the placing of Garbage Cans in front of neighboring properties.

(This Ordinance is categorically exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., “CEQA”) and the regulations promulgated thereunder (14 California Code of Regulations §§ 1500, et seq., the “CEQA Guidelines”) because it consists of an action taken by the City to ensure the maintenance and protection of the environment. Accordingly, the Ordinance constitutes a Class 8 exemption pursuant to CEQA Guidelines § 15308. Further, it can be seen with reasonable certainty the ordinance will not have a significant effect on the environment; therefore, it is exempt from review under CEQA. (CEQA Guidelines § 15061(b)(3).)

C. PUBLIC HEARINGS

D. STAFF PRESENTATIONS

11. Urho Saari Swim Stadium (“The Plunge”) Needs Assessment and Conceptual Design Update

Recommendation -

Authorize staff to negotiate a consultant contract for engineering design services for the Urho Saari Swim Stadium Renovation

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS

12. Appointments to the Senior Citizen Housing Corporation Board

Recommendation -

Announce the appointees to the Senior Citizen Housing Corporation Board.

F. REPORTS - CITY CLERK

13. Establish Future Consolidated Municipal Elections with Statewide November Even Year General Election

Recommendation -

Introduce an ordinance establishing new General Municipal Election Dates be held in November of even years beginning in November 2022.

G. REPORTS - CITY TREASURER

H. REPORTS - COUNCIL MEMBERS

COUNCIL MEMBER GIROUX

COUNCIL MEMBER NICOL

COUNCIL MEMBER PIRSZTUK

MAYOR PRO TEM PIMENTEL

MAYOR BOYLES

I. REPORTS - CITY ATTORNEY

14. Local Campaign Contribution Limits (AB 571)

Recommendation -

1. Discuss and provide direction to staff on establishing campaign contribution limits either higher or lower than the default limits of state law (AB 571) and potential mechanisms for the administration and enforcement of the new limits, which may include, administrative, civil, or criminal penalties;
2. Take no action, thereby leaving the current campaign contribution limitation of \$750 per person, per year, in place; or
3. Repeal the city's ordinance, allowing the default campaign contribution limits set forth in state law to apply.

J. REPORTS/FOLLOW-UP - CITY MANAGER

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

MEMORIALS

ADJOURNMENT

POSTED:

DATE: May 28, 2021

TIME: 8:00 AM

BY: Tracy Weaver, City Clerk

Proclamation

City of El Segundo, California

- WHEREAS,** the City of El Segundo cherishes the value and dignity of each person, and recognizes and appreciates the importance and respect, equality, and freedom; and
- WHEREAS,** all are welcomed in the City of El Segundo to live, work, and play, and every individual and family, deserves a place to call home where they are safe, happy, and supported by friends, neighbors and community leaders; and
- WHEREAS,** the City of El Segundo denounces prejudice and unfair discrimination based on age, gender identity, gender expression, race, color, religion, marital status, national origin, sexual orientation, or physical attributes as an affront to our fundamental principles; and
- WHEREAS,** the LGBTQ+ community has worked tirelessly for respect and equality, and continues to celebrate authenticity, acceptance and love; and
- WHEREAS,** Pride Month began in June of 1969 on the one-year anniversary of the Stonewall Uprising in New York City after LGBTQ+ and allied friends rose up and fought against harassment and discriminatory laws that have since been declared unconstitutional; and
- WHEREAS,** the City of El Segundo celebrates and appreciates the cultural, civic, and economic contributions of the Lesbian, Gay, Bisexual, Transgender, Queer, plus (LGBTQ+) community which strengthens our social welfare; and
- WHEREAS,** it is imperative that people in our community, regardless of sexual orientation, gender identity, and gender expression, feel valued, safe, empowered, and supported by their peers and community leaders.

NOW, THEREFORE, on this 1st day of June, 2021, the Mayor and Members of the City Council of the City of El Segundo, California, hereby proclaim June 2021 as “**LGBTQ+ Pride Month**”, and commit to providing comprehensive support to our LGBTQ+ communities, and ensuring that El Segundo is an equitable and welcoming place for all.

During Pride Month, we commemorate the events of June 1969 and commit to achieving equal justice under the law, and in our community practices, and encourage all residents to celebrate the progress toward justice, equality, and liberty in the LGBTQ+ community and join us in the fights that remain to be won. The City Council of the City of El Segundo further calls upon residents and employees of El Segundo to observe June 2021 as LGBTQ+ Pride Month in honor of our LGBTQ+ residents, employees, and visitors, and to the contributions they continue to make to our community.



Mayor Drew Boyles

Mayor Pro Tem Carol Pirsztuk

Council Member Scot Nicol

Council Member Chris Pimentel

Council Member Lance Giroux

Proclamation

City of El Segundo, California

WHEREAS, the Beach Cities Relay For Life program is the largest network of cancer awareness events in the nation, uniting nearly 2,000 communities with a shared determination to finish the fight against cancer; and

WHEREAS, funds raised through the 2021 Beach Cities Relay For Life enable the American Cancer Society to save lives from cancer by funding groundbreaking cancer research; providing free, comprehensive information and support to those touched by cancer; and helping people reduce their cancer risk or find it early when it's most treatable; and

WHEREAS, participants of the 2021 Beach Cities Relay For Life join together to celebrate cancer survivors, pay tribute to those lost to the disease, and raise funds to end cancer once and for all.

NOW, THEREFORE, the Mayor and Members of the City Council of the City of El Segundo, California, hereby proclaim June 26, 2021 as "**2021 Beach Cities Relay for Life Day**" in El Segundo and encourage all citizens to help finish the fight against cancer by participating in the 2021 Beach Cities Relay for Life Drive Through Luminaria at the Redondo Beach Performing Arts on Saturday, June 26, 2021 from 7:00pm to 9:00pm.



A handwritten signature in blue ink, appearing to read "Drew Boyles".

Mayor Drew Boyles

*Mayor Pro Tem Carol Pirsztuk
Council Member Scot Nicol*

*Council Member Chris Pimentel
Council Member Lance Giroux*



City Council Agenda Statement

Meeting Date: June 1, 2021

Agenda Heading: Consent

TITLE:

City Council Meeting Minutes

RECOMMENDATION:

Approve Regular City Council meeting minutes of May 18, 2021 and Special City Council meeting minutes of May 19, 2021 and May 26, 2021.

FISCAL IMPACT:

BACKGROUND:

DISCUSSION:

CITY STRATEGIC PLAN COMPLIANCE:

PREPARED BY:

Tracy Weaver, City Clerk

REVIEWED BY:

Tracy Weaver, City Clerk

APPROVED BY:

ATTACHED SUPPORTING DOCUMENTS:

1. 2021-05-19 CC Minutes (SPECIAL)
2. 2021-05-26 CC Minutes (SPECIAL)

MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, MAY 18, 2021

CALL TO ORDER CLOSED SESSION – Due to lack of quorum, meeting adjourned to 5:01 PM.

ROLL CALL

Mayor Boyles - Present
Mayor Pro Tem Pimentel - Present
Council Member Pirsztuk - Present
Council Member Nicol - Present
Council Member Giroux - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) None.

SPECIAL ORDER OF BUSINESS:

1. Appoint City Manager, Scott Mitnick, Human Resources Director, Rebecca Redyk, and Irma Moisa Rodriguez as labor negotiators for the Firefighters' Association and the Police Officers' Association.

MOTION by Council Member Nicol, SECONDED by Council Member Pirsztuk appointing City Manager, Scott Mitnick, Human Resources Director, Rebecca Redyk, and Irma Moisa Rodriguez as labor negotiators for the Firefighters' Association and the Police Officers' Association. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0.

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CLOSED SESSION:

City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City's Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City's Labor Negotiators as follows:

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government 54956.9(d)(4): -1- matter

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (Gov't Code 54957.6): -2-

Employee Organizations: Firefighters' Association (FFA) and Police Officers' Association.

Agency Designated Representatives; City Manager, Scott Mitnick and Human Resources Director, Rebecca Redyk, Irma Moisa Rodriguez.

Mayor Boyles recessed Closed Session at 5:59 PM

6:00 PM – CONVENE REGULAR SESSION

CALL TO ORDER –Mayor Boyles at 6:06 PM (Council on dais, public virtual)

INVOCATION – Pastor Seth McKenna, The Bridge Church

PLEDGE OF ALLEGIANCE – Council Member Nicol

ROLL CALL

| | | |
|-------------------------|---|---------|
| Mayor Boyles | - | Present |
| Mayor Pro Tem Pimentel | - | Present |
| Council Member Pirsztuk | - | Present |
| Council Member Nicol | - | Present |
| Council Member Giroux | - | Present |

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

In Chamber

Anya Goldstein, resident, commented on Keith Puckett regarding the incident with the El Segundo Police Department.

John Pickhaver, resident, and Sweat Equity Alliance member spoke regarding LGBTQ Pride Month. Mr. Pickhaver would like a Proclamation proclaiming June as LGBTQ Pride month.

Via Zoom

Sean O'Brien, resident, commented on the DEI committee and requested more transparency with the City Council and empower the DEI committee to enact change.

Rafael Pimentel, representing the Southwest Regional Council of Carpenters, introduced the concept of Community Wealth, a carpenter driven concept, for carpenters and other community members which is a plan to increase access to healthcare, education and economic opportunities.

Read into the record the following emails in favor item #E12

Corrie Zupo, Annie Shih and Chris and Michelle Keldorf.

CITY MANAGER FOLLOW-UP COMMENTS:

Mentioned he is unable to comment on possible litigation matters, will work on a Proclamation for LGBTQ Pride month and asked Mr. O'Brien to stay tuned for item #E12 and Mayor Pro Tem Pimentel mentioned WHIP for the Contractors Union gentleman.

SPECIAL PRESENTATIONS:

- a) Proclamation read by Mayor Boyles, proclaiming May as Asian American Pacific Islander (AAPI) Heritage Month and presented to Cristabelle Villena, DEI Committee member and Melissa Cueto and Ben Watkins, Sweat Equity Alliance members.
- b) Recognition read by Council Member Giroux, recognizing El Segundo as Tree City USA by the Arbor Foundation, and presented to Elias Sassoon, Public Works Director.
- c) Proclamation read by Council Member Pirsztuk, proclaiming May 16 – 22, 2021 as National Public Works Week and presented to Elias Sassoon, Public Works Director.
- d) COVID-19 Update presented by Fire Chief Donovan and Melissa McCollum, Community Services Director.

A. Read all Ordinances and Resolutions on the Agenda by Title Only.

MOTION by Council Member Giroux, SECONDED by Council Member Nicol to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

B. CONSENT

- 2. Approve special and regular meeting minutes of May 4, 2021.
- 3. Ratify payroll and employee benefit checks; checks released early due to contracts or agreement; emergency disbursements and/or adjustments; and wire transfers and approve the following warrant demand register from April 19, 2021 – April 30, 2021; numbers 15A, and 15B: Warrant numbers 3035527 through 3035680, and 9001976 through 9002021.
(Fiscal Impact: \$2,063,850.29 (\$742,023.80 in check warrants and \$1,321,826.49 in wire warrants))
- 4. Approve a one-year renewal of Transit Service Operation Agreement No. XXX with Beach Cities Transit for operation of Line 109 for FY 2021-2022 and authorize the Mayor to execute the agreement.
(Fiscal Impact: None)
- 5. PULLED BY COUNCIL MEMBER PIRSZTUK

6. Waive second reading and adopt Ordinance No. XXX amending Titles 6, 7 and 15 of the El Segundo Municipal Code to allow backyard beekeeping on single-family residential zoned (R-1) properties and establish requirements.
(Fiscal Impact: None)

(The proposed ordinance (zone text amendment) is exempt from further review under the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines § 15061(b)(3)), because it consists only of minor revisions to existing zoning regulations and related procedures and does not have the potential for causing a significant effect on the environment.)

7. Approve the conversion of the Human Resources Manager classification from Civil Service to At-Will status, adopt the revised class specification for the Human Resources Manager position and approve and adopt the proposed examination plan for Human Resources Manager.
(Fiscal Impact: None)

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk, approving Consent Agenda item 2, 3, 4, 6, and 7. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

PULLED ITEM:

Due to a conflict of interest and a previous pulling of straws due to four (4) Council Members having conflict, Mayor Boyles and Council Member Nicol left the dais.

5. Authorize the City Manager to execute an amendment to Professional Services Agreement No. 5859 with Kosmont and Associates, Inc. for an additional \$35,000, increasing the agreement amount from \$44,000 to \$79,000 for Real Estate Advisory Consulting Services.
(Fiscal Impact: \$79,000.00)

Scott Mitnick, City Manager answered Council Member Pirsztuk question regarding the need for an amended increased amount of funds.

MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux, approving Consent Agenda 5. MOTION PASSED BY UNANIMOUS VOICE VOTE. 3/0

Council Member Nicol remained outside of Chamber due to conflict of interest with item #C8.

Mayor Boyles returned to the dais.

C. PUBLIC HEARING:

8. Implementation Actions for Proposed Development Project Located at 650 and 700 N. Pacific Coast Highway and 737 Lairport Street (Ordinance Amending the Municipal Code to Amend the Definition of Floor Area; Resolution Approving the Mitigated Negative Declaration and Adopting a Mitigation Monitoring and Reporting Program; and Resolution Approving Vesting Tentative Parcel Map No. 83129 and Site Plan Review)
(Fiscal Impact: None)

Mayor Boyles stated this was the time and place for a public hearing proposed development project located at 650 and 700 N. Pacific Coast Highway and 737 Lairport Street, approving an Ordinance amending the El Segundo Municipal Code to amend the definition of floor area; adopt a resolution approving the Mitigated Negative Declaration and adopting a Mitigation Monitoring and Reporting Program and adopt a resolution approving Vesting Tentative Parcel Map No. 83129 (SUB 20-03) and Site Plan Review (20-30).

Clerk Weaver stated that proper notice had been given in a timely manner and that no written communication had been received in the City Clerk's office.

Denis Cook, Contractor for Development Services, Eduardo Schonborn, Principal Planner, and consultants presented and the item and answered Council's questions.

Public Input: None

MOTION by Council Member Pirsztuk, SECONDED by Mayor Pro Tem Pimentel to close the hearing. MOTION PASSED BY UNANIMOUS VOICE VOTE. 4/0

Council discussion

Mark Hensley, City Attorney, read the Ordinance by title only.

ORDINANCE NO. XXX

AN ORDINANCE AMENDING EL SEGUNDO MUNICIPAL CODE SECTION 15-1-6 TO AMEND THE DEFINITION OF FLOOR AREA (NET) TO EXEMPT PARKING THAT IS INTEGRATED INTO A STRUCTURE FROM COUNTING TOWARDS THE NET FLOOR AREA OF A BUILDING

Council Member Pirsztuk introduced Ordinance No. XXX. Second reading and possible adoption of the Ordinance is scheduled for the regular City Council meeting of June 1, 2021.

Mark Hensley, City Attorney, read the Resolution by title only.

RESOLUTION NO. XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO ADOPTING A NITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM FOR ENVIRONMENTAL ASSESSMENT NO. EA-1289, ZONE TEXT AMENDMENT NO. 20-01, VESTING TENTATIVE PARCEL MAP NO. 83129 (SUB 20-03) AND SITE PLAN REVIEW NO. SPR 2-30, FOR PROPERTY LOCATED AT 650-700 N PACIFIC COAST HIGHWAY AND 737 CARL JACOBSON WAY

MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux adopting Resolution No. XXX. MOTION PASSED BY UNANIMOUS VOICE VOTE. 4/0

Mark Hensley, City Attorney, read the Resolution by title only.

RESOLUTION NO. XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUDNO APPROVING VESTING TENTATIVE PARCEL MAP NO. 83129 (SUB 20-03) AND SITE PLAN REVIEW NO. 20-30, THEREBY ALLOWING THE CONSOLIDATION OF SEVEN PARCELS INTO A SINGLE LOT AND CONSTRUCTION OF A NEW 70,921 SQUARE FOOT 7-STORY OFFICE BUILDING WITH AN DINTEGRATED 1,185-SPACE PARKING STRUCTURE FOR PROPERTY LOCATED AT 650-700 N PACIFIC COAST HIGHWAY AND 737 CARL JACOBSON WAY

MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux adopting Resolution No. XXX. MOTION PASSED BY UNANIMOUS VOICE VOTE. 4/0

Council Member Nicol returned to the dais.

D. STAFF PRESENTATIONS:

9. Proposed Pension Obligation Bonds Preliminary Official Statement, Continuing Disclosure Certificate, and Bond Purchase Agreement.
(Fiscal Impact: See agenda for full explanation)

Scott Mitnick, City Manager, Joe Lillio, Chief Financial Officer, and consultants gave a presentation.

Council discussion

Mark Hensley, City Attorney, read the Resolution by title only.

RESOLUTION NO. XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO AUTHORIZING THE SALE OF TAXABLE PENSION OBLIGATION BONDS TO REFUND A PORTION OF THE CITY'S OBLIGATION TO THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM, AND AUTHORIZING THE EXECUTION AND DELIVERY OF A BOND PURCHASE CONTRACT AND A CONTINUING DISCLOSURE CERTIFICATE AND THE PREPARATION OF AN OFFICIAL STATEMENT AND OTHER MATTERS RELATED THERETO

MOTION by Council Member Giroux, SECONDED by Council Member Nicol adopting Resolution No. XXX. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

MOTION by Council Member Pirsztuk, SECONDED by Mayor Pro Tem Pimentel approving Pension Obligation Bonds issue size at 95% with staff to return to Council with a policy regarding the delta and a timeline. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

Recessed at 8:45 PM

Reconvened at 8:54 PM

10. Ordinance Amending the Municipal Code to Address the Accumulation of Abandoned Items in Parkways and Prohibit the Placement Garbage Cans in Front of Neighboring Properties.
(Fiscal Impact: None)

(This Ordinance is categorically exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., "CEQA") and the regulations promulgated thereunder (14 California Code of Regulations §§ 1500, et seq., the "CEQA Guidelines") because it consists of an action taken by the City to ensure the maintenance and protection of the environment. Accordingly, the Ordinance constitutes a Class 8 exemption pursuant to CEQA Guidelines § 15308. Further, it can be seen with reasonable certainty the ordinance will not have a significant effect on the environment; therefore, it is exempt from review under CEQA. (CEQA Guidelines § 15061(b)(3).)

Elias Sassoon, Public Works Director reported on the item.

Council discussion

Mark Hensley, City Attorney, read the Ordinance by title only.

ORDINANCE NO. XXX

AN ORDINANCE AMENDING EL SEGUNDO MUNICIPAL CODE CHAPTER 7-1 TO ADDRESS THE ACCUMULATION OF ABANDONED ITEMS AND JUNK IN PARKWAYS AND THE STORING OF TRASH CARTS

Council Member Pirsztuk introduced Ordinance No. XXX. Second reading and possible adoption of the Ordinance is scheduled for the regular City Council meeting of June 1, 2021.

Mayor Boyles and Mayor Pro Tem left the dais due to possible conflict of interest.

11. El Segundo Boulevard Parallel Parking Pilot Project Update
(Fiscal Impact: Staff time will be required to remove the pylons and restripe El Segundo Blvd. The associated costs will be absorbed in the FY 2020-2021 budget)

Elias Sassoon, Public Works Director reported on the item.

Council Discussion

MOTION by Council Member Nicol, SECONDED by Council Member Giroux authorizing staff to remove pylons and parallel parking stalls along El Segundo Boulevard from Main Street to Sheldon Street, restripe El Segundo Boulevard to its original condition and develop an alternative pilot parking project (including the conversion of some Smoky Hollow two-way streets to one-way streets and the use of angled parking) and report back to City Council with an implementation recommendation by October 5, 2021. MOTION PASSED BY UNANIMOUS VOICE VOTE. 3/0

Mayor Boyles and Mayor Pro Tem Pimentel returned to the dais.

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS:

12. Diversity, Equity, and Inclusion Committee Update and Recommendations
(Fiscal Impact: Annual GARE membership is \$1,000 and will be absorbed in the FY 2020-2021 budget. Staff time required is to be determined)

Barbara Voss, Deputy City Manager introduced Shad McFadden, DEI Chairperson, who gave a presentation. Members attending via Zoom – Christina Vasquez-Fajardo, Cristibelle Villena and Avery Smith

Council Discussion

Council consensus to receive and file the presentation.

MOTION by Council Member Giroux, SECONDED by Council Member Nicol authorizing the Diversity, Equity, and Inclusion Committee to implement the eight (8) action items outlined in the agenda statement. MOTION PASSED BY UNANIMOUS VOICE VOTE.
5/0

13. Appointments to the Library Board of Trustees
(Fiscal Impact: None)

Mayor Boyles appointed Sara Whelan and Kristie Sherrill to the Library Board of Trustees, both terms expiring June 30, 2023.

- F. REPORTS – CITY CLERK – Passed
G. REPORTS – CITY TREASURER – Passed
H. REPORTS – COUNCIL MEMBERS

Council Member Giroux – Passed

Council Member Nicol – Thanked staff for all they have done to implement our programs as the County begins to open up and asked residents to please be patient as we are able to open up more and more.

Council Member Pirsztuk – If a community member would like a Proclamation created for an upcoming event, please reach out the City Manager’s office. Thanked Elizabeth Tobias and Stoker Family for all they do regarding our Veterans.

Mayor Pro Tem Pimentel – South Bay Council of Governments has homelessness and aging in place coming up. No transportation meeting this month. Thanked Scott Mitnick, Joe Lillio and staff for their efforts on the Pension Obligation Bonds.

Mayor Boyles – Acknowledged today marks the 100-year Anniversary of Black Wallstreet in Tulsa, OK, a tragic event.

- I. REPORTS – CITY ATTORNEY – Passed
J. REPORTS/FOLLOW-UP – CITY MANAGER – Mentioned upcoming items for the June 1, 2021 City Council meeting. Mentioned DeLuca’s restaurant has sold to Mama D’s restaurant.

MEMORIALS – None

ADJOURNED at 10:13 PM

Tracy Weaver, City Clerk

SPECIAL MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL
WEDNESDAY, MAY 19, 2021 – 4:00 PM

CALL TO ORDER – Virtually by Mayor Boyles at 4:00 PM

ROLL CALL

Mayor Boyles - Present via teleconferencing
Mayor Pro Tem Pimentel - Present via teleconferencing
Council Member Pirsztuk - Present via teleconferencing
Council Member Nicol - Present via teleconferencing at 4:14 PM
Council Member Giroux - Present via teleconferencing

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) None.

SPECIAL ORDER OF BUSINESS:

1. Conduct Senior Housing Corporation Board Interviews

Council conducted interviews via Zoom. The following candidates were appointed to the Senior Housing Corporation Board, Julia Newman, Denise Fassenbeck, Paul Lanyi, and Tim Whelan. The appointments will be announced at the 6:00 PM, June 1, 2021 Regular City Council meeting.

ADJOURNMENT at 5:20 PM

Tracy Weaver, City Clerk

SPECIAL MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL
WEDNESDAY, MAY 26, 2021 – 4:30 PM

CALL TO ORDER – Virtually by Mayor Boyles at 4:34 PM

ROLL CALL

| | | |
|-------------------------|---|------------------------------|
| Mayor Boyles | - | Present via teleconferencing |
| Mayor Pro Tem Pimentel | - | Present via teleconferencing |
| Council Member Pirsztuk | - | Present via teleconferencing |
| Council Member Nicol | - | Present via teleconferencing |
| Council Member Giroux | - | Present via teleconferencing |

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) None.

SPECIAL ORDER OF BUSINESS:

1. Conduct Recreation and Parks Commission Interviews

Council conducted interviews via Zoom. The following candidates were appointed to the Recreation and Parks Commission, David Lubs, Robert Motta, and Kelly Watson . The appointments will be announced at the 6:00 PM, June 15, 2021 Regular City Council meeting.

ADJOURNMENT at 5:48 PM

Tracy Weaver, City Clerk

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3035681 - 3035803
9002022 - 9002022

DATE OF APPROVAL: AS OF 06/01/21

REGISTER # 16A

| | | |
|----------------|--|------------------------|
| 001 | GENERAL FUND | 259,206.09 |
| 104 | TRAFFIC SAFETY FUND | - |
| 106 | STATE GAS TAX FUND | 2,767.90 |
| 108 | ASSOCIATED RECREATION ACTIVITIES FUND | - |
| 109 | ASSET FORFEITURE FUND | 2,983.81 |
| 110 | MEARJURE "R" | - |
| 111 | COMM. DEVEL. BLOCK GRANT | - |
| 112 | PROP "A" TRANSPORTATION | - |
| 114 | PROP "C" TRANSPORTATION | - |
| 115 | AIR QUALITY INVESTMENT PROGRAM | - |
| 116 | HOME SOUND INSTALLATION FUND | - |
| 117 | HYPERION MITIGATION FUND | - |
| 118 | TDA ARTICLE 3 - SB 821 BIKEWAY FUND | - |
| 119 | MTA GRANT | - |
| 121 | FEMA | - |
| 120 | C.O.P.S. FUND | - |
| 122 | L.A.W.A. FUND | - |
| 123 | PSAF PROPERTY TAX PUBLIC SAFETY | - |
| 124 | FEDERAL GRANTS | - |
| 125 | STATE GRANT | 0.26 |
| 126 | A/P CUPA PROGRAM OVERSIGHT SURCHARGE | 204.09 |
| 128 | SB-1 | 800.00 |
| 129 | CERTIFIED ACCESS SPECIALIST PROGRAM | - |
| 130 | AFFORDABLE HOUSING | - |
| 131 | COUNTY STORM WATER PROGRAM | - |
| 202 | ASSESSMENT DISTRICT #73 | - |
| 301 | CAPITAL IMPROVEMENT FUND | 14,500.34 |
| 302 | INFRASTRUCTURE REPLACEMENT FUND | - |
| 405 | FACILITIES MAINTENANCE | - |
| 501 | WATER UTILITY FUND | 2,533.09 |
| 502 | WASTEWATER FUND | 23,352.66 |
| 503 | GOLF COURSE FUND | - |
| 504 | PARK VISTA | - |
| 505 | SOLID WASTE | - |
| 601 | EQUIPMENT REPLACEMENT | - |
| 602 | LIABILITY INSURANCE | 61,375.64 |
| 603 | WORKERS COMP. RESERVE/INSURANCE | 35.86 |
| 701 | RETIRED EMP. INSURANCE | 253.00 |
| 702 | EXPENDABLE TRUST FUND - DEVELOPER FEES | 8,800.00 |
| 703 | EXPENDABLE TRUST FUND - OTHER | 16,537.00 |
| 708 | OUTSIDE SERVICES TRUST | - |
| TOTAL WARRANTS | | <u>\$ 393,349.74</u> ✓ |

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.
For Approval: Regular checks held for City council authorization to release.

