



AGENDA

EL SEGUNDO RECREATION & PARKS COMMISSION –
AQUATICS SUBCOMMITTEE

SPECIAL MEETING

MONDAY, JANUARY 27, 2025

10:00 AM

CITY COUNCIL CHAMBER
350 MAIN STREET, EL SEGUNDO, CA 90245

Ryan Baldino
Marc Cavagnolo
Lee Davis
Joseph Lormans
Kelly Watson

The Aquatics Subcommittee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of Aquatics Subcommittee members regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the Checkout Building in Recreation Park during normal business hours. Such documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the Aquatics Subcommittee meetings. Unless otherwise noted in the agenda, the public can only comment on city-related business that is within the jurisdiction of the Aquatics Subcommittee and/or items listed on the agenda during the Public Communications portions of the Meeting. The time limit for comments is five (5) minutes per person. Before speaking to the Aquatics Subcommittee, please state: your name, residence, and organization/group you represent, if desired. Please respect the time limits.

While comments are welcome, the Aquatics Subcommittee may not take action on any matter not on this Agenda. Aquatics Subcommittee members may respond to comments after the Public Communications is closed. Members of the Public may provide comments electronically by sending them to Chelsea Shafer, Senior Administrative Specialist at cshafer@elsegundo.org.

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.

CALL TO ORDER / ROLL CALL

PUBLIC COMMUNICATIONS – (RELATED TO CITY BUSINESS ONLY – 5-MINUTE LIMIT PER PERSON, 30-MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the Aquatics Subcommittee on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing Aquatics Subcommittee. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow the Aquatics Subcommittee members to take action on any item not on the agenda. Aquatics Subcommittee members and/or Recreation, Parks and Library Director may respond to comments after Public Communications is closed.*

A. CONSENT

1. Aquatics Subcommittee Meeting Minutes

Recommendation -

1. Approve Special Subcommittee meeting minutes of December 2, 2024.
2. Alternatively, discuss and take other action related to this item.

B. SPECIAL PRESENTATIONS

2. Councilman Hunsaker Presentation

Recommendation -

1. Receive and file presentation from Councilman Hunsaker.
2. Alternatively, discuss and take other action related to this item.

C. NEW BUSINESS

D. UNFINISHED BUSINESS

3. Aquatics Report Review

Recommendation -

1. Receive and file information on the Aquatics Report.
2. Alternatively, discuss and take other action related to this item.

4. Plunge Update

Recommendation -

1. Accept and file the Plunge update report.
2. Alternatively, discuss and take other action related to this item.

5. Aquatics Center Maintenance Update

Recommendation -

1. Accept and file the Aquatics Center Maintenance update report.
2. Alternatively, discuss and take other action related to this item.

6. Pool Lane Space Request – Fluid Movement

Recommendation -

1. Approve further discussion with Fluid Movement to finalize details on lane use and times.
2. Alternatively, discuss and take other action related to this item.

7. Upcoming Events

Recommendation -

1. Accept and file the Upcoming Events update report.
2. Alternatively, discuss and take other action related to this item.

E. REPORTS

8. DIRECTOR COMMENTS
9. MEMBER COMMENTS
10. STAFF COMMENTS

ADJOURNMENT

POSTED

DATE: **1/24/2025**

TIME: **10:00 AM**

BY: **Chelsea Shafer,**

Acting Senior Administrative Analyst

SPECIAL MEETING MINUTES OF THE EL SEGUNDO RECREATION & PARKS
COMMISSION – AQUATICS SUBCOMMITTEE
MONDAY, DECEMBER 2, 2024

CALL TO ORDER – Rec., Parks and Library Director Aly Mancini called the meeting to order at 9:03 am

ROLL CALL

Member Watson	-	Present
Member Davis	-	Present
Member Baldino	-	Present
Member Cavagnolo	-	Present
Member Lormans	-	Present

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

Mel Ko provided public comment regarding the swim meet held in early November and thanked the staff.

A. CONSENT CALDENDAR:

1. MOTION by Member Baldino, SECONDED by Member Watson, approving the Committee Regular meeting minutes of October 21, 2024, MOTION PASSED.
5/0

B. UNFINISHED BUSINESS

2. Aquatics Report Review

Member Joe Lormans presented the aquatics report and accepted comments from the subcommittee.

3. Plunge Update

City Engineer Cheryl Ebert provided the Plunge update to the subcommittee and spoke in detail regarding the roofing, pipes, plumbing and final inspection of the locker rooms.

