



AGENDA

EL SEGUNDO CITY COUNCIL
REGULAR MEETING
TUESDAY, JUNE 17, 2025

6:00 PM OPEN SESSION

CITY COUNCIL CHAMBER
350 MAIN STREET, EL SEGUNDO, CA 90245

Via Teleconference:

Mayor Pro Tem Baldino – Hilton Garden Inn –
The Conservatory Room – 6878 Hollister Ave, Goleta CA 93117

Chris Pimentel, Mayor
Ryan W. Baldino, Mayor Pro Tem
Drew Boyles, Council Member
Lance Giroux, Council Member
Michelle Keldorf, Council Member

Susan Truax, City Clerk

Executive Team

Darrell George, City Manager
Barbara Voss, Deputy City Manager
Saul Rodriguez, Police Chief
Michael Allen, Community Development Dir.
Paul Silverstein, Interim IT Director
Aly Mancini, Recreation, Parks & Library Dir.

Mark Hensley, City Attorney
Paul Chung, CFO/City Treasurer
George Avery, Fire Chief
Rebecca Redyk, HR Director
Elias Sassoon, Public Works Dir.

MISSION STATEMENT:

“Provide a great place to live, work, and visit.”

VISION STATEMENT:

“Be a global innovation leader where big ideas take off while maintaining our unique small-town character.”

The City Council, with certain statutory exceptions, can only act upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. Such documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Those wishing to address the City Council are requested to complete and submit to the City Clerk a "Speaker Card" located at the Council Chamber entrance. You are not required to provide personal information in order to speak, except to the extent necessary for the City Clerk to call upon you, properly record your name in meeting minutes and to provide contact information for later staff follow-up, if appropriate.

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REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.

6:00 PM – CONVENE OPEN SESSION – CALL TO ORDER / ROLL CALL

INVOCATION – Susan Truax, City Clerk

PLEDGE OF ALLEGIANCE – Council Member Giroux

SPECIAL PRESENTATIONS

1. Commendation to ESHS Varsity Lacrosse Program

PUBLIC COMMUNICATIONS – (RELATED TO CITY BUSINESS ONLY – 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Read All Ordinances and Resolutions on the Agenda by Title Only

Recommendation -

Approval

B. CONSENT

2. City Council Meeting Minutes

Recommendation -

1. Approve City Council Meeting Minutes of June 3, 2025.
2. Alternatively, discuss and take other action related to this item.

3. Warrant Demand Register for May 19, 2025 through June 1, 2025

Recommendation -

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 12A, 12B and 13B: warrant numbers 3053522 through 3053872, and 9003274 through 9003290. *There is no register 13a, as there was no check run on December 26, 2024.*

3. Alternatively, discuss and take other action related to this item.

4. **Funding Agreement for Electric Vehicle Charging Stations**

Recommendation -

1. Authorize the City Manager or his designee to sign the Funding Agreement between the City of El Segundo and the California Energy Commission to receive \$700,000 in grant funding for electric vehicle charging stations.

2. Alternatively, discuss and take alternative action.

5. **Ongoing Service Agreements and Blanket Purchase Orders for FY 2025-26 in Excess of \$50,000 for Various Departments**

Recommendation -

Pursuant to El Segundo Municipal Code § 1-7-9(A), waive competitive bidding and approve the following for FY 2025-26:

1. Amendment to Agreement No. 6904 with **Temporary Staffing Professionals** to provide on-call temporary staffing services for use by all City departments for an amount not to exceed **\$500,000**.
2. Amendment to Agreement No. 5861 with **Riester Pacific, Inc.** for the City's economic development and hospitality and tourism marketing services for an amount not to exceed **\$350,000**.
3. Continued purchase of gasoline and **diesel fuel for City vehicles** and equipment through the use of spot market purchasing for an amount not to exceed **\$254,500**.
4. Amendment to Agreement No. 3381 with **All Cities Management Services, Inc.** for ongoing services to provide crossing guard services for the El Segundo School District for an amount not to exceed **\$185,850**.
5. Amendment to Agreement No. 6423 with **Charles Abbot Associates Inc.** to provide solid waste and recycling compliance support services for the Public Works Department for an amount not to exceed **\$175,000**.
6. Amendment to Agreement No. 6467 with **Waterline Technologies, Inc.** for the purchase of all pool chemicals needed to maintain the City's recreational aquatic facilities for an amount not to exceed **\$150,000**.

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7. Amendment to Agreement No. 6987 with **Willdan Engineering** for professional plan check services for an amount not to exceed **\$150,000**.
 8. Amendment to Agreement No. 2772 with **Wittman Enterprises, LLC** to provide ambulance transport billing and collection services, and distribution of City notices of privacy practices for the Fire Department for an amount not to exceed **\$110,000**.
 9. Amendment to Agreement No. 6016 with **KNB Consulting, LLC** for strategic public relations services and support to the Communications and Economic Development Divisions for an amount not to exceed **\$103,000**.
 10. Amendment to Agreement No. 3313 with **Hinderliter De Llamas & Associates** to provide professional services related to sales and use tax for an amount not to exceed **\$100,000**.
 11. Authorize the issuance of a blanket purchase order to **Metron Farnier** for the purchase of single-jet AMR water meters for the City's water system for an amount not to exceed **\$100,000**.
 12. Amendment to Agreement No. 6010 with **Crowdstrike, Inc.** to provide cybersecurity services and software for an amount not to exceed **\$72,000**.
 13. Amendment to Agreement No. 6424 with **Marc R. Cohen, MD** for Medical Director consulting services for the El Segundo Fire Department for an amount not to exceed **\$57,500**.
 14. Alternatively, discuss and take other action related to this item.

6. **Amendments to Agreements with Swoop, Inc. and Lyft, Inc. for Transportation Services Through Fiscal Year 2025-26**

Recommendation -

1. Authorize the City Manager to execute a third amendment to the City's agreement with Swoop, Inc. for \$179,750 for various shuttle and day trip operations for FY 2025-26.
2. Authorize the City Manager to execute a third amendment to the City's agreement with Lyft, Inc. for an additional \$28,000 for Dial-A-Ride and

Dr. Dial-A-Ride services for FY 2024-25 (increasing the fiscal year total to \$113,000) and \$120,000 for Dial-A-Ride and Dr. Dial-A-Ride services for FY 2025-26.

3. Alternatively, discuss and take other action related to these items.

7. Amendments to Instructor Agreements Through Fiscal Year 2025-26 in Excess of \$50,000

Recommendation -

1. Authorize the City Manager to execute the first amendment to Agreement No. 7258 with Champ Camp, LLC to provide camps and classes for an amount not to exceed \$150,000 for FY 2025-26, pursuant to El Segundo Municipal Code § 1-7-9(B).
2. Authorize the City Manager to execute the first amendment to Agreement No. 7217 with Naomi Gol to provide water fitness classes for an amount not to exceed \$55,000 for FY 2025-26, pursuant to El Segundo Municipal Code § 1-7-9(B).
3. Authorize the City Manager to execute the first amendment to Agreement No. 7222 with Leah Turano DBA Family Wellness Studio to provide camps and classes for an amount not to exceed \$100,000 for FY 2025-26, pursuant to El Segundo Municipal Code § 1-7-9(B).
4. Alternatively, discuss and take other action related to these items.

8. One-Year Renewal of Transit Service Operation Agreement with the City of Redondo Beach on Behalf of Beach Cities Transit for the Operation of Transit Line 109

Recommendation -

1. Approve the one-year renewal of the cost-sharing agreement with the City of Redondo Beach on behalf of Beach Cities Transit for the operation of Transit Line 109 for FY 2025-26.
2. Authorize the City's expenditure of \$60,132 as El Segundo's contribution in operating funds for Fiscal Year 2025-26 in support of the Beach Cities Transit Line 109 service.
3. Authorize the City Manager or designee to execute the agreement, in a form approved by the City Attorney.
4. Alternatively, discuss and take other action related to this item.

9. Agreement Amendment with Willdan Engineering for Fire Plan Check Services

Recommendation -

1. Approve an amendment to fire plan check services Agreement No. 6987 with Willdan Engineering to increase the not-to-exceed sum by \$40,000 for a total sum of \$360,000 for fiscal year 2024-25.
2. Authorize the City Manager or designee to execute the professional services agreement amendment.
3. Alternatively, discuss and take other action related to this item.

10. Agreement Amendment with Wittman Enterprises for Ambulance Transport Billing Services

Recommendation -

1. Approve an amendment to Agreement No. 2772 with Wittman Enterprises to increase the not-to-exceed amount by \$10,000 for a total amount of \$95,000 for fiscal year 2024-25 for distribution of City notices of privacy practices and ambulance transport billing and collection services.
2. Authorize the City Manager or designee to execute the professional services agreement amendment.
3. Alternatively, discuss and take other action related to this item.

11. Continue Emergency Action for the Permanent Repair of the City of El Segundo Wiseburn Aquatics Center Pool Heaters

Recommendation -

1. Receive and file staff's report regarding the status of the permanent repairs to El Segundo Wiseburn Aquatics Center pool heaters.
2. Adopt a motion by four-fifths vote to determine the need to continue the emergency action approved under Resolution No. 5519.
3. Alternatively, discuss and take other action related to this item.

C. PUBLIC HEARINGS

D. STAFF PRESENTATIONS

12. Ordinance to Adopt an Engineering and Traffic Survey and Amend El Segundo Municipal Code § 8-4-3 to Maintain Associated Citywide Speed Limits

Recommendation -

1. Introduce and waive the first reading of an Ordinance to adopt an engineering and traffic survey, amend El Segundo Municipal Code § 8-4-3 to maintain associated citywide speed limits, and find that the actions are exempt from the requirements of the California Environmental Quality Act pursuant to CEQA Guidelines § 15061(b)(3).
2. Schedule the Ordinance's second reading for the July 1, 2025 regular City Council meeting or as soon thereafter may be heard.
3. Alternatively, discuss and take other action related to this item.

13. Recreation, Parks, and Library Strategic Plan

Recommendation -

1. Approve the proposed Recreation, Parks and Library Department's Strategic Plan.
2. Direct the Department's Director to effectuate such plan.
3. Alternatively, discuss and take other action related to this item.

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS

F. REPORTS - CITY CLERK

G. REPORTS - COUNCIL MEMBERS

Council Member Keldorf

Council Member Giroux

Council Member Boyles

14. Resolution Modifying the Preferential Parking Zone 3 Program

Recommendation -

1. Adopt the proposed, modified Resolution to temporarily reauthorize permit parking on the north side of Mariposa Avenue between Illinois Court and Kansas Street in the Preferential Parking Zone 3 Program through December 31, 2025.
2. Alternatively, discuss and take other action related to this item.

Mayor Pro Tem Baldino

Mayor Pimentel

15. Charter City Consideration and Committee Appointment

Recommendation -

3. Appoint a City Council committee to draft a charter and present it to the full City Council for future consideration and potential submission to voters.
4. Alternatively, discuss and take other action related to this item.

H. REPORTS - CITY ATTORNEY

I. REPORTS/FOLLOW-UP - CITY MANAGER

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

MEMORIALS

ADJOURNMENT

POSTED:

DATE: June 11, 2025
TIME: 4:15 PM
BY: Susan Truax, City Clerk

MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, JUNE 3, 2025

CLOSED SESSION – Mayor Pro Tem Baldino called the meeting to order at 5:16 PM

ROLL CALL

Mayor Pimentel - 5:17 PM
Mayor Pro Tem Baldino - Present
Council Member Boyles - Present
Council Member Giroux - Present
Council Member Keldorf - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

SPECIAL ORDER OF BUSINESS:

Mayor Pimentel announced that Council would be meeting in closed session pursuant to the items listed on the agenda.

CONFERENCE WITH CITY’S LABOR NEGOTIATOR (GOV’T CODE §54957.6): -1-MATTER(S)

Employee Organization: Police Officers’ Association (POA)

Agency Designated Representative: Laura Drottz Kalty, City Manager, Darrell George, and Human Resources Director, Rebecca Redyk

Adjourned at 5:59 PM

Minutes are prepared and ordered to correspond to the agenda.

OPEN SESSION – Mayor Pimentel called the meeting to order at 6:05 PM

ROLL CALL

Mayor Pimentel - Present
Mayor Pro Tem Baldino - Present
Council Member Boyles - Present
Council Member Giroux - Present
Council Member Keldorf - Present

INVOCATION – Pastor Rob McKenna - The Bridge

PLEDGE OF ALLEGIANCE – Council Member Boyles

SPECIAL PRESENTATIONS:

1. Juneteenth Celebration Day – Read by Council Member Boyles
2. 2025 Summer Concert in the Park Series – Announced by Aly Mancini, Recreation, Parks, and Library Director
3. Presentation to Fire Engineer Clayton Holt – Presented by Battalion Chief Evan Seifke
4. Mattel's International Day of Play Proclamation – received by Corinne Murat, Mattel Government Affairs

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

Tom Russ, resident and member of the El Segundo Amateur Radio Group, announced they will host an El Segundo Amateur Radio Field Day from 11:00 AM on June 28 to 11:00 AM on June 29 at Hilltop Park. The group, which provides the City with additional emergency communications in case of major disasters, is participating in the emergency communications exercise taking place across the United States and Canada in order to practice operating from an improvised location and ensure the City equipment is in operating order.

CITY MANAGER FOLLOW-UP COMMENTS:

- A. Read all Ordinances and Resolutions on the Agenda by Title Only.

MOTION by Council Member Boyles, SECONDED by Council Member Giroux to read all ordinances and resolutions on the agenda by title only.

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

- B. CONSENT:

5. Approve the Regular City Council Meeting Minutes of May 20, 2025. (Fiscal Impact: None.)

6. Warrant Demand Register for May 5, 2025 through May 18, 2025. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and wire transfers. Approve Warrant Demand Register numbers 21B and 22A: warrant numbers 3055433 through 3055629, and 9003351 through 9003360.

(Fiscal Impact: The warrants presented were drawn in payment of demands included within the FY 2024-2025 Adopted Budget. The total of \$5,646,585.02 (\$1,308,446.76 in check warrants and \$4,338,138.26 in wire warrants) are for demands drawn on the FY 2024-2025 Budget.)

7. PULLED BY COUNCIL MEMBER BALDINO

8. Receive and file staff's report regarding the status of the permanent repairs to El Segundo Wiseburn Aquatics Center pool heaters and adopt a motion by four-fifths vote to determine the need to continue the emergency action approved under Resolution No. 5519.

(Fiscal Impact: The estimated total cost for the permanent repair of the Aquatics Center Pool Heaters is \$700,000 (\$613,724 repair + \$86,276 contingency). The project costs were not included in the adopted FY 2024-25 CIP Budget and requires a budget appropriation from General Fund Reserves to the Capital Improvement Fund. Wiseburn Unified School District (WUSD) agreed to reimburse the City half of the construction cost after the completion of the work, up to \$300,000.

The budget request is as follows:

Amount Budgeted in FY 2024-25: \$0

Additional Appropriation: \$700,000

Expense Account Number: 301-400-8202-8463 (General Fund CIP - Aquatics Center Pool Heaters)

Establish Transfer Out Budget: \$700,000

Transfer Out Account Number: 001-400-0000-9301 (Transfer out from General Fund to CIP Fund)

Establish Transfer In Budget: \$700,000

Transfer In Account Number: 301-300-0000-9001 (Transfer into CIP Fund from General Fund)

Set Revenue budget: \$300,000

Revenue Account Number: 001-300-XXXX-XXXX (WUSD Pool Heater Contribution)*

* Revenue account will be generated after funds are received from WUSD.)

9. PULLED BY COUNCIL MEMBER GIROUX

10. Ratify the El Segundo Chamber of Commerce nomination to appoint Jeff Wilson to seat #18 of the South Bay Workforce Investment Board (SBWIB). Request the City Clerk to forward a certified copy of Council's action to the SBWIB.

(Fiscal Impact: None.)

MOTION by Council Member Boyles, SECONDED by Council Member Keldorf, to approve Consent items 5, 6, 8, and 10.

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf
NOES: None
ABSTAIN: None
ABSENT: None

PULLED ITEMS:

7. Authorize the City Manager to sign the Measure M Funding Agreement No. 7313 between the City of El Segundo and the Los Angeles County Metropolitan Transportation Authority to receive \$925,000 Measure M funds for Local Travel Network implementation. (Fiscal Impact: The City will receive \$925,000 in Measure M funds to be used towards the design and implementation of the Local Travel Network (LTN). Funding will be paid on a reimbursement basis to the City, which must provide supporting documentation for expenditures. The proposed FY 2025-26 CIP Budget includes \$925,000 in Los Angeles County Metropolitan Transportation Authority (Metro) Measure M funds for LTN implementation.)

MOTION by Mayor Pro Tem Baldino, SECONDED by Mayor Pimentel to authorize the City Manager to sign the Measure M Funding Agreement.

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf
NOES: None
ABSTAIN: None
ABSENT: None

9. Authorize the City Manager, or designee, to execute Agreement No. 7314 with the Los Angeles County Department of Public Health to extend its provision of public health services to El Segundo through June 30, 2029.

(Fiscal Impact: There are no fiscal impacts associated with approving this agreement. Los Angeles County (the "County") collects permit, license and inspection fees for their services, which are retained as full compensation for this service. Any additional, discretionary services the City may request would be billed on an hourly basis at approved County rates.)

MOTION by Mayor Pro Tem Baldino, SECONDED by Council Member Keldorf to execute an agreement with the Los Angeles County Department of Public Health.

MOTION PASSED 4/1

AYES: Pimentel, Baldino, Boyles, and Keldorf
NOES: Giroux
ABSTAIN: None
ABSENT: None

C. PUBLIC HEARING:

11. Public Hearing for Approval of Proposed FY 2025-26 Citywide Operating Budget, Capital Improvement Program Budget, Gann Appropriations Limit, and Associated Financial Policies.

(Fiscal Impact: Total proposed FY 2025-26 budget appropriations (for all funds) equal \$218,850,160 with off-setting estimated revenues and use of reserves. Of these amounts, proposed General Fund appropriations equal \$104,678,219 with off-setting estimated revenues and use of reserves. The proposed approvals fully adhere to applicable City financial policies.)

Mayor Pimentel stated this was the time and place to conduct a public hearing approving Proposed FY 2025-2026 Citywide Operating Budget, Capital Improvement Program Budget, Gann Appropriations Limit, and Associated Financial Policies.

City Clerk Truax stated proper notice had been given in a timely manner and that no written communication had been received.

Darrell George, City Manager, introduced the item.

Paul Chung, CFO/City Treasurer, gave a presentation.

Public Input: None

MOTION by Council Member Keldorf **SECONDED** by Mayor Pro Tem Baldino to close Public Hearing Item C.11.

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

Council Discussion

Mark Hensley, City Attorney, read by title only:

RESOLUTION NO. 5547

A RESOLUTION ADOPTING THE 2025-2026 FINAL OPERATING AND CAPITAL IMPROVEMENT BUDGET AND THE 2025-2026 APPROPRIATIONS LIMIT FOR THE CITY OF EL SEGUNDO.

MOTION by Mayor Pimentel, **SECONDED** by Council Member Giroux to adopt Resolution No. 5547.

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

D. STAFF PRESENTATIONS:

12. Command Vehicle Technology Purchase and Competitive Bidding Waiver: Waive purchasing procedures for the \$132,195 purchase of advanced command vehicle technology for an existing vehicle obtained from Chevron in 2019. Pursuant to El Segundo Municipal Code § 1-7-9(A), the fire department is serving the City's best interests and is requesting a direct award of a contract without the competitive selection process. Authorize the City Manager, or designee, to execute any agreement or other documentation necessary to effectuate the command vehicle technology purchase. (Fiscal Impact: The fiscal impact on purchasing the essential command vehicle technology is \$132,195, which includes the parts, labor, and tax. The cost will be paid out of the old Developer Impact Fees, which has a balance of \$204,031. Any unspent funds will go back into the General Fund's Developer Impact Fee reserve. Amount Budgeted FY 2024-25: \$204,030.54 Additional Appropriation: \$0 GL Account #: 001-400-3202-8105 (Automotive))

Fire Chief George Avery introduced Battalion Chief Evan Seifke to present the item.

Council Discussion

MOTION by Mayor Pro Tem Baldino, SECONDED by Council Member Giroux, to waive purchasing procedures and authorize the City Manager, or designee, to execute an agreement.

MOTION PASSED 3/2

AYES: Baldino, Giroux, and Keldorf

NOES: Pimentel and Boyles

ABSTAIN: None

ABSENT: None

13. Adopt Resolution No. 5548 approving a Live/Work Preference Policy for new City-assisted affordable housing projects in the City of El Segundo and finding the actions in the Resolution exempt from the requirements of the California Environmental Quality Act pursuant to 14 California Code of Regulations § 15061(b)(3). (Fiscal Impact: None.)

Michael Allen, Community Development Director, introduced Principal and President Jim Simon and Senior Analyst Jillian Glickman from RSG Solutions to present the item.

Council Discussion

Mark Hensley, City Attorney, read by title only:

RESOLUTION NO. 5548

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO ADOPTING
A LIVE/WORK PREFERENCE POLICY FOR NEW CITY ASSISTED AFFORDABLE
HOUSING IN THE CITY OF EL SEGUNDO

MOTION by Mayor Pro Tem Baldino, SECONDED by Council Member Keldorf, to adopt Resolution No. 5548 as modified to remove the additional preference within the local employment preference (the super preference) for City employees and increase the Unit Proportion requirement to 20%.