CODES:

- A= Payroll and Employee Benefit checks
- AP & U = Computer generated Release disbursements and/or adjustments approved by the City reimbursements, various refunds, contract employee services consistent with current contractual Manager. Such as: payments for utility services, petty cash and employee travel expense agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.
- H= *JD* Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

VOID CHECKS DUE TO ALIGNMENT: _____
N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE: _____

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR: _____

NOTES _____

CHIEF FINANCIAL OFFICER

Joseph Pito

DATE:

5-17-2021

CITY MANAGER

Barbara Vass

DATE:

5-21-21

**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 05/10/21 THROUGH 05/16/21**

| <u>Date</u> | <u>Payee</u> | | <u>Description</u> |
|-------------------|--------------------------|---------------------|--|
| 5/10/2021 | West Basin | 1,683,414.28 | H2O payment |
| 5/10/2021 | Cal Pers | 11,224.11 | EFT Retirement Safety-Fire-PEPRA New 25020 |
| 5/10/2021 | Cal Pers | 24,342.89 | EFT Retirement Safety-Police-PEPRA New 25021 |
| 5/10/2021 | Cal Pers | 43,564.08 | EFT Retirement Misc - PEPRA New 26013 |
| 5/10/2021 | Cal Pers | 45,498.41 | EFT Retirement Misc - Classic 27 |
| 5/10/2021 | Cal Pers | 68,711.07 | EFT Retirement Safety Police Classic - 1st Tier 28 |
| 5/10/2021 | Cal Pers | 55,279.65 | EFT Retirement Safety Fire- Classic 30168 |
| 5/10/2021 | Cal Pers | 3,226.67 | EFT Retirement Sfty Police Classic-2nd Tier 30169 |
| 5/13/2021 | Manufacturers & Traders | 68,813.10 | 457 payment Vantagepoint |
| 5/13/2021 | Manufacturers & Traders | 1,130.77 | 401(a) payment Vantagepoint |
| 5/13/2021 | Manufacturers & Traders | 550.00 | IRA payment Vantagepoint |
| 05/03/21-05/09/21 | Workers Comp Activity | 23,320.02 | SCRMA checks issued |
| 05/03/21-05/09/21 | Liability Trust - Claims | 0.00 | Claim checks issued |
| 05/03/21-05/09/21 | Retiree Health Insurance | 0.00 | Health Reimbursement checks issued |
| | | <u>2,029,075.05</u> | |

DATE OF RATIFICATION: 05/13/21

TOTAL PAYMENTS BY WIRE:

2,029,075.05

Certified as to the accuracy of the wire transfers by:

Dino Marsano *DM* 5/13/21
 Treasury & Customer Services Manager Date

Joseph Lee 5-17-2021
 Chief Financial Officer Date

Brian Vass 5-21-21
 City Manager Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
WARRANT TOTALS BY DEPARTMENT
AS OF 06/01/21
REGISTER # 16A

| DEPT# | NAME | TOTAL |
|--|-------------------------------|-------------------|
| GENERAL FUND DEPARTMENTAL EXPENDITURES | | |
| GENERAL GOVERNMENT | | |
| 1101 | City Council | 550.00 |
| 1201 | City Treasurer | |
| 1300 | City Clerk | 120.00 |
| 2101 | City Manager | |
| 2201 | City Attorney | |
| 2401 | Economic Development | 10,000.00 |
| 2402 | Planning | 395.16 |
| 2500 | Administrative Services | 17,252.85 |
| 2601 | Government Buildings | 23,206.96 |
| 2700 | Community Outreach/Planning | 675.00 |
| 2900 | Nondepartmental | 13,288.70 |
| 6100 | Library | 4.75 |
| 2102 | Communications | 6,830.00 |
| | | <u>72,323.42</u> |
| PUBLIC SAFETY | | |
| 3100 | Police | 65,190.63 |
| 3200 | Fire | 16,824.49 |
| 2403 | Building Safety | 1.77 |
| 2404 | Plng/Bldg Sfty Administration | 240.00 |
| | | <u>82,256.89</u> |
| PUBLIC WORKS | | |
| 4101 | Engineering | 17,509.08 |
| 4200 | Streets/Park Maintenance | 35029.51 |
| 4300 | Wastewater | 23,284.56 |
| 4601 | Equipment Maintenance | 12,289.65 |
| 4801 | Administration | |
| | | <u>88,112.80</u> |
| COMMUNITY DEVELOPMENT | | |
| 5100,5200 | Recreation & Parks | 12,899.16 |
| 5400 | Centennial | |
| | | <u>12,899.16</u> |
| EXPENDITURES | | |
| CAPITAL IMPROVEMENT | | 14,500.34 |
| ALL OTHER ACCOUNTS | | 123,257.13 |
| TOTAL WARRANTS | | <u>393,349.74</u> |

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3035804 - 3035914
9002023 - 9002024

DATE OF APPROVAL: AS OF 06/01/21

REGISTER # 16B

| | | |
|-----|--|------------|
| 001 | GENERAL FUND | 468,275.69 |
| 104 | TRAFFIC SAFETY FUND | - |
| 106 | STATE GAS TAX FUND | 23.63 |
| 108 | ASSOCIATED RECREATION ACTIVITIES FUND | - |
| 109 | ASSET FORFEITURE FUND | 1,655.64 |
| 110 | MEASURE "R" | - |
| 111 | COMM. DEVEL. BLOCK GRANT | - |
| 112 | PROP "A" TRANSPORTATION | - |
| 114 | PROP "C" TRANSPORTATION | - |
| 115 | AIR QUALITY INVESTMENT PROGRAM | - |
| 116 | HOME SOUND INSTALLATION FUND | - |
| 117 | HYPERION MITIGATION FUND | 55.87 |
| 118 | TDA ARTICLE 3 - SB 821 BIKEWAY FUND | - |
| 119 | MTA GRANT | - |
| 121 | FEMA | - |
| 120 | C.O.P.S. FUND | 2,049.91 |
| 122 | L.A.W.A. FUND | - |
| 123 | PSAF PROPERTY TAX PUBLIC SAFETY | - |
| 124 | FEDERAL GRANTS | - |
| 125 | STATE GRANT | - |
| 126 | AP CUPA PROGRAM OVERSIGHT SURCHARGE | 7,578.37 |
| 128 | SB-1 | - |
| 129 | CERTIFIED ACCESS SPECIALIST PROGRAM | - |
| 130 | AFFORDABLE HOUSING | - |
| 131 | COUNTY STORM WATER PROGRAM | 131.00 |
| 202 | ASSESSMENT DISTRICT #73 | - |
| 301 | CAPITAL IMPROVEMENT FUND | 31,666.50 |
| 302 | INFRASTRUCTURE REPLACEMENT FUND | - |
| 405 | FACILITIES MAINTENANCE | - |
| 501 | WATER UTILITY FUND | 153,110.00 |
| 502 | WASTEWATER FUND | 17,628.16 |
| 503 | GOLF COURSE FUND | 63.07 |
| 504 | PARK VISTA | - |
| 505 | SOLID WASTE | - |
| 601 | EQUIPMENT REPLACEMENT | - |
| 602 | LIABILITY INSURANCE | 116,165.53 |
| 603 | WORKERS COMP. RESERVE/INSURANCE | 30.11 |
| 701 | RETIRED EMP. INSURANCE | 1,170.00 |
| 702 | EXPENDABLE TRUST FUND - DEVELOPER FEES | 4,328.71 |
| 703 | EXPENDABLE TRUST FUND - OTHER | 1,000.00 |
| 708 | OUTSIDE SERVICES TRUST | - |

TOTAL WARRANTS

\$ 804,932.19



STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

A= Payroll and Employee Benefit checks

AP & U = Computer generated Release disbursements and/or adjustments approved by the City reimbursements, various refunds, contract employee services consistent with current contractual Manager. Such as: payments for utility services, petty cash and employee travel expense agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

AD

H= Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

VOID CHECKS DUE TO ALIGNMENT:

N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE:

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:

NOTES

CHIEF FINANCIAL OFFICER

Joseph Lito

DATE:

5-24-2021

CITY MANAGER

Barbara Voss (for sm)

DATE:

5-29-21

**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 05/17/21 THROUGH 05/23/21**

| <u>Date</u> | <u>Payee</u> | | <u>Description</u> |
|-------------------|--------------------------|-------------------|--|
| 5/17/2021 | IRS | 264,312.31 | Federal 941 Deposit |
| 5/17/2021 | Employment Development | 5,649.49 | State SDI payment |
| 5/17/2021 | Employment Development | 58,834.81 | State PIT Withholding |
| 5/17/2021 | ExpertPay | 1,670.75 | EFT Child support payment |
| 5/21/2021 | Cal Pers | 13,075.61 | EFT Retirement Safety-Fire-PEPRA New 25020 |
| 5/21/2021 | Cal Pers | 26,025.85 | EFT Retirement Safety-Police-PEPRA New 25021 |
| 5/21/2021 | Cal Pers | 44,106.77 | EFT Retirement Misc - PEPRA New 26013 |
| 5/21/2021 | Cal Pers | 45,130.92 | EFT Retirement Misc - Classic 27 |
| 5/21/2021 | Cal Pers | 66,629.39 | EFT Retirement Safety Police Classic - 1st Tier 28 |
| 5/21/2021 | Cal Pers | 55,349.25 | EFT Retirement Safety Fire- Classic 30168 |
| 5/21/2021 | Cal Pers | 6,728.67 | EFT Retirement Sfty Police Classic-2nd Tier 30169 |
| 05/10/21-05/16/21 | Workers Comp Activity | 20,793.09 | SCRMA checks issued |
| 05/10/21-05/16/21 | Liability Trust - Claims | 62,541.95 | Claim checks issued |
| 05/10/21-05/16/21 | Retiree Health Insurance | 0.00 | Health Reimbursement checks issued |
| | | <u>670,848.86</u> | |

DATE OF RATIFICATION: 05/21/21

TOTAL PAYMENTS BY WIRE:

670,848.86

Certified as to the accuracy of the wire transfers by:

Dino M. Maroni *DM* 5/21/21
 Treasury & Customer Services Manager Date

Joseph R. Little 5-24-2021
 Chief Financial Officer Date

Katherine Voss for 5-25-21
 City Manager Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
WARRANT TOTALS BY DEPARTMENT
AS OF 06/01/21
REGISTER # 16B

| DEPT# | NAME | TOTAL |
|--|-------------------------------|--------------|
| GENERAL FUND DEPARTMENTAL EXPENDITURES | | |
| GENERAL GOVERNMENT | | |
| 1101 | City Council | 214.30 |
| 1201 | City Treasurer | 23.67 |
| 1300 | City Clerk | 185.09 |
| 2101 | City Manager | 59,130.87 |
| 2201 | City Attorney | |
| 2401 | Economic Development | 3,700.00 |
| 2402 | Planning | 13,525.92 |
| 2500 | Administrative Services | 188,094.60 |
| 2601 | Government Buildings | 57,508.09 |
| 2700 | Community Outreach/Planning | 1,505.00 |
| 2900 | Nondepartmental | 5,129.11 |
| 6100 | Library | 7,884.95 |
| 2102 | Communications | |
| | | 336,901.60 |
| PUBLIC SAFETY | | |
| 3100 | Police | 12,172.43 |
| 3200 | Fire | 32,029.35 |
| 2403 | Building Safety | |
| 2404 | Plng/Bldg Sfty Administration | 102.33 |
| | | 44,304.11 |
| PUBLIC WORKS | | |
| 4101 | Engineering | 1,117.31 |
| 4200 | Streets/Park Maintenance | 51843.15 |
| 4300 | Wastewater | 17,480.91 |
| 4601 | Equipment Maintenance | 2,926.12 |
| 4801 | Administration | 55.88 |
| | | 73,423.37 |
| COMMUNITY DEVELOPMENT | | |
| 5100,5200 | Recreation & Parks | 7,834.02 |
| 5400 | Centennial | |
| | | 7,834.02 |
| EXPENDITURES | | |
| CAPITAL IMPROVEMENT | | 191,238.34 |
| ALL OTHER ACCOUNTS | | 151,230.75 |
| TOTAL WARRANTS | | 804,932.19 ✓ |



City Council Agenda Statement

Meeting Date: June 1, 2021

Agenda Heading: Consent

TITLE:

Los Angeles Jazz Festival Letter of Support

RECOMMENDATION:

Approve City Council letter of support to the California Coastal Commission for the proposed Los Angeles Jazz Festival.

FISCAL IMPACT:

To be determined when specific event details are available. Anticipated fiscal impact includes increased Transient Occupancy Tax and Sales Tax revenue to the City as a result of the event.

BACKGROUND:

The Los Angeles Jazz Festival will be the first international jazz festival in the history of Los Angeles. Proposed to be held annually for four weeks during August, leveraging ideal historical climate and the global jazz festival calendar. While international jazz festivals are known to draw hundreds of thousands, this will be the first such festival in the world's leading multi-cultural and entertainment capitol. Globally jazz has exploded into music's most diverse fan base. International jazz festivals include: Montreaux (Switzerland) running sixteen days and 300,000 people; Copenhagen (Denmark) spanning 10 days with 200,000 people; New Orleans over two weeks serving 350,000 people; and Montreal (Canada) running two weeks, and 2,000,000 people. It's noteworthy that more than half of the top international jazz festivals are on ocean fronts or large bodies of water.

DISCUSSION:

The Los Angeles Jazz Festival could attract as many as 130,000 people, with over 150 artists and nearly 100 events that will take place throughout Los Angeles County. The festival will run 27 days and feature 25 free concerts in local, low-income parks, a free two-day jazz conference, and a free camp for 2,000 children. The festival will conclude

City Council Letter of Support - LA Jazz Festival

June 1, 2021

Page 2 of 2

with a free Caribbean Street Festival in downtown El Segundo featuring four stages - Cuba, Brazil, Afro-Caribbean and New Orleans - representing the footprint of jazz spread globally. The grand finale will be two days of jazz on the El Segundo/Dockweiler Beach. It is anticipated that there will be 20,000 visitors for each of the two days of the finale, and the El Segundo Caribbean Street Festival. Many will stay in local hotels, and visit El Segundo's shops and restaurants. Tourism and hospitality are vital drivers of the El Segundo economy, and as the City continues to emerge from the pandemic, an event of this global prominence will bring additional Sales and Transient Occupancy Tax revenues to the City, as well as putting El Segundo on the world map as a highly desirable place to visit.

The event producer, Bridge Street, has incorporated the Los Angeles Jazz Festival Corporation and is seeking an initial three-year permit from the California Coastal Commission to convene this first-of-its kind international jazz festival, along the Los Angeles County Coastline, between El Segundo Beach and Dockweiler State Beach.

Staff is requesting that City Council approve the attached letter of support to the California Coastal Commission to help bring the Los Angeles Jazz Festival to Los Angeles.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1 B: El Segundo's engagement with the community ensures excellence.

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for business and the community.

PREPARED BY:

Barbara Voss, Deputy City Manager

REVIEWED BY:

Barbara Voss, Deputy City Manager

APPROVED BY:

ATTACHED SUPPORTING DOCUMENTS:

1. City Council Letter of Support for the Los Angeles Jazz Festival



City of El Segundo

Office of the City Council

June 1, 2021

Elected Officials

Drew Boyles,
Mayor

Chris Pimentel,
Mayor Pro Tem

Carol Pirsztuk,
Councilmember

Scot Nicol,
Councilmember

Lance Giroux,
Councilmember

Tracy Weaver,
City Clerk

Matthew Robinson,
City Treasurer

Steve Padilla, Chair
California Coastal Commission
City of Chula Vista - City Council
276 Fourth Avenue
Chula Vista, CA 91910

Jack Ainsworth
Executive Director
California Coastal Commission
455 Market Street, Suite 300
San Francisco, CA 94105
John.Ainsworth@coastal.ca.gov

Dear Chairperson Padilla and Director Ainsworth:

Appointed Officials

Scott Mitnick,
City Manager

Mark D. Hensley,
City Attorney

I write to offer City's full support for the proposed Los Angeles Jazz Festival and its three-year permit application that is currently before you.

As the location where key events of this international jazz festival would be held (Friday Caribbean Street Festival and the Saturday & Sunday Concerts on the Beach) we are deeply invested in its success and are very excited about the positive public benefits this international music and cultural event will generate for the region. This festival brings the type of unifying opportunities our region needs at this time and is being produced by a team of professionals who have experience in event management and access to the world-class musical talent they will bring to the LA Coastline.

Department Directors

Barbara Voss,
Deputy City Manager

Joseph Lillio,
Chief Financial Officer

Melissa McCollum,
Community Services Director

Denis Cook,
Development Services Director
(Interim)

Chris Donovan,
Fire Chief

Rebecca Redyk,
Human Resources Director

Charles Mallory,
IT Director

Bill Whalen,
Police Chief

Elias Sassoon,
Public Works Director

El Segundo prides itself as being one of the most unique cities in the nation. The city continues to rank extremely high in residential quality of life and is home to one of the most significant commercial and industrial corridors on the West Coast. We have both a vibrant, pedestrian-friendly and community-oriented downtown and a thriving international business community complete with hotels, restaurants, transportation and a very strong public safety record.

The coastal area comprised of El Segundo Beach and Dockweiler Beach (in LA County) is an ideal location for these iconic, culminating events. The applicant has met with key city departments and will work with the city over the next year on the required permit approvals. As with other world-class events, the city council recognizes that we must first signal a commitment to the event, based on a comfort level of many factors, and then work together with city staff and the applicant to ensure the success of the festival.

Mr. Steve Padilla / Mr. Jack Ainsworth
Letter of Support - Los Angeles Jazz Festival
June 1, 2021
Page Two

We commend the applicant for its attention to detail and for making this event as inclusive as possible, with a significant portion of the tickets to this festival being free and open to the general public.

We urge the California Coastal Commission to approve application 5-19-0953 and look forward to offering any further support. Thank you for your consideration in this matter

Thank you for your consideration.

Sincerely,

City of El Segundo City Council

Drew Boyles
Mayor

Chris Pimentel
Mayor Pro Tem

Carol Pirsztuk
Councilmember

Scot Nicol
Councilmember

Lance Giroux
Councilmember



City Council Agenda Statement

Meeting Date: June 1, 2021

Agenda Heading: Consent

TITLE:

Agreement with the City of Hawthorne for Supplemental Law Enforcement (Jail) Services

RECOMMENDATION:

Authorize the City Manager to execute an amendment to the Supplemental Law Enforcement (Jail) Services Agreement No. 5793A with the City of Hawthorne to increase the contract amount from \$12,000 per month to \$15,000 per month for 36 months for full-time jail services.

FISCAL IMPACT:

The monthly contract will be \$15,000 per month over 36 months (\$540,000 total over FY 2021-2022 through FY 2023-2024). This will be funded through Police Department salary savings.

Amount Budgeted: \$540,000 (from salary savings related to 1.5 frozen PSO positions and a reduction in operating expenditures previously associated with the ESPD jail operations)

Additional Appropriation: No

Account Number(s): 001-400-3101-4101

BACKGROUND:

Due to jail personnel vacancies at the El Segundo Police Department (ESPD), in October of 2019, City Council authorized the City Manager to contract with the City of Hawthorne for supplemental jail services. This allowed for ESPD to book and house inmates, on a part-time basis (several days a week), at the Hawthorne City Jail at an expense of \$7,500 a month for an average of 25 arrestees per month. In November of 2020, ESPD began utilizing Hawthorne's jail services on a full-time basis, at an expense of \$12,000 a month for an average of 40 arrestees per month. The Department is now booking at Hawthorne's jail facility at an average of 50 arrestees per month.

Hawthorne Jail Contract

June 1, 2021

Page 2 of 3

DISCUSSION:

As a result of these jail personnel vacancies, ESPD seeks to enter into a long-term contractual agreement with the City of Hawthorne for supplemental jail services for a period of up to 36 months, beginning on or about July 1, 2021. With this amended jail services agreement, ESPD will continue to book arrestees at the Hawthorne City Jail on a full-time basis (seven days a week), at a monthly expense to the City of El Segundo of \$15,000. This fee was calculated using an average of 50 bookings per month at a cost of \$300 per booking to compensate for the booking and feeding of prisoners, as well as for the transport of prisoners to the appropriate court facility by Hawthorne Police Department jail personnel.

Since contracting with the City of Hawthorne for supplemental jail services, ESPD has neither experienced any operational deficiencies nor any significant issues related to jail services. The process of booking inmates at their jail facility has been a smooth and efficient transition, and the change in booking procedures was easily and quickly adopted by ESPD personnel. Prior to booking at the Hawthorne City Jail, a Police Sergeant was required to come in from the field and actively supervise the jail any time a prisoner was being housed at the ESPD. This is not a requirement when booking at the Hawthorne City Jail, thereby, greatly improving operational capabilities and ensuring field personnel are being adequately supervised. Additionally, using Hawthorne jail services avoids potential liabilities associated with housing prisoners.

Funds to pay for this contract will come from department salary savings and savings from the direct costs associated with the jail. This contract will not result in an increase to the PD budget. There are currently two vacant Police Service Officer (PSO) positions. One of these positions will be frozen and the other converted to part-time to achieve the desired salary savings. The remaining five PSO positions will transition to other areas of the ESPD, such as court liaison, animal control, community outreach, and crime suppression where non-sworn staffing shortages have been identified.

ESPD staff recommends City Council authorize the City Manager to amend the Supplemental Law Enforcement (Jail) Services Agreement with the City of Hawthorne.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Support Community Safety and Preparedness

Objective: El Segundo is a safe and prepared city.

Hawthorne Jail Contract

June 1, 2021

Page 3 of 3

PREPARED BY:

Hugo Perez, Police Lieutenant

REVIEWED BY:

Bill Whalen, Police Chief

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: June 1, 2021

Agenda Heading: Consent

TITLE:

Title VI Program

RECOMMENDATION:

Approve Title VI Program as required by the Federal Transit Administration for recipient of federal funding.

FISCAL IMPACT:

None

BACKGROUND:

Title VI of the Civil Rights Act of 1964 is a Federal law that prohibits recipients and subrecipients of Federal financial assistance (e.g., states, local governments, transit providers) from discriminating on the basis of race, color, or national origin in their programs or activities, and obligates Federal funding agencies to enforce compliance.

In summary, the Title VI program includes a notice to the public on rights under the program, discrimination complaint procedures and forms, a public participation plan and a language assistance plan, which are intended as a way for the public to provide feedback on activities and programs and report transit-related discrimination occurrences. Agencies that receive Federal funding are required to develop and submit a Title VI Program report to the Department of Transportation/Federal Transit Administration (FTA) every three (3) years as part of the Civil Rights Act of 1964.

Failure to comply with these requirements or the timely submittal of the program renders an agency ineligible to receive FTA funding.

DISCUSSION:

The City of El Segundo is a subrecipient to Federal funding via Los Angeles County Metropolitan Transportation Authority (LA Metro). Federal funding was received in 2001 for the work related to the Douglas Gap Closure project (Metro agreement

Title VI Program

June 1, 2021

Page 2 of 2

MOU.PTELSEG, City agreement #2966 & #2966A) and will be received for the upcoming Park Place Grade Separation Project and El Segundo Boulevard Improvement Project. Therefore, LA Metro informed staff during their compliance review that the City of El Segundo is required to have a Council approved Title VI program in place, which was required for the Douglas Gap Closure project in 2001. Staff have completed the Title VI Program and it has also been reviewed by the City Attorney's Office and Human Resources Department. This Title VI program demonstrates the City's ongoing efforts to ensure non-discrimination and equality in the operation of our transit system and delivery of our services. Upon Council approval, staff will submit the document to LA Metro to ensure compliance with Federal requirements.

Staff recommend City Council approve Title VI Program as required by the Federal Transit Administration for recipient of federal funding.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo Provides unparalleled service to internal and external customers.

PREPARED BY:

Cheryl Ebert, Senior Civil Engineer

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. City of El Segundo Title VI Program_June 2021



City of El Segundo

TITLE VI PROGRAM

Developed: June 2021

Approved by City of El Segundo's City Council:

**Mayor Drew Boyles
Mayor Pro Tem Chris Pimentel
Council Member Carol Pirsztuk
Council Member Scot Nicol
Council Member Lance Giroux**

**350 Main Street
El Segundo, CA 90278
www.elsegundo.org**

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I. INTRODUCTION

The City of El Segundo's Commitment to Civil Rights

Title VI of the Civil Rights Act of 1964 is a Federal law that prohibits recipients and subrecipients of Federal financial assistance from discriminating on the basis of race, color, or national origin in their programs or activities, and obligates Federal funding agencies to enforce compliance. In addition to Title VI, the City also prohibits discrimination based religious creed, ancestry, disability, medical condition, marital status, sex or age.

The City of El Segundo is a subrecipient to the Los Angeles County Metropolitan Transportation Authority (Metro) by way of its Call for Projects grant making process which results in the award of federal funding.

The City of El Segundo operates a fixed-route transit service (Lunchtime Shuttle and Beach Shuttle) and a demand-response senior/disabled transit service (Dial-A-Ride and Doctor Dial-A-Ride). The Lunchtime Shuttle route functions primarily as a community service that provides the daytime business population greater access to restaurant and local business options. The demand-response modes of transportation provides curb-to-curb service for seniors and persons with disabilities who reside in El Segundo.

This report was prepared in accordance with the requirements specified in the Federal Transit Administration (FTA), Circular 4702.1B, "Title VI, Requirements and Guidelines for Federal Transit Administration Recipients," dated October 1, 2012.

The City of El Segundo Community Services and Public Works departments assisted with the development of the City's Title VI Program. The Shuttle / Dial-A-Ride Supervisor is responsible for implementing the Title VI Program. Data was used from the United States Census Bureau, American Community Survey, 2018: ACS 5-Year Estimates Profile Data to prepare the Title VI Program.

II. GENERAL REQUIREMENTS

Notice to the Public

Refer to [Attachment A](#) for Notifying the Public of Rights Under Title VI in English and Spanish.

List of Locations Where Title VI Notice Is Posted

The City of El Segundo notice to the public is currently posted at the following locations:

| Location Name | Address | City |
|-------------------|-------------------------------|------------|
| City Hall | 350 Main Street | El Segundo |
| Joslyn Center | 339 Sheldon Street | El Segundo |
| Bus Vehicles | Varies | El Segundo |
| Bus Shelters | Varies (approx. 18 locations) | El Segundo |
| Checkout Building | 401 Sheldon Street | El Segundo |

The Title VI notice and program information is also provided on the City of El Segundo website www.elsegundo.org

Discrimination Complaint Procedures

The Title VI Complaint form and complaint procedures are available at our administrative offices and on our website.

Refer to [Attachment B](#) for the Title VI Complaint Procedures in English

Refer to [Attachment C](#) for the Title VI Complaint Procedures in Spanish.

Discrimination Complaint Form

Refer to [Attachment D](#) for the Title VI Complaint Form in English.

Refer to [Attachment E](#) for the Title VI Complaint Form in Spanish.

Active Lawsuits, Complaints or Inquiries Alleging Discrimination

The chart below lists any open/active transit-related Title VI investigations (i.e. discrimination based on race, color and national origin), complaints, and lawsuits against the City of El Segundo, not investigated by FTA. This list will include date that the complaint, investigation, or lawsuit was filed, summary of allegations, status and actions taken by the City of El Segundo in response to the final findings of the

complaints, investigations or lawsuits. The list will maintain three (3) years of all Title VI complaints, investigations or lawsuits and will be submitted to the FTA every three (3) years.

As of the writing of this program, there are 0 complaints pending which allege discrimination on the grounds of race, color, or national origin.

| Type (Investigation, Lawsuit, Complaint) | Date | Summary of Complaint | Status | Action(s) Taken |
|--|------|----------------------|--------|-----------------|
| N/A | | | | |
| | | | | |
| | | | | |

III. PUBLIC PARTICIPATION PLAN

Key Principles

The City of El Segundo’s Dial-A-Ride programs has Customer Satisfaction Surveys available to all riders and concerned residents to obtain feedback on the service provided. Dial-A-Ride surveys are available at the Joslyn Center and can be filled out anonymously. The desired outcome of providing a survey is to evaluate the current service, determine where improvements can be made and offer customers the opportunity to provide any feedback regarding the Dial-A-Ride and accessibility programs.

Public Participation Process

- Information on the Dial-A-Ride program is available to the general public at the Joslyn Center, 339 Sheldon Street, El Segundo, CA 90245.
- Information on the Dial-A-Ride program is available on the City of El Segundo’s website. www.elsegundo.org.
- The public will be engaged and City Council approval will be required when the following service changes occur:
 - an increase or decrease in fares is being considered
 - a cut or increase service is being considered
 - a change to the approved service area is considered
- City Council agendas are posted 72 hours in advance of meetings. El Segundo, a General Law City, has a five-member City Council, elected at large to formulate policy for the City.
- City Council meetings are held on the first and third Tuesday of every month at 6:00 p.m. in Council Chambers located in City Hall at 350 Main Street. Public participation and input is encouraged. Meetings may be rescheduled to an alternate date or cancelled by City Council minute action. Please check the City Calendar to note any changes or contact the City Clerk’s Office at (310) 524-2305.
- In El Segundo, persons with Limited English Proficiency (LEP) constitute less than 5% of the total population, therefore specific outreach to the LEP population does not exist. The City of El Segundo works with AARP, Westside Pacific Villages and C.A.S.E. to ensure that residents who are low-income and/ or disabled have knowledge of the City of El Segundo’s Dial-A-Ride program. Information for the Dial-A-Ride is also distributed through the Community Development’s Quarterly Activity Guide and posted on the City website.

