



AGENDA

EL SEGUNDO CITY COUNCIL

350 MAIN STREET

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20.

How Can Members of the Public Observe and Provide Public Comments?

Residents are strongly encouraged to participate remotely via Spectrum Channel 3 and 22, AT&T U-verse Channel 99 and/or El Segundo TV at YouTube.com. Members of the Public may provide comments electronically by sending comments to the following e-mail address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: PUBLICCOMMUNICATIONS@elsegundo.org, ***in the subject line please state the meeting date and item number.*** Depending on the volume of communications, the emails will be read to Council during public communications and are subject to disclosure under the Public Records Act.

Members of the Public may also provide comments in the designated area in Council Chamber up to and during public communication portion of the meeting. Members of the public must observe "social distancing" requirements at all times, *i.e.*, remain six (6) feet from other attendees during the entirety of the event or gathering.

Additional Information:

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's office during normal business hours. Such Documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the Agenda, the Public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the Agenda during the **Public Communications** portions of the Meeting. Additionally, the Public can comment on any Public Hearing item on the Agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Before speaking to the City Council, please state: Your name and residence and the organization you represent, if desired. Please respect the time limits.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Clerk, 524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, SEPTEMBER 15, 2020 – 4:00 PM**

CALL TO ORDER

ROLL CALL

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250.*

SPECIAL ORDER OF BUSINESS:

CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation (Government Code §54956.9(d)(2))

Initiation of litigation (Government Code §54956.9(d)(4))

THREAT TO PUBLIC SERVICES OR FACILITIES (Government Code § 54957(a))

Consultation with: City Manager Scott Mitnick, Fire Chief Chris Donovan, Police Chief Bill Whalen and City Attorney Mark Hensley.



AGENDA

EL SEGUNDO CITY COUNCIL

350 MAIN STREET

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******For Public Hearings only*** written communication will be accepted both before the meeting and during the open period of the Public Hearing at PUBLICCOMMUNICATIONS@elsegundo.org.***

Additional Information

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**REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, SEPTEMBER 15, 2020 - 6:00 P.M.**

CALL TO ORDER

INVOCATION – Tracy Weaver, City Clerk

PLEDGE OF ALLEGIANCE – Council Member Pirsztuk

ROLL CALL

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

SPECIAL PRESENTATIONS:

- a) National Night Out
- b) Accommodation for Rod Spackman on his retirement from Chevron USA
- c) COVID-19 update
- d) Diversity, Equity and Inclusion Committee update

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

Recommendation – Approval.

B. CONSENT CALENDAR

1. Approve Regular City Council Meeting Minutes of September 1, 2020.
2. Approve warrant numbers 3032505 through 3032611 and 9001600 through 9001602 on Register No. 22b in the total amount of \$322,277.59 and wire transfers from 8/17/20 through 8/23/20 in the total amount of \$141,234.73. Approve warrant numbers 3032612 through 3032688 on Register No. 23a in the total amount of \$300,335.27 and wire transfers from 8/24/20 through 8/30/20 in the total amount of \$1,303,604.09.
3. Ratify City Manager's "Administrative Order No. 2 to Address COVID-19" (revised August 28, 2020) to allow for the reopening of certain City facilities and parks.
4. Adopt an ordinance amending Title 5, Chapter 2 of El Segundo Municipal Code (Garbage and Rubbish) to require bulky item and holiday tree pickup service for multi-family properties.

5. Adopt an Ordinance authorizing an amendment to the contract between City of El Segundo and Board of Administration of California Public Employees' Retirement System (CalPERS) to provide Section 20516 (Employee Sharing Additional cost) of 1% for classic local miscellaneous members in Unrepresented Management-Confidential Group and 3% for classic local safety members in Unrepresented Management-Confidential Group.

C. PUBLIC HEARINGS

6. Adopt Resolution Approving the Proposed Fiscal Year 2020-2021 Operating Budget, Capital Improvement Program Budget, and Gann Appropriations Limit.
7. Public hearing regarding an annual update to the Master Fee Schedule to amend current fees for services provided by the City, excluding utility services and development impact fees.

D. STAFF PRESENTATIONS

8. Presentation of Investment Portfolio Report for June, 2020

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS:

F. REPORTS – CITY CLERK

G. REPORTS – CITY TREASURER

H. REPORTS – COUNCILMEMBERS

Council Member Giroux –

Council Member Nicol -

Council Member Pirsztuk -

Mayor Pro Tem Pimentel –

Mayor Boyles –

I. REPORTS – CITY ATTORNEY

J. REPORTS/FOLLOW-UP – CITY MANAGER

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

MEMORIAL –

ADJOURNMENT

POSTED:

DATE: September 10, 2020

TIME: 6:40PM

BY: Tracy Weaver, City Clerk

Proclamation

City of El Segundo, California

WHEREAS, National Night Out is an annual community building campaign that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live; and

WHEREAS, National Night Out strengthens the relationship between neighbors and law enforcement while enhancing a true sense of community. It provides a great opportunity to bring police and neighbors together under positive circumstances; and

WHEREAS, National Night Out provides an opportunity for the City of El Segundo to join together with thousands of communities and millions of neighbors across the country in support of safer neighborhoods and to demonstrate the success of cooperative crime prevention efforts; and

WHEREAS, the men and women of the El Segundo Police Department, in partnership with the community, work tirelessly to apply the core values of Respect, Integrity, Service and Excellence to every community interaction; and

WHEREAS, National Night Out is normally celebrated on the first Tuesday in August, but due to the COVID-19 pandemic, the event was nationally rescheduled. The El Segundo Police Department encourages everyone to participate in a unique virtual format.

NOW, THEREFORE, the Mayor and Members of the City Council of the City of El Segundo, California, hereby proclaim the October 6, 2020 as “**National Night Out**” and urges all citizens to participate and promote police-community partnership, crime prevention, and neighborhood camaraderie.



Mayor Drew Boyles

Mayor Pro Tem Chris Pimentel

Council Member Carol Pirsztuk

Council Member Scot Nicol

Council Member Lance Giroux

ACCOMMODATION FOR ROD SPACKMAN ON HIS RETIREMENT
FROM CHEVRON USA

COVID-19 UPDATE

DIVERSITY, EQUITY AND INCLUSION COMMITTEE UPDATE

MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, SEPTEMBER 1, 2020 – 4:00 PM
This meeting was conducted virtually via Zoom conferencing

CALL TO ORDER – Virtually by Mayor Boyles at 4:02 PM

ROLL CALL

Mayor Boyles	-	Present via teleconferencing
Mayor Pro Tem Pimentel	-	Present via teleconferencing
Council Member Pirsztuk	-	Present via teleconferencing
Council Member Nicol	-	Present via teleconferencing
Council Member Giroux	-	Present via teleconferencing

PUBLIC COMMUNICATION – (Related to City Business Only – 5 minute limit per person, 30 minute limit total) None

SPECIAL ORDER OF BUSINESS:

Mayor Boyles announced that Council would be meeting in closed session pursuant to the items listed on the Agenda.

CLOSED SESSION:

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City’s Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City’s Labor Negotiators; as follows:

CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION – Two Cases

1. O’Connor (current Police Officer) vs. City of El Segundo, et al, United States District Court (Central District of California) Case no. 2:20-cv-4689
2. Cameron (former Police Officer) vs. City of El Segundo, et al, United States District Court (Central District of California) Case no. 2:20-cv-00311-DMG (PLAx)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation (Government Code §54956.9(d)(2)) – Two Matters

1. Andrew McEntyre (current Police Officer) – Government Tort Claim filed 5/25/2020

2. To Be Publicly Announced Prior to Closed Session

Initiation of litigation (Government Code §54956.9(d)(4)) – One Case

THREAT TO PUBLIC SERVICES OR FACILITIES (Government Code § 54957(a))

Consultation with: City Manager Scott Mitnick, Fire Chief Chris Donovan,
Police Chief Bill Whalen and City Attorney Mark Hensley.

Adjourned at 5:50 PM

REGULAR MEETING OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, SEPTEMBER 1, 2020 - 6:00 P.M.
This meeting was conducted virtually via Zoom conferencing

CALL TO ORDER – Virtually by Mayor Boyles at 6:01 PM

INVOCATION – Tracy Weaver, City Clerk

PLEDGE OF ALLEGIANCE – Council Member Nicol

ROLL CALL

Mayor Boyles	-	Present via teleconferencing
Mayor Pro Tem Pimentel	-	Present via teleconferencing
Council Member Pirsztuk	-	Present via teleconferencing
Council Member Nicol	-	Present via teleconferencing
Council Member Giroux	-	Present via teleconferencing

SPECIAL PRESENTATIONS:

- a) Scott Mitnick, City Manager recognized Recreation and Parks Director Meredith Petit for her ten years of service to the City of El Segundo.

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5 minute limit per person, 30 minute limit total)

City Clerk Weaver read written communication from the following person's into the record;

Nat O'Brien, Erin Workman, Kyle Wheeler – Wheeler Family, Katherine Beniger, Kat Olschegger, Andrea Sanchez, Hannah Chiet, El Segundo Conservatives – 10 emails
Christine Johnson, Melissa Pearson, Anya Goldstein, John Pickhaver, Amanda Touchton and Tanya Taylor

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications

Scott Mitnick commented on several items and will follow up.

SPECIAL PRESENTATIONS:

- a) Proclamation read by Mayor Boyles, proclaiming September 2020 as “Prostate Cancer Awareness Month”
- b) COVID-19 update given by Chief Donovan. Council discussed the new Tier System for the State of California COVID recovery.
- c) Diversity, Equity and Inclusion Committee update given by Barbara Voss, Deputy City Manager.

A. PROCEDURAL MOTIONS

Consideration of a motion to read all ordinances and resolutions on the Agenda by title only.

MOTION by Mayor Pro Tem Pimentel, SECONDED by Council Member Nicol to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

B. CONSENT CALENDAR

1. Approve Special City Council Meeting (Budget Session) Minutes of August 5, 2020 and Regular and Special City Council Meeting Minutes of August 18, 2020.
2. Approve warrant numbers 3032348 through 3032426 and 9001557 through 9001599 on Register No. 21b in the total amount of \$816,183.27 and wire transfers from 8/03/20 through 8/09/20 in the total amount of \$478,994.70. Approve warrant numbers 3032427 through 3032504 on Register No. 22a in the total amount of \$316,982.83 and wire transfers from 8/10/20 through 8/16/20 in the total amount of \$2,765,848.00.
3. 2021-2029 Housing Element update professional services Agreement No. 5951 for \$56,840 with Veronica Tam and Associates, Inc.
(Fiscal Impact: \$56,840.00 from General Plan Maintenance Fund)

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk, approving Consent Agenda items 1, 2, and 3. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

C. PUBLIC HEARINGS – None

D. STAFF PRESENTATIONS

4. Adopt a resolution supporting California Citizens for Local Control - a volunteer coalition comprised of Cities working together to ensure that Cities can continue to manage their own land use and zoning issues.
(Fiscal Impact: None)

Martha Guzman-Hurtado, Communications and Legislative Affairs Manager reported on the item.

Council discussion

Mark Hensley, City Attorney read by title only:

RESOLUTION NO. 5227

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO, CALIFORNIA, EXPRESSING OPPOSITION TO PROPOSED HOUSING LEGISLATION AND EXPRESSING SUPPORT FOR ACTION TO FURTHER STRENGTHEN LOCAL DEMOCRACY, AUTHORITY AND CONTROL.

MOTION by Council Member Pirsztuk, SECONDED by Council Member Nicol approving Resolution No. 5227. MOTION PASSED BY UNANIMOUS VOICE VOTE. 5/0

5. Proposed El Segundo Library Park Activation capital improvement project design.
(Fiscal Impact: \$120,000.00 - \$100,000.00 Cultural Development Fund allocation request in FY 2020-2021 budget)

Melissa McCollum, Library Director introduced the item.

Tavi Perttula, Principal at Tavi Design Group, gave a presentation.

Council discussion

Council consensus to receive and file the presentation.

Mayor Boyles recused himself due to a possible conflict of interest. Mayor Boyles was placed in the Zoom waiting room.

6. Introduce an ordinance amending Title 5, Chapter 2 of El Segundo Municipal Code (Garbage and Rubbish) to require bulky item and holiday tree pickup service for multi-family properties.
(Fiscal Impact: None)

Elias Sassoon, Public Works Director gave a presentation.

Council Discussion

Mark Hensley, City Attorney read by title only;

ORDINANCE NO. 1619

AN ORDINANCE AMENDING TITLE 5, CHAPTER 2 OF THE EL SEGUNDO MUNICIPAL CODE TO REQUIRE BULKY ITEM PICKUP SERVICE FOR MULTI-FAMILY PROPERTIES.

Council Member Pirsztuk introduced the Ordinance. The second reading is scheduled for the regular City Council of September 15, 2020.

Mayor Boyles was removed from the Zoom waiting room and rejoined the meeting.

7. Update on City's business assistance in response to Los Angeles County's Reopening Safer at Work and in the Community, and consider sharing ongoing associated costs with businesses regarding temporary barricades.
(Fiscal Impact: Additional appropriation of \$6,000.00)

Sam Lee, Planning & Building Safety Director and Elias Sassoon, Public Works director gave a presentation and answered Council's questions.

Council Discussion

Council consensus to receive and file the presentation.

8. **PULLED**

A report on residential development intensification in an R-3 neighborhood located generally west of Pacific Coast Highway and east of Washington Street, in response to City Council direction from February 19, 2019.

(Fiscal Impact: None)

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS – None

F. REPORTS – CITY CLERK –Updated Council on a possible permanent Ballot Box for the City. Will follow up once the agreement with the County of Los Angeles is finalized.

G. REPORTS – CITY TREASURER – Not Present

H. REPORTS – COUNCILMEMBERS –

Council Member Giroux –

9. Review of Councilmember liaison role to citizen committees.

Council Member Giroux presented the item.

Council Discussion

Possible recommendations for better advisement regarding CCB's:

- Attend CCB meetings when requested
- Revisit the CCB's and decide the level of involvement needed by Council
- Possibly roll CCB's into the Strategic Planning process

Council Member Nicol – Commended the schools and teachers on the hybrid plan for teaching and thanked the double working parents for their hard work with working from home and supporting their kids who are learning at home.

Council Member Pirsztuk – Mentioned the virtual Run for Education finishes this week. Gave a shout out to S&S Hardware for their continued support recognizing public service providers and remembering 9/11.

Mayor Pro Tem Pimentel – Mentioned there is a Housing Forum taking place this week sponsored by Bizfeed. Asked residents to be mindful of water waste structure coming their way. Mentioned ballots will be arriving soon and advised residents to read both sides and the fine print to better understand the measures before voting, especially Props 15 & 19.

Mayor Boyles – Spoke regarding the many housing bills in front of the legislature. Thankful a few failed, especially SB1120, which allowed the splitting of parcels. Firm believer Cities should have the ability to decide what's good for their City, keep the housing decisions local.

I. REPORTS – CITY ATTORNEY – No Report

J. REPORTS/FOLLOW-UP – CITY MANAGER – Mentioned the next City Council meeting is September 15th and the major discussion will be the 2020-2021 Budget.

MEMORIAL – None

ADJOURNED at 8:29 PM

Tracy Weaver, City Clerk

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3032505 - 3032611
9001600 - 9001602

DATE OF APPROVAL: AS OF 09/01/20

REGISTER # 22b

001	GENERAL FUND	218,547.56
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	88.35
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	-
110	MEASURE R	-
111	COMM DEVEL BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	42.00
114	PROP "C" TRANSPORTATION	15,025.55
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	-
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
121	FEMA	-
120	C O P S, FUND	-
122	L A W A FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	-
125	STATE GRANT	-
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	214.67
128	SB-1 EXPENDITURES	-
129	CERTIFIED ACCESS SPECIALIST PROGRAMS	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	73,956.80
302	INFRASTRUCTURE REPLACEMENT FUND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	1,885.11
502	WASTEWATER FUND	2,696.62
503	GOLF COURSE FUND	-
504	PARK VISTA	-
505	SOLID WASTE	-
601	EQUIPMENT REPLACEMENT	9,685.73
602	LIABILITY INSURANCE	63.67
603	WORKERS COMP RESERVE/INSURANCE	91.53
701	RETIRED EMP INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	-
703	EXPENDABLE TRUST FUND - OTHER	-
708	OUTSIDE SERVICES TRUST	-
	TOTAL WARRANTS	<u>\$ 322,277.59</u> ✓

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

FINANCE DIRECTOR *[Signature]*

DATE:

CITY MANAGER *[Signature]*

DATE:

8/26/20

VOID CHECKS DUE TO ALIGNMENT:
N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE:

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR:

NOTES

**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 8/17/20 THROUGH 8/23/20**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
8/20/2020	Manufacturers & Traders	68,547.60	457 payment Vantagepoint
8/20/2020	Manufacturers & Traders	1,130.77	401(a) payment Vantagepoint
8/20/2020	Manufacturers & Traders	550.00	IRA payment Vantagepoint
08/10/20-08/16/20	Workers Comp Activity	44,743.58	SCRMA checks issued
08/10/20-08/16/20	Liability Trust - Claims	25,000.00	Claim checks issued
08/10/20-08/16/20	Retiree Health Insurance	0.00	Health Reimbursement checks issued
08/10/20-08/16/20	Flexible Spending Account	1,262.78	Employee Health and DCA card charges
		<u>141,234.73</u>	

DATE OF RATIFICATION: 8/21/20

TOTAL PAYMENTS BY WIRE:

141,234.73

Certified as to the accuracy of the wire transfers by:

David Moran *DD* 8/21/2020
 Deputy City Treasurer Date

Joseph Lee 8-24-2020
 Director of Finance Date

Barbara Vass (for SM) 8-26-20
 City Manager Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

3032612 - 3032688

DATE OF APPROVAL: AS OF 09/15/20

REGISTER # 23a

001	GENERAL FUND	279,513.70
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	-
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	1,702.65
110	MEASURE R	-
111	COMM DEVEL BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	-
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	904.97
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
121	FEMA	-
120	C.O.P.S FUND	-
122	L.A.W.A FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	-
125	STATE GRANT	-
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	-
128	SB-1 EXPENDITURES	-
129	CERTIFIED ACCESS SPECIALIST PROGRAMS	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	450.00
302	INFRASTRUCTURE REPLACEMENT FUND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	2,260.46
502	WASTEWATER FUND	2,094.46
503	GOLF COURSE FUND	8,000.00
504	PARK VISTA	-
505	SOLID WASTE	-
601	EQUIPMENT REPLACEMENT	-
602	LIABILITY INSURANCE	-
603	WORKERS COMP. RESERVE/INSURANCE	-
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	1,409.03
703	EXPENDABLE TRUST FUND - OTHER	4,000.00
708	OUTSIDE SERVICES TRUST	-
	TOTAL WARRANTS	\$ 300,335.27 ✓

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

FINANCE DIRECTOR *[Signature]*

CITY MANAGER *[Signature]*

DATE: *8-31-2020*

DATE: *9/3/20*

VOID CHECKS DUE TO ALIGNMENT: _____

N/A

VOID CHECKS DUE TO INCORRECT CHECK DATE: _____

VOID CHECKS DUE TO COMPUTER SOFTWARE ERROR: _____

NOTES _____

**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 8/24/20 THROUGH 8/30/20**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
8/24/2020	IRS	276,513.34	Federal 941 Deposit
8/24/2020	Employment Development	4,810.22	State SDI payment
8/24/2020	Employment Development	60,816.19	State PIT Withholding
8/24/2020	Cal Pers	486,862.00	FY2020-2021 Unfunded Acc'd Liab-Police 1st Tier 28
8/24/2020	Cal Pers	5,998.00	FY2020-2021 Unfunded Acc'd Liab-Police 2nd Tier 30169
8/24/2020	Cal Pers	430,645.00	FY2020-2021 Unfunded Acc'd Liab-Fire Classic 30168
8/27/2020	Lane Donovan Golf Ptr	19,944.89	Payroll Transfer
08/17/20-08/23/20	Workers Comp Activity	17,264.30	SCRMA checks issued
08/17/20-08/23/20	Liability Trust - Claims	0.00	Claim checks issued
08/17/20-08/23/20	Retiree Health Insurance	0.00	Health Reimbursement checks issued
08/17/20-08/23/20	Flexible Spending Account	750.15	Employee Health and DCA card charges
		<u>1,303,604.09</u>	

**DATE OF RATIFICATION: 8/28/20
 TOTAL PAYMENTS BY WIRE:**

1,303,604.09

Certified as to the accuracy of the wire transfers by:

Denise M... AD 8/28/2020
 Deputy City Treasurer II Date

Joseph... 8-31-2020
 Director of Finance Date

Barbara Voss (for Sam) 9-3-20
 City Manager Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

AGENDA DESCRIPTION:

Ratify City Manager’s “Administrative Order No. 2 to Address COVID-19” (revised August 28, 2020) to allow for the reopening of certain City facilities and parks.

RECOMMENDED COUNCIL ACTION:

1. Ratify the revised Administrative Order.

ATTACHED SUPPORTING DOCUMENTS:

1. Administrative Order # 2

FISCAL IMPACT: None

STRATEGIC PLAN COMPLIANCE:

Goal: 2 Support Community Safety and Preparedness

Objective: El Segundo is a safe and prepared city.

ORIGINATED BY: Randal Collins, Emergency Management Coordinator

REVIEWED BY: Mark D. Hensley, City Attorney

APPROVED BY: Scott Mitnick, City Manager *BVC (for SM)*

BACKGROUND AND DISCUSSION:

When a local or state emergency is declared, the City’s municipal code provides for the carrying out of plans for the protection of persons and property within the City. In such emergency, the City Manager serves as the Director of Emergency Services (“Director”). The Director is empowered to, make and issue rules and regulations on matters reasonably related to the protection of life and property, and to acquire equipment, materials, supplies and services without following the City’s standard purchasing procedures. However, such rules and regulations must be confirmed at the earliest practicable time by the city council. (ESMC §§ 2-2-5).

On August 28, 2020 the City Manager revised Administrative Order # 2 to better align with the revised Los Angeles County Health Officer Order. The Administrative Order authorizes the opening of the El Segundo Skate Park and the use of parks and fields by youth sport leagues with adherence to COVID-19 safety protocols. The revised Administrative Order also enables local gyms and fitness businesses to conduct business on a temporary basis at designated areas within Recreation Park. Businesses wanting to take advantage of this opportunity must obtain an Outdoor Fitness Instruction Permit from the Recreation and Parks Department.

The Director requests the City Council ratify these decisions.



City of El Segundo

Office of the City Manager

ADMINISTRATIVE ORDER NO. 2 TO ADDRESS COVID-19

Temporary Closure of Certain City Facilities and Parks
and Re-Opening of Certain City Facilities

Revised and Restated Order Issued: August 28, 2020

Elected Officials

Drew Boyles,
Mayor

Chris Pimentel,
Mayor Pro Tem

Carol Pirsztuk,
Councilmember

Scot Nicol,
Councilmember

Lance Giroux,
Councilmember

Tracy Weaver,
City Clerk

Matthew Robinson,
City Treasurer

Appointed Officials

Scott Mitnick,
City Manager

Murk D. Hensley,
City Attorney

Department Directors

Barbara Voss,
Deputy City Manager

Joseph Lillio,
Finance

Chris Donovan,
Fire Chief

Donna Peter,
Human Resources

Charles Mallory,
Information Systems

Melissa McCollum,
Library Services

Sam Lee,
Planning & Building Safety

Bill Whalen,
Police Chief

Elias Sassoon,
Public Works

Meredith Petit,
Recreation & Parks

By virtue of authority vested in me as the City Manager of the City of El Segundo pursuant to the provisions of the El Segundo Municipal Code, Section 2-2-5, to promulgate, issue, and enforce rules, regulations, orders, and directives, I hereby declare the following orders to be necessary for the protection of life and property. This Order will take effect immediately and remain in effect until the current COVID-19 emergency is terminated by City Council resolution.

This Order is issued in accordance with, and incorporates by reference, the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom, the March 4, 2020 declaration of public health emergency issued by the Los Angeles County Board of Supervisors and Los Angeles County Health Officer, and the March 17, 2020, Confirmation of a Local Emergency issued by the El Segundo City Council.

On March 19, 2020, the Los Angeles County Health Officer issued the “Safer at Home Order for Control of COVID-19,” which applies to all cities in Los Angeles County (including the City of El Segundo) except the cities of Pasadena and Long Beach. Such order has been amended and re-issued several times, most recently on July 18, 2020. This Order is intended to supplement and further clarify the Los Angeles County Health Officer’s Order, as amended, within the City of El Segundo.

On May 5, 2020, City Council amended the City’s FY 2019-2020 General Fund Budget to account for the initial loss of \$9,602.215 (12%) in recurring revenues due to the impact of COVID-19. Accordingly, the City will continue to take into account the financial implications when issuing emergency orders due to COVID-19.

PURSUANT TO GOVERNMENT CODE SECTION 8630 AND EL SEGUNDO MUNICIPAL CODE CHAPTER 2-2, THE CITY MANAGER, ACTING AS THE EMERGENCY SERVICES DIRECTOR, ORDERS THE FOLLOWING:

Unless stated otherwise in this order, the following City parks and facilities, including any fields, sports courts and exercise equipment at such parks and facilities, are subject to immediate closure. Individuals may, however, use such locations for passive use, such as for walking or jogging, provided that such individuals maintain “social distancing” as described in the State and County orders.

Parks

- Recreation Park
- Acacia Park
- Candy Cane Park
- Clutter’s Park
- Constitution Park
- Freedom Park
- Hilltop Park
- Holly Valley Park
- Imperial Strip and Memorial Tree Row
- Independence Park
- Kansas Park
- Library Park
- Sycamore Park
- Washington Park

Fields

- Campus El Segundo
- Stevenson Field
- George Brett Field
- Recreation Park Softball Field
- Richmond Street Field

Facilities

- Tot Playground (Recreation Park)
- Playground (Recreation Park)

The Lakes at El Segundo Golf Course; New Fees

Notwithstanding the foregoing, The Lakes at El Segundo Golf Course, including the Driving Range, will reopen effective May 9, 2020, and will remain open through December 31, 2020. In accordance with applicable State and County orders, social distancing and other safety protocols will be implemented and adhered to, and the Fairway Café restaurant and pro shop will remain closed (until otherwise authorized by County orders). Effective immediately, due to the significant financial impact of COVID-19, the golf course green fees and driving range fees will be as follows:

9-Hole Play		
Non-Resident	Weekday	Weekend/Holiday
Regular	\$22	\$26
Senior	\$18	\$26
Junior (17 yrs & under)	\$16	\$21
Twilight	\$13	\$20
Resident	Weekday	Weekend/Holiday
Regular	\$14	\$17
Senior	\$12	\$17
Junior (17 yrs & under)	\$12	\$17
Twilight	\$10	\$16
Replay Rate	\$13	\$20
<p><u>Monthly Passes</u> Non-Residents: \$130 Residents (w/Rec ID Card): \$80 (Regular); \$70 (Senior)</p> <p><u>Driving Range Buckets</u> Small (35 balls) \$6 Medium (75 balls) \$10 Large (110 balls) \$14</p>		

Punch Passes, or Range Discount Keys will no longer be sold. However, valid passes will be honored. The City’s fee schedule will be amended accordingly.

El Segundo Dog Park, and Tennis, Pickleball and Paddle Tennis Courts

Effective May 15, 2020, the El Segundo Dog Park and tennis, pickleball, and paddle tennis courts will re-open provided all users who are not part of a single household or living unit comply with social distancing as described by State and County orders. Members of a single household or living unit may engage in permitted activities together at such facilities. All users engaged in those activities or visiting those facilities must adhere to all posted guidelines and rules.

Skate Park

Effective July 27, 2020, the Skate Park will re-open with modified hours: Monday through Saturday, 10:00 a.m. to 5:00 p.m. The skate park will be limited to six users at time and reservations are required. Reservations must be made by an adult at esrec.org starting Thursday, July 23 at 9:00 a.m.

The skate park will operate under the following safety protocols:

- All individuals understand and fully accept that they are using this facility at their own risk. Skateboarding and related activities can be hazardous.
- Physical distancing of six (6) feet must be maintained at all times.
- Face coverings are required at all times except while skating or riding. No face mask, no entry.
- The number of participants will be limited to six (6) per session; 1 per 1,000 square feet of skate park.

To view the complete list of safety guidelines visit elsegundorecparks.org

Reservations can be made up to 7 days prior to the desired reservation date, and up until 9:00 a.m. the day of the desired reservation date. There are six skate reservations available every 45 minutes, beginning at the top of the hour. Participants can reserve one 45-minute skate session per day, free with a valid Rec ID Card or for \$15 per reservation. No cancellations or refunds.

Outdoor Fitness Instruction at Recreation Park

Effective the date of this order, and if allowed under the most recent orders of the State of California and the Los Angeles County Health Officer, a gym or fitness business that has been lawfully operating in the City and holds a duly-issued business license permit, may apply to conduct the business on a temporary basis at designated areas within Recreation Park. The City's Director of Recreation and Parks Department is authorized to issue an "Outdoor Fitness Instruction Permit" to such a business. Proof of insurance will be required for issuance of the permit. Those interested in applying for such a permit may contact Recreation Supervisor Shawn Green at (310) 524-2700 or sgreen@elsegundo.org for more information.

Use of Parks and Fields by Youth Sports Leagues

If allowed under the most recent orders of the State of California and the Los Angeles County Health Officer, youth sports leagues, including club sports, travel sports, and sports sponsored by private and public schools services students in TK-12 schools, may conduct youth sports activities at City parks and facilities, provided such leagues comply with all City rules and re-opening protocols issued by the Los Angeles County Health Officer. Before using a City facility, leagues must submit a field request to the City's Recreation and Parks Department, and leagues must submit a signed waiver form to the City for each youth participant. Spectators will not be allowed within the designated area. The foregoing does not allow use of City parks and fields by adult sports leagues, including collegiate sports.

This version of Administrative Order No. 2 supersedes all previous versions. A violation of any of the above prohibitions constitutes a misdemeanor under El Segundo Municipal Code Section 2-2-8 and is punishable by fines not to exceed \$1,000 or imprisonment not to exceed six months.



Scott Mitnick
City Manager/Director of Emergency Services
City of El Segundo

Date: 28th August 2020

AGENDA DESCRIPTION:

Adopt an ordinance amending Title 5, Chapter 2 of El Segundo Municipal Code (Garbage and Rubbish) to require bulky item and holiday tree pickup service for multi-family properties.

RECOMMENDED COUNCIL ACTION:

1. Waive second reading and adopt proposed Ordinance No. 1619 regarding bulky item and holiday tree pickup service for multi-family properties.

ATTACHED SUPPORTING DOCUMENTS:

1. Ordinance No. 1619
2. City Council Staff Report Dated September 1, 2020

FISCAL IMPACT: N/A

Amount Budgeted: \$0
Additional Appropriation: No
Account Number(s): N/A

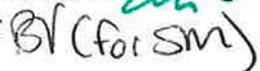
STRATEGIC PLAN:

Goal: 2 Support Community Safety and Preparedness

Objective: A El Segundo is a safe and prepared city.

ORIGINATED BY: Jasmine Allen, Senior Management Analyst 

REVIEWED BY: Elias Sassoon, Public Works Director 

APPROVED BY: Scott Mitnick, City Manager  (for SM)

BACKGROUND AND DISCUSSION:

On September 1st, 2020, City Council introduced an ordinance that would require bulky item and holiday tree pickup service for multi-family properties by the haulers.

The hauler will be required to provide each commercial and multi-family premises it serves with the collection containers necessary to comply with, implement, and achieve State and local diversion and recycling goals, as applicable. Each container will display the name and telephone number of the permitted hauler.

To preserve and protect public health and safety, it is necessary to require each permitted commercial/multi-family solid waste hauler to provide on-call bulky item pickup service to multi-family customers at a frequency that is commensurate with the number of units in the multi-family premises served.

Additionally, the hauler will be required to, at no additional charge (*i.e.*, as an included component of its basic service), collect, transport and cause to be recycled all holiday trees which are placed curbside at any multi-family premises served by the permittee during the period beginning on December 26 and ending at 2:00 p.m. on the second Saturday in January.

The timely collection of abandoned bulky items will help to preserve public health and safety and the proper handling of those bulky items by permitted haulers will advance the City's ongoing efforts to maximize the diversion of solid waste from landfills. Violation of any condition of the permit can be grounds for revocation of the permit (ESMC 15-2-15I).

The Council may waive second reading and adopt Ordinance No. 1619. If adopted, the ordinance would take effect 30 days later.

ORDINANCE NO. 1619

AN ORDINANCE AMENDING TITLE 5, CHAPTER 2 OF THE EL SEGUNDO MUNICIPAL CODE TO REQUIRE BULKY ITEM PICKUP SERVICE FOR MULTI-FAMILY PROPERTIES

The City Council of the City of El Segundo does ordain as follows:

SECTION 1: The City Council finds and determines as follows:

- A. Abandoned bulky items of solid waste are an unsightly nuisance that degrades the quality of life for residents and visitors of El Segundo.
- B. The abandonment of bulky items of solid waste occurs more frequently on multi-family properties as residents and tenants move in and out throughout the year, often discarding bulky items (used furniture, mattresses, appliances, etc., but not including Hazardous Waste items) on or around the premises in the process.
- C. Section 5-2-14(A) of the El Segundo Municipal Code (“ESMC”) requires the owner or occupant of each multi-family premises to make arrangements for the regular removal of solid waste. Such arrangements must be made with a solid waste service provider that holds a valid City-issued permit. ESMC section 5-2-15 sets forth the commercial/multi-family solid waste hauler permit process and applicable requirements for permittees.
- D. To preserve and protect the public health and safety, it is necessary to require each permitted commercial/multi-family solid waste hauler to provide on-call bulky item pickup service to multi-family customers at a frequency that is commensurate with the number of units in the multi-family premises served. To ensure that bulky item pickup service is uniformly available at all multi-family properties in the City, it is necessary to require that a minimum level of on-call bulky item pickup service be included as a component of the basic solid waste collection service provided to each multi-family customer.
- E. To preserve and protect the public health and safety, it is necessary to require the owner or occupant in charge of each multi-family premises to make arrangements for the pickup, on an as-needed basis, of bulky items that are discarded on the premises.
- F. The timely collection of abandoned bulky items will help to preserve the public health and safety and the proper handling of those bulky items by

permitted haulers will advance the City's ongoing efforts to maximize the diversion of solid waste from landfills.

SECTION 2: Section 5-2-1 of the El Segundo Municipal Code ("ESMC") is amended to add the following definition:

"**BULKY ITEM:** Large and small household appliances, furniture, carpets, mattresses, box springs, white goods, clothing, tires, and other similar solid waste and similar large items discarded from residential properties. Bulky items do not include hazardous waste."

SECTION 3: Section 5-2-14 of the ESMC is amended to add a subparagraph (B) to read as follows:

"B. **Mandatory Arrangements for Bulky Item Pickup—Multi-Family Premises:** The owner, manager, or association in charge of each multi-family premises is required to make arrangements for the pickup, on an as-needed basis, of bulky items that are discarded on the premises. Said arrangements must be made with a hauler that holds a valid permit pursuant to section 5-2-15 of this chapter and within one business day of the bulky item(s) having been discarded/abandoned on the premises. If bulky item pickup service is required in excess of that included in the basic service level described in section 5-2-15(G)(12), the owner, manager, or association in charge of the premises shall be responsible for the associated service charges imposed by the permitted hauler."

SECTION 4: Subparagraph (10) of Section 5-2-15(G) of the ESMC is amended to read as follows:

"10. The permittee must provide each commercial and multi-family premises it serves with the collection containers necessary to comply with, implement, and achieve State and local diversion and recycling goals, as applicable. This includes, without limitation, containers that allow for the source separation of solid waste, organics and recyclables. Each container must display the name and telephone number of the permittee."

SECTION 5: Section 5-2-15(G) of the ESMC is amended to add a subparagraph (12) to read as follows:

"12. The permittee must provide on-call bulky item pickup service for each multi-family premises that it serves. The permittee must make a minimum number of bulky item pickups available to each multi-family premises at no additional charge (*i.e.*, as an included component of its basic service) each year. The minimum number of

bulky item pickups to be provided at no charge is equal to the number of residential units in the multi-family premises served (e.g., a six-unit multi-family premises will be entitled to a minimum of six bulky item pickups per year). The permittee must agree to collect at least six bulky items per pickup. Additional pickups/items may be made subject to an additional charge to be negotiated between the permittee and the customer. Bulky item pickups must be completed within one business day from the time a customer makes a request for such service. There shall be no size or weight restrictions with respect to bulky items except that permittee shall not be required to remove automobile bodies or any other items that may not be safely handled by two persons. Bulky items collected by permittee shall not be landfilled or disposed of until the following hierarchy has been followed by permittee:

Reuse as is (if energy efficient)
Disassemble for reuse or recycling
Recycle
Disposal”

SECTION 6: Section 5-2-15(G) of the ESMC is amended to add a subparagraph (13) to read as follows:

- “13. The permittee must, at no additional charge (*i.e.*, as an included component of its basic service), collect, transport and cause to be recycled all holiday trees which are placed curbside at any multi-family premises served by the permittee during the period beginning on December 26 and ending at 2:00 p.m. on the second Saturday in January.”

SECTION 7: *Environmental Review.* This ordinance is exempt from environmental review under the California Environmental Quality Act (California Public Resources Code §§ 21000, *et seq.*, “CEQA”) and CEQA regulations (14 California Code of Regulations §§ 15000, *et seq.*) because it establishes rules and procedures to permit operation of existing facilities; consists only of minor revisions and clarifications to existing regulations and specification of procedures related thereto; and consists of actions taken to assure the maintenance, protection and enhancement of the environment. This ordinance, therefore, does not have the potential to cause significant effects on the environment. Consequently, it is categorically exempt from further CEQA review under 14 Cal. Code Regs. §§ 15301, 15305, and 15308. Furthermore, the City Council finds and determines that this ordinance is not subject to CEQA for the following reasons: (1) it will not result in a direct or reasonably foreseeable indirect physical change in the environment (14 Cal. Code Regs. § 15060(c)(2)), (2) there is no possibility that the ordinance may have a significant effect on the environment (14 Cal. Code Regs. § 15061(b)(3), and (3) the ordinance does not constitute a “project” as defined in the CEQA Guidelines (14 Cal. Code Regs. § 15378).

SECTION 8: Construction. This Ordinance must be broadly construed in order to achieve the purposes stated in this Ordinance. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 9: Severability. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 10: The City Clerk is directed to certify the passage and adoption of this Ordinance, cause it to be entered into the City of El Segundo's book or original ordinances, make a note of the passage and adoption in the records of this meeting, and, within fifteen days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 11: This Ordinance will take effect on the 30th day following its final passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2020

Drew Boyles, Mayor

ATTEST:

Tracy Sherrill Weaver, City Clerk

APPROVED AS TO FORM
MARK D. HENSLEY, City Attorney

AGENDA DESCRIPTION:

Introduce an ordinance amending Title 5, Chapter 2 of El Segundo Municipal Code (Garbage and Rubbish) to require bulky item and holiday tree pickup service for multi-family properties.

RECOMMENDED COUNCIL ACTION:

1. Waive first reading and introduce an ordinance amending Title 5, Chapter 2 of El Segundo Municipal Code (Garbage and Rubbish) to require bulky item and holiday tree pickup service and for Multi-Family properties.
2. Schedule the second reading for September 15, 2020 City Council meeting.

ATTACHED SUPPORTING DOCUMENTS:

Proposed Ordinance

FISCAL IMPACT: N/A

Amount Budgeted: \$0
Additional Appropriation: No
Account Number(s): N/A

STRATEGIC PLAN:

Goal: 2 Support Community Safety and Preparedness
Objective: A El Segundo is a safe and prepared city.

ORIGINATED BY: Jasmine Allen, Senior Management Analyst

REVIEWED BY: Elias Sassoon, Public Works Director

APPROVED BY: Scott Mitnick, City Manager

BACKGROUND AND DISCUSSION:

Abandoned bulky items of solid waste are an unsightly nuisance that degrades the quality of life for residents and visitors of El Segundo. The abandonment of bulky items of solid waste occurs more frequently on multi-family properties as residents and tenants move in and out throughout the year, often discarding bulky items (used furniture, mattresses, appliances, etc., but not including Hazardous Waste items) on or around the premises in the process.

Section 5-2-14(A) of the El Segundo Municipal Code (“ESMC”) requires the owner or occupant of each multi-family premises to make arrangements for the regular removal of solid waste. Such arrangements must be made with a solid waste service provider that holds a valid City-issued

permit. ESMC section 5-2-15 sets forth the commercial/multi-family solid waste hauler permit process and applicable requirements for permittees.

The hauler will provide each commercial and multi-family premises it serves with the collection containers necessary to comply with, implement, and achieve State and local diversion and recycling goals, as applicable. Each container will display the name and telephone number of the permitted hauler.

To preserve and protect public health and safety, it is necessary to require each permitted commercial/multi-family solid waste hauler to provide on-call bulky item pickup service to multi-family customers at a frequency that is commensurate with the number of units in the multi-family premises served.

Additionally, the hauler will, at no additional charge (*i.e.*, as an included component of its basic service), collect, transport and cause to be recycled all holiday trees which are placed curbside at any multi-family premises served by the permittee during the period beginning on December 26 and ending at 2:00 p.m. on the second Saturday in January.

The timely collection of abandoned bulky items will help to preserve public health and safety and the proper handling of those bulky items by permitted haulers will advance the City's ongoing efforts to maximize the diversion of solid waste from landfills. Violation of any condition of the permit can be grounds for revocation of the permit (ESMC 15-2-15I).

Staff recommends that the City Council to wave first reading and schedule second reading and adoption of the ordinance at the Council's next regularly scheduled meeting. If adopted, the ordinance would take effect 30 days later.

AGENDA DESCRIPTION:

Adopt an Ordinance authorizing an amendment to the contract between the City of El Segundo and the Board of Administration of the California Public Employees' Retirement System (CalPERS) to provide Section 20516 (Employee Sharing Additional cost) of 1% for classic local miscellaneous members in the Unrepresented Management-Confidential Group and 3% for classic local safety members in the Unrepresented Management-Confidential Group.

RECOMMENDED COUNCIL ACTION:

1. Waive second reading and adopt Ordinance No. 1616

ATTACHED SUPPORTING DOCUMENTS:

1. Proposed Ordinance No. 1616
2. CalPERS Exhibit "A" – Amendment to Contract

FISCAL IMPACT: None

Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): N/A

ORIGINATED BY: Donna C. Peter, Human Resources *DCP*
REVIEWED BY: Barbara Voss, Deputy City Manager *BV*
APPROVED BY: Scott Mitnick, City Manager *SM (for SM)*

BACKGROUND AND DISCUSSION:

The City of El Segundo contracts with the California Public Employees Retirement System (CalPERS) in order to provide pension benefits to City employees. Agency benefits provided are based upon the City Council's contract with the CalPERS Board of Administration and any contract changes must be supported by formal action by City Council for non-represented employees (or negotiated Memoranda of Understanding for represented employees).

In November 2018, City Council adopted a Resolution Amending the Unrepresented Management-Confidential Group's CalPERS member contributions that included a provision for a 1% employee cost-sharing arrangement under Government Code 20516 (a) (Employee Sharing Additional Cost) for classic local miscellaneous members; in addition City Council also adopted a Resolution Amending the El Segundo Unrepresented Management-Confidential Group that included a provision for a 3% Employee Cost-Sharing arrangement under Government Code 20516 (a) for classic local safety members. Per the Resolutions both the classic local miscellaneous members and local safety members of the Unrepresented Management-Confidential Group agreed to pick up an additional 1% and 3%, respectively, of the Employee Sharing Additional Cost.

The Public Employee's Pension Reform Act (PEPRA) of 2013, allows for employer cost-sharing contract amendments to apply per employee group (e.g. FFA only), rather than to all members of the same Retirement class (e.g. safety or miscellaneous).

City staff has been in discussion with CalPERS on implementation of this contract amendment. CalPERS has informed staff that a formal contract amendment *must* be executed in order to include the additional employee sharing cost into the contract between the City and CalPERS.

Timeline and Requirements under Government Code § 20471 and 20474

Contract amendments complying with all applicable PERS laws and regulations can be made to modify benefits. Contract amendments must be negotiated with the applicable employee groups. This contract amendment process has various timeline and legal requirements, which include passage and adoption of an Ordinance authorizing the contract amendment, an approved Resolution of Intention specifying the proposed changes to the contract, an employee election to implement cessation of the cost-sharing provision, and certification of compliance with all applicable Government Code provisions.

Government Code § 20471 requires a minimum of a twenty (20) day period between the adoption of the Resolution of Intention and the Second Reading and Adoption of the Ordinance, which the City has met.

Government Code § 20474 requires a secret ballot election by affected employees whenever the contract is amended to provide a benefit that changes the employees' rate of contribution and it must occur between the first and second reading of the Ordinance). This secret ballot election was administered in conjunction with the City Clerk's Office and meets the CalPERS requirements.

Disclosure of Benefit Change under Government Code 7507/Fiscal Impact

Government Code § 7507 requires that the future annual costs or any changes to benefits of a proposed contract be made public at least two weeks prior to the adoption of the final ordinance. While the City is not required to obtain an actuarial valuation for the current action, this proposed benefit change is being made public by way of this staff report and the Resolution of Intention to be adopted. Furthermore, the Management-Confidential employees previously signed City Resolution 5148 indicating acknowledgement for the CalPERS pickup/cost sharing.

Staff recommends that the City Council adopt the ordinance. If adopted, the ordinance would take effect 30 days later.

ORDINANCE NO. _____

An Ordinance of the City Council of the City of El Segundo authorizing an amendment to the contract between the City Council of the City of El Segundo and the Board of Administration of the California Public Employees' Retirement System.

The City Council of the City of El Segundo does not ordain as follows:

Section 1.

That an amendment to the contract between the City Council of the City of El Segundo and the Board of Administration, California Public Employees' Retirement System is hereby authorized, empowered, and directed to execute said amendment for and on behalf of said Agency.

Section 2.

The Mayor of the El Segundo City Council is hereby authorized, empowered, and directed to execute said amendment for and on behalf of said Agency.

Section 3.

This Ordinance shall take effect 30 days after the date of its adoption, and prior to the expiration of _____ days from the passage thereof shall be published at least _____ in the Name of newspaper, a newspaper of general circulation, published and circulated in the City of El Segundo and thenceforth and thereafter the same shall be in full force and effect.

Adopted and approved this 21 day of April 2020.

Drew Boyles, Mayor



EXHIBIT

California
Public Employees' Retirement System



AMENDMENT TO CONTRACT

Between the
Board of Administration
California Public Employees' Retirement System
and the
City Council
City of El Segundo



The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective October 1, 1943, and witnessed August 25, 1943, and as amended effective November 1, 1947, August 1, 1949, July 1, 1950, November 1, 1955, September 1, 1958, March 9, 1959, November 7, 1964, October 19, 1968, December 11, 1971, July 20, 1974, July 19, 1975, January 3, 1976, July 16, 1977, June 3, 1978, February 6, 1982, April 3, 1982, January 1, 1992, June 27, 1992, May 15, 1993, January 8, 1994, January 19, 1996, April 4, 1997, October 13, 1997, October 7, 2000, December 18, 2000, May 19, 2001, July 2, 2004, April 12, 2008, May 9, 2009, October 3, 2009, October 23, 2010, October 6, 2012, December 30, 2012, December 13, 2014, January 9, 2016 and June 8, 2019 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 18 are hereby stricken from said contract as executed effective June 8, 2019, and hereby replaced by the following paragraphs numbered 1 through 18 inclusive:

PLEASE DO NOT SIGN "EXHIBIT ONLY"

1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members entering membership in the miscellaneous classification on or prior to December 30, 2012, age 60 for classic local miscellaneous members entering membership for the first time in the miscellaneous classification after December 30, 2012, age 62 for new local miscellaneous members, age 50 for classic local police members entering membership in the police classification on or prior to October 6, 2012, age 55 for classic local fire members and for those classic local police members entering membership for the first time in the police classification after October 6, 2012 and age 57 for new local safety members.
2. Public Agency shall participate in the Public Employees' Retirement System from and after October 1, 1943 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.
3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.

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- (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Local Fire Fighters (herein referred to as local safety members);
 - b. Local Police Officers (herein referred to as local safety members);
 - c. Employees other than local safety members (herein referred to as local miscellaneous members).
 5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:

NO ADDITIONAL EXCLUSIONS

6. Prior to January 1, 1975, those members who were hired by Public Agency on a temporary and/or seasonal basis not to exceed 6 months were excluded from PERS membership by contract. Government Code Section 20336 superseded this contract provision by providing that any such temporary and/or seasonal employees are excluded from PERS membership subsequent to January 1, 1975. Legislation repealed and replaced said Section with Government Code Section 20305 effective July 1, 1994.
7. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member entering membership in the miscellaneous classification on or prior to December 30, 2012 shall be determined in accordance with Section 21354 of said Retirement Law subject to the reduction provided therein for service on and after July 1, 1956, the effective date of Social Security coverage, for members whose service has been included in Federal Social Security (2% at age 55 Full and Modified).
8. The percentage of final compensation to be provided for each year of credited current service as a classic local miscellaneous member entering membership for the first time with this agency in the miscellaneous classification after December 30, 2012 shall be determined in accordance with Section 21353 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2% at age 60 Modified).

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9. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Supplemental to Federal Social Security).
10. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local fire member shall be determined in accordance with Section 21363.1 of said Retirement Law (3% at age 55 Full).
11. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local police member entering membership in the police classification on or prior to October 6, 2012 shall be determined in accordance with Section 21362.2 of said Retirement Law (3% at age 50 Full).
12. The percentage of final compensation to be provided for each year of credited current service as a classic local police member entering membership for the first time with this agency in the police classification after October 6, 2012 shall be determined in accordance with Section 21363.1 of said Retirement Law (3% at age 55 Full).
13. The percentage of final compensation to be provided for each year of credited prior and current service as a new local safety member shall be determined in accordance with Section 7522.25(d) of said Retirement Law (2.7% at age 57, Full).
14. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Sections 21624 and 21626 (Post-Retirement Survivor Allowance) for local safety members only.
 - b. Section 21571 (Basic Level of 1959 Survivor Benefits) for local miscellaneous members only.
 - c. Section 21222.1 (One-Time 5% Increase - 1970). Legislation repealed said Section effective January 1, 1980.
 - d. Section 21222.2 (One-Time 5% Increase - 1971). Legislation repealed said Section effective January 1, 1980.
 - e. Section 21024 (Military Service Credit as Public Service).
 - f. Section 20042 (One-Year Final Compensation) for classic members only.

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- g. Section 21574 (Fourth Level of 1959 Survivor Benefits) for local safety members only.
- h. Section 21548 (Pre-Retirement Option 2W Death Benefit).
- i. Section 20903 (Two Years Additional Service Credit).
- j. Section 20516 (Employees Sharing Cost of Additional Benefits):

Section 21363.1 (3% @ 55 Full and Modified formula) for classic local fire members from and after October 6, 2012 and until December 13, 2014.

The employee cost sharing contributions are 3%. The maximum employee cost sharing contribution is the normal cost plus the increase in the accrued liability due to the benefit improvement amortized over 20 years. In no event shall the employee cost sharing contribution attributable to the unfunded liability remain in effect beyond May 19, 2021. Thereafter, in any given contribution year, the maximum employee cost sharing contribution cannot exceed 2.591% of payroll.

- k. Section 20475 (Different Level of Benefits): Section 21363.1 (3% @ 55 Full formula) is applicable to classic local police members entering membership for the first time with this agency in the police classification after October 6, 2012.

Section 21353 (2% @ 60 Modified formula) is applicable to classic local miscellaneous members entering membership for the first time with this agency in the miscellaneous classification after December 30, 2012.

- l. Section 20516 (Employees Sharing Additional Cost):

From and after December 13, 2014 and until January 9, 2016, 3% for classic local fire members in the Supervisory and Professional Employees Association, and the Unrepresented Fire Management Group.

From and after June 8, 2019, 3% for classic local police members in the El Segundo Police Officers' Association.

From and after June 8, 2019, 3% for classic local fire members in the El Segundo Firefighters' Association.

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From and after the effective date of this amendment to contract, 1% for classic local miscellaneous members in the Unrepresented Management-Confidential Group.

From and after the effective date of this amendment to contract, 3% for classic local safety members in the Unrepresented Management-Confidential Group.

The portion of the employer's contribution that the member agrees to contribute from his or her compensation, over and above the member's normal contribution ("Cost Sharing Percentage"), shall not exceed the Employer Normal Cost Rate, as that rate is defined in the CalPERS Actuarial Valuation for the relevant fiscal year. If the Cost Sharing Percentage will exceed the relevant Employer Normal Cost Rate, the Cost Sharing Percentage shall automatically be reduced to an amount equal to, and not to exceed, the Employer Normal Cost Rate for the relevant fiscal year.

15. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.
16. Public Agency shall also contribute to said Retirement System as follows:
 - a. Contributions required per covered member on account of the 1959 Survivor Benefits provided under Section 21574 of said Retirement Law. (Subject to annual change.) In addition, all assets and liabilities of Public Agency and its employees shall be pooled in a single account, based on term insurance rates, for survivors of all local safety members.
 - b. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - c. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
17. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.

18. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

CITY COUNCIL
CITY OF EL SEGUNDO

BY _____
ARNITA PAIGE, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest: _____

Clerk

AGENDA DESCRIPTION:

Adopt Resolution Approving the Proposed Fiscal Year 2020-2021 Operating Budget, Capital Improvement Program Budget, and Gann Appropriations Limit.

RECOMMENDED COUNCIL ACTION:

Hold public hearing on Proposed Fiscal Year (FY) 2020-2021 Budget and then take the following actions:

1. Adopt Resolution approving the proposed FY 2020-2021 Operating Budget, Capital Improvement Program Budget, and Gann Appropriations Limit
2. Approve General Fund Reserve Policy
3. Approve Economic Uncertainty Reserve Policy

FISCAL IMPACT:

Total Proposed FY 2020-2021 Budget Appropriations (for all funds) equal \$119,598,827 with off-setting estimated Revenues and Use of Reserves. Of these amounts, Proposed General Fund Appropriations equaling \$59,051,732 with off-setting estimated Revenues and Use of Reserves.

STRATEGIC PLAN:

Goal: 5 Champion Economic Development and Fiscal Sustainability

Objective: B El Segundo approaches its work in a financially strategic and responsible way.

ORIGINATED BY: Joseph Lillio, Director of Finance *JL*
REVIEWED BY: Barbara Voss, Deputy City Manager *BY*
APPROVED BY: Scott Mitnick, City Manager *BY (for SM)*

BACKGROUND AND DISCUSSION:

Please refer to the attached City Manager Budget Message for a comprehensive overview of the Proposed FY 2020-2021 Budget for all funds. The following contains an update to the three Economic Recovery Scenarios that were previously discussed with City Council on May 5, 2020, July 22, 2020, and August 5, 2020.

Economic Recovery Scenarios Update

To better understand the impacts of COVID-19 on the General Fund, and the necessary corrective steps taken to ensure that the FY 2019-2020 Budget remained balanced by year-end on September 30, 2020, staff did a thorough review and analysis of both revenues and expenditures. During the FY 2019-20 Mid-Year Budget presentation to City Council on May 5,

2020, staff analyzed the following three “Economic Recover Scenarios” based on the timing of the peak of the vCOVID-19 and beginning of the economic recovery:

- **Scenario One: Virus peaks in May 2020 & Economic Recovery starts in July 2020**

In this scenario, the General Fund was projected to experience a \$9.6 million (or 12%) FY 2019-2020 revenue loss.

- **Scenario Two: Virus peaks in August 2020 & Economic Recovery starts in Oct. 2020**

In this scenario, the General Fund was projected to experience a \$15.2 million (or 20%) FY 2019-2020 revenue loss.

- **Scenario Three: Virus peaks in Dec. 2020 & Economic Recovery starts in January 2021**

In this scenario, the General Fund was projected to experience a \$16.1 million (or 21%) FY 2019-2020 revenue loss plus starting FY 2020-2021 (October 1, 2020) with a much lower base than last year.

At the May 5th City Council meeting, staff made the recommendation to City Council to implement Economic Recovery Scenario One. Based on data through the end of August, the economic impact to the City aligns with Scenario One. However, due to prolonged COVID-19 restrictions on regional and local economic activity, as mandated by the Governor’s Office and Los Angeles County Department of Health, the pace of economic recovery has been slowed. As a result, the staff recommended shifting from Economic Recovery Scenario One to Economic Recovery Scenario Two for FY 2020-21.

With each Economic Recovery Scenario, the level of necessary off-setting budget appropriation reductions, position reductions, and service impacts becomes more pronounced. Based on the current status of the existing emergency declarations, proclamations, and orders, combined with staff’s financial analysis to date, staff is basing its Proposed FY 2020-2021 General Fund Operating Budget on Economic Recovery Scenario Two. Under this scenario, it is anticipated that the COVID-19 virus will have officially peaked by the end of August 2020 (or perhaps in September 2020), the State of California and Los Angeles County will continue lifting the more restrictive emergency orders through September and October, and that the local economy begins to slowly recover starting with the new fiscal year on October 1, 2020.

With the Proposed FY 2020-2021 Budget operating over a nine-month cycle staff will prepare a mid-year review after months into the new fiscal year to determine if it will be necessary to shift to the Economic Recovery Scenario Three budget model, or hold the course with Economic Recovery Scenario Two. At the same time, if other factors develop (such as new State of California or Los Angeles County orders that push the economy recovery further out), staff will further evaluate the status of the FY 2020-2021 General Fund Budget and report back to City Council as needed.

Citywide Fee Study

User fees and charges are collected to recover some or all costs incurred in providing a specific service from which one or more individuals obtain a benefit. It is a best practice for cities to perform a comprehensive update of their cost allocation plans every 5 years and review user fees and charges schedules annually. One of the Council's priority focus areas is to enhance the City's long-term financial stability. Adopting a fee methodology and resulting fee adjustments realigns user fees to more efficiently utilize general revenues (taxes) for services and programs such as public safety, infrastructure maintenance, and economic development.

A city-wide cost allocation plan and user fee analysis project was initiated in September 2017. This project proceeded in two phases. The first phase was to prepare an updated Cost Allocation Plan, which spreads the cost of general government and support services across the direct services provided to the public. This phase was completed in January 2018. The second phase, user fees and charges study, included a thorough analysis of the total cost of providing services, including all applicable direct, indirect and overhead costs associated with specific services.

The Master Fee Schedule was adopted in 2018 and updated in September 2019 by the consumer price index (CPI). As approved, the Master Fee Schedule, unless otherwise revised, will be automatically adjusted on an annual basis at the beginning of each fiscal year based on the most recent reported June annual percentage of change in the United States Department of Labor, Bureau of Labor Statistics' Los Angeles-Riverside-Orange County CPI for the calendar year. The June 2020 CPI is 1.4%. In addition to the CPI adjustment, there are a handful of fees that were not captured by the last Fee Study that are proposed to be added to the Master Fee Schedule.

Including an annual revision of the City's Master Fee Schedule is a best management practice, ensures the City is being fiscally prudent, and ties directly to the budget process for ensuring the services provided are at least keeping up with inflationary costs.

Staff will provide a comprehensive budget presentation to City Council at the September 15, 2020 City Council meeting and be available for questions.

ATTACHED SUPPORTING DOCUMENTS:

- A. City Manager Budget Message
- B. Proposed CIP Projects (rollover funds and new funding)
- C. Proposed FY 2020-21 Operating and Capital Improvement Program Budget
- D. Resolution to adopt the Proposed FY 2020-2021 Operating Budget, Capital Improvement Program Budget, and Gann Appropriations Limit
- E. General Fund Reserve Policy
- F. Economic Uncertainty Reserve Policy
- G. FY 2020-2022 Strategic Plan



City Manager's Office
MEMORANDUM

350 Main Street El Segundo, CA 90245
Phone 310-524-2300 | www.elsegundo.org

To: Honorable Mayor and Members of City Council
From: Scott Mitnick, City Manager
Date: September 15, 2020
Subject: **Proposed FY 2020-2021 Operating & Capital Improvement Program Budget**

On behalf of all City employees, it is my pleasure to submit a balanced Proposed Operating Budget for Fiscal Year (FY) 2020-2021. With this budget, the fiscal year will shift from an October 1 to September 30 cycle to a more traditional July 1 to June 30 time frame. As a result, FY 2020-21 will operate on an abbreviated nine-month budget cycle from October 1, 2020 to June 30, 2021. This will allow the following fiscal year to run for a full 12 months from July 1, 2021 to June 30, 2022.

COVID-19 & Civil Unrest Impacts

Due to the unanticipated effects of two simultaneous national and local "State of Emergency" situations (the global COVID-19 pandemic which started in February 2020 and then the civil unrest in response to the tragic death of George Floyd while in Minneapolis on May 25, 2020), the local El Segundo economy has experienced considerable impacts over the past six months. This has translated into significant reductions to local City revenues and funding available for budget appropriations. Until the number of coronavirus cases drops significantly, a viable vaccine is in place, and the civil unrest tensions subside, the financial impacts are likely to continue to impact the local El Segundo City Budget.

Extensive Budget Preparation Process

The FY 2020-2021 budget preparation process started in earnest with the May 5th FY 2019-2020 General Fund Mid-Year Budget Update presentation to City Council. At that meeting, staff presented "Economic Recovery Scenarios" which were based on the following three different "economic recovery" timeframes:

- **Scenario One -- COVID-19 peaks in May 2020 & Economic Recovery starts in July 2020**
With the General Fund projected to experience a \$9.6 million (12%) revenue decline.
- **Scenario Two -- COVID-19 peaks in August 2020 & Economic Recovery starts in Oct. 2020**
With the General Fund projected to experience a \$15.2 million (or 20%) revenue decline.
- **Scenario Three -- COVID-19 peaks in Dec. 2020 & Economic Recovery starts in Jan. 2021**
With the General Fund projected to experience a \$16.1 million (21%) revenue decline.

Based on the best information available at the time, adjustments were made to accommodate Economic Recovery Scenario One. Revenue estimates and budget appropriations were amended to ensure that FY 2019-2020 would end the year with a balanced budget. This included not filling 35 vacant positions.

Over the course of the following two months, it became more evident that Economic Recovery Scenario Two was the more likely outcome. In response, staff made a series of additional internal adjustments to ensure that the upcoming FY 2020-2021 Budget would be balanced. On July 22nd, City Council held a study session to review the existing three-year 2020-2022 Citywide Strategic Plan. At that meeting, staff provided a brief budget overview and City Council requested revisions to the Strategic Plan's Top Priorities, Goals, and Activities. On August 5th, a Budget Study Session was held to incorporate these revisions and review the initial Proposed FY 2020-2021 Operating Budget and Capital Improvement Program (CIP) Budget. Economic Recovery Scenario Two is the scenario reflected in this budget document.

Adhering to Citywide Strategic Plan for 2020-2022

At the August 5th Study Session, City Council approved the revised 2020-2022 Strategic Plan which now includes the following Top Ten Priorities and Five Broad Goals:

Top Ten Priorities

1. Obtain an "Age Friendly City" designation
2. Determine future of the Teen Center
3. Continue to advocate for El Segundo's interests regarding LAX expansion
4. Consider guidelines for use of potential revenue from golf course lease
5. Identify further infrastructure and downtown improvements for Main Street
6. Attract senior living facilities to El Segundo
7. Identify areas within the community that are appropriate for housing
8. Conduct a study of repurposing City Hall
9. Develop a unique value proposition for attracting new businesses
10. Ensure that the City is positioned for post COVID-19 recovery

Five Broad Goals

1. Enhance customer service, engagement, & communication; Embrace diversity, equity & inclusion
2. Support community safety and preparedness
3. Develop the City organization to become a choice employer and workforce
4. Develop and maintain quality infrastructure and technology
5. Champion economic development and fiscal sustainability

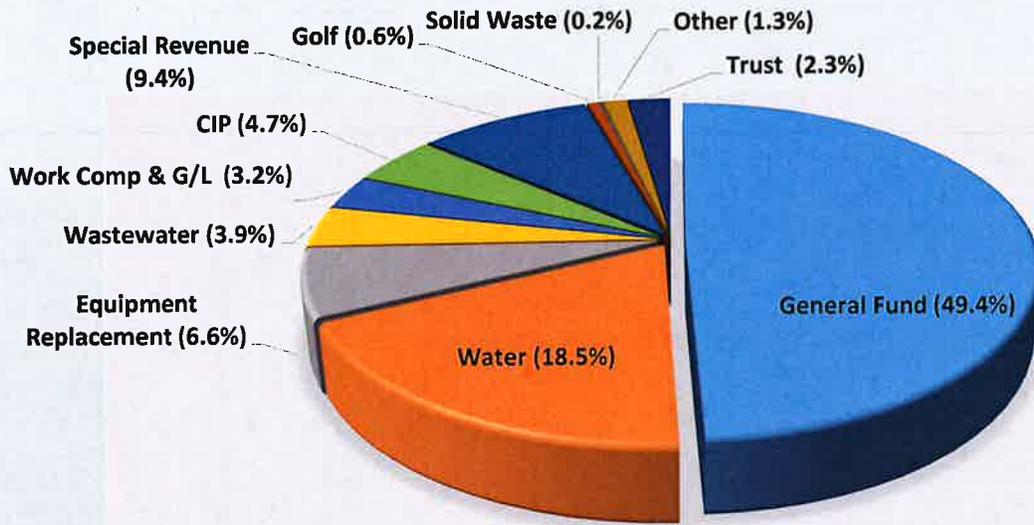
The Proposed FY 2020-2021 Budget that staff presented on August 5th also included the initial phase of a reorganization which will achieve greater operational and financial efficiencies. This budget will further the organization's paradigm shift toward setting long-term objectives instead of focusing mainly on short-term needs through the annual budget process.

Overview of Proposed FY 2020-2021 Operating Citywide Budget

Total proposed appropriations (for all funds) for FY 2020-2021 is \$119,598,827, as follows:

No.	Fund	FY 2019-2020		FY 2020-2021	
		Adopted Budget (12 months)	%	Proposed Budget (9 months)	%
1	General Fund	\$80,782,540	58.6%	\$59,051,732	49.4%
2	Water	29,622,670	21.5%	22,083,273	18.5%
3	Equipment Replacement	7,849,761	5.7%	7,871,674	6.6%
4	Transportation Funds	2,284,527	1.7%	7,532,791	6.3%
5	General Fund CIP	2,749,000	2.0%	5,597,057	4.7%
6	Wastewater	5,235,334	3.8%	4,660,165	3.9%
7	Worker's Compensation	2,934,272	2.1%	2,564,421	2.1%
8	Public Safety Special Rev.	1,661,565	1.2%	1,887,407	1.6%
9	Other Special Rev.	578,806	0.4%	1,792,850	1.5%
10	Dev. Services Trust	0	0.0%	1,700,000	1.4%
11	General Liability	1,783,333	1.3%	1,269,399	1.1%
12	Economic Uncertainty	0	0.0%	923,708	0.8%
13	Golf	1,417,800	1.0%	727,000	0.6%
14	Rec & Econ Dev Trusts	0	0.0%	600,850	0.5%
15	Debt Service	545,000	0.4%	545,000	0.4%
16	Cultural Dev. Trust	0	0.0%	486,000	0.4%
17	Solid Waste	230,000	0.2%	230,000	0.2%
18	Senior Housing	74,113	0.1%	75,500	0.1%
Total		\$137,748,721	100.0%	\$119,598,827	100.0%

FY 2020-2021 Citywide Appropriations by Fund



General Fund represents the largest portion of the total Proposed Citywide Budget at \$59,051,732 (49.4%). Enterprise Funds represent the second largest group at 23.2%, as follows: Water Fund at \$22,083,273 (18.5%); Wastewater Fund at \$4,660,165 (3.9%); Golf Fund at \$727,000 (0.6%); and Solid Waste Fund at \$230,000 (0.2%). Internal Service Funds total 9.8% as follows: Equipment Replacement Fund at \$7,871,674 (6.6%); Workers' Compensation Fund at \$2,564,421 (2.1%); and, General Liability Fund at \$1,269,399 (1.1%).

The General Fund Capital Improvement Program (CIP) Fund totals \$5,597,057 (or 4.7% of all funds). This consists of \$4,347,057 in carryover funding from prior fiscal years to support 22 ongoing projects and \$1,250,000 in "new" funding for two projects supported by City Council at the August 5, 2020 Budget Study Session to be put back into the CIP (after being deferred earlier in the year due to COVID-19).

The remainder of the funds consist of smaller funds dedicated to specific purposes. These include the Debt Service Fund, Development Services Trust Fund, Recreation and Parks Fund, Economic Development Fund, Cultural Development Trust Fund, and Park Vista Senior Housing Project Fund.

Proposed FY 2020-2021 General Fund Budget

The Proposed FY 2020-2021 General Fund Budget is balanced with recurring operating revenues sufficient to cover recurring operating expenditures. One-time use of reserves will be needed for one-time capital improvement projects to partially maintain deteriorating facilities and aging public infrastructure. This approach fully complies with the City's Financial Policies. The General Fund pays for the majority of the City's basic operations and services, including the following:

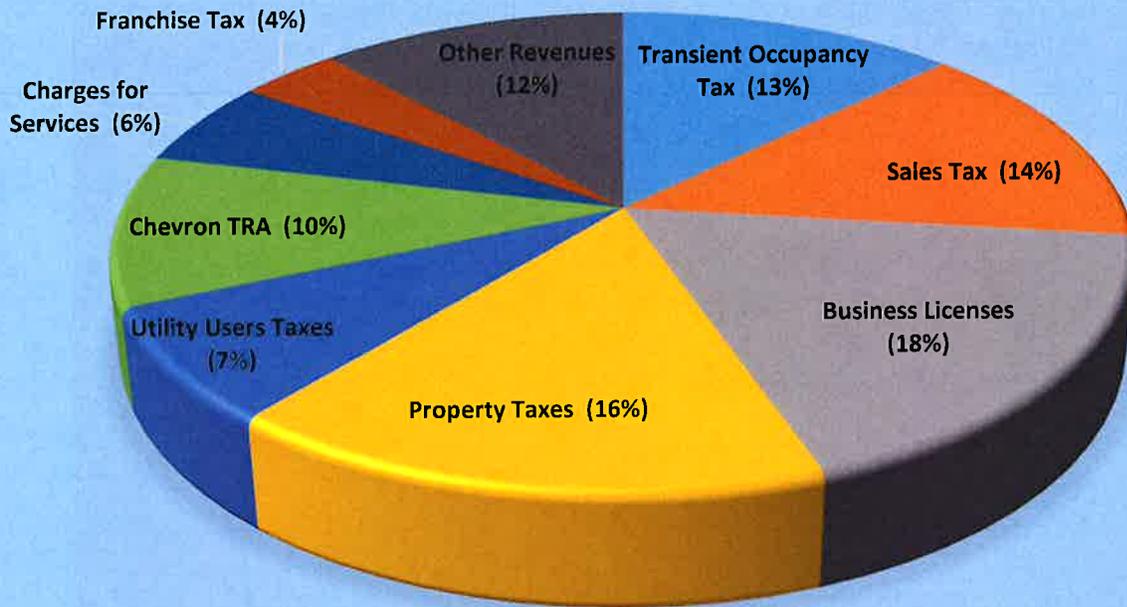
- Public Safety (Police & Fire)
- Public Works (Streets/Engineering/Facilities/Landscaping)
- Community Services (Library/Senior/Teen/Recreation/Cultural Arts)
- Development Services (Planning/Building/Housing)
- Internal Support (City Clerk/City Treasurer/Finance/Human Resources/Information Technology)
- General Governance (City Council/City Manager/City Attorney)

General Fund Revenues

Total Proposed General Fund estimated revenues for the nine-month FY 2020-2021 is \$59,051,732, as illustrated in the following table and chart:

		FY 2019-2020 Adopted Budget (12 months)	FY 2020-2021 Estimated (9 months)	Change
1	Business License Tax	\$12,510,000	\$10,489,360	\$(2,020,640)
2	Property Tax	8,816,500	9,645,025	828,525
3	Sales Tax	11,500,000	8,373,683	(3,126,317)
4	Transient Occupancy Tax	15,200,000	7,524,570	(7,675,430)
5	Chevron Tax Reso. Agreement	5,600,000	6,000,000	400,000
6	Utility Users Tax	6,450,000	4,494,047	(1,955,953)
7	Charges for Service	5,298,845	3,415,836	(1,883,009)
8	Franchise Tax	3,200,000	2,250,000	(950,000)
9	Intergovernmental Revenues	1,851,490	1,942,770	91,280
10	Other Revenues	3,218,995	1,916,964	(1,302,031)
11	License & Permits	1,688,358	1,153,769	(534,589)
12	Transfers-In	140,000	948,708	808,708
13	Interest & Rentals	824,000	603,000	(221,000)
14	Fines & Forfeitures	412,020	294,000	(118,020)
	Total	\$76,710,208	\$59,051,732	\$(17,658,476)

FY 2020-2021 General Fund Revenues



The Top Six General Fund revenue sources are as follows:

1. Business License Tax -- \$10,489,360

This represents a decrease of just over \$2 million (or -16%) from FY 2019-2020 which is based on the current challenging economic conditions brought on as a result of COVID-19 and the mandated social restrictions as determined by the State of California and Los Angeles County Health Departments. This has created a significant temporary impact on the local economy that has resulted in some employers deciding to downsize in order to weather the COVID-19 virus. Also, decreased filming productions have impacted Business Film License permits. It is anticipated that this revenue source will increase after a coronavirus vaccine is developed.

2. Property Tax -- \$9,645,025

This represents an increase of approximately \$828,000 (or 9%) from FY 2019-2020 which is attributed to rising property values and increased property sales transactions. The City experienced a net taxable value increase of about 8% for the FY 2019-20 tax roll, which was more than the increase experienced Countywide at 6.5%. The assessed value increase between FY 2018-19 and FY 2019-20 was \$1.12 billion. The change attributed to the 2% Proposition 13 inflation adjustment was \$244 million, which accounted for 22% of all growth experienced in the City.

It is important to remember that the City of El Segundo is a "very low tax city" and receives a small portion of local Property Tax revenue (about 6 cents for every \$1 dollar of Property Tax paid). In total, Property Tax represents approximately 16% of the estimated total General Fund revenues. This is a smaller percentage than most California cities.

3. Sales Tax -- \$8,373,683

This represents a decrease of \$3.1 million (or -27%) from FY 2019-2020 which is due, in part, to the economic slowdown brought on by COVID-19, as well as the City shifting to a nine-month budget for FY 2020-2021. It is anticipated that this revenue source will increase after a coronavirus vaccine is developed.

4. Transient Occupancy Tax (TOT) - \$7,524,570

This represents a decrease of \$7.7 million (or -51%) from the FY 2019-2020 estimate of \$15.2M largely due to the economic slowdown brought on by COVID-19, which has impacted the travel and tourism industry hard. The shift to a nine-month budget for FY 2020-2021 will result in three months less of TOT revenue. It is anticipated that this revenue source will increase after a coronavirus vaccine is developed.

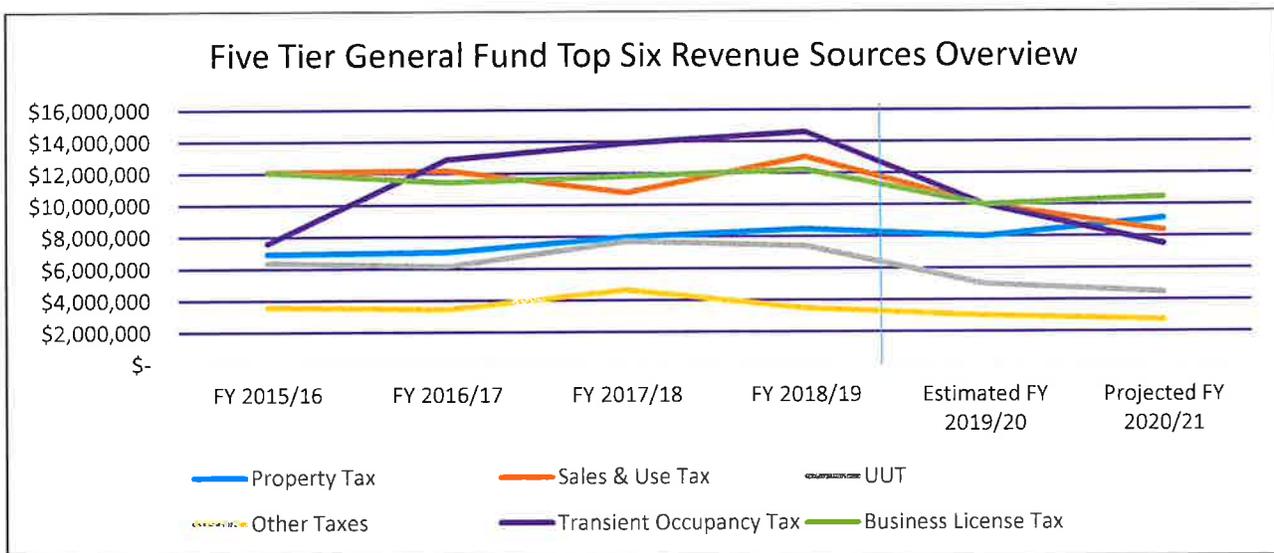
5. Chevron Tax Resolution Agreement (TRA) -- \$6,000,000

This amount reflects the annual payment from Chevron as an off-setting payment in lieu of the following revenue sources: Gas/COGEN/Water/Electric UUT; Property Tax; Business Tax; and Sales & Use Tax. The sum of these taxes from the current year determines the amount that Chevron makes up to meet the guaranteed amount in the following year per the agreement.

6. Utility Users Tax (UUT) -- \$4,494,047

This revenue source is the total of all the Utility Users Taxes from gas, water, telecommunications, cogenerated electric, and electricity and is estimated to decrease \$1.9 million (or 30%) from FY 2019-2020. This is primarily due to the economic slowdown brought on by COVID-19 and the City shifting to a nine-month budget cycle. It is anticipated that this revenue source will increase after a coronavirus vaccine is developed.

