



RECREATION, PARKS, and LIBRARY DEPARTMENT

DATE: June 18, 2025
TO: Recreation and Parks Commission
FROM: Aly Mancini, Director
SUBJECT: Department Report

Council Items

May 20, 2025:

Three-Year Contract with Brightview Landscape Services, Inc.

City Council authorized the City Manager to award a three-year contract to BrightView Landscape Services Inc. for \$575,484 per year to provide landscape maintenance services from June 1, 2025, through May 31, 2028.

Public Hearing Adoption of the Fiscal Year 2025-26 Master Fee Schedule

CFO, Paul Chung, presented proposed City fees including those of the Recreation, Parks, and Library Department. Most RPL department fees were increased by a 3.3% CPI (Consumer Price Index). Aquatics fees were not presented, as they will be presented to the City Council at a later date in conjunction with the Aquatics Business Plan being prepared by a third-party consultant.

Urho Saari Swim Stadium/Plunge Renovation Project Update

Elias Sassoon, Public Works Director, presented an update on the Plunge Renovation Project. Council provided direction to staff to replace the pool tiles with an estimated cost of \$700,000.

June 3, 2025:

Special Presentations

Aly Mancini, Recreation, Parks, and Library Director provided Council with information regarding our upcoming 2025 Summer Concert in the Park series at Library Park. Concerts begin Sunday, June 15th with a performance from Woodie & the Longboards.

CIP Updates

Recreation Park Renovation Project:

100% Design Development plans and the 50% Construction Document Package for the Teen Center and Teen Plaza have been received and are currently being reviewed by staff. A Geotechnical Investigation and a Percolation Report for the proposed ballfield renovations is currently being reviewed. MIG and Spohn Ranch will be attending an upcoming Park Renovation sub-committee meeting to update the committee on progress.

Hilltop Park Project:

An architect has been retained by Public Works to submit plans to address the abandoned reservoirs at Hilltop Park. An additional land survey still needs to be completed.

Public Works presented the project to the Park Renovation Subcommittee. Additional design plans for the open space will be presented to the Recreation and Park Commission at a later date.

Arts & Culture

Staffing

The recruitment for the Cultural Arts Coordinator position has opened.

Public Art

The Arts and Culture Committee approved a public art installment at the site of a new development project, CaliSmash at 815 Nash.

Fields, Facilities, and Courts

Attachment A – Checkout Reservation Report – May 2025

Social Media

Attachment B- Social Media Analytics – May 2025

Adult Sports

Adult 7v7 Soccer League

- Spring 2025 adult soccer league began on April 25th. The regular season will play through June 27th.
- The league has a total of 9 teams and 114 participants.
 - 3 El Segundo Residents/Business Teams
 - 6 Non-Resident Teams
- The total revenue from registration is \$2,205.00

Adult League Basketball

- Spring 2025 adult basketball league regular season began on April 8th and concluded on May 26th. Playoffs will begin on June 3rd.
- The league has a total of 16 teams and 166 participants.
 - 8 El Segundo Resident/Business Teams
 - 8 Non-Resident Teams
- The total revenue from registration is \$3,880.00
- Spring 2025 registration began March 5th and is ongoing. It is currently looking to be a 16-team league which will be a new record for participation. Spring season will begin April 8th.

Adult Pickleball Leagues

- Spring 2025 adult pickleball leagues began on April 28th and will play through June 26th.
 - The spring league has a total of 111 teams and 1,332 participants.
 - 3 El Segundo Resident Teams
 - 108 Non-Resident Teams
 - The total spring league revenue from registration is \$37,650.00

Adult Softball League

- Summer 2025 adult softball league registration opened on May 13th and closed on June 5th. The season will begin June 16th.
 - The league has a total of 30 teams. This is the maximum capacity for this league, and one team more than last year.
 - Revenue and residency numbers for teams will be available in the next report once rosters are finalized.

