



**AGENDA  
CITY OF EL SEGUNDO  
ENVIRONMENTAL COMMITTEE  
CITY HALL - EXECUTIVE CONFERENCE ROOM  
350 MAIN STREET  
EL SEGUNDO, CA 90245  
DECEMBER 12, 2025  
12:00 PM**

---

**MEMBERS OF ENVIRONMENTAL COMMITTEE**

Tracey Miller-Zarneke, Chairperson  
Kevin Butler, Vice Chair  
Sudip Giri

The Environmental Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the Environmental Committee, regarding any matter on this agenda, that the City received after issuing the agenda packet are available for public inspection in the Reception area of City Hall during normal business hours. Such documents may be posted on the City's website at [www.elsegundo.org](http://www.elsegundo.org) and additional copies will be available at the meeting.

Unless otherwise noted in the agenda, the public can only comment on city-related business that is within the jurisdiction of the Environmental Committee and/or items listed on the agenda during the Public Communications portion of the Meeting. The time limit for comments is five (5) minutes per person. Before speaking to the Environmental Committee, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

***REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.***

## **CALL TO ORDER / ROLL CALL**

### **PUBLIC COMMUNICATION**

**(Related to City Business Only – 5-minute limit per person, 30-minute limit total)** Individuals who have received value of \$50 or more to communicate to the Environmental Committee on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing Environmental Committee. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow action on any item not on the agenda.

#### **A. CONSENT AGENDA**

##### **1. Environmental Committee Meeting Minutes**

---

Recommendation -

1. Approve the Environmental Committee Meeting minutes of November 14, 2025.
2. Alternatively, discuss and take other action related to this item.

#### **B. REPORTS**

##### **2. El Segundo Blue Butterfly Conservancy, Sub-committee Updates: Eco-Friendly Events, Member Term Calendar, Other Focus Efforts**

---

Recommendation -

1. Receive and file.
2. Alternatively, discuss and take other action related to these items.

#### **C. REPORTS - PUBLIC WORKS**

##### **3. Hyperion Updates**

---

Recommendation -

1. Receive and file.
2. Alternatively, discuss and take other action related to this item.

##### **4. City Sustainability Update / SBCCOG Recognition Ceremony Recap**

---

Recommendation -

1. Receive and file.
2. Alternatively, discuss and take other action related to this item.

## **ADJOURNMENT**

POSTED: 12-9-2025  
DATE: 12-12-2025  
TIME: 12:00 PM  
BY: Daniel Pankau



# *City of El Segundo*

## **ENVIRONMENTAL COMMITTEE**

## **MEETING MINUTES**

---

November 14, 2025, 12:00 p.m.

1 CALL TO ORDER:

The meeting was called to order at 12:00 pm, held in the Executive Conference Room of City Hall in person.

2. ROLL CALL:

The following Committee Members were present:

- Tracey Miller-Zarneke, Chair
- Kevin Butler, Vice Chair
- Sudip Giri, Member

The following City staff were present:

- Daniel Pankau, Environmental Programs Manager
- Elias Sassoon, Public Works Director
- Ryan Baldino, Councilmember

3. PUBLIC COMMUNICATION:

Cheryl Smith from the El Segundo Unified School District attended the meeting and spoke of her intention to become a committee member, although yet to be confirmed. Melissa Plamondon, an Environmental Affairs Officer with LASAN, attended the meeting and informed the group that she will be taking the lead on communications and outreach between Hyperion and El Segundo.

4. CONSENT AGENDA:

Approval of Minutes from October 3, 2025. Vice Chair Butler made a motion for approval, seconded by Member Giri, approved unanimously.

5. SPECIAL PRESENTATION: SBCCOG/California Green Business Network

South Bay Cities Council of Governments representative Martha Segovia informed the group that there is now funding in place for the green business network program. The funding sources are a combination from SoCalRen and LA County. Martha anticipates certifying an additional 3 – 5 businesses through May 2026. Vice Chair Butler asked what the funding was being used for, Martha stated that the funds would be used for a staff member to audit the location and then certify based on that in-person site visit. Director Sassoon stated that the funding might also be beneficially used for the recertification of some businesses.

6. REPORTS: Sub-Committee Updates

a. Blue Butterfly Conservancy: Vice-Chair Butler reported that the Eagle Scout volunteers continue to make progress with the Blue Butterfly Kiosk. The project is nearing completion with a final bill of materials and permit officially been pulled.

b. Crop Swap LA: Vice-Chair Butler shared a short presentation on Crop Swap LA. The organization was founded in South LA and promotes growing food and community. It began as a neighborhood produce exchange that grew into a citywide movement. Vice-Chair Butler spoke on the shared goals between the group and the Committee, including growing food locally while creating green jobs.

c. Member Term Calendar: Chair Miller-Zarneke made a formal introduction of El Segundo Unified School District member Cheryl Smith. She informed the group that Smith will eventually be sworn in as an Environmental Committee member representing the ESUSD. The timeline for filling the open city seats is unknown at this moment.

## 6. REPORTS: PUBLIC WORKS

a. Hyperion Update: Environmental Programs Manager Pankau gave updates regarding the Hyperion facility. Since the last council meeting on October 21st, SCAQMD received approximately 27 odor complaints. The facility was issued NO notices of violation during this period.

b. Scattergood Project EIR Comments: Due to time constraints, this was tabled for a future meeting.

## 7. ADJOURNMENT:

Adjourned at 1:12 p.m.

Daniel Pankau, Environmental Programs Manager