



RECREATION, PARKS, and LIBRARY DEPARTMENT

DATE: November 19, 2025
TO: Recreation and Parks Commission
FROM: Aly Mancini, Director
SUBJECT: Department Report

Council Items

October 21, 2025:

Rejection of All Bids and Readvertisement for the George E. Gordon Clubhouse HVAC Replacement Project at Recreation Park, Project No. PW 25-14

City Council authorized the City Manager to reject all bids for engineering plans and specifications for the George E. Gordon Clubhouse HVAC Replacement Project. Public Works staff was authorized to re-advertise the project for bids.

Authorization for the Public Works Director to Approve Plans and Specifications for the Teen Center, Plaza, and Skatepark Renovation Project, Project No. PW 25-13

City Council authorized Public Works Director, Elias Sassoon, to approve engineering plans and construction specifications for the Renovations of the Teen Center, Plaza, and Skatepark at Recreation Park. Project No. PW 25-13 to avail the City of the immunities set forth in Government code § 830.6.

Recreation and Parks Divisions Organization Assessment Report

Recreation, Parks, and Library Director, Aly Mancini, presented the organization assessment completed by Baker Tilly about the Recreation and Parks Divisions. This assessment was previously requested by City Council in 2024. Baker Tilly's analysis included 32 recommendations for the department to improve operations. Most recommendations related to continuing to improve efficiencies and communications in the Department. However, there were several staffing recommendations, including the addition of an Administrative Services Manager, Recreation Coordinator, and Parks Maintenance Worker. City Council received and filed this report, as a City wide staffing analysis was approved at the October 21, 2025 and staff will revisit the recommendations as the project commences.

Update on Major Events Committee Activities, El Segundo Wiseburn Aquatics Center Facility Use Agreements, and Proposed Initiatives in Preparation for FIFA World Cup 2028 and LA28 Olympic and Paralympic Games

City Council authorized the aquatics division to execute Facility Use Agreements with interested professional teams for the use of the El Segundo Wiseburn Aquatics Center for training camps leading up to the LA28 Olympics at a rate of \$80 per lane per hour. The \$80 per lane per hour rate is set to off-set equipment procurement costs, operational costs, and resident displacement cost; including use of the 10-lane competition pool, and access to services and equipment to be provided by or procured by the City as part of the

agreement. Community Services Director, Michael Allen, requested direction from council regarding their appetite for research and planning for event activation and community engagement, temporary off-site signage policy, policy regarding short-term rentals during major events, and temporary residential parking protection strategy.

November 4, 2025:

Notice of Completion for El Segundo Library Elevator Upgrades Project, Project No. PW 24-03

City Council accepted the Library Elevator Modernization Project No. PW 24-03 as complete. City Clerk will file a Notice of Completion with the County Recorder's Office.

CIP Updates

Recreation Park Renovation Project

90% of the engineering plans and construction specifications for the Teen Center and Teen Plaza were approved by Council on October 21st, 2025. City Council authorized Public Works Director, Elias Sassoon, to approve the final design and specifications upon receipt, and to advertise the project for construction bidding. A Geotechnical Investigation and a Percolation Report for the proposed ballfield renovations is currently being reviewed. Council has approved the engineering plans and specifications for the court walls, posts, and surfaces. The project will take an estimated 50 working days, and the project is currently bidding out for construction. The project will address 97+ locations throughout Recreation Park where cement and posts are experiencing corrosion.

Hilltop Park Project

The contract for the demolition of the reservoir was awarded at the October 7th Council meeting. The scope of work for this project includes demolishing the reservoir, capping existing utilities, and leveling the remaining soil to join with the adjacent Hilltop Park. Construction is anticipated to commence in January 2026 and is scheduled to be substantially completed by May 2026. Preparation of plans and specifications for installing a green turf and irrigation system is underway, which will be implemented upon the completion of the project.

Fields, Facilities, and Courts

Attachment A – Checkout Reservation Report – October 2025

Social Media

Attachment B - Social Media Analytics – October 2025

Adult Sports

Adult 7v7 Soccer League

- Fall 2025 adult soccer league began on August 8th and regular season will conclude on November 7th.
- The league has a total of 12 teams and 144 participants. This is the most registration since 2022.
 - 4 El Segundo Residents/Business Teams
 - 8 Non-Resident Teams
- The total revenue from registration is \$3,000.00

Adult Basketball League

- Summer 2025 adult basketball league began on July 8th, and the regular season concluded the first week of September. The top 6 teams advanced to the playoffs.
 - A League Champion: South Bay Shooters (brand new team)
 - B League Champion: Green Team (brand new team)
- The league has a total of 17 teams, which is a new record, and 176 participants.
 - 7 El Segundo Resident/Business Teams
 - 10 Non-Resident Teams
- The total revenue from registration was \$4,190.00

Adult Pickleball Leagues

- The Fall 2025 adult pickleball leagues began on September 15th and will play for seven weeks, with the top teams in each division advancing to playoffs.
- The league has a total of 111 teams and 1,332 participants.
 - 10 El Segundo Resident Teams
 - 101 Non-Resident Teams
- The total revenue from this league is \$41,100.00
- Playoffs for the top teams will take place the first week of November.

Adult Kickball League

- The Fall 2025 Adult Kickball League began on September 16th. The league takes place two nights per week on Tuesdays and Thursdays at the Softball Field.
- The league has a total of 12 teams and 162 participants.
 - 8 El Segundo Resident/Business Teams
 - 4 Non-Resident Teams
- The total revenue from this league is \$2,831.00

El Segundo Youth Basketball League

- Registration for the El Segundo Youth Basketball League is now open. Registration will close the first weekend of November. Current registration is at 246 participants.
- The player clinics/evaluations to the draft balanced teams takes place the first week of November at El Segundo High School.
- The season will begin with practices the week of December 1st and Opening Day will take place on Saturday, December 6th.