Public Meetings

A public City Council meeting will be held when the following service changes as described above occur.

Dial-A-Ride will remain open to transport citizens to City Council Meetings as requested, even though the meetings are held after traditional service hours.

The City of El Segundo posts information about City Council meetings on the City’s website. Additionally, City Council notices are posted at:

City Hall
350 Main Street
El Segundo, CA 90245

Community Meetings

Community meetings will be scheduled at critical points during projects or transportation assessments to allow for targeted community input. A community meeting will be scheduled to allow the best opportunity for attendance by the general public, and times most convenient to the general public.

- Convenience and accessibility for minorities, persons with disabilities, and LEP communities by hosting meetings in areas of the City that are accessible by public transit and near the development;
- Meetings scheduled at various times of the day/week to allow for residents to attend and participate, despite work and family obligations;
- Size of the venue and format of the meeting to allow for meaningful dialogue; and
- Engaging meeting materials to facilitate participation.

Marketing Materials

Marketing materials notify the public of community meetings, project updates, and route information will be broadly advertised, in order to seek community input and inform residents. Notifications may be delivered through the following:

- Handouts and information distributed to key destinations (English & Spanish) including the Community Center, City Hall, and El Segundo Public Library;
- Flyers mailed to nearby residents, as related to specific projects;
- City’s webpage www.elsegundo.org;
- Social media conduits; and
- Distribution of marketing materials to special interest and community groups.

Addressing Comments

As a small Dial-A-Ride program, public comments and complaints are addressed individually by the Dial-A-Ride Program Supervisor. Comments or complaints that would lead to a service change are also addressed by the Community Services staff, and brought to the City Council for consideration.

Identification of Stakeholders

Our Community Partners:

- Westside Pacific Villages is a grassroots, membership-based and volunteer-driven non-profit that organizes a variety of connections, support and events that empower people to better navigate the changes and opportunities that come with living longer.
- AARP is an interest group focusing on issues affecting the elderly. AARP will assist with financials for the elderly such as tax assistance, insurance and long term care.
- C.A.S.E. – Community Alliance to Support and Empower – a locally organized and operated agency that assists the needy by providing access to a food pantry.

IV. LANGUAGE ASSISTANCE PLAN

Purpose of the Language Assistance Plan

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance. One critical concern addressed by Title VI is the language barrier that Limited English Proficiency (LEP) persons face with respect to accessing information about and using transit service. Transit operators must ensure that this group has adequate access to the agency's programs and activities, including public participation opportunities.

Executive Order 13166, titled "Improving Access to Services for Persons with Limited English Proficiency," forbids funding recipients from "restricting an individual in any way in the enjoyment of any advantage or privilege enjoyed by others receiving any service, financial aid, or other benefit under the program," or from "utilize[ing] criteria or methods of administration which have the effect of subjecting individuals to discrimination because of their race, color, or national origin, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program as respects to individuals of a particular race, color, or national origin."

FTA Circular 4702.1B was developed by the Federal Transit Administration (FTA) and details the administrative and reporting requirements for recipients of FTA financial assistance to comply with Title VI and related executive orders including on LEP.

The United States Department of Transportation (DOT) published guidance that directed its recipients to ensure meaningful access to the benefits, services, information, and other important portions of their programs and activities for LEP customers. The City of El Segundo language assistance plan (LAP) includes two sections. The first section consists of a four factor analysis and implementation plan that complies with the requirements of DOT LEP guidance. The second section of this document discusses the results of the Four-Factor Analysis and the implementation of the Language Assistance Plan.

Improving Access for People with Limited English Proficiency:

In order to ensure meaningful access to programs and activities, the City of El Segundo uses the information obtained in a Four Factor Analysis to determine the specific language services that are appropriate. This analysis helps the City of El Segundo to determine if it communicates effectively with LEP persons and informs language access planning.

The **Four Factor Analysis** is a local assessment that considers:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by the City's Program;
2. The frequency with which LEP persons come into contact with the City's Program;
3. The nature and importance of the City's Program in people's lives; and
4. The resources available to the City's Program for LEP outreach, as well as the costs associated with that outreach.

Factor 1 - Number of LEP Persons in Service Region:

No LEP communities exist in the City of El Segundo. Demographic data was acquired from the U.S. Census Bureau, American Community Survey, 2018: ACS 5-Year Estimates Data Profiles. Persons with Limited English Proficiency (LEP) constitute fewer than 5% of the total population and less than 1,000 people, therefore the vital documents are not required to be translated into the primary language of the small percentage of residents.

| Languages Spoken and English Proficiency | Population Age 5 and Over | Percent of Population Age 5 and Over |
|---|----------------------------------|---|
| All languages | 15,576 | 15,576 |
| English Only | 12,730 | 81.7% |
| Language other than English | 2,846 | 18.3% |
| Speak English less than well | 660 | 4.2% |
| Spanish | 1,183 | 7.6% |
| Speak English less than well | 195 | 1.3% |
| Other Indo-European | 691 | 4.4% |
| Speak English less than well | 115 | 0.7% |
| Asian and Pacific Islander languages | 712 | 4.6% |
| Speak English less than well | 267 | 1.7% |
| Other languages | 260 | 1.7% |
| Speak English less than well | 83 | 0.5% |

Source: U.S. Census Bureau, ACS 5-year 2014-2018

However, to be more inclusive and to potentially outreach to the City’s much larger daytime population, the City is providing vital documents in Spanish as well, due to staff interaction with Spanish speakers.

Factor 2 - Frequency of LEP Use

Since there are no LEP communities in the City of El Segundo, El Segundo Dial-A-Ride staff were surveyed to determine if there were any riders who currently have limited English proficiency. El Segundo Dial-A-Ride reviewed the frequency with which staff and drivers have, or could have, contact with LEP persons. To date, El Segundo Dial-A-Ride staff has had infrequent requests for assistance in languages other than English. One Spanish-speaking rider was determined, and that person has a friend to assist with scheduling rides.

Factor 3: The Importance of Your Program to People’s Lives

The Dial-A-Ride (DAR) program is an affordable program in the community to assist El Segundo residents (primarily our seniors and disabled) by transporting them to and from their destination of choice. The boundaries for DAR are restricted to the City of El Segundo’s residential limits, west of Pacific Coast Highway (PCH), north of El Segundo Boulevard and south of Imperial Highway. DAR operates five days a week, Monday through Friday, between 8:50 a.m. – 3:00 p.m.

The Doctor Dial-A-Ride service transports resident seniors and disabled to and from their doctor appointments. From El Segundo, riders can go as far south as Torrance, east as Hawthorne and as north

as Marina del Rey. Dispatch can schedule riders up to three months in advance from the current month and there is a \$5.00 fee roundtrip or one-way.

The Lunchtime Shuttle is a free service that transports riders from the business side of El Segundo to Downtown El Segundo for lunch. The shuttle runs on a continuous loop to 17 corporate and downtown El Segundo locations.

The Beach Shuttle operates during El Segundo Unified School District's (ESUSD) spring and summer breaks and provides shuttle service on a continuous loop with stops in residential El Segundo and at El Porto Beach. Ridership is free with a valid El Segundo Rec ID for the current year, otherwise it is \$1.00 one-way.

Factor 4: Internal resources for outreach for disadvantaged populations/LEP

Since there are no LEP communities in the City of El Segundo, there are no costs associated with providing language assistance.

Language Assistance Plan

In El Segundo, persons with Limited English Proficiency (LEP) constitute fewer than 5% of the total population, therefore vital documents are not required to be translated into the primary language of the small percentage of residents. However, to be more inclusive and to potentially outreach to the City's much larger daytime population, the City is providing vital documents in Spanish as well.

Minority Representation on Decision Making Bodies

The City of El Segundo does not have any exclusive commission or body directed towards shuttle and dial-a-ride operations. City Council meetings provide the public venue for comments and feedback regarding any fare, service changes, or any other aspect of transit service. The City Council meetings are generally held twice per month and create a venue for our riders and members of the public to have an opportunity to comment publicly regarding shuttle and dial-a-ride services. The City Council is an elected body and racial breakdown is therefore not provided.

Program Specific Requirements

Determination of Site or Location of Facility

Previous FTA funded construction projects did not require land acquisition and/or the displacement of persons from their residences and businesses; therefore the City did not need to conduct a Title VI equity analysis.

Service Standards and Policies

Not Applicable

Grants, Reviews and Certifications

The City of El Segundo has a pending FTA grant in the amount of approximately \$12.5 million for the upcoming Park Place Gap Closure and Grade Separation Project (Project #F9100, 2015 Call for Projects).

The City of El Segundo is also using the Metro Federal Transportation Earmark Exchange Program to use on the upcoming El Segundo Boulevard Improvement Project (Project #E1714).

V. CONTACT

For additional information on the City of El Segundo's Title VI Plan, or its efforts to comply with the Civil Rights Act of 1964 or Executive Order 13166 Improving Access to Services for Persons with Limited English Proficiency, please contact:

**Dial-A-Ride Supervisor
Community Services Department
401 Sheldon Street
El Segundo, CA 90245
(310) 524-2704**

Visit www.elsegundo.org for additional information on the City of El Segundo's Title VI program, or its efforts to comply with the Civil Rights.

VI. ADOPTION OF PROGRAM

Refer to Attachment F for City Council approval of current Title VI program.



City of El Segundo

TITLE VI PROGRAM

Attachment A



Notifying the Public of Rights Under Title VI City of El Segundo

The City of El Segundo operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the City of El Segundo, Clerk's Office.

For more information on the City of El Segundo civil rights program, and the procedures to file a complaint, contact 310-524-2307, or visit our administrative office at City Hall, 350 Main Street, El Segundo, CA 90245. For more information, visit:

www.elsegundo.org or email allcityclerks@elsegundo.org

A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590
If information is needed in another language, contact 310-524-2300.

Notificar al público de los derechos bajo el título VI City of El Segundo

City of El Segundo opera sus programas y servicios sin respecto a raza, color y origen nacional con arreglo al título VI de la Civil Ley de derechos. Cualquier persona que cree que él o ella ha sido agraviado por cualquier práctica discriminatoria ilegal bajo el título VI puede presentar una queja con City of El Segundo, Clerk's Office

Para obtener más información sobre el programa derechos civiles capaz de industrias y el procedimientos para presentar una queja, llame al (559) 651-8150, o visite nuestra oficina administrativa en 350 Main Street, El Segundo, CA 90245. Para más información, visite

www.elsegundo.org o allcityclerks@elsegundo.org

Un demandante puede presentar una queja directamente con el Federal Transit Administration por archivar una queja con la Office of Civil Rights,
Atención: Title VI Program Coordinator, East Building, 5th Floor-TCR,
1200 New Jersey Ave., SE, Washington, DC 20590
Si se necesita información en otro idioma, contacte al 310-524-2300.



City of El Segundo

TITLE VI PROGRAM

Attachment B



CITY OF EL SEGUNDO TITLE VI COMPLAINT PROCEDURES

Procedures: As a subrecipient of federal dollars, the City of El Segundo is required to comply with Title VI of the Civil Rights Act of 1964 and ensure that services and benefits are provided on a non-discriminatory basis. The City of El Segundo has in place a Title VI Complaint Procedure, which outlines a process for local disposition of Title VI complaints and is consistent with guidelines found in the Federal Transit Administration Circular 4702.1B, dated October 1, 2012.

Any person who believes she or he has been discriminated against on the basis of race, color, or national origin, religious creed, ancestry, disability, medical condition, marital status, sex or age by the City of El Segundo may file a Title VI complaint by completing and submitting the agency's Title VI Complaint Form, online at:

Once completed, the complaint should be forwarded to:

**City of El Segundo
City Clerk's Office
350 Main Street
El Segundo, CA 90245**

City of El Segundo investigates complaints received no more than 180 days after the alleged incident. City of El Segundo will only process complaints that are complete.

Within 10 business days of receiving the complaint, the City of El Segundo will review it to determine if our office has jurisdiction. The complainant will receive an acknowledgement letter informing her/him whether the complaint will be investigated by our office. The City of El Segundo has 30 days to investigate the complaint. The complainant will be notified in writing of the cause to any planned extension to the 30-day rule.

If more information is needed to resolve the case, the City of El Segundo may contact the complainant. The complainant has 10 business days from the date of the letter to send requested information to the investigator assigned to the case. If the investigator is not contacted by the complainant or does not receive the additional information within 10 business days the City of El Segundo may administratively close the case.

A case may be administratively closed also if the complainant no longer wishes to pursue their case. After the investigator reviews the complaint, she/he will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. A LOF summarizes the allegations of the alleged incident, states that the investigation of the complaint is complete, concludes whether allegations were founded/unfounded, and explains that appropriate action has been taken by the City. If the complainant wishes to appeal the decision, she/he has 10 business days after the date of the letter or the LOF to do so. A person may also file a complaint directly with the Federal Transit Administration, at:

**FTA Office of Civil Rights
1200 New Jersey Avenue SE
Washington, DC 20590**



City of El Segundo

TITLE VI PROGRAM

Attachment C



PROCEDIMIENTOS DE QUEJA DEL TÍTULO VI DE LA CIUDAD DE EL SEGUNDO

Procedimientos: Como subreceptante de dólares federales, la Ciudad de El Segundo está obligada a cumplir con el Título VI de la Ley de Derechos Civiles de 1964 y asegurar que los servicios y beneficios se proporcionan de manera no discriminatoria. La ciudad de El Segundo tiene en marcha un Procedimiento de Quejas del Título VI, que describe un proceso para la disposición local de las quejas del Título VI y es consistente con las pautas que se encuentran en la Circular 4702.1B de la Administración Federal de Tránsito, de fecha 1 de octubre de 2012.

Cualquier persona que crea que ha sido discriminada por motivos de raza, color u origen nacional, sexo, edad, discapacidad, religión, afección médica, estado civil u orientación sexual credo religioso, ascendencia, discapacidad, afección médica, estado civil , sexo o edad de la Ciudad de El Segundo pueden presentar una queja de Título VI completando y enviando el Formulario de queja de Título VI de la agencia, en línea en:

Una vez completada, la queja debe ser remitida a:

**Ciudad de El Segundo
Oficina del Secretario de la Ciudad
350 Main Street
El Segundo, CA 90245**

La ciudad de El Segundo investiga las denuncias recibidas no más de 180 días después del supuesto incidente. La ciudad de El Segundo solo procesará las quejas que estén completas.

Dentro de los 10 días hábiles siguientes a la recepción de la queja, la Ciudad de El Segundo la revisará para determinar si nuestra oficina tiene jurisdicción. El reclamante recibirá una carta de acuse de recibo informándole si la queja será investigada por nuestra oficina. La Ciudad de El Segundo tiene 30 días para investigar la denuncia. El reclamante será notificado por escrito de la causa a cualquier extensión prevista a la regla de 30 días.

Si se necesita más información para resolver el caso, la ciudad de El Segundo puede ponerse en contacto con el denunciante. El reclamante tiene 10 días hábiles a partir de la fecha de la carta para enviar la información solicitada al investigador asignado al caso. Si el investigador no es contactado por el denunciante o no recibe la información adicional dentro de los 10 días hábiles, la Ciudad de El Segundo puede cerrar administrativamente el caso.

Un caso también puede cerrarse administrativamente también si el reclamante ya no desea continuar con su caso. Después de que el investigador revise la queja, emitirá una de dos cartas al reclamante: una carta de cierre o una carta de hallazgo (LOF). Una carta de cierre resume las alegaciones y afirma que no hubo una violación del Título VI y que el caso se cerrará. Una LOF resume las alegaciones del presunto incidente, declara que la investigación de la denuncia está completa, concluye si las alegaciones fueron fundadas / infundadas y explica que la Ciudad ha tomado las medidas adecuadas. Si el reclamante desea apelar la decisión, tiene 10 días hábiles después de la fecha de la carta o la LOF para hacerlo. Una persona también puede presentar una queja directamente ante la Administración Federal de Tránsito, en:

**Oficina de Derechos Civiles del TLC
1200 New Jersey Avenue SE
Washington, DC 20590**



City of El Segundo

TITLE VI PROGRAM

Attachment D



TITLE VI COMPLAINT FORM

| | | | |
|--|--------------------------------------|--|--------------------------------|
| Section I: Please write legibly | | | |
| 1. Name: | | | |
| 2. Address: | | | |
| 3. Telephone: | 3.a. Secondary Phone (Optional): | | |
| 4. Email Address: | | | |
| 5. Accessible Format Requirements? | <input type="checkbox"/> Large Print | <input type="checkbox"/> Audio Tape | |
| | <input type="checkbox"/> TDD | <input type="checkbox"/> Other | |
| Section II: | | | |
| 6. Are you filing this complaint on your own behalf? | YES* | NO | |
| *If you answered "yes" to #6, go to Section III. | | | |
| 7. If you answered "no" to #6, what is the name of the person for whom you are filing this complaint? Name: | | | |
| 8. What is your relationship with this individual: | | | |
| 9. Please explain why you have filed for a third party: | | | |
| 10. Please confirm that you have obtained permission of the aggrieved party to file on their behalf. | YES | NO | |
| Section III: | | | |
| 11. I believe the discrimination I experienced was based on (check all that apply): | | | |
| <input type="checkbox"/> Race | <input type="checkbox"/> Color | <input type="checkbox"/> National Origin | <input type="checkbox"/> Other |
| 12. Date of alleged discrimination: (mm/dd/yyyy) | | | |
| 13. Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known), as well as names and contact information of any witnesses. If more space is needed, please attach additional sheets of paper. | | | |



TITLE VI COMPLAINT FORM

| | | |
|--|-----|--------|
| Section IV: | | |
| 14. Have you previously filed a Title VI complaint with the City of El Segundo? | YES | NO |
| Section V: | | |
| 15. Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court? <input type="checkbox"/> YES* <input type="checkbox"/> NO If yes, check all that apply: <input type="checkbox"/> Federal Agency _____ <input type="checkbox"/> State Agency _____ <input type="checkbox"/> Federal Court _____ <input type="checkbox"/> Local Agency _____ <input type="checkbox"/> State Court _____ | | |
| 16. If you answered "yes" to #15, provide information about a contact person at the agency/court where the complaint was filed. | | |
| Name: | | |
| Title: | | |
| Agency: | | |
| Address: | | |
| Telephone: | | Email: |
| Section VI: | | |
| Name of Transit Agency complaint is against: | | |
| Contact Person: | | |
| Telephone: | | |

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date are required below to complete form:

Signature _____ Date _____

Please submit this form in person or mail this form to the address below:

**City of El Segundo, Shuttle / Dial-A-Ride Supervisor
350 Main Street
El Segundo, CA 90245**



City of El Segundo

TITLE VI PROGRAM

Attachment E



FORMULARIO DE QUEJA DEL TÍTULO VI

| | | | |
|---|---|--|--------------------------------|
| Sección I: Por favor, escriba legiblemente | | | |
| 1. Nombre: | | | |
| 2. Dirección: | | | |
| 3. Teléfono: | 3.a. Teléfono secundario (opcional): | | |
| 4. Dirección de correo electrónico: | | | |
| 5. ¿Requisitos de formato accesible? | <input type="checkbox"/> Impresión grande | <input type="checkbox"/> Cinta de audio | |
| | <input type="checkbox"/> TDD | <input type="checkbox"/> Otros | |
| Sección II: | | | |
| 6. ¿Está presentando esta queja en su propio nombre? | Sí* | No | |
| *Si respondió "sí" a #6, vaya a la Sección III. | | | |
| 7. Si respondió "no" a #6, ¿cuál es el nombre de la persona para la que está presentando esta queja? Nombre: | | | |
| 8. ¿Cuál es su relación con este individuo: | | | |
| 9. Por favor explique por qué ha presentado una pregunta para un tercero: | | | |
| 10. Confirme que ha obtenido el permiso de la parte agraviada para presentar su nombre. | Sí | No | |
| Sección III: | | | |
| 11. Creo que la discriminación que experimenté se basó en (marque todas las que correspondan): | | | |
| <input type="checkbox"/> Raza | <input type="checkbox"/> Color | <input type="checkbox"/> Origen nacional | <input type="checkbox"/> Otros |
| 12. Fecha de la presunta discriminación: (mm/dd/aaaa) | | | |
| 13. Explique lo más claramente posible lo que sucedió y por qué cree que fue discriminado. Describa a todas las personas involucradas. Incluya el nombre y la información de contacto de la(s) persona(s) que lo discriminó (si se conoce), así como los nombres y la información de contacto de cualquier testigo. Si se necesita más espacio, adjunte hojas de papel adicionales. | | | |



FORMULARIO DE QUEJA DEL TÍTULO VI

| | | |
|---|---------------------------|---------------------|
| Sección IV: | | |
| 14. ¿Ha presentado previamente una queja del Título VI ante el Ayuntamiento de El Segundo? | Sí | No |
| Sección V: | | |
| 15. ¿Ha presentado esta queja ante cualquier otra agencia federal, estatal o local, o ante cualquier tribunal federal o estatal? | | |
| [] Sí* [] NO | | |
| En caso afirmativo, marque todas las que correspondan: | | |
| [] Agencia Federal _____ | [] Agencia Estatal _____ | |
| [] Tribunal Federal _____ | [] Agencia Local _____ | |
| [] Tribunal de Estado _____ | | |
| 16. Si respondió "sí" a #15, proporcione información sobre una persona de contacto en la agencia/tribunal donde se presentó la queja. | | |
| Nombre: | | |
| Título: | | |
| Agencia: | | |
| Dirección: | | |
| Teléfono: | | Correo electrónico: |
| Sección VI: | | |
| El nombre de la queja de la Agencia de Tránsito está en contra de: | | |
| Persona de contacto: | | |
| Teléfono: | | |

Puede adjuntar cualquier material escrito u otra información que crea que es relevante para su queja.

La firma y la fecha se requieren a continuación para completar el formulario:

Signature _____ Date _____

Por favor envíe este formulario en persona o envíe este formulario a la siguiente dirección:

Ciudad de El Segundo, Supervisor de Lanzadera / Dial-A-Ride
350 Main Street
El Segundo, CA 90245



City of El Segundo

TITLE VI PROGRAM

Attachment F

Staff report and minutes to be
provided after Council approval.



City Council Agenda Statement

Meeting Date: June 1, 2021

Agenda Heading: Consent

TITLE:

Second reading of Ordinance Amending the Municipal Code to Amend the Definition of Floor Area for Proposed Development Project Located at 650 and 700 N. Pacific Coast Highway and 737 Lairport Street

RECOMMENDATION:

Waive second reading and adopt Ordinance No. ____ for Environmental Assessment No. 1289 and Zone Text Amendment No. ZTA 20-01, amending El Segundo Municipal Code (ESMC) Section 15-1-6 to exempt any portion of a structure that is devoted to parking from counting towards the net floor area of the building.

FISCAL IMPACT:

There are no direct or indirect fiscal impacts associated with the approval of this amendment to the Zoning Regulations.

BACKGROUND:

On May 18, 2021, City Council conducted a duly noticed public hearing and took public testimony to consider a proposed development project at 650-700 N PCH and a related zone text amendment and a related development proposal. After discussion on the item, City Council introduced an Ordinance amending the City's Zoning Code. Specifically, the definition of Floor Area is amended to exempt any portion of a structure that is devoted to parking from counting towards the net floor area of the building.

DISCUSSION:

Council may waive second reading and adopt the Ordinance. If the Ordinance is adopted by City Council at its June 1st meeting, the effective date of the Ordinance will be July 1, 2021, which is 30 days from the adoption date.

Second Reading of Ordinance (EA-1289 and ZTA 20-01)

June 1, 2021

Page 2 of 2

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for business and the community.

PREPARED BY:

Eduardo Schonborn, AICP, Principal Planner

REVIEWED BY:

Denis Cook, Interim Director, Contractor

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Ordinance No. _____

ORDINANCE NO. ____

AN ORDINANCE AMENDING EL SEGUNDO MUNICIPAL CODE SECTION 15-1-6 TO AMEND THE DEFINITION OF FLOOR AREA (NET) TO EXEMPT PARKING THAT IS INTEGRATED INTO A STRUCTURE FROM COUNTING TOWARDS THE NET FLOOR AREA OF A BUILDING.

ZONE TEXT AMENDMENT 20-01

The City Council of the city of El Segundo does ordain as follows:

SECTION 1: The Council finds and declares as follows:

- A. On July 21, 2020, L&R ZAV 650 Sepulveda, LLC c/o Zachary Vella submitted applications for Environmental Assessment No. EA-1289, Zone Text Amendment No 20-01, Vesting Tentative Parcel Map No. 83129, and Site Plan Review No. 20-30 requesting to amend the definition of Floor Area (Net) within Section 15-1-6 of the El Segundo Municipal Code (“ESMC”), combine seven parcels into a single lot, remodel two existing office buildings, and construct a new office building with integrated parking structure;
- B. The project applications were reviewed by the City’s Planning and Building Safety Department for, in part, consistency with the General Plan and conformity with the El Segundo Municipal Code (“ESMC”);
- C. Pursuant to Section 21000 et. Seq. of the California Public Resource Code (“CEQA”) and Section 15000 et. Seq. of 14 California Code of Regulations (“CEQA Guidelines”) an Initial Study of Environmental Impacts and Mitigated Negative Declaration (“IS/MND”) was prepared to identify any potential significant environmental impacts caused by the project, a copy of which is on file with the Development Services Department. The IS/MND also identified Mitigation Measures to address those impacts. The City Council adopted Resolution No. _____, thereby adopting the IS/MND and a Mitigation Monitoring and Reporting Program;
- D. On April 22, 2021, the Planning Commission held a public hearing to receive public testimony and other evidence regarding the application including information provided by city staff; and, adopted Resolution No. 2893 recommending that the City Council approve the proposed amendments;
- E. On May 18, 2021, the City Council held a public hearing and considered the information provided by City staff and public testimony regarding this Ordinance;

- F. This Ordinance and its findings are made based upon the entire administrative record including testimony and evidence presented to the City Council at the public hearing and the staff report submitted by the Planning and Building Safety Department.

SECTION 2: *Factual Findings and Conclusions.* The Commission finds that the following facts exist:

- A. Surface parking and structures that are solely devoted for parking are currently exempt from contributing towards the net floor area of a project. Notwithstanding this, if the parking structure is integrated with a building, it does not qualify for the exemption and counts towards the net floor area of the site.
- B. Even though the applicant is proposing a new 70,921 square-foot seven-story office building with an integrated 1,185 space parking structure, which would benefit from this amendment; changing the definition of Floor Area (Net) could benefit any property owner within the City.
- C. The amendment does not alter parking requirements. All uses within the City will continued to be required to comply with Chapter 15 (Off Street Parking and Loading Spaces) of Title 15 of the El Segundo Municipal Code Section.
- D. Zone Text Amendment No. 20-01 amends the definition of Floor Area (Net) within Section 15-1-6 of the ESMC to exempt parking structures that are integrated with another building from counting towards the net floor area of said building.

SECTION 3: *General Plan Findings.* The proposed amendment is consistent with the goals and policies of the City's General Plan and will not obstruct their attainment. In addition, the Council finds as follows:

- A. **Goal LU4: Provision of a Stable Tax Base for El Segundo Through Commercial Uses.**
The proposed Zone Text Amendment will allow for dynamic new commercial developments that integrate commercial uses seamlessly with parking. As properties are renovated, this amendment would allow for additional useable commercial square footage, which in turn would contribute to the tax base for the City of El Segundo via increased utility user and property tax revenues as well as sales tax revenues from retail and restaurant uses generated by the additional employees working in the City.
- B. **Objective LU4-3: Provide for new office and research and development uses.**

The proposed Zone Text Amendment will foster new office and research and development uses because it will encourage more property owners to integrate their required parking into their building and provide a more integrated dynamic office environment. Additional floor area could be realized, instead of limiting the floor area due to the parking counting towards the limit.

