

**MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL  
TUESDAY, SEPTEMBER 16, 2025**

CLOSED SESSION – Mayor Pimentel called the meeting to order at 5:37 PM

ROLL CALL

Mayor Pimentel	-	Present
Mayor Pro Tem Baldino	-	Present
Council Member Boyles	-	Present
Council Member Giroux	-	Present
Council Member Keldorf	-	Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

SPECIAL ORDER OF BUSINESS:

Mayor Pimentel announced that Council would be meeting in closed session pursuant to the items listed on the agenda.

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

INITIATION OF LITIGATION PURSUANT to (Government Code §54956.9(d)(4)): -9-matter(s).

Adjourned at 5:57 PM

***Minutes are prepared and ordered to correspond to the agenda.***

OPEN SESSION – Mayor Pimentel called the meeting to order at 6:04 PM

ROLL CALL

Mayor Pimentel	-	Present
Mayor Pro Tem Baldino	-	Present
Council Member Boyles	-	Present
Council Member Giroux	-	Present
Council Member Keldorf	-	Present

INVOCATION – Rabbi Dovid Lisbon - Jewish Community Center

PLEDGE OF ALLEGIANCE – Council Member Giroux

SPECIAL PRESENTATIONS:

1. Breast Cancer Awareness Proclamation read by Council Member Keldorf.

2. Hispanic/Latin Heritage Month Proclamation read by Council Member Giroux and accepted by Sean O'Brien, DEI Committee.

3. International Day of Peace Proclamation read by Council Member Boyles and accepted by ESUSD Superintendent Jason Johnson and School Board Member Frank Glynn, El Segundo Rotary.

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

Kelly Stuart, resident, spoke in opposition to lowering to the City's flag by order of the Trump Administration.

Scott Houston, resident and member of the South Bay Community Coalition Against Hate, spoke about activities surrounding the International Day of Peace.

Sean O'Brien, resident, drew attention to the growing community fear surrounding current immigration policies.

**MOTION by Council Member Giroux, SECONDED by Mayor Pimentel to read all ordinances and resolutions on the agenda by title only.**

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

B. CONSENT:

**4. Approve City Council Meeting Minutes of September 2, 2025.**

(Fiscal Impact: None.)

**5. Warrant Demand Register for August 11, 2025 through August 24, 2025:**

Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and wire transfers.

Approve Warrant Demand Register numbers 4A, and 4B: warrant numbers 3056901 through 3057107, and 9003396 through 9003401.

(Fiscal Impact: The warrants presented were drawn in payment of demands included within the FY 2025-2026 Adopted Budget. The total of \$6,027,975.67 (\$3,020,705.37 in check warrants and \$3,007,270.30 in wire warrants) are for demands drawn on the FY 2025-2026 Budget.)

**6. Agreement Between the City of El Segundo and the Society for the Prevention of Cruelty to Animals Los Angeles for Animal Sheltering Services:**

Waive bidding requirements pursuant to El Segundo Municipal Code § 1-7-9(A) and authorize the City Manager to execute Agreement No. 7407 with the Society for the Prevention of Cruelty to Animals Los Angeles (SPCALA) in an amount not-to-exceed

\$60,000 for fiscal year 2025-26 to provide animal sheltering services.

(Fiscal Impact: Amount Budgeted: \$40,000

Additional Appropriation: N/A

Account Number(s): 001-400-3108-6206

No additional budget appropriation is needed at this time as the Police Department will use budgetary savings to cover the additional \$20,000. The revised budgetary cost will be included in the proposed FY 2026-27 operating budget.)

**7. Second Reading of an Ordinance Amending El Segundo Municipal Code Section 1-6-4 to Update the List of Positions Exempt from the Civil Service System and Section 1-6-5 to Revise the Position Title of One Department Head:** Waive the second reading and adopt Ordinance No. 1677 amending El Segundo Municipal Code Section 1-6-4 to update the list of positions exempt from the Civil Service System and Section 1-6-5 to revise the position title of one Department Head.  
(Fiscal Impact: None.)