Teen Center

In October, the Teen Center operated at full staffing levels and remained open for drop-in use six days a week, totaling 25 operational days. Throughout the month, the center welcomed an impressive 1,702 visits from teens. During the final week of October, the Teen Center transformed into “The Witch’s Lair Escape Room,” an interactive experience that drew in both teens and families. At the city’s Halloween Frolic, Teen Center staff hosted two themed mini golf courses, Clown Chaos and Pumpkin Patch Putt-Putt, along with eerie touch boxes featuring “witches’ fingers,” “zombie brains”, and other spooky surprises. Overall, the Teen Center averaged approximately 12 teens per hour throughout the month.

Club Cowabunga

October had a high of 17 students who got to partake in weekly themed crafts. In the month of October, ESUSD was off of school for one day and Camp Cowabunga held a day camp with 34 attendees.

Gordon Clubhouse

The Clubhouse and its various rooms were reserved/activated a total of 109 times totaling, 264 hours in October for recreation activities, youth drama program, camps, meetings, and rentals.

Contract Classes	Number of Participants
Intro to Tiny Tumblers Gymnastics	2
Tiny Tumblers	1
Gymnastics Academy - 1:50 PM	1
Gymnastics Academy - 3 PM	4
Gymnastics Academy - 3:45 PM	3
Ninja Gymnastics	1
Gymnastics Explorers	8
Zumba! – Mondays	9
Zumba! – Wednesdays	10
Ballet and Tap	4
Tutus and Tap	6
Tapping for Fun and Exercise – Beginner	11
Tapping for Fun and Exercise – Intermediate	10
Hippity Hop	12
Family Wellness	6
Dance Discovery	2
Spanish Parent and Me	4
Sportball: Multi-Sport	11
Sportball: Soccer & T-Ball	4
Music with Miss Pam – Friday	6
Music with Miss Pam Sibling Add on - Friday	1
Preschool Cake Design	6

El Segundo Youth Drama

- Performance – Time Warp Jr. Variety Show
 - Rehearsals – Monday, Wednesdays, & Fridays (9/3-10/23)
 - Participants:
 - 25 Residents/5 Non-Residents (30 total)
 - Tech Week: 10/20-10/23
 - Shows: 10/24-10/26

Joslyn Center

Facility Rentals

The following facility rentals took place at Joslyn Center during the month of October:

- 21 External Reservations – 23.5 hours - \$547.00
- 44 Internal Reservations – 60.5 Hours

Dial-A-Ride

- Concierge Rides – 617
- Lyft Pass Rides – 115

Meals Outreach

- Meals Delivered – 608
- In Home Service Hours – 32

The following is the breakdown of contract class registration for October 2025. Contract class instructors receive 70% of registration fees and the City receives 30% of the registration fees.

Contract Classes	Number of Participants
Beginner Line Dancing	18
Intermediate Line Dancing	16
2 Step Partner Line Dancing	10
50 Minute Fitness	51
Pilates	40
Core Xpress	10
Senior Fit	33

Senior Programs	Number of Participants
Pinochle	32
Canasta	22
Bridge	22
General Meetings/Luncheon	32
Board Meeting	5
Sit-N-Knit	28
Thursday Movies	4
Chess Club	6

Farmers' Market

October 2, 2025

- Prepackaged Vendors: 14
- Produce Vendors: 5
- Craft Vendors: 2

Total Vendors: 21

Total Revenue: \$1,030.00

October 9, 2025

- Prepackaged Vendors: 14
- Produce Vendors: 5
- Craft Vendors: 3

Total Vendors: 22

Total Revenue: \$1,090.00

October 16, 2025

- Prepackaged Vendors: 14
- Produce Vendors: 5
- Craft Vendors: 2

Total Vendors: 21

Total Revenue: \$1,008.00

October 23, 2025

- Prepackaged Vendors: 14
- Produce Vendors: 5
- Craft Vendors: 2

Total Vendors: 21

Total Revenue: \$1,096.00

October 30, 2025

- Prepackaged Vendors: 14
- Produce Vendors: 5
- Craft Vendors: 2

Total Vendors: 21

Total Revenue: \$1,111.00

Parks

Park Inspections

Attachment C: Park Inspection Matrix – October 2025

Parks, Projects, Improvements

- Routine maintenance continues throughout the parks
- Staff responded to several service requests
- Staff prepared for Halloween Frolic
- Candy Cane Lane meetings and planning
- Gazebo roof replacement and painting scheduled for 11/18
- Library exterior painting scheduled for 11/10
- Repaired several irrigation breaks at Recreation Park
- Staff to build platform for City Hall Christmas tree

Trees

- City tree crew trim requests, removals, and tree planting
- Replacement trees installed at Library Park – Coast Live Oak

Aquatics

The Aquatics section continued to see strong participation across all programs. Water aerobics classes, swim lessons, lap swimming, and recreational swimming all ran smoothly. The Aquatics Center also hosted several CIF water polo games for ESUSD.

Additional highlights include the following:

- *Class Registration*: \$16,545.00 in revenue with 666 participants.
- *Lap/Recreation Swimming*: \$26,520.00 in revenue with 7,333 participants.

- *Rentals/Permit Groups*: \$43,890.80 in revenue.

Additionally, the Halloween event – Pumpkin Pool-ooza hosted 190 participants and generated \$1,701.00 in revenue.

Staffing

Staff trainings were conducted at the Aquatics Center including staff skill audits.

Lifeguards continue to be hired to prepare for the Plunge.