C. **Policy ED1-2-1: Seek to expand El Segundo’s retail and commercial base so that the diverse needs of the City’s business and residential needs are met.**

The Zone Text Amendment would facilitate the adaptive reuse of property in a creative manner that would allow providing amenities requested by tenants in today’s marketplace.

SECTION 4: Zone Text Amendment Findings. In accordance with ESMC Section 15-26-4 and based on the findings set forth in Section 3, the proposed Zone Text Amendment is consistent with the goals, policies, and objectives of the General Plan as follows:

- A. The amendments are consistent with the purpose of the ESMC, which is to serve the public health, safety, and general welfare and to provide the economic and social advantages resulting from an orderly planned use of land resources. In addition, the amendment does not reduce parking requirements, or otherwise alter development standards such as setbacks, height, building separation, or landscape requirements.
- B. The amendments are necessary to facilitate the development and ensure the orderly establishment of innovative site designs that would allow properties to meet parking without the need of a stand-alone parking structure or surface parking lot in a manner that is compatible with surrounding properties and the public right-of-way.

SECTION 5: The definition of “FLOOR AREA (NET)” within Title 15, Chapter 1, Section 15-1-6 (Definitions) of the El Segundo Municipal Code is amended as follows:

* * *

FLOOR AREA (NET): The total horizontal area of all floors, stories or levels, as measured to the interior of a building’s perimeter walls. Unless specified in otherwise individual zoning district, Sspace devoted to the following shall not be included when determining the total net floor area within a building or structure:

- A. Elevator shafts.
- B. Stairwells and stairway enclosures.
- C. Courts or atriums.
- D. Rooms exclusively holding building operating equipment.
- E. Parking spaces and parking structures. ~~at or above grade and access thereto;~~

provided, that in commercial and manufacturing zones:

~~1. Not less than the front fifty percent (50%) of the ground floor is devoted to commercial/manufacturing use.~~

~~2. At least one full level of parking below grade is provided.~~

F. That portion of any structure that is devoted exclusively to parking. ~~Structures devoted exclusively to parking.~~

G. Restrooms in common areas of nonresidential buildings.

* * *

SECTION 6: If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the city council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 7: The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of El Segundo's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within 15 days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 8: This Ordinance will become effective 30 days following its passage and adoption.

PASSED AND ADOPTED this 1st day of June, 2021.

Drew Boyles, Mayor

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Ordinance No. _____ was duly introduced by said City Council at a regular meeting held on the 18th day of May, 2021, and was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the 1st day of June, 2021, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk



City Council Agenda Statement

Meeting Date: June 1, 2021

Agenda Heading: Consent

TITLE:

Green Line-Douglas Station Parking Lot Maintenance Agreement

RECOMMENDATION:

Authorize the City Manager to execute the Green Line-Douglas Station Parking Lot Maintenance Agreement between the City of El Segundo and Los Angeles County Metropolitan Transportation Authority.

FISCAL IMPACT: None.

BACKGROUND AND DISCUSSION:

The Douglas Street Gap Closure project was completed in 2008 and was funded with federal, state, and local funds. As part of the project, an intermodal transit parking lot was constructed on City property adjacent to the Douglas Street Green Line light-rail station. The value of the City-owned land was used as the local match for receiving the federal funding for the Douglas Street Gap Closure project. Los Angeles County Metropolitan Transportation Authority (LA Metro) has been operating and maintaining the transit parking lot as agreed upon by the project funding document. At this time, a long-term maintenance agreement between the City of El Segundo and LA Metro needs to be executed for LA Metro's operation and maintenance of the parking facility.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo Provides unparalleled service to internal and external customers.

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

Green Line-Douglas Station Parking Lot Maintenance Agreement

June 1, 2021

Page 2 of 2

PREPARED BY:

Lifan Xu, City Engineer

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

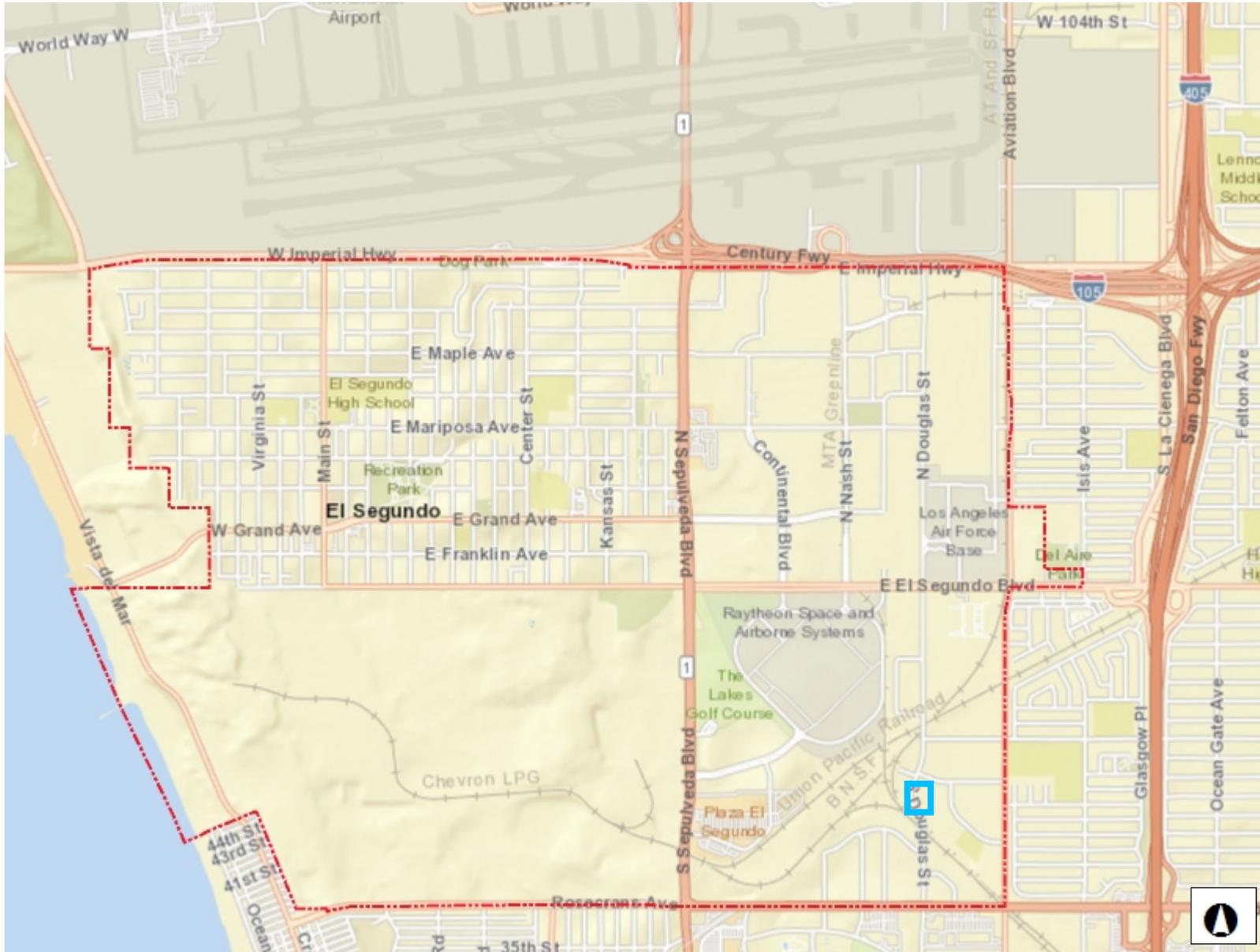
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Greenline Douglas Station Parking Lot Vicinity Map
2. Greenline Douglas Station Parking lot Location Map
3. Proposed Green Line-Douglas Station Parking Lot Maintenance Agreement



Green Line-Douglas Station Parking Lot Vicinity Map



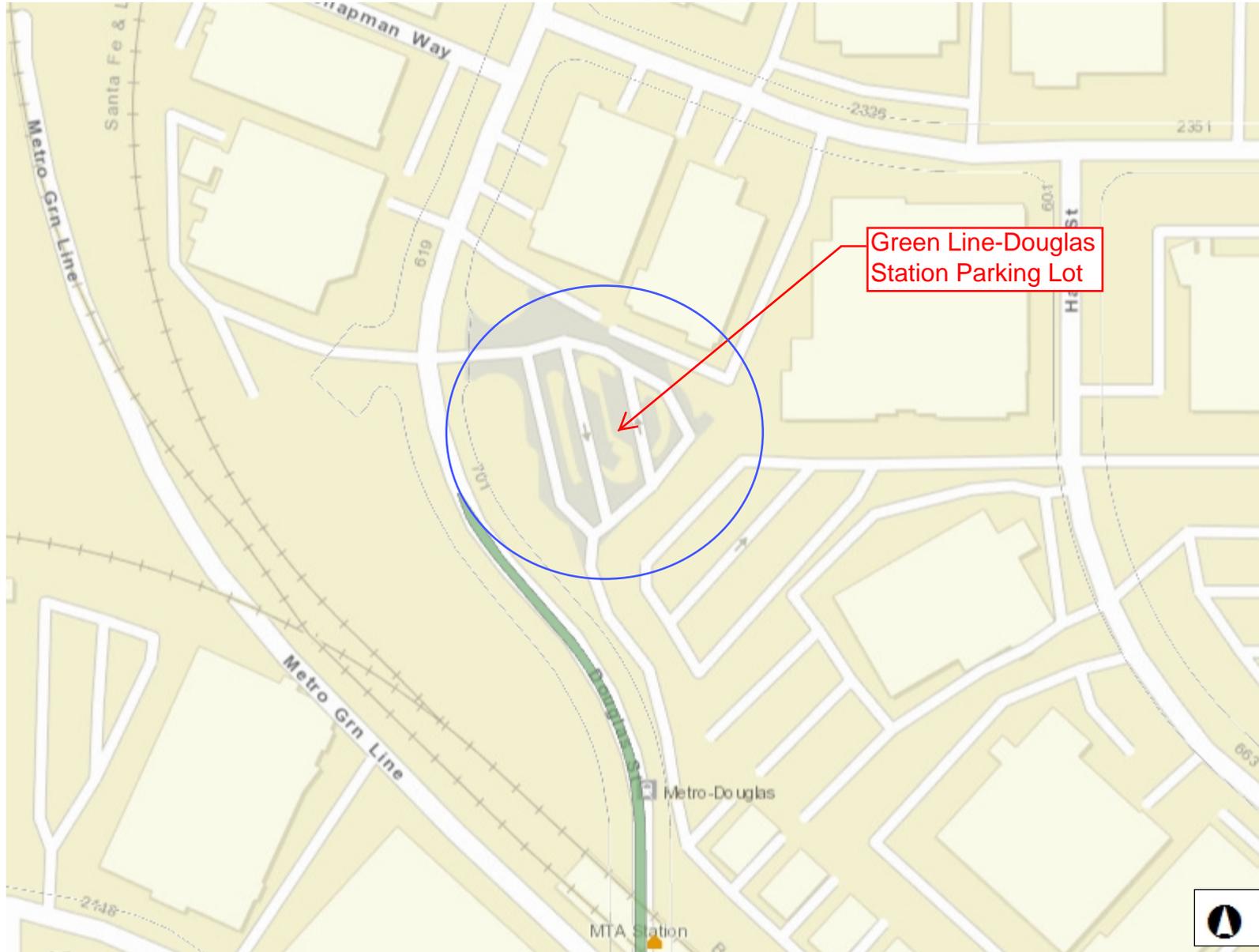
6,018.7 0 3,009.33 6,018.7 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere

DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.



Green Line-Douglas Station Parking Lot Location Map



376.2 0 188.08 376.2 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere

DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.

**GREEN LINE-DOUGLAS STATION PARKING LOT MAINTENANCE AGREEMENT
BETWEEN CITY OF EL SEGUNDO AND LOS ANGELES COUNTY
METROPOLITAN TRANSPORTATION AUTHORITY**

THIS MAINTENANCE AGREEMENT is made and entered into in duplicate, effective this _____ day of _____, 202__, by and between the LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY, hereinafter referred to as “MTA,” and the CITY OF EL SEGUNDO, hereinafter referred to as “CITY.” MTA and the CITY shall collectively be referred to herein as the “PARTIES.”

RECITALS

- A. In 2001, the MTA and the CITY began collaborating on a project known as the “Douglas Street Gap Closure” in the City of El Segundo; the project, which was jointly funded by MTA, the CITY, the Federal Transit Administration and the Federal Highway Administration, involved the construction of a new roadway connecting then-discontinuous ends of Douglas Street and the construction of a new intermodal transit center on CITY-owned property located at the southern end of the Douglas Street / Alaska Avenue intersection, adjacent to the roadway construction;
- B. In or about 2007, the MTA and the CITY entered into several Memoranda of Understanding related to the project; under the MOUs, the CITY agreed to coordinate with MTA regarding the planning, design and management of the parking facilities;
- C. In 2008, the intermodal transit center, referred to herein as the Green Line-Douglas Station Parking Lot, was completed; since that time, MTA has maintained and operated the parking lot;
- D. MTA and CITY desire to enter into this Agreement, whereby the PARTIES mutually desire to memorialize the division of maintenance and their respective responsibilities as to the parking lot.

NOW, THEREFORE, IT IS AGREED:

- 1. MTA, at its expense, is and will be responsible for the maintenance, repair, and reconstruction of any and all improvements, including but not limited to, walkways, hardscape, lighting, map-cases, landscaped areas, and irrigation systems (collectively, “Improvements”) lying within the limits of the Green Line-Douglas Station Parking Lot, (not including the city owned sidewalk) as depicted in the attached Exhibit “A,” which is attached hereto and incorporated herein by this reference (hereafter, “Parking Lot”).
- 2. LEGAL RELATIONS AND RESPONSIBILITIES

- A. Nothing within the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not parties to this Agreement.
 - B. Neither CITY nor any of its officers, employees, volunteers and representatives shall be responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by MTA, under or in connection with any work, authority or jurisdiction conferred upon MTA arising under this Agreement. It is understood and agreed that MTA shall fully defend, indemnify and save harmless CITY and its officers, employees, volunteers and representatives from all claims, suits or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation and other theories or assertions of liability occurring by reason of the MTA's maintenance of the Parking Lot and anything done or omitted to be done by MTA under this Agreement.
 - C. MTA hereby waives any right to make or prosecute any claims or demands against the CITY, or any of its officers, employees, volunteers or representatives for any damage that may occur to said Improvements at the Parking Lot, or that relate to MTA's use or maintenance of the Parking Lot.
 - D. This permission is not in lieu of and in no way relieves MTA, its heirs, successors in interest or assigns from contributing to or assessments for CITY improvements at, in, on, or about said property.
 - E. MTA shall be waived of all permit fees and reviews for all necessary permit application or plans for the purposes of maintaining the area on Exhibit A.
 - F. MTA shall become the Authority in issuing Right-of-entries, permits and other temporary uses.
3. EFFECTIVE DATE. This Agreement shall be effective upon the date appearing on its face and shall remain in full force and effect until amended or terminated at any time upon mutual consent of the PARTIES. This Agreement shall be and constitute a covenant running with the land and be binding upon the heirs, executors, administrators, successors in interest, assignees as their interest may appear, and may be recorded by either of the PARTIES.
4. TERMINATION
- A. CITY may terminate this Agreement at any time with or without cause, upon 30 days' written notification to the MTA. Termination will be effective upon notification, unless CITY specifies otherwise.

- B. MTA may terminate this Agreement at any time in writing at least 30 days before the effective termination date.
- C. Upon termination, MTA shall remove all Improvements, and restore the affected property to its original condition, without expense to the CITY.

IN WITNESS WHEREOF, the PARTIES have caused this Agreement to be executed by their duly authorized representatives as of the date first written above.

LACMTA:

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: _____
 Name: John T. Potts
 Title: Executive Officer / Real Estate
 Real Property & Asset Management

Recommended for Approval:

By: _____
 Name: Aaron Demirci
 Title: Real Estate Officer- Real Estate
 Real Property & Asset Management

THE CITY OF EL SEGUNDO:

By: _____
 Name: Scott Mitnick
 Title: City Manager

Attest:

 Tracy Weaver,
 City Clerk

EXHIBIT "A"



USE:
MOU to maintain City owned Park-N-Ride Lot

LEGEND:
Park-N-Ride Lot owned by The City of El Segundo is outlined in **GREEN**.



MAP: **LandVision**

| | | | | | | |
|------------------------------|------------------------------|-------------------------------------|-------------------------------------|--|------------------------------|-----------------------------------|
| APN No.: 4138-010-902 | | | | | | |
| M Metro | Branch/Line GREEN | Map Reference GRE-1B | Mile Post 13.4 | EXHIBIT "A" | | |
| | Eng'g. Station N/A | Community N/A | City EL SEGUNDO | | | |
| | County Los Angeles | Nearest Cross St. Douglas | Thomas Guide Grids 732-J3 | L.A.C.M.T.A. Attn: Real Estate Dept. One Gateway Plaza Los Angeles, CA 90012 | | MTA File No. RGRE000872 |
| | Area 50681 Sq Ft | Use MOU | Legend As Shown | Scale As Shown | Date 01/13/2020 AD | |



City Council Agenda Statement

Meeting Date: June 1, 2021

Agenda Heading: Consent

TITLE:

Re-appoint Lily Craig to the South Bay Workforce Investment Board

RECOMMENDATION:

1. Ratify the El Segundo Chamber of Commerce nomination to re-appoint Lily Craig to seat #18 of the South Bay Workforce Investment Board to serve a 4-year term of office from July 1, 2021 to June 30, 2025.
2. Request the City Clerk to forward a certified copy of Council's action to the South Bay Workforce Investment Board.

FISCAL IMPACT:

None

BACKGROUND:

The South Bay Workforce Investment Board (SBWIB) provides guidance for programs administered under the Federal Workforce Investment Act, under a Joint Powers Agreement (JPA), for the eight cities of El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Manhattan Beach and Redondo Beach. The JPA is the instrument that allows the cities to pool and utilize available federal funds. Pursuant to the amended JPA dated May 16, 2002, Section 3, Sub-Part 3 of Section 4 of Agreement No. 83-100 requires that each of the SBWIB member cities shall appoint at least two private-sector employees, to serve on the SBWIB as representative of their respective cities' private-sector businesses. The process specified by the JPA requires that nominees originate from a business group. Historically, the chambers of commerce of the member cities are the business group. The chambers of commerce nominate a business representative to the SBWIB, which nomination is then ratified by the respective city council.

DISCUSSION:

On April 15, 2021, the El Segundo Chamber of Commerce re-nominated Lily Craig, External Affairs Manager at Chevron, to fill the El Segundo Business Private Sector

Appointment to South Bay WIB Board

June 1, 2021

Page 2 of 2

Seat. Currently, there is one El Segundo Business Private Sector vacancy on the South Bay Workforce Investment Board which needs to be filled. The term of office for this seat will take effect on July 1, 2021 and will expire on June 30, 2025.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo Provides unparalleled service to internal and external customers.

Objective 1 B: El Segundo's engagement with the community ensures excellence.

PREPARED BY:

Mishia Jennings, Executive Assistant to City Council

REVIEWED BY:

Barbara Voss, Deputy City Manager

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Letters of request from the El Segundo Chamber of Commerce, dated April 12, 2021 and a letter of request from SBWIB dated April 15, 2021



M E M B E R S

WAYNE SPENCER
CHAIRPERSON

- ARMANDO PENA
- BILLY C. CAMPBELL
- BRUCE YOUNG
- CAROLYN WOODARD
- CHRIS HANNAN
- CHRIS PATRONAS
- DAVID FLECK
- DR. DENA MALONEY
- DONALD FORD
- ELLENMARY MICHEL
- FAISAL HASHMI
- FRAN FULTON
- FRANK RODRIGUEZ
- GLENN MITCHELL
- GREGG MCCLAIN
- HILDA SHOFANI
- J. KIM MCNUTT
- JAMIN GALLMAN
- JANICE JIMENEZ
- JEFFREY R. JENNISON
- JEREMY DIAZ
- JOE AHN
- JOSH LAFARGA
- KEN GOMEZ
- KENDRICK ROBERSON
- DR. LANCE WILLIAMS
- LILY CRAIG
- MARC WEISS
- MARIA CAMACHO
- MICHAEL BRENK
- MIKE COSTIGAN
- MIKE HARRIEL
- MITCH PONCE
- MOHAMMAD NASER
- PATRICIA BENNETT
- PATRICIA DONALDSON
- RAY GROTHAUS
- RUTHI DAVIS
- SANJAY MURTY
- SARAH GONZAGA
- STELLA LI
- STEPHANY SANTIN
- SUSAN SENIOR
- TAMALA LEWIS
- TAMI LORENZEN-FANSELOW
- TOD SWORD
- WALTER AHHAITTY
- WAYNE DIULIO

April 15, 2021

Mr. Scott Mitnick, City Manager
City of El Segundo
350 Main Street,
El Segundo, CA 90245

Dear Mr. Mitnick:

Currently, there is one El Segundo business private sector vacancy on the South Bay Workforce Investment Board (SBWIB), which needs to be filled. The term of office for this seat, will take effect on July 1, 2021 and will expire on June 30, 2025.

On April 15, 2021, the El Segundo Chamber of Commerce re-nominated Ms. Lily Craig, External Affairs Manager at Chevron, to fill the El Segundo Business Private Sector Seat. We are requesting that the Mayor and City Council please initiate the process to re-appoint Ms. Craig at the City of El Segundo's next regularly scheduled City Council Meeting or at your earliest convenience.

Your cooperation in this matter is greatly appreciated. If you have any questions or require assistance, please contact me, or my assistant, Sha'Ron Berry, at (310) 970-7700. Thank you!

Sincerely,

Jan Vogel
Executive Director

Attachments

JAN VOGEL
EXECUTIVE DIRECTOR

April 12, 2021

Honorable Mayor Boyles and City Council Members
City of Segundo
350 Main Street
El Segundo, CA 90245

Dear Mayor Boyles and Members of the City Council:

On behalf of the Board of Directors of the El Segundo Chamber of Commerce, please accept the nomination of the following individual to be appointed to serve on the South Bay Workforce Investment Board for the 4-year term of office commencing July 1, 2021, as a representative of the El Segundo business private-sector:

Lily Craig, External Affairs Manager, Chevron, to serve the 4-year term of office from July 1, 2021 to June 30, 2025.

Thank you for your acceptance.

Best regards,

Marsha

Marsha Hansen, CEO/President
El Segundo Chamber of Commerce



City Council Agenda Statement

Meeting Date: June 1, 2021

Agenda Heading: Consent

TITLE:

Ordinance Amending the Municipal Code to Address the Accumulation of Abandoned Items in Parkways, and Prohibit the Placement Garbage Cans in Front of Neighboring Properties

RECOMMENDATION:

Waive second reading and adopt an ordinance amending Chapter 7-1 of the El Segundo Municipal Code to prohibit abandoned items and junk in parkways, and to prohibit the placing of Garbage Cans in front of neighboring properties.

(This Ordinance is categorically exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 21000, et seq., "CEQA") and the regulations promulgated thereunder (14 California Code of Regulations §§ 1500, et seq., the "CEQA Guidelines") because it consists of an action taken by the City to ensure the maintenance and protection of the environment. Accordingly, the Ordinance constitutes a Class 8 exemption pursuant to CEQA Guidelines § 15308. Further, it can be seen with reasonable certainty the ordinance will not have a significant effect on the environment; therefore, it is exempt from review under CEQA. (CEQA Guidelines § 15061(b)(3).)

FISCAL IMPACT:

There are no direct fiscal impacts associated with amending the Municipal Code.

Indirect cost of staff time enforcing the ordinance will be absorbed via City's adopted FY 2020-2021 Annual Budget.

BACKGROUND:

Abandoned items and junk in parkways are an unsightly nuisance that degrades the quality of life for residents and visitors of El Segundo. Abandoned items and junk in parkways in the City of El Segundo has been a pervasive problem for many years. Without prompt removal of the trash and other abandoned items, the volume often increases as other offenders add to the existing piles of debris. Further, recently the City has received complaints from property owners about their neighbors placing their trash

Abandoned Items and Junk in Parkways

June 1, 2021

Page 2 of 3

containers in front of the owner's property.

On May 18th, 2021, the City Council introduced the proposed ordinance.

DISCUSSION:

The City's code currently prohibits the accumulation of litter, trash and junk in certain areas on or around an owner's property, including walkways, patios and landscaped areas. The current code does not, however, expressly include areas such as the parkway in front of a property. In addition, the current code specifies the proper placement of garbage cans as being "on the street against the curb in front of the premises occupied by the person depositing the same." (ESMC § 5-2-4(E).) But the current code does not specify a penalty for placing garbage cans in another location, such as in front of a neighboring property.

This ordinance broadens the regulations regarding overgrown or dead trees and vegetation and litter, trash and junk to include areas such as parkways. The ordinance also defines the word "parkway" as the portion of property between the sidewalk or property line and the curb or roadway. Making the property owner responsible for maintenance of the parkway area is consistent with state law, which makes owners responsible for the maintenance of sidewalks, including a parkway between the property line and street line. (Streets & Highways Code §§ 5600, 5610.)

In addition, the ordinance makes the placement of garbage cans in an area other than in front of the premises occupied by the person depositing the same to be a public nuisance subject to citation by City Code Enforcement.

By prohibiting the accumulation of abandoned items in parkways, the proposed ordinance will help further advance the City's ongoing efforts to maximize the elimination of unsightly nuisance and will help to preserve public health and safety.

CONCLUSION:

Staff is requesting the City Council adopt the proposed ordinance. If adopted on June 1, 2021, the ordinance will take effect 30 days later.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Support Community Safety and Preparedness

Objective: El Segundo is a safe and prepared city.

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

Abandoned Items and Junk in Parkways

June 1, 2021

Page 3 of 3

PREPARED BY:

Jasmine Allen, Sr. Management Analyst

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Draft ES Ordinance re illegal dumping and trash cans (4-11-21)

ORDINANCE NO. _____

AN ORDINANCE AMENDING EL SEGUNDO MUNICIPAL CODE CHAPTER 7-1 TO ADDRESS THE ACCUMULATION OF ABANDONED ITEMS AND JUNK IN PARKWAYS AND THE STORING OF TRASH CARTS.

The City Council of the City of El Segundo does ordain as follows:

SECTION 1. El Segundo Municipal Code (“ESMC”) § 7-1-2 is amended by adding the following definition in proper alphabetical order:

“PARKWAY – that portion of property between the sidewalk or property line and the curb or roadway, that is available for landscaping.”

