

SPECIAL MEETING MINUTES OF THE EL SEGUNDO DIVERSITY, EQUITY, AND
INCLUSION (DEI) COMMITTEE
WEDNESDAY, AUGUST 19, 2025

CALL TO ORDER – Vice Chairperson O’Brien called the meeting to order at 6:01 pm

ROLL CALL

Chairperson Villena	-	Absent
Vice Chairperson O’Brien	-	Present
Member Atmore	-	Present
Member Green	-	Present
Member Mitrovich	-	Absent
Member Wright	-	Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

None

A. CONSENT CALENDAR:

1. MOTION by Member Green, SECONDED by Member Atmore, approving Regular Committee meeting minutes of July 9, 2025, MOTION PASSED. 4/0

B. UNFINISHED BUSINESS

2. ACC Joint Meeting Date

Vice Chairperson O’Brien led the discussion regarding the scheduling of the ACC joint meeting date. He proposed October 28th as a possible date in which they would discuss the Joy Around the World event. Member Green stated that she believed the joint meeting would be on August 26th to present the United Against Hate Week event ahead of time. Senior Administrative Specialist Viviann Gonzalez provided additional information. Vice Chairperson O’Brien noted that he would follow up with Chairperson Villena and encouraged other committee members to do the same.

3. Membership Recruitment Update

Senior Administrative Analyst Khan Watson reported that she did not have an update on the membership recruitment. Member Atmore asked about the application closing date and the timeline for reposting. Senior Administrative Analyst Watson provided additional information.

C. NEW BUSINESS

4. Subcommittee Reports

Member Atmore provided an update on the Data and Resources Subcommittee, noting that she had reached out to Fire Chief Avery to schedule a meeting. She also shared that she had submitted reading materials to Senior Librarian Julie Todd at the library in recognition of Hispanic Heritage Month in September. Vice Chairperson O'Brien asked if someone had been selected to accept the Hispanic Heritage Month Proclamation. Member Atmore provided additional information.

Member Green provided an update on the Member Relations Subcommittee's planning for United Against Hate Week. She announced that the city's event will take place on Wednesday, October 22nd at the City Hall Courtyard. Member Atmore suggested including a Letters to Veterans activity as part of the event. Member Green suggested Vice Chairperson O'Brien create the event poster. The Subcommittee plans to partner with the South Bay Coalition Against Hate to organize a food drive.

Vice Chairperson O'Brien provided an update on the City Engagement Subcommittee. He noted having challenges in securing interviews with large companies about their DEI practices, which has caused delays in the project timeline. The subcommittee will now focus on conducting interviews with small, local businesses instead to not further delay the timeline. He added that they plan to reach out to business owners directly and revise the interview questions to improve response rates. Member Atmore provided suggested questions for the interviews.

Member Atmore inquired about the status of the Joy Around the World Subcommittee. Member O'Brien provided additional information.

5. El Segundo Vision 2050

Vice Chairperson O'Brien provided an update on the General Land Use Element Update Technical Advisory Committee (TAC) meeting which focuses on the El Segundo Vision 2050 initiative. Member Green offered to attend in place of Member Mitrovich if she can no longer attend. Member Atmore raised concerns about the survey distribution process, questioning how responses are collected. She noted that if surveys are being sent to the names listed on water bills, they are likely reaching landlords rather than renters, which results in a significant portion of the community being unintentionally excluded. She also inquired whether Vision 2050 addresses only new infrastructure or includes improvements to existing infrastructure as well. Vice Chairperson O'Brien provided additional information.

D. REPORTS – RECREATION, PARKS, AND LIBRARY DIRECTOR

None

E. REPORTS – COMMITTEE MEMBERS

Member Green expressed her appreciation for the new Subcommittee Reports structure noting that it is efficient.

Vice Chairperson O'Brien shared the same sentiment as Member Green. He also stated that it is important for the committee to consistently reflect on their DEI values, not just through event planning but in all aspects of work.

F. REPORTS – CITY COUNCIL LIASON

None

Adjourned at 6:58 PM



Viviann Gonzalez, Senior Administrative Specialist