MOTION PASSED 4/1

AYES: Baldino, Boyles, Giroux, and Keldorf

NOES: Pimentel

ABSTAIN: None

ABSENT: None

14. Receive and file a report on long-term operations of the Park Vista senior housing facility. Provide direction to staff to further pursue any options presented.
(Fiscal Impact: None.)

Michael Allen, Community Development Director, introduced Principal and President Jim Simon from RSG Solutions to present the item.

Council Discussion

Council consensus to receive and file the report. Council consensus to direct staff to proceed with the City's planned facilities assessment.

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS: None

F. REPORTS – CITY CLERK – No Report

G. REPORTS – COUNCIL MEMBERS

Council Member Keldorf –

15. Consideration and possible action to create a temporary Major Events Ad Hoc Committee that would meet quarterly until the completion of the LA 2028 Summer Olympics.

MOTION by Council Member Boyles, SECONDED by Council Member Giroux, to create a temporary Major Events Ad Hoc Committee.

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

Council Member Giroux – No Report

Council Member Boyles – Reported the City had received an email from a resident living on E. Mariposa west of Washington concerning the recent decision to eliminate parking permits for residents along the north side Mariposa between Washington and Kansas; he would like staff to address the decision and see if it makes sense to bring the item back for further discussion.

Mayor Pro Tem Baldino – Attended South Bay Council of Governments meeting. Thanked City staff, ESHS teacher Craig Gast and his students for participating in last week’s successful Civic Day at City Hall. He attended the El Segundo Little League’s closing ceremonies. Thanked Jeff Wilson from Chevron for agreeing to be re-appointed to the South Bay Workforce Investment Board

Mayor Pimentel – Metropolitan Water will hold a public meeting on June 12 to discuss LA Sanitation’s Environmental Impact Review of the Pure Water Project. LA Sanitation is countersuing the recent \$24 million decision and expects an upcoming rate hike. Attended a ribbon cutting at Picogrid’s new El Segundo corporate office. He spoke with the mayor of Guaymas, Mexico about initiating a trip to visit El Segundo’s Sister City. There will be further discussion about becoming a Charter City at a council meeting this summer. Several from the City attended the 49th Annual Medal of Valor Luncheon at which three members of the ESPD were recognized with Life Saving Awards for actions taken in the line of duty. Thanked El Segundo Rotary for hosting the recent Community Service Awards luncheon.

- I. REPORTS – CITY ATTORNEY – No report
- J. REPORTS/FOLLOW-UP – CITY MANAGER –Reported the AQMD received 16 odor complaints in the past two weeks; no nuisance violations were issued. Hyperion’s Maintenance and Operations team continues to identify potential breeding grounds at the facility to deal with the plant’s mosquito issue. There was a brief shutdown of the combustion gas turbine this morning. The May edition of the Pipeline Newsletter was released, which highlights what happens when odor complaints are reported. Hyperion has upcoming facilities tours on June 18 and July 12. People may sign up for tours at www.ElSegundo.org/Hyperion. Council Member Boyles requested to add to a future closed session a discussion concerning the length of time it has taken to identify qualified candidates to interview for the plant’s open management position.

MEMORIALS – Mayor Pimentel marked the May 24th passing of former resident and involved community member Peter Gianusso and adjourned the meeting in his honor.

Adjourned at 9:11 PM

Susan Truax, City Clerk



City Council Agenda Statement

Meeting Date: June 17, 2025

Agenda Heading: Consent

Item Number: B.3

TITLE:

Warrant Demand Register for May 19, 2025 through June 1, 2025

RECOMMENDATION:

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and wire transfers.
2. Approve Warrant Demand Register numbers 22B and 23A: warrant numbers 3055630 through 3055850, and 9003361 through 9003364.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

The warrants presented were drawn in payment of demands included within the FY 2024-2025 Adopted Budget. The total of \$2,095,934.55 (\$1,140,513.37 in check warrants and \$955,421.18 in wire warrants) are for demands drawn on the FY 2024-2025 Budget.

BACKGROUND:

California Government Code Section 37208 provides General Law cities flexibility in how budgeted warrants, demands, and payroll are audited and ratified by their legislative body. Pursuant to Section 37208 of the California Government Code, warrants drawn in payments of demands are certified by the City's Chief Financial Officer and City Manager as conforming to the authorized expenditures set forth in the City Council adopted budget need not be audited by the City Council prior to payment, but may be presented to the City Council at the first meeting after delivery.

In government finance, a warrant is a written order to pay that instructs a federal, state, county, or city government treasurer to pay the warrant holder on demand or after a specific date. Such warrants look like checks and clear through the banking system like

Warrant Demand Register

June 17, 2025

Page 2 of 2

checks. Warrants are issued for payroll to individual employees, accounts payable to vendors, to local governments, and to companies or individual taxpayers receiving a refund.

DISCUSSION:

The attached Warrants Listing delineates the warrants that have been paid for the period identified above. The Chief Financial Officer certifies that the listed warrants were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the City Council at its first meeting after the delivery of the warrants.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy A: Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support programs and projects.

PREPARED BY:

Liz Lydic, Management Analyst

REVIEWED BY:

Wei Cao, CPA, CPFO, Finance Manager

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Register 22b - summary
2. Register 23a - summary

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

DATE OF APPROVAL: AS OF 6/03/25

REGISTER # 22b

3055630 - 3055758
9003361 - 9003362

001	GENERAL FUND	273,653.31
003	EXPENDABLE TRUST FUND - OTHER	-
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	7,210.00
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	70.75
110	MEASURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	1,512.00
112	PROP "A" TRANSPORTATION	3,103.65
114	PROP "C" TRANSPORTATION	24,543.75
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	64.05
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
121	FEMA	-
120	C.O.P.S. FUND	-
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	-
125	STATE GRANT	-
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	8,550.65
127	MEASURE "M"	9,040.00
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	15,257.50
131	COUNTY STORM WATER PROGRAM	-
132	MEASURE "B"	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	67,558.84
302	INFRASTRUCTURE REPLACEMENT FUND	-
311	DEVELOPER IMPACT FEES - GENERAL GOVERNME	-
312	DEVELOPER IMPACT FEES - LAW ENFORCEMENT	-
313	DEVELOPER IMPACT FEES - FIRE PROTECTION	-
314	DEVELOPER IMPACT FEES - STORM DRAINAGE	-
315	DEVELOPER IMPACT FEES - WATER DISTRIBUTI	-
316	DEVELOPER IMPACT FEES - WASTEWATER COLLE	-
317	DEVELOPER IMPACT FEES - LIBRARY	-
318	DEVELOPER IMPACT FEES - PUBLIC MEETING	-
319	DEVELOPER IMPACT FEES - AQUATICS CENTER	-
320	DEVELOPER IMPACT FEES - PARKLAND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	63,649.42
502	WASTEWATER FUND	13,181.31
503	GOLF COURSE FUND	-
504	SENIOR HOUSING CITY ATTORNEY	246.40
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	4,800.00
602	LIABILITY INSURANCE	1,188.55
603	WORKERS COMP. RESERVE/INSURANCE	-
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	365.93
703	EXPENDABLE TRUST FUND - OTHER	-
704	EXPENDABLE TRUST FUND - OTHER	-
708	OUTSIDE SERVICES TRUST	-
TOTAL WARRANTS		494,006.11

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Chief Financial Officer's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

NOTES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER:

[Handwritten Signature]
5/27/25

CITY MANAGER:

[Handwritten Signature]
5-28-25

DATE:

DATE:

**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 05/19/25 THROUGH 05/25/25**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
5/23/2025	IRS	291,143.06	Federal 941 Deposit
5/23/2025	Employment Development	5,570.47	State SDI payment
5/23/2025	Employment Development	67,185.81	State PIT Withholding
5/23/2025	Mission Square	66,712.80	457 payment Vantagepoint
5/23/2025	Mission Square	1,123.20	401(a) payment Vantagepoint
5/23/2025	Mission Square	2,613.30	401(a) payment Vantagepoint
5/23/2025	Mission Square	1,113.51	IRA payment Vantagepoint
5/23/2025	ExpertPay	2,936.21	EFT Child support payment
05/12/25-05/18/25	Workers Comp Activity	36,142.69	Corvel checks issued/(voided)
05/12/25-05/18/25	Liability Trust - Claims	6,038.35	Claim checks issued/(voided)
05/12/25-05/18/25	Retiree Health Insurance	-	Health Reimbursement checks issued
		<u>480,579.40</u>	

**DATE OF RATIFICATION: 05/23/25
 TOTAL PAYMENTS BY WIRE:**

480,579.40

Certified as to the accuracy of the wire transfers by:

	5/23/25
Deputy Treasurer	Date
	5/23/25
Chief Financial Officer	Date
	5-18-25
City Manager	Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
WARRANTS TOTALS BY DEPARTMENT
AS OF 6/03/25
REGISTER # 22b

DEPT#	NAME	TOTAL
GENERAL FUND DEPARTMENTAL EXPENDITURES		
GENERAL GOVERNMENT		
1101	City Council	445.66
1201	City Treasurer	121.48
1300	City Clerk	558.19
2101	City Manager	4,106.52
2102	Communications	1,589.59
2103	El Segundo Media	
2201	City Attorney	65,412.67
2401	Economic Development	2,091.00
2402	Planning	45.50
2405	Human and Health Services	85.74
2500	Administrative Services	16,495.98
2601	Government Buildings	13,619.20
2900	Nondepartmental	2,725.98
6100	Library	20,218.64
		127,516.15
PUBLIC SAFETY		
3100	Police	18,260.38
3200	Fire	5,389.79
2403	Building Safety	307.78
2404	Plng/Bldg Sfty Administration	195.86
		24,153.81
PUBLIC WORKS		
4101	Engineering	419.75
4200	Streets	5,457.63
4300	Wastewater	218.98
4601	Equipment Maintenance	15,353.43
4801	Administration	321.28
		21,771.07
COMMUNITY DEVELOPMENT		
5100,5200	Recreation & Parks	68,744.93
5400	CAMPS	
		68,744.93
EXPENDITURES		
	CAPITAL IMPROVEMENT	67,558.84
	ALL OTHER ACCOUNTS	184,261.31
	TOTAL WARRANTS	494,006.11

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

DATE OF APPROVAL: AS OF 6/17/25

REGISTER # 23a

3055759 - 3055850		
9003363 - 9003364		
001	GENERAL FUND	566,926.26
003	EXPENDABLE TRUST FUND - OTHER	2,000.00
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	-
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	670.59
110	MEASURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	-
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	-
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
121	FEMA	-
120	C.O.P.S. FUND	10,294.16
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	179.00
124	FEDERAL GRANTS	-
125	STATE GRANT	-
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	-
127	MEASURE "M"	-
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	-
132	MEASURE "B"	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	50,247.67
302	INFRASTRUCTURE REPLACEMENT FUND	-
311	DEVELOPER IMPACT FEES - GENERAL GOVERNME	-
312	DEVELOPER IMPACT FEES - LAW ENFORCEMENT	-
313	DEVELOPER IMPACT FEES - FIRE PROTECTION	-
314	DEVELOPER IMPACT FEES - STORM DRAINAGE	-
315	DEVELOPER IMPACT FEES - WATER DISTRIBUTI	-
316	DEVELOPER IMPACT FEES - WASTEWATER COLLE	-
317	DEVELOPER IMPACT FEES - LIBRARY	-
318	DEVELOPER IMPACT FEES - PUBLIC MEETING	-
319	DEVELOPER IMPACT FEES - AQUATICS CENTER	-
320	DEVELOPER IMPACT FEES - PARKLAND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	795.33
502	WASTEWATER FUND	11,933.48
503	GOLF COURSE FUND	-
504	SENIOR HOUSING CITY ATTORNEY	123.20
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	-
602	LIABILITY INSURANCE	3,326.40
603	WORKERS COMP. RESERVE/INSURANCE	-
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	-
703	EXPENDABLE TRUST FUND - OTHER	-
704	EXPENDABLE TRUST FUND - OTHER	-
708	OUTSIDE SERVICES TRUST	11.17
	TOTAL WARRANTS	646,507.26

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Chief Financial Officer's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

NOTES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER:

CITY MANAGER:

DATE:

DATE:

[Signature]
6/12/25

[Signature]
6-2-25

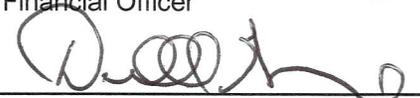
**CITY OF EL SEGUNDO
 PAYMENTS BY WIRE TRANSFER
 05/26/25 THROUGH 06/01/25**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
5/27/2025	Cal Pers	46,526.75	FY2024-2025 Unfunded Acc'd Liab-Police 1st Tier 28
5/27/2025	Cal Pers	39,781.42	FY2024-2025 Unfunded Acc'd Liab-Fire Classic 30168
5/27/2025	Cal Pers	30,991.00	FY2024-2025 Unfunded Acc'd Liab-Misc Classic 27
5/29/2025	Cal Pers	4,306.59	Replacement Benefit Contributions
5/29/2025	Cal Pers	200.00	Admin Fee - Late Payroll Reporting
5/30/2025	Cal Pers	57,698.43	EFT Retirement Safety Police Classic - 1st Tier 28
5/30/2025	Cal Pers	65,778.92	EFT Retirement Misc - PEPRA New 26013
5/30/2025	Cal Pers	58,813.97	EFT Retirement Safety Fire- Classic 30168
5/30/2025	Cal Pers	48,144.25	EFT Retirement Safety-Police-PEPRA New 25021
5/30/2025	Cal Pers	32,280.19	EFT Retirement Misc - Classic 27
5/30/2025	Cal Pers	30,488.70	EFT Retirement Safety-Fire-PEPRA New 25020
5/30/2025	Cal Pers	20,165.51	EFT Retirement Sfty Police Classic-2nd Tier 30169
05/19/25-05/25/25	Workers Comp Activity	39,666.05	Corvel checks issued/(voided)
05/19/25-05/25/25	Liability Trust - Claims	-	Claim checks issued/(voided)
05/19/25-05/25/25	Retiree Health Insurance	-	Health Reimbursement checks issued
		<u>474,841.78</u>	

**DATE OF RATIFICATION: 05/30/25
 TOTAL PAYMENTS BY WIRE:**

474,841.78

Certified as to the accuracy of the wire transfers by:

	<u>5/30/25</u>
Treasury & Customer Services Manager	Date
	<u>6/2/25</u>
Chief Financial Officer	Date
	<u>6-2-25</u>
City Manager	Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO
WARRANTS TOTALS BY DEPARTMENT
AS OF 6/17/25
REGISTER # 23a

DEPT#	NAME	TOTAL
GENERAL FUND DEPARTMENTAL EXPENDITURES		
GENERAL GOVERNMENT		
1101	City Council	
1201	City Treasurer	
1300	City Clerk	
2101	City Manager	
2102	Communications	
2103	El Segundo Media	
2201	City Attorney	64,914.00
2401	Economic Development	149.37
2402	Planning	15,408.25
2405	Human and Health Services	
2500	Administrative Services	462.18
2601	Government Buildings	46,227.72
2900	Nondepartmental	36,096.67
6100	Library	8,753.71
		172,011.90
PUBLIC SAFETY		
3100	Police	94,889.36
3200	Fire	11,248.30
2403	Building Safety	4,178.43
2404	Plng/Bldg Sfty Administration	55.60
		110,371.69
PUBLIC WORKS		
4101	Engineering	5,131.53
4200	Streets	73,858.89
4300	Wastewater	751.62
4601	Equipment Maintenance	9,216.85
4801	Administration	427.01
		89,385.90
COMMUNITY DEVELOPMENT		
5100,5200	Recreation & Parks	55,410.59
5400	CAMPS	
		55,410.59
EXPENDITURES		
CAPITAL IMPROVEMENT		50,247.67
ALL OTHER ACCOUNTS		169,079.51
TOTAL WARRANTS		646,507.26



City Council Agenda Statement

Meeting Date: June 17, 2025

Agenda Heading: Consent

Item Number: B.4

TITLE:

Funding Agreement for Electric Vehicle Charging Stations

RECOMMENDATION:

1. Authorize the City Manager or his designee to sign the Funding Agreement between the City of El Segundo and the California Energy Commission to receive \$700,000 in grant funding for electric vehicle charging stations.
2. Alternatively, discuss and take alternative action.

FISCAL IMPACT:

The City of El Segundo ("City") will receive \$700,000 in grant funding from the California Energy Commission (CEC) for the implementation of electrical vehicle (EV) charging station projects. There is no matching fund requirement for this grant. The adopted FY 2025-26 CIP budget includes \$350,000 of the funds, with the remaining \$350,000 to be included in the FY 2026-27 CIP budget.

BACKGROUND:

In 2024, Public Works staff applied and were awarded \$700,000 by the California Energy Commission for a citywide electric vehicle (EV) charging station electrification project. The grant agreement term expires March 31, 2027. This grant includes all costs associated with engineering, construction, and construction inspection. Staff intend to use this grant for the implementation of the EV charging stations based on the EV charging station master plan, with a high priority given to the City fleet.

DISCUSSION:

Staff respectfully would like to recommend the formal acceptance of this grant as it supports citywide EV charging infrastructure that will be a benefit to the City fleet and the community. These funds have already been allocated and CEC will provide two

Funding Agreement for EV Charging Stations

June 17, 2025

Page 2 of 2

equal payments of \$350,000 upon receiving an invoice from the City.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained, including streets, entryways, and facilities.

Strategy D: Improve mobility and transportation throughout the City.

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy D: Implement community planning, land use, and enforcement policies that encourage growth while preserving El Segundo's quality of life and small-town character.

PREPARED BY:

Daniel Pankau, Environmental Programs Manager

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. CEC EL SEGUNDO GRANT AWARD

California Energy Commission

Pass-Through Grant Subaward to the City of El Segundo

1. Background and Authority for this Grant:

The Budget Act of 2023, as reflected in California Senate Bill 104 (SB 104), Chapter 189/Statutes of 2023, section 90, amending section 19.561, included an appropriation to fund EV charging stations in the City of El Segundo (City):

Sec. 19.561 . . . (f) To be allocated by the California Energy Commission as follows:

- (1) \$700,000 to the City of El Segundo, for EV Charging Stations.

The California Energy Commission (CEC) and the City are entering into this pass-through grant agreement to exercise this authority and fund the project.

2. Scope of Work and Products

The City shall only use funds received under this Agreement for its citywide EV charging station electrification project including associated planning, engineering, construction, inspection, and design costs. The City shall provide two products to the CEC:

Products		
1.	Midway Project Report	Submitted with the second invoice (see next section below "Budget, Invoices, and Payment").
2.	Final Project Report	Submitted on or before the Agreement end date.

Both the Midway Project Report and Final Project Report can be brief documents, around 1-3 pages. At a minimum, the reports shall include the project status, actual or anticipated issues regarding project completion, and if the project is still within budget. If the project is not within the budget, the City should elaborate on efforts that have been completed or anticipated to resolve this issue. Additionally, for the Final Project Report, the City shall include at least one photo of the completed project. It is up to the City to choose a photo submission format, but digital photo submission is preferred due to the nature of remote work. The City shall submit reports and photos to the Commission Agreement Manager (CAM) listed in Section 4.

3. Budgets, Invoices, and Payments

The CEC only has authority to provide up to \$700,000 under this Agreement. The CEC will provide this amount in two equal half payments of \$350,000 each upon receiving and approving invoices from the City. The City's first invoice can be submitted at the start of the

agreement. During the midway point of the project, when the first payment is close to being paid out, the second invoice can be submitted.

The City shall submit the Midway Project Report in conjunction with the Second Invoice. Under Senate Bill 104, section 90, amending section 19.561, the CEC has the authority to allocate the payments as an advanced lump sum. Funding can be applied to incurred costs that are prior to the effective date of this agreement. (AB 104, Section 19.561(a)(5). For allocations in this section that include a designated state entity, the entity shall allocate the funds to the recipients identified in the paragraphs following each designation. The state entity shall determine the best method for allocation to ensure the funds are used for the purposes specified in this section.

To maximize efficiency and minimize costs for the CEC and City, this agreement will undergo a two-part advanced payment approach. Since payments will be made in advanced, invoices will not need be detailed. However, if requested, the City shall promptly provide any information regarding this agreement that is listed in the Terms and Conditions under Section D. Audit and under Section L: Access to Sites and Records.

4. CEC and City Project Contacts

<p align="center">California Energy Commission Project Contact</p>	<p align="center">City of El Segundo Project Contacts</p>
<p>Commission Agreement Manager: Kyle Wada 715 P Street, MS-28 Sacramento, CA 95814 Phone: (916) 909-2590 e-mail: kyle.wada@energy.ca.gov</p>	<p>Program Manager: Elias Sassoon – Director of Public Works 350 Main Street El Segundo, CA 90245 Phone: (310) 524-2356 e-mail: esassoon@elsegundo.org</p>

5. Certification

By signing this Agreement, the City hereby certifies that all funds received pursuant to this agreement shall be spent exclusively for its citywide EV charging station electrification project including associated planning, engineering, construction, inspection, and design costs. The City further certifies that it shall comply with all applicable laws in performing under this Agreement and in carrying out and administering the citywide electric vehicle infrastructure project.

6. California Environmental Quality Act (CEQA)

Before signing this Agreement, CEC staff considered the applicability of CEQA. The CEC's execution of this Agreement for the citywide electric vehicle charging station project is not a project under CEQA. CEQA only applies to "to discretionary projects proposed to be carried out or approved by public agencies." (Public Resources Code section 21080(a).) The CEC does not have discretion to not award these funds to the City for this project. SB 104 (2023) section 90, amending section 19.561(a)(2), states, "For allocations in this section that include a designated state entity, the entity shall allocate the funds to the recipients identified in the paragraphs following each designation." (Underline added.) Accordingly, the CEC's part in this pass-through appropriation from the Legislature is not a project for purposes of CEQA, but the City must still comply with any applicable CEQA requirements.