Members of the subcommittee asked questions regarding actual timelines versus forecasts, as-built designs, printed schedules, change order approvals, medals for the Plunge, display cases, and the balcony railing. Cheryl Ebert and Aly Mancini provided additional information.

Member Baldino requested that printed schedules be provided to the subcommittee for every meeting.

4. Aquatics Center Maintenance Update

Member Joe Lormans provided updates to the subcommittee. Member Watson asked for additional information on the heater and Member Lormans provided additional information.

5. Upcoming Events

Member Lormans spoke about the upcoming dive-in movie, lifeguard certification classes, water polo tournament, and dates.

C. NEW BUSINESS

6. Pool Lane Space Request – Fluid Movement

Member Joe Lormans presented the request to the subcommittee. Members of the subcommittee asked questions regarding scheduling, effects on free-swim, current lane allocations, and instructor agreement policies.

Aly Mancini requested to bring the item back to the next meeting to discuss with staff.

7. Plunge Capital Campaign Update

Aly Mancini provided the report. Members of the subcommittee asked questions regarding targeted amounts and promotion locations. Staff provided additional information.

D. REPORTS

8. DIRECTOR COMMENTS

Aly Mancini updated the subcommittee on the Aquatics Manager position and the department reorganization. Members of the committee asked questions regarding the reorganization and timelines. Aly provided additional information.

9. MEMBER COMMENTS

Member Cavagnolo discussed the Beach Cities Meet, temperatures of the pool, and the water polo tournament.

Member Davis thanked staff for the successes of 2025.

Member Watson discussed the process for event efficiency.

Member Baldino praised the success of the Beach Cities Meet and the need for a debrief about the logistics from the event with the staff and City Manager's Office.

Member Lormans had no comments.

10. STAFF COMMENTS

None

Adjourned at 9:48 AM

Chelsea Shafer

Chelsea Shafer, Acting Senior Admin. Analyst



City of Fortuna

Rohner Recreation and Park District Update - Fortuna, CA

Updated Study Completed: November 2022

Study Completed: November 2019

In 2019, Counsilman-Hunsaker worked with the Rohner Recreation and Park District and the City of Fortuna, California, to develop a feasibility study for a community aquatic center. The Rohner Recreation and Park District commissioned Counsilman-Hunsaker to create an aquatic feasibility study to provide research that would assist the District and the City of Fortuna in deciding how best to proceed with an indoor community aquatic center. The study aimed to identify and evaluate current aquatic programming and facilities and establish a needs analysis for new aquatic space and programming to best meets the community's aquatic needs. Options included six-lane and eight-lane 25-yard pools, with two separate options for an indoor, warm water programming pool.

In 2022, RRPD retained Counsilman-Hunsaker to update the study results based on current market costs for construction and operations.

Cameron Mull
Director of Parks & Recreation
City of Fortuna, CA
621 11th Street
Fortuna, CA 95540
Phone: 707.725.1455
Email: cmull@ci.fortuna.ca.us

Long Beach, CA

Standard Operating Procedures Manual: 2022

Counsilman-Hunsaker collaborated with the City of Long Beach to develop a comprehensive Standard Operating Procedures (SOP) Manual, meticulously aligned with the Model Aquatic Health Code (MAHC), local jurisdictional regulations, and American Red Cross standards. This robust manual serves as a vital resource to ensure consistent, safe, and efficient aquatic facility operations. Key components of the SOP Manual include:

- Aquatic Staff Policies and Procedures: Detailed guidelines for employee recruitment, workplace conduct, and professional expectations.
- Operational Procedures: Clear instructions for opening, daily operations, and closing responsibilities for all staff roles.
- Training and Emergency Preparedness: Frameworks for staff orientations, weekly in-service training, emergency action plans (EAPs), staff evaluations, and thorough documentation protocols.
- Facility Maintenance and Upkeep: Comprehensive maintenance standards, covering daily cleaning schedules, water quality management, and weekly care of pools and associated amenities.

This tailored SOP Manual empowers the City of Long Beach to maintain high operational standards, prioritize safety, and uphold a culture of excellence in aquatic management.