SECTION 2. ESMC § 7-1-4 is amended as follows:

7-1-4: NUISANCES; DESIGNATED:

It is unlawful and it is declared to be a public nuisance for any person owning, leasing, occupying, or having charge or possession of any property within the city to maintain such property in such a manner that any of the conditions listed below are found to exist. This section is not the exclusive definition or designation of what constitutes a nuisance within this city. It supplements and is in addition to other regulatory codes, statutes, and ordinances enacted by the city, state, or any other legal entity or agency having jurisdiction. Designated public nuisances include the following:

A. A violation of any provision of applicable law including, without limitation, the El Segundo municipal code;

B. Any land, the topography, geology, or configuration of which, whether in a natural state or as a result of grading operations, excavations, fill, or other alteration, interferes with the established drainage pattern over the property or from adjoining or other properties which does or may result in erosion, subsidence, or surface water drainage problems of such magnitude as to be injurious to public health, safety and welfare or to neighboring properties;

C. Any building or structure which is partially destroyed, damaged, abandoned, boarded up, dilapidated, or permitted to remain in a state of partial construction;

D. The failure to secure and maintain against public access all doorways, windows, and other openings into vacant or abandoned buildings or structures;

E. Painted buildings and walls, retaining walls, fences or structures that require repainting, or buildings, walls, fences, or structures upon which the condition of the paint has become so deteriorated as to permit decay, excessive checking, cracking, peeling, chalking, dry rot, warping or termite infestation;

F. Any premises, building or structure, wall, fence, pavement, or walkway which is painted in a garish manner or is out of harmony or conformity with the standards of adjacent properties;

G. Any building or structure, wall, fence, pavement, or walkway upon which any graffiti, including paint, ink, chalk, dye, or other similar marking substances, is allowed to remain for more than twenty four (24) consecutive hours;

H. Any wall, fence, gate, or hedge that is damaged, broken, or a hazard or is maintained in violation of this code;

I. Broken windows;

J. Any overgrown, dead, decayed, diseased or hazardous tree, weeds, vegetation, or debris **within areas such as planters, landscaped areas, parkways, adjoining sidewalks, and driveways, that is visible from neighboring properties or the public right of way,** which:

1. May harbor rats, vermin, or other disease carriers;
2. Is maintained so as to cause an obstruction to the vision of motorists or a hazardous condition to pedestrians or vehicle traffic;
3. Creates a danger or attractive nuisance to the public;
4. Detrimentially affects neighboring properties or property values; or
5. Constitutes a fire hazard;

K. Building exteriors, roofs, landscaping, grounds, walls, retaining and crib walls, fences, driveways, parking lots, planters, sidewalks, or walkways which are maintained in such condition so as to become defective, unsightly, cracked or no longer viable;

L. The accumulation of dirt, litter, trash, junk, **abandoned personal property,** feces, or debris **in or on areas such as** ~~in doorways,~~ adjoining sidewalks, **adjoining parkways,** walkways, courtyards, patios, parking lots, planters, landscaped or other areas **and that is visible from neighboring properties or the public right of way;**

M. Any premises upon which there is or is permitted to be,

1. Lumber, building materials, rubble, broken asphalt or concrete, containers, or other similar materials, except where construction is occurring under a valid permit;

2. Junk, solid waste, **abandoned personal property**, vegetation, salvage materials, scrap metals, hazardous waste, broken or neglected machinery, dirt or fill material deposited or stored contrary to any law, automobile parts, except within a commercial business lawfully engaged in retail sales;

3. Sinks, fixtures or equipment, appliances or furniture, except lawn furniture in residential yards and new or used furniture lawfully stored or displayed in connection with a valid business engaged in the sale or purchase of the same;

4. Inoperative vehicles, except where permitted by the zoning code;

5. Deteriorated driveways and parking lots, including those containing potholes, or cracks;

6. Abandoned, broken, unused, neglected or unprotected equipment and machinery, ponds, reservoirs and pools, whether or not the same contains any water or liquid, excavations, abandoned wells, shafts, basements, foundations, or other holes, abandoned refrigerators or other appliances, abandoned motor vehicles, any unsound structure, skateboard ramps, or accumulated lumber, solid waste, junk, or vegetation which may reasonably attract children to such abandoned or neglected conditions;

7. Temporary service bins or construction debris storage bins stored on a public street or on private property, except where permitted by this code;

8. Any garbage can, solid waste container, solid waste, packing box or junk placed or maintained so as to be visible from neighboring properties or the public right of way, except for those times scheduled for collection, in accordance with this code;

9. Any garbage can, solid waste container, or cart for collection of solid waste, organics or recyclables that is not placed on the street against the curb in front of the premises occupied by the person depositing the same in compliance with Chapter 5-2 (Solid Waste Management) of this Code;

~~9.~~**10.** Any property with accumulations of grease, oil, or other hazardous material on paved or unpaved surfaces, driveways, buildings, walls, or fences, or from which any such material flows or seeps onto any public street or other public or private property, or which is likely to seep or migrate into the underground water table;

~~10.~~**11.** Any front yard, parkway, or landscaped setback area which lacks turf, other planted material, decorative rock, bark, or planted ground cover or covering, so as to cause excessive dust or allow the accumulation of debris;

~~11.~~**12.** Any condition of vegetation overgrowth which encroaches into, over, or upon any public right of way including, without limitation, streets,

alleys, or sidewalks, so as to constitute either a danger to the public safety or property or any impediment to public travel;

~~12.13.~~ Animals, livestock, poultry, or bees kept, bred, or maintained for any purpose and in violation of this code;

~~13.14.~~ Any property, or any building or structure thereon, maintained in such condition so that it is defective, unsightly or in such condition of deterioration or disrepair that it causes or will cause an ascertainable diminution of the property values of surrounding properties or be otherwise materially detrimental to adjacent and nearby properties and improvements;

~~14.15.~~ Any building or portion thereof maintained in a manner which constitutes a substandard building pursuant to Health and Safety Code section 17920.3.

SECTION 3. *Validity of Previous Code Sections.* If the entire Ordinance or its application is deemed invalid by a court of competent jurisdiction, any repeal of the ESMC or other regulation by this Ordinance will be rendered void and cause such ESMC provision or other regulation to remain in full force and effect for all purposes.

SECTION 4. *Enforceability.* Repeal or amendment of any previous Code Sections does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Ordinance's effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 5. *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provision or application and, to this end, the provisions of this Ordinance are severable.

SECTION 6. The City Clerk, or her duly appointed deputy, is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of El Segundo's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 7. *Effective Date.* This Ordinance will become effective on the 31st day following its passage and adoption.

PASSED AND ADOPTED this ____ day of _____, 2020.

Drew Boyles, Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Ordinance No. ____ was duly introduced by said City Council at a regular meeting held on the ____ day of _____, 2020, and was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the ____ day of _____, 2020, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney



City Council Agenda Statement

Meeting Date: June 1, 2021

Agenda Heading: Staff Presentations

TITLE:

Urho Saari Swim Stadium ("The Plunge") Needs Assessment and Conceptual Design Update

RECOMMENDATION:

Authorize staff to negotiate a consultant contract for engineering design services for the Urho Saari Swim Stadium Renovation

FISCAL IMPACT:

The estimated project cost for renovating the Urho Saari Swim Stadium building on Mithūn's conceptual design ranges between \$3,970,551-\$8,433,063 based on the level of work selected. Approximately \$2,500,000 is available for this project and additional funding will need to be obtained. Staff will return to City Council with a proposed agreement for the next phase of design services, if directed.

BACKGROUND:

The Urho Saari Swim Stadium ("The Plunge") is named after a highly regarded swim coach who came to El Segundo in 1941 and coached US Olympic water polo and swim teams. Originally built in 1940 by the Works Progress Administration (WPA), the larger pool has eight lanes and is 25 yards. There is also a separate junior pool. The Urho Saari Swim Stadium is typically programmed year-round for recreation swim, lap swim, fitness classes, swim lessons, practices, and competitions.

A City Council authorized Request for Proposals (RFP) was issued in March 2020 for site analysis, needs assessment, and development of a conceptual design based on the results of the needs assessment.

Partnering with the Mithūn Architect agency, the City hosted a community survey, one virtual community meeting and three meetings with stakeholders and Recreation and Parks Commission members to assist in guiding the renovation design process for the Urho Saari Swim Stadium. The purpose of the community engagement sessions was to

Urho Saari Swim Stadium Needs Assessment

June 1, 2021

Page 2 of 4

hear from the residents who use the Plunge facility what amenities they would prioritize to be included or enhanced and identify programming priorities for the facility. Most of the community feedback focused on the entryway, changing rooms, bathrooms, American with Disabilities Act (ADA) compliance, and lighting. After examining the responses, the architects were able to produce a preliminary design concept which is inclusive of Mithūn's needs assessment along with community and stakeholder input.

The City allocated \$1 million for the project so far, and Chevron contributed \$500,000 as part of a community fundraising campaign. Additionally, the City and El Segundo Unified School District (ESUSD) executed a facility use agreement where ESUSD will contribute the lesser of 24% of the renovation costs up to \$1 million. It is anticipated that additional funding will be allocated for the design, construction, and completion of this project.

DISCUSSION:

The Urho Saari Swim Stadium has been heavily used since it was built in 1940, and the facility currently has significant challenges due to the following reasons: (a) failing pool equipment, (b) less than desirable changing rooms, (c) inconsistent temperatures within the facility, (d) poor lighting, and (e) ADA challenges. The pool closes often due to equipment failures that last from one week to approximately two months. Unforeseen closures cause cancelation of programs, refunds, and loss of revenue. In 2019, the Plunge closed for 99 days for mechanical issues involving the heater, filter, and other issues.

The new conceptual design addresses code compliance issues known to exist due to the age of the structure and observed during the inspection and addresses issues that were raised in the community outreach survey and meetings. Outdated gutters, drains, water circulation issues and failure to meet ADA requirements were identified as items that needed immediate repair in order to make the facility code compliant. Additional items necessary for updating the facility include new mechanical features, such as pumps, filters, piping and electrical panels as well as the addition of fire protection features. Needed enhancements for CO2 systems and pool system controllers as well as improvements for entering and exiting the pool are included as well.

After surveys and community meetings, Mithūn found that the community desired additional enhancements to assist in improving the overall feeling of the facility, making the Urho Saari Swim Stadium a more enjoyable place to visit. Through community and staff interaction, it was discovered that these groups envisioned the Plunge as a family recreation swim facility where the community could enjoy lap swimming, swimming lessons, and family swim time. Due to the existing El Segundo Wiseburn Aquatics Center programming being much more competitive in nature, the desire was not to focus on another competitive pool but more of a fun, community focused environment.

The feedback also included an interest in improving seating areas, restrooms, lighting,

Urho Saari Swim Stadium Needs Assessment

June 1, 2021

Page 3 of 4

painting (inside and outside), level of comfort (temperature) both in and out of the pool, acoustics, ventilation, and a more welcoming lobby area. There was also community interest in having an open area for parties or for parents to sit while waiting for children to complete lessons or practices.

Staff believes that it would be particularly useful to remove the bleachers on one side of the facility and create an open space area that could be used for various activities, including dry land exercises, team meetings, and training. Due to findings during the initial site walk and assessment of the facility building systems, it is Mithūn's recommendation that a more extensive whole building retrofit of the HVAC system should be completed.

Mithūn provided a conceptual project budget that includes the following three categories of improvements:

- Required: Code issue or poses an immediate health and safety risk - \$3,970,551
- Essential: To modernize the facility and avoid further deferred maintenance costs - \$7,481,751
- Enhanced: Transformative design features and amenities - \$8,433,063

The Recreation and Parks Commission discussed the needs assessment and conceptual design at its meetings on April 21 and May 19. On May 19, the Recreation and Parks Commission voted 5-0 to recommend the City Council move forward with Mithūn's enhanced conceptual design for the Urho Saari Swim Stadium.

A full presentation will be made at the City Council Meeting on June 1, 2021.

NEXT STEPS:

The next steps are to obtain a fee proposal from the Mithūn's design team, negotiate and execute an engineering agreement with the firm. Subsequently, the project will be advertised for Construction once the necessary funds are appropriated for construction as well as construction inspection.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo Provides unparalleled service to internal and external customers.

Objective 1 B: El Segundo's engagement with the community ensures excellence.

Urho Saari Swim Stadium Needs Assessment

June 1, 2021

Page 4 of 4

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

Objective 4B: El Segundo's technology supports effective, efficient, and proactive operations.

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for business and the community.

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

PREPARED BY:

Melissa McCollum, Community Services Director

REVIEWED BY:

Melissa McCollum, Community Services Director

APPROVED BY:

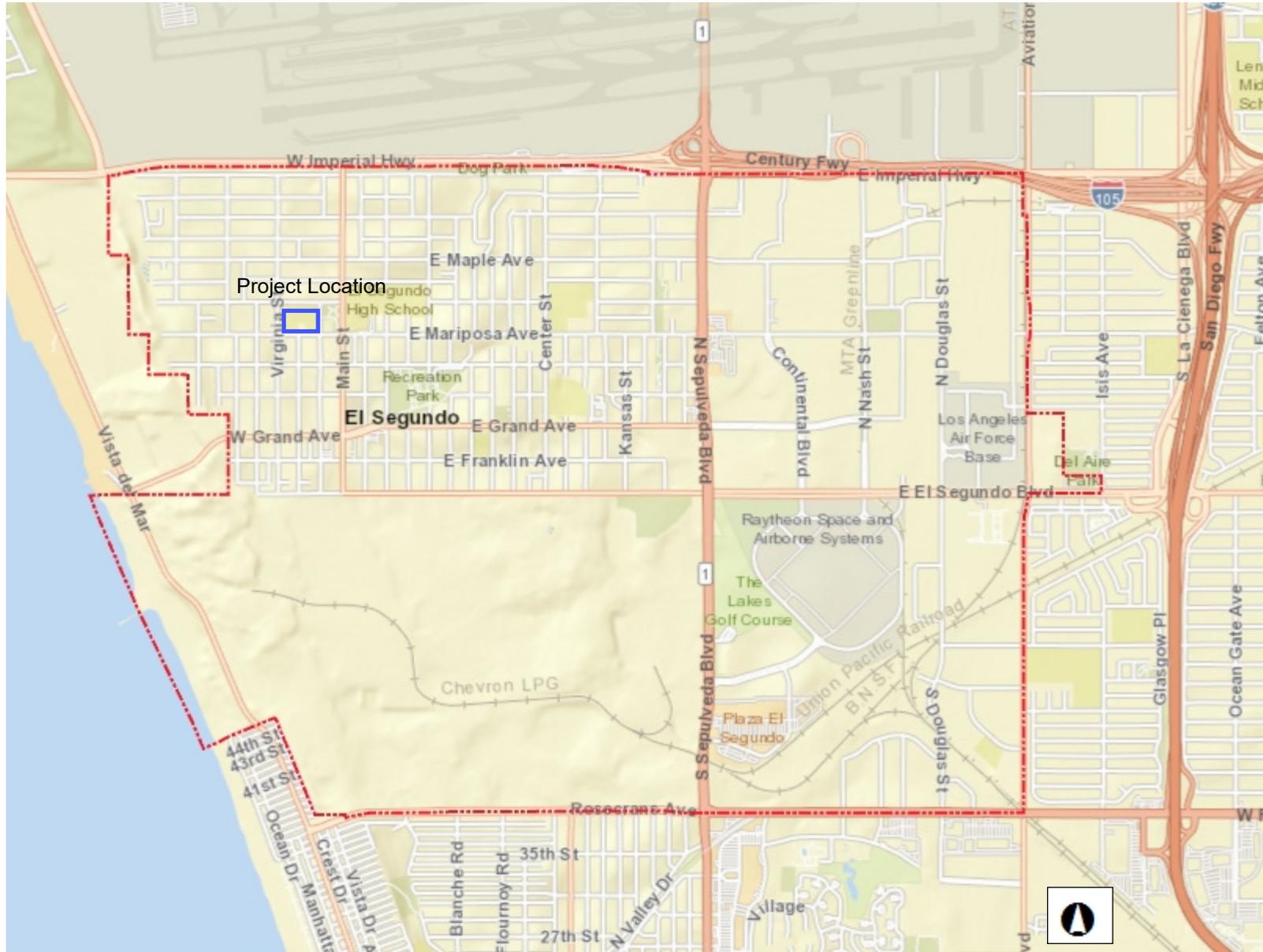
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Urho Saari Swim Stadium Vicinity Map
2. Urho Saari Swim Stadium Location Map
3. USSS_Concept Design
4. USSS_Conceptual Project Budget-Final_210526



Vicinity Map Urho Saari "Plunge" Swim Stadium



6,018.7 0 3,009.33 6,018.7 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere

DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.



Location Map Urho Saari "Plunge" Swim Stadium

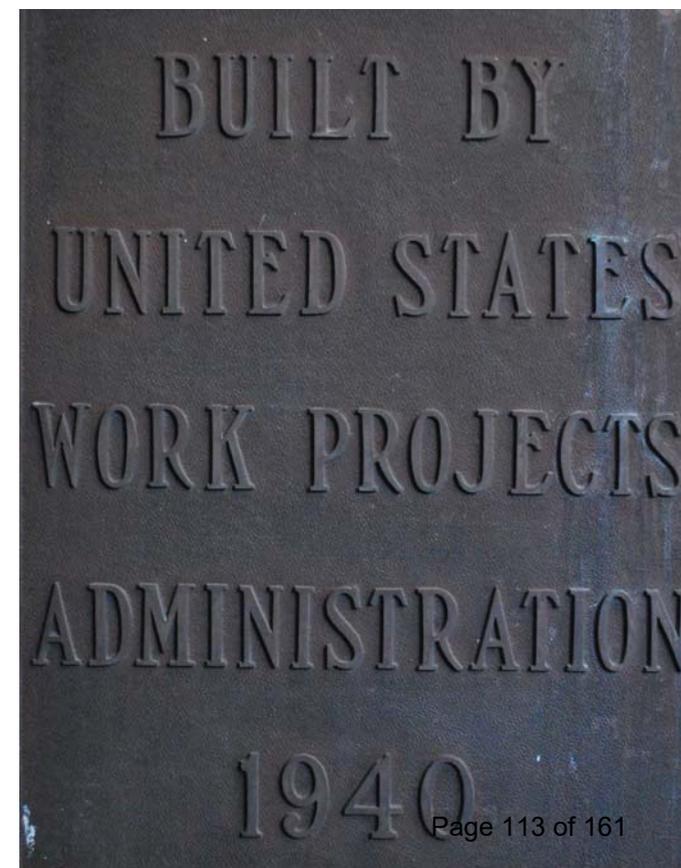
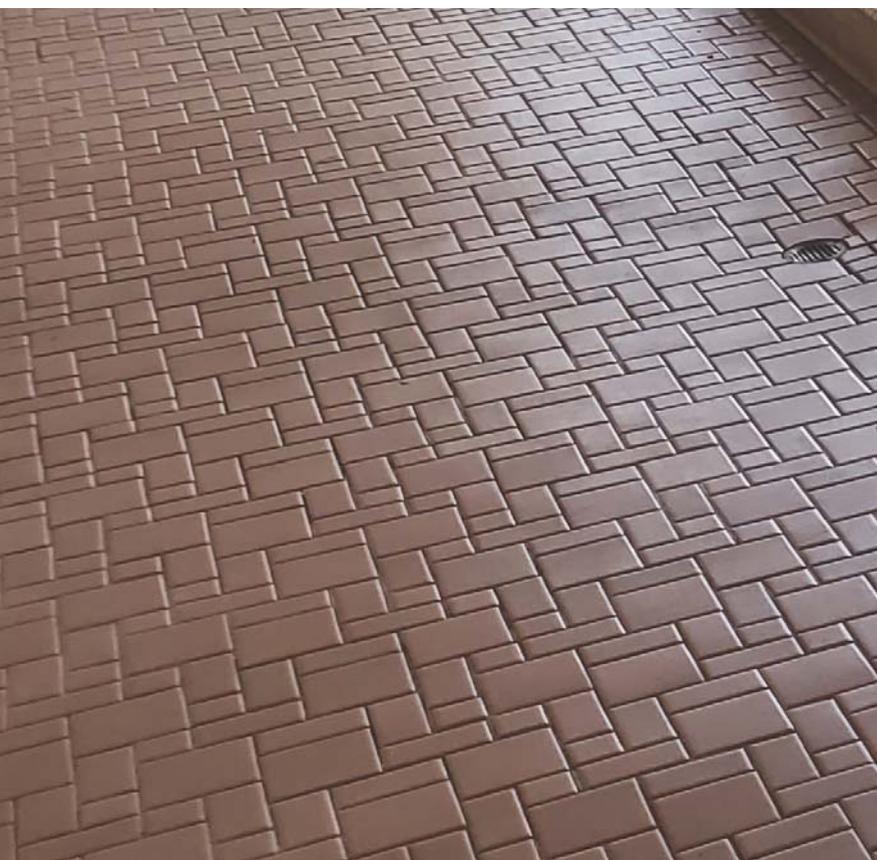


376.2 0 188.08 376.2 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere

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Concept Design—





URHO SAARI SWIM STADIUM

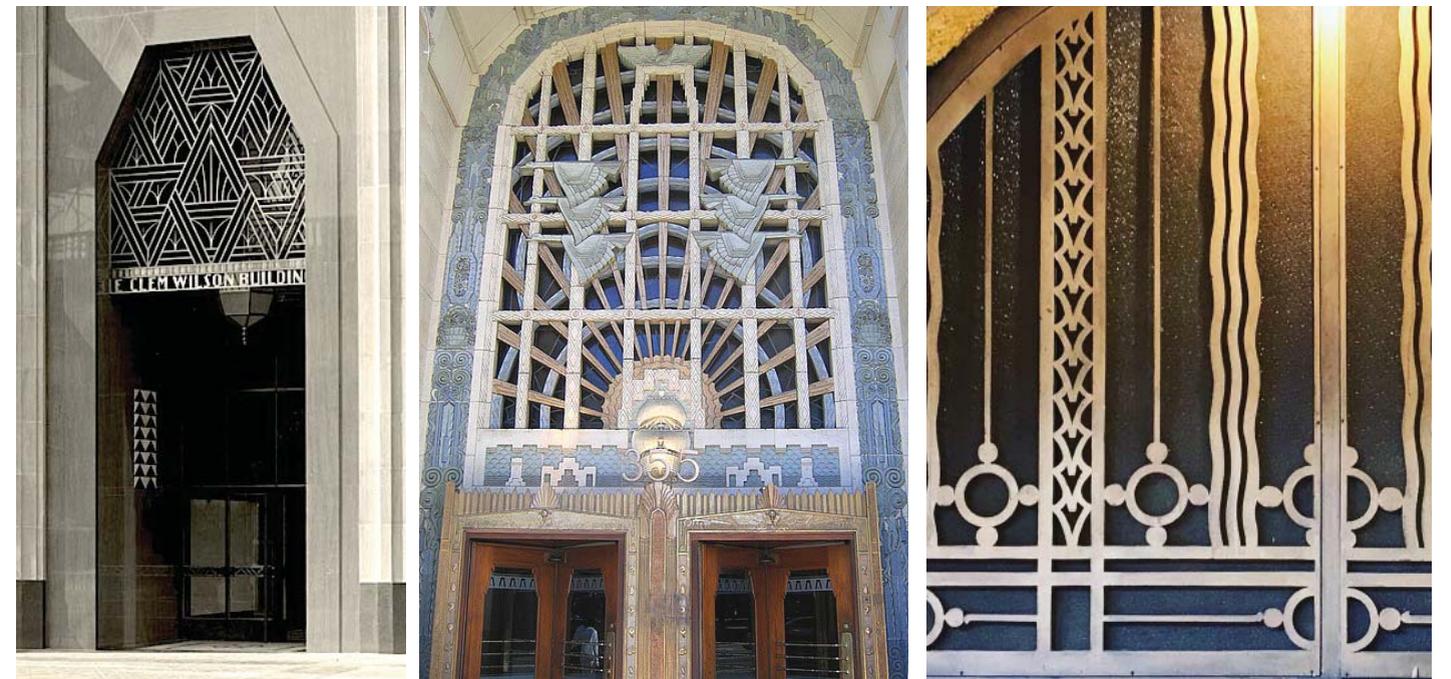
Entry Detail



COMMUNITY MOSAIC



ART DECO DETAILING



EXISTING ENTRY



PROPOSED ENTRY



HORIZON



OPEN WATER



TIDE POOL



HORIZON

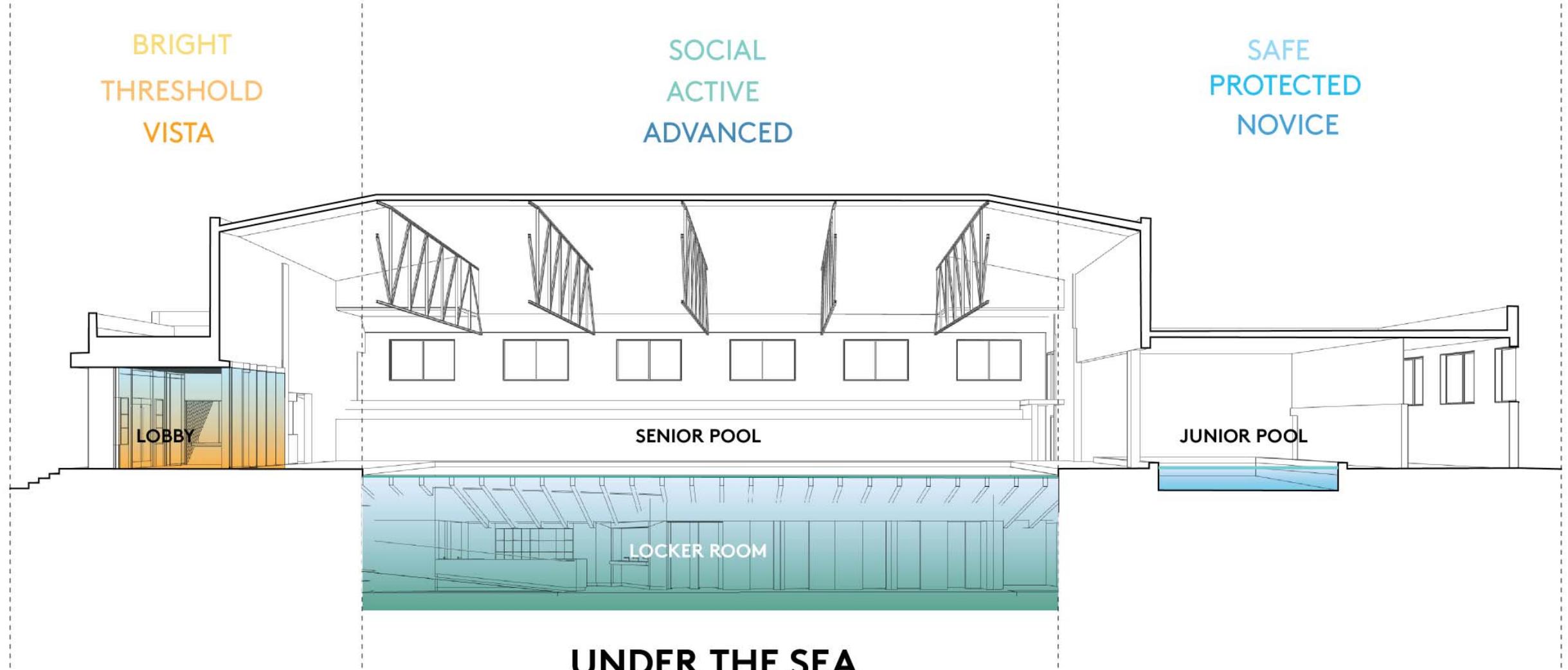
BRIGHT
THRESHOLD
VISTA

OPEN OCEAN

SOCIAL
ACTIVE
ADVANCED

TIDE POOL

SAFE
PROTECTED
NOVICE



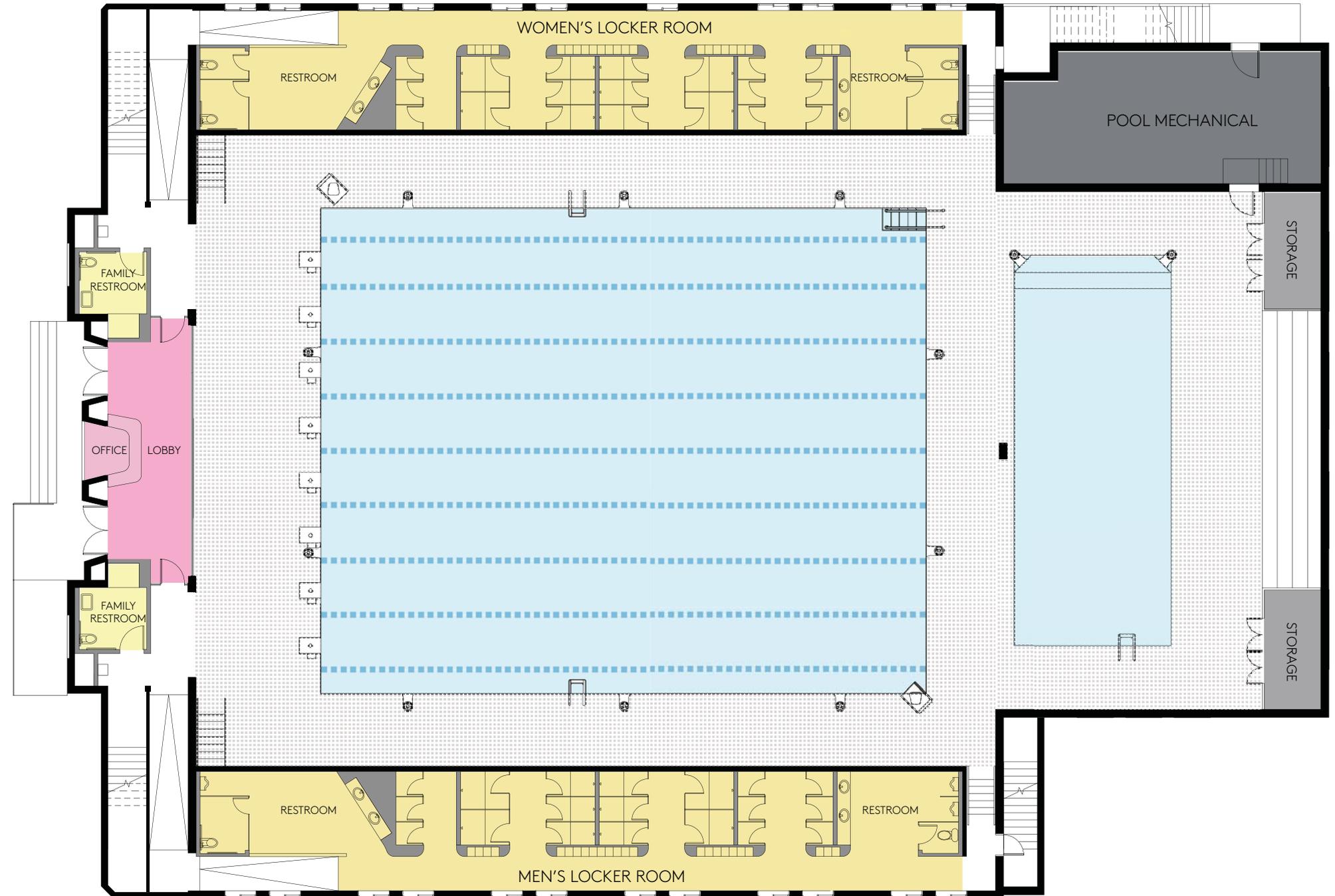
UNDER THE SEA

PRIVATE
SERENE

Main Level Plan

LEGEND

- LOBBY - 283 SQ. FT
- LOCKER AND RESTROOM FACILITY - 2921 SQ.FT
- FAMILY RESTROOM - 152 SQ.FT
- POOL DECK - 4611 SQ.FT
- POOL MECHANICAL / STORAGE - 825 SQ.FT
- STORAGE - 205 SQ.FT
- OFFICE - 62 SQ.FT