7. Terms and Conditions

A. Nondiscrimination Statement of Compliance

During the performance of this Agreement, the City and its subcontractors will not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, sexual orientation, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition, age, marital status, or denial of family care leave.

The City and its subcontractors will ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.

The City and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Government Code Sections 12990 et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 11000 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4.1 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part of it as if set forth in full. The City and its subcontractors will give written notice of their obligations under this section to labor organizations with which they have a collective bargaining or other Agreement.

The City shall include the nondiscrimination and compliance provisions of this section in all subcontracts to perform work under this Agreement.

B. Drug-Free Workplace Certification

By signing this Agreement, the Recipient certifies under penalty of perjury under the laws of the State of California that it will comply and will ensure its subcontractors will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et seq.). In addition to any other rights and remedies available to the CEC, failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both, and the Recipient may be ineligible for any future state awards if the CEC determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements of the Act.

C. Americans With Disabilities Act

By signing this Agreement, the City assures the CEC that it complies with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. Section 12101, et seq.), which prohibits discrimination on the basis of

disability, as well as applicable regulations and guidelines issued pursuant to the ADA.

D. Audit

The City agrees that the CEC, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. The City agrees to maintain such records for possible audit for a minimum of three (3) years after the agreement ends in any way. The City agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, the City agrees to include a similar right of the CEC, the Bureau of State Audits, or their designated representative, to audit records and interview staff in any subcontract related to performance of this Agreement. These rights and responsibilities are in addition to and not restrictive of those in Section 7. L. Access to Sites and Records.

E. Public Works

The City is responsible for complying with all applicable laws, which can include public works requirements under the Labor Code. City acknowledges acceptance of Agreement funds may trigger public works laws (Labor Code Section 1720 et seq.), a requirement of which is to pay prevailing wages, applying to its entire project. If the project is public works, then it is subject to compliance monitoring and enforcement by the Department of Industrial Relations. By signing this Agreement, City certifies that it shall comply with all applicable Public Works laws and requirements.

F. Intellectual Property

As between the City and the CEC, the City owns all intellectual property it or its subcontractors create under this Agreement. The CEC has a no-cost, non-exclusive, transferable, irrevocable, royalty-free, worldwide, perpetual license to use, publish, translate, modify, and reproduce the products identified in Section 2. above, for governmental purposes.

G. Amendment

No amendment or variation of this Agreement shall be valid unless made in writing and signed by both the City and CEC.

H. Governing Law

This Agreement is governed by the laws of the State of California as to interpretation and performance.

I. Independent Capacity

In the performance of this Agreement, City and its agents, subcontractors, and employees will act in an independent capacity and not as officers, employees, or agents of the CEC or the State of California.

J. Severability

If any provision of this Agreement is unenforceable or held to be unenforceable, all other provisions of this Agreement will remain in full force and effect.

K. Waiver

No waiver of any breach of this Agreement constitutes waiver of any other breach. All remedies in this Agreement will be taken and construed as cumulative, meaning in addition to every other remedy provided in the Agreement or by law.

L. Access to Sites and Records

The City shall provide during the Agreement and for at least 3 years after the Agreement ends in any way to the CEC or its representatives reasonable access to all project sites and to all records related to this Agreement. These rights and responsibilities are in addition to and not restrictive of those in Section 7. D. Audit.

M. Survival of Terms

The following terms survive this Agreement no matter how the agreement ends, such as by its own terms or via termination:

- D. Audit
- E. Public Works
- F. Intellectual Property
- H. Governing Law
- J. Severability
- K. Waiver
- L. Access to Sites and Records

N. Executive Order N-6-22 – Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate agreements with, and to refrain from entering any new agreements with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Recipient is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The CEC shall provide the Recipient advance written notice of such termination, allowing the Recipient at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the CEC.

Contact List

California Energy Commission	Recipient
<p>Commission Agreement Manager:</p> <p>Kyle Wada California Energy Commission 715 P Street, MS-6 Sacramento, CA 95814 Phone: (916) 909-2590 e-mail: kyle.wada@energy.ca.gov</p>	<p>Program Manager 1:</p> <p>Elias Sassoon – Director of Public Works 350 Main Street El Segundo, CA 90245 Phone: (310) 524-2356 e-mail: esassoon@elsegundo.org</p>
<p>Confidential Products:</p> <p>Email a request to submit Confidential Products to: CGLfiles@energy.ca.gov</p> <p>Subject line should read:</p> <p style="text-align: center;"><i>Request to Submit Confidential Products: [Recipient Name and CEC Agreement]</i></p>	<p>Program Manager 2:</p> <p><u>Daniel Pankau</u> 350 Main Street El Segundo, CA 90245 Phone: (310) 524-2358 e-mail: DPankau@elsegundo.org</p>
<p>Invoices:</p> <p>Please submit electronic invoices in ECAMS:</p> <p>https://ecams.energy.ca.gov/s/login/</p>	
<p>Legal Notices:</p> <p>Tatyana Yakshina Grants Manager California Energy Commission 715 P Street, MS-18 Sacramento, CA 95814 Phone: (916) 827-9294 e-mail: Tatyana.Yakshina@energy.ca.gov</p>	

RECIPIENT City of El Segundo	AGREEMENT NUMBER OTF-24-002
ADDRESS 350 Main Street El Segundo, CA 90245	AGREEMENT TERM 8/15/2024 to 3/31/2027 <small>The effective date of this Agreement is either the start date or the approval signature date by the California Energy Commission representative below, whichever is later. The California Energy Commission shall be the last party to sign. No work is authorized, nor shall any work begin, until on or after the effective date.</small>

PROJECT DESCRIPTION
 The parties agree to comply with the terms and conditions of the following Exhibits which are by this reference made a part of the agreement.

- Pass Through Grant Subaward** Page(s): 5
- Contacts List** Page(s): 1

REIMBURSABLE AMOUNT \$700,000
MINIMUM MATCH SHARE REQUIRED \$ 0
TOTAL OF REIMBURSABLE AMOUNT AND MINIMUM MATCH \$700,000

The undersigned parties have read the attachments to this agreement and will comply with the standards and requirements contained therein.

CALIFORNIA ENERGY COMMISSION		CITY OF EL SEGUNDO	
AUTHORIZED SIGNATURE <i>Adrienne Winuk</i>	DATE 8/27/2024	AUTHORIZED SIGNATURE	DATE
NAME Adrienne Winuk		NAME	
TITLE Contracts, Grants, and Loans Office Manager		TITLE	
CALIFORNIA ENERGY COMMISSION ADDRESS 715 P Street, MS 18, Sacramento, CA 95814			



City Council Agenda Statement

Meeting Date: June 17, 2025

Agenda Heading: Consent

Item Number: B.5

TITLE:

Ongoing Service Agreements and Blanket Purchase Orders for FY 2025-26 in Excess of \$50,000 for Various Departments

RECOMMENDATION:

Pursuant to El Segundo Municipal Code § 1- 7- 9(A), waive competitive bidding and approve the following for FY 2025-26:

1. Amendment to Agreement No. 6904 with **Temporary Staffing Professionals** to provide on-call temporary staffing services for use by all City departments for an amount not to exceed **\$500,000**.
2. Amendment to Agreement No. 5861 with **Riester Pacific, Inc.** for the City's economic development and hospitality and tourism marketing services for an amount not to exceed **\$350,000**.
3. Continued purchase of gasoline and **diesel fuel for City vehicles** and equipment through the use of spot market purchasing for an amount not to exceed **\$254,500**.
4. Amendment to Agreement No. 3381 with **All Cities Management Services, Inc.** for ongoing services to provide crossing guard services for the El Segundo School District for an amount not to exceed **\$185,850**.
5. Amendment to Agreement No. 6423 with **Charles Abbot Associates Inc.** to provide solid waste and recycling compliance support services for the Public Works Department for an amount not to exceed **\$175,000**.
6. Amendment to Agreement No. 6467 with **Waterline Technologies, Inc.** for the purchase of all pool chemicals needed to maintain the City's recreational aquatic facilities for an amount not to exceed **\$150,000**.
7. Amendment to Agreement No. 6987 with **Willdan Engineering** for professional plan check services for an amount not to exceed **\$150,000**.

Ongoing Agreements and Blanket POs

June 17, 2025

Page 2 of 7

8. Amendment to Agreement No. 2772 with **Wittman Enterprises, LLC** to provide ambulance transport billing and collection services, and distribution of City notices of privacy practices for the Fire Department for an amount not to exceed **\$110,000**.
9. Amendment to Agreement No. 6016 with **KNB Consulting, LLC**. for strategic public relations services and support to the Communications and Economic Development Divisions for an amount not to exceed **\$103,000**.
10. Amendment to Agreement No. 3313 with **Hinderliter De Llamas & Associates** to provide professional services related to sales and use tax for an amount not to exceed **\$100,000**.
11. Authorize the issuance of a blanket purchase order to **Metron Farnier** for the purchase of single-jet AMR water meters for the City's water system for an amount not to exceed **\$100,000**.
12. Amendment to Agreement No. 6010 with **Crowdstrike, Inc.** to provide cybersecurity services and software for an amount not to exceed **\$72,000**.
13. Amendment to Agreement No. 6424 with **Marc R. Cohen, MD** for Medical Director consulting services for the El Segundo Fire Department for an amount not to exceed **\$57,500**.
14. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Amount Budgeted: \$2,307,850 (Included in the FY 2025-26 Adopted Budget)

Account Numbers: See Attachment 1 – "FY 2025-26 Blanket PO Summary of Accounts - Schedule A"

BACKGROUND:

The annual approval of blanket purchase orders (POs) is done to ensure an effective and efficient approval process is in place for POs over the City Manager's approval threshold of \$50,000. This will ensure these vital City services are operational at the beginning of the new fiscal year and delivery of excellent customer service will continue uninterrupted. The following service agreements and blanket purchase orders are organized by the operational department and reference the agreement as related to the "recommended Council action" item number listed above.

El Segundo Municipal Code (ESMC) § 1-7-6(A) authorizes the waiver of competitive bidding requirements when the City's best interests are served by a direct award of a contract without a competitive selection process. Staff finds that the various purchases

Ongoing Agreements and Blanket POs

June 17, 2025

Page 3 of 7

recommended in this report are subject to such waiver and would serve the City's best interests.

DISCUSSION:

CITY MANAGER

#2 - Riester Pacific, Inc.

Riester Pacific, Inc. will continue working on behalf of the City as its full-service marketing agency, supporting business attraction and hospitality and tourism marketing efforts. This amendment extends the term of the Agreement through June 30, 2026 for an amount not to exceed \$350,000. Account Number: 001-400-2401-6201 (General Fund - \$275,000) and 702-400-2401-1281 (Donations Fund (Chevron) - \$75,000).

#9 - KNB Consulting LLC.

KNB Consulting, LLC will continue working on behalf of the City as a public relations strategist and provide support to the Communications and Economic Development Divisions. This amendment extends the term of the agreement through June 30, 2026 for an amount not to exceed \$103,000. Account Numbers: 001-400-2102- 6206 (General Fund – \$70,000) and 001-400-2401-6206 (General Fund – \$33,000).

FINANCE DEPARTMENT

#4 - All Cities Management Services, Inc.

On September 16, 2008, City Council approved an appropriation for El Segundo Unified School District (ESUSD) crossing guard services under Special Orders of Business, Item #6 within the 2008-2009 Budget Appropriations. This contract includes seven crossing guards for a total of 5,310 hours. The contract is expected to be renewed year to year as long as ACMS performance meets the City's and ESUSD's expectations. The annual cost of funding this contract is for an amount not to exceed \$185,850 for FY 2025-26. Account number: 001-400-2901-6405 (General Fund).

#10 - Hinderliter De Llamas & Associates

On April 01, 2004, the City entered into a Professional Services Agreement 3313 with Hinderliter De Llamas & Associates (HDL) to provide services to generate additional sales and use tax revenue for the City of El Segundo. Services include sales tax and economic analysis, allocation audit and recovery, and ongoing consultation. HDL receives 15% of any new and/or use tax revenue received by the City as a result of audit and recovery work. Authorize the issuance of a blanket purchase order to HDL in an amount not to exceed \$100,000 for FY 2025-26. Account number: 001-400-2504-6214 (General Fund).

Ongoing Agreements and Blanket POs

June 17, 2025

Page 4 of 7

FIRE DEPARTMENT

#13 - Marc R. Cohen, MD, Medical Director Consulting Services

The Medical Director serves as the City's medical director as defined by the Los Angeles County EMS Agency, and acts as a liaison to the county and state EMS agencies, advocating for the department while keeping it current with policy changes. The Medical Director roles and responsibilities include, but are not limited to, the advisement to the City in planning and evaluating the delivery of pre-hospital medical care by EMTs and paramedics; the review and approval of the medical content of all EMS training performed by the City and insurance of compliance with continuing education requirements of the State and local EMS agency; the review and approval of the medical components of the City's dispatch system; the assistance and development of procedures to optimize patient care; the review and recommendations of any new medical monitoring devices under construction and insurance of compliance with State and local regulation; the evaluation of compliance with legal documentation requirements of patient care; the participation in direct observation of filed responses as needed; the participation as needed with appropriate EMS committees and the local medical community; and the insurance of the City's controlled substance documentation.

Marc Cohen will continue working on behalf of the El Segundo Fire Department as its Medical Director. This amendment extends the term of the Agreement through June 30, 2026, for an amount not to exceed \$57,500. Account Number: 001-400-3203-6214 (General Fund).

#7 – Willdan Engineering

Willdan Engineering provides fire prevention plan check services to the City of El Segundo. Plan check costs paid to this vendor are fully recovered by the City via the plan check fees adopted in the FY 2022-2023 Master Fee Schedule (FR-001 through FR-003M, FR-004A, FR-009, and FR-013). This amendment extends the term of the Agreement through June 30, 2026, for an amount not to exceed \$150,000. Account number: 001-400-3204-6214 (General Fund)

#8 – Wittman Enterprises, LLC

The City utilizes Wittman Enterprises, LLC to distribute the City's Notice of Privacy Practices, and to provide ambulance transport and fire inspection billing and collection services. Distribution of City Notices of Privacy Practices includes processing and mailing Privacy Practices to patients transported by ambulance in accordance with the Healthcare Insurance Portability and Accountability Act (HIPAA). The fee for distributed notices is approximately \$1.25 per mailed notice (pass-through cost only). Ambulance transport billing and collection services include invoice processing for all medical transport services. Ambulance transport billing fees are invoiced to the City at 6.5% of net collections. The total not to exceed amount for FY 2025-26 is \$110,000. Account number: 001-400-3203-6214 (General Fund).

Ongoing Agreements and Blanket POs

June 17, 2025

Page 5 of 7

HUMAN RESOURCES DEPARTMENT

#1 - Temporary Staffing Professionals

The City entered into a professional services agreement with Temporary Staffing Professionals in April 2024 for on-call temporary staffing services for use by all City departments under agreement 6904. This agreement provides staffing to meet the short-term operational needs of various departments in the following scenarios: where a permanent position is frozen for a specific length of time to provide budgetary savings, while a recruitment is conducted, during an employee's leave of absence, or when extra help is necessary (i.e. during the implementation of the City's new EERP). For FY 2025-26, staff recommend awarding an amendment to the professional service agreement with Temporary Staffing Professionals to provide on-call temporary staffing services needed by various City departments for an amount not to exceed \$500,000. Account number: Various

INFORMATION TECHNOLOGY SERVICES DEPARTMENT

#12 - CrowdStrike Inc.

It is essential for the City to keep our systems safe as there is a constant threat of cybersecurity attacks. CrowdStrike provides coverage against a wide range of cyber threats. As an industry leader, it uses and combines next-generation technology for effective protection. From January 2020, the Internet Technology Services Department has been utilizing the various CrowdStrike security measures. The total cost will not exceed \$72,000 for FY 2025-26. Account number: 001-400-2505-6217 (General Fund)

PUBLIC WORKS DEPARTMENT

#11 - Metron Farnier - Water Meters

The City's water distribution system includes over 4,000 water meters. In an effort to improve water system management and eliminate water loss, the City implemented an Automatic Meter Readers (AMR) Conversion program in FY 2016-17. The program consisted of three phases in which antiquated analog water meters were replaced with new AMRs. Over the past several years, the Water division has installed new AMR meters throughout the commercial and residential sectors of the City. While the City's AMR meter conversion is complete, the water division is continuously replacing aging meters with new AMR meters as part of their maintenance efforts. The cost to replace each meter ranges from \$250 to \$5,000, dependent upon size.

Due to the need to continuously replace failing and aging water meters, staff recommends continuing to purchase meters from Metron Farnier, the vendor chosen previously for the AMR meters, for an amount not to exceed \$100,000 for FY 2025-26.

Account numbers: 501-400-7103-8655 / 502-400-8204-8655 (\$50,000 Water Enterprise Fund / \$50,000 Wastewater Enterprise Fund).

Ongoing Agreements and Blanket POs

June 17, 2025

Page 6 of 7

#3 - Fuel for City Vehicles and Equipment

Generally, fuel is purchased either through spot market purchases or long-term contracts. Spot purchasing consists of shopping around each time fuel is needed and purchasing fuel from the lowest-priced vendor. This type of purchasing usually occurs when the fuel market is volatile, as it has been for the last few years. During periods of stability, agencies enter into long-term fuel contracts. Pricing under long-term contract is tied to a published fuel price baseline plus a markup. The volatility in the market has forced vendors to significantly raise this markup, making long-term contracts unattractive. Under the City's last long-term contract through Los Angeles Metropolitan Public Purchasing Agents' Cooperative (LAMPPAC), there was virtually no markup. When that contract expired in September 2005, the fuel market was quite volatile and City Council authorized staff to purchase gasoline and diesel fuel through the use of spot market purchases.

Many agencies, including the cities of Manhattan Beach, Redondo Beach and Hawthorne, have opted to purchase fuel through spot purchases in lieu of entering into long-term contracts since the expiration of the LAMPPAC contract. Staff continuously monitors long-term contracts available in the industry.

The City included \$254,000 in the FY 2025-26 Adopted Budget in the following accounts:

001-400-4601-5215	General Fund	\$190,000
109-400-3105-5215	Police - Asset Forfeiture Fund	\$ 13,000
112-400-5292-5215	Prop "A" Fund	\$ 30,000
501-400-7102-5215	Water Enterprise Fund	\$ 12,500
502-400-4301-5215	Wastewater Enterprise Fund	\$ 9,000
	Total	\$254,500

#5 - Charles Abbott Associates Inc.

Charles Abbott Associates Inc. has been providing solid waste and recycling compliance support services for Public Works Department on an annual basis since 2020. For FY 2025-26, staff recommends amending the professional service agreement with Charles Abbott Associates Inc. to continue to provide solid waste and recycling compliance support services needed by the Public Works Department for an amount not to exceed \$175,000. Account number: 001-400-4206-6206 (General Fund)

#6 - Waterline Technologies, Inc.

Over the past six years, Waterline Technologies, Inc. has accommodated the City with respect to its needs regarding chemical deliveries for the City's pools. In addition to providing competitive pricing, quality products, and in-stock inventory, Waterline Technologies, Inc. is the only vendor in the area that can cover most delivery requests the very next day. Attempts to solicit these same services from other vendors have been unsuccessful as the vendors either do not carry the chemicals needed, have long delivery delays, or are not interested in providing services for the City. For FY 2025-26,

Ongoing Agreements and Blanket POs

June 17, 2025

Page 7 of 7

staff recommends amending the agreement with Waterline Technologies, Inc. to continue to provide the pool chemical services needed to maintain the City's aquatic facilities for an amount not to exceed \$150,000. Account number: 001-400-2601-5204 (General Fund)

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained, including streets, entryways, and facilities.

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy B: Utilize the City's long-term financial plan to make financial decisions that support the goals of the strategic plan.

PREPARED BY:

Maria Cerritos, Purchasing Agent

REVIEWED BY:

Paul Chung, Chief Financial Officer

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. FY 2025-26 Blanket PO Summary of Accounts - Schedule A

**2025/2026 Blanket PO Summary of Accounts
Schedule A**

Ref #	Account Number		Amount
<u>CITY MANAGER</u>			
2	001-400-2401-6201	Riester Pacific, Inc	275,000
2	702-400-2401-1281	Riester Pacific, Inc	75,000
		Riester Pacific, Inc Total	350,000
9	001-400-2102-6206	KNB Consulting, LLC	70,000
9	001-400-2401-6206	KNB Consulting, LLC	33,000
		KNB Consulting, LLC Total	103,000
<u>FINANCE</u>			
4	001-400-2901-6405	All Cities Management Services, Inc	185,850
10	001-400-2504-6214	Hinderliter De Llamas & Associates	100,000
<u>FIRE</u>			
13	001-400-3203-6214	Marc Cohen	57,500
7	001-400-3204-6214	Willdan Engineering	150,000
8	001-400-3203-6204	Wittman Enterprises, LLC	110,000
<u>HUMAN RESOURCES</u>			
1	Various accounts	Temporary Staffing Professionals	500,000
<u>INFORMATION TECHNOLOGY</u>			
12	001-400-2505-6217	Crowdstrike, Inc	72,000
<u>PUBLIC WORKS</u>			
3	001-400-4601-5215	Fuel for City Vehicles and Equipment	190,000
3	112-400-5292-5215	Fuel for City Vehicles and Equipment	30,000
3	109-400-3105-5215	Fuel for City Vehicles and Equipment	13,000
3	501-400-7102-5215	Fuel for City Vehicles and Equipment	12,500
3	502-400-4301-5215	Fuel for City Vehicles and Equipment	9,000
		Fuel Total	254,500
11	501-400-7103-8655	Metron Farnier (Water Meter)	50,000
11	502-400-8204-8655	Metron Farnier (Water Meter)	50,000
		Metron Farnier Total	100,000
6	001-400-2601-5204	Waterline Technologies, Inc	150,000
5	001-400-4206-6206	Charles Abbot & Associates	175,000
		GRAND TOTAL	2,307,850.00



City Council Agenda Statement

Meeting Date: June 17, 2025

Agenda Heading: Consent

Item Number: B.6

TITLE:

Amendments to Agreements with Swoop, Inc. and Lyft, Inc. for Transportation Services Through Fiscal Year 2025-26

RECOMMENDATION:

1. Authorize the City Manager to execute a third amendment to the City's agreement with Swoop, Inc. for \$179,750 for various shuttle and day trip operations for FY 2025-26.
2. Authorize the City Manager to execute a third amendment to the City's agreement with Lyft, Inc. for an additional \$28,000 for Dial-A-Ride and Dr. Dial-A-Ride services for FY 2024-25 (increasing the fiscal year total to \$113,000) and \$120,000 for Dial-A-Ride and Dr. Dial-A-Ride services for FY 2025-26.
3. Alternatively, discuss and take other action related to these items.