Attachment D – Aquatics Stats – September and October 2025

ATTACHMENTS

Attachment A: Checkout Reservation Report – October 2025

Attachment B: Social Media Analytics – October 2025

Attachment C: Park Inspection Matrix – October 2025

Attachment D: Aquatics Stats – September and October 2025

Facility Report Summary - October 2025

Racquet Sport Courts

Facility	Total Hours Reserved	Amount paid
Paddle Tennis	22 \$	290.00
Total	22 \$	290.00
Pickleball Court 1	377.5 \$	1,740.00
Pickleball Court 2	298 \$	1,490.00
Pickleball Court 3	382.5 \$	1,420.00
Pickleball Court 4	335 \$	1,590.00
Pickleball Court 5	345 \$	1,340.00
Pickleball Court 6	280 \$	1,230.00
Pickleball Court 7	364.5 \$	1,230.00
Pickleball Court 8	293 \$	1,070.00
Total	2675.5 \$	11,110.00
Tennis Court 1	244 \$	2,210.00
Tennis Court 2	277 \$	1,940.00
Tennis Court 3	272 \$	1,910.00
Tennis Court 4	215 \$	1,460.00
Tennis Court 5	235 \$	1,300.00
<i>ESUSD Total hours</i>	211 \$	-
Total	1454 \$	8,820.00
Volleyball Court 1	50 \$	-
Volleyball Court 2	50 \$	-
Total	100 \$	-
Basketball Court	0 \$	-
Total	0 \$	-
Hockey Rink	147 \$	1,764.00
Total	147 \$	1,764.00

Field Reservations

Facility	Total Hours Reserved	Amount paid
George Brett Field		
AYSO	146 \$	-
ESLL	0 \$	-
Private Rentals	3 \$	102.00
City Internal Reservations	0 \$	-

Total	149 \$	102.00
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Stevenson Field

ESHS	0 \$	-
Babe Ruth	68 \$	-
Private Rentals	0 \$	-
City Internal Reservations	0 \$	-
Total	68 \$	-

Softball Field

ESHS	0 \$	-
ESGS	136 \$	-
Private Rentals	0 \$	-
City Internal Reservations	54 \$	-
Total	190 \$	-

Campus El Segundo(1/2 field)

AYSO	4 \$	-
ESLAX	0 \$	-
Private Rentals	62.5 \$	2,753.35
City Internal Reservations	24 \$	-
Total	90.5 \$	2,753.35

Campus El Segundo(full field)

ESHS	46 \$	-
AYSO	355 \$	-
ESLAX	0 \$	-
ESLL	0 \$	-
ES Football & Cheer	0 \$	-
Private Rentals	35 \$	2,869.18
City Internal Reservations	12 \$	-
Total	448 \$	2,869.18

Richmond Field

ESHS	0 \$	-
ESGS	188 \$	-
AYSO	94 \$	-
ESLL	0 \$	-
Private Rentals	0 \$	-
City Internal Reservations	7.5 \$	-
Total	289.5 \$	-

Center Street Bakalyar Field

ESHS	0 \$	-
ESGS	0 \$	-
AYSO	0 \$	-
ESLL	173.75 \$	-

Private Rentals	12	\$	804.00
City Internal Reservations	0	\$	-
Total	185.75	\$	804.00

Center Street Walton Field

ESHS	0	\$	-
ESGS	0	\$	-
AYSO	0	\$	-
ESLL	131.25	\$	-
Private Rentals	10	\$	670.00
City Internal Reservations	0	\$	-
Total	141.25	\$	670.00

Other Facility Reservations

Facility	Total Hours Reserved		Amount paid
Skate Circle	17	\$	150.00
Total	17	\$	150.00
Hilltop Park Picnic Areas	8	\$	158.00
Total	8	\$	158.00
Checkout Grass Area	11.15	\$	-
Total	11.15	\$	-
Bounce House (Total not Hours)	18	\$	1,229.00
Total	18	\$	1,229.00
Picnic Tables	55	\$	1,252.42
Total	55	\$	1,252.42
BBQ Area	20	\$	1,604.00
Total	20	\$	1,604.00
Fire Circle	42	\$	2,476.88
Total	42	\$	2,476.88
Lawn Bowling	0	\$	-
Total	0	\$	-

Raytheon Facilities

Facility	Total Hours Reserved		Amount paid
Ball Field 1			
ESLL	58	\$	-

ESGS	0 \$	-
Total	58 \$	-

Ball Field 2

ESLL	0 \$	-
ESGS	76 \$	-
Total	76 \$	-

Raytheon Field

AYSO	0 \$	-
Private	26 \$	793.00
Total	26 \$	793.00



RPL INSTAGRAM

	Previous Month	October
Followers end month	3,959	4,013
Number of posts	10	16

RPL FACEBOOK

	Previous Month	October
Followers end month	3,520	3,560
Number of posts	10	16

Monthly Park Inspection

Acacia Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it	11/24/2025	10/8/2025	Travis Morris	Park	Mulch planter areas Some turf repair Fill in low areas at walkway Replace cap on pipe at tree	Brightview maintenance
Working on it	1/5/2026	11/4/2025	Moreno	Park	Turf bare areas Mulch planters	Contractor reseed and install mulch
Working on it		11/4/2025	Haro	Park	Clean, good shape	Contractor continue maintenance

Campus El Segundo

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Christopher Hentzen	Planters	Landscape install	Contractor quote
Working on it		7/1/2025	Christopher Hentzen	Perimeter	Mulch needed	Brightview
Working on it		8/6/2025	Chris Hentzen	Interior planter areas	Install new landscaping east and west planters Perimeter landscaping add wood chip mulch	Contractor quotes and purchase orders.
Working on it	11/24/2025	10/8/2025	Hentzen	perimeter	mulch shrub areas	Brightview maintenance
Working on it	1/12/2026	11/4/2025	Hentzen	Perimeter/ courtyard	Mulch perimeter planters Install ground cover west side courtyard planter	contractor install mulch and ground cover