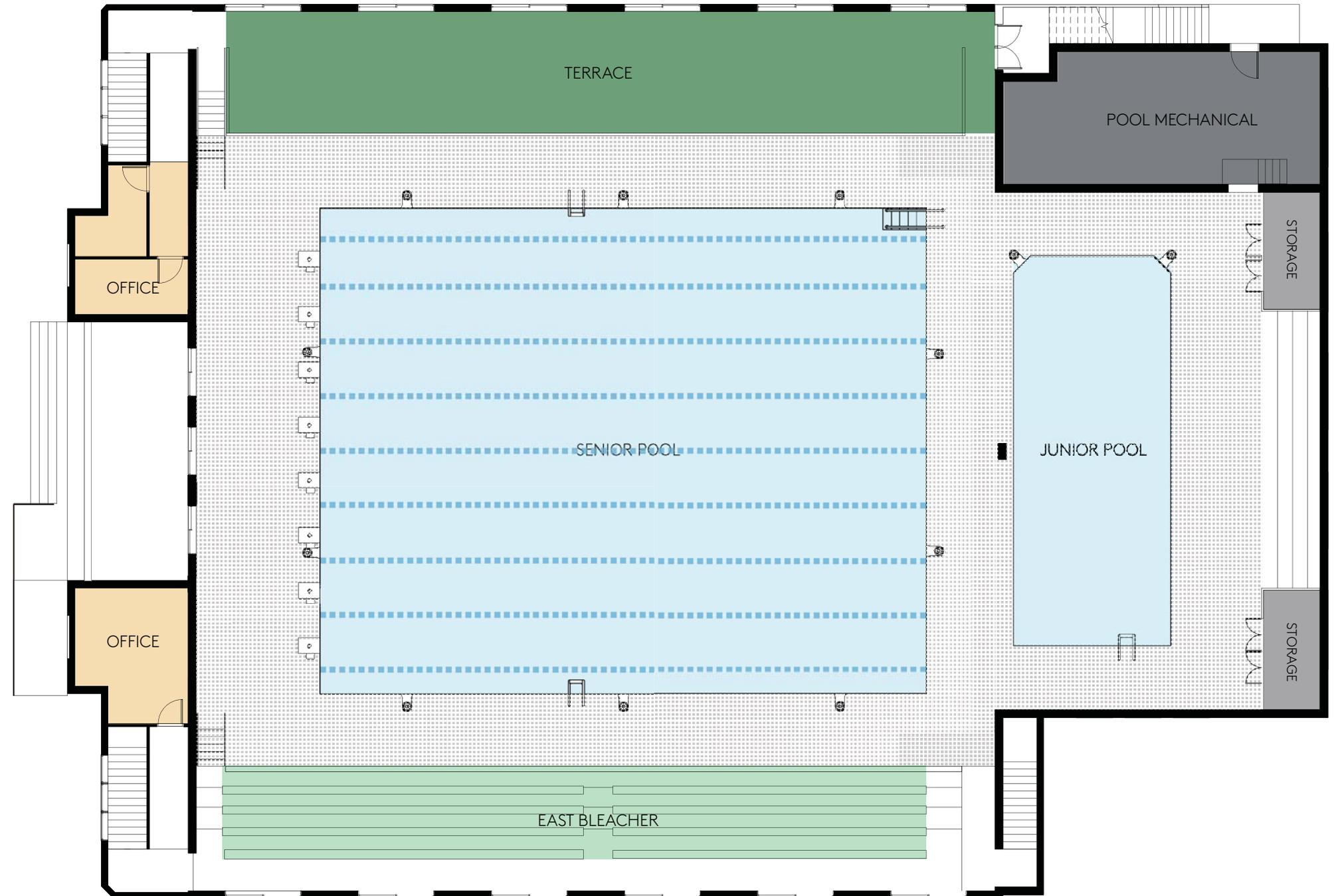


LOBBY RECEPTION DESK

Bleacher Level Plan

LEGEND

- TERRACE
- BLEACHERS
- OFFICE
- POOL DECK
- POOL MECHANICAL / UTILITY
- STORAGE





EXISTING TERRACE



COMMUNITY TERRACE

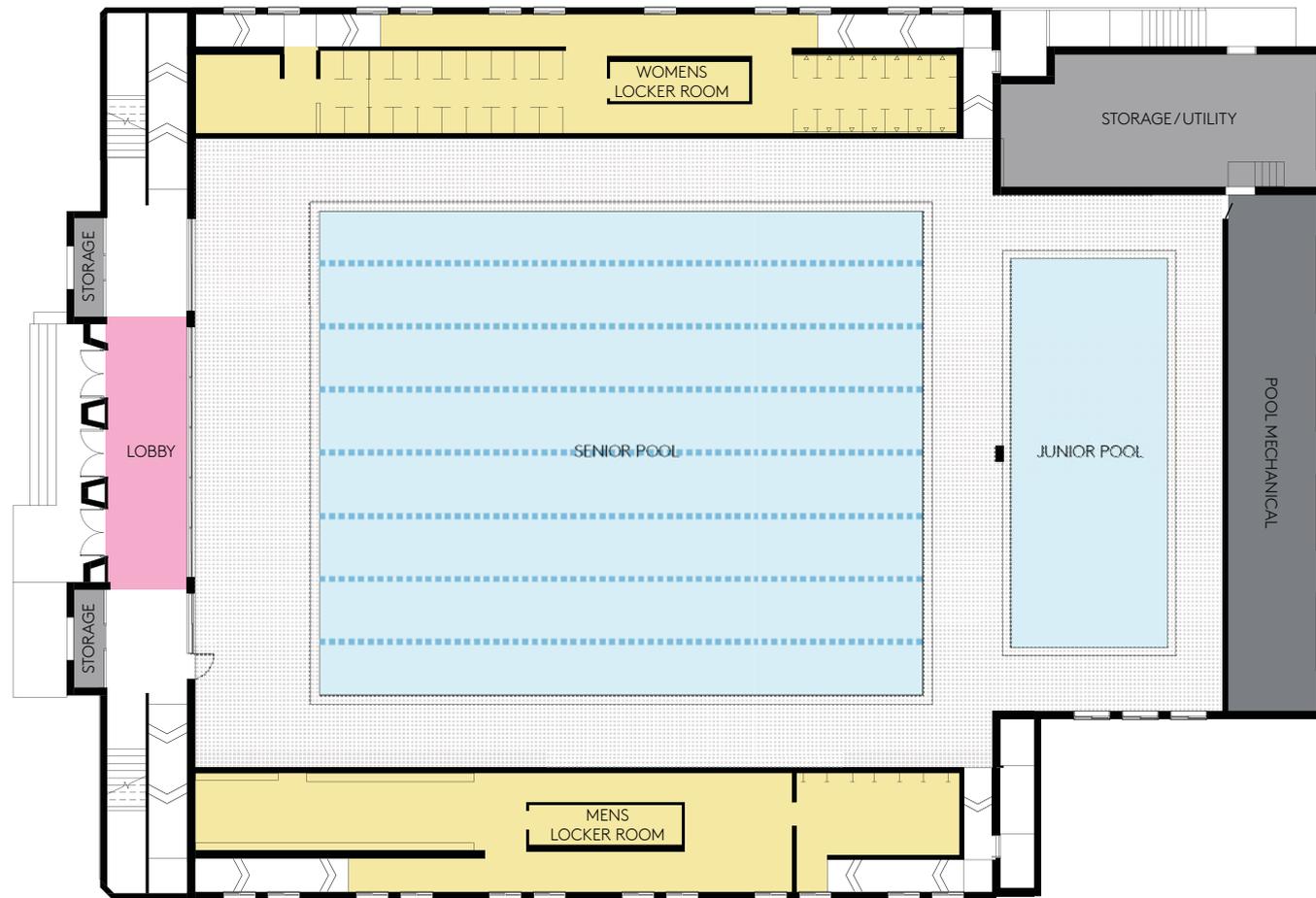


COMMUNITY TERRACE

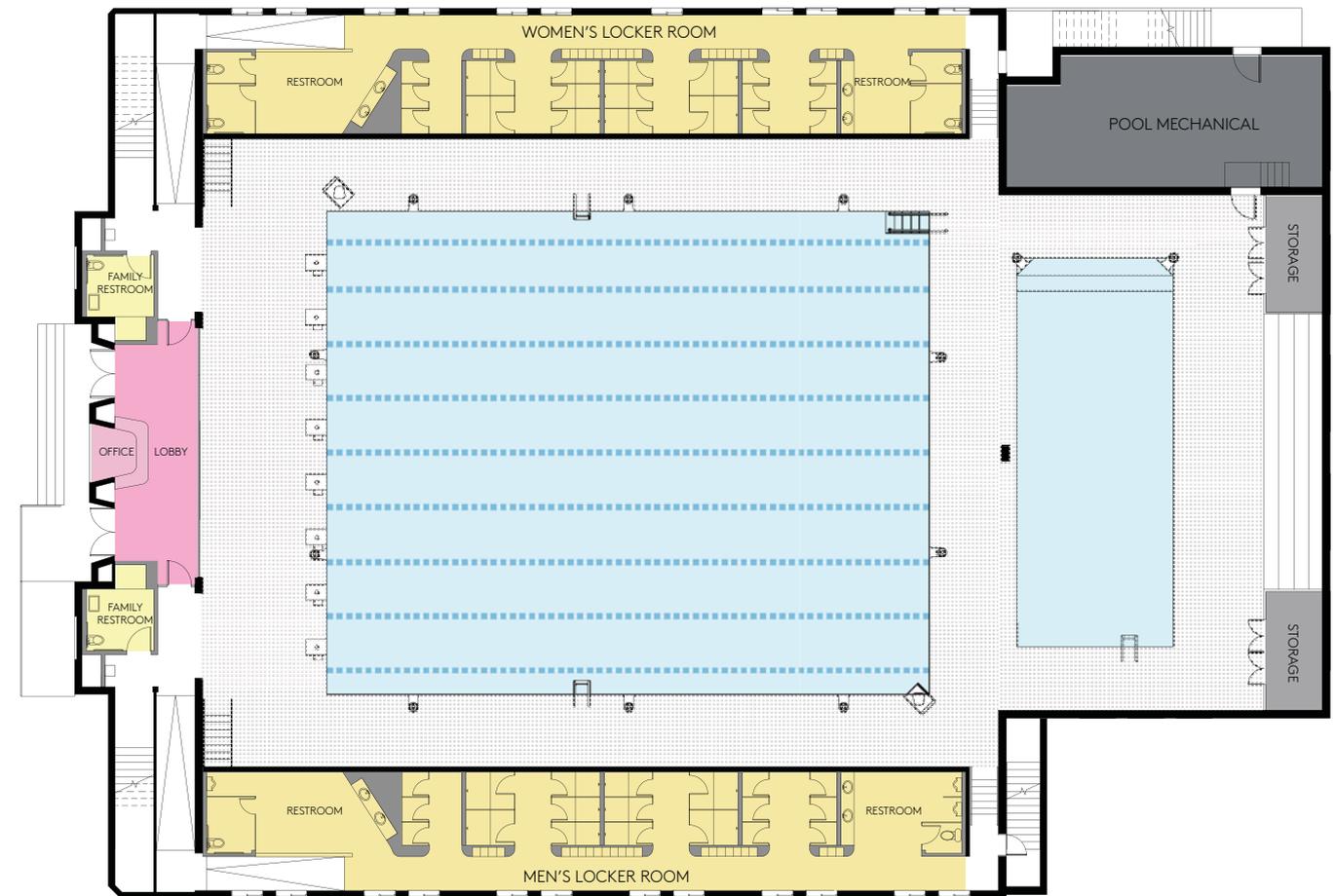
Existing / New

LEGEND

- LOBBY
- OFFICE
- LOCKER AND RESTROOM FACILITY
- FAMILY RESTROOM
- POOL DECK
- POOL MECHANICAL / UTILITY
- STORAGE



EXISTING FLOOR PLAN

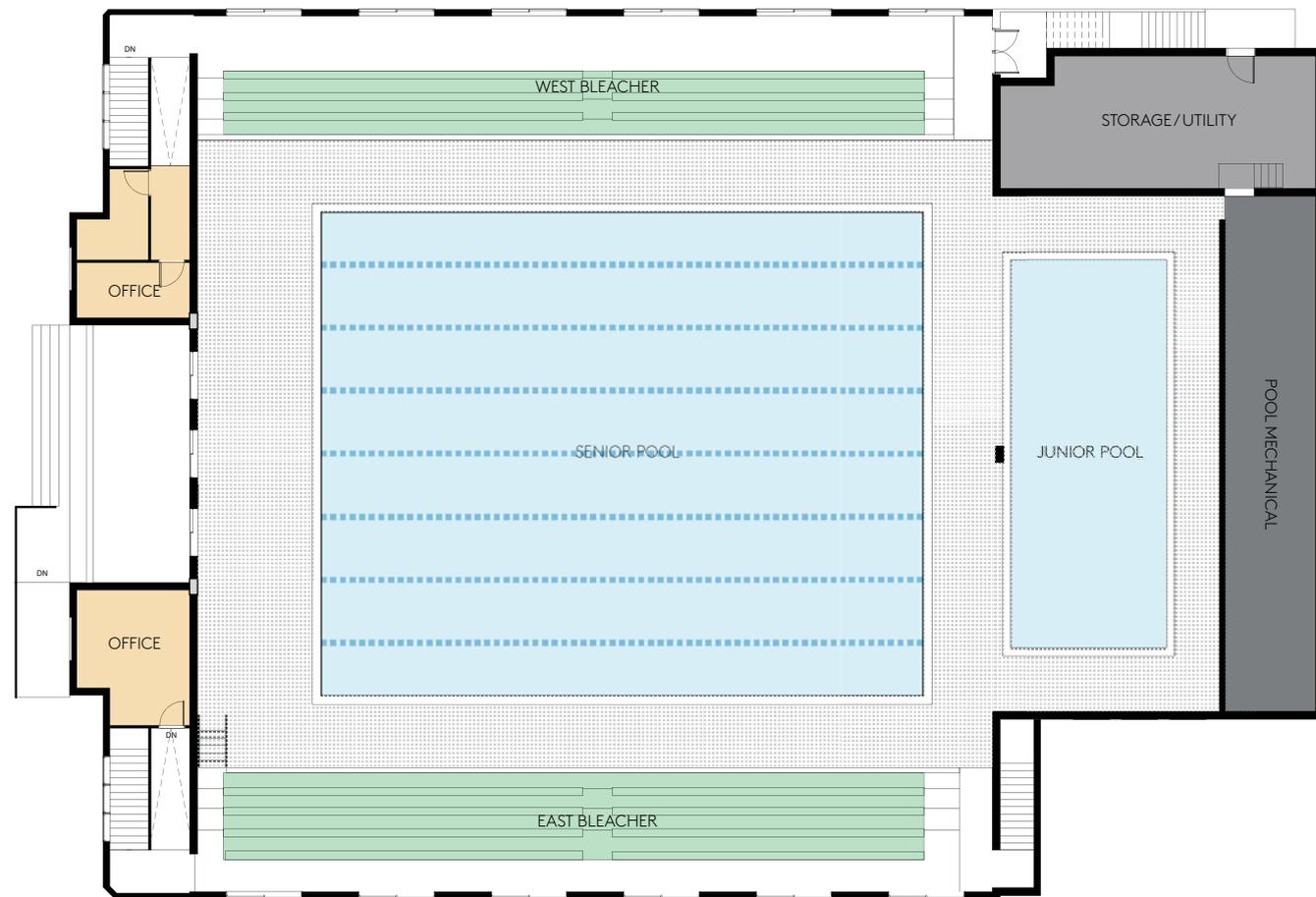


PROPOSED FLOOR PLAN - MAIN LEVEL

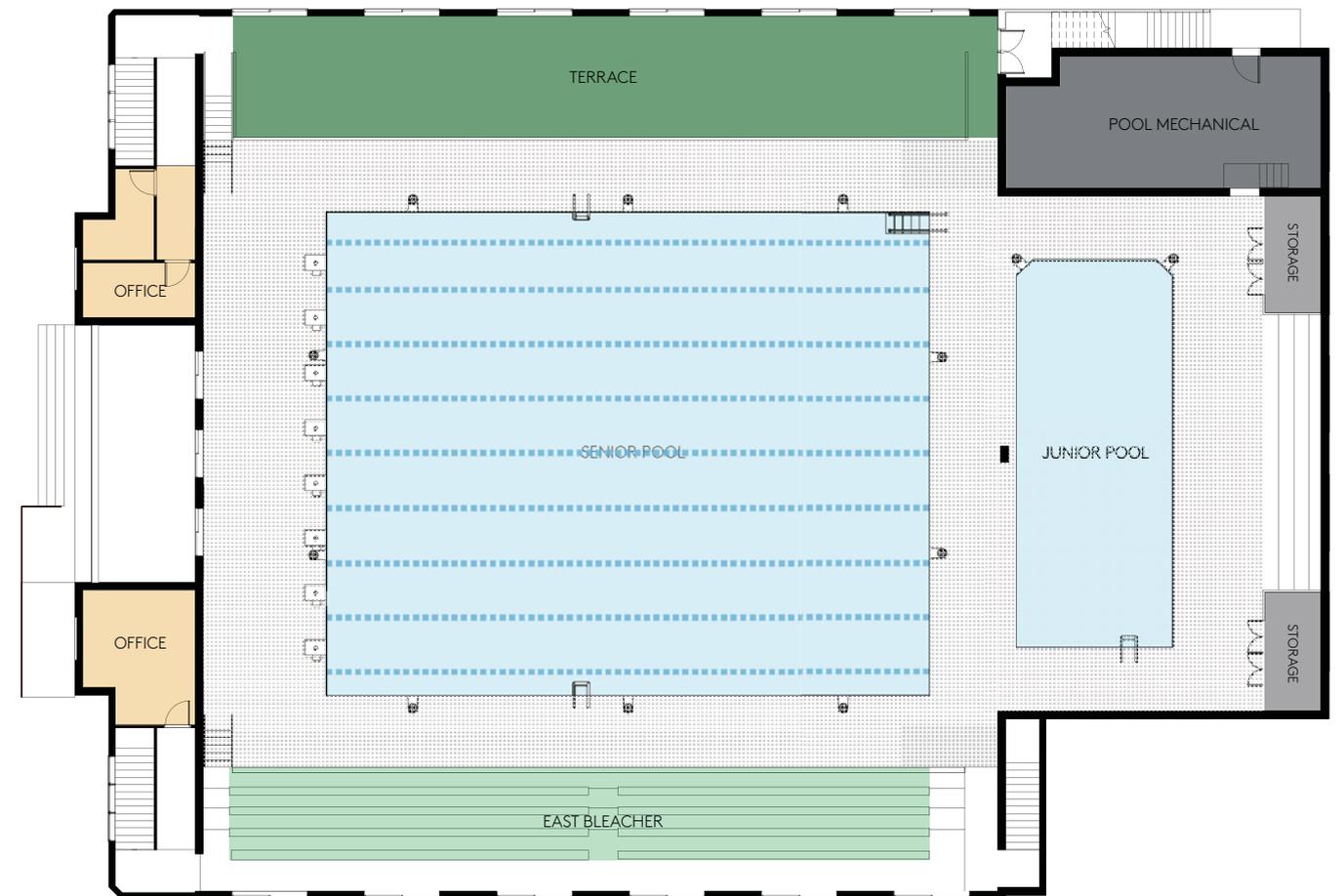
Existing / New

LEGEND

- TERRACE
- BLEACHERS
- OFFICE
- POOL DECK
- POOL MECHANICAL / UTILITY
- STORAGE



EXISTING FLOOR PLAN - BLEACHER LEVEL



PROPOSED FLOOR PLAN - BLEACHER LEVEL

Existing / New

EXISTING WOMEN'S LOCKER ROOM SUMMARY

3 / 0 TOILETS / ADA
1 LAVATORIES
14 / 0 SHOWERS / ADA & FAMILY
20 CHANGING COMPARTMENTS
24 LOCKERS

EXISTING MEN'S LOCKER ROOM SUMMARY

2 / 0 TOILETS / ADA
2 URINALS
1 LAVATORIES
12 / 0 SHOWERS / ADA & FAMILY
0 CHANGING COMPARTMENTS
24 LOCKERS

NEW WOMEN'S LOCKER ROOM SUMMARY

4 / 1 TOILETS / ADA
4 LAVATORIES
6 / 4 SHOWERS / ADA & FAMILY
19 CHANGING COMPARTMENTS
24 LOCKERS

NEW MEN'S LOCKER ROOM SUMMARY

2 / 1 TOILETS / ADA
3 URINALS
4 LAVATORIES
6 / 4 SHOWERS / ADA & FAMILY
19 CHANGING COMPARTMENTS
24 LOCKERS

Existing / New

EXISTING NATATORIUM

| | |
|-----------------|----------------------|
| 3,646 SF | POOL DECK AREA |
| 0 | DECK STORAGE AREA |
| 0 | RECREATION TERRACE |
| 0 | JUNIOR POOL SEATING |
| 1,345SF | POOL MECHANICAL AREA |

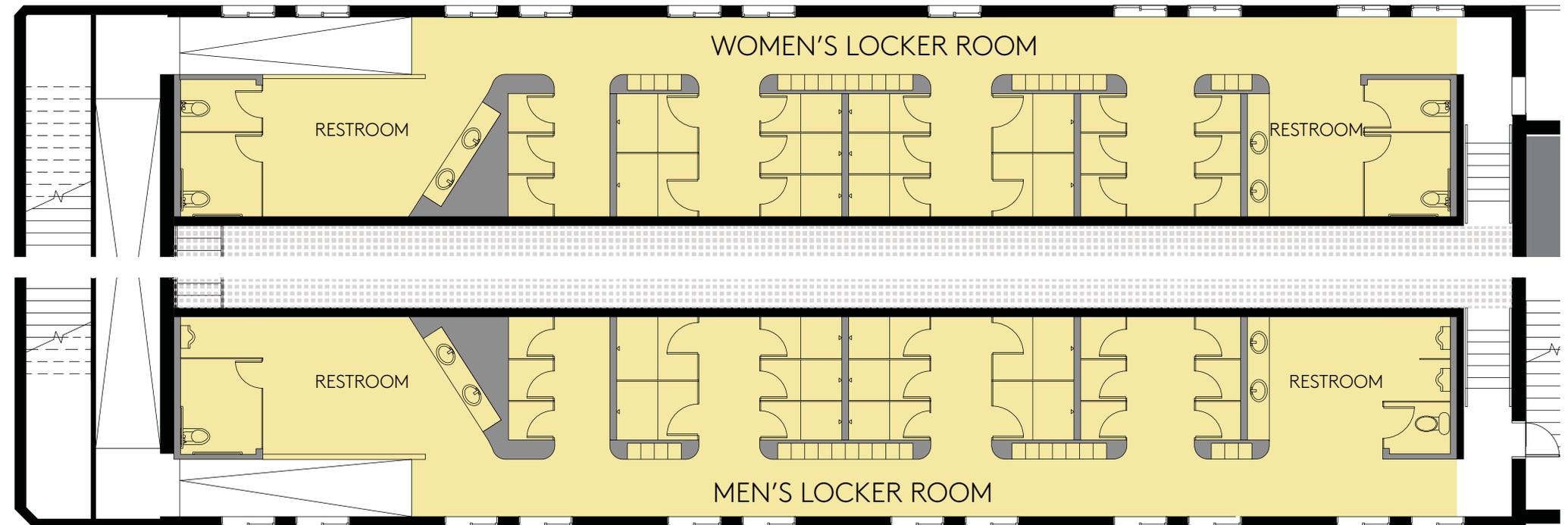
PROPOSED NATATORIUM

| | |
|-----------------|----------------------|
| 4,095 SF | POOL DECK AREA |
| 300 SF | DECK STORAGE AREA |
| 1,400 SF | RECREATION TERRACE |
| 248 SF | JUNIOR POOL SEATING |
| 620 SF | POOL MECHANICAL AREA |

