



**AGENDA  
CITY OF EL SEGUNDO  
RECREATION AND PARKS COMMISSION  
6:00 PM  
CITY COUNCIL CHAMBER  
350 MAIN STREET  
EL SEGUNDO, CA 90245  
OCTOBER 15, 2025**

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**MEMBERS OF RECREATION AND PARKS COMMISSION**

Bob Motta, Chairperson  
Kelly Watson, Vice-Chairperson  
Marc Cavagnolo, Commissioner  
Dave Lubs, Commissioner  
Julie Stolnack, Commissioner

The Recreation and Parks Commission, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the Recreation and Parks Commission, regarding any matter on this agenda, that the City received after issuing the agenda packet are available for public inspection at the Checkout Building in Recreation Park, during normal business hours. Such documents may be posted on the City's website at [www.elsegundo.org](http://www.elsegundo.org) and additional copies will be available at the meeting.

Unless otherwise noted in the agenda, the public can only comment on city-related business that is within the jurisdiction of the Recreation and Parks Commission and/or items listed on the agenda during the Public Communications portion of the Meeting. The time limit for comments is five (5) minutes per person. Before speaking to the Recreation and Parks Commission, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

***REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.***

## CALL TO ORDER/ROLL CALL

## PLEDGE OF ALLEGIANCE

**PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)** *Individuals who have received value of \$50 or more to communicate to the **Recreation and Parks Commission** on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the **Recreation and Parks Commission**. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow action on any item not on the agenda.*

### A. CONSENT

#### 1. **Regular Meeting Minutes from September 17, 2025**

Recommendation -

1. Approve the Recreation and Park Regular Meeting Minutes from September 17, 2025.
2. Alternatively, discuss and take other action related to this item.

### B. NEW BUSINESS

#### 2. **Employee Spotlight: Viviann Gonzalez**

Recommendation –

1. Receive and file the employee spotlight for Viviann Gonzalez
2. Alternatively, discuss and take other action related to this item.

#### 3. **El Segundo Beach Shuttle Service**

Recommendation –

1. Direct staff to scale back service, discontinue program, or continue El Segundo Beach Shuttle Service operations as is.
2. Alternatively, discuss and take other action related to this item.

#### 4. **Urho Saari Swim Stadium / Plunge Renovation Project Update**

Recommendation –

1. Receive and file the Urho Saari Swim Stadium/Plunge Renovation Project Update.
2. Alternatively, discuss and take other action related to this item.

#### 5. **Appoint RPC Review Panel**

Recommendation –

1. Discuss and appoint member(s) to RPC Review Panel.
2. Alternatively, discuss and take other action related to this item.

**C. UNFINISHED BUSINESS**

**D. REPORTS - RECREATION, PARKS, AND LIBRARY DIRECTOR**

**E. REPORTS - RECREATION AND PARKS STAFF**

**F. REPORTS – COMMISSIONERS**

Julie Stolnack

Dave Lubs

Marc Cavagnolo

Vice Chairperson Kelly Watson

Chairperson Bob Motta

**ADJOURNMENT**

POSTED:

DATE: October 9, 2025

TIME: 3:30 PM

BY: Viviann Gonzalez, Senior Administrative Specialist

REGULAR MEETING MINUTES OF THE EL SEGUNDO RECREATION & PARKS  
COMMISSION  
WEDNESDAY, SEPTEMBER 17, 2025

CALL TO ORDER – Chairperson Bob Motta called the meeting to order at 6:00 pm

ROLL CALL

Chairperson Motta	-	Present
Vice Chairperson Watson	-	Present
Commissioner Cavagnolo	-	Present
Commissioner Lubs	-	Absent (Arrived at 6:08 PM)
Commissioner Stolnack	-	Absent

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

Mel Quo, President of Beach Cities Alpha, expressed his disappointment with the Aquatics Business Plan presentation delivered at the Aquatics Subcommittee meeting. He requested that the proposed changes to user group allocation be removed from the current cost recovery presentation and instead be addressed separately in a transparent and collaborative manner.

Tim Arnold, El Segundo resident and board member of Beach Cities Alpha (BCA), provided public comment on the user group allocation outlined in the Aquatics Business Plan. He expressed concern that none of the user groups will have access to the Plunge during prime time hours. He also pointed out what he perceives as an inequity in the current fee structure, noting that BCA pays a higher hourly rate than another water polo team that uses the El Segundo Aquatics Center. He questioned why the city doesn't increase fees for the other team to better support cost recovery.

David Tom, Director of Beach Cities Alpha and El Segundo resident, emphasized the significant impact the proposed user group allocations would have on the organization's operations and long-term vision. He urged the committee to reconsider the allocation changes and engage user groups in a more inclusive planning process.

A. CONSENT CALENDAR:

1. MOTION by Commissioner Lubs, SECONDED by Commissioner Cavagnolo, approving Regular Commission meeting minutes of June 18, 2025, MOTION PASSED. 4/0

B. NEW BUSINESS

2. Employee Spotlight: Devon Bargmann and Parks Team

Recreation Supervisor Shawn Green and Recreation Manager Linnea Palmer spoke about the achievements of Recreation Coordinator Devon Bargmann.

Recreation Coordinator Bargmann provided comments and thanked staff and the Commission for recognition.

Director of Recreation, Parks, and Library Aly Mancini and Parks Superintendent Christopher Hentzen recognized the contributions of the Parks Team, highlighting the efforts of Joseph Casillas, Ben Gutierrez, Noe Moreno, Miguel Torrez, and Travis Morris.

3. Summer 2025 Wrap Up Presentation

Aquatics Coordinator Bailey Myers, Senior Lifeguard Specialist Mark Monin, Recreation Supervisor Rachel Cummings, Recreation Coordinator Bargmann, Recreation Supervisor Green, and Recreation Supervisor Ryan Delgado presented the Summer 2025 Wrap Up Presentation. Director Mancini commended the Recreation Team for their dedication and hard work throughout the summer.

4. Teen Center, Plaza, and Skatepark Renovation Project

Jennifer Zell from MIG presented the Teen Center, Plaza, and Skatepark Renovation Project. Commissioner Lubs questioned the inclusion of a seat wall in the east side of the basketball court. Commissioner Cavagnolo inquired about the stormwater retention area. Vice Chairperson Watson asked whether each light pole would include more than one light fixture. Chairperson Motta requested clarification on the water tower lettering alternatives. Jennifer Zell provided additional information.

Director Mancini clarified that trees will not be added along Grand Avenue. The commission provided further feedback on the project's design and features.

C. UNFINISHED BUSINESS

5. Tree Replacement at Library Park

Director Mancini led the discussion regarding tree replacement at Library Park. Commissioner Cavagnolo asked whether the decision would prevent the future planting of a tree at that location. Director Mancini provided additional information.

MOTION by Chairperson Motta, SECONDED by Commissioner Cavagnolo, approving staff's recommendation not to replace the tree at Library Park at this time, MOTION PASSED. 4/0

D. DIRECTOR'S REPORT

Director Mancini provided a follow-up on the beach shuttle. She recommended reducing the current service level to improve overall efficiency and find better ways to utilize the allocated funding.

Chairperson Motta requested that an additional column be added to the Park Matrix in the Director's Report to indicate the status or completion of each item. Vice Chairperson Watson inquired about where reports submitted through ESConnect are directed and asked for an update on the ongoing issue at Campus El Segundo. Director Mancini provided additional information.