The following graph provides a five-year historical overview of the City's Top Six General Fund revenues:



General Fund Appropriations

Total Proposed General Fund Appropriations for the nine-month FY 2020-2021 budget is \$59,051,732, as illustrated in the following tables:

General Fund Appropriations						
No.	Department	General Fund Appropriations		Amount	%	
		FY 2019-20 Adopted Budget (12 Months)	FY 2020-21 Proposed Budget (9 Months)			
1	Police	\$ 23,175,793	\$ 17,879,525	\$ (5,296,268)	-22.9%	
2	Fire	17,015,860	13,068,393	(3,947,467)	-23.2%	
3	Public Works	8,098,326	7,253,488	(844,838)	-10.4%	
4	Community Services	9,680,013	4,661,460	(5,018,553)	-51.8%	
5	Non-Departmental	5,743,964	3,780,218	(1,963,747)	-34.2%	
6	Development Services	3,192,691	2,609,024	(583,667)	-18.3%	
7	Information Technology	2,774,264	2,440,068	(334,196)	-12.0%	
8	Finance	2,767,940	2,038,556	(729,384)	-26.4%	
9	City Manager	2,526,032	1,909,586	(616,446)	-24.4%	
10	Transfers Out	2,749,000	1,250,000	(1,499,000)	-54.5%	
11	Human Resources	1,430,937	917,405	(513,532)	-35.9%	
12	City Attorney	585,450	561,950	(23,500)	-4.0%	
13	City Clerk	722,838	421,157	(301,681)	-41.7%	
14	City Council	319,432	260,903	(58,529)	-18.3%	
15	Total	\$ 80,782,540	\$ 59,051,732	\$ (21,730,808)	26.9%	

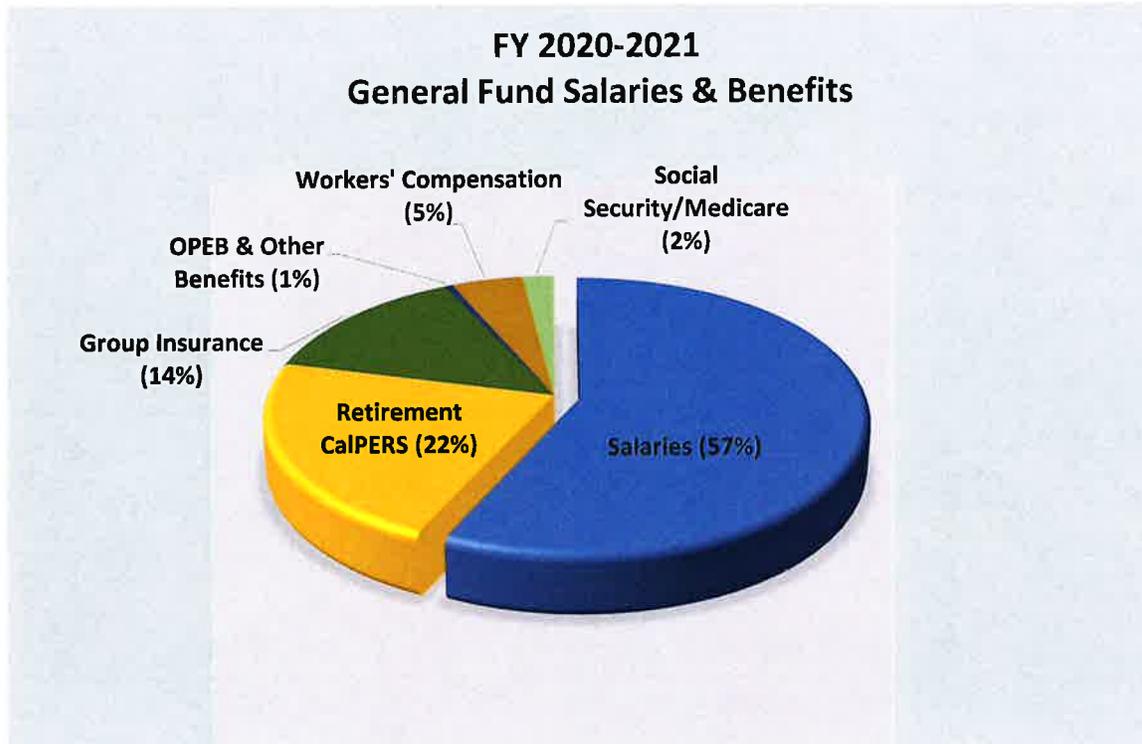
Summary of General Fund Appropriations (Excluding Transfers Out)

Description	Adopted FY 19-20 (12 months)	Adopted FY 20-21 (9 months)	Increase (Decrease)	Percent Increase (Decrease)
All Salaries/O.T./Other	\$ 35,092,900	\$ 26,111,502	\$ (8,981,398)	-26%
All Benefits	24,926,774	19,458,433	(5,468,341)	-22%
Subtotal	60,019,674	45,569,935	(14,449,739)	-24%
Maintenance & Operations	18,013,866	12,231,797	(5,782,069)	-32%
Total	\$ 78,033,540	\$ 57,801,732	\$ (20,231,808)	-26%

The decreases from the previous fiscal year reflect both the impact of COVID-19 and temporary use of the nine-month budget cycle for FY 2020-2021. At best, department budget appropriations were limited at the previous year's level for non-compensation items. Certain exceptions were made for costs over which the City has limited control. The two largest General Fund departments remain Police and Fire. These two departments consume 54% of the total General Fund Budget (not including Transfers Out), followed by the Public Works Department at 12%.

Salaries and Benefits

The General Fund continues to experience rising salary costs, CalPERS retirement costs (especially for public safety employees due to their enhanced retirement formulas), Workers' Compensation costs (mainly among public safety employees), and part-time staff costs due to increased State-mandated minimum wage requirements. For FY 2020-2021, budgeted General Fund Salaries and Benefits will total \$45.6 million and will equal approximately 79% of the General Fund operating budget. The following pie chart illustrates how General Fund salaries and benefits will be allocated:



As is the case with most California cities, El Segundo has historically budgeted to fill 100% of all budgeted positions. Historically, cities are seldom fully staffed at 100%. For example, the City currently has about 35 vacant General Fund positions. This represents about 12% of the 284 full-time budgeted General Fund positions. After careful analysis and discussion with City Council during the FY 2020-21 Strategic Plan Study Session, the proposed FY 2020-21 Budget includes freezing 20 vacant positions. These frozen positions will result in budgetary savings of approximately \$2 million. It is anticipated that after a coronavirus vaccine is developed and when the City's revenues improve, the City will be able to slowly unfreeze and start to fund some of these positions.

As part of the comprehensive long-term Strategic Financial Plan that will be developed during the upcoming fiscal year, each department will develop long-term staffing plans and reassess their organizational structure to provide essential services in the most cost-effective manner. Each department will be required to take a closer look at future year staffing levels. Balancing the budget by freezing positions should be viewed as a temporary measure and not a long-term measure.

Maintenance & Operations

The Proposed General Fund Budget includes a 32% decrease in Maintenance & Operations costs. This decrease is primarily due to the impact of Covid-19 and the nine-month budget cycle. It is anticipated that after a coronavirus vaccine is developed and when the City's revenues improve, Maintenance & Operations appropriations will be able to increase.

Charge Backs

Chargebacks consist of services provided by a General Fund department to another Governmental or Enterprise Fund. During the course of the year, the applicable operations will be charged to reflect the cost of receiving these services and reimburse (or charge back) the General Fund. The methodology is based on the City's formal Cost Allocation Plan.

Organizational Changes – Restructuring of Departments

In response to the significant reduction in revenues and financial challenges, the Proposed Budget includes the following organizational changes to improve customer service delivery, customer experience, and operational efficiencies:

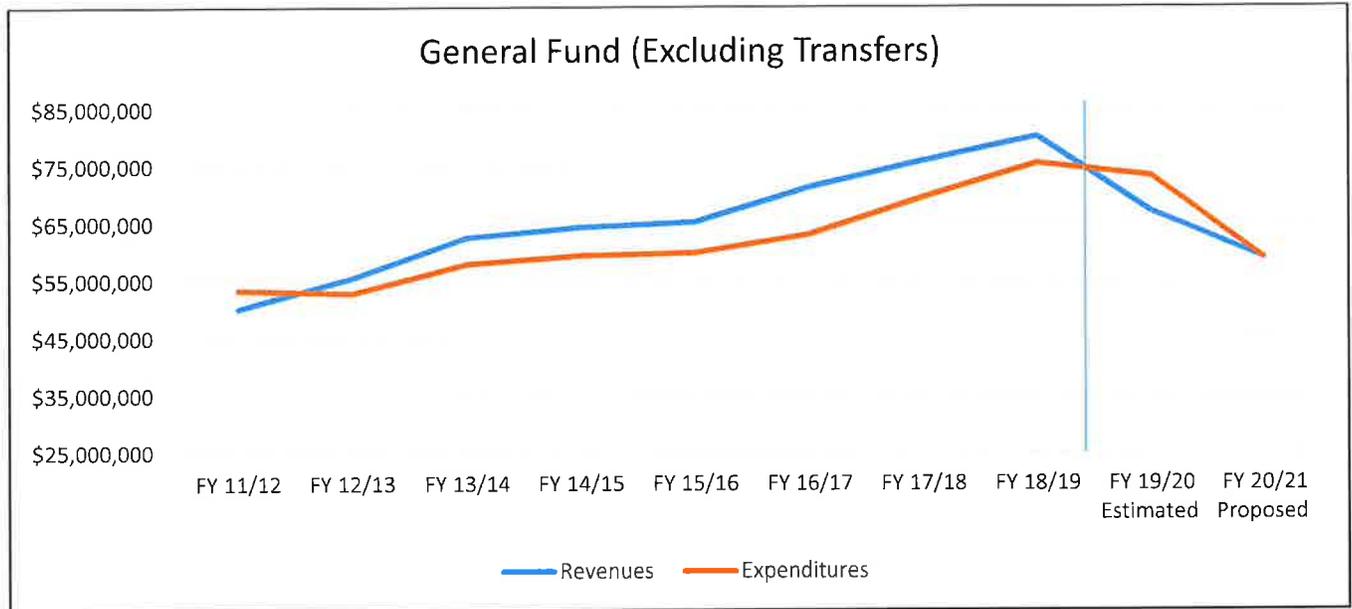
- Establishment of a Community Services Department - This newly configured department reflects the merger of the Library Department and Recreation and Parks Department. The new department structure will start with two Divisions: 1) Library Division; and, 2) Recreation Division. It is possible that a third division dedicated to "Arts and Culture" may be established in the future. For now, arts and culture programming will be part of the Library Division. Parks maintenance (landscaping services) will move to the Public Works Department. Oversight of Park Vista Senior Housing Project will move to the Development Services Department.
- Development Services Department (name change) - The name of the former "Planning and Building Safety Department" will be changed to "Development Services Department" to better reflect the broader focus of land-use related services provided. A new Housing Division has been established to manage the City's overall affordable housing effort. This will include managing the new "Affordable Housing Fund," production and management of new affordable housing units, and oversight of the Park Vista Senior Housing Project.
- Finance Department (consolidated functions) - The City Treasurer's Office will become part of the Finance Department to achieve greater internal efficiencies. The City's overall Risk Management function, which used to be divided among the Finance Department and Human Resources Department, will be consolidated into the Finance Department. A new Risk Manager position has been established to manage both the City's Workers' Compensation and General Liability operations. This will produce both recurring financial savings and operational efficiencies to the broader City organization.
- Information Technology Services Department (name change) - In an effort to more accurately reflect the type of internal support services provided, the name of the former "Information Services Department" will be changed to "Information Technology Services Department."
- Public Works Department (consolidated functions) - As a result of the merger of Recreation and Parks Department and Library Department, Parks Maintenance (landscaping services) will now be part of the Public Works Department. This makes sense since most of the Citywide facilities maintenance and landscaping functions and workers are based at the City Maintenance Services

Center. By having all of the employees at this one location fall under the same department, this will enhance synergies and operating efficiencies.

- Other Organizational Changes - There may be other organizational changes during the fiscal year. Some of the Department Heads are working on internal restructuring scenarios which may be part of the subsequent Proposed FY 2021-2022 Budget that will be presented to City Council in the spring of 2021.

Ten-Year Expenditures and Revenue History

The following graph illustrates a ten-year history of General Fund revenues and expenditures:



In instances when expenditures exceeded revenues, some of the one-time shortfalls were (or will be) funded via inter-fund transfers and/or use of available fund balance.

Estimated Fund Balance

When City Council adopted the FY 2019-2020 General Fund Budget, the projected ending fund balance for September 30, 2020 was \$13.1 million. Based on staff’s recent analysis, this amount is now projected to be \$13.2 million, a net increase of approximately \$100,000.

Briefly, fund balance is defined as the difference between assets and liabilities and may be categorized into reserved, unreserved, designated, undesignated, etc. The City policy is to set the General Fund reserve levels at 20% of appropriations. Based on the estimated revenues and proposed appropriations for the coming fiscal year, staff projects the ending General Fund balance at September 30, 2021 to remain at \$13.2 million.

Reserve Levels

Maintaining a General Fund reserve of at least 20% is considered a “Best Management Practice” (BMP) by municipal financial advisory firms and bond rating agencies, especially given the current COVID-19 pandemic and civil unrest situation (and not to mention the rise in natural disasters over the past decade, including: fires, floods, and earthquakes throughout California). In addition, the possibility of another economic recession, or a “double dip” economic decline during the COVID-19 recovery continues to raise

its head. Further, the City has significant financial exposure associated with its aging and deteriorating public infrastructure which will require unexpected one-time infusions of capital. Moreover, the reduction in reserve balances also equates to a reduction in interest earnings revenue for the General Fund. The reserve level for FY 2020-21 (based on a nine-month budget) at 20% of expenditures is \$11.8 million. In order to maintain a 20% reserve on a twelve-month budget, the City will need to maintain reserves around \$15 million, which will be the goal for the development of the FY 2021-22 Budget.

In addition, it is recommended that the City maintain an Economic Uncertainty Reserve balance of \$1 million for FY 2020-21. The City's policy for the Economic Uncertainty Reserve is to maintain a balance of \$2 million. However, about \$984,000 is being utilized from this reserve to fund the CIP Budget. Going forward, the goal will be to bring this reserve balance back to \$2 million with the FY 2021-22 Budget. The City also maintains a Section 115 Pension Trust balance of \$4.4 million for FY 2020-21. Staff recommends revisiting the City's reserve policies, including adjusting the General Fund reserve above 20%, after a COVID-19 vaccine is developed and the economy begins to stabilize.

Special Revenue Funds

The Proposed Budget for all special revenue funds is \$11.1 million, including \$2.2 million for capital improvements such as street repairs, sidewalk repairs, Park Place Transportation Project, etc. All Special Revenue Funds are dedicated for a specific purpose governed by specific laws and regulations. For example, the Gas Tax Fund can be spent only on street-related expenditures. Prop A and Prop C Funds can be spent only on transportation projects. Asset Forfeiture and COPS Funds can be spent only on public safety related activities – as a supplement and not to supplant current appropriations. Federal, State, or County grants can be spent only for the specific grant purpose for which it is awarded. Some special revenue fund balances are projected to “decrease” as the City appropriated the funds for the purpose they were intended to be used once enough funds were accumulated to pay for specific projects.

Cultural Development Fund

The Proposed Cultural Development Fund Budget is \$486,000. The Cultural Development Program commenced in FY 2019-2020 with City Council's approval of a 1% “Fee for the Arts” on new commercial and industrial development to be used to promote public art, foster quality economic development, and enhance the aesthetics of public spaces. For the first year of this program, the Arts and Culture Committee is recommending the following appropriations:

1. City Gateway Entry Project (\$200,000) - Bringing the total budget for this project to \$350,000 (from all sources to date). Actual cost may be greater and additional funding would be needed.
2. Library Park Activation (\$100,000) - Bringing the total budget for this project to \$220,000 (from all sources to date). Actual cost may be greater and additional funding would be needed.
3. Downtown Art and Beautification (\$100,000)
4. Holding Account (\$86,000) - Expenditures will take place with City Manager authorization throughout the year to pay for cultural arts projects and programming, as requested by the Arts and Culture Committee.

Note that this is a brand new program with revenues anticipated to grow after a COVID-19 vaccine is developed and the economy begins to stabilize. As a result, there will be opportunities to do even more exciting and impressive public art projects in the near future.

Debt Service Fund

The Debt Service Fund records the City's facility lease activity for the Douglas Street Gap Closure Capital Improvement project. Included in the proposed budget is an appropriation of \$545,000 for the annual payment of principal and interest on the Douglas Street Gap Closure project.

General Fund Capital Improvement Program (CIP) Fund

The Proposed General CIP Fund Budget totals \$5,597,057 and provides funding for General Fund projects only. Of this amount, \$4,347,057 represents "carryover" unspent funds from prior fiscal years and the remaining \$1,250,000 represents funding from the FY 2020-2021 Budget. As delineated in attached "Proposed Capital Improvement Program for All Funds" attachment, there is a total of 24 General Fund CIP projects that will either be active during the fiscal year or will continue to accumulate funding for future activation (such as the Plunge Rehabilitation project). Of these 24 projects, two are proposed to receive "new" funding in response to being supported by City Council at the August 5, 2020 Budget Study Session: 1) Recreation Park Capital Projects (Restrooms, Skate Park, Teen Center, etc.): \$800,000; and, 2) City Hall Windows Replacement: \$450,000.

Capital improvement projects that are paid for via other funds are located within each of the respected fund budgets. Please refer to the attached "Proposed Capital Improvement Program for All Funds" attachment to this Budget Message, as well as to the CIP section of this budget document for more information about each Capital Improvement Project.

Ideally, a local government will dedicate at least 2% to 5% of its total budget each year to the community's public infrastructure, including public facilities. As the City ages and its infrastructure continues to deteriorate, the City will need to rely more heavily on long-term financial planning to better prepare, and reinvest in this essential aspect of the budget. The longer the City procrastinates and delays properly managing its existing facilities, infrastructure, and assets, it will end up costing both the current and subsequent generations significantly more to re-build and pay out rising future legal settlements and claims. In addition, this poor business practice continues to result in rising recurring operating costs (such as more expensive utilities) due to relying on inefficient and environmentally antiquated energy systems.

Enterprise Funds

The Proposed FY 2020-2021 Budget includes funding for the following four Enterprise Funds:

Fund	Estimated Revenues FY 20-21 (9 months)	Proposed Operating Budget FY 20-21 (9 months)	Proposed CIP Budget FY 20-21 (9 months)	Total Proposed Budget FY 20-21 (9 months)
Water	\$ 18,285,000	\$ 20,183,273	\$ 1,900,000	\$22,083,273
Wastewater	3,110,000	3,865,165	795,000	4,660,165
Golf	802,000	727,000	0	727,000
Solid Waste	0	230,000	0	230,000
Total	\$ 22,197,000	\$ 25,005,438	\$ 2,695,000	\$27,700,438

Water Fund

The Proposed Water Fund Budget is \$22.1 million, including \$1.2 million in new capital and \$.7 million in carryover from previous fiscal years for capital improvement projects related to Indiana Street water main and Citywide meter replacements. The Water Division operates, maintains, and repairs the City's water distribution system consisting of approximately 65 miles of pipeline, a six million gallon reservoir, a three million gallon reservoir, and a 200,000 gallon elevated water tank.

The largest budget line-item is the cost of purchasing water (\$17.3 million) and this is projected to steadily increase at an annual rate of 5% for the foreseeable future. There is no local source of potable water in the City, therefore, 100% of potable water is purchased from a water wholesaler, West Basin Municipal Water District. The Water Fund is structurally balanced for FY 2020-2021 with the cost of capital, maintenance improvements, and all on-going operations costs paid for with on-going revenue. Future years will need to account for increased potable water costs.

The Water Fund receives revenue primarily from metered water sales and base charges. FY 2020-21 Water Fund revenues are estimated at \$18.3 million. Since the water utility has to be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all applicable laws, rules and regulations to deliver safe, dependable and efficient recycled water and water services to all customers. The City strives to maintain affordable water rates while ensuring the long-term integrity of the water distribution system. As a result, the City has conducted a water rate study and staff recommendations will be presented to City Council on October 6, 2020.

Wastewater Fund

The Proposed Wastewater Fund Budget is \$4.7 million, including \$795,000 for capital improvement projects which include pump station, lifts, and sewer main repairs. While the Hyperion and Regional Sanitation District treatment plants are operated by the City of Los Angeles (Hyperion) and Los Angeles County (Los Angeles County Regional Sanitation District), the City of El Segundo operates and maintains the wastewater collection system which consists of nine stations, 18 pumps, and approximately 57 miles of sewer mains. The lift stations run in automatic mode 24 hours per day to convey over half-billion gallons of sewage per year to the Hyperion and Regional Sanitation District treatment plants. Customers located west of Pacific Coast Highway have their wastewater treated at the Hyperion plant. Customers east of Pacific Coast Highway have their wastewater treated at the Regional Sanitation District plant.

The Wastewater Fund receives revenue primarily from residential and commercial user and connection fees. FY 2020-21 revenues are estimated at \$3.9 million. The Wastewater Fund has been running an operational deficit over the last three years which has been covered by using retained earnings (available fund balance). This is not a good business practice, and does not comply with the industry's Best Management Practices.

Since the wastewater utility has to be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all applicable laws, rules and regulations to deliver safe, dependable and efficient wastewater services. The City strives to maintain affordable wastewater rates while ensuring the long-term integrity of the wastewater collection system. As a result, the City has conducted a wastewater rate study and staff recommendations will be presented to City Council on October 6, 2020.

Golf Fund

The Golf Fund's proposed budget is \$727,000, which represents a reduction of about \$700,000 from the previous year. This reduction is primarily due to the impact of COVID-19 which resulted in the temporary closure of the course and driving range during the first few months of the pandemic. The use of a nine-month time frame for FY 2020-21 will also impact revenues. Same is due to the decision to no longer allocate a portion of the City's general liability insurance to this fund, and a reduction in operational costs associated with the closure of the pro shop and food & beverage operations in anticipation of conversion of the course and driving range to be part of a more dynamic Topgolf operation. The pro shop and food and beverage operations will continue to be closed during FY 2020-21 and until Topgolf starts operations.

Revenues for the Golf Fund are estimated to total \$802,000 for FY 2020-21. This represents a declining revenue trend from the last three fiscal years. The expenses are estimated at \$727,000 for FY 2020-21. As a result, the Golf Fund is anticipated to experience an actual positive retained earnings of approximately \$75,000 for FY 2020-21. Even with this minor one-year positive gain, the Golf Fund continues to carry a significant negative net position, also referred to as negative retained earnings, due to the outstanding loan balance of approximately \$5.6 million that is due to the Equipment Replacement Fund. With FY 2020-21 anticipated to end in a positive position, combined with Topgolf expected to commence operations in the future (by early 2022), the Golf Fund should finally be able to begin systematically paying down the loan to the Equipment Replacement Fund.

It is unclear when COVID-19 will end and the Topgolf project will break ground. Based on the latest outlook, it is possible that a groundbreaking might commence in early 2021 with project completion by early to mid-2022. However, once developed, the new land use will reverse the past several years of recurring Golf Fund operating losses and General Fund subsidies. Once constructed and up and running, the approved Topgolf project is projected to generate over \$1,900,000 in new recurring General Fund and Golf Fund revenues/investment, including the following:

- Annual \$1,300,000 driving range ground lease payment (with a 10% adjustment every five years);
- Annual \$200,000 Community Benefit Contribution;
- Annual \$200,000 Golf Course and Driving Range Capital Contribution;
- Recurring 3% beverage fee payment at driving range and golf course (with a minimum guarantee of \$200,000 from the driving range); and
- Annual \$20,000 golf course ground lease payment (with a 10% adjustment every five years).

Solid Waste Fund

The Solid Waste Fund was set up in June 2019 to account for the General Fund's subsidy of residential refuse collection services provided by a private hauler. The proposed budget for FY 2020-2021 is \$230,000 and this reflects a recurring General Fund 25% subsidy of residential customer rates. Going forward the General Fund will not be able to maintain this subsidy and a plan will have to be developed to transition to a refuse collection model in which those that consume the service pay for their share of the cost.

Internal Service Funds

Proposed FY 2020-2021 Internal Service Funds Budget includes funding for the following:

<u>Fund</u>	<u>Estimated Beginning Balance Fund</u>	<u>Estimated Revenues FY 20-21 (9 months)</u>	<u>Proposed Operating Budget FY 20-21 (9 months)</u>	<u>Estimated Ending Balance 6/30/21</u>
Equipment Replacement	\$15,477,836	\$ 994,379	\$7,871,674	\$8,600,541
General Liability Insurance	499,049	1,395,900	1,269,399	625,550
<u>Workers Compensation</u>	<u>(3,785,741)</u>	<u>2,910,924</u>	<u>2,564,421</u>	<u>(3,439,238)</u>
Total	<u>\$12,191,144</u>	<u>\$5,301,203</u>	<u>\$11,705,494</u>	<u>\$5,786,853</u>

These funds are used to account for internal charges to user-departments. For example, the Equipment Replacement Fund is used only to accumulate funds to replace various equipment valued at \$5,000 or more (individual value of an item and not grouped items) and vehicles throughout the City. Based on the estimated life of the asset and estimated replacement value after the asset is fully depreciated, the Equipment Replacement Fund charges the departments a set amount each year until the asset is fully funded in order to be replaced.

The established charge for FY 2020-21 was funded at a 75%, rather the 100% that is typically used in order to fully fund the depreciation identified for the fiscal year. The 25% reduction in funding was used as budget savings tool for the General Fund. This savings equates to approximately \$300,000. The funding for FY 2021-22 will be brought back to 100%. Per the established replacement schedule, the Proposed FY 2020-2021 Equipment Replacement Fund Budget is \$7,871,674, even though not all of the equipment scheduled for replacement may actually be purchased or replaced during the fiscal year.

The City operates two self-insurance programs, administered by third-party administrators, under the management of the City's Risk Manager who is also the Finance Director. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 18 participating members for the purpose of pooling the City's risk for general liability and workers' compensation losses with those of other member cities. ICRMA covers up to \$35,000,000 for general liability claims: The City is responsible for the first \$750,000 of claims (Self-Insured Retention). The ICRMA pool covers up to the first \$3,000,000 above the City's SIR and the excess coverage is everything from \$3,000,000 to \$35,000,000. The City also participates in the following insurance programs: crime program, cyber program, property and equipment program, auto physical damage program and terrorism coverage program.

For the Liability Insurance Fund and the Workers' Compensation Fund, the Proposed FY 2020-2021 Budget is \$1,269,399 and \$2,564,421, respectively. Both these amounts are intended to cover administration costs, premiums, and estimated claims payments within the City's self-insured retention levels (\$750,000 for General Liability and \$500,000 for Workers' Compensation).

Proposed FY 2020-2021 Citywide Capital Improvement Program (for all funds) Budget

The Proposed FY 2020-21 Capital Improvement Program (CIP) Budget (for all funds) totals \$8,760,000, along with another \$6,142,057 in carryover funds from prior fiscal years to support 33 separate projects for a total of \$14,902,057. Please refer to the attached “Proposed Capital Improvement Program for All Funds” attachment to this Budget Message, as well as to the CIP section of this budget document for more information about each capital improvement project.

Citywide Staffing

The Proposed Budget includes staffing for 371.09 Full-Time Equivalent (FTE) authorized positions (including part-time positions) with the strategic freezing of 20 full-time positions. In addition, current estimates reflect about 20 percent of City staff will be retiring over the next one to three years. Although the loss of institutional knowledge will be challenging with the high number of employees eligible for retirement, it presents an opportunity to embrace the ongoing paradigm shift with respect to how the City’s finances are managed and to prepare for future needs by providing internal growth opportunities and the flexibility to reengineer the structure of the organization.

Performance Measures

The City will continue to transform current performance measures from static measures to more robust methods that rely on more meaningful tools. Regular measures will be used to highlight areas where the City performs well, as well as those areas in which further evaluation will be warranted. Such performance measures will continue to be posted on the City’s website. The process will continue to be timely and transparent.

Pensions and OPEB Obligations

Rising pension and “Other Post-Retirement Employee Benefits” (OPEB) costs are a common challenge for local governments up and down the State of California. To the City’s credit, two years ago a comprehensive study of the City’s retirement obligations was prepared by Bartel Associates, LLC to identify the challenge facing the organization and recommend a long-term funding plan. On October 16, 2018, City Council approved a 20 year funding plan to reduce City’s unfunded CalPERS pension liabilities to more “normalized” amounts. The City has been faithfully implementing this plan and will continue to with each budget cycle.

Continued Implementation of Long-Term Plan to Normalize Unfunded CalPERS Pension Liabilities

The largest pension cost falls within the Public Safety (sworn police and fire employees) category of employees. The cost of “Miscellaneous” category of employees (everyone else) is considerably lower.

For FY 2019-2020, the Public Safety Unfunded Liability Rate was 71.4% and is expected to increase to 99.5% by 2029-30 and then drop after that year. As more “Classic” Public Safety employees retire and new “PEPRA” Public Safety employees are hired, and the City continues to pay down its unfunded pension liability over a 20 year period, it is anticipated that the unfunded rate for this category of employees will “normalize” at 18% by FY 2039-2040.

For FY 2019-2020, the Miscellaneous Unfunded Liability Rate was 26.7% and is expected to increase to 33.8% by 2029-30 and then drop after that year. As more “Classic” Miscellaneous employees retire and new “PEPRA” Miscellaneous employees are hired, and the City continues to pay down its unfunded pension liability over a 20 year period, it is anticipated that the unfunded rate for this category of employees will “normalize” at 9% by FY 2039-2040.

In an effort to further reduce future costs, the City Council Pension Sub-Committee will meet on September 21, 2020 to discuss additional options, including the possible use of Pension Obligation Bonds to take advantage of historically low interest rates. A number of other California cities have recently issued these type of bonds to achieve significant current and future year savings to their General Fund budgets. The Sub-Committee will report back to City Council later in the year with potential options.

Continued Implementation of Long-Term OPEB Funding Plan

The City provides “Other Post-Employment Benefits” (OPEB), also referred to as post-retirement medical insurance benefits, to employees who retire directly from the City under CalPERS, with age and service requirements that vary by bargaining unit. For eligible retirees, the City contributes a portion of the insurance premium for the medical plan selected by the retiree. Benefit provisions for CalPERS are established and amended through negotiations between the City and the respective unions.

The City performs an actuary study on its OPEB Plan every two years and continues to take steps to reduce this liability. With this goal in mind, the City recently entered into an agreement with California Employers’ Retiree Benefit Trust (CERBT) to pre-fund the City’s net OPEB liability. As of June 30, 2019, the City’s OPEB liability is funded at 40%. In comparison to other California municipalities, this is a strong funding level. By sticking to the City’s existing funding plan, the City should reduce its OPEB liability to zero and have a fully funded CERBT in place by 2030.

Citywide Fee Study

User fees and charges are collected to recover some or all costs incurred in providing a specific service from which one or more individuals obtain a benefit. It is a best practice for cities to perform a comprehensive update of their cost allocation plans every 5 years and review user fees and charges schedules annually. One of the Council’s priority focus areas is to enhance the City’s long-term financial stability. Adopting a fee methodology and resulting fee adjustments realigns user fees to more efficiently utilize general revenues (taxes) for services and programs such as public safety, infrastructure maintenance, and economic development.

A city-wide cost allocation plan and user fee analysis project was initiated in September 2017. This project proceeded in two phases. The first phase was to prepare an updated Cost Allocation Plan, which spreads the cost of general government and support services across the direct services provided to the public. This phase was completed in January 2018. The second phase, user fees and charges study, included a thorough analysis of the total cost of providing services, including all applicable direct, indirect and overhead costs associated with specific services.

The Master Fee Schedule was adopted in 2018 and updated in September 2019 by the consumer price index (CPI). As approved, the Master Fee Schedule, unless otherwise revised, will be automatically adjusted on an annual basis at the beginning of each fiscal year based on the most recent reported June annual percentage of change in the United States Department of Labor, Bureau of Labor Statistics’ Los Angeles-Riverside-Orange County CPI for the calendar year. The June 2020 CPI is 1.4%. In addition to the CPI adjustment, there are a handful of fees that were not captured by the last Fee Study that are proposed to be added to the Master Fee Schedule.

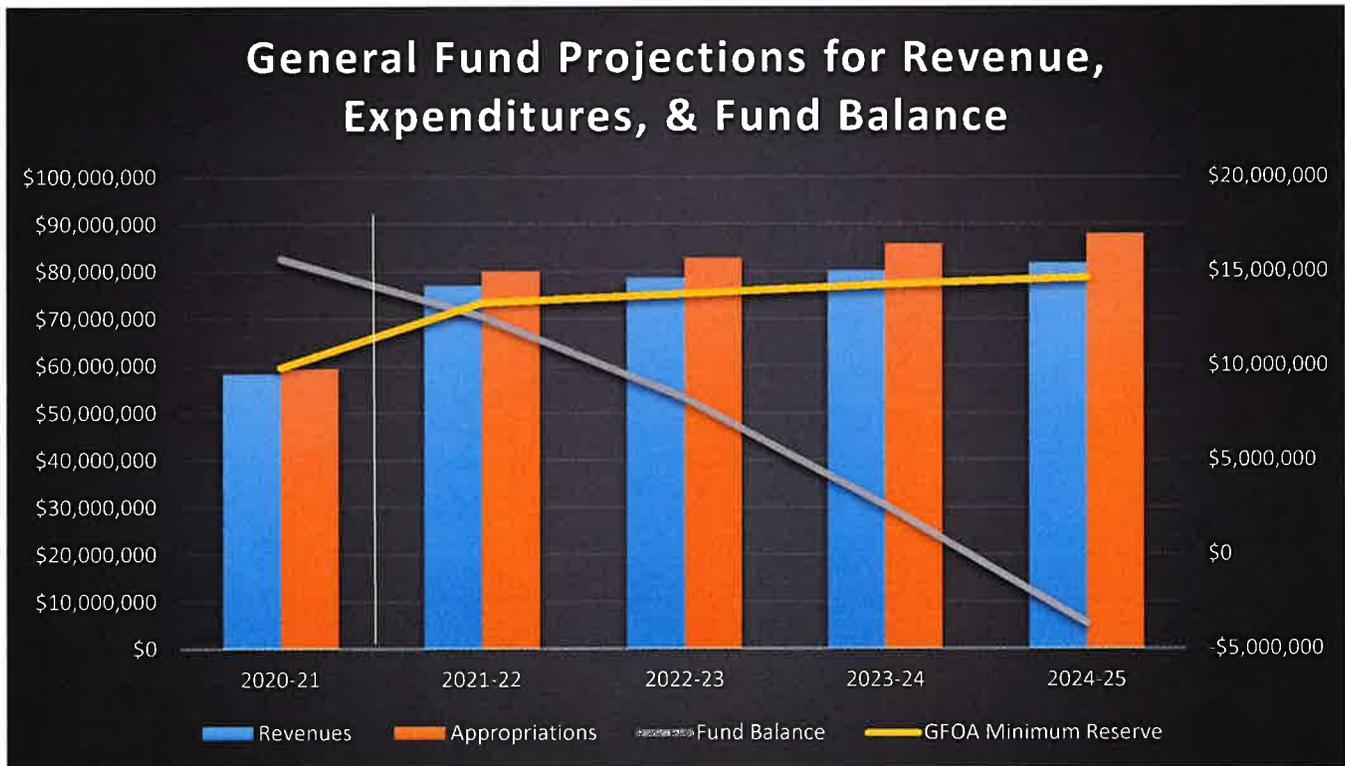
Including an annual revision of the City’s Master Fee Schedule is a best management practice, ensures the City is being fiscally prudent, and ties directly to the budget process for ensuring the services provided are at least keeping up with inflationary costs.

Future Challenges

While the City was able to achieve a balanced budget for the nine-month FY 2020-2021 cycle, financial challenges remain as the cost of providing services continue to rise and the effects of COVID-19 and civil unrest continue to impact local economy. The City will continue to focus its efforts on keeping our local residents and businesses in a safe environment. Contributions for retirement benefits will continue to rise as CalPERS continues to phase-in increased City contributions over the next decade before rates start to decrease, Medical insurance premiums are also expected to rise, albeit at more modest rates. As the economy struggles to move forward, there will be continued financial pressure to reduce City service levels and staffing. As a built-out urban city, El Segundo will continue to be impacted by the current national and State of California recession.

The Proposed Budget reflects a General Fund that continues to subsidize other funds, such as the Solid Waste Fund and the CIP Fund. With greater General Fund resources being used to support other funds, this will place a further strain on the General Fund's ability to provide traditional local government services, including public safety (Police and Fire). Looking forward, additional funds, such as the Wastewater Fund and Solid Waste Fund, are projected to draw down additional General Fund reserves and fund balances beyond FY 2020-21. This is not a good business practice and, as a result, staff will develop both short-term and long-term strategies to more effectively address these challenges to ensure the City remains financially stable over the long-haul.

As a result of such pressures, staff remains cautious in projecting City's revenues, while at the same time working hard to limit future expenditures. The following graph contains projected General Fund revenues and expenditures over the next five years, along with the theoretical impact on annual fund balance, starting with FY 2020-2021:



The above graph illustrates that, if corrective measures are not taken, the City will face a structural budget challenge going forward. Note that this assumes that the General Fund will spend 100% of its

appropriations and that revenue growth will be more conservative (lower) than in the recent past. While the City will likely experience revenue growth at greater levels (based on history), the cost of providing services to the community will likely continue to rise at a faster rate than revenue growth. For example, staff anticipates that over the next four years, revenues will grow an average of 1% to 2% per year while expenditures will grow by 2.5% per year, if not higher. The one potential uncertainty in all this is how long it would take for a vaccine for COVID-19 to be developed and implemented, and how long it will take for the local economy to fully rebound.

In the years ahead, the City will continue to grapple with the challenges of being a full-service City faced with rising costs and an aging local public infrastructure system that is in need of restoration. For example, the City's street and sidewalk infrastructure is estimated to require millions of dollars annually in capital and maintenance expenditures in order to maintain the existing levels of service. The City's facilities are estimated to require at least \$2 million in annual contributions for capital and maintenance expenditures.

Historically, the City has not received sufficient transportation related taxes (Gas Tax, Measure R, Measure M, SB-1), Developer Fees, and grant revenue in order to maintain the City's streets and facilities at the required levels which has resulted in an increased reliance on the General Fund. However, with Gas Tax revenues declining, Developer Fees revenues remaining limited, and State/Federal grant opportunities diminishing, combined with the City's past practice of deferred maintenance and neglect, going forward the City will need to explore a different and more aggressive approach in obtaining capital improvement funding.

Potential FY 2021-2022 Budget Balancing Options

Due to the short nine-month cycle for FY 2020-2021, in December 2020, staff will begin working on the FY 2021-2022 Budget. If the challenges associated with COVID-19 and civil unrest drag on, staff will have to further explore other budget balancing options, including:

- Review of existing labor contracts and/or changes to future labor contracts
- Use of furloughs (including winter holidays furlough)
- Further position reductions
- Use of early retirement incentives
- Increased use of private contracts/privatization of services
- Regionalization of services
- Across-the-board appropriation cuts
- Continued deferred maintenance
- Sale of City property and assets
- End of General Fund subsidies
- Use of General Fund Reserves
- Revenue enhancements
- Additional service reductions
- Further reorganization of departments

Future Opportunities

Despite the numerous challenges facing the City, there are also incredible opportunities. Despite the negative impacts of COVID-19 and civil unrest, there is currently over \$1 billion in new construction taking place within El Segundo right now. This reflects the private sector's commitment to the future and an optimistic view of the local economy beyond COVID-19.

On August 18, 2020, City Council approved soliciting proposals from planning firms to update the 2000 Downtown Specific Plan and to request qualifications from developers to "Repurpose the Civic Center Site" to help revitalize and re-imagine the future of Downtown El Segundo. There has been considerable interest to simultaneously maintain the existing historic charm of downtown while introducing an exciting series of opportunities to allow local businesses to be ready to thrive in the post COVID-19 economy. This is just one sample of the local economy that is poised for future success.

On balance, the glass is more half full than half empty. A lot will depend on the duration of the coronavirus and speed of the national economic recovery. There will be a strong local recovery. We just don't when it will start to take shape for certain.

Long-Term Financial Strategic Planning

Staff has begun work on the process to develop a comprehensive Ten-Year Long-Term Financial Strategic Plan during FY 2020-21. This plan will help the City remain fiscally prudent and be more prepared for economic downturns, rising pension costs, potential national recession, and other conditions which may result in unanticipated fiscal challenges. Once completed and approved by City Council, staff will rely on this Plan to prepare the FY 2021-2022 and subsequent Operating and CIP Budgets.

Biennial Budget Format

Along with the future use of a Long-Term Financial Strategic Plan, staff will study converting from an "Annual Budget" format to a two-year "Biennial Budget" format starting with FY 2023-2024 & FY 2024-2025 fiscal years cycle. The more progressive California cities have converted to this format in an effort to reduce internal costs and inefficiencies associated with preparing a budget every year. In addition to saving money associated with the budget preparation costs, this format forces cities to look further down the road and beyond just the next 12 months. Biennial budgeting has proven to be an effective forward-thinking financial planning tool in other cities and it will have the same benefits here in El Segundo.

Summary

City Council, management, and staff worked diligently to prepare a Proposed Budget for 2020-2021 that will provide service levels which local residents and businesses expect and are willing to pay for. While this is a conservative, bare bones budget, it does represent a spending plan that is fiscally responsible and responsive to the community's needs. Staff will continuously monitor the City's revenues and expenditures throughout the nine months of the fiscal year to ensure that any material changes to revenues and/or appropriations are communicated to City Council. This would include a shift from Economic Recovery Scenario Two to Scenario Three.

Staff will also take proactive steps to ensure strong financial health for the City during the uncertainties associated with COVID-19, civil unrest, and an uncertain national economy. With leadership from City Council, management, and our hard-working employees, the City will continue to maintain financial stability, while limiting impacts on core municipal services provided to local residents, businesses, and visitors every week, 24 hours per day. Moving forward, the paradigm shift to focus more on long-term financial planning will continue to play an essential role in managing the organization's future.

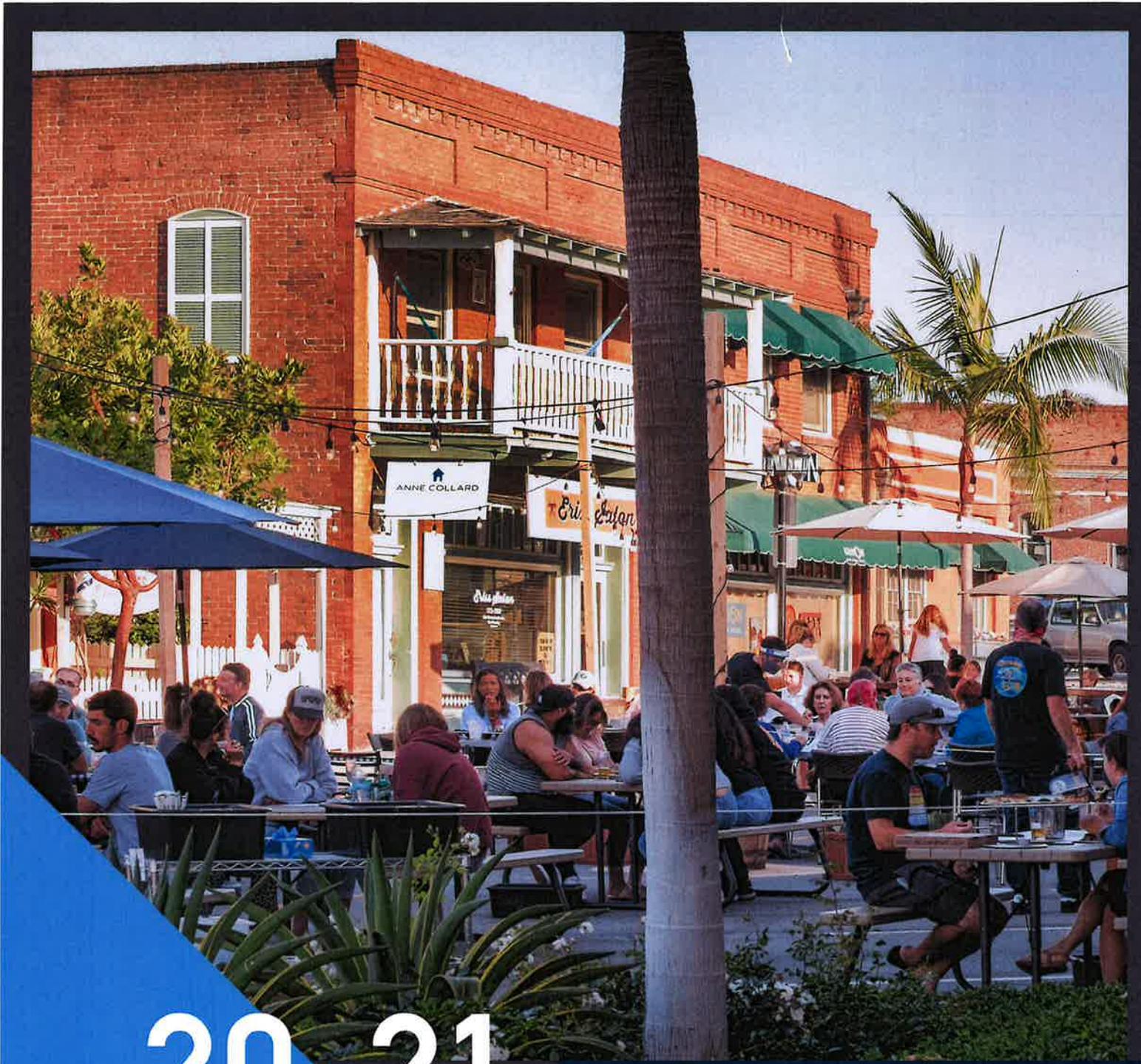
The City is fortunate to have professional and dedicated employees performing at highly competent levels. My personal thanks need to be extended to the Executive Team, Finance Department (especially Finance Director Joseph Lillio), and staff in all the operating departments for the many hours of outstanding work, interdepartmental cooperation, and commitment to preparing a balanced Proposed Operating and CIP Budget. Special thanks and appreciation also needs to be extended to the various employee associations for the vital cooperative role they play. Maintaining positive labor relations remains a critical component to how the City organization is managed and operated. Finally, it is important to acknowledge City Council for its continued leadership and confidence in a new City Manager to manage a wide array of municipal services during such unprecedented and challenging times.

Respectfully Submitted,



Scott Mitnick
City Manager

Proposed Citywide Capital Improvement Program (for all funds) Budget (Prior Year Carryovers & FY 2020-2021 Budget Appropriations)				
	General Fund	Carryover	FY 2020/21	Total
1	Plunge Rehabilitation Funding Reserve	\$1,000,000		\$1,000,000
2	Recreation Park Projects (Restrooms, Skate Park, Teen Center)		\$800,000	800,000
3	Technology Related CIP (website, Intranet, Laserfische, Wi-Fi)	605,000		605,000
4	City Hall Windows Replacement		450,000	450,000
5	Acacia Park Construction	400,000		400,000
6	Storm Drain Pump Project	220,000		220,000
7	Police Firing Range Remodel - PD Develop. Impact Fees	203,000		203,000
8	Rec Park Restroom Rehabilitation	200,000		200,000
9	Access Control System-Facility Security for Police and Fire	190,000		190,000
10	Richmond Field Renovation with ADA Accessibility	160,000		160,000
11	California Street Storm Drain Improvement	150,000		150,000
12	Main & Imperial Gateway Beautification Proj (see item #34)	148,000		148,000
13	Citywide Facility Repair 2019	130,000		130,000
14	City Hall Security Improvements	125,000		125,000
15	Library Park Project (see item #35 below for additional funding)	120,000		120,000
16	Sidewalk Replacement - Citywide	107,000		107,000
17	Citywide Facility Repair 2018	105,000		105,000
18	The Plunge Replacement Scope Assessment	100,000		100,000
19	2019 Street Improvement	95,000		95,000
20	Hockey Rink Rehabilitation	75,000		75,000
21	Business Center Design	70,000		70,000
22	Rec Park Softball Field Bleacher Replacement	68,944		68,944
23	Park Facility Upgrades 2018	46,994		46,994
24	Downtown Beautification	28,119		28,119
	Total General Fund CIP	\$4,347,057	\$1,250,000	\$5,597,057
	Water Enterprise Fund			
25	Grand Ave. Water Main Replacement		1,200,000	1,200,000
26	Indiana Street Water Main Replacement	700,000		700,000
	Total Water Fund	\$700,000	\$1,200,000	\$1,900,000
	Wastewater (Sewer) Enterprise Fund			
27	Lifeguard Pump Station Construction	445,000		445,000
28	Acacia Park Construction	200,000		200,000
29	Wastewater Infrastructure Replacement (Annual Program)		150,000	150,000
	Total Wastewater Fund	\$645,000	\$150,000	\$795,000
	Transportation Funds - Gas Tax/ Prop C / SB 1/ Measure R/ Measure M			
30	Park Place Gap Closure and Grade Separation Project (Design)		5,000,000	5,000,000
31	Roadway Rehabilitation (Annual Program)		500,000	500,000
32	Sidewalk Improvement and Construction (Annual Program)	200,000	250,000	450,000
	Total Transportation Funds	\$200,000	\$5,750,000	\$5,950,000
	Other Grant or Special Funds			
33	Acacia Park Construction - Prop 68 Grant	200,000		200,000
34	CDF - Gateway Beautification Project (additional funding to item #12)		200,000	
35	CDF - Library Park Project (additional funding to item #15)		100,000	
36	Park Vista Senior Housing Plumbing (Senior Housing Funds)		60,000	60,000
37	ADA Improvements - CDBG Funds	50,000	50,000	100,000
	Total Grant & Special Funds	\$250,000	\$410,000	\$660,000
	Total CIP (All Funding Sources)	\$6,142,057	\$8,760,000	\$14,902,057



20-21

CITY OF EL SEGUNDO / CALIFORNIA

PROPOSED OPERATING AND CAPITAL IMPROVEMENT BUDGET

FISCAL YEAR 2020-2021

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2020-2021

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<i>Fund 001- General Fund</i>					
3101 Current Year Secured	\$ 7,636,306	\$ 8,169,815	\$ 8,600,000	\$ 7,645,542	\$ 8,738,676
3102 Current Year Unsecured	205,443	211,454	60,000	153,282	296,349
3103 Prior Year Secured	39,950	(4,958)	50,000	501,241	50,000
3104 Prior Year Unsecured	27,404	47,670	21,500	9,913	20,000
3105 Penalties & Interest	22,319	15,818	50,000	13,780	5,000
3106 HOX Reimbursement	45,143	29,030	35,000	22,452	35,000
Sub-total Property Taxes	\$ 7,976,565	\$ 8,468,829	\$ 8,816,500	\$ 8,346,210	\$ 9,145,025
3201 Sales & Use Tax	\$ 10,794,018	\$ 13,023,091	\$ 11,500,000	\$ 7,160,652	\$ 8,373,683
3202 Franchise Tax	3,823,851	2,709,760	3,200,000	3,212,104	2,250,000
3203 Transient Occupancy Tax	13,885,312	14,598,200	15,200,000	6,126,758	7,524,570
3204 Real Property Transfer Tax	839,683	775,627	600,000	324,142	500,000
3212 Gas Utility User Tax	3,149,108	1,973,151	2,000,000	1,397,238	1,419,047
3213 Water Utility User Tax	358,254	383,541	350,000	253,055	225,000
3214 Telecommunication UUT	1,011,806	968,207	1,000,000	558,034	675,000
3215 Cogenerated Electric UUT	1,194,158	1,460,257	1,100,000	710,018	750,000
3216 Electric Utility User Tax	2,010,957	2,636,062	2,000,000	1,702,223	1,425,000
3218 Tax Resolution Agreement	6,330,422	6,171,627	5,600,000	5,902,063	6,000,000
Sub-total Other Taxes	\$ 43,397,569	\$ 44,699,523	\$ 42,550,000	\$ 27,346,287	\$ 29,142,300
3301 Commercial Industrial	\$ 11,612,760	\$ 12,082,451	\$ 12,360,000	\$ 12,154,304	\$ 10,439,360
3307 Filming Fees	211,761	142,567	150,000	75,709	50,000
Sub-total Business Lic Taxes	\$ 11,824,521	\$ 12,225,018	\$ 12,510,000	\$ 12,230,013	\$ 10,489,360
Total Taxes	\$ 63,198,655	\$ 65,393,370	\$ 63,876,500	\$ 47,922,510	\$ 48,776,685
3401 Animal Licenses	\$ 16,346	\$ 15,646	\$ 20,400	\$ 13,578	\$ 15,300
3403 License Agreements Data Centers	-	10,000	10,000	-	7,500
3404 Building Permits	1,182,045	1,358,301	1,000,000	956,426	675,000
3405 Plumbing Permits	88,917	104,312	82,000	60,291	61,500
3406 Electrical Permits	329,859	422,683	250,000	270,629	187,500
3407 Street Permits	58,760	174,493	155,958	63,379	98,219
3425 Mechanical Permits	183,008	236,587	170,000	140,440	108,750
3426 Industrial Waste Permits/Inspection	-	165	-	351	-
3427 Newsrack Permits	-	-	-	400	-
Total Other Licenses & Permits	\$ 1,858,935	\$ 2,322,187	\$ 1,688,358	\$ 1,505,494	\$ 1,153,769
3501 City Code Fines	\$ 9,724	\$ 7,374	\$ 7,500	\$ 3,847	\$ 5,000
3502 Library Fees & Fines	30,425	25,643	25,000	8,254	5,000
3503 Parking Fines	379,694	499,705	350,000	154,173	262,500
3504 Sur-Charge Parking Fines	4,896	4,182	-	1,713	-
3505 Handicap Parking Fines	877	1,055	1,020	464	750
3506 Towing Service Fines	22,666	22,913	25,000	10,107	18,750
3513 Internet Printing	3,084	3,758	3,500	1,596	2,000
3515 Library Book Fair	-	1,920	-	346	-

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2020-2021

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
Total Fines & Forfeitures	\$ 451,366	\$ 566,550	\$ 412,020	\$ 180,500	\$ 294,000
3601 Interest on Investments	\$ 1,154,609	\$ 1,744,420	\$ 600,000	\$ 775,554	\$ 435,000
3602 Property Rentals	214,056	263,089	200,000	119,711	150,000
3603 Interest Allocation Contra	(211,223)	(1,358,227)	-	(44,340)	-
3621 Securities GASB 31 Adjustment	(369,015)	946,370	-	(289,624)	-
3622 CD's GASB 31 Adjustment	(254,361)	546,457	-	(277,310)	-
3661 Parking -in-Lieu Fees	20,802	25,135	24,000	48,868	18,000
Total Use of Money & Property	\$ 554,868	\$ 2,167,244	\$ 824,000	\$ 332,859	\$ 603,000
3701 Motor Vehicle In Lieu Tax	\$ -	\$ -	\$ 8,323	\$ -	\$ 8,323
3715 VLF Swap	1,597,050	1,705,443	1,743,167	1,855,899	1,884,447
3735 Federal Grants	-	-	-	24,258	-
3762 ESUSD Library Support Reimb	99,649	95,891	100,000	43,691	50,000
3770 Miscellaneous Revenue	-	5	-	-	-
3787 CDBG Donation for Meals	9,248	-	-	-	-
Total Intergovernmental	\$ 1,705,947	\$ 1,801,339	\$ 1,851,490	\$ 1,923,848	\$ 1,942,770
3801 Zoning & Planning Fees	\$ 101,197	\$ 124,811	\$ 70,000	\$ 66,198	\$ 52,500
3803 Special Police Services	49,356	58,617	30,600	83,272	22,950
3804 Public Works Services	3,563	2,359	2,550	890	1,500
3806 Library Services	-	(17)	-	-	-
3808 Plan Check Fees	2,487,272	2,078,988	1,850,000	1,174,042	1,387,500
3809 Plan Retention Fees	19,712	23,267	20,000	13,909	15,000
3810 Building After-Hours Inspection Fees	-	-	5,000	37	3,000
3812 Sales - Reports/Documents	336	1,256	3,121	93	2,000
3813 Energy Plan Check Fees	24,412	1,730	-	-	-
3815 Planning Service Fees	2,990	610	800	-	600
3817 Local Record Check Fees	12,740	5,780	7,000	756	5,250
3818 Cable DVD Sales	510	330	500	75	350
3821 Env Safety/New Constr Reinspect	2,100	972	21,848	162	16,386
Charges for Services (cont'd)					
3828 Env Safety Storm Water	\$ 2,433	\$ -	\$ -	\$ -	\$ -
3830 Booking Service Fees	215	495	-	245	-
3837 Accelerated Plan Check Fees	352,994	810,219	500,000	359,167	375,000
3840 Tobacco Retail License Fee	4,550	3,925	6,126	4,301	3,000
3841 Special Fire Services	4,924	5,800	3,000	557	2,500
3842 Hazardous Materials Inspection	(341)	-	-	-	-
3843 Paramedic Transport	1,154,894	582,984	740,000	485,522	525,000
3844 Fire Permit Inspection	19,250	10,825	17,000	19,748	17,000
3845 High Rise Building Inspection	49,637	33,870	62,000	85,692	62,000
3846 Haz Mat Response	1,064	4,014	-	699	-
3847 Fire Protect Equipment Test	32,535	29,250	25,000	10,074	25,000
3848 Annual Fire Inspection	96,951	139,866	183,600	165,305	183,600

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2020-2021

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
3849 Fire Prevention Overtime	26,370	54,834	35,700	59,305	35,700
3858 Beach Shuttle Passenger Fares	-	995	-	-	-
3864 Industrial Waste Permits	-	1,020	-	351	-
3874 Recreation & Parks Activities	113,926	214,309	306,000	90,882	106,000
3875 Contract Class Fees	251,068	283,760	280,000	71,586	130,000
3876 Special Events Fees	26,624	26,365	22,000	7,127	22,000
3877 Drama	16,800	15,382	16,000	3,010	16,000
3879 Reservation Fee	303,342	413,055	675,000	325,782	200,000
3880 Farmers Market Vendors	39,003	34,219	36,000	14,276	26,000
3881 Classes, Camps & Programs	232,751	290,532	380,000	22,850	180,000
3882 Adult Contr/Cultural	-	1,284	-	148	-
Total Charges for Services	\$ 5,433,178	\$ 5,255,706	\$ 5,298,845	\$ 3,066,061	\$ 3,415,836
3901 Sale of Surplus Property	\$ 33,053	\$ 45,006	\$ 10,200	\$ 15,501	\$ 5,000
3903 Refunds	-	2,513	-	(2,109)	-
3904 SB 90 Reimbursement	1,201	50,661	10,200	18,360	10,200
3905 Administrative Charges	912,804	889,404	1,179,675	824,154	852,614
3907 Traffic Control program	-	4,740	4,420	-	3,000
3909 Miscellaneous Revenue	58,540	158,692	66,300	35,915	45,000
3921 Electric Vehicle Charging	6,752	6,902	6,000	3,097	2,000
3922 Strike Team Reimbursements	14,960	-	112,200	-	84,150
3923 Special Event Reimbursements	1,739	-	-	-	-
3924 Damage to City Property Reimbursement	-	21,193	25,000	56	10,000
3926 Smoke Hollow Park in Lieu	-	112,000	55,000	-	55,000
3927 City Staff Reimbursements	-	206,248	150,000	299,309	100,000
3928 Computer Refresh Charge	115,000	115,000	-	-	-
3972 Developers Contributions	1,212,346	1,056,723	1,000,000	88,238	750,000
3974 Developer Deposit Revenue	29,899	32,779	-	-	-
Total Other Revenues	\$ 2,386,294	\$ 2,701,861	\$ 2,618,995	\$ 1,282,521	\$ 1,916,964
<u>Interfund Transfers</u>					
9104 Transfer from Traffic Safety Fund	\$ -	\$ -	\$ 140,000	\$ 140,000	\$ 25,000
9401 Transfer In	-	-	-	-	923,708
9405 Transfer Facility Maintenance	346,446	-	-	-	-
Total Transfers In	\$ 346,446	\$ -	\$ 140,000	\$ 140,000	\$ 948,708
Total General Fund	\$ 75,935,689	\$ 80,208,257	\$ 76,710,208	\$ 56,353,793	\$ 59,051,732
<u>Fund 104 - Traffic Safety Fund</u>					
3511 Vehicle Code Fines	\$ 43,057	\$ 72,542	\$ 30,600	\$ 21,996	\$ 39,835
3601 Interest on Investments	275	1,451	82	-	1,500
Total Traffic Safety Fund	\$ 43,332	\$ 73,993	\$ 30,682	\$ 21,996	\$ 41,335
<u>Fund 106 - State Gas Tax Fund</u>					
3601 Interest on Investments	\$ 5,362	\$ 18,386	\$ 6,120	\$ 86	\$ 10,000
3707 State Gas Tax - 2103	58,140	67,877	69,387	83,969	80,000

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2020-2021

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
3712 State Gas Tax - 2107	99,307	117,533	123,596	84,606	80,000
3713 State Gas Tax - 2107.5	23,004	22,927	4,080	19,186	15,000
3714 State Gas Tax - 2106	53,106	59,937	62,624	39,101	40,000
3716 State Gas Tax - 2105	80,823	93,051	99,570	63,155	60,000
3721 Loan Repayment	-	-	19,427	-	-
Total State Gas Tax Fund	\$ 319,742	\$ 379,711	\$ 384,804	\$ 290,103	\$ 285,000

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2020-2021

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>Fund 109 - Asset Forfeiture Fund</u>					
3601 Interest on Investments	\$ 5,258	\$ 45,167	\$ -	\$ (1,712)	\$ -
3717 Forfeiture DOJ Federal	253,877	184,581	-	40,305	-
3719 Forfeiture Miscellaneous	3,900	-	-	-	-
3720 U.S. Treasurer Forfeiture	78,867	566,512	-	13,040	-
Total Asset Forfeiture Fund	\$ 341,902	\$ 796,260	\$ -	\$ 51,633	\$ -
<u>Fund 110 - Measure "R" Fund</u>					
3601 Interest on Investments	\$ 5,544	\$ 32,419	\$ 5,100	\$ 2,262	\$ 2,000
3745 LACMTA Measure "R"	-	20,246	-	7,995	5,000
3746 Measure "R" Sales Tax	196,629	167,319	200,384	322,590	150,000
Total Measure "R"	\$ 202,173	\$ 219,984	\$ 205,484	\$ 332,847	\$ 157,000
<u>Fund 111 - CDBG Fund</u>					
3795 ADA Sidewalk Ramps	\$ 65,204	\$ -	\$ 51,000	\$ 99,808	\$ -
9001 Transfer from General Fund	-	-	-	-	-
Total CDBG Fund	\$ 65,204	\$ -	\$ 51,000	\$ 99,808	\$ -
<u>Fund 112 - Prop "A" Fund</u>					
3601 Interest on Investments	\$ 4,892	\$ 28,815	\$ 5,100	\$ 1,049	\$ 1,000
3751 Proposition "A" Sales Tax	351,697	301,566	322,101	240,170	225,000
3752 Bus Pass Sale Proceeds	972	-	1,020	-	-
3858 Beach Shuttle Passenger Fares	1,761	2,097	1,530	535	1,000
3909 Miscellaneous Revenue	-	-	357	-	-
3930 Dial-a-Ride	350	-	-	-	-
Total Prop "A" Fund	\$ 359,672	\$ 332,478	\$ 330,108	\$ 241,754	\$ 227,000
<u>Fund 114 - Prop "C" Fund</u>					
3601 Interest on Investments	\$ 6,282	\$ 27,344	\$ 6,120	\$ 1,876	\$ 1,500
3754 Proposition "C" Sales Tax	264,851	277,062	267,174	199,218	200,000
Total Prop "C" Fund	\$ 271,133	\$ 304,406	\$ 273,294	\$ 201,094	\$ 201,500
<u>Fund 115 - Air Pollution Red Fund (AQMD)</u>					
3601 Interest on Investments	\$ 417	\$ 3,550	\$ 510	\$ (81)	\$ 500
3708 LA CO. SCAQMD / Rideshare	20,127	21,770	15,300	16,150	15,000
Total AQMD Fund	\$ 20,544	\$ 25,320	\$ 15,810	\$ 16,069	\$ 15,500
<u>Fund 116 - Res Sound Ins Program (RSI)</u>					
3601 Interest on Investments	\$ -	\$ -	\$ 510	\$ 1,640	\$ 1,500
3755 FAA 150 Grant	27,226	(27,226)	-	-	-
3909 Miscellaneous Revenue	-	7,575	-	-	-
9122 Transfer from LAWA Fund	-	1,140,751	-	-	-
Total RSI Fund	\$ 27,226	\$ 1,121,100	\$ 510	\$ 1,640	\$ 1,500

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2020-2021

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>Fund 117 - Hyperion Mitigation Fund</u>					
3601 Interest on Investments	\$ 867	\$ 4,392	\$ -	\$ 90	\$ 100
Total Hyperion Fund	\$ 867	\$ 4,392	\$ -	\$ 90	\$ 100
<u>Fund 118 - TDA Article 3 (SB 821) Fund</u>					
3601 Interest on Investments	\$ 436	\$ 1,713	\$ 459	\$ 39	\$ -
3725 TDA Article 3 - SB 821	-	44,256	11,071	-	-
Total TDA Article 3 Fund	\$ 436	\$ 45,969	\$ 11,530	\$ 39	\$ -
<u>Fund 120 - COPS (SLESF) Fund</u>					
3207 C.O.P.S. Funding	\$ 128,451	\$ 155,948	\$ 102,000	\$ 100,000	\$ 100,000
3601 Interest on Investments	3,613	6,111	1,530	675	1,000
Total COPS Fund	\$ 132,064	\$ 162,059	\$ 103,530	\$ 100,675	\$ 101,000
<u>Fund 122 - LA World Airports (LAWA) Fund</u>					
3601 Interest on Investments	\$ 187,497	\$ 62,711	\$ -	\$ -	\$ -
3760 LAWA Grant	-	597,599	-	-	-
Total LAWA Fund	\$ 187,497	\$ 660,310	\$ -	\$ -	\$ -
<u>Fund 123 - Public Safety Aug Fund (PSAF)</u>					
3206 Prop 172 (PSAF)	\$ 31,633	\$ 32,777	\$ 25,500	\$ 19,512	\$ 20,000
3601 Interest on Investments	-	3,273	-	218	-
Total PSAF Fund	\$ 31,633	\$ 36,050	\$ 25,500	\$ 19,730	\$ 20,000
<u>Fund 124 - Federal Grants Fund</u>					
3735 Def Loan Due to CDBG	\$ -	\$ 2,830	\$ -	\$ -	\$ -
3741 HMEP Grant	-	-	-	-	24,000
3766 SHSGP Program	90,000	28,135	91,800	170,095	-
3785 UASI 2012	103,504	234,640	141,948	19,858	-
Total Federal Grants Fund	\$ 193,504	\$ 265,605	\$ 233,748	\$ 189,953	\$ 24,000
<u>Fund 125 - State Grants Fund</u>					
3613 AQMD Tree Partnership Program	\$ -	\$ 920	\$ -	\$ -	\$ -
3614 RPOSD	297,713	85,140	-	94,167	-
3615 CUPA Grant	-	1,000	-	-	-
3617 CalBev	5,000	5,000	5,000	5,000	5,000
3618 Library - CALIFA	33,608	28,192	35,000	-	-
3620 CA Prop 68 Per Capital - Acacia Park	-	-	-	-	190,000
3703 Library - PLF State Grants	-	995	-	5,610	-
3724 Alcohol Beverage Control Grant	(76)	-	-	2,970	-
3764 LA County Homeless Initiative	30,000	-	-	-	-
3929 Prop 68 Per Capita program	-	-	200,000	-	-
Total State Grants Fund	\$ 366,245	\$ 121,247	\$ 240,000	\$ 107,747	\$ 195,000

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2020-2021

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>Fund 126 - Certified United Program Agency (CUPA)</u>					
3210 CUPA Penalties	\$ -	\$ 22,480	\$ -	\$ 61,650	\$ 40,000
3408 CUPA UST Non-annual Permit	-	11,830	-	2,395	-
3514 Tiered Permits	1,675	9,105	9,105	2,570	2,000
3601 Interest on Investments	(1,240)	9,852	-	(820)	-
3820 Above Ground Storage Tank	21,312	34,360	34,830	20,389	20,000
3822 Underground Tanks	37,030	27,105	27,135	17,405	17,000
3824 Hazardous Waste Generator Permit	77,261	57,150	56,540	39,584	39,000
3825 Disclosure	158,065	129,013	134,160	94,886	95,000
3826 Env Safety Risk Management Program	7,990	317,555	173,100	166,132	150,000
3846 Hazardous Material Response	-	1,222	-	12,672	-
Total CUPA Fund	\$ 302,093	\$ 619,672	\$ 434,870	\$ 416,863	\$ 363,000
<u>Fund 127 - Measure M</u>					
3601 Interest on Investments	\$ -	\$ 14,828	\$ -	\$ 1,553	\$ 1,000
3742 Measure M Revenues	268,712	210,372	246,330	168,292	165,000
Total Measure M	\$ 268,712	\$ 225,200	\$ 246,330	\$ 169,845	\$ 166,000
<u>Fund 128 - SB-1</u>					
3601 Interest on Investments	\$ -	\$ 8,351	\$ -	\$ 1,380	\$ 1,000
3756 SB-1 Revenues	124,477	338,163	127,704	193,546	150,000
Total SB-1	\$ 124,477	\$ 346,514	\$ 127,704	\$ 194,926	\$ 151,000
<u>Fund 129 - Certified Access Specialist Program</u>					
3601 Interest on Investments	\$ 124	\$ 1,594	\$ 1,000	\$ 201	\$ 150
3857 CASP Training	3,122	23,805	25,000	20,856	18,000
9001 Transfers In	20,675	-	-	-	-
Total CASP	\$ 23,921	\$ 25,399	\$ 26,000	\$ 21,057	\$ 18,150
<u>Fund 131 - County Storm Water Program</u>					
Storm Water	-	-	-	-	850,000
Total County Storm Water Program	\$ -	\$ -	\$ -	\$ -	\$ 850,000
<u>Fund 202 - Debt Service Fund</u>					
3972 Developer Contribution Traffic Mitigation	\$ 423,504	\$ 717,352	\$ 183,600	\$ 292,482	\$ 137,000
Total Debt Service Fund Revenues	\$ 423,504	\$ 717,352	\$ 183,600	\$ 292,482	\$ 137,000
<u>Fund 301 - Capital Improvement (CIP) Fund</u>					
3732 CA DOT Park Place Extension	\$ 75,422	\$ -	\$ -	\$ -	-
3909 Miscellaneous Revenue	-	-	-	87,603	-
9001 Transfer from General Fund	3,189,700	3,350,000	2,749,000	1,249,000	1,250,000
Total CIP Fund	\$ 3,265,122	\$ 3,350,000	\$ 2,749,000	\$ 1,336,603	\$ 1,250,000

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2020-2021

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>Fund 501 - Water Utility Fund</u>					
3601 Interest on Investments	\$ 117,179	\$ 914,924	\$ 142,800	\$ 30,020	\$ 50,000
3851 Water Sales	11,455,491	15,724,180	14,790,000	7,226,874	7,250,000
3852 Water Sales - Other	-	142	-	-	-
3853 Meter Installations	10,910	32,940	8,160	22,580	15,000
3856 Reclaimed Water Sales	16,313,427	17,995,442	16,320,000	10,945,008	10,950,000
3859 Miscellaneous Revenue	16,929	23,926	20,400	94,099	20,000
Total Water Fund	\$ 27,913,936	\$ 34,691,554	\$ 31,281,360	\$ 18,318,581	\$ 18,285,000
<u>Fund 502 - Sewer Fund</u>					
3601 Interest on Investments	\$ 59,033	\$ 224,391	\$ 61,200	\$ 6,238	\$ 10,000
3861 WasteWater User Fees	4,064,501	4,352,720	3,570,000	2,880,179	2,900,000
3862 WasteWater Connection Fee	2,660	8,120	-	8,291	-
3865 Annual Quality Surcharge	281,688	115,057	255,000	-	200,000
3972 Developer Contribution	-	375,000	-	-	-
Total Sewer Fund	\$ 4,407,882	\$ 5,075,288	\$ 3,886,200	\$ 2,894,708	\$ 3,110,000
<u>Fund 503 - Golf Course Fund</u>					
3832 Food & Beverage Revenues	\$ 266,367	\$ 224,302	\$ 250,000	\$ 84,956	\$ -
3833 Leased Beer & Wine	6,142	5,454	7,035	2,570	-
3834 Golf Course Pro Shop Revenues	71,199	62,526	103,112	26,032	-
3835 Golf Course Revenues	567,621	612,894	500,000	425,881	457,000
3836 Driving Range Revenues	559,158	591,188	500,000	321,651	325,000
3838 Golf Lessons	179,889	147,319	90,520	21,110	20,000
Total Golf Course Fund Revenues	\$ 1,650,376	\$ 1,643,683	\$ 1,450,667	\$ 882,200	\$ 802,000
<u>Fund 504 - Senior Housing Fund</u>					
3601 Interest on Investments	\$ 7,205	\$ 16,370	\$ 2,714	\$ 9,321	\$ 10,000
Total Park Vista Sr. Housing Fund	\$ 7,205	\$ 16,370	\$ 2,714	\$ 9,321	\$ 10,000
<u>Fund 601- Equipment Replacement Fund</u>					
3901 Sale of Surplus Property	\$ (15,487)	\$ (184,600)	\$ -	\$ -	\$ -
3909 Miscellaneous Revenue	398,802	1,135,210	-	161,833	-
3912 Replacement Charge to Other Dept.	1,584,636	1,863,719	2,089,441	1,567,081	994,379
3914 City Clerk Reports	-	30,882	-	-	-
3970 Wiseburn Aquatics	-	40,000	-	-	-
Total Equipment Replacement Fund	\$ 1,967,951	\$ 2,885,211	\$ 2,089,441	\$ 1,728,914	\$ 994,379
<u>Fund 602 - Liability Insurance Fund</u>					
3911 Charges to Other Departments	\$ 1,985,688	\$ 1,966,968	\$ 1,893,779	\$ 1,420,334	\$ 1,395,900
3913 Recovery of Claims Paid	44,063	4,944	20,400	-	-
Total Liability Insurance Fund	\$ 2,029,751	\$ 1,971,912	\$ 1,914,179	\$ 1,420,334	\$ 1,395,900
<u>Fund 603 - Workers' Comp Reserves Fund</u>					
3911 Charges to Other Departments	\$ 2,559,980	\$ 2,916,272	\$ 2,883,235	\$ 2,435,140	\$ 2,810,924

CITY OF EL SEGUNDO
ESTIMATED REVENUES/OTHER FINANCING SOURCES
ALL FUNDS
FISCAL YEAR 2020-2021

FUND / ACCOUNT / DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
3913 Recovery of Claims Paid	283,971	469,556	91,800	479,275	100,000
Total Workers' Comp Fund	\$ 2,843,951	\$ 3,385,828	\$ 2,975,035	\$ 2,914,415	\$ 2,910,924
Total Revenues	\$ 120,538,044	\$ 136,361,124	\$ 123,234,308	\$ 87,380,220	\$ 89,514,020
Total Interfund Transfers	3,189,700	3,350,000	2,749,000	1,249,000	1,250,000
GRAND TOTAL	\$ 123,727,744	\$ 139,711,124	\$ 125,983,308	\$ 88,629,220	\$ 90,764,020

**CITY OF EL SEGUNDO
SCHEDULE OF INTERFUND TRANSFERS
FISCAL YEAR 2020-2021**

<u>FUND</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
General Fund (001)	\$ 948,708	\$ 1,250,000
Traffic Safety (104)	-	25,000
Capital Improvement Fund (301)	1,250,000	-
Economic Uncertainty Fund (401)	-	923,708
Total	<u>\$ 2,198,708</u>	<u>\$ 2,198,708</u>

CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY FUND/BY DEPARTMENT
ALL FUNDS
FISCAL YEAR 2020-2021

FUND/DEPARTMENT	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>GENERAL FUND (001)</u>					
City Council	\$ 289,229	\$ 252,434	\$ 319,432	\$ 207,428	\$ 260,903
City Clerk	517,139	462,602	722,838	341,385	421,157
City Manager	1,729,903	2,117,199	2,526,032	1,269,227	1,909,586
City Attorney	802,137	704,081	585,450	372,515	561,950
Information Technology Services	1,584,633	2,122,863	2,774,264	1,894,201	2,440,068
Human Resources	768,062	919,582	1,430,937	685,045	917,405
Finance	2,355,035	2,287,280	2,767,940	1,776,955	2,038,556
Police Department	21,249,070	21,984,204	23,175,793	16,556,041	17,879,525
Fire Department	16,500,465	16,275,539	17,015,860	12,347,219	13,068,393
Development Services	3,040,577	2,723,270	3,286,639	2,084,719	2,609,024
Public Works	8,522,064	9,702,018	10,670,759	6,697,508	7,253,488
Recreation & Parks	2,790,892	3,308,364	4,524,387	2,000,140	2,878,046
Library Services	2,184,188	2,330,520	2,489,245	1,680,450	1,783,414
Non-Departmental	7,224,751	6,959,604	5,743,964	5,025,996	3,780,218
Transfers Out	2,824,675	3,350,000	2,749,000	1,249,000	1,250,000
Total General Fund	\$ 72,382,820	\$ 75,499,560	\$ 80,782,540	\$ 54,187,829	\$ 59,051,732
<u>TRAFFIC SAFETY FUND (104)</u>					
Transfer to General Fund	\$ -	\$ -	\$ 140,000	\$ -	\$ 25,000
<u>GAS TAX FUND (106)</u>					
Public Works	\$ 118,906	\$ 165,012	\$ 106,681	\$ 101,139	\$ 253,221
Capital Improvement Projects	946,176	750,168	300,000	-	450,000
Total Gas Tax Fund	\$ 1,065,082	\$ 915,180	\$ 406,681	\$ 101,139	\$ 703,221
<u>ASSET FORFEITURE FUND (109)</u>					
Police	\$ 77,513	\$ 242,270	\$ 375,500	\$ 135,329	\$ 316,000
Capital Improvement Projects	100,062	304,213	370,000	60,794	650,000
Total Asset Forfeiture	\$ 177,575	\$ 546,483	\$ 745,500	\$ 196,123	\$ 966,000
<u>MEASURE "R" FUND (110)</u>					
Capital Improvement Projects	\$ 116,376	\$ 592,271	\$ 563,866	\$ -	\$ 5,000,000
<u>CDBG FUND (111)</u>					
Capital Improvement Projects	65,150	-	152,556	-	100,000
Total CDBG Fund	\$ 65,150	\$ -	\$ 152,556	\$ -	\$ 100,000
<u>PROPOSITION "A" FUND (112)</u>					
Recreation & Parks	\$ 272,189	\$ 251,322	\$ 390,356	\$ 192,074	\$ 244,068
<u>PROPOSITION "C" FUND (114)</u>					
Recreation & Parks	\$ 57,385	\$ 59,860	\$ 107,053	\$ 22,346	\$ 70,502
Capital Improvement Projects	199,067	73,748	240,000	107,721	420,000
Total Prop "C" Fund	\$ 256,452	\$ 133,608	\$ 347,053	\$ 130,067	\$ 490,502