Locker Room Improvements

WOMEN'S LOCKER ROOM SUMMARY

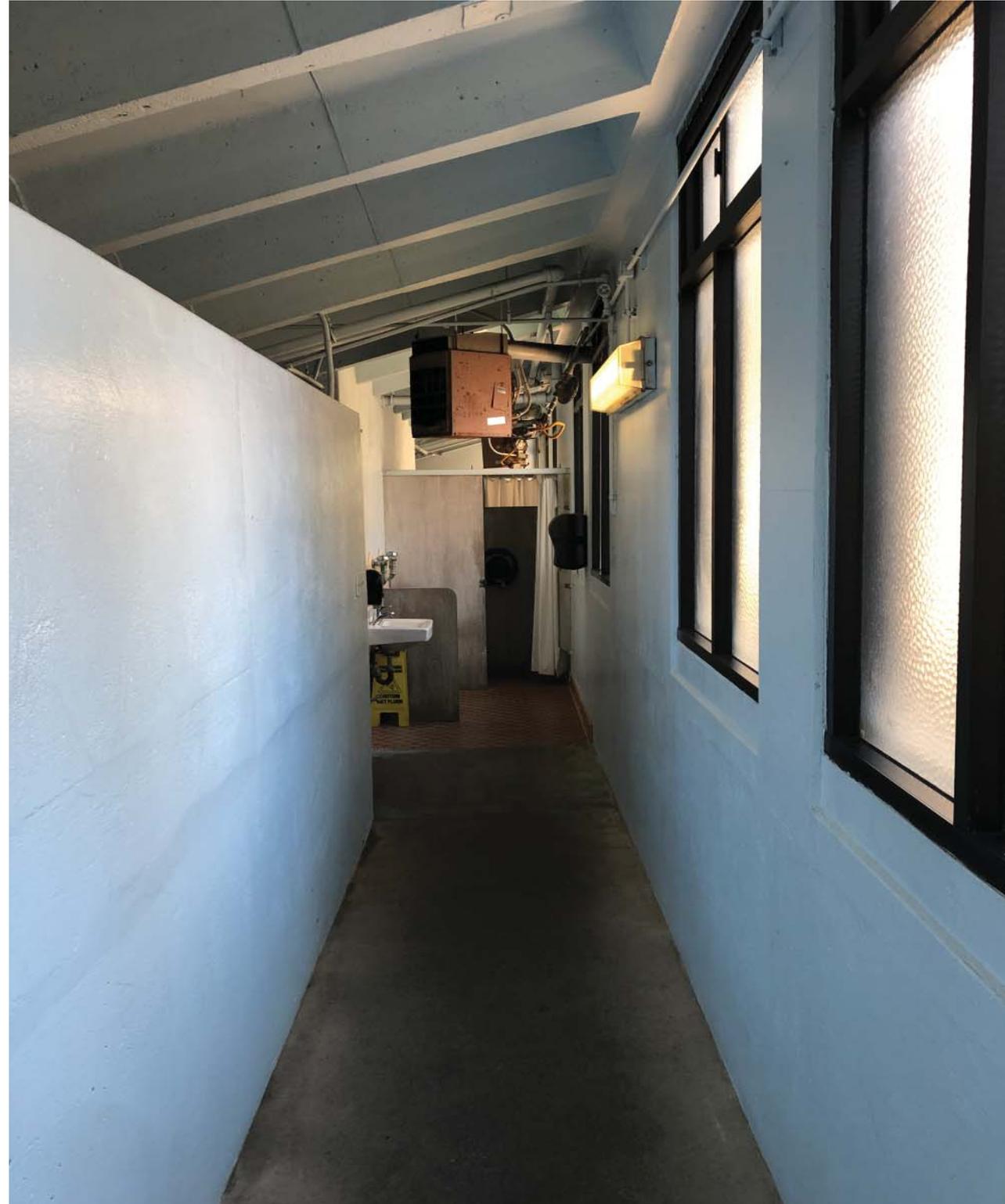
- 4 TOILETS
- 9 CHANGING COMPARTMENTS (SINGLE)
- 6 SHOWER / CHANGING COMPARTMENTS (SINGLE)
- 4 SHOWER / CHANGING COMPARTMENTS (ADA / FAMILY)
- 4 LAVATORIES
- 24 LOCKERS

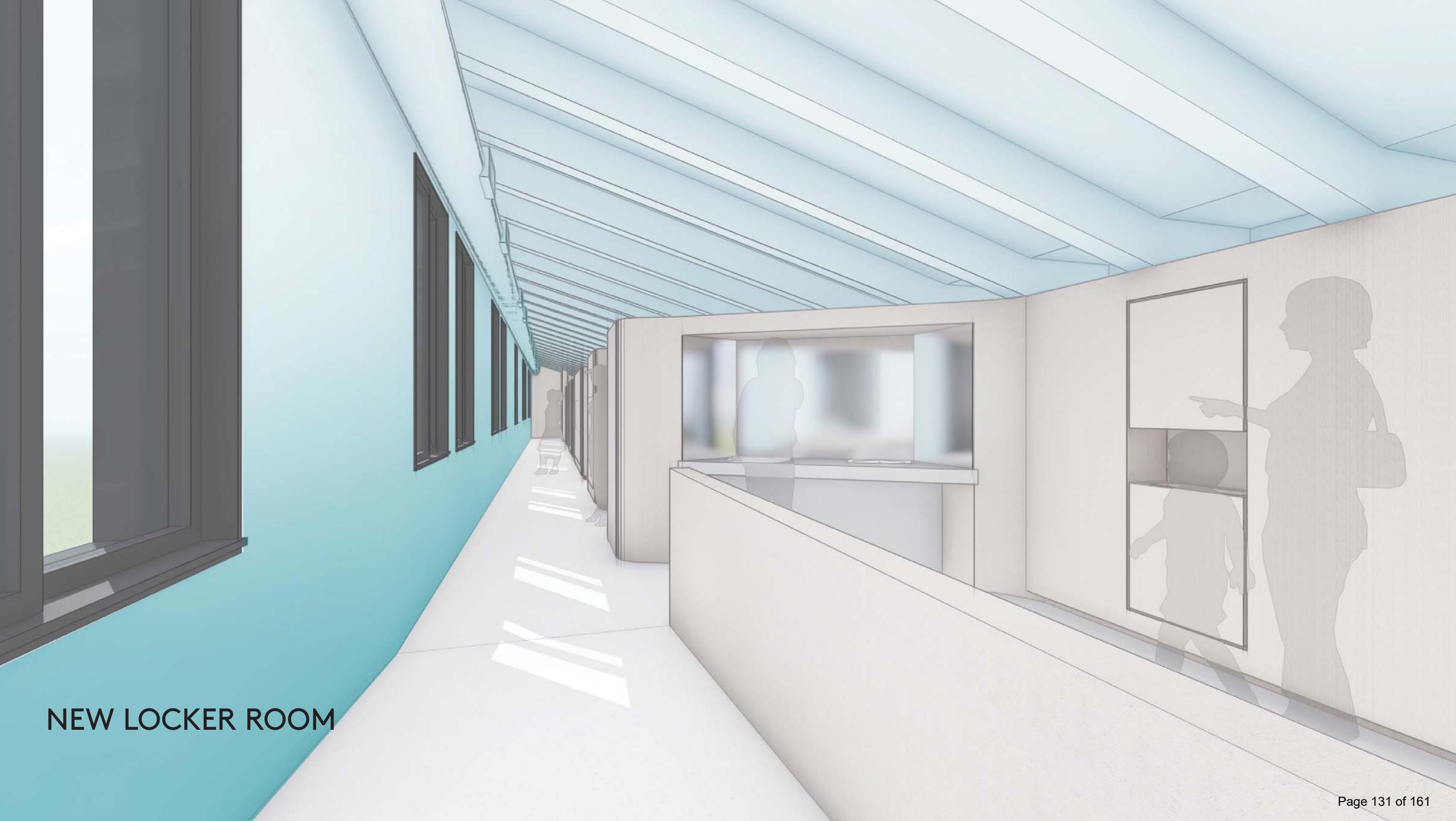


MEN'S LOCKER ROOM SUMMARY

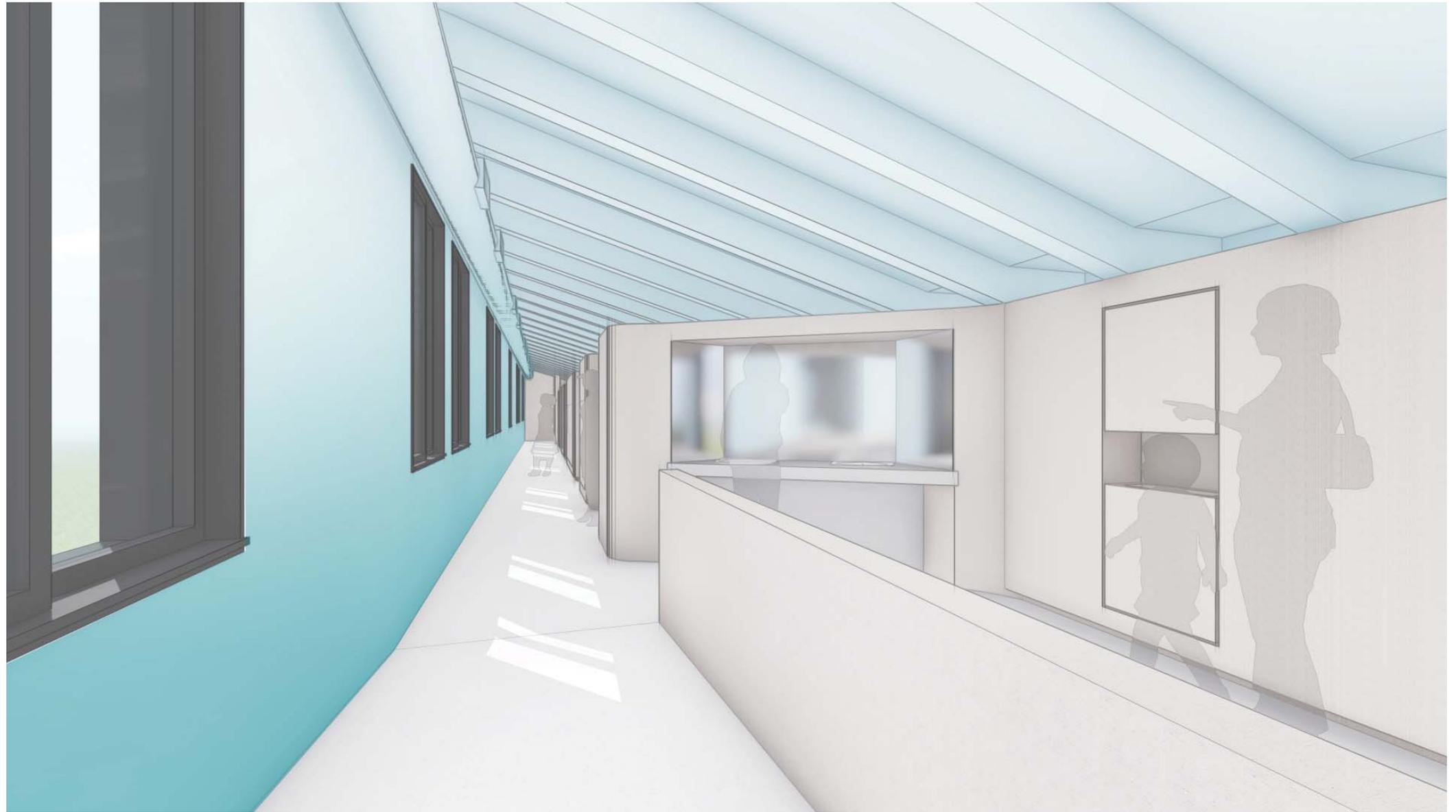
- 2 TOILETS
- 3 URINALS
- 9 CHANGING COMPARTMENTS (SINGLE)
- 6 SHOWER / CHANGING COMPARTMENTS (SINGLE)
- 4 SHOWER / CHANGING COMPARTMENTS (ADA / FAMILY)
- 4 LAVATORIES
- 24 LOCKERS

EXISTING LOCKER ROOM





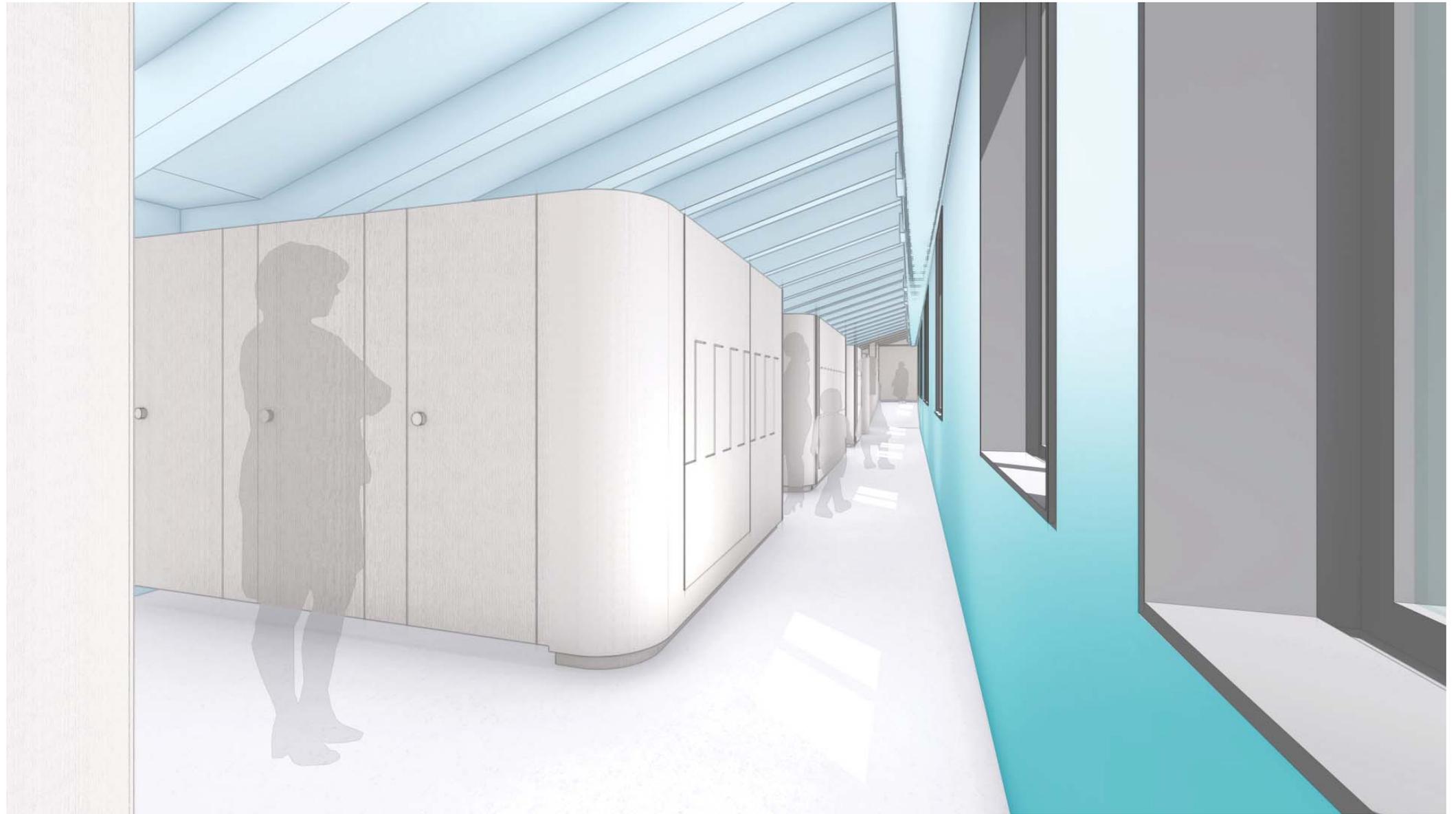
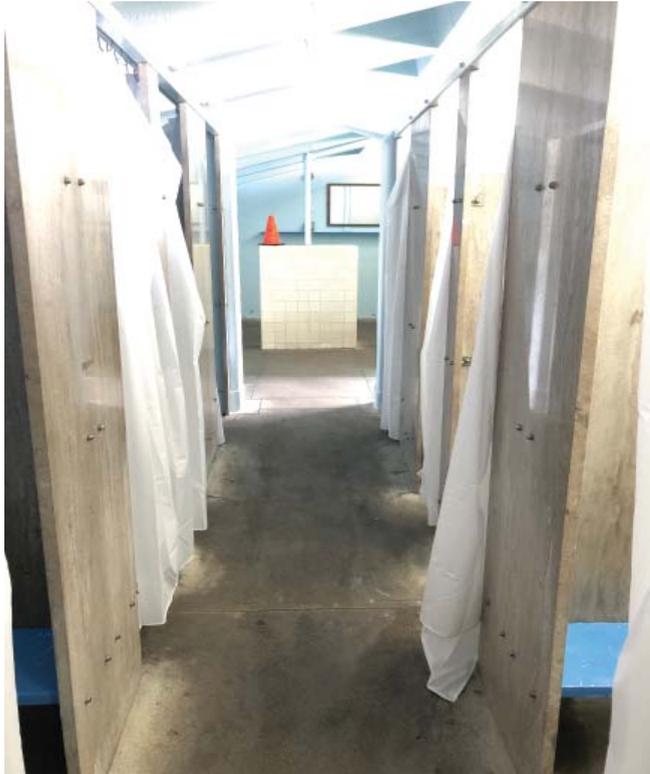
NEW LOCKER ROOM



NEW LOCKER ROOM



NEW LOCKER ROOM

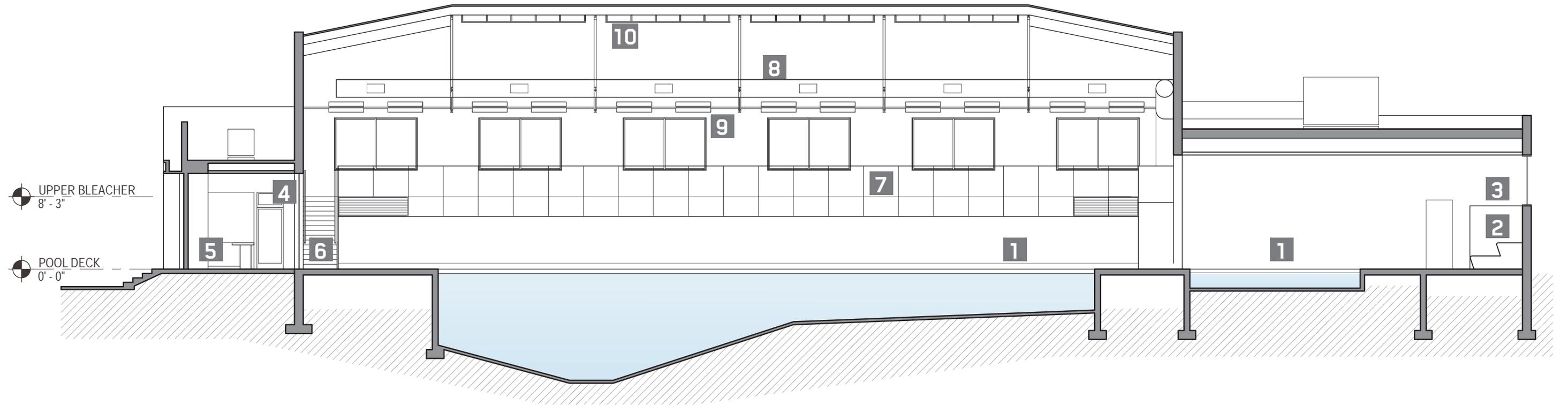


NEW LOCKER ROOM

Building Improvements

KEYNOTES

- 1 FLUSH POOL CURB AND SKIMMER SYSTEM
- 2 STEP SEATING
- 3 STORAGE ROOM
- 4 LOBBY VIEW WINDOW
- 5 RECEPTION DESK
- 6 TERRACE STAIR
- 7 GUARDRAIL AND TABLE LEDGE
- 8 HVAC SUPPLY
- 9 DIRECT/INDIRECT LIGHTING ABOVE POOL DECK
- 10 LIGHT REFLECTIVE ACOUSTIC FABRIC CEILING
- 11 DEDICATED LOBBY AND OFFICE HVAC UNITS
- 12 ROOF MOUNTED HEAT PUMP FOR NATATORIUM

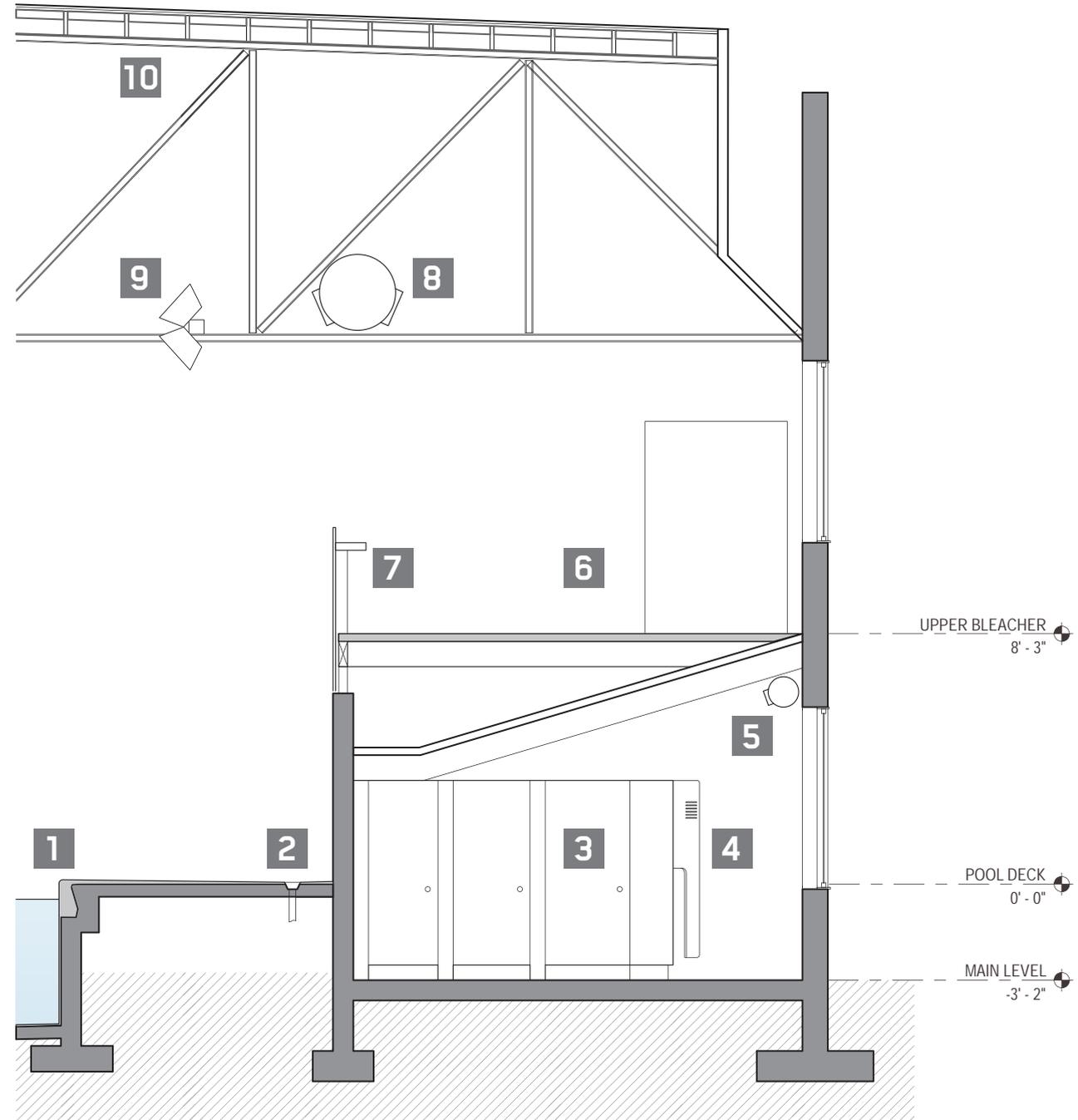


BUILDING SECTION

Community Terrace

KEYNOTES

- 1 FLUSH POOL CURB AND SKIMMER SYSTEM
- 2 NEW POOL DECK SURFACE AND DRAINAGE
- 3 PRIVATE SHOWER COMPARTMENTS
- 4 LOCKERS
- 5 DEDICATED HVAC SYSTEM
- 6 TERRACE DECK
- 7 GUARDRAIL AND TABLE LEDGE
- 8 HVAC SUPPLY
- 9 DIRECT/INDIRECT LIGHTING ABOVE POOL DECK
- 10 LIGHT REFLECTIVE ACOUSTIC FABRIC CEILING



WEST TERRACE SECTION DETAIL



LOBBY VIEW WINDOW



LOBBY VIEW WINDOW

Thank you—



URHO SAARI SWIM STADIUM RENOVATION
OPINION OF PROBABLE COST

5.26.21

| ITEM | DESCRIPTION | EXISTING CONDITION | CODE ISSUE | PRIORITY | BUDGET PRIORITY | | |
|----------|--|--------------------------------------|---------------|-----------------------------------|--|------------------|----------------|
| | | | | | REQUIRED* | ESSENTIAL | ENHANCED |
| | | G = Good A = Adequate P = Poor | x | 1 = High 2 = Medium 3 = Low | *Required to bring building up to code and basic standard of accommodation | | |
| 1 | POOL & MECHANICAL SYSTEMS | | | | 1,173,280 | | |
| 1.1 | Mobilization | | | | 25,000 | | |
| 1.2 | Utility allowance (swimming pools) | | x | 1 | 50,000 | | |
| 1.3 | Lap pool new stairs | A | x | 1 | 50,000 | | |
| 1.4 | Lap pool new surface skimmers | N/A | x | 1 | 80,000 | | |
| 1.5 | Lap pool gutter modifications | A | x | 1 | 125,000 | | |
| 1.6 | Lap pool main drains | A | x | 1 | 50,000 | | |
| 1.7 | Lap pool gutter tile | A | x | 1 | 37,680 | | |
| 1.8 | Lap pool recessed cup anchors | N/A | x | 1 | 20,000 | | |
| 1.9 | Lap pool wall inlet repair & replacement | P | x | 1 | 10,000 | | |
| 1.1 | Lap pool auto-fill | N/A | x | 1 | 12,000 | | |
| 1.11 | Lap pool new mechanical equipment | P | x | 1 | 200,000 | | |
| 1.12 | Lap pool tile repair | A | x | 1 | 10,000 | | |
| 1.13 | Lap pool piping | P | x | 1 | 75,000 | | |
| 1.14 | Junior pool new stairs | P | x | 1 | 50,000 | | |
| 1.15 | Junior pool new surface skimmers | N/A | x | 1 | 16,000 | | |
| 1.16 | Junior pool gutter modifications | A | x | 1 | 75,000 | | |
| 1.17 | Junior pool main gutters | A | x | 1 | 40,000 | | |
| 1.18 | Junior pool gutter tile | A | x | 1 | 21,600 | | |
| 1.19 | Junior pool recessed cup anchors | N/A | x | 1 | 4,000 | | |
| 1.2 | Junior pool wall inlet repair and replacement | N/A | x | 1 | 5,000 | | |
| 1.21 | Junior pool auto-fill | N/A | x | 1 | 12,000 | | |
| 1.22 | Junior pool new mechanical equipment | P | x | 1 | 120,000 | | |
| 1.23 | Junior pool tile repair | A | x | 1 | 5,000 | | |
| 1.24 | Junior pool piping | P | x | 1 | 50,000 | | |
| 1.25 | New backwash tank | N/A | x | 1 | 30,000 | | |
| 2 | BUILDING SYSTEMS | | | | 765,000 | 1,855,000 | 225,000 |
| 2.1 | Lighting: replace existing with new LED lighting system throughout natatorium | P | | 1 | 125,000 | | |
| 2.2 | New mechanical equipment Pool AHU and Heat Pump Change room HRV and heat pump Lobby and administrative offices HRV | P | | 2 | | 1,555,000 | |
| 2.3 | Plumbing renovation Plumbing fixtures Piping and fittings Domestic water heating Plumbing labour and installation Pool and change area floor drains | P | | 2 | 490,000 | | |
| 2.7 | Building automation system | N/A | X | 3 | | 300,000 | |
| 2.8 | Replace electrical panels and switchgear | P | x | 1 | 150,000 | | |
| 2.9 | Install fire sprinkler protection throughout auditorium | | | | | | 225,000 |
| 3 | POOL DECK & SEATING AREAS | | | | 198,000 | 9,000 | 90,000 |
| 3.1 | Patch and refinish pool deck | A | X | 2 | 160,000 | | |
| 3.2 | Create code compliant stairs for access to seating and terrace areas | A | X | 2 | 18,000 | | |
| 3.3 | Provide level community terrace at west bleacher including guardrail | N/A | X | 2 | | | 77,000 |
| 3.4 | New terrace seating at junior pool | N/A | | 2 | | 9,000 | |
| 3.5 | New ADA wheelchair lift to terrace area | N/A | | | 20,000 | | |
| 3.6 | Paint and refurbish east grandstand | A | | 3 | | | 13,000 |
| 4 | RESTROOMS & AMENITY SPACES | | | | 364,000 | | 42,000 |
| 4.1 | Complete renovation of Men's and Women's Locker Rooms Provide additional toilet and urinal compartments and upgrade facilities to ADA compliance Privacy screens for shower facilities Private changing stations and lockers Update flooring throughout locker room and access ramps to be ADA compliant Replace existing lighting with energy efficient LED fixtures | P | X | 1 | 364,000 | | |
| 4.2 | Add Universal Family restroom and changing rooms to lobby | N/A | | 2 | | | 42,000 |
| 5 | LOBBY | | | | | 86,000 | 35,000 |
| 5.1 | New reception desk, casework and power | P | X | 2 | 25,000 | | |
| 5.2 | New floor to ceiling impact resistant glass partition wall | N/A | | 3 | | | 35,000 |
| 5.3 | New glass entry doors and glazing | A | | 2 | | 24,000 | |
| 5.4 | New Flooring Ceiling and wall finishes including built-in displays | A | | 3 | 22,000 | | |
| 5.5 | New LED lighting | P | | 2 | 10,000 | | |
| 5.6 | New exterior stucco wall enclosure | N/A | | 2 | | 5,000 | |

| | | | | | | | |
|-----|--|-----|---|---|--------|---------|-----------------|
| 6 | BACK-OF-HOUSE | | | | | 20,000 | |
| 6.1 | Consolidate storage areas adjacent to junior pool | P | | 2 | | 20,000 | |
| 7 | BUILDING SHELL & FINISHES | | | | | 78,000 | 310,000 160,800 |
| 7.1 | Replace exterior lighting with new, energy efficient LED fixtures | A | | 3 | | 7,000 | |
| 7.2 | Patch exterior plaster and paint | A | | 2 | | 153,000 | |
| 7.3 | New ADA compliant handrails, stairs and ramp | A | X | 1 | 18,000 | | |
| 7.4 | Repair rust on trusses and coat with intumescent fire proofing paint | P | X | 1 | 60,000 | | |
| 7.5 | Replace rotting acoustic ceiling above Junior Pool | P | | 2 | | 40,000 | |
| 7.6 | Paint interior walls, ceiling and railings | A | | 3 | | 35,000 | |
| 7.7 | Add light reflective acoustic ceiling over Senior Pool | N/A | | 3 | | | 160,800 |
| 7.8 | Structural reinforcement, equipment pads and re-roofing for rooftop HVAC units | N/A | | 2 | | 75,000 | |

| | | | | | | | | |
|--|--|--|--|--|--|------------------|------------------|------------------|
| CONSTRUCTION COSTS BY BUDGET PRIORITY | | | | | | 2,578,280 | 4,858,280 | 5,411,080 |
| | | | | | | REQUIRED | REQ+ESSENTIAL | REQ+ESS+ENHANCED |

| | | | | | | | |
|--|--|--|--|--|---------|-----------|-----------|
| FFE FOR HISTORIC EXHIBIT DESIGN AND INSTALLATION | | | | | 0 | 0 | 100,000 |
| 25% CONTINGENCY | | | | | 644,570 | 1,214,570 | 1,352,770 |
| 10% CONTRACTOR COSTS & FEE | | | | | 257,828 | 485,828 | 541,108 |
| 4% TESTING & INSPECTIONS | | | | | 103,131 | 194,331 | 216,443 |
| 15% ARCHITECTURE & ENGINEERING FEES | | | | | 386,742 | 728,742 | 811,662 |

| | | | | | | | |
|----------------------------------|--|--|--|--|------------------|------------------|------------------|
| TOTAL PROJECT COST (2021) | | | | | 3,970,551 | 7,481,751 | 8,433,063 |
| | | | | | REQUIRED | ESSENTIAL | ENHANCED |
| ESCALATION CONTINGENCY 2022 4.5% | | | | | 4,149,226 | 7,818,430 | 8,812,551 |
| ESCALATION CONTINGENCY 2023 4% | | | | | 4,315,195 | 8,131,167 | 9,165,053 |
| ESCALATION CONTINGENCY 2024 4% | | | | | 4,487,803 | 8,456,414 | 9,531,655 |



City Council Agenda Statement

Meeting Date: June 1, 2021

Agenda Heading: Committees, Commissions and Boards
Presentations

TITLE:

Appointments to the Senior Citizen Housing Corporation Board

RECOMMENDATION:

Announce the appointees to the Senior Citizen Housing Corporation Board.