Ted Stevens
Recreation Superintendent
Department of Parks, Recreation and Marine | Community Recreation Services
5001 Deukmejian Rd, | Long Beach, CA 90804
Office: 562-570-3344



Brentwood, CA

Lifeguard Evaluation Services: 2018 - Current

Counsilman-Hunsaker has provided the City of Brentwood with Lifeguard Evaluation services since 2018. Counsilman-Hunsaker provides multiple visits to the Brentwood Family Aquatic Complex to evaluate the performance of the lifeguards and lifeguard operations.

Stacey Dempsey
City of Brentwood
Recreation Supervisor
stdempsey@brentwoodca.gov
925.516.5363

El Centro Aquatic Center, CA

Pre-Opening Services: July 2019

Lifeguard Evaluations Services: 2020

The City of El Centro contracted Counsilman-Hunsaker to provide pre-opening services, including a facility-specific business plan, standard operating procedures manual, and facility-specific training to orient management and staff to daily operations.

In 2020 Counsilman-Hunsaker was commissioned to provide Lifeguard Evaluation Services to the City of El Centro to evaluate the performance of the lifeguards and lifeguard operations.

Patricia G. Urena
Recreation Supervisor
City of El Centro
Community Services Department
375 South First Street
El Centro, Ca. 92243
760-337-4556 (O)



Embarking on a transformative journey in September 2021, the City of Chula Vista ushered in a new era by demolishing its aging 40-year-old community center to create an innovative recreation and aquatic center. Emerging as one of the most bustling recreational hubs in Chula Vista, the center now welcomes approximately 2,000 visitors annually.

The three-phase construction project turned the building into a new 20,000 sq. ft. recreation center with a multipurpose gymnasium, hard courts, restrooms, staff offices (including lifeguards), and many rooms designated for crafts, fitness, and games. Its new design follows a larger, open-space concept for outdoor recreation and creates seamless indoor and outdoor connections, such as giving the multipurpose room large sliding doors.

Additionally, the pool was replaced with a 47,175 sq. ft. aquatics area featuring a recreation pool, a separate 50-meter competition pool, a splash pad (water feature), and a classroom/party room. The new recreation pool is ideal for swim lessons and water play, while the competition pool is fully equipped to host swim and water polo competitions and lap swimming. The splash pad is located within a safety fence adjacent to the pool for water play. The classroom/party room has large overhead doors facing the pool area for maximum flexibility and indoor/outdoor functionality.

FEATURES:

13,000 sq. ft. Competition Pool

- Ten 50-meter lanes
- Twenty-two 25-yard lanes
- Championship water polo course
- Two 1-meter springboards
- Stair entry

3,100 sq. ft. Instructional Pool

- Five 25-yard lanes
- Stair entry

620 sq. ft. Sprayground

Awards:

2024 Best Projects Award -
Engineering News-Record- ENR California
Project Cost: \$20,000,000
Aquatics Cost: \$6,400,000

Start Date: June 2021
Completed Date: November 2023
Contract Type: Design/Bid/Build
Services Provided:
Aquatic Design & Engineering

Reference:
Patricia Fermán
Principal Landscape Architect
Development Services Department
City of Chula Vista
276 Fourth Avenue
Chula Vista, CA 91910
Phone: 619.409.3890
Email: pferman@chulavistaca.gov



In the aftermath of the devastating 2010 Pacific Gas & Electric Company (PG&E) gas pipeline explosion, which destroyed 38 homes, damaged over 70 homes, and killed eight people in San Bruno's Crestmoor neighborhood, the city negotiated a restitution settlement with PG&E in the total amount of \$70 million. The City Council determined that the funds should be used for the long-term, enduring benefit of the entire San Bruno community. In 2013, the City established the independent not-for-profit San Bruno Community Foundation (SBCF) to manage the restitution settlement funds and oversee the funds' use.

In 2015, SBCF sponsored a broad-based Community Listening Campaign to identify the community's priorities for using the restitution settlement funds. The Community Listening Campaign identified the community's highest priorities to be the replacement and/or addition of new community facilities to support the delivery and expansion of community programs and services.



In 2018, Counsilman-Hunsaker was retained to conduct a study that included specific cost estimates for developing a Recreation Center and Aquatics Center within the \$50 million project budget. The report identified the strategic conceptual design, operational analysis, revenue and expense analysis, facility expense budgets, and a public outreach process. Pleased with the results from the study, the same consultant team was retained to design the new recreation center which will include a 3,400 sq. ft. outdoor lap pool and a 3,000 sq. ft. indoor leisure pool.