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY FUND/BY DEPARTMENT
ALL FUNDS
FISCAL YEAR 2020-2021**

FUND/DEPARTMENT	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>AQMD FUND (115)</u>					
Non-Departmental/Automotive	\$ -	\$ -	\$ 63,000	\$ -	\$ 90,000
<u>RSI FUND (116)</u>					
Planning & Building Safety	\$ 133,125	\$ 607	\$ -	\$ 233	\$ 800
Total RSI Fund	\$ 133,125	\$ 607	\$ -	\$ 233	\$ 800
<u>HYPERION MITIGATION FUND (117)</u>					
Planning & Building Safety	\$ 5,671	\$ 5,789	\$ 8,250	\$ 4,531	\$ 9,050
<u>TDA 3 - SB 821 BIKEWAY FUND (118)</u>					
Capital Improvement Projects	\$ 18,595	\$ 42,183	\$ 50,000	\$ -	\$ 45,000
<u>COPS FUND (120)</u>					
Police	\$ 264,401	\$ 34,149	\$ 175,000	\$ 43,472	\$ 275,000
<u>LAWA FUND (122)</u>					
Transfer to RSI	\$ -	\$ 1,140,751	\$ -	\$ -	\$ -
<u>PSAF (PROP 172) FUND (123)</u>					
Fire	\$ -	\$ -	\$ 100,000	\$ -	\$ 125,000
Total PSAF (Prop 172) Fund	\$ -	\$ -	\$ 100,000	\$ -	\$ 125,000
<u>FEDERAL GRANTS FUND (124)*</u>					
Police and Fire	\$ 214,000	\$ 237,920	\$ 150,000	\$ -	\$ 250,000
<u>STATE/COUNTY GRANTS FUND (125)*</u>					
Recreation & Parks (RPOSD)	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Recreation & Parks (CalBev)	5,000	4,738	5,000	-	5,000
CA Prop 68 Per Capital - Acacia Park	-	-	-	-	190,000
West Basin	-	1,000	-	-	1,000
Police STC	-	2,939	-	-	5,000
Police Mental Health	-	-	-	-	4,000
Police Bullet Proof Vest	-	-	-	-	5,000
Police Alcohol Beverage Control Grant	-	8,283	-	-	-
LA County Homeless Initiative	-	411	-	-	-
Fire (CUPA)	-	811	-	-	3,000
Library (CALIFA Broadband Fiber)	25,033	31,027	35,000	-	-
Library (CLSA)	-	-	-	-	5,000
Library (Ca. State Library)	18,841	-	-	-	10,000
Total State/County Grants Fund	\$ 78,874	\$ 49,209	\$ 40,000	\$ -	\$ 228,000
<u>CUPA FUND (126)</u>					
Fire	\$ 331,777	\$ 315,310	\$ 641,065	\$ 431,339	\$ 521,407
<u>MEASURE M (127)</u>					

CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY FUND/BY DEPARTMENT
ALL FUNDS
FISCAL YEAR 2020-2021

FUND/DEPARTMENT	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
Capital Improvement Projects	\$ -	\$ -	\$ 241,500	\$ -	\$ 550,000
<u>SB - 1 (128)</u>					
Capital Improvement Projects	\$ 94,000	\$ 19,494	\$ 285,071	\$ -	\$ 500,000
<u>CASP (129)</u>					
Planning	\$ -	\$ -	\$ 25,000	\$ -	\$ 40,000
<u>AFFORDABLE HOUSING (130)</u>					
Affordable Housing	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Affordable Housing Fund	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<u>COUNTY STORM WATER PROGRAM (131)</u>					
Capital Improvement Projects	-	-	-	-	850,000
Total County Storm Water Program	\$ -	\$ -	\$ -	\$ -	\$ 850,000
<u>DEBT SERVICE FUND (202)</u>					
Debt Service	\$ 534,048	\$ 533,124	\$ 545,000	\$ -	\$ 545,000
<u>CAPITAL IMPROVEMENT FUND (301)</u>					
Capital Improvement Projects	\$ 2,059,140	\$ 1,291,785	\$ 2,749,000	\$ -	\$ 1,250,000
<u>ECONOMIC UNCERTAINTY FUND (401)</u>					
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ 923,708
<u>WATER UTILITY FUND (501)</u>					
Public Works (Water Operations)	\$ 27,552,424	\$ 26,161,929	\$ 27,812,670	\$ 15,760,307	\$ 20,183,273
Capital Improvement Projects	40,316	79,348	1,810,000	116,702	1,900,000
Total Water Utility Fund	\$ 27,592,740	\$ 26,241,277	\$ 29,622,670	\$ 15,877,009	\$ 22,083,273
<u>WASTEWATER FUND (502)</u>					
Public Works (Wastewater Operations)	\$ 3,497,285	\$ 2,655,023	\$ 4,175,334	\$ 2,594,721	\$ 3,865,165
Capital Improvement Projects	24,679	2,184	1,060,000	124,567	795,000
Total Wastewater Fund	\$ 3,521,964	\$ 2,657,207	\$ 5,235,334	\$ 2,719,288	\$ 4,660,165
<u>GOLF COURSE FUND (503)</u>					
Recreation & Parks	\$ 1,755,313	\$ 1,438,582	\$ 1,417,800	\$ 839,728	\$ 727,000
<u>SENIOR HOUSING (504)</u>					
Senior Housing	\$ 22,612	\$ 21,272	\$ 14,113	\$ 10,039	\$ 15,500
Capital Improvement Projects	-	-	60,000	-	60,000
Total Senior Housing Fund	\$ 22,612	\$ 21,272	\$ 74,113	\$ 10,039	\$ 75,500
<u>SOLIDWASTE FUND (505)</u>					
Public Works (Recycling Operations)	\$ -	\$ -	\$ 230,000	\$ 184,960	\$ 230,000
Total Solid Waste Fund	\$ -	\$ -	\$ 230,000	\$ 184,960	\$ 230,000

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY FUND/BY DEPARTMENT
ALL FUNDS
FISCAL YEAR 2020-2021**

FUND/DEPARTMENT	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>EQUIP REPLACEMENT FUND (601)**</u>					
Various Equipment Citywide	\$ 1,303,303	\$ 2,284,884	\$ 7,849,761	\$ 403,273	\$ 7,871,674
<u>LIABILITY INSURANCE FUND (602)</u>					
Non-Departmental	\$ 1,527,339	\$ 1,479,889	\$ 1,783,333	\$ 1,344,854	\$ 1,269,399
<u>WORKERS' COMP FUND (603)</u>					
Non-Departmental	\$ 3,622,186	\$ 2,719,184	\$ 2,934,272	\$ 2,729,714	\$ 2,564,421
<u>TRUST FUND SPECIAL REVENUE / DONATIONS FUND (702)</u>					
Non-Departmental	\$ -	\$ 1,315,824	\$ -	\$ 252,821	\$ 600,000
<u>TRUST FUND CULTURAL DEVELOPMENT FUND (704)</u>					
Non-Departmental	\$ -	\$ -	\$ -	\$ -	\$ 486,850
<u>TRUST FUND NONREFUNDABLE PROJECT DEPOSITS FUND (708)</u>					
Non-Departmental	\$ 488,110	\$ -	\$ -	\$ -	\$ 1,700,000
GRAND TOTAL ALL FUNDS	\$ 117,902,842	\$ 119,766,864	\$ 137,748,721	\$ 79,648,493	\$ 115,251,769

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY FUNCTION
ALL FUNDS
FISCAL YEAR 2020-2021**

FUNCTION / FUND / DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>General Government</u>					
General Fund					
City Council	\$ 289,229	\$ 252,434	\$ 319,432	\$ 207,428	\$ 260,903
City Clerk	517,139	462,602	722,838	341,385	421,157
City Manager	1,187,785	1,322,857	1,984,194	993,614	1,332,631
City Attorney	802,137	704,081	585,450	372,515	561,950
Human Resources	768,062	919,582	1,430,937	685,045	917,405
Finance	2,355,035	2,287,280	2,767,940	1,776,955	2,038,556
Information Systems	1,584,633	2,122,863	2,774,264	1,894,201	2,440,068
Equipment Maintenance	1,084,955	1,273,792	1,583,499	821,137	879,498
Government Buildings	1,796,899	1,948,382	2,213,572	1,416,451	1,590,051
Non-Departmental	7,224,751	6,959,604	5,743,964	5,025,996	3,780,218
Transfers Out	2,824,675	3,350,000	2,749,000	1,249,000	1,250,000
Sub-total General Fund	\$ 20,435,300	\$ 21,603,477	\$ 22,875,090	\$ 14,783,727	\$ 15,472,436
Other Funds					
Debt Service Fund	\$ 534,048	\$ 533,124	\$ 545,000	\$ -	\$ 545,000
Capital Improvement Fund	2,059,140	1,291,785	2,749,000	-	1,250,000
Economic Uncertainty	-	-	-	-	923,708
Equipment Replacement Fund	1,303,303	2,284,884	7,849,761	403,273	7,871,674
Liability Insurance Fund	1,527,339	1,479,889	1,783,333	1,344,854	1,269,399
Workers' Compensation Fund	3,622,186	2,719,184	2,934,272	2,729,714	2,564,421
Sub-total Other Funds	\$ 9,046,016	\$ 8,308,866	\$ 15,861,366	\$ 4,477,841	\$ 14,424,202
Total General Government	\$ 29,481,316	\$ 29,912,343	\$ 38,736,456	\$ 19,261,568	\$ 29,896,638
<u>Public Safety</u>					
General Fund					
Police Protection	\$ 21,249,070	\$ 21,984,204	\$ 23,175,793	\$ 16,556,041	\$ 17,879,525
Fire Protection	16,117,146	15,856,854	16,577,834	12,115,146	12,742,273
Building Safety	1,463,472	1,332,822	1,635,631	1,015,692	1,354,019
Emergency Management	383,319	418,685	438,026	232,073	326,120
Sub-total General Fund	\$ 39,213,007	\$ 39,592,565	\$ 41,827,284	\$ 29,918,952	\$ 32,301,937
Other Funds					
Asset Forfeiture Fund	\$ 177,575	\$ 546,483	\$ 745,500	\$ 196,123	\$ 966,000
COPS Fund	264,401	34,149	175,000	43,472	275,000
Federal Grants Fund	214,000	237,920	150,000	-	250,000
State Grants Fund	43,874	40,532	35,000	-	27,000
PSAF Fund	-	-	100,000	-	125,000
CUPA Fund	331,777	315,310	641,065	431,339	521,407
Sub-total Other Funds	\$ 1,031,627	\$ 1,174,394	\$ 1,846,565	\$ 670,934	\$ 2,164,407
Total Public Safety	\$ 40,244,634	\$ 40,766,959	\$ 43,673,849	\$ 30,589,886	\$ 34,466,344

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY FUNCTION
ALL FUNDS
FISCAL YEAR 2020-2021**

FUNCTION / FUND / DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>Transportation</u>					
General Fund					
Public Works Administration	\$ 133,352	\$ 141,695	\$ 382,049	\$ 97,241	\$ 194,680
Engineering	821,825	934,504	756,477	648,791	518,410
Street Services	418,183	436,405	501,481	345,499	362,518
Street Maintenance	478,892	609,885	878,280	410,155	453,476
Traffic Safety	782,297	617,062	896,926	572,404	591,978
Storm Drains	297,055	374,411	522,105	275,293	246,978
Sub-total General Fund	\$ 2,931,604	\$ 3,113,962	\$ 3,937,318	\$ 2,349,383	\$ 2,368,041
Other Funds					
Gas Tax Fund	\$ 1,065,082	\$ 915,180	\$ 406,681	\$ 101,139	\$ 703,221
Traffic Safety Fund	-	-	140,000	-	25,000
Proposition "A" Fund	272,189	251,322	390,356	192,074	244,068
Proposition "C" Fund	256,452	133,608	347,053	130,067	490,502
Measure "R" Fund	116,376	592,271	563,866	-	5,000,000
AQMD Fund	-	-	63,000	-	90,000
TDA 3 - SB 821 Bikeway	18,595	42,183	50,000	-	45,000
Measure M	-	-	241,500	-	550,000
SB - 1	94,000	19,494	285,071	-	500,000
Sub-total Other Funds	\$ 1,822,694	\$ 1,954,058	\$ 2,487,527	\$ 423,280	\$ 7,647,791
Total Transportation	\$ 4,754,298	\$ 5,068,020	\$ 6,424,845	\$ 2,772,663	\$ 10,015,831
<u>Community Development</u>					
General Fund					
Development Services Admin	\$ 399,506	\$ 326,408	\$ 387,021	\$ 247,092	\$ 285,434
Development Services	1,102,247	989,626	1,170,039	762,241	894,415
Economic Development	542,118	794,342	541,838	275,613	576,955
Senior In-Home Care	19,479	18,838	23,983	12,842	22,458
Juvenile Diversion	5,555	10,922	19,000	9,804	9,000
Delivered Meals	39,405	32,354	36,965	29,473	29,698
Community Outreach Admin	10,913	12,300	14,000	7,575	14,000
Sub-total General Fund	\$ 2,119,223	\$ 2,184,790	\$ 2,192,846	\$ 1,344,640	\$ 1,831,960
Other Funds					
CDBG Fund	\$ 65,150	\$ -	\$ 152,556	\$ -	\$ 100,000
RSI Fund	133,125	607	-	233	800
LAWA Fund	-	1,140,751	-	-	-
CASP Fund	-	-	25,000	-	40,000
Affordable Housing	-	-	-	-	200,000
Sub-total Other Funds	\$ 198,275	\$ 1,141,358	\$ 177,556	\$ 233	\$ 340,800
Total Community Development	\$ 2,317,498	\$ 3,326,148	\$ 2,370,402	\$ 1,344,873	\$ 2,172,760

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY FUNCTION
ALL FUNDS
FISCAL YEAR 2020-2021**

FUNCTION / FUND / DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>Health</u>					
General Fund					
Solid Waste Recycling	\$ 545,301	\$ 824,343	\$ 363,937	\$ 322,190	\$ 392,394
Sub-total General Fund	\$ 545,301	\$ 824,343	\$ 363,937	\$ 322,190	\$ 392,394
Other Funds					
Hyperion Mitigation Fund	\$ 5,671	\$ 5,789	\$ 8,250	\$ 4,531	\$ 9,050
Solid Waste Recycling	-	-	230,000	184,960	230,000
County Stormwater Program	-	-	-	-	850,000
Sub-total Other Funds	\$ 5,671	\$ 5,789	\$ 238,250	\$ 189,491	\$ 1,089,050
Total Health	\$ 550,972	\$ 830,132	\$ 602,187	\$ 511,681	\$ 1,481,444
<u>Cultural & Leisure</u>					
General Fund					
Library Services	\$ 2,184,188	\$ 2,330,520	\$ 2,489,245	\$ 1,680,450	\$ 1,783,414
Recreation & Parks	4,954,197	5,849,903	7,096,820	3,788,487	4,901,549
Sub-total General Fund	\$ 7,138,385	\$ 8,180,423	\$ 9,586,065	\$ 5,468,937	\$ 6,684,963
Other Funds					
State/County Grants Fund	\$ 35,000	\$ 8,677	\$ 5,000	-	\$ 201,000
Golf Course Fund	1,755,313	1,438,582	1,417,800	839,728	727,000
Trust Funds	488,110	1,315,824	-	252,821	2,786,850
Senior Housing	22,612	21,272	74,113	10,039	75,500
Sub-total Other Funds	\$ 2,301,035	\$ 2,784,355	\$ 1,496,913	\$ 1,102,588	\$ 3,790,350
Total Cultural & Leisure	\$ 9,439,420	\$ 10,964,778	\$ 11,082,978	\$ 6,571,525	\$ 10,475,313
<u>Utilities</u>					
Water Fund	\$ 27,592,740	\$ 26,241,277	\$ 29,622,670	\$ 15,877,009	\$ 22,083,273
Wastewater Fund	3,521,964	2,657,207	5,235,334	2,719,288	4,660,165
Total Utilities	\$ 31,114,704	\$ 28,898,484	\$ 34,858,004	\$ 18,596,297	\$ 26,743,438
TOTAL GENERAL FUND	\$ 72,382,820	\$ 75,499,560	\$ 80,782,540	\$ 54,187,829	\$ 59,051,732
TOTAL OTHER FUNDS	\$ 45,520,022	\$ 44,267,304	\$ 56,966,181	\$ 25,460,664	\$ 56,200,037
GRAND TOTAL ALL FUNDS	\$ 117,902,842	\$ 119,766,864	\$ 137,748,721	\$ 79,648,493	\$ 115,251,769

**CITY OF EL SEGUNDO
PRELIMINARY REVENUES AND EXPENDITURES SUMMARY
GENERAL FUND
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>Revenues & Other Sources</u>					
Taxes	\$ 63,198,655	\$ 65,393,370	\$ 63,876,500	\$ 47,922,510	\$ 48,776,685
Other Licenses & Permits	1,858,935	2,322,187	1,688,358	1,505,494	1,153,769
Fines & Forfeitures	451,366	566,550	412,020	180,500	294,000
Use of Money & Property	554,868	2,167,244	824,000	332,859	603,000
Intergovernmental	1,705,947	1,801,339	1,851,490	1,923,848	1,942,770
Charges for Services	5,433,178	5,255,706	5,298,845	3,066,061	3,415,836
Other Revenues	2,386,294	2,701,861	2,618,995	1,282,521	1,916,964
Transfers In	346,446	-	140,000	140,000	948,708
Total Revenues & Other Sources	\$ 75,935,689	\$ 80,208,257	\$ 76,710,208	\$ 56,353,793	\$ 59,051,732
<u>Expenditures & Other Uses</u>					
General Government*	\$ 17,610,625	\$ 18,253,477	\$ 20,126,090	\$ 13,534,727	\$ 14,222,436
Public Safety	39,213,007	39,592,565	41,827,284	29,918,952	32,301,937
Transportation	2,931,604	3,113,962	3,937,318	2,349,383	2,368,041
Community Development	2,119,223	2,184,790	2,192,846	1,344,640	1,831,960
Health	545,301	824,343	363,937	322,190	392,394
Culture & Leisure	7,138,385	8,180,423	9,586,065	5,468,937	6,684,963
Transfers Out*	2,824,675	3,350,000	2,749,000	1,249,000	1,250,000
Total Expenditures & Other Uses	\$ 72,382,820	\$ 75,499,560	\$ 80,782,540	\$ 54,187,829	\$ 59,051,732
Balance**	\$ 3,552,869	\$ 4,708,697	\$ (4,072,332)	\$ 2,165,964	\$ 0

CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2020-2021

ACCOUNT / DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4101 Salaries Full-Time	\$ 23,219,377	\$ 24,505,372	\$ 26,447,133	\$ 18,785,713	\$ 20,034,579
4102 Salaries Part-Time	1,875,639	2,100,431	2,956,908	1,432,692	1,968,207
4103 Overtime	1,877,440	1,654,151	1,645,418	1,060,554	1,173,216
4105 Holiday Pay	684,474	678,437	821,941	739,187	804,819
4107 FLSA Overtime	393,719	459,050	455,000	363,548	375,000
4108 Vacation Leave Payout	401,294	318,808	400,000	285,297	-
4109 Vac/Sick Pay - Termination	557,901	478,332	525,000	471,097	500,000
4110 Leave Replacement	1,648,814	1,429,106	1,550,000	990,238	1,143,750
4112 Compensated Sick Time	150,161	171,522	215,000	310,828	-
4113 Reimbursable Overtime	(25,363)	25,711	50,000	168,072	60,750
4116 Standby Pay	29,045	30,875	26,500	22,002	17,906
4117 Opt - Out Payments	-	78,097	-	22,100	33,275
4201 Retirement CalPERS	12,521,135	13,124,132	12,777,947	9,518,731	10,142,727
4202 FICA	1,210,528	1,317,264	1,381,517	1,000,198	1,018,672
4203 Workers' Compensation	2,508,120	2,752,403	3,001,061	2,305,631	2,072,711
4204 Group Insurance	5,463,007	5,833,667	6,930,883	4,253,901	6,116,043
4205 Uniform Allowance	11,870	10,218	26,526	7,661	18,330
4209 PARS Expense	2,137,674	158,000	142,200	152,487	-
4210 OPEB Liability	394,600	632,414	550,140	370,283	-
4211 401(a) Employer's Contribution	-	5,457	-	18,525	-
4215 Uniform Replacement	88,350	98,530	116,500	77,392	88,450
4221 Car Allowance	-	1,605	-	4,395	1,500
4251 CalPERS Payments	-	3,332	-	14,119	-
Total Salaries & Benefits	\$ 55,147,785	\$ 55,866,914	\$ 60,019,674	\$ 42,374,651	\$ 45,569,935
4999 Cash Over / Short	\$ 141	\$ 181	\$ -	\$ 119	\$ -
5201 Office Supplies	6,541	5,862	5,000	6,033	3,375
5203 Repair & Maintenance Supplies	66,146	88,135	112,400	38,622	72,049
5204 Operating Supplies	721,229	862,432	924,500	547,925	648,133
5206 Computer Supplies	76,248	46,396	68,700	213,156	43,313
5207 Small Tools & Equipment	12,219	18,642	30,000	24,737	19,438
5211 Photo Supplies	2,137	1,775	5,000	4,691	8,017
5212 Prisoner Meals	5,327	1,583	6,200	1,669	2,625
5214 Housing Supplies	24,086	5,119	13,500	8,790	10,125
5215 Vehicle Gasoline Charge	206,774	180,771	250,000	158,682	142,500
5218 Training Materials and Supplies	41,234	35,823	76,252	31,540	35,250
5220 Computer Refresh Charges	109,859	108,900	-	-	-
5255 CPR Class Operating Supplies	75	2,338	2,500	-	1,875
5420 Reimbursable Expenditures	-	-	-	(189,548)	-
5501 Books/Other Printed Materials	77,367	81,473	74,650	37,409	40,930
5503 Book Fair	1,708	189	-	492	-
5505 Young Peoples Books	21,389	17,970	23,250	557	16,500
5507 School Library Materials	3,259	1,821	3,200	428	2,400
6081 Miscellaneous Computer	9,509	55,984	115,000	12,125	77,625

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2020-2021**

ACCOUNT / DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6082 Broadband Fiber	9,963	13,297	15,000	10,835	-
6101 Gas	64,148	69,971	106,200	52,842	80,225
6102 Electricity	802,214	569,962	742,700	491,622	480,475
6103 Water	310,180	336,710	306,300	169,941	228,475
6104 Aquatics Electricity Charges	-	-	50,000	26,495	37,500
6105 Aquatics Gas Charges	-	84,168	70,000	49,672	63,750
6139 Bank Service Charges	39,620	49,818	47,400	42,003	38,000
6201 Advertising/Publishing	339,253	108,697	479,800	61,977	340,549
6203 Copy Machine Charges	-	22,268	96,000	81,271	64,800
6205 Other Printing & Binding	15,248	24,547	36,150	15,197	17,838
6206 Contractual Services	3,747,005	4,623,880	4,123,739	2,749,347	3,284,084
6207 Equip Replacement Charges	1,335,744	1,817,253	1,913,177	1,435,030	926,467
6208 Dues & Subscriptions	89,303	79,079	135,601	56,237	86,754
6209 Dump Fees	-	-	15,000	1,626	-
6210 Haz Materials Disposal Fees	-	195	3,000	-	2,250
6211 Insurance & Bonds	365,678	449,291	526,000	410,911	417,600
6212 Laundry & Cleaning	23,832	22,874	35,500	21,598	20,525
6213 Meetings & Travel	146,712	176,190	272,640	149,957	120,093
6214 Professional/Technical	2,455,522	2,795,331	2,909,572	1,637,396	1,799,980
6215 Repair & Maintenance	83,335	155,885	305,360	136,637	204,185
6216 Rental Charges	15,000	15,360	17,200	11,250	16,000
6217 Software Maintenance	476,687	514,351	888,591	643,312	691,635
6218 Hardware Maintenance	4,608	10,848	12,000	11,652	8,100
6219 Network Operating Charge	(20,600)	(20,340)	(20,600)	(15,450)	(24,375)
6221 Educational Incentive	8,477	3,005	-	-	-
6222 Lease Payment Parking Garage	292,816	295,111	309,711	245,179	236,250
6223 Training & Education	156,645	197,764	455,218	106,864	302,896
6224 Vehicle Operating Charges	91,542	243,833	300,000	57,492	198,750
6225 PD Admin/POST Training/Educ	(7,116)	(19,405)	-	922	-
6244 Other Unclassified Expense	3,486	3,916	5,000	15,881	5,000
6245 Employee Recognition	7,319	8,168	-	-	-
6247 Unemployment Compensation	27,382	22,069	45,000	-	25,000
6249 Fees & Licenses	9,514	10,176	15,250	4,485	7,600
6250 Volunteer Recognition	1,628	1,597	-	-	-
6251 Communication/Mobile Radio	30,823	35,944	20,141	5,576	7,231
6253 Postage	34,518	29,054	31,250	9,620	18,381
6254 Telephone	326,372	327,179	420,128	233,913	277,620
6255 ESMC Recodification	9,920	6,876	12,000	1,825	12,000
6257 Public Education	15,459	17,890	29,000	230	25,275
6259 Breathing Apparatus	1,974	4,382	20,000	400	5,625
6260 Equipment Leasing Costs	90,097	56,484	101,000	11,337	62,554
6262 Testing/Recruitment	13,702	17,297	18,300	8,785	10,980
6263 Commissioners Expense	5,577	4,780	10,300	2,510	7,428

**CITY OF EL SEGUNDO
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2020-2021**

ACCOUNT / DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6272 Court Costs	338	-	-	-	-
6273 In-Custody Medical Charges	25,000	33,995	17,000	28,049	37,500
6274 Investigations Expense	5,521	9,776	14,100	7,160	4,500
6275 K-9 Dog Care Services	28,808	10,236	10,600	6,887	7,950
6277 Resource Databases	28,337	21,887	28,600	17,523	19,225
6278 Computer Charges	-	-	29,200	-	-
6281 Emergency Facilities Maintenance	171,566	119,994	250,000	38,592	112,500
6282 Emergency Repair	12,380	14,215	25,000	-	15,938
6288 S.W.A.T. Program	18,502	19,800	19,800	9,065	3,750
6289 Educational Reimbursement	54,169	84,521	45,000	30,565	22,591
6297 Credit Card Fees	85,706	16,437	20,000	12,143	15,000
6301 Legal Counsel	551,735	446,489	370,000	251,645	378,000
6302 Plaintiff & Defense Litigation	96,687	47,142	100,000	98,683	148,500
6304 Smoky Hollow Parking in Lieu	-	73,838	-	16,750	-
6310 Labor Negotiation	121,783	85,198	100,000	8,981	15,000
6311 Code Enforcement	32,356	125,252	15,000	13,206	20,000
6401 Community Promotions	1,364	54,976	17,000	15,000	-
6403 Sister City	-	183	5,000	-	5,000
6405 ESUSD Funding Agreement	96,489	111,043	114,696	59,896	70,000
6406 LAX Master Plan Intervention	58,488	112,011	150,000	41,854	93,750
6407 Washington Lobbyist	68,750	75,000	75,000	40,500	-
6409 Audiovisual Materials	-	-	2,000	950	1,500
6410 E-Books	-	-	5,600	12,925	15,938
Total Maintenance & Operations	\$ 14,266,814	\$ 16,163,142	\$ 18,002,376	\$ 10,564,178	\$ 12,218,297
8104 Capital / Equipment	\$ 51,486	\$ 88,990	\$ -	\$ -	\$ -
8105 Capital / Automotive	17,605	-	-	-	-
8108 Computer / Hardware	74,455	30,514	11,490	-	13,500
Total Capital Outlay	\$ 143,546	\$ 119,504	\$ 11,490	\$ -	\$ 13,500
9400 Transfers Out	\$ 2,824,675	\$ 3,350,000	\$ 2,749,000	\$ 1,249,000	\$ 1,250,000
TOTAL GENERAL FUND	\$ 72,382,820	\$ 75,499,560	\$ 80,782,540	\$ 54,187,829	\$ 59,051,732

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2017-18 TO FY 2020-21**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	PROPOSED FY 2020-21
<u>City Council</u>				
City Council**	5.00	5.00	5.00	5.00
Executive Assistant	1.00	1.00	1.00	1.00
Total City Council	6.00	6.00	6.00	6.00
<u>City Clerk</u>				
City Clerk**	1.00	1.00	1.00	1.00
Deputy City Clerk I	1.00	1.00	1.00	1.00
Deputy City Clerk II	1.00	1.00	1.00	1.00
Records Technician	1.00	1.00	1.00	1.00
Sub-total Full-Time	4.00	4.00	4.00	4.00
<u>Part-Time FTEs</u>				
Office Specialist I	0.10	0.10	-	-
Sub-total Part-Time	0.10	0.10	-	-
Total City Clerk	4.10	4.10	4.00	4.00
** Elected part-time positions				
<u>City Manager's Office</u>				
City Manager	1.00	1.00	1.00	1.00
Deputy City Manager	-	-	1.00	1.00
Economic Development Manager	1.00	1.00	-	-
Economic Development Coordinator	-	1.00	1.00	1.00
Emergency Management Coordinator	1.00	1.00	-	-
Executive Assistant	-	-	1.00	1.00
Senior Executive Assistant	1.00	1.00	-	-
Community Cable Program Specialist	-	-	1.00	1.00
Computer Graphics Designer	-	-	1.00	1.00
Management Analyst	-	-	1.00	1.00
Media Supervisor	-	-	-	1.00
PIO / Legislative Affairs Manager	-	-	1.00	-
Sub-total Full-Time	4.00	5.00	8.00	8.00
<u>Part-Time FTEs</u>				
Administrative Intern	0.50	0.50	-	-
Video Technician	-	-	2.85	2.85
Sub-total Part-Time	0.50	0.50	2.85	2.85
Total City Manager's Office	4.50	5.50	10.85	10.85

**CITY OF EL SEGUNDO
 FOUR-YEAR PERSONNEL SUMMARY
 BY DEPARTMENT
 FROM FY 2017-18 TO FY 2020-21**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	PROPOSED FY 2020-21
<u>Information Technology Services</u>				
Information Systems Director	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00
Information Systems Developer	1.00	1.00	-	-
Information Systems Specialist	3.00	3.00	1.00	1.00
Administrative Specialist	-	-	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Network Assistant	1.00	1.00	-	-
Senior Network Assistant	-	-	1.00	1.00
Technical Services Analyst	-	-	3.00	3.00
Sub-total Full-Time	8.00	8.00	9.00	9.00
<u>Part-Time FTEs</u>				
Administrative Intern	0.50	0.50	0.50	0.50
Sub-total Part-Time	0.50	0.50	0.50	0.50
Total Information Systems	8.50	8.50	9.50	9.50
<u>Human Resources Department</u>				
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00
Human Resources Assistant	1.00	1.00	1.00	1.00
Senior Human Resources Analyst	-	1.00	1.00	1.00
Sub-total Full-Time	4.00	5.00	5.00	5.00
<u>Part-Time FTEs</u>				
Administrative Intern	0.50	0.50	-	-
Office Specialist I	0.75	-	-	-
Sub-total Part-Time	1.25	0.50	-	-
Total Human Resources Department	5.25	5.50	5.00	5.00
<u>Finance Department</u>				
Director of Finance	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
Business Services Manager	-	-	-	1.00
Revenue Manager	1.00	1.00	1.00	-
Accounting Supervisor	1.00	1.00	1.00	1.00
Budget/Payroll Supervisor	1.00	1.00	-	-
Accountant	2.00	2.00	2.00	2.00
Accounting Technician	2.00	2.00	1.00	2.00
Accounts Specialist II	1.00	1.00	1.00	-

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2017-18 TO FY 2020-21**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	PROPOSED FY 2020-21
Administrative Specialist	1.00	1.00	-	-
Administrative Technical Specialist	-	-	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Management Analyst	-	-	1.00	1.00
Office Specialist II	-	-	1.00	1.00
Payroll Accountant	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00
Risk Manager	-	-	-	1.00
City Treasurer**	1.00	1.00	1.00	1.00
Deputy City Treasurer I	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00
Sub-total Full-Time	19.00	19.00	19.00	20.00
<u>Part-Time FTEs</u>				
Administrative Intern	-	-	-	0.25
Office Specialist	-	1.00	-	-
Sub-total Part-Time	-	1.00	-	0.25
Total Finance Department	19.00	20.00	19.00	20.25
<u>Police Department</u>				
Chief of Police	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00
Police Lieutenant	5.00	5.00	5.00	5.00
Police Sergeant	10.00	10.00	11.00	11.00
Crime Prevention Analyst II	1.00	1.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	1.00
Crime Scene Investigator/Property Officer	-	-	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	-	-	-	1.00
Police Assistant I/II	8.00	8.00	8.00	7.00
Police Officer	43.00	43.00	42.00	42.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Services Officer I/II	8.00	7.00	5.00	5.00
Police Trainee	-	2.00	2.00	2.00
Technical Services Analyst	1.00	1.00	-	-
Sub-total Full-time	82.00	83.00	82.00	82.00
<u>Part-Time FTEs</u>				
Background Investigator	1.50	-	-	-
Police Cadet	6.00	7.00	7.50	9.00
Police Services Officer I/II	-	2.00	1.00	1.00
Sub-total Part-Time	7.50	9.00	8.50	10.00

**CITY OF EL SEGUNDO
 FOUR-YEAR PERSONNEL SUMMARY
 BY DEPARTMENT
 FROM FY 2017-18 TO FY 2020-21**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	PROPOSED FY 2020-21
Total Police Department	89.50	92.00	90.50	92.00

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2017-18 TO FY 2020-21**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	PROPOSED FY 2020-21
<u>Fire Department</u>				
Fire Chief	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00
Fire Captain	9.00	9.00	9.00	9.00
Fire Engineer	9.00	9.00	9.00	9.00
Firefighter/Paramedic	15.00	15.00	15.00	15.00
Firefighter	6.00	6.00	6.00	6.00
Fire Marshal	1.00	1.00	1.00	1.00
Emergency Management Coordinator	-	-	1.00	1.00
Environmental Safety Manager	1.00	1.00	1.00	1.00
Principal Environmental Specialist (CUPA)	1.00	1.00	1.00	1.00
Fire Prevention Specialist	2.00	2.00	2.00	2.00
Administrative Specialist	1.00	1.00	1.00	1.00
Management Analyst (CUPA)	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Total Fire Department	51.00	51.00	52.00	52.00
<u>Development Services Department</u>				
Director of Development Services	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Building Safety Manager	1.00	1.00	1.00	1.00
Administrative Specialist*	0.50	-	-	-
Assistant Planner	2.00	2.00	2.00	2.00
Building Inspector I/II	1.00	1.00	1.00	1.00
Code Compliance Inspector	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Office Specialist II	1.00	1.00	-	-
Plan Check Engineer	1.00	1.00	1.00	1.00
Plan Examiner (MEP)	1.00	1.00	-	-
Planning Technician	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	2.00
RSI Manager	1.00	-	-	-
Senior Administrative Specialist	-	-	1.00	1.00
Senior Building Inspector	1.00	1.00	2.00	2.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00
Sub-total Full-Time	18.50	17.00	17.00	17.00

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2017-18 TO FY 2020-21**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	PROPOSED FY 2020-21
<u>Development Services (continued)</u>				
Total Planning & Bldg Safety Department	18.50	17.00	17.00	17.00
<u>Public Works Department</u>				
Director of Public Works	1.00	1.00	1.00	1.00
General Services Manager	1.00	1.00	1.00	1.00
Administrative Specialist (Water Fund)	0.50	0.50	1.00	1.00
Administrative Technical Specialist	1.00	1.00	1.00	1.50
City Engineer	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00
Equipment Mechanic I/II	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	2.00	2.00	2.00	3.00
Fire Equipment Mechanic	2.00	2.00	2.00	2.00
Management Analyst	1.00	-	-	-
Park Facilities Technician	-	-	-	1.00
Park Maintenance Superintendent	-	-	-	1.00
Park Maintenance Supervisor	-	-	-	2.00
Park Maintenance Worker II	-	-	-	5.00
Pool Maintenance Technician	1.00	1.00	1.00	-
Principal Civil Engineer	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	-	-	-
Senior Civil Engineer	2.00	2.00	2.00	2.00
Senior Engineer Associate	2.00	2.00	2.00	2.00
Senior Management Analyst	-	1.00	1.00	1.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00
Street Maintenance Worker I/II	6.00	6.00	6.00	6.00
Tree Maintenance Worker	-	-	-	2.00
Wastewater Supervisor	1.00	1.00	1.00	1.00
Wastewater Maintenance Leadworker	1.00	1.00	1.00	1.00
Wastewater Maintenance Worker I/II	4.00	4.00	4.00	4.00
Water Maintenance Leadworker	2.00	2.00	2.00	1.00
Water Maintenance Worker I/II	6.00	6.00	6.00	7.00
Water Meter Reader/Repairer	1.00	1.00	1.00	1.00
Water Supervisor	1.00	1.00	1.00	1.00
Sub-total Full-Time	48.50	47.50	48.00	59.50

**CITY OF EL SEGUNDO
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT
FROM FY 2017-18 TO FY 2020-21**

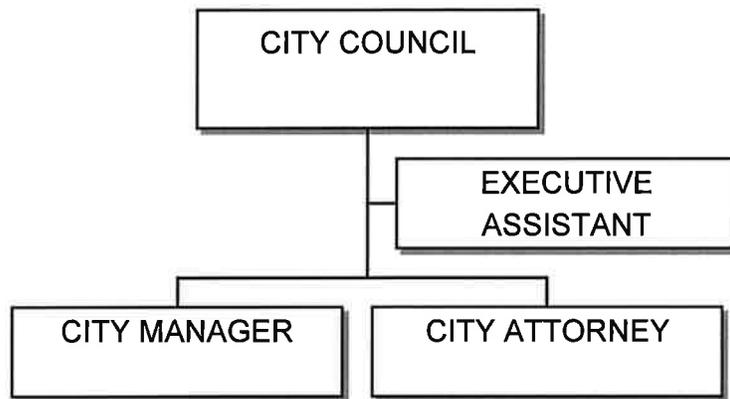
DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	PROPOSED FY 2020-21
<u>Public Works (continued)</u>				
<u>Part-Time FTEs</u>				
Administrative Specialist	0.75	0.75	0.50	0.50
Custodian	1.50	1.00	1.00	1.00
Facilities Maintenance Worker	-	1.00	-	-
Water Maintenance Worker I/II	0.75	-	-	-
Sub-total Part-Time	3.00	2.75	1.50	1.50
Total Public Works Department	51.50	50.25	49.50	61.00
<u>Recreation & Parks Department</u>				
Director of Recreation & Parks	1.00	1.00	1.00	0.50
Recreation Superintendent	1.00	1.00	1.00	1.00
Community Cable Program Manager	1.00	1.00	-	-
Community Cable Program Specialist	1.00	1.00	-	-
Computer Graphics Designer	1.00	1.00	-	-
Park Facilities Technician	1.00	1.00	1.00	-
Park Maintenance Superintendent	1.00	1.00	1.00	-
Park Maintenance Supervisor	2.00	2.00	2.00	-
Park Maintenance Worker II	5.00	5.00	5.00	-
Recreation Coordinator	2.00	2.00	2.00	2.00
Recreation Supervisor	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Tree Maintenance Worker	2.00	2.00	2.00	-
Sub-total Full-Time	24.00	24.00	21.00	9.50
<u>Part-Time FTEs</u>				
Park Maintenance Worker I	3.00	3.00	3.00	3.00
Lifeguards	10.00	28.50	37.00	37.00
Recreation Leader	24.50	26.00	26.00	26.00
Video Technician	2.00	2.85	-	-
Sub-total Part-Time	39.50	60.35	66.00	66.00
Total Recreation & Parks Department	63.50	84.35	87.00	75.50

**CITY OF EL SEGUNDO
 FOUR-YEAR PERSONNEL SUMMARY
 BY DEPARTMENT
 FROM FY 2017-18 TO FY 2020-21**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	PROPOSED FY 2020-21
<u>Library Services Department</u>				
Director of Library Services	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Librarian I	2.00	2.00	2.00	2.00
Librarian II	1.00	1.00	1.00	-
Library Assistant	3.00	3.00	3.00	3.00
Senior Librarian	2.00	2.00	2.00	3.00
Senior Library Assistant	2.00	2.00	2.00	2.00
Sub-total Full-Time	12.00	12.00	12.00	12.00
<u>Part-Time FTEs</u>				
Library Assistant	3.10	3.91	3.91	2.49
Library Clerk I	2.75	3.50	3.50	3.50
Library Pages	-	-	-	-
Sub-total Part-Time	5.85	7.41	7.41	5.99
Total Library Services Department	17.85	19.41	19.41	17.99
Total Full-Time Positions*	281.00	281.50	283.00	284.00
Total Part-Time (FTE's)	58.20	82.11	86.76	87.09
Grand Total	339.20	363.61	369.76	371.09

* Includes 7 part-time elected officials.

**CITY OF EL SEGUNDO
CITY COUNCIL ORGANIZATION CHART
FISCAL YEAR 2020-2021**



**CITY OF EL SEGUNDO
CITY COUNCIL
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2017-2018 TO 2020-2021**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	BUDGETED FY 2020-21
<u>City Council</u>					
City Council**	5.00	5.00	5.00	5.00	5.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Total City Council	6.00	6.00	6.00	6.00	6.00

** Elected part-time position

**CITY OF EL SEGUNDO
CITY COUNCIL
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
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GENERAL FUND (001)

CITY COUNCIL (1101)

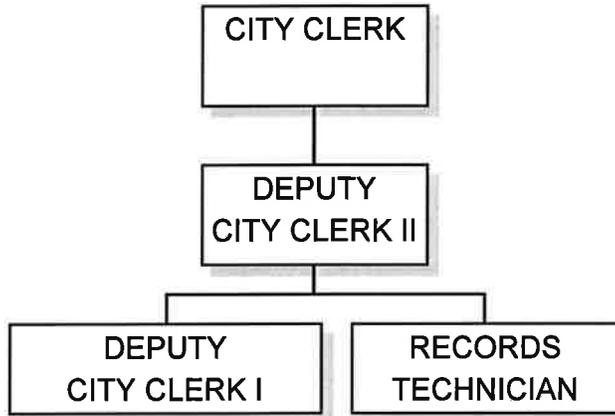
Salaries & Benefits	\$ 233,300	\$ 214,154	\$ 244,532	\$ 184,134	\$ 193,503
Maintenance & Operations	55,929	38,280	74,900	23,294	67,400
TOTAL CITY COUNCIL	\$ 289,229	\$ 252,434	\$ 319,432	\$ 207,428	\$ 260,903

Salaries & Benefits	\$ (51,029)	-20.87%
Maintenance & Operations	(7,500)	-10.01%
Total	\$ (58,529)	-18.32%

**CITY OF EL SEGUNDO
CITY COUNCIL
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
GENERAL FUND					
CITY COUNCIL					
4101 Salaries Full-Time	\$ 147,250	\$ 146,548	\$ 148,800	\$ 111,344	\$ 111,600
4201 Retirement CalPERS	30,782	25,363	37,463	24,648	29,222
4202 FICA	10,845	10,695	11,388	8,164	8,541
4203 Workers' Compensation	1,414	1,683	1,309	1,233	783
4204 Group Insurance	40,862	26,853	42,746	36,956	43,357
4210 OPEB liability	2,147	3,012	2,826	1,789	-
Total Salaries & Benefits	\$ 233,300	\$ 214,154	\$ 244,532	\$ 184,134	\$ 193,503
5204 Operating Supplies	\$ 2,794	\$ 2,790	\$ 2,600	\$ 2,659	\$ 2,600
5220 Computer Refresh Charges	1,900	1,900	-	-	-
6201 Advertising/Publishing	1,650	1,650	4,000	-	4,000
6208 Dues & Subscription	30,081	8,242	34,200	7,105	30,000
6213 Meetings & Travel	12,686	12,839	20,000	6,806	16,700
6219 Network Operating Charge	1,700	1,700	1,700	1,275	1,700
6253 Postage	65	25	400	21	400
6254 Telephone	5,053	8,951	7,000	5,428	7,000
6403 Sister City	-	183	5,000	-	5,000
Total Maintenance & Operations	\$ 55,929	\$ 38,280	\$ 74,900	\$ 23,294	\$ 67,400
TOTAL CITY COUNCIL - GENERAL FUND	\$ 289,229	\$ 252,434	\$ 319,432	\$ 207,428	\$ 260,903

**CITY OF EL SEGUNDO
CITY CLERK ORGANIZATION CHART
FISCAL YEAR 2020-2021**



**CITY OF EL SEGUNDO
CITY CLERK
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2017-2018 TO 2020-2021**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	BUDGETED FY 2020-21
City Clerk					
City Clerk*	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk I	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk II	1.00	1.00	1.00	1.00	1.00
Records Technician	1.00	1.00	1.00	1.00	1.00
Sub-total Full-Time	4.00	4.00	4.00	4.00	4.00
Part-Time FTEs					
Office Specialist I	0.10	0.10	-	-	-
Sub-total Part-Time	0.10	0.10	-	-	-
Total City Clerk	4.10	4.10	4.00	4.00	4.00

* Elected part-time position

**CITY OF EL SEGUNDO
CITY CLERK
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (1301)					
Salaries & Benefits	\$ 377,405	\$ 396,907	\$ 416,596	\$ 305,857	\$ 333,811
Maintenance & Operations	51,122	54,667	84,200	31,128	86,846
Capital Outlay	-	5,748	-	-	-
Sub-total Administration	\$ 428,527	\$ 457,322	\$ 500,796	\$ 336,985	\$ 420,657
ELECTIONS (1302)					
Salaries & Benefits	\$ 2,145	\$ 389	\$ 1,492	\$ -	\$ -
Maintenance & Operations	86,467	4,891	220,550	4,400	500
Sub-total Elections	\$ 88,612	\$ 5,280	\$ 222,042	\$ 4,400	\$ 500
TOTAL CITY CLERK	\$ 517,139	\$ 462,602	\$ 722,838	\$ 341,385	\$ 421,157
<u>GENERAL FUND SUMMARY</u>					
Salaries & Benefits	\$ 379,550	\$ 397,296	\$ 418,088	\$ 305,857	\$ 333,811
Maintenance & Operations	137,589	59,558	304,750	35,528	87,346
Capital Outlay	-	5,748	-	-	-
TOTAL GENERAL FUND	\$ 517,139	\$ 462,602	\$ 722,838	\$ 341,385	\$ 421,157

Salaries & Benefits	\$ (84,277)	-20.16%
Maintenance & Operations	(217,404)	-71.34%
Capital Outlay	-	-
Total	\$ (301,681)	-41.74%

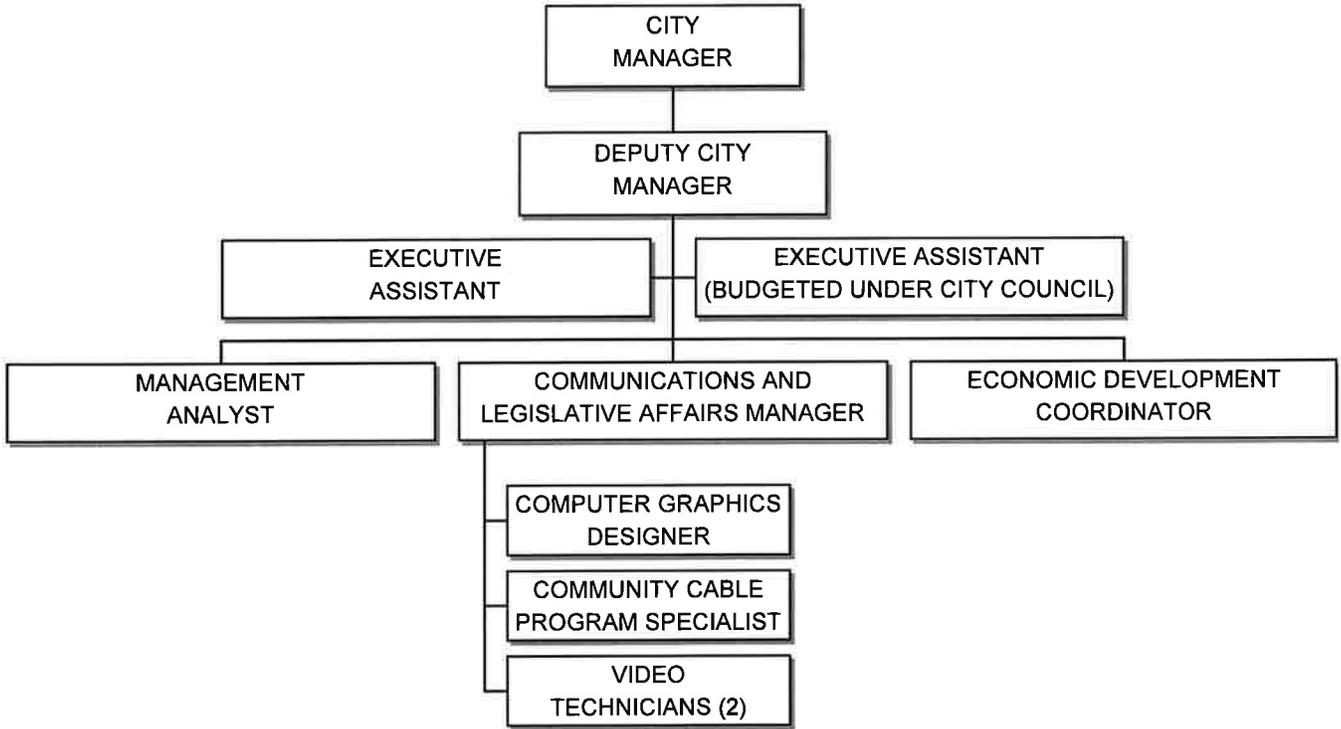
**CITY OF EL SEGUNDO
CITY CLERK
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
GENERAL FUND					
CITY CLERK ADMINISTRATION					
4101 Salaries Full-Time	\$ 252,583	\$ 258,212	\$ 264,792	\$ 209,054	\$ 205,439
4103 Overtime	920	746	500	60	500
4117 Opt-Out Payments	-	2,000	-	-	1,500
4201 Retirement CalPERS	61,483	69,074	68,280	49,987	54,750
4202 FICA	18,277	18,703	20,256	15,243	15,716
4203 Workers' Compensation	2,206	2,364	2,330	1,840	1,439
4204 Group Insurance	38,350	40,366	55,407	26,327	54,467
4210 OPEB liability	3,586	5,442	5,031	3,346	-
Total Salaries & Benefits	\$ 377,405	\$ 396,907	\$ 416,596	\$ 305,857	\$ 333,811
5204 Operating Supplies	\$ 4,968	\$ 5,554	\$ 6,000	\$ 1,264	\$ 4,500
5220 Computer Refresh Charges	1,500	1,500	-	-	-
6201 Advertising/Publishing	2,160	2,664	9,000	3,024	6,975
6208 Dues & Subscriptions	600	945	1,800	215	1,800
6211 General Liability/Bonds Insurance	-	95	1,000	-	1,000
6213 Meetings & Travel	1,625	2,483	7,600	730	6,000
6214 Professional & Technical	59	4,806	11,700	7,188	32,700
6219 Network Operating Charge	10,300	10,300	10,300	7,725	6,953
6223 Training & Education	3,140	5,220	6,700	(470)	1,800
6224 Vehicle Operating Charges	11	-	-	-	-
6253 Postage	747	190	800	18	540
6254 Telephone	3,812	3,817	5,300	3,091	3,578
6255 ESMC Recodification	9,920	6,876	12,000	1,825	12,000
6260 Equipment Leasing Costs	12,280	10,217	12,000	6,518	9,000
Total Maintenance & Operations	\$ 51,122	\$ 54,667	\$ 84,200	\$ 31,128	\$ 86,846
8104 Equipment	-	5,748	-	-	-
Total Capital Outlay	\$ -	\$ 5,748	\$ -	\$ -	\$ -
Sub-total City Clerk/Administration	\$ 428,527	\$ 457,322	\$ 500,796	\$ 336,985	\$ 420,657
CITY CLERK - ELECTIONS					
4102 Salaries Part-Time	\$ 1,977	\$ 358	\$ -	\$ -	\$ -
4103 Overtime	-	-	1,492	-	-
4202 FICA	151	27	-	-	-
4203 Workers' Compensation	17	4	-	-	-
Total Salaries & Benefits	\$ 2,145	\$ 389	\$ 1,492	\$ -	\$ -
5204 Operating Supplies	\$ 4,324	\$ -	\$ 5,000	\$ 2,297	\$ -
5220 Computer Refresh Charges	400	400	-	-	-

**CITY OF EL SEGUNDO
CITY CLERK
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6201 Advertising/Publishing	1,168	192	2,500	1,404	-
6208 Dues & Subscriptions	-	-	250	-	-
6213 Meetings & Travel	1,492	-	2,000	699	-
6214 Professional/Technical	71,756	-	206,000	-	500
6223 Training & Education	150	75	1,800	-	-
6253 Postage	7,177	4,224	3,000	-	-
Total Maintenance & Operations	\$ 86,467	\$ 4,891	\$ 220,550	\$ 4,400	\$ 500
Sub-total City Clerk/Elections	\$ 88,612	\$ 5,280	\$ 222,042	\$ 4,400	\$ 500
TOTAL CITY CLERK - GENERAL FUND	\$ 517,139	\$ 462,602	\$ 722,838	\$ 341,385	\$ 421,157

**CITY OF EL SEGUNDO
CITY MANAGER ORGANIZATION CHART
FISCAL YEAR 2020 - 2021**



**CITY OF EL SEGUNDO
CITY MANAGER'S DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2017-2018 to 2020-2021**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	BUDGETED FY 2020-21
<u>City Manager's Office</u>					
City Manager	1.00	1.00	1.00	1.00	1.00
Deputy City Manager	-	-	1.00	1.00	1.00
Economic Development Manager	1.00	1.00	-	-	-
Economic Development Coordinator	-	-	1.00	1.00	1.00
Emergency Management Coordinator	1.00	1.00	-	-	-
Executive Assistant	-	-	1.00	1.00	1.00
Senior Executive Assistant	1.00	1.00	-	-	-
Community Cable Program Specialist	-	-	1.00	1.00	1.00
Computer Graphics Designer	-	-	1.00	1.00	1.00
Management Analyst	-	-	1.00	1.00	1.00
Media Supervisor	-	-	-	1.00	1.00
PIO / Legislative Affairs Manager	-	-	1.00	-	-
Sub-total Full-Time	4.00	4.00	8.00	8.00	8.00
<u>Part-Time FTEs</u>					
Video Technician	2.00	2.85	2.85	2.85	2.85
Administrative Intern	0.50	0.50	-	-	-
Sub-total Part-Time	2.50	3.35	2.85	2.85	2.85
Total City Manager's Office	6.50	7.35	10.85	10.85	10.85

**CITY OF EL SEGUNDO
CITY MANAGER
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (2101)					
Salaries & Benefits	\$ 461,858	\$ 538,753	\$ 898,067	\$ 464,637	\$ 526,166
Maintenance & Operations	181,269	270,436	341,500	146,483	160,500
Sub-total Administration	\$ 643,127	\$ 809,189	\$ 1,239,567	\$ 611,120	\$ 686,666
COMMUNICATION (2102)					
Salaries & Benefits	\$ 512,297	\$ 474,812	\$ 635,177	\$ 346,668	\$ 495,640
Maintenance & Operations	32,361	38,856	109,450	35,826	150,325
Sub-total Communication	\$ 544,658	\$ 513,668	\$ 744,627	\$ 382,494	\$ 645,965
ECONOMIC DEVELOPMENT (2401)					
Salaries & Benefits	\$ 216,452	\$ 269,903	\$ 119,838	\$ 250,069	\$ 292,030
Maintenance & Operations	295,948	504,627	422,000	25,544	284,925
Capital Outlay	29,718	19,812	-	-	-
Sub-total Economic Development	\$ 542,118	\$ 794,342	\$ 541,838	\$ 275,613	\$ 576,955
TOTAL CITY MANAGER	\$ 1,729,903	\$ 2,117,199	\$ 2,526,032	\$ 1,269,227	\$ 1,909,586
<u>GENERAL FUND SUMMARY</u>					
Salaries & Benefits	\$ 1,190,607	\$ 1,283,468	\$ 1,653,082	\$ 1,061,374	\$ 1,313,836
Maintenance & Operations	\$ 509,578	\$ 813,919	\$ 872,950	\$ 207,853	\$ 595,750
Capital Outlay	29,718	19,812	-	-	-
TOTAL GENERAL FUND	\$ 1,729,903	\$ 2,117,199	\$ 2,526,032	\$ 1,269,227	\$ 1,909,586

Salaries & Benefits	\$ (339,246)	-20.52%
Maintenance & Operations	(277,200)	-31.75%
Capital Outlay	-	0.00%
Total	\$ (616,446)	-24.40%

**CITY OF EL SEGUNDO
CITY MANAGER
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4101 Salaries Full-Time	\$ 758,573	\$ 769,526	\$ 960,794	\$ 624,607	\$ 766,274
4102 Salaries Part-Time	101,257	125,559	159,284	88,348	99,600
4103 Overtime	-	8,297	6,500	13,192	16,500
4117 Opt-Out Payments	-	5,750	-	1,000	5,500
4201 Retirement CalPERS	193,292	202,568	252,149	189,488	208,154
4202 FICA	56,603	69,915	76,259	49,934	59,866
4203 Workers' Compensation	16,546	16,422	14,634	12,282	9,228
4204 Group Insurance	51,919	59,879	165,207	47,709	147,214
4210 OPEB liability	12,417	18,490	18,255	11,894	-
4211 401(a) Employer's Contribution	-	5,457	-	18,525	-
4221 Car Allowance	-	1,605	-	4,395	1,500
Total Salaries & Benefits	\$ 1,190,607	\$ 1,283,468	\$ 1,653,082	\$ 1,061,374	\$ 1,313,836
5204 Operating Supplies	21,400	29,277	27,000	16,995	20,175
5220 Computer Refresh Charges	2,700	2,700	-	-	-
6201 Advertising/Publishing	280,188	39,779	364,000	19,681	263,250
6205 Other Printing & Binding	-	-	4,000	-	1,500
6206 Contractual Service	6,540	406,316	29,000	(13,599)	14,250
6207 Equip Replacement Charges	708	708	17,950	13,462	8,960
6208 Dues & Subscriptions	8,514	22,270	16,300	19,573	12,225
6213 Meetings & Travel	9,094	26,754	31,000	17,308	15,750
6214 Professional/Technical	25,540	31,903	106,000	32,579	129,500
6215 Repair & Maintenance	727	892	1,000	-	750
6217 Software Maintenance	3,879	6,403	7,000	5,039	6,240
6219 Network Operating Charge	13,800	13,800	13,800	10,350	10,350
6223 Training & Education	-	1,020	13,500	1,027	7,500
6253 Postage	73	156	200	88	150
6254 Telephone	4,249	4,686	11,000	2,996	8,250
6260 Equipment Leasing Costs	3,564	589	4,200	-	3,150
6401 Community Promotions	1,364	39,655	2,000	-	-
6406 LAX Master Plan Intervention	58,488	112,011	150,000	41,854	93,750
6407 Washington Lobbyist	68,750	75,000	75,000	40,500	-
Total Maintenance & Operations	\$ 509,578	\$ 813,919	\$ 872,950	\$ 207,853	\$ 595,750
TOTAL CITY MANAGER - GENERAL FUND	\$ 1,700,185	\$ 2,097,387	\$ 2,526,032	\$ 1,269,227	\$ 1,909,586
8108 Computer Hardware	\$ 29,718	\$ 19,812	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 29,718	\$ 19,812	\$ -	\$ -	\$ -
	\$ 1,729,903	\$ 2,117,199	\$ 2,526,032	\$ 1,269,227	\$ 1,909,586

**CITY OF EL SEGUNDO
CITY MANAGER
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
GENERAL FUND					
CITY MANAGER ADMINISTRATION					
4101 Salaries Full-Time	\$ 328,147	\$ 360,219	\$ 573,734	\$ 293,637	\$ 322,299
4102 Salaries Part-Time	1,909	11,281	9,284	-	5,850
4103 Overtime	-	624	-	119	-
4201 Retirement CalPERS	83,159	90,027	164,284	96,918	104,392
4202 FICA	18,596	25,572	35,173	18,583	20,179
4203 Workers' Compensation	2,872	3,372	5,048	2,624	2,256
4204 Group Insurance	21,741	31,666	99,643	24,226	69,690
4210 OPEB liability	5,434	8,930	10,901	5,610	-
4211 401(a) Employer's Contribution	-	5,457	-	18,525	-
4221 Car Allowance	-	1,605	-	4,395	1,500
Total Salaries & Benefits	\$ 461,858	\$ 538,753	\$ 898,067	\$ 464,637	\$ 526,166
5204 Operating Supplies	\$ 3,454	\$ 6,703	\$ 4,500	\$ 5,027	\$ 3,375
5220 Computer Refresh Charges	1,900	1,900	-	-	-
6201 Advertising/Publishing	1,000	1,500	1,000	-	750
6208 Dues & Subscriptions	1,864	17,571	5,000	12,218	3,750
6213 Meetings & Travel	5,636	12,277	15,000	7,007	9,375
6214 Professional/Technical	25,540	31,553	75,000	32,579	37,500
6219 Network Operating Charge	8,600	8,600	8,600	6,450	6,450
6223 Training & Education	-	725	-	-	-
6253 Postage	73	156	200	88	150
6254 Telephone	2,400	1,851	3,000	760	2,250
6260 Equipment Leasing Costs	3,564	589	4,200	-	3,150
6406 LAX Master Plan Intervention	58,488	112,011	150,000	41,854	93,750
6407 State and Local Lobbyist	68,750	75,000	75,000	40,500	-
Total Maintenance & Operations	\$ 181,269	\$ 270,436	\$ 341,500	\$ 146,483	\$ 160,500
SUB-TOTAL CITY MANAGER/ADMIN	\$ 643,127	\$ 809,189	\$ 1,239,567	\$ 611,120	\$ 686,666
COMMUNICATION					
4101 Salaries Full-Time	\$ 285,288	\$ 220,004	\$ 305,880	\$ 153,234	\$ 251,087
4102 Salaries Part-Time	78,541	105,877	150,000	88,348	93,750
4103 Overtime	-	1,459	6,500	6,416	9,000
4117 Opt-Out Payments	-	3,000	-	1,000	3,000
4201 Retirement CalPERS	76,738	74,852	70,314	52,380	60,419
4202 FICA	26,448	29,666	34,876	19,263	26,380
4203 Workers' Compensation	12,230	11,178	8,872	8,035	5,621
4204 Group Insurance	28,388	23,772	52,923	15,137	46,383
4210 OPEB liability	4,664	5,004	5,812	2,855	-
Total Salaries & Benefits	\$ 512,297	\$ 474,812	\$ 635,177	\$ 346,668	\$ 495,640
5204 Operating Supplies	17,184	20,974	\$ 21,500	\$ 11,859	\$ 16,125
5220 Computer Refresh	800	800	-	-	-
6201 Advertising/Publishing	-	5	10,000	-	7,500
6205 Other Printing & Binding	-	-	4,000	-	1,500

**CITY OF EL SEGUNDO
CITY MANAGER
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6206 Contractual Service	-	-	9,000	-	6,750
6207 Equip Replacement Charges	708	708	17,950	13,462	8,960
6208 Dues & Subscriptions	1,300	1,261	4,300	663	3,225
6213 Meetings & Travel	310	707	6,000	121	2,625
6214 Professional/Technical	-	350	8,000	-	83,750
6215 Repair & Maintenance	727	892	1,000	-	750
6217 Software Maintenance	3,879	6,403	7,000	5,039	6,240
6219 Network Operating Charge	5,200	5,200	5,200	3,900	3,900
6223 Training & Education	-	-	6,500	100	3,750
6254 Telephone	889	901	7,000	682	5,250
6401 Community Promotions	1,364	655	2,000	-	-
Total Maintenance & Operations	\$ 32,361	\$ 38,856	\$ 109,450	\$ 35,826	\$ 150,325
SUB-TOTAL COMMUNICATION	\$ 544,658	\$ 513,668	\$ 744,627	\$ 382,494	\$ 645,965
ECONOMIC DEVELOPMENT					
4101 Salaries Full-Time	\$ 145,138	\$ 189,303	\$ 81,180	\$ 177,736	\$ 192,888
4102 Salaries Part-Time	20,807	8,401	-	-	-
4103 Overtime	-	6,214	-	6,657	7,500
4117 Opt-Out Payments	-	2,750	-	-	2,500
4201 Retirement CalPERS	33,395	37,689	17,551	40,190	43,343
4202 FICA	11,559	14,677	6,210	12,088	13,307
4203 Workers' Compensation	1,444	1,872	714	1,623	1,351
4204 Group Insurance	1,790	4,441	12,641	8,346	31,141
4210 OPEB liability	2,319	4,556	1,542	3,429	-
Total Salaries & Benefits	\$ 216,452	\$ 269,903	\$ 119,838	\$ 250,069	\$ 292,030
5204 Operating Supplies	\$ 762	\$ 1,600	\$ 1,000	\$ 109	\$ 675
6201 Advertising/Publishing	279,188	38,274	353,000	19,681	255,000
6206 Contractual Service	6,540	406,316	20,000	(13,599)	7,500
6208 Dues & Subscriptions	5,350	3,438	7,000	6,692	5,250
6213 Meetings & Travel	3,148	13,770	10,000	10,180	3,750
6214 Professional/Technical	-	-	23,000	-	8,250
6223 Training & Education	-	295	7,000	927	3,750
6254 Telephone	960	1,934	1,000	1,554	750
6401 Community Promotion	-	39,000	-	-	-
Total Maintenance & Operations	\$ 295,948	\$ 504,627	\$ 422,000	\$ 25,544	\$ 284,925
8108 Computer Hardware	29,718	19,812	-	-	-
Total Capital Outlay	\$ 29,718	\$ 19,812	\$ -	\$ -	\$ -
SUB-TOTAL ECON DEVELOPMENT	\$ 542,118	\$ 794,342	\$ 541,838	\$ 275,613	\$ 576,955
TOTAL CITY MANAGER - GENERAL FUND	\$ 1,729,903	\$ 2,117,199	\$ 2,526,032	\$ 1,269,227	\$ 1,909,586

**CITY OF EL SEGUNDO
CITY ATTORNEY
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
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GENERAL FUND (001)

CITY ATTORNEY (2201)

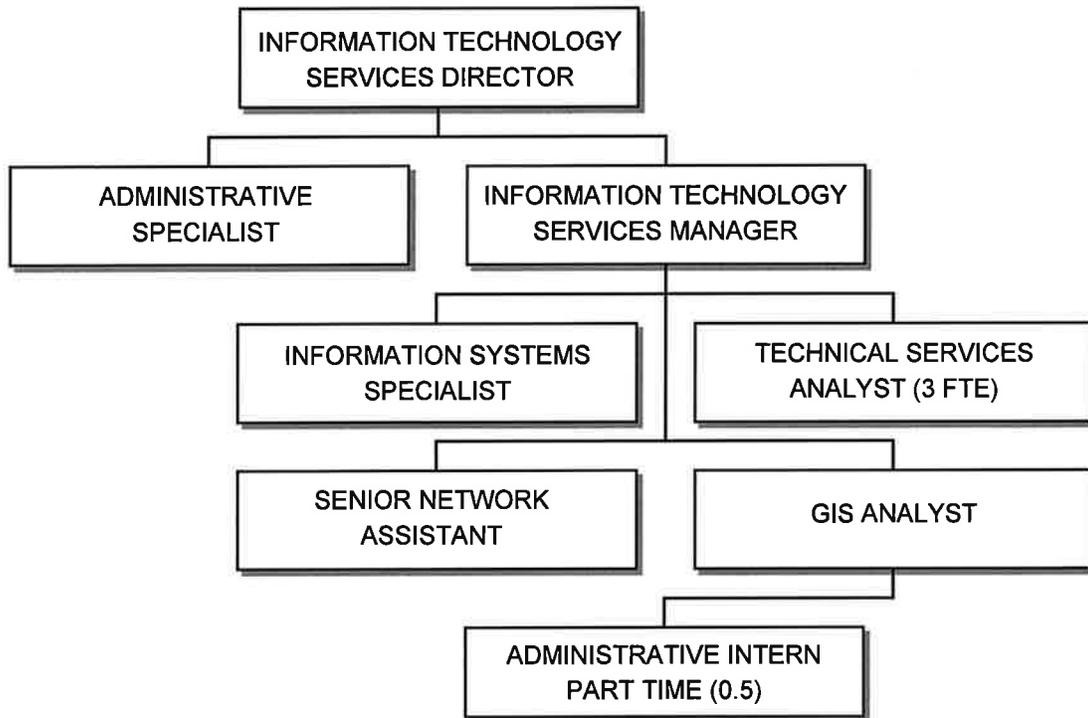
Maintenance & Operations	\$ 802,137	\$ 704,081	\$ 585,450	\$ 372,515	\$ 561,950
TOTAL CITY ATTORNEY	\$ 802,137	\$ 704,081	\$ 585,450	\$ 372,515	\$ 561,950

Maintenance & Operations	\$ (23,500)	-4.01%
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**CITY OF EL SEGUNDO
CITY ATTORNEY
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>GENERAL FUND</u>					
CITY ATTORNEY					
6253 Postage	\$ -	\$ -	\$ 150	\$ -	\$ 150
6254 Telephone	(424)	-	300	-	300
6301 Legal Counsel	551,735	446,489	370,000	251,645	378,000
6302 Plaintiff & Defense Litigation	96,687	47,142	100,000	98,683	148,500
6310 Labor Negotiation	121,783	85,198	100,000	8,981	15,000
6311 Code Enforcement	32,356	125,252	15,000	13,206	20,000
Total Maintenance & Operations	802,137	704,081	585,450	372,515	561,950
TOTAL CITY ATTORNEY - GENERAL FD	802,137	704,081	585,450	372,515	561,950

**CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES DEPARTMENT
ORGANIZATIONAL CHART FISCAL YEAR 2020-2021**



**CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2017-2018 TO 2020-2021**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	BUDGETED FY 2020-21
<u>Information Technology Services</u>					
Information Systems Director	1.00	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00	1.00
Information Systems Developer	1.00	1.00	-	-	-
Information Systems Specialist	3.00	3.00	1.00	1.00	1.00
Administrative Specialist	-	-	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00	1.00
Network Assistant	1.00	1.00	-	-	-
Senior Network Assistant	-	-	1.00	1.00	1.00
Technical Services Analyst	-	-	3.00	3.00	3.00
Sub-total Full-Time	8.00	8.00	9.00	9.00	9.00
<u>Part-Time FTEs</u>					
Administrative Intern	0.50	0.50	0.50	0.50	0.50
Sub-total Part-Time	0.50	0.50	0.50	0.50	0.50
Total Information Technology Services	8.50	8.50	9.50	9.50	9.50

**CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
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GENERAL FUND (001)

INFORMATION TECHNOLOGY SERVICES (2505)

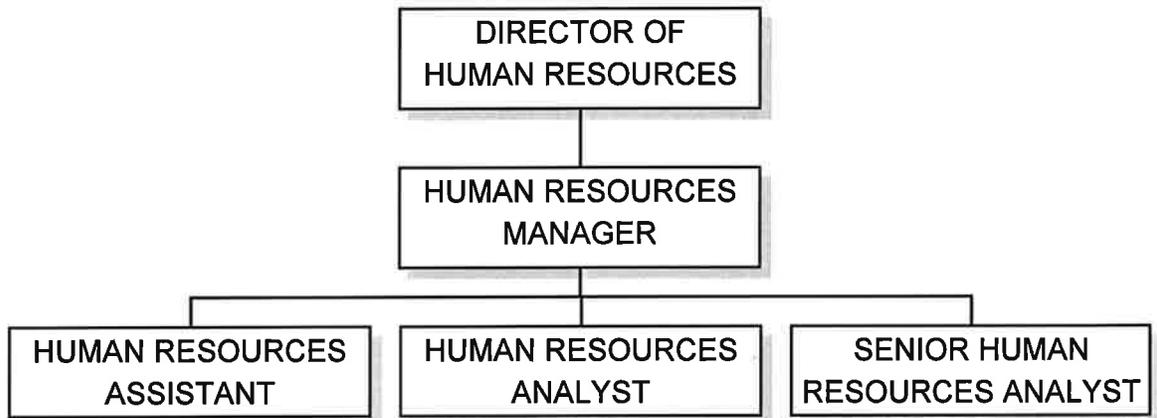
Salaries & Benefits	\$ 928,674	\$ 907,321	\$ 1,394,499	\$ 832,781	\$ 1,213,277
Maintenance & Operations	611,222	1,204,840	1,368,275	1,061,420	1,213,291
Capital Outlay	44,737	10,702	11,490	-	13,500
TOTAL INFORMATION TECHNOLOGY	\$ 1,584,633	\$ 2,122,863	\$ 2,774,264	\$ 1,894,201	\$ 2,440,068

Salaries & Benefits	\$ (181,222)	-13.00%
Maintenance & Operations	(154,984)	-11.33%
Capital Outlay	2,010	17.49%
Total	\$ (336,206)	-12.12%

**CITY OF EL SEGUNDO
INFORMATION TECHNOLOGY SERVICES
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
GENERAL FUND					
INFORMATION TECHNOLOGY SERVICES					
4101 Salaries Full-Time	\$ 581,823	\$ 577,848	\$ 926,246	\$ 562,821	\$ 791,223
4103 Overtime	12,354	8,123	18,787	5,207	12,681
4201 Retirement CalPERS	221,612	205,136	234,934	154,560	209,063
4202 FICA	46,699	41,443	66,314	41,589	57,280
4203 Workers' Compensation	5,169	5,332	8,151	4,999	5,538
4204 Group Insurance	51,513	54,774	122,470	52,167	137,492
4210 OPEB Liability	9,504	14,665	17,597	11,438	-
Total Salaries & Benefits	\$ 928,674	\$ 907,321	\$ 1,394,499	\$ 832,781	\$ 1,213,277
5204 Operating Supplies	\$ 2,622	\$ 4,826	\$ 3,500	\$ 2,817	\$ 2,363
5206 Computer Supplies	47,727	41,565	47,000	15,359	31,725
5220 Computer Refresh Charges	7,700	7,700	-	-	-
6081 Miscellaneous Computer	9,509	55,984	115,000	12,125	77,625
6203 Copy Machine Charges	-	22,268	96,000	81,271	64,800
6206 Contractual Services	-	23,996	38,000	22,349	106,313
6207 Equipment Replacement Charges	238,932	205,962	172,233	129,322	222,239
6208 Dues & Subscriptions	362	279	1,500	-	-
6213 Meetings & Travel	1,379	1,863	17,500	8,497	2,025
6214 Professional/Technical	350,928	862,311	566,775	596,398	364,500
6215 Repair & Maintenance	-	4,335	11,300	-	13,500
6217 Software Maintenance	387,298	407,794	718,134	522,555	596,891
6218 Hardware Maintenance	4,608	10,848	12,000	11,652	8,100
6219 Network Operating Charge	(506,000)	(506,000)	(506,000)	(379,500)	(320,891)
6223 Training & Education	840	2,164	16,000	3,601	4,050
6254 Telephone	57,910	53,136	51,833	34,974	34,988
6260 Equipment Leasing Costs	7,407	5,809	7,500	-	5,063
Total Maintenance & Operations	\$ 611,222	\$ 1,204,840	\$ 1,368,275	\$ 1,061,420	\$ 1,213,291
8108 Computer Hardware	\$ 44,737	10,702	11,490	\$ -	\$ 13,500
Total Capital Outlay	\$ 44,737	\$ 10,702	\$ 11,490	\$ -	\$ 13,500
TOTAL INFO TECH - GENERAL FUND	\$ 1,584,633	\$ 2,122,863	\$ 2,774,264	\$ 1,894,201	\$ 2,440,068

**CITY OF EL SEGUNDO
HUMAN RESOURCES ORGANIZATION CHART
FISCAL YEAR 2020-2021**



**CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2017-2018 TO 2020-2021**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	BUDGETED FY 2020-21
<u>Human Resources Department</u>					
Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00	-
Human Resources Analyst	1.00	1.00	1.00	1.00	1.00
Human Resources Assistant	1.00	1.00	1.00	1.00	1.00
Senior Human Resources Analyst	-	-	1.00	1.00	1.00
Sub-total Full-Time	4.00	4.00	5.00	5.00	4.00
<u>Part-Time FTEs</u>					
Administrative Intern	-	1.00	-	-	-
Office Specialist I	0.75	-	-	-	-
Sub-total Part-Time	0.75	1.00	-	-	-
Total Human Resources Department	4.75	5.00	5.00	5.00	4.00

**CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
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GENERAL FUND (001)

HUMAN RESOURCES (2506)

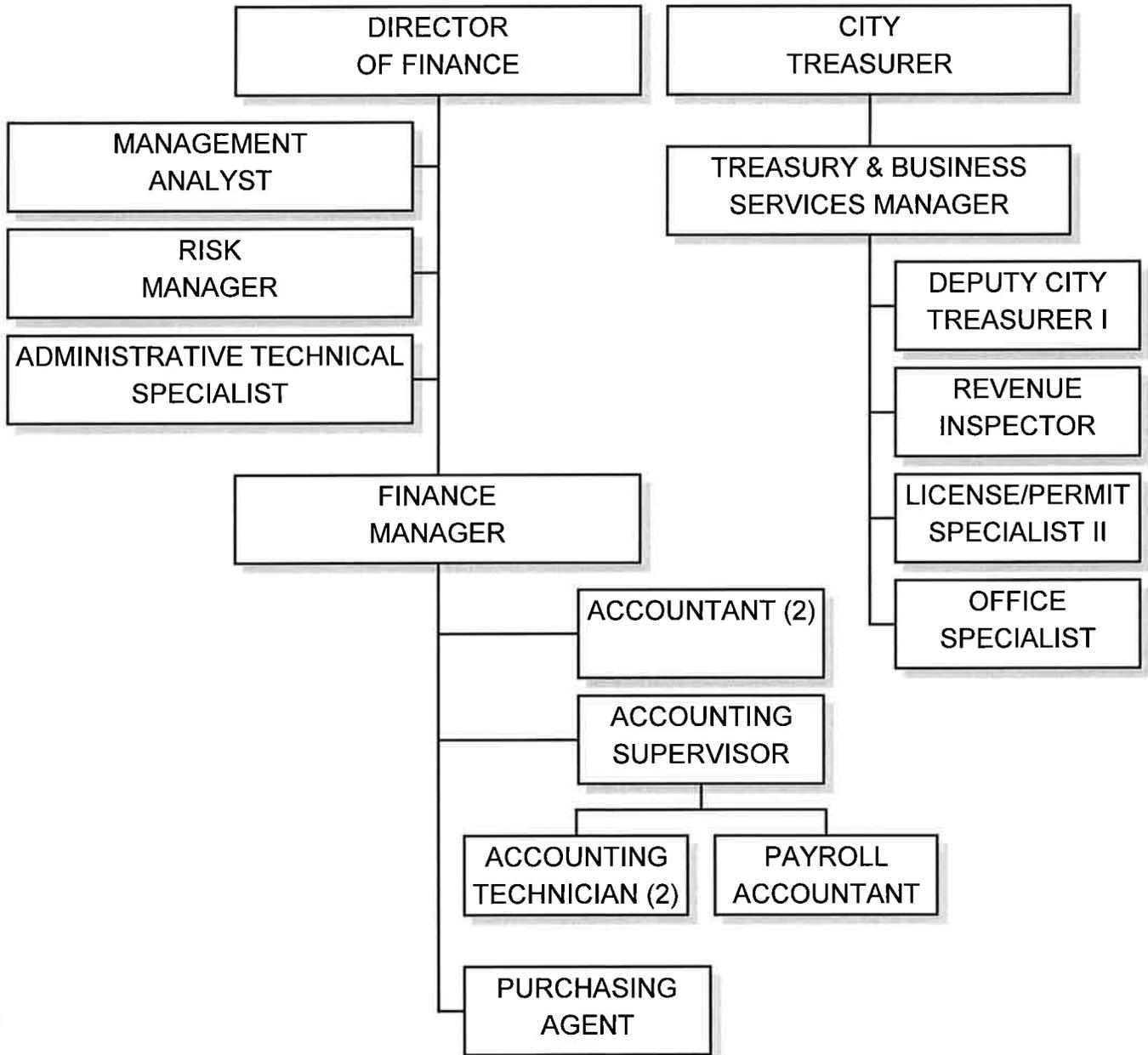
Salaries & Benefits	\$ 445,918	\$ 652,668	\$ 807,537	\$ 553,250	\$ 513,139
Maintenance & Operations	322,144	266,914	623,400	131,795	404,266
TOTAL HUMAN RESOURCES	\$ 768,062	\$ 919,582	\$ 1,430,937	\$ 685,045	\$ 917,405

Salaries & Benefits	\$ (294,398)	-36.46%
Maintenance & Operations	(219,134)	-35.15%
Total	\$ (513,532)	-35.89%

**CITY OF EL SEGUNDO
HUMAN RESOURCES DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
GENERAL FUND					
HUMAN RESOURCES					
4101 Salaries Full-Time	\$ 242,960	\$ 450,445	\$ 510,888	\$ 381,485	\$ 321,471
4102 Salaries Part-Time	48,981	(1,480)	-	-	-
4117 Opt - Out Payments	-	675	-	675	675
4201 Retirement CalPERS	95,841	111,765	153,689	105,055	109,211
4202 FICA	21,756	34,579	36,954	27,544	22,507
4203 Workers' Compensation	2,540	4,109	4,495	3,367	2,250
4204 Group Insurance	29,264	41,849	91,804	28,169	57,025
4210 OPEB liability	4,576	10,726	9,707	6,955	-
Total Salaries & Benefits	\$ 445,918	\$ 652,668	\$ 807,537	\$ 553,250	\$ 513,139
5201 Office Supplies	-	22	-	-	-
5204 Operating Supplies	10,903	5,730	7,500	3,129	4,500
5206 Computer Supplies	126	2,585	3,000	779	1,800
5220 Computer Refresh Charges	1,900	1,900	-	-	-
6201 Advertising/Publishing	629	-	4,000	-	2,400
6205 Other Printing & Binding	31	185	500	-	300
6206 Contractual Services	-	-	25,000	65	15,226
6207 Equip Replacement Charges	-	846	-	-	-
6208 Dues & Subscriptions	1,313	1,570	2,300	2,318	1,380
6213 Meetings & Travel	218	1,417	-	370	-
6214 Professional/Technical	271,169	194,282	326,400	57,729	195,840
6215 Repair & Maintenance	-	-	200	-	120
6217 Software Maintenance	-	-	23,000	22,970	13,800
6219 Network Operating Charge	8,600	8,600	8,600	6,450	5,160
6223 Training & Education	6,829	26,602	198,000	26,419	148,800
6253 Postage	1,037	651	1,000	46	600
6254 Telephone	1,336	2,659	1,600	2,735	960
6260 Equipment Leasing Costs	4,351	2,568	4,000	-	2,400
6262 Testing/Recruitment	13,702	17,297	18,300	8,785	10,980
Total Maintenance & Operations	\$ 322,144	\$ 266,914	\$ 623,400	\$ 131,795	\$ 404,266
TOTAL HUMAN RESOURCES - GENERAL FD	\$ 768,062	\$ 919,582	\$ 1,430,937	\$ 685,045	\$ 917,405

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT ORGANIZATION CHART
FISCAL YEAR 2020- 2021**



**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2017-2018 TO 2020-2021**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	BUDGETED FY 2020-21
Finance Department					
Director of Finance	1.00	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00	1.00
Business Services Manager	-	-	-	1.00	1.00
Revenue Manager	1.00	1.00	1.00	-	-
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00
Budget/Payroll Supervisor	1.00	1.00	-	-	-
Accountant	2.00	2.00	2.00	2.00	2.00
Accounting Technician	2.00	2.00	1.00	2.00	2.00
Accounts Specialist II	1.00	1.00	1.00	-	-
Administrative Specialist	1.00	1.00	-	-	-
Administrative Technical Specialist	-	-	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00	1.00
Management Analyst	-	-	1.00	1.00	1.00
Office Specialist II	-	-	1.00	1.00	1.00
Payroll Accountant	1.00	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00	1.00
Risk Manager	-	-	-	1.00	1.00
City Treasurer**	1.00	1.00	1.00	1.00	1.00
Deputy City Treasurer I	1.00	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00	-
Sub-total Full-Time	19.00	19.00	19.00	20.00	18.00
Part-Time FTEs					
Administrative Intern	-	-	0.25	0.25	0.25
Office Specialist	-	1.00	-	-	-
Sub-total Part-Time	-	1.00	0.25	0.25	0.25
Total Finance Department	19.00	20.00	19.25	20.25	18.25

** Elected part-time position

For fiscal year 20-21, the Treasury Department was merged into the Finance Department.