FISCAL IMPACT:

FY 2024-25

Lyft, Inc. Dr. Dial-A-Ride and Dial-A-Ride Services

Amount Budgeted: \$113,000 (Current Contract \$85,000)

Additional Appropriation: None

Account Number(s): 112-400-5292-6206 (Prop A: Dial-A-Ride Services)

Included in the adopted FY 2024-25 Budget.

FY 2025-26

The total cost to operate the Beach Shuttle, Day Trips, Event Shuttles, and Lyft Services for FY 2025-26 is estimated to be \$299,750 as follows:

1. Summer Beach Shuttle Services: \$100,000 (Swoop)
2. Event Shuttle Services: \$22,000 (Swoop)
3. Day Trippers: \$24,000 (Swoop)
4. Teen Trips: \$13,500 (Swoop)

Amendments to Agreements with Swoop, Inc. and Lyft, Inc.

June 17, 2025

Page 2 of 4

5. Trips as needed: \$5,000 (Swoop)
6. Elementary School Field Trips and Day Shuttles: \$9,250 (Swoop)
7. Cultural Excursions: \$6,000 (Swoop)
8. Lyft Services: \$120,000 (LYFT)

A total amount of \$438,817 of Prop A funding is included in the FY 2025-26 Adopted Budget for transportation-related services. The staff are proposing amending contracts with Swoop and Lyft in the amount of \$299,750 to continue transportation programs. The remaining balance of Prop A Funds will be held for other transportation-related expenses and future transportation services to be planned by staff in coordination with the Transportation Subcommittee of the Recreation and Parks Commission.

Amount Budgeted: \$120,000

Additional Appropriation: No

Account Number(s): 112-400-5292-6206 (Prop A: Dial-A-Ride Services)

Amount Budgeted: \$123,250

Additional Appropriation: No

Account Number(s): 112-400-5293-6206 (Prop A: Shuttle Services)

Amount Budgeted: \$56,500

Additional Appropriation: No

Account Number(s): 112-400-5294-6216 (Prop A: Recreation Trips)

BACKGROUND:

The Recreation, Parks, and Library Department offered a variety of transportation services to residents during Fiscal Year 2024-25 through contract services with Swoop, Inc. ("Swoop") and Lyft, Inc. ("Lyft"). These services include the Beach Shuttle program, excursions, Lyft services, and event shuttle services. Recreation, Parks, and Library staff are proposing the continuation of all of these services with a few adjustments to meet the programming needs of the department.

Beach Shuttle Program

The City of El Segundo began offering the Beach Shuttle in June 1985. Historically, these services were conducted using a City-owned shuttle and City-employed drivers. Since the onset of the COVID-19 pandemic, the Department has been contracting vendors to provide these services due to challenges in hiring and retaining qualified drivers, age of vehicles, replacement and maintenance costs.

The Beach Shuttle operates during summer break, transporting residents from various locations around town to El Porto beach. The hours for the fixed route shuttle service is from 11:00am to 4:30pm Monday through Saturday. Starting Summer 2025, Swoop will start at 10:30am on Mondays, Wednesdays, and Fridays to add a pick-up from Joslyn

Amendments to Agreements with Swoop, Inc. and Lyft, Inc.

June 17, 2025

Page 3 of 4

Center Parking lot to El Porto Beach for the Striders walking program.

Excursion Services

The Day Trippers is a once-a-month program that began in 2018. The program takes seniors to various sites throughout Los Angeles County. These locations include museums, historical landmarks, and other entertainment locations. Throughout Fiscal Year 2024-25 some excursion sites included LA County Arboretum, Getty Villa, Griffith Observatory, Descanso Gardens, Huntington Library and Botanical Gardens, Peterson Automotive Museum, and so much more. The Cultural Arts Coordinator also takes Adult Residents on a cultural excursion once per season.

El Segundo Unified School District Programming

Since 2024, City staff have provided transportation assistance to the El Segundo Unified School District. In 2024 and 2025, the City has shuttled Fifth Grade classes from Richmond Street School to their end-of-school year picnic at Chevron Park. In addition, during FY 2024-25 Richmond Street School sent their fourth graders to Olvera Street utilizing Prop A funds in collaboration with the Cultural Arts Division.

Dial-A-Ride Services

In October 2021, the Council voted to approve a contracted program with Lyft for transportation services for seniors and disabled residents. Dr. Dial-A-Ride services include transportation to and from medical appointments on Tuesdays and Thursdays from 8:00am to 4:00pm. Dr. Dial-A-Ride riders are subsidized up to \$20 per ride. Dial-A-Ride services include door-to-door transportation to in-town destinations and Trader Joe's in Manhattan Beach. Riders are subsidized for Dial-A-Ride services, up to \$15 per ride. Eligible riders can call and reserve rides up to 7 days in advance or reserve rides via the Lyft mobile app.

Since the onset of the program, this program has been rapidly growing. For Fiscal Year 2024-25, the Recreation, Parks, and Library Department budgeted \$85,000. As the program grows in users and trips, we have found a need to encumber for funds for this Fiscal Year. We are requesting an additional \$28,000 to cover incoming bills for April-June.

Event Shuttle Services

The Recreation, Parks, and Library Department also assists residents with transportation to and from City activities, programs, and services. Examples of this include shuttles to and from Candy Cane Lane and Public Art tours. To support these efforts, Recreation, Parks, and Library staff is requesting \$22,000 in funding to accommodate needs for Fiscal Year 25/26.

DISCUSSION:

The current transportation contracts with Swoop and Lyft expire on June 30, 2025. Due to an increase in ridership, the Recreation, Parks, and Library Department is requesting:

Amendments to Agreements with Swoop, Inc. and Lyft, Inc.

June 17, 2025

Page 4 of 4

- A third amendment to the City's agreement with Swoop for \$179,750 for various shuttle and day trip operations for FY 2025-26; and
- A third amendment to the City's agreement with Lyft for an additional \$28,000 for Dial-A-Ride and Dr. Dial-A-Ride services for FY 2024-25 (increasing the fiscal year total to \$113,000) and \$120,000 for Dial-A-Ride and Dr. Dial-A-Ride services for FY 2025-26.

Since El Segundo will receive an estimated \$438,817 of Prop A funds for Fiscal Year 2025-26, \$139,067 will remain in the fund balance to reimburse administrative costs and to fund other transportation programs and services.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy C: Maintain an innovative General Plan to ensure responsible growth while preserving El Segundo's quality of life and small-town character.

Strategy D: Improve mobility and transportation throughout the City.

Goal 3: Deliver Solution-Oriented Customer Service, Communication, Diversity, Equity, and Inclusion

Strategy A: Enhance proactive community engagement program to educate and inform the public about City services, programs, and issues.

Strategy B: Implement Diversity, Equity, and Inclusion (DEI) initiatives to cultivate representation and opportunities for all the members of the community.

PREPARED BY:

Linnea Palmer, Recreation Manager

REVIEWED BY:

Aly Mancini, Recreation, Parks and Library Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: June 17, 2025

Agenda Heading: Consent

Item Number: B.7

TITLE:

Amendments to Instructor Agreements Through Fiscal Year 2025-26 in Excess of \$50,000

RECOMMENDATION:

1. Authorize the City Manager to execute the first amendment to Agreement No. 7258 with Champ Camp, LLC to provide camps and classes for an amount not to exceed \$150,000 for FY 2025-26, pursuant to El Segundo Municipal Code § 1-7-9(B).
2. Authorize the City Manager to execute the first amendment to Agreement No. 7217 with Naomi Gol to provide water fitness classes for an amount not to exceed \$55,000 for FY 2025-26, pursuant to El Segundo Municipal Code § 1-7-9(B).
3. Authorize the City Manager to execute the first amendment to Agreement No. 7222 with Leah Turano DBA Family Wellness Studio to provide camps and classes for an amount not to exceed \$100,000 for FY 2025-26, pursuant to El Segundo Municipal Code § 1-7-9(B).
4. Alternatively, discuss and take other action related to these items.

FISCAL IMPACT:

Included in the adopted FY 2025-26 Adopted Budget.

These payments are offset by revenue for the Recreation, Parks, and Library Department. The City agrees to pay contractors for their instructor services, seventy percent (70%) of course registration fees at the "Recreation ID" holder rate.

Amount Budgeted: \$150,000 (Champ Camp, LLC)

Additional Appropriation: No

Account Number(s): 001-400-5418-6214 and 001-400-5205-6214 (Professional and Technical Services)

Amendments to Instructor Agreements over \$50,000

June 17, 2025

Page 2 of 4

Amount Budgeted: \$55,000 (Naomi Gol)

Additional Appropriation: No

Account Number(s): 001-400-5213-6214 (Professional and Technical Services)

Amount Budgeted: \$100,000 (Leah Turano DBA Family Wellness Studios)

Additional Appropriation: No

Account Number(s): 001-400-5203-6214 (Professional and Technical Services)

BACKGROUND:

Pursuant to El Segundo Municipal Code § 1-7-6, a contract expenditure over \$50,000 for any fiscal year requires City Council approval. The Recreation, Parks, and Library Department offers a variety of contract instructor-led programs to participants throughout the year. These services include fitness, art, enrichment, dance, sports, and child care to all ages. Staff is proposing the continuation of the current programs listed below with an adjustment to the contract not to exceed amount in order to meet the programming needs of our community.

Champ Camp, LLC

In March 2018, Recreation, Parks, and Library entered into an Instructor Service Agreement with Champ Camp, LLC to teach youth classes and camps. Champ Camp has lead year-round skate classes and camps at the El Segundo Skate Park. During the summer months and during school breaks, Champ Camp offers camps at Recreation Park and El Segundo Beach. Champ Camp receives 70% of the resident rate for all class and camp registrations. Recreation, Parks, and Library is requesting an amendment to Contract 7258 during FY 2025-26 for a not to exceed amount of \$150,000. Payments will be split between account numbers: 001-400-5203-6214 and 001-400-5205-6214.

Naomi Gol

In January 2024, Recreation, Parks, and Library entered into an Instructor Service Agreement with Naomi Gol to teach water fitness classes. Naomi Gol has led year-round water fitness courses and events at the City of El Segundo Wiseburn Unified School District Aquatics Center. Water fitness classes are offered multiple times a day, Monday through Friday. Naomi Gol receives 70% of the resident rate for all class and camp registrations. Recreation, Parks, and Library is requesting an amendment to Contract 7217 during FY 2025-26 for a not to exceed amount of \$55,000. Account number: 001-400-5213-6214.

Leah Turano DBA Family Wellness Studio

In January 2024, Recreation, Parks, and Library entered into an Instructor Service Agreement with Leah Turano dba Family Wellness Studio, to instruct youth and adult classes, programs, camps, and events. During the 2024-2025 School Year, Family Wellness provided after-school care at the George E. Gordon Clubhouse. Family

Amendments to Instructor Agreements over \$50,000

June 17, 2025

Page 3 of 4

Wellness is also contracted to teach yoga, sound bath experiences, mindfulness, music, and enrichment programs. Leah Turano dba Family Wellness Studio receives 70% of the resident rate for all class and camp registrations. Recreation, Parks, and Library is requesting an amendment to Contract 7222 during FY 2025-26 for a not to exceed amount of \$100,000. Account number: 001-400-5203-6214.

DISCUSSION:

The current Instructor Agreements with Champ Camp, Naomi Gol, and Leah Turano DBA Family Wellness Studio have a not-to-exceed compensation amount of \$50,000. The Recreation, Parks, and Library Department is requesting the City Council authorize the extension of the contracts to exceed that \$50,000 limit for the 2025-26 Fiscal Year. All course registrations are reflected in the division's revenue account and paid out of the division's expenditure account for professional and technical services. For every registration, the contracted instructor receives seventy percent (70%) of the resident rate for their class or camp. Recreation, Parks, and Library staff are proposing increased amounts to the current contract programs in order to meet the programming needs of our community.

Staff recommends that the City Council find that each of the subject instructors provides unique services justifying a waiver of competitive bidding and sole source engagement, pursuant to ESMC § 1-7-9. This would allow the continued engagement of the instructors without a disruption of service.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 3: Deliver Solution-Oriented Customer Service, Communication, Diversity, Equity, and Inclusion

Strategy A: Enhance proactive community engagement program to educate and inform the public about City services, programs, and issues.

Strategy B: Implement Diversity, Equity, and Inclusion (DEI) initiatives to cultivate representation and opportunities for all the members of the community.

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy A: Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support programs and projects.

Strategy D: Implement community planning, land use, and enforcement policies that encourage growth while preserving El Segundo's quality of life and small-town character.

PREPARED BY:

Linnea Palmer, Recreation Manager

Amendments to Instructor Agreements over \$50,000

June 17, 2025

Page 4 of 4

REVIEWED BY:

Aly Mancini, Recreation, Parks and Library Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: June 17, 2025

Agenda Heading: Consent

Item Number: B.8

TITLE:

One-Year Renewal of Transit Service Operation Agreement with the City of Redondo Beach on Behalf of Beach Cities Transit for the Operation of Transit Line 109

RECOMMENDATION:

1. Approve the one-year renewal of the cost-sharing agreement with the City of Redondo Beach on behalf of Beach Cities Transit for the operation of Transit Line 109 for FY 2025-26.
2. Authorize the City's expenditure of \$60,132 as El Segundo's contribution in operating funds for Fiscal Year 2025-26 in support of the Beach Cities Transit Line 109 service.
3. Authorize the City Manager or designee to execute the agreement, in a form approved by the City Attorney.
4. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

The proposed agreement with the City of Redondo Beach requires the City of El Segundo to contribute \$60,132 in operating funds for Fiscal Year 2025-26 in support of the Beach Cities Transit (BCT) Line 109 service. This amount has been included in the City's adopted FY 2025-26 budget under the Transportation Services line item. El Segundo's financial obligations are limited to operational costs only.

In the event of a funding shortfall, El Segundo's contribution will be recalculated based solely on the proportion of BCT Line 109 mileage that falls within El Segundo's city boundaries. The calculation of such a shortfall will be based on prior years' service hours, fuel costs with an estimated CPI adjustment, and expenses related to Real Time Information (RTI) systems. Revenues considered in this calculation include fare revenues and LACMTA funding from the previous fiscal year.

One-year Renewal of Beach Cities Transit Line 109 Regional Operation

Agreement FY 2025-26

June 17, 2025

Page 2 of 4

BACKGROUND:

Since August 2006, Beach Cities Transit ("BCT") has operated Line 109 from Redondo Beach to the LAX Transit Center, passing through the cities of Hermosa Beach, Manhattan Beach, and El Segundo. In July 2006, these South Bay communities came together to collectively fund a portion of the operating costs for a new BCT Line (designated Line 109) to provide bus services in lieu of the discontinued Metropolitan Transportation Authority's ("Metro") Line 439. Line 109 encompasses northbound and southbound stops with nearly 40% of the route within El Segundo city limits. Major designations on Line 109 include the LAX City Bus Center, the Aviation Green Line Station, the Douglas Green Line Station, downtown Manhattan Beach, Manhattan Village Mall, downtown El Segundo, Plaza El Segundo, The Point, the Hermosa Beach Pier, the Redondo Beach Pier, and Riviera Village. BCT, a community-based transit system operated by the City of Redondo Beach, is designated as an "included operator" in Los Angeles County. As such, BCT is eligible to receive funding from Metro to partially fund local transit operating expenses. The four participating cities proportionally share any remaining costs (based on route miles within each jurisdiction) for the annual operations of the service. The City of El Segundo's contribution is paid for by Proposition A Funds, an allocation from Los Angeles County designated to support public transportation.

DISCUSSION:

For the past three years, the City of Redondo Beach has successfully operated Beach Cities Transit (BCT) Line 109 without financial contributions from the partner cities of El Segundo, Manhattan Beach, and Hermosa Beach. This has been made possible through increased dedicated transit funding from Los Angeles County and other operational funding sources. Additionally, federal transit relief funds will allow Redondo Beach to operate BCT without city contributions through Fiscal Year 2024–25. Under the prior agreement, in the event external funding was not sufficient, the City of El Segundo's maximum contribution was capped at \$50,000.

Looking ahead, the City of Redondo Beach is proposing a one-year agreement with the City of El Segundo for Fiscal Year 2025–26 to continue participation in the BCT Line 109 service to continue to operate the transit service and serve the South Bay residents, businesses, and employers. The City of Redondo Beach will continue to operate the line at service levels equal to or greater than those currently provided. Should any service reductions exceeding 10% be considered, such changes will be discussed with El Segundo in advance.

Under the terms of the proposed agreement, the City of Redondo Beach will oversee all aspects of daily operations, including contracting with a qualified transit provider, maintaining the vehicles, and securing appropriate insurance coverage. El Segundo's share of the FY 2025–26 operating costs is \$60,132, which reflects the portion of the

One-year Renewal of Beach Cities Transit Line 109 Regional Operation

Agreement FY 2025-26

June 17, 2025

Page 3 of 4

Line 109 route that lies within El Segundo's boundaries. This amount is limited strictly to operating expenses and does not include capital or equipment costs.

All fare revenue collected from passengers will remain with the City of Redondo Beach to offset operational expenses. Redondo Beach will also lead all marketing and rider communication activities. El Segundo may choose to supplement these efforts at its own expense and must receive written approval for any use of the BCT name or logo. If a funding shortfall arises in the future, defined as operating costs exceeding fare and grant revenues, El Segundo's additional contribution will be based only on the share of the route that runs through the City. This ensures that El Segundo's responsibility is proportional and equitable.

The City of Redondo Beach requests that the City of El Segundo approve the one-year agreement, in a form approved by the City Attorney, to continue Line 109 service through June 30, 2026. The cities of Manhattan Beach and Hermosa Beach are also expected to renew their participation. Any decisions regarding renewal beyond June 2026 may be addressed later.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained, including streets, entryways, and facilities.

Goal 4: Promote and Celebrate a Quality Workforce Through Teamwork and Organizational Excellence

Strategy A: Enhance staff recruitment, retention, and training to ensure delivery of unparalleled City services and implementation of City Council policies.

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy A: Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support programs and projects.

PREPARED BY:

Khan Watson, Senior Admin Analyst

REVIEWED BY:

Aly Mancini, Recreation, Parks and Library Director

APPROVED BY:

Barbara Voss, Deputy City Manager

**One-year Renewal of Beach Cities Transit Line 109 Regional Operation
Agreement FY 2025-26
June 17, 2025
Page 4 of 4**

ATTACHED SUPPORTING DOCUMENTS:

1. Transit Service Operation Agreement Between the City of Redondo Beach and the City of El Segundo 2025-2026

**TRANSIT SERVICE OPERATION AGREEMENT
BETWEEN THE CITY OF REDONDO BEACH AND
THE CITY OF EL SEGUNDO**

THIS TRANSIT SERVICE OPERATION AGREEMENT (this “Agreement”) is entered into by and between the City of Redondo Beach (“Redondo Beach”), on behalf of Beach Cities Transit (“BCT”), which is a division of Redondo Beach, and the City of El Segundo (“El Segundo”). Redondo Beach and El Segundo are sometimes referred to herein as the “Parties”, and individually as a “Party”.

RECITALS

- A. **WHEREAS**, pursuant to Government Code section 54981, the legislative body of any local agency (here, El Segundo) may contract with another local agency (here, Redondo Beach) for the performance of municipal services or functions within the territory of the former.
- B. **WHEREAS**, on July 1, 2006, Redondo Beach and El Segundo entered into that certain Transit Service Operation Agreement to enable BCT Line 109 as described in **Attachment A** to take over public transportation services for the discontinued Los Angeles County Metropolitan Transportation Authority (“LACMTA”) Line 439 for a two (2) year term.
- C. **WHEREAS**, Redondo Beach and El Segundo subsequently entered into new agreements relating to Line 109 in 2008, 2010, 2011, 2012, 2013, 2015, 2017, 2019, 2020, 2021, 2022, 2023, and 2024 (the "2024 Agreement").
- D. **WHEREAS**, the 2024 Agreement expires on June 30, 2025, and the Parties desire to enter into a new agreement on the terms and conditions set forth below.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, THE PARTIES AGREE AS FOLLOWS:

1. TERM

This Agreement shall be effective as of July 1, 2025, and shall have a one (1) year term expiring on June 30, 2026. El Segundo acknowledges that an agreement in similar form to this Agreement or an amendment may be negotiated for continued Line 109 service beyond June 30, 2026. In the event El Segundo intends to renew this Agreement, El Segundo shall notify Redondo Beach of its intent to renew at least 182 days prior to the expiration of this term.