E. STAFF COMMENTS

None

F. COMMISSIONER COMMENTS

Commissioner Lubs expressed his appreciation that full-time employees were recognized during this meeting, noting that recognition is often focused on part-time staff. He also commended the Summer 2025 Wrap Up Presentation and congratulated the department for successfully managing the summer season without the pool. He thanked all staff for their hard work.

Commissioner Cavagnolo reported on the Aquatics Subcommittee, noting that the completion date for the Plunge has been delayed to February. He mentioned a three-million-dollar fundraising gap but shared that corporate contributions are expected. He also expressed appreciation for the public comments shared by the Beach Cities Alpha team.

Vice Chairperson Watson provided an update on the Major Events Ad Hoc Committee. She stated that within the next twenty days, a proposal package will be prepared and presented to the City Council requesting street closures, funding, reduced Airbnb restrictions, and adjustments to various permits. She encouraged those with interest or connections to the event to attend the meeting. She also thanked the Recreation, Parks, and Library staff for their work and presentation and thanked Director Mancini for resolving the Campus El Segundo issue. Additionally, Vice Chairperson Watson commented on the upcoming City Council meeting scheduled for October 7<sup>th</sup>, where the Aquatics Business Plan will be discussed, and expressed concern over the item being rushed to Council before the process is fully complete.

Chairperson Motta thanked Director Mancini, Recreation Manager Palmer, and Recreation Supervisor Cummings for their work on the Field Allocation Policy. He announced that the policy was approved by City Council and suggested it could potentially serve as a model for the Aquatics user group allocation if needed.

Adjourned at 7:36 PM

*Viviann Gonzalez*

Viviann Gonzalez, Senior Administrative Specialist



**TITLE:**

El Segundo Beach Shuttle Service

**RECOMMENDATION:**

1. Direct staff to scale back service, discontinue program, or continue El Segundo Beach Shuttle Service operations as is.
2. Alternatively, discuss and take other action related to this item.

**FISCAL IMPACT:**

The total cost to operate the beach shuttle service for the 2025 summer was approximately \$83,220. This service was paid for through Prop A funding. In 2024 the Los Angeles County Metropolitan Transportation Authority's transit fund allocation for the City of El Segundo was \$493,746.

**BACKGROUND:**

The City of El Segundo began operating the Beach Shuttle in June 1985 and has offered the service every summer since. The program provides residents with seasonal transportation to El Porto Beach during El Segundo Unified School District's Spring Break and again during Summer Break (June – August). The shuttle operates Monday through Saturday, 11:00 a.m. – 4:30 p.m., with six designated residential pick-up/drop-off locations.

The service was free until 2015, when the current fare structure of \$1 per ride (or free with a Recreation membership) was introduced.

Historically, the Beach Shuttle served several thousands of riders each summer. The last full summer of operation prior to the COVID-19 pandemic (2018) had approximately 3,390 total riders, averaging 44 passengers per day.

Due to stricter commercial licensing requirements and staffing shortages, the City transitioned shuttle operations to an outside vendor beginning in 2022. Following a Request for Proposals, the City contracted with Swoop, a transportation provider that operates for corporate and institutional clients including Walmart, Amazon, Google, and the NBA.

Swoop provides two 13-passenger sprinter vans, GPS tracking, a logistics plan, dedicated account management, and ridership/performance reporting.

## **Beach Shuttle Service**

**Meeting Date:** October 15, 2025

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Ridership has declined significantly since before the pandemic, despite stable operations and consistent fare structure:

- 2015: 4,756 riders
- 2016: 3,378 riders
- 2017: 3,388 riders
- 2018: 3,390 riders
- 2022: 1,843 riders
- 2023: 2,155 riders
- 2024: 1,309 riders
- 2025: 776 riders

The sharp decrease from 2018 to 2025 reflects both long-term ridership erosion and a steep decline in the most recent season.

A 2025 transportation survey highlighted several key issues:

- Residents increasingly rely on e-bikes, walking, or driving to reach the beach.
- Convenience challenges – pick-up locations and schedules were cited as barriers.
- Despite low usage, the majority of respondents indicated they would be “likely” or “very likely” to use the shuttle again if the service continues.

### **DISCUSSION:**

As ridership has declined, the cost per passenger has increased, raising concerns about fiscal efficiency. Continuing to operate the shuttle would require an ongoing subsidy that is no longer proportional to its community impact.

Factors to consider:

- Cost-effectiveness: With declining ridership, the cost per passenger has risen substantially.
- Changing travel behavior: E-bikes and other personal mobility options are reducing demand for fixed-route shuttle service.
- Sustainability: Continuing current operations may no longer align with usage trends and fiscal efficiency.

Options for the program moving forward:

#### 1. Scale Back Service

- Reduce operating days or limit service to peak periods
- Operate only during Summer Break, not Spring Break.

## **Beach Shuttle Service**

**Meeting Date:** October 15, 2025

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### 2. Discontinue Program

- Sunset the Beach Shuttle as ridership and community demand continues to decline, reallocating funds to other recreation or transportation initiatives.

Given the above factors, staff recommends discontinuing the Beach Shuttle program after the 2025 season. The City may reallocate resources to alternative mobility and recreation initiatives that align more closely with current resident demand and other community transportation priorities.

### **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy D: Improve mobility and transportation throughout the City.

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy C: Maintain an innovative General Plan to ensure responsible growth while preserving El Segundo's quality of life and small-town character.

Strategy D: Improve mobility and transportation throughout the City.

Goal 3: Deliver Solution-Oriented Customer Service, Communication, Diversity, Equity, and Inclusion

Strategy A: Enhance proactive community engagement program to educate and inform the public about City services, programs, and issues.