Teen Center

In May, the Teen Center remained fully staffed and open for drop-in use six days a week, totaling 21 operational days. Over the month, the center saw an impressive 1,072 visits from teens. To boost engagement and encourage attendance, the Teen Center started “Thrilling Thursday” events to include crafts, challenges, and trivia each Thursday. Additional programming for May included a Watch and Build, where 10 teens built a Lego set and watched Despicable Me 4. The average hourly attendance in May was approximately 11 teens per hour.

Gordon Clubhouse

The Clubhouse and its various rooms were reserved/activated a total of 118 times totaling, 191 hours in April for recreation activities, youth drama program, camps, Co-op, Family Wellness Studio, meetings, and rentals.

Contract Classes	Number of Participants
Gymnastics Ninja Gym	1
Gymnastics Academy	13
Tiny Tumblers Gymnastics	2
Gymnastics Big & Little	1
Gymnastics Explorers	5
Zumba! – Mondays	8
Tutus and Taps	12
Ballet and Tap	4
Tapping for Fun and Exercise – Beginner	15
Zumba! – Wednesdays	4
Tapping for Fun and Exercise - Intermediate	4
Hippity Hop	3
Family Wellness May Afterschool Care	6
Preschool Cooking Tyme	0
Adult Cake Design	1
Basic Cooking for Kids	4
Basic Cooking for Teens	N/A
Adult Cooking Class	0
Preschool Cake Design	6
Kid Cake Design	6
Spanish Parent and Me – Tuesday	8
Music with Miss Pam – Friday	N/A
Music with Miss Pam – Saturday	11
Music with Miss Pam Sibling Add on - Friday	N/A

Music with Miss Pam Sibling Add on - Saturday	1
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El Segundo Youth Drama

- Performance – Finding Nemo Jr.
 - Rehearsals – Monday, Wednesdays, & Fridays (4/2-5/30)
 - Participants:
 - 18 Residents/22 Non-Residents (41 total)
 - Tech Week: 6/2-6/5
 - Shows: 6/6-6/8

Rentals

- Clubhouse Drop-in Room
 - May 3rd - \$59.50
 - May 10th - \$127.50
 - May 17th - \$127.50
 - May 31st - \$343.25

Joslyn Center

Facility Rentals

The following facility rentals took place at Joslyn Center during the month of May:

- 19 External Reservations – 21 hours - \$446.00
- 53 Internal Reservations – 94 Hours

Dial-A-Ride

- Concierge Rides – 618
- Lyft Pass Rides – 155

Meals Outreach

- Meals Delivered – 578
- In Home Service Hours – 32

The following is the breakdown of contract class registration for May 2025. Contract class instructors receive 70% of registration fees and the City receives 30% of the registration fees.

Contract Classes	Number of Participants
Beginner Line Dancing	15
Intermediate Line Dancing	13
50 Minute Fitness	53
Pilates	28
Core Xpress	16
Senior Fit	30

Senior Programs	Number of Participants
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Pinochle	26
Canasta	24
Bridge	20
General Meetings/Luncheon	35
Board Meeting	6
Sit-N-Knit	24
Thursday Movies	4
Chess Club	17

Farmers' Market

May 8, 2025

- Prepackaged Vendors: 13
- Produce Vendors: 4
- Craft Vendors: 2

Total Vendors: 19

Total Revenue: \$1,255.00

May 15, 2025

- Prepackaged Vendors: 13
- Produce Vendors: 5
- Craft Vendors: 2

Total Vendors: 20

Total Revenue: \$1,216.00

May 22, 2025

- Prepackaged Vendors: 13
- Produce Vendors: 5
- Craft Vendors: 1

Total Vendors: 19

Total Revenue: \$1,108.00

May 29, 2025

- Prepackaged Vendors: 13
- Produce Vendors: 5
- Craft Vendors: 2

Total Vendors: 20

Total Revenue: \$1,157.00

Parks

Park Inspections

Attachment C: Park Inspection Matrix – May 2025

Parks, Projects, Improvements

- Routine maintenance continues throughout the parks
- Landscape maintenance contractor Brightview started on June 1st
- Replaced trashcans at Freedom Park
- Vandalism repairs at several restrooms, Checkout, Little League, and Campus

- Dugout benches for Little League constructed, scheduled to be installed
- New landscaping at Clubhouse facility

Trees

- City tree crew trim requests, removals, and tree planting

Aquatics

Programming

City led programs served 8,999 participants, while user group rentals engaged an additional 9,930 participants.