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (2501)					
Salaries & Benefits	\$ 298,124	\$ 289,973	\$ 345,722	\$ 289,904	\$ 254,041
Maintenance & Operations	141,350	87,116	95,150	51,252	92,607
Sub-total Administration	\$ 439,474	\$ 377,089	\$ 440,872	\$ 341,156	\$ 346,648
ACCOUNTING (2502)					
Salaries & Benefits	\$ 893,206	\$ 874,968	\$ 984,774	\$ 638,074	\$ 871,134
Maintenance & Operations	163,969	205,216	107,600	140,865	74,400
Sub-total Accounting	\$ 1,057,175	\$ 1,080,184	\$ 1,092,374	\$ 778,939	\$ 945,534
BUSINESS SERVICES (2504)					
Salaries & Benefits	\$ 428,001	\$ 382,285	\$ 676,399	\$ 316,243	\$ 446,523
Maintenance & Operations	177,870	144,458	212,920	98,415	145,150
Sub-total Business Services	\$ 605,871	\$ 526,743	\$ 889,319	\$ 414,658	\$ 591,673
CITY TREASURER (1201)					
Salaries & Benefits	\$ 235,047	\$ 283,251	\$ 324,775	\$ 231,279	\$ 136,296
Maintenance & Operations	17,468	20,013	20,600	10,923	18,405
TOTAL CITY TREASURER	\$ 252,515	\$ 303,264	\$ 345,375	\$ 242,202	\$ 154,701
TOTAL FINANCE DEPARTMENT	\$ 2,355,035	\$ 2,287,280	\$ 2,767,940	\$ 1,776,955	\$ 2,038,556
<u>GENERAL FUND SUMMARY:</u>					
Salaries & Benefits	\$ 1,854,378	\$ 1,830,477	\$ 2,331,670	\$ 1,475,500	\$ 1,707,994
Maintenance & Operations	500,657	456,803	436,270	301,455	330,562
Total	\$ 2,355,035	\$ 2,287,280	\$ 2,767,940	\$ 1,776,955	\$ 2,038,556

Salaries & Benefits	\$ (623,676)	-26.75%
Maintenance & Operations	(105,708)	-24.23%
Total	\$ (729,384)	-26.35%

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4101 Salaries Full-Time	\$ 1,221,621	\$ 1,190,215	\$ 1,481,817	\$ 963,913	\$ 1,068,101
4102 Salaries Part-Time	25,291	2,249	-	6,378	-
4103 Overtime	72	4,121	13,889	1,805	5,000
4117 Opt - Out Payments	-	9,087	-	-	7,250
4201 Retirement CalPERS	350,196	362,810	428,523	299,418	312,384
4202 FICA	96,480	88,978	110,497	71,951	79,651
4203 Workers' Compensation	10,847	10,911	13,039	8,570	7,477
4204 Group Insurance	130,622	133,555	255,751	105,506	228,131
4210 OPEB liability	19,249	28,551	28,154	17,959	-
Total Salaries & Benefits	\$ 1,854,378	\$ 1,830,477	\$ 2,331,670	\$ 1,475,500	\$ 1,707,994
4999 Cash Over/Short	\$ 3	\$ -	\$ -	\$ 75	\$ -
5201 Office Supplies	387	168	-	-	-
5204 Operating Supplies	16,688	12,503	19,000	7,407	11,550
5214 Housing Supplies	9,696	(9,696)	-	-	-
5220 Computer Refresh Charges	9,600	9,600	-	-	-
6201 Advertising/Publishing	-	336	-	240	-
6205 Other Printing & Binding	2,203	1,914	2,500	2,368	1,500
6206 Contractual Services	11,650	4,333	-	4,937	-
6207 Equip Replacement Charges	-	-	1,720	1,290	-
6208 Dues & Subscriptions	4,247	3,980	5,310	1,935	4,510
6213 Meetings & Travel	20,989	27,634	43,540	14,609	8,992
6214 Professional & Technical	349,200	330,037	295,000	223,809	253,000
6217 Software Maintenance	-	-	-	-	4,500
6219 Network Operating Charge	37,900	37,900	37,900	28,425	23,775
6223 Training & Education	15,774	16,974	6,200	4,509	4,585
6253 Postage	6,181	7,226	6,800	3,467	4,425
6254 Telephone	9,153	10,172	10,300	7,481	7,725
6260 Equipment Leasing Costs	6,986	3,722	8,000	903	6,000
Total Maintenance & Operations	\$ 500,657	\$ 456,803	\$ 436,270	\$ 301,455	\$ 330,562
TOTAL FINANCE - GENERAL FUND	\$ 2,355,035	\$ 2,287,280	\$ 2,767,940	\$ 1,776,955	\$ 2,038,556

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
GENERAL FUND					
FINANCE ADMINISTRATION					
4101 Salaries Full-Time	\$ 203,470	\$ 193,495	\$ 216,996	\$ 191,146	\$ 159,199
4103 Overtime	-	-	-	45	-
4201 Retirement CalPERS	50,555	53,244	75,871	53,739	56,783
4202 FICA	12,940	12,334	14,269	12,429	10,418
4203 Workers' Compensation	1,770	1,755	1,909	1,683	1,115
4204 Group Insurance	26,086	24,290	32,554	27,013	26,526
4210 OPEB liability	3,303	4,855	4,123	3,849	-
Total Salaries & Benefits	\$ 298,124	\$ 289,973	\$ 345,722	\$ 289,904	\$ 254,041
5201 Office Supplies	\$ 387	\$ 168	\$ -	\$ -	\$ -
5204 Operating Supplies	15,895	11,859	18,000	7,017	10,800
5220 Computer Refresh Charges	8,100	8,100	-	-	-
6201 Advertising/Publishing	-	336	-	240	-
6205 Other Printing & Binding	2,203	1,914	2,500	2,368	1,500
6207 Equip Replacement Charges	-	-	1,720	1,290	-
6208 Dues & Subscriptions	581	440	560	595	560
6213 Meetings & Travel	6,675	4,885	6,370	1,545	3,822
6214 Professional/Technical	55,452	10,436	15,000	7,635	43,000
6219 Network Operating Charge	31,000	31,000	31,000	23,250	18,600
6223 Training & Education	2,443	1,415	-	-	-
6253 Postage	4,156	4,758	4,500	918	2,700
6254 Telephone	7,472	8,083	7,500	5,491	5,625
6260 Equipment Leasing Costs	6,986	3,722	8,000	903	6,000
Total Maintenance & Operations	\$ 141,350	\$ 87,116	\$ 95,150	\$ 51,252	\$ 92,607
SUB-TOTAL FINANCE ADMIN	\$ 439,474	\$ 377,089	\$ 440,872	\$ 341,156	\$ 346,648
ACCOUNTING					
4101 Salaries Full-Time	\$ 578,173	\$ 567,322	\$ 616,857	\$ 418,611	\$ 539,044
4102 Salaries Part-Time	16,157	2,249	-	-	-
4103 Overtime	72	4,121	13,889	1,477	5,000
4117 Opt - Out Payments	-	4,537	-	-	4,500
4201 Retirement CalPERS	171,803	166,752	178,437	130,405	162,172
4202 FICA	48,230	44,024	46,659	32,019	40,939
4203 Workers' Compensation	5,185	5,225	5,428	3,698	3,773
4204 Group Insurance	64,201	66,923	111,784	43,936	115,706
4210 OPEB liability	9,385	13,815	11,720	7,928	-
Total Salaries & Benefits	\$ 893,206	\$ 874,968	\$ 984,774	\$ 638,074	\$ 871,134

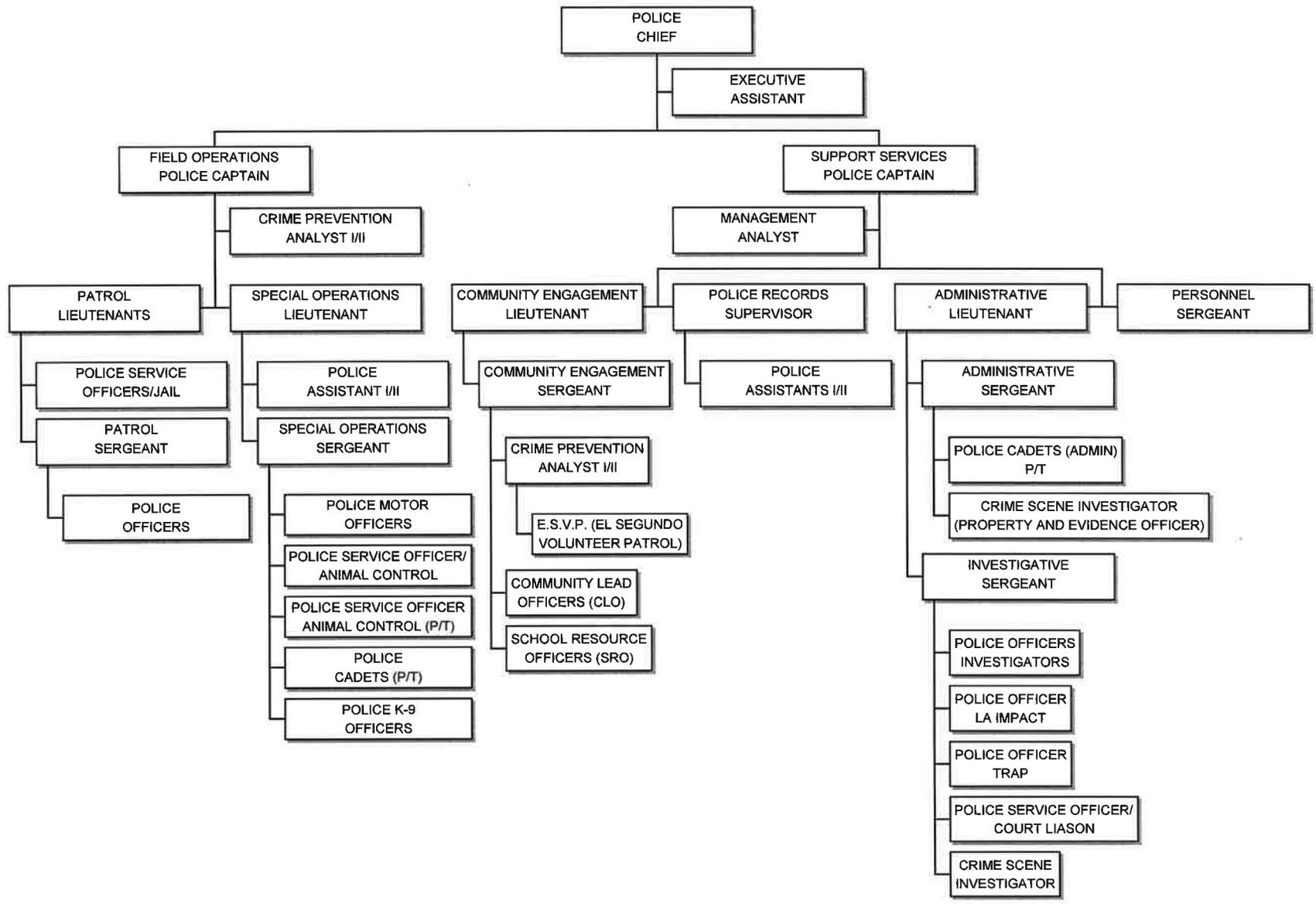
**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6208 Dues & Subscriptions	\$ 1,835	\$ 1,580	\$ 2,100	\$ 465	\$ 2,400
6213 Meetings & Travel	6,956	15,460	20,500	5,540	-
6214 Professional/Technical	144,471	186,591	83,000	132,721	70,000
6223 Training & Education	10,707	1,585	2,000	2,139	2,000
Total Maintenance & Operations	\$ 163,969	\$ 205,216	\$ 107,600	\$ 140,865	\$ 74,400
SUB-TOTAL ACCOUNTING	\$ 1,057,175	\$ 1,080,184	\$ 1,092,374	\$ 778,939	\$ 945,534
BUSINESS SERVICES					
4101 Salaries Full-Time	\$ 287,221	\$ 241,950	\$ 431,772	\$ 192,633	\$ 283,755
4102 Salaries Part-Time	7,957	-	-	6,378	-
4103 Overtime	-	-	-	283	-
4117 Opt - Out Payments	-	1,800	-	-	-
4201 Retirement CalPERS	75,259	89,352	123,604	77,600	70,312
4202 FICA	21,284	18,598	33,031	15,360	21,707
4203 Workers' Compensation	2,547	2,221	3,799	1,768	1,986
4204 Group Insurance	29,140	22,381	75,990	18,543	68,763
4210 OPEB liability	4,593	5,983	8,203	3,678	-
Total Salaries & Benefits	\$ 428,001	\$ 382,285	\$ 676,399	\$ 316,243	\$ 446,523
5204 Operating Supplies	\$ 24	\$ 148	\$ -	\$ -	\$ -
5214 Housing Supplies	9,696	(9,696)	-	-	-
6206 Contractual Services	11,650	4,333	-	4,937	-
6208 Dues & Subscriptions	856	755	1,150	380	1,150
6213 Meetings & Travel	4,043	5,115	14,770	6,934	4,000
6214 Professional/Technical	149,277	133,010	197,000	83,453	140,000
6223 Training & Education	2,324	10,793	-	1,950	-
6253 Postage	-	-	-	761	-
Total Maintenance & Operations	\$ 177,870	\$ 144,458	\$ 212,920	\$ 98,415	\$ 145,150
SUB-TOTAL BUSINESS SERVICES	\$ 605,871	\$ 526,743	\$ 889,319	\$ 414,658	\$ 591,673
CITY TREASURER					
4101 Salaries Full-Time	\$ 152,757	\$ 187,448	\$ 216,192	\$ 161,523	\$ 86,103
4102 Salaries Part-Time	1,177	-	-	-	-
4117 Opt-Out Payments	-	2,750	-	-	2,750
4201 Retirement CalPERS	52,579	53,462	50,611	37,674	23,117
4202 FICA	14,026	14,022	16,538	12,143	6,587
4203 Workers' Compensation	1,345	1,710	1,903	1,421	603
4204 Group Insurance	11,195	19,961	35,423	16,014	17,136
4210 OPEB liability	1,968	3,898	4,108	2,504	-

**CITY OF EL SEGUNDO
FINANCE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
Total Salaries & Benefits	\$ 235,047	\$ 283,251	\$ 324,775	\$ 231,279	\$ 136,296
4999 Cash Over/Short	\$ 3	\$ -	\$ -	\$ 75	\$ -
5204 Operating Supplies	769	496	1,000	390	750
5220 Computer Refresh Charges	1,500	1,500	-	-	-
6208 Dues & Subscriptions	975	1,205	1,500	495	400
6213 Meetings & Travel	3,315	2,174	1,900	590	1,170
6217 Software Maintenance	-	-	-	-	4,500
6219 Network Operating Charge	6,900	6,900	6,900	5,175	5,175
6223 Training & Education	300	3,181	4,200	420	2,585
6253 Postage	2,025	2,468	2,300	1,788	1,725
6254 Telephone	1,681	2,089	2,800	1,990	2,100
6260 Equipment Leasing Costs	-	-	-	-	-
Total Maintenance & Operations	\$ 17,468	\$ 20,013	\$ 20,600	\$ 10,923	\$ 18,405
SUBTOTAL CITY TREASURER	\$ 252,515	\$ 303,264	\$ 345,375	\$ 242,202	\$ 154,701
TOTAL FINANCE - GENERAL FUND	\$ 2,355,035	\$ 2,287,280	\$ 2,767,940	\$ 1,776,955	\$ 2,038,556

**CITY OF EL SEGUNDO
POLICE DEPARTMENT ORGANIZATION CHART
FISCAL YEAR 2020-2021**



**CITY OF EL SEGUNDO
POLICE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2017-2018 TO 2020-2021**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	BUDGETED FY 2020-21
<u>Police Department</u>					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00	2.00
Police Lieutenant	5.00	5.00	5.00	5.00	4.00
Police Sergeant	10.00	10.00	11.00	11.00	10.00
Crime Prevention Analyst II	1.00	1.00	2.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	1.00	1.00
Crime Scene Investigator/Property Officer	-	-	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Management Analyst	-	-	-	1.00	1.00
Police Assistant I/II	7.00	8.00	8.00	7.00	7.00
Police Officer	43.00	43.00	42.00	42.00	40.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00
Police Services Officer I/II	8.00	7.00	5.00	5.00	4.00
Police Trainee	-	2.00	2.00	2.00	1.00
Technical Services Analyst	1.00	1.00	-	-	-
Sub-total Full-Time	81.00	83.00	82.00	82.00	76.00
<u>Part-Time FTEs</u>					
Background Investigator	1.50	-	-	-	-
Police Cadet	6.00	7.00	7.50	9.00	9.00
Police Services Officer I/II	-	2.00	1.00	1.00	1.00
Sub-total Part-Time	7.50	9.00	8.50	10.00	10.00
Total Police Department	88.50	92.00	90.50	92.00	86.00

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (3101)					
Salaries & Benefits	\$ 3,386,245	\$ 3,353,091	\$ 3,684,508	\$ 2,557,109	\$ 2,761,456
Maintenance & Operations	1,359,510	1,838,588	1,628,278	1,161,753	829,061
Capital Outlay	41,711	-	-	-	-
Sub-total Administration	\$ 4,787,466	\$ 5,191,679	\$ 5,312,786	\$ 3,718,862	\$ 3,590,517
PATROL & SAFETY (3102)					
Salaries & Benefits	\$ 9,467,551	\$ 9,885,723	\$ 10,673,714	\$ 7,739,491	\$ 8,563,949
Sub-total Patrol & Safety	\$ 9,467,551	\$ 9,885,723	\$ 10,673,714	\$ 7,739,491	\$ 8,563,949
CRIME INVESTIGATION (3103)					
Salaries & Benefits	\$ 3,024,168	\$ 2,855,798	\$ 2,980,600	\$ 2,325,002	\$ 2,532,806
Sub-total Crime Investigation	\$ 3,024,168	\$ 2,855,798	\$ 2,980,600	\$ 2,325,002	\$ 2,532,806
TRAFFIC SAFETY (3104)					
Salaries & Benefits	\$ 2,142,313	\$ 2,264,557	\$ 2,390,203	\$ 1,403,893	\$ 1,101,111
Sub-total Traffic Safety	\$ 2,142,313	\$ 2,264,557	\$ 2,390,203	\$ 1,403,893	\$ 1,101,111
COMMUNITY RELATIONS (3106)					
Salaries & Benefits	\$ 156,442	\$ 81,046	\$ -	\$ 168,349	\$ 444,231
Sub-total Traffic Safety	\$ 156,442	\$ 81,046	\$ -	\$ 168,349	\$ 444,231
COMMUNICATIONS CENTER (3107)					
Maintenance & Operations	\$ 1,457,878	\$ 1,490,144	\$ 1,565,070	\$ 1,166,082	\$ 1,555,870
Sub-total Communications Center	\$ 1,457,878	\$ 1,490,144	\$ 1,565,070	\$ 1,166,082	\$ 1,555,870
ANIMAL CONTROL (3108)					
Salaries & Benefits	\$ 194,052	\$ 196,002	\$ 221,820	\$ 10,934	\$ 61,041
Maintenance & Operations	19,200	19,255	31,600	23,428	30,000
Sub-total Animal Control	\$ 213,252	\$ 215,257	\$ 253,420	\$ 34,362	\$ 91,041
TOTAL POLICE - GENERAL FUND	\$ 21,249,070	\$ 21,984,204	\$ 23,175,793	\$ 16,556,041	\$ 17,879,525
<u>ASSET FORFEITURE FUND (109)</u>					
POLICE ASSET FORFEITURE (3105)					
Maintenance & Operations	\$ 77,513	\$ 242,270	\$ 375,500	\$ 135,329	\$ 316,000
Capital Outlay	100,062	304,213	370,000	60,794	650,000
TOTAL ASSET FORFEITURE FUND	\$ 177,575	\$ 546,483	\$ 745,500	\$ 196,123	\$ 966,000

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>COPS FUND (120)</u>					
ADMINISTRATION (3101)					
Salaries & Benefits	\$ 1,401	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	-	-	-	-	100,000
Capital Outlay	263,000	34,149	175,000	43,472	175,000
TOTAL COPS FUND	\$ 264,401	\$ 34,149	\$ 175,000	\$ 43,472	\$ 275,000
GRAND TOTAL - POLICE - ALL FUNDS	\$ 21,691,046	\$ 22,564,836	\$ 24,096,293	\$ 16,795,636	\$ 19,120,525

GENERAL FUND SUMMARY

Salaries & Benefits	\$ 18,370,771	\$ 18,636,217	\$ 19,950,845	\$ 14,204,778	\$ 15,464,594
Maintenance & Operations	2,836,588	3,347,987	3,224,948	2,351,263	2,414,931
Capital Outlay	41,711	-	-	-	-
TOTAL GENERAL FUND	\$ 21,249,070	\$ 21,984,204	\$ 23,175,793	\$ 16,556,041	\$ 17,879,525

Salaries & Benefits	\$ (4,486,251)	-22.49%
Maintenance & Operations	(810,017)	-25.12%
Capital Outlay	-	0.00%
Total	\$ (5,296,268)	-22.85%

ALL FUNDS SUMMARY

Salaries & Benefits	\$ 18,372,172	\$ 18,636,217	\$ 19,950,845	\$ 14,204,778	\$ 15,464,594
Maintenance & Operations	2,914,101	3,590,257	3,600,448	2,486,592	2,830,931
Capital Outlay	404,773	338,362	545,000	104,266	825,000
TOTAL ALL FUNDS	\$ 21,691,046	\$ 22,564,836	\$ 24,096,293	\$ 16,795,636	\$ 19,120,525

Salaries & Benefits	\$ (4,486,251)	-22.49%
Maintenance & Operations	(769,517)	-21.37%
Capital Outlay	280,000	51.38%
Total	\$ (4,975,768)	-20.65%

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4101 Salaries Full-Time	\$ 8,621,147	\$ 8,940,832	\$ 9,506,407	\$ 6,588,758	\$ 7,129,636
4102 Salaries Part-Time	238,389	229,747	253,500	129,540	193,875
4103 Overtime	1,302,020	1,329,757	1,123,000	675,227	867,518
4105 Holiday Pay	430,492	419,624	563,745	469,944	547,538
4113 Reimbursable Overtime	(58,228)	(37,717)	-	80,211	-
4117 Opt - Out Payments	-	12,500	-	8,750	-
4201 Retirement CalPERS	5,467,680	5,062,486	5,461,592	4,189,878	4,394,437
4202 FICA	269,737	282,465	260,080	207,512	195,387
4203 Workers' Compensation	912,372	1,045,517	1,308,687	938,476	881,445
4204 Group Insurance	967,136	1,035,808	1,187,088	719,395	1,190,933
4205 Uniform Allowance	9,433	6,969	22,950	4,944	15,075
4209 PARS Expense	-	-	-	-	-
4210 OPEB Liability	148,753	243,161	203,796	141,262	-
4215 Uniform Replacement	61,840	65,068	60,000	50,881	48,750
Total Salaries & Benefits	\$ 18,370,771	\$ 18,636,217	\$ 19,950,845	\$ 14,204,778	\$ 15,464,594
5204 Operating Supplies	\$ 76,726	\$ 76,692	\$ 65,400	\$ 39,743	\$ 45,000
5206 Computer Supplies	375	45	5,000	3,279	2,625
5211 Photo Supplies	2,137	1,775	5,000	4,691	8,017
5212 Prisoner Meals	5,327	1,583	6,200	1,669	2,625
5215 Vehicle Gasoline Charge	-	55	-	821	-
5218 Police Training Materials and Supplies	38,556	28,300	65,000	28,282	27,750
5220 Computer Refresh Charges	22,700	22,700	-	-	-
6205 Other Printing & Binding	8,066	15,364	15,300	9,777	9,000
6206 Contractual Services	1,694,425	1,814,547	1,789,570	1,332,594	1,743,645
6207 Equip Replacement Charges	429,120	653,304	674,578	505,933	230,844
6208 Dues & Subscriptions	14,956	16,918	12,300	11,184	8,303
6212 Laundry & Cleaning	7,352	7,589	7,000	6,809	4,725
6213 Meetings & Travel	59,157	63,983	46,500	29,635	7,725
6214 Professional/Technical	22,799	174,203	45,000	66,777	30,375
6215 Repair & Maintenance	8,886	17,943	8,900	2,057	3,750
6216 Rental Charges	15,000	15,000	15,000	11,250	15,000
6219 Network Operating Charge	129,300	129,300	129,300	96,975	87,278
6223 Training & Education	45,646	40,074	31,600	25,034	9,000
6224 Vehicle Operating Charge	(199)	-	-	-	-
6225 PD Admin/POST Training & Educ	(7,116)	(19,405)	-	922	-
6251 Communication/Mobile Radio	-	375	-	-	-
6253 Postage	4,871	5,313	5,500	2,415	2,625
6254 Telephone	110,047	113,529	148,100	89,690	92,500
6260 Equipment Leasing Costs	16,119	10,472	14,000	-	7,853
6272 Court Costs	338	-	-	-	-
6273 In-Custody Medical Charges	25,000	33,995	17,000	28,049	37,500

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6274 Investigations Expense	5,521	9,776	14,100	7,160	4,500
6275 K-9 Dog Care Services	28,808	10,236	10,600	6,887	7,950
6278 Computer Charges	-	-	29,200	-	-
6288 S.W.A.T. Program	18,502	19,800	19,800	9,065	3,750
6289 Educational Reimbursement	54,169	84,521	45,000	30,565	22,591
Total Maintenance & Operations	\$ 2,836,588	\$ 3,347,987	\$ 3,224,948	\$ 2,351,263	\$ 2,414,931
8104 Capital/Equipment	\$ 26,875	\$ -	\$ -	\$ -	\$ -
8105 Automotive	14,836	-	-	-	-
Total Capital Outlay	\$ 41,711	\$ -	\$ -	\$ -	\$ -
TOTAL POLICE - GENERAL FUND	\$ 21,249,070	\$ 21,984,204	\$ 23,175,793	\$ 16,556,041	\$ 17,879,525

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
GENERAL FUND					
POLICE ADMINISTRATION					
4101 Salaries Full-Time	\$ 1,670,475	\$ 1,780,411	\$ 1,859,640	\$ 1,272,945	\$ 1,361,416
4102 Salaries Part-Time	94,093	72,754	75,000	69,364	60,000
4103 Overtime	101,110	124,205	120,000	75,329	92,700
4105 Holiday Pay	57,416	70,269	100,246	59,540	95,993
4113 Reimbursable Overtime	477	-	-	-	-
4117 Opt - Out Payments	-	7,000	-	7,750	-
4201 Retirement CalPERS	938,350	675,150	822,474	624,794	602,252
4202 FICA	105,878	113,606	106,404	89,105	81,237
4203 Workers' Compensation	118,763	136,961	197,640	124,671	118,440
4204 Group Insurance	204,037	241,728	297,031	152,720	295,168
4205 Uniform Allowance	5,060	4,187	5,500	3,291	5,500
4210 OPEB liability	28,746	61,752	40,573	26,719	-
4215 Uniform Replacement	61,840	65,068	60,000	50,881	48,750
Total Salaries & Benefits	\$ 3,386,245	\$ 3,353,091	\$ 3,684,508	\$ 2,557,109	\$ 2,761,456
5204 Operating Supplies	\$ 76,726	\$ 76,637	\$ 65,000	\$ 39,565	\$ 45,000
5206 Computer Supplies	375	45	5,000	3,279	2,625
5211 Photo & Evidence Supplies	2,137	1,775	5,000	4,691	8,017
5212 Prisoner Meals	5,327	1,583	6,200	1,669	2,625
5215 Vehicle Gasoline Charge	-	55	-	821	-
5218 Police Training Materials and Suppl	38,556	28,300	65,000	28,282	27,750
5220 Computer Refresh Charges	22,700	22,700	-	-	-
6205 Other Printing & Binding	8,066	15,364	15,000	9,777	9,000
6206 Contractual Services	264,985	343,261	263,700	171,023	197,775
6207 Equipment Replacement Charges	429,120	653,304	674,578	505,933	230,844
6208 Dues & Subscriptions	14,956	16,918	12,300	11,184	8,303
6212 Laundry & Cleaning	7,352	7,589	7,000	6,809	4,725
6213 Meetings & Travel	59,157	63,983	46,500	29,635	7,725
6214 Professional/Technical	22,799	174,203	45,000	66,777	30,375
6215 Repair & Maintenance	8,886	17,943	8,900	2,057	3,750
6219 Network Operating Charge	129,300	129,300	129,300	96,975	87,278
6223 Training & Education	45,646	40,074	31,500	25,034	9,000
6224 Vehicle Operating Charge	(199)	-	-	-	-
6225 PD Admin/POST Training & Educat	(7,116)	(19,405)	-	922	-
6251 Communication/Mobile Radio	-	375	-	-	-
6253 Postage	4,871	5,313	5,500	2,415	2,625
6254 Telephone	77,409	90,471	122,300	73,179	67,500
6260 Equipment Leasing Costs	16,119	10,472	14,000	-	7,853
6272 Court Costs	338	-	-	-	-
6273 In-Custody Medical Charges	25,000	33,995	17,000	28,049	37,500
6274 Investigations Expense	5,521	9,776	14,100	7,160	4,500

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6275 K-9 Dog Care Services	28,808	10,236	10,600	6,887	7,950
6288 S.W.A.T. Program	18,502	19,800	19,800	9,065	3,750
6289 Educational Reimbursement	54,169	84,521	45,000	30,565	22,591
Total Maintenance & Operations	\$ 1,359,510	\$ 1,838,588	\$ 1,628,278	\$ 1,161,753	\$ 829,061
8104 Capital/Equipment	26,875	-	-	-	-
8105 Automotive	\$ 14,836	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 41,711	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL POLICE ADMINISTRATION	\$ 4,787,466	\$ 5,191,679	\$ 5,312,786	\$ 3,718,862	\$ 3,590,517
PATROL & SAFETY					
4101 Salaries Full-Time	\$ 4,359,417	\$ 4,677,925	\$ 5,089,338	\$ 3,580,982	\$ 3,973,681
4102 Salaries Part-Time	-	2,326	-	-	-
4103 Overtime	688,620	828,563	600,000	397,714	463,500
4105 Holiday Pay	234,191	224,337	315,945	251,045	311,601
4113 Reimbursable Overtime	16,769	(26,431)	-	65,369	-
4117 Opt - Out Payments	-	2,500	-	1,000	-
4201 Retirement CalPERS	3,045,087	2,851,826	3,111,797	2,378,415	2,607,356
4202 FICA	85,421	93,892	85,658	71,248	67,837
4203 Workers' Compensation	489,314	594,607	745,711	541,783	514,229
4204 Group Insurance	471,410	516,712	598,438	374,875	618,245
4205 Uniform Allowance	2,238	1,374	15,000	876	7,500
4210 OPEB liability	75,084	118,092	111,827	76,184	-
Total Salaries & Benefits	\$ 9,467,551	\$ 9,885,723	\$ 10,673,714	\$ 7,739,491	\$ 8,563,949
SUB-TOTAL PATROL & SAFETY	\$ 9,467,551	\$ 9,885,723	\$ 10,673,714	\$ 7,739,491	\$ 8,563,949
CRIME INVESTIGATION					
4101 Salaries Full-Time	\$ 1,440,202	\$ 1,348,940	\$ 1,439,297	\$ 1,074,192	\$ 1,164,767
4103 Overtime	284,268	197,904	203,000	132,920	156,818
4105 Holiday Pay	81,333	67,328	83,532	96,733	91,729
4113 Reimbursable Overtime	(12,182)	(7,315)	-	7,429	-
4201 Retirement CalPERS	830,285	857,274	840,403	672,003	759,868
4202 FICA	32,819	32,396	32,120	28,456	26,294
4203 Workers' Compensation	169,851	165,900	192,942	168,310	150,496
4204 Group Insurance	171,969	158,611	159,171	120,655	181,934
4205 Uniform Allowance	540	618	1,200	498	900
4210 OPEB liability	25,083	34,142	28,935	23,806	-
Total Salaries & Benefits	\$ 3,024,168	\$ 2,855,798	\$ 2,980,600	\$ 2,325,002	\$ 2,532,806
SUB-TOTAL CRIME INVESTIGATION	\$ 3,024,168	\$ 2,855,798	\$ 2,980,600	\$ 2,325,002	\$ 2,532,806

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
TRAFFIC SAFETY					
4101 Salaries Full-Time	\$ 983,222	\$ 1,011,384	\$ 1,040,349	\$ 556,059	\$ 407,191
4102 Salaries Part-Time	98,841	113,373	129,000	60,176	96,750
4103 Overtime	189,811	151,435	180,000	58,627	139,050
4105 Holiday Pay	53,758	53,769	59,534	62,626	31,053
4113 Reimbursable Overtime	(64,998)	(4,733)	-	5,675	-
4201 Retirement CalPERS	609,880	642,300	665,200	482,727	284,824
4202 FICA	25,806	26,540	25,817	16,997	13,716
4203 Workers' Compensation	116,423	130,668	155,698	88,628	64,128
4204 Group Insurance	111,770	113,398	112,807	59,654	63,724
4205 Uniform Allowance	795	438	900	279	675
4210 OPEB liability	17,005	25,985	20,898	12,445	-
Total Salaries & Benefits	\$ 2,142,313	\$ 2,264,557	\$ 2,390,203	\$ 1,403,893	\$ 1,101,111
SUB-TOTAL TRAFFIC SAFETY	\$ 2,142,313	\$ 2,264,557	\$ 2,390,203	\$ 1,403,893	\$ 1,101,111
COMMUNITY RELATIONS					
4101 Salaries Full-Time	\$ 90,494	\$ 44,200	\$ -	\$ 104,458	\$ 222,581
4103 Overtime	18,993	7,629	-	10,637	-
4105 Holiday Pay	-	-	-	-	17,162
4113 Reimbursable Overtime	1,076	762	-	1,738	-
4201 Retirement CalPERS	23,503	15,454	-	21,127	140,137
4202 FICA	8,547	4,649	-	1,706	3,463
4203 Workers' Compensation	4,531	2,376	-	15,084	28,776
4204 Group Insurance	7,272	4,634	-	11,491	31,862
4205 Uniform Allowance	500	172	-	-	250
4210 OPEB liability	1,526	1,170	-	2,108	-
Total Salaries & Benefits	\$ 156,442	\$ 81,046	\$ -	\$ 168,349	\$ 444,231
SUB-TOTAL COMMUNITY RELATIONS	\$ 156,442	\$ 81,046	\$ -	\$ 168,349	\$ 444,231
POLICE COMM. CENTER					
6206 Contractual Services	\$ 1,410,240	\$ 1,452,086	\$ 1,495,870	\$ 1,138,321	\$ 1,515,870
6216 Rental Charges	15,000	15,000	15,000	11,250	15,000
6254 Telephone	32,638	23,058	25,000	16,511	25,000
6278 Computer Charges	-	-	29,200	-	-
Total Maintenance & Operations	\$ 1,457,878	\$ 1,490,144	\$ 1,565,070	\$ 1,166,082	\$ 1,555,870
SUB-TOTAL POLICE COMM. CENTER	\$ 1,457,878	\$ 1,490,144	\$ 1,565,070	\$ 1,166,082	\$ 1,555,870
ANIMAL CONTROL					
4101 Salaries Full-Time	\$ 77,337	\$ 77,972	\$ 77,783	\$ 122	\$ -
4102 Salaries Part-Time	45,455	41,294	49,500	-	37,125

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

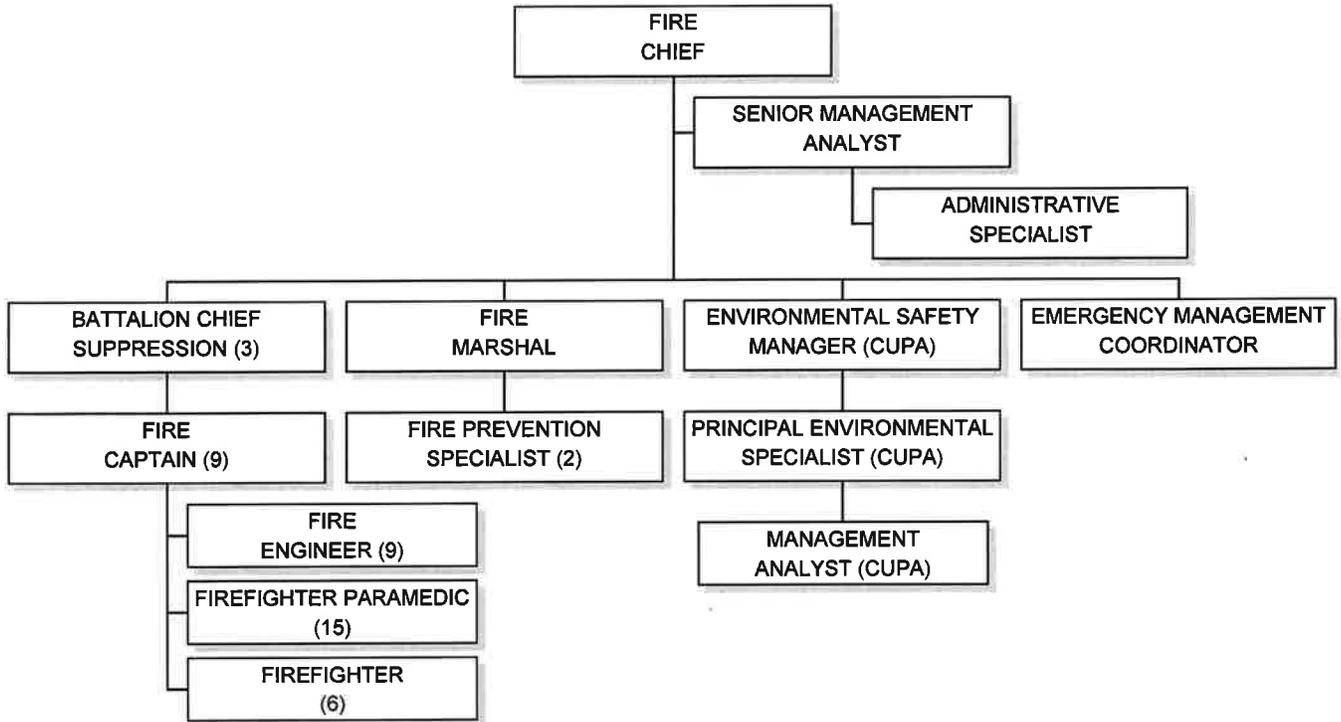
DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4103 Overtime	19,218	20,021	20,000	-	15,450
4105 Holiday Pay	3,794	3,921	4,488	-	-
4113 Reimbursable Overtime	630	-	-	-	-
4117 Opt - Out Payments	-	3,000	-	-	-
4201 Retirement CalPERS	20,575	20,482	21,718	10,812	-
4202 FICA	11,266	11,382	10,081	-	2,840
4203 Workers' Compensation	13,490	15,005	16,696	-	5,376
4204 Group Insurance	678	725	19,641	-	-
4205 Uniform Allowance	300	180	350	-	250
4210 OPEB liability	1,309	2,020	1,563	-	-
Total Salaries & Benefits	\$ 194,052	\$ 196,002	\$ 221,820	\$ 10,934	\$ 61,041
5204 Operating Supplies	\$ -	\$ 55	\$ 400	\$ 178	\$ -
6205 Other Printing & Binding	-	-	300	-	-
6206 Contractual Services	19,200	19,200	30,000	23,250	30,000
6223 Training & Education	-	-	100	-	-
6254 Telephone	-	-	800	-	-
Total Maintenance & Operations	\$ 19,200	\$ 19,255	\$ 31,600	\$ 23,428	\$ 30,000
SUB-TOTAL ANIMAL CONTROL	\$ 213,252	\$ 215,257	\$ 253,420	\$ 34,362	\$ 91,041
TOTAL POLICE - GENERAL FUND	\$ 21,249,070	\$ 21,984,204	\$ 23,175,793	\$ 16,556,041	\$ 17,879,525
ASSET FORFEITURE FUND					
5204 Operating Supplies	\$ -	\$ 11,728	\$ -	\$ 30,618	\$ 10,000
5215 Vehicle Gasoline Charge	-	44	-	-	-
6205 Other Printing & Binding	-	-	-	497	-
6208 Dues & Subscriptions	-	-	1,500	-	1,500
6213 Meetings & Travel	373	35,924	50,000	7,330	40,000
6214 Professional/Technical	51,998	85,507	175,000	78,541	200,000
6223 Training & Education	-	18,666	50,000	3,495	-
6224 Vehicle Operating Charges	4,267	3,079	4,000	48	4,500
6241 Contingencies	4,986	51,024	60,000	-	-
6296 R.S.V.P. Program	1,043	1,775	5,000	2,202	10,000
6401 Community Promotion	14,846	34,523	30,000	12,598	50,000
Total Maintenance & Operations	\$ 77,513	\$ 242,270	\$ 375,500	\$ 135,329	\$ 316,000
8104 Capital/Equipment	\$ 100,062	\$ 65,024	\$ 50,000	\$ 52,821	\$ 300,000
8105 Capital/Automotive	-	239,189	320,000	7,973	350,000
Total Capital Outlay	\$ 100,062	\$ 304,213	\$ 370,000	\$ 60,794	\$ 650,000
TOTAL ASSET FORFEITURE FUND	\$ 177,575	\$ 546,483	\$ 745,500	\$ 196,123	\$ 966,000

COPS FUND

**CITY OF EL SEGUNDO
POLICE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4103 Overtime	\$ 1,266	\$ -	\$ -	\$ -	\$ -
4202 FICA	18	-	-	-	-
4203 Workers' Compensation	117	-	-	-	-
Total Salaries & Benefits	\$ 1,401	\$ -	\$ -	\$ -	\$ -
6206 Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Total Maintenance & Operations	\$ -	\$ -	\$ -	\$ -	\$ 100,000
8104 Capital/Equipment	\$ 263,000	\$ 34,149	\$ 175,000	\$ 43,472	\$ 175,000
Total Capital Outlay	\$ 263,000	\$ 34,149	\$ 175,000	\$ 43,472	\$ 175,000
TOTAL COPS FUND	\$ 264,401	\$ 34,149	\$ 175,000	\$ 43,472	\$ 275,000
GRAND TOTAL POLICE - ALL FUNDS	\$ 21,691,046	\$ 22,564,836	\$ 24,096,293	\$ 16,795,636	\$ 19,120,525

**CITY OF EL SEGUNDO
FIRE DEPARTMENT ORGANIZATION CHART
FISCAL YEAR 2020 - 2021**



**CITY OF EL SEGUNDO
FIRE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2017-2018 TO 2020-2021**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	BUDGETED FY 2020-21
<u>Fire Department</u>					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00	3.00
Fire Captain	9.00	9.00	9.00	9.00	9.00
Fire Engineer	9.00	9.00	9.00	9.00	9.00
Firefighter/Paramedic	15.00	15.00	15.00	15.00	15.00
Firefighter	6.00	6.00	6.00	6.00	5.00
Fire Marshal	1.00	1.00	1.00	1.00	0.50
Emergency Management Coordinator	-	-	1.00	1.00	1.00
Environmental Safety Manager	1.00	1.00	1.00	1.00	1.00
Principal Environmental Specialist	1.00	1.00	1.00	1.00	1.00
Fire Prevention Specialist	2.00	2.00	2.00	2.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00
Management Analyst (CUPA)	1.00	-	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
Total Fire Department	51.00	50.00	52.00	52.00	49.50

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (3201)					
Salaries & Benefits	\$ 749,580	\$ 766,010	\$ 706,005	\$ 527,719	\$ 585,572
Maintenance & Operations	150,698	211,518	321,043	148,422	208,457
Capital Outlay	2,769	-	-	-	-
Sub-total Administration	\$ 903,047	\$ 977,528	\$ 1,027,048	\$ 676,141	\$ 794,029
FIRE SUPPRESSION (3202)					
Salaries & Benefits	\$ 9,162,992	\$ 9,150,083	\$ 9,521,267	\$ 7,572,158	\$ 7,844,400
Maintenance & Operations	571,454	666,807	793,324	487,132	383,204
Capital Outlay	7,445	64,980	-	-	-
Sub-total Fire Suppression	\$ 9,741,891	\$ 9,881,870	\$ 10,314,591	\$ 8,059,290	\$ 8,227,604
PARAMEDIC (3203)					
Salaries & Benefits	\$ 4,581,693	\$ 4,100,633	\$ 4,215,045	\$ 2,740,659	\$ 3,119,870
Maintenance & Operations	354,486	316,880	334,091	207,684	243,519
Sub-total Paramedic	\$ 4,936,179	\$ 4,417,513	\$ 4,549,136	\$ 2,948,343	\$ 3,363,389
FIRE PREVENTION (3204)					
Salaries & Benefits	\$ 498,938	\$ 551,172	\$ 580,363	\$ 409,434	\$ 285,863
Maintenance & Operations	37,091	28,771	106,696	21,938	71,388
Sub-total Fire Prevention	\$ 536,029	\$ 579,943	\$ 687,059	\$ 431,372	\$ 357,251
EMERGENCY MANAGEMENT (3255)					
Salaries & Benefits	\$ 151,996	\$ 180,623	\$ 187,270	\$ 155,350	\$ 156,212
Maintenance & Operations	231,323	238,062	250,756	76,723	169,908
Sub-total Fire Prevention	\$ 383,319	\$ 418,685	\$ 438,026	\$ 232,073	\$ 326,120
TOTAL FIRE - GENERAL FUND	\$ 16,500,465	\$ 16,275,539	\$ 17,015,860	\$ 12,347,219	\$ 13,068,393
<u>CUPA FUND (126)</u>					
FIRE CUPA (3205)					
Salaries & Benefits	\$ 219,982	\$ 251,233	\$ 568,680	\$ 412,301	\$ 479,969
Maintenance & Operations	111,795	64,077	72,385	19,038	41,438
Capital Outlay	-	-	-	-	-
TOTAL CUPA FUND	\$ 331,777	\$ 315,310	\$ 641,065	\$ 431,339	\$ 521,407
GRAND TOTAL - FIRE - ALL FUNDS	\$ 16,832,242	\$ 16,590,849	\$ 17,656,925	\$ 12,778,558	\$ 13,589,800
<u>GENERAL FUND SUMMARY:</u>					
Salaries & Benefits	\$ 15,145,199	\$ 14,748,521	\$ 15,209,950	\$ 11,405,320	\$ 11,991,917

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

Maintenance & Operations	1,345,052	1,462,038	1,805,910	941,899	1,076,476
Capital Outlay	10,214	64,980	-	-	-
TOTAL GENERAL FUND	\$ 16,500,465	\$ 16,275,539	\$ 17,015,860	\$ 12,347,219	\$ 13,068,393

Salaries & Benefits	\$ (3,218,033)	-21.16%
Maintenance & Operations	(729,434)	-40.39%
Capital Outlay	-	0.00%
Total	\$ (3,947,467)	-23.20%

ALL FUNDS SUMMARY

Salaries & Benefits	\$ 15,365,181	\$ 14,999,754	\$ 15,778,630	\$ 11,817,621	\$ 12,471,886
Maintenance & Operations	1,456,847	1,526,115	1,878,295	960,937	1,117,914
Capital Outlay	10,214	64,980	-	-	-
TOTAL ALL FUNDS	\$ 16,832,242	\$ 16,590,849	\$ 17,656,925	\$ 12,778,558	\$ 13,589,800

Salaries & Benefits	\$ (3,306,744)	-20.96%
Maintenance & Operations	(760,381)	-40.48%
Capital Outlay	-	0.00%
Total	\$ (4,067,125)	-23.03%

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4101 Salaries Full-Time	\$ 5,926,683	\$ 6,179,433	\$ 6,169,163	\$ 4,634,102	\$ 4,825,292
4102 Salaries Part-Time	-	9,977	-	23,805	24,000
4103 Overtime	470,960	224,463	375,000	200,925	213,750
4105 Holiday Pay	253,982	258,813	258,196	269,243	257,281
4107 FLSA Overtime	393,719	459,050	455,000	363,548	375,000
4110 Leave Replacement	1,648,814	1,429,106	1,550,000	990,238	1,143,750
4113 Reimbursable Overtime	18,073	37,192	30,000	49,923	33,750
4117 Opt - Out Payments	-	2,750	-	-	-
4201 Retirement CalPERS	4,358,691	3,853,733	4,260,450	3,127,704	3,481,591
4202 FICA	156,523	162,918	129,139	123,843	98,334
4203 Workers' Compensation	1,102,954	1,148,419	1,017,763	960,013	758,756
4204 Group Insurance	688,875	794,560	791,911	546,579	748,458
4205 Uniform Allowance	2,237	3,152	3,176	1,917	2,855
4209 PARS Expense	-	-	-	-	-
4210 OPEB liability	103,783	161,736	131,352	97,525	-
4215 Uniform Replacement	19,905	23,219	38,800	15,955	29,100
Total Salaries & Benefits	\$ 15,145,199	\$ 14,748,521	\$ 15,209,950	\$ 11,405,320	\$ 11,991,917
5201 Office Supplies	\$ 5,767	\$ 5,471	\$ 5,000	\$ 5,923	\$ 3,375
5203 Repairs & Maintenance Supplies	3,917	8,290	10,500	1,862	7,088
5204 Operating Supplies	191,384	221,454	207,100	104,959	155,251
5207 Small Tools & Equipment	497	7,378	12,500	11,670	8,438
5214 Housing Supplies	14,390	14,815	13,500	8,790	10,125
5218 Training Materials and Supplies	2,678	7,523	11,252	3,258	7,500
5220 Computer Refresh Charges	15,259	14,300	-	-	-
5255 CPR Class Operating Supplies	75	2,338	2,500	-	1,875
6101 Gas	4,061	4,848	5,000	5,825	3,750
6102 Electricity	23,570	24,985	23,000	18,784	17,250
6103 Water	10,443	10,032	10,500	7,221	7,875
6201 Advertising/Publishing	-	3,687	7,500	1,705	5,060
6205 Other Printing & Binding	3,207	3,339	3,850	2,809	2,363
6207 Equipment Replacement Charges	475,992	525,244	561,185	420,890	212,201
6208 Dues & Subscriptions	13,493	12,722	23,691	4,975	14,218
6213 Meetings & Travel	25,549	24,226	61,000	36,093	39,863
6214 Professional/Technical	264,267	251,557	427,011	126,040	309,450
6215 Repairs & Maintenance	36,899	39,752	66,460	36,903	51,675
6217 Software Maintenance	39,371	50,243	84,457	40,654	70,204
6219 Network Operating Charge	55,100	55,360	55,100	41,325	-
6221 Educational Incentive	8,477	3,005	-	-	-
6223 Training & Education	63,763	69,062	101,468	25,040	74,250
6251 Communication/Mobile Radio	30,823	35,569	20,141	5,576	7,231
6253 Postage	2,746	3,450	4,000	911	2,963

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6254 Telephone	30,549	39,638	34,895	30,056	29,596
6257 Public Education	15,459	17,890	29,000	230	25,275
6259 Breathing Apparatus	1,974	4,382	20,000	400	5,625
6260 Equipment Leasing Costs	5,342	1,478	5,300	-	3,975
Total Maintenance & Operations	\$ 1,345,052	\$ 1,462,038	\$ 1,805,910	\$ 941,899	\$ 1,076,476
8104 Capital - Equipment	\$ 7,445	\$ 64,980	\$ -	\$ -	\$ -
8105 Capital - Automotive	2,769	-	-	-	-
Total Capital Outlay	\$ 10,214	\$ 64,980	\$ -	\$ -	\$ -
TOTAL FIRE DEPARTMENT	\$ 16,500,465	\$ 16,275,539	\$ 17,015,860	\$ 12,347,219	\$ 13,068,393

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
GENERAL FUND					
FIRE ADMINISTRATION					
4101 Salaries Full-Time	\$ 397,583	\$ 458,774	\$ 368,667	\$ 295,443	\$ 309,492
4103 Overtime	-	189	-	-	-
4113 Reimbursable Overtime	221	-	-	-	-
4201 Retirement CalPERS	256,752	191,054	223,637	161,250	186,239
4202 FICA	17,558	20,833	14,805	12,573	12,434
4203 Workers' Compensation	31,633	37,083	38,514	27,991	29,563
4204 Group Insurance	38,855	45,974	52,388	24,512	47,044
4205 Uniform Allowance	297	796	396	297	800
4210 OPEB liability	6,681	11,307	7,598	5,653	-
Total Salaries & Benefits	\$ 749,580	\$ 766,010	\$ 706,005	\$ 527,719	\$ 585,572
5201 Office Supplies	\$ 5,767	\$ 5,471	\$ 5,000	\$ 5,923	\$ 3,375
5204 Operating Supplies	5,846	10,805	13,400	8,249	8,138
5220 Computer Refresh Charges	1,200	1,200	-	-	-
6101 Gas	4,061	4,848	5,000	5,825	3,750
6102 Electricity	23,570	24,985	23,000	18,784	17,250
6103 Water	10,443	10,032	10,500	7,221	7,875
6205 Other Printing & Binding	3,207	3,339	3,850	2,809	2,363
6207 Equip Replacement Charges	8,772	8,772	8,770	6,577	-
6208 Dues & Subscriptions	3,659	2,281	11,280	893	8,123
6213 Meetings & Travel	12,607	2,754	17,200	11,176	11,138
6214 Professional/Technical	22,819	82,030	129,350	18,384	88,275
6215 Repair & Maintenance	1,268	1,762	3,660	5,256	2,700
6217 Software Maintenance	-	-	22,300	13,281	16,725
6219 Network Operating Charge	10,300	10,300	10,300	7,725	-
6223 Training & Education	850	5,571	14,348	7,767	6,225
6253 Postage	2,746	3,450	4,000	911	2,963
6254 Telephone	28,610	32,529	33,785	27,641	25,582
6260 Equipment Leasing Costs	4,973	1,389	5,300	-	3,975
Total Maintenance & Operations	\$ 150,698	\$ 211,518	\$ 321,043	\$ 148,422	\$ 208,457
SUB-TOTAL FIRE ADMINISTRATION	\$ 900,278	\$ 977,528	\$ 1,027,048	\$ 676,141	\$ 794,029
FIRE SUPPRESSION					
4101 Salaries Full-Time	\$ 3,553,249	\$ 3,731,900	\$ 3,824,809	\$ 3,070,339	\$ 3,141,618
4103 Overtime	344,232	139,830	220,000	122,815	131,250
4105 Holiday Pay	175,123	181,539	175,387	197,704	179,739
4107 FLSA Overtime	229,469	295,008	265,000	252,424	243,750
4110 Leave Replacement	942,302	987,942	950,000	690,514	731,250
4117 Opt - Out Payments	-	2,750	-	-	-
4201 Retirement CalPERS	2,663,771	2,391,278	2,777,942	2,064,708	2,356,994

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4202 FICA	70,298	73,971	57,805	60,395	48,160
4203 Workers' Compensation	701,844	761,998	683,621	678,411	525,105
4204 Group Insurance	403,523	467,839	453,545	356,822	463,284
4205 Uniform Allowance	1,080	976	1,500	720	1,125
4210 OPEB liability	62,510	98,422	82,158	64,963	-
4215 Uniform Replacement	15,591	16,630	29,500	12,343	22,125
Total Salaries & Benefits	\$ 9,162,992	\$ 9,150,083	\$ 9,521,267	\$ 7,572,158	\$ 7,844,400
5203 Repairs & Maintenance Supplies	\$ 3,917	\$ 8,290	\$ 10,500	\$ 1,862	\$ 7,088
5204 Operating Supplies	74,437	58,027	69,500	25,320	52,088
5207 Small Tools & Equipment	497	7,378	12,500	11,670	8,438
5214 Housing Supplies	14,390	14,815	13,500	8,790	10,125
5218 Training Materials and Supplies	2,678	7,523	11,252	3,258	7,500
5220 Computer Refresh Charges	3,800	3,800	-	-	-
5255 CPR Class Operating Supplies	-	2,338	2,500	-	1,875
6207 Equip Replacement Charges	354,744	416,460	465,381	349,036	161,532
6208 Dues & Subscriptions	206	-	300	-	225
6213 Meetings & Travel	-	4,382	13,000	10,786	8,625
6214 Professional/Technical	3,090	4,429	6,020	2,034	3,750
6215 Repairs & Maintenance	30,317	25,041	51,800	30,967	40,725
6217 Software Maintenance	15,455	29,957	39,580	18,363	28,965
6219 Network Operating Charge	10,300	10,300	10,300	7,725	-
6221 Educational Incentive	4,288	2,298	-	-	-
6223 Training & Education	39,468	51,182	60,000	13,223	41,250
6251 Communication/Mobile Radio	11,524	16,205	7,191	3,698	5,393
6259 Breathing Apparatus	1,974	4,382	20,000	400	5,625
6260 Equipment Leasing Costs	369	-	-	-	-
Total Maintenance & Operations	\$ 571,454	\$ 666,807	\$ 793,324	\$ 487,132	\$ 383,204
8104 Capital/Equipment	\$ 7,445	\$ 64,980	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 7,445	\$ 64,980	\$ -	\$ -	\$ -
SUB-TOTAL FIRE SUPPRESSION	\$ 9,741,891	\$ 9,881,870	\$ 10,314,591	\$ 8,059,290	\$ 8,227,604
FIRE PARAMEDIC					
4101 Salaries Full-Time	\$ 1,578,461	\$ 1,572,056	\$ 1,543,837	\$ 999,962	\$ 1,156,651
4103 Overtime	97,543	57,593	105,000	39,980	56,250
4105 Holiday Pay	78,859	77,274	82,809	71,539	77,542
4107 FLSA Overtime	164,250	164,042	190,000	111,124	131,250
4110 Leave Replacement	706,512	441,164	600,000	299,724	412,500
4201 Retirement CalPERS	1,335,625	1,157,569	1,121,165	801,461	874,509
4202 FICA	35,798	33,384	23,493	21,768	17,896
4203 Workers' Compensation	351,309	329,077	277,835	238,361	195,126
4204 Group Insurance	201,125	220,390	228,214	131,698	191,171

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4210 OPEB liability	27,897	41,495	33,392	21,430	-
4215 Uniform Replacement	4,314	6,589	9,300	3,612	6,975
Total Salaries & Benefits	\$ 4,581,693	\$ 4,100,633	\$ 4,215,045	\$ 2,740,659	\$ 3,119,870
5204 Operating Supplies	\$ 90,472	\$ 73,042	\$ 98,000	\$ 62,545	\$ 77,250
6207 Equip Replacement Charges	96,228	84,960	60,091	45,069	38,019
6208 Dues & Subscription	2,400	1,800	2,200	1,800	2,550
6213 Meetings & Travel	-	-	1,500	-	-
6214 Professional/Technical	132,244	120,080	133,100	88,189	99,825
6215 Repairs & Maintenance	5,314	12,949	11,000	680	8,250
6217 Software Maintenance	8,166	8,181	12,700	9,010	9,750
6221 Educational Incentive	4,189	707	-	-	-
6223 Training & Education	3,389	3,001	5,000	391	7,875
6251 Communication/Mobile Radio	12,084	12,160	10,500	-	-
Total Maintenance & Operations	\$ 354,486	\$ 316,880	\$ 334,091	\$ 207,684	\$ 243,519
SUB-TOTAL FIRE PARAMEDIC	\$ 4,936,179	\$ 4,417,513	\$ 4,549,136	\$ 2,948,343	\$ 3,363,389
FIRE PREVENTION					
4101 Salaries Full-Time	\$ 293,966	\$ 308,288	\$ 319,946	\$ 188,385	\$ 124,486
4102 Salaries Part-Time	-	-	-	23,805	24,000
4103 Overtime	29,185	26,407	30,000	9,794	11,250
4113 Reimbursable Overtime	17,852	37,192	30,000	49,923	33,750
4201 Retirement CalPERS	75,689	85,313	114,078	81,121	42,941
4202 FICA	25,105	26,261	24,475	20,777	12,726
4203 Workers' Compensation	13,940	15,530	13,183	10,680	5,129
4204 Group Insurance	37,580	43,534	41,723	20,539	30,921
4205 Uniform Allowance	660	880	880	600	660
4210 OPEB liability	4,961	7,767	6,078	3,810	-
Total Salaries & Benefits	\$ 498,938	\$ 551,172	\$ 580,363	\$ 409,434	\$ 285,863
5204 Operating Supplies	\$ 11,439	\$ 5,718	\$ 8,200	\$ 2,747	\$ 5,625
5220 Computer Refresh Charges	1,200	1,200	-	-	-
6207 Equip Replacement Charges	7,440	7,428	8,957	6,718	7,458
6208 Dues & Subscriptions	1,904	2,775	3,400	1,391	2,250
6213 Meetings & Travel	1,337	1,082	3,800	2,095	2,100
6214 Professional/Technical	4,361	1,895	70,639	3,791	48,750
6219 Network Operating Charge	5,200	5,200	5,200	3,900	-
6223 Training & Education	2,173	2,331	4,000	1,179	2,700
6254 Telephone	-	-	-	-	630
6257 Public Education	2,037	1,142	2,500	117	1,875
Total Maintenance & Operations	\$ 37,091	\$ 28,771	\$ 106,696	\$ 21,938	\$ 71,388
8105 Automotive	2,769	-	-	-	-

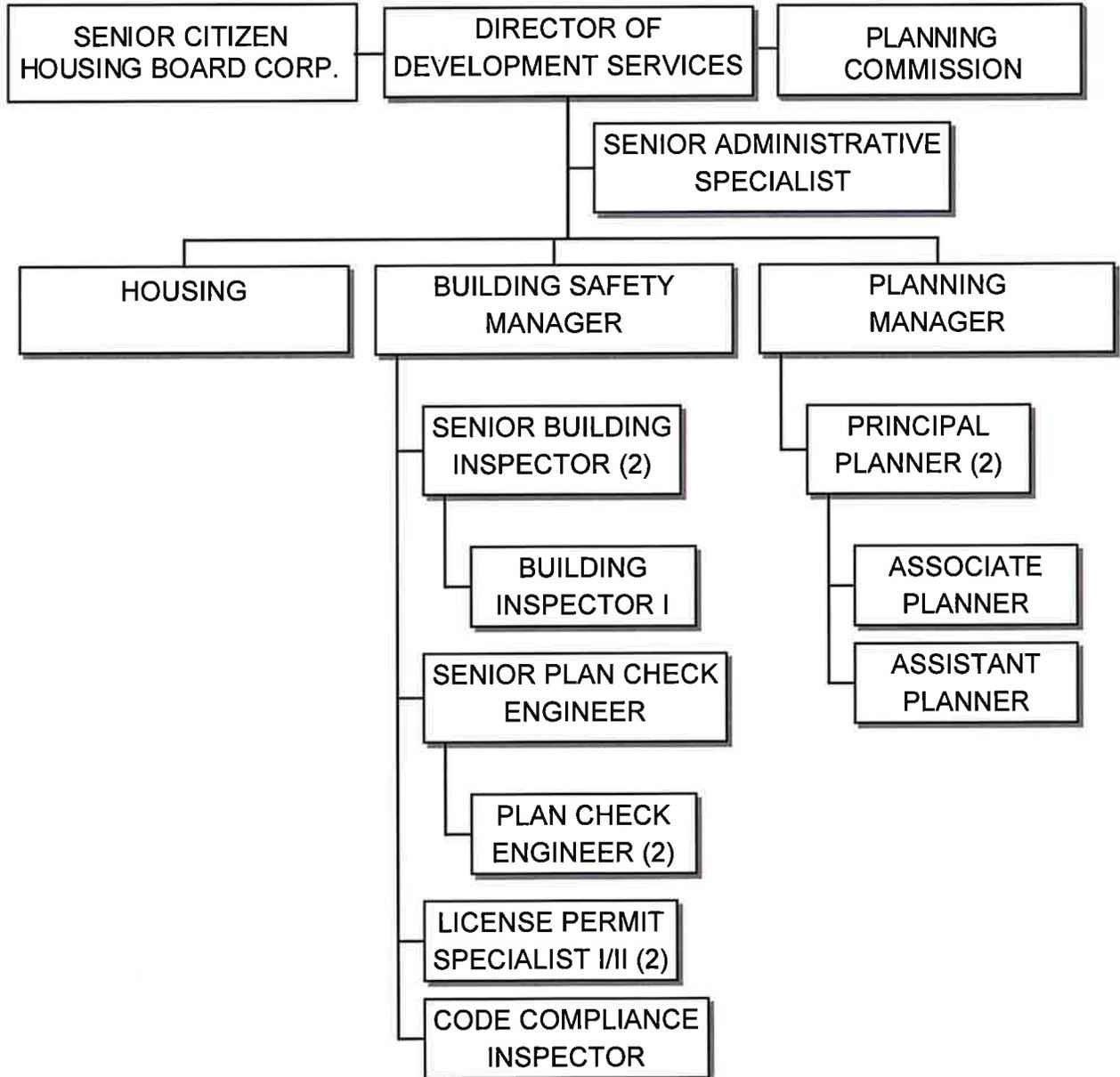
**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
Total Capital Outlay	\$ 2,769	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL FIRE PREVENTION	\$ 538,798	\$ 579,943	\$ 687,059	\$ 431,372	\$ 357,251
EMERGENCY MANAGEMENT					
4101 Salaries Full-Time	\$ 103,424	\$ 108,415	\$ 111,904	\$ 79,973	\$ 93,045
4102 Salaries Part-Time	-	9,977	-	-	-
4103 Overtime	-	444	20,000	28,336	15,000
4201 Retirement CalPERS	26,854	28,519	23,628	19,164	20,908
4202 FICA	7,764	8,469	8,561	8,330	7,118
4203 Workers' Compensation	4,228	4,731	4,610	4,570	3,833
4204 Group Insurance	7,792	16,823	16,041	13,008	16,038
4205 Uniform Allowance	200	500	400	300	270
4210 OPEB liability	1,734	2,745	2,126	1,669	-
Total Salaries & Benefits	\$ 151,996	\$ 180,623	\$ 187,270	\$ 155,350	\$ 156,212
5204 Operating Supplies	\$ 9,190	\$ 73,862	\$ 18,000	\$ 6,098	\$ 12,150
5220 Computer Refresh Charges	9,059	8,100	-	-	-
5255 CPR Class Operating Supplies	75	-	-	-	-
6201 Advertising/Publishing	-	3,687	7,500	1,705	5,060
6207 Equip Replacement Charges	8,808	7,624	17,986	13,490	5,192
6208 Dues & Subscriptions	5,324	5,866	6,511	891	1,070
6213 Meetings & Travel	11,605	16,008	25,500	12,036	18,000
6214 Professional/Technical	101,753	43,123	87,902	13,642	68,850
6217 Software Maintenance	15,750	12,105	9,877	-	14,764
6219 Network Operating Charge	29,300	29,560	29,300	21,975	-
6223 Training & Education	17,883	6,977	18,120	2,480	16,200
6251 Communication/Mobile Radio	7,215	7,204	2,450	1,878	1,838
6254 Telephone	1,939	7,109	1,110	2,415	3,384
6257 Public Education	13,422	16,748	26,500	113	23,400
6260 Equipment Leasing Costs	-	89	-	-	-
Total Maintenance & Operations	\$ 231,323	\$ 238,062	\$ 250,756	\$ 76,723	\$ 169,908
SUB-TOTAL EMERGENCY MGMT	\$ 383,319	\$ 418,685	\$ 438,026	\$ 232,073	\$ 326,120
TOTAL FIRE - GENERAL FUND	\$ 16,500,465	\$ 16,275,539	\$ 17,015,860	\$ 12,347,219	\$ 13,068,393
CUPA FUND					
4101 Salaries Full-Time	\$ 127,679	\$ 154,923	\$ 341,100	\$ 260,608	\$ 283,959
4102 Salaries Part-Time	19,927	-	-	-	-
4103 Overtime	250	393	-	6,112	-
4113 Reimbursable Overtime	-	-	7,000	(281)	5,250
4117 Opt - Out Payments	-	2,750	-	-	-
4201 Retirement CalPERS	51,385	61,229	124,559	92,552	101,077

**CITY OF EL SEGUNDO
FIRE DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4202 FICA	11,330	14,148	25,960	20,516	21,271
4203 Workers' Compensation	5,403	6,834	24,457	8,628	20,279
4204 Group Insurance	1,656	6,008	38,323	18,506	47,333
4205 Uniform Allowance	244	600	800	600	800
4210 OPEB liability	2,108	4,348	6,481	5,060	-
Total Salaries & Benefits	\$ 219,982	\$ 251,233	\$ 568,680	\$ 412,301	\$ 479,969
5204 Operating Supplies	\$ 7,064	\$ 22,179	\$ 10,000	\$ 1,169	\$ 5,625
5220 Computer Refresh Charges	1,900	1,900	-	-	-
6207 Equipment Replacement Charges	-	1,292	3,875	2,906	2,674
6208 Dues & Subscriptions	-	-	775	-	-
6213 Meetings & Travel	(22)	1,155	2,600	1,315	750
6214 Professional/Technical	86,193	21,250	25,500	-	16,500
6215 Repairs & Maintenance	-	-	2,250	-	1,688
6217 Software Maintenance	6,500	6,825	13,025	7,166	7,856
6219 Network Operating Charge	6,900	6,900	6,900	5,175	-
6223 Training & Education	2,084	1,174	5,000	489	4,500
6254 Telephone	480	960	960	720	720
6257 Public Education	696	442	1,500	98	1,125
Total Maintenance & Operations	\$ 111,795	\$ 64,077	\$ 72,385	\$ 19,038	\$ 41,438
TOTAL CUPA FUND	\$ 331,777	\$ 315,310	\$ 641,065	\$ 431,339	\$ 521,407
GRAND TOTAL FIRE - ALL FUNDS	\$ 16,832,242	\$ 16,590,849	\$ 17,656,925	\$ 12,778,558	\$ 13,589,800

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
ORGANIZATION CHART
FISCAL YEAR 2020 - 2021**