**PREPARED BY:** Ryan Delgado, Recreation Supervisor

**REVIEWED BY:** Linnea Palmer, Recreation Manager

**APPROVED BY:** Aly Mancini, Recreation, Parks, and Library Director



CITY OF  
EL SEGUNDO

# El Segundo Beach Shuttle



# Beach Shuttle - History

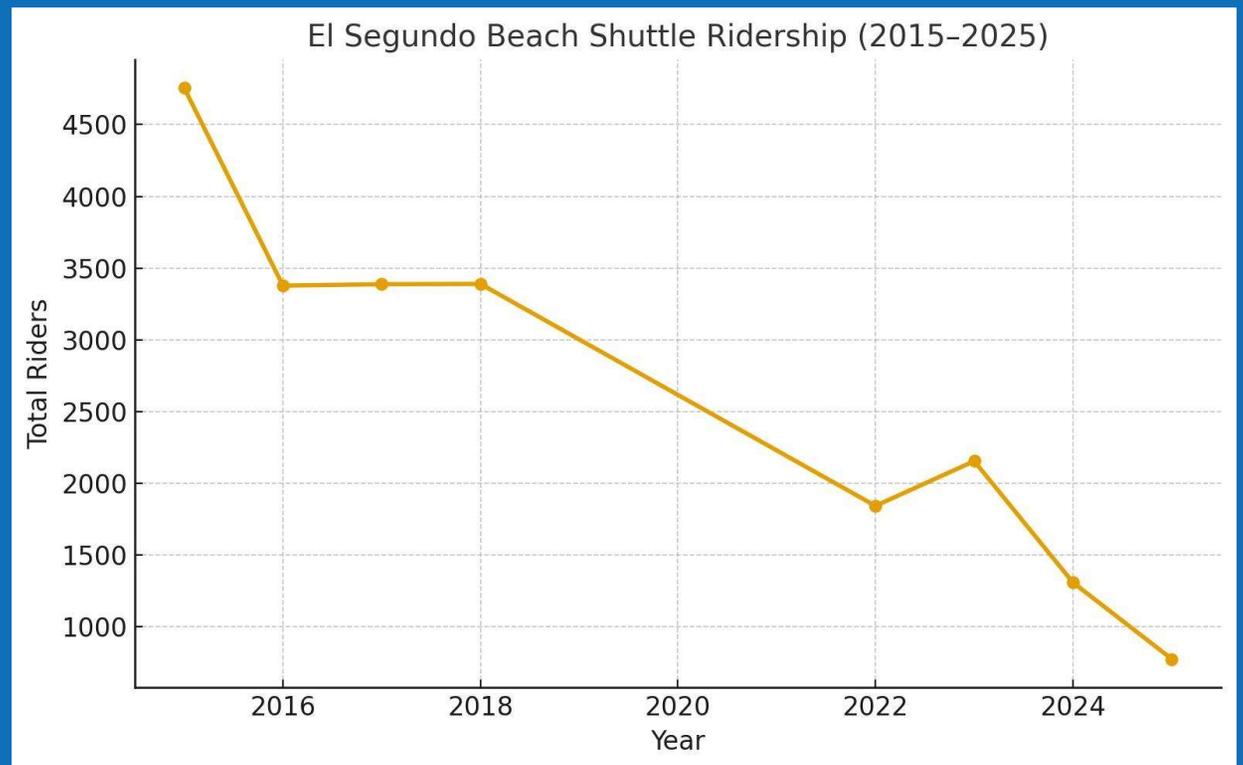
- The City of El Segundo began operating the Beach Shuttle in June 1985 and has offered the service every summer since. The program provides residents with seasonal transportation to El Porto Beach during El Segundo Unified School District's Spring Break and again during Summer Break (June – August). The shuttle operates Monday through Saturday, 11:00 a.m. – 4:30 p.m., with six designated residential pick-up/drop-off locations.
- Due to stricter commercial licensing requirements and staffing shortages, the City transitioned shuttle operations to an outside vendor beginning in 2022. Following a Request for Proposals, the City contracted with Swoop.



# Beach Shuttle Ridership

Ridership has declined significantly since before the pandemic, despite stable operations and consistent fare structure:

- 2015: 4,756 riders
- 2016: 3,378 riders
- 2017: 3,388 riders
- 2018: 3,390 riders
- 2022: 1,843 riders
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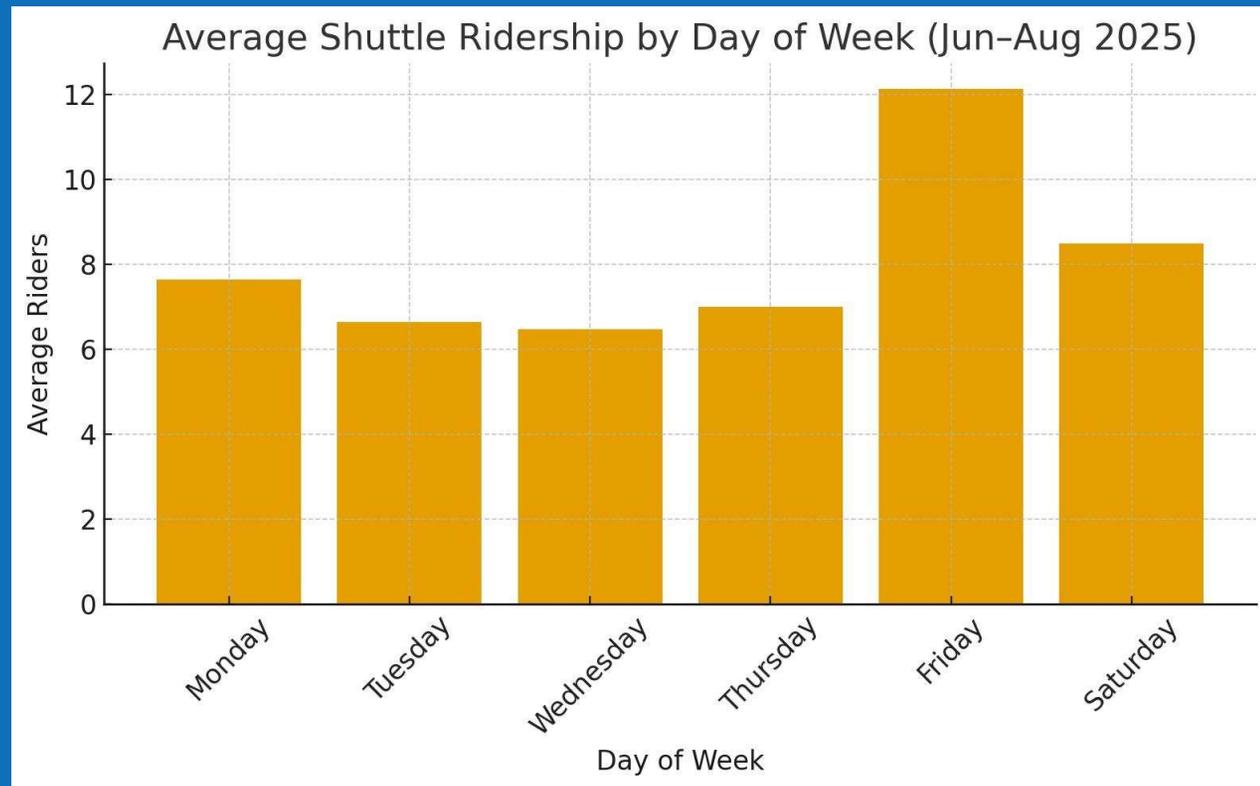
# Beach Shuttle Ridership

Center Street & Richmond were the most popular pick-up locations.

Most riders used the shuttle before 12:30pm or after 2:30pm.

## Average Daily Riders:

- Monday – 7.65
- Tuesday – 6.65
- Wednesday – 6.47
- Thursday – 7.00
- Friday – 12.14
- Saturday – 8.50





# Survey Insights

- Shift to other modes of transportation:
  - More residents use e-bikes or other modes of transportation
  - E-bikes were described as easier, faster and more convenient allowing people to travel on their own schedule
- 57% stated they were “very likely” to use in the future, actual ridership numbers do not support this.
- 42% stated they used the shuttle in the past but do not utilize the service anymore, 26% stated they have never used the shuttle.
- Survey shows residents prefer personal, flexible options over fixed-route transit.



# Discussion & Recommendations

As ridership has declined, the cost per passenger has increased, raising concerns about fiscal efficiency. Continuing to operate the shuttle would require an ongoing subsidy that is no longer proportional to its community impact. The total cost to operate the beach shuttle service for the 2025 summer was approximately \$83,220.

Given these factors, staff recommends discontinuing the Beach Shuttle program after the 2025 season. The City may reallocate resources to alternative mobility and recreation initiatives that align more closely with current resident demand and other community transportation priorities.

Sunset the Beach Shuttle as ridership and community demand continues to decline, reallocating funds to other recreation or transportation initiatives.