Lesson programming continues serving 79 individuals. This generated \$3,269.50 in revenue.

Water aerobics served 640 individuals generating \$4,480 in revenue.

In May, South Bay United Water Polo hosted a tournament that brought in over 300 participants and \$3,605 in revenue.

Staffing

Onboarding of 12 new lifeguards was conducted in May. In addition, 8 trainings were hosted for staff with the focus being CPR, AED, and First Aid.

Attachment D – Aquatics Stats – May 2025

ATTACHMENTS

Attachment A: Checkout Reservation Report – May 2025

Attachment B: Social Media Analytics – May 2025

Attachment C: Park Inspection Matrix – May 2025

Attachment D: Aquatics Stats – May 2025

Facility Report Summary - May 2025

Racquet Sport Courts

Facility	Total Hours Reserved	Amount paid
Paddle Tennis	32 \$	340.00
Total	32 \$	340.00
Pickleball Court 1	359 \$	1,790.00
Pickleball Court 2	297 \$	1,620.00
Pickleball Court 3	366 \$	1,710.00
Pickleball Court 4	156.5 \$	1,700.00
Pickleball Court 5	348 \$	2,020.00
Pickleball Court 6	264 \$	1,480.00
Pickleball Court 7	335 \$	1,420.00
Pickleball Court 8	284 \$	1,460.00
Total	2409.5 \$	13,200.00
Tennis Court 1	182 \$	1,990.00
Tennis Court 2	208 \$	1,800.00
Tennis Court 3	186 \$	1,510.00
Tennis Court 4	156.5 \$	1,700.00
Tennis Court 5	174 \$	840.00
<i>ESUSD Total hours</i>	63 \$	-
Total	969.5 \$	7,840.00
Volleyball Court 1	39.5	
Volleyball Court 2	39.5	
Total	79 \$	-
Basketball Court		
Total	0 \$	-
Hockey Rink	65	
Total	65 \$	-

Field Reservations

Facility	Total Hours Reserved	Amount paid
George Brett Field		
AYSO	0 \$	-
ESLL	270 \$	-
Private Rentals	0 \$	-
City Internal Reservations	0 \$	-

Total	270	\$	-
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Stevenson Field

ESHS	63	\$	-
Babe Ruth	155.5	\$	-
Private Rentals	0	\$	-
City Internal Reservations	0	\$	-
Total	218.5	\$	-

Softball Field

ESHS	44	\$	-
ESGS	105.5	\$	-
Private Rentals	6	\$	196.00
City Internal Reservations	0	\$	-
Total	155.5	\$	196.00

Campus El Segundo(1/2 field)

AYSO	0	\$	-
ESLAX	0	\$	-
Private Rentals	35.5	\$	1,638.50
City Internal Reservations	16	\$	-
Total	51.5	\$	1,638.50

Campus El Segundo(full field)

ESHS	44	\$	-
AYSO	182	\$	-
ESLAX	126	\$	-
ESLL	0	\$	-
ES Football & Cheer	1.5	\$	-
Private Rentals	63.5	\$	5,954.75
City Internal Reservations	8	\$	-
Total	425	\$	5,954.75

Richmond Field

ESHS	55	\$	-
ESGS	90.5	\$	-
AYSO	0	\$	-
ESLL	0	\$	-
Private Rentals	3	\$	99.00
City Internal Reservations	0	\$	-
Total	148.5	\$	99.00