**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2017-2018 TO 2020-2021**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	BUDGETED FY 2020-21
<u>Development Services Department</u>					
Director of Development Services	1.00	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Building Safety Manager	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	0.50	-	-	-	-
Assistant Planner	2.00	2.00	2.00	2.00	2.00
Building Inspector I / II	1.00	1.00	1.00	1.00	1.00
Code Compliance Inspector	1.00	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00	2.00
Office Specialist II	1.00	1.00	-	-	-
Plan Check Engineer	1.00	1.00	1.00	1.00	1.00
Plan Examiner (MEP)	1.00	1.00	-	-	-
Planning Technician	1.00	1.00	1.00	1.00	-
Principal Planner	2.00	2.00	2.00	2.00	2.00
RSI Manager	1.00	-	-	-	-
Senior Administrative Specialist	-	-	1.00	1.00	1.00
Senior Building Inspector	1.00	1.00	2.00	2.00	2.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00	1.00
Sub-total Full-Time	18.50	17.00	17.00	17.00	16.00
Total Planning & Bldg Safety Department	18.50	17.00	17.00	17.00	16.00

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (2404)					
Salaries & Benefits	\$ 313,253	\$ 247,953	\$ 281,921	\$ 189,936	\$ 214,489
Maintenance & Operations	86,253	78,455	105,100	57,156	70,945
Sub-total Administration	\$ 399,506	\$ 326,408	\$ 387,021	\$ 247,092	\$ 285,434
PLANNING (2402)					
Salaries & Benefits	\$ 914,875	\$ 965,401	\$ 1,080,714	\$ 748,392	\$ 836,519
Maintenance & Operations	187,372	24,225	89,325	13,849	57,896
Sub-total Planning	\$ 1,102,247	\$ 989,626	\$ 1,170,039	\$ 762,241	\$ 894,415
BUILDING & SAFETY (2403)					
Salaries & Benefits	\$ 791,678	\$ 856,368	\$ 1,232,704	\$ 807,608	\$ 1,093,876
Maintenance & Operations	671,794	476,454	402,927	208,084	260,143
Sub-total Building & Safety	\$ 1,463,472	\$ 1,332,822	\$ 1,635,631	\$ 1,015,692	\$ 1,354,019
SENIOR IN-HOME CARE (2743)					
Salaries & Benefits	\$ 5,763	\$ 5,158	\$ 6,983	\$ 2,361	\$ 4,958
Maintenance & Operations	13,716	13,680	17,000	10,481	17,500
Sub-total Senior In-Home Care	\$ 19,479	\$ 18,838	\$ 23,983	\$ 12,842	\$ 22,458
JUVENILE DIVERSION (2747)					
Maintenance & Operations	\$ 5,555	\$ 10,922	\$ 19,000	\$ 9,804	\$ 9,000
Sub-total Juvenile Diversion	\$ 5,555	\$ 10,922	\$ 19,000	\$ 9,804	\$ 9,000
DELIVERED MEALS (2778)					
Salaries & Benefits	\$ 12,050	\$ 10,920	\$ 13,965	\$ 11,425	\$ 10,698
Maintenance & Operations	27,355	21,434	23,000	18,048	19,000
Sub-total Delivered Meals	\$ 39,405	\$ 32,354	\$ 36,965	\$ 29,473	\$ 29,698
COMMUNITY OUTREACH ADMINISTRATION (2779)					
Maintenance & Operations	\$ 10,913	\$ 12,300	\$ 14,000	\$ 7,575	\$ 14,000
Sub-total Comm. Outreach Admin.	\$ 10,913	\$ 12,300	\$ 14,000	\$ 7,575	\$ 14,000
TOTAL P&BS - GENERAL FUND	\$ 3,040,577	\$ 2,723,270	\$ 3,286,639	\$ 2,084,719	\$ 2,609,024
<u>HYPERION FUND SUMMARY (117)</u>					
Maintenance & Operations	\$ 5,671	\$ 5,789	\$ 8,250	\$ 4,531	\$ 9,050
TOTAL HYPERION FUND	\$ 5,671	\$ 5,789	\$ 8,250	\$ 4,531	\$ 9,050

EL SEGUNDO HOUSING DIVISION

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>RSI PROGRAM FUND SUMMARY (116)</u>					
Salaries & Benefits	\$ 129,643	\$ -	\$ -	\$ (50)	\$ -
Maintenance & Operations	3,482	607	-	283	800
TOTAL RSI PROGRAM FUND	\$ 133,125	\$ 607	\$ -	\$ 233	\$ 800

AFFORDABLE HOUSING (130)

Maintenance & Operations	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL AFFORDABLE HOUSING FUND	\$ -	\$ -	\$ -	\$ -	\$ 200,000

SENIOR HOUSING FUND (504)

Maintenance & Operations	\$ 22,612	\$ 21,272	\$ 14,113	\$ 10,039	\$ 15,500
Capital Improvements	-	-	60,000	-	60,000
TOTAL SENIOR HOUSING FUND	\$ 22,612	\$ 21,272	\$ 74,113	\$ 10,039	\$ 75,500

GRAND TOTAL - P&BS - ALL FUNDS

\$ 3,201,985	\$ 2,750,938	\$ 3,369,002	\$ 2,099,522	\$ 2,894,374
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GENERAL FUND SUMMARY

Salaries & Benefits	\$ 2,037,619	\$ 2,085,800	\$ 2,616,287	\$ 1,759,722	\$ 2,160,540
Maintenance & Operations	1,002,958	637,470	670,352	324,997	448,484
TOTAL GENERAL FUND	\$ 3,040,577	\$ 2,723,270	\$ 3,286,639	\$ 2,084,719	\$ 2,609,024

Salaries & Benefits	\$ (455,747)	-17.42%
Maintenance & Operations	(221,868)	-33.10%
Total	\$ (677,615)	-20.62%

ALL FUNDS SUMMARY

Salaries & Benefits	\$ 2,167,262	\$ 2,085,800	\$ 2,616,287	\$ 1,759,672	\$ 2,160,540
Maintenance & Operations	1,034,723	665,138	692,715	339,850	673,834
Capital Outlay	-	-	60,000	-	60,000
TOTAL ALL FUNDS	\$ 3,201,985	\$ 2,750,938	\$ 3,369,002	\$ 2,099,522	\$ 2,894,374

Salaries & Benefits	\$ (455,747)	-17.42%
Maintenance & Operations	(18,881)	-2.73%
Capital Outlay	\$ -	0.00%
Total	\$ (474,628)	-14.09%

CITY OF EL SEGUNDO
DEVELOPMENT SERVICES BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2020-2021

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4101 Salaries Full-Time	\$ 1,317,615	\$ 1,331,200	\$ 1,665,140	\$ 1,143,868	\$ 1,345,470
4102 Salaries Part-Time	35,350	14,363	17,400	12,334	13,000
4103 Overtime	7,385	1,962	2,500	2,507	8,438
4113 Reimbursable Overtime	14,792	25,572	20,000	37,938	27,000
4117 Opt - Out Payments	-	14,500	-	2,500	8,750
4201 Retirement CalPERS	402,957	413,445	453,085	321,178	364,104
4202 FICA	99,911	102,562	122,036	87,081	98,858
4203 Workers' Compensation	41,903	43,753	59,444	34,472	44,997
4204 Group Insurance	96,331	105,395	243,040	94,549	249,523
4205 Uniform Allowance	200	97	400	800	400
4209 PARS Expense	-	-	-	10,287	-
4210 OPEB Liability	21,175	32,951	33,242	12,208	-
Total Salaries & Benefits	\$ 2,037,619	\$ 2,085,800	\$ 2,616,287	\$ 1,759,722	\$ 2,160,540
5204 Operating Supplies	\$ 17,633	\$ 15,520	\$ 18,000	\$ 11,740	\$ 12,150
5206 Computer Supplies	-	581	9,500	314	6,413
5220 Computer Refresh Program Equippr	7,700	7,700	-	-	-
6102 Electric Utility	14	78	-	49	-
6201 Advertising/Publishing	11,955	6,458	11,800	4,908	7,425
6205 Other Printing & Binding	1,129	-	3,100	-	-
6206 Contractual Services	10,913	12,300	14,000	7,575	14,000
6207 Equip Replacement Charges	14,664	14,664	17,852	13,389	6,526
6208 Dues & Subscriptions	4,459	2,170	6,000	2,390	4,725
6213 Meetings & Travel	5,602	4,878	13,500	2,221	7,088
6214 Professional & Technical	854,309	502,457	479,000	225,067	322,250
6215 Repairs & Maintenance	-	-	2,800	-	1,890
6219 Network Operating Charge	50,000	50,000	50,000	37,500	33,750
6223 Training & Education	3,667	6,173	17,700	12,629	13,973
6253 Postage	2,883	1,694	4,300	435	2,903
6254 Telephone	7,760	7,249	7,000	5,420	4,725
6260 Equipment Leasing Costs	6,920	2,493	8,500	-	5,738
6263 Commissioners Expense	3,350	3,055	7,300	1,360	4,928
Total Maintenance & Operations	\$ 1,002,958	\$ 637,470	\$ 670,352	\$ 324,997	\$ 448,484
TOTAL P&BS - GENERAL FUND	\$ 3,040,577	\$ 2,723,270	\$ 3,286,639	\$ 2,084,719	\$ 2,609,024

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>GENERAL FUND</u>					
DEVELOPMENT SERVICES ADMINISTRATION					
4101 Salaries Full-Time	\$ 240,402	\$ 177,037	\$ 192,000	\$ 137,800	\$ 144,882
4117 Opt - Out Payments	-	2,750	-	-	2,750
4201 Retirement CalPERS	46,894	47,682	52,788	36,647	40,993
4202 FICA	15,897	11,202	11,154	9,248	8,568
4203 Workers' Compensation	2,092	1,636	1,690	1,213	1,014
4204 Group Insurance	4,534	3,328	20,641	2,397	16,282
4210 OPEB Liability	3,434	4,318	3,648	2,631	-
Total Salaries & Benefits	\$ 313,253	\$ 247,953	\$ 281,921	\$ 189,936	\$ 214,489
5204 Operating Supplies	\$ 15,272	\$ 13,811	\$ 18,000	\$ 11,316	\$ 12,150
5206 Computer Supplies	-	581	9,500	314	6,413
6102 Electric Utility	14	78	-	49	-
6208 Dues & Subscriptions	2,331	870	1,000	139	675
6213 Meetings & Travel	2,705	2,376	3,500	631	2,363
6214 Professional & Technical	-	-	-	385	-
6215 Repair & Maintenance	-	-	2,800	-	1,890
6219 Network Operating Charge	50,000	50,000	50,000	37,500	33,750
6223 Training & Education	1,251	(191)	3,500	1,499	2,363
6253 Postage	-	1,188	1,300	-	878
6254 Telephone	7,760	7,249	7,000	5,323	4,725
6260 Equipment Leasing Costs	6,920	2,493	8,500	-	5,738
Total Maintenance & Operations	\$ 86,253	\$ 78,455	\$ 105,100	\$ 57,156	\$ 70,945
SUB-TOTAL P&BS ADMINISTRATION	\$ 399,506	\$ 326,408	\$ 387,021	\$ 247,092	\$ 285,434
PLANNING					
4101 Salaries Full-Time	\$ 615,701	\$ 607,546	\$ 676,658	\$ 486,758	\$ 520,687
4103 Overtime	1,037	1,067	1,500	947	1,013
4113 Reimbursable Overtime	14,792	24,414	15,000	24,741	13,500
4117 Opt - Out Payments	-	8,500	-	2,000	2,750
4201 Retirement CalPERS	163,943	204,170	197,315	138,877	151,475
4202 FICA	47,117	46,547	50,192	36,610	38,338
4203 Workers' Compensation	19,546	20,340	22,340	15,859	15,437
4204 Group Insurance	42,659	37,755	104,115	33,023	93,319
4210 OPEB Liability	10,080	15,062	13,594	9,577	-
Total Salaries & Benefits	\$ 914,875	\$ 965,401	\$ 1,080,714	\$ 748,392	\$ 836,519
<u>Planning Continued</u>					
5204 Operating Supplies	\$ 1,700	\$ 1,110	\$ -	\$ -	\$ -
5220 Computer Refresh	3,100	3,100	-	-	-

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6201 Advertising/Publishing	11,955	6,458	10,000	4,848	6,750
6205 Other Printing & Binding	75	-	3,100	-	-
6207 Equip Replacement Charges	2,496	2,496	2,725	2,044	1,533
6208 Dues & Subscriptions	495	1,040	3,000	1,724	2,025
6213 Meetings & Travel	1,543	1,027	6,000	894	2,025
6214 Professional/Technical	159,581	4,101	50,000	2,788	33,750
6223 Training & Education	194	1,332	4,200	(265)	4,860
6253 Postage	2,883	506	3,000	435	2,025
6254 Telephone	-	-	-	21	-
6263 Commissioners Expense	3,350	3,055	7,300	1,360	4,928
Total Maintenance & Operations	\$ 187,372	\$ 24,225	\$ 89,325	\$ 13,849	\$ 57,896
SUB-TOTAL PLANNING	\$ 1,102,247	\$ 989,626	\$ 1,170,039	\$ 762,241	\$ 894,415
BUILDING SAFETY					
4101 Salaries Full-Time	\$ 461,512	\$ 546,617	\$ 796,482	\$ 519,310	\$ 679,901
4102 Salaries Part-Time	21,908	-	-	-	-
4103 Overtime	6,348	895	1,000	1,560	7,425
4113 Reimbursable Overtime	-	1,158	5,000	13,197	13,500
4117 Opt - Out Payments	-	3,250	-	500	3,250
4201 Retirement CalPERS	189,326	161,587	201,482	145,654	170,511
4202 FICA	35,868	43,715	59,359	40,279	50,957
4203 Workers' Compensation	19,717	21,166	34,697	16,892	28,010
4204 Group Insurance	49,138	64,312	118,284	59,129	139,922
4205 Uniform Allowance	200	97	400	800	400
4209 PARS Expense	-	-	-	10,287	-
4210 OPEB Liability	7,661	13,571	16,000	-	-
Total Salaries & Benefits	\$ 791,678	\$ 856,368	\$ 1,232,704	\$ 807,608	\$ 1,093,876
5204 Operating Supplies	\$ 661	\$ 599	\$ -	\$ 424	\$ -
5220 Computer Refresh Program Equipmen	4,600	4,600	-	-	-
6201 Advertising/Publishing	-	-	1,800	60	675
6205 Other Printing & Binding	1,054	-	-	-	-
6207 Equip Replacement Charges	12,168	12,168	15,127	11,345	4,993
6208 Dues & Subscriptions	1,633	260	2,000	527	2,025
6213 Meetings & Travel	1,354	1,475	4,000	696	2,700
6214 Professional/Technical	648,102	452,320	370,000	183,561	243,000
6223 Training & Education	2,222	5,032	10,000	11,395	6,750
6254 Telephone	-	-	-	76	-
Total Maintenance & Operations	\$ 671,794	\$ 476,454	\$ 402,927	\$ 208,084	\$ 260,143
SUB-TOTAL BUILDING SAFETY	\$ 1,463,472	\$ 1,332,822	\$ 1,635,631	\$ 1,015,692	\$ 1,354,019

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
SENIOR IN-HOME CARE					
4102 Salaries Part-Time	\$ 4,364	\$ 4,608	\$ 5,800	\$ 2,112	\$ 4,100
4201 Retirement CalPERS	887	2	500	-	375
4202 FICA	334	352	444	162	314
4203 Workers' Compensation	178	196	239	87	169
Total Salaries & Benefits	\$ 5,763	\$ 5,158	\$ 6,983	\$ 2,361	\$ 4,958
6214 Professional & Technical	\$ 13,716	\$ 13,680	\$ 17,000	\$ 10,481	\$ 17,500
Total Maintenance & Operations	\$ 13,716	\$ 13,680	\$ 17,000	\$ 10,481	\$ 17,500
SUB-TOTAL SENIOR IN-HOME CARE	\$ 19,479	\$ 18,838	\$ 23,983	\$ 12,842	\$ 22,458
JUVENILE DIVERSION					
6214 Professional & Technical	\$ 5,555	\$ 10,922	\$ 19,000	\$ 9,804	\$ 9,000
Total Maintenance & Operations	\$ 5,555	\$ 10,922	\$ 19,000	\$ 9,804	\$ 9,000
SUB-TOTAL JUVENILE DIVERSION	\$ 5,555	\$ 10,922	\$ 19,000	\$ 9,804	\$ 9,000
DELIVERED MEALS					
4102 Salaries Part-Time	\$ 9,078	\$ 9,755	\$ 11,600	\$ 10,222	\$ 8,900
4201 Retirement CalPERS	1,907	4	1,000	-	750
4202 FICA	695	746	887	782	681
4203 Workers' Compensation	370	415	478	421	367
Total Salaries & Benefits	\$ 12,050	\$ 10,920	\$ 13,965	\$ 11,425	\$ 10,698
6214 Professional & Technical	\$ 27,355	\$ 21,434	\$ 23,000	\$ 18,048	\$ 19,000
Total Maintenance & Operations	\$ 27,355	\$ 21,434	\$ 23,000	\$ 18,048	\$ 19,000
SUB-TOTAL DELIVERED MEALS	\$ 39,405	\$ 32,354	\$ 36,965	\$ 29,473	\$ 29,698
COMMUNITY OUTREACH ADMIN					
6206 Contractual Services	\$ 10,913	\$ 12,300	\$ 14,000	\$ 7,575	\$ 14,000
Total Maintenance & Operations	\$ 10,913	\$ 12,300	\$ 14,000	\$ 7,575	\$ 14,000
SUB-TOTAL COMM. OUTREACH ADMIN	\$ 10,913	\$ 12,300	\$ 14,000	\$ 7,575	\$ 14,000
TOTAL P & BS - GENERAL FUND	\$ 3,040,577	\$ 2,723,270	\$ 3,286,639	\$ 2,084,719	\$ 2,609,024
<u>HYPERION MITIGATION FUND (117)</u>					
6206 Contractual Services	\$ 5,004	\$ 5,122	\$ 5,100	\$ 4,031	\$ 6,000

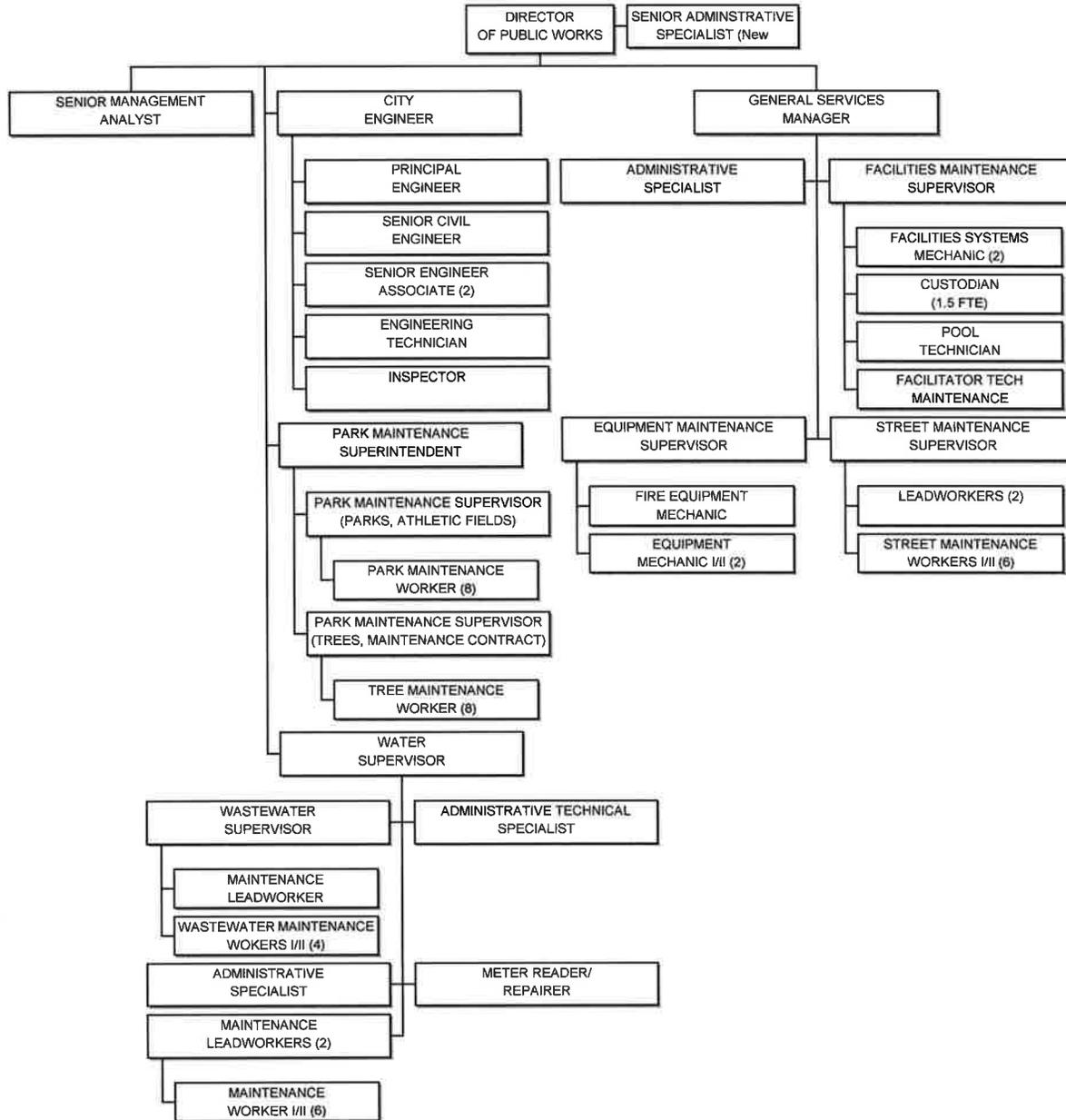
**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6254 Telephone	667	667	1,100	500	1,000
6286 General Administrative Charge	-	-	2,050	-	2,050
Total Maintenance & Operations	\$ 5,671	\$ 5,789	\$ 8,250	\$ 4,531	\$ 9,050
TOTAL HYPERION MITIGATION FUND	\$ 5,671	\$ 5,789	\$ 8,250	\$ 4,531	\$ 9,050
<u>RSI PROGRAM FUND (116)</u>					
	Percentage Increase (Decrease)				
4101 Salaries Full-Time	\$ 89,072	\$ -	\$ -	\$ (46)	\$ -
4201 Retirement CalPERS	30,591	-	-	-	-
4202 FICA	5,652	-	-	(3)	-
4203 Workers' Compensation	775	-	-	(1)	-
4204 Group Insurance	2,127	-	-	-	-
4210 OPEB liability	1,426	-	-	-	-
Total Salaries & Benefits	\$ 129,643	\$ -	\$ -	\$ (50)	\$ -
5204 Operating Supplies	\$ 48	\$ -	\$ -	\$ -	\$ -
6102 Electricity	90	16	-	-	200
6103 Water	419	428	-	283	600
6224 Vehicle Operating Charges	13	-	-	-	-
6244 Other Unclassified Expense	34	-	-	-	-
6253 Postage	223	-	-	-	-
6254 Telephone	720	-	-	-	-
6260 Equipment Leasing Costs	1,935	163	-	-	-
Total Maintenance & Operations	\$ 3,482	\$ 607	\$ -	\$ 283	\$ 800
TOTAL RSI PROGRAM FUND	\$ 133,125	\$ 607	\$ -	\$ 233	\$ 800
<u>AFFORDABLE HOUSING FUND (130)</u>					
6214 Professional & Technical	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Maintenance & Operations	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL AFFORDABLE HOUSING FUND	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<u>SENIOR HOUSING FUND</u>					
6301 Legal Counsel	\$ 4,612	\$ 1,268	\$ 7,000	\$ 4,704	\$ 8,000
6286 General Administrative Charges	18,000	20,004	7,113	5,335	7,500
Total Maintenance & Operations	22,612	21,272	14,113	10,039	15,500
8103 Capital Improvements	-	-	60,000	-	60,000
Total Capital Improvements	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000

**CITY OF EL SEGUNDO
DEVELOPMENT SERVICES DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
TOTAL SENIOR HOUSING FUND	\$ 22,612	\$ 21,272	\$ 74,113	\$ 10,039	\$ 75,500
GRAND TOTAL P & BS - ALL FUNDS	<u>\$ 3,201,985</u>	<u>\$ 2,750,938</u>	<u>\$ 3,369,002</u>	<u>\$ 2,099,522</u>	<u>\$ 2,894,374</u>

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT ORGANIZATION CHART
FISCAL YEAR 2020-2021**



**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2017-2018 TO 2020-2021**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	PROPOSED FY 2020-21	BUDGETED FY 2020-21
<u>Public Works Department</u>					
Director of Public Works	1.00	1.00	1.00	1.00	1.00
General Services Manager	1.00	1.00	1.00	1.00	1.00
Administrative Specialist (Water Fund)	0.50	0.50	1.00	1.00	1.00
Administrative Technical Specialist	1.00	1.00	1.00	1.50	1.50
City Engineer	1.00	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00	0.50
Equipment Mechanic I/II	2.00	2.00	2.00	2.00	1.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	2.00	2.00	2.00	3.00	3.00
Fire Equipment Mechanic	2.00	2.00	2.00	2.00	1.00
Management Analyst	1.00	-	-	-	-
Park Facilities Technician	-	-	-	1.00	1.00
Park Maintenance Superintendent	-	-	-	1.00	1.00
Park Maintenance Supervisor	-	-	-	2.00	2.00
Park Maintenance Worker II	-	-	-	5.00	4.00
Pool Maintenance Technician	1.00	1.00	1.00	-	-
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00	-
Senior Administrative Specialist	1.00	-	-	-	-
Senior Civil Engineer	2.00	2.00	2.00	2.00	1.50
Senior Engineer Associate	2.00	2.00	2.00	2.00	2.00
Senior Management Analyst	-	1.00	1.00	1.00	1.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00	1.00
Street Maintenance Worker I/II	6.00	5.00	6.00	6.00	6.00
Tree Maintenance Worker	-	-	-	2.00	2.00
Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Wastewater Maintenance Leadworker	1.00	1.00	1.00	1.00	1.00
Wastewater Maintenance Worker I/II	4.00	4.00	4.00	4.00	4.00
Water Maintenance Leadworker	2.00	1.00	2.00	1.00	1.00
Water Maintenance Worker I/II	6.00	6.00	6.00	7.00	7.00
Water Meter Reader/Repairer	1.00	1.00	1.00	1.00	1.00
Water Supervisor	1.00	1.00	1.00	1.00	1.00
Sub-total Full-Time	48.50	45.50	48.00	59.50	53.50
<u>Part-Time FTEs</u>					
Administrative Specialist	0.75	0.75	0.50	0.50	0.50
Custodian	1.50	1.00	1.00	1.00	1.00
Facilities Maintenance Worker	-	1.00	-	-	-
Street Maintenance Worker	-	1.00	-	-	-
Water Maintenance Worker I/II	0.75	1.00	-	-	-
Sub-total Part-Time	3.00	4.75	1.50	1.50	1.50
Total Public Works Department	51.50	50.25	49.50	61.00	55.00

For fiscal year 20-21, the park maintenance staff was transferred to the Public Works Department from the Recreation and Parks Department.

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (4801)					
Salaries & Benefits	\$ 120,040	\$ 126,409	\$ 364,449	\$ 90,104	\$ 184,255
Maintenance & Operations	13,312	15,286	17,600	7,137	10,425
Sub-total Administration	\$ 133,352	\$ 141,695	\$ 382,049	\$ 97,241	\$ 194,680
GOVERNMENT BUILDINGS (2601)					
Salaries & Benefits	\$ 726,626	\$ 779,693	\$ 796,228	\$ 626,737	\$ 652,509
Maintenance & Operations	1,070,273	1,168,689	1,417,344	789,714	937,542
Sub-total Government Buildings	\$ 1,796,899	\$ 1,948,382	\$ 2,213,572	\$ 1,416,451	\$ 1,590,051
ENGINEERING (4101)					
Salaries & Benefits	\$ 577,923	\$ 579,233	\$ 423,217	\$ 422,152	\$ 370,801
Maintenance & Operations	243,902	355,271	333,260	226,639	147,609
Sub-total Engineering	\$ 821,825	\$ 934,504	\$ 756,477	\$ 648,791	\$ 518,410
STREET SERVICES (4201)					
Salaries & Benefits	\$ 222,085	\$ 232,098	\$ 270,668	\$ 188,690	\$ 189,786
Maintenance & Operations	196,098	204,307	230,813	156,809	172,732
Sub-total Street Services	\$ 418,183	\$ 436,405	\$ 501,481	\$ 345,499	\$ 362,518
STREET MAINTENANCE (4202)					
Salaries & Benefits	\$ 332,578	\$ 445,445	\$ 677,558	\$ 310,395	\$ 327,503
Maintenance & Operations	129,148	164,440	200,722	99,760	125,973
Capital Outlay	17,166	-	-	-	-
Sub-total Street Maintenance	\$ 478,892	\$ 609,885	\$ 878,280	\$ 410,155	\$ 453,476
PARKS MAINTENANCE (4203)					
Salaries & Benefits	\$ 1,281,427	\$ 1,360,010	\$ 1,340,006	\$ 1,011,596	\$ 1,175,770
Maintenance & Operations	881,878	1,181,529	1,232,427	776,751	847,734
Sub-total Parks	\$ 2,163,305	\$ 2,541,539	\$ 2,572,433	\$ 1,788,347	\$ 2,023,504
TRAFFIC SAFETY (4205)					
Salaries & Benefits	\$ 238,984	\$ 259,274	\$ 272,727	\$ 203,688	\$ 225,318
Maintenance & Operations	543,313	357,788	624,199	368,716	366,660
Sub-total Traffic Safety	\$ 782,297	\$ 617,062	\$ 896,926	\$ 572,404	\$ 591,978
SOLID WASTE RECYCLING (4206)					
Salaries & Benefits	\$ 36,421	\$ 156,325	\$ 23,937	\$ 133,894	\$ 143,769
Maintenance & Operations	508,880	668,018	340,000	188,296	248,625
Sub-total Solid Waste Recycling	\$ 545,301	\$ 824,343	\$ 363,937	\$ 322,190	\$ 392,394

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
STORM DRAINS (4302)					
Salaries & Benefits	\$ 166,227	\$ 158,019	\$ 170,505	\$ 110,491	\$ 112,728
Maintenance & Operations	130,828	216,392	351,600	164,802	134,250
Sub-total Storm Drains	\$ 297,055	\$ 374,411	\$ 522,105	\$ 275,293	\$ 246,978
EQUIPMENT MAINTENANCE (4601)					
Salaries & Benefits	\$ 690,579	\$ 748,511	\$ 873,284	\$ 538,928	\$ 436,900
Maintenance & Operations	394,376	525,281	710,215	282,209	442,598
Sub-total Equipment Maintenance	\$ 1,084,955	\$ 1,273,792	\$ 1,583,499	\$ 821,137	\$ 879,498
TOTAL PUB WORKS - GEN FUND	\$ 8,522,064	\$ 9,702,018	\$ 10,670,759	\$ 6,697,508	\$ 7,253,488
<u>WATER UTILITY FUND (501)</u>					
WATER UTILITY (7102)					
Salaries & Benefits	\$ 2,065,519	\$ 8,648	\$ 2,123,797	\$ 1,099,088	\$ 1,490,530
Maintenance & Operations	25,486,905	26,153,281	25,688,873	14,661,219	18,692,743
Capital Outlay	40,316	79,348	1,810,000	116,702	1,900,000
TOTAL WATER UTILITY FUND	\$ 27,592,740	\$ 26,241,277	\$ 29,622,670	\$ 15,877,009	\$ 22,083,273
<u>WASTEWATER FUND (502)</u>					
WASTEWATER (4301)					
Salaries & Benefits	\$ 1,089,064	\$ 118,821	\$ 912,129	\$ 737,744	\$ 855,088
Maintenance & Operations	2,408,221	2,536,202	3,263,205	1,856,977	3,010,077
Capital Outlay	24,679	2,184	1,060,000	124,567	795,000
TOTAL WASTERWATER FUND	\$ 3,521,964	\$ 2,657,207	\$ 5,235,334	\$ 2,719,288	\$ 4,660,165
<u>SOLID WASTE FUND (505)</u>					
SOLID WASTE					
Maintenance & Operations	\$ -	\$ -	\$ 230,000	\$ 184,960	\$ 230,000
TOTAL SOLID WASTE FUND	\$ -	\$ -	\$ 230,000	\$ 184,960	\$ 230,000
<u>STATE GAS TAX FUND (106)</u>					
STATE GAS TAX (4202)					
Salaries & Benefits	\$ 118,906	\$ 165,012	\$ 106,681	\$ 101,139	\$ 153,221
Maintenance & Operations	-	-	-	-	100,000
Capital Outlay	946,176	750,168	300,000	-	450,000
TOTAL STATE GAS TAX FUND	\$ 1,065,082	\$ 915,180	\$ 406,681	\$ 101,139	\$ 703,221

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
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GRAND TOTAL - PW - ALL FUNDS	\$ 40,701,850	\$ 39,515,682	\$ 46,165,444	\$ 25,579,904	\$ 34,930,147
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GENERAL FUND SUMMARY

Salaries & Benefits	\$ 4,392,890	\$ 4,845,017	\$ 5,212,579	\$ 3,636,675	\$ 3,819,339
Maintenance & Operations	4,112,008	4,857,001	5,458,180	3,060,833	3,434,149
Capital Outlay	17,166	-	-	-	-
TOTAL GENERAL FUND	\$ 8,522,064	\$ 9,702,018	\$ 10,670,759	\$ 6,697,508	\$ 7,253,488

Salaries & Benefits	\$ (1,393,240)	-26.73%
Maintenance & Operations	(2,024,031)	-37.08%
Capital Outlay	-	0.00%
Total	\$ (3,417,271)	-32.02%

ALL FUNDS SUMMARY

Salaries & Benefits	\$ 7,666,379	\$ 5,137,498	\$ 8,355,186	\$ 5,574,646	\$ 6,318,178
Maintenance & Operations	32,007,134	33,546,484	34,640,258	19,763,989	25,466,969
Capital Outlay	1,028,337	831,700	3,170,000	241,269	3,145,000
TOTAL ALL FUNDS	\$ 40,701,850	\$ 39,515,682	\$ 46,165,444	\$ 25,579,904	\$ 34,930,147

Salaries & Benefits	\$ (2,037,008)	-24.38%
Maintenance & Operations	(9,173,289)	-26.48%
Capital Outlay	(25,000)	-0.79%
Total	\$ (11,235,297)	-24.34%

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4101 Salaries Full-Time	\$ 2,377,364	\$ 2,768,795	\$ 2,842,574	\$ 2,088,058	\$ 2,114,959
4102 Salaries Part-Time	282,359	196,956	294,520	172,166	192,713
4103 Overtime	81,120	74,522	96,900	57,669	48,829
4113 Reimbursable Overtime	-	664	-	-	-
4116 Standby Pay	29,045	30,875	26,500	22,002	17,906
4117 Opt - Out Payments	-	14,085	-	3,425	9,600
4201 Retirement CalPERS	747,294	735,825	774,904	561,567	534,824
4202 FICA	211,734	235,655	232,456	182,979	174,488
4203 Workers' Compensation	299,558	335,394	370,768	247,474	232,760
4204 Group Insurance	323,600	382,157	511,725	260,720	489,660
4210 OPEB Liability	40,341	66,499	61,032	39,436	-
4215 Uniform Replacement	475	3,590	1,200	1,179	3,600
Total Salaries & Benefits	\$ 4,392,890	\$ 4,845,017	\$ 5,212,579	\$ 3,636,675	\$ 3,819,339
5201 Office Supplies	\$ -	\$ 201	\$ -	\$ 110	\$ -
5203 Repair & Maintenance	62,229	79,845	101,900	36,760	64,961
5204 Operating Supplies	240,493	307,244	358,700	184,279	240,519
5206 Computer Supplies	-	-	1,000	-	750
5207 Small Tools & Equipment	11,722	11,264	17,500	13,067	11,000
5215 Vehicle Gasoline Charge	206,774	180,716	250,000	157,861	142,500
5220 Computer Refresh Charges	7,800	7,800	-	-	-
6101 Gas	55,348	56,979	93,200	39,754	70,025
6102 Electricity	734,033	497,642	668,700	439,689	426,475
6103 Water	295,760	323,353	290,800	160,226	216,850
6104 Aquatics Electricity Charges	-	-	50,000	26,495	37,500
6105 Aquatics Gas Charges	-	84,168	70,000	49,672	63,750
6201 Advertising/Publishing	4,360	4,536	20,000	7,292	11,250
6205 Other Printing & Binding	-	-	600	-	450
6206 Contractual Services	1,932,383	2,265,795	2,144,769	1,353,827	1,360,150
6207 Equip Replacement Charges	154,560	403,061	441,325	330,993	236,755
6208 Dues & Subscriptions	3,637	2,775	7,900	2,640	5,925
6209 Dump Fees	-	-	15,000	1,626	-
6210 Hazardous Materials Disposal Fees	-	195	3,000	-	2,250
6212 Laundry & Cleaning	16,480	15,285	28,500	14,789	15,800
6213 Meetings & Travel	4,002	5,496	10,000	1,496	5,625
6214 Professional/Technical	638	899	15,186	1,006	6,140
6215 Repair & Maintenance	22,602	75,835	173,000	78,744	102,000
6216 Rental Charges	-	-	700	-	500
6217 Software Maintenance	-	-	3,000	-	-
6219 Network Operating Charge	32,200	32,200	32,200	24,150	24,150
6223 Training & Education	10,289	17,590	38,000	5,310	24,938

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6224 Vehicle Operating Charges	91,730	243,833	300,000	57,492	198,750
6253 Postage	3,060	1,835	1,500	394	1,125
6254 Telephone	34,274	27,321	44,200	17,819	33,698
6260 Equipment Leasing Costs	3,688	3,086	2,500	-	1,875
6281 Emergency Facilities Maintenance	171,566	119,994	250,000	38,592	112,500
6282 Emergency Repair	12,380	14,215	25,000	-	15,938
6304 Smoky Hollow Parking in Lieu	-	73,838	-	16,750	-
Total Maintenance & Operations	\$ 4,112,008	\$ 4,857,001	\$ 5,458,180	\$ 3,060,833	\$ 3,434,149
 Capital Outlay	 \$ 17,166	 \$ -	 \$ -	 \$ -	 \$ -
 TOTAL PUBLIC WORKS - GENERAL FUND	 \$ 8,522,064	 \$ 9,702,018	 \$ 10,670,759	 \$ 6,697,508	 \$ 7,253,488

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
GENERAL FUND					
PW ADMINISTRATION					
4101 Salaries Full-Time	\$ 83,340	\$ 87,531	\$ 246,180	\$ 60,223	\$ 126,729
4102 Salaries Part-Time	-	-	-	2,779	-
4117 Opt - Out Payments	-	125	-	-	-
4201 Retirement CalPERS	20,283	21,210	51,983	16,293	28,478
4202 FICA	6,064	5,607	18,331	4,607	8,917
4203 Workers' Compensation	2,595	2,861	4,319	2,111	2,621
4204 Group Insurance	6,414	6,947	38,958	3,154	17,510
4210 OPEB Liability	1,344	2,128	4,678	937	-
Total Salaries & Benefits	\$ 120,040	\$ 126,409	\$ 364,449	\$ 90,104	\$ 184,255
5204 Operating Supplies	\$ 1,884	\$ 4,242	\$ 4,000	\$ 1,892	\$ 1,875
6208 Dues & Subscriptions	2,862	-	1,000	-	750
6213 Meetings & Travel	3,578	5,072	5,000	1,328	2,850
6214 Professional and Technical	-	-	300	116	225
6217 Software Maintenance	-	-	1,000	-	-
6223 Training & Education	-	25	1,000	-	750
6253 Postage	-	-	500	-	375
6254 Telephone	4,988	5,947	4,800	3,801	3,600
Total Maintenance & Operations	\$ 13,312	\$ 15,286	\$ 17,600	\$ 7,137	\$ 10,425
SUB-TOTAL PW ADMINISTRATION	\$ 133,352	\$ 141,695	\$ 382,049	\$ 97,241	\$ 194,680
GOVERNMENT BUILDINGS					
4101 Salaries Full-Time	\$ 362,006	\$ 378,728	\$ 348,121	\$ 329,249	\$ 318,417
4102 Salaries Part-Time	56,010	81,055	136,020	52,008	86,713
4103 Overtime	18,695	12,346	10,000	15,729	6,375
4113 Reimbursable Overtime	-	10	-	-	-
4116 Standby Pay	10,146	12,515	8,000	9,044	5,100
4117 Opt - Out Payments	-	4,600	-	2,250	4,600
4201 Retirement CalPERS	127,238	124,696	118,236	88,822	86,102
4202 FICA	34,865	37,336	34,124	31,557	30,703
4203 Workers' Compensation	62,149	67,349	65,277	53,183	42,200
4204 Group Insurance	48,690	50,944	67,556	37,886	72,299
4210 OPEB Liability	6,827	10,114	8,894	7,009	-
Total Salaries & Benefits	\$ 726,626	\$ 779,693	\$ 796,228	\$ 626,737	\$ 652,509
5201 Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
5203 Repair & Maintenance	62,229	79,845	101,900	36,760	64,961
5204 Operating Supplies	40,917	72,900	114,500	63,031	72,994
5207 Small Tools & Equipment	-	55	1,500	-	1,125
5220 Computer Refresh Charges	800	800	-	-	-
6101 Gas	47,870	43,128	79,300	32,143	59,475

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6102 Electricity	221,940	209,336	149,000	144,442	111,750
6103 Water	54,642	112,862	70,000	25,940	52,500
6104 Aquatics Electricity Charges	-	-	50,000	26,495	37,500
6105 Aquatics Gas Charges	-	84,168	70,000	49,672	63,750
6206 Contractual Services	411,630	403,983	475,469	339,910	333,000
6207 Equip Replacement Charges	33,708	29,364	33,675	25,256	13,376
6212 Laundry & Cleaning	2,526	1,982	4,000	1,617	2,550
6213 Meetings & Travel	-	-	2,000	-	1,275
6215 Repair & Maintenance	11,995	-	-	-	-
6219 Network Operating Charge	5,200	5,200	5,200	3,900	3,900
6223 Training & Education	435	1,772	5,000	212	3,188
6253 Postage	118	1	-	5	-
6254 Telephone	4,697	2,532	5,800	1,739	3,698
6260 Equipment Leasing Costs	-	767	-	-	-
6281 Emergency Facilities Maintenance	171,566	119,994	250,000	38,592	112,500
Total Maintenance & Operations	\$ 1,070,273	\$ 1,168,689	\$ 1,417,344	\$ 789,714	\$ 937,542
SUB-TOTAL GOVERNMENT BUILDINGS	\$ 1,796,899	\$ 1,948,382	\$ 2,213,572	\$ 1,416,451	\$ 1,590,051
ENGINEERING					
4101 Salaries Full-Time	\$ 380,571	\$ 396,897	\$ 258,879	\$ 285,801	\$ 241,959
4102 Salaries Part-Time	14,119	-	-	1,429	-
4103 Overtime	108	-	-	-	-
4117 Opt - Out Payments	-	1,150	-	-	-
4201 Retirement CalPERS	108,922	101,243	87,762	82,263	62,779
4202 FICA	29,469	28,527	19,298	21,100	17,807
4203 Workers' Compensation	7,602	8,176	7,979	6,105	6,038
4204 Group Insurance	30,971	33,682	42,684	20,194	42,218
4210 OPEB Liability	6,161	9,558	6,615	5,260	-
Total Salaries & Benefits	\$ 577,923	\$ 579,233	\$ 423,217	\$ 422,152	\$ 370,801
5204 Operating Supplies	\$ 5,128	\$ 5,891	\$ 8,000	\$ 2,243	\$ 6,000
5206 Computer Supplies	-	-	1,000	-	750
5207 Small Tools & Equipment	-	477	2,500	-	-
5220 Computer Refresh	2,700	2,700	-	-	-
6201 Advertising/Publishing	1,896	2,448	5,000	-	3,750
6205 Other Printing & Binding	-	-	600	-	450
6206 Contractual Services	201,061	240,423	280,000	188,540	112,500
6207 Equip Replacement Charges	5,220	5,220	5,060	3,795	2,334
6208 Dues & Subscriptions	115	1,650	1,800	1,700	1,350
6213 Meetings & Travel	424	289	3,000	88	1,500
6214 Professional/Technical	-	116	800	-	600
6219 Network Operating Charge	13,800	13,800	13,800	10,350	10,350
6223 Training & Education	1,073	450	4,000	308	2,250

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6253 Postage	2,942	1,834	1,000	389	750
6254 Telephone	5,855	3,816	4,200	2,476	3,150
6260 Equipment Leasing Costs	3,688	2,319	2,500	-	1,875
6304 Smoky Hollow Parking in Lieu	-	73,838	-	16,750	-
Total Maintenance & Operations	\$ 243,902	\$ 355,271	\$ 333,260	\$ 226,639	\$ 147,609
SUB-TOTAL ENGINEERING	\$ 821,825	\$ 934,504	\$ 756,477	\$ 648,791	\$ 518,410
STREET SERVICES					
4101 Salaries Full-Time	\$ 137,040	\$ 152,662	\$ 171,678	\$ 123,228	\$ 119,985
4102 Salaries Part Time	10,590	-	-	318	-
4103 Overtime	2,873	3,280	2,600	2,731	1,950
4113 Reimbursable Overtime	-	163	-	-	-
4116 Standby Pay	938	1,154	-	546	-
4117 Opt - Out Payments	-	700	-	188	-
4201 Retirement CalPERS	39,122	37,563	41,755	33,645	31,400
4202 FICA	11,439	11,695	13,021	9,588	9,050
4203 Workers' Compensation	6,209	6,978	7,409	5,518	5,550
4204 Group Insurance	11,632	14,170	30,943	10,585	21,851
4210 OPEB Liability	2,242	3,733	3,262	2,343	-
Total Salaries & Benefits	\$ 222,085	\$ 232,098	\$ 270,668	\$ 188,690	\$ 189,786
5204 Operating Supplies	\$ -	\$ 3,493	\$ 12,200	\$ -	\$ 9,150
6206 Contractual Services	194,226	198,942	215,000	155,300	161,250
6207 Equip Replacement Charges	1,872	1,872	2,013	1,509	1,132
6254 Telephone	-	-	1,600	-	1,200
Total Maintenance & Operations	\$ 196,098	\$ 204,307	\$ 230,813	\$ 156,809	\$ 172,732
SUB-TOTAL STREET SERVICES	\$ 418,183	\$ 436,405	\$ 501,481	\$ 345,499	\$ 362,518
STREET MAINTENANCE					
4101 Salaries Full-Time	\$ 176,799	\$ 251,411	\$ 380,491	\$ 167,192	\$ 169,556
4103 Overtime	13,740	19,107	30,500	9,510	22,875
4113 Reimbursable Overtime	-	311	-	-	-
4116 Standby Pay	2,260	3,698	5,500	3,023	4,125
4201 Retirement CalPERS	61,828	48,658	83,666	50,327	40,510
4202 FICA	15,137	21,086	29,106	14,105	12,971
4203 Workers' Compensation	26,534	40,252	56,198	26,430	24,551
4204 Group Insurance	33,324	54,698	84,867	36,556	52,915
4210 OPEB Liability	2,956	6,224	7,230	3,252	-
4215 Uniform Replacement	-	-	-	-	-
Total Salaries & Benefits	\$ 332,578	\$ 445,445	\$ 677,558	\$ 310,395	\$ 327,503
5204 Operating Supplies	\$ 44,011	\$ 76,297	\$ 70,000	\$ 29,042	\$ 52,500

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
5207 Small Tools & Equipment	-	-	500	-	375
5220 Computer Refresh Charges	800	800	-	-	-
6101 Gas	1,184	1,808	2,400	1,521	1,800
6102 Electricity	10,200	9,503	11,000	6,485	8,250
6207 Equip Replacement Charges	59,220	58,488	67,536	50,652	46,333
6209 Dump Fees	-	-	15,000	1,626	-
6212 Laundry & Cleaning	4,531	3,850	12,500	2,518	5,625
6214 Professional & Technical	-	-	9,586	-	3,440
6217 Software Maintenance	-	-	2,000	-	-
6219 Network Operating Charge	5,200	5,200	5,200	3,900	3,900
6223 Training & Education	2,516	7,612	5,000	3,630	3,750
6254 Telephone	1,486	882	-	386	-
Total Maintenance & Operations	\$ 129,148	\$ 164,440	\$ 200,722	\$ 99,760	\$ 125,973
8104 Equipment	\$ 17,166	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay	\$ 17,166	\$ -	\$ -	\$ -	\$ -
STREET MAINTENANCE	\$ 478,892	\$ 609,885	\$ 878,280	\$ 410,155	\$ 453,476
TRAFFIC SAFETY					
4101 Salaries Full-Time	\$ 142,890	\$ 156,865	\$ 167,657	\$ 123,039	\$ 130,186
4103 Overtime	5,872	6,535	2,500	4,503	1,875
4113 Reimbursable Overtime	-	155	-	-	-
4116 Standby Pay	2,899	2,623	-	1,982	-
4201 Retirement CalPERS	37,394	40,845	46,095	33,870	36,833
4202 FICA	11,637	13,018	12,825	10,333	9,959
4203 Workers' Compensation	14,640	16,475	16,172	12,881	12,415
4204 Group Insurance	21,252	18,836	24,292	14,619	34,050
4210 OPEB Liability	2,400	3,922	3,186	2,461	-
Total Salaries & Benefits	\$ 238,984	\$ 259,274	\$ 272,727	\$ 203,688	\$ 225,318
5204 Operating Supplies	\$ 24,606	\$ 35,352	\$ 43,000	\$ 19,789	\$ 28,500
6102 Electricity	404,290	184,529	410,000	235,454	232,500
6206 Contractual Services	100,989	124,479	150,000	97,573	97,500
6207 Equip Replacement Charges	13,428	13,428	21,199	15,900	8,160
Total Maintenance & Operations	\$ 543,313	\$ 357,788	\$ 624,199	\$ 368,716	\$ 366,660
SUB-TOTAL TRAFFIC SAFETY	\$ 782,297	\$ 617,062	\$ 896,926	\$ 572,404	\$ 591,978
SOLID WASTE RECYCLING					
4101 Salaries Full-Time	\$ 8,565	\$ 109,853	\$ 15,948	\$ 105,749	\$ 94,202
4102 Salaries Part Time	17,649	-	-	318	-
4103 Overtime	135	65	-	116	-
4113 Reimbursable Overtime	-	3	-	-	-

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4117 Opt - Out Payments	-	650	-	62	-
4201 Retirement CalPERS	6,976	26,780	3,367	9,987	21,413
4202 FICA	1,985	8,292	1,108	7,965	7,106
4203 Workers' Compensation	443	1,212	657	1,117	3,737
4204 Group Insurance	528	9,165	2,554	8,130	17,311
4210 OPEB Liability	140	305	303	450	-
Total Salaries & Benefits	\$ 36,421	\$ 156,325	\$ 23,937	\$ 133,894	\$ 143,769
5204 Operating Supplies	\$ 961	\$ 962	\$ 10,000	\$ 2,891	\$ 5,250
6201 Advertising/Publishing	1,114	1,188	10,000	7,292	5,250
6206 Contractual Services	506,805	665,753	320,000	178,033	238,125
6213 Meetings & Travel	-	115	-	80	-
Total Maintenance & Operations	\$ 508,880	\$ 668,018	\$ 340,000	\$ 188,296	\$ 248,625
SUB-TOTAL SOLID WASTE RECYCLING	\$ 545,301	\$ 824,343	\$ 363,937	\$ 322,190	\$ 392,394
STORM DRAINS					
4101 Salaries Full-Time	\$ 88,788	\$ 84,705	\$ 89,141	\$ 61,736	\$ 60,747
4103 Overtime	11,569	6,965	18,000	4,787	6,000
4116 Standby Pay	4,964	4,485	3,500	3,075	2,625
4117 Opt - Out Payments	-	600	-	400	-
4201 Retirement CalPERS	22,947	24,710	22,039	16,451	15,976
4202 FICA	7,985	7,480	6,819	5,461	4,647
4203 Workers' Compensation	13,035	12,440	11,464	8,878	7,519
4204 Group Insurance	15,440	14,520	17,848	8,469	15,214
4210 OPEB Liability	1,499	2,114	1,694	1,234	-
Total Salaries & Benefits	\$ 166,227	\$ 158,019	\$ 170,505	\$ 110,491	\$ 112,728
5204 Operating Supplies	\$ -	\$ 3,893	\$ 7,000	\$ 1,662	\$ 3,000
6101 Gas	482	5,388	5,000	955	3,750
6102 Electricity	13,543	13,431	15,000	7,315	11,250
6103 Water	2,768	2,767	2,500	1,928	1,875
6201 Advertising/Publishing	1,350	900	5,000	-	2,250
6206 Contractual Services	109,109	151,109	221,600	118,300	55,500
6215 Repair & Maintenance	-	36,150	90,000	31,725	52,500
6223 Training & Education	824	-	2,500	855	1,875
6254 Telephone	2,752	2,754	3,000	2,062	2,250
Total Maintenance & Operations	\$ 130,828	\$ 216,392	\$ 351,600	\$ 164,802	\$ 134,250
SUB-TOTAL STORM DRAINS	\$ 297,055	\$ 374,411	\$ 522,105	\$ 275,293	\$ 246,978
EQUIPMENT MAINTENANCE					
4101 Salaries Full-Time	\$ 405,000	\$ 439,118	\$ 508,946	\$ 288,660	\$ 248,308
4102 Salaries Part Time	-	1,736	7,500	25,353	-

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4103 Overtime	9,765	7,670	15,300	12,454	9,754
4113 Reimbursable Overtime	-	21	-	-	-
4116 Standby Pay	7,838	6,400	9,500	4,332	6,056
4117 Opt - Out Payments	-	1,200	-	500	-
4201 Retirement CalPERS	108,079	111,502	131,209	85,416	64,951
4202 FICA	32,080	34,602	38,394	27,275	18,799
4203 Workers' Compensation	52,011	54,107	58,508	37,159	25,194
4204 Group Insurance	69,034	81,171	94,257	51,969	63,838
4210 OPEB Liability	6,772	10,984	9,670	5,810	-
Total Salaries & Benefits	\$ 690,579	\$ 748,511	\$ 873,284	\$ 538,928	\$ 436,900
5201 Office Supplies	\$ -	\$ 201	\$ -	\$ 110	\$ -
5204 Operating Supplies	27,287	32,761	15,000	9,931	11,250
5207 Small Tools & Equipment	9,983	8,627	10,000	13,067	7,500
5215 Vehicle Gasoline Charge	206,774	180,716	250,000	157,861	142,500
5220 Computer Refresh Charges	2,300	2,300	-	-	-
6101 Gas	846	1,292	2,000	1,086	1,500
6102 Electricity	5,790	5,432	6,300	3,837	4,725
6103 Water	7,571	4,741	3,300	4,128	2,475
6206 Contractual Services	-	-	9,700	-	7,275
6207 Equip Replacement Charges	8,280	7,368	21,315	15,986	5,985
6208 Dues & Subscriptions	-	150	4,100	-	3,075
6210 Haz Materials Disposal Fees	-	195	3,000	-	2,250
6212 Laundry & Cleaning	3,252	3,219	5,500	5,936	2,625
6213 Meetings & Travel	-	20	-	-	-
6214 Professional/Technical	488	300	3,500	-	1,125
6215 Repair & Maintenance	3,999	2,641	8,000	3,511	4,500
6219 Network Operating Charge	8,000	8,000	8,000	6,000	6,000
6223 Training & Education	210	4,296	15,500	-	10,125
6224 Vehicle Operating Charges	91,730	243,833	300,000	57,492	198,750
6254 Telephone	5,486	4,974	20,000	3,264	15,000
6282 Emergency Repair	12,380	14,215	25,000	-	15,938
Total Maintenance & Operations	\$ 394,376	\$ 525,281	\$ 710,215	\$ 282,209	\$ 442,598
SUB-TOTAL EQUIPMENT MAINTENANCE	\$ 1,084,955	\$ 1,273,792	\$ 1,583,499	\$ 821,137	\$ 879,498
PARKS MAINTENANCE					
4101 Salaries Full-Time	\$ 592,365	\$ 711,025	\$ 655,533	\$ 543,181	\$ 604,870
4102 Salaries Part-Time	183,991	114,165	151,000	89,961	106,000
4103 Overtime	18,363	18,554	18,000	7,839	-
4113 Reimbursable Overtime	-	1	-	-	-
4117 Opt - Out Payments	-	5,060	-	25	5,000
4201 Retirement CalPERS	214,505	198,618	188,792	144,493	146,382
4202 FICA	61,073	68,012	59,430	50,988	54,529

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4203 Workers' Compensation	114,340	125,544	142,785	94,092	102,935
4204 Group Insurance	86,315	98,024	107,766	69,158	152,454
4210 OPEB Liability	10,000	17,417	15,500	10,680	-
4215 Uniform Replacement	475	3,590	1,200	1,179	3,600
Total Salaries & Benefits	\$ 1,281,427	\$ 1,360,010	\$ 1,340,006	\$ 1,011,596	\$ 1,175,770
5203 Repair & Maintenance Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
5204 Operating Supplies	95,699	71,453	75,000	53,798	50,000
5207 Small Tools & Equipment	1,739	2,105	3,000	-	2,000
5220 Computer Refresh	1,200	1,200	-	-	-
6101 Gas	4,966	5,363	4,500	4,049	3,500
6102 Electricity	78,270	75,411	77,400	42,156	58,000
6103 Water	230,779	202,983	215,000	128,230	160,000
6206 Contractual Services	408,563	481,106	473,000	276,171	355,000
6207 Equip Replacement Charges	32,832	287,321	290,527	217,895	159,434
6208 Dues & Subscriptions	660	975	1,000	940	750
6212 Laundry & Cleaning	6,171	6,234	6,500	4,718	5,000
6214 Professional/Technical	150	483	1,000	890	750
6215 Repair & Maintenance	6,608	37,044	75,000	43,508	45,000
6216 Rental Charges	-	-	700	-	500
6223 Training & Education	5,231	3,435	5,000	305	3,000
6254 Telephone	9,010	6,416	4,800	4,091	4,800
Total Maintenance & Operations	\$ 881,878	\$ 1,181,529	\$ 1,232,427	\$ 776,751	\$ 847,734
SUB-TOTAL PARKS OPERATION	\$ 2,163,305	\$ 2,541,539	\$ 2,572,433	\$ 1,788,347	\$ 2,023,504
TOTAL PUBLIC WORKS - GENERAL FUND	\$ 8,522,064	\$ 9,702,018	\$ 10,670,759	\$ 6,697,508	\$ 7,253,488
<u>WATER UTILITY FUND - FUND 501</u>					
4101 Salaries Full-Time	\$ 918,099	\$ 746,214	\$ 1,121,580	\$ 569,462	\$ 755,069
4102 Salaries Part-Time	19,821	72,205	184,600	39,932	138,450
4103 Overtime	24,282	21,964	20,000	12,597	15,000
4113 Reimbursable Overtime	60	791	-	137	-
4116 Standby Pay	25,271	29,265	22,000	17,372	16,500
4117 Opt - Out Payments	-	9,678	-	2,038	10,000
4201 Retirement CalPERS	570,944	(724,822)	288,586	192,202	207,949
4202 FICA	76,387	69,290	98,673	48,551	66,994
4203 Workers' Compensation	82,334	84,817	108,589	62,089	70,559
4204 Group Insurance	206,455	182,189	246,461	135,718	193,509
4209 PARS Expense	8,563	(79,205)	10,000	7,900	15,000
4210 OPEB Liability	131,361	(405,314)	21,308	11,090	-
4215 Uniform Allowance	1,942	1,576	2,000	-	1,500
Total Salaries & Benefits	\$ 2,065,519	\$ 8,648	\$ 2,123,797	\$ 1,099,088	\$ 1,490,530

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
5203 Repairs & Maintenance Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
5204 Operating Supplies	39,226	38,480	42,800	9,177	32,100
5207 Small Tools & Equipment	9,833	36,476	192,000	84,328	144,000
5215 Vehicle Gasoline Charge	7,810	8,156	14,000	8,301	10,500
5220 Computer Refresh Charges	1,900	1,900	-	-	-
6101 Gas	827	1,138	1,200	1,010	900
6102 Electricity	22,362	20,571	30,600	12,333	22,950
6201 Advertising/Publishing	3,045	4,906	8,000	1,581	6,000
6205 Other Printing & Binding	-	1,416	2,500	-	1,875
6206 Contractual Services	91,494	113,051	284,795	89,077	266,096
6207 Equip Replacement Charges	75,552	34,188	40,593	30,444	21,533
6208 Dues & Subscriptions	6,550	3,811	14,560	4,677	10,920
6211 General Liability/Bonds Insurance	1,146,300	1,146,300	996,300	747,225	747,225
6212 Laundry & Cleaning	4,685	4,308	10,000	3,103	7,500
6213 Meetings & Travel	-	-	1,600	-	1,200
6214 Professional/Technical	22,349	46,921	68,440	17,367	51,330
6215 Repair & Maintenance	4,899	3,370	43,000	2,387	32,250
6217 Software Maintenance	2,000	2,000	4,000	2,000	3,000
6219 Network Operating Charge	10,300	10,300	10,300	7,725	7,725
6223 Training & Education	770	5,400	7,500	230	5,625
6224 Vehicle Operating Charges	19,241	16,379	10,000	90,412	7,500
6235 Accrued Vac/Sick Pay	(23,420)	2,680	-	-	-
6253 Postage	11,542	8,244	32,000	5,371	24,000
6254 Telephone	21,034	21,841	32,000	16,244	24,000
6256 Pavement Rehabilitation	-	-	18,000	-	13,500
6260 Equipment Leasing Costs	2,311	589	4,600	-	3,450
6283 Water Purchases - Potable	10,343,622	10,117,280	10,500,000	5,838,390	7,566,250
6285 Water Purchases - Reclaimed Water	13,056,073	13,896,976	12,600,000	7,154,273	9,141,250
6286 General Administrative Charges	606,600	606,600	714,085	535,564	535,564
6354 Lifeline Expense	-	-	6,000	-	4,500
Total Maintenance & Operations	\$ 25,486,905	\$ 26,153,281	\$ 25,688,873	\$ 14,661,219	\$ 18,692,743
8108 Computer Hardware	\$ -	\$ -	\$ 5,000	\$ -	\$ 3,750
8109 Computer Software	-	1,166	5,000	5,833	3,750
8206 Water Infrastructure Replacement	40,316	78,182	1,500,000	-	1,125,000
8207 Water Main Replacement	-	-	-	-	617,500
8655 Water Meter Conversion	-	-	300,000	110,869	150,000
Total Capital Outlay	\$ 40,316	\$ 79,348	\$ 1,810,000	\$ 116,702	\$ 1,900,000
SUB-TOTAL WATER OPERATION*	\$ 27,592,740	\$ 26,241,277	\$ 29,622,670	\$ 15,877,009	\$ 22,083,273

* Excludes Depreciation Expense, approximately \$284k/yr; and accrual of leave/pension benefits/non-cash items.

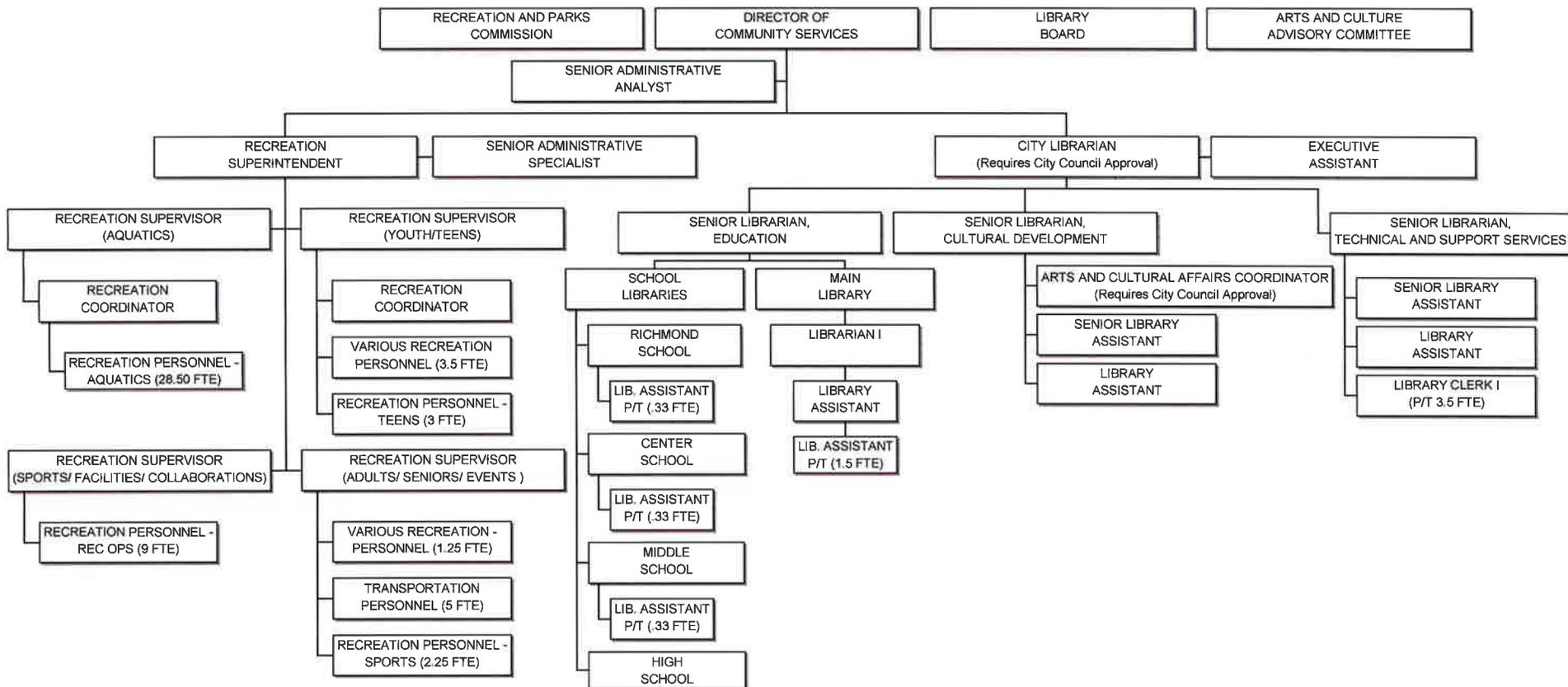
**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
WASTEWATER FUND - FUND 502					
4101 Salaries Full-Time	\$ 516,031	\$ 529,391	\$ 529,150	\$ 437,144	\$ 485,637
4102 Salaries Part-Time	10,590	(24,001)	12,480	8,371	9,360
4103 Overtime	20,228	11,165	20,000	14,202	15,000
4113 Reimbursable Overtime	-	8	-	-	-
4116 Standby Pay	13,086	14,535	20,000	13,106	15,000
4117 Opt - Out Payments	-	4,387	-	1,787	5,000
4201 Retirement CalPERS	268,809	(471,761)	135,000	102,697	127,243
4202 FICA	42,905	42,328	40,521	35,946	36,857
4203 Workers' Compensation	49,500	52,526	50,016	44,591	46,126
4204 Group Insurance	95,058	91,271	87,009	63,318	109,865
4209 PARS Expense	-	-	7,900	7,900	5,000
4210 OPEB Liability	72,857	(131,028)	10,053	8,682	-
Total Salaries & Benefits	\$ 1,089,064	\$ 118,821	\$ 912,129	\$ 737,744	\$ 855,088
5201 Office Supplies	-	26	-	-	-
5203 Repairs & Maintenance	9,721	11,383	50,000	16,066	37,500
5204 Operating Supplies	16,678	9,335	37,800	9,620	28,350
5207 Small Tools & Equipment	-	-	1,000	-	750
5215 Vehicle Gasoline Charge	9,693	8,240	9,000	7,265	6,750
6101 Gas	1,195	1,877	1,000	1,536	750
6102 Electricity	44,427	42,618	61,100	26,308	45,825
6103 Water	1,339	1,157	2,900	845	2,175
6201 Advertising/Publishing	450	450	-	-	-
6206 Contractual Services	1,626,974	1,767,567	1,999,993	1,164,039	2,089,495
6207 Equip Replacement Charges	120,804	80,232	80,237	60,178	33,351
6208 Dues & Subscriptions	180	188	1,000	-	750
6211 General Liability/Bonds Insurance	308,100	308,100	308,100	231,075	231,075
6212 Laundry & Cleaning	3,260	3,322	6,000	2,886	4,500
6213 Meetings & Travel	100	-	-	-	-
6214 Professional/Technical	-	-	20,000	-	15,000
6215 Repair & Maintenance	-	53,184	230,000	9,245	172,500
6217 Software Maintenance	-	-	3,000	-	2,250
6219 Network Operating Charge	3,400	3,400	3,400	2,550	2,550
6223 Training & Education	1,227	1,460	2,800	1,425	2,100
6224 Vehicle Operating Charges	29,745	21,241	16,000	12,215	12,000
6235 Accrued Vac/Sick Pay	9,470	2,565	-	-	-
6253 Postage	6,746	6,202	20,000	4,809	15,000
6254 Telephone	12,512	11,455	12,000	8,509	9,000
6286 General Administrative Charges	202,200	202,200	397,875	298,406	298,406
Total Maintenance & Operations	\$ 2,408,221	\$ 2,536,202	\$ 3,263,205	\$ 1,856,977	\$ 3,010,077
8108 Computer Hardware	-	-	5,000	-	3,750
8109 Computer Software	-	1,167	5,000	5,833	3,750

**CITY OF EL SEGUNDO
PUBLIC WORKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
8635 Sanitary Sewer	-	-	650,000	-	487,500
8647 Annual Sewer Main Repair	24,679	1,017	100,000	7,864	187,500
8655 Water Meter Conversion	-	-	300,000	110,870	112,500
Total Capital Outlay	\$ 24,679	\$ 2,184	\$ 1,060,000	\$ 124,567	\$ 795,000
SUB-TOTAL WASTEWATER FUND*	\$ 3,521,964	\$ 2,657,207	\$ 5,235,334	\$ 2,719,288	\$ 4,660,165
<i>* Excludes Depreciation Expense, approximately \$679k/yr and accrual of leave benefits, non cash items.</i>					
SOLID WASTE FUND - FUND 505					
6206 Contractual Services	\$ -	\$ -	\$ 230,000	\$ 184,960	\$ 230,000
Total Maintenance & Operations	\$ -	\$ -	\$ 230,000	\$ 184,960	\$ 230,000
SUB-TOTAL SOLID WASTE FUND	\$ -	\$ -	\$ 230,000	\$ 184,960	\$ 230,000
STATE GAS TAX FUND					
4101 Salaries Full-Time	\$ 71,080	\$ 97,954	\$ 63,456	\$ 66,178	\$ 83,529
4103 Overtime	2,958	4,341	-	2,593	-
4116 Standby Pay	302	-	-	334	-
4117 Opt - Out Payments	-	2,550	-	2,000	2,000
4201 Retirement CalPERS	9,770	32,673	13,400	12,465	18,768
4202 FICA	5,466	6,399	4,855	5,436	6,390
4203 Workers' Compensation	9,505	10,231	8,159	9,542	11,111
4204 Group Insurance	18,649	9,131	15,605	1,283	31,423
4210 OPEB Liability	1,176	1,733	1,206	1,308	-
Total Salaries & Benefits	\$ 118,906	\$ 165,012	\$ 106,681	\$ 101,139	\$ 153,221
5202 Furniture & Equipment	-	-	-	-	100,000
Total Maintenance & Operations	\$ -	\$ -	\$ -	\$ -	\$ 100,000
8357 Slurry Seal Streets	\$ 166,297	\$ -	\$ -	\$ -	-
8606 New Sidewalk and Repair	\$ -	\$ -	\$ -	\$ -	225,000
8943 Local Streets Rehab Program	779,879	750,168	300,000	-	225,000
Total Capital Outlay	\$ 946,176	\$ 750,168	\$ 300,000	\$ -	\$ 450,000
SUB-TOTAL STATE GAS TAX FUND	\$ 1,065,082	\$ 915,180	\$ 406,681	\$ 101,139	\$ 703,221
GRAND TOTAL PW - ALL FUNDS	\$ 40,701,850	\$ 39,515,682	\$ 46,165,444	\$ 25,579,904	\$ 34,930,147

CITY OF EL SEGUNDO
 COMMUNITY SERVICES DEPARTMENT ORGANIZATIONAL CHART (DRAFT)
 FISCAL YEAR 2020 - 2021



**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2017-2018 TO 2020-2021**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	BUDGETED FY 2020-21
<u>Recreation & Parks Department</u>					
Director of Recreation & Parks	1.00	1.00	1.00	0.50	-
Recreation Superintendent	1.00	1.00	1.00	1.00	1.00
Community Cable Program Manager	1.00	1.00	-	-	-
Community Cable Program Specialist	1.00	1.00	-	-	-
Computer Graphics Designer	1.00	1.00	-	-	-
Park Facilities Technician	1.00	1.00	1.00	-	-
Park Maintenance Superintendent	1.00	1.00	1.00	-	-
Park Maintenance Supervisor	2.00	2.00	2.00	-	-
Park Maintenance Worker II	5.00	5.00	5.00	-	-
Recreation Coordinator	2.00	2.00	2.00	2.00	1.00
Recreation Supervisor	4.00	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00	1.00
Tree Maintenance Worker	2.00	2.00	2.00	-	-
Sub-total Full-Time	24.00	24.00	21.00	9.50	8.00
<u>Part-Time FTEs</u>					
Park Maintenance Worker I	3.00	3.00	3.00	3.00	3.00
Lifeguards	10.00	28.50	37.00	37.00	37.00
Recreation Leader	24.50	26.00	26.00	26.00	26.00
Video Technician	2.00	2.85	-	-	-
Sub-total Part-Time	39.50	60.35	66.00	66.00	66.00
Total Recreation & Parks Department	63.50	84.35	87.00	75.50	74.00

For fiscal year 20-21, the park maintenance staff was transferred to the Public Works Department.