CITY OF  
EL SEGUNDO

Thank you &  
Questions/Comments



**Recreation and Parks Commission Agenda Statement**  
**Meeting Date:** October 15, 2025  
**Agenda Heading:** New Business

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**TITLE:**

Urho Saari Swim Stadium / Plunge Renovation Project Update

**RECOMMENDATION:**

1. Receive and file the Urho Saari Swim Stadium/Plunge Renovation Project Update.
2. Alternatively, discuss and take other action related to this item.

**FISCAL IMPACT:**

No current fiscal impact as all cost associated with this project as it has been previously approved by City Council.

**BACKGROUND:**

On November 7, 2023, the City Council adopted the engineering plans and specifications for the Urho Saari Swim Stadium / Plunge Renovation Project and authorized staff to advertise the project for construction bids. The project completely renovates the entire facility, including both pools and associated equipment, locker rooms, lobby, offices, bleachers, and terrace. An updated presentation of the final design was provided to City Council on June 30, 2023.

On March 5, 2024, the City Council awarded a construction contract to Morillo Construction, Inc. in the amount of \$12,988,000 for the Urho Saari Swim Stadium / Plunge Renovation Project (No. PW 24-02) and authorized additional funding of \$1,300,000 for construction-related contingencies. At the same time, the City Council awarded a professional services agreement to Arcadis for \$329,614 for architectural and engineering support services during the project's construction phase.

Construction on the Urho Saari Swim Stadium began on August 12, 2024. During the first six months of construction, the project encountered a few challenges that led to change orders. One of the major challenges is that the facility was not constructed per the as-built records the City has on file. At the February 18, 2025, City Council meeting, the structural challenges were discussed, and an additional \$104,000 was authorized towards the construction administration design support with Arcadis for additional design related to the structural analysis. After that meeting, additional change orders were encountered, but the most substantial change order is the replacement of the tiles at the bottom of both pools. On May 15, 2025, City Council approved the replacement of the tiles resulting an additional \$700,000.

**DISCUSSION:**

The Plunge has seen significant progress in its renovation over the past several months. Concrete has been poured in the mechanical room, pool equipment has been installed, locker room tiles have been laid, and painting is currently underway. The roof has been fully replaced, and new rooftop units and fans are being installed.

Current notable areas of work include tiling of the pools, installation of HVAC ducts, electrical switchgear, doors and hardware, and light fixtures. Framing is also in progress in the lobby, and decking is being installed on the bleachers.

Additionally, a Historical Working Group has been formed, consisting of Recreation and Parks Commissioner Marc Cavagnolo, Aquatics Subcommittee member Lee Davis, and Arts and Culture Committee member Jane Burrell. Historical Committee member Julie Rochefort has also assisted with the collection of materials. The purpose of this committee is to curate displays commemorating the history of the newly renovated facility.

The project is set to be completed in late February 2026.

**CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained, including streets, entryways, and facilities.

**PREPARED BY:** Joseph Lormans, Aquatics Manager

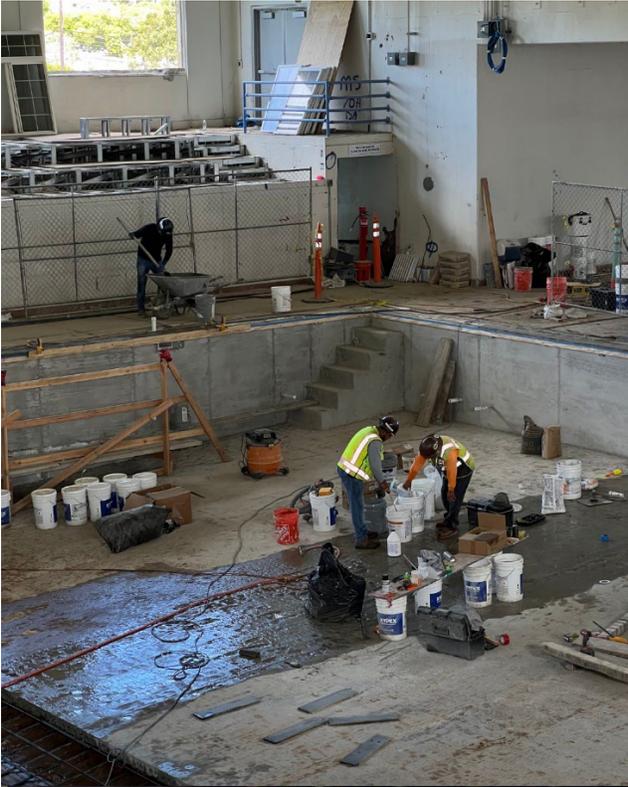
**REVIEWED BY:** Viviann Gonzalez, Senior Administrative Specialist

**APPROVED BY:** Aly Mancini, Recreation, Parks, and Library Director

**ATTACHED SUPPORTING DOCUMENTS:**

Current photos of Plunge Renovation Project

Urho Saari Swim Stadium / Plunge Renovation Project Update  
October 15, 2025  
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## RECREATION, PARKS, and LIBRARY DEPARTMENT

**DATE:** October 15, 2025  
**TO:** Recreation and Parks Commission  
**FROM:** Aly Mancini, Director  
**SUBJECT:** Department Report

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### **Council Items**

#### **September 16, 2025:**

*Extension of the License Agreement with Girl Scouts of Greater Los Angeles for their continued utilization of Camp Eucalyptus through the 2025-2026 School Year*

City Council authorized a nine-month renewal with the Girl Scouts of Greater Los Angeles for the continued use of Camp Eucalyptus for the 2025-2026 school year at no cost.

#### **October 7, 2025:**

*Construction Contract Award for the Abandoned Reservoir Demolition Project, Project No. PW 25-12*

City Council authorized the City Manager to execute a standard Construction Contract with NoHo Constructors in the amount of \$607,785 for the construction of the Abandoned Reservoir Demolition Project, and \$122,215 for construction-related contingencies. Additionally, City Council authorized the City Manager to execute a standard Professional Services Agreement with RTI Consulting, Inc. in the amount of \$50,000 for engineering support services during the project's construction phase.

*Approving Plans and Specifications for the Repair of Fence Posts, Distressed Walls, and Court Surfaces at Recreation Park Project No. PW 25-05*

City Council approved engineering plans and specification for the Repair of Fence Posts, Distressed Walls, and Court Surfaces Project No. PW 25-05 to avail the city of the immunities set forth in Government code § 830.6. City Council approved Public Works staff to advertise the project for bids.

#### *Aquatics Business Plan Presentation*

Director, Aly Mancini, presented the Aquatics Business Plan. City Council endorsed the plan which reflected an 80% cost recovery at the El Segundo Aquatics Center (ESAC) and 62% cost recovery at the Plunge. Staff will return to council through a Public Hearing to approve the proposed increase to lane and programming rates for the Plunge and Aquatics Center.

### **CIP Updates**

#### *Recreation Park Renovation Project:*

90% of the engineering plans and construction specifications for the Teen Center and Teen Plaza have been received and are set to go in front of Council on October 21, 2025,

for approval. Upon approval, the project will be advertised for construction bidding. A Geotechnical Investigation and a Percolation Report for the proposed ballfield renovations is currently being reviewed. Council has approved the engineering plans and specifications for the court walls, posts, and surfaces. The project will take an estimated 50 working days, and the project is currently bidding out for construction. The project will address 97+ locations throughout the entire Recreation Park where cement and posts are experiencing corrosion.