2. SERVICE DESCRIPTION

- A. Redondo Beach shall operate Line 109 consistent with the maps shown in **Attachment A**, which is attached hereto and by this reference incorporated herein ("Line 109" or the "Service").
- B. Redondo Beach shall engage a qualified transportation contractor to provide bus services to Line 109 on the days of the week; service times and days; and frequencies of service equal to or better than that which was operated by BCT immediately before the effective

date of this Agreement. The current service schedule for Line 109 is illustrated in **Attachment B**, which is attached hereto and by this reference incorporated herein.

- C. Redondo Beach may adjust the route and schedule of Line 109; however, any changes or reductions to the Service in excess of 10% of service hours shall be brought to El Segundo in writing for review and comment prior to implementation.
- D. Redondo Beach may, in its sole discretion, enter into contracts for Line 109 service with any other provider of its choice at any time without the approval of El Segundo. Redondo Beach shall be responsible for any and all aspects of administration of the service contract, and shall assure that the contract includes provisions pertaining to insurance, age, maintenance and operation of vehicles, driver qualifications and other similar provisions typical of an agreement of that kind. Redondo Beach will require the City's Transit contractor to provide an Additional Insured Endorsement that contains General Liability and Automobile Liability Coverages for El Segundo, its officers, elected and appointed officials, employees and volunteers.
- E. Redondo Beach shall base the percentage of cost for Line 109 on the route service mile calculations, as illustrated in the **Attachment C**, which is attached hereto and by this reference incorporated herein.

3. PASSENGER FARES

Redondo Beach may charge fares for the Service consistent with its existing fixed-route service as described in **Attachment A**. Redondo Beach will accept interagency transfers with adjacent transit operators and participate in the EZ Pass Program. Redondo Beach shall retain all farebox revenues. BCT Line 109 passenger fare revenues shall be used to offset operation expenses.

4. FUNDING

- A. El Segundo shall pay Redondo Beach for costs in associated with operating Line 109 in accordance with this Section. El Segundo shall not pay Redondo Beach for capital costs nor shall El Segundo provide any equipment to operate the Service.
- B. **FY 2025-2026:** Operations Funding from El Segundo shall be \$60,132 for fiscal year 2025-2026.

In the event Redondo Beach incurs a shortfall in funding, El Segundo's funding contribution will be based on the number of miles of the BCT Line 109 route (as described in **Attachment C**) within El Segundo's boundaries and other cities' Line 109 route miles will not factor into El Segundo's funding contribution.

A shortfall occurs when the (1) the estimated costs exceed the (2) estimated operating revenues for the respective fiscal year. The estimated costs shall be based on (1) the prior year's Line 109 service hours multiplied by the applicable service hour rates plus (2) the prior year's fuel costs plus an estimated CPI increase plus (3) estimated costs for RTI systems. The estimated revenues shall be based on the LACMTA funding formula and the prior fiscal year's fare revenues for Line 109.

Operating expenses are incorporated in the service hour rates and include without limitation, driver wages, general administration and overhead, and maintenance costs. Real Time Information (“RTI”) Systems operating expenses include without limitation, capital equipment, passenger/administration interface programs, cellular and internet hosting of RTI services and report management programs.

- C. Redondo Beach is responsible for all marketing and promotion of the Service. However, El Segundo may advertise the Service at its sole expense in community newsletters and recreational brochures at its sole expense. El Segundo may also advertise the Service at its sole expense in other mediums, but any reference to BCT in such advertising must be approved in writing by Redondo Beach. The BCT logo cannot be used without Redondo Beach’s prior approval.
- D. On at least a quarterly basis, BCT will meet with El Segundo to develop additional marketing strategies directed towards increasing BCT Line 109 ridership. El Segundo shall provide assistance for public outreach and information to target El Segundo residents and non-resident community members.

5. REPORTING/INVOICING

- A. Redondo Beach shall report to El Segundo on a quarterly basis, all of the following data for the Line 109 Service:
 - (1) Passengers carried
 - (2) Revenue hours operated
 - (3) Revenue miles operated
 - (4) Total operating costs, including service operating expenses and RTI capital and operating expenses
- B. Redondo Beach shall submit said report to El Segundo in writing within forty-five (45) days after the end of each reporting quarter.
- C. Redondo Beach shall submit quarterly reports to El Segundo.
- D. Redondo Beach shall incorporate Line 109 data into its Federal Transit Administration’s National Transit Data (NTD) annual report for the entire BCT fixed route transportation system. Redondo Beach shall provide to El Segundo annual NTD random sampling data which provides the statistics to estimate the number of passengers boarding and alighting by stop in El Segundo, and the total estimated El Segundo passengers. Redondo Beach shall be responsible for any and all aspects of administration of the service contract, and shall include provisions pertaining to insurance.
- E. El Segundo retains the right to audit the BCT’s records of Line 109 Service, and to periodically monitor the Service.
- F. Redondo Beach shall schedule quarterly joint meetings with the partnering cities of El Segundo, Hermosa Beach, and Manhattan Beach. Redondo Beach will provide a quarterly update of Line 109 services, and discuss coordinated marketing and public outreach efforts and operating and financing issues that affect BCT services.

6. INSPECTION OF RECORDS

BCT records relevant to this Agreement shall be available for inspection by El Segundo at all reasonable times for a period of at least three (3) years for each year or after the expiration date, whichever comes first.

7. NON-DISCRIMINATION

No person shall on the grounds of race, color, religion, national origin, ancestry, age, sex, gender, gender identity, gender expression, age, sexual orientation, marital status, genetic information, physical or mental disability, military or veteran status, or any other protected classification under applicable federal or state law, be excluded from participation in, or be subject to discrimination in the operation of the Line 109 Service.

8. COORDINATION

A. Redondo Beach shall coordinate its BCT services, to the extent practical, so that passengers transferring between transit operators will have minimal waiting times. This coordination will require transit agencies to communicate with each other as many weeks as possible in advance of any planned schedule change to the services that may affect passenger transfers.

B. The El Segundo Project Manager for this project shall be the Recreation and Parks Director, or designee. BCT coordinator for this project shall be the Community Services Director or designee.

9. WAIVER OF BREACH

The waiver of each Party of any breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of that same or any other provision.

10. NOTICES

A. All notices, requests, demands, or other communications under this Agreement shall be in writing. Notice shall be given as follows:

- (1) Personal Delivery. Personally delivered to the recipient. Notice is effective on delivery.
- (2) First Class Mail. First class to the last address of the recipient known to the Party giving notice. Notice is effective three mail delivery days after deposit in a United States Postal Service office or mailbox.
- (3) Certified Mail. Certified mail with return receipt requested. Notice is effective on receipt, if delivery is confirmed by a return receipt.
- (4) Overnight Delivery. Delivered by an overnight delivery service, charges prepaid or charged to the sender's account. Notice is effective on delivery, if delivery is confirmed by the delivery service.
- (5) Facsimile Transmission. Sent by fax to the last fax number of the recipient known to the Party giving notice. Notice is effective upon receipt. Any notice given by fax shall be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a non-business day.

- (6) Email. Sent by email to the last email address of the recipient known to the Party giving notice. Notice is effective upon receipt. Any notice given by email shall be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a non-business day.

Addresses for purpose of giving notice shall be as follows:

Beach Cities Transit:

City of Redondo Beach
Transit Manager
415 Diamond Street
Redondo Beach, CA 90277
Attention: Line 109

Email: tyron.gunn@redondo.org
Fax Number: 310-798-8273

With a copy to:

City of Redondo Beach
The City Clerk's Office
415 Diamond Street
Redondo Beach, CA 90277-2836
Attention: City Clerk

Email: cityclerk@redondo.org
Fax Number: 310-374-0220

El Segundo:

City of El Segundo
Recreation, Parks, and Library Director
350 Main Street
El Segundo, CA 90245-3813
Attention: Aly Mancini

Email: amancini@elsegundo.org

With a copy to:

City of El Segundo
City Clerk
350 Main Street
El Segundo, CA 90245-3813
Attention: City Clerk

Email: allcityclerks@elsegundo.org

- B. Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the Party to be notified, shall be deemed effective as of the first date the notice was refused, unclaimed or deemed undeliverable by the postal authorities, messenger or overnight delivery service.

C. Either Party may change its address, fax number, or email by giving the other Party written notice of the change.

11. SEVERABILITY

Should any part, term or provision of this Agreement or any document required herein to be executed be declared invalid, void or unenforceable, all remaining parts, terms and provisions hereof shall remain in full force and effect and shall in no way be invalidated, impaired or affected thereby.

12. INTEGRATION; AMENDMENT

This Agreement represents the entire understanding of El Segundo and Redondo Beach as to those matters contained in it. No prior oral or written understanding shall be of any force or effect with respect to the subject matter hereof. This Agreement may not be modified or altered except by written amendment executed by both Parties.

13. INTERPRETATION

The terms of this Agreement should be construed in accordance with the meaning of the language used and should not be construed for or against either Party by reason of the authorship of this Agreement or any other rule of construction that might otherwise apply.

14. GOVERNING LAW; JURISDICTION

This Agreement will be administered and interpreted under the laws of the State of California. Jurisdiction of any litigation arising from this Agreement will be in Los Angeles County, California.

15. COMPLIANCE WITH STATUTES AND REGULATIONS

BCT will be knowledgeable of and will comply with all applicable federal, state, county and city statutes, rules, regulations, ordinances and orders.

16. NON-LIABILITY OF CITIES

No officer or employee of either city shall be personally liable to the other, in the event of any default or breach thereunder.

17. INDEMNIFICATION

To the fullest extent permitted by law, each Party hereby agrees to defend, protect, indemnify and hold harmless the other Party, its elected and appointed officials, officers, employees, contractors, volunteers, agents, and members of boards and commissions from and against any and all loss, damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, and judgments, including reasonable attorney's fees, expert fees and costs of suit arising directly or indirectly from or in any manner related to or in connection with or caused by the performance or failure of the Party, its agents, contractors or employees to perform the services required of the Party under the terms of this Agreement.

18. AUTHORITY

Each Party warrants that the individuals who have signed this Agreement have the legal power, right and authority to enter into and execute this Agreement on behalf of each respective Party.

SIGNATURES ON FOLLOWING PAGE

IN WITNESS WHEREOF, the Parties have executed this Agreement, as of this ____ day of _____, 2025.

CITY OF REDONDO BEACH

CITY OF EL SEGUNDO

By: _____
James A. Light, Mayor

By: _____
Chris Pimentel, Mayor

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Joy A Ford, City Attorney

Mark D. Hensley, City Attorney

ATTEST:

ATTEST:

Eleanor Manzano, City Clerk

Susan Truax City Clerk

Attachment A: Line 109 Map

BEACH CITIES TRANSIT • Lines 102 & 109



Attachment B: BCT Line 109 Time Schedule

Line 109 Redondo Beach Riviera Village – LAX City Bus Center

NORTHBOUND Redondo Beach Riviera Village to LAX City Bus Center

SOUTHBOUND LAX City Bus Center to Redondo Beach Riviera Village

MONDAY THROUGH FRIDAY

7	8	9	10	11	12	13
-	-	-	-	-	-	-
6:00	6:17	6:28	6:42	6:53	7:03	7:08
6:30	6:47	6:58	7:12	7:23	7:33	7:38
7:08	7:25	7:36	7:50	8:01	8:11	8:16
7:38	7:55	8:06	8:20	8:35	8:45	8:50
8:36	8:53	9:04	9:18	9:33	9:43	9:48
9:06	9:23	9:34	9:48	10:03	10:13	10:18
9:54	10:11	10:22	10:36	10:51	11:01	11:06
10:28	10:45	10:56	11:10	11:25	11:35	11:40
11:26	11:43	11:54	12:08	12:23	12:33	12:38
11:56	12:13	12:24	12:38	12:53	1:03	1:08
12:49	1:06	1:17	1:31	1:46	1:56	2:01
1:23	1:40	1:51	2:05	2:20	2:30	2:35
2:21	2:38	2:49	3:03	3:18	3:28	3:33
2:51	3:08	3:19	3:33	3:48	3:58	4:03
3:39	3:56	4:07	4:21	4:36	4:46	4:51
4:13	4:30	4:41	4:55	5:10	5:20	5:25
5:11	5:28	5:39	5:53	6:08	6:18	6:23
5:41	5:58	6:09	6:23	6:38	6:48	6:53
6:29	6:46	6:57	7:11	7:26	7:36	7:41
7:03	7:20	7:31	7:45	8:00	8:10	8:15
7:56	8:13	8:24	8:38	8:53	9:03	9:08
AM	PM					

13	12	11	10	9	8	7
5:45	5:50	6:04	6:22	6:34	6:43	6:58
6:15	6:20	6:34	6:52	7:04	7:13	7:28
7:13	7:18	7:32	7:50	8:02	8:11	8:26
7:43	7:48	8:02	8:20	8:32	8:41	8:56
8:31	8:36	8:50	9:08	9:20	9:29	9:44
9:05	9:10	9:24	9:42	9:54	10:03	10:18
10:03	10:08	10:22	10:40	10:52	11:01	11:16
10:33	10:38	10:52	11:10	11:22	11:31	11:46
11:26	11:31	11:45	12:03	12:15	12:24	12:39
12:00	12:05	12:19	12:37	12:49	12:58	1:13
12:58	1:03	1:17	1:35	1:47	1:56	2:11
1:28	1:33	1:47	2:05	2:17	2:26	2:41
2:16	2:21	2:35	2:53	3:05	3:14	3:29
2:50	2:55	3:09	3:27	3:39	3:48	4:03
3:48	3:53	4:07	4:25	4:37	4:46	5:01
4:18	4:23	4:37	4:55	5:07	5:16	5:31
5:06	5:11	5:25	5:43	5:55	6:04	6:19
5:40	5:45	5:59	6:17	6:29	6:38	6:53
6:38	6:43	6:57	7:15	7:27	7:36	7:51
7:08	7:13	7:27	7:45	7:57	8:06	8:21
7:56	8:01	8:15	8:33	8:45	8:54	9:09
AM	PM					

SATURDAY & SUNDAY

7	8	9	10	11	12	13
-	-	-	-	-	-	-
6:05	6:22	6:33	6:47	7:02	7:12	7:17
7:05	7:22	7:33	7:47	8:02	8:12	8:17
8:08	8:25	8:36	8:50	9:05	9:15	9:20
8:45	9:02	9:13	9:27	9:42	9:52	9:57
9:45	10:02	10:13	10:27	10:42	10:52	10:57
10:58	11:15	11:26	11:40	11:55	12:05	12:10
11:35	11:52	12:03	12:17	12:32	12:42	12:47
12:35	12:52	1:03	1:17	1:32	1:42	1:47
1:53	2:10	2:21	2:35	2:50	3:00	3:05
2:30	2:47	2:58	3:12	3:27	3:37	3:42
3:30	3:47	3:58	4:12	4:27	4:37	4:42
4:43	5:00	5:11	5:25	5:40	5:50	5:55
5:20	5:37	5:48	6:02	6:17	6:27	6:32
6:20	6:37	6:48	7:02	7:17	7:27	7:32
7:33	7:50	8:01	8:15	8:30	8:40	8:45
8:05	8:22	8:33	8:47	9:02	9:12	9:17
AM	PM					

13	12	11	10	9	8	7
6:45	6:50	7:04	7:22	7:34	7:43	7:58
7:22	7:27	7:41	7:59	8:11	8:20	8:35
8:22	8:27	8:41	8:59	9:11	9:20	9:35
9:35	9:40	9:54	10:12	10:24	10:33	10:48
10:12	10:17	10:31	10:49	11:01	11:10	11:25
11:12	11:17	11:31	11:49	12:01	12:10	12:25
12:30	12:35	12:49	1:07	1:19	1:28	1:43
1:07	1:12	1:26	1:44	1:56	2:05	2:20
2:07	2:12	2:26	2:44	2:56	3:05	3:20
3:20	3:25	3:39	3:57	4:09	4:18	4:33
3:57	4:02	4:16	4:34	4:46	4:55	5:10
4:57	5:02	5:16	5:34	5:46	5:55	6:10
6:10	6:15	6:29	6:47	6:59	7:08	7:23
6:47	6:52	7:06	7:24	7:36	7:45	8:00
7:47	7:52	8:06	8:24	8:36	8:45	9:00
8:50	8:55	9:09	9:27	9:39	9:48	10:03
AM	PM					

Attachment C
Beach Cities Transit Line 109
Route Service Mile Calculations by City

Route Miles	NB Miles	SB Miles	<i>Average Miles Per City</i>	<i>Allocation Formula %</i>
Redondo Beach & Los Angeles	5.3	6.9	<i>6.1</i>	<i>34.95%</i>
Hermosa Beach	2.2	1.6	<i>1.90</i>	<i>10.89%</i>
Manhattan Beach	3.4	2.2	<i>2.8</i>	<i>16.05%</i>
El Segundo	7.7	5.6	<i>6.65</i>	<i>38.11%</i>
Total Miles	18.6	16.3	<i>17.45</i>	<i>100.00%</i>



City Council Agenda Statement

Meeting Date: June 17, 2025

Agenda Heading: Consent

Item Number: B.9

TITLE:

Agreement Amendment with Willdan Engineering for Fire Plan Check Services

RECOMMENDATION:

1. Approve an amendment to fire plan check services Agreement No. 6987 with Willdan Engineering to increase the not-to-exceed sum by \$40,000 for a total sum of \$360,000 for fiscal year 2024-25.
2. Authorize the City Manager or designee to execute the professional services agreement amendment.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Included in the Adopted FY 2024-25 Budget

Amount Budgeted: \$320,000

Additional Appropriation: \$0

Account Number(s): 001-400-3204-6214

No budget appropriation is needed at this time. The department will utilize savings within the current budget for this amendment. Furthermore, there is no net fiscal impact due to 100% cost recovery from the revenues collected through fire prevention plan check fees.

BACKGROUND:

Willdan Engineering (Willdan) provides fire prevention plan check services to the City of El Segundo. Fire prevention plan check service fees paid to this vendor are fully recovered by the City via fire plan check and inspection fees in the adopted FY 2024-25 Master Fee Schedule (FR-001 through FR-003M, FR-004A, FR-009, and FR-013). High demand for fire prevention plan check services has created the need to increase the total fiscal year sum for fire plan check services.

Agreement Amendment with Willdan Engineering for Fire Plan Check Services

June 17, 2025

Page 2 of 2

DISCUSSION:

All fire plan check service fees paid to Willdan are recovered by the City via fire plan check and inspection fees in the adopted FY 2024-25 Master Fee Schedule (FR-001 through FR-003M, FR-004A, FR-009, and FR-013).

Due to a recent surge in tenant improvements and new construction, staff recommend increasing the contract amount with Willdan by \$40,000 for a total not to exceed amount of \$360,000 for FY 2024-25. The increase will allow the department to keep up with the high demand for plan check services. There is no impact to the General Fund, as budget savings will be utilized for the amendment in lieu of an additional budget appropriation. Furthermore, there is no net fiscal impact due to 100% cost recovery from the revenues collected through fire prevention plan check fees.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy B: Seek opportunities to implement the use of innovative technology to improve services, efficiency, and transparency.

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy C: Implement strategic initiatives to attract new businesses and foster business to business networking and collaboration to retain and grow existing businesses.

PREPARED BY:

Vanessa Arias, Senior Management Analyst

REVIEWED BY:

George Avery, Fire Chief

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: June 17, 2025

Agenda Heading: Consent

Item Number: B.10

TITLE:

Agreement Amendment with Wittman Enterprises for Ambulance Transport Billing Services

RECOMMENDATION:

1. Approve an amendment to Agreement No. 2772 with Wittman Enterprises to increase the not-to-exceed amount by \$10,000 for a total amount of \$95,000 for fiscal year 2024-25 for distribution of City notices of privacy practices and ambulance transport billing and collection services.
2. Authorize the City Manager or designee to execute the professional services agreement amendment.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

Included in the FY 2024-25 Adopted Budget
Amount Budgeted: \$85,000
Additional Appropriation: \$0
Account Number(s): 001-400-3203-6214

No budget appropriation is needed at this time. The department will utilize savings within the current budget for this amendment. Furthermore, there is no net fiscal impact due to 100% cost recovery from the revenues collected through emergency transport billing services.

BACKGROUND:

The City utilizes Wittman Enterprises, LLC (Wittman) to distribute the City's legally-required notice of privacy practices, and to provide ambulance transport billing and collection services. Such distribution of the practices includes processing and mailing notices to patients transported by ambulance in accordance with The Healthcare

**Agreement Amendment with Wittman Enterprises for Ambulance Transport
Billing Services
June 17, 2025
Page 2 of 3**

Insurance Portability and Accountability Act (HIPAA). The fee for distributed notices is approximately \$1.25 per mailed notice (pass-through cost only).

Ambulance transport billing and collection services include invoice processing for all medical transport services. Ambulance transport billing fees are invoiced to the City at 6.5% of net collections. An increase in call volume has created the need to increase the total fiscal year sum for ambulance transport billing and collection services.