Center Street Bakalyar Field

ESHS	0	\$	-
ESGS	0	\$	-
AYSO	0	\$	-
ESLL	194	\$	-

Private Rentals	0 \$	-
City Internal Reservations	0 \$	-
Total	194 \$	-

Center Street Walton Field

ESHS	0 \$	-
ESGS	0 \$	-
AYSO	0 \$	-
ESLL	209 \$	-
Private Rentals	0 \$	-
City Internal Reservations	0 \$	-
Total	209 \$	-

Other Facility Reservations

Facility	Total Hours Reserved	Amount paid
Skate Circle	17.5 \$	-
Total	17.5 \$	-
Hilltop Park Picnic Areas	24 \$	866.00
Total	24 \$	866.00
Checkout Grass Area	30.5	
Total	30.5 \$	-
Bounce House (Total not Hours)	18 \$	786.50
Total	18 \$	786.50
Picnic Tables	118 \$	981.50
Total	118 \$	981.50
BBQ Area	28.5 \$	1,038.50
Total	28.5 \$	1,038.50
Fire Circle	50 \$	2,362.94
Total	50 \$	2,362.94
Lawn Bowling	6.45 \$	15.00
Total	6.45 \$	15.00

Raytheon Facilities

Facility	Total Hours Reserved	Amount paid
Ball Field 1		
ESLL	54 \$	-

ESGS	0 \$	-
Total	54 \$	-

Ball Field 2

ESLL	15 \$	-
ESGS	12 \$	-
Total	27 \$	-

Raytheon Field

AYSO	0	
Private	25.5 \$	777.75
Total	25.5 \$	777.75



Update Notes

*Pickleball court hours up and revenue down from previous month due to resuming pickleball league.

RPL INSTAGRAM

	Previous Month	May
Followers end month	3,612	3,662
Number of posts	12	9

RPL FACEBOOK

	Previous Month	May
Followers end month	3,470	3,472
Number of posts	12	9

Park Inspection Matrix

Updated

5/8/2025

Acacia Park	Date	Staff	Area	Assesment	Plan of Action	Target Date
	6/1/2025	NM	Planters	Weeds removed	Brightview	6/30/2025
	6/1/2025	NM	Tables, fountains, trash cans	Need powerwashed	Powerwash	6/30/2025
Campus El Segundo	Date	Staff	Area	Assesment	Plan of Action	Target Date
	6/1/2025	CH	Planters	Landscape install	Contractor quote	Jul-25
	6/1/2025	CH	Perimeter	Mulch needed	Brightwood	7/30/2025
Candy Cane Park	Date	Staff	Area	Assesment	Plan of Action	Target Date
	6/1/2025	NM	Play surfacing	Cracked	Repair	12/31/2025
	6/1/2025	NM	tables and benches		Powerwash	6/30/2025
	6/1/2025	NM	Garbage Can	Cracked	Replace	8/31/2025
Clutters Park	Date	Staff	Area	Assesment	Plan of Action	Target Date
	Jun-25	CH			Powerwash	6/30/2025
Constitution Park	Date	Staff	Area	Assesment	Plan of Action	Target Date
	6/1/2025	TM	Park signage	In poor condition	Replacement	7/30/2025
	6/1/2025	TM	Fencing	In poor condition	Replacement/repair	CIP
Dog Park	Date	Staff	Area	Assesment	Plan of Action	Target Date
	6/1/2025	JC	Fencing	In poor condition	Replace fencing	CIP
	6/1/2025	JC	Slope	In poor condition	Slope repair	CIP
	6/1/2025	JC	All areas	Grading of surfaces	Staff	7/30/2025
	6/1/2025	JC	All areas	weeds	Brightview	Jun-25
Freedom Park	Date	Staff	Area	Assesment	Plan of Action	Target Date
	6/1/2025	TM	Walkways	In poor condition	Replace DG & borders	CIP
	6/1/2025	TM	Benches	In poor condition	Repaint	8/31/2025
	6/1/2025	TM	Open Grass	In poor condition	Renovate	12/31/2025
Hilltop Park	Date	Staff	Area	Assesment	Plan of Action	Target Date
	6/1/2025	JC		Clean		

