

REGULAR MEETING MINUTES OF THE EL SEGUNDO RECREATION & PARKS  
COMMISSION  
WEDNESDAY, NOVEMBER 19, 2025

CALL TO ORDER – Vice Chairperson Watson called the meeting to order at 6:00 pm

ROLL CALL

Chairperson Motta	-	Absent
Vice Chairperson Watson	-	Present
Commissioner Cavagnolo	-	Present
Commissioner Lubs	-	Absent (Arrived at 6:13 pm)
Commissioner Stolnack	-	Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

None

SPECIAL PRESENTATIONS

1. El Segundo Youth Drama performed Another One Bites the Dust from the musical Queen

A. CONSENT CALENDAR

2. MOTION by Commissioner Cavagnolo, SECONDED by Commissioner Stolnack, approving Regular Commission meeting minutes of October 15, 2025, MOTION PASSED. 3/0.

B. NEW BUSINESS

3. Employee Spotlight: Mary Martes

Senior Librarian Kristina Kora-Beckman spoke about the achievements of Library Assistant Mary Martes. Library Assistant Martes provided comments and thanked staff and the Commission for recognition.

4. Recreation Technologies Software

Recreation Manager Linnea Palmer presented the Recreation Technologies Software proposal. Commissioner Cavagnolo asked about the current cost of the existing software, whether the city retains the credit card processing fees or if they go toward the software provider, and whether this software program would streamline operations. He also asked how the department has been managing the process. Commissioner Stolnack inquired about the total cost of the proposed software, whether class fees would need to increase or if the city would pay the difference, and how easily new staff could be trained on the system. Vice Chairperson Watson asked whether funds are available in the budget to cover the annual fee and whether the software supports self-

check-in and event management capabilities. Recreation Manager Palmer provided additional information. Vice Chairperson Watson requested feedback from Aquatics Manager Joseph Lormans. Aquatics Manager Lormans provided additional information.

Commissioner Lubs expressed support for the program. Vice Chairperson Watson noted enthusiasm for the automatic renewal feature and recommended that projected cost savings be presented to the City Council.

MOTION by Vice Chairperson Watson, SECONDED by Commissioner Lubs approving to execute a contract with Recreation Technologies, Inc. for \$231,000 for a four-year term. MOTION PASSED. 4/0.

MOTION by Commissioner Lubs, SECONDED by Vice Chairperson Watson approving to increase the contract agreement with Recreation Technologies, Inc. by \$6,310 for a total contract amount of \$237,310 to include facility public signage and point of sale hardware readers. MOTION PASSED. 4/0.

5. 2026 CPRS Conference

Aquatics Manager Lormans provided an overview of the 2026 CPRS Conference, scheduled for March 10-13, 2026. Vice Chairperson Watson asked whether attendees would be required to participate in all four days of the conference and expressed concern that staff participation might be affected by commissioner attendance. Aquatics Manager Lormans provided additional information.

MOTION by Commissioner Lubs, SECONDED by Commissioner Stolnack to appoint Commissioner Cavagnolo and Chairperson Motta to attend the 2026 CPRS Conference. If Chairperson Motta is unable to attend, Vice Chairperson Watson will serve as the alternate. MOTION PASSED. 4/0.

C. UNFINISHED BUSINESS

None

D. DIRECTOR'S REPORT

None

E. STAFF COMMENTS

Parks Superintendent Christopher Hentzen reported that the Parks team is preparing for the upcoming holiday season.

F. COMMISSIONER COMMENTS

Commissioner Stolnack announced that the Annual Christmas Eve Luncheon at the Joslyn Center will take place on Wednesday, December 24, from 12:00 to 2:00 PM. Anyone wishing to attend must RSVP by December 19.

Commissioner Lubs reported that the Youth Sports Commission meeting went well and expressed appreciation to the presidents of the various sports teams for their attendance.

Commissioner Cavagnolo provided updates from the Aquatics Subcommittee meeting held on Monday, November 17.

Vice Chairperson Watson congratulated Library Assistant Martes for being featured in the Employee Spotlight and emphasized the importance of the library's role in the community.

Adjourned at 6:50 PM

*Viviann Gonzalez*

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Viviann Gonzalez, Senior Administrative Specialist II