**8. Fiscal Year 2025-26 Adopted Budget Adjustment for Fiscal Year 2024-25 Continuing Appropriations:** Approve continuing appropriations from FY 2024-25 to FY 2025-26, thereby amending the Fiscal Year 2025-26 Adopted Budget in the Funds and by the amounts contained in Attachment 1.  
(Fiscal Impact: Amount Budgeted: \$0  
Additional Appropriation: PO Carryover of \$7,139,659.22 from FY 2024-25 to FY 2025-26, and reverse estimated budget carryover of (\$399,350.00)  
Account Number(s): Various

**Item 9 was pulled by Mayor Pro Tem Baldino**

**10. Notice of Completion for Emergency Action for the Permanent Repair of the City of El Segundo Wiseburn Aquatics Center Pool Heaters:** Approve the notice of completion for the associated emergency remedial actions for the Aquatics Center Pool Heater Replacement Project, Project No. PW 25-04, by Knorr Systems International, LLC. By approving the notice of completion, the City Council will be terminating the emergency actions previously approved under Resolution No. 5519, pursuant to Public Contract Code § 22050(c). Authorize and direct the City Clerk to file a notice of completion in the County Recorder's Office.  
(Fiscal Impact: The total project cost was \$639,725.

City Council appropriated \$700,000 to the Capital Improvement Fund at the November 5, 2024 City Council meeting, at the time the emergency action was declared. The Wiseburn Unified School District agreed to reimburse the City half of the construction costs after the competition of the work, up to \$300,000.

The budget is as follows:

Amount Appropriated in FY 2024-25: \$700,000

Additional Appropriation at this time: None

Expense Account Number: 301-400-8202-8463 (General Fund CIP - Aquatics Center Pool Heaters))

**11. Resolution Amending Chapter 1A2 of the City’s Administrative Code to Update Specific Unrepresented Classifications in the Management and Confidential Series:**

Adopt Resolution No. 5558 approving amendments to Chapter 1A2 of the City’s Administrative Code for the Management and Confidential Series to correct the basic salary range for the Planning Manager; Update the job titles of the Director of Human Resources and Battalion Chief; and designate exemption status under the Fair Labor Standards Act for the Executive Assistant and Senior Executive Assistant.

(Fiscal Impact: There is no fiscal impact to implement the proposed updates to the Administrative Code. However, there will be a fiscal impact resulting from the payment of overtime hours worked by the incumbents in the Executive and Senior Executive Assistant positions. The anticipated fiscal impact can be absorbed in the current FY 2025-26 adopted budget for the City Manager’s Office and Police Department.)

**12. Agreement between the City of El Segundo and Chevron Corporation pursuant to California Assembly Bill 1646 reimbursing the City of El Segundo for Associated Costs:**

Authorize the City Manager to execute Agreement No.7408 with Chevron Corporation for an estimated amount of \$237,179 for FY 2025-26 to establish a 24/7 community alerting system to notify El Segundo residents, businesses, and visitors of any incidents generated by the Chevron Oil Refinery in El Segundo.

(Fiscal Impact: If the City Council approves this item, the Chevron Corporation will reimburse the City of El Segundo for all costs associated with operating a 24/7 community alerting system and maintaining a mass notification system for the City of El Segundo in the event of a refinery incident per Assembly Bill 1646. The City of El Segundo annual/ongoing fees for FY 25-26 include personnel time for completing administrative AB 1646 tasks during business hours, stand-by personnel time for operating the 24/7 watch center and attending notification system training off hours, ongoing community alert system software costs for the integrated alert and mass notification system (Alert South Bay), and a one-time fee for startup costs associated with purchasing networking and telecommunications equipment needed to operate the Community Alerting System.

Amount Budgeted: Approximately \$237,179

Additional Appropriation: N/A

Account Number(s):

126-400-3205-4115 (Expenditures: Reimbursable Overtime AB 1646 - \$155,797)

126-400-3205-6214 (Expenditures: Administrative Personnel, Alert South Bay, Start-up costs - \$81,382)

126-300-0000-3836 (Revenue: AB 1646 Operations & Maintenance - \$237,179)

**AB 1646 FY 25-26 Fee Detail:**

**24/7 Community Watch Center Personnel Time: \$155,797**

Daily Community Alerting System personnel will be the fire chief and one battalion chief.