The study was well-received, and our team was retained as the lead aquatics designer. The project included demolition of the existing Veteran's Memorial Building and San Bruno Park Pool. The construction will consist of a new two-story, 50,000 sq. ft. recreation and aquatic center featuring a community lounge, lobby, gymnasium, indoor pool, walking track, group exercise room, fitness room, community hall, classrooms, conference room, and city staff offices.

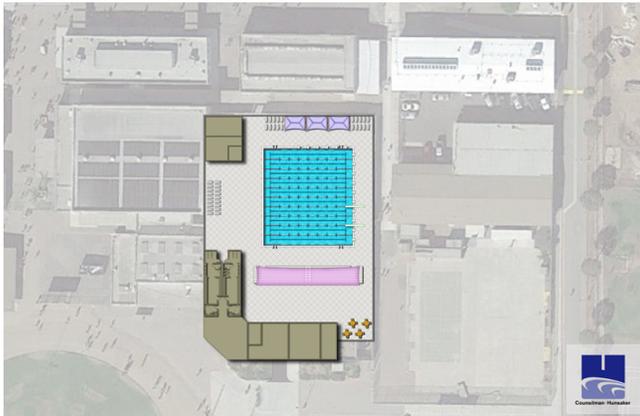


Counsilman-Hunsaker is the lead aquatics designer for the 3,900 sq. ft. indoor leisure pool, a 3,600 sq. ft. outdoor lap pool, and a 1,100 sq. ft. outdoor leisure pool.

Reference
Ann Mottola
Community Services Director
City of San Bruno
567 El Camino Real
San Bruno, CA 94066
Phone: 650.616.7181
Email: amottola@sanbruno.ca.gov

Project Cost: \$50,000,000
Start Date: July 2018
Estimated Completion Date: May 2024
General Contractor: Lathrop Construction Associates, Inc.
Pool Contractor: Waterworks Industries, Inc.

Services Provided:
Aquatic Design & Engineering: 2023
Feasibility Study: 2018



Option 1: 25-Yard by 25-Meter Pool

6,100 sq. ft. Competition Pool

- Two 1-meter diving boards
- Spectator seating for 200
- Timing system and scoreboard
- 3 shade structures



Option 2: 50-Meter Stretch Pool

14,700 sq. ft. Competition Pool

- Two 4 ft. bulkheads
- Two 1-meter diving boards
- Spectator seating for 400
- Timing system and scoreboard

In 2017, Councilman-Hunsaker was retained by the Sweetwater Union High School District to develop conceptual options and scenarios for a new competition swim venue. The high school district's existing facility is over 50 years old and no longer adequately serves the school and the local community. An audit was conducted by Councilman-Hunsaker, which determined that the pool had many structural and mechanical issues that put it beyond its useful life.

To meet the needs of the local and student population and the multiple swimming and water polo teams, options were explored, including a stretch 50-meter pool and a 25-yard by the 25-meter pool, along with an opinion of probable capital and operating costs for each option. The options were based on two locations on the Mar Vista High School property.

Satisfied with the study's findings, the school district allocated \$14 million to renovate the existing pool complex. Councilman-Hunsaker provided scoping documents for the pool so the school district could solicit a design/build contractor bid. We were also involved in the interview process to help select the winning contractor. The second service/contract we provided was the owner's representative for design/construction oversight and review to assist the school district with the design-build project and the district with selecting the D/B team and design-build process.

Aquatic amenities include:

15,000 sq. ft. 50-meter Stretch Pool

- Twenty-four 25-yard lap lanes
- Two 1-meter diving boards

The new pool and facilities will be built in the exact location as the current pool and will have all new facilities and better access to the pool. There will be a year when students will have to travel to another pool to compete and practice.

The pool has been a big topic in the community as it is on the older side, and Mar Vista High School isn't the only high school to use it. Also using the pool are Southwest High, South Coast Water Polo Club, IB Swim Team, and Mar Vista Water Polo & Swim Teams.

