

SPECIAL MEETING MINUTES OF THE EL SEGUNDO DIVERSITY, EQUITY, AND
INCLUSION (DEI) COMMITTEE
TUESDAY, FEBRUARY 11, 2025

CALL TO ORDER – Chairperson Villena called the meeting to order at 5:44 pm

ROLL CALL

Chairperson Villena	-	Present
Vice Chairperson O'Brien	-	Present
Member Atmore	-	Present
Member Gebhart	-	Absent
Member Green	-	Present
Member Janicek	-	Absent

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

None

A. CONSENT CALENDAR:

1. MOTION by Vice Chairperson O'Brien, SECONDED by Member Atmore, approving Regular Committee meeting minutes of December 11, 2024, and January 8, 2025, MOTION PASSED. 4/0

B. UNFINISHED BUSINESS

2. Arts & Culture Committee Joint Meeting Proposal

Members of the Committee discussed the upcoming Arts & Culture Committee Joint Meeting date. They proposed for the meeting to take place during the last two weeks of March or during the first week of April. The final proposed date is to be determined. Committee members mentioned that this meeting will include discussions about activities and events that overlap between both committees such as Juneteenth, United Against Hate, PRIDE, and Joy Around the World. Vice Chairperson O'Brien suggested discussing the art piece for The Plunge.

C. NEW BUSINESS

3. Work Plan & Subcommittee Updates

Chairperson Villena mentioned that the Work Plan was approved by the City Council with revisions. The revisions include innovation around de-escalation, addressing bias, data collection analysis regarding protected classes, and city

engagement including shadow days and networking events. The Committee members agreed to vote at the next scheduled meeting to approve the revisions.

4. Bylaws Update

Chairperson Villena discussed the Bylaws update with the committee and mentioned that the City Council agreed to let the Pilot Program expire for the schoolboard members in May. Committee members also discussed the current and upcoming vacancies within the committee. Changes to bylaws now state that quorum is based on seated members versus seats available.

5. Membership Recruitment

Chairperson Villena asked questions regarding recruitment posting, the duration of the posts, who handles the posts, and the requirements to join. Director Aly Mancini provided information.

D. REPORTS – RECREATIONS, PARKS, AND LIBRARY DIRECTOR

Director Mancini notified the Committee that there will be a Proclamation for Women’s History Month during the March 4, 2025, Council Meeting.

E. REPORTS – COMMITTEE MEMBERS

Member Atmore stated that she has completed the Proclamation for Women’s History Month and is continuing to work on the Women’s History Month Resource Guide.

Chairperson Villena showed interest in the Community Police Academy and discussed the possibility of adjusting the meeting time.

Adjourned at 7:15 PM

Chelsea Shafer

Chelsea Shafer, Acting Senior Admin. Analyst