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (5101)					
Salaries & Benefits	\$ 487,506	\$ 520,850	\$ 760,524	\$ 407,540	\$ 388,446
Maintenance & Operations	74,653	81,014	150,107	58,669	99,368
Sub-total Administration	\$ 562,159	\$ 601,864	\$ 910,631	\$ 466,209	\$ 487,814
RECREATION OPERATIONS (5201)					
Salaries & Benefits	\$ 580,638	\$ 544,586	\$ 410,083	\$ 316,586	\$ 242,849
Maintenance & Operations	48,153	70,990	98,500	48,675	66,900
Capital Outlay	-	-	-	-	-
Sub-total Recreation Operations	\$ 628,791	\$ 615,576	\$ 508,583	\$ 365,261	\$ 309,749
AQUATICS (5202)					
Salaries & Benefits	\$ 396,459	\$ 403,780	\$ 729,682	\$ 205,146	\$ 346,487
Maintenance & Operations	22,371	28,476	31,300	7,375	24,550
Sub-total Aquatics	\$ 418,830	\$ 432,256	\$ 760,982	\$ 212,521	\$ 371,037
CULTURAL ARTS (5203)					
Salaries & Benefits	\$ 288,770	\$ 309,037	\$ 235,890	\$ 158,498	\$ 249,077
Maintenance & Operations	127,016	132,254	133,200	46,941	61,700
Sub-total Cultural Arts	\$ 415,786	\$ 441,291	\$ 369,090	\$ 205,439	\$ 310,777
SPORTS (5204)					
Salaries & Benefits	\$ 191,797	\$ 184,608	\$ 241,687	\$ 144,026	\$ 179,655
Maintenance & Operations	62,025	64,969	74,000	32,414	43,700
Sub-total Sports	\$ 253,822	\$ 249,577	\$ 315,687	\$ 176,440	\$ 223,355
TEEN CENTER (5205)					
Salaries & Benefits	\$ 75,761	\$ 77,187	\$ 238,371	\$ 53,501	\$ 89,749
Maintenance & Operations	6,807	12,404	20,100	8,249	11,600
Sub-total Teen Center	\$ 82,568	\$ 89,591	\$ 258,471	\$ 61,750	\$ 101,349
JOSLYN SENIOR CENTER (5206)					
Salaries & Benefits	\$ 161,076	\$ 194,564	\$ 189,689	\$ 152,944	\$ 156,369
Maintenance & Operations	51,687	57,688	66,500	25,704	63,000
Sub-total Joslyn Senior Center	\$ 212,763	\$ 252,252	\$ 256,189	\$ 178,648	\$ 219,369
FARMERS MARKET (5208)					
Salaries & Benefits	\$ 25,143	\$ 22,564	\$ 34,414	\$ 10,447	\$ 28,325
Maintenance & Operations	12,233	12,739	14,000	5,500	10,400

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
Sub-total Farmers Market	\$ 37,376	\$ 35,303	\$ 48,414	\$ 15,947	\$ 38,725
SPECIAL EVENTS (5210)					
Salaries & Benefits	\$ 23,618	\$ 15,997	\$ 29,383	\$ 5,166	\$ 17,148
Maintenance & Operations	60,155	70,298	75,500	17,050	38,500
Sub-total Special Events	\$ 83,773	\$ 86,295	\$ 104,883	\$ 22,216	\$ 55,648
WISEBURN AQUATIC CENTER (5213)					
Salaries & Benefits	\$ 68,499	\$ 474,539	\$ 903,457	\$ 283,137	\$ 699,523
Maintenance & Operations	15,104	27,312	88,000	12,250	60,700
Sub-total Recreation Trips	\$ 83,603	\$ 501,851	\$ 991,457	\$ 295,387	\$ 760,223
CENTENNIAL CELEBATION (5418)					
Salaries & Benefits	\$ 5,788	\$ -	\$ -	\$ -	\$ -
Maintenance & Operations	5,633	2,508	-	322	-
Sub-total Centennial Celebration	\$ 11,421	\$ 2,508	\$ -	\$ 322	\$ -
TOTAL RECREATION & PARKS - GENERAL FUND					
	\$ 2,790,892	\$ 3,308,364	\$ 4,524,387	\$ 2,000,140	\$ 2,878,046
<u>PROPOSITION "A" FUND (112)</u>					
ADMINISTRATION (5295)					
Salaries & Benefits	\$ 11,430	\$ 16,313	\$ 27,485	\$ 9,075	\$ 21,785
Sub-total Administration	\$ 11,430	\$ 16,313	\$ 27,485	\$ 9,075	\$ 21,785
DIAL-A-RIDE (5292)					
Salaries & Benefits	\$ 80,701	\$ 75,970	\$ 125,298	\$ 38,455	\$ 89,696
Maintenance & Operations	151,946	138,848	177,759	139,962	105,255
Sub-total Dial-A-Ride	\$ 232,647	\$ 214,818	\$ 303,057	\$ 178,417	\$ 194,951
SHUTTLE (5293)					
Salaries & Benefits	\$ 12,261	\$ 2,580	\$ 22,448	\$ -	\$ 2,921
Maintenance & Operations	600	-	4,700	-	3,500
Sub-total Shuttle	\$ 12,861	\$ 2,580	\$ 27,148	\$ -	\$ 6,421
RECREATION TRIPS (5294)					
Salaries & Benefits	\$ 7,064	\$ 7,603	\$ 14,666	\$ 652	\$ 10,611
Maintenance & Operations	3,105	6,225	13,000	2,778	6,500
Sub-total Recreation Trips	\$ 10,169	\$ 13,828	\$ 27,666	\$ 3,430	\$ 17,111
MTA BUY-DOWN (5297)					

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
Maintenance & Operations	\$ 5,082	\$ 3,783	\$ 5,000	\$ 1,152	\$ 3,800
Sub-total MTA Buy-Down	\$ 5,082	\$ 3,783	\$ 5,000	\$ 1,152	\$ 3,800
TOTAL PROPOSITION "A" FUND	\$ 272,189	\$ 251,322	\$ 390,356	\$ 192,074	\$ 244,068
 <u>PROPOSITION "C" (114)</u>					
PROPOSITION "C" - DIAL - A - RIDE (5292)					
Maintenance & Operations	\$ -	\$ 2,196	\$ -	\$ -	\$ -
Sub-total Dial-A-Ride	\$ -	\$ 2,196	\$ -	\$ -	\$ -
 SHUTTLE (5293)					
Salaries & Benefits	\$ 28,443	\$ 39,242	\$ 70,553	\$ 16,537	\$ 42,502
Maintenance & Operations	28,942	18,422	36,500	5,809	28,000
Capital Outlay	199,067	73,748	240,000	107,721	420,000
Sub-total Shuttle	\$ 256,452	\$ 131,412	\$ 347,053	\$ 130,067	\$ 490,502
TOTAL PROPOSITION "C" FUND	\$ 256,452	\$ 133,608	\$ 347,053	\$ 130,067	\$ 490,502
 <u>GOLF COURSE (503)</u>					
CITY ADMINISTRATION (5301)					
Maintenance & Operations	\$ 229,374	\$ 88,913	\$ 127,300	\$ 100,346	\$ 103,300
Capital Outlay	-	-	5,000	-	3,750
Sub-total City Administration	\$ 229,374	\$ 88,913	\$ 132,300	\$ 100,346	\$ 107,050
 FOOD AND BEVERAGE (5302)					
Salaries & Benefits	\$ 185,542	\$ 180,804	\$ 184,800	\$ 94,908	\$ -
Maintenance & Operations	158,398	114,648	105,400	59,631	-
Sub-total Food and Beverage	\$ 343,940	\$ 295,452	\$ 290,200	\$ 154,539	\$ -
 PRO SHOP (5304)					
Salaries & Benefits	\$ 115,066	\$ 130,795	\$ 65,100	\$ 76,968	\$ -
Maintenance & Operations	60,796	57,021	74,600	25,118	-
Sub-total Pro Shop	\$ 175,862	\$ 187,816	\$ 139,700	\$ 102,086	\$ -
 GOLF COURSE (5305)					
Salaries & Benefits	\$ 138,023	\$ 141,035	\$ 145,400	\$ 85,136	\$ 155,725
Maintenance & Operations	101,173	87,119	96,000	50,562	72,000
Sub-total Golf Course	\$ 239,196	\$ 228,154	\$ 241,400	\$ 135,698	\$ 227,725
 DRIVING RANGE (5306)					

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
Salaries & Benefits	\$ 38,942	\$ 40,323	\$ 45,000	\$ 24,025	\$ 52,125
Maintenance & Operations	34,878	39,681	80,000	17,576	22,500
Sub-total Driving Range	\$ 73,820	\$ 80,004	\$ 125,000	\$ 41,601	\$ 74,625

GENERAL ADMINISTRATION (5307)

Salaries & Benefits	\$ 170,123	\$ 178,975	\$ 162,800	\$ 129,880	\$ 143,250
Maintenance & Operations	431,051	304,031	261,800	172,774	174,350
Sub-total General Administration	\$ 601,174	\$ 483,006	\$ 424,600	\$ 302,654	\$ 317,600

GOLF COURSE LESSONS (5308)

Maintenance & Operations	\$ 91,947	\$ 75,237	\$ 64,600	\$ 2,804	\$ -
Sub-total Golf Course Lessons	\$ 91,947	\$ 75,237	\$ 64,600	\$ 2,804	\$ -

TOTAL GOLF COURSE FUND

\$ 1,755,313	\$ 1,438,582	\$ 1,417,800	\$ 839,728	\$ 727,000
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GRAND TOTAL - R & P - ALL FUNDS

\$ 5,074,846	\$ 5,131,876	\$ 6,679,596	\$ 3,162,009	\$ 4,339,615
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GENERAL FUND SUMMARY

Salaries & Benefits	\$ 2,305,055	\$ 2,747,712	\$ 3,773,180	\$ 1,736,991	\$ 2,397,628
Maintenance & Operations	485,837	560,652	751,207	263,149	480,418
Capital Outlay	-	-	-	-	-
TOTAL GENERAL FUND	\$ 2,790,892	\$ 3,308,364	\$ 4,524,387	\$ 2,000,140	\$ 2,878,046

Salaries & Benefits	\$ (1,375,552)	-36.46%
Maintenance & Operations	(270,789)	-36.05%
Capital Outlay	-	0.00%
Total	\$ (1,646,341)	-36.39%

ALL FUNDS SUMMARY

Salaries & Benefits	\$ 3,092,650	\$ 3,561,352	\$ 4,636,730	\$ 2,212,627	\$ 2,916,243
Maintenance & Operations	1,783,129	1,494,580	1,797,866	841,661	999,622
Capital Outlay	199,067	73,748	245,000	107,721	423,750
TOTAL ALL FUNDS	\$ 5,074,846	\$ 5,129,680	\$ 6,679,596	\$ 3,162,009	\$ 4,339,615

Salaries & Benefits	\$ (1,720,487)	-37.11%
Maintenance & Operations	(798,244)	-44.40%
Capital Outlay	178,750	72.96%
Total	\$ (2,339,981)	-35.03%

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4101 Salaries Full-Time	\$ 836,482	\$ 882,864	\$ 958,232	\$ 595,546	\$ 577,919
4102 Salaries Part-Time	873,736	1,237,823	1,909,270	674,871	1,231,000
4103 Overtime	2,609	1,792	5,000	16,591	-
4117 Opt - Out Payments	-	8,750	-	3,750	-
4201 Retirement CalPERS	320,454	261,807	353,260	219,353	221,588
4202 FICA	128,871	162,123	216,465	97,203	138,254
4203 Workers' Compensation	66,701	86,471	150,886	50,624	96,468
4204 Group Insurance	56,271	76,790	144,855	57,449	125,399
4210 OPEB Liability	13,801	22,639	18,712	12,227	-
4215 Uniform Replacement	6,130	6,653	16,500	9,377	7,000
Total Salaries & Benefits	\$ 2,305,055	\$ 2,747,712	\$ 3,773,180	\$ 1,736,991	\$ 2,397,628
4999 Cash Over/Short	\$ 138	\$ 56	\$ -	\$ 15	\$ -
5201 Office Supplies	387	-	-	-	-
5204 Operating Supplies	113,149	154,058	189,600	76,345	135,800
5220 Computer Refresh	7,700	7,700	-	-	-
6101 Gas	-	450	-	124	450
6201 Advertising/Publishing	35,100	47,999	55,000	22,830	38,500
6206 Contractual Services	67,146	74,083	78,000	26,584	30,500
6205 Other Printing and Binding	571	2,061	5,000	-	2,500
6207 Equip Replacement Charges	7,368	7,368	11,857	8,893	5,725
6208 Dues & Subscriptions	2,682	2,727	3,750	1,202	3,443
6211 Gen Liab Insurance & Bonds	3,182	-	25,000	16,411	16,600
6213 Meetings & Travel	3,592	3,852	14,700	3,445	9,500
6214 Professional & Technical	162,514	178,478	200,500	50,379	128,500
6215 Repair & Maintenance	6,348	12,737	35,500	16,863	26,300
6216 Rental Charges	-	360	1,500	-	500
6217 Software Maintenance	875	-	1,000	-	-
6219 Network Operating Charge	20,700	20,700	20,700	15,525	15,500
6223 Training & Education	5,733	10,313	20,650	3,765	14,000
6249 Fees & Licenses	9,514	10,176	15,250	4,485	7,600
6253 Postage	1,950	386	1,000	135	1,000
6254 Telephone	22,538	21,143	53,200	14,998	25,500
6260 Equipment Leasing Costs	12,423	4,280	16,000	-	16,000
6263 Commissioners Expense	2,227	1,725	3,000	1,150	2,500
Total Maintenance & Operations	\$ 485,837	\$ 560,652	\$ 751,207	\$ 263,149	\$ 480,418
TOTAL REC & PARKS - GENERAL FUND	\$ 2,790,892	\$ 3,308,364	\$ 4,524,387	\$ 2,000,140	\$ 2,878,046

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
GENERAL FUND					
PARKS & RECREATION ADMINISTRATION					
4101 Salaries Full-Time	\$ 336,381	\$ 349,922	\$ 362,960	\$ 265,336	\$ 139,670
4102 Salaries Part-Time	166	143	162,000	8,361	126,000
4117 Opt - Out Payments	-	500	-	-	-
4201 Retirement CalPERS	87,876	91,363	111,924	77,508	50,872
4202 FICA	23,468	24,354	37,370	18,673	20,324
4203 Workers' Compensation	10,531	11,327	35,351	8,610	20,554
4204 Group Insurance	23,566	34,606	44,023	23,868	31,026
4210 OPEB Liability	5,518	8,635	6,896	5,184	-
Total Salaries & Benefits	\$ 487,506	\$ 520,850	\$ 760,524	\$ 407,540	\$ 388,446
5204 Operating Supplies	\$ 2,920	\$ 19,090	\$ 26,300	\$ 16,458	\$ 20,000
5220 Computer Refresh	7,700	7,700	-	-	-
6206 Contractual Services	170	-	-	-	-
6207 Equip Replacement Charges	7,368	7,368	11,857	8,893	5,725
6208 Dues & Subscriptions	877	755	650	255	643
6213 Meetings & Travel	1,986	1,642	3,300	601	2,500
6215 Repairs & Maintenance	-	2,217	24,000	4,977	18,000
6219 Network Operating Charge	20,700	20,700	20,700	15,525	15,500
6223 Training & Education	895	795	3,300	615	2,500
6253 Postage	1,950	386	1,000	135	1,000
6254 Telephone	15,437	14,356	40,000	10,060	15,000
6260 Equipment Leasing Costs	12,423	4,280	16,000	-	16,000
6263 Commissioners Expense	2,227	1,725	3,000	1,150	2,500
Total Maintenance & Operations	\$ 74,653	\$ 81,014	\$ 150,107	\$ 58,669	\$ 99,368
SUB-TOTAL REC & PARKS ADMIN	\$ 562,159	\$ 601,864	\$ 910,631	\$ 466,209	\$ 487,814
RECREATION OPERATION					
4101 Salaries Full-Time	\$ 120,861	\$ 127,790	\$ 108,971	\$ 97,928	\$ 106,434
4102 Salaries Part-Time	275,915	302,477	178,000	133,849	50,000
4103 Overtime	-	-	5,000	-	-
4201 Retirement CalPERS	117,690	36,648	56,180	35,257	45,434
4202 FICA	30,153	33,738	19,249	17,348	11,836
4203 Workers' Compensation	16,204	18,203	12,921	9,549	6,446
4204 Group Insurance	11,699	15,914	16,186	11,430	15,699
4210 OPEB Liability	1,986	3,163	2,576	1,848	-
4215 Uniform Replacement	6,130	6,653	11,000	9,377	7,000
Total Salaries & Benefits	\$ 580,638	\$ 544,586	\$ 410,083	\$ 316,586	\$ 242,849

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION		ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4999	Cash Over/Short	\$ 138	\$ 56	\$ -	\$ 15	\$ -
5201	Office Supplies	387	-	-	-	-
5204	Operating Supplies	19,132	29,578	39,000	13,470	26,000
6201	Advertising/Publishing	17,264	31,229	30,000	15,182	22,500
6205	Other Printing & Binding	571	2,061	5,000	-	2,500
6208	Dues & Subscriptions	274	385	600	29	400
6211	General Liability/Bonds Insurance	3,182	-	-	-	-
6213	Meetings & Travel	1,606	1,525	5,200	1,483	3,000
6214	Professional & Technical	920	720	10,000	6,000	7,500
6215	Repair & Maintenance	782	1,271	2,500	11,200	1,500
6217	Software Maintenance	875	-	1,000	-	-
6223	Training & Education	3,022	4,165	5,200	1,296	3,500
Total Maintenance & Operations		\$ 48,153	\$ 70,990	\$ 98,500	\$ 48,675	\$ 66,900
SUB-TOTAL RECREATION OPERATION		\$ 628,791	\$ 615,576	\$ 508,583	\$ 365,261	\$ 309,749
AQUATICS						
4101	Salaries Full-Time	\$ 34,271	\$ (23,442)	\$ 63,468	\$ 46,060	\$ -
4102	Salaries Part-Time	304,139	373,143	555,600	120,025	310,000
4103	Overtime	486	391	-	2,038	-
4117	Opt - Out Payments	-	3,000	-	2,000	-
4201	Retirement CalPERS	16,367	18,493	13,403	13,329	-
4202	FICA	25,927	27,797	47,358	13,015	23,715
4203	Workers' Compensation	13,827	15,145	25,506	7,015	12,772
4204	Group Insurance	910	(7,241)	17,641	748	-
4210	OPEB Liability	532	(3,506)	1,206	916	-
4215	Uniform Replacement	-	-	5,500	-	-
Total Salaries & Benefits		\$ 396,459	\$ 403,780	\$ 729,682	\$ 205,146	\$ 346,487
5204	Operating Supplies	\$ 13,044	\$ 11,510	\$ 16,000	\$ 4,278	\$ 12,000
6101	Gas Utility	-	450	-	124	450
6208	Dues and Subscription	590	150	300	100	500
6214	Professional & Technical	2,532	5,967	3,000	1,008	2,000
6215	Repair & Maintenance	2,348	5,562	2,000	686	1,600
6223	Training & Education	1,816	3,610	6,000	410	4,000
6254	Telephone	2,041	1,227	4,000	769	4,000
Total Maintenance & Operations		\$ 22,371	\$ 28,476	\$ 31,300	\$ 7,375	\$ 24,550
SUB-TOTAL AQUATICS		\$ 418,830	\$ 432,256	\$ 760,982	\$ 212,521	\$ 371,037
CULTURAL ARTS						
4101	Salaries Full-Time	\$ 125,370	\$ 132,500	\$ 86,040	\$ 47,662	\$ 119,016
4102	Salaries Part-Time	88,348	89,382	82,500	67,438	41,200

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4103 Overtime	330	985	-	-	-
4117 Opt - Out Payments	-	2,500	-	1,750	-
4201 Retirement CalPERS	40,106	42,139	33,237	24,668	26,744
4202 FICA	16,437	17,372	12,893	9,280	12,257
4203 Workers' Compensation	8,733	9,458	6,944	4,904	18,931
4204 Group Insurance	7,278	11,351	12,641	1,907	30,929
4210 OPEB Liability	2,168	3,350	1,635	889	-
Total Salaries & Benefits	\$ 288,770	\$ 309,037	\$ 235,890	\$ 158,498	\$ 249,077
5204 Operating Supplies	\$ 14,566	\$ 13,842	\$ 13,000	\$ 4,222	\$ 10,000
6206 Contractual Services	29,943	31,063	34,000	18,660	12,500
6208 Dues & Subscriptions	200	170	200	100	200
6214 Professional & Technical	76,628	80,132	80,000	22,454	36,000
6215 Repair & Maintenance	1,037	-	-	-	-
6249 Fees & Licenses	4,642	7,047	6,000	1,505	3,000
Total Maintenance & Operations	\$ 127,016	\$ 132,254	\$ 133,200	\$ 46,941	\$ 61,700
SUB-TOTAL CULTURAL ARTS	\$ 415,786	\$ 441,291	\$ 369,090	\$ 205,439	\$ 310,777
SPORTS					
4101 Salaries Full-Time	\$ 93,709	\$ 91,350	\$ 93,493	\$ 70,197	\$ 75,081
4102 Salaries Part-Time	49,226	43,627	84,700	21,463	52,400
4103 Overtime	368	-	-	8,853	-
4117 Opt - Out Payments	-	2,750	-	-	-
4201 Retirement CalPERS	28,375	26,495	25,703	19,838	21,242
4202 FICA	11,336	10,758	13,632	7,884	9,753
4203 Workers' Compensation	5,847	5,858	7,342	4,156	5,252
4204 Group Insurance	1,448	1,466	15,041	10,215	15,927
4210 OPEB Liability	1,488	2,304	1,776	1,420	-
Total Salaries & Benefits	\$ 191,797	\$ 184,608	\$ 241,687	\$ 144,026	\$ 179,655
5204 Operating Supplies	\$ 17,703	\$ 15,684	\$ 21,700	\$ 15,913	\$ 14,000
6208 Dues & Subscriptions	132	827	800	90	600
6211 Insurance & Bonds	-	-	1,000	16,411	600
6214 Professional & Technical	44,190	48,458	50,000	-	28,000
6249 Fees & Licenses	-	-	500	-	500
Total Maintenance & Operations	\$ 62,025	\$ 64,969	\$ 74,000	\$ 32,414	\$ 43,700
SUB-TOTAL SPORTS	\$ 253,822	\$ 249,577	\$ 315,687	\$ 176,440	\$ 223,355
TEEN CENTER					
4101 Salaries Full-Time	\$ -	\$ -	\$ 70,560	\$ 53	\$ -
4102 Salaries Part-Time	67,615	68,131	101,200	40,140	75,600

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4201 Retirement CalPERS	209	880	21,899	8,577	5,250
4202 FICA	5,176	5,300	13,139	3,075	5,784
4203 Workers' Compensation	2,761	2,876	14,591	1,656	3,115
4204 Group Insurance	-	-	15,641	-	-
4210 OPEB Liability	-	-	1,341	-	-
Total Salaries & Benefits	\$ 75,761	\$ 77,187	\$ 238,371	\$ 53,501	\$ 89,749
5204 Operating Supplies	\$ 4,037	\$ 10,377	\$ 14,000	\$ 6,609	\$ 10,000
6206 Contractual Services	750	-	-	-	-
6208 Dues & Subscriptions	170	-	200	165	200
6214 Professional & Technical	-	-	4,000	-	-
6215 Repair & Maintenance	29	-	-	-	-
6249 Fees & Licenses	441	-	700	-	500
6254 Telephone	1,380	2,027	1,200	1,475	900
Total Maintenance & Operations	\$ 6,807	\$ 12,404	\$ 20,100	\$ 8,249	\$ 11,600
SUB-TOTAL TEEN CENTER	\$ 82,568	\$ 89,591	\$ 258,471	\$ 61,750	\$ 101,349
JOSLYN SENIOR CENTER					
4101 Salaries Full-Time	\$ 78,169	\$ 75,383	\$ 88,128	\$ 59,379	\$ 72,216
4102 Salaries Part-Time	39,826	68,370	47,100	48,270	31,800
4103 Overtime	381	-	-	5,700	-
4201 Retirement CalPERS	21,709	24,560	29,229	20,453	24,182
4202 FICA	8,933	11,086	10,345	8,837	7,958
4203 Workers' Compensation	4,829	6,103	5,572	4,670	4,286
4204 Group Insurance	5,919	7,010	7,641	4,336	15,927
4210 OPEB Liability	1,310	2,052	1,674	1,299	-
Total Salaries & Benefits	\$ 161,076	\$ 194,564	\$ 189,689	\$ 152,944	\$ 156,369
5204 Operating Supplies	\$ 12,094	\$ 14,387	\$ 15,500	\$ 5,598	\$ 10,500
6208 Dues & Subscriptions	439	440	500	363	400
6214 Professional & Technical	35,474	39,038	45,000	17,248	49,000
6216 Rental Charges	-	360	1,500	-	500
6254 Telephone	3,680	3,463	4,000	2,495	2,600
Total Maintenance & Operations	\$ 51,687	\$ 57,688	\$ 66,500	\$ 25,704	\$ 63,000
SUB-TOTAL JOSLYN SENIOR CENTER	\$ 212,763	\$ 252,252	\$ 256,189	\$ 178,648	\$ 219,369
FARMERS MARKET					
4102 Salaries Part-Time	\$ 22,468	\$ 19,937	\$ 29,000	\$ 9,112	\$ 24,000
4201 Retirement CalPERS	39	1,756	2,000	262	1,500
4202 FICA	1,719	-	2,219	697	1,836
4203 Workers' Compensation	917	871	1,195	376	989

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
Total Salaries & Benefits	\$ 25,143	\$ 22,564	\$ 34,414	\$ 10,447	\$ 28,325
5204 Operating Supplies	\$ 3,409	\$ 3,937	\$ 3,600	\$ 851	\$ 3,800
6201 Advertising/Publishing	1,623	2,888	2,500	1,669	2,000
6214 Professional/Technical	2,770	2,785	3,500	-	1,000
6249 Fees & Licenses	4,431	3,129	4,400	2,980	3,600
Total Maintenance & Operations	\$ 12,233	\$ 12,739	\$ 14,000	\$ 5,500	\$ 10,400
SUB-TOTAL FARMERS MARKET	\$ 37,376	\$ 35,303	\$ 48,414	\$ 15,947	\$ 38,725
SPECIAL EVENTS					
4102 Salaries Part-Time	\$ 21,003	\$ 14,241	\$ 24,500	\$ 4,618	\$ 14,000
4201 Retirement CalPERS	151	81	2,000	4	1,500
4202 FICA	1,607	1,090	1,874	354	1,071
4203 Workers' Compensation	857	585	1,009	190	577
Total Salaries & Benefits	\$ 23,618	\$ 15,997	\$ 29,383	\$ 5,166	\$ 17,148
5204 Operating Supplies	\$ 13,292	\$ 16,565	\$ 16,500	\$ 4,717	\$ 11,500
6201 Advertising/Publishing	16,213	13,221	15,000	4,731	9,000
6206 Contractual Services	30,650	40,512	44,000	7,602	18,000
Total Maintenance & Operations	\$ 60,155	\$ 70,298	\$ 75,500	\$ 17,050	\$ 38,500
SUB-TOTAL SPECIAL EVENTS	\$ 83,773	\$ 86,295	\$ 104,883	\$ 22,216	\$ 55,648
WISEBURN AQUATICS CENTER					
4101 Salaries Full-Time	\$ 47,721	\$ 129,361	\$ 84,612	\$ 8,931	\$ 65,502
4102 Salaries Part-Time	-	258,372	644,670	221,595	506,000
4103 Overtime	1,044	416	-	-	-
4201 Retirement CalPERS	7,763	19,392	57,685	19,457	44,864
4202 FICA	3,731	30,628	58,386	18,040	43,720
4203 Workers' Compensation	1,990	16,045	40,455	9,498	23,546
4204 Group Insurance	5,451	13,684	16,041	4,945	15,891
4210 OPEB Liability	799	6,641	1,608	671	-
Total Salaries & Benefits	\$ 68,499	\$ 474,539	\$ 903,457	\$ 283,137	\$ 699,523
5204 Operating Supplies	\$ 12,952	\$ 19,088	\$ 24,000	\$ 4,229	\$ 18,000
6201 Advertising/Publishing	-	661	7,500	1,248	5,000
6208 Dues & Subscriptions	-	-	500	100	500
6211 Insurance & Bonds	-	-	24,000	-	16,000
6213 Meetings & Travel	-	685	6,200	1,361	4,000
6214 Professional & Technical	-	1,378	5,000	3,669	5,000
6215 Repair & Maintenance	2,152	3,687	7,000	-	5,200
6223 Training & Education	-	1,743	6,150	1,444	4,000

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6249 Fees & License	-	-	3,650	-	-
6254 Telephone	-	70	4,000	199	3,000
Total Maintenance & Operations	\$ 15,104	\$ 27,312	\$ 88,000	\$ 12,250	\$ 60,700
SUB-TOTAL WISEBURN AQUATIC CTR	\$ 83,603	\$ 501,851	\$ 991,457	\$ 295,387	\$ 760,223
CENTENNIAL CELEBRATION					
4102 Salaries Part-Time	\$ 5,030	\$ -	\$ -	\$ -	\$ -
4201 Retirement CalPERS	169	-	-	-	-
4202 FICA	384	-	-	-	-
4203 Workers' Compensation	205	-	-	-	-
Total Salaries & Benefits	\$ 5,788	\$ -	\$ -	\$ -	\$ -
6206 Contractual Services	\$ 5,633	\$ 2,508	\$ -	\$ 322	\$ -
Total Maintenance & Operations	\$ 5,633	\$ 2,508	\$ -	\$ 322	\$ -
SUB-TOTAL CENTENNIAL CELEB	\$ 11,421	\$ 2,508	\$ -	\$ 322	\$ -
<u>TOTAL REC & PARKS - GENERAL FUND</u>	\$ 2,790,892	\$ 3,308,364	\$ 4,524,387	\$ 2,000,140	\$ 2,878,046
<u>PROPOSITION "A" FUND (112)</u>					
PROPOSITION "A" - ADMINISTRATION					
4101 Salaries Full-time	\$ 9,012	\$ 14,604	\$ 20,500	\$ 8,125	\$ -
4102 Salaries Part-Time	330	-	-	-	16,500
4201 Retirement CalPERS	1,009	-	2,557	-	2,035
4202 FICA	714	1,115	1,568	613	1,262
4203 Workers' Compensation	365	594	2,470	335	1,988
4204 Group Insurance	-	-	-	2	-
4210 OPEB Liability	-	-	390	-	-
Total Salaries & Benefits	\$ 11,430	\$ 16,313	\$ 27,485	\$ 9,075	\$ 21,785
SUB-TOTAL PROP "A" - ADMIN	\$ 11,430	\$ 16,313	\$ 27,485	\$ 9,075	\$ 21,785
PROPOSITION "A" - DIAL-A-RIDE					
4102 Salaries Part-Time	\$ 71,034	\$ 67,915	\$ 100,500	\$ 34,242	\$ 71,801
4201 Retirement CalPERS	1,334	75	5,000	182	3,750
4202 FICA	5,435	5,196	7,688	2,620	5,493
4203 Workers' Compensation	2,898	2,784	12,110	1,411	8,652
Total Salaries & Benefits	\$ 80,701	\$ 75,970	\$ 125,298	\$ 38,455	\$ 89,696
5204 Operating Supplies	\$ -	\$ -	\$ 500	\$ -	\$ 500
5215 Vehicle Gasoline Charge	23,447	10,744	31,000	23,258	24,000

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6207 Equip Replacement Charges	34,680	34,680	51,559	38,669	10,355
6211 General Liability/Bonds Insurance	54,396	54,396	54,400	40,800	40,000
6214 Professional & Technical	4,762	4,403	15,800	473	12,000
6223 Training & Education	-	-	3,000	-	2,000
6224 Vehicle Operating Charges	34,247	34,544	21,000	36,758	16,000
6254 Telephone	414	81	500	4	400
Total Maintenance & Operations	\$ 151,946	\$ 138,848	\$ 177,759	\$ 139,962	\$ 105,255
SUB-TOTAL PROP "A" - DIAL-A-RIDE	\$ 232,647	\$ 214,818	\$ 303,057	\$ 178,417	\$ 194,951
PROPOSITION "A" - SHUTTLE					
4102 Salaries Part-Time	\$ 10,974	\$ 2,309	\$ 17,500	\$ -	\$ 1,500
4201 Retirement CalPERS	-	-	1,500	-	1,125
4202 FICA	839	177	1,339	-	115
4203 Workers' Compensation	448	94	2,109	-	181
Total Salaries & Benefits	\$ 12,261	\$ 2,580	\$ 22,448	\$ -	\$ 2,921
5204 Operating Supplies	\$ -	\$ -	\$ 500	\$ -	\$ 500
6201 Advertising/Publishing	-	-	-	-	500
6214 Professional & Technical	600	-	4,200	-	2,500
Total Maintenance & Operations	\$ 600	\$ -	\$ 4,700	\$ -	\$ 3,500
SUB-TOTAL PROP "A" - SHUTTLE	\$ 12,861	\$ 2,580	\$ 27,148	\$ -	\$ 6,421
PROPOSITION "A" - RECREATION TRIPS					
4102 Salaries Part-Time	\$ 6,322	\$ 6,795	\$ 11,500	\$ 576	\$ 8,300
4201 Retirement CalPERS	-	9	900	8	675
4202 FICA	484	520	880	44	635
4203 Workers' Compensation	258	279	1,386	24	1,001
Total Salaries & Benefits	\$ 7,064	\$ 7,603	\$ 14,666	\$ 652	\$ 10,611
5204 Operating Supplies	\$ -	\$ -	\$ -	\$ 80	\$ -
6216 Rental Charges	3,105	6,225	13,000	2,698	6,500
Total Maintenance & Operations	\$ 3,105	\$ 6,225	\$ 13,000	\$ 2,778	\$ 6,500
SUB-TOTAL PROP "A"- REC. TRIPS	\$ 10,169	\$ 13,828	\$ 27,666	\$ 3,430	\$ 17,111
PROPOSITION "A" - MTA BUY-DOWN					
5204 Operating Supplies	\$ 5,082	\$ 3,783	\$ 5,000	\$ 1,152	\$ 3,800
Total Maintenance & Operations	\$ 5,082	\$ 3,783	\$ 5,000	\$ 1,152	\$ 3,800
SUB-TOTAL PROP "A" - MTA BUY-DOWN	\$ 5,082	\$ 3,783	\$ 5,000	\$ 1,152	\$ 3,800

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>TOTAL PROPOSITION "A" FUND</u>	\$ 272,189	\$ 251,322	\$ 390,356	\$ 192,074	\$ 244,068

PROPOSITION "C" FUND (114)

PROPOSITION "C" - DIAL - A - RIDE

6207 Equipment Replacement Charge	\$ -	\$ 2,196	\$ -	\$ -	\$ -
SUB-TOTAL PROP "C"- DIAL-A-RIDE	\$ -	\$ 2,196	\$ -	\$ -	\$ -

PROPOSITION "C" - SHUTTLE

4102 Salaries Part-Time	\$ 25,463	\$ 35,115	\$ 55,600	\$ 14,795	\$ 33,000
4201 Retirement CalPERS	-	-	4,000	-	3,000
4202 FICA	1,948	2,687	4,253	1,132	2,525
4203 Workers' Compensation	1,032	1,440	6,700	610	3,977
Total Salaries & Benefits	\$ 28,443	\$ 39,242	\$ 70,553	\$ 16,537	\$ 42,502

5204 Operating Supplies	\$ -	\$ -	\$ 500	\$ -	\$ -
6206 Contractual Services	22,138	18,422	30,000	5,809	24,000
6207 Equip Replacement Charges	6,804	-	-	-	-
6214 Professional & Technical	-	-	6,000	-	4,000
Total Maintenance & Operations	\$ 28,942	\$ 18,422	\$ 36,500	\$ 5,809	\$ 28,000

8943 Capital Improvements	199,067	73,748	240,000	107,721	420,000
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SUB-TOTAL PROP "C" - SHUTTLE	\$ 256,452	\$ 131,412	\$ 347,053	\$ 130,067	\$ 490,502
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<u>TOTAL PROPOSITION "C" FUND</u>	\$ 256,452	\$ 133,608	\$ 347,053	\$ 130,067	\$ 490,502
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GOLF COURSE FUND (503)

ADMINISTRATION

5220 Computer Refresh Program Equip	\$ 2,300	\$ 2,300	\$ -	\$ -	\$ -
6207 Equipment Replacement Charges	11,052	(104,005)	-	-	-
6214 Professional/Technical	96,000	96,000	96,000	55,965	72,000
6286 General Administrative Charges	86,004	60,600	-	(15,151)	-
6501 Right of Way Lease	34,018	34,018	31,300	59,532	31,300
Total Maintenance & Operations	\$ 229,374	\$ 88,913	\$ 127,300	\$ 100,346	\$ 103,300

8104 Equipment	\$ -	\$ -	\$ 5,000	\$ -	\$ 3,750
Total Capital Outlay	\$ -	\$ -	\$ 5,000	\$ -	\$ 3,750

SUB-TOTAL ADMINISTRATION	\$ 229,374	\$ 88,913	\$ 132,300	\$ 100,346	\$ 107,050
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FOOD & BEVERAGE

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION		ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4104	Permanent Contract	\$ 148,035	\$ 146,453	\$ 150,000	\$ 72,545	\$ -
4202	FICA	13,644	13,189	13,000	6,749	-
4203	Workers' Compensation	9,821	9,423	10,200	4,693	-
4204	Group Insurance	12,620	10,699	9,600	10,441	-
4205	Uniform Allowance	1,422	1,040	2,000	480	-
Total Salaries & Benefits		\$ 185,542	\$ 180,804	\$ 184,800	\$ 94,908	\$ -
5203	Repair & Maintenance Supplies	\$ 62	\$ 3,553	\$ 3,000	\$ 2,071	\$ -
5204	Operating Supplies	18,012	(10,825)	18,200	5,254	-
5210	Paper Goods	3,892	470	3,000	-	-
5213	Replacement Of Damaged Goods	1,200	1,200	1,500	2,100	-
6201	Advertising/Publishing	4,223	1,065	3,500	501	-
6215	Repair & Maintenance	5,054	6,570	10,000	3,230	-
6242	Employee Meals	6,300	6,300	6,200	2,768	-
6244	Other Unclassified Expenses	555	-	-	-	-
6249	Fees & Licenses	1,250	1,438	-	-	-
7550	Cost of Sales	117,850	104,877	60,000	43,707	-
Total Maintenance & Operations		\$ 158,398	\$ 114,648	\$ 105,400	\$ 59,631	\$ -
SUB-TOTAL FOOD & BEVERAGE		\$ 343,940	\$ 295,452	\$ 290,200	\$ 154,539	\$ -
PRO SHOP						
4104	Permanent Contract	\$ 96,168	\$ 113,875	\$ 50,000	\$ 66,567	\$ -
4202	FICA	8,268	9,542	9,900	5,811	-
4203	Workers' Compensation	6,210	7,359	2,100	4,097	-
4204	Group Insurance	4,420	19	2,600	421	-
4205	Uniform Allowance	-	-	500	72	-
Total Salaries & Benefits		\$ 115,066	\$ 130,795	\$ 65,100	\$ 76,968	\$ -
5201	Office Supplies	-	-	-	-	-
5203	Repair & Maintenance Supplies	\$ -	\$ 112	\$ 1,500	\$ -	\$ -
5204	Operating Supplies	4,057	3,430	7,100	1,104	-
6201	Advertising/Publishing	4,932	5,585	5,000	3,256	-
6215	Repair & Maintenance	339	148	500	-	-
6244	Other Unclassified Expenses	-	-	900	-	-
6270	Commissions	-	780	1,700	-	-
7600	Hard Goods	33,128	28,157	35,000	11,245	-
7601	Purchase Discount	(853)	-	(1,300)	-	-
7602	Soft Goods	16,969	16,470	20,000	8,606	-
7604	Freight	2,224	2,339	4,200	907	-
Total Maintenance & Operations		\$ 60,796	\$ 57,021	\$ 74,600	\$ 25,118	\$ -
SUB-TOTAL PRO SHOP		\$ 175,862	\$ 187,816	\$ 139,700	\$ 102,086	\$ -

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
GOLF COURSE					
4104 Permanent Contract	\$ 113,665	\$ 108,907	\$ 115,000	\$ 63,807	\$ 130,000
4202 FICA	10,253	8,870	9,100	5,895	11,700
4203 Workers' Compensation	7,789	6,915	13,000	4,324	7,800
4204 Group Insurance	6,292	16,343	7,500	11,110	5,625
4205 Uniform Allowance	24	-	800	-	600
Total Salaries & Benefits	\$ 138,023	\$ 141,035	\$ 145,400	\$ 85,136	\$ 155,725
5203 Repair & Maintenance Supplies	\$ 44,188	\$ 42,623	\$ 30,000	\$ 26,682	\$ 22,500
5204 Operating Supplies	19,911	15,547	30,000	11,803	22,500
6201 Advertising/Publishing	4,212	5,635	5,000	3,256	3,750
6206 Contractual Services	13,336	11,000	15,000	4,000	11,250
6215 Repair & Maintenance	18,714	11,067	15,000	4,821	11,250
6244 Other Unclassified Expense	-	1,247	200	-	150
6260 Equipment Leasing Costs	812	-	800	-	600
Total Maintenance & Operations	\$ 101,173	\$ 87,119	\$ 96,000	\$ 50,562	\$ 72,000
SUB-TOTAL GOLF COURSE	\$ 239,196	\$ 228,154	\$ 241,400	\$ 135,698	\$ 227,725
DRIVING RANGE					
4104 Permanent Contract	\$ 33,481	\$ 35,271	\$ 38,000	\$ 21,023	\$ 45,000
4202 FICA	3,139	2,863	3,000	1,724	4,050
4203 Workers' Compensation	2,322	2,189	3,500	1,278	2,700
4205 Uniform Allowance	-	-	500	-	375
Total Salaries & Benefits	\$ 38,942	\$ 40,323	\$ 45,000	\$ 24,025	\$ 52,125
5204 Operating Supplies	\$ 13,626	\$ 5,309	\$ 10,000	\$ 1,787	\$ 7,500
5216 Range Balls and Mats	-	-	50,000	-	-
6201 Advertising/Publishing	5,018	6,236	5,000	3,256	3,750
6215 Repair & Maintenance	16,234	28,136	15,000	10,833	11,250
6244 Equipment Leasing Costs	-	-	-	1,700	-
Total Maintenance & Operations	\$ 34,878	\$ 39,681	\$ 80,000	\$ 17,576	\$ 22,500
SUB-TOTAL DRIVING RANGE	\$ 73,820	\$ 80,004	\$ 125,000	\$ 41,601	\$ 74,625
GENERAL & ADMINISTRATION					
4104 Permanent Contract	\$ 126,686	\$ 130,911	\$ 130,000	\$ 94,383	\$ 105,000
4202 FICA	11,441	10,937	11,600	7,645	9,450
4203 Workers' Compensation	8,709	8,466	8,000	6,086	6,300
4204 Group Insurance	23,287	28,661	13,200	21,766	22,500
Total Salaries & Benefits	\$ 170,123	\$ 178,975	\$ 162,800	\$ 129,880	\$ 143,250

**CITY OF EL SEGUNDO
RECREATION AND PARKS DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
5203 Repair & Maintenance Supplies	\$ 23,014	\$ 19,508	\$ 12,000	\$ 8,093	\$ 9,000
5204 Operating Supplies	9,811	5,677	10,000	3,033	7,500
6101 Gas	3,124	3,382	4,200	2,256	3,150
6102 Electricity	25,376	21,578	31,000	20,823	23,250
6103 Water	136,197	98,002	112,000	53,937	84,000
6135 Credit Card Expense	35,944	40,861	33,500	-	7,625
6139 Bank Service Charges	6,079	8,883	18,000	21,541	9,000
6153 Personal Property Damage	5,650	8,813	4,000	4,177	3,000
6201 Advertising/Publishing	7,773	5,672	5,000	3,288	3,750
6208 Dues & Subscriptions	-	-	1,500	-	1,125
6211 General Liability/Bonds Insurance	144,020	49,785	-	30,830	-
6213 Meetings & Travel	-	-	500	-	375
6214 Professional/Technical	3,313	2,817	2,600	1,673	1,950
6215 Repair & Maintenance	10,714	16,275	8,000	8,430	6,000
6223 Training & Education	-	45	1,000	-	750
6244 Other Unclassified Expense	(5,063)	(2,400)	(500)	464	(375)
6249 Fees & Licenses	188	-	2,300	-	1,725
6253 Postage	306	974	1,000	110	750
6254 Telephone	16,923	18,607	9,000	9,735	6,750
6284 Security Costs	7,682	5,552	6,000	4,384	4,500
6301 Legal Counsel	-	-	500	-	375
6502 Contribution Expense	-	-	200	-	150
Total Maintenance & Operations	\$ 431,051	\$ 304,031	\$ 261,800	\$ 172,774	\$ 174,350
SUB-TOTAL GENERAL & ADMIN	\$ 601,174	\$ 483,006	\$ 424,600	\$ 302,654	\$ 317,600
GOLF COURSE - LESSONS					
6093 Junior Camp Expenses	\$ 10,512	\$ 15,189	\$ 11,500	\$ 2,804	\$ -
6270 Commissions	81,435	60,048	52,300	-	-
7606 Teaching Supplies	-	-	800	-	-
Total Maintenance & Operations	\$ 91,947	\$ 75,237	\$ 64,600	\$ 2,804	\$ -
SUB-TOTAL GOLF COURSE - LESSONS	\$ 91,947	\$ 75,237	\$ 64,600	\$ 2,804	\$ -
TOTAL GOLF COURSE FUND *	\$ 1,755,313	\$ 1,438,582	\$ 1,417,800	\$ 839,728	\$ 727,000
GRAND TOTAL REC & PARKS - ALL FDS	\$ 5,074,846	\$ 5,131,876	\$ 6,679,596	\$ 3,162,009	\$ 4,339,615

**CITY OF EL SEGUNDO
LIBRARY SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
FISCAL YEARS 2017-2018 TO 2020-2021**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2017-18	ADOPTED FY 2018-19	ADOPTED FY 2019-20	ADOPTED FY 2020-21	BUDGETED FY 2020-21
<u>Library Services Department</u>					
Director of Library Services	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00
Librarian I	2.00	2.00	2.00	2.00	1.00
Librarian II	1.00	1.00	1.00	-	-
Library Assistant	3.00	3.00	3.00	3.00	3.00
Senior Librarian	2.00	2.00	2.00	3.00	3.00
Senior Library Assistant	2.00	2.00	2.00	2.00	2.00
Sub-total Full-Time	12.00	12.00	12.00	12.00	11.00
<u>Part-Time FTEs</u>					
Library Assistant	3.10	3.91	3.91	2.49	2.49
Library Clerk I	2.75	3.50	3.50	3.50	3.50
Library Pages	-	-	-	-	-
Sub-total Part-Time	5.85	7.41	7.41	5.99	5.99
Total Library Services Department	17.85	19.41	19.41	17.99	16.99

**CITY OF EL SEGUNDO
LIBRARY DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>GENERAL FUND (001)</u>					
ADMINISTRATION (6101)					
Salaries & Benefits	\$ 267,276	\$ 355,078	\$ 399,673	\$ 277,005	\$ 316,355
Maintenance & Operations	320,325	307,747	312,020	223,664	159,263
Capital Outlay	-	18,262	-	-	-
Sub-total Administration	\$ 587,601	\$ 681,087	\$ 711,693	\$ 500,669	\$ 475,618
TECHNICAL AND SUPPORT SERVICES (6102)					
Salaries & Benefits	\$ 469,636	\$ 487,045	\$ 503,578	\$ 367,762	\$ 560,149
Maintenance & Operations	20,803	19,851	24,000	16,601	24,525
Sub-total Support Services	\$ 490,439	\$ 506,896	\$ 527,578	\$ 384,363	\$ 584,674
EDUCATION AND OUTREACH SERVICES (6103)					
Salaries & Benefits	\$ 450,627	\$ 447,253	\$ 459,390	\$ 312,465	\$ 337,143
Maintenance & Operations	40,549	36,019	48,250	12,528	103,356
Sub-total Youth Services	\$ 491,176	\$ 483,272	\$ 507,640	\$ 324,993	\$ 440,499
CULTURAL DEVELOPMENT AND COMMUNICATIONS (6104)					
Salaries & Benefits	\$ 388,124	\$ 427,377	\$ 493,217	\$ 333,904	\$ 211,710
Maintenance & Operations	110,135	107,337	119,750	74,857	10,913
Sub-total Public/Information Services	\$ 498,259	\$ 534,714	\$ 612,967	\$ 408,761	\$ 222,623
ESUSD SCHOOL SUPPORT (6105)					
Salaries & Benefits	\$ 116,713	\$ 124,551	\$ 129,367	\$ 61,664	\$ 60,000
Sub-total ESUSD School Support	\$ 116,713	\$ 124,551	\$ 129,367	\$ 61,664	\$ 60,000
<u>TOTAL LIBRARY - GENERAL FUND</u>					
	\$ 2,184,188	\$ 2,330,520	\$ 2,489,245	\$ 1,680,450	\$ 1,783,414
ARTS & CULTURAL FUND (704)					
Maintenance & Operations	\$ -	\$ -	\$ -	\$ -	\$ 486,000
Sub-total Public/Information Services	\$ -	\$ -	\$ -	\$ -	\$ 486,000
<u>GENERAL FUND SUMMARY</u>					
Salaries & Benefits	\$ 1,692,376	\$ 1,841,304	\$ 1,985,225	\$ 1,352,800	\$ 1,485,357
Maintenance & Operations	491,812	470,954	504,020	327,650	298,057
Capital Outlay	-	18,262	-	-	-
TOTAL GENERAL FUND	\$ 2,184,188	\$ 2,330,520	\$ 2,489,245	\$ 1,680,450	\$ 1,783,414

Salaries & Benefits	\$ (499,868)	-25.18%
Maintenance & Operations	(205,963)	-40.86%
Capital Outlay	-	0.00%

**CITY OF EL SEGUNDO
LIBRARY DEPARTMENT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
				Total	\$ (705,831) -28.36%

ALL FUNDS SUMMARY

Salaries & Benefits	\$ 1,692,376	\$ 1,841,304	\$ 1,985,225	\$ 1,352,800	\$ 1,485,357
Maintenance & Operations	491,812	470,954	504,020	327,650	784,057
Capital Outlay	-	18,262	-	-	-
TOTAL GENERAL FUND	\$ 2,184,188	\$ 2,330,520	\$ 2,489,245	\$ 1,680,450	\$ 2,269,414

Salaries & Benefits	\$ (499,868)	-25.18%
Maintenance & Operations	280,037	55.56%
Capital Outlay	-	0.00%
Total	\$ (219,831)	-8.83%

**CITY OF EL SEGUNDO
LIBRARY DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4101 Salaries Full-Time	\$ 935,276	\$ 1,009,454	\$ 1,012,280	\$ 750,228	\$ 777,195
4102 Salaries Part-Time	268,299	284,879	322,934	198,238	214,019
4103 Overtime	-	368	1,850	640	-
4117 Opt - Out Payments	-	8,000	-	2,000	-
4201 Retirement CalPERS	247,679	264,973	299,618	209,015	223,399
4202 FICA	92,941	104,495	99,673	74,955	69,790
4203 Workers' Compensation	45,893	52,024	49,555	36,736	31,570
4204 Group Insurance	87,020	92,569	178,879	66,744	169,384
4210 OPEB Liability	15,268	24,542	20,436	14,244	-
Total Salaries & Benefits	\$ 1,692,376	\$ 1,841,304	\$ 1,985,225	\$ 1,352,800	\$ 1,485,357
4999 Cash Over/Short	\$ -	\$ 14	\$ -	\$ -	\$ -
5204 Operating Supplies	18,145	25,047	15,100	8,230	13,725
5206 Computer Supplies	28,020	1,620	3,200	910	-
5220 Computer Refresh Charges	23,000	23,000	-	-	-
5501 Books/Other Printed Materials	77,367	81,473	74,650	37,409	40,930
5503 Book Fair	1,708	189	-	492	-
5505 Young Peoples Books	21,389	17,970	23,250	557	16,500
5507 School Library Materials	3,259	1,821	3,200	428	2,400
6082 Broadband Fiber	9,963	13,297	15,000	10,835	-
6101 Gas	4,739	7,694	8,000	7,139	6,000
6102 Electricity	44,597	47,257	51,000	33,100	36,750
6103 Water	3,977	3,325	5,000	2,494	3,750
6201 Advertising/Publishing	2,043	1,396	2,000	893	1,689
6205 Other Printing & Binding	41	437	1,300	243	225
6206 Contractual Services	4,604	4,194	5,400	-	-
6207 Equip Replacement Charges	1,824	1,668	12,120	9,090	2,250
6208 Dues & Subscriptions	4,959	2,640	3,300	-	225
6213 Meetings & Travel	1,327	466	5,300	18,038	825
6214 Professional/Technical	16,876	21,513	31,000	10,375	27,225
6215 Repair & Maintenance	7,873	4,391	6,200	2,070	4,200
6217 Software Maintenance	45,264	49,911	52,000	52,094	-
6219 Network Operating Charge	117,200	117,200	117,200	87,900	87,900
6223 Training & Education	814	2,497	3,600	-	-
6253 Postage	2,000	233	2,600	74	1,500
6254 Telephone	15,303	15,798	18,400	12,631	13,800
6260 Equipment Leasing Costs	7,183	4,016	9,000	1,250	1,500
6277 Resource Databases	28,337	21,887	28,600	17,523	19,225
6409 Audiovisual Materials	-	-	2,000	950	1,500
6410 E-Books	-	-	5,600	12,925	15,938
Total Maintenance & Operations	\$ 491,812	\$ 470,954	\$ 504,020	\$ 327,650	\$ 298,057
8108 Computer Hardware	\$ -	\$ 18,262	\$ -	\$ -	\$ -
Total Capital Outlay	\$ -	\$ 18,262	\$ -	\$ -	\$ 204

**CITY OF EL SEGUNDO
LIBRARY DEPARTMENT
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
GENERAL FUND
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
TOTAL LIBRARY - GENERAL FUND	\$ 2,184,188	\$ 2,330,520	\$ 2,489,245	\$ 1,680,450	\$ 1,783,414

**CITY OF EL SEGUNDO
LIBRARY DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
GENERAL FUND					
LIBRARY - ADMINISTRATION					
4101 Salaries Full-Time	\$ 176,524	\$ 244,167	\$ 248,916	\$ 187,215	\$ 198,783
4201 Retirement CalPERS	57,321	59,787	85,598	56,260	71,023
4202 FICA	13,193	19,347	17,858	13,278	13,759
4203 Workers' Compensation	2,940	7,093	2,190	5,255	1,392
4204 Group Insurance	14,453	18,875	40,382	11,536	31,398
4210 OPEB Liability	2,845	5,809	4,729	3,461	-
Total Salaries & Benefits	\$ 267,276	\$ 355,078	\$ 399,673	\$ 277,005	\$ 316,355
4999 Cash Over/Short	\$ -	\$ 14	\$ -	\$ -	\$ -
5204 Operating Supplies	4,714	13,506	5,000	2,935	4,200
5206 Computer Supplies	26,703	528	600	130	-
5220 Computer Refresh Charges	23,000	23,000	-	-	-
6082 Broadband Fiber	9,963	13,297	15,000	10,835	-
6101 Gas	4,739	7,694	8,000	7,139	6,000
6102 Electricity	44,597	47,257	51,000	33,100	36,750
6103 Water	3,977	3,325	5,000	2,494	3,750
6201 Advertising/Publishing	-	432	1,000	893	563
6206 Contractual Services	4,604	4,194	5,400	-	-
6207 Equip Replacement Charges	1,824	1,668	12,120	9,090	2,250
6208 Dues & Subscriptions	4,959	2,640	3,300	-	225
6213 Meetings & Travel	-	881	2,300	2,210	375
6214 Professional/Technical	1,103	1,528	1,600	889	1,200
6215 Repair & Maintenance	3,664	90	1,600	-	750
6217 Software Maintenance	45,264	49,911	52,000	52,094	-
6219 Network Operating Charge	117,200	117,200	117,200	87,900	87,900
6223 Training & Education	-	535	900	-	-
6253 Postage	2,000	233	2,600	74	-
6254 Telephone	15,303	15,798	18,400	12,631	13,800
6260 Equipment Leasing Costs	6,711	4,016	9,000	1,250	1,500
Total Maintenance & Operations	\$ 320,325	\$ 307,747	\$ 312,020	\$ 223,664	\$ 159,263
8104 Computer Hardware	\$ -	\$ 18,262	\$ -	\$ -	\$ -
Total Capital Outlay	\$ -	\$ 18,262	\$ -	\$ -	\$ -
SUB-TOTAL LIBRARY - ADMINISTRATION	\$ 587,601	\$ 681,087	\$ 711,693	\$ 500,669	\$ 475,618
TECHNICAL SUPPORT SERVICES					
4101 Salaries Full-Time	\$ 230,709	\$ 232,946	\$ 219,772	\$ 181,292	\$ 274,466
4102 Salaries Part-Time	114,863	119,903	130,051	86,298	99,386
4103 Overtime	-	-	500	397	-

**CITY OF EL SEGUNDO
LIBRARY DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4117 Opt - Out Payments	-	2,750	-	-	-
4201 Retirement CalPERS	57,532	61,261	72,405	51,567	81,263
4202 FICA	26,913	28,606	25,629	20,493	28,600
4203 Workers' Compensation	15,025	15,049	15,577	11,041	15,404
4204 Group Insurance	20,841	20,865	34,931	13,209	61,030
4210 OPEB Liability	3,753	5,665	4,713	3,465	-
Total Salaries & Benefits	\$ 469,636	\$ 487,045	\$ 503,578	\$ 367,762	\$ 560,149
5204 Operating Supplies	\$ 7,985	\$ 6,000	\$ 4,600	\$ 2,952	\$ 3,750
5206 Computer Supplies	9	154	400	-	-
6205 Other Printing & Binding	41	41	300	36	225
6213 Meetings & Travel	535	29	1,000	13,613	150
6214 Professional/Technical	11,443	13,190	16,800	-	18,900
6223 Training & Education	318	437	900	-	-
6253 Postage	-	-	-	-	1,500
6260 Equipment Leasing Costs	472	-	-	-	-
Total Maintenance & Operations	\$ 20,803	\$ 19,851	\$ 24,000	\$ 16,601	\$ 24,525
SUB-TOTAL TECH SUPPORT SERVICES	\$ 490,439	\$ 506,896	\$ 527,578	\$ 384,363	\$ 584,674
EDUCATION AND OUTREACH SERVICES					
4101 Salaries Full-Time	\$ 287,602	\$ 277,540	\$ 272,785	\$ 179,823	\$ 171,425
4102 Salaries Part-Time	18,543	15,862	17,785	24,876	54,633
4103 Overtime	-	346	800	243	-
4117 Opt - Out Payments	-	3,000	-	2,000	-
4201 Retirement CalPERS	72,694	78,042	71,686	51,046	38,519
4202 FICA	23,719	23,686	22,075	19,005	17,293
4203 Workers' Compensation	12,614	12,603	13,417	8,534	9,314
4204 Group Insurance	30,752	29,348	54,993	23,424	45,959
4210 OPEB Liability	4,703	6,826	5,849	3,514	-
Total Salaries & Benefits	\$ 450,627	\$ 447,253	\$ 459,390	\$ 312,465	\$ 337,143
5204 Operating Supplies	\$ 2,409	\$ 2,483	\$ 2,400	\$ 949	\$ 2,700
5206 Computer Supplies	579	443	1,200	381	-
5501 Books/Other Printed Materials	-	-	-	-	40,930
5505 Young Peoples Books	21,389	17,970	23,250	557	16,500
5507 School Library Materials	3,259	1,821	3,200	428	2,400
6201 Advertising/Publishing	703	964	1,000	-	563
6205 Other Printing & Binding	-	-	-	41	-
6213 Meetings & Travel	444	-	1,000	298	150
6214 Professional/Technical	4,264	5,592	6,100	5,801	-
6215 Repair & Maintenance	4,209	4,301	4,600	2,070	3,450

**CITY OF EL SEGUNDO
LIBRARY DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
6223 Training & Education	321	500	900	-	-
6277 Resource Databases	2,972	1,945	4,600	2,003	19,225
6409 Audiovisual Materials	-	-	-	-	1,500
6410 E-Books	-	-	-	-	15,938
Total Maintenance & Operations	\$ 40,549	\$ 36,019	\$ 48,250	\$ 12,528	\$ 103,356
SUB-TOTAL EDUCATION & OUTREACH	\$ 491,176	\$ 483,272	\$ 507,640	\$ 324,993	\$ 440,499

CULTURAL DEVELOPMENT AND COMMUNICATIONS

4101 Salaries Full-Time	\$ 240,441	\$ 254,750	\$ 270,807	\$ 201,784	\$ 132,521
4102 Salaries Part-Time	31,264	38,230	60,786	32,008	-
4103 Overtime	-	22	550	-	-
4117 Opt - Out Payments	-	2,250	-	-	-
4201 Retirement CalPERS	59,204	65,883	68,329	50,142	32,594
4202 FICA	21,188	23,987	25,366	17,958	10,138
4203 Workers' Compensation	11,086	12,532	13,661	9,633	5,460
4204 Group Insurance	20,974	23,481	48,573	18,575	30,997
4210 OPEB Liability	3,967	6,242	5,145	3,804	-
Total Salaries & Benefits	\$ 388,124	\$ 427,377	\$ 493,217	\$ 333,904	\$ 211,710

5204 Operating Supplies	\$ 3,037	\$ 3,058	\$ 3,100	\$ 1,394	\$ 3,075
5206 Computer Supplies	729	495	1,000	399	-
5501 Books/Other Printed Materials	77,367	81,473	74,650	37,409	-
5503 Book Fair	1,708	189	-	492	-
6201 Advertising/Publishing	1,340	-	-	-	563
6205 Other Printing & Binding	-	396	1,000	166	-
6213 Meetings & Travel	348	(444)	1,000	1,917	150
6214 Professional/Technical	66	1,203	6,500	3,685	7,125
6223 Training & Education	175	1,025	900	-	-
6277 Resource Databases	25,365	19,942	24,000	15,520	-
6409 Audiovisual Materials	-	-	2,000	950	-
6410 E-Books	-	-	5,600	12,925	-
Total Maintenance & Operations	\$ 110,135	\$ 107,337	\$ 119,750	\$ 74,857	\$ 10,913

SUB-TOTAL CULTURAL DEVELOPMENT \$ 498,259 \$ 534,714 \$ 612,967 \$ 408,761 \$ 222,623

ESUSD LIBRARY SUPPORT

4101 Salaries Full-Time	\$ -	\$ 51	\$ -	\$ 114	\$ -
4102 Salaries Part-Time	103,629	110,884	114,312	55,056	60,000
4201 Retirement CalPERS	928	-	1,600	-	-
4202 FICA	7,928	8,869	8,745	4,221	-
4203 Workers' Compensation	4,228	4,747	4,710	2,273	-

**CITY OF EL SEGUNDO
LIBRARY DEPARTMENT
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
Total Salaries & Benefits	\$ 116,713	\$ 124,551	\$ 129,367	\$ 61,664	\$ 60,000
SUB-TOTAL ESUSD LIBRARY SUPPORT	\$ 116,713	\$ 124,551	\$ 129,367	\$ 61,664	\$ 60,000
TOTAL LIBRARY - GENERAL FUND	\$ 2,184,188	\$ 2,330,520	\$ 2,489,245	\$ 1,680,450	\$ 1,783,414
ARTS & CULTURAL FUND 704					
6214 Professional/Technical	\$ -	\$ -	\$ -	\$ -	\$ 486,000
Total Maintenance & Operations	\$ -	\$ -	\$ -	\$ -	\$ 486,000
TOTAL ARTS & CULTURAL FUND	\$ -	\$ -	\$ -	\$ -	\$ 486,000

**CITY OF EL SEGUNDO
NON-DEPARTMENTAL
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
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GENERAL FUND (001)

NON-DEPARTMENTAL (2901)

Salaries & Benefits	\$ 6,171,448	\$ 5,676,959	\$ 4,422,200	\$ 3,865,469	\$ 2,975,000
Maintenance & Operations	1,053,303	1,282,645	1,321,764	1,160,527	805,218
Capital / Computer	-	-	-	-	-
TOTAL NON-DEPARTMENTAL	\$ 7,224,751	\$ 6,959,604	\$ 5,743,964	\$ 5,025,996	\$ 3,780,218

Salaries & Benefits	\$ (1,447,200)	-32.73%
Maintenance & Operations	(516,547)	-39.08%
Capital Outlay	-	0.00%
Total	\$ (1,963,747)	-34.19%

**CITY OF EL SEGUNDO
NON-DEPARTMENTAL
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
GENERAL FUND					
NON-DEPARTMENT					
4108 Vacation Leave Payout	\$ 401,294	\$ 318,808	\$ 400,000	\$ 285,297	\$ -
4109 Vac/Sick Pay - Termination	557,901	478,332	525,000	471,097	500,000
4112 Sick Leave Payout	150,161	171,522	215,000	310,828	-
4201 Retirement CalPERS	23,174	1,555,147	-	66,880	-
4202 FICA	-	2,706	-	-	-
4204 Group Insurance	2,901,244	2,989,112	3,140,000	2,211,631	2,475,000
4209 PARS Expense	2,137,674	158,000	142,200	142,200	-
4251 CalPERS Payments	-	3,332	-	14,119	-
Total Salaries & Benefits	\$ 6,171,448	\$ 5,676,959	\$ 4,422,200	\$ 3,502,052	\$ 2,975,000
4999 Cash Over / Short	\$ -	\$ 111	\$ -	\$ 29	\$ -
5204 Operating Supplies	-	1,737	-	-	-
6139 Bank Service Charges	39,620	49,818	47,400	42,003	38,000
6205 Other Printing & Binding	-	1,247	-	-	-
6206 Contractual Services	19,344	18,316	-	15,015	-
6207 Equip Replacement Charges	12,576	4,428	2,357	1,768	968
6208 Dues & Subscriptions	-	1,841	17,000	2,700	-
6211 General Liability/Bonds Insurance	362,496	449,196	500,000	394,500	400,000
6213 Meetings & Travel	-	299	-	-	-
6214 Professional/Technical	65,467	242,885	200,000	58,881	-
6219 Network Operating Charge	8,600	8,600	8,600	6,450	-
6222 Lease Payment Parking Garage	292,816	295,111	309,711	245,179	236,250
6244 Other Unclassified Expense	3,486	3,916	5,000	15,881	5,000
6245 Employee Recognition	7,319	8,168	-	-	-
6247 Unemployment Compensation	27,382	22,069	45,000	-	25,000
6250 Volunteer Recognition	1,628	1,597	-	-	-
6253 Postage	1,728	3,671	-	1,616	-
6254 Telephone	24,812	19,080	27,000	6,594	15,000
6260 Equipment Leasing Cost	3,834	7,754	10,000	1,466	-
6297 Credit Card Fees	85,706	16,437	20,000	12,143	15,000
6401 Community Promotion	-	15,321	15,000	15,000	-
6405 ESUSD Funding Agreement	96,489	111,043	114,696	59,896	70,000
Total Maintenance & Operations	\$ 1,053,303	\$ 1,282,645	\$ 1,321,764	\$ 879,121	\$ 805,218
TOTAL NON-DEPARTMENTAL	\$ 7,224,751	\$ 6,959,604	\$ 5,743,964	\$ 4,381,173	\$ 3,780,218

NON-DEPARTMENT - EMERGENCY PLANNING

4101 Salaries Full-Time	\$ -	\$ -	\$ -	\$ 6,930	\$ -
4102 Salaries Part-Time	-	-	-	127,012	-
4103 Overtime	-	-	-	25,542	-

**CITY OF EL SEGUNDO
NON-DEPARTMENTAL
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
4202 FICA	-	-	-	12,200	-
4203 Workers' Compensation	-	-	-	5,545	-
4204 Group Insurance	-	-	-	-	-
Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 177,229	\$ -
5204 Operating Supplies	\$ -	\$ -	\$ -	\$ 86,061	\$ -
5206 Computer Supplies	-	-	-	192,515	-
5420 Reimbursable Expenditures	-	-	-	(189,548)	-
6213 Meetings & Travel	-	-	-	10,010	-
6214 Professional/Technical	-	-	-	181,168	-
6260 Equipment Leasing Costs	-	-	-	1,200	-
Total Maintenance & Operations	\$ -	\$ -	\$ -	\$ 281,406	\$ -
TOTAL EMERGENCY PLANNING	\$ -	\$ -	\$ -	\$ 458,635	\$ -
NON-DEPARTMENT - CIVIL DISTURBANCE					
4101 Salaries Full-Time	\$ -	\$ -	\$ -	\$ 124,999	\$ -
4103 Overtime	-	-	-	61,189	-
Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 186,188	\$ -
TOTAL CIVIL DISTURBANCE	\$ -	\$ -	\$ -	\$ 186,188	\$ -
TOTAL NON-DEPARTMENTAL	\$ 7,224,751	\$ 6,959,604	\$ 5,743,964	\$ 5,025,996	\$ 3,780,218

**CITY OF EL SEGUNDO
EQUIPMENT REPLACEMENT FUND
PRELIMINARY BUDGET SUMMARY BY ACCOUNT
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>EQUIPMENT REPLACEMENT FUND</u>					
8104 Capital/Equipment	\$ 503,618	\$ 249,173	\$ 625,853	\$ 50,430	\$ 437,932
8105 Capital/Automotive	161,035	356,622	1,170,396	248,212	474,077
8106 Capital / Communications	-	22,945	154,047	63,463	14,303
8108 Capital / Computer Hardware	7,069	798,067	139,143	41,168	68,067
Total Capital Outlay	\$ 671,722	\$ 1,426,807	\$ 2,089,439	\$ 403,273	\$ 994,379
TOTAL EQUIP REPLACEMENT FUND*	\$ 671,722	\$ 1,426,807	\$ 2,089,439	\$ 403,273	\$ 994,379

Capital Outlay	\$ (1,095,060)	-52.41%
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CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
FISCAL YEAR 2020-2021

CLASSIFICATION		ANNUAL REPLACEMENT CHARGE FY 2020-2021	CAPITAL OUTLAY ELIGIBLE TO BE REPLACED CHARGE FY 2020-2021
<u>CITY COUNCIL</u>			
1101	8104 Equipment	\$ -	\$ -
1101	8108 Computer Hardware	-	-
TOTAL CITY COUNCIL		-	-
<u>CITY TREASURER</u>			
1201	8104 Equipment	-	-
1201	8108 Computer Hardware	-	-
TOTAL CITY TREASURER		-	-
<u>CITY CLERK</u>			
Administration			
1301	8104 Equipment	-	14,438
1301	8108 Computer Hardware	-	-
Sub-total Administration		-	14,438
Elections			
1302	8104 Equipment	-	-
TOTAL CITY CLERK		-	14,438
<u>CITY MANAGER</u>			
Administration			
2101	8108 Computer Hardware	-	-
Community Cable			
6601	8104 Equipment	8,960	180,188
6601	8105 Automotive	-	25,000
Sub-total Community Cable		8,960	205,188
TOTAL CITY MANAGER		8,960	205,188
<u>INFORMATION SYSTEMS</u>			
2505	8104 Equipment	159,051	531,441
2505	8105 Automotive	1,065	13,492
2505	8106 Communications	5,079	41,193
2505	8108 Computer Hardware	57,044	995,521
TOTAL INFORMATION SYSTEMS		222,239	1,581,647
<u>HUMAN RESOURCES</u>			
2506	8108 Computer Hardware	-	-

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
FISCAL YEAR 2020-2021**

CLASSIFICATION		ANNUAL REPLACEMENT CHARGE FY 2020-2021	CAPITAL OUTLAY ELIGIBLE TO BE REPLACED CHARGE FY 2020-2021
<u>FINANCE</u>			
2501	8104 Equipment	968	2,688
2501	8108 Computer Hardware	-	-
TOTAL FINANCE DEPARTMENT		968	2,688
<u>POLICE</u>			
Police			
3101	8104 Equipment	55,595	1,011,251
3101	8105 Automotive	175,248	1,508,175
3101	8106 Communications	-	755,600
3101	8108 Computer Hardware	-	-
Sub-total Administration		230,844	3,275,026
Communication Center			
3107	8106 Communications	-	191,885
TOTAL POLICE		230,844	3,466,911
<u>FIRE</u>			
Administration			
3201	8104 Equipment	-	17,350
3201	8105 Automotive	-	15,900
3201	8108 Computer Hardware	-	-
Sub-total Administration		-	33,250
Suppression			
3202	8104 Equipment	30,392	580,904
3202	8105 Automotive	103,196	2,752,101
3202	8106 Communications	7,700	296,708
3202	8108 Computer Hardware	6,003	137,450
Sub-total Fire Suppression		147,291	3,767,163
Paramedic			
3203	8104 Equipment	19,769	156,801
3203	8105 Automotive	32,490	171,704
3203	8106 Communications	-	11,000
Sub-total Paramedic		52,259	339,505
Prevention			
3204	8104 Equipment	-	-
3204	8105 Automotive	7,458	42,458
Sub-total Fire Prevention		7,458	42,458
Environmental Safety (CUPA)			
3205	8104 Equipment	-	24,300

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
FISCAL YEAR 2020-2021**

CLASSIFICATION	ANNUAL REPLACEMENT CHARGE FY 2020-2021	CAPITAL OUTLAY ELIGIBLE TO BE REPLACED CHARGE FY 2020-2021
3205 8105 Automotive	2,674	37,738
3205 8108 Computer Hardware	-	-
Sub-total Environmental Safety	2,674	62,038
Emergency Management		
3255 8104 Equipment	3,668	113,061
3255 8106 Communications	1,524	15,524
3255 8108 Computer Hardware	-	-
Sub-total Emergency Management	5,192	128,585
TOTAL FIRE	214,875	4,372,999
<u>PLANNING & BUILDING SAFETY</u>		
Planning		
2402 8104 Equipment	1,533	27,008
2402 8108 Computer Hardware	-	-
Sub-total Planning	1,533	27,008
Building Safety		
2403 8105 Automotive	4,993	121,516
2403 8108 Computer Hardware	-	-
Sub-total Building & Safety	4,993	121,516
TOTAL PLANNING & BLDG SAFETY	6,526	148,524
<u>PUBLIC WORKS</u>		
Government Buildings		
2601 8104 Equipment	2,320	65,355
2601 8105 Automotive	11,056	518,193
2601 8108 Computer Hardware	-	-
Sub-total Government Buildings	13,376	583,548
Engineering		
4101 8104 Equipment	441	16,165
4101 8105 Automotive	1,893	18,499
4101 8108 Computer Hardware	-	-
Sub-total Engineering	2,334	34,664
Street Service		
4201 8108 Computer Hardware	1,132	14,119
Street Maintenance		
4202 8104 Equipment	2,462	14,714
4202 8105 Automotive	43,872	578,769
Sub-total Street Maintenance	46,333	593,483

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
FISCAL YEAR 2020-2021**

CLASSIFICATION	ANNUAL REPLACEMENT CHARGE FY 2020-2021	CAPITAL OUTLAY ELIGIBLE TO BE REPLACED CHARGE FY 2020-2021
Traffic Safety		
4205 8104 Equipment	-	6,000
4205 8105 Automotive	8,160	129,469
Sub-total Traffic Safety	8,160	135,469
Equipment Maintenance		
4601 8104 Equipment	-	-
4601 8105 Automotive	5,985	71,333
4601 8106 Communications	-	40,000
4601 8108 Computer Hardware	-	-
Sub-total Equipment Maintenance	5,985	111,333
Wastewater		
4301 8104 Equipment	10,534	145,226
4301 8105 Automotive	21,629	614,545
4301 8108 Computer Hardware	1,188	15,965
Sub-total Wastewater	33,351	775,736
Water Operations		
7102 8104 Equipment	694	38,870
7102 8105 Automotive	18,139	531,512
7102 8108 Computer Hardware	2,700	23,500
Sub-total Water Utility	21,533	593,882
TOTAL PUBLIC WORKS	132,205	2,842,236
<u>RECREATIONAL & PARKS</u>		
Administration		
5101 8104 Equipment	404	14,468
5101 8105 Automotive	5,321	106,943
Sub-total Administration	5,725	121,411
Parks Operation		
5102 8104 Equipment	138,891	807,449
5102 8105 Automotive	20,543	398,897
Sub-total Parks Operation	159,434	1,206,346
Proposition "A" Dial-A-Ride		
5292 8105 Automotive	10,355	286,195
Golf Course		
5301 8104 Equipment	-	-
8108 Computer Hardware	-	-
Sub-total Golf Course	-	-
TOTAL RECREATION AND PARKS	175,513	1,613,953

LIBRARY SERVICES

**CITY OF EL SEGUNDO
SCHEDULE OF EQUIPMENT ELIGIBLE FOR REPLACEMENT
FISCAL YEAR 2020-2021**

CLASSIFICATION	ANNUAL REPLACEMENT CHARGE FY 2020-2021	CAPITAL OUTLAY ELIGIBLE TO BE REPLACED CHARGE FY 2020-2021
Administration		
6101 8104 Equipment	2,250	36,801
6101 8108 Computer Hardware	-	3,800
TOTAL LIBRARY SERVICES	2,250	40,601
<u>NON-DEPARTMENTAL</u>		
2901 8104 Equipment	-	114,517
2901 8105 Automotive	-	467,973
2901 8108 Computer Hardware	-	-
TOTAL NON-DEPARTMENTAL	-	582,490
GRAND TOTAL - ALL FUNDS	\$ 994,379	\$ 14,871,674
<u>ALL FUNCTIONS</u>		
8104 Equipment	437,932	3,918,995
8105 Automotive	474,077	8,410,413
8106 Communications	14,303	1,351,910
8108 Computer Hardware	68,067	1,190,356
TOTAL ALL FUNCTIONS	\$ 994,379	\$ 14,871,674

**CITY OF EL SEGUNDO
GENERAL LIABILITY INSURANCE FUND
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
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GENERAL LIABILITY FUND (602)

GENERAL LIABILITY (0000)

Salaries & Benefits	\$ 109,045	\$ 127,586	\$ 109,875	\$ 102,576	\$ 122,276
Maintenance & Operations	1,418,294	1,352,303	1,673,458	1,242,278	1,147,123
TOTAL GENERAL LIABILITY FUND	\$ 1,527,339	\$ 1,479,889	\$ 1,783,333	\$ 1,344,854	\$ 1,269,399

Salaries & Benefits	\$ 12,401	11.29%
Maintenance & Operations	(526,335)	-31.45%
Total Increase	\$ (513,934)	-28.82%

**CITY OF EL SEGUNDO
GENERAL LIABILITY INSURANCE FUND
PRELIMINARY BUDGET DETAILS
FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
LIABILITY INSURANCE FUND					
4101 Salaries Full-Time	\$ 67,585	\$ 96,071	\$ 69,696	\$ 68,714	\$ 78,399
4103 Overtime	-	6,465	-	6,712	-
4117 Opt - Out Payments	-	825	-	-	-
4201 Retirement CalPERS	23,462	17,284	24,393	16,128	24,971
4202 FICA	4,753	8,034	4,835	4,784	5,639
4203 Workers' Compensation	588	5,990	613	1,043	549
4204 Group Insurance	3,416	4,036	9,013	4,206	12,718
4210 OPEB liability	9,241	(11,119)	1,325	989	-
Total Salaries & Benefits	\$ 109,045	\$ 127,586	\$ 109,875	\$ 102,576	\$ 122,276
6211 Insurance & Bonds	\$ 1,348,037	\$ 1,301,125	\$ 1,238,458	\$ 930,607	\$ 872,123
6214 Professional & Technical	47,669	49,190	35,000	32,731	25,000
6246 Claims Expense (SIR)	22,588	1,988	400,000	278,940	250,000
Total Maintenance & Operations	\$ 1,418,294	\$ 1,352,303	\$ 1,673,458	\$ 1,242,278	\$ 1,147,123
TOTAL GENERAL LIABILITY FUND	\$ 1,527,339	\$ 1,479,889	\$ 1,783,333	\$ 1,344,854	\$ 1,269,399

**CITY OF EL SEGUNDO
 WORKERS' COMPENSATION INSURANCE FUND
 PRELIMINARY BUDGET SUMMARY
 FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
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WORKERS' COMPENSATION FUND (603)

ADMINISTRATION (2321)

Salaries & Benefits	\$ 92,138	\$ 19,847	\$ 130,271	\$ 74,644	\$ 198,175
Maintenance & Operations	3,530,048	2,699,337	2,804,001	2,655,070	2,366,246
Sub-total W/Comp Reserve / Ins	\$ 3,622,186	\$ 2,719,184	\$ 2,934,272	\$ 2,729,714	\$ 2,564,421

TOTAL WORKERS' COMP FUND

	\$ 3,622,186	\$ 2,719,184	\$ 2,934,272	\$ 2,729,714	\$ 2,564,421
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Salaries & Benefits	\$ 67,904	52.13%
Maintenance & Operations	(437,755)	-15.61%
Total	\$ (369,851)	-12.60%

**CITY OF EL SEGUNDO
 WORKERS' COMPENSATION INSURANCE FUND
 PRELIMINARY BUDGET DETAILS
 FISCAL YEAR 2020-2021**

DESCRIPTION	ACTUAL FY 2017-2018	ACTUAL FY 2018-2019	ADOPTED FY 2019-2020	YTD 06/30/20	PROPOSED FY 2020-2021
<u>WORKERS' COMP INSURANCE FUND</u>					
ADMINISTRATION					
4101 Salaries Full-Time	\$ 50,458	\$ 62,934	\$ 82,380	\$ 49,393	\$ 130,554
4117 Opt - Out Payments	-	213	-	-	-
4201 Retirement CalPERS	26,922	(56,285)	26,970	17,145	36,933
4202 FICA	3,542	4,554	5,734	3,262	9,483
4203 Workers' Compensation	494	574	725	435	914
4204 Group Insurance	3,872	5,062	12,896	3,479	20,291
4210 OPEB liability	6,850	2,795	1,566	930	-
Total Salaries & Benefits	\$ 92,138	\$ 19,847	\$ 130,271	\$ 74,644	\$ 198,175
5204 Operating Supplies	\$ 21	\$ -	\$ -	\$ -	\$ -
6211 Insurance & Bonds	734,407	980,796	989,001	860,328	841,246
6214 Professional & Technical	138,130	27,140	25,000	975	25,000
6246 Claims Expense (SIR)	2,657,490	1,691,401	1,790,000	1,793,767	1,500,000
Total Maintenance & Operations	\$ 3,530,048	\$ 2,699,337	\$ 2,804,001	\$ 2,655,070	\$ 2,366,246
SUB-TOTAL ADMINISTRATION	\$ 3,622,186	\$ 2,719,184	\$ 2,934,272	\$ 2,729,714	\$ 2,564,421
SUB-TOTAL EMP SAFETY PROGRAM	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL WORKERS' COMPENSATION FD	\$ 3,622,186	\$ 2,719,184	\$ 2,934,272	\$ 2,729,714	\$ 2,564,421

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE 2020-2021 FINAL OPERATING AND CAPITAL IMPROVEMENT BUDGET AND THE 2020-2021 APPROPRIATIONS LIMIT FOR THE CITY OF EL SEGUNDO.