Reference:

Armando Murillo
Sweetwater Unified School District
1130 5th Avenue
Chula Vista, CA 91911

Phone: 619.585.4441

Email: armando.murillo@sweetwaterschools.org

Audit Completed: April 2017

Study Completed: October 2017

Peer Review: February 2023



Total AC
Lane
hours:
9012

December 2024 Report

Aquatics Center Instructional Programming		Lane Hours	\$	Number of Participants
Contract Classes				
	Naomi's Hiit Water Aerobics	320	\$ 4,884.00	448
	Saul Gonzalez - Swim With Me	0	\$ -	0
Swim Lessons				
	Group	0		On break until January
	Semi-Private and Private	0		
Totals			\$ 4,884.00	448

Aquatics Center Public Drop In Programming			\$	Number of Customer Lane Reservations
Public Swim				
	Reservations	4563	\$ 9,794.00	5980
	Lap Swim Drop in	302	\$ 807.00	273
	Recreation Swim	156	\$ 393.00	142
Totals			\$ 10,994.00	6395

Annual Membership Sales at the Aquatics Center			\$	Memberships sold
Wiseburn Rec IDs	Adult ID		\$ 60.00	4
Wiseburn Rec IDs	Senior ID		\$ 30.00	6
Wiseburn Rec IDs	Youth ID		\$ 50.00	7
Wiseburn Rec IDs	Infant ID		\$ -	0
Totals			\$ 140.00	17

El Segundo Rec IDs	Adult ID		\$ 60.00	4
El Segundo Rec IDs	Senior ID		\$ 35.00	7
El Segundo Rec IDs	Youth ID		\$ -	0
El Segundo Rec IDs	Infant ID		\$ -	2
Totals			\$ 95.00	13

Membership Sales			\$	Passes Purchased to use towards Lane Rentals
El Segundo Resident Punch Passes				
	10 Punch Pass		\$ 44.00	1
	20 Punch Pass		\$ -	0
	30 Punch Pass		\$ 450.00	6
El Segundo Resident Membership Passes				
	Annual		\$ 1,100.00	3
Wiseburn Resident Punch Passes				
	10 Punch Pass		\$ 115.00	3
	20 Punch Pass		\$ -	0
	30 Punch Pass		\$ 225.00	3
Wiseburn Resident Membership Passes				
	Annual		\$ 300.00	1
Non-Resident Punch Passes				
	10 Punch Pass		\$ 498.00	9
	20 Punch Pass		\$ 1,744.00	17
	30 Punch Pass		\$ 3,207.00	24
Non-Resident Membership Passes				
	Annual		\$ 3,200.00	6
Totals			\$ 10,883.00	73

Aquatics Center Permit Groups		Lane Hours	\$	Estimated Participants (4 to 5 per lane)
Alpha		848.50	\$ 15,273.00	3394
Beach Cities		440.00	\$ 7,560.00	1760
SCAQ		383.50	\$ 6,903.00	1534
South Bay United		456.00	\$ 4,468.80	912
Tower 26		133.00	\$ 2,394.00	399
Trojan		180.00	\$ 1,764.00	360
Coastal		120.00	\$ 1,176.00	240
Totals		2561.00	\$ 39,538.80	8599.00

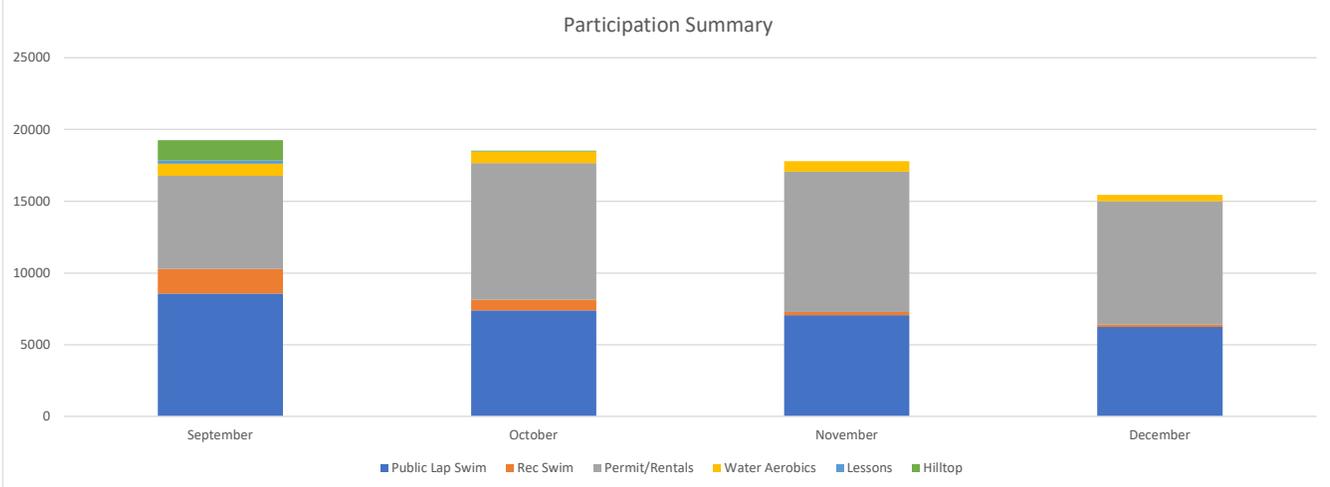
Events + Special Programming			\$	Number of Participants
Red Cross Lifeguard Course			\$ 5,350.00	30
Totals			\$ 5,350.00	30