Candy Cane Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Noe Moreno	Play surfacing	Cracked	Repair
Working on it		7/1/2025	Noe Moreno	Garbage Can	Cracked	Replace
Working on it	2/28/2026	10/8/2025	Moreno	Park	Replace trash can Play surfacing repair Paint fencing	Trash can on order Staff to review play ground surfacing or contractor replacement Contractor fence painting
Working on it	1/12/2026	11/4/2025	Moreno	Park	Fence peeling paint Play ground surface patch	paint fence Repair surface areas patching

Constitution Park

Monthly Park Inspection

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Travis Morris	Fencing	In poor condition	Replacement/repair
Working on it	10/31/2025	9/8/2025	Travis Morris	Park	possible fence replacement	Request proposals
Working on it	12/23/2025	10/8/2025	Travis Morris	Open space	Minor fence repairs	Staff repair

Dog Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Joseph Casillas	Fencing	In poor condition	Replace fencing
Working on it		7/1/2025	Joseph Casillas	Slope	In poor condition	Slope repair
Working on it	5/8/2026	9/8/2025	Joseph Casillas	Park	Slope repair needed	Public Works contract
Working on it	4/13/2026	11/5/2025	Casillas	Perimeter	Fencing repair Slope repair Swing gate repair	Contractor Public Works project

Freedom Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Travis Morris	DG Paths	In poor condition	Replace DG & borders, Grade
Working on it		7/1/2025	Travis Morris	Benches	In poor condition	Repaint
Working on it		8/11/2025	Travis Morris	Park	DG pathways Mulch needed in planter areas replace plastic trash can Trim trees	Schedule tree trimming Trash can on order Contractor to add mulch Grade DG pathways
Working on it	5/8/2026	10/8/2025	Travis morris	Open space	refurbish DG pathway Trees trimmed	Contractor assessment of pathways Staff trimming trees
Working on it	1/13/2026	11/4/2025	Morris	Open space park	Weeds in planters DG walkways rehab	Contractor maintenance weeds DG pathways CIP

Hilltop Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it	5/8/2026	10/8/2025	Casillas	park	Well maintained Perimeter wall flaking	Public Works project
Working on it		11/12/2025	Casillas	Park	Clean Pool closed for winter	Contractor continue maintenance

Monthly Park Inspection

Holly Valley Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		10/6/2025	Santos haro	Park	Clean	Brightview continues maintenance
Working on it		11/4/2025	Haro	Park	Clean, good shape	Contractor continue maintenance
Working on it						Continue contractor maintenance

Independence Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Travis Morris	Open grass	In poor condition	Renovate
Working on it		7/1/2025	Travis Morris	Fencing	In poor condition	Replace
Working on it		7/1/2025	Travis Morris	Benches	In poor condition	Repaint
Working on it		8/11/2025	Travis Morris	Park, fencing, DG pathways	Pathway borders New fencing Trim trees	Grade pathways schedule tree trimming
Working on it	9/30/2025	9/8/2025	Travis Morris	Park	DG grading New fencing	Schedule grading of pathways
Working on it	5/8/2026	10/8/2025	Travis Morris	Open space	refurbish DG pathway	Contractor assessment
Working on it	1/12/2026	11/4/2025	Morris	Open space park	DG pathways rehab Signage rehab Fence repair	Add DG Sign repair Fence repair

Library Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025		Gazebo	Roof Poor Shape, Cleaning, paint	Brightview Clean, Roof Replace
Working on it	11/18/2025	9/8/2025	Santos Haro	Park	Gazebo roof replacement Overall park clean	Requests quotes with Public Works
Working on it	1/13/2026	10/6/2025	Santos haro	Park	well maintained Install Dog on Leash signs	inhouse staff

Recreation Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
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Monthly Park Inspection

Working on it		7/1/2025		Fencing/walls	In poor condition	Replacement
Working on it		7/1/2025		Tennis court	Rusted Fencing	Repair
Working on it		8/11/2025	Joseph Casillas	Tennis court/pickleball courts	Fencing rotted with concrete walls crumbling Court cracking Faded court line	Public Works repair project in progress
Working on it		10/6/2025	Santos Haro	Playgrounds	Surface replacement Playground renovation	Design/planning
Working on it		10/8/2025	Santos, Casillas	Court fencing	decaying posts	Public Works project
Working on it		11/5/2025	Casillas and Haro	Park	Court distressed walls and fencing Lower playground surfacing	Public works project Playground design schematics

Sycamore Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it	11/21/2025	10/8/2025	Hentzen	Park	stressed turf area	Brightview maintenance
Working on it		11/4/2025	Hentzen	Park	Clean, good shape	Contractor continue maintenance

Washington

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Travis Morris	DG Paths	In poor condition	Replace DG and borders
Working on it		7/1/2025	Travis Morris	Fencing	In poor condition	Replacement
Working on it		8/11/2025	Travis Morris	Park	paint picnic tables DG graded Trees trimmed	Grade DG pathway Schedule tree trimming Paint tables
Working on it	5/8/2026	10/8/2025	Travis Morris	Open space	Refurbish DG pathway	Contractor assessment
Working on it	1/12/2026	11/12/2025	Morris	Open space park and playground	Dg pathways rehab	Add DG to pathways

COMPLETED

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Completed		7/1/2025	Noe Moreno	Planter beds	Add mulch	Brightview
Completed		7/1/2025	Noe Moreno	Dog Station	Bags needed	

