



**AGENDA**  
**CITY OF EL SEGUNDO**  
**DIVERSITY, EQUITY, AND INCLUSION**  
**COMMITTEE (SPECIAL)**  
**6:00 PM**  
**CITY HALL - EXECUTIVE CONFERENCE ROOM**  
**350 MAIN STREET**  
**EL SEGUNDO, CA 90245**  
**FEBRUARY 11, 2025**

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**MEMBERS OF DIVERSITY, EQUITY, AND INCLUSION COMMITTEE**

Christibelle Villena, Chairperson  
Sean O'Brien, Vice Chairperson  
Emily Atmore  
Steve Gebhart  
Valerie Green  
Marisa Janicek  
Vacant (3)

The Diversity, Equity, and Inclusion Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of the Diversity, Equity and Inclusion Committee, regarding any matter on this agenda, that the City received after issuing the agenda packet are available for public inspection at the Checkout Building in Recreation Park, during normal business hours. Such documents may be posted on the City's website at [www.elsegundo.org](http://www.elsegundo.org) and additional copies will be available at the meeting.

Unless otherwise noted in the agenda, the public can only comment on city-related business that is within the jurisdiction of the Diversity, Equity, and Inclusion Committee and/or items listed on the agenda during the Public Communications portion of the Meeting. The time limit for comments is five (5) minutes per person. Before speaking to the Diversity, Equity, and, Inclusion Committee, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

***REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.***

## CALL TO ORDER/ROLL CALL

**PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)** *Individuals who have received value of \$50 or more to communicate to the **Diversity, Equity, and Inclusion Committee** on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the **Diversity, Equity, and Inclusion Committee**. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow action on any item not on the agenda.*

### A. CONSENT

1. **Diversity, Equity, and Inclusion (DEI) Meeting Minutes - December 11, 2024, and January 8, 2025.**

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Recommendation -

1. Approve DEI Regular Committee meeting minutes of December 11, 2024, and January 8, 2025.
2. Alternatively, discuss and take other action related to this item.

### B. UNFINISHED BUSINESS

2. **Arts & Culture Committee Joint Meeting Proposal**

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Recommendation -

1. Determine and approve potential dates to present to the ACC for a joint meeting.
2. Discuss and approve events to present to the ACC as collaborative events.
3. Alternatively, discuss and take other action related to this item.

### C. NEW BUSINESS

3. **Work Plan & Subcommittee Updates**

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Recommendation -

1. Receive and File the Work Plan & Subcommittee Update
2. Alternatively, discuss and take other action related to this item.

4. **Bylaws Update**

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Recommendation -

1. Receive and File the Bylaws Update.

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2. Alternatively, discuss and take other action related to this item.

5. **Membership Recruitment Plan**

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Recommendation -

1. Discuss and possibly approve the Membership Recruitment Plan.

2. Alternatively, take other action related to this item.

**D. REPORTS - RECREATIONS, PARKS AND LIBRARY DIRECTOR**

**E. REPORTS - COMMITTEE MEMBERS**

**ADJOURNMENT**

POSTED:

DATE: 02/06/2025

TIME: 5:00 pm

BY: Acting Senior Admin. Analyst, Chelsea Shafer