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City Council has reviewed the proposed final Operating Budget ("Budget") for fiscal year;
- B. The Budget is based upon appropriate estimates and financial planning for the City's operations, services, and capital improvements;
- C. The City Council conducted strategic planning sessions on July 22, 2020; budget study sessions on August 5, 2020; a public hearing on September 15, 2020;
- D. All procedural requirements for adopting the City's budget were fulfilled, and the City Council was fully informed regarding the City's current finances, projected revenue, and financial obligations; and
- E. It is in the public interest for the City Council to adopt the Budget as proposed by the City Manager.
- F. The FY 2020-2021 Operating and Capital Improvement Budget will be for a nine (9) month period: October 1, 2020 through June 30, 2021.

SECTION 2: **ADOPTION.** The Budget attached to this Resolution, and incorporated by reference, is approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the Schedule of Positions Full-Time & Full-Time Equivalents by Department, Authorized Positions and Budgeted Positions set forth in the Budget which recognizes Authorized Positions which are authorized but not necessarily budgeted and Budgeted Positions which are authorized and budgeted in the fiscal year.

SECTION 3: APPROPRIATIONS LIMIT.

- A. Article XIII B of the California Constitution requires the City to set its Appropriations Limit on an annual basis;
- B. The City's Appropriations Limit may be adjusted annually based upon inflation and population growth.
- C. The City Council may choose the method of calculating adjustments to the City's Appropriations Limit on an annual basis. For inflation, pursuant to Article XIII B, § 8(e)(2), adjustments to the Appropriations Limit may be calculated using either the percentage change in per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year because of local nonresidential new construction. For population growth,

pursuant to Government Code § 7901(b), the City may either use the percentage growth either in its jurisdiction or from the surrounding county.

- D. Pursuant to Article XIII-B of the California Constitution, and those Government Code sections adopted pursuant to Article XIII-B, § 8(f), the City Council chooses to adjust the City's Appropriations Limit by calculating inflation using the percentage change in per capita personal income from the preceding year and calculating population growth by using the percentage change in population in Los Angeles County.
- E. As a result of the adjustments made to the City's Appropriations Limit, the City Council sets the Appropriations Limit for the fiscal year at \$336,789,541.

SECTION 4: BUDGET APPROPRIATIONS. Based upon the Budget, the total General Fund operating budget, including transfers-out, is \$59,051,732. The City Manager, or designee, is authorized to implement the following appropriations for City Departments:

DEPARTMENT	AMOUNT
City Council	\$260,903
City Clerk	421,157
City Manager	1,909,586
City Attorney	561,950
Non Department	3,780,218
Information Technology Services	2,440,068
Finance	2,038,556
Fire	13,068,393
Human Resources	917,405
Library	1,783,414
Development Services	2,609,024
Police	17,879,525
Public Works	7,253,488
Recreation and Parks	2,878,046
Transfers-Out	1,250,000
Total	\$59,051,732

SECTION 5: CIP APPROPRIATIONS. Based upon the CIP, a total of \$14,902,057 is appropriated for Capital Improvement Projects for Fiscal Year. The City Manager, or designee, is authorized to implement the CIP with the following funds and amounts:

FUND	AMOUNT
Gas Tax (Fund 106)	\$450,000
Measure R (Fund 110)	5,000,000
CDBG (Fund 111)	100,000
State Grants (Fund 125)	200,000
SB -1 (Fund 128)	500,000
Capital Improvement (Fund 301)	1,250,000
Water Fund (Fund 501)	1,900,000

Wastewater Fund (Fund 502)	795,000
Senior Housing (Fund 504)	60,000
Continued Appropriations from CIP Fund 301	4,347,057
Cultural Development Fund	300,000
Total	\$14,902,057

SECTION 6: MISCELLANEOUS APPROPRIATIONS. The City Manager, or designee, is authorized to implement the following miscellaneous appropriations in the total amount of \$45,645,037:

FUND	AMOUNT
TRAFFIC SAFETY (104)	\$25,000
GAS TAX (106)	903,221
ASSET FORFEITURE (109)	316,000
PROP A TRANSPORTATION (112)	244,068
PROP C TRANSPORTATION (114)	490,502
AIR POLLUTION REDUCTION (115)	90,000
RESIDENTIAL SOUND INSULATION (116)	800
HYPERION MITIGATION (117)	9,050
TDA 3 (118)	45,000
COPS (120)	275,000
PSAF (123)	125,000
FEDERAL GRANTS (124)	250,000
STATE GRANTS (125)	23,000
CAL-RECYCLE	5,000
CUPA (126)	521,407
Measure M (127)	550,000
CASP (129)	40,000
AFFORDABLE HOUSING (130)	200,000
MEASURE W – L.A. COUNTY STORMWATER (131)	850,000
DEBT SERVICE FUND (202)	545,000
ECONOMIC UNCERTAINTY (401)	923,708
WATER FUND (501)	20,183,273
WASTEWATER FUND (502)	3,865,165
GOLF COURSE (503)	727,000
SENIOR HOUSING (504)	15,500
SOLID WASTE (505)	230,000
EQUIPMENT REPLACEMENT (601)	7,871,674
LIABILITY INSURANCE (602)	1,269,399
WORKERS' COMP RESERVE/ INSURANCE (603)	2,564,421
TRUST FUND – DONATIONS (702)	600,000

CULTURAL DEVELOPMENT FUND (704)	186,850
TRUST FUND – NONREFUNDABLE DEPOSITS (708)	1,700,000
TOTAL	\$45,645,037

SECTION 7: FUND OPERATING RESERVES. The City Manager, or designee, may appropriate any remaining revenues at the close of Fiscal Year 2020-2021 into the applicable Fund operating reserve on September 30, 2021.

SECTION 8: APPROPRIATIONS LAPSE. All appropriations shall lapse at the end of the fiscal year to the extent that they have not been expended or lawfully encumbered unless approved by the City Council.

SECTION 9: BUDGET ADJUSTMENTS. The Budget may be subsequently adjusted as follows:

- A. By majority vote of the City Council;
- B. By the City Manager, or designee, for all appropriation transfers between programs and sections within a City department and between appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay) within programs;
- C. By Department Directors for appropriation transfers between appropriation units within programs;
- D. Object code expenditures within appropriation units in a program are not restricted so long as funding is available in the appropriation unit as a whole.

SECTION 10: CONTRACTING AUTHORITY.

- A. The City Manager, or designee, is authorized to bid and award contracts for the equipment, supplies, and services approved in the Budget.
- B. In accordance with the El Segundo Municipal Code ("ESMC"), the City Manager is authorized to execute all contracts awarded for equipment, supplies, and services approved in the Budget.
- C. Notwithstanding any dollar limitation set forth in the ESCMC, the City Manager is authorized to execute contracts for purchasing equipment and supplies that are individually identified in the Budget regardless of total cost. The City Manager may, but is not required to, seek additional City Council approval for transactions made pursuant to this Section.
- D. For all other services, equipment, and supplies, the City Manager is authorized to execute contracts in accordance with the ESCMC.

SECTION 11: DELEGATION OF AUTHORITY. Pursuant to State of California Code Section 53607, the City Council hereby authorizes the City Treasurer to invest and reinvest the City's funds, to sell or exchange securities so purchased, and to deposit securities for safekeeping in accordance with the Code. The City Treasurer may delegate all, or a portion of the investment authority to subordinates pursuant to State of California Government Code Section 41006. Such delegation by the City Treasurer shall not remove or abridge the Treasurer's investment responsibility. This Delegation of Authority shall be valid for one year unless otherwise revoked; and will be renewed on an annual basis in conjunction with the Budget Adoption.

SECTION 12: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 13: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED September 15, 2020.

[SIGNATURES ON NEXT PAGE]

RESOLUTION NO. _____ PASSED AND ADOPTED this 15th day of September 2020

Drew Boyles, Mayor

ATTEST:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:
MARK D. HENSLEY, City Attorney

By: _____
David King
Assistant City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the 15th day of September, 2020, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

General Fund Reserve Policy

Purpose - To mitigate current and future risks and to ensure a balanced budget

While our financial reserves provide us security against unexpected emergencies and contingencies, our policies for setting those target levels should be periodically reviewed to balance our community's level of risk tolerance against our operating expenditure needs.

1. Beginning with the Fund Balance for Fiscal Year ended June 30, 2021, establish target General Fund Unreserved, Undesignated Fund Balance at a minimum of 20% of General Fund Expenditures.
2. For Fiscal Year ended June 30, 2022, target the General Fund Unreserved, Undesignated Fund Balance at a minimum of 20% of General Fund Expenditures, with a target of 25%.
3. The long-term General Fund reserve policy objective is to increase the target General Fund Unreserved, Undesignated Fund Balance to 25% of General Fund Expenditures.

Balanced Operating Budget

The City Council's policy is that General Fund annually adopted Appropriations must not exceed General Fund annually adopted Estimated Revenues.

ATTACHMENT F

Economic Uncertainty (Revenue Offset) Reserve Policy

Purpose - To mitigate current and future risks due to fluctuations in the City's core tax revenues (net of Chevron TRA). These core revenues are Transient Occupancy Tax (T.O.T.), Business License Tax, Sales and Use Tax, Property Tax, and Utility Users Taxes.

Based on a staff recommendation the City Council has elected to adopt a Revenue Offset Reserve Policy to address the instability of the City's Core Revenues.

1. For Fiscal Year ending June 30, 2021, maintain the Economic Uncertainty Fund Balance at a minimum of \$1,000,000.
2. Thresholds established for Fiscal Year ending June 30, 2022 and subsequent years:
 - a. Minimum balance of \$2,000,000.
 - b. The maximum balance shall be any excess reserves as designated by City Council.
3. Once target level is reached, reevaluate the appropriate funding level each fiscal year during the budget adoption process.

Use of Reserves

This policy requires that these funds be used for balancing the General Fund Operating Budget in those years when the core revenues are experiencing down-ward swings.

Annually, to determine if the Fund reserves should be used to offset revenue loss, staff will calculate the baseline 5-year rolling average for the aggregate of the five major revenue categories. In a year that the revenues are under performing to this calculation, reserves will be transferred to the General Fund to offset this loss of revenue and reported to City Council.

If revenues are over performing to this calculation the above maximum target-level funding should be followed.

City of El Segundo Strategic Plan

2020
to
2022



August 2020



Prepared for the City of El Segundo by Management Partners



City of El Segundo City Council



**Drew
Boyles**
Mayor



**Chris
Pimentel**
Mayor Pro Tem



**Carol
Pirsztuk**
Councilmember



**Scot
Nicol**
Councilmember



**Lance
Giroux**
Councilmember

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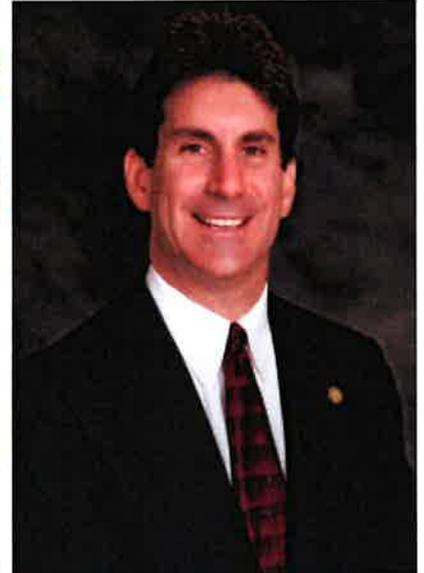
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Message from the City Manager



Members of the City Council and Valued Community Members of El Segundo:

On behalf of the City organization, I am pleased to present the City of El Segundo's Fiscal Year 2020 - 2022 Strategic Plan. The plan serves as a roadmap for El Segundo's vision as a *"hub for innovation where big ideas take off."*

With this Strategic Plan, the City will continue its work toward making El Segundo a premier place to live, work, recreate and visit. Our citizens and business community expect us to provide a high level of service while keeping the community safe at all times and by providing programs and services which enhance the quality of life.

As we implement the projects and programs outlined in this strategic plan, we will continue to work with our community and build upon the partnerships we have established.

I am excited about joining the El Segundo team and look forward to being part of achieving the City Council goals for El Segundo. Success will be a team effort between the Council, staff, and community, and I'll do all I can to support each person's work.

Respectfully,

Scott Mitnick

City Manager
August 2019



Strategic Plan Overview



The strategic plan is a living document, featuring a comprehensive framework that can be adjusted based on the current needs of the community.

It contains City Council priorities to be met by City staff.

The City initiated its strategic planning process in 2016 to chart a clear path for the future.

The Strategic Plan has five long range goals, each of which has objectives to be met. City staff provide a quarterly update showing progress on each of the activities within the Strategic Plan. Key performance indicators (KPIs) have been established within each department and improvements are made on the basis of information learned through those KPIs.

The Council and executive team update the Strategic Plan annually. The intention is that the plan be modified on an ongoing basis to ensure that the stated goals are aligned with the needs of the community.

Multi-Year Goals



Through a series of outreach efforts, the City identified five key goals to advance El Segundo as “a hub for innovation where big ideas take off.” The goals and a brief description of what we are seeking to achieve by each goal are provided below.

Goal 1. Enhance Customer Service, Engagement, and Communications; Embrace Diversity, Equity, and Inclusion

- El Segundo provides unparalleled service to internal and external customers.
- El Segundo’s engagement with the community ensures excellence.

Goal 2. Support Community Safety and Preparedness

- El Segundo is a safe and prepared community.

Goal 3. Develop as Choice Employer and Workforce

- El Segundo is a city employer of choice and consistently hires for the future.
- The El Segundo workforce is inspired, world-class, engaged, with increasing stability and innovation.

Goal 4. Develop Quality Infrastructure and Technology

- El Segundo’s physical infrastructure supports an appealing, safe, and effective community.
- El Segundo’s technology supports effective, efficient, and proactive municipal operations.

Goal 5. Champion Economic Development and Fiscal Sustainability

- El Segundo promotes community engagement and economic vitality.
- El Segundo approaches its work in a financially strategic and responsible way.

Specific objectives and activities have been identified in the strategic plan to support and achieve these five goals.

To aid in implementation, an Action Plan Worksheet is utilized as a management tool for the strategic plan, which indicates the responsible departments and divisions for carrying out the goals, objectives and activities.

Opportunities and Challenges Facing El Segundo



The context for this Strategic Plan is a series of opportunities and challenges facing the City of El Segundo, highlighted below.

Opportunities

- Attracting new technology businesses through access to land, employees, and transportation.
- Improving our downtown and supporting existing businesses.
- Determining the future of the east side of the community.
- Attracting young professionals and families to El Segundo.

Challenges

- Growing pension liability.
- Replacing outdated technology.
- Growing infrastructure replacement and maintenance costs.
- Planning for future development on the east side of the community.
- Engaging the community more in emergency preparedness.
- Recruiting and retaining employees in a tightening public sector job market.

City's Mission, Vision, Values and Culture



Mission

Provide a great place to live, work, and visit.

Vision

A hub for innovation where big ideas take off.

Values and Culture

El Segundo's values define how we serve and manage our City. We practice...

- **Accountability**
- **Productivity**
- **Ethics Stewardship**
- **Service**
- **Challenging ourselves**
- **Continuous improvement and reflection**

El Segundo strives to create a working culture of...

- **Innovation**
- **Support and recognition**
- **Leadership by example**
- **Proactive action**
- **Problem-solving – getting to yes**

Top Council Priorities for FY 2019-20



In June 2019, the City Council identified their priorities for FY 2019-20.

Their nine top priorities for the year are shown below.

The full list of strategic plan activities is contained in subsequent pages of this document.

1

Obtain an “Age Friendly City” designation.

2

Determine future of the Teen Center.

3

Continue to advocate for El Segundo’s interests regarding LAX expansion.

4

Consider guidelines for use of potential revenue from golf course lease.

5

Identify further infrastructure and downtown improvements for Main Street.

6

Attract senior living facilities to El Segundo.

7

Identify areas within the community that are appropriate for housing.

8

Conduct a study of repurposing City Hall.

9

Develop a unique value proposition for attracting new businesses.

10

Ensure that the City is positioned for post-COVID-19 recovery

Goals, Strategic Direction, Objectives, Planned Activities, and Key Performance Indicators

This section includes each of the five goals, the Council's strategic direction for each goal and the activities planned under each goal. Key performance indicators (KPIs) are also shown for each of the goals.

Goal 1. Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Strategic Direction

Our team of dedicated City staff are committed to creating an environment that supports our community and encourages people to be engaged. Staff are proactive problem solvers who understand the needs of our customers and offer innovative solutions to address underlying challenges. Information and outreach materials about our programs and services are designed to be accessible and easy-to-use.



Objective 1A: *El Segundo provides unparalleled service to internal and external customers.*

- City operations are unified and integrated.
- City services are convenient, efficient and user-friendly for all residents, businesses, and visitors.

Council Priority for FY 2019-20

1. Obtain an “Age-Friendly City” designation.

Activities

2. Complete the implementation of the new building and planning permitting system.
3. Complete the business center for increased customer service and efficiency.
4. Implement the City’s Communications Plan and launch website, intended to enhance communications externally with the community and internally within the organization.
5. Clarify roles and expectations of the Council, committees, boards, subcommittees, and task forces.
6. Strengthen relationships between Council, executives, and staff.
7. Streamline the contract policy for greater efficiency and effectiveness.
8. Enhance collaborative teen programs between Recreation and Parks, Library, and other agencies.
9. Develop options for expanding Library services.
10. Develop a Veteran’s Recognition Program.
11. Provide GIS software access to basic property information and relevant documents.

Key Performance Indicators

- ✓ Average time to process various plan check reviews
- ✓ Average time to process film permits
- ✓ Turnaround time to process all City contracts

Goal 1. Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion



Objective 1B: *El Segundo's engagement with the community ensures excellence.*

Activities

1. Obtain customer feedback, assess customer satisfaction and use it to improve services through surveys and other methods (e.g., annual resident and business survey, transactional and event questionnaires, and personal outreach throughout the year).
2. Proactively identify City successes and highlight them to the public.
3. Update the website and create a mobile app for full interface with the website.
4. Expand the use of social media as a communication tool.

Key Performance Indicators

- ✓ Annual report on Net Promoter Score for resident and business satisfaction surveys
- ✓ Enrollment in programs offered and event attendance
- ✓ Physical and E-Book Circulation Metric
- ✓ Annual Library Visits per Resident



Goal 2. Support Community Safety and Preparedness

Strategic Direction

A prepared El Segundo is a safe El Segundo. We are actively preparing to be ready to respond as soon as possible during times of crisis. Our outcome-focused approach to reducing risk and crime is bolstered by detailed planning and accreditation efforts that help us recover from disasters while meeting industry standards.



Objective: *El Segundo is a safe and prepared city.*

Activities

1. Initiate a fire accreditation process to include a response coverage study.
2. Establish and maintain a local all-hazard Incident Management Team (IMT).
3. Increase community awareness of the need for preparedness; increase the number of people who are prepared for a disaster and involved in CERT services we offer.
4. Be proactive in filling vacant police positions.
5. Complete COVID-19 emergency response analysis.

Key Performance Indicators

- ✓ Monthly report on Crime Statistics
- ✓ Monthly report on Priority 1 response times
- ✓ Number of CERT members trained annually
- ✓ Average total response time – Fire and EMS calls Number of service calls per sworn FTEs



Goal 3. Develop as a Choice Employer and Workforce

Strategic Direction

El Segundo's ability to provide quality programs and services depends on our ability to attract and retain the best staff. We support our inspired and engaged workforce by encouraging innovation and celebrating success as well as through our robust and meaningful training and development programs that promote thoughtful succession planning for key positions.



Objective: *El Segundo is a city employer of choice and consistently hires for the future, with a workforce that is inspired, world-class and engaged, demonstrating increasing stability and innovation.*

Activities

1. Implement new phases of employee engagement.
2. Improve our employees' experience in our organization and enhance employee/management relations.
3. Enhance employee safety and reduce accidents and costs.
4. Conclude labor negotiations.
5. Conduct a review of part-time classifications and wages to ensure the City can attract and retain needed staff.
6. Develop a new approach to human resources that will position the City for being a choice employer and meeting future workforce needs.

Key Performance Indicators

- ✓ Vacancies: metrics for citywide vacancies
- ✓ Recruitment Metric: Recruitment Average
Timeline from opening recruitment to onboarding

Goal 4. Develop and Maintain Quality Infrastructure and Technology

Strategic Direction

El Segundo's small-town charm is due in large part to our beautiful tree-lined streets, award-winning parks, and well-maintained public facilities. Protecting and investing in our physical infrastructure assets is vital for the well-being of our community. We perform preventive maintenance and look for opportunities to enhance and replace existing assets to improve efficiency and safety.



Objective 4A: *El Segundo's physical infrastructure supports an appealing, safe and effective community.*

Council Top Priority for FY 2019-20

1. Determine the future of the Teen Center.

Other Activities

2. Develop a plan to utilize increased transportation funding.
3. Identify funding and commitment to future infrastructure needs.
4. Monitor the desalinization plant project of the water district.
5. Conduct a public transportation assessment to identify alternatives.
6. Identify funding and commence improvements identified in the completed facility assessment study.
7. Implement adoption of required State building standards code.
8. Update the City's housing element as required by State law.
9. Develop a plan for renovating the Plunge.
10. Review the following Environmental Proposals:
 - Single-use Plastic Policy
 - Green Business Recognition program
 - Green Construction Standards & Incentives
 - Explore joining Clean Power Alliance; and
 - Expand water conservation efforts.

Key Performance Indicators

- ✓ Quarterly report on status of capital improvement plan implementation
- ✓ Metric on Citywide Annual Paving Program and measuring the Pavement Condition Index (PCI)

Goal 4. Develop and Maintain Quality Infrastructure and Technology (Continued)



Objective 4B: *El Segundo's technology supports effective, efficient, and proactive operations.*

Activities

1. Successfully implement new technology as prioritized in the Technology Master Plan.
2. Use the full potential of software.
3. Implement paperless goals.
4. Install Wi-Fi in all critical City facilities.
5. Digitize document imaging of historical plans and records to aid in public accessibility.
6. Implement an emergency operations center (EOC) software.

Key Performance Indicators

- ✓ Status update of IS master plan implementation
- ✓ Monthly analytical analysis of City website traffic: number of visitors (hits), what webpage was most viewed, and how many inquiries were made from community via web tools

Goal 5. Champion Economic Development and Fiscal Sustainability

Strategic Direction

We promote economic growth through programs, public relations, marketing, and communications strategies that promote the benefits of locating within El Segundo. Our modern office developments, low tax rates, highly skilled workforce, and range of corporate office and manufacturing space make us uniquely poised to attract new companies. Our business-friendly practices are balanced with the dedication to ensuring our local government is financially sustainable. We are committed to maintaining a structurally balanced budget with appropriate reserve levels as we provide the highest quality services for our community, now and in the future. We champion financial transparency and accountability.



Objective 5A: *El Segundo promotes economic growth and vitality for businesses and the community.*

Council Top Priorities for FY 2019-20

1. Continue to advocate for the City's interests regarding the impacts of LAX.
2. Identify further infrastructure and downtown improvements for Main Street.
3. Conduct a study of repurposing City Hall.
4. Attract senior living facilities to the City.
5. Identify areas within the community that are appropriate for housing.
6. Develop a unique value proposition for attracting new businesses.

Other Activities

7. Complete the lease negotiations and enable development of Top Golf.
8. Secure funding and commence design phase of Park Place.
9. Consider a fee (1% of commercial project valuation) on development for art in public places.
10. "Re-imagine" the downtown, which includes developing a vision, beautification, promoting the downtown and creating a funding source for marketing it.
11. Implement the economic development strategic plan to promote business attraction, retention of existing businesses, and industry diversification.
12. Refine our focus on economic development to define who we want to attract and why.
13. Develop an El Segundo Gross Domestic Product (GDP) metric, and then incorporate into a Key Performance Indicator (KPI)

Key Performance Indicators

- ✓ Tracking of economic indicators and tax revenue annually
- ✓ Website engagement and metrics
- ✓ Increase in NetPromoter score
- ✓ GovDelivery Metrics
- ✓ Social media engagement metrics
- ✓ Track new building construction square footage
- ✓ Track Annual El Segundo GDP

Goal 5. Champion Economic Development and Fiscal Sustainability (Continued)



Objective 5B: *El Segundo approaches its work in a financially strategic and responsible way.*

Top Council Priority

1. Consider guidelines for the use of potential revenue from golf course lease.

Other Activities

2. Continue on a sustainable financial path, solve future structural deficits, and maintain reserves.
3. Continue to pay down unfunded pension liabilities.
4. Bring proposed business license tax to City Council for a future ballot.
5. Provide for an annual adjustment of the master fee schedule to consider CPI.
6. Conduct a water and sewer rate study to ensure the adequacy of rates to support the water and sewer system.
7. Enhance existing revenues and look for new revenue sources (grants, economic development, tax measures).
8. Conduct a development impact fee update.
9. Explore developing a strategy in collaboration with other cities to get relief from low property tax with the potential of working toward a future statewide ballot measure.
10. Evaluate creating a risk manager position to establish a coordinated program of management and reduction of costs associated with liability claims and workers' compensation.
11. Determine the right reserve level so excess reserves can be used for services.

Key Performance Indicators

- ✓ Online v. manual transactions
- ✓ Measure the unfunded pension liability per capita
- ✓ Investment policy compliance

Conclusion



The El Segundo City Team looks forward to continuing to achieve our mission of providing a great place to live, work and play during FY 2019 - 20.

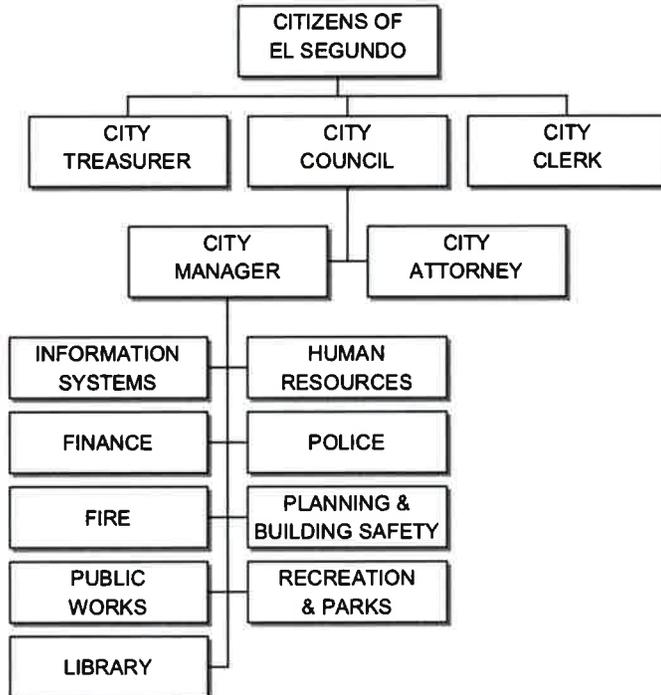


Attachment A. City Overview



With a mission to provide a **great place to live, work and visit**, the City of El Segundo is committed to fulfilling our vision of **being a hub for innovation where big ideas take off**.

The City's organization chart is provided below.



\$137.6M
Total adopted budget for all funds for FY 2018-19

\$79M
Allocated to the City's general fund for FY 2018-19

361.11
City full-time equivalent employees (FTE), including seven part-time elected officials

16,578
Total residential population



Attachment B. Strategic Plan Approach



City Council provided leadership for the strategic plan

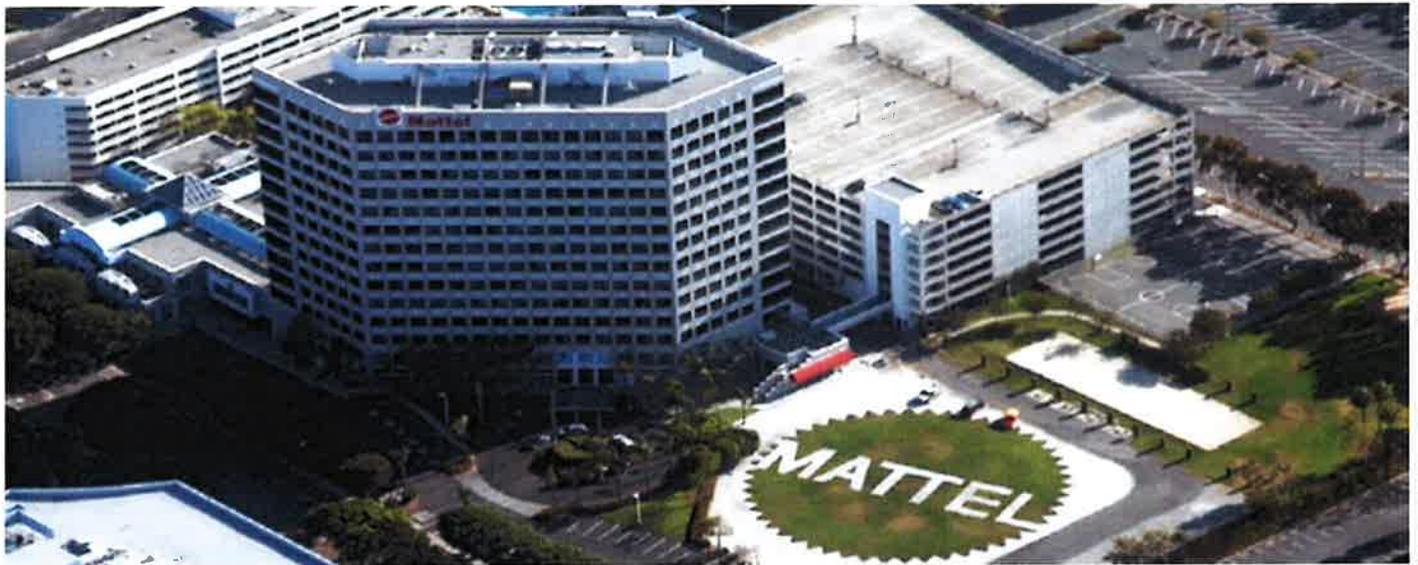
Process

Input was provided by the Council, members of the City’s boards and commissions, and the executive team in preparing this update to the City’s Strategic Plan. The City Council and executive team held a one-day strategic planning workshop on June 11, 2019, during which the Council set its annual priorities, and department heads reported key results of the prior year and their major focus for FY 2019-21.

Strategic Plan Components



The strategic plan sets the direction of the City.



AGENDA DESCRIPTION:

Public hearing regarding an annual update to the Master Fee Schedule to amend current fees for services provided by the City, excluding utility services and development impact fees.

RECOMMENDED COUNCIL ACTION:

1. Conduct the public hearing on the proposed fee adjustments.
2. Adopt a resolution establishing changes to the schedule of fees and charges for City services

ATTACHED SUPPORTING DOCUMENTS:

1. Exhibit A – Draft FY 2020-21 Master Fee Schedule
2. Exhibit B – Resolution

STRATEGIC PLAN:

- Goal:** 5 Champion Economic Development and Fiscal Sustainability
- Objective:** B El Segundo approaches its work in a financially disciplined and responsible way.

FISCAL IMPACT: It is estimated that the proposed updates to the Master Fee Schedule would result in \$100,000 of additional revenue in FY20-21.

Amount Budgeted: \$0
Additional Appropriation: N/A

PREPARED BY: Vicky Cao, Management Analyst
REVIEWED BY: Joseph Lillio, Director of Finance
APPROVED BY: Scott Mitnick, City Manager  (for SM)

DISCUSSION:

In 2017, the City Council directed staff to prepare a fee study identifying the full cost of providing services provided by the City. In 2018, as a result of this effort, City Council adopted a policy establishing cost-recovery standards, a first Citywide full-cost based Master Fee Schedule, and an ongoing mechanism to assess the cost of services and to adjust fees accordingly.

BACKGROUND:

The City's Master Fee Schedule is a compilation of the fees charged for services. All fees are reviewed from time to time in order to ensure that the fees charged do not exceed the estimated costs required to produce the services and that all fees are in compliance with the California Government code Sections 66016 and 66018.

The City uses the Master Fee Schedule to establish fees for a variety of services. The current Master Fee Schedule was adopted in 2018 and updated in September 2019. The Master Fee Schedule, unless

otherwise revised, will be automatically adjusted on an annual basis at the beginning of each fiscal year based on the June 2020 United States Department of Labor, Bureau of Labor Statistics' Los Angeles-Riverside-Orange County Consumer Price Index (CPI) for the calendar year. The June 2020 CPI is 1.4%.

In addition to the CPI adjustment, there several fees that were not captured by the detailed 2017 Fee Study and others that are no longer in need. Staff performed a fee audit with assistance of the consultant Revenue Cost Specialist and the variations from the current approved Master Fee Schedule are listed below.

The estimated fiscal impact from the proposed changes is potential additional revenue for FY 2020-21 of \$100,000.

EXISTING PUBLISHED FEES TO BE CORRECTED (will be corrected on the master fee schedule)

REF #	SERVICE	FY 19-20	FY 20-21
Appendix B	Adult Sports	participant	team
Appendix B	Aquatics Services	Swimnastics or Lap/Rec Swim	Swimnastics or Lap/Rec Swim (Plunge)
Appendix B		Recreation Card Registration	Recreation Card Registration (Annual)
Appendix C	Security Deposit	all events	per event
Appendix C	Recreation Park		
	El Segundo Non-Profit/Individual	25.00	5.00
	El Segundo for Profit	50.00	10.00
	Non-Resident Groups	75.00	15.00

**SERVICES NO LONGER PROVIDED OR INCORPORATED BY OTHER SERVICE FEES
(WILL BE REMOVED FROM MASTER FEE SCHEDULE)**

REF #	SERVICE
BL-005	STOCKPILE/BORROW SITE PLAN CHECK
EN-002	EXCAVATION PERMIT
EN-003	UTILITY STREET CUT PERMIT
EN-012	PUBLIC IMPROVEMENT INSPECTION
EN-013	CERTIFICATE OF CORRECTION ISSUANCE
EN-016	SURETY & SUBORDINATION REVIEW
EN-017	LIEN REMOVAL
EN-024	BLUEPRINT COPY SERVICE
FR-022	REVIEW OF RISK MANAGEMENT PLAN
LB-001	NEW LIBRARY CARD PROCESSING BUSINESS / CORPORATE
LB-003	INTER-LIBRARY LOAN PROCESSING NON-SCLC REQUEST
LB-004	LIBRARY ITEM RESERVATION
LB-005	OVERDUE LIBRARY ITEM PROCESSING REFERENCE MATERIALS VIDEO TAPES/DVDS
PL-015	SPHERE OF INFLUENCE AMENDMENT
PL-016	ANNEXATION REQUEST REVIEW
PL-020	PLANNED RESIDENTIAL DEVELOPMENT REV
PL-021	FISCAL IMPACT ANALYSIS
PL-022	SMOKY HOLLOW FLOATING ZONE PROC.
PL-023	SMOKY HOLLOW SITE PLAN
PL-036	REVERSION TO ACREAGE
PL-046	MOVED BUILDING SITE PLAN REVIEW
Appendix B	Aquatics Services Swimnastics or Lap/Rec Swim (Plunge) Non-Card Holder Infant/Senior Adult/Youth

NEW FEES TO BE ADDED TO THE MASTER FEE SCHEDULE

REF #	SERVICE	Proposed FY 20-21
PW-022	COMMERCIAL HAULER PERMIT	
	FULL SERVICE	5,401.00
	ROLL OFF	1,850.00
REC - 006	AQUATICS SERVICES	Appendix B
REC-014	RECREATION FACILITY RENTAL	Appendix C
REC - 021	MEMORY ROW TREE/BENCH DONATION PROGRAM	
	TREE	500.00
	includes 24" box tree, customized plaque	
	BENCH	1,400.00
	includes 5' recycled plastic bench, customized plaque	
REC - 022	THE LAKES AT EL SEGUNDO GOLF COURSE AND DRIVING RANGE	Appendix C

CONCLUSION

It is recommended that City Council review the suggested cost recovery rates and adjust the Master Fee Schedule for the enumerated City services presented in the Proposed Amendments to FY 20-21 Master Fee Schedule. If the recommendations and suggestions made in this report are adopted, the City's financial picture would improve.

REF #	SERVICE	Current FY 19-20	Proposed FY 20-21	Comment
AD-001	SHORT TERM RENTAL REGISTRATION			
	NEW	206.00	209.00	PER APPLICATION
	RENEWAL	160.00	163.00	PER RENEWAL
AD-002	FILM PERMIT PROCESSING			
	PERMIT APPLICATION FEE	1264.00	1282.00	
	DAILY FILM PERMIT FEE	108.00	110.00	PER DAY
	REVISION/RIDER	196.00	199.00	EACH
	PUBLIC RIGHT-OF-WAY USAGE	774.00	785.00	PER DAY PER LOCATION
	CITY LOCATION USAGE	VARIOUS	VARIOUS	PER DAY PER LOCATION
	POLICE PERSONNEL	ACTUAL COSTS	ACTUAL COSTS	
	FIRE PERSONNEL	ACTUAL COSTS	ACTUAL COSTS	
	PUBLIC WORKS PERSONNEL	ACTUAL COSTS	ACTUAL COSTS	
AD-003	NSF CHECK PROCESSING			
	FIRST NSF CHECK	45.00	46.00	
	EACH SUBSEQUENT NSF CHECK	90.00	92.00	
AD-004	CREDIT CARD PROCESSING			
	PROCESSING FEE	2.75%	2.75%	OF AMOUNT CHARGED
AD-005	COPY SERVICE			
	FIRST 5 COPIES	NO CHARGE	NO CHARGE	
	EACH ADDITIONAL COPY	0.20	0.20	PER COPY
	FPPC COPIES	0.10	0.10	PER COPY
AD-006	DOCUMENT CERTIFICATION			
	CERTIFICATION FEE	3.00	3.50	PER DOCUMENT
AD-007	VIDEO/AUDIO COPYING			
	COPYING FEE	10.00	10.50	PER TAPE/DISK
AD-008	INITIATIVE PROCESSING			
	APPLICATION FEE	200.00	200.00	PER APPLICATION
BL-001	BUILDING PLAN CHECK SERVICES	See Appendix A	See Appendix A	
BL-002	BUILDING INSPECTION SERVICES	See Appendix A	See Appendix A	
BL-003	MAP/PLAN/FILE SCANNING SERVICES			
	8 1/2" X 11"	1.24	1.50	PER SHEET
	LARGER	1.86	2.00	PER SHEET
BL-004	DRAINAGE STUDY REVIEW	DEPOSIT DETERMINED BY STAFF	DEPOSIT DETERMINED BY STAFF	
BL-005	STOCKPILE/BORROW SITE PLAN CHECK	Service no longer provided as a separate fee	Service no longer provided as a separate fee	
EN-001	ENCROACHMENT PERMIT			
	PERMIT ISSUANCE	135.00	137.00	per lin. ft. with a min. of \$165.00
	INSPECTION	3.25	3.50	per location
	PLAN REVIEW	2.00	2.50	per lin. ft. with a min. of \$110.00
	USA	0.50	1.00	per location
				per lin. ft. of excavation/trench
				with a min. of \$50.00
	PLUS PERFORMANCE BOND AT A LEVEL DETERMINED BY CITY STAFF			
EN-002	EXCAVATION PERMIT			NOW INCLUDED IN ENCROACHMENT PERMIT (EN-001)
EN-003	UTILITY STREET CUT PERMIT			NOW INCLUDED IN ENCROACHMENT PERMIT (EN-001)
EN-004	LONG TERM ENCROACHMENT AGREEMENT			DEPOSIT DETERMINED BY STAFF
EN-005	TRAFFIC CONTROL PLAN REVIEW			

REF #	SERVICE	Current FY 19-20	Proposed FY 20-21	Comment
	MINOR	165.00	168.00	PER APPLICATION
	ARTERIAL LANE CLOSURE	934.00	948.00	PER APPLICATION
	MAJOR ARTERIAL LANE CLOSURE	2224.00	2256.00	PER APPLICATION OR DEPOSIT DETERMINED BY STAFF
EN-006	TRAFFIC CONTROL INSPECTION			
	PERMIT ISSUANCE	57.00	58.00	
	INSPECTION:			
	FIRST DAY	170.00	173.00	
	EACH ADDITIONAL DAY	41.00	42.00	
EN-007	NEWSRACK PERMIT			
	NEW	119.00	121.00	PER NEWSRACK
	ANNUAL RENEWAL	52.00	53.00	PER NEWSRACK
EN-008	NEWSRACK IMPOUNDMENT			
	IMPOUNDMENT FEE	93.00	95.00	PER NEWSRACK
		5.00	5.50	PER DAY FOR STORAGE
EN-009	FINAL MAP CHECK			
	1-9 LOTS	1342.00	1361.00	PER MAP PLUS ACTUAL COSTS FOR CONTRACT SURVEYOR
	10+ LOTS	Deposit w/ Actual Cost	Deposit w/ Actual Cost	DEPOSIT DETERMINED BY STAFF
	(ANY COUNTY PROCESSING FEES ARE PAID DIRECTLY TO THE COUNTY BY THE APPLICANT)			
EN-010	FINAL MAP AMENDMENT			
	APPLICATION FEE	537.00	545.00	PER MAP PLUS ACTUAL COSTS FOR CONTRACT SURVEYOR
EN-011	PUBLIC IMPROVEMENT PLAN CHECK			
	PERCENT OF CONSTRUCTION VALUATION			
	\$0 - \$100,000			
	\$100,001 - \$500,000			
	\$500,001 +			
EN-012	PUBLIC IMPROVEMENT INSPECTION			INCLUDED IN ENCROACHMENT PERMIT (EN-001)
EN-013	CERTIFICATE OF CORRECTION ISSUANCE			SERVICE NO LONGER PROVIDED
EN-014	RECORD OF SURVEY PLAN CHECK	181.00	184.00	PER PLAN PLUS ACTUAL COSTS FOR CONTRACT SURVEYOR
EN-015	EASEMENT PROCESSING			DEPOSIT DETERMINED BY STAFF
EN-016	SURETY & SUBORDINATION REVIEW			SERVICE INCLUDED IN OTHER FEES, NO LONGER SEPARATE FEE
EN-017	LIEN REMOVAL			THIS SERVICE IS NO LONGER PROVIDED
EN-018	MINOR PLAN CHECK REVISION	361.00	367.00	PER SHEET
EN-019	STREET NAME CHANGE			DEPOSIT DETERMINED BY STAFF
EN-020	ALLEY/STREET VACATION REVIEW			DEPOSIT DETERMINED BY STAFF
EN-021	ASSESS. DISTRICT FORMATION RESEARCH			DEPOSIT DETERMINED BY STAFF
EN-022	CITY PROPERTY ACQUISITION PROC.			DEPOSIT DETERMINED BY STAFF
EN-023	WIDE & OVERLOAD PERMIT			
	DAILY	16.00	16.00	PER PERMIT
	ANNUAL	90.00	90.00	PER PERMIT
EN-024	BLUEPRINT COPY SERVICE			BLUEPRINTS ARE NO LONGER PROVIDED AS HARD COPIES
EN-025	NEW INDUSTRIAL WASTE PERMIT/INSPECT			
	NEW PERMIT APPLICATION:			
	SEWER	351.00	356.00	
	OFF-SITE	351.00	356.00	
	ON-SITE	660.00	670.00	

REF #	SERVICE	Current FY 19-20	Proposed FY 20-21	Comment
	NEW SEWER PLAN:			
	1/2	428.00	434.00	
	3/4	583.00	592.00	
	5/6	893.00	906.00	
	NEW ON-SITE PLAN:			
	1/2	531.00	539.00	
	3/4	722.00	733.00	
	5/6	1109.00	1125.00	
	NEW OFF-SITE PLAN:			
	1/2	464.00	471.00	
	3/4	630.00	639.00	
	5/6	970.00	984.00	
	CLOSURE INSPECTION	815.00	827.00	
	WASTEWATER SAMPLING	506.00	514.00	PLUS ACTUAL LAB COSTS
	SITE REMEDIATION	ACTUAL COSTS	ACTUAL COSTS	
	SPECIAL INSPECTION AND OFF-HOURS INSPECTION	ACTUAL COSTS	ACTUAL COSTS	
	ADDITIONAL PLAN REVIEW	ACTUAL COSTS	ACTUAL COSTS	
EN-026	REVISED INDUSTRIAL WASTE PERMIT/INS			
	REVISED PERMIT APPLICATION	196.00	199.00	
	REVISED SEWER PLAN:			
	1/2	335.00	340.00	
	3/4	454.00	461.00	
	5/6	686.00	696.00	
	REVISED ON-SITE PLAN:			
	1/2	413.00	419.00	
	3/4	557.00	565.00	
	5/6	841.00	853.00	
	REVISED OFF-SITE PLAN:			
	1/2	335.00	340.00	
	3/4	454.00	461.00	
	5/6	686.00	696.00	
EN-027	INDUSTRIAL WASTE ANNUAL INSPECTION			
	CLASS 1	351.00	356.00	
	CLASS 2	660.00	670.00	
	CLASS 3	970.00	984.00	
	CLASS 4	1280.00	1,298.00	
	CLASS 5	1839.00	1,926.00	
	CLASS 12	3756.00	3,809.00	
	CLASS X	506.00	514.00	
EN-028	STORMWATER INSPECTION			
	RESTAURANT	237.00	241.00	
	AUTOMOTIVE	237.00	241.00	
	1 ACRE	325.00	330.00	
	2-5 ACRES	408.00	414.00	
	MORE THAN 5 ACRES	619.00	628.00	
	STORMWATER VIOLATION FINES:			
	1ST VIOLATION	103.00	105.00	
	2ND VIOLATION	516.00	524.00	
	3RD VIOLATION	1548.00	1,570.00	
	SUBSEQUENT VIOLATIONS	Fines Determined by City	Fines Determined by City	
FR-001	FIRE SPRINKLER PLAN CHECK/INSPECT.			
	VALUATION BASED ON	10%	100%	OF TABLES IN APPENDIX C
	EXPEDITED PLAN CHECK ADDITIONAL	50%	50%	OF STANDARD PLAN CHECK FEE
FR-002	FIRE ALARM PLAN CHECK/INSPECTION			
	VALUATION BASED ON	25%	100%	OF TABLES IN APPENDIX C
	EXPEDITED PLAN CHECK ADDITIONAL	50%	50%	OF STANDARD PLAN CHECK FEE
FR-003	FIRE EXTINGUISHING SYSTEM PC/INSP			
	VALUATION BASED ON	25%	100%	OF TABLES IN APPENDIX C
	EXPEDITED PLAN CHECK ADDITIONAL	50%	50%	OF STANDARD PLAN CHECK FEE

REF #	SERVICE	Current FY 19-20	Proposed FY 20-21	Comment
FR-004	FIRE PROTECTION TESTING TEST FEE	258.00	262.00	PER SYSTEM
FR-005	ANNUAL BUSINESS FIRE INSPECTION			
	0 - 1,499 SQUARE FEET	83.00	85.00	
	1,500 - 9,999 SQUARE FEET	114.00	116.00	
	10,000 - 24,999 SQUARE FEET	201.00	204.00	
	25,000 - 99,999 SQUARE FEET	387.00	393.00	
	100,000 - 499,999 SQUARE FEET	1636.00	1659.00	
	500,000+ SQUARE FEET	3462.00	3511.00	
FR-006	ANNUAL BUSINESS FIRE REINSPECTION			
	0 - 1,499 SQUARE FEET	52.00	53.00	
	1,500 - 9,999 SQUARE FEET	52.00	53.00	
	10,000 - 24,999 SQUARE FEET	83.00	85.00	
	25,000 - 99,999 SQUARE FEET	139.00	141.00	
	100,000 - 499,999 SQUARE FEET	686.00	696.00	
	500,000+ SQUARE FEET	686.00	696.00	
FR-007	ANNUAL FIRE PERMIT	77.00	79.00	PER PERMIT
FR-008	TEMPORARY FIRE PERMIT	439.00	446.00	PER PERMIT
FR-009	FIRE HIGH RISE INSPECTION	1.14	1.16	PER 100 SQUARE FEET
FR-010	STATE MANDATED FIRE INSPECTION	119.00	121.00	PER INSPECTION
FR-011	SPECIAL FIRE EQUIP INSP/APPROVAL	666.00	676.00	PER REQUEST PLUS ANY OUTSIDE COSTS
FR-012	NEW CONSTR. FIRE RE-INSPECTION CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
FR-013	AFTER-HOURS FIRE INSPECTION CHARGES AT THE OVERTIME RATE (120% OF FULLY ALLOCATED HOURLY RATES) FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS, WITH A 2 HOUR MINIMUM			
FR-014	HAZARDOUS MATERIALS INSP. PROGRAM			
	RANGE I	433.00	440.00	
	RANGE II	470.00	477.00	
	RANGE III	609.00	618.00	
	RANGE IV	655.00	665.00	
	RANGE V	743.00	754.00	
FR-015	CHEMICAL ACCIDENT RELEASE PREV PROG			
	PROGRAM 1	6,104.00	6,190.00	
	PROGRAM 2	9,613.00	9,748.00	
	PROGRAM 3	17,544.00	17,790.00	
	PROGRAM 4	147,204.00	149,265.00	
FR-016	HAZARDOUS WASTE GENERATOR PERMIT			
	VERY SMALL QUANTITY GENERATOR	470.00	477.00	
	SMALL QUANTITY GENERATOR	583.00	592.00	
	LARGE QUANTITY GENERATOR	655.00	665.00	
	RCRA LARGE QUANTITY GENERATOR	872.00	885.00	
FR-017	TIERED HAZ WASTE PERMIT PROCESSING			
	PERMIT BY RULE	1,687.00	1,711.00	
	CONDITIONAL AUTHORIZATION	1,625.00	1,648.00	
	CONDITIONALLY EXEMPT	2,570.00	2,606.00	
FR-018	UNDERGROUND TANK PERMIT			
	ANNUAL PERMIT MAINTENANCE	1,017.00	1,032.00	PLUS
	EACH ADDITIONAL TANK	144.00	147.00	PER ADD'L

REF #	SERVICE	Current FY 19-20	Proposed FY 20-21	Comment
	OPERATING PERMIT TRANSFER	433.00	440.00	
	NEW CONSTRUCTION PLAN CLEARANCE EACH ADDITIONAL TANK	728.00 181.00	739.00 184.00	PLUS PER ADD'L
	CLOSURE APPLICATION EACH ADDITIONAL TANK	1,305.00 144.00	1,324.00 147.00	PLUS PER ADD'L
	COMPLEX SITE INVESTIGATION	Deposit with actual costs	Deposit with actual costs	
	PERMIT ADDENDUM	289.00	294.00	
	VOLUNTARY CLEANUP OVERSIGHT	Deposit with actual costs	Deposit with actual costs	
	SECONDARY CONTAINMENT TESTING OVERSIGHT EACH ADDITIONAL TANK REINSPECTION PER TANK	289.00 361.00 361.00	294.00 367.00 367.00	PLUS PER TANK PLUS FOR EACH RE-INSPECTION PER TANK AFTER THE FIRST 2 INSPECTIONS
FR-019	ABOVE GROUND LIQUID TANK INSPECTION 0-10,000 GALLONS 10,001-1,000,000 GALLONS 1,000,001 OR MORE GALLONS	836.00 2,090.00 2,441.00	848.00 2,120.00 2,476.00	PER FACILITY PER FACILITY PER FACILITY
FR-020	HAZARDOUS MATERIALS RESPONSE CHARGE THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
FR-021	ENVIRON SAFETY ENFORCE INSPECTION CHARGE THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
FR-022	REVIEW OF RISK MANAGEMENT PLAN THIS SERVICE IS NOW INCLUDED AS PART OF HAZARDOUS WASTE PERMIT (FR-016)			
LB-001	NEW LIBRARY CARD PROCESSING RESIDENTS, VOLUNTEERS, & SCLC OUT-OF-STATE, NON-RESIDENT	NO CHARGE 40.00	NO CHARGE 40.00	PER YEAR
LB-002	LIBRARY CARD REPLACEMENT REPLACEMENT FEE	3.00	3.00	PER CARD
LB-003	INTER-LIBRARY LOAN PROCESSING ITEM REQUEST	1.00	1.00	PER ITEM
LB-005	OVERDUE LIBRARY ITEM PROCESSING BOOKS/PERIODICALS/AUDIO VISUAL	0.25	0.25	PER DAY UP TO THE ITEM COST
LB-006	LOST OR DAMAGED LIBRARY ITEM REPLACEMENT FEE	10.00	10.00	PER ITEM PLUS REPLACEMENT COST
	DAMAGED MATERIAL FEES:			
	BOOK/BINDERY REPAIRS	10.00	10.00	MAXIMUM
	PERIODICALS	2.00	2.00	PER ITEM PLUS REPLACEMENT COST
	PAMPHLETS/PAPERBACKS	1.00	1.00	PER ITEM PLUS REPLACEMENT COST
	COMPACT DISC CASES	1.50	1.50	
	VIDEOCASSETTE/BOOK ON TAPE/DVD CASES	5.00	5.00	
LB-007	LIBRARY PRINTING BLACK AND WHITE	0.20	0.20	PER PAGE

REF #	SERVICE	Current FY 19-20	Proposed FY 20-21	Comment
	COLOR	1.00	1.00	PER PAGE
LB-008	LIBRARY FACILITY RENTAL			
	RESIDENT NON-PROFIT ORGANIZATION	10.00	10.00	PER HOUR
	RESIDENT FOR-PROFIT ORGANIZATION	30.00	30.00	PER HOUR
	NON-RESIDENT NON-PROFIT ORGANIZATION	35.00	35.00	PER HOUR
	NON-RESIDENT FOR-PROFIT ORGANIZATION	45.00	45.00	PER HOUR
	KITCHEN	30.00	30.00	REFUNDABLE DEPOSIT
	STUDY ROOM			
	STUDENTS/NON-PROFIT	NO CHARGE	NO CHARGE	
	ALL OTHERS	NO CHARGE	NO CHARGE	
PL-001	ADMINISTRATIVE USE PERMIT			
	PERMIT FEE	3,190.00	3,235.00	PER APPLICATION
PL-003	CONDITIONAL USE PERMIT			
	PERMIT FEE	11,280.00	11,438.00	PER APPLICATION
PL-004	DOWNTOWN DESIGN REVIEW			
	STAFF REVIEW	645.00	655.00	PER APPLICATION
	DIRECTOR REVIEW	3,905.00	3,960.00	PER APPLICATION
	PLANNING COMMISSION REVIEW	5,925.00	6,008.00	PER APPLICATION
PL-005	VARIANCE REVIEW			
	REVIEW FEE	7,350.00	7,453.00	PER APPLICATION
PL-006	ADJUSTMENT REVIEW			
	REVIEW FEE	2,830.00	2,870.00	PER APPLICATION
PL-007	ZONE TEXT AMENDMENT/ZONE CHANGE			
	DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-008	PRE-APPLICATION REVIEW			
	REVIEW FEE	NO CHARGE	NO CHARGE	
PL-009	TRAFFIC STUDY REVIEW			
	DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-010	OFF-SITE PARKING COVENANT			
	COVENANT FEE	351.00	356.00	PER APPLICATION
PL-011	PARKING DEMAND/SHARED PARKING STUDY			
	STUDY FEE	1,027.00	1,042.00	PER STUDY PLUS ACTUAL COSTS FOR TRAFFIC ENGINEER
PL-012	GENERAL PLAN AMENDMENT REVIEW			
	DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-013	SPECIFIC PLAN REVIEW			
	DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-014	SPECIFIC PLAN AMENDMENT REVIEW			
	DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-015	SPHERE OF INFLUENCE AMENDMENT			
	THIS SERVICE IS NO LONGER PROVIDED			
PL-016	ANNEXATION REQUEST REVIEW			
	THIS SERVICE IS NO LONGER PROVIDED			
PL-018	DEVELOPMENT AGREEMENT REVIEW			
	DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR			

REF #	SERVICE	Current FY 19-20	Proposed FY 20-21	Comment
	ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-019	COASTAL DEVELOPMENT PERMIT PERMIT FEE	898.00	911.00	PER APPLICATION
PL-020A	SITE PLAN REVIEW (NEW SERVICE) DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-024	DENSITY BONUS AGREEMENT REVIEW DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-025	ENVIRON. CATEGORICAL EXEMPTION EXEMPTION FEE	145.00	148.00	PER APPLICATION
PL-026	ENVIRON INITIAL STUDY/NEG DEC/RECIR DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-027	ENVIRONMENTAL IMPACT REPORT REVIEW DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-028	MITIGATION MONITORING DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-029	PRECISE PLAN MODIFICATION REVIEW REVIEW FEE	5,560.00	5,638.00	PER APPLICATION
PL-030	TENTATIVE PARCEL MAP REVIEW REVIEW FEE (ANY COUNTY PROCESSING FEES ARE PAID DIRECTLY TO THE COUNTY BY THE APPLICANT)	5,140.00	5,212.00	PER MAP PLUS ACTUAL COST FOR CONTRACT SURVEYOR
PL-031	TENTATIVE TRACT MAP REVIEW REVIEW FEE PER LOT OVER 4 PLUS ACTUAL COST FOR CONTRACT SURVEYOR (ANY COUNTY PROCESSING FEES ARE PAID DIRECTLY TO THE COUNTY BY THE APPLICANT)	5,140.00 265.00	5,212.00 269.00	PER MAP PLUS PER LOT FOR EVERY LOT OVER 4 PLUS ACTUAL COSTS FOR CONTRACT SURVEYOR
PL-033	RESUBMITTED MAP REVIEW REVIEW FEE	815.00	827.00	PER MAP
PL-034	LOT LINE ADJUSTMENT ADJUSTMENT FEE	1,340.00	1,359.00	PER APPLICATION PLUS ACTUAL COST FOR CONTRACT SURVEYOR
PL-035	LOT MERGER MERGER FEE	1,340.00	1,359.00	PER APPLICATION PLUS ACTUAL COST FOR CONTRACT SURVEYOR
PL-035A	LOT TIE COVENANT (NEW SERVICE) LOT TIE COVENANT FEE	755.00	766.00	PER APPLICATION PLUS ACTUAL COST FOR CONTRACT SURVEYOR
PL-036	REVERSION TO ACREAGE THIS SERVICE IS NO LONGER PROVIDED			
PL-037	CERTIFICATE OF COMPLIANCE REVIEW REVIEW FEE	1,589.00	1,612.00	PER APPLICATION PLUS ACTUAL COST FOR CONTRACT SURVEYOR
PL-038	RECIPROCAL ACCESS EASEMENT EASEMENT FEE	552.00	560.00	PER APPLICATION PLUS ACTUAL COSTS FOR CITY ATTORNEY
PL-039	CC&R REVIEW			

REF #	SERVICE	Current FY 19-20	Proposed FY 20-21	Comment
	REVIEW FEE			ACTUAL COSTS FOR CITY STAFF AND CITY ATTORNEY
PL-040	HISTORIC RESOURCE NOMINATION REVIEW DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-041	ADMIN DETERMINATION - DIR DECISION DETERMINATION FEE	1,235.00	1,253.00	PER APPLICATION
PL-042	ADMIN DETERMINATION - PC DECISION DETERMINATION FEE	2,115.00	2,145.00	PER APPLICATION
PL-042A	TEMPORARY SIGN PERMIT (NEW SERVICE) SIGN FEE	240.00	244.00	PER APPLICATION
PL-043	SIGN PROGRAM SIGN PLAN REVIEW REVIEW FEE	103.00	105.00	PER APPLICATION
PL-044	MASTER SIGN PROGRAM PROGRAM FEE	630.00	639.00	PER APPLICATION OR DEPOSIT DETERMINED BY STAFF
PL-045	LARGE FAMILY DAY CARE PERMIT PERMIT FEE PLUS PUBLIC HEARING IF REQUIRED	402.00 129.00	408.00 131.00	PER APPLICATION PLUS IF PUBLIC HEARING IS REQUESTED
PL-047	ZONING CONFORMANCE LETTER/REVIEW REVIEW FEE	710.00	720.00	PER LETTER
PL-048	MODIF. TO DISCRETIONARY APPROVAL DISCRETIONARY APPROVAL FEE	5,915.00	5,998.00	PER APPLICATION
PL-049	TIME EXTENSION REVIEW REVIEW FEE	405.00	411.00	PER APPLICATION
PL-050	APPEAL TO THE PLANNING COMMISSION APPEAL FEE	1,420.00	1,440.00	PER APPEAL
PL-051	APPEAL TO THE CITY COUNCIL APPEAL FEE INSIDE THE COASTAL APPEAL ZONE	2,848.00 NO CHARGE	2,888.00 NO CHARGE	PER APPEAL FOR 100% RECOVERY
PL-052	STREET ADDRESS CHANGE/ISSUANCE CHANGE FEE	625.00	634.00	PER APPLICATION
PL-052A	NEW ADDRESS PROCESSING (NEW SERVICE) ADDRESS FEE	625.00	634.00	PER APPLICATION
PL-053	GENERAL PLAN MAINTENANCE MAINTENANCE FEE	10%	10%	OF ALL BUILDING & SAFETY PERMIT FEES
PL-054	TEMPORARY USE PERMIT PERMIT FEE	1,225.00	1,243.00	PER APPLICATION
PL-055	ENTERTAINMENT PERMIT NEW PERMIT FEE RENEWAL PERMIT FEE (NEW SERVICE)	535.00 55.00	543.00 56.00	PER APPLICATION PER APPLICATION
PL-056	ADULT USE PLANNING PERMIT DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PL-057	AMPLIFIED SOUND PERMIT PERMIT FEE	155.00	158.00	PER APPLICATION
PL-058	ANIMAL PERMIT			

REF #	SERVICE	Current FY 19-20	Proposed FY 20-21	Comment
	PERMIT FEE	552.00	560.00	PER APPLICATION
PL-059	ANIMAL PERMIT RENEWAL RENEWAL FEE	273.00	277.00	PER RENEWAL
PL-060	ANIMAL PERMIT APPEAL RESIDENT	1,192.00	1,209.00	PER APPEAL FOR 50% COST RECOVERY
	NON RESIDENT	2,379.00	2,413.00	PER APPEAL FOR 100% COST RECOVERY
PL-061	BUSINESS ZONING CLEARANCE	120.00	122.00	PER APPLICATION
PL-061A	HOME OCCUPATION ZONING CLEARANCE	60.00	61.00	PER APPLICATION
PL-062	PUBLIC NOTICING ACTUAL COSTS CHARGE BY PUBLICATION			
PL-063	DOWNTOWN PARKING IN LIEU PARKING IN LIEU FEE	17,500.00	17,745.00	
PL-064	SMOXY HOLLOW PARKING IN LIEU PARKING IN LIEU FEE	28,000.00	28,392.00	
PL-065	MODIFICATION OF PREVIOUS DISCRETIONARY APPROVAL DEPOSIT DETERMINED BY STAFF WITH CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL INVOLVED PLUS ANY OUTSIDE OR CONTRACT COSTS			
PO-001	FIREARMS DEALER PERMIT PERMIT FEE	1,042.00	1,057.00	PER APPLICATION
PO-002	FORTUNETELLER PERMIT PERMIT FEE	712.00	722.00	PER APPLICATION
PO-003	SECONDHAND DEALER PERMIT PERMIT FEE	299.00	304.00	PER APPLICATION
PO-003A	PAWNSHOP PERMIT PERMIT FEE	1,042.00	1,057.00	PER APPLICATION
PO-004	BINGO PERMIT ANNUAL APPLICATION FEE IS SET BY PENAL CODE SECTION 326.5((1))	50.00	51.00	PER APPLICATION PLUS DEPT. OF JUSTICE FEE
	REMDTE CALLER GAME	531.00	539.00	
PO-006	POLICE MASSAGE ESTABLISHMENT PMT. PERMIT FEE	702.00	712.00	PER APPLICATION
PO-007	MASSAGE THERAPIST PERMIT PERMIT FEE	144.00	147.00	PER APPLICATION PLUS COUNTY TESTING FEE
PO-008	AUCTION HOUSE PERMIT PERMIT FEE	712.00	722.00	PER APPLICATION
PO-009	POOL ROOM PERMIT PERMIT FEE	702.00	712.00	PER APPLICATION
PO-010	TOBACCO PERMIT PERMIT FEE	253.00	257.00	PER APPLICATION
PO-013	MISC. POLICE BUSINESS PERMIT PERMIT FEE	753.00	764.00	PER APPLICATION
PO-014	CONCEALED WEAPONS PERMIT FEE IS SET BY STATE LAW:			

REF #	SERVICE	Current FY 19-20	Proposed FY 20-21	Comment
	NEW APPLICATION	100.00	100.00	PER APPLICATION
	RENEWAL APPLICATION	25.00	25.00	PER RENEWAL
	AMENDED APPLICATION	10.00	10.00	PER APPLICATION
	PSYCHOLOGICAL TESTING COSTS ARE TO BE ADDED TO THE ABOVE FEE UP TO \$350			
	20% OF THE FEE IS COLLECTED UPON FILING OF THE INITIAL APPLICATION AND IS NON-REFUNDABLE. THE BALANCE OF THE FEE IS COLLECTED ON ISSUANCE OF THE LICENSE			
PO-015	CLEARANCE FORM/LETTER SERVICE FEE	26.00	27.00	PER LETTER
PO-016	RECORDS CHECK - LOCAL SERVICE FEE	21.00	22.00	PER NAME
PO-017	CITATION SIGN-OFF SERVICE SERVICE FEE	15.00	16.00	PER CITATION
PO-018	VEHICLE IMPOUND RELEASE STANDARD IMPOUND	212.00	215.00	PER VEHICLE
	30 DAY/DUI IMPOUND	294.00	299.00	PER VEHICLE
PO-019	POLICE FALSE ALARM RESPONSE/BILLING			
	FIRST 3 ALARMS IN A CALANDAR YEAR	NO CHARGE	NO CHARGE	
	4TH FALSE ALARM	200.00	203.00	
	5TH FALSE ALARM	300.00	305.00	
	6TH AND SUBSEQUENT FALSE ALRM	400.00	406.00	
PO-020	POLICE ALARM PERMIT			
	ALARM PERMIT	NO CHARGE	NO CHARGE	
	VIOLATION FOR NON-ALARM PERMIT	165.00	168.00	
PO-022	DUI COLLISION RESPONSE			
	CHARGED AT FULLY ALLOCATED HOURLY RATES FOR ALL RESPONDING EMERGENCY PERSONNEL, NOT TO EXCEED \$12,000 PER INCIDENT BY STATE LAW			
PO-023	SECOND RESPONSE CALL-BACK			
	CHARGED AT FULLY ALLOCATED HOURLY RATES FOR ALL RESPONDING EMERGENCY PERSONNEL			
PO-024	MISDEMEANOR BOOKING SERVICE			
	BOOKING FEE	253.00	257.00	
PO-024A	DUI ARREST			
	ARREST FEE	759.00	770.00	COLLECTED UPON CONVICTION
PO-025	SPECIAL EVENT POLICE SERVICE			
	CHARGED AT FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL USED			
PO-026	FINGERPRINTING ON REQUEST			
	SERVICE FEE	36.00	37.00	PER APPLICATION PLUS DOJ FEES
PO-027	POLICE REPORT/DOCUMENT REPRODUCTION			
	FIRST 5 COPIES			
	EACH ADDITIONAL COPY	0.20	0.20	PER COPY
PO-028	POLICE PHOTO REPRODUCTION			
	REPRODUCTION FEE	36.00	37.00	PER REQUEST
PO-029	POLICE DISPATCH TAPE COPY			
	COPY FEE	10.00	11.00	PER COPY
PO-030	POLICE AUDIO/VIDEO TAPE COPY			
	COPY FEE	10.00	11.00	PER COPY
PO-040	ANIMAL AT-LARGE PICKUP			
	1ST OFFENSE	10.00	11.00	
	2ND OFFENSE	26.00	27.00	

REF #	SERVICE	Current FY 19-20	Proposed FY 20-21	Comment
	3RD AND SUBSEQUENT OFFENSE	41.00	42.00	
PO-041	VICIOUS ANIMAL HEARING	NO CHARGE	NO CHARGE	
PO-047	ANIMAL CONTROL SERVICES			
	DOG LICENSE:			
	SPAYED/NEUTERED	21.00	21.00	
	NON-SPAYED/NEUTERED	83.00	83.00	
	SENIORS	10.00	10.00	
	LATE FEE	10.00	10.00	
PW-001	WATER SERVICE LATERAL INSPECTION			
	1 1/2" - 2"	1,151.00	1,168.00	PLUS
	PLUS REFUNDABLE DEPOSIT	1,000.00	1,014.00	REFUNDABLE DEPOSIT
	3" - 10"	1,584.00	1,607.00	PLUS
	PLUS REFUNDABLE DEPOSIT	1,500.00	1,521.00	REFUNDABLE DEPOSIT
PW-001A	WATER SERVICE PRE-PLAN REVIEW			
	REVIEW FEE	186.00	189.00	PER APPLICATION
PW-002	WATER METER UPGRADE			
	UPGRADE UP TO 1"	4391.00	4453.00	PER METER PLUS ACTUAL COST OF METER AND MATERIALS
	UPGRADE TO OVER 1"			CHARGED AT FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL USED PLUS ANY MATERIALS OR OUTSIDE COSTS
PW-003	WATER METER ABANDONMENT			
	SERVICE FEE	217.00	221.00	PER METER
PW-004	TEMPORARY CONSTRUCTION METER			
	INSTALLATION	114.00	116.00	
	MOVE	62.00	63.00	PLUS REFUNDABLE DEPOSIT TO COVER THE COST OF THE METER
PW-005	FIRE FLOW TEST WITNESS			
	TEST FEE	144.00	147.00	PER TEST
PW-006	DAMAGED METER/SERVICE LINE			
	CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL USED PLUS ANY MATERIALS OR OUTSIDE COSTS			
PW-007	ANNUAL BACKFLOW DEVICE PROGRAM			
	PROGRAM FEE	62.00	63.00	PER DEVICE PER YEAR
PW-010	NEW SEWER LATERAL INSPECTION			
	INSPECTION FEE	217.00	221.00	PER LATERAL
PW-011	SEWER CAP INSPECTION			
	INSPECTION FEE	217.00	221.00	PER CAP
PW-012	SEWAGE SPILL RESPONSE			
	CHARGES AT THE FULLY ALLOCATED HOURLY RATES FOR ALL PERSONNEL USED PLUS ANY MATERIALS OR OUTSIDE COSTS			
PW-015	NEW UTILITY ACCOUNT PROCESSING			
	PROCESSING FEE	88.00	90.00	PER NEW ACCOUNT
	DEPOSIT:			
	RESIDENTIAL	67.00	68.00	
	COMMERCIAL	258.00	262.00	
PW-016	DELINQUENT UTILITY BILLING			
	DELINQUENT BILL	13.00	14.00	
	RED TAG	29.00	30.00	

REF #	SERVICE	Current FY 19-20	Proposed FY 20-21	Comment
PW-017	DELINQUENT UTILITY TURN-OFF/ON			
	SHUT-OFF FEE	68.00	69.00	PER DELINQUENT SHUT-OFF
	RECONNECTION FEE (SB 998 LIMITS FOR LOW-INCOME CUSTOMERS)	68.00	68.00	PER RECONNECTION
PW-020	WATER METER TEST			
	TEST FEE	284.00	288.00	PER METER TEST (REFUNDED IF THE METER IS FOUND TO BE RUNNING FAST)
PW-021	REFER TO COLLECTION AGENCY	5%	5%	OF THE AMOUNT OWED TO THE CITY
PW-022	COMMERCIAL HAULER PERMIT			PER PERMIT
	FULL SERVICE		5401.00	
	ROLL OFF		1850.00	
REC-001	ADULT SPORTS	Appendix B	Appendix B	
REC-002	YOUTH SPORTS	Appendix B	Appendix B	
REC-003	DAY CAMPS	Appendix B	Appendix B	
REC-004	TEEN CENTER/AFTERSCHOOL	Appendix B	Appendix B	
REC-005	RECREATION CLASSES	Appendix B	Appendix B	
REC-006	AQUATICS SERVICES	Appendix B	Appendix B	
REC-007	RECREATION CARD REGISTRATION	Appendix B	Appendix B	
REC-008	YOUTH DRAMA	Appendix B	Appendix B	
REC-009	SENIOR SERVICES	Appendix B	Appendix B	
REC-010	BLOCK PARTY PERMIT	25.00	25.00	per application
REC-011	PRIVATE SPEC. EVENT PERMIT/SERVICES	60.00	60.00	per application/ fee waiver applicable
REC-012	FARMERS MARKET	Appendix C	Appendix C	
REC-013	CITY SPECIAL EVENTS	Appendix C	Appendix C	
REC-014	RECREATION FACILITY RENTAL	Appendix C	Appendix C	
REC-015	BALLFIELD RENTAL	Appendix C	Appendix C	
REC-016	GOLF COURSE	Appendix C	Appendix C	
REC-017	YOUTH SPORTS ORGANIZATIONS PER PLAYER FEE			
	RESIDENT	10.00	10.00	
	NON-RESIDENT	30.00	30.00	
REC-018	COMPETITION POOL - RENTAL - HOURLY RATES	Appendix D	Appendix D	
REC-019	TEACHING POOL	Appendix D	Appendix D	
REC-020	EVENT PRICING	Appendix D	Appendix D	
REC-021	MEMORY ROW TREE/BENCH DONATION PROGRAM			
	TREE		500.00	includes 24" box tree, customized plaque
	BENCH		1400.00	Includes 5' recycled plastic bench, customized plaque

APPENDIX A

	<u>CURRENT</u>	<u>PROPOSED FY 20/21</u>
Permit Issuance	\$41	\$42
Residential Appliances, up to 5 hp	\$68	\$69
Non-Residential Appliances, up to 5 hp	\$68	\$69
Electrical Sign	\$105	\$106
Motors/Transformers (Ratings in HP, KW, KVA, or KVAR)		
up to 100	\$92	\$93
100 +	\$160	\$162
Temporary Power Pole	\$80	\$81
Services, Switchboards, Control Centers, & Panels		
up to 600 volts		
up to 400 amps		
SFR	\$92	\$93
Non-SFR	\$92	\$93
over 400 amps	\$129	\$131
greater than 600 volts	\$166	\$168
Switchboards		
First Section Standing Panel	N/A	N/A
Additional Sections	N/A	N/A
Fire Warning Communication Control Panel	N/A	N/A
Fire Warning Communication Control Panel - over 600 volts	N/A	N/A
Fire Warning Communication Control Panel - add'l sections	N/A	N/A
Receipt, Switch, Lighting Outlet, and Lighting Fixture, per fixture		
SFR:		
First 10 items	\$12	\$12.50
Each item over 10	\$2.50	\$3
Non-SFR:		
First 10 items	\$12	\$12.50
Each item over 10	\$2.50	\$3
Pole or Platform Mounted Fixtures, per fixture		\$0
SFR	\$43	\$44
Non-SFR	\$43	\$44
Swimming Pool	\$184	\$187
Meter Reset	\$68	\$69
Electrical Duct Bank (per 100 lin ft)	\$55	\$56
Branch Circuits (Temporary or Future)	\$55	\$56
Miscellaneous Conduits and Conductors (per 100 linear feet)	\$55	\$56
Inspections not specified	\$170	\$172
Reinspections	Hourly Rate	Hourly Rate
After Hours Inspection (4 hour minimum)	OT Hourly Rate	OT Hourly Rate
Plan Check - 100% of Permit Fee		
Overtime Hourly Rate is 120% of the Regular Hourly Rate		

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APPENDIX A

	<u>CURRENT</u>	<u>PROPOSED FY 20/21</u>
Permit Issuance	\$41	\$42
Plumbing Fixtures and Vents	\$15	\$15.50
Repair or Alteration of Drainage or Vent Piping		
SFR	\$43	\$44
Non-SFR	\$55	\$56
Grease Interceptor	\$129	\$131
Piping (per dwelling unit)	\$55	\$56
Repipe		
Single Family Residential (per dwelling unit)	\$55	\$56
Multi Family Residential (per dwelling unit)	\$83	\$84
Lawn Sprinklers, Vacuum Breakers, and Backflow Protection Dev.		
Each Lawn Sprinkler System per Valve	\$31	\$31.50
Each Vacuum Breaker or Backflow Protection Device	\$31	\$31.50
Backflow Protection Device greater than 6"	\$240	\$243
Gas System, per system		
SFR		
Less than 2"	\$92	\$93
2" or more	\$92	\$93
For Each Outlet over 5	\$18	\$18.50
Non-SFR		
Less than 2"	\$92	\$93
2" or more	\$92	\$93
For Each Outlet over 5	\$18	\$18.50
Water Heater		
SFR	\$68	\$69
Non-SFR	\$68	\$69
Solar Water Heating system (Combo)		
SFR	\$201	\$204
Non-SFR	\$201	\$204
Piping to a Condensate Pump, piping repair, sump pump	\$43	\$44
Earthquake Valve	\$92	\$93
Sewer		
0-25 linear feet	\$55	\$56
each additional 100 linear feet	\$37	\$38
Swimming Pool	\$184	\$187
In-Ground Spa	\$92	\$93
Pool/Spa Heater	\$68	\$69
Miscellaneous	\$92	\$93
Inspections not specified	\$170	\$172
Reinspections	Hourly Rate	Hourly Rate
After Hours Inspection (4 hour minimum)	OT Hourly Rate	OT Hourly Rate