Monthly Park Inspection

Completed		7/23/2025	Aly Mancini	All park		
Completed		8/4/2025	Noe Moreno	Playground	Power wash playground equipment	Contractor notified
Completed	9/30/2025	9/8/2025	Noe Moreno	Park	Overall clean Powerwash play equipment Turf area repairs	Brightview powerwash scheduled Turf repair to be scheduled
Completed		7/1/2025	Noe Moreno	tables and benches	--	Powerwash
Completed		8/4/2025	Noe Moreno	Park	Playground equipment power wash Trim trees and hedges	Contractor notified
Completed	9/30/2025	9/8/2025	Noe Moreno	Park	Powerwash required	Brightview to schedule
Completed		8/6/2025	Chris Hentzen	Park	Empty trash	Contractor notified
Completed		9/8/2025	Christopher hentzen	Park	overall clean Slope shrub trimming	Landcare to schedule
Completed		7/1/2025	Travis Morris	Trash cans	Old	Replace
Completed		7/1/2025	Joseph Casillas	All areas	Grading of surfaces	Staff
Completed		7/1/2025	Joseph Casillas	All areas	weeds	Brightview
Completed		7/1/2025	Travis Morris	Open Grass	In poor condition	Renovate
Completed		7/23/2025	Christopher Hentzen		Install	
Completed	10/18/2025	9/8/2025	Travis Morris	Park	grade DG pathway Trim trees	Grading to be scheduled Trees have been trimmed
Completed		7/1/2025	Joseph Casillas	Playground Surface	Hole	Refill and patch
Completed		7/23/2025	Christopher Hentzen			
Completed	9/30/2025	9/8/2025	Joseph Casillas	Park	Overall clean Powerwash play equipment	Brightview to schedule
Completed		7/1/2025	Christopher Hentzen	Planter beds	Add Mulch	Brightview
Completed		8/6/2025	Santos Haro	Park	Overall clean Power wash play equipment	Contractor notified
Completed	9/30/2025	9/8/2025	Santos Haro	Park	Powerwash play equipment Park clean	Brightview to schedule
Completed		7/1/2025	Travis Morris	Walkways	In poor condition	Replace DG & borders
Completed		7/1/2025	Travis Morris	Park signage	In poor condition	Replace/Repair
Completed		7/1/2025	Travis Morris	Garbage cans	In poor condition	Replace
Completed		7/1/2025		Grass	Dry	Irrigation Check Brightview

Monthly Park Inspection

Completed		7/1/2025		Drinking Fountain	Clogged	Clean
Completed		8/6/2025	Santos Haro	Park	Clean and good condition water fountain operational	Coordinate mulch for rose garden
Completed		7/1/2025	Christopher Hentzen	Douglas median	Litter, trimming, weeds, turf	Brightwood notified
Completed		7/1/2025	Christopher Hentzen	Maple median	Mulch, irrigation check	Brightwood notified
Completed		7/1/2025		PCH	Poor	CIP
Completed	9/30/2025	9/8/2025	Christopher Hentzen	Medians	Minor weeds on El Segundo Blvd	Brightview to address.
Completed		8/6/2025	Chris Hentzen	PCH Medians, Grand Ave, Nash Street, Hughes Way	Some weeds at Nash Street and Hughes way	Contractor notified
Completed	9/19/2025	9/8/2025	Joseph Casillas Santos Haro	Park and fields	Field prep for soccer season Irrigation breaks chain link fence at Clubhouse perimeter replaement	Staff irrigation repairs Overseeded turf areas Contractor replacing tall chain link fence at tot lot
Completed		7/23/2025	Aly Mancini			
Completed		8/6/2025	Chris Hentzen	Park	Power wash play equipment Adjust irrigation for turf slope	Contractor notified
Completed	9/30/2025	9/8/2025	Christopher hentzen	Park	Powerwash play equipment Overall clean	Brightview to schedule powerwash
Completed		7/1/2025	Travis Morris	Picnic tables	Paint in poor condition	Repaint
Completed	9/30/2025	9/8/2025	Christopher hentzen	Perimeter	Wood chip add to perimeter landscape	Brightview to schedule
Completed	10/17/2025	9/8/2025	Travis Morris	Park	DG grading Trees trimmed Powerwash play equipment	Tree staff to trim trees Brightview to schedule powerwash Staff to grade DG
Completed		11/12/2025	Hentzen	Park	Clean	contractor ongoing maintenance
Completed		7/1/2025	Christopher Hentzen	Slope area	Trim vegetation	LandCare
Completed	1/8/2027	10/8/2025	Casillas	Interior park, perimeter fence	Slope repair Public Works Replace perimeter fencing	Capital improvement project
Completed		7/1/2025	Travis Morris	Park signage	poor condition	Repair/Replacement
Completed		8/11/2025	Travis Morris	Fencing , trees	Repair/replace fencing Trees trimmed	Schedule tree trimming
Completed	1/12/2026	11/12/2025	Morris	open space park	Rehab park sign	Staff repair
Completed		7/1/2025	Joseph Casillas	Parking Lot Railing	Broken	Repair
Completed		11/4/2025	Hentzen, Haro	Median islands	clear of trash and weeds	Brightview maintenance
Completed		11/4/2025			Clean	



Total AC
Lane
hours:
6342

September 2025 Report

Aquatics Center Instructional Programming		Lane Hours	\$	Number of Participants	Unique particip
Contract Classes					
	Naomi's Hiit Water Aerobics	128	\$ 7,144.00	508	96
	Swim With Me	16	\$ 2,222.00	5	5
Swim Lessons					
	Group	56	\$ 900.00	5	5
	Semi-Private and Private	64	\$ 1,430.00	3	3
Totals			\$ 11,696.00	521	

Aquatics Center Public Drop In Programming			\$	Number of Customer Lane Uses	
Public Swim					
	Reservations	5444	\$ 13,364.00	6512	893
	Lap Swim Drop in	478	\$ 624.00	265	55
	Recreation Swim	156	\$ 2,128.00	482	151
Totals			\$ 16,116.00	7259	

Hilltop Pool Programming			\$	Number of Customer Uses	
Public Swim					
	Resident rec swim		\$ -	6	6
	Non Resident Rec swim		\$ 146.00	24	24
Swim Lessons					
	Group		\$ -	0	0
	Semi-Private and Private		\$ -	0	0
Totals			\$ 146.00	30	