#### *Hilltop Park Project:*

The contract for the demolition of the reservoir was awarded at the October 7<sup>th</sup> Council meeting. The scope of work for this project includes demolishing the reservoir, capping existing utilities, and leveling the remaining soil to join with the adjacent Hilltop Park. Construction is anticipated to commence in January 2026 and is scheduled to be substantially completed by May 2026. Preparation of plans and specifications for installing a green turf and irrigation system is underway, which will be implemented upon the completion of the project.

### **Fields, Facilities, and Courts**

Attachment A – Checkout Reservation Report – September 2025

### **Social Media**

Attachment B - Social Media Analytics – September 2025

### **Adult Sports**

#### *Adult 7v7 Soccer League*

- Fall 2025 adult soccer league began on August 8<sup>th</sup> and regular season will conclude on November 7<sup>th</sup>.
- The league has a total of 12 teams and 144 participants. This is the most registration since 2022.
  - 4 El Segundo Residents/Business Teams
  - 8 Non-Resident Teams
- The total revenue from registration is \$3,000.00

#### *Adult Basketball League*

- Summer 2025 adult basketball league began on July 8<sup>th</sup>, and the regular season concluded the first week of September. The top 6 teams advanced to the playoffs.
  - A League Champion: South Bay Shooters (brand new team)
  - B League Champion: Green Team (brand new team)
- The league has a total of 17 teams, which is a new record, and 176 participants.
  - 7 El Segundo Resident/Business Teams
  - 10 Non-Resident Teams
- The total revenue from registration was \$4,190.00

#### *Adult Pickleball Leagues*

- The Fall 2025 adult pickleball leagues began on September 15<sup>th</sup> and will play for seven weeks, with the top teams in each division advancing to playoffs.
  - The league has a total of 111 teams and 1,332 participants.

- 10 El Segundo Resident Teams
- 101 Non-Resident Teams
- The total revenue numbers will be available in the next report.

***Adult Softball League***

- The City Championship (top team from each of the 5 divisions) was held on Wednesday, September 17<sup>th</sup>. The League Champion for 2025 is Standard Station Swingers.
  - The league had a total of 30 teams. This is the maximum capacity for this league, and one team more than last year.
    - 25 El Segundo Resident/Business Teams
    - 5 Non-Resident Teams
  - The total summer league revenue from registration is \$11,640.00

***Adult Kickball League***

- The Fall 2025 Adult Kickball League began on September 16<sup>th</sup>. The league takes place two nights per week on Tuesdays and Thursdays at the Softball Field.
- The league has a total of 12 teams, with residency and revenue numbers available in the next report.

***El Segundo Youth Basketball League***

- Registration for the El Segundo Youth Basketball League is now open. Registration will close the first weekend of November.
- The season will begin with practices the week of December 1, and Opening Day will take place on Saturday, December 6.

**Teen Center**

In September, the Teen Center remained fully staffed and open for drop-in use six days a week, totaling 25 operational days. Over the month, the center saw an impressive 1,668 visits from teens. The first week of September was Teen Center’s annual Back to School Bonfire, which had about 40 participants. The average hourly attendance in September was approximately 12 teens per hour.

**Gordon Clubhouse**

The Clubhouse and its various rooms were reserved/activated a total of 177 times totaling, 422 hours in September for recreation activities, youth drama program, after school care, meetings, and rentals.

Contract Classes	Number of Participants
Intro to Tiny Tumblers Gymnastics	2
Tiny Tumblers	1
Gymnastics Academy - 1:50 PM	1
Gymnastics Academy - 3 PM	4
Gymnastics Academy - 3:45 PM	3
Ninja Gymnastics	1
Gymnastics Explorers	8
Zumba! – Mondays	7
Zumba! – Wednesdays	8

Ballet and Tap	4
Tutus and Tap	6
Tapping for Fun and Exercise – Beginner	11
Tapping for Fun and Exercise – Intermediate	10
Hippity Hop	12
Family Wellness	6
Dance Discovery	2
Spanish Parent and Me	4
Spanish for Adults	1
Sportball: Multi-Sport	6
Music with Miss Pam – Friday	6
Music with Miss Pam Sibling Add on - Friday	1

### *El Segundo Youth Drama*

- Performance – Musical Variety show (Juniors) and We Will Rock You (Seniors)
  - Rehearsals – Monday, Wednesdays, & Fridays (9/3-11/23)
  - Participants:
    - 42 Residents/15 Non-Residents (57 total)
  - Tech Week: 10/20-10/23 and 11/17-11/20
  - Shows: 10/24-10/26 and 11/21-11/23

### *Club Cowabunga Afterschool Care*

- Year round after school care held in the Tri-Room inside the Clubhouse
- Pickup occurs daily at Center and Richmond Elementary Schools
- Mondays from 1-6 PM and Tuesday through Fridays from 2-6 PM
- 16 students enrolled in September, 16 of them are residents

### **Joslyn Center**

#### *Facility Rentals*

The following facility rentals took place at Joslyn Center during the month of September:

- 18 External Reservations – 20.5 hours - \$509.00
- 42 Internal Reservations – 62.5 Hours

#### *Dial-A-Ride*

- Concierge Rides – 541
- Lyft Pass Rides – 135

#### *Meals Outreach*

- Meals Delivered – 566
- In Home Service Hours – 32

The following is the breakdown of contract class registration for September 2025. Contract class instructors receive 70% of registration fees and the City receives 30% of the registration fees.

Contract Classes	Number of Participants
Beginner Line Dancing	18
Intermediate Line Dancing	16

2 Step Partner Line Dancing	10
50 Minute Fitness	50
Pilates	38
Core Xpress	10
Senior Fit	33

Senior Programs	Number of Participants
Pinochle	28
Canasta	20
Bridge	20
General Meetings/Luncheon	35
Board Meeting	5
Sit-N-Knit	28
Thursday Movies	5
Chess Club	6

### **Farmers' Market**

#### **September 4, 2025**

- Prepackaged Vendors: 15
- Produce Vendors: 5
- Craft Vendors: 3

Total Vendors: 23

Total Revenue: \$1,263.00

#### **September 11, 2025**

- Prepackaged Vendors: 14
- Produce Vendors: 5
- Craft Vendors: 4

Total Vendors: 23

Total Revenue: \$1,218.00

#### **September 25, 2025**

- Prepackaged Vendors: 14
- Produce Vendors: 5
- Craft Vendors: 4

Total Vendors: 23

Total Revenue: \$1,132.00

*No Farmers Market on 9-18-25 due to inclement weather*

### **Parks**

#### *Park Inspections*

Attachment C: Park Inspection Matrix – September 2025

#### *Parks, Projects, Improvements*

- Routine maintenance continues throughout the parks
- Staff responded to several service requests

- Staff processing Memory Row donations
- Staff prepared for the Health Fair and Teen Center event
- Repaired several irrigation breaks at Recreation Park

#### *Trees*

- City tree crew trim requests, removals, and tree planting
- West Coast Arborist tree removals at Library Park and Main/Imperial

### **Aquatics**

The Aquatics Center reopened in September after the two-month heater replacement project closure. The closure addressed many key maintenance items which the public showed gratitude for. In September, we saw the return of water aerobics, lessons, lap/rec swimming, and rental groups. Additionally, we hosted the first “Special” Naomi HIIT Water Aerobics class on September 28, where 37 individuals participated in an extended water aerobics class after which they had coffee and breakfast bars.