DISCUSSION:

An increase in call volume from fiscal year 2024-25 to the current fiscal year has created the need to increase the not-to-exceed amount with Wittman for ambulance transport and collection services. Fiscal Year 24-25 closed with a total of 982 transports, while the department has received 1158 calls as of June 5, 2025. The increase of 176 transports to date, with more calls to come before month end, has created the need to amend the agreement for transport billing services.

Based on excellent services delivered to the City, and the high demand for ambulance transport billing, staff recommend increasing the not-to-exceed sum with Wittman by \$10,000, for a total sum of \$95,000 for fiscal year 2024-25 for distribution of city notices of privacy practices and transport billing and collection services. There is no impact to the General Fund, as budget savings will be utilized for the amendment in lieu of an additional budget appropriation. Furthermore, there is no net fiscal impact due to 100% cost recovery from the revenues collected through emergency transport billing services.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Optimize Community Safety and Preparedness

Strategy B: Provide cost-effective and excellent fire protection and emergency response services.

PREPARED BY:

Vanessa Arias, Senior Management Analyst

REVIEWED BY:

George Avery, Fire Chief

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None

**Agreement Amendment with Wittman Enterprises for Ambulance Transport
Billing Services
June 17, 2025
Page 3 of 3**



City Council Agenda Statement

Meeting Date: June 17, 2025

Agenda Heading: Consent

Item Number: B.11

TITLE:

Continue Emergency Action for the Permanent Repair of the City of El Segundo
Wiseburn Aquatics Center Pool Heaters

RECOMMENDATION:

1. Receive and file staff's report regarding the status of the permanent repairs to El Segundo Wiseburn Aquatics Center pool heaters.
2. Adopt a motion by four-fifths vote to determine the need to continue the emergency action approved under Resolution No. 5519.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

As described on the November 5, 2024 Council agenda:

The estimated total cost for the permanent repair of the Aquatics Center Pool Heaters is \$700,000 (\$613,724 repair + \$86,276 contingency). The project costs were not included in the adopted FY 2024-25 CIP Budget and requires a budget appropriation from General Fund Reserves to the Capital Improvement Fund. WUSD agreed to reimburse the City half of the construction cost after the competition of the work, up to \$300,000.

The budget request is as follows:

Amount Budgeted in FY 2024-25: \$0

Additional Appropriation: \$700,000

Expense Account Number: 301-400-8202-8463 (General Fund CIP - Aquatics Center Pool Heaters)

Establish Transfer Out Budget: \$700,000

Transfer Out Account Number: 001-400-0000-9301 (Transfer out from General Fund to CIP Fund)

Establish Transfer In Budget: \$700,000

Continue Emergency Action for the Permanent Repair of the City of El Segundo Wiseburn Aquatics Center Pool Heaters

June 17, 2025

Page 2 of 3

Transfer In Account Number: 301-300-0000-9001 (Transfer into CIP Fund from General Fund)

Set Revenue budget: \$300,000

Revenue Account Number: 001-300-XXXX-XXXX (WUSD Pool Heater Contribution)*

* Revenue account will be generated after funds are received from WUSD

BACKGROUND:

On November 5, 2024, the City Council adopted a by four-fifths vote, declaring the existence of an emergency and authorizing the award of a contract without competitive bidding pursuant to Public Contract Code §§ 1102, 20168, and 22050 regarding the needed permanent repair work for the heaters at the Aquatic Center.

The City Council also authorized the City Manager to approve and execute a standard Public Works Construction Contract with Knorr Systems International to repair existing heaters at the El Segundo Wiseburn Aquatics Center for an amount of \$613,724 and authorize an additional \$86,276 as contingency funds for potential unforeseen conditions, for a total budget amount of \$700,000.

DISCUSSION:

The emergency repairs are expected to take place in July and August 2025. State law requires the Council to revisit the emergency at the next regular meeting and subsequent regular meetings until the required action is terminated. Staff respectfully recommend approval of the recommended actions as noted.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy B: Seek opportunities to implement the use of innovative technology to improve services, efficiency, and transparency.

Strategy C: Maintain an innovative General Plan to ensure responsible growth while preserving El Segundo's quality of life and small-town character.

Goal 2: Optimize Community Safety and Preparedness

**Continue Emergency Action for the Permanent Repair of the City of El Segundo
Wiseburn Aquatics Center Pool Heaters**

June 17, 2025

Page 3 of 3

PREPARED BY:

Cheryl Ebert, City Engineer

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: June 17, 2025

Agenda Heading: Staff Presentations

Item Number: D.12

TITLE:

Ordinance to Adopt an Engineering and Traffic Survey and Amend El Segundo Municipal Code § 8-4-3 to Maintain Associated Citywide Speed Limits

RECOMMENDATION:

1. Introduce and waive the first reading of an Ordinance to adopt an engineering and traffic survey, amend El Segundo Municipal Code § 8-4-3 to maintain associated citywide speed limits, and find that the actions are exempt from the requirements of the California Environmental Quality Act pursuant to CEQA Guidelines § 15061(b)(3).
2. Schedule the Ordinance's second reading for the July 1, 2025 regular City Council meeting or as soon thereafter may be heard.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

None.

BACKGROUND:

The majority of drivers (85%) typically travel at roadway speeds which seem reasonable, given prevailing driving conditions. Speed regulations seen as unreasonable, may be disregarded by the majority of motorists. Therefore, a "reasonable" speed limit is one that conforms to the actual driving behavior of the majority of drivers. The purpose of controlling speed limits by signage and enforcement is to restrict the top 15% of drivers who exceed the reasonable and prudent speed. Reasonable speed limits provide law enforcement officers with a means to regulate these drivers who will not conform to the driving speed that the majority of drivers find reasonable and prudent.

Engineering and Traffic Survey for Speed Zoning

June 17, 2025

Page 2 of 3

Under California Vehicle Code § 40802, the City conducts an engineering and traffic survey of its roadways and adopts the survey every seven years in order to accomplish the following:

1. Set prima facie speed limits that determine reasonable and prudent speed limits under optimum conditions.
2. Enable the El Segundo Police Department (ESPD) to utilize radar or other electronic devices for measuring the speeds of moving vehicles.
3. Enable the ESPD to issue citations to drivers of vehicles exceeding the posted speed limits, based on the readings of the measuring devices.

Vehicle Code § 22357 allows cities, via ordinance, to adopt speed limits greater than the prima facie, recommended speed limit of 25 miles per hour (MPH) on certain streets if the greater speed limits were found to facilitate the safe and orderly movement of traffic.

DISCUSSION:

The City Council last adopted an engineering and traffic survey in 2019 and adopted Ordinance No. 1611 to amend ESMC § 8-4-3 to declare a prima facie or maximum speed limit greater than 25 miles per hour on certain streets. Pursuant to Vehicle Code § 40802, the Public Works Department engaged Richard Garland and Associates, Inc., the City's on-call traffic engineer ("Traffic Engineer"), to conduct an updated 2025 engineering and traffic survey (the "Survey") of street segments throughout the City.

The survey used statistical methodologies to determine reasonable speed limits, as directed by Vehicle Code § 627 and as defined by the California Department of Transportation (Caltrans) and Section 2B.13 of the California Manual on Uniform Traffic Control Devices (MUTCD). The survey has the purpose of validating the existing posted speed limits and identifying posted speed limits that should be adjusted (or to maintain status quo limits). The Traffic Engineer completed the study in March 2025. Its results indicate that all street segments with posted speed limits throughout the City are posted at appropriately-established speed limits under prevailing, free-flowing traffic conditions. No existing posted speeds require amendment, and no new signs need to be installed.

The 2025 Survey recommends reasonable speed limits that align with those in effect, which the City Council approved through its 2019 study. Despite the maintenance of such approved speed limits, state law requires cities to adopt engineering and traffic surveys through an ordinance to establish and enforce such limits in excess of 25 MPH, even if they do not change from the approved analysis in the prior study.

The Public Works Department and ESPD have jointly reviewed and concur with the recommendations provided in the Survey. Accordingly, staff respectfully recommend that the City Council introduce and waive the first reading of the proposed Ordinance to

Engineering and Traffic Survey for Speed Zoning

June 17, 2025

Page 3 of 3

adopt the Survey, amend El Segundo Municipal Code § 8-4-3 to maintain associated Citywide speed limits, and find that the actions are exempt from the requirements of the California Environmental Quality Act pursuant to CEQA Guidelines § 15061(b)(3). Staff also respectfully recommend that the City Council schedule the Ordinance's second reading for the July 1, 2025, regular City Council meeting or, as soon thereafter, may be heard.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained, including streets, entryways, and facilities.

Strategy B: Seek opportunities to implement the use of innovative technology to improve services, efficiency, and transparency.

Strategy C: Maintain an innovative General Plan to ensure responsible growth while preserving El Segundo's quality of life and small-town character.

Strategy D: Improve mobility and transportation throughout the City.

Goal 2: Optimize Community Safety and Preparedness

Strategy A: Comprehensively address the unsheltered homeless population.

Strategy B: Provide cost-effective and excellent fire protection and emergency response services.

Strategy C: Protect and prepare the El Segundo Community and staff for any emergency, disaster, or environmental violation.

Strategy D: Ensure that the community feels safe and is satisfied with the services of the El Segundo Police Department.

PREPARED BY:

Cheryl Ebert, City Engineer

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Ordinance
2. 2025 Engineering and Traffic Survey for Speed Zoning - Link

ORDINANCE NO. _____

AN ORDINANCE AMENDING EL SEGUNDO MUNICIPAL CODE SECTION 8-4-3 TO ADOPT AN ENGINEERING AND TRAFFIC SURVEY, AMEND EL SEGUNDO MUNICIPAL CODE § 8-4-3 TO MAINTAIN ASSOCIATED CITYWIDE SPEED LIMITS, AND FIND THAT THE ORDINANCE IS EXEMPT FROM THE REQUIREMENTS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO CEQA GUIDELINES § 15061(B)(3)

THE CITY COUNCIL DOES ORDAIN AS FOLLOWS:

SECTION 1. *Findings.* The City Council finds and declares as follows:

- A. California Vehicle Code § 40802 requires that an engineering and traffic survey be conducted every seven years to establish or justify speed limits on streets and highways where enforcement involves the use of radar or other electronic devices which measure the speed of moving objects.
- B. In March 2025, the City engaged Garland and Associates to prepare its “City of El Segundo Engineering and Traffic Survey for Speed Zoning,” (the “Survey”), and the City Council seeks to adopt the Survey.
- C. Vehicle Code § Section 22357 allows the City, by ordinance, to determine and declare a prima facie or maximum speed limit greater than 25 miles per hour in residential or business districts, with such declared speed limit to be effective when appropriate signs giving notice thereof are erected upon the street.
- D. Through this Ordinance, the City Council seeks to determine and maintain a prima facie or maximum speed limit greater than 25 miles per hour for certain City streets via amendment El Segundo Municipal Code (“ESMC”) § 8-4-3, as described below.
- E. The City Council finds it in the public interest to amend § 8-4-3 to reflect those speed limits where the recommended speed limit deviates from the Vehicle Code prima facie speed limit of 25 miles per hour in residence or business districts.
- F. The modified speed limits in the Survey and this Ordinance are consistent with those limits in the prior 2019 City of El Segundo Engineering and Traffic Survey for Speed Zoning.

SECTION 2. *Survey Adoption.* The City Council hereby approves and adopts the Survey, which is attached hereto as Exhibit “A” and incorporated herein by reference.

SECTION 3. Amendment. ESMC § 8-4-3 is amended in its entirety to read as follows:

8-4-3: SPECIAL SPEED ZONES:

A. is hereby determined upon the basis of an engineering and traffic survey pursuant to Vehicle Code § 22357 that a speed greater than 25 miles per hour would facilitate the orderly movement of vehicular traffic and would be reasonable and safe upon the streets set forth in this section, and it is further determined that the speeds designated herein are appropriate to facilitate the orderly movement of traffic in a reasonable and safe manner.

Alaska Avenue - Douglas Street to Aviation Boulevard	35
Apollo Street - Park Place to Rosecrans Avenue	30
Atwood Way - Nash Street to Douglas Street	35
Aviation Boulevard - 116th Street to El Segundo Boulevard	40
Aviation Boulevard - El Segundo Boulevard to Rosecrans Avenue	40
Continental Boulevard - Mariposa Avenue to El Segundo Boulevard	30
Douglas Street - Imperial Highway to Mariposa Avenue	40
Douglas Street - Mariposa Avenue to El Segundo Boulevard	40
Douglas Street - El Segundo Boulevard to Alaska Avenue	40
El Segundo Boulevard - Main Street to Center Street	35
El Segundo Boulevard - Center Street to Pacific Coast Highway	35
El Segundo Boulevard - Pacific Coast Highway to Douglas Street	40
El Segundo Boulevard - Douglas Street to Isis Avenue	40
Grand Avenue - Eucalyptus Drive to Center Street	35
Grand Avenue - Center Street to Pacific Coast Highway	35
Grand Avenue - Pacific Coast Highway to Duley Road	35
Hawaii Street - Alaska Avenue to Aviation Boulevard	35
Hughes Way - East of Pacific Coast Highway	40
Imperial Highway - Pacific Coast Highway to Aviation Boulevard	40
Lairport Street - Maple Avenue to Mariposa Avenue	35
Maple Avenue - Pacific Coast Highway to Nash Street	35
Mariposa Avenue - Pacific Coast Highway to Douglas Street	40
Nash Street - Imperial Highway to Mariposa Avenue	35
Nash Street - Mariposa Avenue to El Segundo Boulevard	35

Rosecrans Avenue – West City Limit to Bell Avenue	35
Rosecrans Avenue - Bell Avenue to Pacific Coast Highway	45
Rosecrans Avenue – Pacific Coast Highway to Aviation Boulevard	45
Selby Street - Imperial Highway to Walnut Avenue	30
Utah Street - Douglas Street to Aviation	35
Vista del Mar - Grand Avenue to 45th Street	45
Walnut Avenue - Pacific Coast Highway to Selby Street	30

B. Signal Regulation of Speed: The City Traffic Engineer is authorized to regulate the timing of traffic signals so as to permit the movement of traffic in an orderly and safe manner at speeds slightly at variance from the speeds otherwise applicable within the district or at intersections and shall erect appropriate signs giving notice thereof.

SECTION 4. *Environmental Assessment.* The City Council finds that this Ordinance is not subject to the California Environmental Quality Act (“CEQA”), pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly. In the alternative, the City Council finds that the Ordinance falls within the “common sense” exemption set forth in State CEQA Guidelines section 15061, subdivision (b)(3), which exempts activity from CEQA where “it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.” Here, it can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment because the subject matter only concerns use of adoption and enforcement of vehicular speed limits.

SECTION 5. *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the city council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 6. *Repeal and Supersession.* The City Council adopts this Ordinance with the specific intent of superseding any contrary regulation or administrative policy and procedure. Consequently, all regulations that conflict with this Ordinance are repealed.

SECTION 7. *Construction.* This Ordinance must be broadly construed to achieve the purposes stated in this Ordinance. It is the City Council’s intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 8. *Effective Date.* This Ordinance shall become effective thirty (30) days after adoption.

SECTION 9. *Publication.* The City Clerk is directed to certify the passage and adoption of this Ordinance causing it to be posted as required by law.

PASSED AND ADOPTED this ____ day of _____, 2025.

Chris Pimentel, Mayor

ATTEST:

Susan Truax, City Clerk

APPROVED AS TO FORM

By: _____
Mark D. Hensley, City Attorney

EXHIBIT “A”

**2025 EL SEGUNDO ENGINEERING AND
TRAFFIC SURVEY FOR SPEED ZONING**



City of El Segundo

Engineering and Traffic Survey for Speed Zoning, March 2025

Link:

<https://docs.elsegundo.org/WebLink/DocView.aspx?id=1309083&dbid=0&repo=COES&cr=1>



City Council Agenda Statement

Meeting Date: June 17, 2025

Agenda Heading: Staff Presentations

Item Number: D.13

TITLE:

Recreation, Parks, and Library Strategic Plan

RECOMMENDATION:

1. Approve the proposed Recreation, Parks and Library Department's Strategic Plan.
2. Direct the Department's Director to effectuate such plan.
3. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

BACKGROUND:

The Recreation, Parks and Library Department (the "Department") underwent a strategic planning process to clarify goals and priorities for the Department for the next three years.

In late fall 2024, Marie Knight of Knight Leadership Solutions facilitated two half-day retreats with all full-time Department staff to discuss the strengths of the Department and areas for improvement in an effort to align priorities and improve customer service to both internal and external customers. During these sessions, staff developed a team charter that included a vision statement, a mission statement, a list of values and multiple strategic goals and objectives for each division in the Department including recreation, parks, library, aquatics and administration.

Staff have presented the draft Department Strategic Plan ("Plan") to the Recreation and Parks Commission and now seeks City Council comment and approval of the Plan.

Recreation, Parks and Library Department Strategic Plan

June 17, 2025

Page 2 of 4

DISCUSSION:

The Plan will guide staff in the allocation of resources to ensure that highest level priority tasks are incorporated into staff work plans to improve operations within the Department and to ensure outstanding customer service both internal and external. Once approved, the Department will create an implementation timeline for each action. Periodic updates on the Plan goals will be shared with the Recreation and Parks Commission and City Council where appropriate.

Vision Statement

The new Vision statement for the Department is:

To be the heart of the community, engaging generations, cultivating lifelong learning and memorable experiences in our welcoming places and spaces.

Mission Statement

The new mission statement for the Department is:

To enrich the lives of all with excellence, through inclusive and innovative services in clean, safe, and sustainable environments.

Values

The new Department core values are:

Positivity
Communication
Respect
Teamwork
Passion

MULTIYEAR GOALS

Each Division has prioritized three goals for completion within the two-year period:

RECREATION

- **Goal 1:** Identify technology opportunities and solutions to enhance internal and external user experiences.
- **Goal 2:** Assist in conducting a cost recovery analysis of all programs and consider fee increases based on data.
- **Goal 3:** Improve programming quality and participant satisfaction through solution-oriented customer service.

PARKS

Recreation, Parks and Library Department Strategic Plan

June 17, 2025

Page 3 of 4

- **Goal 1:** Professionally maintain city parks, facilities and street medians for the benefit of El Segundo residents.
- **Goal 2:** Replace both playgrounds including resurfacing at Recreation Park.
- **Goal 3:** Procure additional equipment and trucks for staff including a chipper, irrigation weather system, stump grinder, and bucket truck.

LIBRARY

- **Goal 1:** Increase overall collection use by 10% over 3 years
- **Goal 2:** Modernize interior by upgrading furniture, end-caps on shelves, service desks, carpet and paint.
- **Goal 3:** Maximize participation in all existing programs.

AQUATICS

- **Goal 1:** Re-Open the Plunge Facility
- **Goal 2:** Certify all staff and lifeguards in WSI (Water Safety Instructor Certification)
- **Goal 3:** Increase offerings for Red Cross Certification classes, thereby increasing community water safety

CULTURAL DEVELOPMENT

- **Goal 1:** Implement Cultural Arts Master Plan
- **Goal 2:** Hire a full-time, Cultural Arts Coordinator to implement the goals and objectives of the Cultural Arts Master Plan
- **Goal 3:** Continue seeking opportunities for diversifying funding for Arts programs in El Segundo

ADMIN

- **Goal 1:** Implement a comprehensive Share Drive Filing procedure.
- **Goal 2:** Utilize [Monday.com](https://www.monday.com) to complete and manage contracts and services agreements
- **Goal 3:** Ensure all CCB agendas, minutes and postings are thorough and accurate, improving transparency and record keeping of Department activities and projects

The Department recommends that the City Council approved the Plan and direct the Department Director to effectuate it.

Recreation, Parks and Library Department Strategic Plan

June 17, 2025

Page 4 of 4

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained, including streets, entryways, and facilities.

Strategy B: Seek opportunities to implement the use of innovative technology to improve services, efficiency, and transparency.

Goal 3: Deliver Solution-Oriented Customer Service, Communication, Diversity, Equity, and Inclusion

Strategy A: Enhance proactive community engagement program to educate and inform the public about City services, programs, and issues.

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy A: Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support programs and projects.

Strategy D: Implement community planning, land use, and enforcement policies that encourage growth while preserving El Segundo's quality of life and small-town character.

PREPARED BY:

Aly Mancini, Recreation, Parks and Library Director

REVIEWED BY:

Aly Mancini, Recreation, Parks and Library Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Strategic Plan



RECREATION, PARKS, & LIBRARY STRATEGIC PLAN

JULY 2025

TABLE OF CONTENTS

- 3** Executive Summary
- 4** Vision, Mission, & Values
- 5** Multi-Year Goals
- 8** Implementation



EXECUTIVE SUMMARY

STRATEGIC PLANNING GUIDANCE PROVIDED BY:

ALY MANCINI

DIRECTOR OF RECREATION,
PARKS AND LIBRARY

LINNEA PALMER

RECREATION MANAGER

MARK HERBERT

LIBRARY MANAGER

CHRISTOPHER HENTZEN

PARK SUPERINTENDENT

MARIE KNIGHT

KNIGHT LEADERSHIP
SOLUTIONS



The Recreation, Parks, and Library Strategic Plan sets the path for the Department for three years, covering the period FY 2025-26 through FY 2027-28.

The City of El Segundo engaged Knight Leadership Solutions to facilitate two half-day Retreats with all fulltime staff of the Recreation, Parks and Library Department in November 2024.

During the retreats and subsequent meetings, staff created a Vision, Mission Statement and Values for the Recreation, Parks and Library Department. Staff also determined Strategic Goals and Objectives for each division.

After adoption of the Strategic Plan, the Recreation, Parks and Library Director will work with management staff to develop comprehensive action plans for each identified goal, outlining timelines and assigning responsibilities.