Annual Membership Sales at the Aquatics Center			\$	Memberships sold	
Wiseburn Rec IDs	Adult ID		\$ 45.00	2	2
Wiseburn Rec IDs	Senior ID		\$ 35.00	7	7
Wiseburn Rec IDs	Youth ID		\$ 20.00	2	2
Wiseburn Rec IDs	Infant ID		\$ 5.00	1	1
Totals			\$ 105.00	12	

El Segundo Rec IDs	Adult ID		\$ 165.00	11	11
El Segundo Rec IDs	Senior ID		\$ 50.00	10	10
El Segundo Rec IDs	Youth ID		\$ 10.00	1	1
El Segundo Rec IDs	Infant ID		\$ -	0	0
Totals			\$ 225.00	22	

Membership Sales			\$	Passes Purchased to use towards Lane Rentals	
El Segundo Resident Punch Passes					
	10 Punch Pass		\$ 399.00	11	11
	20 Punch Pass		\$ 331.00	4	4
	30 Punch Pass		\$ 957.00	12	12
El Segundo Resident Membership Passes					
	Annual		\$ 900.00	3	3
Wiseburn Resident Punch Passes					
	10 Punch Pass		\$ 152.00	5	5
	20 Punch Pass		\$ 50.00	1	1
	30 Punch Pass		\$ 506.00	7	7
Wiseburn Resident Membership Passes					
	Annual		\$ 900.00	3	3
Non-Resident Punch Passes					
	10 Punch Pass		\$ 1,426.00	27	27
	20 Punch Pass		\$ 1,124.00	12	12
	30 Punch Pass		\$ 6,414.00	48	48
Non-Resident Membership Passes					
	Annual		\$ 5,075.00	10	10
Totals			\$ 18,234.00	143	

Aquatics Center Permit Groups		Lane Hours	\$	Estimated Participants (4 to 5 per lane)
Beach Cities Alpha		1312.00	\$ 23,616.00	5248
SCAQ		393.50	\$ 7,083.00	1574
South Bay United		624.00	\$ 6,115.20	1872
Tower 26		83.50	\$ 1,503.00	250.5
Trojan		180.00	\$ 1,764.00	360
Coastal		60.00	\$ 558.00	120
Totals		2653.00	\$ 40,639.20	9424.50

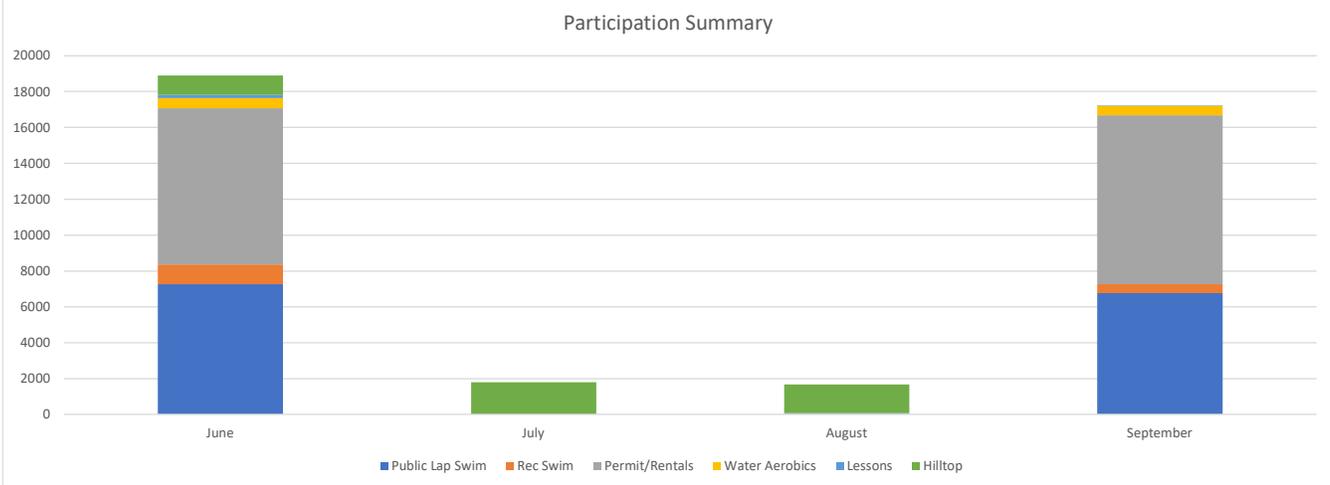
Events + Special Programming			\$	Number of Participants
Naomi's Special HIIT Water Aerobics	9/28/2025		\$ 488.00	37
Totals			\$ 488.00	37

Total Revenue		Estimated Amount of Visitors in September	
TOTAL	\$ 87,649.20		17448.50