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APPENDIX A

CURRENT

PROPOSED FY 20/21

Plan Check - 100% of Permit Fee

Overtime Hourly Rate is 120% of the Regular Hourly Rate

Permit Issuance	\$41	\$42
Forced-Air or Gravity-Type Furnace or Burner		
SFR	\$93	\$94
Non-SFR	\$93	\$94
Floor Furnace - Installation or Relocation	\$92	\$93
Suspended/Recessed Wall/Floor Mounted Heater - Install/Reloc	\$92	\$93
Fireplace		
SFR	\$92	\$93
Non-SFR	\$92	\$93
Appliance Vents per each Inlet/Outlet		
SFR	\$31	\$31.50
Non-SFR	\$31	\$31.50
Air Handling Units	\$55	\$56
Air Inlet/Air Outlet - First 10 vents	\$92.00	\$93
Air Inlet/Air Outlet - Each additional vent	\$3.00	\$3.50
Variable Air Volume Box	\$37	\$38
Single Register Ventilation Fan	\$37	\$38
Independent Venting System	\$92	\$93
Hood served by Mechanical Exhaust	\$92	\$93
Boilers, Compressors, and Absorption Systems		
0-15 HP or 0-500,000 Btu/h	\$92	\$93
15-30 HP or 500,001-1,000,000 Btu/h	\$154	\$156
31-50 HP or 1,000,001-1,750,000 Btu/h	\$191	\$194
50+ HP or 1,750,001+ Btu/h	\$240	\$243
Smoke/Fire Damper	\$55	\$56
Smoke Control Damper	\$55	\$56
Thermostat	\$55	\$56
Incinerator/Kiln	\$92	\$93
Alteration to Duct Work not otherwise noted	\$9	\$9.50
Miscellaneous	\$92	\$93
Inspections not specified	\$170	\$172
Reinspections	Hourly Rate	Hourly Rate
After Hours Inspection (4 hour minimum)	OT Hourly Rate	OT Hourly Rate

Plan Check - 100% of Permit Fee

Overtime Hourly Rate is 120% of the Regular Hourly Rate

APPENDIX A

	<u>CURRENT</u>	<u>PROPOSED FY 20/21</u>
Electric Vehicle Charging System		
Residential	\$242	\$245
Commercial	\$655	\$664
Solar Charging System:		
Residential	\$535	\$542
Commercial	\$840	\$852
Swimming Pool		
Residential	\$998	\$1,012
Commercial	\$1,257	\$1,275
Generator	\$591	\$599
Sign	\$259	\$263

BUILDING PERMIT FEES

CURRENT

PROPOSED 20/21

SERVICE

FEE

SERVICE	CURRENT FEE	PROPOSED 20/21
Building Permit Issuance	\$40	\$41
SINGLE FAMILY RESIDENTIAL BUILDING PERMITS		
Building Permit Under \$500 Valuation	\$24	\$90
Building Permit \$501-\$2,000 Valuation	\$24 + \$4.33 for each \$100 over \$500	\$90 + \$4.39 for each \$100 over \$500
Building Permit \$2,001-\$25,000 Valuation	\$89 + \$11.52 for each \$1,000 over \$2,000	\$90 + \$11.68 for each \$1,000 over \$2,000
Building Permit \$25,001-\$50,000 Valuation	\$354 + \$8.88 for each \$1,000 over \$25,000	\$359 + \$9.00 for each \$1,000 over \$25,000
Building Permit \$50,001-\$100,000 Valuation	\$576 + \$9.72 for each \$1,000 over \$50,000	\$584 + \$9.86 for each \$1,000 over \$50,000
Building Permit \$100,001-\$500,000 Valuation	\$1,062 + \$3.98 for each \$1,000 over \$100,000	\$1,077 + \$4.04 for each \$1,000 over \$100,000
Building Permit \$500,001-\$1,000,000 Valuation	\$2,656 + \$4.96 for each \$1,000 over \$500,000	\$2,693 + \$5.03 for each \$1,000 over \$500,000
Building Permit Over \$1,000,000 Valuation	\$5,134 + \$2.48 for each \$1,000 over \$1,000,000	\$5,206 + \$2.51 for each \$1,000 over \$1,000,000
SINGLE FAMILY RESIDENTIAL BUILDING PLAN CHECK		
Building Plan Check Under \$500 Valuation	\$24	\$24
Building Plan Check \$501-\$2,000 Valuation	\$24 + \$2.73 for each \$100 over \$500	\$24 + \$2.77 for each \$100 over \$500
Building Plan Check \$2,001-\$25,000 Valuation	\$65 + \$4.74 for each \$1,000 over \$2,000	\$66 + \$4.81 for each \$1,000 over \$2,000
Building Plan Check \$25,001-\$50,000 Valuation	\$174 + \$6.96 for each \$1,000 over \$25,000	\$176 + \$7.06 for each \$1,000 over \$25,000
Building Plan Check \$50,001-\$100,000 Valuation	\$348 + \$6.96 for each \$1,000 over \$50,000	\$353 + \$7.06 for each \$1,000 over \$50,000
Building Plan Check \$100,001-\$500,000 Valuation	\$696 + \$2.18 for each \$1,000 over \$100,000	\$706 + \$2.21 for each \$1,000 over \$100,000
Building Plan Check \$500,001-\$1,000,000 Valuation	\$1,569 + \$2.96 for each \$1,000 over \$500,000	\$1,591 + \$3.03 for each \$1,000 over \$500,000
Building Plan Check Over \$1,000,000 Valuation	\$3,048 + \$1.48 for each \$1,000 over \$1,000,000	\$3,091 + \$1.50 for each \$1,000 over \$1,000,000
SINGLE FAMILY RESIDENTIAL COMBO PERMITS:		
Electrical Permit	10% of the Building Permit Fee	10% of the Building Permit Fee
Plumbing Permit	10% of the Building Permit Fee	10% of the Building Permit Fee
Mechanical Permit	10% of the Building Permit Fee	10% of the Building Permit Fee
NON-SINGLE FAMILY RESIDENTIAL BUILDING PERMITS		
Building Permit Under \$500 Valuation	\$24	\$90
Building Permit \$501-\$2,000 Valuation	\$24 + \$5.73 for each \$100 over \$500	\$90 + \$5.81 for each \$100 over \$500
Building Permit \$2,001-\$25,000 Valuation	\$110 + \$12.52 for each \$1,000 over \$2,000	\$112 + \$12.70 for each \$1,000 over \$2,000
Building Permit \$25,001-\$50,000 Valuation	\$398 + \$10.64 for each \$1,000 over \$25,000	\$404 + \$10.79 for each \$1,000 over \$25,000
Building Permit \$50,001-\$100,000 Valuation	\$664 + \$11.52 for each \$1,000 over \$50,000	\$673 + \$11.68 for each \$1,000 over \$50,000
Building Permit \$100,001-\$500,000 Valuation	\$1,240 + \$4.42 for each \$1,000 over \$100,000	\$1,257 + \$4.48 for each \$1,000 over \$100,000
Building Permit \$500,001-\$1,000,000 Valuation	\$3,010 + \$5.13 for each \$1,000 over \$500,000	\$3,052 + \$5.20 for each \$1,000 over \$500,000
Building Permit Over \$1,000,000 Valuation	\$5,577 + \$2.57 for each \$1,000 over \$1,000,000	\$5,655 + \$2.61 for each \$1,000 over \$1,000,000
NON-SINGLE FAMILY RESIDENTIAL BUILDING PLAN CHECK		
Building Plan Check Under \$500 Valuation	\$24	\$90
Building Plan Check \$501-\$2,000 Valuation	\$24 + \$4.20 for each \$100 over \$500	\$90 + \$4.26 for each \$100 over \$500
Building Plan Check \$2,001-\$25,000 Valuation	\$87 + \$11.35 for each \$1,000 over \$2,000	\$88 + \$11.51 for each \$1,000 over \$2,000
Building Plan Check \$25,001-\$50,000 Valuation	\$348 + \$10.44 for each \$1,000 over \$25,000	\$353 + \$10.59 for each \$1,000 over \$25,000
Building Plan Check \$50,001-\$100,000 Valuation	\$609 + \$8.72 for each \$1,000 over \$50,000	\$618 + \$8.84 for each \$1,000 over \$50,000
Building Plan Check \$100,001-\$500,000 Valuation	\$1,045 + \$4.35 for each \$1,000 over \$100,000	\$1,060 + \$4.41 for each \$1,000 over \$100,000
Building Plan Check \$500,001-\$1,000,000 Valuation	\$2,787 + \$5.01 for each \$1,000 over \$500,000	\$2,826 + \$5.08 for each \$1,000 over \$500,000
Building Plan Check Over \$1,000,000 Valuation	\$4,791 + \$2.50 for each \$1,000 over \$1,000,000	\$4,858 + \$2.54 for each \$1,000 over \$1,000,000
NON-SINGLE FAMILY RESIDENTIAL COMBO PERMITS:		
Electrical Permit	40% of the Building Permit Fee	40% of the Building Permit Fee
Plumbing Permit	10% of the Building Permit Fee	10% of the Building Permit Fee
Mechanical Permit	20% of the Building Permit Fee	20% of the Building Permit Fee
OTHER DEPARTMENTAL REVIEW		
	15% of the Building Permit Fee	15% of the Building Permit Fee
MISCELLANEOUS:		
Demolition Permit	\$275	\$279
Duplicate Inspection Card	\$77	\$78
Duplicate Certificate of Occupancy	\$21	\$21.50
Temporary Certificate of Occupancy	\$556 + \$10,000 deposit refunded at time of Final C of O	\$564 + \$10,000 deposit refunded at time of Final C of O

APPENDIX A

	BUILDING PERMIT FEES	CURRENT	PROPOSED 20/21
	SERVICE	FEE	
	Other Inspections not specified		\$148
	Overtime Inspection (4 hour minimum)	OT Hourly Rate	OT Hourly Rate
	Additional Plan Review	Hourly Rate	Hourly Rate
	Expedited Plan Review in addition to regular Plan Review Fee	OT Hourly Rate	OT Hourly Rate
	Pre-Inspection Site Visit		\$162
	Overtime Hourly Rate is 120% of the Regular Hourly Rate		
GRADING PERMITS			
	Grading Permit under \$2,000 Valuation		\$50
	Grading Permit \$2,001-\$10,000 Valuation	\$50 + \$18.75 for each \$1,000 over \$2,000	\$51 + \$19.01 for each \$1,000 over \$2,000
	Grading Permit \$10,001-\$50,000 Valuation	\$200 + \$8 for each \$1,000 over \$10,000	\$203 + \$8.11 for each \$1,000 over \$10,000
	Grading Permit \$50,001-\$100,000 Valuation	\$520 + \$4.48 for each \$1,000 over \$50,000	\$527 + \$4.54 for each \$1,000 over \$50,000
	Grading Permit \$100,001-\$500,000 Valuation	\$744 + \$0.84 for each \$1,000 over \$100,000	\$754 + \$0.85 for each \$1,000 over \$100,000
	Grading Permit Over \$500,000 Valuation	\$1,079 + \$0.84 for each \$1,000 over \$500,000	\$1,094 + \$0.85 for each \$1,000 over \$500,000
GRADING PLAN CHECK			
	Grading Plan Check under \$2,000 Valuation		\$100
	Grading Plan Check \$2,001-\$10,000 Valuation	\$100 + \$42.50 for each \$1,000 over \$2,000	\$101 + \$43.10 for each \$1,000 over \$2,000
	Grading Plan Check \$10,001-\$50,000 Valuation	\$440 + \$11 for each \$1,000 over \$10,000	\$446 + \$11.15 for each \$1,000 over \$10,000
	Grading Plan Check \$50,001-\$100,000 Valuation	\$880 + \$8.80 for each \$1,000 over \$50,000	\$892 + \$8.92 for each \$1,000 over \$50,000
	Grading Plan Check \$100,001-\$500,000 Valuation	\$1,320 + \$1.83 for each \$1,000 over \$100,000	\$1,338 + \$1.86 for each \$1,000 over \$100,000
	Grading Plan Check Over \$500,000 Valuation	\$2,050 + \$1.83 for each \$1,000 over \$500,000	\$2,079 + \$1.86 for each \$1,000 over \$500,000
EXPEDITED PLAN CHECK SURCHARGE		50% of Plan Check Fees	50% of Plan Check Fees
PERMIT CENTER SURCHARGE		4% of Permit and Plan Check Fees	4% of Permit and Plan Check Fees
PLAN RETENTION SURCHARGE		1% of Permit Fees	1% of Permit Fees

APPENDIX B

		Current FY 19-20	Proposed Comment FY 20-21
Adult Sports			
Basketball			
	Resident	200.00	203.00 team
	Non-Resident	240.00	243.00 team
Softball			
	Resident	350.00	355.00 team
	Non-Resident	420.00	426.00 team
Kickball			
	Resident	300.00	304.00 team
	Non-Resident	360.00	365.00 team
Soccer			
	Resident	200.00	203.00 team
	Non-Resident	340.00	345.00 team
Youth Sports			
	Resident	50.00	51.00 participant
	Non-Resident	65.00	66.00 participant
Day Camps			
Sports Camp			
	Resident	50.00	51.00 participant
	Non-Resident	65.00	66.00 participant
Camp Cowabunga			
	Resident	175.00	177.00 participant
	Non-Resident	210.00	213.00 participant
	Resident Multi-Child	150.00	152.00 participant
	Non-Resident Multi-Child	180.00	183.00 participant
Camp Cowabunga Extended Day			
	Resident	200.00	203.00 participant
	Non-Resident	240.00	243.00 participant
	Resident Multi-Child	175.00	177.00 participant
	Non-Resident Multi-Child	210.00	213.00 participant
Tiny Tots			
	Resident	50.00	51.00 participant
	Non-Resident	65.00	66.00 participant
Teen Center/Afterschool			
GABIT - Spring and Summer			
	Resident or Non-Resident	15.00	15.50 per player

APPENDIX B

	Current FY 19-20	Proposed FY 20-21	Comment
Snowboard Trip			
Resident	65.00	66.00	
Non-Resident	80.00	81.00	
SPARK			
Resident or Non-Resident	150.00	152.00	per semester
Resident or Non-Resident	250.00	254.00	per year
Golf Tournament	50.00	51.00	per player
Skate Tournament			
Resident or Non-Resident	15.00	15.50	
Aquatics Services			
Swimnastics or Lap/Rec Swim (Plunge)			
Card Holder	No Fee	No Fee	participant
Non-Card Holder			
Infant/Senior	1.00	remove	participant
Adult/Youth	2.00	remove	participant
Non-Resident	5.00	5.50	participant
Group Lessons			
Resident	28.00	40.00	participant
Non-Resident	43.00	48.00	participant
Rental Fees	Various	Various	See Appendix E
Water Fitness (AC)			
Resident	0.00	5.00	participant
Non-Resident	0.00	6.00	participant
Recreation Card Registration (Annual)			
Adult	15.00	15.50	card
Youth	10.00	10.50	card
Senior/Infant	5.00	5.50	card
Replacement	5.00	5.50	card

Appendix C

	Current FY 19-20	Proposed FY 20-21	Comment
Recreation Park			
Picnic Area - Each Area (4 tables, max capacity 50)			
Less Than 25 People (First-come, first- served)	Free	Free	
El Segundo Non-Profit/Individual (25+ people)	10.00	12.00	hour
El Segundo for Profit (25+ people)	20.00	24.00	hour
Non-Resident Groups (25+ people)	30.00	36.00	hour
BBQ Area (max capacity 75)			
El Segundo Non-Profit/Individual	30.00	30.50	hour
El Segundo for Profit	60.00	61.00	hour
Non-Resident Groups	90.00	91.00	hour
Fire Circle (max capacity 100)			
El Segundo Non-Profit/Individual	25.00	25.50	hour
El Segundo for Profit	50.00	51.00	hour
Non-Resident Groups	75.00	76.00	hour
Inflatable Bouncer Surcharge			
El Segundo Non-Profit/Individual	40.00	41.00	per event
El Segundo for Profit	80.00	81.00	per event
Non-Resident Groups	120.00	122.00	per event
Grass Area			
El Segundo Non-Profit/Individual	50.00	51.00	hour
El Segundo for Profit	100.00	101.00	hour
Non-Resident Groups	150.00	152.00	hour
Basketball Court			
El Segundo Non-Profit/Individual	50.00	51.00	hour
El Segundo for Profit	100.00	101.00	hour
Non-Resident Groups	150.00	152.00	hour
Volleyball Court			
El Segundo Non-Profit/Individual	25.00	25.50	hour
El Segundo for Profit	50.00	51.00	hour
Non-Resident Groups	75.00	76.00	hour
Roller Hockey Rink			
El Segundo Non-Profit/Individual	25.00	25.50	hour
El Segundo for Profit	50.00	51.00	hour
Non-Resident Groups	75.00	76.00	hour
Recreation Park (continued)			
Skate Park			
El Segundo Non-Profit/Individual	25.00	5.00	hour
El Segundo for Profit	50.00	10.00	hour
Non-Resident Groups	75.00	15.00	hour
Tennis, Raquetball, Paddle Tennis, Pickleball Courts			
El Segundo Non-Profit/Individual	25.00	25.50	hour
El Segundo for Profit	50.00	51.00	hour

Appendix C

		Current	Proposed	Comment
		FY 19-20	FY 20-21	
Recreation Park				
	Non-Resident Groups	75.00	76.00	hour
	Lawn Bowling Green			
	El Segundo Non-Profit/Individual		5.00	hour
	El Segundo for Profit		10.00	hour
	Non-Resident Groups		15.00	hour
	Clubhouse Skate Circle			
	El Segundo Non-Profit/Individual		5.00	hour
	El Segundo for Profit		10.00	hour
	Non-Resident Groups		15.00	hour
Athletic Fields				
	George Brett Field			
	El Segundo Non-Profit/Individual	30.00	30.50	hour
	El Segundo for Profit	60.00	61.00	hour
	Non-Resident Groups	90.00	91.00	hour
	Stevenson Field			
	El Segundo Non-Profit/Individual	30.00	30.50	hour
	El Segundo for Profit	60.00	61.00	hour
	Non-Resident Groups	90.00	91.00	hour
	Softball Field			
	El Segundo Non-Profit/Individual	30.00	30.50	hour
	El Segundo for Profit	60.00	61.00	hour
	Non-Resident Groups	90.00	91.00	hour
	Richmond Field			
	El Segundo Non-Profit/Individual	30.00	30.50	hour
	El Segundo for Profit	60.00	61.00	hour
	Non-Resident Groups	90.00	91.00	hour
	Campus El Segundo (1/2 Field Available)			
	El Segundo Non-Profit/Individual	55.00	60.00	hour
	El Segundo for Profit	110.00	120.00	hour
	Non-Resident Groups	165.00	180.00	hour
	Athletic Field Lighting Fee			
	El Segundo Non-Profit/Individual	Free	Free	
	El Segundo for Profit	20.00	20.50	hour
	Non-Resident Groups	20.00	20.50	hour
Community Centers				
	Large Capacity Room (150)			
	(Joslyn Center Social Hall, Clubhouse Auditorium)			
	El Segundo Non-Profit/Individual	45.00	50.00	hour
	El Segundo for Profit	90.00	100.00	hour
	Non-Resident Groups	135.00	150.00	hour

Appendix C

	Current FY 19-20	Proposed FY 20-21	Comment
Recreation Park			
Community Centers (continued)			
Meeting Room (max capacity 50) (Joslyn Center Multi-purpose Room, Joslyn Center Craft Room, Joslyn Center Library, Clubhouse Tri-Room, Clubhouse Drop-In Room)			
El Segundo Non-Profit/Individual	15.00	15.50	hour
El Segundo for Profit	30.00	30.50	hour
Non-Resident Groups	45.00	46.00	hour
Kitchen (Add-On at Joslyn Center or Clubhouse)			
El Segundo Non-Profit/Individual	10.00	10.50	hour
El Segundo for Profit	20.00	20.50	hour
Non-Resident Groups	30.00	30.50	hour
Camp Eucalyptus			
El Segundo Non-Profit/Individual	45.00	50.00	hour
El Segundo for Profit	90.00	100.00	hour
Non-Resident Groups	135.00	150.00	hour
Teen Center			
El Segundo Non-Profit/Individual	45.00	50.00	hour
El Segundo for Profit	90.00	100.00	hour
Non-Resident Groups	135.00	150.00	hour
Aquatics Facilities			
Urho Saari Swim Stadium (*See below for staff fees)			
El Segundo Non-Profit/Individual	100.00	101.00	hour
El Segundo for Profit	200.00	203.00	hour
Non-Resident Groups	300.00	304.00	hour
Urho Saari Swim Stadium - Small Pool			
El Segundo Non-Profit/Individual		75.00	hour
El Segundo for Profit		75.00	hour
Non-Resident Groups		75.00	hour
Urho Saari Swim Stadium - Water Polo			
El Segundo Non-Profit/Individual		35.00	hour
El Segundo for Profit		45.00	hour
Non-Resident Groups		55.00	hour
Hilltop Pool (*See below for staff fees)			
El Segundo Non-Profit/Individual	100.00	101.00	hour
El Segundo for Profit	200.00	203.00	hour
Non-Resident Groups	300.00	304.00	hour
Acacia Pool (*See below for staff fees)			
El Segundo Non-Profit/Individual	100.00	101.00	hour
El Segundo for Profit	200.00	203.00	hour
Non-Resident Groups	300.00	304.00	hour

Appendix C

	Current FY 19-20	Proposed FY 20-21	Comment
Recreation Park			
Inflatable Obstacle Course and Staff Fee (in addition to facility fee)			
El Segundo Non-Profit/Individual	150.00	100.00	hour
El Segundo for Profit	150.00	100.00	hour
Non-Resident Groups	150.00	100.00	hour
Key Log Roll			
El Segundo Non-Profit/Individual		50.00	hour
El Segundo for Profit		50.00	hour
Non-Resident Groups		50.00	hour
Aquatics Facilities (continued)			
Additional Staffing Fees for Aquatics Facility Rentals (Lifeguard Costs by Group Size)			
One to 19 people (1 senior guard, 1 lifeguard)			
El Segundo Non-Profit/Individual	35.00	36.00	hour
El Segundo for Profit	35.00	36.00	hour
Non-Resident Groups	35.00	36.00	hour
20 to 39 people (1 senior guard, 2 lifeguards)			
El Segundo Non-Profit/Individual	50.00	51.00	hour
El Segundo for Profit	50.00	51.00	hour
Non-Resident Groups	50.00	51.00	hour
40 to 59 people (1 senior guard, 3 lifeguards)			
El Segundo Non-Profit/Individual	65.00	66.00	hour
El Segundo for Profit	65.00	66.00	hour
Non-Resident Groups	65.00	66.00	hour
60+ people (1 senior guard, 4 lifeguards)			
El Segundo Non-Profit/Individual	80.00	81.00	hour
El Segundo for Profit	80.00	81.00	hour
Non-Resident Groups	80.00	81.00	hour
Neighborhood Parks			
Library Park			
El Segundo Non-Profit/Individual	50.00	51.00	hour
El Segundo for Profit	100.00	101.00	hour
Non-Resident Groups	150.00	152.00	hour
Hilltop Picnic			
El Segundo Non-Profit/Individual	10.00	12.00	hour
El Segundo for Profit	20.00	24.00	hour
Non-Resident Groups	30.00	36.00	hour
Acacia Picnic			
El Segundo Non-Profit/Individual	10.00	12.00	hour
El Segundo for Profit	20.00	24.00	hour
Non-Resident Groups	30.00	36.00	hour
Sycamore Park (max capacity 25)			

Appendix C

	Current FY 19-20	Proposed FY 20-21	Comment
Recreation Park			
El Segundo Non-Profit/Individual	10.00	12.00	hour
El Segundo for Profit	20.00	24.00	hour
Non-Resident Groups	30.00	36.00	hour
Kansas Park (max capacity 25)			
El Segundo Non-Profit/Individual	10.00	12.00	hour
El Segundo for Profit	20.00	24.00	hour
Non-Resident Groups	30.00	36.00	hour
Neighborhood Parks (continued)			
Independence Park (group 25+)			
El Segundo Non-Profit/Individual	50.00	51.00	hour
El Segundo for Profit	100.00	101.00	hour
Non-Resident Groups	150.00	152.00	hour
Constitution Park (group 25+)			
El Segundo Non-Profit/Individual	50.00	51.00	hour
El Segundo for Profit	100.00	101.00	hour
Non-Resident Groups	150.00	152.00	hour
Washington Park (group 25+)			
El Segundo Non-Profit/Individual	50.00	51.00	hour
El Segundo for Profit	100.00	101.00	hour
Non-Resident Groups	150.00	152.00	hour
Freedom Park (group 25+)			
El Segundo Non-Profit/Individual	50.00	51.00	hour
El Segundo for Profit	100.00	101.00	hour
Non-Resident Groups	150.00	152.00	hour
The Lakes at El Segundo Golf Course and Driving Range			
9-Hole Play Weekday - Residents			
Regular		14.00	
Senior		12.00	
Junior (17yrs + under)		12.00	
Twilight		10.00	
Replay		13.00	
9-Hole Play Weekday - Non-Residents			
Regular		22.00	
Senior		18.00	
Junior (17yrs + under)		16.00	
Twilight		13.00	
9-Hole Play Weekend/Holiday - Residents			
Regular		17.00	
Senior		17.00	
Junior (17yrs + under)		17.00	
Twilight		16.00	
Replay		20.00	

Appendix C

	Current FY 19-20	Proposed FY 20-21	Comment
Recreation Park			
9-Hole Play Weekend/Holiday - Non-Residents			
Regular		26.00	
Senior		26.00	
Junior (17yrs + under)		21.00	
Twilight		20.00	
Monthly Passes - Residents with Rec ID Card			
Regular		20.00	
Senior		70.00	
Monthly Passes - Non- Residents			
Regular		130.00	
Driving Range Buckets			
Small (35 balls)		6.00	
Medium (75 balls)		10.00	
Large (110 balls)		14.00	
Security Deposit	200.00	203.00	per event
Additional Staff Fee (If Necessary)	25.00	25.50	per hour/per staff person
Cancellation Policy	50.00	51.00	Cancelled 7 days or less before scheduled event

APPENDIX D

	Current FY 19-20	Proposed FY 20-21
REC-018 COMPETITION POOL - RENTAL - HOURLY RATES		
SHORT COURSE - FOR PROFIT - SHORT TERM RENTAL <10HRS/WK	25.00	25.50
SHORT COURSE - FOR PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	20.00	20.50
LONG COURSE - FOR PROFIT - SHORT TERM RENTAL <10HRS/WK	45.00	46.00
LONG COURSE - FOR PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	35.00	35.50
SHORT COURSE - NON-PROFIT - SHORT TERM RENTAL <10HRS/WK	20.00	20.50
SHORT COURSE - NON-PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	15.00	15.50
SHORT COURSE - NON-PROFIT - NON-PRIME TIME	10.00	10.50
LONG COURSE - NON-PROFIT - SHORT TERM RENTAL <10HRS/WK	40.00	41.00
LONG COURSE - NON-PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	30.00	30.50
LONG COURSE - NON-PROFIT - NON-PRIME TIME	20.00	20.50
HALF POOL - ALTERNATE USE - FOR PROFIT - SHORT TERM RENTAL <10HRS/WK	105.00	106.00
HALF POOL - ALTERNATE USE - FOR PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	85.00	86.00
FULL POOL - ALTERNATE USE - FOR PROFIT - SHORT TERM RENTAL <10HRS/WK	210.00	213.00
FULL POOL - ALTERNATE USE - FOR PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	170.00	172.00
HALF POOL - ALTERNATE USE - NON-PROFIT - SHORT TERM REANTAL <10HRS/WK	85.00	86.00
HALF POOL - ALTERNATE USE - NON-PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	65.00	66.00
FULL POOL - ALTERNATE USE - NON-PROFIT - SHORT TERM RENTAL < 10HRS/WK	200.00	203.00
FULL POOL - ALTERNATE USE - NON-PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	150.00	152.00
REC -019 TEACHING POOL		
FOR PROFIT - SHORT TERM RENTAL <10HRS/WK	25.00	25.50
FOR PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	20.00	20.50
NON-PROFIT - SHORT TERM RENTAL <10HRS/WK	15.00	15.50
NON-PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	10.00	10.50
FULL POOL - FOR PROFIT - SHORT TERM RENTAL <10RS/WK	100.00	101.00
FULL POOL - FOR PROFIT - LONG TERM RENTAL > OR = 10HRS/WK	80.00	81.00
FULL POOL - NON-PROFIT - SHORT TERM RENTAL <10HRS/WK	60.00	61.00
FULL POOL - NON-PROFIT - LONG TERM RENTAL > OR = 10HRS / WK	40.00	41.00
REC - 020 EVENT PRICING		
FULL DAY COMPETITION POOL (6+ HOURS)	3500.00	3549.00
HALF DAY COMPETITION POOL (< 6 HOURS)	1850.00	1876.00
FULL DAY TEACHING POOL (6+ HOURS)	700.00	710.00
HALFDAY TEACHING POOL (< 6 HOURS)	425.00	431.00
LIGHTING FEE (IF APPLICABLE)	\$20.00 / HR	\$20.50 / HR
TIMING SYSTEM (IF APPLICABLE)	\$55.00 / EVENT	\$56.00 / EVENT
EXTRA STAFF (IF APPLICABLE)	\$25.00 / HR	\$25.50 / HR

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF EL SEGUNDO
ESTABLISHING A SCHEDULE OF FEES AND CHARGES
FOR RECOVERING COSTS INCURRED FROM
PROVIDING VARIOUS CITY SERVICES.**

The Council of the City of El Segundo resolves as follows:

SECTION 1. The City Council finds as follows:

- A. The City Council may establish fees for services under various provisions of California law including, without limitation, Business & Professions Code § 16000; Government Code §§ 36936.1, 43000, 54344, 65104, 65456, 65874, 65909.5, 65943, 66013, 66014, 66451.2; and Health & Safety Code §§ 510, 17951, 17980.1, and 19852;
- B. Pursuant to Government Code § 66016, the City made data available regarding the cost, or estimated cost, of providing services for various fees ten (10) days before the public hearing held on September 15, 2020;
- C. On September 15, 2020, City Council heard public testimony and considered evidence in a public hearing held and noticed in accordance with Government Code § 66016;
- D. At the recommendation of the City's Departments and the City Manager, the City Council believes that it is in the public interest to establish the recommended fees to recover the costs of public services.

SECTION 2. *The Fee Schedule Adoption:* The schedule of fees and charges attached as Exhibit "A" and incorporated into this Resolution as if fully set forth herein, are approved and adopted.

SECTION 3. *Separate Fee for Each Process:* All fees set by this Resolution are for each identified process; additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per-unit of measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

SECTION 4. *Added Fees and Refunds:* Where additional fees need to be charged and collected for completed staff work, or where a refund of excess deposited monies is due, and where such charge or refund is \$15.00 or less, a charge or refund need not be made, pursuant to California Government Code § 50055 and amendments thereto.

SECTION 5. *New Fees*: Any fees for new services established throughout the year shall be incorporated into the City's fee structure and collected with recovery percent consistent with similar services.

SECTION 6. *Interpretation*: This Resolution may be interpreted by the several City Department Heads in consultation with the City Manager, and should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

SECTION 7. *Intent*: It is the intention of the City Council to review the fees and charges as determined and set out herein, based on the City's next Annual Budget and all of the City's costs reasonably borne as established at that time and, if warranted, to revise such fees and charges based thereon.

SECTION 8. Unless otherwise revised, the fees established by this Resolution will be automatically adjusted on an annual basis at the beginning of each fiscal year based on the most recent reported June annual percentage of change in the United States Department of Labor, Bureau of Labor Statistics' Los Angeles-Riverside-Orange County CPI-U for the calendar year.

The first fee adjustment may not be made before a minimum of twelve (12) months after the effective date of this Resolution.

SECTION 9: This Resolution is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 211 000. *et seq.*; "CEQA") and CEQA regulations (14 Cal. Code Regs. §§ 15000, *et seq.*) because it establishes, modifies, structures, restructures, and approves rates and charges for meeting operating expenses; purchasing supplies, equipment, and materials; meeting financial requirements; and obtaining funds for capital projects needed to maintain service within existing service areas. This Resolution, therefore, is categorically exempt from further CEQA review under 14 Cal. Code Regs. § 15273.

SECTION 10. *Effective Dates*: This resolution shall go into full force and effect immediately but shall be subject to the terms and conditions pursuant to Government Code § 66017. Development related fees will go into effect November 1, 2020, Recreation fees will go into effect October 1, 2020, Aquatic fees and Special event fees shall go into effect October 1, 2020, while all other fees will become effective on October 1, 2020 and will remain effective unless repealed or superseded.

SECTION 11. All resolutions and other actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

SECTION 12. *Severability*: If any portion of this Resolution is declared invalid or unconstitutional, then it is the intention of the City Council to have passed the entire Resolution and all its component parts, and all other sections of this Resolution shall remain in full force and effect.

SECTION 13: The City Clerk will certify to the passage and adoption of this Resolution; will enter the same in the book of original Resolutions of said City; and will make a minute of the passage and adoption thereof in the record of proceedings of the City Council of said City, in the minutes of the meeting at which the same is passed and adopted.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2020.

AYES:
NOES:
ABSENT:
ABSTAIN:

PASSED AND ADOPTED this _____ day of September, 2020.

Drew Boyles, Mayor

ATTEST:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney

AGENDA DESCRIPTION:

Presentation of Investment Portfolio Report for June, 2020

RECOMMENDED COUNCIL ACTION:

1. Receive and File

ATTACHED SUPPORTING DOCUMENTS:

1. Investment Portfolio Report – June, 2020

FISCAL IMPACT: None

Amount Budgeted: N/A
Additional Appropriation: N/A
Account Number(s): N/A

STRATEGIC PLAN:

Goal: 5 Champion Economic Development & Fiscal Sustainability
Objective: B El Segundo approaches its work in a financially strategic and responsible way.

ORIGINATED BY: Dino Marsocci, Deputy City Treasurer II *DM*
REVIEWED BY: Matthew Robinson, Treasurer *MR*
APPROVED BY: Scott Mitnick, City Manager *SM (For SM)*

BACKGROUND AND DISCUSSION:

The Treasury Department provides an Investment Portfolio Report presentation to City Council on a quarterly basis. The report includes the status of Treasury investment activities and related economic indicators as of June, 2020.

The report is available on the City's website under the Treasury Department.



City of El Segundo

Office of the City Treasurer

Date: September 15, 2020

From: Office of the City Treasurer

To: El Segundo City Council

RE: Investment Portfolio Report – As of June 30, 2020

Introduction:

This report will serve as a summary for the City of El Segundo’s Treasury Department investment reporting, compliance, investment environment and future plans; as well as subsidiary schedules which will support the Portfolio Summary and provide additional analysis of our investments.

Investment Summary:

The investments as of June 30, 2020 are as follows:

June Portfolio Summary					
<u>Security Type</u>	<u>Cost</u>	<u>Market value</u>	<u>WAM</u>	<u>% Yield</u>	<u>Market % of Total</u>
<u>Reserve Portfolio</u>					
Government	16,841,675.17	17,248,595.00	2.53	2.07%	15.47%
Municipal Bonds	6,453,621.50	6,615,874.20	3.24	2.18%	5.93%
Corp. Bonds	8,602,918.15	8,969,359.75	2.30	2.50%	8.05%
SUPRA's	1,744,960.50	1,781,662.50	1.14	1.97%	1.60%
CD's	23,657,267.61	24,641,782.20	2.30	2.23%	22.10%
Union Bank Trust	57,300,442.93	59,257,273.65	2.45	2.21%	53.16%
<u>Liquidity Portfolio</u>					
CAMP - JPAP	84,284.49	84,284.49	1.00	0.51%	0.08%
LAIF Immediate	43,769,897.44	43,769,897.44	1.00	1.22%	39.26%
LAIF Sr. Housing	1,773,970.65	1,773,970.65	1.00	1.22%	1.59%
LAIF - LAWA	62,819.66	62,819.66	1.00	1.22%	0.06%
LAIF Subtotal	45,606,687.75	45,606,687.75	1.00	1.22%	40.91%
Total Invested	102,991,415.17	104,948,245.89	1.66	1.77%	94.14%
Trust Acct. Cash	501,327.37	501,327.37	1.00	0.00%	0.45%
Chase Bank - Cash	6,028,070.37	6,028,070.37	1.00	0.45%	5.41%
Total Portfolio	109,520,812.91	111,477,643.63		1.77%	100.00%

The portfolio Breakdown by Short Term (< 1 year) and Long Term is:

As of: June 30, 2020	Short Term	Long Term	Total
Portfolio Value (Market)	\$ 57,430,955	\$ 48,018,619	\$ 105,449,573
Effective Yield	1.377%	2.239%	1.770%
Average Wtd. Maturity	38 Days	2.9 Years	1.38 Years

The interest income received during the period was:

Month	Invested Cost	Interest Received	% Yield
April	100,391,571	201,389.76	2.41%
May	101,226,895	103,945.81	1.23%
June	102,991,415	208,520.66	2.43%
Avg/Total *	101,536,627	513,856.23	2.02%

* Note: the monthly fluctuation is because interest on most bonds is paid semi-annually, with LAIF paid quarterly, and some investments paid monthly.

Compliance:

It is the intention of the City Treasurer’s office to ensure that our investments are in compliance with the maturity time limits and percentage allocation limits with all of our investments. The City is currently in compliance as demonstrated below:

Partial List of Allowable Investment Instruments for Local Agencies					
Investment Type	Maximum Maturity	Maximum Specified % of Portfolio	Minimum Quality Requirements	City of EI Segundo Investments	In Compliance Y/N
Local Agency Bonds	5 years	10%	None	5.93%	Y
U. S Treasury Obligations	5 years	None	None	0.00%	Y
US Agency Obligations	5 years	None	None	15.47%	Y
Negotiable Certificates of Deposit	5 years	30%	None	22.10%	Y
Medium Term Notes	5 years	15%	"A" Rating	8.05%	Y
Collateralized Bank Deposits	5 years	None	None	0.00%	Y
Local Agency Investment Fund (LAIF)	N/A	None	None	40.91%	Y
SUPRA Nationals	5 years	10%	"A A A" Rating	1.60%	Y
Commercial Paper	5 years	10%	"A-1/A" Rating	0.00%	Y
Joint Powers Authority Pool	N/A	30%	Multiple	0.08%	Y

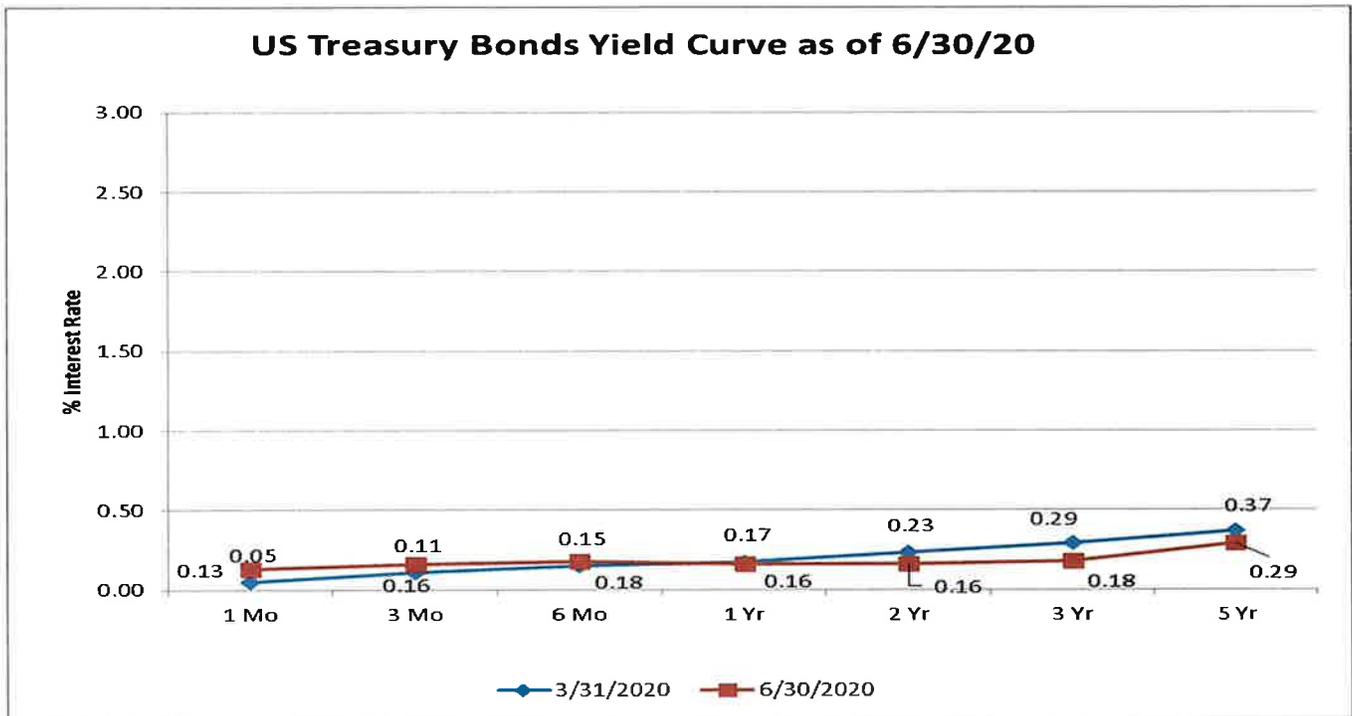
Investment Type: Medium Term Notes, Supranationals, CD's & Commercial Paper - As of: June 30, 2020							
Investment Type	Issuer	Maximum % of Portfolio	Minimum Quality Requirements	S&P Rating	City of El Segundo Investments	In Compliance Y/N	MARKET VALUE
Medium Term Notes	TOTAL	15%	"A" Rating		8.05%	Y	8,969,360
Medium Term Notes	AMAZON.COM	3%	"A" Rating	AA-	0.47%	Y	523,410
Medium Term Notes	AMERICAN HONDA FINANCE	3%	"A" Rating	A	0.45%	Y	500,350
Medium Term Notes	APPLE INC	3%	"A" Rating	AA+	0.47%	Y	528,535
Medium Term Notes	BANK OF NEW YORK MELLON	3%	"A" Rating	A	0.46%	Y	507,625
Medium Term Notes	BERKSHIRE HATHAWAY	3%	"A" Rating	AA	0.48%	Y	529,520
Medium Term Notes	CATERPILLAR FINANCIAL SVCS	3%	"A" Rating	A	0.46%	Y	518,185
Medium Term Notes	COCA COLA CO.	3%	"A" Rating	A+	0.47%	Y	523,720
Medium Term Notes	ESTEE LAUDER CO INC	3%	"A" Rating	A+	0.47%	Y	526,530
Medium Term Notes	JOHNS HOPKINS HEALTH SYS	3%	"A" Rating	AA-	0.14%	Y	150,880
Medium Term Notes	NEW YORK LIFE GLOBAL	3%	"A" Rating	AA+	0.46%	Y	518,305
Medium Term Notes	ORACLE CORPORATION	3%	"A" Rating	A	0.93%	Y	1,031,370
Medium Term Notes	PACCAR FINANCIAL CORP	3%	"A" Rating	A+	0.46%	Y	511,520
Medium Term Notes	TOYOTA MOTOR CREDIT CORP	3%	"A" Rating	A+	0.47%	Y	521,560
Medium Term Notes	UNITED PARCEL SERVICE	3%	"A" Rating	A-	0.47%	Y	527,075
Medium Term Notes	WAL-MART STORES INC	3%	"A" Rating	AA	0.47%	Y	523,965
Medium Term Notes	WELLS FARGO & COMPANY	3%	"A" Rating	BBB+	0.92%	Y	1,026,810,000
Supranational Obl.	TOTAL	10%	"AAA" Rating		1.60%	Y	1,781,663
Supranational Obl.	IADB-INTER-AMERICAN DEV BANK	5%	"AAA" Rating	AAA	1.15%	Y	1,280,283
Supranational Obl.	IBRD-INTERNATIONAL BANK FOR RECON & DEV	5%	"AAA" Rating	AAA	0.45%	Y	501,380
Municipal Bonds	TOTAL	10%	"A" Rating		5.93%	Y	6,615,874
Municipal Bonds	CONNECTICUT STATE	3%	"A" Rating	A	1.43%	Y	1,591,285
Municipal Bonds	GOODRICH MICH	3%	"A" Rating	AA	0.28%	Y	312,954
Municipal Bonds	HOUSTON, TX	3%	"A" Rating	AA	0.92%	Y	1,024,430
Municipal Bonds	LA QUINTA CA REDEV	3%	"A" Rating	AA-	0.93%	Y	1,036,740
Municipal Bonds	LAS VEGAS, NEV	3%	"A" Rating	AA	0.51%	Y	564,380
Municipal Bonds	NEW YORK, NY	3%	"A" Rating	AA	0.92%	Y	1,029,010
Municipal Bonds	OREGON ST DEPT ADMIN	3%	"A" Rating	AAA	0.47%	Y	524,405
Municipal Bonds	TULSA CNTY, OKLA INDP	3%	"A" Rating	AA	0.48%	Y	532,670
Commercial Paper	TOTAL	10%	"A-1/A" Rating		0.00%	Y	-
Commercial Paper		3%	"A-1/A" Rating	A-1+	0.00%	Y	-
CD'S	TOTAL	30%			22.10%	Y	24,641,782
Joint Powers Auth. Pool	TOTAL	30%			0.08%	Y	84,284
JPAP	CAMP	30%			0.08%	Y	84,284

City of El Segundo - Treasury Department				
Continuing Education Tracking - As of June 30, 2020				
	Requirement	YTD Hours	Excess/(Deficit)	Notes
Treasurer	5.00	-	(5.00)	
Deputy City Treasurer II	5.00	6.00	1.00	CMTA/GIOA/GFOA Webinars
Deputy City Treasurer I	5.00	15.00	10.00	CMTA/GIOA/GFOA + Webinars

Investment Environment:

During the second quarter of 2020 rates remained steady for all durations of the yield curve. As of August 28th the rates have continued to stay close to the rates as of June 30th. The FOMC cut the Federal Funds Rate to 0.00-0.25%, earlier this year. At this time the forecast is that the Fed will address changes to the rate as necessary over the next few years, but expect low rates for the next two years.

The graphs and charts below show some of the key interest rates on items we invest in. As rates are expected to decrease over the next year, we want to continue to build our investment ladder and obtain the best value possible.



Composite Bond Rates (as of 6/30/20)

US Treasury Bonds Rates

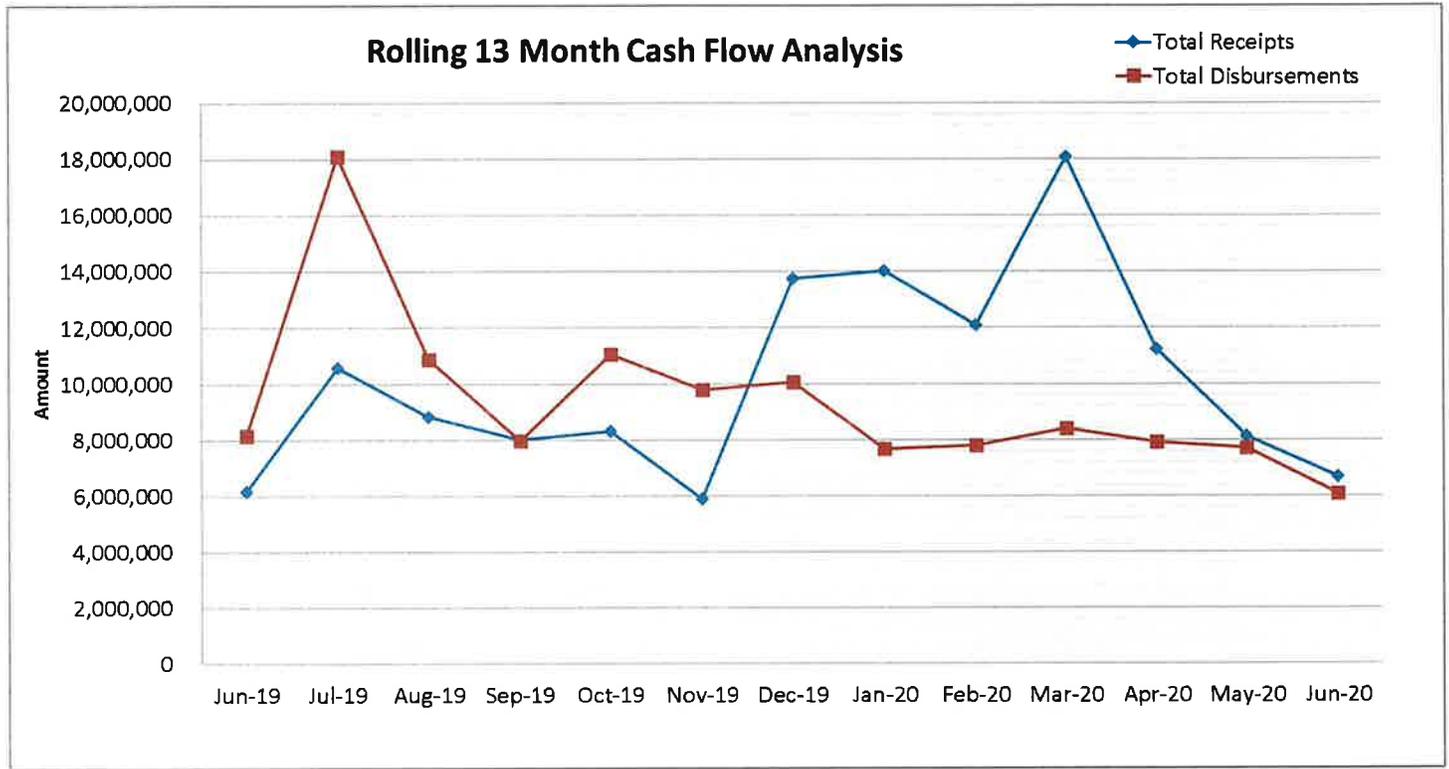
<u>Maturity</u>	<u>Yield</u>	<u>Yesterday</u>	<u>Last Week</u>	<u>Last Month</u>
3 Month	0.16	0.14	0.16	0.14
6 Month	0.18	0.18	0.17	0.18
2 Year	0.16	0.16	0.18	0.16
3 Year	0.18	0.18	0.22	0.19
5 Year	0.29	0.28	0.33	0.30

Source: <https://www.treasury.gov/resource-center/data-chart-center/interest-rates/Pages/TextView.aspx?data=yieldYear&year=2018>

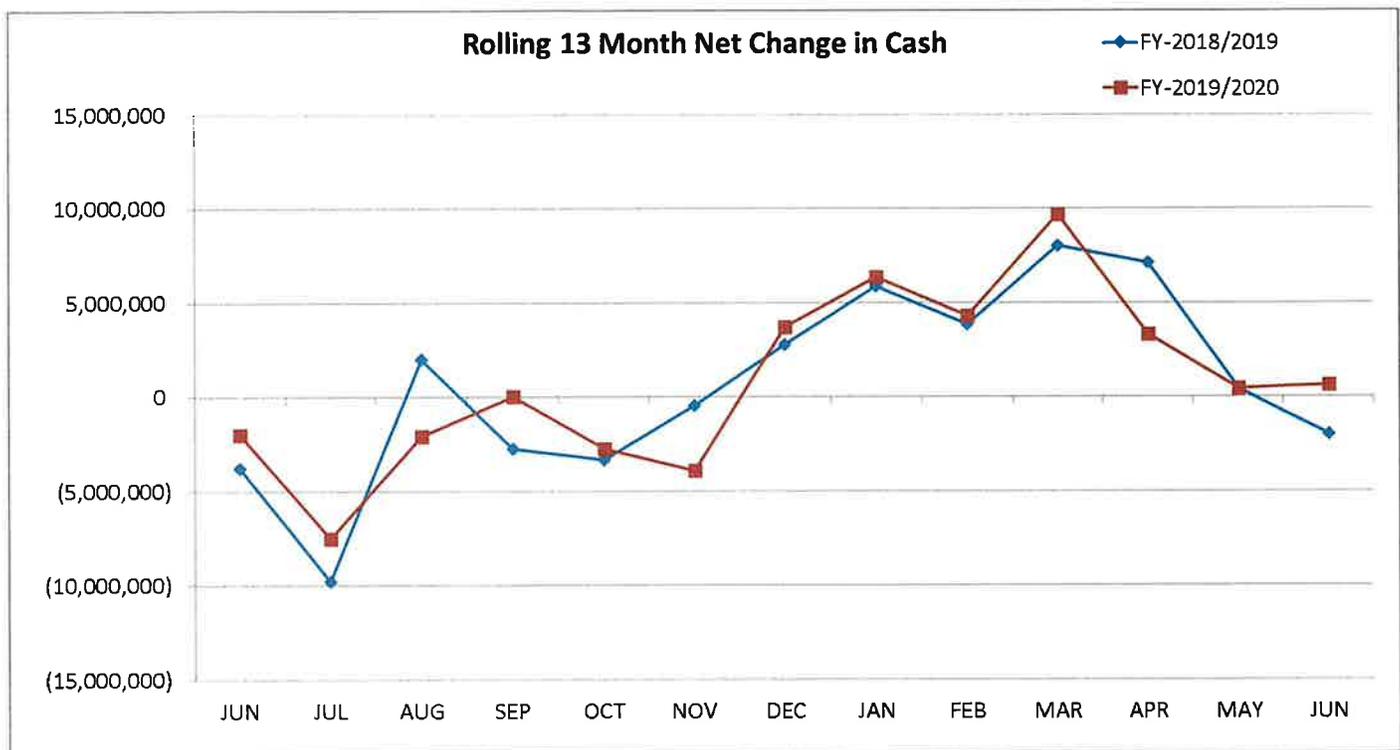
Cash Flow Analysis:

The chart below shows the historical cash flow for the last 13 months. We can see that the majority of our funds are received in the second quarter of the fiscal year, January thru March, primarily due to Business License Renewals and the annual Chevron Payment. We also receive Sales and UUT taxes during the first few months of the year as well.

Our investments will be purchased with the liquidity relative to our cash flow needs.



This chart shows the net change in Cash as related to the Cash Flow Analysis above. Some of the larger disbursements occur in the third and fourth quarters of the fiscal year. During Q-3, April to June, we have a significant payment to CalPers for our Other Post-Employment Benefits, and in Q-4, July- September, a payment to ICRMA for our citywide insurance premiums, a large payment to CalPers for the pension Unfunded Accrued Liability, and a large infrastructure payment for roadwork which was completed several years ago. We have added the prior year to highlight the changes that have occurred this year.



Additional Economic Indicators:

The Economic Indicators presented below are key items that the Federal Reserve will look at in deciding whether or not to change interest rates going forward.

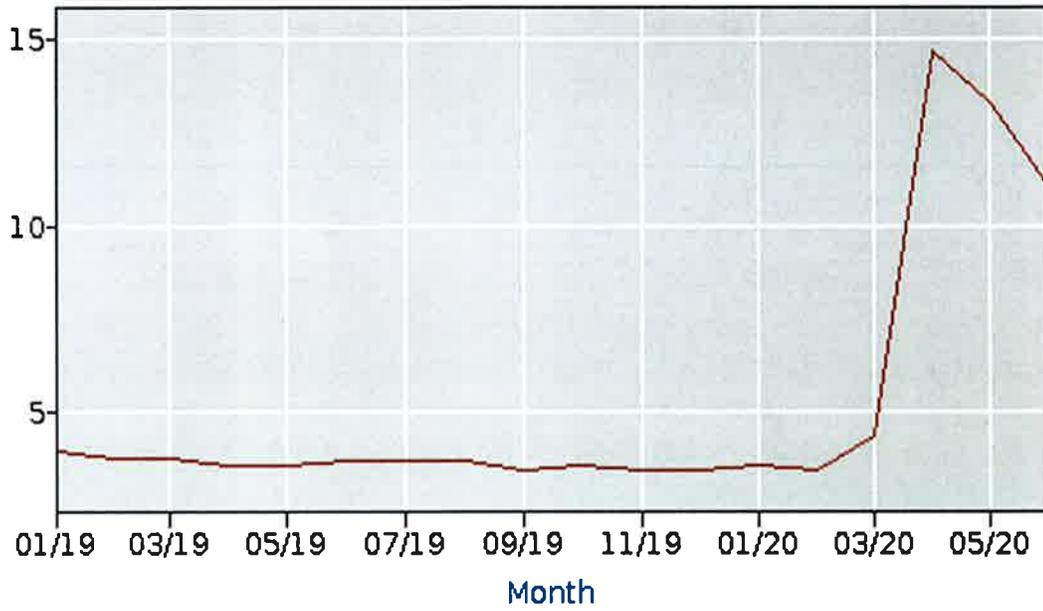
The GDP, or Gross Domestic Product, represents the market value of all goods and services produced by the economy during the period measured, including personal consumption, government purchases, private inventories, paid-in construction costs and the foreign trade balance (exports are added, imports are subtracted). This is a key indicator the Federal Reserve will look at when deciding on interest rate changes. The target level for GDP is in the 2.5% to 3.5% range.

The Unemployment Rate shows the percentage of the labor force that is unemployed but seeking work. The target level for Unemployment is around 5.6%.

The PCE Inflation is the Personal Consumption Expenditures rate of inflation. This index is essentially a measure of goods and services targeted toward individuals and consumed by individuals. The long term inflation target is around 2% per year. Core PCE Inflation excludes items such as food and energy due to the nature of their potential price swings.

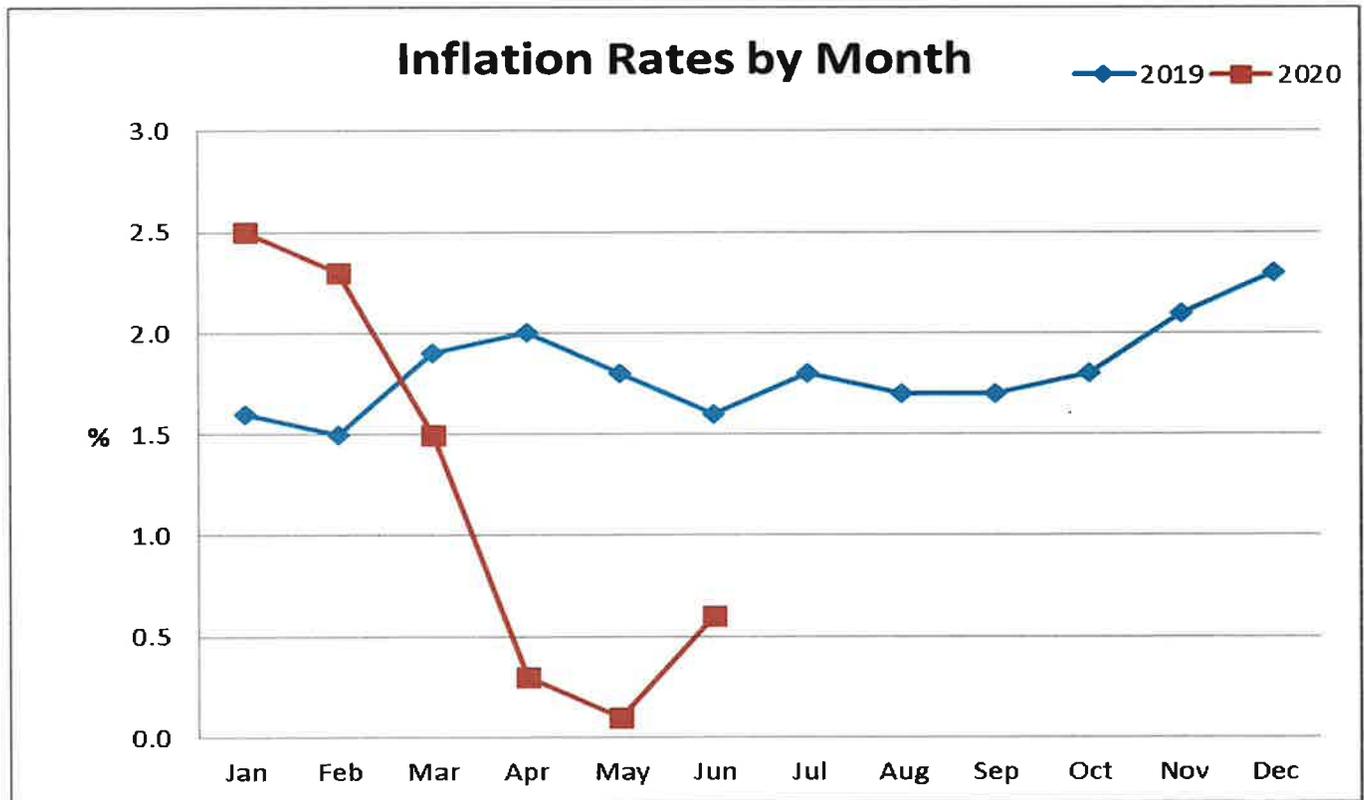
Due to the COVID-19 Pandemic, the Federal Reserve Board did not have a meeting where they issued Economic Indicator Projections in March of 2020. The Board held emergency meetings where they cut the Fed Funds Rate from 1.50-1.75% to 1.00-1.25% on 3/3/20 and again to 0.00-0.25% on 3/15/20. Unemployment jumped to 14.7% in April, and inflation dropped to 0.30% in April. GDP is expected to contract significantly due to "Stay at home orders" throughout the country.

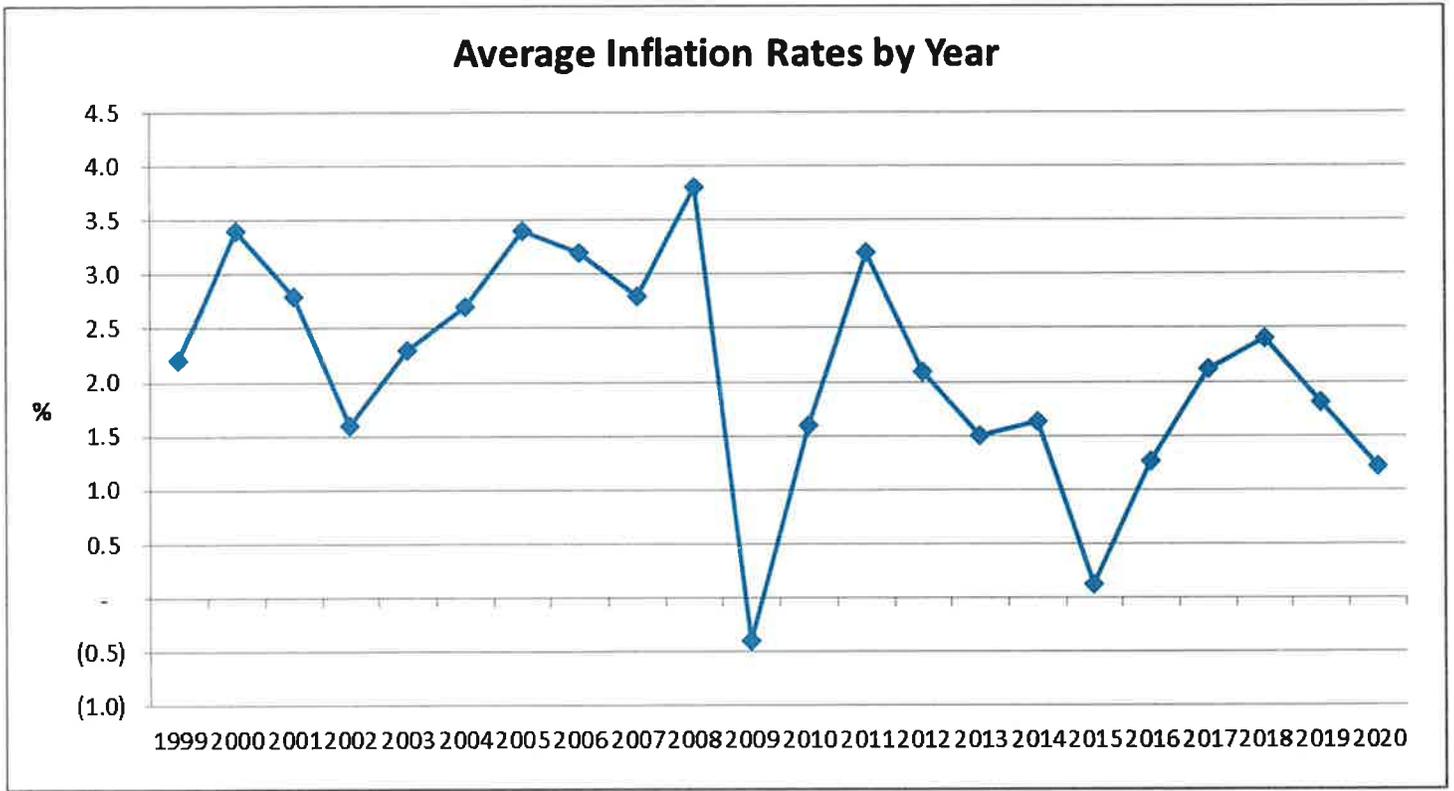
Unemployment



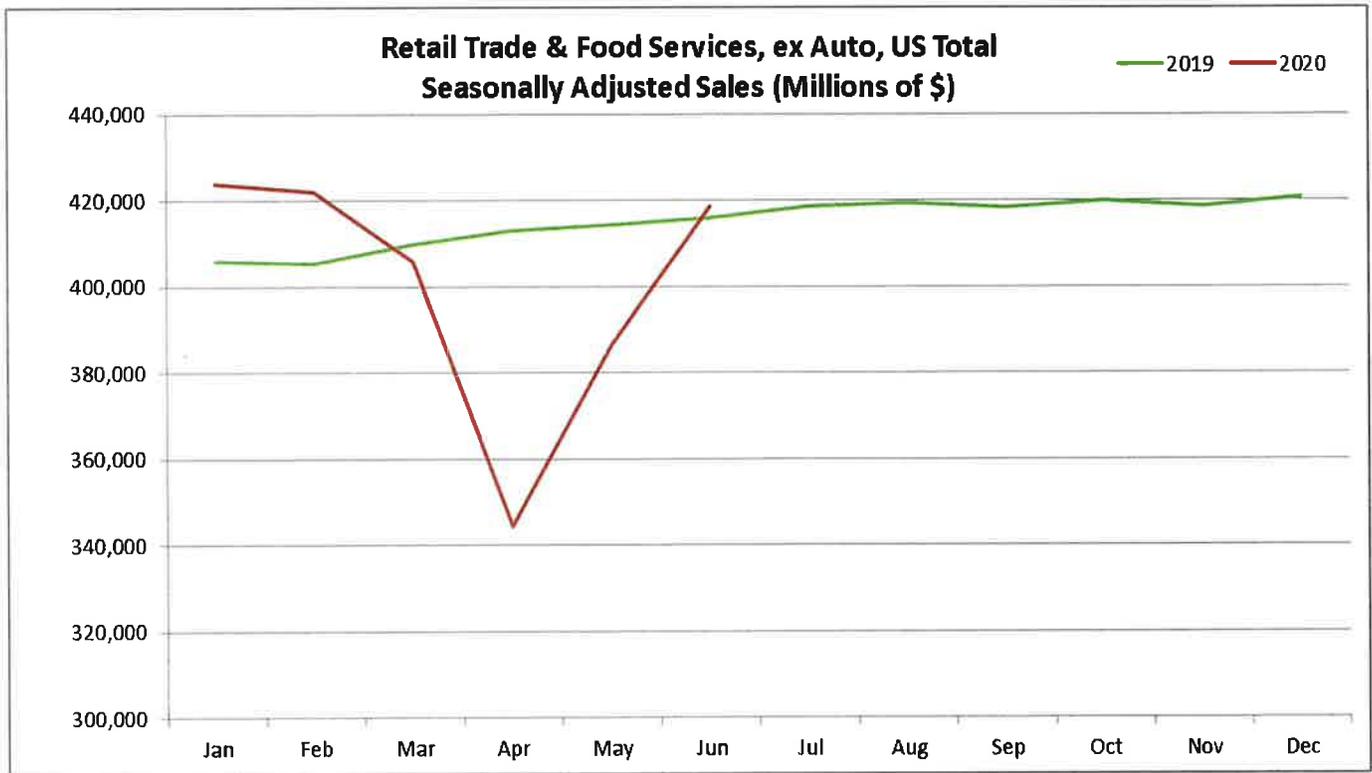
Source: <http://data.bls.gov/cgi-bin/surveymost?bls>

Inflation:





Source: <http://www.usinflationcalculator.com/inflation/current-inflation-rates/>



Source: United States Census Bureau - <http://www.census.gov/retail/index.html>

Investment Strategy:

It is the City and City Treasurer's policy to invest funds in accordance with the Investment Policy and to meet all legal requirements regarding the safeguarding of funds.

In the past we maintained a higher cash balance at the bank in order to offset our bank fees since our Earnings Credit rate was higher than the LAIF rate. Now that the LAIF interest rate exceeds our Earnings Credit rate we have lowered our bank balance and invested more short term funds in LAIF. We will now pay bank fees but earn more interest income, and will continue to monitor our cash flow needs in order to determine which investments will maximize return while providing the proper level of liquidity.

The Liquidity Schedule provides an overview of when our current investments are due to mature. We will plan our future investments to coordinate with these maturities in order to ensure a liquidity balance to our portfolio. The Investments by Security Type schedule provides an additional breakdown of how our funds are presently allocated.

The Portfolio Summary for the month is included as an attachment to this report.

Additional Notes:

The City has funds of \$1,776,974.03 which belong to the El Segundo Senior Citizens Housing Fund and is now shown as its own LAIF balance. The applicable interest for this account is posted quarterly in the same manner as the regular City LAIF interest posting. We also have funds of \$62,819.66 included in the City's LAIF balances for LAWA RSI interest earned related to the prior program (Los Angeles World Airports Residential Sound Insulation).

The City of El Segundo utilizes the following Brokers/Dealers to conduct investment trades:

Cantor Fitzgerald & Co.

CastleOak Securities, L.P.

Higgins Capital Management, Inc.

Multi-Bank Securities, Inc.

Mutual Securities, Inc.

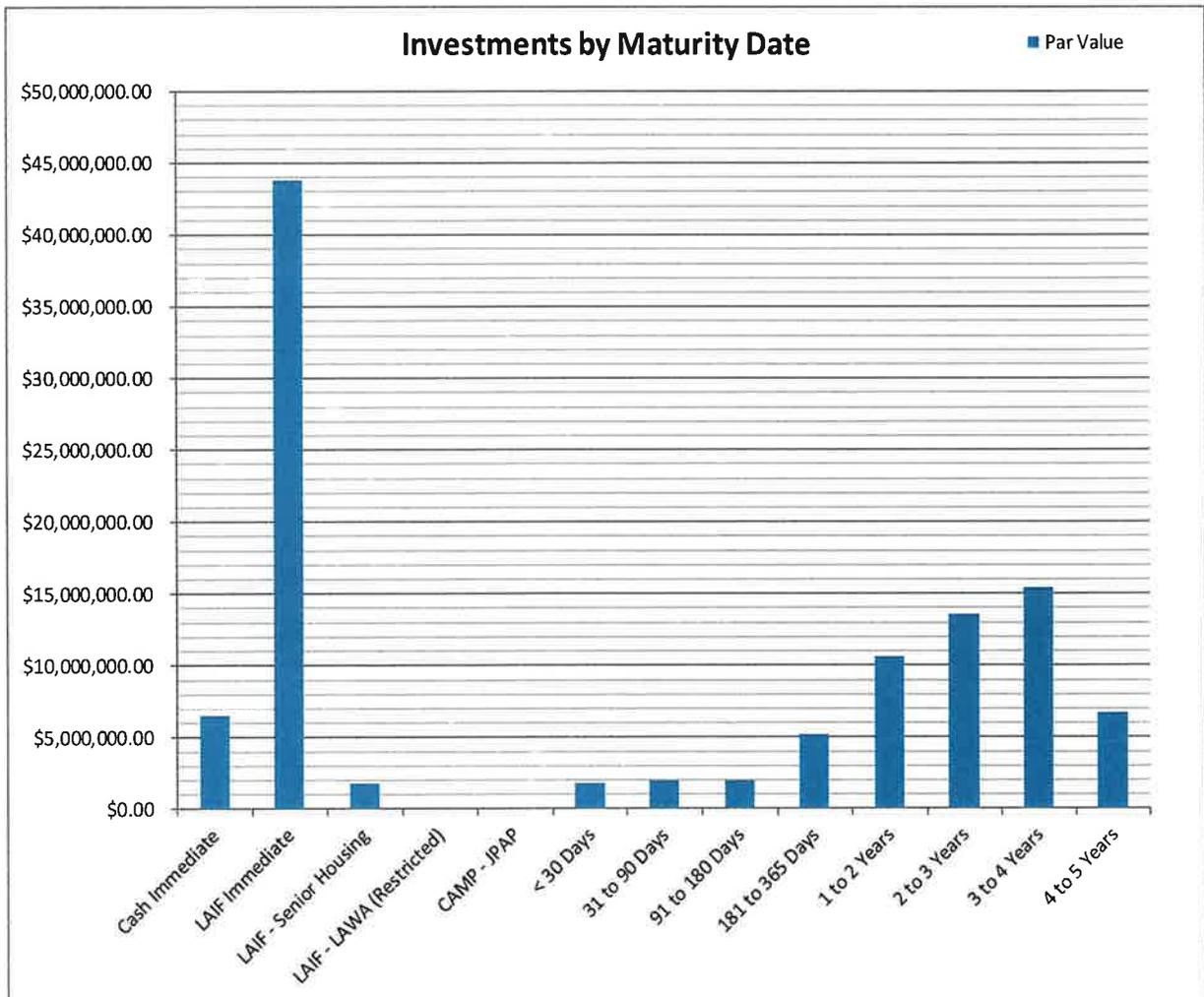
Vining Sparks IBG, L.P.

Wells Fargo Securities, LLC

Piper Jaffray & Co.

Great Pacific Securities

Item	Availability	Par Value	Cumulative Balances	Cumulative % of Total Assets	% of Total Assets
Cash in Bank					
Chase	Immediate	6,028,070.37			
Union Bank - Trust Account	Immediate	501,327.37			
	Cash in Bank - Total	\$6,529,397.74	\$6,529,397.74	5.97%	5.97%
L.A.I.F. (State of California)	LAIF Immediate	43,769,897.44	\$50,299,295.18	45.99%	40.02%
	Cash Immediate	\$50,299,295.18			
L.A.I.F. - Senior Housing Fund	LAIF Immediate	\$1,773,970.65	\$52,073,265.83	47.61%	1.62%
L.A.I.F. - LAWA (Restricted)	LAIF Immediate	\$62,819.66	\$52,136,085.49	47.67%	0.06%
	CAMP - JPAP	\$84,284.49	\$52,220,369.98	47.75%	0.08%
Portfolio Investments:	< 30 Days	\$1,740,000.00	\$53,960,369.98	49.34%	1.59%
	31 to 90 Days	\$1,990,000.00	\$55,950,369.98	51.16%	1.82%
	91 to 180 Days	\$1,980,000.00	\$57,930,369.98	52.97%	1.81%
	181 to 365 Days	\$5,165,000.00	\$63,095,369.98	57.69%	4.72%
	1 to 2 Years	\$10,650,000.00	\$73,745,369.98	67.43%	9.74%
	2 to 3 Years	\$13,555,000.00	\$87,300,369.98	79.82%	12.39%
	3 to 4 Years	\$15,396,000.00	\$102,696,369.98	93.90%	14.08%
	4 to 5 Years	\$6,675,000.00	\$109,371,369.98	100.00%	6.10%
	Subtotal	59,072,074.80			
	Grand Total	\$109,371,369.98			100.00%
Investment Portfolio subtotal		\$103,343,299.61			



City of El Segundo
Investment Advisory Committee
Investments by Security Type
As of: June 30, 2020

<u>Item</u>	<u>Availability</u>	<u>Market Value</u>	<u>Cumulative Balances</u>	<u>Cumulative % of Total Assets</u>	<u>% of Total Assets</u>
Cash in Bank					
Chase	Immediate	6,028,070.37			
Union Bank - Trust Account	Immediate	501,327.37			
	Cash in Bank - Total	\$6,529,397.74	\$6,529,397.74	5.86%	5.86%
L.A.I.F. (State of California)	LAIF Immediate	43,769,897.44	\$50,299,295.18	45.12%	39.26%
	Cash Immediate	\$50,299,295.18			
L.A.I.F. - Senior Housing Fund	LAIF Immediate	1,773,970.65	\$52,073,265.83	46.71%	1.59%
L.A.I.F. - LAWA (Restricted)	LAIF Immediate	62,819.66	\$52,136,085.49	46.77%	0.06%
	CAMP - JPAP	84,284.49	\$52,220,369.98	46.84%	0.08%
Portfolio Investments:	CD's	24,641,782.20	\$76,862,152.18	68.95%	22.10%
	Gov't Obligations	17,248,595.00	\$94,110,747.18	84.42%	15.47%
	Municipal Bonds	6,615,874.20	\$100,726,621.38	90.36%	5.93%
	SUPRA's	1,781,662.50	\$102,508,283.88	91.95%	1.60%
	Corporate Bonds	8,969,359.75	\$111,477,643.63	100.00%	8.05%
	Subtotal	\$61,178,348.45			
	Grand Total	\$111,477,643.63			100.00%
	Investment Portfolio subtotal	\$105,449,573.26			