Total Revenue		Estimated Amount of Visitors in December	
TOTAL \$ 71,884.80		15575.00	

AQUATICS CENTER September-December Summary

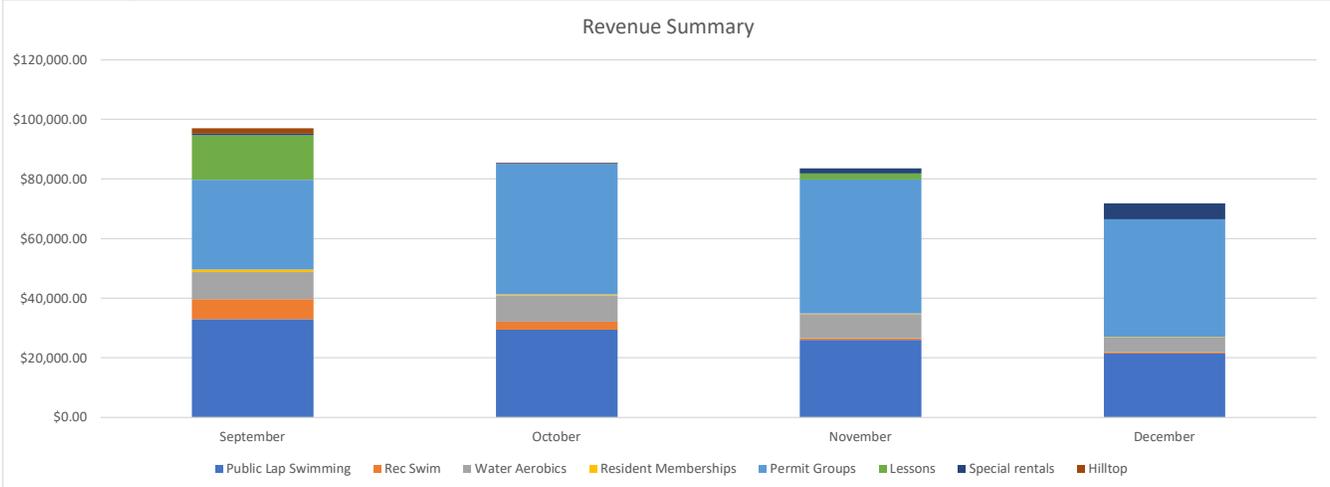
Monthly Statistics	September		October		November		December	
	Revenue	Participation	Revenue	Participation	Revenue	Participation	Revenue	Participation
Water Aerobics	\$ 9,054.00	829	\$ 8,830.00	799	\$ 8,074.00	733	\$ 4,884.00	448
Lesson Programming	\$14,922.50	231	\$0.00	0	\$2,052.00	5	\$0.00	0
Lap Swimming	\$32,936.00	8577	\$29,410.00	7391	\$26,036.00	7065	\$21,484.00	6253
Family/Rec Swim	\$ 6,738.00	1688	\$ 2,671.00	753	\$ 550.00	206	\$ 393.00	142
Annual Membership Sales	\$920.00	78	\$360.00	29	\$215.00	21	\$235.00	30
Rentals/Permit Groups	\$ 30,086.00	6510	\$ 43,749.40	9502	\$ 44,983.40	9781	\$ 39,538.80	8599
Special Events/Rentals	\$ 543.00	278	\$ 440.00	268	\$ 1,705.00	200	\$5,350.00	30
Hilltop	\$ 1,898.00	1416	\$ 114.00	88	\$ -	0	\$ -	0
	\$95,199.50	18,191	\$85,460.40	18,474	\$81,910.40	17,811	\$71,884.80	15,502

Participation Summary



Total Participation September-December 69,978

Revenue Summary



Total Revenue September-December \$334,455.10

The Plunge Rehabilitation Project