AQUATICS CENTER June-September Summary

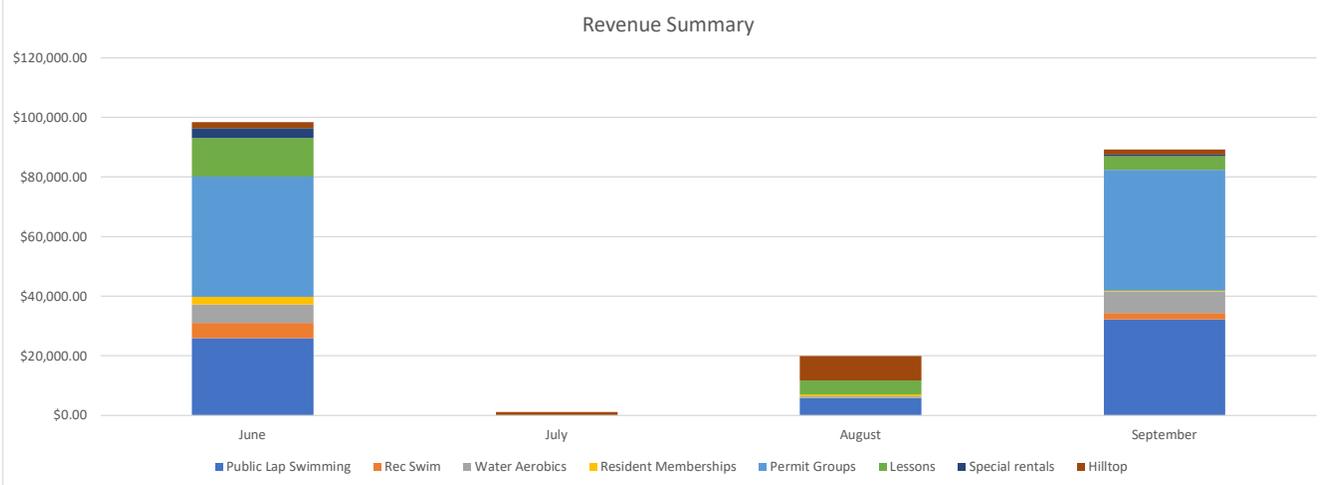
Monthly Statistics	June		July		August		September	
	Revenue	Participation	Revenue	Participation	Revenue	Participation	Revenue	Participation
Water Aerobics	\$ 6,198.00	561	\$ -	0	\$ 416.00	38	\$ 7,144.00	508
Lesson Programming	\$ 12,980.00	180	\$ -	0	\$ 4,632.30	54	\$ 4,552.00	13
Lap Swimming	\$ 25,947.00	7255	\$ -	0	\$ 5,908.00	0	\$ 32,222.00	6777
Family/Rec Swim	\$ 5,065.00	1095	\$ -	0	\$ -	0	\$ 2,128.00	482
Annual Membership Sales	\$ 2,580.00	217	\$ 40.00	4	\$ 765.00	63	\$ 330.00	34
Rentals/Permit Groups	\$ 40,370.90	8728.25	\$ -	0	\$ -	0	\$ 40,639.20	9424.5
Special Events/Rentals	\$ 3,210.00	16	\$ -	0	\$ -	0	\$ 488.00	37
Hilltop	\$ 2,089.00	1,076.00	\$ 8,267.50	1,794.00	\$ 3,971.00	1,576.00	\$ 146.00	30.00
	\$98,439.90	19,128	\$8,307.50	1,798	\$15,692.30	1,731	\$87,649.20	17,306

Participation Summary



Total Participation June-September 39,963

Revenue Summary



Total Revenue June-September \$210,088.90



Total AC
Lane
hours:
6370

October 2025 Report

Aquatics Center Instructional Programming		Lane Hours	\$	Number of Participants	Unique participants
Contract Classes					
	Naomi's Hiit Water Aerobics	184	\$ 7,006.00	570	85
	Swim With Me	8	\$ 2,424.00	5	5
Swim Lessons					
	Group	96	\$ 5,625.00	85	85
	Semi-Private and Private	24	\$ 1,490.00	6	6
Totals			\$ 16,545.00	666	

Aquatics Center Public Drop In Programming			\$	Number of Customer Lane Uses	
Public Swim					
	Reservations	5358	\$ 11,204.00	6775	822
	Lap Swim Drop in	516	\$ 557.00	284	113
	Recreation Swim	184	\$ 1,045.00	274	92
Totals			\$ 12,806.00	7333	

Annual Membership Sales at the Aquatics Center			\$	Memberships sold	
Wiseburn Rec IDs	Adult ID		\$ 135.00	9	
Wiseburn Rec IDs	Senior ID		\$ 15.00	3	
Wiseburn Rec IDs	Youth ID		\$ 30.00	4	
Wiseburn Rec IDs	Infant ID		\$ -	0	
Totals			\$ 180.00	16	

El Segundo Rec IDs	Adult ID		\$ 210.00	14	
El Segundo Rec IDs	Senior ID		\$ 25.00	5	
El Segundo Rec IDs	Youth ID		\$ 40.00	4	
El Segundo Rec IDs	Infant ID		\$ 5.00	1	
Totals			\$ 280.00	24	

Membership Sales			\$	Passes Purchased to use towards Lane Rentals	
El Segundo Resident Punch Passes					
	10 Punch Pass		\$ 169.00	7	
	20 Punch Pass		\$ 264.00	4	
	30 Punch Pass		\$ 676.00	8	
El Segundo Resident Membership Passes					
	Annual		\$ 2,800.00	6	
Wiseburn Resident Punch Passes					
	10 Punch Pass		\$ 115.00	3	
	20 Punch Pass		\$ 100.00	2	
	30 Punch Pass		\$ 281.00	4	
Wiseburn Resident Membership Passes					
	Annual		\$ 800.00	2	
Non-Resident Punch Passes					
	10 Punch Pass		\$ 996.00	18	
	20 Punch Pass		\$ 632.00	6	
	30 Punch Pass		\$ 3,681.00	27	
Non-Resident Membership Passes					
	Annual		\$ 3,200.00	6	
Totals			\$ 13,714.00	93	

