



**AGENDA
CITY OF EL SEGUNDO
LIBRARY BOARD OF TRUSTEES
6:00 PM
PUBLIC LIBRARY - SUE CARTER ROOM
111 W. MARIPOSA AVEUNE
EL SEGUNDO, CA 90245
SEPTEMBER 9, 2025**

MEMBERS OF LIBRARY BOARD OF TRUSTEES

Audrey Davis
James Fenton
Eric Hoffman
Kristie Sherrill
Barbara Yatabe

The Library Board of Trustees, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the Library Board of Trustees, regarding any matter on this agenda, that the City received after issuing the agenda packet are available for public inspection in the Public Library at the Information Desk, during normal business hours. Such documents may be posted on the City's website at www.elsegundo.org and additional copies will be available at the meeting.

Unless otherwise noted in the agenda, the public can only comment on city-related business that is within the jurisdiction of the Library Board of Trustees and/or items listed on the agenda during the Public Communications portion of the Meeting. The time limit for comments is five (5) minutes per person. Before speaking to the Library Board of Trustees, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.

CALL TO ORDER/ROLL CALL

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) *Individuals who have received value of \$50 or more to communicate to the **Library Board of Trustees** on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the **Library Board of Trustees**. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow action on any item not on the agenda.*

A. CONSENT

1. **Library Board of Trustees Minutes**

Recommendation -

1. Approve the Library Board of Trustees meeting minutes of July 8, 2025.
2. Alternatively, discuss and take other action related to this item.

2. **Revision of Collection Development Policy**

Recommendation -

1. Review and approve changes made to the El Segundo Public Library's Collection Development Policy, as required by California AB 1825.
2. Alternatively, discuss and take other action related to this item.

3. **Requirements for Physical Identification and Library Card**

Recommendation -

1. Approve the addition of wording on patron agreement forms to include the requirement of a physical identification card and/or a library card for patrons accessing their library account information or for checking out library materials at the circulation desk.
2. Alternatively, discuss and take other action related to this item.

4. **Move the November 11, 2025, Library Board of Trustees Meeting to Another Date or Cancel It**

Recommendation -

1. Select and approve an alternate date for the November 11, 2025, Library Board of Trustees meeting, which falls on the Veterans Day holiday, or cancel the meeting and meet again on January 13, 2026.
2. Alternatively, discuss and take other action related to this item.

B. UNFINISHED BUSINESS

C. NEW BUSINESS

D. REPORTS - LIBRARY MANAGER

E. REPORTS - SCHOOL DISTRICT LIBRARIAN

F. REPORTS - FRIENDS OF THE LIBRARY

G. REPORTS - LIBRARY BOARD OF TRUSTEES

ADJOURNMENT

POSTED:

DATE: September 4, 2025

TIME: 12:00 p.m.

BY: Mark Herbert 