Monthly billing will reflect eight (8) total hours of daily stand-by time. Four (4) hours fire chief, billed at \$0.00 per hour, and four (4) hours battalion chief, billed at \$127.76 per hour. The fire chief is exempt from overtime. There will be no charge for the fire chief position and there will never be more than one battalion chief on standby for this duty. The billing period is anticipated to start on October 13, 2025, and continue through June 30, 2026. This fee is \$146,719.

In addition, 24/7 watch center costs will include 36 hours of stand-by time for two off-duty battalion chiefs to attend monthly South Bay Alert notification system/incident training, as well as ongoing incident communication fees as needed for continued communications during an incident. This fee is \$9,079.

**Administrative Personnel Time: \$12,381**

Personnel time billed at the fully burdened rate for administrative tasks completed during business hours that are associated with AB1646. Such tasks include attending refinery meetings, crisis committee meetings, and completing and overseeing monthly billing (see Attachment 1 for number of hours and hourly rates).

**Community Alert System - Alert South Bay: \$13,000**

Integrated alert and notification system to alert and notify the community surrounding a petroleum refinery, including schools, public facilities, hospitals, transient and special needs populations, and residential care homes in the event of an incident at the refinery, warranting the use of the automatic notification system. Annual fee subject to change. \$13,000 based on the forecasted FY 25-26 cost.

**Equipment start-up costs: \$56,000**

Networking/Telecommunications equipment. One-time startup cost for FY 25-26. The total fee of \$237,179 will be adjusted by the Los Angeles All Urban Consumer Price Index on July 1st of each year. This is an estimated fee as some incidents may exceed four hours, in which case Chevron will be billed the fully burdened rate for the actual hours worked by the above individuals who provide services during the incident.

**13. License Agreement with Girl Scouts of Greater Los Angeles to Continue Utilizing Camp Eucalyptus at No Cost:** Authorize the City Manager to execute a nine-month License Agreement No. 7409 with the Girl Scouts of Greater Los Angeles to continue utilizing Camp Eucalyptus at no cost.  
(Fiscal Impact: None.)

**14. Contract Award for the Replacement of Fire Station #2 HVAC System, Project No. 25-15:** Authorize the City Manager to execute a standard Public Works Contract No. 7410 with ACCO Engineering Systems in the amount of \$80,700 for the replacement of the HVAC unit at Fire Station #2, Project No. PW 25-15, and authorize an additional \$30,000 as contingency funds for potential unforeseen issues and costs for bonds.

(Fiscal Impact: Amount Budgeted: \$150,000  
Additional Appropriation: None  
Account Number: 301-400-8201-8400 (Citywide HVAC CIP account))

**Item 15 was pulled by Mayor Pimentel**

**MOTION by Council Member Boyles, SECONDED by Council Member Keldorf, to approve Consent items 4, 5, 6, 7, 8, 10, 11, 12, 13, and 14.**

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

PULLED ITEMS:

**9. Designation of Voting Delegate and Alternate to the Cal Cities - 2025 Annual Conference & Expo:** Designate a voting delegate, and an alternate to the Cal Cities Annual Conference & Expo.  
(Fiscal Impact: None.)

Council Discussion

**MOTION by Mayor Pro Tem Baldino, SECONDED by Council Member Boyles, to designate Mayor Pimentel to be the delegate and City Manager Darrell George as the alternate delegate to the Cal Cities 2025 Annual Conference and Expo.**

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

**MOTION by Mayor Pimentel, SECONDED by Mayor Pro Tem Baldino to designate a delegate and an alternate delegate to the Cal Cities 2025 Annual Conference and Expo.**

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

**15. Resolution Adopting the City of El Segundo 2025 Local Hazard Mitigation Plan:** Adopt Resolution No. 5559 adopting the City of El Segundo 2025 Local Hazard Mitigation Plan.  
(Fiscal Impact: None.)

Council Discussion

**MOTION by Mayor Pimentel, SECONDED by Mayor Pro Tem Baldino, to adopt the City of El Segundo 2025 Local Hazard Mitigation Plan.**

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

C. PUBLIC HEARING: None

D. STAFF PRESENTATIONS:

**16. Grant Award from Chevron Products Company in the Amount of \$75,000 to Support Economic Development in El Segundo:** Authorize the City Manager to accept grant funds in the amount of \$75,000 for Economic Development.