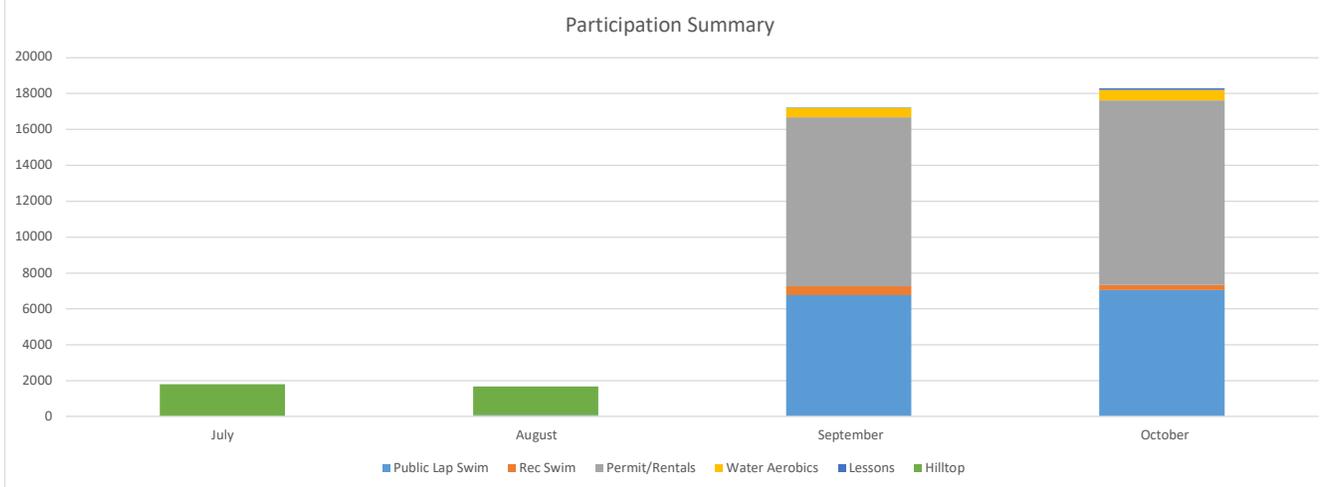
Aquatics Center Permit Groups		Lane Hours	\$	Estimated Participants (4 to 5 per lane)
Beach Cities Alpha		1339.00	\$ 23,406.00	5356
SCAQ		438.50	\$ 7,893.00	1754
South Bay United		691.00	\$ 6,771.80	2073
Tower 26		111.00	\$ 1,998.00	333
Trojan		270.00	\$ 2,646.00	540
Coastal		120.00	\$ 1,176.00	240
Totals		2969.50	\$ 43,890.80	10296.00

Events + Special Programming			\$	Number of Participants
Pumpkin Poolooza	10/18/2025		\$ 2,076.00	190
Totals			\$ 2,076.00	190

TOTAL		Total Revenue	Estimated Amount of Visitors in October
		\$ 89,491.80	18618.00

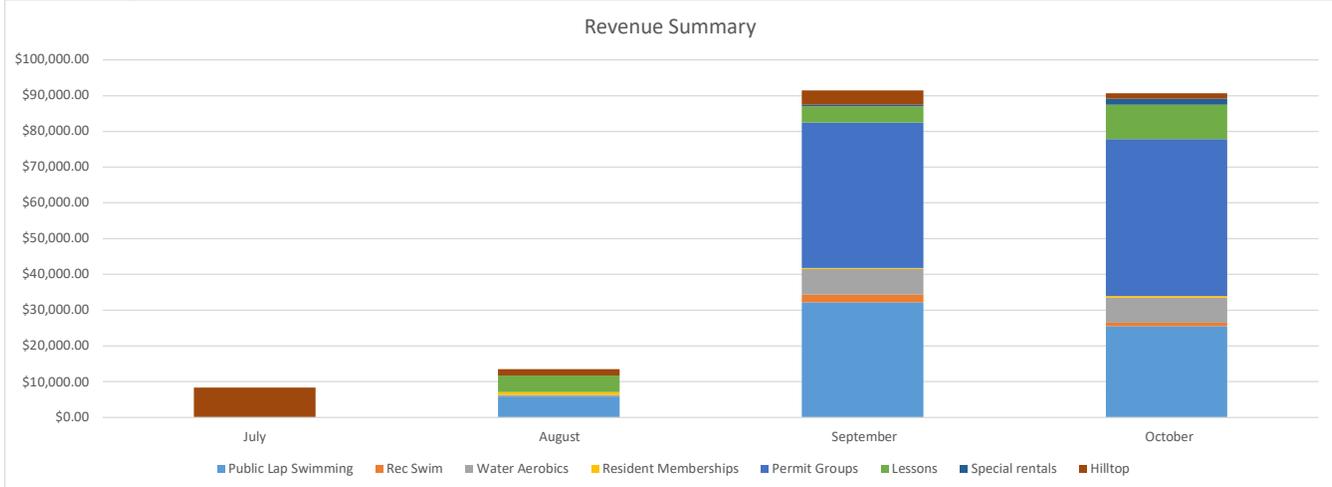
Monthly Statistics	July		August		September		October	
	Revenue	Participation	Revenue	Participation	Revenue	Participation	Revenue	Participation
Water Aerobics	\$ -	0	\$ 416.00	38	\$ 7,144.00	508	\$ 7,006.00	570
Lesson Programming	\$ -	0	\$ 4,632.30	54	\$ 4,552.00	13	\$ 9,539.00	96
Lap Swimming	\$ -	0	\$ 5,908.00	0	\$ 32,222.00	6777	\$ 25,475.00	7059
Family/Rec Swim	\$ -	0	\$ -	0	\$ 2,128.00	482	\$ 1,045.00	274
Annual Membership Sales	\$ 40.00	4	\$ 765.00	63	\$ 330.00	34	\$ 460.00	40
Rentals/Permit Groups	\$ -	0	\$ -	0	\$ 40,639.20	9424.5	\$ 43,890.80	10296
Special Events/Rentals	\$ -	0	\$ -	0	\$ 488.00	37	\$ 1,701.00	190
Hilltop	\$ 8,267.50	1,794.00	\$ 3,971.00	1,576.00	\$ 146.00	30.00	\$ -	-
TOTAL	\$8,307.50	1,798	\$15,692.30	1,731	\$87,649.20	17,306	\$89,116.80	18,525

Participation Summary



Total Participation July-October 39,360

Revenue Summary



Total Revenue July-October \$200,765.80