Holly Valley Park	Date	Staff	Area	Assesment	Plan of Action	Target Date
	6/1/2025	SH	All	Clean		
Independence Park	Date	Staff	Area	Assesment	Plan of Action	Target date
	6/1/2025	TM	Walkways	In poor condition	Replace DG & borders	CIP
	6/1/2025	TM	Park signage	In poor condition	Replace	7/30/2025
	6/1/2025	TM	Open grass	In poor condition	Renovate	12/31/2025
	6/1/2025	TM	Garbage cans	In poor condition	Replace	8/31/2025
	6/1/2025	TM	Fencing	In poor condition	Replace	CIP
	6/1/2025	TM	Benches	In poor condition	Repaint	8/31/2025
Library Park	Date	Staff	Area	Assesment	Plan of Action	Target Date
	6/1/2025	SH	All	Good	Replacement Tree TBD	Jul-25
Medians	Date	Staff	Area	Assesment	Plan of Action	Target Date
	6/1/2025	CH	Douglas median	Litter, trimming, weeds, turf	Brightwood notified	6/30/2025
	6/1/2025	CH	Maple median	Mulch, irrigation check	Brightwood notified	6/30/2025
	6/1/2025		PCH	Poor	CIP	
Recreation Park	Date	Staff	Area	Assesment	Plan of Action	Target Date
	6/1/2025	SH	Fencing/walls	In poor condition	Replacement	CIP
	6/1/2025	JC	Tennis court	Rusted	Repair	CIP
Sycamore Park	Date	Staff	Area	Assesment	Plan of Action	Target Date
	6/1/2025	CH		Clean		
Washington	Date	Staff	Area	Assesment	Plan of Action	Target Date
	6/1/2025	TM	Walkways	In poor condition	Replace DG and borders	CIP
	6/1/2025	TM	Picnic tables	Paint in poor condition	Repaint	6/30/2025
	6/1/2025	TM	Trash cans	In poor condition	Replacement	6/30/2025
	6/1/2025	TM	Fencing	In poor condition	Replacement	CIP



Total AC
Lane
hours:
6362

May 2025 Report

Aquatics Center Instructional Programming		Lane Hours	\$	Number of Participants
Contract Classes				
	Naomi's Hiit Water Aerobics	168	\$ 4,480.00	640
	Saul Gonzalez - Swim With Me		\$ -	
	Fit to Surf - Naomi Matanick		\$ -	
Swim Lessons				
	Group	48	\$ 1,674.50	55
	Semi-Private and Private	36	\$ 1,595.00	24
Totals			\$ 7,749.50	719

Aquatics Center Public Drop In Programming			\$	Number of Customer Lane Reservations
Public Swim				
	Reservations	5285	\$ 11,132.00	6694
	Lap Swim Drop in	505	\$ 1,421.00	437
	Recreation Swim	300	\$ 1,869.00	424
Totals			\$ 14,422.00	7555

Hilltop Pool Programming			\$	Number of Customer Lane Reservations
Public Swim				
	Resident rec swim	20	\$ -	172
	Non Resident Rec swim		\$ 371.00	67
	Hilltop Memebership		\$ -	0
Totals			\$ 371.00	239

Annual Membership Sales at the Aquatics Center			\$	Memberships sold
Wiseburn Rec IDs	Adult ID		\$ 360.00	24
Wiseburn Rec IDs	Senior ID		\$ 20.00	4
Wiseburn Rec IDs	Youth ID		\$ 180.00	16
Wiseburn Rec IDs	Infant ID		\$ 20.00	4
Totals			\$ 580.00	48