(Fiscal Impact: Amount Budgeted: \$75,000

Additional Appropriation: None

Account Number: 702-300-2401-1281 (Specials Revenues Fund - Economic Development Expenditures))

Cristina Reveles, Senior Management Analyst, presented the item and introduced Jessica Vinson and Byron Stock from Chevron.

Council Discussion

**MOTION by Mayor Pimentel, SECONDED by Council Member Boyles, to accept the Grant Award from Chevron.**

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

**17. Resolutions Amending the City Contributions for CalPERS Medical Premiums:** Adopt resolutions for the following groups amending the City contributions for CalPERS medical premiums consistent with a previously approved Memorandum of Understanding (MOU) and the Affordable Care Act (ACA).

El Segundo City Employees' Association (CEA)

El Segundo Firefighters' Association (ESFA)

El Segundo Police Managers' Association (PMA)

El Segundo Police Support Services Employees Association (PSSEA)

El Segundo Supervisory and Professional Employees' Association (SPEA)

Unrepresented Hourly Employees considered full-time under the ACA.

(Fiscal Impact: Funding for action related to the previously approved MOUs is

incorporated in the adopted FY 2025-26 Operating Budget. The fiscal impact of the medical contribution for Unrepresented Hourly Employees considered full-time under the ACA is dependent upon the number of employees who accept the offer of coverage. The estimated maximum fiscal impact for calendar year 2026 is projected to be approximately \$29,290. Sufficient funding is included in the adopted FY 2025-26 Operating Budget.)

Rebecca Redyk, Human Resources Director, presented the item.

Council Discussion

David King, Assistant City Attorney, read by title only:

**RESOLUTION NO. 5560**

**A RESOLUTION OF THE CITY OF EL SEGUNDO, CALIFORNIA FIXING THE EMPLOYER CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION 003 EL SEGUNDO CITY EMPLOYEES' ASSOCIATION**

**RESOLUTION NO. 5561**

**FIXING THE EMPLOYER CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION 004 EL SEGUNDO FIREFIGHTERS' ASSOCIATION**

**RESOLUTION NO. 5562**

**A RESOLUTION OF THE CITY OF EL SEGUNDO, CALIFORNIA FIXING THE EMPLOYER CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION 005 EL SEGUNDO SUPERVISORY AND PROFESSIONAL EMPLOYEES' ASSOCIATION**

**RESOLUTION NO. 5563**

**A RESOLUTION OF THE CITY OF EL SEGUNDO, CALIFORNIA FIXING THE EMPLOYER CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION 007 EL SEGUNDO POLICE MANAGERS' ASSOCIATION**

**RESOLUTION NO. 5564**

**A RESOLUTION OF THE CITY OF EL SEGUNDO, CALIFORNIA FIXING THE EMPLOYER CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS WITH RESPECT TO A RECOGNIZED EMPLOYEE**

ORGANIZATION 008 EL SEGUNDO POLICE SUPPORT SERVICES  
EMPLOYEES' ASSOCIATION

RESOLUTION NO. 5565

A RESOLUTION OF THE CITY OF EL SEGUNDO, CALIFORNIA FIXING THE  
EMPLOYER CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL  
AND HOSPITAL CARE ACT AT AN EQUAL AMOUNT FOR EMPLOYEES WITH  
RESPECT TO 009 UNREPRESENTED HOURLY EMPLOYEE GROUP

**MOTION by Mayor Pro Tem Baldino, SECONDED by Council Member Giroux, to  
approve Resolution No's. 5560, 5561, 5562, 5563, 5564, and 5565.**

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

**18. Adoption of Revised Classification Specifications for Positions in the  
Administrative Series, Resolution to Establish the Basic Salary Ranges,  
Reclassification of Four Incumbents, and Update of the Fair Labor Standards Act  
Exemption Designation of the Executive Assistant and Senior Executive**

**Assistant Classifications:** Adopt the revised classification specifications for Office Specialist, Administrative Specialist, Senior Administrative Specialist I-II, Executive Assistant, and Senior Executive Assistant. Adopt a resolution establishing the basic salary range for Office Specialist, Administrative Specialist, Senior Administrative Specialist I and II, Executive Assistant, and Senior Executive Assistant. Approve the reclassification of four incumbents to a higher-level position in the Administrative Series. Update the Fair Labor Standards Act (FLSA) designation to non-exempt for the Executive Assistant and Senior Executive Assistant classifications.