Additional highlights include the following:

- *Class Registration*: \$11,696.00 in revenue with 521 participants.
- *Lap/Recreation Swimming*: \$34,350.00 in revenue with 7,259 participants.
- *Rentals/Permit Groups*: \$40,639.20 in revenue.

#### *Staffing*

Staff trainings were conducted at the Aquatics Center including staff skill audits.

Lifeguards continue to be hired to prepare for the Plunge.

Attachment D – Aquatics Stats – September 2025

### **ATTACHMENTS**

Attachment A: Checkout Reservation Report – September 2025

Attachment B: Social Media Analytics – September 2025

Attachment C: Park Inspection Matrix – September 2025

Attachment D: Aquatics Stats – September 2025

Facility Report Summary - September 2025

**Racquet Sport Courts**

Facility	Total Hours Reserved	Amount paid
Paddle Tennis	28	\$ 320.00
<b>Total</b>	<b>28</b>	<b>\$ 320.00</b>
Pickleball Court 1	321	\$ 1,880.00
Pickleball Court 2	267	\$ 1,680.00
Pickleball Court 3	320	\$ 1,630.00
Pickleball Court 4	296	\$ 1,590.00
Pickleball Court 5	292	\$ 1,710.00
Pickleball Court 6	251	\$ 1,410.00
Pickleball Court 7	285	\$ 1,230.00
Pickleball Court 8	267	\$ 1,410.00
<b>Total</b>	<b>2299</b>	<b>\$ 12,540.00</b>
Tennis Court 1	237	\$ 2,160.00
Tennis Court 2	239	\$ 2,060.00
Tennis Court 3	246	\$ 2,220.00
Tennis Court 4	174	\$ 1,230.00
Tennis Court 5	223.5	\$ 1,000.00
<i>ESUSD Total hours</i>	123	\$ -
<b>Total</b>	<b>1242.5</b>	<b>\$ 8,670.00</b>
Volleyball Court 1	42.5	\$ -
Volleyball Court 2	42.5	\$ -
<b>Total</b>	<b>85</b>	<b>\$ -</b>
Basketball Court	0	\$ -
<b>Total</b>	<b>0</b>	<b>\$ -</b>
Hockey Rink	140	\$ 378.00
<b>Total</b>	<b>140</b>	<b>\$ 378.00</b>

**Field Reservations**

Facility	Total Hours Reserved	Amount paid
<b>George Brett Field</b>		
AYSO	132	\$ -
ESLL	0	\$ -
Private Rentals	0	\$ -
City Internal Reservations	12	\$ -

Total	144 \$	-
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**Stevenson Field**

ESHS	0 \$	-
Babe Ruth	3 \$	-
Private Rentals	0 \$	-
City Internal Reservations	0 \$	-
Total	3 \$	-

**Softball Field**

ESHS	0 \$	-
ESGS	148 \$	-
Private Rentals	0 \$	-
City Internal Reservations	30 \$	-
Total	178 \$	-

**Campus El Segundo( 1/2 field)**

AYSO	0 \$	-
ESLAX	0 \$	-
Private Rentals	63.5 \$	4,347.56
City Internal Reservations	18 \$	-
Total	81.5 \$	4,347.56

**Campus El Segundo(full field)**

ESHS	42 \$	-
AYSO	365 \$	-
ESLAX	0 \$	-
ESLL	0 \$	-
ES Football & Cheer	0 \$	-
Private Rentals	34.5 \$	3,131.76
City Internal Reservations	10 \$	-
Total	451.5 \$	3,131.76

**Richmond Field**

ESHS	0 \$	-
ESGS	184 \$	-
AYSO	90 \$	-
ESLL	0 \$	-
Private Rentals	0 \$	-
City Internal Reservations	6 \$	-
Total	280 \$	-

**Center Street Bakalyar Field**

ESHS	0 \$	-
ESGS	0 \$	-
AYSO	0 \$	-
ESLL	165.25 \$	-

Private Rentals	14 \$	938.00
City Internal Reservations	0 \$	-
<b>Total</b>	<b>179.25 \$</b>	<b>938.00</b>

**Center Street Walton Field**

ESHS	0 \$	-
ESGS	0 \$	-
AYSO	0 \$	-
ESLL	165.25 \$	-
Private Rentals	14 \$	938.00
City Internal Reservations	0 \$	-
<b>Total</b>	<b>179.25 \$</b>	<b>938.00</b>

**Other Facility Reservations**

Facility	Total Hours Reserved	Amount paid
Skate Circle	12 \$	-
<b>Total</b>	<b>12 \$</b>	<b>-</b>
Hilltop Park Picnic Areas	3 \$	39.00
<b>Total</b>	<b>3 \$</b>	<b>39.00</b>
Checkout Grass Area	11.25 \$	-
<b>Total</b>	<b>11.25 \$</b>	<b>-</b>
Bounce House (Total not Hours)	12 \$	784.00
<b>Total</b>	<b>12 \$</b>	<b>784.00</b>
Picnic Tables	90 \$	2,206.00
<b>Total</b>	<b>90 \$</b>	<b>2,206.00</b>
BBQ Area	22.5 \$	1,774.50
<b>Total</b>	<b>22.5 \$</b>	<b>1,774.50</b>
Fire Circle	16 \$	1,529.98
<b>Total</b>	<b>16 \$</b>	<b>1,529.98</b>
Lawn Bowling	0 \$	-
<b>Total</b>	<b>0 \$</b>	<b>-</b>

**Raytheon Facilities**

Facility	Total Hours Reserved	Amount paid
<b>Ball Field 1</b>		
ESLL	51 \$	-

ESGS	0 \$	-
Total	51 \$	-

**Ball Field 2**

ESLL	0 \$	-
ESGS	72 \$	-
Total	72 \$	-

**Raytheon Field**

AYSO	0 \$	-
Private	30 \$	915.00
Total	30 \$	915.00



### RPL INSTAGRAM

	Previous Month	September
Followers end month	3,926	3,959
Number of posts	12	10

### RPL FACEBOOK

	Previous Month	September
Followers end month	3,503	3,520
Number of posts	12	10

# Monthly Park Inspection

## Acacia Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it	11/24/2025	10/8/2025	Travis Morris	Park	Mulch planter areas Some turf repair Fill in low areas at walkway Replace cap on pipe at tree	Brightview maintenance

## Campus El Segundo

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Christopher Hentzen	Planters	Landscape install	Contractor quote
Working on it		7/1/2025	Christopher Hentzen	Perimeter	Mulch needed	Brightview
Working on it		8/6/2025	Chris Hentzen	Interior planter areas	Install new landscaping east and west planters Perimeter landscaping add wood chip mulch	Contractor quotes and purchase orders.
Working on it	9/30/2025	9/8/2025	Christopher hentzen	Perimeter	Wood chip add to perimeter landscape	Brightview to schedule
Working on it	11/24/2025	10/8/2025	Hentzen	perimeter	mulch shrub areas	Brightview maintenance

## Candy Cane Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Noe Moreno	Play surfacing	Cracked	Repair
Working on it		7/1/2025	Noe Moreno	Garbage Can	Cracked	Replace
Working on it	2/28/2026	10/8/2025	Moreno	Park	Replace trash can Play surfacing repair Paint fencing	Trash can on order Staff to review play ground surfacing or contractor replacement Contractor fence painting