El Segundo Rec IDs	Adult ID		\$ 300.00	20
El Segundo Rec IDs	Senior ID		\$ 45.00	9
El Segundo Rec IDs	Youth ID		\$ 90.00	10
El Segundo Rec IDs	Infant ID		\$ 5.00	1
Totals			\$ 440.00	40

Membership Sales			\$	Passes Purchased to use towards Lane Rentals
El Segundo Resident Punch Passes				
	10 Punch Pass		\$ 477.00	12
	20 Punch Pass		\$ 214.00	3
	30 Punch Pass		\$ 620.00	11
El Segundo Resident Membership Passes				
	Annual		\$ 900.00	3
Wiseburn Resident Punch Passes				
	10 Punch Pass		\$ 142.00	4
	20 Punch Pass		\$ 246.00	3
	30 Punch Pass		\$ 1,066.00	17
Wiseburn Resident Membership Passes				
	Annual		\$ 600.00	2
Non-Resident Punch Passes				
	10 Punch Pass		\$ 1,145.00	21
	20 Punch Pass		\$ 442.00	5
	30 Punch Pass		\$ 1,942.00	14
Non-Resident Membership Passes				
	Annual		\$ 1,700.00	3
Totals			\$ 9,494.00	98

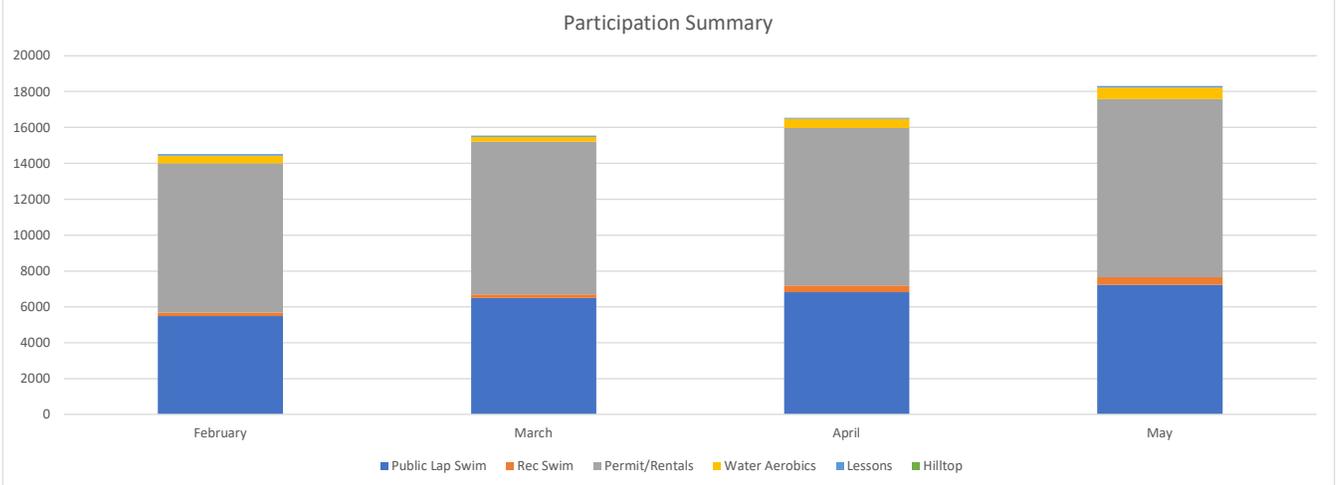
Aquatics Center Permit Groups		Lane Hours	\$	Estimated Participants (4 to 5 per lane)
Alpha		859.50	\$ 15,471.00	3438
Beach Cities		528.00	\$ 9,096.00	2112
SCAQ		417.00	\$ 7,506.00	1668
South Bay United		551.00	\$ 5,399.80	1102
Tower 26		200.25	\$ 3,604.50	600.75
Trojan		355.00	\$ 3,479.00	710
Coastal		150.00	\$ 1,470.00	300
Totals			\$ 46,026.30	9930.75