The Director will update the Recreation and Parks Commission twice a year on progress related to the Plan goals. A year-end report will be shared with City Council annually.

Aly Mancini
Recreation, Parks and Library Director

VISION, MISSION, & VALUES



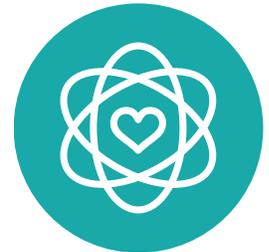
VISION

To be the heart of the community, engaging generations, cultivating lifelong learning, and memorable experiences in our welcoming places and spaces.



MISSION

To enrich the lives of all with excellence, through inclusive and innovative services, in clean, safe, and sustainable environments.



VALUES

- Positivity
- Communication
- Respect
- Teamwork
- Passion

MULTI-YEAR GOALS

RECREATION



GOAL 1

Identify technology opportunities and solutions to enhance internal and external user experiences.

GOAL 2

Assist in conducting a cost recovery analysis of all programs and consider fee increases based on data.

GOAL 3

Improve programming quality and participant satisfaction through solution-oriented customer service.

PARKS MAINTENANCE

GOAL 1

Professionally maintain city parks, facilities and street medians for the benefit of El Segundo residents.

GOAL 2

Replace both playgrounds including resurfacing at Recreation Park.

GOAL 3

Procure additional equipment and trucks for staff including a chipper, irrigation weather system, stump grinder, and bucket truck.



MULTI-YEAR GOALS

LIBRARY



GOAL 1

Increase overall collection use by 10% over 3 years

GOAL 2

Modernize interior by upgrading furniture, end-caps on shelves, service desks, carpet and paint.

GOAL 3

Maximize participation in all existing programs.

AQUATICS

GOAL 1

Re-Open the Plunge Facility.

GOAL 2

Certify all staff and lifeguards in WSI (Water Safety Instructor Certification).

GOAL 3

Increase offerings for Red Cross Certification classes, thereby increasing community water safety.



MULTI-YEAR GOALS

CULTURAL DEVELOPMENT



GOAL 1

Implement Cultural Arts Master Plan.

GOAL 2

Hire a full-time, Cultural Arts Coordinator to implement the goals and objectives of the Cultural Arts Master Plan

GOAL 3

Continue seeking opportunities for diversifying funding for Arts programs in El Segundo

ADMINISTRATION

GOAL 1

Implement comprehensive Share Drive Filing procedure.

GOAL 2

Utilize [Monday.com](https://www.monday.com) to complete and manage contracts and services agreements

GOAL 3

Ensure all CCB agendas, minutes and postings are thorough and accurate, improving transparency and record keeping of Department activities and projects



IMPLEMENTATION



1

IMPLEMENTATION ACTION PLAN: ACTION ITEMS AND PROJECTS

An Implementation Action Plan will accompany the Strategic Plan. It will contain specific action items per strategy.

2

PERFORMANCE METRICS AND KEY PERFORMANCE INDICATORS (KPIs)

KPIs and performance metrics will be established to determine the successful completion of the action items and/or projects.

3

MONITORING AND TRACKING

The Implementation Action Plan, along with the identified KPIs and performance metrics, will be monitored and tracked.

4

REPORTING

Progress reports will be provided twice a year to the Recreation and Parks Commission. Periodic status reports on specific items will also be provided.



City Council Agenda Statement

Meeting Date: June 17, 2025

Agenda Heading: Reports - Council Members

Item Number: G.14

TITLE:

Resolution Modifying the Preferential Parking Zone 3 Program

RECOMMENDATION:

1. Adopt the proposed, modified Resolution to temporarily reauthorize permit parking on the north side of Mariposa Avenue between Illinois Court and Kansas Street in the Preferential Parking Zone 3 Program through December 31, 2025.
2. Alternatively, discuss and take alternative action.

FISCAL IMPACT:

None.

BACKGROUND:

On May 20, 2025, the City Council updated the Preferential Parking Zone 3 parking restrictions, which included the removal of the north side of Mariposa Avenue (between Illinois Court and Kansas Street) from the Preferential Parking Zone 3. At the June 3, 2025 City Council Meeting, Councilmember Boyles requested a modification of the City Council's approved restrictions on the Zone 3 Parking Permit Program.

DISCUSSION:

Vero Fiber has applied for several encroachment permits to install fiber optic cables in various parts of town. The encroachment permit for the first phase of this work, which is along Mariposa Avenue (between Center and Indiana Streets), was approved by staff and the construction work recently started, and it will take a few months to complete. This construction work along this stretch of Mariposa Avenue has made the parking situation more challenging. The issued permits for the Preferential Parking Program will expire at the end of December 2025.

At this time, staff respectfully recommend the City Council to modify the previously

Modifying Zone 3 Parking Permit Program

June 17, 2025

Page 2 of 2

adopted resolution to include the north side of Mariposa Avenue between Illinois Court and Kansas Street back in the Preferential Parking Program through December 2025. This modification will allow the residents along the north side of Mariposa Avenue between Illinois Court and Kansas Street to continue to be part of the Preferential Parking Zone 3 Program.

The new permits which will be issued for this Zone 3 for the year 2026 will not include the residents along the north side of Mariposa Avenue between Illinois Court and Kansas Street.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy D: Improve mobility and transportation throughout the City.

Goal 2: Optimize Community Safety and Preparedness

Strategy D: Ensure that the community feels safe and is satisfied with the services of the El Segundo Police Department.

PREPARED BY:

Elias Sassoon, Public Works Director

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. ES - Resolution Preferential v2 Parking Zone 3 clean 06172025

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO, CALIFORNIA DESIGNATING AND UPDATING PREFERENTIAL PARKING ZONE NO. 3 AND ASSOCIATED HOURLY RESTRICTIONS PURSUANT TO VEHICLE CODE § 22500 ET SEQ. AND MAKING REGULATIONS PERMANENT UNLESS TERMINATED BY COUNCIL

The City Council of the city of El Segundo does resolve as follows:

SECTION 1. *Findings.* The City Council finds:

A. Preferential parking in “Zone No. 3,” as defined below, is required to enhance or protect the quality of life in the area of the designated area and necessary to provide reasonably available and convenient parking for the benefit of adjacent residents.

B. Based upon the recommendation of the Public Works Director, acting as the City Traffic Engineer, and the agenda report accompanying this Resolution, the following conditions set forth in El Segundo Municipal Code (“ESMC”) § 8-5A-4 exist to substantiate the establishment of preferential parking in Zone No. 3:

1. Regular Interference: That “nonresident vehicles”, defined as those vehicles owned and/or operated by persons who are not “residents,” do or may substantially and regularly interfere with the use of the majority of available public street or alley parking spaces in the proposed zone by adjacent residents;
2. Regular Intervals: That the interference by the nonresident vehicles referred to in subsection A occurs in the proposed zone at regular and significant daily or weekly intervals;
3. Noise: That the nonresident vehicles parked in the area of the proposed zone cause or are the source of unreasonable noise, traffic hazards, environmental pollution, or devaluation of real property in the area of the proposed zone; and
4. Shortage of Parking Spaces: That a shortage of reasonably available and convenient residential related parking spaces exists in the area of the proposed zone.

SECTION 2. *Zone Establishment.* Subject to the provisions of ESCM § 8-5A-5, 24-hour preferential parking is established in the area comprising Zone No. 3 as follows:

ZONE 3: No parking except by permit on: the east and west curb lines of Kansas St. between Mariposa Ave and Holly Ave.; the east curb line and west curb lines of Washington St. between Mariposa Ave. and Holly Ave.; the east curb line of Illinois St. between Mariposa Ave. and Holly Ave.; the west curb line of Indiana St. between Mariposa Ave. and Holly Ave.; the north and south curb lines of Pine Ave.

between Illinois St. and Indiana St.; the north and south curb lines of Pine Ave. between Kansas St. and Washington St.; the north curb line of Holly Ave. between Illinois St. and Indiana St.; the south curb line of Mariposa Ave. between Kansas St. and Indiana St.; and the north curb line of Mariposa Ave. between Kansas St. and Illinois Ct. The foregoing notwithstanding, the no parking except by permit on the north curb line of Mariposa Ave. between Kansas St. and Illinois Ct. will only be effective through December 31, 2025, and thereafter, that portion of Mariposa Ave. will no longer be considered as included within the preferential parking program.

SECTION 3. *Additional Two-Hour Parking Restriction.* Pursuant to Vehicle Code § 22507, a two-hour vehicle parking restriction is established on: the west curb line of Illinois St. from Mariposa Ave. to Holly Ave.; and the east curb line of Indiana St. from Mariposa Ave. to Holly Ave. The foregoing notwithstanding, any person with a valid permit subject to Zone No.3, as established in section 2, above, may park his or her permitted vehicle along the west curb line of Illinois St. from Mariposa Ave. to Holly Ave. between the overnight hours of 6:00 p.m. to 6:00 a.m., without the 2-hour vehicle parking restriction applying, so long as the person properly displays a City-issued permit in his or her vehicle during such overnight hours.

SECTION 4. *Additional Four-Hour Parking Restriction.* Pursuant to Vehicle Code § 22507, a four-hour vehicle parking restriction is established on the west curb line of Kansas St. fronting Holly Kansas Park and the north curb line of Holly Ave. fronting Holly Kansas Park.

SECTION 5. *Duration; Pilot Program.* The parking restrictions set forth in this Resolution will be implemented and enforced temporarily as a pilot program for one year through May 20, 2026, unless earlier terminated or extended by the City Council.

SECTION 6. *Direction.*

- A. The Public Works Director, or designee, is directed to do the following, pursuant to ESMC Chapter 8-5A, as to Zone No. 3 established in Section 2, above, and pursuant to Vehicle Code § 22500 et seq., as to restrictions set forth in Sections 3 and 4, above:
1. Take necessary steps to notify the public of Zone No. 3's preferential parking restrictions and the hourly and overnight parking restrictions set forth in Sections 3 and 4, above, including, without limitation, the installation of appropriate signage; and
 2. Issue permits for preferential parking to residents and visitors pursuant to the requirements and limitations of ESMC § 8-5A-7 and exemptions set forth in ESMC § 8-5A-8, as to the restrictions in Section 2, and the permits for preferential parking, as to the restrictions set forth in Section 3, above.
- B. The Chief of Police, or designee, is directed to enforce violations of ESMC Chapter 8-5A pursuant to ESMC § 8-5A-9(C), as to Zone No. 3 established in Section 2, above, and violations of Sections 3 and 4, above, pursuant to Vehicle Code § 22500 et seq.

- C. The Public Works Director, or designee, is directed to notify the public of the two-hour vehicle parking restriction established in Section 3, above, including, without limitation, the installation of appropriate signage and issuance of permits, pursuant to Section 3, above.
- D. The Public Works Director, or designee, is directed to notify the public of the four-hour vehicle parking restriction established in Section 4, above, including, without limitation, the installation of appropriate signage.

SECTION 7. Severability; Supersession. If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable. This Resolution supersedes any previously adopted Resolution concerning the establishment or regulations of Zone No. 3 which are hereby rescinded.

SECTION 8. Signature Authority. The Mayor, or presiding officer, is hereby authorized to affix his signature to this Resolution signifying its adoption by the City Council of the City of El Segundo, and the City Clerk, or her duly appointed deputy, is directed to attest thereto.

SECTION 9. Effective Date. This Resolution will take effect immediately upon adoption and will remain effective unless repealed or superseded.

SECTION 10. City Clerk Direction. The City Clerk will certify to the passage and adoption of this Resolution, enter it in the City’s book of original Resolutions, and make a record of this action in the meeting’s minutes.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2025.

Chris Pimentel, Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Susan Truax, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. _____ was duly passed and adopted by said City Council, approved and signed by the Mayor of said City, and attested to by the City Clerk of said City, all at a regular meeting of said Council held on the ____ day of ____ 2025, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Susan Truax, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney



City Council Agenda Statement

Meeting Date: June 17, 2025

Agenda Heading: Reports - Council Members

Item Number: G.15

TITLE:

Charter City Consideration and Committee Appointment

RECOMMENDATION:

1. Appoint a City Council committee to draft a charter and present it to the full City Council for future consideration and potential submission to voters.
2. Alternatively, discuss and take other action related to this item.

FISCAL IMPACT:

The proposed actions in this report would have no significant fiscal impact.

BACKGROUND:

Current General Law City Status and Becoming a Charter City

El Segundo is a general law city organized as provided in the California Government Code (Gov. Code, § 34102.) General law cities are subject to all constraints imposed by the general law and have those powers conferred by the California Constitution, including the “police power” and those powers conferred by state law (Cal. Const., art. XI, § 7.)

To become a charter city, El Segundo must adopt a charter. Once a charter is adopted, it operates as a “constitution” for the adopting city. The California Constitution authorizes a city to adopt a city charter. Once effective, the charter has the force and effect of state law (Cal. Const., art. XI, § 3, subd. (a).)

Charter City Characteristics

Under the constitutional “home rule” provision, charter cities have the authority to make and enforce all ordinances and regulations for “municipal affairs,” including those relating to the creation and regulation of a police force and sub-government within the

Charter City Consideration and Committee Appointment

June 17, 2025

Page 2 of 4

city, the conduct of city elections, and the dealings with municipal officers and employees (Cal. Const., art. XI, § 5, subd. (b).) Charter cities have supremacy over municipal affairs so that a city charter is subject only to conflicting provisions in the state or federal constitutions and preemptive state law on matters of “statewide concern.” Attached to this report is a table that illustrates specific areas where charter cities differ from general law cities.

However, what may be once a matter of local concern, or municipal affair, may later become a matter of statewide concern controlled by the general laws of the state (See *California Federal Savings and Loan Association v. City of Los Angeles* (1991) 54 Cal.3d 1, 10.) For example, after the adoption of the controversial lot split/duplex bill SB 9, a Los Angeles Superior Court ruled that the five petitioner charter cities—Redondo Beach, Carson, Torrance, Whittier, and Del Mar—were exempt from SB 9 because it violated their authority over municipal affairs (See *City of Redondo Beach, et al., v. Rob Bonta, in his capacity as California Attorney General*, Los Angeles Superior Court Case No. 22STCP1143 (2024).) This created interest in general law cities to explore becoming charter cities to avail themselves of potentially more local control as the plaintiffs later made to apply this exemption to all charter cities. However, this was precluded when the California Legislature recently enacted SB 450, which took effect as of 2025 and made additional legislative findings applying SB 9 requirements to all cities, whether general law or charter cities. This continues the trend of the state’s usurpation of local control of land use and housing matters.

DISCUSSION:

City Council Creation and Submission of Charter to Voters

State law allows the City Council, “on its own motion,” to create the charter and submit it to voters at the next statewide general election, provided there are at least 88 days before the election (Elec. Code, § 34458.) The entire El Segundo City Council could participate in the creation of the charter, or alternatively establish a City Council committee to draft the charter and present it to the full City Council for consideration and potential submission to voters. If the El Segundo City Council is interested in either path, in either scenario, it would have to conduct two duly noticed public hearings on the charter’s proposal and content. The City would have to post and publish notice of each meeting at least 21 days in advance. The second hearing must occur at least 30 days after the first public hearing, and at least one of the hearings must occur “outside normal business hours to facilitate public participation. The City Council would have to wait at least 21 days after the second public hearing to submit the charter to the voters, which again, must be submitted at least 88 days before the election. Eight-eight days before the next **November 3, 2026** statewide general election is scheduled is **August 7, 2026**. The City would need to schedule ample time ahead of the 88-day deadline to meet these notice and public hearing requirements.

Charter City Consideration and Committee Appointment

June 17, 2025

Page 3 of 4

Form of Charter

The City Council can draft a charter that is as simple or complex as it desires. At a minimum it must contain an enabling provision declaring autonomy over local affairs. This provision typically references the California constitutional provision that permits cities to adopt charters authorizing local control. A common enabling provision reads as follows, "Section 100 Municipal Affairs: The City of _____ shall have full power and authority to adopt, make, exercise and enforce all legislation, laws, and regulations, and to take all actions relating to municipal affairs, without limitation, which may be lawfully adopted, made, exercised, taken or enforced, under the Constitution of the State of California."

There is no requirement that a city's charter list specific municipal powers if it the charter claims the maximum powers for the given city. Thus, a simple charter that provides that all matters deemed municipal affairs can be controlled via city ordinance provides maximum flexibility to a city council. Alternatively detailed charters that specify control over municipal affairs can restrict a future city council and require voter approval for amendment to the specified powers in the charter.

Charters may additionally identify the city's scope of authority in the various areas of municipal concern, such as land use, elections, form of government, law enforcement, public contracting. While there is no legal requirement that the charter list such specific municipal powers, some charter drafters identify certain powers powers to share the city council's intention to exercise local control over such listed areas. Attached to this report is the City of Palmdale Charter that combines the simple charter approach with certain listed areas of municipal concerns.

Charter Ratification and Effective Date

Procedures are straightforward following voter approval of a charter. Voter approval deems the charter "ratified." (Elec. Code, § 34459). The city clerk certifies and files three copies of the charter: one for the city's records, one for recordation with the county, and one for the California Secretary of State (Elec. Code, § 34460.) The charter is deemed "effective" only after Secretary of State of acceptance and filing (Elec. Code, § 34459.) The state publishes the charter in the state's statutes in a designated charter chapter series (Elec. Code, § 34461.)

City Council Action

Based on the background above, the City Council may establish a City Council committee to draft the charter and present it to the full City Council for future consideration and potential submission to voters.

Charter City Consideration and Committee Appointment

June 17, 2025

Page 4 of 4

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Optimize Community Safety and Preparedness

Goal 5: Champion Economic Development and Fiscal Sustainability

PREPARED BY:

Joaquin Vazquez, Assistant City Attorney

REVIEWED BY:

Mark Hensley, City Attorney

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. General Law vs. Charter Cities
2. Sample Simple Charter - Palmdale

General Law City v. Charter City

Quick Reference Guide

Characteristic	General Law City	Charter City
Ability to Govern Municipal Affairs	Bound by the state's general law, regardless of whether the subject concerns a municipal affair.	Has supreme authority over "municipal affairs." Cal. Const. art. XI, § 5(b).
Form of Government	State law describes the city's form of government. For example, Government Code section 36501 authorizes general law cities be governed by a city council of five members, a city clerk, a city treasurer, a police chief, a fire chief and any subordinate officers or employees as required by law. City electors may adopt ordinance which provides for a different number of council members. Cal. Gov't section 34871. The Government Code also authorizes the "city manager" form of government. Cal. Gov't Code § 34851.	Charter can provide for any form of government including the "strong mayor," and "city manager" forms. See Cal. Const. art. XI, § 5(b); Cal. Gov't Code § 34450 <i>et seq.</i>
Elections Generally	Municipal elections conducted in accordance with the California Elections Code. Cal. Elec. Code §§ 10101 <i>et seq.</i>	Not bound by the California Elections Code. May establish own election dates, rules, and procedures. See Cal. Const. art. XI, § 5(b); Cal. Elec. Code §§ 10101 <i>et seq.</i>
Methods of Elections	Generally holds at-large elections whereby voters vote for any candidate on the ballot. Cities may also choose to elect the city council "by" or "from" districts, so long as the election system has been established by ordinance and approved by the voters. Cal. Gov't Code § 34871. Mayor may be elected by the city council or by vote of the people. Cal. Gov't Code §§ 34902.	May establish procedures for selecting officers. May hold at-large or district elections. See Cal. Const. art. XI, § 5(b).
City Council Member Qualifications	<p>Minimum qualifications are:</p> <ol style="list-style-type: none"> 1. United States citizen 2. At least 18 years old 3. Registered voter 4. Resident of the city at least 15 days prior to the election and throughout his or her term 5. If elected by or from a district, be a resident of the geographical area comprising the district from which he or she is elected. <p>Cal. Elec. Code § 321; Cal. Gov't Code §§ 34882, 36502; 87 Cal. Op. Att'y Gen. 30 (2004).</p>	Can establish own criteria for city office provided it does not violate the U.S. Constitution. Cal. Const. art. XI, § 5(b), 82 Cal. Op. Att'y Gen. 6, 8 (1999).

Characteristic	General Law City	Charter City
Public Funds for Candidate in Municipal Elections	No public officer shall expend and no candidate shall accept public money for the purpose of seeking elected office. Cal. Gov't Code § 85300.	Public financing of election campaigns is lawful. <i>Johnson v. Bradley</i> , 4 Cal. 4th 389 (1992).
Term Limits	May provide for term limits. Cal. Gov't Code § 36502(b).	May provide for term limits. Cal. Const. art. XI, § 5(b); Cal Gov't Code Section 36502 (b).
Vacancies and Termination of Office	An office becomes vacant in several instances including death, resignation, removal for failure to perform official duties, electorate irregularities, absence from meetings without permission, and upon non-residency. Cal. Gov't Code §§ 1770, 36502, 36513.	May establish criteria for vacating and terminating city offices so long as it does not violate the state and federal constitutions. Cal. Const. art. XI, § 5(b).
Council Member Compensation and Expense Reimbursement	Salary-ceiling is set by city population and salary increases set by state law except for compensation established by city electors. See Cal. Gov't Code § 36516. If a city provides any type of compensation or payment of expenses to council members, then all council members are required to have two hours of ethics training. See Cal. Gov't Code §§ 53234 - 53235.	May establish council members' salaries. See Cal. Const. art. XI, § 5(b). If a city provides any type of compensation or payment of expenses to council members, then all council members are required to have two hours of ethics training. See Cal. Gov't Code §§ 53234 - 53235.
Legislative Authority	<p>Ordinances may not be passed within five days of introduction unless they are urgency ordinances. Cal. Gov't Code § 36934.</p> <p>Ordinances may only be passed at a regular meeting, and must be read in full at time of introduction and passage except when, after reading the title, further reading is waived. Cal. Gov't Code § 36934.</p>	May establish procedures for enacting local ordinances. <i>Brougher v. Bd. of Public Works</i> , 205 Cal. 426 (1928).
Quorum and Voting Requirements	<p>A majority of the city council constitutes a quorum for transaction of business. Cal. Gov't Code § 36810.</p> <p>All ordinances, resolutions, and orders for the payment of money require a recorded majority vote of the total membership of the city council. Cal. Gov't Code § 36936. Specific legislation requires supermajority votes for certain actions.</p>	May establish own procedures and quorum requirements. However, certain legislation requiring supermajority votes is applicable to charter cities. For example, see California Code of Civil Procedure section 1245.240 requiring a vote of two-thirds of all the members of the governing body unless a greater vote is required by charter.