## Clutters Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Christopher Hentzen	Slope area	Trim vegetation	LandCare
Working on it	1/8/2027	10/8/2025	Casillas	Interior park, perimeter fence	Slope repair Public Works Replace perimeter fencing	Capital improvement project

# Monthly Park Inspection

## Constitution Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Travis Morris	Park signage	poor condition	Repair/Replacement
Working on it		7/1/2025	Travis Morris	Fencing	In poor condition	Replacement/repair
Working on it		8/11/2025	Travis Morris	Fencing , trees	Repair/replace fencing Trees trimmed	Schedule tree trimming
Working on it	10/31/2025	9/8/2025	Travis Morris	Park	possible fence replacement	Request proposals
Working on it	12/23/2025	10/8/2025	Travis Morris	Open space	Minor fence repairs	Staff repair

## Dog Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Joseph Casillas	Fencing	In poor condition	Replace fencing
Working on it		7/1/2025	Joseph Casillas	Slope	In poor condition	Slope repair
Working on it	5/8/2026	9/8/2025	Joseph Casillas	Park	Slope repair needed	Public Works contract

## Freedom Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Travis Morris	DG Paths	In poor condition	Replace DG & borders, Grade
Working on it		7/1/2025	Travis Morris	Benches	In poor condition	Repaint
Working on it		8/11/2025	Travis Morris	Park	DG pathways Mulch needed in planter areas replace plastic trash can Trim trees	Schedule tree trimming Trash can on order Contractor to add mulch Grade DG pathways
Working on it	5/8/2026	10/8/2025	Travis morris	Open space	refurbish DG pathway Trees trimmed	Contractor assessment of pathways Staff trimming trees

## Hilltop Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Joseph Casillas	Parking Lot Railing	Broken	Repair

# Monthly Park Inspection

Working on it	5/8/2026	10/8/2025	Casillas	park	Well maintained Perimeter wall flaking	Public Works project
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## Holly Valley Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		10/6/2025	Santos haro	Park	Clean	Brightview continues maintenance

## Independence Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Travis Morris	Open grass	In poor condition	Renovate
Working on it		7/1/2025	Travis Morris	Fencing	In poor condition	Replace
Working on it		7/1/2025	Travis Morris	Benches	In poor condition	Repaint
Working on it		8/11/2025	Travis Morris	Park, fencing, DG pathways	Pathway borders New fencing Trim trees	Grade pathways schedule tree trimming
Working on it	9/30/2025	9/8/2025	Travis Morris	Park	DG grading New fencing	Schedule grading of pathways
Working on it	5/8/2026	10/8/2025	Travis Morris	Open space	refurbish DG pathway	Contractor assessment

## Library Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025		Gazebo	Roof Poor Shape, Cleaning, paint	Brightview Clean, Roof Replace
Working on it	10/31/2025	9/8/2025	Santos Haro	Park	Gazebo roof replacement Overall park clean	Requests quotes with Public Works
Working on it	10/30/2025	10/6/2025	Santos haro	Park	well maintained Install Dog on Leash signs	inhouse staff

## Medians

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		10/8/2025	Hentzen, Haro	Median islands	clear of trash and weeds	Brightview maintenance

## Recreation Park

# Monthly Park Inspection

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025		Fencing/walls	In poor condition	Replacement
Working on it		7/1/2025		Tennis court	Rusted Fencing	Repair
Working on it		8/11/2025	Joseph Casillas	Tennis court/pickleball courts	Fencing rotted with concrete walls crumbling Court cracking Faded court line	Public Works repair project in progress
Working on it	10/8/2026	10/6/2025	Santos Haro	Playgrounds	Surface replacement Playground renovation	Design/planning
Working on it	4/8/2026	10/8/2025	Santos, Casillas	Court fencing	decaying posts	Public Works project

## Sycamore Park

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it	11/21/2025	10/8/2025	Hentzen	Park	stressed turf area	Brightview maintenance

## Washington

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Working on it		7/1/2025	Travis Morris	DG Paths	In poor condition	Replace DG and borders
Working on it		7/1/2025	Travis Morris	Fencing	In poor condition	Replacement
Working on it		8/11/2025	Travis Morris	Park	paint picnic tables DG graded Trees trimmed	Grade DG pathway Schedule tree trimming Paint tables
Working on it	10/17/2025	9/8/2025	Travis Morris	Park	DG grading Trees trimmed Powerwash play equipment	Tree staff to trim trees Brightview to schedule powerwash Staff to grade DG
Working on it	5/8/2026	10/8/2025	Travis Morris	Open space	Refurbish DG pathway	Contractor assessment

## COMPLETED

Status	Due Date	Date of Inspection	Staff Name	Area	Assessment	Plan of Action
Completed		7/1/2025	Noe Moreno	Planter beds	Add mulch	Brightview
Completed		7/1/2025	Noe Moreno	Dog Station	Bags needed	
Completed		7/23/2025	Aly Mancini	All park		

# Monthly Park Inspection

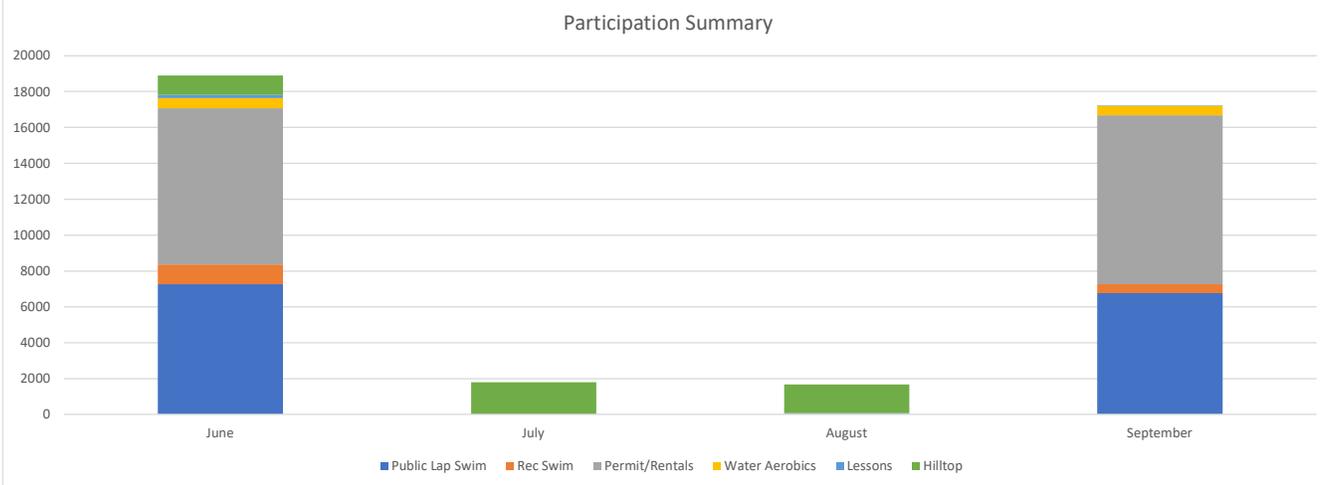
Completed		8/4/2025	Noe Moreno	Playground	Power wash playground equipment	Contractor notified
Completed	9/30/2025	9/8/2025	Noe Moreno	Park	Overall clean Powerwash play equipment Turf area repairs	Brightview powerwash scheduled Turf repair to be scheduled
Completed		7/1/2025	Noe Moreno	tables and benches	--	Powerwash
Completed		8/4/2025	Noe Moreno	Park	Playground equipment power wash Trim trees and hedges	Contractor notified
Completed	9/30/2025	9/8/2025	Noe Moreno	Park	Powerwash required	Brightview to schedule
Completed		8/6/2025	Chris Hentzen	Park	Empty trash	Contractor notified
Completed		9/8/2025	Christopher hentzen	Park	overall clean Slope shrub trimming	Landcare to schedule
Completed		7/1/2025	Travis Morris	Trash cans	Old	Replace
Completed		7/1/2025	Joseph Casillas	All areas	Grading of surfaces	Staff
Completed		7/1/2025	Joseph Casillas	All areas	weeds	Brightview
Completed		7/1/2025	Travis Morris	Open Grass	In poor condition	Renovate
Completed		7/23/2025	Christopher Hentzen		Install	
Completed	10/18/2025	9/8/2025	Travis Morris	Park	grade DG pathway Trim trees	Grading to be scheduled Trees have been trimmed
Completed		7/1/2025	Joseph Casillas	Playground Surface	Hole	Refill and patch
Completed		7/23/2025	Christopher Hentzen			
Completed	9/30/2025	9/8/2025	Joseph Casillas	Park	Overall clean Powerwash play equipment	Brightview to schedule
Completed		7/1/2025	Christopher Hentzen	Planter beds	Add Mulch	Brightview
Completed		8/6/2025	Santos Haro	Park	Overall clean Power wash play equipment	Contractor notified
Completed	9/30/2025	9/8/2025	Santos Haro	Park	Powerwash play equipment Park clean	Brightview to schedule
Completed		7/1/2025	Travis Morris	Walkways	In poor condition	Replace DG & borders
Completed		7/1/2025	Travis Morris	Park signage	In poor condition	Replace/Repair
Completed		7/1/2025	Travis Morris	Garbage cans	In poor condition	Replace
Completed		7/1/2025		Grass	Dry	Irrigation Check Brightview
Completed		7/1/2025		Drinking Fountain	Clogged	Clean