Events + Special Programming			\$	Number of Participants
South Bay United Tournament	5/18/25 Full Day Rental - Competition Pool		\$ 3,605.00	300
Totals			\$ 3,605.00	300

TOTAL		\$ 82,687.80	18929.75
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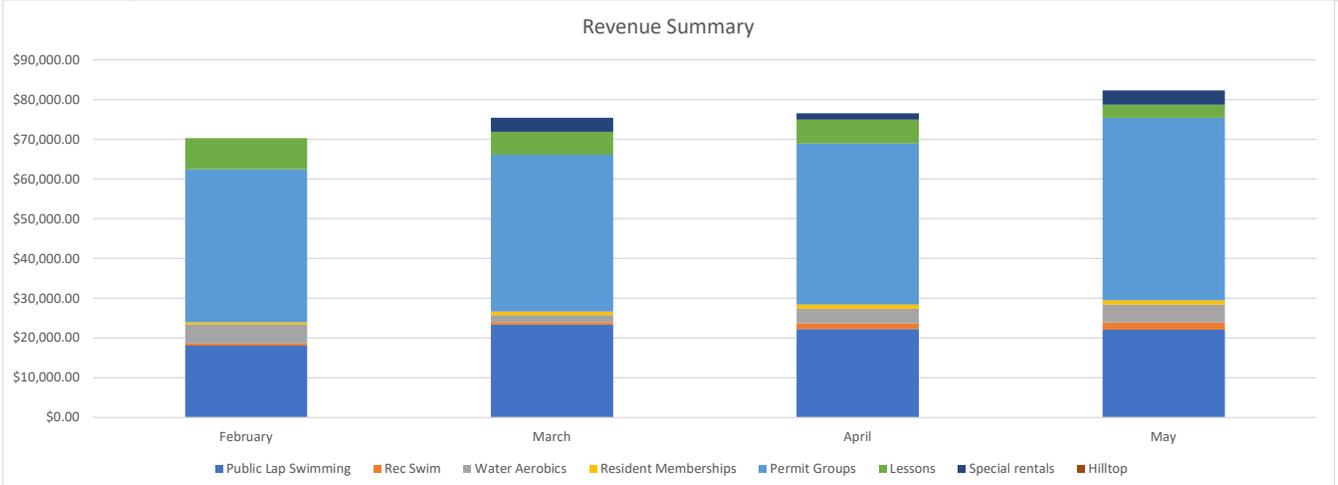
Monthly Statistics	February		March		April		May	
	Revenue	Participation	Revenue	Participation	Revenue	Participation	Revenue	Participation
Water Aerobics	\$ 4,712.00	424	\$ 1,722.00	261	\$ 3,661.00	508	\$ 4,480.00	640
Lesson Programming	\$ 7,881.37	91	\$ 5,790.86	76	\$ 6,036.20	56	\$ 3,269.50	79
Lap Swimming	\$ 18,097.00	5488	\$ 23,385.00	6498	\$ 22,203.00	6813	\$ 22,047.00	7229
Family/Rec Swim	\$ 559.00	188	\$ 641.00	200	\$ 1,525.00	373	\$ 1,869.00	424
Annual Membership Sales	\$ 605.00	54	\$ 895.00	77	\$ 1,000.00	88	\$ 1,020.00	88
Rentals/Permit Groups	\$ 38,481.80	8325	\$ 39,463.40	8515	\$ 40,565.80	8784	\$ 46,026.30	9930.75
Special Events/Rentals	\$ -	-	\$ 3,549.00	650	\$ 1,595.00	200	\$ 3,605.00	300
Hilltop	\$ -	-	\$ -	-	\$ -	-	\$ 371.00	239.00
	\$70,336.17	14,570	\$75,446.26	15,627	\$74,991.00	16,622	\$82,687.80	18,930

Participation Summary



Total Participation February-May 65,749

Revenue Summary



Total Revenue February-May \$303,461.23