FISCAL IMPACT:

None

BACKGROUND:

The Senior Citizen Housing Corporation Board was established to actively oversee the management, operation, maintenance, and finances of Park Vista. The Board enters into an operating agreement with the City Council and enlists a management company to operate the facility.

DISCUSSION:

The Senior Citizen Housing Corporation Board is comprised of five (5) members, all El Segundo residents.

Four Appointees:

| Appointee | Term Expiration |
|---------------------|------------------------------------|
| Denise Fessenbecker | Partial Term Expires June 30, 2024 |
| Timothy Whelan | Partial Term Expires June 30, 2024 |
| Paul Lanyi | Full Term Expires June 30, 2025 |
| Julia Newman | Full Term Expires June 30, 2025 |

Appointments to the Senior Citizen Housing Corporation Board

June 1, 2021

Page 2 of 2

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo Provides unparalleled service to internal and external customers.

Objective 1B: El Segundo's engagement with the community ensures excellence.

PREPARED BY:

Mishia Jennings, Executive Assistant to City Council

REVIEWED BY:

Barbara Voss, Deputy City Manager

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: June 1, 2021

Agenda Heading: Reports - City Clerk

TITLE:

Establish Future Consolidated Municipal Elections with Statewide November Even Year General Election

RECOMMENDATION:

Introduce an ordinance establishing new General Municipal Election Dates be held in November of even years beginning in November 2022.

FISCAL IMPACT:

Estimated savings of \$63,000 in Fiscal Year 2022-2023.

BACKGROUND:

On September 1, 2015, Governor Brown signed into law Senate Bill No. 415 (Hueso) consolidating municipal elections with statewide elections. Commencing January 1, 2018, SB 415 required certain political subdivisions, to hold an election on a statewide election date no later than November 8, 2022.

In response to SB 415, the City Council adopted Ordinance No. 1578 establishing the date of the City's General Municipal Elections to the First Tuesday after the First Monday in March of even-numbered years beginning in March of 2020.

DISCUSSION:

On September 18, 2020, Governor Newsom signed into law Senate Bill 970 (Umberg). SB 970 takes effect in 2022 and requires the statewide gubernatorial primaries to take place in June and presidential primaries to take place in March. This means the primaries in 2022, 2026 and 2030 will be held in June and the primaries in 2024, 2028 and 2032 will be held in March.

Under state law, the City's General Municipal Election must be held on a statewide

Consolidated Municipal Elections

June 1, 2021

Page 2 of 3

election date. Due to the change caused by SB 970, this means that the City's General Municipal Election must either be (1) in November of every even numbered year, or (2) alternate between March and June, depending on whether that year is a presidential primary year. Because Option 2 will mean that some City Council terms are longer than others, staff is recommending the City Council move the City's General Municipal Election to November.

Staff is also recommending November because it is estimated that a November General Municipal Election will be less expensive to administer. Staff reached out to the Los Angeles County Registrar-Recorder/County Clerk for cost estimates for the 2022 general municipal elections, the scenarios are as follows with the new legislations:

- March 2022 Special Election with 2 Offices & 1 Measure - \$105,000
- June 2022 Primary Election with 2 Offices & 1 Measure - \$46,000
- November 2022 General Election with 2 Offices & 1 Measure - \$42,000

For the above reasons, The City Clerk's Office is recommending the City Council introduce an ordinance establishing the date of the City's General Municipal Elections for the first Tuesday after the first Monday in November of even-numbered years. If the ordinance is adopted by the City Council, the next City General Municipal Election would be held in November 2022 rather than March 2022.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo Provides unparalleled service to internal and external customers.

Objective 1 B: El Segundo's engagement with the community ensures excellence.

PREPARED BY:

Mona Shilling, Deputy City Clerk II

REVIEWED BY:

Tracy Weaver, City Clerk

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Senate Bill No. 970
2. Los Angeles County 2022 Election - Cost Estimate
3. Ordinance 1578
4. Proposed Ordinance - Elections Dates Consolidate Nov 2022



SB-970 Primary election date. (2019-2020)

SHARE THIS:



Date Published: 09/21/2020 09:00 PM

Senate Bill No. 970

CHAPTER 111

An act to amend Sections 316, 340, 1000, 1001, 1201, and 1202 of the Elections Code, relating to elections.

[Approved by Governor September 18, 2020. Filed with Secretary of State September 18, 2020.]

LEGISLATIVE COUNSEL'S DIGEST

SB 970, Umberg. Primary election date.

Existing law requires that the statewide direct primary be held on the first Tuesday after the first Monday in March in each even-numbered year. Existing law requires that the presidential primary be held on that same date in any year that is evenly divisible by 4.

This bill would change the date of the statewide direct primary to the first Tuesday after the first Monday in June in even-numbered years in which there is no presidential primary.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. The Legislature finds and declares all of the following:

(a) California voters approved the Voters FIRST Act in 2008 and the Voters FIRST Act for Congress in 2010, which together established the Citizens Redistricting Commission and made the commission responsible for adjusting the boundary lines of the congressional, State Senatorial, Assembly, and Board of Equalization districts based on the federal decennial census and in conformity with standards set forth in both the federal and state constitutions.

(b) The commission is required to conduct an open and transparent process enabling full public consideration of and comment on the drawing of district lines. That process includes holding public hearings both before and after releasing draft and final plans and providing adequate public comment periods after any plans are released.

(c) The commission cannot draw new district lines until it receives census data from the United States Census Bureau. Due to the COVID-19 pandemic, the United States Census Bureau has announced that release of census data to California will be delayed up to four months to July 31, 2021. As a result, the commission will not have sufficient time to undertake the redistricting process as required by the Voters FIRST Act and the Voters FIRST Act for Congress and to approve new district boundaries that will be in place in time for a statewide direct primary election held in March 2022. Therefore, the Legislature finds that the 2022 statewide direct primary election must be moved back to June 7, 2022.

SEC. 2. Section 316 of the Elections Code is amended to read:

316. "Direct primary" is the primary election held on the first Tuesday after the first Monday in June in each even-numbered year that is not evenly divisible by four and on the first Tuesday after the first Monday in March in each even-numbered year that is evenly divisible by four.

SEC. 3. Section 340 of the Elections Code is amended to read:

340. "Presidential primary" is the primary election that is held on the first Tuesday after the first Monday in March of any year that is evenly divisible by four.

SEC. 4. Section 1000 of the Elections Code is amended to read:

1000. The established election dates are as follows:

- (a) The first Tuesday after the first Monday in March of each even-numbered year that is evenly divisible by four.
- (b) The first Tuesday after the first Monday in March of each odd-numbered year.
- (c) The second Tuesday of April in each even-numbered year.
- (d) The first Tuesday after the first Monday in June in each even-numbered year that is not evenly divisible by four.
- (e) The first Tuesday after the first Monday in November of each year.

SEC. 5. Section 1001 of the Elections Code is amended to read:

1001. The following are statewide elections and their dates are statewide election dates:

- (a) An election held in November of an even-numbered year.
- (b) An election held in June of an even-numbered year that is not evenly divisible by four and in March of each even-numbered year that is evenly divisible by four.

SEC. 6. Section 1201 of the Elections Code is amended to read:

1201. The statewide direct primary shall be held on the first Tuesday after the first Monday in June of each even-numbered year that is not evenly divisible by four and on the first Tuesday after the first Monday in March in each even-numbered year that is evenly divisible by four.

SEC. 7. Section 1202 of the Elections Code is amended to read:

1202. The presidential primary shall be consolidated with the statewide direct primary in any year that is evenly divisible by four, and the consolidated primary shall be held on the first Tuesday after the first Monday in March.



DEAN C. LOGAN
Registrar-Recorder/County Clerk

April 2, 2021

Mona F. Shilling, Deputy City Clerk
City of El Segundo
350 Main Street
El Segundo, CA 90245

ESTIMATED COST FOR THE 2022 SPECIAL ELECTIONS

Dear Ms. Shilling:

As requested, below are three election cost estimate scenarios for the City of El Segundo:

| <u>Scenario</u> | <u>Estimated Cost</u> |
|---|-----------------------|
| March 2022 Special Election with 2 Offices & 1 Measure | \$105,000 |
| June 2022 Primary Election with 2 Offices & 1 Measure | \$46,000 |
| November 2022 General Election with 2 Offices & 1 Measure | \$42,000 |

Changes in election factors and unanticipated increases in labor and/or operational costs may result in a significant variance from these estimates, in addition, should additional jurisdictions hold an election on the same date, final costs could be impacted.

If you have any questions regarding this estimate, please contact the Election Billing Team at ElectionBilling@rrcc.lacounty.gov.

Sincerely,

DEAN C. LOGAN
Registrar-Recorder/County Clerk

ALBERT NAVAS
Assistant Registrar-Recorder/County Clerk
Administration Bureau

ORDINANCE NO. 1578

AN ORDINANCE ESTABLISHING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH OF EVEN-NUMBERED YEARS BEGINNING IN MARCH 2020; AMENDING TITLE 1 OF THE EL SEGUNDO MUNICIPAL CODE; REQUESTING CONSOLIDATION WITH LOS ANGELES COUNTY PURSUANT TO ELECTIONS CODE SECTION 10403; AND REPEALING ORDINANCE NO. 1563.

The City Council of the City of El Segundo does ordain as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The general municipal elections for the City of El Segundo are currently held the second Tuesday of April in each even-numbered year;
- B. Government Code § 14052 prohibits a city from holding an election other than on a statewide election date, if holding an election on a non-concurrent date has previously resulted in voter turnout for a regularly scheduled election in that city, being at least 25% less than the average voter turnout within the city for the previous four statewide general elections;
- C. The City did not meet the qualifying criteria to continue to conduct stand-alone elections and is legally required to move its elections to the date of the statewide general election;
- D. On September 27, 2017, the Governor signed Senate Bill 568 (Lara) into law; starting in 2019, statewide election dates will be in March and November in each even-numbered year;
- E. The City desires to change its municipal election to the first Tuesday after the first Monday in March in even-numbered years starting in 2020, an established election date listed in Elections Code § 1000 and the date of the statewide general election;
- F. In order to accomplish the change in election date, the term of City Council Members elected in April 2016 and 2018, who would otherwise be up for election in April 2020 and 2022, would instead expire in March 2020 and 2022.

SECTION 2: *Environmental Assessment.* Adoption of the proposed Ordinance is statutorily exempt from further environmental review under the California Environmental Quality Act (California Public Resources Code §§21000, *et seq.*, "CEQA") and CEQA Guidelines (14 California Code of Regulations §§15000, *et seq.*), because the proposed Ordinance would amend the El Segundo Municipal Code as far as timing of the City's election, and it can be seen with certainty that there is no possibility that the Ordinance will have a significant effect on the environment.

SECTION 3: ESMC Title 1 (Administration and Personnel), Chapter 4A (Elections), is amended as follows:

Chapter 4A: ELECTIONS.

Section 1-4A-1: Beginning in March 2022 ~~2020~~, general municipal elections for the election of Council members, the City Clerk and the City Treasurer, and for such purposes as the City Council may prescribe, will be held in the City on the first Tuesday after the first Monday in March in each even-numbered year.

SECTION 4: *Adjustment of Terms of Office.* In accordance with Elections Code §§ 1301 and 10403.5(d), due to the change of election date, the terms of office of those elected officials of the City elected in April 2016 and 2018, whose terms would previously have expired in April 2020 and 2022, respectively, will instead expire at the Council meeting after receipt of the certification of the results of the March 2020 and 2022 General Municipal Election and upon administration of oaths of office.

SECTION 5: *Consolidated Election.* Pursuant to Elections Code § 1301, the City Council requests the County of Los Angeles approve consolidation of the City's March City Council election with the statewide general election conducted by the County in March of each even-numbered year.

SECTION 6: *Notice to Voters.* Pursuant to Elections Code § 10403.5, within 30 days after this Ordinance becomes effective, the City Clerk must cause a notice to be mailed to all registered voters of the City of El Segundo (pursuant to the last report of registration by the County Clerk to the Secretary of State) informing the voters of the change in the election date. The notice must also inform the voters that as a result in the change in election date, elected city officeholders' terms in office will be changed.

SECTION 7: *Date of the First City Council Election in March.* If this Ordinance becomes effective, the first City Council election to be held in March will be March 3, 2020.

SECTION 8: *Request to the County.* The City Clerk is directed to forward, without delay, a certified copy of this Ordinance to the Los Angeles County Board of Supervisors and the County Election Department.

SECTION 9: Ordinance No. 1563, adopted by the City Council on December 19, 2017, is hereby repealed.

SECTION 10: *Construction.* This ordinance must be broadly construed in order to achieve the purposes stated in this ordinance. It is the City Council's intent that the provisions of this ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this ordinance.

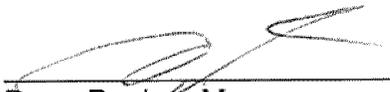
SECTION 11: *Severability.* If any part of this ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity

will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this ordinance are severable.

SECTION 12: The City Clerk is directed to certify the passage and adoption of this ordinance; cause it to be entered into the City of El Segundo's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within 15 days after the passage and adoption of this ordinance, cause it to be published or posted in accordance with California law.

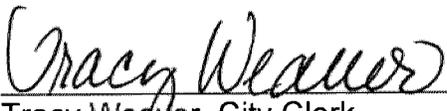
SECTION 13: Pursuant to Government Code § 36937(a), this Ordinance takes effect immediately upon adoption.

PASSED, APPROVED, AND ADOPTED ORDINANCE No. 1578 this 20th day of November, 2018.



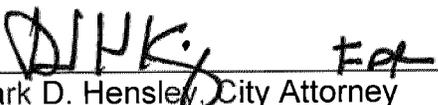
Drew Boyles, Mayor

ATTEST:



Tracy Weaver, City Clerk

APPROVED AS TO FORM:



Mark D. Hensley, City Attorney

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Ordinance No. 1578 was duly introduced, passed, and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the 20th day of November, 2018, and the same was so passed and adopted by the following vote:

AYES: Mayor Boyles, Mayor Pro Tem Pirsztuk, Council Member Brann, Council Member Pimentel, and Council Member Nicol

NOES: None

ABSENT: None

ABSTAIN: None

WITNESS MY HAND THE OFFICIAL SEAL OF SAID CITY this 3rd day of December, 2018.



Tracy Weaver, City Clerk
of the City of El Segundo,
California

ORDINANCE NO. _____

AN ORDINANCE ESTABLISHING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER OF EVEN-NUMBERED YEARS BEGINNING IN NOVEMBER 2022; REQUESTING CONSOLIDATION WITH LOS ANGELES COUNTY PURSUANT TO ELECTIONS CODE SECTION 10403; AND REPEALING ORDINANCE NO. 1578.

The City Council of the City of El Segundo does ordain as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The general municipal elections for the City of El Segundo are currently held the first Tuesday after the first Monday in March in each even-numbered year;
- B. Government Code § 14052 prohibits the City from holding an election other than on a statewide election date;
- C. The City desires to change its municipal election to the first Tuesday after the first Monday in November in even-numbered years starting in 2022, an established election date listed in Elections Code § 1000 and the date of the statewide general election;
- D. In order to accomplish the change in election date, the terms of City Council Members, the City Clerk and City Treasurer elected in April 2018 and March 2020, which would otherwise expire in March 2022 and March 2024, will instead expire in November 2022 and November 2024.

SECTION 2: *Environmental Assessment.* Adoption of the proposed Ordinance is statutorily exempt from further environmental review under the California Environmental Quality Act (California Public Resources Code §§21000, *et seq.*, "CEQA") and CEQA Guidelines (14 California Code of Regulations §§15000, *et seq.*), because the proposed Ordinance would amend the El Segundo Municipal Code as far as timing of the City's election, and it can be seen with certainty that there is no possibility that the Ordinance will have a significant effect on the environment.

SECTION 3: ESMC Title 1 (Administration and Personnel), Chapter 4A (Elections), is amended as follows:

Chapter 4A: ELECTIONS.

Section 1-4A-1: Beginning in ~~March 2020~~ **November 2022**, general municipal elections for the election of Council members, the City Clerk and the City Treasurer, and for such purposes as the City Council may prescribe, will be held in the City on the first Tuesday after the first Monday in ~~March~~ **November** in each even-numbered year.

SECTION 4: *Adjustment of Terms of Office.* In accordance with Elections Code §§ 1301

and 10403.5(d), due to the change of election date, the terms of office of those elected officials of the City elected in April 2018 and March 2020, whose terms would previously have expired in March 2022 and 2024, respectively, will instead expire at the Council meeting after receipt of the certification of the results of the November 2022 and 2024 General Municipal Election and upon administration of oaths of office.

SECTION 5: Consolidated Election. Pursuant to Elections Code § 1301, the City Council requests the County of Los Angeles approve consolidation of the City's March City Council election with the statewide general election conducted by the County in November of each even-numbered year.

SECTION 6: Notice to Voters. Pursuant to Elections Code § 10403.5, within 30 days after this Ordinance becomes effective, the City Clerk must cause a notice to be mailed to all registered voters of the City of El Segundo (pursuant to the last report of registration by the County Clerk to the Secretary of State) informing the voters of the change in the election date. The notice must also inform the voters that as a result in the change in election date, elected city officeholders' terms in office will be changed.

SECTION 7: Date of the First City Council Election in November. If this Ordinance becomes effective, the first City Council election to be held in November will be November 8, 2022.

SECTION 8: Request to the County. The City Clerk is directed to forward, without delay, a certified copy of this Ordinance to the Los Angeles County Board of Supervisors and the County Election Department.

SECTION 9: Ordinance No. 1578, adopted by the City Council on November 20, 2018, is hereby repealed.

SECTION 10: Construction. This ordinance must be broadly construed in order to achieve the purposes stated in this ordinance. It is the City Council's intent that the provisions of this ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this ordinance.

SECTION 11: Severability. If any part of this ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this ordinance are severable.

SECTION 12: The City Clerk is directed to certify the passage and adoption of this ordinance; cause it to be entered into the City of El Segundo's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within 15 days after the passage and adoption of this ordinance, cause it to be published or posted in accordance with California law.

SECTION 13: Pursuant to Government Code § 36937(a), this Ordinance takes effect immediately upon adoption.

PASSED AND ADOPTED this ____ day of _____, 2021.

Drew Boyles, Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Ordinance No. ____ was duly introduced by said City Council at a regular meeting held on the ____ day of _____, 2021, and was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the ____ day of _____, 2021, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney



City Council Agenda Statement
Meeting Date: June 1, 2021
Agenda Heading: Reports - City Attorney

TITLE:

AB 571 - Local Campaign Contribution Limits

RECOMMENDATION:

1. Discuss and provide direction to staff on establishing campaign contribution limits either higher or lower than the default limits of state law (AB 571) and potential mechanisms for the administration and enforcement of the new limits, which may include, administrative, civil, or criminal penalties;
2. Take no action, thereby leaving the current campaign contribution limitation of \$750 per person, per year, in place; or
3. Repeal the city's ordinance, allowing the default campaign contribution limits set forth in state law to apply.

FISCAL IMPACT:

If the City Council continues to keep the current local limitation in place, the City would continue to be responsible for enforcing and prosecuting any violations of the Ordinance. It is possible, but unlikely, that there could be some fiscal impact to the General Fund budget if the City undertook such enforcement and prosecution.

If the City were to repeal the ordinance and allow the state default limits to apply, there would be no cost for enforcement by the City, since the FPPC would be responsible for enforcing the state law.

BACKGROUND:

State law imposes campaign contribution limits for elections to state office. Prior to 2021, state law did not impose limits on contributions to candidates for *local* offices, although cities had the authority to adopt their own contribution limits. The City of El Segundo exercised such authority by adopting campaign contribution limits in 2008. **The current limitation is \$750 per person, calendar year (ESMC § 1-9-3).**

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As of 2016, only 23 percent of cities and 28 percent of counties in the state had adopted campaign contribution limits. Of the cities that have adopted campaign contribution limits, more than 90 percent have imposed limits of \$1,000 or less. In cities without local limits, a single donor may give tens to hundreds of thousands of dollars to a candidate for city council—far exceeding the amount that even state legislators can legally accept. In recent years, there have been examples of \$50,000, \$100,000, and even \$244,000 contributions to candidates for local office from donors with business before that local government. The sponsors of AB 571 were concerned that such large campaign contributions create a serious risk of actual or perceived corruption. AB 571 was adopted in 2019 to address these concerns.

DISCUSSION:

AB 571

Effective January 1, 2021, AB 571 establishes default campaign contribution limits for cities and counties that have not adopted their own limits. The default limits will be set at the same level as the limit on contributions from individuals to candidates for Senate and Assembly—no more than **\$4,900 per person per election**. This amount adjusted by the Fair Political Practices Commission (FPPC) in January of each odd-numbered year according to the CPI index).

Importantly, AB 571 preserves the ability of cities to adopt their own contribution limits (higher or lower) by resolution or ordinance. If a city already has a contribution limit in place on the effective date of the bill, those limits will remain in effect. Thus, El Segundo's current campaign contribution limit of \$750 per person, per calendar year, remains in effect.

Enforcement

Because the City has a local ordinance in place, the City is responsible for enforcing the limitation. If the City were to repeal the current ordinance and allow the default limits of AB 571 to apply, such limits would be enforced by the FPPC (punishable as a misdemeanor and subject to specified penalties). The FPPC is not responsible for the administration or enforcement of a city-established campaign contribution limit.

Other Options for the City Council

The City Council may choose to revise the current ordinance amount. The current amount of \$750 per person, per year, has not changed since 2008, and – unlike state law – the ordinance does not have a mechanism that causes the amount to increase over time.

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Other Provisions in AB 571 (these do not currently apply to the City of El Segundo, but would apply to the City if the current ordinance with the local campaign contribution limit is repealed)

AB 571 also contains a variety of other provisions that create comprehensive state limits on campaign financing as of January 1, 2021. **These provisions do not currently apply to the City of El Segundo, because the City has its own ordinance in place.**

However, if the City were to repeal the current ordinance and allow state law to serve as the default, the following provisions would apply to the City:

- Contributions to Other Candidates. Section 85305 provides that a candidate for a city office or a committee controlled by that candidate cannot make a contribution to any other candidate for an elective state, county or city office in excess of the default limit.
- Transfer of Contributions. Section 85306 provides that a candidate for a city office may transfer campaign funds from one controlled committee to another controlled committee for elective state, county, or city office of the same candidate.
- Limitations on Loans. Section 85307 limits loans by a candidate for city office. The candidate cannot personally loan his or her campaign more than \$100,000 even if those funds came from a commercial lending institution on terms available to the public. Section 85307 also prohibits a candidate from charging interest on any loan the candidate makes to the candidate's campaign.
- Recalls. Section 85315 applies to recall qualification efforts and recall elections. It authorizes a city officer to establish a committee to oppose the qualification of a recall petition and any recall election. That officer may accept contributions without regard to the state (default) contribution limits. It also exempts from the voluntary expenditure limits of the Political Reform Act expenditures made to oppose the qualification of a recall measure or to oppose a recall election.
- Contributions after the Election. Section 85316 allows a candidate for city office to accept contributions after the election so long as the contribution does not exceed the net debt outstanding from the election and does not exceed the contribution limit for that election.
- Carry-Over of Contributions. Section 85317 allows a candidate for city office to carry over contributions raised in connection with an election for city office to subsequent elections for the same office. However, this section does not apply in a jurisdiction in which the city imposes, by ordinance or resolution, a limit on contributions that is different from the default limit.

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- Contributions before an Election. Section 85318 authorizes candidates for city office to establish separate campaign contribution accounts for the primary and general elections or special primary and special general elections. This section also authorizes a candidate to raise money for a general election before the primary election, and for a special general election before a special primary election, for the same office if the candidate sets aside the contributions and uses the contributions for the general election or special general election. If the candidate is defeated in the primary election or special primary election, or otherwise withdraws from the general election or special general election, the general election or special general election funds must be refunded to the contributors on a pro rata basis less any expenses associated with the raising and administration of the contributions.

CITY STRATEGIC PLAN COMPLIANCE:

Legal requirement. Not applicable.

PREPARED BY:

David King, Assistant City Attorney

REVIEWED BY:

Mark Hensley, City Attorney

APPROVED BY:

ATTACHED SUPPORTING DOCUMENTS:

None