Characteristic	General Law City	Charter City
Rules Governing Procedure and Decorum	<p>Brown Act is applicable. Cal. Gov't Code §§ 54951, 54953(a).</p> <p>Conflict of interest laws are applicable. See Cal. Gov't Code § 87300 <i>et seq.</i></p>	<p>Brown Act is applicable. Cal. Gov't Code §§ 54951, 54953(a).</p> <p>Conflict of interest laws are applicable. See Cal. Gov't Code § 87300 <i>et seq.</i></p> <p>May provide provisions related to ethics, conflicts, campaign financing and incompatibility of office.</p>
Personnel Matters	<p>May establish standards, requirements and procedures for hiring personnel consistent with Government Code requirements.</p> <p>May have "civil service" system, which includes comprehensive procedures for recruitment, hiring, testing and promotion. See Cal. Gov't Code § 45000 <i>et seq.</i></p> <p>Meyers-Milias-Brown Act applies. Cal. Gov't Code § 3500.</p> <p>Cannot require employees be residents of the city, but can require them to reside within a reasonable and specific distance of their place of employment. Cal. Const. art. XI, § 10(b).</p>	<p>May establish standards, requirements, and procedures, including compensation, terms and conditions of employment for personnel. See Cal. Const. art. XI, § 5(b).</p> <p>Procedures set forth in Meyers-Milias-Brown Act (Cal. Gov't Code § 3500) apply, but note, "[T]here is a clear distinction between the <i>substance</i> of a public employee labor issue and the <i>procedure</i> by which it is resolved. Thus, there is no question that 'salaries of local employees of a charter city constitute municipal affairs and are not subject to general laws.'" <i>Voters for Responsible Retirement v. Board of Supervisors</i>, 8 Cal.4th 765, 781 (1994).</p> <p>Cannot require employees be residents of the city, but can require them to reside within a reasonable and specific distance of their place of employment. Cal. Const. art. XI, section 10(b).</p>
Contracting Services	<p>Authority to enter into contracts to carry out necessary functions, including those expressly granted and those implied by necessity. See Cal. Gov't Code § 37103; <i>Carruth v. City of Madera</i>, 233 Cal. App. 2d 688 (1965).</p>	<p>Full authority to contract consistent with charter.</p> <p>May transfer some of its functions to the county including tax collection, assessment collection and sale of property for non-payment of taxes and assessments. Cal. Gov't Code §§ 51330, 51334, 51335.</p>

Characteristic	General Law City	Charter City
<p>Public Contracts</p>	<p>Competitive bidding required for public works contracts over \$5,000. Cal. Pub. Cont. Code § 20162. Such contracts must be awarded to the lowest responsible bidder. Pub. Cont. Code § 20162. If a city subjects itself to uniform construction accounting procedures, less formal procedures may be available for contracts less than \$200,000. See Cal. Pub. Cont. Code §§ 22000, 22032.</p> <p>Contracts for professional services such as private architectural, landscape architectural, engineering, environmental, land surveying, or construction management firms need not be competitively bid, but must be awarded on basis of demonstrated competence and professional qualifications necessary for the satisfactory performance of services. Cal. Gov't Code § 4526.</p>	<p>Not required to comply with bidding statutes provided the city charter or a city ordinance exempts the city from such statutes, and the subject matter of the bid constitutes a municipal affair. Pub. Cont. Code § 1100.7; see <i>R & A Vending Services, Inc. v. City of Los Angeles</i>, 172 Cal. App. 3d 1188 (1985); <i>Howard Contracting, Inc. v. G.A. MacDonald Constr. Co.</i>, 71 Cal. App. 4th 38 (1998). However, in practice, state and other grants are only available for projects that are bid in accordance with state procedures.</p>
<p>Payment of Prevailing Wages</p>	<p>In general, prevailing wages must be paid on public works projects over \$1,000. Cal. Lab. Code § 1771. Higher thresholds apply (\$15,000 or \$25,000) if the public entity has adopted a special labor compliance program. See Cal. Labor Code § 1771.5(a)-(c).</p>	<p>The California Supreme Court held that a charter city may exempt itself from the state's prevailing wage requirements on the city's locally funded public works projects because the wage levels of contract workers constructing locally funded public works are a "municipal affair." (<i>State Bldg. & Constr. Trades Council v City of Vista</i> (2012) 54 C4th 547.) However, Labor Code section 1782 prohibits charter cities from receiving or using state funding or financial assistance for construction projects if the charter city has a charter provision or ordinance authorizing noncompliance with state prevailing wage laws, or if it has awarded a public works contract within the prior two years that did not require compliance with prevailing wage requirements. This effectively means that a charter city must apply prevailing wage to all public construction contracts, or it cannot receive state funding for <i>any</i> construction project.</p>

Characteristic	General Law City	Charter City
Finance and Taxing Power	<p>May impose the same kinds of taxes and assessment as charter cities. See Cal. Gov't Code § 37100.5.</p> <p>Imposition of taxes and assessments subject to Proposition 218. Cal. Const. art.XIIIC.</p> <p>Examples of common forms used in assessment district financing include:</p> <ul style="list-style-type: none"> • Improvement Act of 1911. Cal. Sts. & High. Code § 22500 <i>et seq.</i>. • Municipal Improvement Act of 1913. See Cal. Sts. & High. Code §§ 10000 <i>et seq.</i>. • Improvement Bond Act of 1915. Cal. Sts. & High. Code §§ 8500 <i>et seq.</i>. • Landscaping and Lighting Act of 1972. Cal. Sts. & High. Code §§ 22500 <i>et seq.</i>. • Benefit Assessment Act of 1982. Cal. Gov't Code §§ 54703 <i>et seq.</i>. <p>May impose business license taxes for regulatory purposes, revenue purposes, or both. See Cal. Gov't Code § 37101.</p> <p>May not impose real property transfer tax. See Cal. Const. art. XIII A, § 4; Cal. Gov't Code § 53725; <i>but see</i> authority to impose documentary transfer taxes under certain circumstances. Cal. Rev. & Tax. Code § 11911(a), (c).</p>	<p>Have the power to tax.</p> <p>Have broader assessment powers than a general law city, as well as taxation power as determined on a case-by-case basis.</p> <p>Imposition of taxes and assessments subject to Proposition 218, Cal. Const. art. XIIIC, § 2, and own charter limitations</p> <p>May proceed under a general assessment law or enact local assessment laws and then elect to proceed under the local law. See <i>J.W. Jones Companies v. City of San Diego</i>, 157 Cal. App. 3d 745 (1984).</p> <p>May impose business license taxes for any purpose unless limited by state or federal constitutions, or city charter. See Cal. Const. art. XI, § 5.</p> <p>May impose real property transfer tax; does not violate either Cal. Const art. XIII A or California Government Code section 53725. See <i>Cohn v. City of Oakland</i>, 223 Cal. App. 3d 261 (1990); <i>Fielder v. City of Los Angeles</i>, 14 Cal. App. 4th 137 (1993).</p>
Streets & Sidewalks	State has preempted entire field of traffic control. Cal. Veh. Code § 21.	State has preempted entire field of traffic control. Cal. Veh. Code § 21.
Penalties & Cost Recovery	May impose fines, penalties and forfeitures, with a fine not exceeding \$1,000. Cal. Gov't Code § 36901.	May enact ordinances providing for various penalties so long as such penalties do not exceed any maximum limits set by the charter. <i>County of Los Angeles v. City of Los Angeles</i> , 219 Cal. App. 2d 838, 844 (1963).

Characteristic	General Law City	Charter City
Public Utilities/Franchises	<p>May establish, purchase, and operate public works to furnish its inhabitants with electric power. See Cal. Const. art. XI, § 9(a); Cal. Gov't Code § 39732; Cal. Pub. Util. Code § 10002.</p> <p>May grant franchises to persons or corporations seeking to furnish light, water, power, heat, transportation or communication services in the city to allow use of city streets for such purposes. The grant of franchises can be done through a bidding process, under the Broughton Act, Cal. Pub. Util. Code §§ 6001-6092, or without a bidding process under the Franchise Act of 1937, Cal. Pub. Util. Code §§ 6201-6302.</p>	<p>May establish, purchase, and operate public works to furnish its inhabitants with electric power. See Cal. Const. art. XI, § 9(a); <i>Cal. Apartment Ass'n v. City of Stockton</i>, 80 Cal. App. 4th 699 (2000).</p> <p>May establish conditions and regulations on the granting of franchises to use city streets to persons or corporations seeking to furnish light, water, power, heat, transportation or communication services in the city.</p> <p>Franchise Act of 1937 is not applicable if charter provides. Cal. Pub. Util. Code § 6205.</p>



CITY OF PALMDALE

CITY CLERK'S

CERTIFICATION, AUTHENTICATION and ATTEST

OF THE

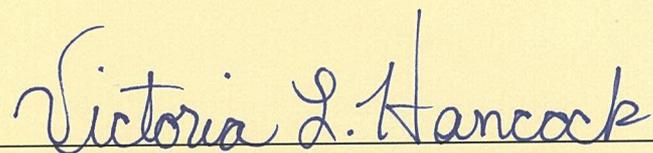
CHARTER OF THE CITY OF PALMDALE, CALIFORNIA 2009

I, Victoria L. Hancock, CMC, City Clerk of the City of Palmdale, State of California, do hereby certify, authenticate and attest as follows:

The attached Charter of the City of Palmdale, California is a full, true and correct copy of the Charter of the City of Palmdale 2009, which was adopted by a majority of the voters at a General Municipal Election, held on November 3, 2009.

I further certify, authenticate and attest as follows that I have carefully compared the same with the original on file and of record in my office and that said attachment is a full, true, and correct copy of the original signed Charter of the City of Palmdale, California 2009.

Witness my hand and the seal of the City of Palmdale this 18th day of January 2010.



Victoria L. Hancock, CMC
City Clerk



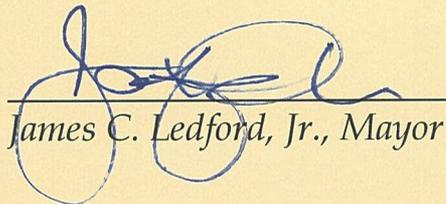
CITY OF PALMDALE

Charter of the City of Palmdale, California 2009

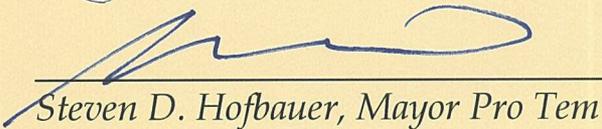
PREAMBLE

WE THE PEOPLE of the City of Palmdale declare our intent to restore to our community the historic principles of self-governance inherent in the doctrine of home-rule. Sincerely committed to the belief that local government has the closest affinity to the people governed, and firm in the conviction that the economic and fiscal independence of our local government will better serve and promote the health, safety and welfare of all the citizens of this City, we do hereby exercise the express right granted by the Constitution of the State of California to enact and adopt this Charter for the City of Palmdale.

PASSED, APPROVED and ADOPTED by the voters at the general municipal election of November 3, 2009.



James C. Ledford, Jr., Mayor



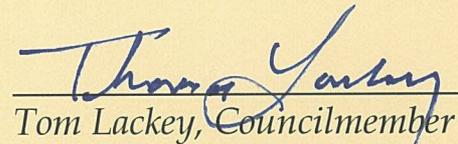
Steven D. Hofbauer, Mayor Pro Tem



Laura Bettencourt, Councilmember

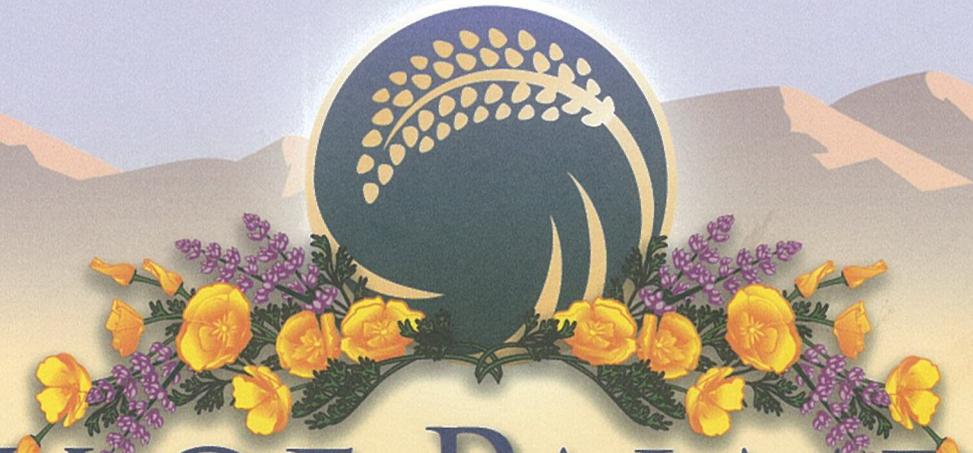


Mike Dispenza, Councilmember



Tom Lackey, Councilmember





CITY OF PALMDALE

Charter of the City of Palmdale, California 2009

PREAMBLE

WE THE PEOPLE of the City of Palmdale declare our intent to restore to our community the historic principles of self-governance inherent in the doctrine of home-rule. Sincerely committed to the belief that local government has the closest affinity to the people governed, and firm in the conviction that the economic and fiscal independence of our local government will better serve and promote the health, safety and welfare of all the citizens of this City, we do hereby exercise the express right granted by the Constitution of the State of California to enact and adopt this Charter for the City of Palmdale.

ARTICLE 1. MUNICIPAL AFFAIRS

Section 100. Powers of City.

The City shall have full power and authority to adopt, make, exercise and enforce all legislation, laws and regulations and to take all actions relating to municipal affairs, without limitation, which may be lawfully adopted, made, exercised, taken or enforced under the Constitution of the State of California.

Section 101. Municipal Affairs; Generally.

Without limiting in any manner the foregoing power and authority, each of the matters set forth in this Charter are declared to be municipal affairs, consistent with the laws of the State of California. The implementation of each matter uniquely benefits the citizens of the City of Palmdale and addresses peculiarly local concerns within the City of Palmdale. The municipal affairs set forth in this Charter are not intended to be an exclusive list of municipal affairs over which the City Council may govern.

Section 102. General Law Powers

In addition to the power and authority granted by the terms of this Charter and the Constitution of the State of California, the City shall have the power and authority to adopt, make, exercise and enforce all legislation, laws and regulations and to take all actions and to exercise any and all rights, powers, and privileges heretofore or hereafter established, granted or prescribed by any law of the State of California or by any other lawful authority. In the event of any conflict between the provisions of this Charter and the provisions of the general laws of the State of California, the provisions of this Charter shall control.

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CITY OF PALMDALE

Section 103. Incorporation and Succession.

The City shall continue to be a municipal corporation known as the City of Palmdale. The boundaries of the City of Palmdale shall continue as now established until changed in the manner authorized by law. The City shall remain vested with and shall continue to own, have, possess, control and enjoy all property rights and rights of action of every nature and description owned, had, possessed, controlled or enjoyed by it at the time this Charter takes effect, and is hereby declared to be the successor of same. It shall be subject to all debts, obligations and liabilities, which exist against the City at the time this Charter takes effect. All lawful ordinances, resolutions, rules and regulations, or portions thereof, in force at the time this Charter takes effect and not in conflict with or inconsistent herewith, are hereby continued in force until the same have been duly repealed, amended, changed or superseded by proper authority.

ARTICLE 2. FORM OF GOVERNMENT

Section 200. Council-Manager Form of Government.

The municipal government established by this Charter shall be the "Council-Manager" form of government, under which the City Council sets policy and the City Manager will carry out that policy.

ARTICLE 3. FISCAL MATTERS

Section 300. Public Works Contracts.

Except as provided by City ordinance or by agreement approved by the City Council, the City of Palmdale, as a Charter City, is exempt from the provisions of the California Public Contracts Code and from the provisions of any other California statute regulating public contracting and purchasing. The City shall have the power to establish standards, procedures, rules or regulations to regulate all aspects of the bidding, award, contract provisions and requirements and performance of any public works contract, including, but not limited to, the compensation rates to be paid for the performance of such work. The City shall have the power to accept gifts and donations, including donations of material and labor, in the construction of any public works project. The City shall have the power to perform any work of improvement by use of its own forces and is not required to contract for the construction of works of public improvement. The City may also contract with other public agencies for the construction of works of public improvement.

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CITY OF PALMDALE

Section 301. Prevailing Wages.

The provisions of California Labor Code Section 1770 et. Seq. regarding the payment of prevailing wages on public works and related regulations as now existing and as may be amended, are accepted, reaffirmed and made applicable to the City.

Section 302. Purchasing.

The City shall have the power to establish standards, procedures, rules or regulations related to the purchasing of goods, property, or services.

Section 303. Public Financing.

The City shall have the power to establish standards, procedures, rules or regulations related to any public financing.

Section 304. Utilities and Utility Franchises.

The City shall have the power to own, acquire, develop, and/or operate any utility, and to adopt any ordinance providing for the granting of a franchise to any utility not owned by the City that proposes to use or is using City streets, highways or other rights-of-way.

Section 305. Enterprises.

The City shall have the power to lawfully engage in any enterprise deemed necessary to provide revenues for the general fund or any other fund established by the City Council.

ARTICLE 4. REVENUE RETENTION

Section 400. Reductions Prohibited.

All revenues due to, and raised by the City, shall remain within the City of Palmdale for appropriation solely by the City Council. No such revenue shall be subject to subtraction, retention, attachment, withdrawal or any other form of involuntary reduction by any other level of government.

Section 401. Mandates Limited.

No person, whether elected or appointed, acting on behalf of the City, shall be required to implement or give effect to any function which is mandated by any other level of government, unless and until funds sufficient for the performance of such function are provided by such mandating authority.

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CITY OF PALMDALE

ARTICLE 5. LAND USE REGULATION

Section 500. Local Control of Land Use.

The citizens of Palmdale recognize and declare that managing land use and development within the City of Palmdale and ensuring that necessary public facilities are provided to the citizens of the City of Palmdale are quintessential elements of local control and therefore are municipal affairs. The adoption of this Charter recognizes and reaffirms the principles of local land use management and control and affirms the principle that City of Palmdale local land use regulations may be superior to and take precedence over any conflicting general laws of the State of California. The intent of this Charter is to allow the City Council and the voters to exercise the maximum degree of control over land use matters within the City of Palmdale.

ARTICLE 6. ELECTIONS

Section 600. Elections.

The City shall have the power to adopt ordinances establishing procedures, rules or regulations concerning City of Palmdale elections and public officials, including but not limited to, the qualifications and compensation of elected officials, the method, time and requirements to hold elections, to fill vacant offices and for voting by mail. Unless in conflict with ordinances adopted by the City, state law regarding elections shall apply.

ARTICLE 7. FINES AND PENALTIES FOR VIOLATIONS OF CITY ORDINANCES

Section 700. Fines and Penalties.

The City shall have the power to adopt ordinances establishing penalties, fines and forfeitures for violations of the provisions of the Palmdale Municipal Code.

ARTICLE 8. AMENDMENT

Section 800. Amendment to Charter, Revision or Repeal.

This Charter and any of its provisions may be amended by a majority vote of the electors voting on the question. Amendment, revision or repeal may be proposed by initiative or by the governing body, provided, however, that any such amendment or repeal proposed by the governing body, must be voted on at an election held in November, unless the proposed measure is approved by at least four members of the City Council at a regularly scheduled meeting, in which case, the measure may be voted on at a special or any other municipal election.

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CITY OF PALMDALE

ARTICLE 9. INTERPRETATION

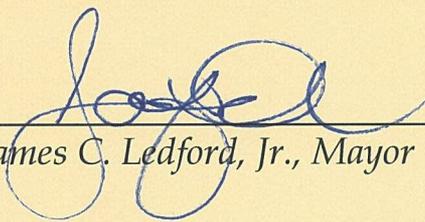
Section 900. Construction and Interpretation.

The language contained in this Charter is intended to be permissive rather than exclusive or limiting and shall be liberally and broadly construed in favor of the exercise by the City of its power to govern with respect to any matter that is a municipal affair.

Section 901. Severability.

If any provision of this Charter should be held by a court of competent jurisdiction to be invalid, void or otherwise unenforceable, the remaining provisions shall remain enforceable to the fullest extent permitted by law.

PASSED, APPROVED and ADOPTED by the voters at the general municipal election of November 3, 2009.



James C. Ledford, Jr., Mayor



Steven D. Hofbauer, Mayor Pro Tem



Laura Bettencourt, Councilmember



Mike Dispenza, Councilmember



Tom Lackey, Councilmember