(Fiscal Impact: The fiscal impact is approximately \$21,613 for the proposed reclassification of four incumbents in FY 2025-26. This cost can be absorbed within the current budget of the departments with reclassified incumbents. No additional appropriation is required for FY 2025-26.)

Rebecca Redyk, Human Resources Director, presented the item.

Council Discussion

David King, Assistant City Attorney, read by title only:

RESOLUTION NO. 5566

A RESOLUTION ESTABLISHING BASIC SALARY RANGES FOR FULL-TIME JOB  
CLASSIFICATIONS

**MOTION by Council Member Keldorf, SECONDED by Council Member Giroux to  
approve Resolution No. 5566 establishing basic salary ranges for full-time job**

**classifications.**

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

**19. Fiscal Year 2024-25 3rd and 4th Quarters Financial Report:** Receive and file the City's fiscal year 2024-25 3rd and 4th quarter financial report.

(Fiscal Impact: There is no fiscal impact associated with this presentation, and no fiscal impact to receive and file this financial report.)

Paul Chung, CFO and City Treasurer, presented the item.

Council Discussion

Council consensus to receive and file the City's fiscal year 2024-25 3rd and 4th quarter financial report.

F. REPORTS – CITY CLERK – Along with the Mayor and Mayor Pro Tem, the Clerk attended a third-grade assembly about City Government at Center Street Elementary School.

G. REPORTS – COUNCIL MEMBERS

Council Member Keldorf – Requested discussion about federal vs. city or school district orders regarding U.S. flag protocol.

Council Member Giroux – No Report

Council Member Boyles –  
Attended and reported on the recent South Bay Council of Governments Regional Council meeting.

**20. Resolution Supporting USA Surfing's Recertification as the National Governing Body for Olympic Surfing:** Adopt a resolution supporting USA Surfing's recertification as the National Governing Body of Olympic surfing.  
(Fiscal Impact: None.)

Council Discussion

David King, Assistant City Attorney, read by title only:

RESOLUTION NO. 5567

A RESOLUTION OF THE CITY COUNCIL OF EL SEGUNDO, CALIFORNIA  
SUPPORTING USA SURFING'S RECERTIFICATION AS THE NATIONAL  
GOVERNING BODY FOR OLYMPIC SURFING

**MOTION by Council Member Boyles, SECONDED by Council Member Keldorf, to approve Resolution No. 5567.**

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

Mayor Pro Tem Baldino – No Report

Mayor Pimentel – El Segundo is currently hosting SoCal Deep Tech Week. The Toy Association celebrated the opening of its new Toy Building last week. Met with the Australian Consul General last week regarding its potential participation in the US market. There is a Sanitation meeting next week. Asked the Assistant City Attorney for a status report on the study to explore becoming a Charter City and requested an update on new State legislation after the current term ends.

- I. REPORTS – CITY ATTORNEY – Recognized Council met in closed session this evening and voted 5-0 to authorize the City Manager to approve opting in to a settlement agreement with PHARMA, Purdue Pharma and other pharmaceutical companies related to the opioid crisis.
- J. REPORTS/FOLLOW-UP – CITY MANAGER – Mentioned that approval to advertise for the repairs to the Teen Center and Recreation Park courts will be on the agenda for the next Council meeting. Hyperion Citizens' Forum will be held in mid-October. Reported the AQMD received 69 odor complaints and 2 notices of violation were issued since September 2. Hyperion reports that a plant technician has been sent to get air quality readings within 60 minutes of receiving complaints. Callers can opt to receive a summary call within 24 hours of registering a complaint. Encouraged citizens and people who work in El Segundo to take the Vision 2050 survey, available at ElSegundo.org and open through tomorrow.

**MEMORIAL:** The meeting was adjourned in memory of Jan Cruikshank, former ESUSD School Board Member and El Segundo City Council Member.

Adjourned at 7:37 PM

  
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Susan Truax, City Clerk