



**AGENDA
CITY OF EL SEGUNDO
ENVIRONMENTAL COMMITTEE
CITY HALL - EXECUTIVE CONFERENCE ROOM
350 MAIN STREET
EL SEGUNDO, CA 90245
SEPTEMBER 5, 2025
12:00 PM**

MEMBERS OF ENVIRONMENTAL COMMITTEE

Tracey Miller-Zarneke, Chairperson
Kevin Butler, Vice Chair
Dennis Falk
Shannon O'Toole
Sudip Giri
Leslie Edwards
Chia-Ming Ro

The Environmental Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the Environmental Committee, regarding any matter on this agenda, that the City received after issuing the agenda packet are available for public inspection in the Reception area of City Hall during normal business hours. Such documents may be posted on the City's website at www.elsegundo.org and additional copies will be available at the meeting.

Unless otherwise noted in the agenda, the public can only comment on city-related business that is within the jurisdiction of the Environmental Committee and/or items listed on the agenda during the Public Communications portion of the Meeting. The time limit for comments is five (5) minutes per person. Before speaking to the Environmental Committee, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.

CALL TO ORDER / ROLL CALL

PUBLIC COMMUNICATION

(Related to City Business Only – 5-minute limit per person, 30-minute limit total) Individuals who have received value of \$50 or more to communicate to the Environmental Committee on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing Environmental Committee. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow action on any item not on the agenda.

A. CONSENT AGENDA

1. Environmental Committee Meeting Minutes

Recommendation -

1. Approve the Environmental Committee Meeting minutes of August 8, 2025.
2. Alternatively, discuss and take other action related to this item.

B. REPORTS / SPECIAL PRESENTATIONS

2. EI Segundo Blue Butterfly Conservancy, Sub-committee Updates: Eco-Friendly Events, Member Term Calendar, Other Focus Efforts

Recommendation -

1. Receive and file.
2. Alternatively, discuss and take other action related to these items.

C. REPORTS - PUBLIC WORKS

3. Hyperion Updates

Recommendation -

1. Receive and file.
2. Alternatively, discuss and take other action related to this item.

4. City Sustainability Update

Recommendation -

1. Receive and file.

2. Alternatively, discuss and take other action related to this item.

ADJOURNMENT

POSTED: 8-29-2025
DATE: 9-5-2025
TIME: 12:00 PM
BY: Daniel Pankau



City of El Segundo

ENVIRONMENTAL COMMITTEE

MEETING MINUTES

Friday, August 8, 2025, 12:00 p.m.

1 CALL TO ORDER:

The meeting was called to order at 12:01 pm, held in the Executive Conference Room of City Hall in person.

2. ROLL CALL:

The following Committee Members were present:

- Tracey Miller-Zarneke, Chair
 - Dennis Falk, Member
 - Leslie Edwards, Member
 - Chia-Ming Ro, ESUSD
- Kevin Butler, Vice Chair, Shannon O'Toole and Sudip Giri, Members, were not present.

The following City staff were present:

- Daniel Pankau, Environmental Programs Manager
 - Elias K. Sassoon, Public Works Director
- Ryan Baldino, Councilmember, was not present.

3. PUBLIC COMMUNICATION:

Barbara Boland, El Segundo Blue Butterfly Conservancy, shared information from their native tree tour in Manhattan Beach / Polliwog Park that took place on July 23, 2025.

Philip Friess spoke on his involvement as a sub-consultant working on Hyperion facility improvements. After a long waiting period there has finally been some movement, with an upcoming meeting scheduled on August 21, 2025, between Dr. Stenstrom, City of LA and City of El Segundo.

4. CONSENT AGENDA:

Approval of Minutes from June 6, 2025. Member Edwards made a motion for approval, seconded by Member Ro, approved unanimously.

5. REPORTS-SPECIAL PRESENTATIONS: Sub-Committee Updates

a. SBCCOG El Segundo GHG Emissions Inventory: Kevin Truong, a Civic Spark fellow with the SBCCOG, gave a presentation on the City of El Segundo's 2019-2020 greenhouse gas emissions inventory results. The results showed significant emissions reductions in both 2019 and 2020. The two largest emission sectors by percentage are Commercial/Industrial Energy at 62% and 69% followed by Transportation and Mobile Sources at 26% and 19%. Chair Miller-Zarneke asked why such a large time gap on getting the 2019 & 2020 data in 2025, Mr. Truong responded that the calculation module used "ICLEI" takes a few years to generate its data.

b. Native Tree Education: Chair Miller-Zarneke and Community Member / Blue Butterfly Conservancy Founder Barbara Boland spoke of the field trip to the City of Manhattan Beach and Polliwog Park. They displayed a detailed tree map of the park that identified all species present. They both spoke of the educational

aspect of seeing firsthand what species of trees do well in our south bay region. Member Ro noted that non-native trees can also provide benefits. Barbara Boland was appreciative that the City of Manhattan Beach was so transparent with tree related costs and their community engagement process.

c. Eco-Friendly Public Events: Member Edwards suggested coming up with a list of top 10 environmentally friendly measures so that each event could select a few from this checklist. The committee gave additional updates on how the cost reduction incentives could work for things such as no single use plastics or assigning a “green host” for events. The question was raised how to verify that the event did indeed achieve compliance. Member Giri suggested having a representative of the event come to the Environmental Committee meetings, Member Ro suggested having photo verification. City staff investigated permit costs and found that there is a highly variable fee structure for each event depending on the amount of city services needed. Smaller event permits could be pulled for around \$60 which might negate any fee reduction incentive. As an alternative to the permit fees reduction, Chair Miller-Zarneke suggested that we create an educational packet for distribution to folks pulling an event permit as a hope that anyone running events will make good choices based on examples provided from the “case study” that Member O’Toole ran with the Kiwanis Chilipalooza.

d. Member Term Calendar: Chair Miller-Zarneke stated that herself along with member O’Toole and Falk terms are expiring in October. An additional discussion will be had during the September meeting with additional members present to encourage them to find new applicants quickly.

6. REPORTS-PUBLIC WORKS

- a. Hyperion Update: Environmental Programs Manager Daniel Pankau gave updates regarding the Hyperion facility. Since July 1, 2025, SCAQMD received approximately 38 odor complaints. The facility was issued two Notices of Violation on July 27th and August 6th.
- b. City Sustainability Efforts: Environmental Programs Manager Daniel Pankau gave an update on our Electronic Annual Report (EAR) submitted to CalRecycle. Our Pounds Per Person Per Day (PPD) decreased from 12.2 in 2023 to 9.2 in 2024. This is well below our target.

7. ADJOURNMENT:

Adjourned at 1:09 p.m.

Daniel Pankau, Environmental Programs Manager