# Monthly Park Inspection

Completed		8/6/2025	Santos Haro	Park	Clean and good condition water fountain operational	Coordinate mulch for rose garden
Completed		7/1/2025	Christopher Hentzen	Douglas median	Litter, trimming, weeds, turf	Brightwood notified
Completed		7/1/2025	Christopher Hentzen	Maple median	Mulch, irrigation check	Brightwood notified
Completed		7/1/2025		PCH	Poor	CIP
Completed	9/30/2025	9/8/2025	Christopher Hentzen	Medians	Minor weeds on El Segundo Blvd	Brightview to address.
Completed		8/6/2025	Chris Hentzen	PCH Medians, Grand Ave, Nash Street, Hughes Way	Some weeds at Nash Street and Hughes way	Contractor notified
Completed	9/19/2025	9/8/2025	Joseph Casillas Santos Haro	Park and fields	Field prep for soccer season Irrigation breaks chain link fence at Clubhouse perimeter replaement	Staff irrigation repairs Overseeded turf areas Contractor replacing tall chain link fence at tot lot
Completed		7/23/2025	Aly Mancini			
Completed		8/6/2025	Chris Hentzen	Park	Power wash play equipment Adjust irrigation for turf slope	Contractor notified
Completed	9/30/2025	9/8/2025	Christopher hentzen	Park	Powerwash play equipment Overall clean	Brightview to schedule powerwash
Completed		7/1/2025	Travis Morris	Picnic tables	Paint in poor condition	Repaint

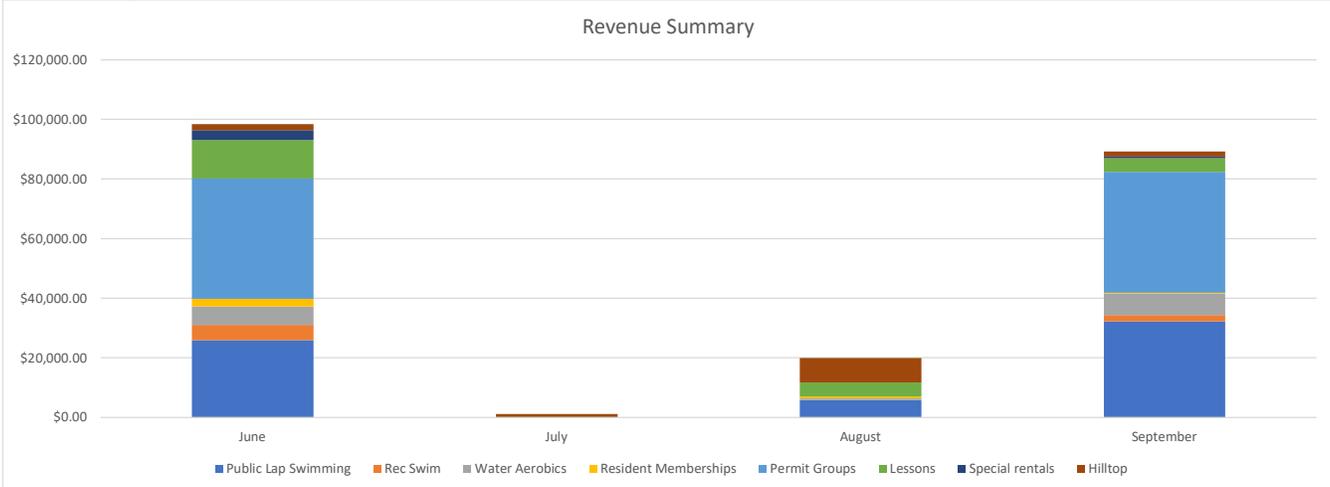
Monthly Statistics	June		July		August		September	
	Revenue	Participation	Revenue	Participation	Revenue	Participation	Revenue	Participation
Water Aerobics	\$ 6,198.00	561	\$ -	0	\$ 416.00	38	\$ 7,144.00	508
Lesson Programming	\$ 12,980.00	180	\$ -	0	\$ 4,632.30	54	\$ 4,552.00	13
Lap Swimming	\$ 25,947.00	7255	\$ -	0	\$ 5,908.00	0	\$ 32,222.00	6777
Family/Rec Swim	\$ 5,065.00	1095	\$ -	0	\$ -	0	\$ 2,128.00	482
Annual Membership Sales	\$ 2,580.00	217	\$ 40.00	4	\$ 765.00	63	\$ 330.00	34
Rentals/Permit Groups	\$ 40,370.90	8728.25	\$ -	0	\$ -	0	\$ 40,639.20	9424.5
Special Events/Rentals	\$ 3,210.00	16	\$ -	0	\$ -	0	\$ 488.00	37
Hilltop	\$ 2,089.00	1,076.00	\$ 8,267.50	1,794.00	\$ 3,971.00	1,576.00	\$ 146.00	30.00
	<b>\$98,439.90</b>	<b>19,128</b>	<b>\$8,307.50</b>	<b>1,798</b>	<b>\$15,692.30</b>	<b>1,731</b>	<b>\$87,649.20</b>	<b>17,306</b>

**Participation Summary**



**Total Participation June-September 39,963**

**Revenue Summary**



**Total Revenue June-September \$210,088.90**