

REGULAR MEETING MINUTES OF THE EL SEGUNDO RECREATION & PARKS
COMMISSION
WEDNESDAY, DECEMBER 17, 2025

CALL TO ORDER – Chairperson Motta called the meeting to order at 6:00 pm

ROLL CALL

Chairperson Motta - Present
Vice Chairperson Watson - Present
Commissioner Cavagnolo - Present
Commissioner Lubs - Present
Commissioner Stolnack - Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

None

A. CONSENT CALENDAR

1. MOTION by Vice Chairperson Watson, SECONDED by Commissioner Cavagnolo, approving Regular Commission meeting minutes of November 19, 2025, MOTION PASSED. 4/0/1. *Chairperson Motta abstained as he was not present at the meeting.*

B. NEW BUSINESS

2. Employee of the Year

Director of Recreation, Parks, and Library Aly Mancini highlighted the achievements of Employee of the Year, Ben Gutierrez. Parks Facility Maintenance Technician Gutierrez thanked staff and the Commission for the recognition.

Parks Superintendent Christopher Hentzen noted a correction to Gutierrez's job title, clarifying that it is Parks Facility Maintenance Technician not Parks Maintenance Worker II.

3. FY 24/25 Sport Court Analysis and Recommendations for Court Repainting

Recreation Manager Linnea Palmer presented the Sport Court Analysis and Recommendations. Commissioner Lubs asked questions regarding reservations, revenue, paint texture, and court layout. Commissioner Cavagnolo asked whether court reservations were primarily made by residents or non-residents. Vice Chairperson Watson questioned whether additional pickleball programming would be added if changes were to be made to the courts. Chairperson Motta inquired about potential paint buildup when painting new lines and asked for staff's recommendation. Recreation Manager Palmer and Director Mancini provided additional information.

Commissioner Stolnack expressed concern about allowing a single sport to dominate the court usage and recommended viewing live photos of the proposed court markings to assess whether they would be visually distracting. Commissioner Lubs asked whether the item could be brought back for further discussion regarding programming and resident usage if programming were to be changed. Recreation Manager Palmer provided additional information.

MOTION by Commissioner Lubs, SECONDED by Vice Chairperson Watson, approving the layout of Option 1. MOTION PASSED. 3/2.

4. Transportation Subcommittee

Director Mancini led the discussion on the Transportation Subcommittee. Vice Chairperson Watson expressed frustration stating that similar work and recommendations had been completed in the past without resulting action. She questioned the need of forming the subcommittee and asked whether Dial-A-Ride would be included. Director Mancini and Recreation Manager Palmer provided additional information.

Chairperson Motta asked Vice Chairperson Watson whether she would be interested in serving on the subcommittee or if she was opposed to its formation. Vice Chairperson Watson provided additional information.

Chairperson Motta appointed Vice Chairperson Watson and Commissioner Cavagnolo to the Transportation Subcommittee.

5. Aquatics Lane Allocation Policy

Aquatics Manager Joseph Lormans presented the Aquatics Lane Allocation Policy. Commissioner Cavagnolo noted a correction regarding the percentages assigned to residency-based priority groups and asked whether any groups currently occupy the top two priority tiers. He also inquired whether the policy applies only to the reallocation of groups and time slots, as well as how resident verification would be handled. Vice Chairperson Watson asked whether the proposed policy would change the current order of lane allocation and clarified that the Commission, not the Aquatics Subcommittee, should serve as the final decision-making authority. Chairperson Motta stated that staff should work through the process first and, if unresolved, bring the matter to the Commission for final determination. Aquatics Manager Lormans provided additional information.

Chairperson Motta recommended revising the reference in the Lane Allocation Policy Draft from “City of Wiseburn residents” to “residents of the Wiseburn Unified School District”. Director Mancini recommended that the item be brought back to the Commission with proposed revisions.

C. UNFINISHED BUSINESS

None

D. DIRECTOR'S REPORT

Director Mancini reported that Candy Cane Lane has kept the department busy, noting that staff have done a great job stepping up to meet the increased demands. Commissioner Cavagnolo inquired about her report at the Council meeting. Vice Chairperson Watson asked about the final date of the event. Commissioner Stolnack expressed concerns regarding the reduced number of trashcans this year and asked about the vendor sales schedule. Director Mancini provided additional information.

Director Mancini also announced a community photo contest in which residents will select ten winning photos to be displayed on the donor wall at the Plunge. The submission deadline is Friday, December 19.

E. STAFF COMMENTS

Recreation Manager Palmer thanked staff for their assistance with Joy Around the World and for their efforts during the busy season.

Parks Superintendent Hentzen announced that the ball fields are closed due to ongoing field renovations. He noted that raised areas and drainage issues on Stevenson field would be addressed.

F. COMMISSIONER COMMENTS

Commissioner Stolnack announced that the Annual Christmas Eve Luncheon at the Joslyn Center will take place on Wednesday, December 24, from 12:00 to 2:00 PM. Anyone wishing to attend must RSVP by Friday, December 19.

Commissioner Lubs congratulated Parks Facility Maintenance Technician Gutierrez on being selected as Employee of the Year.

Commissioner Cavagnolo provided updates from the Aquatics Subcommittee meeting held on Monday, December 15.

Vice Chairperson Watson thanked staff for their hard work, congratulated Parks Facility Maintenance Technician Gutierrez on being recognized as Employee of the Year and wished everyone happy holidays.

Chairperson Motta announced that he had been selected as Older American of the Year and thanked Recreation Supervisor Ryan Delgado for the recognition. He expressed appreciation to the Recreation, Parks, and Library Department for their support throughout the year and wished everyone happy holidays.

Adjourned at 7:39 PM

Viviann Gonzalez

Viviann Gonzalez, Senior Administrative Specialist II